

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
MINUTES OF REGULAR COUNCIL MEETING – SEPTEMBER 22, 2025 AT 7:00 P.M.
CLOSED SESSION PRIOR TO OPEN SESSION AT 4:30 P.M.
MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH
HYBRID MEETING - IN PERSON AND VIA WEB CONFERENCING
[September 22, 2025 Township of Wellington North Council Meeting \(youtube\)](#)**

Members Present:

**Mayor: Andrew Lennox
Councillors: Sherry Burke
Steve McCabe
Lisa Hern
Penny Renken (via Zoom)**

Staff Present:

**Chief Administrative Officer: Brooke Lambert
Deputy Clerk: Catherine Conrad
Executive Assistant to the CAO: Tasha Grafos
Director of Finance: Jeremiah Idialu
Human Resources Manager: Amy Tollefson
Chief Building Official: Darren Jones
Manager of Infrastructure and Engineering: Tammy Stevenson
Manager Recreation Community & Economic Development: Mandy Jones
Community Development Coordinator: Mike Wilson
Manager of Development Planning: Curtis Marshall**

CALLING TO ORDER

Mayor Lennox called the meeting to order.

ADOPTION OF THE AGENDA

RESOLUTION: 2025-254

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Agenda for the September 22, 2025 Regular Meeting of Council be accepted and passed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

Councillor Hern declared a deemed pecuniary interest with the following:

ITEMS FOR CONSIDERATION

4. FINANCE

- a. Vendor Cheque Register Report, September 17, 2025

Her spouse is employed by one of the payees.

Councillor Renken declared a deemed pecuniary interest with the following:

ITEMS FOR CONSIDERATION

4. FINANCE

a. Vendor Cheque Register Report, September 17, 2025

She was involved with the reason for a cheque to be issued to the Hospital Auxiliary.

CLOSED MEETING SESSION

The meeting is closed pursuant to Section 239 (2) of the Municipal Act, 2001, specifically:

- (a) the security of the property of the municipality or local board;
- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;

RESOLUTION: 2025-255

Moved: Councillor Hern

Seconded: Councillor Renken

THAT the Council of the Corporation of the Township of Wellington North go into a meeting at 4:31 p.m. that is closed to the public under subsection 239 (2) of the Municipal Act, 2001, specifically:

- (a) the security of the property of the municipality or local board;
- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;

CARRIED

1. REPORTS

- Report C&ED 2025-027 Security of Township Facilities
- Report C&ED 2025-032 Municipal Sale of Land – 9135 Highway 6, Kenilworth

2. RISE AND REPORT FROM CLOSED MEETING SESSION

RESOLUTION: 2025-256

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North rise from a closed meeting session at 5:52 p.m.

CARRIED

RESOLUTION: 2025-257

Moved: Councillor Hern

Seconded: Councillor Renken

THAT the Council of the Corporation of the Township of Wellington North receive Report C&ED 2025-027 Security of Township Facilities;

AND THAT Council approve the confidential direction to staff.

CARRIED

RESOLUTION: 2025-258

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive Report C&ED 2025-032 Sale of Municipal Land – 9135 Highway 6, Kenilworth;

AND THAT Council approve the confidential direction to staff.

CARRIED

The Mayor recessed the meeting at 5:45 p.m. and then resumed the meeting at 7:00 p.m.

O'CANADA

DEPUTATIONS

- a. Faye Meulenstein and Jan Wilson, Mount Forest Pickleball Members
 - Mount Forest Community Centre

Ms. Meulenstein spoke on behalf of the Mount Forest Pickleball Members regarding the positive aspects of continuing availability of the Mount Forest Community Centre for very active pickleball players in the community.

QUESTIONS ON AGENDA ITEMS (REGISTRATION REQUIRED)

No questions on agenda items were registered.

ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING

1. Regular Meeting of Council, September 8, 2025

RESOLUTION: 2025-259

Moved: Councillor Burke

Seconded: Councillor Hern

THAT the minutes of the Regular Meeting of Council held on September 8, 2025 be adopted as circulated.

CARRIED

BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL

No business arising from previous meetings of Council.

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

2a, 3b, 4a, 6a

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

RESOLUTION: 2025-260

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT all items listed under Items For Consideration on the September 22, 2025 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Safe Communities Wellington County Leadership Table meeting held on June 18, 2025.

THAT the Council of the Corporation of the Township of Wellington North receive Report C&ED 2025-033 being a report on the 2025 Mayor's Charity Bonspiel for information.

THAT the Council of the Corporation of the Township of Wellington North receive Principles Integrity, Integrity Commissioner's Periodic Report for the Township of Wellington North dated September 8, 2025.

CARRIED

CONSIDERATION OF ITEMS FOR SEPARATE DISCUSSION AND ADOPTION

RESOLUTION: 2025-261

Moved: Councillor Hern

Seconded: Councillor Renken

THAT the Council of the Corporation of the Township of Wellington North receive the Planning Report prepared by Curtis Marshall, Manager of Development Planning, County of Wellington, dated September 10, 2025, regarding recommendation report, 8196 Wellington Road 109 (Con. 1 W, Part Lot 5), ZBA06/24 – Copernicus, proposed agricultural related outdoor educational use;

AND THAT the Mayor and Deputy Clerk be authorized to sign the by-law.

CARRIED

RESOLUTION: 2025-262

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive for information Report C&ED 2025-034 being a report on the Mount Forest Community Centre Community Feedback.

CARRIED

Councillor Hern and Councillor Renken left the meeting as they had previously declared a pecuniary interest.

RESOLUTION: 2025-263

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive the Vendor Cheque Register Report dated September 17, 2025.

CARRIED

Councillor Hern and Councillor Renken returned to the meeting.

RESOLUTION: 2025-263

Moved: Councillor Hern

Seconded: Councillor Renken

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2025-013 regarding the final approval of the Domingos Meat Packers Ltd. Site Plan Control Agreement.

AND THAT the Council of the Corporation of the Township of Wellington North delegates the Chief Building Official (CBO) as being the appointed officer to exercise Council's powers and authority to enter into the Site Servicing Agreement in substantially the same form as included as Schedule C to the Site Plan Agreement attached as Appendix C to this report.

CARRIED

NOTICE OF MOTION

No notice of motion tabled.

COMMUNITY GROUP MEETING PROGRAM REPORT

Councillor Burke (Ward 2):

- 2nd Annual Tree Trust, Mount Forest Green Team, Saturday, September 20, 2025. The tree honoured was a Sugar Maple on the corner of North Water and Arthur Streets
- Mount Forest BIA is working on another Imagination Laneway. Councillor Burke and staff are working through this process

Councillor Hern (Ward 3):

- GRCA meeting Friday, September 26, 2025
- Arthur Chamber last week where Chief Building Officer spoke about the Arthur office renovations
- Arthur Chamber AGM on October 15, 2025
- Mount Forest Chamber meeting Tuesday, September 23, 2025

Councillor McCabe (Ward 4):

- SVCA Board of Directors Meeting on Thursday September 18, 2025 - looked at preliminary budget, and expect that to come forward to this Council soon
- ROMA Committee of the Whole meeting on October 16, 2025, and an all-day meeting on October 17, 2025
- Took part in the Centre Wellington Charity Golf Tournament on Friday, September 19, 2025 – over \$24,000 raised for their local food banks
- Wellington County Farm Safety Meeting Wednesday, September 24, 2025
- Mount Forest Southeast Storm Drainage Community Meeting Wednesday, September 16, 2025, was well attended

Mayor Lennox:

- Wellington North Volunteer and Newcomer Celebration, Thursday, September 18, 2025, was well attended and received
- Presentation to the Mount Forest Lions Club on Thursday, September 18, 2025, as part of an initiative to deliver information to the community on what we are doing as a Township

BY-LAWS

- a. By-law Number 059-2025 being a by-law to amend By-law 027-2022, which is for the imposition of Development Charges
- b. By-law Number 060-2025 being a by-law to amend Zoning By-law Number 66-01 being the Zoning By-law for the Township of Wellington North (Concession 1 W, Part Lot 5 (West Luther), municipally known as 8196 Wellington Road 109, Township of Wellington North – Copernicus

RESOLUTION: 2025-264

Moved: Councillor Burke

Seconded: Councillor Hern

THAT By-law Number 059-2025 and 060-2025 be read and passed.
CARRIED

CULTURAL MOMENT

- Celebrating Culture Days in Wellington North

CONFIRMING BY-LAW

RESOLUTION: 2025-265

Moved: Councillor Burke

Seconded: Councillor Renken

THAT By-law Number 061-2025 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on September 22, 2025 be read and passed.

CARRIED

ADJOURNMENT

RESOLUTION: 2025-266

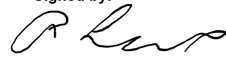
Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Regular Council meeting of September 22, 2025 be adjourned at 7:48 p.m.

CARRIED

Signed by:



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MAYOR

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DEPUTY CLERK