



**Township of Wellington North
GROUND WATER MODELLING
Request for Proposal (RFP 2025-007)**

ADDENDUM NO. 3

This addendum has been issued to revise the tender package as follows:

1. The Service Contract (included in Addendum 1) will be revised under section 6 Indemnification as noted in **red** below:

6. INDEMNIFICATION

- a) *Contractor shall indemnify and hold harmless the Municipality its officers and employees from and against all claims, demands, losses, expenses (including legal fees and disbursements initially and with any and all appeals), costs, damages, actions suits or proceedings by third parties, hereinafter called "Claims", directly or indirectly arising, or alleged to arise out of the **Consultant's (Contractor's) errors and omissions or negligent performance of or the failure to perform the services, unless such Claims are:***
- b) *Caused by negligent acts of the Municipality or its officers and employees or anyone for whose acts the Municipality or its contractors may be liable.*

The following questions have been received. Answers / Clarification follow each question:

Question 1:

The Contractual Requirements notes the Township requires "Professional Liability Insurance in the amount of not less than 5 million dollars". Could the Township reduce the Professional Liability Insurance requirement to 2 million dollars for this contract?

Answer / Clarification 1:

Professional Liability Insurance requirements is lowered to a minimum requirement of 2 million dollars

Question 2:

Consulting proposals need to be delivered to the Township offices in Kenilworth by 1 pm on September 30th. What will the hours of operation be for the office on September 29 and 30 to receive the bid packages?

Answer 2:

Kenilworth office is open Monday to Friday between the hours of 8:30 a.m. to 4:30 p.m.

Question 3:

Section 1.3 of the RFP says that the Township will not accept emailed proposal submissions; however, the RFP advertisement provides an email address for proposal submissions.

Answer 3:

Proposal may be submitted to the Township Office located at 7490 Sideroad 7W, Kenilworth, Ontario N0G 2E0 or by email to bduncan@wellington-north.com . Tender closing date is Tuesday September 30, 2025, at 1:00 p.m.

Addendum #3 Issued: September 26, 2025

This addendum shall form part of the contract documents. The tenderer shall sign the addendum and shall submit this addendum in the same envelope as their tender. The tenderer shall acknowledge receipt of this tender on the Form of Proposal.

Signature_____

Company_____