

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
MINUTES OF REGULAR COUNCIL MEETING – AUGUST 11, 2025 AT 2:00 P.M.
MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH
HYBRID MEETING - IN PERSON AND VIA WEB CONFERENCING
[August 11, 2025 Township of Wellington North Council Meeting \(youtube\)](#)**

Members Present: Mayor: Andrew Lennox
Councillors: Steve McCabe
Penny Renken

Members Absent: Councillors: Sherry Burke
Lisa Hern

Staff Present:

Chief Administrative Officer: Brooke Lambert
Director of Legislative Services/Clerk: Karren Wallace
Deputy Clerk: Catherine Conrad
Executive Assistant to the CAO: Tasha Grafos
Director of Finance: Jeremiah Idialu
Human Resources Manager: Amy Tollefson
Deputy Chief Building Official: Brian Corley
Manager of Infrastructure and Engineering: Tammy Stevenson
Manager Environment and Development Services: Corey Schmidt
Community Development Coordinator: Mike Wilson
Development Clerk: Tammy Pringle
Planner: Zach Prince
Planner: Jaime Barnes

CALLING TO ORDER

Mayor Lennox called the meeting to order.

ADOPTION OF THE AGENDA

RESOLUTION: 2025-211

Moved: Councillor Renken

Seconded: Councillor McCabe

THAT the Agenda for the August 11, 2025 Regular Meeting of Council be accepted and passed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

No pecuniary interest disclosed.

O'CANADA

RECESS TO MOVE INTO MEETINGS UNDER THE DEVELOPMENT CHARGES ACT

RESOLUTION: 2025-212

Moved: Councillor McCabe

Seconded: Councillor Renken

THAT the Council of the Corporation of the Township of Wellington North recess the August 11, 2025 Regular Meeting of Council at 2:05 p.m. for the purpose of holding meeting under the Development Charges Act.

CARRIED

PUBLIC MEETING

- Development Charges By-law

RESUME REGULAR MEETING OF COUNCIL

RESOLUTION: 2025-213

Moved: Councillor McCabe

Seconded: Councillor Renken

THAT the Council of the Corporation of the Township of Wellington North resume the August 11, 2025 Regular Meeting of Council at 2:24 p.m.

CARRIED

QUESTIONS ON AGENDA ITEMS (REGISTRATION REQUIRED)

No questions on agenda items registered.

ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING

1. Regular Meeting of Council, July 28, 2025

2. Public Meeting, July 28, 2025

RESOLUTION: 2025-214

Moved: Councillor Renken

Seconded: Councillor McCabe

THAT the minutes of the Regular Meeting of Council and the Public Meeting held on July 28, 2025 be adopted as circulated.

CARRIED

BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL

No business arising from previous meetings of Council.

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

1a, 2a,

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

RESOLUTION: 2025-215

Moved: Councillor McCabe

Seconded: Councillor Renken

THAT all items listed under Items For Consideration on the August 11, 2025 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:

THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2025-010 being a report to consider a petition for drainage works under

the Drainage Act Part of Lot 33, Concession 1 Garafraxa , 7494 First Line, Township of Wellington North Roll number 23-49-000-018-02650

AND THAT Council approves the request for a municipal drain;

AND FURTHER THAT Council appoints K. Smart & Associates Limited as the engineer and directs them to prepare report pursuant to the Drainage Act.

CARRIED

CONSIDERATION OF ITEMS FOR SEPARATE DISCUSSION AND ADOPTION

RESOLUTION: 2025-216

Moved: Councillor Renken

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive Report DEV 2025-012 Consent Application B26-25 Robert & Louise Horst (Lot Line Adjustment).

AND THAT Council support consent application B26-25 as presented with the following conditions.

- THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise (included but not limited to Taxes paid in Full; a Fee of \$250.00 for Township Clearance Letter of conditions — or whatever fee is applicable at the time of clearance under the municipal Fees and Charges by-law) which the Township of Wellington North may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands;
- THAT the Owner enter into an agreement apportioning any future maintenance costs on any municipal drain impacted by the application, and the owner shall provide a \$500.00 deposit to cover the cost of the re-apportionment if it is determined there are municipal drains impacted by the application and a \$250.00 fee for the Drainage Superintendent's review of the application to determine status of any drain; and
- THAT driveway access for both the severed and retained lands is to the satisfaction of the Township of Wellington North and prior to constructing a new entrance or modifying an existing entrance, the Owner must obtain an Entrance Permit;

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

CARRIED

Council directed staff to include comments regarding Council's concern with the size of the lot and requested a reduction in order to minimize the loss of prime agricultural land.

RESOLUTION: 2025-217

Moved: Councillor Renken

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive Report CAO 2025-009 Strategic Plan Update (Mid-year Review);

AND THAT the Council of the Corporation of the Township of Wellington North approve the draft Township Banner Design and develop an implementation plan to display banners highlighting the primary goal of strategic plan in the communities of Arthur, Mount Forest and Kenilworth in 2026.

CARRIED

NOTICE OF MOTION

No notice of motion tabled.

COMMUNITY GROUP MEETING PROGRAM REPORT

Councillor Renken (Ward 1):

- Farmer's Market is still growing with new vendors
- Artisan Showcase is the last Saturday in September
- Drug poisoning awareness session taking place at the corner of King Street and Main Street on Thursday. August 21st at noon

Councillor McCabe (Ward 4):

- Taste of the Garden event at Mount Forest Community Garden behind Victoria Cross Public School on August 19th from 6:30 p.m. to 8:00 p.m.

Mayor Lennox:

- Will be attending the AMO Conference on August 17th to 20th. We have delegations with the Minister of Sport to discuss potential funding opportunities for the new Mount Forest pool; with the Minister of infrastructure to discuss the Arthur Waste Water Treatment Plant; and with the Minister of Municipal Affairs to discuss growth related issues.

BY-LAWS

- a. By-law Number 050-2025 being a by-law to authorize the execution of the Winter Maintenance Agreement between Integrated Maintenance and Operations Service Inc. operating under the name of "Owen Sound Highway Maintenance Limited" (IMOS) and The Corporation of the Township of Wellington North

RESOLUTION: 2025-218

Moved: Councillor Renken

Seconded: Councillor McCabe

THAT By-law Number 050-2025 be read and passed.

CARRIED

CULTURAL MOMENT

- Celebrating Wentworth G. Marshall

CONFIRMING BY-LAW

RESOLUTION: 2025-219

Moved: Councillor McCabe

Seconded: Councillor Renken

THAT By-law Number 051-2025 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on August 11, 2025 be read and passed.

CARRIED

ADJOURNMENT


RESOLUTION: 2025-220


Moved: Councillor Renken

Seconded: Councillor McCabe

THAT the Regular Council meeting of August 11, 2025 be adjourned at 3:04 p.m.

CARRIED

Signed by:

MAYOR

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CLERK