

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
MINUTES OF REGULAR COUNCIL MEETING – JULY 28, 2025 AT 7:00 P.M.
MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH
HYBRID MEETING - IN PERSON AND VIA WEB CONFERENCING
[July 28, 2025 Township of Wellington North Council Meeting \(youtube\)](#)**

Members Present:

**Mayor: Andrew Lennox
Councillors: Sherry Burke
Lisa Hern
Steve McCabe
Penny Renken**

Staff Present:

**Chief Administrative Officer: Brooke Lambert
Director of Legislative Services/Clerk: Karren Wallace
Deputy Clerk: Catherine Conrad
Executive Assistant to the CAO: Tasha Grafos
Director of Finance: Jeremiah Idialu
Human Resources Manager: Amy Tollefson
Chief Building Official: Darren Jones
Manager Recreation Community & Economic Development: Mandy Jones
Deputy Fire Chief: Callise Loos
Planner: Zach Prince
Drainage Engineer: Thomas Jackson**

CALLING TO ORDER

Mayor Lennox called the meeting to order.

ADOPTION OF THE AGENDA

RESOLUTION: 2025-196

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Agenda for the July 28, 2025 Regular Meeting of Council be accepted and passed with the following amendments:

1. Include correspondence from Gail Donald (undated) re: historical facades
2. Include correspondence from Daphne Rappard (undated) re: historical facades
3. Include correspondence from Linda Hruska (undated) re: historical facades
4. Remove County Council update

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

Councillor Burke declared a pecuniary interest with the passage of a by-law arising from the Public Meeting:

By-law Number 045-2025 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North be read and passed. North (West Luther Concession 2, Part Lot 11 with civic address of 8449 Line 2, Arthur, Karen Kammer Meier)

Her employer had worked on parts of the application.

Councillor Hern declared a deemed pecuniary interest with the following:

ITEMS FOR CONSIDERATION

4. FINANCE

a) Vendor Cheque Register Report, January 20, 2025

Her husband is employed by one of the payees.

O'CANADA

COUNTY COUNCIL UPDATE

Steve O'Neill, County Councillor, Ward 4

Mr. O'Neill was unable to attend.

RECESS TO MOVE INTO MEETINGS UNDER THE PLANNING ACT

RESOLUTION: 2025-197

Moved: Councillor Hern

Seconded: Councillor Renken

THAT the Council of the Corporation of the Township of Wellington North recess the July 28, 2025 Regular Meeting of Council at 7:04 p.m. for the purpose of holding meetings under the Planning Act.

CARRIED

PUBLIC MEETING

- ZBA 03/25 Sarah Properties with OP-2025-02 & 23T-25001
- ZBA 08/25 Karen Kammer Meier

RESUME REGULAR MEETING OF COUNCIL

RESOLUTION: 2025-198

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North resume the July 28, 2025 Regular Meeting of Council at 7:54 p.m.

CARRIED

PASSAGE OF BY-LAWS ARISING FROM PUBLIC MEETING

- a. By-law Number 045-2025 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North (West Luther Concession 2, Part Lot 11 with civic address of 8449 Line 2, Arthur, Karen Kammer Meier)

Councillor Burke left the Council table as she had an indirect pecuniary interest with the by-law.

RESOLUTION: 2025-199

Moved: Councillor McCabe

Seconded: Councillor Lennox

THAT By-law Number 045-2025 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North be read and passed. North (West

Luther Concession 2, Part Lot 11 with civic address of 8449 Line 2, Arthur, Karen Kammer Meier)
CARRIED

Councillor Burke returned to the meeting.

DEPUTATIONS

1. Trina Reid, Citizen and owner of HHDA and Mount Forest Art Gallery
 - Requesting that the Township of Wellington North adopt a building façade by-law

Ms. Reid appeared before Council to request that Council adopt a building façade by-law to protect commercial building façades from changes to buildings that would challenge their structural integrity and have short and long term environmental negative impacts, as well as streamlining our downtown core in order to provide a more inviting area for people to visit and for people to work and shop.

QUESTIONS ON AGENDA ITEMS (REGISTRATION REQUIRED)

No questions on agenda items registered.

ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING

1. Regular Meeting of Council, July 14, 2025
2. Public Meeting, July 14, 2025

RESOLUTION: 2025-200

Moved: Councillor Renken

Seconded: Councillor Hern

THAT the minutes of the Regular Meeting of Council and the Public Meeting held on July 14, 2025 be adopted as circulated.

CARRIED

BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL

1. Notice of Motion introduced by Councillor Penny Renken at the Regular Council Meeting held on July 14, 2024.

RESOLUTION: 2025-201

Moved: Councillor Renken

Seconded: Councillor Hern

THAT Council directs staff to bring a report on the feasibility of adopting a by-law, policy, or guidelines that would preserve the historical facades (exterior only) of the commercial buildings constructed before 1985 in the downtown core areas as set out in the zoning by-law.

CARRIED

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

2a, 3a, 4a, 5a, 6a

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

RESOLUTION: 2025-202

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT all items listed under Items For Consideration on the July 28, 2025 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Maitland Valley Conservation Authority March 19, 2025 Membership Meeting #3-2025, April 16, 2025 Membership Meeting #4-2025, and May 21, 2025 Membership Meeting #5-2025.

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Mount Forest Aquatics Ad-Hoc Advisory Committee Meeting held on July 7, 2025.

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Wellington North Cultural Roundtable Meeting held on July 10, 2025.

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Saugeen Valley Conservation Authority Board of Directors meetings held on March 20, 2025 and May 15, 2025.

THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2025-009 snowmobile trail land use Memorandum of Understanding (MOU) amendment;

AND THAT the Mayor and Clerk be authorized to sign a By-law 047-2025 to amend By-law 096-2024 being a By-law to enter into a Land Use MOU with the Mount Forest Drifters.

THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2025-008 being a report on the remuneration for members of Council for 2027 to 2030;

AND FURTHER THAT the Mayor and Clerk be authorized to sign the by-law to amend By-law 079-2021 as follows:

Remove

6. The % increase shall be effective July 1 each year.

Replace with

6. The % increase shall be effective November 1 each year.

THAT the Council of the Corporation of the Township of Wellington North receive the Ausable Bayfield Maitland Valley Source Protection Region, Municipal Newsletter July 2025.

THAT the Council of the Corporation of the Township of Wellington North receive the requests for a building façade by-law from Erin Kiers, Kate Rowley, Gail Donald, Daphne Rappard and Linda Hruska.

CARRIED

CONSIDERATION OF ITEMS FOR SEPARATE DISCUSSION AND ADOPTION

RESOLUTION: 2025-203

Moved: Councillor Hern

Seconded: Councillor Renken

THAT the Council of the Corporation of the Township of Wellington North receive for information Report CBO 2025-011 being the Building Permit Review for the month of June 2025.

CARRIED

RESOLUTION: 2025-204

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive Report C&ED2025-028 being a report on LiveBarn;

AND THAT Council direct staff to bring a by-law to a future Council Meeting

CARRIED

Staff were directed to bring a further report to answer questions that were raised during the meeting.

Councillor Hern moved away from the meeting as she had previously declared a pecuniary interest.

RESOLUTION: 2025-205

Moved: Councillor Renken

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive the Vendor Cheque Register Report dated July 21, 2025.

CARRIED

Councillor Hern returned to the meeting.

RESOLUTION: 2025-206

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive the Tri-Fire Services Mapleton, Minto & Wellington North Quarter 2 Report.

CARRIED

RESOLUTION: 2025-207

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2025-007 being a report on the George Kirkness Drain;

AND FURTHER THAT Council direct staff to enter into discussions with Robinson Farm Drainage regarding interest on their deposit of \$3,065.65.

CARRIED

NOTICE OF MOTION

No notice of motion was tabled.

COMMUNITY GROUP MEETING PROGRAM REPORT

Councillor Renken (Ward 1):

- The Farmer's Market is doing well and had a large attendance at the Fireworks Festival.

Councillor Burke (Ward 2):

- Final numbers for the Fireworks Festival are not available yet
- \$175,000 was raised through the hospital gala

Councillor McCabe (Ward 4):

- Attended a ROMA meeting two weeks ago
- AMO Executive Director retired and on Friday Lindsay Jones, Head of Policy for AMO and ROMA, will take over the position
- Attended an SVCA meeting two weeks ago

Mayor Lennox:

- Attended the Fireworks festival and helped the fire fighters serve breakfast on Saturday morning (over 1,200 meals) and then helped with the soap box derby on Sunday

BY-LAWS

- By-law Number 044-2025 being a by-law to provide for the levy of drain maintenance costs on various drainage works in the Township of Wellington North in the County of Wellington
- By-law Number 047-2025 being a by-law to authorize the execution of an amendment to By-law 096-2024 being a by-law to authorize a Memorandum of Understanding between The Corporation of the Township of Wellington North and Mount Forest Drifters for use of land for a snowmobile trail.
- By-law Number 048-2025 being a by-law to amend By-law 079-2021 being a by-law to set remuneration for members of Council

RESOLUTION: 2025-208

Moved: Councillor Hern

Seconded: Councillor Renken

THAT By-law Number 044-2025, 047-2025 and 048-2025 be read and passed.

CARRIED

CULTURAL MOMENT

- Celebrating Ted Arnott

CONFIRMING BY-LAW

RESOLUTION: 2025-209

Moved: Councillor Renken

Seconded: Councillor Hern

THAT By-law Number 049-2025 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on July 28, 2025 be read and passed.

CARRIED

ADJOURNMENT

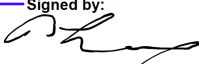
RESOLUTION: 2025-210

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Regular Council meeting of July 28, 2025, 2025 be adjourned at 8:54 p.m.

CARRIED

Signed by:

80AF05F09D284A3...

MAYOR

DocuSigned by:
Karren Wallace
E66A115C71324C9...

CLERK