

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
AGENDA OF REGULAR COUNCIL MEETING – JULY 28, 2025 AT 7:00 P.M.  
MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH  
HYBRID MEETING - IN PERSON AND VIA WEB CONFERENCING**

**HOW TO JOIN**

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://us02web.zoom.us/j/8156331293>

Or join by phone:

Canada: 855 703 8985 (Toll Free) or 1 647 374 4685 (long distance charges may apply)

Webinar ID: 815 6331 2932

**PAGE #**

**CALLING TO ORDER**

**ADOPTION OF THE AGENDA**

Recommendation:

THAT the Agenda for the July 28, 2025 Regular Meeting of Council be accepted and passed.

**DISCLOSURE OF PECUNIARY INTEREST**

**O'CANADA**

**COUNTY COUNCIL UPDATE**

Steve O'Neill, County Councillor, Ward 4

**RECESS TO MOVE INTO MEETINGS UNDER THE PLANNING ACT**

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North recess the July 28, 2025 Regular Meeting of Council at : p.m. for the purpose of holding meetings under the Planning Act.

**PUBLIC MEETING**

- ZBA 03/25 Sarah Properties with OP-2025-02 & 23T-25001
- ZBA 08/25 Karen Kammer Meier

**RESUME REGULAR MEETING OF COUNCIL**

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North resume the July 28, 2025 Regular Meeting of Council at : p.m.

**PASSAGE OF BY-LAWS ARISING FROM PUBLIC MEETING**

- a. By-law Number 045-2025 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North (West Luther Concession 2, Part Lot 11 with civic address of 8449 Line 2, Arthur, Karen Kammer Meier) 001

## Recommendation:

THAT By-law Number 045-2025 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North be read and passed. North (West Luther Concession 2, Part Lot 11 with civic address of 8449 Line 2, Arthur, Karen Kammer Meier)

**DEPUTATIONS**

- |   |     |
|---|-----|
| 1. Trina Reid, Citizen and owner of HHDA and Mount Forest Art Gallery             | 004 |
| • Requesting that the Township of Wellington North adopt a building façade by-law |     |

**QUESTIONS ON AGENDA ITEMS (REGISTRATION REQUIRED)****ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING**

- |  |     |
|--|-----|
| 1. Regular Meeting of Council, July 14, 2025 | 006 |
| 2. Public Meeting, July 14, 2025             | 012 |

## Recommendation:

THAT the minutes of the Regular Meeting of Council and the Public Meeting held on July 14, 2025 be adopted as circulated.

**BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL**

1. Notice of Motion introduced by Councillor Penny Renken at the Regular Council Meeting held on July 14, 2024.

## Recommendation:

THAT Council directs staff to bring a report on the feasibility of adopting a by-law that would preserve the historical facades (exterior only) of the commercial buildings constructed before 1985 in the downtown core areas as set out in the zoning by-law.

**IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION****ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION**

## Recommendation:

THAT all items listed under Items For Consideration on the July 28, 2025 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:

**CONSIDERATION OF ITEMS FOR SEPARATE DISCUSSION AND ADOPTION****ITEMS FOR CONSIDERATION**

1. MINUTES
  - a. Maitland Valley Conservation Authority
 

• March 19, 2025, Membership Meeting #3-2025	018
• April 16, 2025, Membership Meeting #4-2025	026

- May 21, 2025, Membership Meeting #5-2025 032

**Recommendation:**

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Maitland Valley Conservation Authority March 19, 2025 Membership Meeting #3-2025, April 16, 2025 Membership Meeting #4-2025, and May 21, 2025 Membership Meeting #5-2025.

- b. Mount Forest Aquatics Ad-Hoc Advisory Committee, July 7, 2025 037

**Recommendation:**

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Mount Forest Aquatics Ad-Hoc Advisory Committee Meeting held on July 7, 2025.

- c. Wellington North Cultural Roundtable, July 10, 2025 041

**Recommendation:**

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Wellington North Cultural Roundtable Meeting held on July 10, 2025.

- d. Saugeen Valley Conservation Authority
  - Board of Directors Meeting, March 20, 2025 052
  - Board of Directors Meeting, May 15, 2025 055

**Recommendation:**

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Saugeen Valley Conservation Authority Board of Directors meetings held on March 20, 2025 and May 15, 2025

## 2. BUILDING

- a. Report CBO 2025-011, Building Permit Review June 2025 061

**Recommendation:**

THAT the Council of the Corporation of the Township of Wellington North receive for information Report CBO 2025-011 being the Building Permit Review for the month of June 2025.

## 3. COMMUNITY & ECONOMIC DEVELOPMENT

- a. Report C&ED 2025-028, LiveBarn 063

**Recommendation:**

THAT the Council of the Corporation of the Township of Wellington North receive Report C&ED2025-028 being a report on LiveBarn;

AND THAT Council authorizes the Mayor and Clerk to sign the by-law to authorize a 3-year agreement with LiveBarn Inc.;

AND FURTHER THAT Council direct staff to work with local minor sports organizations to promote the streaming service.

4. FINANCE

- a. Vendor Cheque Register Report, July 21, 2025 066

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the Vendor Cheque Register Report dated July 21, 2025.

5. FIRE

- a. Tri-Fire Services Mapleton, Minto & Wellington North Quarter 2 Report 072

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the Tri-Fire Services Mapleton, Minto & Wellington North Quarter 2 Report.

6. ADMINISTRATION

- a. Report CLK 2025-007, George Kirkness Drain 074

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2025-007 being a report on the George Kirkness Drain;

AND FURTHER THAT Council direct staff to enter into discussions with Robinson Farm Drainage regarding interest on their deposit of \$3,065.65.

- b. Report CLK 2025-009, Snowmobile Trail Land Use Memorandum of Understanding amendment 079

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2025-009 snowmobile trail land use Memorandum of Understanding (MOU) amendment;

AND THAT the Mayor and Clerk be authorized to sign a By-law 047-2025 to amend By-law 096-2024 being a By-law to enter into a Land Use MOU with the Mount Forest Drifters.

- c. Report CLK 2025-008, Council remuneration 2025 to 2030 082

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2025-008 being a report on the remuneration for members of Council for 2027 to 2030;

AND FURTHER THAT the Mayor and Clerk be authorized to sign the by-law to amend By-law 079-2021 as follows:

Remove

6. The % increase shall be effective July 1 each year.

Replace with

6. The % increase shall be effective November 1 each year.

## 7. COUNCIL

- |  |     |
|--|-----|
| a. Ausable Bayfield Maitland Valley Source Protection Region, Municipal Newsletter July 2025 | 084 |
|--|-----|

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the Ausable Bayfield Maitland Valley Source Protection Region, Municipal Newsletter July 2025.

- |                                      |     |
|--------------------------------------|-----|
| b. Request for Building Façade Bylaw |     |
| • Erin Kiers                         | 086 |
| • Kate Rowley                        | 087 |

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the requests for a building façade by-law from Erin Kiers and Kate Rowley

## NOTICE OF MOTION

## COMMUNITY GROUP MEETING PROGRAM REPORT

Councillor Renken (Ward 1):

- Wellington North Cultural Roundtable
- Upper Grand Trailway Wellington Sub Committee
- Mount Forest Aquatic Ad Hoc Advisory Committee

Councillor Burke (Ward 2):

- Mount Forest Business Improvement Area
- North Wellington Health Care Corporation Louise Marshall Hospital Board of Directors
- Mount Forest Aquatic Ad Hoc Advisory Committee
- Mount Forest Fireworks Festival Committee
- Lynes Blacksmith Shop Committee

Councillor Hern (Ward 3):

- Mount Forest & District Chamber of Commerce
- Arthur & District Chamber of Commerce
- Arthur Business Improvement Area
- Grand River Conservation Authority

Councillor McCabe (Ward 4):

- Wellington County Farm Safety Committee
- Saugeen Valley Conservation Authority
- Wellington North Health Professional Recruitment Committee
- Upper Grand Trailway Wellington Sub Committee
- ROMA Zone 2 Chair

Mayor Lennox:

- Committee of Adjustment
- Wellington North Power
- Ex Officio on all committees

**BY-LAWS**

- |  |     |
|--|-----|
| a. By-law Number 044-2025 being a by-law to provide for the levy of drain maintenance costs on various drainage works in the Township of Wellington North in the County of Wellington  | 089 |
| b. By-law Number 046-2025 being a by-law to authorize an agreement between The Corporation of the Township of Wellington North and LiveBarn Inc.   | 098 |
| c. By-law Number 047-2025 being a by-law to authorize the execution of an amendment to By-law 096-2024 being a by-law to authorize a Memorandum of Understanding between The Corporation of the Township of Wellington North and Mount Forest Drifters for use of land for a snowmobile trail. | 103 |
| d. By-law Number 048-2025 being a by-law to amend By-law 079-2021 being a by-law to set remuneration for members of Council  | 107 |

Recommendation:

THAT By-law Number 044-2025, 046-2025, 047-2025 and 048-2025 be read and passed.

**CULTURAL MOMENT**

- |                          |     |
|--------------------------|-----|
| • Celebrating Ted Arnott | 108 |
|--------------------------|-----|

**CONFIRMING BY-LAW**

110

Recommendation:

THAT By-law Number 049-2025 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on July 28, 2025 be read and passed.

**ADJOURNMENT**

Recommendation:

THAT the Regular Council meeting of July 28, 2025, 2025 be adjourned at \_\_: p.m.

<b>MEETINGS, NOTICES, ANNOUNCEMENTS</b>		
Wellington North Farmers' Market, 393 Parkside Drive, Mount Forest	Every Saturday until September 27th	8:30 a.m. to 12:00 p.m.
Mount Forest Chamber of Commerce Meeting, Mount Forest Chamber Officer	Tuesday, July 29, 2025	5:00 p.m. to 6:00 p.m.
Regular Council Meeting	Monday, August 11, 2025	2:00 p.m.
Mount Forest Business Improvement Area, Mount Forest & District Sports Complex, Meeting Room	Tuesday, August 12, 2025	8:00 a.m. to 9:00 a.m.
Arthur Chamber of Commerce Meeting, Arthur Arena, Upper Hall	Wednesday, August 13, 2025	7:30 p.m. to 8:30 p.m.
Cultural Roundtable Meeting, Mount Forest & District Sports Complex, Meeting Room	Thursday, August 14, 2025	12:00 p.m. to 2:00 p.m.
Regular Council Meeting	Monday, August 25, 2025	7:00 p.m.

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**BY-LAW NUMBER 045-2025**

**BEING A BY-LAW TO AMEND BY-LAW 66-01, BEING A ZONING BY-LAW FOR THE TOWNSHIP OF WELLINGTON NORTH**

WHEREAS, the Council of the Corporation of the Township of Wellington North deems it necessary to amend By-law Number 66-01; as amended pursuant to Sections 34 and 36 of The Planning Act, R.S.O. 1990, as amended

NOW THEREFORE the Council of the Corporation of the Township of Wellington North enacts as follows:

1. THAT Schedule 'A' Map 1 to By-law 66-01 is amended by changing the zoning on lands legally described as West Luther Concession 2, Part Lot 11 with civic address of 8449 Line 2, Arthur as shown on Schedule "A" attached to and forming part of this By-law from Agricultural (A) to Agricultural Exception (A-2).
2. THAT except as amended by this By-law, the land as shown on the attached Schedule 'A' shall be subject to all applicable regulations of Zoning By-law 66-01, as amended.
3. THAT this By-law shall become effective from the date of passage by Council and come into force in accordance with the requirements of the Planning Act, R.S.O. 1990, as amended.

**READ AND PASSED THIS 28TH DAY OF JULY, 2025.**

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**ANDREW LENNOX, MAYOR**

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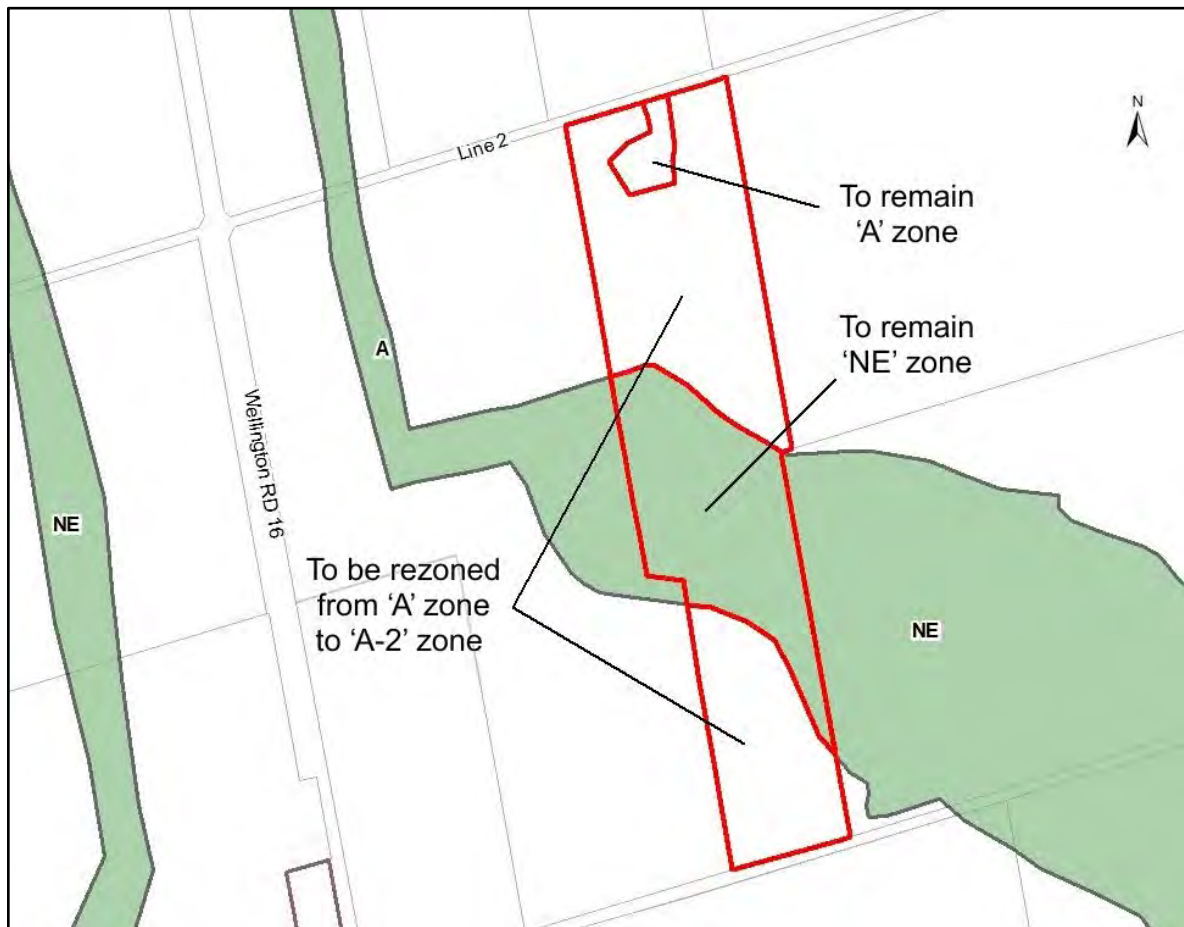
**KARREN WALLACE, CLERK**



**THE TOWNSHIP OF WELLINGTON NORTH**

**BY-LAW NO. 045-2025**

**Schedule "A"**



This is Schedule "A" to By-law 045-2025

Passed this 28th day of July, 2025

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK

## EXPLANATORY NOTE

### BY-LAW NUMBER 045-2025

**THE LOCATION OF THE SUBJECT LANDS** is described as West Luther Concession 2, Part Lot 11 with civic address of 8449 Line 2, Arthur. The proposed severed parcel is 1 ha (2.47 ac) with an existing dwelling. A 35.2 ha (86.98 ac) agricultural parcel will be retained with an existing farm shed of 743.2 m<sup>2</sup> (8,000 ft<sup>2</sup>). The subject lands are currently zoned Agriculture (A) and Natural Environment (NE) zone.

**THE PURPOSE AND EFFECT** of the amendment is to rezone the subject lands to prohibit future residential development on the retained agricultural portion of the subject land. This rezoning is a condition of severance application B19/24, that was granted provisional approval by the Wellington County Land Division Committee in January 2025. The consent will sever an existing dwelling from the agricultural parcel with an existing farm shed under the surplus farm dwelling policies.

## TOWNSHIP OF WELLINGTON NORTH DEPUTATION REQUEST FORM

Name / Spokesperson: *Tina Reid*

Name of Group or Organization (if applicable): *Citizens and Owners H.H.O.S. & Mount Forest Art Gallery*

Address: [REDACTED]

Email: [REDACTED]

Phone: [REDACTED]

Date of Meeting:

Topic of Deputation:

Please attach your presentation/notes specify what action would you like the Township of Wellington North to take with respect to your matter

Estimated Municipal Financial Impact

Capital \$:

Annual Operating \$:

Signature:

Date:

Date & time received by Clerk:

Deputation requests must be submitted by 3:00 p.m. on the Monday preceding a Council Meeting.

If you wish to depute on a matter appearing on a published agenda, a request must be submitted by 11:00 am on the day of the meeting.

I am speaking today out of a love and concern for our extremely beautiful and growing downtown areas of Wellington North. As a business owner in Wellington County for over 30 years and a resident for over 45 years have observed many changes and am hopeful for the potential in our future. In Mount Forest most of our buildings in the downtown were established in the late 1800s and have a unique esthetic as well as a structural resiliency, this is something we absolutely need to preserve.

I am hopeful that the Township would adopt a bylaw that would protect the façade and commercial building frontage. In doing so this would allow the municipality to have the ability to inspect, control and be advisors over their very important thruways on highway six and keep the downtowns consistent and thriving.

This bylaw would help curb the commercial owners from making changes to the buildings that would challenge their structural integrity and having short and long term environmental negative impacts as well as streamlining our downtown core in order to provide a more inviting area for people to visit and for people to work and shop.

Some alternative enhancements to our buildings will have ongoing structural risk. Brick is porous and modifications often cause the brick to degrade. In addition, once modified it is often almost impossible to remove without degrading the original structure and traps moisture in the mortar. Currently there is not a bylaw to protect these buildings and should be this will lead to increased property values and a more vibrant business environment. This also allows the municipality to identify problems early on as well as potential hazards.

Building facade bylaws are a valuable tool for municipalities to protect their communities' character, economic health and safety. Values our municipalities surely are interested in. these bylaws also attract investment and encourage the business and building owners to take pride in their own buildings and frontage. The benefits to protecting our, downtown, businesses, stakeholders, economic growth and citizens are endless and not exclusive to the value of the preservation of our heritage and history, something that most citizens would agree is one of our most important features.

A handwritten signature in cursive script, appearing to read "Glen Rod".

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
MINUTES OF REGULAR COUNCIL MEETING – JULY 14, 2025 AT 2:00 P.M.  
MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH  
HYBRID MEETING - IN PERSON AND VIA WEB CONFERENCING  
[July 14, 2025, Township of Wellington North Council Meeting \(youtube\)](#)**

**Members Present:**

**Mayor: Andrew Lennox**  
**Councillors: Sherry Burke (via Zoom)**  
**Lisa Hern (via Zoom)**  
**Steve McCabe**  
**Penny Renken**

**Staff Present:**

**Director of Legislative Services/Clerk: Karren Wallace**  
**Deputy Clerk: Catherine Conrad**  
**Executive Assistant to the CAO: Tasha Grafos**  
**Director of Finance: Jeremiah Idialu**  
**Human Resources Manager: Amy Tollefson**  
**Chief Building Official: Darren Jones**  
**Manager of Infrastructure and Engineering: Tammy Stevenson**  
**Manager Environment and Development Services: Corey Schmidt**  
**Manager Recreation Community & Economic Development: Mandy Jones**  
**Community Development Coordinator: Mike Wilson**  
**Planner: Asavari Jadhav-Admane**  
**Planner: Zach Prince**

**CALLING TO ORDER**

Mayor Lennox called the meeting to order.

**ADOPTION OF THE AGENDA**

RESOLUTION: 2025-183

Moved: Councillor McCabe

Seconded: Councillor Renken

THAT the Agenda for the July 14, 2025 Regular Meeting of Council be accepted and passed as amended by moving consideration of Report TR 2025, Arthur Area Curling Club interest free loan immediately after Presentations.

CARRIED

**DISCLOSURE OF PECUNIARY INTEREST**

No pecuniary interest disclosed.

**O'CANADA****PRESENTATIONS**

1. Arthur Curling Club, Chris Roelofsen, President, and Tracey Skochinski, Treasurer
  - Loan request

Mr. Roelofsen and Ms. Skochinski appeared before Council to request an interest free bridge loan. Through a partnership with the Township, the Club was successful with their Canadian Sport and Recreation Infrastructure Fund grant application. The Club

is now working to fundraise for the remaining funds required. The fundraising plan will involve several different aspects, from community events to private and corporate donor programs. Repairs will start April 1m 2026 and be completed by September 1, 2026.

RESOLUTION: 2025-184

Moved: Councillor Renken

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive Report TR 2025-005 being a report on the Arthur Area Curling Club interest free loan;

AND THAT Council approve a bridge loan not to exceed \$200,000.00 for repairs on the Arthur Area Curling Club;

AND FURTHER THAT Council directs staff to prepare a loan agreement with the Arthur Area Curling Club in the amount of \$200,000 at zero percent interest rate for a period of five years, commencing July 1 2026;

AND FURTHER THAT if the loan is not paid by July 1, 2031 that interest be charged at a rate based on the applicable Bank of Canada prime rate as of July 2, 2031;

AND FURTHER THAT the Mayor and Clerk be authorized to sign the by-law to enter into the agreement.

CARRIED

#### **RECESS TO MOVE INTO MEETINGS UNDER THE PLANNING ACT**

RESOLUTION: 2025-185

Moved: Councillor Hern

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North recess the July 14, 2025 Regular Meeting of Council at 2:13 p.m. for the purpose of holding meetings under the Planning Act.

CARRIED

#### **PUBLIC MEETING**

- ZBA 01/25 Housekeeping
- ZBA 07/2512375532 Canada Incorporated

#### **RESUME REGULAR MEETING OF COUNCIL**

RESOLUTION: 2025-186

Moved: Councillor Burke

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North resume the July 14, 2025 Regular Meeting of Council at 2:49 p.m.

CARRIED

#### **QUESTIONS ON AGENDA ITEMS (REGISTRATION REQUIRED)**

No questions on agenda items were registered.

## **ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING**

### **1. Regular Meeting of Council, June 23, 2025**

RESOLUTION: 2025-187

Moved: Councillor Burke

Seconded: Councillor Renken

THAT the minutes of the Regular Meeting of Council held on June 23, 2025 be adopted as circulated.

CARRIED

## **BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL**

No business arising from previous meetings of Council.

## **IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION**

2a, 2b, 3a, 3b, 4a

## **ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION**

RESOLUTION: 2025-188

Moved: Councillor Renken

Seconded: Councillor McCabe

THAT all items listed under Items For Consideration on the July 14, 2025 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Arthur Business Improvement Area meeting held on May 2, 2025.

THAT the Council of the Corporation of the Township of Wellington North receive the summary of the Grand River Conservation Authority General Membership Meeting held on June 27, 2025.

THAT the Council of the Corporation of the Township of Wellington North receive Report C&ED 2025-025 being a report on the temporary amendment to the Alcohol Risk Management Policy Section 2.1 for the Mount Forest Rib Fest "Get Your Hillbilly On" on July 17, 2025;

AND THAT Council approve the amendment to the Alcohol Risk Management Policy Section 2.1 to allow the sale and consumption of alcohol through a Special Occasion Permit (SOP) that includes the Entrance/Foyer and a portion of the West parking lot at the Mount Forest and District Sports Complex.

CARRIED

## **CONSIDERATION OF ITEMS FOR SEPARATE DISCUSSION AND ADOPTION**

RESOLUTION: 2025-189

Moved: Councillor Burke

Seconded: Councillor Renken

THAT the Council of the Corporation of the Township of Wellington North receive Report C&ED 2025-020 being a report on the upcoming Volunteer Celebration and Newcomer Welcome event;

AND THAT Council invite all volunteers and newcomers in our community to join us on Thursday, September 18, 2025 from 11:00 a.m. to 2:00 p.m. at the Mount Forest and District Sports Complex for a Volunteer Celebration and Newcomer Welcome event.

CARRIED

RESOLUTION: 2025-190

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive Report C&ED 2025-024 being a report on the award of RFQ 2025-022 Mount Forest Sliding Door Replacement;

AND THAT the Council award RFQ 2025-022 to Golden Triangle Door Automation at a total cost to the Township of \$ 36,172.36 (including HST);

AND FURTHER THAT Council authorize staff to sign any necessary agreements with Golden Triangle Door Automation.

CARRIED

RESOLUTION: 2025-191

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive Report TR 2025-006 being a report on the Development Charges By-law update and Draft Amending By-law dated June 19, 2025, prepared by DFA Infrastructure International Inc.

AND THAT Council direct staff to proceed with the public meeting process and statutory notice requirements for consideration of the amending by-law.

CARRIED

RESOLUTION: 2025-192

Moved: Councillor Renken

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North receive Report INF 2025-014 being a report on George Street (Arthur) Pedestrian Crossing;

AND FURTHER THAT Council direct staff to combine 2 existing parking stalls in the municipal parking lot located at 154 George Street and create one (1) new barrier free parking stall;

AND FURTHER THAT Council direct staff to submit Triton warrant analysis report to MTO for approval of a new Level 2, Type B PXO at the existing mid-block pedestrian curb extension location.

CARRIED



## **NOTICE OF MOTION**

Councillor Renken tabled the following notice of motion:

THAT Council directs staff to bring a report on the feasibility of adopting a by-law that would preserve the historical facades (exterior only) of the commercial buildings constructed before 1985 in the downtown core areas as set out in the zoning by-law.

## **COMMUNITY GROUP MEETING PROGRAM REPORT**

Councillor Renken (Ward 1):

- Farmers' Market progressing nicely with something special every week.

Councillor Burke (Ward 2):

- Farmers' Market will move from the Parkside Drive location to King Street for the Fireworks Festival. The Mount Forest Aquatics Fundraising Committee will have a swag table at the market.
- The Fireworks Festival Committee is still looking for volunteers
- The Aquatics Committee is actively following up on fundraising leads

Councillor McCabe (Ward 4):

- Saugeen Valley Conservation Authority, Thursday, July 17<sup>th</sup>

## **BY-LAWS**

- a. By-law Number 042-2025 being a by-law to authorize the execution of a Memorandum of Understanding between The Corporation of the Township of Wellington North and Arthur Area Curling Club for a loan

RESOLUTION: 2025-193

Moved: Councillor McCabe

Seconded: Councillor Renken

THAT By-law Number 042-2025 be read and passed.

CARRIED

## **CULTURAL MOMENT**

- Celebrating Mike Murphy

## **CONFIRMING BY-LAW**

RESOLUTION: 2025-194

Moved: Councillor Burke

Seconded: Councillor Renken

THAT By-law Number 043-2025 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on July 14, 2025 be read and passed.

CARRIED

## **ADJOURNMENT**

RESOLUTION: 2025-195

Moved: Councillor Hern

Seconded: Councillor Renken

THAT the Regular Council meeting of July 14, 2025 be adjourned at 3:13 p.m.  
CARRIED

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**MAYOR**

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**CLERK**

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH**  
**PUBLIC MEETING MINUTES JULY 14, 2025 AT 2:00 P.M.**  
**HYBRID MEETING – IN PERSON AND VIA WEB CONFERENCING**  
[July 14, 2025, Township of Wellington North Council Meeting \(youtube\)](#)

**Members Present:**

**Mayor:** Andrew Lennox  
**Councillors:** Sherry Burke (via Zoom)  
 Lisa Hern (via Zoom)  
 Steve McCabe  
 Penny Renken

**Staff Present:**

**Director of Legislative Services/Clerk:** Karren Wallace  
**Deputy Clerk:** Catherine Conrad  
**Executive Assistant to the CAO:** Tasha Grafos  
**Director of Finance:** Jeremiah Idialu  
**Human Resources Manager:** Amy Tollefson  
**Chief Building Official:** Darren Jones  
**Manager of Infrastructure and Engineering:** Tammy Stevenson  
**Manager Environment and Development Services:** Corey Schmidt  
**Manager Recreation Community & Economic Development:** Mandy Jones  
**Community Development Coordinator:** Mike Wilson  
**Planner:** Asavari Jadhav-Admane  
**Planner:** Zach Prince

**CALLING TO ORDER**

Mayor Lennox called the meeting to order.

**DISCLOSURE OF PECUNIARY INTEREST**

No pecuniary interest disclosed.

**OWNERS/APPLICANT**

ZBA 01/25 Township of Wellington North

**LOCATION OF THE SUBJECT LAND**

The proposed amendment proposes to amend regulations and provisions that apply to all lands within the Township. Site specific changes are also proposed which may apply to specific properties only.

**PURPOSE AND EFFECT OF THE APPLICATION**

The purpose and effect of the proposed amendment is to provide for Township initiated “housekeeping” amendments to the Comprehensive Zoning By-law. Some of the changes are identified below:

- i) General typographical and mapping corrections.
- ii) Add, revise and update definitions, including commercial motor vehicle, contractor’s yard, fourplex, motor vehicle, parking lot, transport establishment, townhouses (street, cluster, stacked) etc.

- iii) Revise swimming pool setbacks to allow a swimming pool in an exterior side yard.
- iv) Revise outdoor garbage storage regulations to recognize underground storage containers.
- v) Revise home occupation regulations to permit a home occupation within a detached accessory structure.
- vi) Revise wording to clarify parking and driveway requirements.
- vii) Update regulations for accessory dwelling units to reflect the latest Provincial legislation including wording to permit tandem parking in front of a dwelling for an additional dwelling unit.
- viii) Remove holding provision language in various zones and site-specific exceptions where not needed.
- ix) Add a medical clinic as a permitted use in the Commercial (C2) zone.
- x) Add specific regulations for stacked townhouse dwellings to provide further clarity.
- xi) Reduce the minimum landscaped area for residential dwellings.
- xii) Remove parking lots and parking areas as stand-alone permitted uses in certain zones.
- xiii) Remove and/or amend site specific exemptions to remove expired garden suites, former uses, redundant restrictions, and unnecessary wording.
- xiv) Revise zoning maps/schedules to amend zoning on site specific properties to remove former uses, reflect current use of the property, and reflect more up to date environmental mapping.

Please note this is not a complete list and more information can be obtained at the Township office.

## **NOTICE**

Notices were mailed to applicable agencies and posted in the Wellington Advertiser on June 19, 2025.

## **PRESENTATIONS**

Zach Prince presented the Planning Report prepare by Curtis Marshall, Manager of Development Planning, County of Wellington, Township of Wellington North

- Planning Report dated July 2, 2025

## **CORRESPONDENCE FOR COUNCIL'S REVIEW**

Becky Hillyer, Senior Planner, Grey County

- Email dated June 25, 2025 (No Objections)

O'Neil Nembhard, Corridor Management Planner, Ministry of Transportation

- Letter dated June 27, 2025 (No Objections)

Jessica Conroy, Resource Planner, Grand River Conservation Authority

- Letter dated July 9, 2025 (No Objection)

Michael Oberle, Environmental Planning Technician, Saugeen Conservation

- Letter dated July 9, 2025 (No Objection with Provisions Request)

Patrick Huber-Kidby, MVCA,

- Memorandum dated July 11, 2025 (No Objection with Provisions Request)

Adrian Duiker, 6 Duke Street, Arthur

- Letter dated July 12, 2025 (In favour of zoning for this property changing from R1C-7 to R2 Zone)

### **REQUEST FOR NOTICE OF DECISION**

The by-law will be considered at a future council meeting. Persons wishing notice of the passing of the by-law must submit a written request.

### **MAYOR OPENS FLOOR FOR COMMENTS/QUESTIONS**

No one was present with comments or questions.

### **COMMENTS/QUESTIONS FROM COUNCIL**

Councillor McCabe inquired if there would be public consultations. Mr. Prince advised that this meeting is considered to be public consultation.

Councillor Renken:

- Will apartment buildings require more parking spaces to prevent on street parking. CBO - amendments to parking are for residential units that front onto a street, not apartment buildings that have their own parking lot. The amendment will allow the front yard set back to increase to keep the parking out of the front yard set back and avoid needing a minor variance.
- How will civic addressing be handled for additional dwelling units. CBO – Wellington County handles civic addressing for each lot. It would be the property owner's responsibility to create an A or B for the accessory unit.
- With the reduction in landscaped area from 50% to 30%, could the developer still ask for a variance. Planner - through the provisions any owner or developer can apply for a minor variance. 30% is more standard with other municipalities.
- How are easements for 4-unit townhouses dealt with. CBO - access to middle unit backyards is dealt with at the time of severance, as a condition of the subdivision or part lot control. Easements are put in place at the time the lots are created.

Councillor Burke:

- Concerned with landscaped area reduction from 50% to 30% with regard to snow storage. She would like that revisited.
- How do the setbacks for stacked townhome units compare with what has been passed previously. CBO – cluster townhouse regulations had been used for the stacked townhouses. Landscaped area, parking, etc. remains the same. What was built under site specific will be what will be built moving forward.

Mayor Lennox:

- Are all variations of townhouses covered with the amendment. CBO – they are covered. The additional dwelling units can create confusion of the definition. The amendment will be more likely to fit the variations.
- Landscaped area has had pushback regarding the 6m front yard setback. Is there a way to have a minimum landscaped area to ensure snow storage? CBO – the 6m is needed to fit a vehicle. It is important that staff and Council be aware with subdivisions and hold that minimum front yard setback, recognizing the potential reduced landscaped area, and steer developers towards side yards and rear yards, or building envelope size.
- Is there a way to have a minimum area for properties to ensure enough snow storage? Planner – Reduced landscaped area is often so people can widen their driveways. We could look at reduced driveway width. CBO explained that this is a trickle effect from housekeeping amendments that reduced frontages.

#### **OWNERS/APPLICANT**

ZBA 07/25 12375532 Canada Incorporated

#### **LOCATION OF THE SUBJECT LAND**

The land subject to the proposed amendment is described as Survey Crown Part Park Lot 6; RP 60R3069 Part 1 and is municipally known as 341 Smith Street. The subject lands are approximately 0.1 ha (0.24 ac) in size.

#### **PURPOSE AND EFFECT OF THE APPLICATION**

The purpose and effect of the proposed amendment is to rezone the subject lands from Low Density Residential (R1B) Zone to Medium Density Residential (R2) Zone to facilitate the construction of two single detached dwellings with reduced lot area and frontage. A related consent application will be filed with the County of Wellington in the future to create separate lots for proposed residential use.

#### **NOTICE**

Notices were mailed to property owners within 120 meters of the subject property as well as the applicable agencies and posted on the subject property on June 18, 2025.

#### **PRESENTATIONS**

Asavari Jadhav-Admane, Planner, County of Wellington, Township of Wellington North

- Planning Report dated July 14, 2025

#### **CORRESPONDENCE FOR COUNCIL'S REVIEW**

Danielle Fisher, Risk Management Inspector, Wellington Source Water Protection

- Email dated June 20, 2025 (No Objection)

Jessica Conroy, Resource Planner, Grand River Conservation Authority

- Email dated June 24, 2025 (No Objection)

### **REQUEST FOR NOTICE OF DECISION**

The by-law will be considered at a future council meeting. Persons wishing notice of the passing of the by-law must submit a written request.

### **MAYOR OPENS FLOOR FOR COMMENTS/QUESTIONS**

Robert Russell, Agent for the Applicant, was present via zoom. Mr. Russell provided a broader context of the property and the adjacent property, 335 Smith St. They are owned by an associated ownership and will be developed in phases. A lot line adjustment last fall to provided extra width to meet certain frontage requirements because the lot line had a jog in it. This will accommodate two single detached lots. There will be a further consent application. This strategy was discussed with town and county staff and it was suggested to do the lot line adjustment then zoning. Once the reduced frontage is in place, then two single detached lots can be created. Reduced frontage is common in other built up areas.

### **COMMENTS/QUESTIONS FROM COUNCIL**

Mayor Lennox expressed concern that the additional narrowing of the lots will exacerbate the snow storage problem, especially on Smith Street, and stated he would be more supportive of a semidetached in this location. The original application was for a single detached dwelling. Mr. Russell stated that he heard concerns regarding snow storage and the lots have over 50% landscaped area in the front. Their applications were always for two single detached lots,

### **ADJOURNMENT**

RESOLUTION: PM-2025-005

Moved: Councillor McCabe

Seconded Councillor Renken

THAT the Public meeting of July 14, 2025, be adjourned at 2:49 p.m.

CARRIED

---

**MAYOR**

---

**CLERK**

Adrian Duiker

46 Healey Street

Elora, Ont

N0B1S0

[ADUIKERCONSTRUCTION@gmail.com](mailto:ADUIKERCONSTRUCTION@gmail.com)

5198299612

#### Comment Regarding Zoning By-law Amendment

I would like to address the council meeting of The Township of Wellington North taking place on July 14<sup>th</sup> @ 2pm.

I the owner of the vacant lot at 6 Duke Street Arthur am in favor of the zoning by-law amendment for this property to be changed from R1C-7 to an R2 zone.

My hopes are to plan and build a semi-detached home in an affordable way to address the shortage of affordable housing in the area.

Adrian Duiker



# Membership Minutes

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## Membership Meeting #3-2025

March 19, 2025

**Members Present:** Ed McGugan, Alvin McLellan, Evan Hickey, Sharen Zinn, Megan Gibson, Andrew Fournier, Matt Duncan, Vanessa Kelly, Anita Van Hittersum, Ed Podniewicz

**Members Absent:** Alison Lobb

**Staff Present:** Phil Beard, General Manager-Secretary-Treasurer  
Stewart Lockie, Conservation Areas Services Coordinator  
Patrick Huber-Kidby, Planning and Regulations Supervisor  
Sara Gunnewiek, Water Resources Engineer  
Erica Magee, Executive Assistant  
Jayne Thompson, Communications and GIS-IT Coordinator

**Others Present:** Cory Bilyea, Reporter, Midwestern News  
Paul Seebach, Seebach & Company

### 1. Call to Order

Chair, Ed McGugan welcomed everyone and called the meeting to order at 7:00pm.

### 2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

### 3. Minutes

The minutes from the Maitland Valley Conservation Authority (MVCA) General Membership Meeting #1-2025, held on January 22, 2025, and Meeting #2-2025 held on February 26, 2025, were circulated to the members for their approval.

### Motion FA #19-25

**Moved by: Megan Gibson**

**Seconded by: Anita Van Hittersum**

THAT the minutes from the General Membership Meeting #1-2025 held on January 22, 2025, and Meeting #2-2025 held on February 26, 2025, be approved.  
(carried)

#### 4. **Presentation: 2024 Draft Audit: Paul Seebach, Seebach and Company: Report #10-2025**

Paul Seebach from Seebach and Company, Chartered Professional Accountants, made a presentation and the following motion was made:

##### **Motion FA #20-25**

**Moved by: Andrew Fournier**

**Seconded by: Alvin McLellan**

THAT the Auditor's report for 2024 be approved as presented.

(carried)

#### 5. **Business Requiring Decision and/or Direction:**

a) 2025 Work Plan, Budget, and Cost Apportionment: Report #11-2025

Report #11-2025 was presented to the members and the following motion was made:

##### **Motion FA #21-25**

**Moved by: Matt Duncan**

**Seconded by: Sharen Zinn**

THAT the cost apportionment be approved at \$175,000 for 2025;

AND THAT the cost be apportioned to each municipality in accordance with the 2025 schedule.

(carried)

Chair McGugan called for the Member's to vote on behalf of their respective Municipality on the levy apportionment as outlined in Report #11. The approval of the work plan and budget requires a motion and a majority of the Members to be approved.

<b>Municipality</b>	<b>Member</b>	<b>Assessment Value (%)</b>	<b>In Favour</b>	<b>Not In Favour</b>	<b>No Comment</b>	<b>Absent</b>
ACW	Evan Hickey	12.5	✓			
Central Huron	Alison Lobb	9.44				✓
ACW	Evan Hickey	12.5	✓			
Goderich	Vanessa Kelly	10.63	✓			
Howick	Megan Gibson	4.40	✓			
Huron East	Alvin McLellan	10.26	✓			
Huron Kinloss	Ed McGugan	6.08	✓			
Mapleton	Ed Podniewicz	0.89	✓			
Minto	Ed Podniewicz	7.12	✓			
Morris-Turnberry	Sharen Zinn	5.14	✓			
North Huron	Anita van Hittersum	5.57	✓			
North Perth	Matt Duncan	22.92	✓			
Perth East	Andrew Fournier	1.76	✓			
South Bruce	Ed McGugan	0.07	✓			
Wellington North	Ed Podniewicz	2.76	✓			
West Perth	Andrew Fournier	0.46	✓			

The results of the recorded vote were 90.56% in favour therefore the following motion was carried:

**Motion FA #22-25**

**Moved by: Megan Gibson**

**Seconded by: Alvin McLellan**

THAT the 2025 Work Plan and Budget be approved as outlined in Report #11-2025.  
(carried)

- b) Discussion Re: MVCA Purchasing Policy: Report #12-2025

Report #12-2025 was presented to the members and the following motion was made:

**Motion FA #23-25**

**Moved by: Andrew Fournier**

**Seconded by: Vanessa Kelly**

THAT a draft purchasing policy be put together and brought back to the members for discussion and/or approval.  
(carried)

- c) Members Work Plan for 2025: Report #13-2025

Report #13-2025 was presented to the members and the following motion was made:

**Motion FA #24-25**

**Moved by: Megan Gibson**

**Seconded by: Anita Van Hittersum**

THAT the work plan for 2025 be adopted as outlined in Report #13-2025.  
(carried)

- d) Conservation Ontario Governance Proposal: Report #14-2025

Report #14-2025 was presented and the following motion was made:

**Motion FA #25-25**

**Moved by: Matt Duncan**

**Seconded by: Alvin McLellan**

THAT the Chair present the proposal to Conservation Ontario's Committee for discussion as part of the update to Conservation Ontario's strategic plan that will take place this year.  
(carried)

e) Coastal Action Plan NRCAN Funding/Launch: Report #15-2025

Report #15-2025 was presented to the members and the following motion was made:

**Motion FA #26-25**

**Moved by: Andrew Fournier**

**Seconded by: Megan Gibson**

THAT Report #15 be accepted for information purposes.

(carried)

f) Revisions to ECCC Funding Application: Report #16-2025

Report #16-2025 was presented to the members and the following motion was made:

**Motion FA #27-25**

**Moved by: Matt Duncan**

**Seconded by: Ed Podniewicz**

That MVCA support feeder beach design investigations including in-water works and report back to the members once the review has been completed.

(carried)

g) Proposed Revisions to Water & Erosion Control Infrastructure Agreement: Report #17-2025

Report #17-2025 was presented and the following motion was made:

**Motion FA #28-25**

**Moved by: Anita Van Hittersum**

**Seconded by: Megan Gibson**

THAT the Authority approves the 2025 updated cost sharing policy, to be used for cost sharing agreements for flood and erosion control structures with municipalities.

(carried)

h) Carbon Footprint Report 2024: Report #18-2025

Report #18-2025 was presented to the members and the following motion was made:

**Motion FA #29-25**

**Moved by: Sharen Zinn**

**Seconded by: Vanessa Kelly**

THAT MVCA's carbon footprint progress report and 2025 strategic actions be approved as outlined in Report # 18-25.

(carried)

i) Awarding of Tender for Truck & Tractor Purchases: Report #19a & b-2025

Report #19a-2025 was presented to the members and the following motion was made:

**Motion FA #30-25**

**Moved by: Alvin McLellan**

**Seconded by: Andrew Fournier**

THAT Larry Hudson Chevrolet Buick GMC Inc. be advised that their tender in the amount of \$46,038.96 (plus HST) to supply a 2025 Chevrolet Silverado as per tender specifications, has been approved as presented;

AND THAT the 2014 Chevrolet Silverado be advertised and sold in 2025, when it is no longer required.  
(carried)

Report #19b-25 was presented and the following motion was made:

**Motion FA #31-25**

**Moved by: Ed P**

**Seconded by: Alvin McLellan**

THAT Roberts Farm Equipment Sales Inc. of Lucknow be advised that their tender in the amount of \$73,700.00 + HST to supply a 2025 Kubota MX6000 with attachments as per tender specifications, has been approved as presented;

AND THAT the 2014 Kubota MX5200 be advertised and sold in 2025, when it is no longer required.  
(carried)

j) Appointment of Auditor, Solicitor and Bank: Report #20-2025

Report #20-2025 was presented to the members and the following motions were made:

**Motion FA #32-25**

**Moved by: Megan Gibson**

**Seconded by: Anita Van Hittersum**

THAT the MVCA's banking transactions be handled by the Wingham and Goderich Branches of the Canadian Imperial Bank of Commerce;

AND THAT investments be made at the financial institutions offering the most favourable rate of interest to the maximum of the guaranteed limits set by the Canadian Depository Act.

(carried)

**Motion FA #33-35**

**Moved by: Alvin McLellan**

**Seconded by: Evan Hickey**

THAT the Members approve a bank borrowing by-law of \$200,000 for 2025 on revolving credit, at the Canadian Imperial Bank of Commerce, Wingham Branch.

(carried)

#### **Motion FA #34-25**

**Moved by: Anita Van Hittersum**

**Seconded by: Sharen Zinn**

THAT the following solicitors be appointed to handle legal matters of the Conservation Authority for 2025: Darrell N. Hawreliak Professional Corporation, Kitchener and Greg Stewart, Donnelly & Murphy, Goderich.

(carried)

#### **Motion FA #35-25**

**Moved by: Megan Gibson**

**Seconded by: Alvin McLellan**

THAT Seebach and Company be appointed as MVCA's auditor for 2025.

(carried)

k) Appointment to Committees for 2025: Report #21-2025

Report #21-2025 was presented to the members and the following motions were made:

#### **Motion FA #36-25**

**Moved by: Anita Van Hittersum**

**Seconded by: Sharen Zinn**

THAT Ed McGugan be appointed as the MVCA's delegate to Conservation Ontario;

AND THAT Matt Duncan and Evan Hickey be appointed as alternates.

AND THAT Vannessa Kelly be appointed to the Board of Directors of the Maitland Conservation Foundation for 2025.

AND THAT Alison Lobb be appointed to the John Hindmarsh Environmental Trust Fund Board for 2025.

AND THAT Andrew Fournier be appointed to the Personnel Committee for 2025.

AND THAT Alison Lobb be appointed as the MVCA's representative to the Huron County Water Protection Steering Committee for 2025.

AND THAT Ed McGugan be appointed to the Carbon Footprint Initiative Leadership Team for 2025.

(carried)

l) Meeting Schedule for 2025: Report #22-2025

Report #22-25 was presented, and the following motion was made:

**Motion FA #37-25**

**Moved by: Matt Duncan**

**Seconded by: Andrew Fournier**

THAT the meeting schedule for 2025 be approved as outlined in Report #22-2025.  
(carried)

**6. Consent Agenda:**

The following items were circulated to the Members for their information:

- a) Revenue-Expenditure Report for January and February: Report #23-2025
- b) Carbon Footprint Initiative Meeting Summary: Report #24-25

**Motion FA #38-25**

**Moved by: Andrew Fournier**

**Seconded by: Evan Hickey**

THAT Reports #23-25 and #24-25 along with their recommended motions be approved as outlined in the consent agenda.  
(carried)

**7. Chair and Members Report:**

Megan Gibson from the Township of Howick advised the Members that the Township will cut the grass along the trail in the Gorrie Conservation Area but the rest of the area will be left to MVCA to maintain. A revised agreement will be sent to MVCA for review and approval.

**8. Closed Session Personal Matter:**

**Motion FA #39-25**

**Moved by: Megan Gibson**

**Seconded by: Andrew Fournier**

THAT the members move into a closed session to discuss a personal matter.  
(carried)

**Motion FA #40-25**

**Moved by: Sharen Zinn**

**Seconded by: Andrew Fournier**

THAT the members move back into open session.  
(carried)

**9. Adjournment:****Motion FA #41-25****Moved by: Anita Van Hittersum****Seconded by: Alvin McLellan**

THAT the meeting be adjourned at 9:02pm:  
(carried)

Adjournment – Next Meeting Date, Wednesday, April 16, 2025, at 7:00pm at the Administration Centre in Wroxeter.



Ed McGugan  
Chair



Phil Beard  
General Manager / Secretary-Treasurer





# Membership Minutes

## Membership Meeting #4-2025

April 16, 2025

**Members Present:** Alison Lobb, Ed McGugan, Alvin McLellan, Evan Hickey, Sharen Zinn, Megan Gibson, Matt Duncan, Anita Van Hittersum, Ed Podniewicz, Vanessa Kelly

**Members Absent:** Andrew Fournier

**Staff Present:** Phil Beard, General Manager-Secretary-Treasurer  
Donna Clarkson, Source Water Protection Specialist  
Jayne Thompson, Communications, GIS, IT Coordinator  
Erica Magee, Executive Assistant

**Others Present:** Cory Bilyea, Reporter, Midwestern News

### 1. Call to Order

Chair, Ed McGugan welcomed everyone and called the meeting to order at 7:00pm.

### 2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

### 3. Maitland Source Protection Meeting

### 4. Approval of the Minutes of MSPA Meeting #4-2024 held on September 18, 2024.

#### Motion MSPA #1-25

**Moved by:** Megan Gibson

**Seconded by:** Alvin McLellan

THAT the minutes from the MSPA Meeting #4-2024 held on September 18, 2024 be approved as presented.  
(carried)

## 5. New Business

- a) Program Update: Report #1-2025

Report #1-2025 was presented to the members for their information. No motion was made.

- b) Annual Progress Report: Report #2-2025

Report #2-2025 was presented to the members and the following motion was made:

### **Motion MSPA #2-25**

**Moved by: Alison Lobb**

**Seconded by: Matt Duncan**

THAT the Maitland Valley Source Protection Authority approve the attached Annual Progress Report for submission to the Ministry of Environment, Conservation and Parks (MECP).  
(carried)

## 6. Consent Agenda

The following items were circulated to the members for their information.

- a) Joint Management Committee Minutes January 15, 2025
- b) Joint Management Committee Draft Minutes January 31, 2025
- c) Press Release: Auditor General re: Non-Municipal Drinking Water

The following was motion was made:

### **Motion MSPA #3-25**

**Moved by: Megan Gibson**

**Seconded by: Alvin McLellan**

THAT the items listed above that were circulated to the members for their information be approved.  
(carried)

## 7. Adjournment

The MSPA meeting was adjourned and the members moved back into the MVCA members meeting on the following motion:

### **Motion FA #4-25**

**Moved by: Alvin McLellan**

**Seconded by: Anita van Hittersum**

THAT the MAPA meeting be adjourned at 7:15pm and the members move back into the regular MVCA members meeting.  
(carried)

## 8. **Call to Order: MVCA Meeting #4-2025**

Chair, Ed McGugan called the MVCA members meeting to order at 7:16pm.

## 9. **Approval of Minutes: Membership Meeting #3-2025 held on March 19, 2025**

The minutes from the Maitland Valley Conservation Authority (MVCA) General Membership Meeting #3-2025 held on March 19, 2025 were presented to the members.

### **Motion FA #42-25**

**Moved by: Ed Podniewicz**

**Seconded by: Alvin McLellan**

THAT the minutes from the General Membership Meeting #3-2025 held on March 19, 2025, be approved.

(carried)

## 10. **Business Out of the Minutes:**

- a) Direction on Amendment to Purchasing Policy: Report #25-2025

Report #25-2025 was presented to the members and the following motion was made:

### **Motion FA #43-25**

**Moved by: Megan Gibson**

**Seconded by: Alvin McLellan**

THAT the members direct Staff to purchase and propose purchases for the Authority that are from local, Ontario and Canadian suppliers when possible;

AND FURTHER THAT all existing purchasing policies be adhered to including careful, systematic evaluation of product, service level and proposals.

(carried)

## 11. **Business Requiring Direction and or Decision:**

- a) Information & Education Sessions: Report #26-2025

Report #26-25 was presented to the members and the following motion was made:

### **Motion FA #44-25**

**Moved by: Matt Duncan**

**Seconded by: Alison Lobb**

THAT the members start with some training on Director and Officer Liability Insurance;

AS WELL AS some training on Cyber security from a Governance standpoint;

AND FURTHER THAT media training also be developed.

(carried)

b) Government Relations Strategy 2025: Report #27-2025

Report #27-2025 was presented to the members and the following motion was made:

**Motion FA #45-25**

**Moved by: Alison Lobb**

**Seconded by: Vanessa Kelly**

THAT the MVCA Chair setup a meeting with Minister Thompson to try and learn more about the government's priorities for the next four years.

AND THAT MVCA staff prepare a newsletter and presentation that outlines the services and programs that are included in the existing agreement and use that as the basis for discussions.

AND FURTHER THAT, presentations be made to our member municipalities. Half in 2025 and the other half in the first part of 2026 which could also include some of the major projects being undertaken by MVCA in 2025.

AND THAT the newsletter will be sent out in June and presentations be made in July, August and September.

(carried)

c) Administrative Regulations Updates: Report #28-2025

Report #28-2025 was presented to the members and the following motion was made:

**Motion FA #46-25**

**Moved by: Megan Gibson**

**Seconded by: Ed Podniewicz**

That MVCA's Administrative Regulations be amended as outlined in Report #28-2025.

(carried)

d) Audit Services 2026-2028: Report #29-2025

Report #29-2025 was presented to the members and the following motion was made:

**Motion FA #47-25**

**Moved by: Alison Lobb**

**Seconded by: Alvin McLellan**

THAT MVCA ask Seebach and Company to provide a quote for the years 2026-2028.

(carried)

e) Request from Huron Waves Music Festival: Report #30-2025

Report #30-2025 was presented to the members for their information and direction.

**Motion FA #48-25**

**Moved by: Ed Podniewicz**

**Seconded by: Alison Lobb**

THAT Report #30-2025 be accepted and filed.

(carried)

## 12. Consent Agenda:

The following items were circulated to the members for their information and the following motion was made:

- a) Revenue/Expenditure Report for March: Report #31-2025
- b) Correspondence for Information:
  - i) Letter from the Township of Howick
  - ii) Letter from the County of Perth

### Motion FA #49-25

**Moved by: Matt Ducan**

**Seconded by: Alison Lobb**

THAT report #31-2025 along with its recommended motion as well as the correspondence be circulated to the members for their information and approval.

(carried)

## 13. Chair and Members Report

Ed McGugan attended the Conservation Ontario Annual meeting on April 14, 2025.  
Nigel Bellchamber facilitated a discussion session with council on priorities for 2025.  
Dave Bartman, Vice Chair of the Toronto Region Conservation Authority was elected as Chair and Ed McGugan was acclaimed as the Second Vice Chair.

## 14. Closed Session: Personal Matter

### Motion FA #50-25

**Moved by: Alison Lobb**

**Seconded by: Megan Gibson**

THAT the members move into a closed session to discuss a personal matter.

(carried)

### Motion FA #51-25

**Moved by: Ed Podniewicz**

**Seconded by: Megan Gibson**

THAT the members move out of the closed session and adjourn the members meeting.

(carried)

15. **Adjournment** - Next Meeting Date, Wednesday, May 21, 2025, at 7:00pm at the Administration Centre in Wroxeter.

### Motion FA #52-25

**Moved by: Alison Lobb**

**Seconded by: Evan Hickey**

THAT the Members Meeting be adjourned.

(carried)

A handwritten signature in black ink that reads "Ed McGugan". The signature is written in a cursive style with a large, stylized 'E' and 'M'.

---

Ed McGugan  
Chair

A handwritten signature in black ink that reads "Phil Beard". The signature is written in a cursive style with a large, stylized 'P' and 'B'.

---

Phil Beard  
General Manager / Secretary-Treasurer



# Membership Minutes

## Membership Meeting #5-2025

May 21, 2025

**Members Present:** Alison Lobb, Ed McGugan, Alvin McLellan, Sharen Zinn, Megan Gibson, Andrew Fournier, Matt Duncan, Anita Van Hittersum, Ed Podniewicz, Vanessa Kelly, Evan Hickey

**Staff Present:** Phil Beard, General Manager-Secretary-Treasurer  
Stewart Lockie, Conservation Areas Services Coordinator  
Jason Moir, FRCA Parks Supervisor  
Patrick Huber-Kidby, Supervisor of Planning & Regulations  
Sarah Gunnewiek, Water Resources Engineer;  
Jeff Winzenried, Flood Forecasting Supervisor  
Erica Magee, Executive Assistant

**Others Present:** Fred Shatz

### 1. Call to Order

Chair, Ed McGugan, welcomed everyone and called the meeting to order at 7:00pm.

### 2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

### 3. Minutes

The minutes from the Maitland Valley Conservation Authority (MVCA) General Membership Meeting #4-2025 held on April 16, 2025.

#### Motion FA #52-25

**Moved by: Alvin McLellan**

**Seconded by: Alison Lobb**

THAT the minutes from the General Membership Meeting #4-2025 held on April 16, 2025, be approved.

(carried)

#### 4. **Delegation: Fred Shatz: Re: Solar Power System-Falls Reserve Conservation Area**

Fred Shatz provided information on the solar panels that he has installed at his seasonal campsite at Falls Reserve Conservation Area park. Mr Shatz explained that he was given approval in 2024 to install the solar panels. Mr. Shatz stated that he is a licenced electrician and that the panels have been installed according to the electrical code and that they are safe. Mr. Shatz encouraged MVCA to promote and encourage the use of green energy and reduced carbon footprint at the Falls Reserve.

##### **Motion FA #53-25**

**Moved by: Matt Duncan**

**Seconded by: Alison Lobb**

THAT a report on the solar system that Mr. Shatz has installed be brought back to the members at the June 18<sup>th</sup> meeting for discussion and direction;

AND THAT a copy of the report be sent to Fred Shatz as well.

(carried)

#### 5. **Business Out of the Minutes:**

- a) Audit Services for 2026-2028: Report #32-2025

Report #32-2025 was presented and the following motion was made:

##### **Motion FA #54-24**

**Moved by: Anita van Hittersum**

**Seconded by: Ed Podniewicz**

That the quote for audit services for the years 2026-2028 submitted by Seebach and Company dated May 9, 2025, be approved.

(carried)

#### 6. **Business Requiring Direction and or Decision:**

- a) Direction on Services and Programs-2026-2029: Report #33-2025

Report #33-2025 was presented to the members and the following motion was made:

##### **Motion FA #55-25**

**Moved by: Evan Hickey**

**Seconded by: Alvin McLellan**

That the proposed amendments to the MOU and services and programs be approved as outlined in Report #33-2025.

(carried)

- b) Proposed Amendments to Hearing Policy: Report #34-2025

Report #34-2025 was presented and the following motion was made:



**Motion FA #56-25****Moved by: Anita van Hittersum****Seconded by: Alvin McLellan**

THAT Section 10 of *Maitland Valley Conservation Authority Policies for the Administration of Section 28 of the Conservation Authorities Act and Ontario Regulation 41/24* be amended as outlined in Report #34-2025.

(carried)

c) Proposed Amendments to Records Retention Policy: Report #35-2025

Report #35-25 was presented and the following motion was made:

**Motion FA #57-25****Moved by: Alison Lobb****Seconded by: Vanessa Kelly**

THAT MVCA's Records Retention Policy be amended to incorporate the revisions as discussed in Report 35-2025 and detailed in the attached track-changes copy.

AND THAT "Current" be revised to: Current means, for the purposes of records retention schedule, a record relating to a dialogue or situation that is ongoing but that is not expected to be of archival value once the dialogue or situation is concluded.

AND THAT a copy of the report be brought back to the June meeting with more clarification the records retention period for Members personal information.

d) Approval of Proposed Agreement with the Municipality of North Perth: Re Listowel Flood Control Structures: Report #36-2025

Report #36-25 was presented and the following motion was made:

**Motion FA #58-25****Moved by: Alison Lobb****Seconded by: Megan Gibson**

THAT the Authority authorizes the signing of the Listowel Conduit WECl cost share agreement with the Municipality of North Perth.

(carried)

e) Flood Plain Mapping RFPs Lucknow & Wingham: Report #37-2025

Report #37-25 was presented and the following motion was made:

**Motion FA #59-25****Moved by: Evan Hickey****Seconded by: Anita van Hittersum**

THAT the Members award the Lucknow Floodplain Mapping Update project to Tatham Engineering Ltd. for the amount of \$77,990 and authorize entering into an agreement as outlined in the proposal dated May 23, 2025.

(carried)

f) Request to Purchase Conservation Area: Report #38-2025

Report #38-25 was presented and the following motion was made:

**Motion FA #60-25**

**Moved by: Alison Lobb**

**Seconded by: Evan Hickey**

That MVCA advise the person who has written the inquiry that the MVCA is not interested in selling the Mud Lake Conservation Area.

(carried)

g) MCF Funding for MVCA Projects in 2025: Report #39-2025

Report #39-25 was presented and the following motion was made:

**Motion FA #61-25**

**Moved by: Anita van Hittersum**

**Seconded by: Megan Gibson**

That a letter of thanks be sent to the MCF Board as well as the JHETF Board.

(carried)

**7. Consent Agenda:**

The following items were circulated to the Members for their information:

- a) Revenue/Expenditure Report for April: Report #40-2025
- b) Agreements Signed: Report #41-2025
- c) Local Conservation Leader Breaks New Ground: Wingham Advance Times

**Motion FA #62-25**

**Moved by: Alvin Lobb**

**Seconded by: Evan Hickey**

THAT Reports #40-25 and #41-25 with the respective motions as outlined in the Consent Agenda be approved.

(carried)

**8. Chair and Members Report:**

Alvin McLellan had some questions regarding the article that was published on trees that had been cut down and a cabin that was being built at the Turnberry Conservation Area. Staff advised that an individual had cut down trees and started to construct a cabin on conservation authority property. The OPP has charged the individual and staff have removed the structure and downed trees from the property.

Alison Lobb noted that she had attended County Council where a letter from the Town of

*Minutes of Maitland Conservation Membership Meeting held May 15, 2024*

Orangeville was presented regarding Bill 5. Staff advised that Conservation Ontario has submitted a response to Bill 5 on behalf of all conservation authorities.

Ed McGugan noted that he had attended a meeting with Matthew Rae, MPP on May 9, 2025. The purpose of the meeting was to provide Mr. Rae with information on MVCA's timelines for reviewing development proposals, the flood plain mapping projects that we have assisted municipalities with, and to provide an overview of Healthy Lake Huron, a Provincial/Conservation Authority Partnership. The Chair also asked whether the Province is planning any additional changes to conservation authorities. Mr. Rae advised that he was not aware of any upcoming changes to conservation authorities.

## 9. Closed session

### **Motion FA #63-25**

**Moved by: Alison Lobb**

**Seconded by: Anita van Hittersum**

THAT the members move into a closed session.  
(carried)

### **Motion FA #64-25**

**Moved by: Matt Duncan**

**Seconded by: Alison Lobb**

THAT the members move back into open session.  
(carried)

## 10. **Adjournment:** – Next Meeting Date, Wednesday, June 18, 2025, at 7:00pm at the Administration Centre in Wroxeter.

### **Motion FA #65-25**

**Moved by: Anita van Hittersum**

**Seconded by: Evan Hickey**

THAT the Members Meeting be adjourned at 9:05pm.  
(carried)




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Ed McGugan  
Chair




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Phil Beard  
General Manager / Secretary-Treasurer

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
MOUNT FOREST AQUATICS AD-HOC ADVISORY COMMITTEE MINUTES  
MONDAY, JULY 7 @ 6:30 P.M.  
MEETING ROOM, MOUNT FOREST AND DISTRICT SPORTS COMPLEX**

**Committee Members Present:**

- Sherry Burke, Councillor, Chairperson
- Laurie Doney, Member
- Vern Job, Mount Forest Lions Club
- Penny Renken, Councillor, Member
- Al Leach, Mount Forest Lions Club
- Jessica McFarlane, Member (arrived at 6:58 pm)

**Staff in Attendance:**

- Mandy Jones, Manager of Recreation, Community and Economic Development
- Mike Wilson, Community Development Coordinator

**Regrets:**

- Ray Tout, Member

<b>Call to Order</b>
Chair Burke called the meeting to order at 6:32 p.m.
<b>Adoption of Agenda</b>
Moved by Member Job Seconded by Member Doney  THAT the agenda for the July 7, 2025, Township of Wellington North Mount Forest Aquatics Ad-Hoc Advisory Committee meeting be accepted and passed. CARRIED
<b>Declaration of Pecuniary Interest</b>
None declared.
<b>Minutes of Previous Meeting – April 29, 2025</b>
Accepted by Council at the June 2, 2025 Meeting of Wellington North Council Moved by Member Leach Seconded by Member Renken THAT the Mount Forest Aquatics Ad-Hoc Advisory Committee receive for information the Minutes from the April 29, 2025, committee meeting. CARRIED
<b>Corporate Donor Update</b>
Moved by Member Job Seconded by Member Renken THAT the Mount Forest Aquatics Ad-Hoc Advisory Committee receive for information the verbal update on presentations made to local organizations since the last committee meeting.

**CARRIED**

Member Leach stated he had been away for a few weeks on vacation, so has had limited opportunity to make presentations. He reported that he has followed up with one local company that he spoke with earlier in the year but has yet to hear back.

Chair Burke mentioned that committee members have been actively compiling a list of potential donors, with several new names added for future presentation arrangements. Member Leach emphasized the importance of reaching out to local businesses now, as many will soon be preparing their budgets for 2026.

Chair Burke highlighted the Township of Southgate's pledge of \$250,000. Member Leach is working on finalizing another pledge of \$5,000 to the project.

**Community Sport and Recreation Infrastructure Fund**

Moved by Member Doney  
Seconded by Member Leach

THAT the Mount Forest Aquatics Ad-Hoc Advisory Committee receive for information the verbal update from staff on the application made to the Community Sport and Recreation Infrastructure Fund – Stream 2.

**CARRIED**

Staff informed the Committee that the Township's application to the Community Sport and Recreation Infrastructure Fund – Stream 2 was unsuccessful. The Committee expressed their disappointment with the news and staff were thanked for their efforts in putting the application together.

**Fundraising Sub-Committee Update**

Moved by Member Leach  
Seconded by Member Renken

THAT the Mount Forest Aquatics Ad-Hoc Advisory Committee receive for information the verbal update from the Fundraising Sub-Committee on plans for future community fundraising events.

**CARRIED**

Chair Burke reported that several new names have been added to the list of potential donors. She is waiting to connect with a few individuals. Chair Burke reported that she received a \$10,000 anonymous donation toward the Mount Forest Outdoor Pool, as well as partial payment for a bench from another donor. Chair Burke stated that the Committee will have a table at the Farmers' Market during the Mount Forest Fireworks Festival to sell pool swag and two gift baskets will be available as a prize give away.

Member Doney reported she did a presentation to a local business, which was well received. She is still waiting to hear back from that business about a potential donation.

Chair Burke reported that the Christmas House Tour will take place on Saturday, November 22 from 10 a.m. to 3 p.m. Plans are to have five homes on the tour, with four confirmed as of July 7.

**Newsletter Update**

Moved by Member Leach  
Seconded by Member McFarlane

THAT the Mount Forest Aquatics Ad-Hoc Advisory Committee receive Report C&ED 2025-023 on the Mount Forest Outdoor Pool Newsletter;

AND THAT the Committee provide Staff direction on which method to use for the delivery of the newsletter;

AND FURTHER THAT funds to cover these expenses will come out of the Mount Forest Aquatics Ad-Hoc Advisory Committee Bank Account.

**CARRIED**

Staff presented a draft of the Mount Forest Outdoor Pool newsletter for the committee to review and provide comments on. Changes were suggested, with staff directed by the committee to make revisions and circulate a new draft via email following the meeting.

The potential distribution options were presented from the report, with a discussion held by the committee about the pros and cons of each method. Following the discussion, staff were directed to proceed with one distribution option, and to finalize the costs of the recommended option. CDC Wilson to circulate the final costs via email to the committee.

#### **Review of Charitable Donations Receipt Policy**

Staff led a review of the Township's Charitable Donations Receipt Policy, as a reminder to the committee. A discussion was held on some items within the policy, which falls under the legislative authority of the Canada Revenue Agency.

#### **Financial Statements**

Moved by Member McFarlane  
Seconded by Member Leach

THAT the Mount Forest Aquatics Ad-Hoc Advisory Committee receive for information the financial update.

**CARRIED**

Staff provided a financial update to the committee. The Business Account at Royal Bank in Arthur has a balance of \$17,818.64 as of June 30, and the Township's Mount Forest Pool Donations GL has a balance of \$209,950.00 as of July 7. A total of \$827,000.00 in pledges are yet to be received. The total funds raised, including pledges, as of April 28 are \$1,036,950.00. Staff congratulated the committee on the success of the fundraising campaign thus far.

#### **Other Business/Roundtable**

Member McFarlane reported that she made a presentation to a local business earlier in the day, and said the presentation was well received. She showed the committee some visuals she used as part of her presentation. Member McFarlane said these visuals were well received and helped illustrate potential donor options and fundraising progress. Member McFarlane reported she has another presentation later in the month with another local business.

Chair Burke congratulated Member McFarlane on receiving a Volunteer Service Award from the Township of Wellington North on June 21. Member McFarlane received this award for her work with the committee, as well as the Mount Forest BIA and other volunteer efforts. Chair Burke said it was an honour to present Member McFarlane with the award on behalf of Council.

**Next Meeting**

Next meeting will be held at the call of the chair.

**Adjournment**

Moved by Member Job  
Seconded by Member Renken

THAT the Mount Forest Aquatics Ad-Hoc Advisory Committee meeting of July 7, 2025, be adjourned at 8:52 p.m.

CARRIED



**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
CULTURAL ROUNDTABLE MEETING MINUTES  
THURSDAY, JULY 10 @ 12:00 PM  
MEETING ROOM, MOUNT FOREST AND DISTRICT SPORTS COMPLEX**

**Committee Members Present:**

- Bonny McDougall, Chair
- Doris Cassan, Member
- Penny Renken, Member, Councillor
- Faye Craig, Member
- Trina Reid, Member
- Linda Hruska, Member (virtual – left at 1:03pm)
- Tim McIntosh, Member (virtual – left at 1:00pm)

**Regrets:**

- Carol Vair, Member

**Staff Members Present:**

- Mandy Jones, Manager of Recreation, Community & Economic Development (left at 1:20 p.m.)
- Robyn Mulder, Economic Development Officer
- Mike Wilson, Community Development Coordinator
- Casey Taylor, Farmers' Market Lead and Community Gardens
- Janice Benson, Project Lead – Seniors Programs (left at 12:08 p.m.)

<b>Calling to Order</b>
Chair McDougall called the meeting to order at 12:01 p.m.
<b>Adoption of Agenda</b>
Moved by Member Reid Seconded by Member Craig  THAT the agenda for the July 10, 2025, Wellington North Cultural Roundtable Committee meeting be accepted and passed.  CARRIED
<b>Disclosure of Pecuniary Interest</b>
None
<b>Minutes of Previous Meeting – May 15, 2025</b>



The Committee reviewed the minutes of the previous meeting, held on May 15, 2025, approved at the June 2, 2025, Wellington North meeting of Council.

Moved by Member Cassan  
Seconded by Member Craig

THAT the Wellington North Cultural Roundtable Committee receive for information the minutes of the May 15, 2025, Committee Meeting.

CARRIED

### **Deputation**

None

### **Business Arising**

#### **Pride Recognition – Community**

Staff have been approached by community members regarding the absence of pride initiatives, the community members expressed interest in possibly forming a Wellington North Pride Committee. To make places and spaces feel more inclusive, consideration is being given to window decals, flags, and other various ideas.

Next steps would be to connect the two individuals and identify town facilities as being open space for all.

#### **Seniors Community Grant – Tech and Trek: Adventures, Connections and Learning Initiative**

The Township was recently notified of its successful application to the Province of Ontario's Seniors Community Grant. Through this funding, the Township will receive up to \$25,000 to deliver the Tech and Trek program. Staff introduced Janice Benson, who has been hired under contract as Project Lead – Seniors Programs, and will be responsible for the planning and delivery of the program.

Project Lead Benson provided the Cultural Roundtable with a brief overview of the program, which will include drop-in technology lessons for seniors, bus trips to local events and cultural assets, and intergenerational activities that will bring youth and seniors together.

### **Update on Workplan Items**

#### **Workplan Item 1: Wellington North Farmers' Market**

Project Lead Casey Taylor provided the Cultural Roundtable with an overview of the Market.

There has been an increase in traffic at the market recently, and the social media engagement is also growing.

Upcoming events include Kids Day on July 12<sup>th</sup> where there will be live harp music, free snow cones, and a spotlight on freeze-dried candy; plenty of fun for families and children.

The Wellington North Farmers' Market will be taking part at the Fireworks Festival on July 19<sup>th</sup> on King St, downtown Mount Forest.

Wellington Dufferin Guelph Public Health will be attending the July 19 Market to provide an inspection and ensure that proper regulations and requirements are being followed, including the 50%+ Rule.

The “50% or more” vendor rule is being met more consistently. Shady Lawn is now officially considered a farmer producer and Dave from Farm Bees may be joining the market soon also. We currently have six farmers attending regularly.

#### Hot Breakfast Plans

Staff are exploring the idea of offering a hot breakfast at the market and are looking for sponsors or vendors who could help make this happen. Potential partners include:

- Scott's Pizza Burger
- The Spot Restaurant
- Spanky's BBQ
- Five for Snacking
- Coffee Culture

#### Influencer Marketing

Jessica Turnblom, a local influencer, attended the Plant Day event through the County of Wellington Taste Real program. She plans to post about her experience at our market in approximately two weeks. Jessica had a very positive experience at the market.

#### Workplan Item 2: Cultural Grants and Donations

Recommendation:

Moved by Member Hruska

Seconded by Member Cassan

THAT the Wellington North Cultural Roundtable receive the Cultural Events and Sponsorship Funding application from McLean Crest Farms and Orchards;

AND THAT the Wellington North Cultural Roundtable approves the application, with direction on the dollar amount approved.

#### DEFEATED

Staff presented Report C&ED 2025-026 - McLean Crest Farms and Orchards to the committee for consideration. McLean Crest Farms applied for a Cultural Events and Sponsorship Funding grant in the amount of \$1,200 to assist with the costs of hiring local musicians to perform at its Orchard Days event in September 2025.

According to the application, McLean Crest Farms opens up the orchard to the public for apple picking, as well as an agri-tourism experience complete with wagon rides, antique tractor plowing, corn maze, visiting with farm animals including Clydesdale horses, and a walk to the pumpkin patch. Local vendors are invited, free of charge, to share their artisan and local products.

The Committee asked several questions, including if an admission fee was charged for the event. Staff reviewed the event website and reported that an admission fee is charged. After a lengthy discussion, the Committee noted that as the event is not a not-for-profit, it would be ineligible for the Cultural Events and Sponsorship funding program, as reflected in the program guidelines.

The Committee recognizes that this is a cultural event that supports the agri-tourism sector. It brings many individuals to the area, and provides local artisans an outlet to sell their wares. As such, the Committee requested that support for the event be provided in other ways, such as assistance with marketing through inclusion on the Culture Days rack card that is distributed, social media and on the electronic sign.

Staff also provided a verbal update on the Mount Forest Diwali Celebration. The organizers met with staff on July 9 and expressed that there was no further update. Staff will follow-up in a few weeks to find out the status of the event for 2025.

There is currently \$900 remaining in the 2025 Cultural Events and Sponsorship Fund budget.

#### Workplan Item 3: Cultural Moments

Staff provided a verbal report to the committee about the Cultural Moment videos presented at Council meetings and shared on social media. These videos continue to be well received by Council and the public, with videos in 2025 averaging 600 views per video and total post average reach of 1,500.

The following Moments were recently presented at Council:

- June 2 – Trees of Wellington North
- June 23 – Swamp Sisters

Future Cultural Moments include:

- Mike Murphy (July 14)
- Ted Arnott (July 28)
- Dr. Treumner's Dentist Chair

#### Workplan Item 5: Wellington North Culture Days

Staff provided a verbal report to the Committee on Culture Days activities, including the Saugeen Bus Tour scheduled for October 4. This bus tour is in partnership with the Town of Minto and the Town of Hanover, with some funding provided by the Seniors Community Grant.

Tickets go on sale in August, \$35 per person with over a \$50 value.

The Wellington North Artisan Showcase will be held on September 27 and will include the Wellington North Farmers' Market in the parking lot at the Mount Forest and District Sports Complex. Member Reid is working on confirming artists and musicians.

**ACTION:** Staff to draft the Culture Days brochure and bring to the committee at the August 14 meeting.

Workplan Item 6: Minto, Hanover, WN Cultural Roundtable partnership

**Tourism Growth Program**

Driftscape: Staff provided a verbal update to the committee providing images of the online app. The App is now live and the township has made a soft launch.

**Historical Society/Museum and Archives Reports**

Recommendation:

THAT the Wellington North Cultural Roundtable Committee receives for information the activity reports from the Arthur and Area Historical Society and the Mount Forest Museum and Archives.

Moved by Member Craig

Seconded by Member Hruska

CARRIED

These reports are included in the minutes at Attachment A.

**Cultural Roundtable Terms of Reference**

Staff provided a verbal outline of the updated Committee Terms of Reference, included as Attachment B.

Recommendation:

THAT the Wellington North Cultural Roundtable Committee accepts the revised 2022-2026 Terms of Reference as presented;

AND THAT the Wellington North Cultural Roundtable Committee recommend to the Council of the Township of Wellington North rescind by-law 136-2022, and amending by-laws 026-2023, 044-2024, and 066-2024;

AND FURTHER THAT Council appoints the following members to the Wellington North Cultural Roundtable through a new appointment by-law: Bonny McDougall, Chair; Doris Cassan, Member; Penny Renken, Member, Councillor; Faye Craig, Member; Trina Reid, Member; Tim McIntosh, Member; Carol Vair, Member.

Moved by Member Hruska

Seconded by Member Cassan

CARRIED

**Other Items**

Arthur Arena Display Cases

Member Cassan gave the committee an update on artist display cases in community spaces. A discussion was held regarding the possibility of installing one in the Mount Forest and Arthur arenas. Staff explained that they need a better understanding of facility use of space before making any decision in regard to display cases in township facilities.

#### Heritage District Discussion

Member Renken provided a report on a downtown building renovation that has lost historical features due to private investment. No application was made to the Township for a Community Improvement grant, giving Council no opportunity to comment. Discussion was made in regard to enacting a by-law.

Next steps: Member Renken will reach out to Karren Wallace, Director of Legislative Services, about how she may put forward a notice of motion at Council.

#### Items for Consideration

##### Wellington Advertiser Cultural Ads

The Committee reviewed the May and June 2025 cultural advertisement pages in the Wellington Advertiser.

#### Upcoming Events

##### Mount Forest Fireworks Festival

July 17 - 20, 2025

Various locations in Mount Forest

Complete schedule and tickets: <https://www.mountforestfireworks.ca/>

##### Volunteer Celebration and Newcomer Welcome

Thursday, September 18, 2025

Mount Forest and District Sports Complex

11:00 a.m. – 2:00 p.m.

Register on Eventbrite: <https://WNNewcomerEvent2025.eventbrite.com>

##### Mayor's Charity Bonspiel

Friday, November 7, 2025

Arthur and Area Curling Club

##### Wellington North Farmers' Market

June 14 – September 27

393 Parkside Drive, Mount Forest

#### Roundtable (verbal)

Member Craig – Pig Roast Arthur, Wednesday October 15, Downtown Arthur

#### Date of next meeting and adjournment

Next Meeting: Thursday, August 14, 2025 (location TBD)

Moved by Member Craig

THAT the Wellington North Cultural Roundtable Committee meeting of July 10, 2025, be adjourned at 1:32 p.m.

CARRIED

## Arthur & Area Historical Society Report – July 2025

Arthur & Area Historical Society's focus in 2025 has been on moving.

We had a couple of "regular" evenings at the beginning of the year with guest speakers, but since that time, our move has been the focus.

First we prepared the new room with slatboard. We also acquired 10 roly carts and had them assembled at this time.

At the same time, the ladies boxed the downtown location with Gail Donald being an incredible leader on this project. Our ladies were the key.

Finally moving day came. We moved the bulk of our items in a six hour window with numerous members, and volunteers from the community being critical helpers. They arrived ready to labour and with trucks and wagons.

Later there was a clean up couple of hours with a couple of us.

At this point, the collection sat in the upper hall in numerous piles.

Since that time, Thea Ouwehand has been our key contributor, designing the room and moving our thousands of items about. Betty Anne Samuel has been having some fun with her.

Each of our last three meetings, we have continued to organize the room. We will have meetings in July & (hopefully) August in getting ready.

The goal is to be ready to have an opening for the public on the weekend of the Arthur Fall Fair.

- Submitted by Jeff McKee

## Main Activities and Projects at the Mount Forest Museum & Archives:

### EXHIBITS:

We launch one major exhibit every year from April to November, using the other months to plan, research, design and mount the next show. 2025's exhibit is "From Baskets to Caskets: Made in Mount Forest." It outlines the Manufacturing History in Mount Forest as well as the people who did the work in the factories.

The main exhibit is supplemented all year with small rotating exhibits in the Reading Room usually involving documents, smaller artifacts and photographs. Occasionally we are asked to use the Reading Room to hold a larger temporary exhibit, ie Celebrating 85 years of the Mount Forest Lions. These are usually time sensitive events.

### COLLECTIONS:

For nearly 25 years, volunteers have been receiving donations to our collections including Textiles, Artifacts, Books, Documents, Photographs, Maps, Newspapers etc. Each item is assessed, researched, catalogued, photographed or scanned, digitally catalogued and stored following good conservation practices. With over 2000 photographs, nearly 5000 objects, and a Library of 1500 books, we have amassed a local, relevant and diverse collection reflecting the history of Mount Forest.

Specific collections include original copies of The Confederate newspaper, 1870-its ending. If we are missing an issue then we can send visitors to Wellington County Museum & Archives. We also keep an exhaustive clippings collection by both Subject and Family Name.

### HERITAGE OUTREACH:

Our Main Street Plaque Program has recognized and researched the stories behind many of the historical buildings on Main Street. Plaques are now on over 20 buildings.

We have also completed our Photographic Catalogue of all the Historical Homes still standing in Mount Forest. This is found in both video and hard copy format in our Reading Room.

We still maintain our Photo installation in the Hockey Arena in the Mount Forest Community Centre and

and have been asked to do more.

The MFMA has managed and facilitated the full restoration of the Lynes Blacksmith Shop Project since its origins.

#### COMMUNITY OUTREACH:

We respond to dozens of genealogical and historical inquiries every month from around the world. These include local researchers, emails from afar and specific requests from groups needing information such as local service clubs, various businesses and organizations, sports leagues and municipal cultural initiatives.

Fundraisers and festivals are always on our calendar as an opportunity to throw open our doors to everyone.

We are increasing our social media presence for fundraising initiatives as well as access for inquiries.

#### OTHER HIGHLIGHTS:

We have just finished a facade renovation with better lighting, signage and direction, and fully landscaped. We have taken on the role of caretakers of the flagship architectural building that has become our home, the Old Post Office.

We maintain an active Board of Directors of 11 volunteers and also maintain full charitable status with the Federal Government.

We annually pursue and have received grants from all three levels of government.

We have just completed a year-long consultation with First Nations in our jurisdiction to ensure that they are represented meaningfully and accurately upon entrance to our Museum. We purposefully hold no indigenous artifacts in our collection, but they must be at the heart of the stories we tell.

Kate Rowley, Volunteer Managing Director

July 9, 2025





*Preserving, promoting, and developing Wellington North's unique cultural resources to build a vibrant community and a prosperous economy.*

## **WELLINGTON NORTH CULTURAL ROUNDTABLE TERMS OF REFERENCE and MANDATE 2022-2026**

### **Term of the Committee:**

The Committee's term will be four years, coinciding with the term of Wellington North Council. The group's mandate and terms of reference should be reviewed every four years.

### **Meetings:**

The Committee will meet at least six (6) times per calendar year, specifically in February, April, June, July, September, and November. Additional meetings may be scheduled at the discretion of the chair.

Meetings will be held at various locations throughout the Township of Wellington North and will generally be conducted in person. However, virtual or hybrid meetings may be arranged at the chair's discretion.

### **Authority:**

The Committee shall act as an advisory Committee to Council.

The Committee operates under the following Township of Wellington North policies and by-laws:

- Code of Conduct for Members of Council, Local Board, Committee and Advisory Committee Members (Policy Number 005-2019); and
- Electronic Council and Committee Meeting Policy (Policy Number 003-20).

### **Mandate and Purpose:**

The Committee's purpose is to build community capacity in cultural development by facilitating communication and supporting collaboration among community, business, and municipal interests. To accomplish this, the Cultural Roundtable will advance the cultural and economic agenda outlined in the Municipal Cultural Plan and the Vision 'Preserving, promoting and developing Wellington North's unique cultural resources to build a vibrant community and a prosperous economy.'

The Cultural Roundtable will engage individuals in the community who have relevant interests and expertise to encourage their participation and leadership in activities that advance the arts and culture action plan. The Committee will also serve as a platform for the continuous exchange of ideas among a diverse range of groups and individuals in the community.

**Composition:**

The Committee will be supported by staff from the Recreation, Community and Economic Development Department. The voting members of the committee will consist of one member of Council who has been appointed by Council, and six or more public members (representing various sectors and organizations throughout the community) as chosen by a majority of members of the Committee.

The Chair will be determined by consensus of the Committee. A designate Chair can be appointed by Committee at any time.

**Quorum:**

Quorum is defined as a majority of the total number of voting committee members, which is more than 50%.

If a quorum is not met within fifteen (15) minutes after the scheduled start time of a meeting, the Committee will adjourn until the next meeting date.

**Compensation:**

The Cultural Roundtable is volunteer based, and as such, no compensation is provided.

**Staff Support and Funding:**

Financial support for the activities of the Committee will be reviewed annually as part of the Municipality's regular budget preparation process and will be included in the Recreation, Community and Economic Development budget. Additionally, special project funding requests may also be submitted by the Committee from time to time for consideration by Council.

The Committee will be responsible for generating any additional funding support needed to sustain its work. This may take the form of funding and sponsorships and/or earned revenue and memberships through special related projects.

Designated staff of the Township of Wellington North will provide administrative support for the Committee including:

- preparation of meeting schedules, agendas, and minutes;
- supporting communications with the community (e.g. maintaining a contact list, press releases, website updates, period newsletters and communications); and
- serving as a contact point for referrals and networking.

**Conduct of Meetings:**

Meetings are generally 1-2 hours in length. If a member misses more than two consecutive meetings without prior notice to the committee, that member shall be deemed to have resigned. Committee members are responsible for reporting on action plans being worked on.

**Communication:**

The Chair, in consultation with staff, shall determine the agenda. Communication to staff should be directed through the Chair.



## Saugeen Valley Conservation Authority

### Minutes – Board of Directors Meeting

Date: Thursday March 20, 2025, 1:00 PM

Location: 1078 Bruce Rd 12, Formosa, ON, N0G 1W0

Chair: Tom Hutchinson

Members present: Paul Allen, Larry Allison, Barbara Dobreen, Bud Halpin, Steve McCabe, Greg McLean, Dave Myette, Mike Niesen, Moiken Penner, Bill Stewart, Peter Whitten

Members absent: Kevin Eccles, Sue Paterson, Jennifer Prenger

Staff present: Adam Chalmers, Erik Downing, Janice Hagan, Donna Lacey, Don Moss, Nich Kunkel, Rita McGee, Jody Duncan, Matt Armstrong

The meeting was called to order at 1:03 PM.

#### **1. Land Acknowledgement** – read by Director Moiken Penner

*We begin our meeting today by respectfully acknowledging the Anishinaabeg Nation, the Haudenosaunee, the Neutral, and the Petun peoples as the traditional keepers of this land. We are committed to moving forward in the spirit of reconciliation with First Nations, Métis, and Inuit peoples.*

#### **2. Adoption of Agenda**

##### **Motion #G25-38**

Moved by Steve McCabe

Seconded by Bill Stewart

THAT the agenda for the Saugeen Valley Conservation Authority meeting, March 20, 2025, be adopted as amended.

**Carried**

#### **3. Declaration of Pecuniary Interest**

There were no declarations of pecuniary interest relative to any item on the agenda.

#### **4. Adoption of Minutes**

##### **4.1 Authority meeting – February 20, 2025**

##### **Motion #G25-39**

Moved by Paul Allen

Seconded by Greg McLean

THAT the minutes of the Saugeen Valley Conservation Authority meeting, February 20, 2025, be adopted as presented.

**Carried**

**5. Staff Introductions:**

New staff members were introduced to the Board, including a Lands Technician, a Forestry Technician, and the Water Resources Manager filling in for a leave.

**6. New Business**

**6.1 GM-2025-03: SVCA Operational Plan**

The GM/S-T presented the 2025 SVCA Workplan, noting the completion of several items. General Manager and Secretary-Treasurer Erik Downing noted that revisions will be made to remove day-to-day tasks and focus on strategic deliverables.

**6.2 COR-2025-05: Finance Report**

Finance Manager Adam Chalmers presented the financial report for the period ending November 2024. He advised that the audited financial statements for 2024 would be presented at the May Board meeting.

**6.3 GM-2025-04 Programs Report**

The Board received a comprehensive Programs Report outlining recent activity across departments. Key updates included delegations made to the councils of Brockton and West Grey, staff participation in Conservation Ontario training, and attendance at the Maitland Valley Conservation Authority Annual General Meeting. Corporate Services reported infrastructure improvements, notably the installation of a new accessible reception desk. In the Water Resources department, staff focused on fencing contracts, flood coordination, and the preparation of the 2024 Water Quality Report. Forestry and Lands staff undertook significant snow removal efforts, while Conservation Areas staff successfully hosted a number of public events. The report also noted the addition of new vehicles to the SVCA fleet and the posting of a contract position within the Environmental Planning and Regulations department.

**6.4 Executive Committee Minutes**

The minutes of the February 7<sup>th</sup>, 2025 Executive Committee Meeting were reviewed for information by the SVCA Board of Directors.

**6.5 Correspondence – none at this time**

**6.6 WR-2025-02 – Advancing Technologies to Improve Community Resiliency to Natural Hazards Report**

Flood Coordinator Jody Duncan reported that SVCA secured \$10,000 from the RBC Foundation's Tech for Nature program. The funding enabled installation of new stream gauge equipment to improve flood forecasting and drought monitoring. The equipment has supported seven watershed condition statements with no service interruptions to date.

**6.7 EPR – 2025-03: Permits Issued for Endorsement**

**Motion #G25-40**

Moved by Bud Halpin

Seconded by Steve McCabe

THAT SVCA permit applications from 25-018 to 25-025 as approved by staff, be endorsed.

**Carried**

**6.8 EPR-2025-04: 2024 Permitting Statistics**

Environmental Planning and Regulations Manager Matt Armstrong presented the 2024 Permit Timelines and Compliance Report. Between April and December 2024, SVCA issued 234 permits, meeting 100% of required timelines under O. Reg. 686/21. Average review time was 3.69 days. Permit review fees remain a vital source of departmental revenue.

**7. Adjournment**

With no further business to discuss, the meeting was adjourned at 2:17 PM, following a motion by Dave Myette and Moiken Penner.

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Tom Hutchinson  
Chair

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Janice Hagan  
Recording Secretary



## Saugeen Valley Conservation Authority

### Minutes – Board of Directors Meeting

Date: Thursday May 15, 2025, 1:00 PM

Location: 1078 Bruce Rd 12, Formosa, ON, N0G 1W0

Chair: Tom Hutchinson

Members present: Paul Allen, Larry Allison, Barbara Dobreen, Bud Halpin, Greg McLean, Dave Myette, Mike Niesen, Moiken Penner, Bill Stewart, Kevin Eccles, Sue Paterson, Jennifer Prenger

Members absent: Peter Whitten, Steve McCabe

Staff present: Adam Chalmers, Erik Downing, Donna Lacey, Don Moss, Matt Armstrong, Darren Kenny, Ashley Richards, Kelly Ray, Brandi Walter, Karleigh Porter

The meeting was called to order at 1:00 PM.

#### 1. Land Acknowledgement – read by Greg McLean

*We begin our meeting today by respectfully acknowledging the Anishinaabeg Nation, the Haudenosaunee, the Neutral, and the Petun peoples as the traditional keepers of this land. We are committed to moving forward in the spirit of reconciliation with First Nations, Métis, and Inuit peoples.*

#### 2. Adoption of Agenda

##### Motion #G25-41

Moved by Bill Stewart

Seconded by Mike Niesen

THAT the agenda for the Saugeen Valley Conservation Authority meeting, May 15, 2025, be adopted as amended.

**Carried**

#### 3. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest relative to any item on the agenda.

#### 4. Adoption of Minutes

##### 4.1 Authority meeting – March 20, 2025

##### Motion #G25-42

Moved by Dave Myette

Seconded by Greg McLean

THAT the minutes of the Saugeen Valley Conservation Authority meeting, March 20, 2025, be adopted as presented.

**Carried**

**5. Staff Introductions:**

A new staff member was introduced to the Board, specifically a Regulations Officer who joined SVCA on an 8-month contract.

**6. Matters Arising from the Minutes – none**

**7. New Business**

**7.1 GM-2025-05: SVCA Operational Plan**

The General Manager/Secretary-Treasurer (GM/S-T) presented the 2025 SVCA Workplan, noting the red in the legend indicates new items, or changes to existing items. Director Dobreen inquired as to the status of the Workplace Culture Assessment; GM/S-T indicated that phase 1 is underway and that the Joint Health and Safety Committee is in the process of reviewing draft policies related to health and safety.

**7.2 GM-2025-06 Program Report**

The Board received a comprehensive Programs Report outlining recent activity across departments. During the reporting period, SVCA staff participated in numerous strategic meetings and initiatives, including training with Conservation Ontario, municipal delegations on floodplain mapping, and leadership development programs. Staff presented to West Grey Council, attended the Grey-Bruce Federation of Agriculture's Politicians Day, and supported multiple watershed and government relations efforts. A meeting with MPP Paul Vickers focused on SVCA agriculture collaboration, and the annual Arbour Day Tree Sale drew significant public turnout. Additionally, Conservation Ontario discussions included legislative updates following the provincial Throne Speech.

Corporate Services completed year-end reporting requirements and continues to support organizational priorities including summer student recruitment, signage planning for SVCA's 75th anniversary, and campground preparations. Forestry staff advanced forest inventory work and tree planting and welcomed a new Forestry Technician to the staff. Environmental Planning launched the CA Core content management system and finalized the updated Policies Manual. Water Resources progressed on dam safety projects, frazil ice response planning, and flood forecasting. Communications saw strong digital engagement from January to May 2025, with nearly 1 million views across platforms.

Director Eccles inquired whether the meeting with MPP Paul Vickers included an opportunity to request additional funding. Chair Hutchinson confirmed that this matter was raised during the discussion. The General Manager/Secretary-Treasurer added that the meeting was primarily intended as a relationship-building opportunity. Director Dobreen inquired whether a meeting had been requested with the Minister of the Environment, Conservation and Parks. Chair Hutchinson responded that a meeting has not yet been requested but confirmed that one will be pursued.

**7.3 Correspondence – none****7.4 COR-2025-13: 2024 Audited Financial Statements**

Corporate Services Manager Chalmers introduced John Bujold, B.Sc., CPA, CA from Baker Tilly SGB, LLP. The audited financial statements of Saugeen Valley Conservation Authority for the year ended December 31, 2024, were prepared in accordance with Canadian public sector accounting standards and received an unqualified opinion from the external auditors, Baker Tilly SGB LLP. The audit confirmed that the financial statements fairly present the Authority's financial position, operations, and cash flows for the year. The Authority ended the year with an annual surplus of \$468,710, bringing its accumulated surplus to \$14,052,631. The audit emphasized management's responsibility for internal controls and noted no material misstatements.

The Authority reported total revenues of \$6,123,013 and total expenses of \$5,654,303, with higher-than-budgeted revenues primarily from special programs and investment income. Significant reserves were maintained across operational areas, and capital assets remained a major component of the Authority's financial position. The auditors found no remeasurement gains or losses and confirmed compliance with ethical and professional standards throughout the audit process.

**Motion #G25-43**

Moved by Paul Allen

Seconded by Barbara Dobreen

THAT the draft financial statements from Baker Tilly, SGB, LLP, be approved as presented.

**Carried**

**7.5 EPR-2025-05: Environmental Planning and Regulations Policy Manual**

Manager Armstrong presented the final draft of the updated Environmental Planning and Regulations Policies Manual, which incorporated feedback from a public consultation period held between December 2024 and February 2025. A total of 218 comments were received and reviewed, resulting in substantial improvements to the manual's clarity, alignment with legislation, and accessibility. The revised manual reflects SVCA's regulatory responsibilities under Ontario Regulation 41/24, includes technical and formatting updates, and is recommended for immediate implementation.

Director Dobreen inquired whether the document could be considered a "living document," and Manager Armstrong confirmed that it is. He explained that as regulations evolve, the document will be updated accordingly, with significant changes requiring consultation and other revisions made at the direction of the SVCA Board of Directors.

**Motion #G25-44**

Moved by Larry Allison

Seconded by Bud Halpin

THAT the Saugeen Valley Conservation Authority approve the updated draft Environmental Planning and Regulations Policies Manual and direct staff to begin using the manual.

**Carried**



## **7.6 EPR-2025-06: Status of Active Violations**

Regulations Coordinator Kenny presented an update on the status of active violations under Ontario Regulation 169/06 and Ontario Regulation 41/24. As of April 28, 2025, SVCA staff are managing 54 active violation files, a reduction of 14 since the previous update in November 2024. Most files fall into categories where the activities are either compliant or resolvable through technical reporting, with no violations currently rated as posing imminent and significant damage. Two files remain before Provincial Offences Court, with one decision rendered in SVCA's favour and the other pending trial.

Director Stewart inquired whether SVCA can benefit from court fees through the litigation process. Regulations Coordinator Kenny responded that while the presiding Justice determines the awarding of court fees, SVCA can advocate for their recovery but does not have the authority to dictate the outcome. Director Myette asked how violations are brought to the attention of SVCA staff. Coordinator Kenny confirmed that most violations are reported by neighbouring landowners, though some are self-reported or identified by municipal building officials. He added that on occasion, staff become aware of violations while performing their regular duties but are not actively seeking them out.

## **7.7 EPR-2025-07: Permits Issued for Endorsement**

### **Motion #G25-45**

Moved by Bud Halpin

Seconded by Sue Paterson

THAT SVCA permit applications 25-026 to 25-046 as approved by staff, be endorsed by the SVCA Board of Directors.

**Carried**

## **7.8 LAN-2025-02: Fencing at Durham Conservation Area**

Manager Donna Lacey informed the Board about the installation of a section of fence at Durham Conservation Area. The fence is intended to support enforcement of Ontario Regulation 688/21 by restricting unauthorized access during posted closure hours and ensuring compliance with designated day-use requirements. Ongoing issues such as nighttime trespassing, unpaid access, and informal use as a thoroughfare have prompted this response, with the aim of improving safety, reducing environmental impacts, and protecting SVCA's operational integrity.

The fence will help deter vandalism, theft, and littering, clarify expectations for law enforcement and visitors, and support staff safety. Fees for access remain modest compared to other conservation authorities, and a new initiative will see three free annual passes made available at local libraries to help remove financial barriers for community members.

To ensure transparency and community understanding, SVCA has launched an outreach and communication campaign, which has included a letter to West Grey Council, and will encompass neighborhood flyers, local media releases, social media posts, and updates to signage and the SVCA website. The initiative reflects a balanced approach to public access, regulatory compliance, and responsible land management.

### **7.9 LAN-2025-03: Options for Future Management of Varney Conservation Area**

At its May 5, 2025 meeting, the SVCA Property and Parks Committee unanimously recommended Option 4, disposal of the Varney Conservation Area, as the preferred course of action for the management of Varney Conservation Area. This decision followed long standing concern about the property's safety risks, structural deficiencies, and unsustainable financial demands. External engineering assessments confirmed serious infrastructure issues, including past drownings, safety hazards, and regulatory compliance barriers. Given that Varney is a non-revenue property with no viable cost recovery mechanism, the committee determined that disposal is in SVCA's best long-term interest.

The GM/S-T reviewed SVCA's Land Acquisition Policy to ensure the proposed disposal aligns with SVCA's mandate and current procedures. The policy outlines three conditions for disposal: a recommendation from the Property and Parks Committee (fulfilled), a review of the original purchase agreement to determine if conservation conditions exist (none found), and confirmation that the disposal is consistent with SVCA's objectives and long-term purpose. All requirements have been met.

During the meeting, Director Dobreen, through a point of order, reminded the Board that discussions related to the review process, including any questions about potential municipal interest in acquiring the property, will take place in-camera to ensure confidentiality and compliance with governance protocols.

During the discussion, two motions were withdrawn as the Board worked collaboratively to develop a final motion. The first was a motion from Director Myette, seconded by Director McLean, to identify Option 4 as the direction for SVCA staff to pursue. The second was a motion from Director Dobreen, seconded by Director Prenger, to amend the language from "proceed" to "explore."

The Board of Directors ultimately approved a final motion directing staff to proceed with exploring the disposal of Varney Conservation Area. Next steps will include a comprehensive review process involving legal counsel, an updated property appraisal, coordination with relevant regulatory agencies, and the development of a public communications plan that includes public meetings to ensure transparency and engagement.

#### **Motion #G25-46**

Moved by Moiken Penner

Seconded by Jennifer Prenger

THAT the SVCA Board of Directors receive the recommendation of the SVCA Property and Parks Committee; and FURTHER THAT staff be directed to proceed with exploring disposal of the Varney Conservation Area in whole, or in part.

**Carried**

### **7.10 LAN-2025-04: Staff Provincial Offences Officer Designation**

Staff recommended, and the Board approved, the designation two SVCA staff as Provincial Offences Officers for the enforcement of Section 29 of the Conservation Authorities Act. Both staff

members meet the required training and experience criteria, and the designations carry no new financial implications beyond previously incurred costs.

**Motion #G25-47**

Moved by Barbara Dobreen

Seconded by Bud Halpin

THAT SVCA Assistant Park Superintendent, Saugeen Bluffs, Mary Lyness and Lands Technician, Nicholas Kunkel be designated by the SVCA Board of Directors as Provincial Offences Officers for the purpose of enforcing Section 29 of the Conservation Authorities Act.

**Carried**

**8. Adjournment**

With no further business to discuss, the meeting was adjourned at 3:20 PM, following a motion by Sue Paterson and seconded by Jennifer Prenger.

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Tom Hutchinson  
Chair

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Ashley Richards  
in lieu of Recording Secretary



## TOWNSHIP OF WELLINGTON NORTH

TO: Mayor and Council

DATE: 2025-07-28

MEETING TYPE: Open

SUBMITTED BY: Darren Jones, Chief Building Official

REPORT #: CBO 2025-011

REPORT TITLE: Building Permit Review June 2025

### RECOMMENDED MOTION

THAT the Council of the Corporation of the Township of Wellington North receive for information Report CBO 2025-011 being the Building Permit Review for the month of June 2025.

### PREVIOUS REPORTS/BY-LAWS/RESOLUTIONS

- CBO 2025-009 Building Permit Review for the month of May 2025

### BACKGROUND

PROJECT DESCRIPTION	PERMITS ISSUED	CONSTRUCTION VALUE	PERMIT FEES	RESIDENTIAL UNITS CREATED
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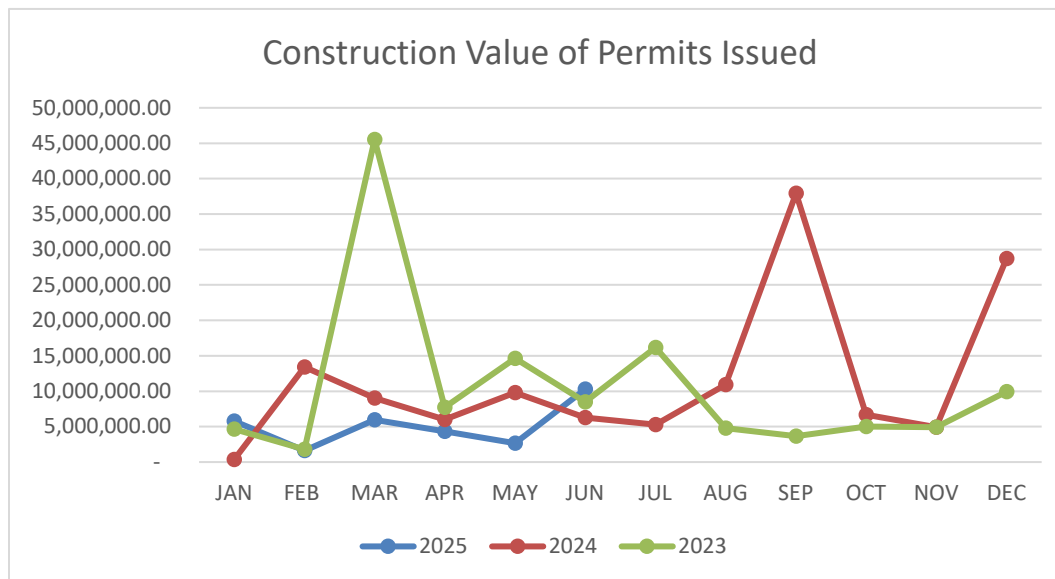
Residential Building	15	3,460,000.00	37,882.55	16
Accessory Structures	4	116,000.00	2,568.61	1
Pool Enclosures	2	83,000.00	460.00	0

Assembly	3	10,500.00	690.00	0
Institutional	0	0.00	0.00	0
Commercial	2	5,845,000.00	7,923.20	0
Industrial	0	0.00	0.00	0
Agricultural	5	683,500.00	3,869.30	0
Sewage System	3	89,000.00	1,860.00	0
Demolition	1	1,000.00	230.00	0

Monthly Total	35	10,288,000.00	55,483.66	17
Total Year to Date	140	30,652,825.00	246,470.12	32

12 Month Average	23	10,425,673.17	54,672.40	12
10 Year Monthly Avg.	33	7,033,447.50	46,597.28	9
10 Year, Year to Date Avg.	147	36,110,722.70	255,464.36	47

## ANALYSIS



## CONSULTATION

None.

## FINANCIAL CONSIDERATIONS

There are no financial considerations in receiving this report for information.

## ATTACHMENTS

None.

## STRATEGIC PLAN 2024

- ☐ Shape and support sustainable growth
- ☐ Deliver quality, efficient community services aligned with the Township's mandate and capacity
- ☐ Enhance information sharing and participation in decision-making
- ☒ N/A Core-Service

Approved by: Karren Wallace, Clerk ☒



## TOWNSHIP OF WELLINGTON NORTH

TO: Mayor and Council

DATE: 2025-07-28

MEETING TYPE: Open

SUBMITTED BY: Mandy Jones, Manager Community & Economic Development

REPORT #: C&ED 2025-028

REPORT TITLE: LiveBarn

### RECOMMENDED MOTION

THAT the Council of the Corporation of the Township of Wellington North receive Report C&ED 2025-028 being a report on LiveBarn;

AND THAT Council authorizes the Mayor and Clerk to sign the by-law to authorize a 3-year agreement with LiveBarn Inc.;

AND FURTHER THAT Council direct staff to work with local minor sports organizations to promote the streaming service.

### PREVIOUS REPORTS/BY-LAWS/RESOLUTIONS

None.

### BACKGROUND

Recently, township staff have been approached by local sports organizations, including Minor Hockey and Southeast Surge, who have expressed interest in installing LiveBarn at both the Arthur Arena and the Mount Forest & District Sports Complex.

LiveBarn is a subscription-based streaming platform that provides live and on-demand video coverage of amateur and youth sports events. It is widely used across North America, with over 110 municipalities and more than 500 arenas in Ontario currently utilizing the service. Neighbouring municipalities have also adopted the platform, including the Township of Mapleton which joined LiveBarn last season, and the Town of Minto which has recently committed to implementing LiveBarn for the 2025/2026 ice season. In addition, many facilities affiliated with the Southeast Surge, such as Milverton, are using the platform. LiveBarn also maintains a working agreement with the Ontario Minor Hockey Association.

LiveBarn installs autonomous, unmanned camera systems, typically positioned at centre ice. These cameras are designed to stream and record sports activities with minimal maintenance required from municipalities, as LiveBarn manages all hardware, software, and bandwidth needs. While the service is primarily used to broadcast hockey, it also supports other sports such as lacrosse, broomball, and figure skating. The cameras activate automatically when four or more people are detected on the playing surface and can be programmed with blackout times as needed.

The installation process includes a site visit to determine camera placement, internet setup, camera installation, and a staff training session. Each camera operates on its own dedicated internet connection and LiveBarn provides all promotional signage and a unique promo code for the Township. When residents subscribe using this code, the Township receives 20% of the revenue generated.

Information about LiveBarn can be found [here](#).

## ANALYSIS

The proposed agreement with LiveBarn would cover both the Arthur Arena and the Mount Forest & District Sports Complex for a term of three years. The service is entirely optional, allowing each user group to decide whether their activities are recorded and streamed. This flexibility ensures that organizations can opt in based on their own preferences and privacy considerations.

The typical installation timeline is six to eight weeks, depending on the availability of the internet service provider. It is important to note that there are no anticipated impacts on the Township's IT or recreation staff, as LiveBarn is responsible for all technical aspects, including maintenance. Should the service experience any downtime, LiveBarn will handle all troubleshooting and repairs directly.

As part of the agreement, LiveBarn will provide all required promotional and privacy notice materials, including signage and promo cards. The agreement includes an exclusivity clause, but it does not apply to The Mount Forest Patriots, who already have an agreement with SportsEngine through the PJHL as their streaming provider. Additionally, the agreement guarantees that the Township and its staff will not be held responsible for any damage or vandalism to the equipment.

If approved, staff anticipate the installation to be completed by mid-September, in time for the 2025/2026 ice season.

## CONSULTATION

Nick Brock, Recreation Supervisor

## FINANCIAL CONSIDERATIONS

Capital: none

Operating: There are no costs associated with this service for the Township of Wellington North. A dedicated internet service for the cameras, not associated with the existing service to the arenas, would be at the sole cost of LiveBarn. All up-front and ongoing equipment and maintenance costs would also be the responsibility of LiveBarn. There is a potential for some revenue generation through the use of the promo code, when people register and pay to use this streaming service.

## ATTACHMENTS

By-law No. 046-2025 authorize an agreement included in this agenda

## STRATEGIC PLAN 2024

- ☐ Shape and support sustainable growth  
How:
- ☒ Deliver quality, efficient community services aligned with the Township's mandate and capacity  
How: LiveBarn presents an opportunity to enhance community access to local sports events, particularly for those unable to attend in person, while also generating passive revenue for the Township.
- ☐ Enhance information sharing and participation in decision-making  
How:
- ☐ N/A Core-Service

Approved by: Darren Jones, Chief Building Official ☒



2025-07-21

Township of Wellington North  
 VENDOR CHEQUE REGISTER REPORT  
 Payables Management

Cheque Number	Vendor Cheque Name	Cheque Date	Amount
81758	Arthur Foodland	2025-06-20	\$29.83
81759	BC Hughes Inc	2025-06-20	\$694.36
81760	BELLAMY CONTRACTING SERVICES L	2025-06-20	\$189.84
81761	Bi-Tech Contracting Inc.	2025-06-20	\$576.67
81762	Bohnert Fire and Security Supp	2025-06-20	\$7,904.35
81763	Cedar Creek Tools Ltd	2025-06-20	\$1,006.81
81764	Eidt` s BMR Express Hardware	2025-06-20	\$194.03
81765		2025-06-20	\$300.00
81766	FINA CONSTRUCTION LTD.	2025-06-20	\$51,279.95
81767	Manulife Financial	2025-06-20	\$51,497.63
81768	Openspace Solutions Inc.	2025-06-20	\$462.77
81769	Riley Sports	2025-06-20	\$610.20
81770	Royal Bank Visa	2025-06-20	\$3,562.26
81771	Staples Professional	2025-06-20	\$164.95
81772	Twp of Wellington North	2025-06-20	\$1,063.33
81773		2025-06-20	\$41.00
81774	Wightman Telecom Ltd.	2025-06-20	\$1,333.52
EFT0008494	ALS Canada Ltd.	2025-06-20	\$3,245.93
EFT0008495	Assoc Ont Road Superintendents	2025-06-20	\$265.55
EFT0008496	Arthur Home Hardware Building	2025-06-20	\$22.59
EFT0008497	Artic Clear 1993 Inc.	2025-06-20	\$102.00
EFT0008498	B & I Complete Truck Centre	2025-06-20	\$1,113.65
EFT0008499	B M Ross and Associates	2025-06-20	\$17,783.26
EFT0008500	Broadline Equipment Rental Ltd	2025-06-20	\$261.03
EFT0008501	Canada's Finest Coffee	2025-06-20	\$26.00
EFT0008502		2025-06-20	\$409.31
EFT0008503	County of Wellington	2025-06-20	\$21,878.25
EFT0008504	Da-Lee Dust Control	2025-06-20	\$9,583.53
EFT0008505	Delta Elevator Co. Ltd.	2025-06-20	\$1,049.98
EFT0008506	EC King Contracting	2025-06-20	\$119,858.83
EFT0008507	Eric Cox Sanitation LTD.	2025-06-20	\$674.29
EFT0008508	Englobe Corp	2025-06-20	\$9,081.55
EFT0008509	Ideal Supply Inc.	2025-06-20	\$131.08
EFT0008510	Industrial Alliance Insurance	2025-06-20	\$205.49
EFT0008511	KORE Mechanical Inc.	2025-06-20	\$17,142.49
EFT0008512	K Smart Associates Limited	2025-06-20	\$5,452.25
EFT0008513	Kurtis Smith Excavating Inc	2025-06-20	\$2,338.46
EFT0008514	Lifesaving Society	2025-06-20	\$325.00
EFT0008515	Marcc Apparel Company	2025-06-20	\$730.88
EFT0008516	Mega Group Construction Ltd	2025-06-20	\$3,152.70
EFT0008517	Midwestern Line-Striping Inc.	2025-06-20	\$30,530.09
EFT0008518		2025-06-20	\$387.36
EFT0008519		2025-06-20	\$107.16
EFT0008520		2025-06-20	\$536.83
EFT0008521	PETRO-CANADA	2025-06-20	\$2,778.08
EFT0008522	Purolator Inc.	2025-06-20	\$8.49
EFT0008523	Reeves Construction Ltd	2025-06-20	\$3,288.30
EFT0008524	ROBERTS FARM EQUIPMENT	2025-06-20	\$20.77
EFT0008525	Shred All Ltd.	2025-06-20	\$220.35
EFT0008526	Entandem	2025-06-20	\$1,864.74
EFT0008527	W. Schwindt & Sons Bldg Const	2025-06-20	\$1,808.00
EFT0008528	Young's Home Hardware Bldg Cen	2025-06-20	\$462.07
81775	Arthur Foodland	2025-06-27	\$24.46

Cheque Number	Vendor Cheque Name	Cheque Date	Amount
81776		2025-06-27	\$4,762.11
81777	Eidt` s BMR Express Hardware	2025-06-27	\$1,357.42
81778	Filion Wakely Thorup Angeletti	2025-06-27	\$559.35
81779	Finch Chevrolet Cadillac Buick	2025-06-27	\$63,614.73
81780		2025-06-27	\$2,703.79
81781	Hydro One Networks Inc.	2025-06-27	\$1,150.03
81782		2025-06-27	\$2,250.83
81783	Kronos Canadian Systems Inc.	2025-06-27	\$1,391.00
81784		2025-06-27	\$1,900.00
81785	Rogers	2025-06-27	\$3,478.68
81786		2025-06-27	\$189.32
81787	Staples Professional	2025-06-27	\$918.77
81788	TD Wealth	2025-06-27	\$1,376.04
81789	Telizon Inc.	2025-06-27	\$851.53
81790	Wightman Telecom Ltd.	2025-06-27	\$319.10
81791	Workplace Safety & Ins Board	2025-06-27	\$16,837.64
EFT0008529	Arthur Home Hardware Building	2025-06-27	\$101.69
EFT0008530	Bluewater Fire & Security	2025-06-27	\$236.74
EFT0008531	B M Ross and Associates	2025-06-27	\$1,400.97
EFT0008532	Coffey Plumbing, Div. of KTS P	2025-06-27	\$207.92
EFT0008533	Conseil scolaire catholique Mo	2025-06-27	\$4,164.61
EFT0008534	Cook School Bus Lines Ltd	2025-06-27	\$1,791.05
EFT0008535	County of Wellington	2025-06-27	\$5,317.50
EFT0008536	Canadian Union of Public Emplo	2025-06-27	\$3,859.64
EFT0008537	FOSTER SERVICES/822498 ONT INC	2025-06-27	\$12,814.20
EFT0008538	GP Supply Ltd.	2025-06-27	\$329.17
EFT0008539	Horizon Data Services Ltd.	2025-06-27	\$6,102.00
EFT0008540	Ideal Supply Inc.	2025-06-27	\$30.49
EFT0008541		2025-06-27	\$1,338.53
EFT0008542	Conseil Scolaire Viamonde	2025-06-27	\$4,207.60
EFT0008543	MRC Systems Inc	2025-06-27	\$8,154.08
EFT0008544	Midwest Co-operative Services	2025-06-27	\$15.24
EFT0008545	Ont Mun Employee Retirement	2025-06-27	\$100,683.40
EFT0008546	Purolator Inc.	2025-06-27	\$20.45
EFT0008547	ROBERTS FARM EQUIPMENT	2025-06-27	\$406.57
EFT0008548	Sterling Backcheck Canada Corp	2025-06-27	\$84.92
EFT0008549	Triton Engineering Services	2025-06-27	\$128,026.77
EFT0008550	Upper Grand Dist School Board	2025-06-27	\$869,625.46
EFT0008551		2025-06-27	\$168.58
EFT0008552	Wellington Advertiser	2025-06-27	\$473.11
EFT0008553	Wellington Catholic Dist Sch B	2025-06-27	\$141,142.90
EFT0008554	Wellington North Power	2025-06-27	\$77,441.03
EFT0008555	Young's Home Hardware Bldg Cen	2025-06-27	\$388.32
EFT0008556	County of Wellington	2025-06-30	\$3,861,129.84
81792	Chalmers Fuels Inc	2025-07-03	\$1,722.91
81793	Cook's Garage	2025-07-03	\$468.93
81794	Cotton's Auto Care Centre	2025-07-03	\$457.65
81795	Eidt` s BMR Express Hardware	2025-07-03	\$85.76
81796	F WILSON ELECTRIC	2025-07-03	\$7,369.30
81797		2025-07-03	\$174.54
81798	Gro-Bark Ontario Limited	2025-07-03	\$1,412.50
81799	Hydro One Networks Inc.	2025-07-03	\$2,091.16
81800		2025-07-03	\$140.00
81801		2025-07-03	\$1,339.37
81802		2025-07-03	\$100.00
81803		2025-07-03	\$750.00
81804		2025-07-03	\$60.00
81805		2025-07-03	\$4,300.00

Cheque Number	Vendor Cheque Name	Cheque Date	Amount
81806	Tangs Restaurant	2025-07-03	\$2,500.00
81807	Enbridge Gas Inc.	2025-07-03	\$118.24
81808		2025-07-03	\$100.00
EFT0008557	ACE, Accent Electronic Control	2025-07-03	\$593.25
EFT0008558	ALS Canada Ltd.	2025-07-03	\$117.52
EFT0008559	Arthur Area Curling Club	2025-07-03	\$565.00
EFT0008560	B & I Complete Truck Centre	2025-07-03	\$317.78
EFT0008561	BackSpace Consulting	2025-07-03	\$4,576.50
EFT0008562	Bailey Repair Services	2025-07-03	\$7,428.29
EFT0008563	Balaklava Audio	2025-07-03	\$329.35
EFT0008564	B M Ross and Associates	2025-07-03	\$18,502.42
EFT0008565	Broadline Equipment Rental Ltd	2025-07-03	\$3,037.44
EFT0008566	CARQUEST Arthur Inc.	2025-07-03	\$311.80
EFT0008567	Carson Supply	2025-07-03	\$219.90
EFT0008568	Clark Bros Contracting	2025-07-03	\$10,442.64
EFT0008569	CMT Engineering Inc.	2025-07-03	\$4,778.50
EFT0008570	Da-Lee Dust Control	2025-07-03	\$29,336.05
EFT0008571	Dewar Services	2025-07-03	\$621.50
EFT0008572	Central Square Canada Software	2025-07-03	\$3,191.55
EFT0008573	DiCAN Inc.	2025-07-03	\$2,125.53
EFT0008574	Duncan, Linton LLP, Lawyers	2025-07-03	\$4,175.60
EFT0008575		2025-07-03	\$1,433.73
EFT0008576	Excel Business Systems	2025-07-03	\$219.47
EFT0008577	FOSTER SERVICES/822498 ONT INC	2025-07-03	\$1,779.75
EFT0008578		2025-07-03	\$113.42
EFT0008579	Hallman Motors LTD	2025-07-03	\$350.67
EFT0008580		2025-07-03	\$230.88
EFT0008581	MRC Systems Inc	2025-07-03	\$694.15
EFT0008582		2025-07-03	\$341.38
EFT0008583	Viking Cives Ltd	2025-07-03	\$210,846.70
EFT0008584	Wellington North Power	2025-07-03	\$1,916.21
81809	Arthur Foodland	2025-07-10	\$45.18
81810	Bell Canada	2025-07-10	\$52.78
81811	Biz Bull	2025-07-10	\$813.60
81812	Cdn Tire Associate Store	2025-07-10	\$12.97
81813	Chalmers Fuels Inc	2025-07-10	\$4,792.77
81814		2025-07-10	\$17,111.15
81815	Garafraxa Turf Inc.	2025-07-10	\$678.00
81816	Grand Quarry Ltd.	2025-07-10	\$14,371.23
81817	Haws Doors and Hardware Ltd.	2025-07-10	\$271.20
81818	Hydro One Networks Inc.	2025-07-10	\$1,113.94
81819		2025-07-10	\$840.00
81820	Mount Forest Foodland	2025-07-10	\$211.03
81821	Park N Water Ltd.	2025-07-10	\$47,274.48
81822		2025-07-10	\$4,300.00
81823	Rogers Communication Canada In	2025-07-10	\$90.40
81824	Royal Bank Visa	2025-07-10	\$2,832.74
81825	Staples Professional	2025-07-10	\$708.81
81826	Twp of Wellington North	2025-07-10	\$440.70
81827	Enbridge Gas Inc.	2025-07-10	\$111.10
81828	Wightman Telecom Ltd.	2025-07-10	\$235.30
EFT0008585	Abell Pest Control Inc	2025-07-10	\$78.69
EFT0008586	Agrisan SC Pharma	2025-07-10	\$11,843.63
EFT0008587	Arthur Agricultural Society	2025-07-10	\$500.00
EFT0008588	Arthur Home Hardware Building	2025-07-10	\$144.61
EFT0008589	BELLAMY CONTRACTING SERVICES L	2025-07-10	\$189.84
EFT0008590	Brandt Cambridge	2025-07-10	\$1,416.12
EFT0008591	Brandt Security	2025-07-10	\$1,994.95

Cheque Number	Vendor Cheque Name	Cheque Date	Amount
EFT0008592	Broadline Equipment Rental Ltd	2025-07-10	\$83.00
EFT0008593	Canada's Finest Coffee	2025-07-10	\$26.00
EFT0008594	Coffey Plumbing, Div. of KTS P	2025-07-10	\$124.30
EFT0008595	Cordes Enterprise	2025-07-10	\$5,524.69
EFT0008596	Cover-Ups Carpet & Flooring	2025-07-10	\$1,322.02
EFT0008597	Eric Cox Sanitation LTD.	2025-07-10	\$442.72
EFT0008598	Eidt` s BMR Express Hardware	2025-07-10	\$44.59
EFT0008599	Eramosa Engineering Inc.	2025-07-10	\$6,323.14
EFT0008600	Excel Business Systems	2025-07-10	\$326.90
EFT0008601	J J McLellan & Son	2025-07-10	\$623.22
EFT0008602	Joe Johnson Equipment Inc.	2025-07-10	\$1,441.27
EFT0008603	Lange Bros.(Tavistock) Ltd	2025-07-10	\$7,633.15
EFT0008604		2025-07-10	\$125.28
EFT0008605	Maple Lane Farm Service Inc.	2025-07-10	\$643.55
EFT0008606	Marcc Apparel Company	2025-07-10	\$178.99
EFT0008607	Marmo Waste Services	2025-07-10	\$639.86
EFT0008608		2025-07-10	\$192.24
EFT0008609	Midwest Co-operative Services	2025-07-10	\$61.00
EFT0008610	Officer's Auto Care Inc.	2025-07-10	\$320.19
EFT0008611	Ont Clean Water Agency	2025-07-10	\$70,020.41
EFT0008612	PACKET WORKS	2025-07-10	\$339.00
EFT0008613	Premier Equipment Ltd.	2025-07-10	\$466.30
EFT0008614	Print One	2025-07-10	\$50.85
EFT0008615	Pryde Truck Service Ltd.	2025-07-10	\$4,843.91
EFT0008616	Purolator Inc.	2025-07-10	\$20.91
EFT0008617	R&R Pet Paradise	2025-07-10	\$1,525.50
EFT0008618	Raynbow Signs	2025-07-10	\$713.98
EFT0008619	Risolv IT Solutions Ltd	2025-07-10	\$18,725.04
EFT0008620	R. J. Burnside & Assoc. Ltd.	2025-07-10	\$2,385.20
EFT0008621	ROBERTS FARM EQUIPMENT	2025-07-10	\$546.51
EFT0008622	Saugeen Community Radio Inc.	2025-07-10	\$1,383.12
EFT0008623	Suncor Energy Inc.	2025-07-10	\$12,004.04
EFT0008624	Superior Tire Sales & Service	2025-07-10	\$31.19
EFT0008625	Saugeen Valley Conservation	2025-07-10	\$54,627.00
EFT0008626	T&T Power Group	2025-07-10	\$1,881.79
EFT0008627	Teviotdale Truck Service & Rep	2025-07-10	\$1,458.38
EFT0008628	Town of Minto	2025-07-10	\$1,497.30
EFT0008629	Triton Engineering Services	2025-07-10	\$11,732.52
EFT0008630	UnitedCloud Inc.	2025-07-10	\$589.45
EFT0008631	Wellington Advertiser	2025-07-10	\$946.22
EFT0008632	Well Initiatives Limited	2025-07-10	\$49,008.67
EFT0008633	Young's Home Hardware Bldg Cen	2025-07-10	\$204.38
81829	Arthur Foodland	2025-07-21	\$56.21
81830	Arthur Sandwich House	2025-07-21	\$5,000.00
81831	Bell Mobility	2025-07-21	\$121.19
81832	Canadian Tire #066	2025-07-21	\$31.03
81833	Chalmers Fuels Inc	2025-07-21	\$3,507.25
81834		2025-07-21	\$538.18
81835	Dave's Auto Body	2025-07-21	\$4,075.68
81836	FINA CONSTRUCTION LTD.	2025-07-21	\$73,739.55
81837	Gotta Go Junk Removal	2025-07-21	\$1,695.00
81838	Heffernan Auto Care Inc.	2025-07-21	\$927.28
81839	Human Response Monitoring Cent	2025-07-21	\$542.40
81840	James Thoume Construction Ltd.	2025-07-21	\$3,028.40
81841	Jim's Auto Service	2025-07-21	\$1,742.29
81842	Mount Forest Foodland	2025-07-21	\$437.12
81843	Morrison Roll Off Ltd	2025-07-21	\$446.24
81844	Principles Integrity	2025-07-21	\$310.75

Cheque Number	Vendor Cheque Name	Cheque Date	Amount
81845	Ramoth Life Centre of Mount Fo	2025-07-21	\$5,000.00
81846		2025-07-21	\$405.00
81847	Rogers	2025-07-21	\$453.02
81848	Royal Bank Visa	2025-07-21	\$13,788.34
81849	Staples Professional	2025-07-21	\$342.22
81850		2025-07-21	\$80.28
81851	Enbridge Gas Inc.	2025-07-21	\$1,003.55
81852	Waste Management	2025-07-21	\$1,145.25
81853	Wightman Telecom Ltd.	2025-07-21	\$1,347.10
EFT0008634	Abell Pest Control Inc	2025-07-21	\$73.74
EFT0008635	Arthur Home Hardware Building	2025-07-21	\$409.97
EFT0008636	Artic Clear 1993 Inc.	2025-07-21	\$85.00
EFT0008637	B & I Complete Truck Centre	2025-07-21	\$27.50
EFT0008638	BELLAMY CONTRACTING SERVICES L	2025-07-21	\$189.84
EFT0008639	B M Ross and Associates	2025-07-21	\$64,376.80
EFT0008640	Broadline Equipment Rental Ltd	2025-07-21	\$360.35
EFT0008641	CARQUEST Arthur Inc.	2025-07-21	\$343.79
EFT0008642	Cedar Creek Tools Ltd	2025-07-21	\$2,176.28
EFT0008643	CG Equipment	2025-07-21	\$58.95
EFT0008644	Cimco Refrigeration	2025-07-21	\$5,297.38
EFT0008645	City of Guelph	2025-07-21	\$5,057.77
EFT0008646	Clark Bros Contracting	2025-07-21	\$2,276.95
EFT0008647	CMT Engineering Inc.	2025-07-21	\$4,328.47
EFT0008648	Cook School Bus Lines Ltd	2025-07-21	\$978.58
EFT0008649	County of Wellington	2025-07-21	\$1,352.83
EFT0008650	Steve Cudney	2025-07-21	\$150.00
EFT0008651	Darroch Plumbing Ltd.	2025-07-21	\$226.00
EFT0008652	Decker's Tire Service	2025-07-21	\$418.10
EFT0008653	Delta Elevator Co. Ltd.	2025-07-21	\$1,049.98
EFT0008654	Dewar Services	2025-07-21	\$23.04
EFT0008655	Duncan, Linton LLP, Lawyers	2025-07-21	\$394.06
EFT0008656	Eastlink	2025-07-21	\$536.75
EFT0008657	Eric Cox Sanitation LTD.	2025-07-21	\$1,194.43
EFT0008658	Eidt` s BMR Express Hardware	2025-07-21	\$2,410.57
EFT0008659	Excel Business Systems	2025-07-21	\$170.69
EFT0008660	Fire Marshal's Public Fire Saf	2025-07-21	\$242.33
EFT0008661	FOSTER SERVICES/822498 ONT INC	2025-07-21	\$2,545.33
EFT0008662	Harold Jones Enterprises	2025-07-21	\$45.20
EFT0008663	HETEK Solutions Inc.	2025-07-21	\$892.70
EFT0008664	Ideal Supply Inc.	2025-07-21	\$359.50
EFT0008665	International Trade Specialist	2025-07-21	\$136.40
EFT0008666	Kurtis Smith Excavating Inc	2025-07-21	\$40,657.22
EFT0008667	Maple Lane Farm Service Inc.	2025-07-21	\$499.45
EFT0008668	Marcc Apparel Company	2025-07-21	\$1,435.15
EFT0008669		2025-07-21	\$387.03
EFT0008670	Moorefield Excavating Limited	2025-07-21	\$71,743.59
EFT0008671	MRC Systems Inc	2025-07-21	\$3,884.11
EFT0008672		2025-07-21	\$241.35
EFT0008673	Natural Resource Solutions Inc	2025-07-21	\$1,266.59
EFT0008674	Midwest Co-operative Services	2025-07-21	\$681.27
EFT0008675	Ontario One Call	2025-07-21	\$186.79
EFT0008676		2025-07-21	\$64.90
EFT0008677	PETRO-CANADA	2025-07-21	\$3,085.07
EFT0008678	Print One	2025-07-21	\$3,499.38
EFT0008679	Raynbow Signs	2025-07-21	\$536.07
EFT0008680	Risolv IT Solutions Ltd	2025-07-21	\$17,214.60
EFT0008681	ROBERTS FARM EQUIPMENT	2025-07-21	\$1,488.94
EFT0008682	Rural Routes Pest Control Inc.	2025-07-21	\$99.93

Cheque Number	Vendor Cheque Name	Cheque Date	Amount
EFT0008683	Sauder Transport Ltd.	2025-07-21	\$201.09
EFT0008684	Stephen Hale	2025-07-21	\$1,723.25
EFT0008685	Suncor Energy Inc.	2025-07-21	\$8,344.41
EFT0008686	T&T Power Group	2025-07-21	\$226.15
EFT0008687	Telizon Inc.	2025-07-21	\$851.51
EFT0008688	Triton Engineering Services	2025-07-21	\$11,485.32
EFT0008689	UnitedCloud Inc.	2025-07-21	\$590.38
EFT0008690	Wellington Advertiser	2025-07-21	\$2,031.36
EFT0008691	Wellington North Power	2025-07-21	\$94,576.16
EFT0008692	Young's Home Hardware Bldg Cen	2025-07-21	\$1,067.26
Total Amount of Cheques:			\$6,902,466.70



# MAPLETON, MINTO & WELLINGTON NORTH TRI-FIRE SERVICES

APR – JUN 2025



## CALL STATS

	FIR	MED	MVC	OTH	TL
MFD	9	14	31	63	117
MFR	8	4	26	26	64
WNFS	21	32	22	78	153

## PROJECT UPDATES



### EQUIPMENT

- Extractors installed in Harriston, Drayton & Moorefield
- Hose ordered to replace failed hose at all stations
- Annual Inspections Completed
- Major repairs to Aerial in Harriston



### MASTER FIRE PLAN

- Presented and adopted by all three Councils.



### OTHER

- All Officers have started Effective Command training, meetings were hosted in April, May & June.
- Applied for four grants to help with wellness funding, medical equipment and training
- Launched a new set of Incident Command SOGs
- Built a Community Connect portal for residents to be launched in August 2025.

## PRIOR YTD

MFD  
135

MFR  
86

WNFS  
209

## TRAINING UPDATES



Live Fire Training in Mapleton. 152 firefighters attended over 5 days.



- NFPA 1041 Course (12 participants)
- Base Hospital Train the Trainer (7 participants)
- DZ Testing Day (10 participants)
- Incident Command Training (All Officers)

84  
Practices  
Total



## FIRE PREVENTION

### INSPECTIONS

- 7 in Minto
- 4 in Mapleton
- 20 in Wellington North

### COMPLAINTS

- 6 in Minto
- 1 in Mapleton
- 6 in Wellington North

### HOSTED

OMFPOA Chapter 5 Meeting in Drayton.

TRENDS.....

- Combustibles being stored in service rooms.
- Out of date fire safety plans
- Hoarding
- Out of date records
- Burn barrels in town limits



COMING  
SOON!

## COMMUNITY CONNECT



Tri-Fire Services of Mapleton, Minto and Wellington North  
Community Connect

Together, Building a Safer Community Through Prevention, Preparedness & Response

[www.communityconnect.io/info/on-mamiwn](http://www.communityconnect.io/info/on-mamiwn)

CREATE YOUR HOUSEHOLD LIFE SAFETY PROFILE TODAY



# MAPLETON, MINTO & WELLINGTON NORTH TRI-FIRE SERVICES

APR - JUN 2025



## PUBLIC EDUCATION



### SCHOOL TOURS

Kindergarten Tours - 765 students  
MFD

- Palmerston Station Tour (Palmerston Public) - 170 students
- Harriston Station Tour (Minto Clifford) - 88 students

MFR

- Drayton Station Tour (Drayton Heights, Community Christian School, Homeschool Group) - 124 Students
- Moorefield Station Tour (Maryborough) - 60 students
- Drayton visit to Centre Peel and Alma P.S. - 40 students

WNFS

- Mt. Forest visit to St. Mary's - 42 students
- Mt. Forest Station Tour (Victoria Cross) - 84 students
- Arthur visit to Arthur Public - 96 students
- Arthur Station Tour (St. Johns, Arthur Christian) - 60 students

### SAFEKIDS DAY

Grade 4s from the majority of schools in Minto, Mapleton & Wellington North. Over 650 in attendance.

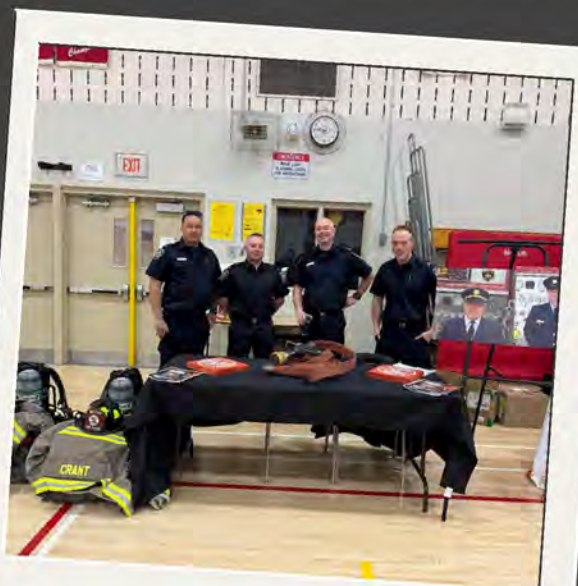
### EARLY ON VISITS

Drayton - May 7  
Harriston - May 9  
Mt. Forest - May 14  
Clifford - May 22  
Moorefield - June 13  
Arthur - June 17

### CAR SEAT CLINICS

Mt. Forest - May 14  
Arthur - May 14  
Drayton - May 24

EarlyOn Centres hosted Drop In Playtime at six stations. Each station had firetruck tours, crafts and fire safety activities for 0-6 years old. Three stations opened their bays up to host a Car Seat Clinic with a CPSAC Tech.



### OTHER APPEARANCES OR ASSOCIATION ACTIVITIES:

CLIFFORD OUTDOOR SHOW - APRIL 5 & 6  
CLIFFORD SPAGHETTI SUPPER - APRIL 11  
NORWELL AMAZING RACE - APRIL 16  
ARTHUR DUCK RACES - MAY 10  
MAPLETON SAFETY FAIR - MAY 24  
HARRISTON SPRING FLING - JUNE 5  
HARRISTON FF BREAKFAST - JUNE 7  
BIG BROTHERS BIG SISTERS VISIT - JUNE 17  
ST. MARY'S SCHOOL BBQ - JUNE 25  
CLIFFORD FF BREAKFAST - JUNE 28, 29  
ARTHUR FIREWORKS - JUNE 28  
DRAYTON 150<sup>TH</sup> - JUNE 27-29





## TOWNSHIP OF WELLINGTON NORTH

TO: Mayor and Council

DATE: 2025-07-28

MEETING TYPE: Open

SUBMITTED BY: Karren Wallace, Director Legislative Services/Clerk

REPORT #: CLK 2025-007

REPORT TITLE: George Kirkness Drain

### RECOMMENDED MOTION

THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2025-007 being a report on the George Kirkness Drain;

AND FURTHER THAT Council direct staff to enter into discussions with Robinson Farm Drainage regarding interest on their deposit of \$3,065.65.

### PREVIOUS REPORTS/BY-LAWS/RESOLUTIONS

CLK 2024-020 George Kirkness Drain

CLK 2024-004 Award George Kirkness Drain

By-law 089-2023 Provisional By-law George Kirkness (Asbridge) Drain

By-law 094-2023 Appoint Court of Revision for George Kirkness (Asbridge) Drain

CLK 2023-032 Consideration Final Engineer's Report for George Kirkness (Asbridge) Drain

Report CLK 2022-017 being a report regarding a petition for a municipal drain

### BACKGROUND

At the November 20, 2023, meeting of Council, approved the final Engineer's report dated August 30, 2023, prepared by K. Smart Associates Limited (K. Smart)

At the January 29, 2024, meeting, Council awarded the project to Robinson Farm Drainage Limited (RRD) at a project cost of \$340,546.00 excluding applicable taxes.

K. Smart submitted documents to get an encroachment permit from the Ministry of Transportation (MTO) in August 2023, however the MTO advised several months later they

would require a geotechnical report. K. Smart engaged Englobe to prepare a geotechnical report which was completed in June 2025.

On July 18, 2024, RFD notified K. Smart Associates Limited (K Smart) that due to the delay created by MTO, they would not be able to rearrange their work schedule to accommodate the now delayed project.

At that time, it was felt by the Engineers and staff that re-tendering the project would create further delays and expenses so Council authorized that RFD commence work on the drain project as soon as possible, remove their equipment after partial completion and remobilize their equipment to complete the project as permits are issued. The work was never started however.

On June 17, 2025, the township was notified by RFD they were withdrawing from the project and requested their certified cheque to be returned. They have also submitted an invoice for interest on the deposit and K Smart Associates is recommending payment and reimbursement to the township will occur when the drainage work is completed and the work is billed out.

## ANALYSIS

The Engineers and staff concur that it is unfair to expect RFD to complete the project at a tendered amount provided in January 2024 and it will be necessary to issue another tender for the project.

It is anticipated that the new tender submissions received will come in above the 133% threshold outlined in Section 59 of the Drainage Act, requiring an additional Council meeting to consider the contract price.

The cost for the permit, retendering and engineering to obtain the MTO permit are assessed to the MTO under Section 26 of the Drainage Act.

It is recommended that there be two tenders issued, one for the work in the Highway 6 Right of Way (Contract 1) and one for the drain work (Contract 2). It is also recommended to not advertise the tender for Contract 1 until the MTO encroachment permit is received.

## CONSULTATION

K. Smart Associates Limited

## FINANCIAL CONSIDERATIONS

The Engineer has assessed the Township share of the drain for the road at \$124,024.

## ATTACHMENTS

Schedule A Correspondence dated June 17, 2025 Robinson Farm Drainage Limited

Schedule B Invoice from Robinson Farm Drainage for interest on their deposit

STRATEGIC PLAN 2024

- ☐ Shape and support sustainable growth  
How:
- ☐ Deliver quality, efficient community services aligned with the Township's mandate and capacity  
How:
- ☐ Enhance information sharing and participation in decision-making  
How:
- ☒ N/A Core-Service

Approved by: Karren Wallace, Director of Legislative Services, Clerk ☒

**ROBINSON FARM DRAINAGE LIMITED**

34834 Cassidy Road  
Ailsa Craig, Ontario N0M 1A0  
Phone: 519-293-3645  
Email: [robinsonfarmdrainage@gmail.com](mailto:robinsonfarmdrainage@gmail.com)

June 17, 2025

Township of Wellington North  
7490 Sideroad 7 W, PO Box 125  
Kenilworth, Ontario, N0G 2E0

To Whom it may concern,

We, Robinson Farm Drainage Limited, regret to inform you that we will no longer be commencing, nor completing the project entitled "George Kirkness Drain (Asbridge)". This project has been unable to commence, due to conditions out of our control. These conditions have been brought up multiple times, with no solution being met. Therefore, we have no choice but to withdraw from this project. Project engineer Neal Morris has been made aware of our continued concerns, as well as our final decision to withdraw.

We are requesting that the Township of Wellington North, initiate the immediate return of our certified cheque, in the amount of \$34,054.60. Thus, terminating the contract in its entirety.

Kindly,



---

Karl Robinson  
Owner/President  
Robinson Farm Drainage Limited

078

**Invoice**

ROBINSON FARM DRAINAGE LTD.

34834 Cassidy Rd  
 Ailsa Craig, Ontario  
 N0M 1A0

Phone #  
 519-293-3645

Date	Invoice #
07/18/25	4362

**Invoice To**

Township of Wellington North  
 7490 Sideroad 7 West  
 Kenilworth, Ontario  
 N0G 2E0

P.O. No.	Terms	Due Date	Project
		07/18/25	

Description	Qty	Unit	Rate	Amount
Interest Charge George Kirkness Municipal Drain - Fees incurred for RFD maintaining Certified Cheque, Tender Deposit for an excessive amount of time.	1		3,065.65	3,065.65
			<b>Subtotal</b>	\$3,065.65
<b>Sales Tax Summary</b>			<b>Sales Tax</b>	\$0.00
Total Tax 0.00			<b>Payments/Credits</b>	\$0.00
			<b>Balance Due</b>	\$3,065.65

GST/HST No.

104584602



## TOWNSHIP OF WELLINGTON NORTH

TO: Mayor and Council

DATE: 2025-07-28

MEETING TYPE: Open

SUBMITTED BY: Karren Wallace, Director Legislative Services/Clerk

REPORT #: CLK 2025-009

REPORT TITLE: Snowmobile Trail Land Use Memorandum of Understanding amendment

### RECOMMENDED MOTION

THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2025-009 snowmobile trail land use Memorandum of Understanding (MOU) amendment;

AND THAT the Mayor and Clerk be authorized to sign a By-law 047-2025 to amend By-law 096-2024 being a By-law to enter into a Land Use MOU with the Mount Forest Drifters.

### PREVIOUS REPORTS/BY-LAWS/RESOLUTIONS

CLK 028-2024 Snowmobile Trail Land Use Memorandum of Understanding  
By-law 096-2024 Authorize MOU

### BACKGROUND

In September 2024 the Mount Forest Drifters (the Club), a local snowmobile club approached the Township requesting we enter into a land use MOU. This would give permission for permitted snowmobile trail riders to cross over a portion of the municipality's property which provides connectivity to trails. By-law 096-2024 authoring the Mayor and Clerk to enter into the MOU was passed December 16, 2024. The club also wishes to amend the term of the MOU from November 1, 2024 to April 2, 2023 to October 10, 2025 to May 1, 2035.

### ANALYSIS

The Club is now requesting the MOU be amended so the schedule will show all the road crossings owned by Wellington North over which the trail system crossed.

Given this corridor is currently being used by snowmobile riders, by amending the MOU, the municipality will be covered by the Club's insurance which is preferable to our own.

#### CONSULTATION

#### FINANCIAL CONSIDERATIONS

There are no financial considerations in receiving this report or entering into the amending MOU.

#### ATTACHMENTS

By-law No. 045-2025 a by-law to amend By-law 096-2024 attached to this agenda

#### STRATEGIC PLAN 2024

- ☐ Shape and support sustainable growth
- ☐ Deliver quality, efficient community services aligned with the Township's mandate and capacity
- ☐ Enhance information sharing and participation in decision-making
- ☒ N/A Core-Service

Approved by: Darren Jones, Chief Building Official ☒

SCHEDULE A







## TOWNSHIP OF WELLINGTON NORTH

TO: Mayor and Council

DATE: 2025-07-28

MEETING TYPE: Open

SUBMITTED BY: Karren Wallace, Director Legislative Services/Clerk

REPORT #: CLK 2025-008

REPORT TITLE: Council remuneration 2026 to 2030 term

### RECOMMENDED MOTION

THAT Council of the Township of Wellington North receive Report CLK 2025-008 being a report on the remuneration for members of Council for 2027 to 2030;

AND FURTHER THAT the Mayor and Clerk be authorized to sign the by-law to amend By-law 079-2021 as follows:

Remove

6. The % increase shall be effective July 1 each year.

Replace with

6. The % increase shall be effective November 1 each year.

### PREVIOUS REPORTS/BY-LAWS/RESOLUTIONS

HR 2024-004 Non Union remuneration (Closed)

HR 2022-011 Market Check and Policy Review (Closed)

HR 2022-013 Revised Non-union Pay Administration Policy (Closed)

CAO 2022-004 Council Remuneration By-Law Updates

By-law Number 079-2021 being a by-law to set remuneration for members of Council for the year 2023-2026

CAO 2018-007 Council remuneration

By-law Number 062-2018 set remuneration for members of Council for 2022

TR2018-007 being a report on Council Remuneration and the one-third tax exemption

TR2017-011 being a report on Removing the Tax-Exempt Portion of Council Remuneration

CLK 2016-063 being a report on Council remuneration

CLK 2016-037 being a report on Council Structure and remuneration

## BACKGROUND

By-law 062-2018 originally provided that the CPI was determined for the 12 months ended April 30<sup>th</sup> each year and the % increase shall be effective July 1 each year.

It was then amended to read:

5. The formula to be used to determine this percentage (%) is the annual Stats Can Ontario CPI for the 12 months ended September 30 each year.

6. The % increase shall be effective July 1 each year.

Clause 5 and 6 were carried into By-law 079-2021.

## ANALYSIS

It does not make sense to have the % increase effective July 1 each year, when it isn't determined until September 30 each year. Staff are recommending Clause 6 be amended to read:

6. The % increase shall be effective November 1 each year.

## CONSULTATION

Director of Finance

## FINANCIAL CONSIDERATIONS

There is no financial impact by receive this report or amending By-law 079-2021.

## ATTACHMENTS

By-law 048-2025 being a By-law to amend By-law 079-2021 attached to this agenda.

## STRATEGIC PLAN 2024

- ☐ Shape and support sustainable growth  
How:
- ☐ Deliver quality, efficient community services aligned with the Township's mandate and capacity  
How:
- ☐ Enhance information sharing and participation in decision-making  
How:
- ☒ N/A Core-Service

Approved by: Darren Jones, Chief Building Official ☒



## Municipal Newsletter

July 2025

This is a municipal update about the work we do, in partnership with you, to protect municipal drinking water sources in the Maitland Valley and Ausable Bayfield source protection areas.

### Contents:

1. Staff member joins drinking water source protection team
2. New video – 25 Years of Source Water Protection in Ontario
3. Minister's Annual Report on Drinking Water (2024)

### 1. Staff member joins drinking water source protection team

The Ausable Bayfield Maitland Valley (ABMV) Drinking Water Source Protection Region (SPR) is pleased to welcome Ellen Westelaken to the source protection team.

Ellen is the new drinking water source protection specialist and Risk Management Official (RMO) and Risk Management Inspector (RMI). She has successfully completed her RMO training and qualifications.



Before joining source protection, she has been working as Water and Planning Technician at Ausable Bayfield Conservation Authority (ABCA) since April of 2024.

She is from the St. Marys area and has a Master's degree in Environmental Science from the University of Guelph. She also studied Biology and Geography at Wilfred Laurier University.

When not working on source protection, Ellen enjoys spending time outside. She is an avid gardener and enjoys the great hiking trails in the area.

Welcome to the source protection team, Ellen!

## About Us

### Source Protection Committee

- 12 members plus a Chair
- Represents local municipalities; economic sectors; and Other/Public

### Source Protection Plans (SPP)

- Developed locally
- Approved by Province in 2015
- Updates approved in 2024
- Policies to protect municipal sources of drinking water
- Area covered – Ausable Bayfield and Maitland Valley source protection areas

**Goal:** To protect region's municipal sources of drinking water – aquifers and lakes – from contamination and overuse

## 2. Public information campaign supports release of 25 Years of Source Water Protection in Ontario video

Ausable Bayfield Maitland Valley Drinking Water Source Protection Region, in partnership with Conservation Ontario and other source protection regions across Ontario, is launching a **#WaterWednesdays** public information campaign, on social media, on several Wednesdays during July-August, 2025.

The campaign educates the public about a new video, **25 Years of Source Water Protection in Ontario** (<https://youtu.be/SUhKuGy5Tss>), prepared by Conservation Ontario and other partners.

The video documents progress, over the past 25 years, in work to ensure Ontario's municipal drinking water is safe and clean.

The first layer of defence – protecting drinking water at the source – is one of several barriers of protection in a multi-barrier approach used to protect Ontarians and reduce risk to their water.

We encourage municipalities to share the social media posts, including short video reels, to educate ratepayers about the work that has taken place to protect their drinking water and the need to continue to be vigilant to keep our drinking water safe and clean.

## 3. Minister's Annual Report on Drinking Water (2024)

We invite you to read the Minister's Annual Report on Drinking Water – 2024 to find out how Ontario continues to prioritize the delivery of clean, safe drinking water.

- 99.9% of the more than 524,000 drinking water tests from municipal residential drinking water systems met provincial standards.
- The Province of Ontario advanced its long-term commitment to clean water through key actions under the Ontario *Clean Water Act, 2006* including a \$20 million investment through three-year agreements with source protection authorities that ensure stability and long-term planning.
- Two full training courses were delivered for risk management officials and inspectors with more than 1,900 risk management plans now active and addressing more than 3,600 potential threats to drinking water sources.

Approved amendments, to Ausable Bayfield and Maitland Valley source protection plans, are also mentioned in the report.

Learn more:

- Minister's Annual Report on Drinking Water – 2024 (<https://www.ontario.ca/page/ministers-annual-report-drinking-water-2024>)

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Ausable Bayfield Maitland Valley Source Protection Region  
c/o Ausable Bayfield Conservation Authority  
71108 Morrison Line, R.R. 3  
Exeter, ON N0M 1S5

Telephone: 519-235-2610

Toll-free: 1-888-286-2610

<https://www.sourcewaterinfo.on.ca/>

*This project has received funding support from the Government of Ontario.  
Such support does not indicate endorsement of the contents of this material.*

It has always evaded me why our town did not have an official Heritage Building process and preservation effort? As I move around town I see some plaques but no one can seem to explain why they are there or who put them there? Obviously someone is trying.

Back when I was in Grade 7 and 8 in Mount Forest Public School back before it was a church, we had field trips to the downtown to draw the unique architectural elements of our local landmark buildings. There is so much history here. A heritage building, a common guideline is 50 years or older. However, age is just one factor; heritage designation also hinges on a building's cultural, historical, or architectural significance. A building might be deemed significant even if it's not that old. However ours more than qualify as many are close to 200 years old, give or take. I think the original builders of this town would appreciate the efforts we make now to preserve their efforts. Not to mention the unique history and resiliency of our integral 'hub-like' positioning in our area.

Recently during a walk led by Your Town Rising, an organization whose job it is to help struggling rural towns to regain pride, shine and growth. I was told that one of the details that makes Mount Forest and its buildings so unique was the yellow brick. This yellow brick is stronger than red, which is more prevalent in surrounding towns.

Now I am Not a mason, but even I know brick needs to breathe. Applying any, especially the wrong kind of treatment like a non breathable paint for example will not only peel and look unpleasant but will deteriorate the brick over time as it traps in the water.

Our buildings hold stories. Historical records that deserve preservation not defacing, degrading and disregarding. Our town deserves a polish, a new life, that comes from honouring its history while respectfully building new in an esthetic that truly reflects its history and provides opportunity to grow and serve. Our buildings are NOT a 'Marketing-Brand' to be bastardized to inflate the Ego's of out of town developers and delinquent landlords. An example of this are the Pambianchi buildings in Arthur and Mount Forest painted white or grey with big black bushy eyebrows looming over the windows. Everyone knows who owns those buildings.

There are MANY buildings in town that could use some TLC. Let that be our focus to help motivate landlords to show pride in ownership and invest in the integrity and value of their properties. Helping to financially incentives specifically the historical buildings while holding them accountable to preserving not defacing these historical giants that hold so many stories. Provide a list of building preservers, offer grants for old traditional parts of town and have stronger bylaws to prevent the disconnection of town which comes from guidelines to build new with no boundaries.

*Yours sincerely*

*Erin Kiers*

*Mount Forest Business Owner*

# MOUNT FOREST MUSEUM & ARCHIVES

102 Main Street South, PO Box 34, Mount Forest, Ontario N0G 2L0  
(519) 323-4755 [archive@mfheritage.ca](mailto:archive@mfheritage.ca)

July 22, 2025

Letter of Public Education and Support to address the threat to our Main Streets' Built Heritage in Wellington North:

Prepared for the Municipal Council of Wellington North, Council Meeting, July 28 2025

Mayor Lennox, and Council Members

Most people love approaching a small town's Main Street and seeing the graceful sweep of the upper brick stories of the shops below. Those upper vistas make a town recognizable, and they are the architectural record of the past 150 years. Most people also love to enter a shop that has found a wonderful new purpose for an older building on the Main Street. Most people notice and appreciate when a facade has been rejuvenated with a recognition of its past and of its special place in the streetscape. In my experience, most governments support the preservation of local built heritage. This is until it is seen as any or all of the following; costly, bureaucratic, or thwarting economic regeneration.

The truth is that as the Ontario Heritage Act stands now, it gives primary responsibility to the Municipalities for identifying and protecting its own Heritage properties. This makes good sense as it is the best way to achieve a balance of local interests. It is also what makes saving historical buildings so difficult. There is an immediate adversarial relationship between conservation and development.

And yet as a Council, you have been doing quite well in this area. When a Main Street business applies for Community Improvement grants or loans, they are given a coherent and thoughtful guide to the kind of changes that the Township supports. It was greatly improved this year by also including and expanding the emphasis on sympathetic historical choices. If public money is involved, then you have proven yourselves to be supportive of protecting our built heritage where we can. You have invested in and improved the architectural gems on the Main Street of Mount Forest. With or without designation, your support says that conserving our built heritage does not impede efficiency or economics. **You have actually given heritage a function in the life of our community. You actually offer financial measures for historical rehabilitation. Well done.**

Our weakness lies in private development on the Main Street that does not apply for public funding. This is where we have no guidelines. This is where we have to do better. The recent 'facelifts' on Main Street have many people worried. They were clearly done with no consultation as they devastated the historical interest of the building as well as that of its neighbours. In the recent case of Pharma Save, they ignored the fact that they are only one storefront making up one of our cherished heritage blocks. The materials, colour, the covering up

## MOUNT FOREST MUSEUM & ARCHIVES

102 Main Street South, PO Box 34, Mount Forest, Ontario N0G 2L0

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of all architectural markers as well as the third story windows is the worst we can expect from thoughtless development. (The fact that it also created an environmental clean-up that is still ongoing has also appalled many people.) How do we protect our town from more of the same in ways that are not costly, bureaucratic or anti-development?

At the Mount Forest Museum & Archives, we believe in Public Education and Outreach. We have created inventories of historical homes still standing and of Main Street buildings with our Community Plaque Program. We constantly seek out partners where we can create visible heritage instalments, either temporary or permanent, and we stand proudly at the main intersection as proof that we are a heritage friendly community. Now we have to provide some muscle.

I am sorry I could not be there in person to put forward some ideas on how to support historical preservation without huge costs or changes, but here are a few regularly discussed at the Archives:

1. a designated 'heritage' liaison at the municipality so people have someone to contact, perhaps someone in the existing cultural and economic development team. This would provide a contact for questions, advice and clarification.
2. a list of the buildings we wish to advocate for during their rehabilitation. We are not in the business of saving everything, just those that are worth saving. This would just follow a simple criteria of age, condition and historical significance. It would also follow a geographical boundary and not exceed that. When building permits come in, it would just be flagged as one of those needing a longer review, a pause, through a heritage lens. (The Archives has this almost completed)
3. We need one protective by-law or regulation to review development proposals and building permits on only those identified buildings to ensure they are sensitive to the building's historical interest. Obviously, this would take some discussion, and it is only part of the decision. The point is that it would alert the Municipality to any glaring oversight or serious problem such as occurred at PharmaSave.

I know the word heritage sets off alarm bells for local economic planning, but it should not. Demolition or cover-ups are rarely the better option for community, for tourism, for aesthetics, or for the environment. Protecting our built heritage is the smart cultural thing to do, the smart economic thing to do and the smart environmental thing to do. Let's be the Municipality that leads the way.

Kate Rowley  
Volunteer Managing Director  
Mount Forest Museum & Archive

# **THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH**

## **BY-LAW NUMBER 044-2025**

### **A BY-LAW TO PROVIDE FOR THE LEVY OF DRAIN MAINTENANCE COSTS ON VARIOUS DRAINAGE WORKS IN THE TOWNSHIP OF WELLINGTON NORTH IN THE COUNTY OF WELLINGTON**

WHEREAS under section 74 of the Drainage Act RSO 1990 Chapter D. 17, the Township of Wellington North is responsible for the maintenance of drains constructed under Township By-laws passed under the Drainage Act;

AND WHEREAS the cost of drain maintenance is to be levied to lands and roads upstream of the point of maintenance in accordance with the current By-law applicable to the drain;

AND WHEREAS in 2024 the Township Drainage Superintendent undertook drain maintenance on the drains as listed in Schedule A attached;

NOW THEREFORE the Council of the Township of Wellington North enacts as follows:

1. THAT the maintenance costs of the drains listed in Schedule A shall be levied to the assessed lands and roads in accordance with the provisions of the applicable Engineer's report and the By-law which adopted the report as listed in Schedule A;
2. AND THAT the eligible lands the final cost levied shall be reduced by the amount of grants received from OMAFRA under Section 85 of the Act;
3. AND THAT the maintenance costs to be levied for the various drains listed in Schedule A shall be outlined in Schedule B attached and the amounts shown in Schedule B shall be due within 30 days of the date to the invoice for the amount owing, after which time the amount due will be added to the Township Tax Roll;



4. AND THAT the assessments on Schedule B less than \$20 shall be paid from general funds of the Township of Wellington North;

**READ AND FINALLY PASSED THIS 28TH DAY OF JULY, 2025.**

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**ANDREW LENNOX, MAYOR**

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**KARREN WALLACE, CLERK**

## SCHEDULE A TO BY-LAW 044-2025

## WELLINGTON NORTH DRAIN REPAIRS FOR 2024

DRAIN	BY-LAW	COST	WORK COMPLETED
Arthur Drain 3 Branch A	271	\$2,261.62	Ditch cleanout
Arthur Drain 8	1229	\$1,731.94	Beaver removal
Lehman Drain	1074	\$885.60	Beaver removal
West Luther Drain 60	1313-87	\$2,945.10	Drain cleanout
West Luther Drain 53	986	\$3,527.90	Beaver removal
West Garafraxa Peel Drain	1008-69	\$3,134.17	Beaver & cleanout

# SCHEDULE B TO BY-LAW 044-2025

## Arthur Drain 3 Branch A Schedule of Assessment 2024 Maintenance

Con	Lot	Roll No.	2025 Assess.	1/3 Grant	NET REPAIR
-					
6	N 3/4 23	007-1480	488.34	162.79	325.55
6	E 23	007-1507	17.67	0.00	17.67
6	N 1/2 24	007-1506	123.77	41.25	82.52
7	S3/4 22	100-1000		0.00	0.00
7	NE 22	100-0950			
7	23	100-0900	1,337.16	445.72	891.44
Total on Lands:			1,966.94	649.76	1,317.18
Roads in Arthur Twp			294.68	0.00	294.68
Total on Roads:			294.68	0.00	294.68
<b>TOTAL ON ARTHUR DRAIN 3 REPAIR:</b>			2,261.62	649.76	1,611.86

## Arthur Drain 8 Schedule of Assessment 2024 Maintenance

				2025 Beaver Dam Repair		
Con	Lot	Roll Number	1974 Assess.		1/3 Grant	NET REPAIR
1	12	8-00700	5,481.00	366.43	122.14	244.29
1	13	8-00500	9,068.00	606.24	202.08	404.16
1	N½ 14	8-00360	6,109.00	408.42	136.14	272.28
1	S½ 14	8-00300	243.00	16.25	5.42	10.83
2	N½ 12	8-05300	2,864.00	191.47	0.00	191.47
2	S½ 12	8-05500	715.00	47.80	15.93	31.87
2	N½ 13	8-05600	788.00	52.68	17.56	35.12
2	S½ 13	8-05700	560.00	37.44	12.48	24.96
2	N½ 14	8-05800	78.00	5.21	1.75	3.46
	Total on Lands:		45,093.00	1,731.94	513.50	1,218.44
	Total on Roads:		2,507.00	0.00	0.00	0.00
	<b>TOTAL ON ARTHUR DRAIN</b>		<b>47,600.00</b>	<b>1,731.94</b>	<b>513.50</b>	<b>1,218.44</b>
	Note:					
	All of the above lands denoted with an "F" are classified as agricultural and have					

## Lehman Drain Schedule of Assessment 2024 Maintenance

[illegible]

SCHEDULE B TO BY-LAW 044-2025 (continued)

West Luther Drain 53 Schedule of Assessment 2024 Maintenance

Con	Lot	Roll No.	A Drain		
			2025 Assess	1/3 Grant	Net After Grant
7	W1/2 12	15-078	124.31	41.44	82.87
7	E1/2 12	15-077	346.66	115.55	231.11
7	NPt 13	15-076	13.87	-	13.87
7&8	N½ 12 & S pt13	15-146	1,122.41	-	1,122.41
8	W1/2 12	15-144	132.19	44.06	88.12
8	E1/2 12	15-145-50	1,551.23	517.08	1,034.15
<b>Total on Lands:</b>			<b>3,290.66</b>	<b>718.13</b>	<b>2,572.54</b>
Rd. Allowance Lot 12-13			237.24	-	237.24
<b>Total on Roads:</b>			<b>237.24</b>	<b>-</b>	<b>237.24</b>
<b>TOTAL ON WEST LUTHER DRAIN 53:</b>			<b>3,527.90</b>	<b>718.13</b>	<b>2,809.77</b>

Note:

All of the above lands denoted with an "F" are classified as agricultural and have the Farm Tax Rate (F.T.R.)

SCHEDULE B TO BY-LAW 044-2025 (continued)

West Luther Drain 60 Schedule of Assessment 2024 Maintenance

Con	Lot	Old Roll No	New Roll No	2024 Assess	1/3 Grant	Net Repair
6	W½ 12	2-061	15-061	148.91	49.64	99.27
			150-12-50	26.28	8.76	17.52
6	W½ 12	2-060	15-060	405.85	-	405.85
6	Pt N½ 10	2-059	15-059	-	-	0.00
6	Pt N½ 10	2-058-75		-	-	0.00
6	Pt N½ 10	2-058-50		-	-	0.00
6	Pt N½ 10	2-058-25		-	-	0.00
6	Pt N½ 10	2-058		-	-	0.00
6	Pt N½ 10	2-057		-	-	0.00
6	Pt N½ 10	2-057-10	15-057-10	-	-	0.00
6	Pt N½ 10	2-057-20	15-057-20	-	-	0.00
6	Pt N½ 10	2-057-30		-	-	0.00
6	Pt N½ 10	2-056	15-056	-	-	0.00
7	W½ 12	2-078	15-078	33.09	11.03	22.06
7	E½ 11	2-079	15-079	2,161.62	720.54	1,441.08
				2,775.75	789.97	
	Concession 6-7			169.35	-	
				169.35	-	
TOTAL ON WEST LUTHER DRAIN 60 REPAIR:				2,945.10	789.97	1,985.78

Note:

All of the above lands denoted with an "F" are classified as agricultural and have the Farm Tax Rate (F.T.R.)

SCHEDULE B TO BY-LAW 044-2025 (continued)

West Garafraxa Peel Drain

Con	Lot	Roll No.	Acres Affected	Ha Affected	Original Owner	D & E Drains 2025	1/3 Grant	NET TOTAL
<u>West Garafraxa</u>								
3	W½ 31	018-080	100		D. Martin	2,695.26	898.42	1,796.84
<b>Total on Lands:</b>						<b>2,695.26</b>	<b>898.42</b>	<b>1,796.84</b>
West Garafraxa Roads						438.91		438.91
<b>Total on Roads:</b>						<b>438.91</b>		<b>438.91</b>



**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**BY-LAW NUMBER 046-2025**

**BEING A BY-LAW TO AUTHORIZE AN AGREEMENT BETWEEN  
THE CORPORATION OF THE TOWNSHIP OF WELLINGTON  
NORTH AND LIVEBARN INC.**

**WHEREAS** the Corporation of the Township of Wellington North and LiveBarn Inc. have agreed to enter into an Agreement for streaming services.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH** enacts as follows:

1. The Corporation shall enter into an Agreement in substantially the same form as the agreement attached hereto as Schedule A.
2. The Mayor and the Clerk of the Corporation are hereby authorized and directed to sign the said Agreement.

**READ AND FINALLY PASSED THIS 28TH DAY OF JULY, 2024**

---

**SHERRY BURKE, ACTING MAYOR**

---

**KARREN WALLACE, CLERK**

**VENUE AGREEMENT**

**DATE:**

**BETWEEN: LIVEBARN INC.** ("LiveBarn")

*and*

**THE TOWNSHIP OF WELLINGTON NORTH**  
("Venue Owner")

WHEREAS LiveBarn Inc. and Venue Owner wish to enter into this Agreement pursuant to which LiveBarn will install at Venue Owner's Ice Rink Sheet described in the attached Schedule "A" (each being an "Ice Rink Sheet") a fully automated online streaming system for the delivery of live and/or on demand video and audio streaming to internet connected devices such as smartphones, computers or tablets (the "Automated Online Streaming Service");

WHEREAS the Automated Online Streaming Service offered by LiveBarn can stream Content (as defined below) via LiveBarn's subscription-based platform (the "LiveBarn Platform").

NOW, THEREFORE, in consideration for the mutual promises set out below, and for other good and valuable consideration acknowledged by the parties, LiveBarn and Venue Owner agree as follows:

**1 AUTOMATED ONLINE STREAMING SERVICE**

1.1 LiveBarn shall, at its own expense, install and maintain all hardware, software and internet bandwidth required for the operation and maintenance of the Automated Online Streaming Service in regards to each Ice Rink Sheet. The initial installation will occur within six months from the date of this Agreement (such six month date being herein referred to as the "Latest Install Date"); it will be scheduled with the written approval (including email) of Venue Owner, and concurrently with the installation, LiveBarn will specifically explain to Venue Owner representative onsite exactly where any hardware or other components will be installed. Installation will then only proceed with the consent of Venue Owner which consent will be deemed upon LiveBarn undertaking its installation. The initial installation for each Ice Rink Sheet shall include one (1) computer, one (1) router, one (1) modem, between one (1) and three (3) power converters, and up to two (2) cameras to be placed on the side walls or on the beams or columns extending from the walls. The internet connection and computer shall be located adjacent to the respective Ice Rink Sheet in a secure location with electrical power outlets. The exact selection of camera locations will be made after consideration for optimal streaming quality and avoidance of any obstruction. Any modification to the installation will only be undertaken with the permission and process with Venue Owner as outlined above. Venue Owner shall assume the cost of electricity for the components installed in connection with this Agreement.

1.2 In addition LiveBarn shall, at its expense and upon Venue Owner's request, install one TV which will display a combination of LiveBarn highlights and a live feed, as well as additional LiveBarn information.

1.3 Title to all hardware, software, and wiring shall remain in the name of LiveBarn.

1.4 Subject to sections 1.8 and 1.9 below, all content streamed using the Automated Online Streaming Service, including the video and audio relating to all sports and recreational activities occurring on each Playing Surface (collectively, the "Content") will be made available to subscribers of the LiveBarn Platform on a monthly subscription basis. In addition, per copyright for specific events, the Content may be made available only to users on an alternative platform. In either case, LiveBarn will determine the pricing for the applicable platform. From time to time, LiveBarn may provide a free trial at its discretion.

1.5 Revenue generated from the Automated Online Streaming Service will be the property of LiveBarn; however for content streamed on the LiveBarn platform, LiveBarn will supply Venue Owner with a unique code to enable it to market and solicit new memberships for the LiveBarn Platform, for which LiveBarn will pay Venue Owner twenty percent (20%) of the revenues generated from the LiveBarn Platform memberships over the full lifetime of these memberships, during the term of this Agreement. The above code will enable Venue Owner to solicit LiveBarn memberships by providing potential members with the attraction of a 10% discount. This code will track the memberships generated by Venue Owner on a quarterly basis. The above payments to Venue Owner will only apply to LiveBarn memberships originated with the unique code allocated to Venue Owner. LiveBarn will pay Venue Owner its revenue share within 30 days of the end of each calendar quarter together with a corresponding revenue statement. Venue Owner will provide a staff person to communicate with and receive LiveBarn's various local marketing initiatives (including social media) as described below.

1.6 LiveBarn shall be the exclusive owner of all rights in and to the Content, and shall have the exclusive right to Streaming the Content for all purposes and in any manner it determines in its sole discretion, including by providing its Streaming signal to national broadcasters and digital media distributors. Without limiting the foregoing, the Venue Owner acknowledges that online distributions of the Content from each Ice Rink Sheet will be made available to all subscribers of the LiveBarn Platform, subject to sections 1.8 and 1.9 below.

1.7 LiveBarn will provide Venue Owner with an exclusive online administrative password to enable Venue Owner in its discretion to "blackout" any particular dates or time periods from being streamed on any selected Ice Rink Sheet (the "Blackout Restrictions").

## **VENUE AGREEMENT**

1.8 LiveBarn will also provide Venue Owner with the ability in its discretion to restrict viewer access to any streaming from its Venue to a pre-selected potential audience for privacy purposes.

1.9 During the Term (as defined below), LiveBarn will provide Venue Owner with three (3) complimentary LiveBarn accounts for each Ice Rink Sheet.

1.10 LiveBarn will hold Venue Owner harmless for any injuries to LiveBarn employees and agents in connection with their work.

### **2 TERM AND TERMINATION**

2.1 The term of this Agreement commences on the date hereof and continues until the three year anniversary of the Latest Install Date (the "Term"), and it will automatically renew for successive terms of two (2) years, unless either party notifies the other in writing of its intent to discontinue this Agreement at least ninety (90) days before the expiration of the then current term.

2.2 Notwithstanding the foregoing, but subject to Subsection 3.1 below, either party shall have the right to terminate this Agreement for any reason upon giving (90) days written notice to the other party.

2.3 Upon termination of this Agreement by expiration of the term or for any other cause, LiveBarn shall, at its own cost and expense, remove all hardware, software and wiring from Venue Owner's location.

2.4 Venue Owner shall have the right to terminate this Agreement if LiveBarn materially breaches this Agreement and the material breach is not cured to within forty (40) days after Venue Owner provides written notice which outlines such breach to LiveBarn.

### **3 EXCLUSIVITY**

3.1 In consideration for the investment of time and expense incurred by LiveBarn to fulfill its obligations under this Agreement, the receipt and sufficiency of which is hereby acknowledged, the Venue Owner hereby declares and agrees that for the initial period of three (3) years, and all renewal periods, from the commencement date of the Term, and notwithstanding the termination of this Agreement by the Venue Owner, for any reason, LiveBarn shall have the absolute exclusivity to stream Content from each of the Ice Rink Sheets using unmanned operated cameras. Notwithstanding, LiveBarn agrees that the Mount Forest Patriots PJHL team with an existing streaming agreement will be excluded from this exclusivity. For greater certainty, the said exclusivity shall apply for the three (3) year period even if the Venue Owner elects to terminate this Agreement pursuant to Subsection 2.2 above prior to the expiration of the Term.

3.2 The Venue Owner hereby declares and acknowledges that the foregoing exclusivity, including the term thereof, is reasonable in the circumstances, and that LiveBarn is relying upon such exclusivity in connection with the provision of the Automated Online Streaming Service and that LiveBarn would not have entered into this Agreement without such exclusivity. However, the foregoing exclusivity shall not apply should LiveBarn cease operations or to the extent Venue Owner terminates this agreement in accordance with section 2.4.

3.3 Venue Owner acknowledges and agrees that, in the event of a breach or threatened breach by it of the provisions of Subsection 3.1 above, LiveBarn will have no adequate remedy in money or damages and, accordingly, shall be entitled to an injunction in a court of competent jurisdiction against such breach. However, no specification in this Agreement of any specific legal or equitable remedy shall be construed as a waiver or prohibition against any other legal or equitable remedies in the event of a breach of any of the provisions of this Agreement.

### **4 SUPPLY OF AUTOMATED ONLINE STREAMING SERVICE**

4.1 LiveBarn will use reasonable skill and care to make the Automated Online Streaming Service available throughout the Term. Notwithstanding the foregoing, LiveBarn shall have no responsibility, liability, or obligation whatsoever to Venue Owner, or any other third party, for any interruptions of the Automated Online Streaming Service.

4.2 LiveBarn may, without any liability to Venue Owner, suspend the supply of all or part of the Automated Online Streaming Service upon giving Venue Owner notice. This would occur if the LiveBarn equipment is repeatedly damaged or LiveBarn is unable to obtain a sufficient internet signal to the venue.

4.3 The Venue Owner agrees to notify LiveBarn by email to [venuesupport@livebarn.com](mailto:venuesupport@livebarn.com) as soon as it becomes aware of any interruption or malfunction with the Automated Online Streaming Service. Venue Owner will not be responsible for damage or malfunction of any equipment and LiveBarn will repair or replace at its cost any malfunctioning components which is required. Any required service visit by LiveBarn will be scheduled with the written approval (including email) of Venue Owner. LiveBarn will specifically explain the repair, replacement or service work to Venue Owner representative onsite and this work will only proceed with the consent of Venue Owner which consent will be deemed upon LiveBarn undertaking its work.

4.4 From time to time there will be on site adjustments requiring assistance from a technically proficient person at the Venue. Venue Owner will be responsible to supply such person when necessary.

### **5 NOTICE TO PUBLIC**

## **VENUE AGREEMENT**

5.1 The Venue Owner agrees to post a notice at the entrance to its venue and inside each Ice Rink Sheet, advising the public that the venue is monitored by video cameras for security, safety and commercial purposes, and participants waive any claim relating to the capture or public transmission of his/her participation while at the venue. LiveBarn will supply and post these notices during its initial installation and reserves the right to modify the language contained therein from time to time, in its sole discretion, to satisfy its legal obligations.

5.2 In all agreements with parties for usage of the Venue, Venue Owner will include provisions both disclosing the existence of LiveBarn streaming at the Venue and requiring such parties to notify all their users of the Venue of this. LiveBarn and Venue Owner each agree to not stream any Content if it is properly notified in writing, in advance, by any individual directly related to the Content.

### **6 MARKETING**

6.1 Venue Owner agrees to promote LiveBarn through all available avenues discussed in this section, understanding that it is in Venue's best interest financially to market LiveBarn to their customers and patrons. LiveBarn will also provide, at its expense, a minimum of one (1) 2.5 x 6' color printed standing banner, branded with Venue Owner's unique code described in Subsection 1.5, to be displayed within Venue Owner's lobby in a prominent location. Venue Owner understands that failure to comply and make reasonable promotion and marketing efforts will result in lower revenue share payments to Venue Owner.

6.2 Venue Owner will provide a marketing contact person (s) who will be responsible for interacting with LiveBarn and becoming knowledgeable about the various LiveBarn marketing and promotion initiatives. Upon installation of LiveBarn, Venue Owner will make said contact available for a 30 minute video web session, serving as an orientation into all of the best practices for introducing and promoting LiveBarn. This person will subsequently be responsible for implementing promotion and marketing initiatives to Venue's customers and patrons.

6.3 Venue Owner will place a LiveBarn banner or link on their website with a backlink and embedded demo video where possible. Venue Owner will do the same with any organizations, associations, clubs and affiliates that it owns that use their facility.

6.4 Venue Owner will announce the LiveBarn installation as well as embed any demo video on all of their social media networks. Venue Owner will also like and follow LiveBarn on said social media networks as well as share content when tagged, acknowledging that this will only be used when venue is directly involved with any video shared. Venue Owner will do the same with any organizations, associations, clubs, affiliates that it owns that use their facility.

### **7 GENERAL**

7.1 Any amendment to this Agreement must be in writing and signed by both parties.

7.2 Although LiveBarn will remain liable for its obligations hereunder, LiveBarn shall be permitted to use agents and subcontracts to perform its installation, maintenance and repair obligations hereunder.

7.3 The waiver of a breach of any provision of this Agreement will not operate or be interpreted as a waiver of any other or subsequent breach.

7.4 If any part of this Agreement is held to be invalid or unenforceable, that part will be severed and the rest of the Agreement will remain in force. Headings herein are for reference only.

7.5 LiveBarn hereby represents that it maintains \$5,000,000 of General Liability Insurance, \$2,000,000 in Media Coverage Insurance and \$2,000,000 in Cyber Insurance, and that upon execution of this Agreement Venue Owner will become a Certificate Holder, with its name and location included.

7.6 All notices required under this Agreement must be given in writing and by email to LiveBarn at [venuesupport@livebarn.com](mailto:venuesupport@livebarn.com), [fmiller@livebarn.com](mailto:fmiller@livebarn.com), [ray@livebarn.com](mailto:ray@livebarn.com), and to Venue Owner at its address listed herein. Either party may change its address from time to time by providing notice of such change to the other party.

7.7 This Agreement describes the entire understanding and agreement of the parties and supersedes all oral and written agreements or understandings between them related to its subject matter.

7.8 This Agreement may be executed in one or more counterparts, each of which will be deemed an original, and all of which taken together will be deemed to be one instrument.

7.9 This Agreement is governed by and will be interpreted under the laws of the Province of Ontario. Any disputes shall be heard in the courts of the city of Toronto.

7.10 Each party shall keep the terms contained herein confidential and neither of its directors, officers, employees, agents or representatives, where applicable, shall disclose the terms contained herein without the express written consent of the other party, unless such disclosure is required by applicable law.

7.11 Venue Owner will not be liable to LiveBarn for any damages or lost revenue due to power loss or shortage, mechanical breakdown, structural damage, roof collapse, fire, flood, renovations, improvements, alterations, or closure of the facility by it or any regulatory agency. Further, in

**VENUE AGREEMENT**

no case will the Venue Owner be responsible for damage to LiveBarn's equipment.

7.12 LiveBarn consents to Venue Owner promoting in its marketing materials that LiveBarn supplies it with the LiveBarn installed product.

**IN WITNESS WHEREOF**, the Parties have executed this Agreement on the date and at the place first above mentioned.

LIVEBARN INC.

Signature: \_\_\_\_\_  
Ray Giroux, COO

Signature: \_\_\_\_\_  
Print Name:

Date:

**SCHEDULE A (REQUIRED)**

Venue Name and Address:

**Arthur and Arena Community Centre (1 ice rink)**

158 Domville St, Arthur, ON N0G 1A0

**Mount Forest & District Sports Complex (1 ice rink)**

850 Princess St, Mount Forest, ON N0G 2L3

We require one point of contact to initiate communication with for each venue. This person will receive a request to complete an online form that gathers information about the venue and points of contact.

Primary Contact - Venue General Manager or Decision Maker:

Name:

Work Number:

Cell Phone:

Email Address:

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**BY-LAW NUMBER 047-2025**

**BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF AN  
AMENDMENT TO BY-LAW 096-2024 BEING A BY LAW TO  
AUTHORIZE A MEMORANDUM OF UNDERSTANDING BETWEEN  
THE CORPORATION OF THE TOWNSHIP OF WELLINGTON  
NORTH AND MOUNT FOREST DRIFTERS FOR USE OF LAND  
FOR A SNOWMOBILE TRAIL**

**WHEREAS** The Corporation of the Township of Wellington North and the Mount Forest Drifters wish to amend By-law 096-2024 being a By-law to enter into an Memorandum of Understanding for use of land for a snowmobile trail.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH ENACTS AS FOLLOWS:**

1. That the Corporation of the Township of Wellington North enter into an amendment to the Memorandum of Understanding with the Mount Forest Drifters in substantially the same form as the agreement attached hereto as Schedule "A".
2. That the Mayor and the Clerk of the Corporation of the Township of Wellington North are hereby authorized and directed to execute the said agreement and all other documentation required on behalf of the Corporation.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 28th DAY OF JULY, 2025.**

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**ANDREW LENNOX, MAYOR**

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**KARREN WALLACE CLERK**

**MEMORANDUM OF UNDERSTANDING (MOU)  
PRESCRIBED SNOWMOBILE TRAIL LAND USE PERMISSION**

104

I, Township of Wellington North, being the owner and/or occupier (hereinafter the "Landowner") of the legally described lands below, hereinafter the "Lands",

*Address including lot #, concession # and/or other legal description.*  
**All Wellington North property with trail maintained by the Mount Forest Drifters**

*Township, County, District, Region, Municipality. Include all that apply.*  
**WELLINGTON NORTH. WELLINGTON COUNTY**

hereby gives the Mount Forest Drifters, hereinafter the "Local Snowmobile Club" and/or "LSC", a license to enter onto, and access, the Lands on the following terms and conditions:

1. The term of this MOU is from October/01/2025 to May/01/2035.
2. The LSC shall remain a member in good standing with the Ontario Federation of Snowmobile Clubs (OFSC) during the term of this MOU. At the Landowner's request, the LSC will provide its current OFSC Certificate of Insurance (COI).
3. The Landowner grants a license to the LSC so the LSC can enter the Lands to establish, groom, maintain, sign and use the Lands for snowmobiling by legally permitted snowmobiles and their riders.
4. The LSC will provide liability insurance of \$15,000,000.00 through an OFSC-held insurance policy (the "OFSC Insurance Policy" or "OFSCIP") for liability arising from the grooming, operation, use and maintenance of the snowmobile trail but only with respect to the negligence of the LSC for those operations usual to a snowmobile trail. The Landowner's signature on this MOU confirms its coverage provided that the Landowner charges no fee to use the Lands.
5. The Landowner will be added as an additional insured under the OFSCIP but only with respect to liability arising from the operations of the named LSC. Coverage will be extended to the Lands through an insurance policy held by the OFSC and its member organization snowmobile club. The OFSCIP does not cover the Landowner's willful misconduct and/or negligence.
6. The Landowner and LSC have each initialed a sketch or map of the Lands attached as "Schedule 'A'" to this MOU.
7. Before or after the winter months when there is no snow cover, the LSC may access the Lands to open, close, upgrade and maintain the snowmobile trail.
8. During the winter months the LSC shall maintain that portion of the Lands used as a snowmobile trail in reasonably good condition for snowmobiling and the LSC may also perform other upgrades and/or trail maintenance or other similar works or projects.
9. The LSC shall post snowmobiling signage on the snowmobile trail and annually remove litter from the snowmobile trail.
10. If valid permitted and exempted snowmobiles and their riders damage property on the Lands used for snowmobiling, the LSC will repair or replace the damaged property.
11. The Landowner authorizes the LSC's or OFSC District's representative(s) to be its agent(s) to cooperate with local law enforcement agencies' efforts to supervise and enforce the uses of the Lands permitted by this MOU under the *Trespass to Property Act*, R.S.O., 1990 C. T.21, the *Motorized Snow Vehicles Act*, R.S.O. 1990 c. M.44 and the *Occupiers Liability Act*, R.S.O. 1990 c. O.2, all as amended.
12. Either party may terminate this MOU by providing at least 60 days' prior written notice to the other party as listed below.
13. Additional Conditions:

**LANDOWNER/OCCUPIER**

<i>Name</i>		<i>Email</i>	
<i>Address</i>		<i>Phone</i>	

**LOCAL SNOWMOBILE CLUB**

<i>Name - Club Contact</i>	<i>Phone</i>	<i>Email</i>
<b>Peter Lucas</b>	<b>519-314-1700</b>	

**Landowner Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Club Signature:** \_\_\_\_\_

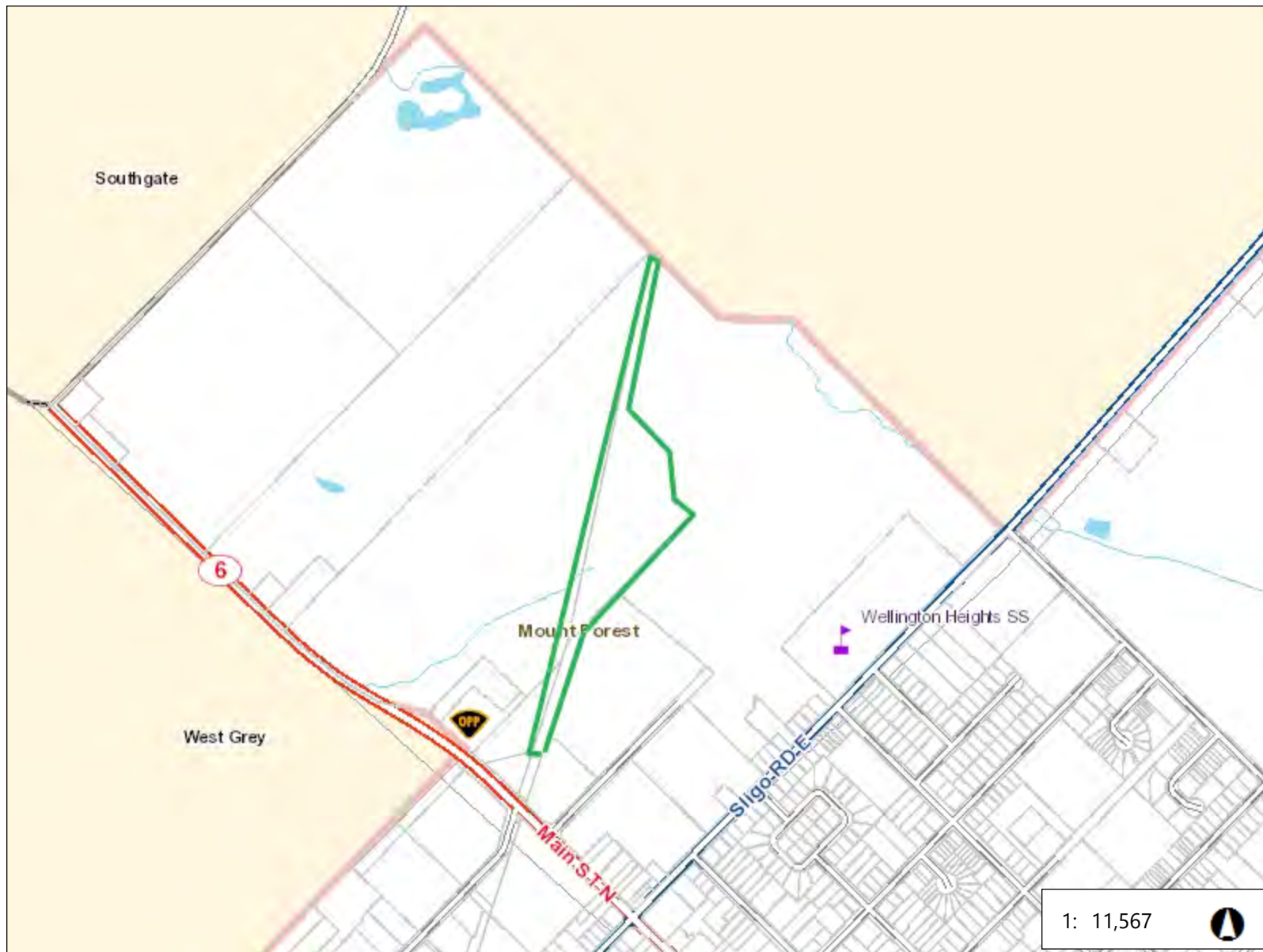
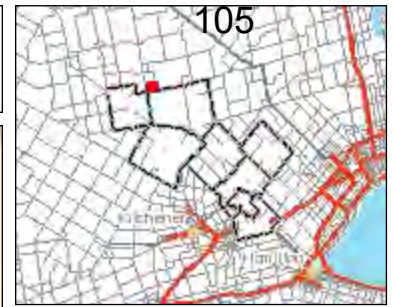
**Date:** \_\_\_\_\_

Schedule A Attachments:

☐ sketch and/or

☐ map





### Legend

- Municipal Offices
- OPP Stations
- Hospitals
- Fire Stations
- Information Centres
- Schools
- Post Offices
- Arenas
- Community Centres
- Curling Rinks
- Libraries
- Museums
- Park Parking Lots
- County Garages
- Parcels
- Bridges
- Roads**
  - Local Road
  - County Road
  - Highway
- Railways
- Trails
- Waterbodies
- Watercourses
- Parks
- Urban Centres and Hamlets

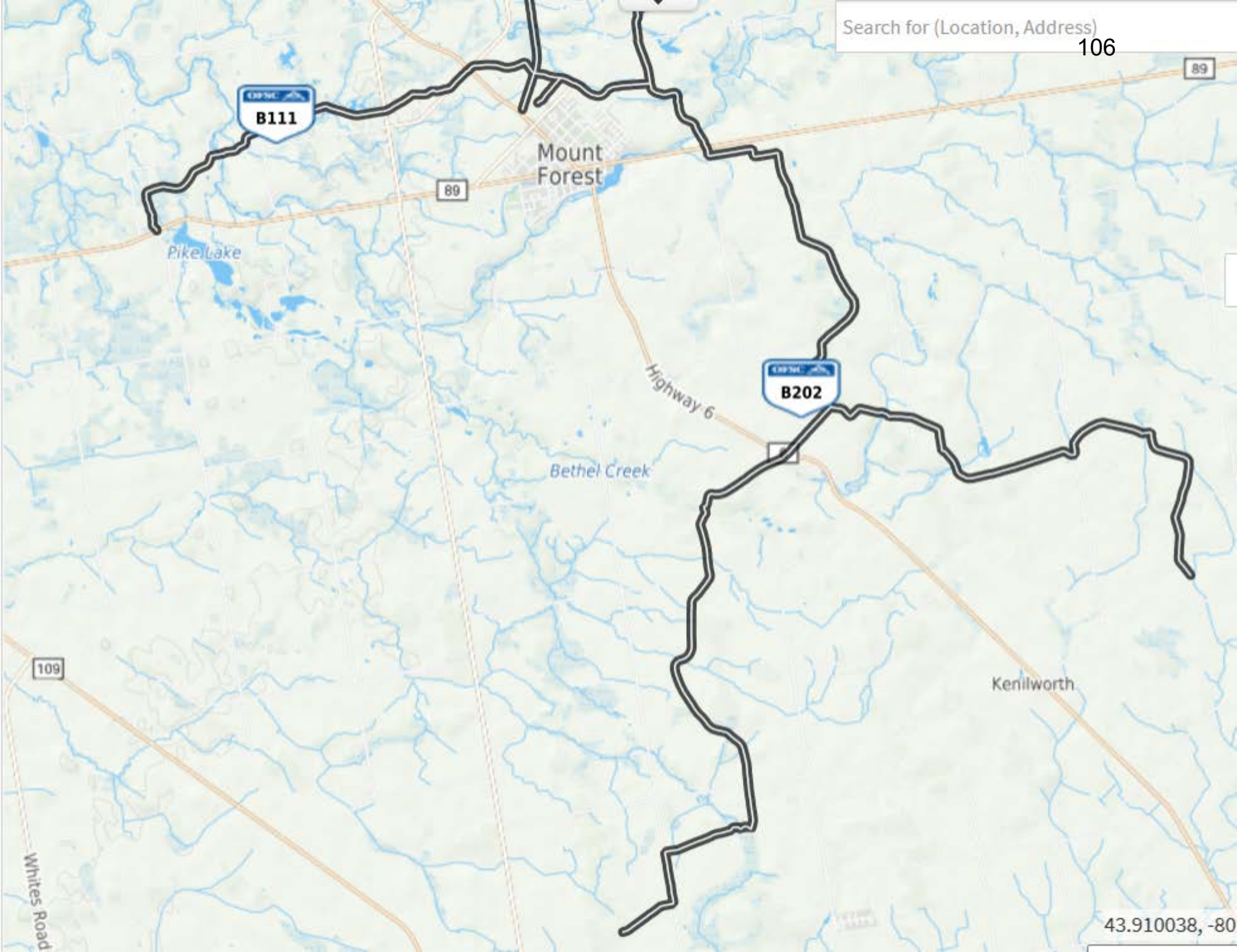
1: 11,567



0.6 0 0.29 0.6 Kilometers

### Notes





B111

Mount Forest

89

Pike Lake

Highway 6

B202

Bethel Creek

109

Whites Road

Kenilworth

43.910038, -80

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**BY-LAW NUMBER 048-2025**

**BEING A BY-LAW TO AMEND BY-LAW 079-2021 BEING A BY-LAW TO SET  
REMUNERATION FOR MEMBERS OF COUNCIL**

**THEREFORE THE COUNCIL OF THE TOWNSHIP OF WELLINGTON NORTH  
AMENDS BY-LAW 079-2021 AS FOLLOWS:**

Remove

6. The % increase shall be effective July 1 each year.

Replace with

6. The % increase shall be effective November 1 each year.

**READ AND PASSED THIS 28TH DAY OF JULY, 2025.**

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**ANDREW LENNOX, MAYOR**

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**KARREN WALLACE, CLERK**



Preserving, promoting, and developing Wellington North's unique cultural resources to build a vibrant community and a prosperous economy.

## CULTURAL MOMENT FOR JULY 28, 2025 CELEBRATES TED ARNOTT

Ted Arnott was born in Fergus in 1963 to Warren and Jessie Arnott. He grew up in Arthur, where his family was in the heavy construction industry.

Educated at local public schools, Ted later attended Wilfrid Laurier University in Waterloo. There he completed the requirements for a Bachelor of Arts (Political Science) and a Diploma of Business Administration, all the while working summers and part-time during the school year.



After finishing university, Ted worked as Executive Assistant to Jack Johnson, MPP until Mr. Johnson's retirement from provincial politics in 1990.

First elected to the Ontario Legislature in September 1990 as MPP for Wellington, Ted was re-elected eight times. Once the youngest MPP in the Ontario PC Caucus, his tenure in the legislature made him the longest-serving MPP following the retirement of Jim Wilson in 2022.

During his time as an MPP, Ted always sought to put his constituents first. Serving on both the Opposition and Government sides of the House over the years, he always demonstrated a willingness to work across party lines to get things done, including introducing the very first bill in the history of the Ontario Legislature co-sponsored by Members from different parties. He has advocated successfully for many major infrastructure projects in his riding, and many of his Private Member's Bills and Resolutions have been passed into law or adopted as government policy, such as his amendment to the *Highway Traffic Act* allowing volunteer firefighters to use a flashing green light on their personal vehicles when responding to an emergency.

In 2018, he was elected as the Speaker of the Legislative Assembly of Ontario, a position he held until 2025 (becoming the longest serving Speaker in Ontario's history). Arnott chose not to run for re-election in the 2025 provincial election, leaving behind a legacy of public service and legislative impact.

Following Arnott's announcement, fellow MPPs of all political stripes acknowledged his contributions to the province and noted his "exemplary example of public service." As fellow PC MPP Lisa McLeod put it, "Ted is a perennial gentleman", and "unlike those who will be but a footnote in Ontario's history book, he will own a chapter, and glowingly so." A perfect testament to a proud son of Wellington North.

Ted and his wife Lisa live in Fergus, they have three adult sons all following in their parents' footsteps of public service.

*Submitted by Tim McIntosh, Wellington North Cultural Roundtable*

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**BY-LAW NUMBER 049-2025**

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE  
COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF  
WELLINGTON NORTH AT ITS REGULAR MEETING HELD ON JULY  
28, 2025**

**WHEREAS** Section 5 of the Municipal Act, S.O. 2001 c.25 (hereinafter called “the Act”) provides that the powers of a Municipal Corporation shall be exercised by its Council;

**AND WHEREAS** Section 5(3) of the Act states, a municipal power, including a municipality’s capacity, rights, powers and privileges under Section 9, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

**NOW THEREFORE** the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS:**

1. The action of the Council of the Corporation of the Township of Wellington North taken at its meeting held on July 28, 2025 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Wellington North at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. That the Mayor and the proper officials of the Corporation of the Township of Wellington North are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Wellington North referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Township of Wellington North.

**READ AND PASSED THIS 28TH DAY OF JULY, 2025.**

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**ANDREW LENNOX, MAYOR**

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**KARREN WALLACE, CLERK**