

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
MINUTES OF REGULAR COUNCIL MEETING – APRIL 22, 2025 AT 7:00 P.M.
MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH
HYBRID MEETING - IN PERSON AND VIA WEB CONFERENCING
[April 22, 2025 Township of Wellington North Council Meeting \(you tube\)](#)

Members Present:

Mayor: Andrew Lennox
Councillors: Lisa Hern
Steve McCabe
Penny Renken

Member Absent:

Sherry Burke

Staff Present:

Chief Administrative Officer: Brooke Lambert
Director of Legislative Services/Clerk: Karren Wallace
Executive Assistant to the CAO: Tasha Grafos
Human Resources Manager: Amy Tollefson
Chief Building Official: Darren Jones
Manager of Infrastructure and Engineering: Tammy Stevenson
Manager Environment and Development Services: Corey Schmidt
Manager Recreation Community & Economic Development: Mandy Jones
Planner: Asavari Jadhav-Admane
Planner: Zach Prince

Other:

Engineer: Dustin Lyttle, Triton

CALLING TO ORDER

Mayor Lennox called the meeting to order

ADOPTION OF THE AGENDA

RESOLUTION: 2025-120

Moved: Councillor Hern

Seconded: Councillor Renken

THAT the Agenda for the April 22, 2025 Regular Meeting of Council be accepted and passed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

No pecuniary interest disclosed.

CLOSED MEETING SESSION

The meeting is closed pursuant to Section 239 (2) of the Municipal Act, 2001, specifically:

(b) personal matters about an identifiable individual, including municipal or local board employees.

RESOLUTION: 2025-121

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North go into a meeting at 6:32 p.m. that is closed to the public under subsection 239 (2) of the Municipal Act, 2001, specifically:

(b) personal matters about an identifiable individual, including municipal or local board employees;

CARRIED

1. REPORTS

- a) Verbal Report CAO
Community Member Recognition

2. REVIEW OF CLOSED SESSION MINUTES

- April 7, 2025

3. RISE AND REPORT FROM CLOSED MEETING SESSION

RESOLUTION: 2025-122

Moved: Councillor McCabe

Seconded: Councillor Renken

THAT the Council of the Corporation of the Township of Wellington North rise from a closed meeting session at 6:41 p.m.

CARRIED

RESOLUTION: 2025-123

Moved: Councillor Hern

Seconded: Councillor Renken

THAT the Council of the Corporation of the Township of Wellington North receive the Verbal Report of the CAO community member recognition;

AND THAT Council approve the confidential direction to staff.

CARRIED

RESOLUTION: 2025-124

Moved: Councillor McCabe

Seconded: Councillor Renken

THAT the Council of the Corporation of the Township of Wellington North approve the Closed Meeting Minutes of the April 7, 2025, Council Meeting.

CARRIED

O 'CANADA

COUNTY COUNCIL UPDATE

Campbell Cork, County Councillor, Ward 3

County Councillor Cork provided an update on Wellington Dufferin Guelph Public Health (WDGPH), where he recently became a Director as a representative of Wellington County:

- The health unit deals with
- childhood obesity,
- measles
- safe medical waste disposal
- injuries and death related to falls (statistics on their website)
- Ticks and mosquitos are monitored
- West Nile Virus is also monitored
- Dental care for seniors
- Monitors avian flu along with OMAFRA.
- www.wdgpublichealth.ca has a great amount of information

Update on Wellington Road 109:

- East of Arthur, on Wellington Road 109, construction on four bridges will begin on May 5th and extend into 2028. Traffic will be reduced to one lane during this time and oversized equipment and vehicles will have to use alternate routes. This will cause delays for travellers.

RECESS TO MOVE INTO MEETINGS UNDER THE PLANNING ACT

RESOLUTION: 2025-125

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North recess the April 22, 2025, Regular Meeting of Council at 7:12 p.m. for the purpose of holding meetings under the Planning Act.

CARRIED

COMMITTEE OF ADJUSTMENT

- A07/25 Minor Variance - 5053745 Ontario Inc.
- A08/25 Minor Variance - Cleon Weber

RESUME REGULAR MEETING OF COUNCIL

RESOLUTION: 2025-126

Moved: Councillor McCabe

Seconded: Councillor Renken

THAT the Council of the Corporation of the Township of Wellington North resume the April 22, 2025, Regular Meeting of Council at 7:27 p.m.

CARRIED

QUESTIONS ON AGENDA ITEMS (REGISTRATION REQUIRED)

No questions on agenda items registered.

ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING

1. Regular Meeting of Council, April 7, 2025

2. Public Meeting, April 7, 2025

RESOLUTION: 2025-127

Moved: Councillor Renken

Seconded: Councillor Hern

THAT the minutes of the Regular Meeting of Council and the Public Meeting held on April 7, 2025, be adopted as circulated.

CARRIED

BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL

No business arising from previous meetings of Council

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

1a,1b, 3b, 4a, 5a

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

RESOLUTION: 2025-128

Moved: Councillor McCabe

Seconded: Councillor Renken

THAT all items listed under Items for Consideration on the March 10, 2025, Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2025-002 being the Building Permit Review for the month of March 2024.

THAT the Council of the Corporation of the Township of Wellington North receive Report C&ED 2025-014 on the Tang's Restaurant Community Improvement Plan application;

AND THAT Council approve a Façade Improvement Grant in the amount of \$2,500 to Tang's Restaurant for façade upgrades.

CARRIED

CONSIDERATION OF ITEMS FOR SEPARATE DISCUSSION AND ADOPTION

RESOLUTION: 2025-129

Moved: Councillor McCabe

Seconded: Councillor Renken

THAT the Council of the Corporation of the Township of Wellington North receive the Planning Report from Asavari Jadhav-Admane, Planner, County of Wellington, dated April 14, 2025;

AND THAT Council support the Zoning By-law Amendment;

AND FURTHER THAT the Mayor and Clerk be authorized to sign By-law No. 025-2025.

CARRIED

RESOLUTION: 2025-130

Moved: Councillor Hern

Seconded: Councillor Renken

THAT the Council of the Corporation of the Township of Wellington North receive the Planning Report from Asavari Jadhav-Admane, Planner

AND THAT Council support the removal of the holding provision;

AND FURTHER THAT the Mayor and Clerk be authorized to sign By-law No. 026-2025.

CARRIED

RESOLUTION: 2025-131

Moved: Councillor McCabe

Seconded: Councillor Renken

THAT the Council of the Corporation of the Township of Wellington North receive Report 2025-015 being a report on the award of RFP 2025-009 for the upgrades to Lion Merv Weber Playground;

AND THAT the Council award Proposal 2025-009 to Park N Water Ltd at a total cost to the Township of \$149,651.44 (including HST).

AND FURTHER THAT Council authorize staff to sign any necessary agreements with Park N Water Ltd.

CARRIED

RESOLUTION: 2025-132

Moved: Councillor Hern

Seconded: Councillor Renken

THAT the Council of the Corporation of the Township of Wellington North receive Report INF 2025-009 2025 Sewage Allocation;

AND THAT Council review and adopt the 2025 Reserve Capacity Calculations for Arthur and Mount Forest as prepared by Triton Engineering Services Limited dated March 13, 2025;

AND FURTHER THAT Council direct staff to work towards entering a sewage allocation agreement with the following developers in Wellington North:

- Mamta Developments – Cork Street Subdivision – 50 Units;
- 5053745 Ontario Inc. (Wilson Developments) – 446 Wellington Street E – 24 Units; and
- Deer Ridge heights Inc. – Subdivision – 75 Units.

AND FURTHER THAT Council award the necessary units to allow the Building Department to have twenty (20) units of sewage allocation for each urban centre, Arthur and Mount Forest, for distribution during 2025 for infill lots;

AND FURTHER THAT Council authorize the Mayor and Clerk to sign any by-laws to enter into the any necessary agreements;

AND FURTHER THAT Council direct staff to submit a copy of this resolution, copies of the reports prepared by Triton Engineering Services Limited, and the resolution from this report to the Ministry of the Environment, Conservation & Parks.

CARRIED

RESOLUTION: 2025-133

Moved: Councillor Renken

Seconded: Councillor Hern

THAT Township of Wellington North Council receive for information Report CAO 2025-006, Fleet Management Policy Update;

AND THAT Council endorses the updates to the Fleet Management Policy as outlined in this report;

AND FURTHER THAT Council approves the update to the Township of Wellington North's mileage reimbursement rate to reflect the Canada Revenue Agencies (CRA) annual rate and that this rate be adjusted on the same schedule;

AND FURTHER THAT Council direct the Joint Fire Services Management Team to develop a Fleet Management Policy for Fire Services vehicles to be considered at a future meeting.

CARRIED

NOTICE OF MOTION

No notice of motion tabled.

COMMUNITY GROUP MEETING PROGRAM REPORT

Councillor Renken (Ward 1):

- Louise Marshal Hospital Auxiliary lunch on Friday, May 2, 2025, from 11:00 a.m. to 1:00 p.m. at the Mount Forest and District Sports Complex. Proceeds to go to the LMH Foundation for equipment. It is a hot meal, tickets available at the door, \$20.

Councillor Hern (Ward 3):

- Mount Forest Chamber of Commerce meeting, April 22, 2025.
- Arthur BIA Meeting Wednesday, April 23, 2025, at 7:30 p.m. (virtual).
- GRCA meeting on Friday, April 25, 2025.

Councillor McCabe (Ward 4):

- ROMA meeting earlier this month, report will be circulated to Council. Another meeting in June.

Mayor Lennox:

- Councillor Burke participated in the Trillium Grant presentation at the Mount Forest Legion on Saturday, April 12, 2025.
- Mount Forest Community Centre, 320 King Street East, Open House on April 23, 2025, and May 7, 2025, from 9:00 a.m. to 8:00 p.m. to provide residents with an opportunity to share thoughts for future uses of this facility.
- Volunteer Celebration and Newcomer Welcome Celebration in Arthur on May 1, 2025.

BY-LAWS

- a. By-law Number 025-2025 being a By-law to amend By-law 66-01 being a zoning by-law for the Township of Wellington North (Cachet Developments)
- b. By-law Number 026-2025 being a By-law to amend By-law 66-01 being a zoning by-law for the Township of Wellington North (remove holding provision Martin)
- c. By-law Number 027-2025 being a By-law to enter into a Transfer Payment Agreement with the Fire Marshall

RESOLUTION: 2025-134

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT By-law Number 025-2025, By-law Number 026-2025 and By-law Number 027-2025 be read and passed.

CARRIED

CULTURAL MOMENT

- Celebrating Dinah Christie

CONFIRMING BY-LAW

RESOLUTION: 2025-135

Moved: Councillor Renken

Seconded: Councillor Hern

THAT By-law Number 028-2025 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on April 22, 2025 be read and passed.

CARRIED

ADJOURNMENT

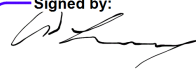
RESOLUTION: 2025-136

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT the Regular Council meeting of April 22, 2025, be adjourned at 7:57 p.m.

CARRIED

Signed by:

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MAYOR

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CLERK