



Version: February 1, 2025

## Parent/Guardian Information Package – Wellington North Day Camp 2025

Dear Parent/Guardian,

Welcome to the Wellington North Summer Day Camp Program. We are very excited for your child/ren to be joining us this summer! 2025, marks our sixth year offering the summer day camp program to members of our community and to our visiting friends as well. Camp will run weekly July 1 – August 22, 2025, and our daily events will be geared towards the session themes outlined below. Your child/ren will participate in various games, crafts, and activities. Our standard day is programmed from 9:00am to 4:00pm with extended care available. Please check the Township website regularly for updates to this document.

### PLEASE COMPLETE, SIGN AND SUBMIT THE FOLLOWING FORMS PRIOR TO YOUR FIRST DAY OF SUMMER DAY CAMP:

- ☐ Camper Behaviour Expectations Agreement
- ☐ Authorized Pickup and Sign Out Form
- ☐ Photo Release and Communication Form
- ☐ Walking Trip Permission Form
- ☐ Consent to Care Form
- ☐ Food Consumption Form
- ☐ Hot Dog Order Form
- ☐ Pizza Order Form

### 2025 Day Camp Session Themes

Session 1*	July 1 - July 4	Amazing Race
<b>Session 2</b>	<b>July 7 - July 11</b>	<b>Superhero Academy</b>
Session 3	July 14 - July 18	Art in Action
<b>Session 4</b>	<b>July 21 - July 25</b>	<b>Sports Spirit</b>
Session 5	July 28 - August 1	Science Stars
<b>Session 6*</b>	<b>August 5 - August 8</b>	<b>Around the World</b>
Session 7	August 11 - August 15	Splash-tacular Adventure
<b>Session 8</b>	<b>August 18 - August 22</b>	<b>Down on the Farm</b>

\*Four-day week due to a holiday, rates will be prorated to reflect the shorter week.



### Summer Camp Locations

Mount Forest Community Centre  
320 King Street E.  
Mount Forest ON

Arthur & Area Community Centre  
158 Domville St.  
Arthur ON

### Day Camp Ages 5-11 (birth year 2013 – 2020).

Campers 4 years of age may register if they are turning 5 before December 31<sup>st</sup> of this year and are fully toilet trained. Please note, that while campers may attend until they are 11 years of age, the typical age of campers attending is 5-9.

### Day Camp Fees

\$185.00 per 5-day week

\$148.00 per 4-day week

### Day Camp Hours of Operation

Standard Programming 9:00am – 4:00pm daily.

### Extended Care

Early drop-off is from 8:00-9:00am and late pick-up is from 4:00-5:00pm. During extended care hours, activities are loosely structured. There is no additional fee for this service.

### Camp Arrival and Dismissal

**Arthur:** The designated drop-off/pick up area, is at the lobby of the Arthur & Area Community Centre.

**Mount Forest:** The designated drop-off/pick up area, is the lobby of the Mount Forest Community Centre, not the arena entrance.

**Arrival:** A staff member will greet you at the front door while you sign-in your child/ren. Please allow for extra time on the first day of each session.

**Dismissal:** A staff member will greet you at the front door. An individual designated on the Authorized Pick-up and Sign Out Form will then sign-out the camper at pick-up. Please submit a copy of custodial arrangement if necessary.

- For camper safety, government issued photo ID is required for camper pick-up. Campers 9 years and under must be picked up by an adult that is identified in advance. Only those adults listed on the Authorized Pick-up and Sign Out Form will be permitted to pick up child/ren. Campers 10 years and older may leave by themselves if this has been indicated during registration.
- If a camper is not picked up by camp closing, every attempt will be made to contact either the parent/guardian or emergency contacts. If the Township of Wellington North has not been contacted or the persons at the emergency numbers cannot be reached, the local authorities will be called to locate the parent or guardian.



### Camp Attendance

Attendance is taken each morning and at various times throughout the day. If your camper is going to be absent, late, or leave early, please email the Day Camp Site Leader or send a written note to camp prior to the absence.

### What to Bring Daily -

- Nutritious peanut and tree nut free lunch. Morning and afternoon snack
- Water bottle
- A hat
- Swimsuit and towel (Flip Flops, Crocs)
- Suitable clothing for the weather
- Running shoes
- Waterproof sunscreen
- A smile!

**Please bring your belongings in a backpack. Be sure to label everything!**

**What not to bring** – Please leave valuable personal items at home. The Township of Wellington North is not responsible for lost or stolen items.

- Money
- Electronics (cell phones, electronic games, etc.)
- Toys and trading cards (popits, stuffed animals, bouncy balls, etc.)
- Inappropriate objects

### Lost and Found

There will be a lost and found bin on site and staff will work with parents to locate missing items. We strongly encourage campers to check for their personal belongings before leaving each day.

### Quality Supervision

Our staff to camper ratios reflect our commitment to quality program supervision. Our camps operate with a ratio of 1 leader for every 8 campers. All staff are certified in Standard First Aid, CPR C, and those of eligible age, also require a vulnerable criminal reference check. In addition, they are trained to interact with children in a positive and developmentally appropriate manner as all camp staff are certified in the HIGH FIVE - Principles of Healthy Child Development.

### Lunches and Snacks

For the safety of those with life-threatening allergies, our camps are a "nut aware" environment. If any additional allergies are identified, they will be listed in the weekly newsletter prior to each session, so snacks and lunches can be prepared accordingly. **Please do not send peanut, nut, sesame, or chickpea products to camp.** Please send energizing snacks including fruits and vegetables.



**Hot dog and Pizza Lunches:** The Township is excited to announce that weekly pizza and hot dog lunches are included in the cost of day camp this year. If you have any dietary restrictions, please let the site leader know and indicate it on your parent package. Hot Dogs are scheduled for Wednesday and Pizza on Fridays. We recommend that campers continue to bring healthy snacks and drinks for nutrition break. Please complete the Hot dog and Pizza forms and submit them with your parent package.

### **Inclusion at Camp**

Campers with support needs that are not met by large group supervision ratios, are welcome to bring a volunteer or family member, 16 years of age or older, to join them and support in this capacity.

### **Camp Attire**

Campers should come ready for fun! Please ensure your child is dressed appropriately to be active and engaging in various types of activities throughout the day. We encourage campers to come in layers that can be removed or added during the day depending on the weather. Appropriate shoes that campers can put on and remove themselves are essential for all activities (walking, running, water games, hikes etc.).

### **Inclement Weather**

Rain or shine, we are here to play! We plan much of our camp day to be outside, though during inclement weather, the program will relocate inside. A movie (rated G or PG) may be shown in the event of inclement weather - please contact the Day Camp Site Leader with questions regarding movie choice.

### **Swimming**

Regardless of swimming ability, all campers must wear a lifejacket while on the deck or in the water during the Day Camp designated swim time.

### **Medical Information**

Please ensure camper medical information is updated during registration, including an emergency contact. Should a camper require medication while at camp, please inform the Day Camp Site Leader and complete the Medical Administration Form. The Medical Administration Form must be completed before medication can be accepted. Medication must be in the original container with its original label. No over the counter medications can be used without written instructions from a physician. All medications will be stored in a locked box, except for auto injectors and inhalers, which are carried by the camper in a waist pouch.

Staff do not administer medication but will supervise campers capable of administering their own. In the case of a life-threatening situation where the camper is unable to administer medication such as an auto injector or asthma inhalers, staff will assist.

In the event of a medical emergency, camp staff, recreation staff and/or lifeguards will provide immediate medical treatment, including follow-up with EMS if necessary. Parents will be notified in the event of a medical emergency.



We are thrilled to welcome you to our day camp family. We can not wait to see the smiles on your faces, hear your laughter, and watch friendships form as you grow and thrive in our camp community. Get ready to create lifelong memories during this unforgettable summer with the Township of Wellington North Day Camp. Let the adventure begin!

**Contact Information – Shelley LeBlanc, Community Recreation Coordinator**

Township of Wellington North

[www.wellington-north.com](http://www.wellington-north.com)

519.848.3620 x 4235

[sleblanc@wellington-north.com](mailto:sleblanc@wellington-north.com)