

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
MINUTES OF SPECIAL COUNCIL MEETING – FEBRUARY 27, 2023 AT 2:00 P.M.
MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH
HYBRID MEETING - IN PERSON AND VIA WEB CONFERENCING**

Members Present: Mayor: Andrew Lennox
Councillors: Lisa Hern
Penny Renken

Member Absent: Councillor: Sherry Burke
Steve McCabe

Staff Present:

Chief Administrative Officer: Brooke Lambert
Director of Legislative Services/Clerk: Karren Wallace
Deputy Clerk: Catherine Conrad
Economic Development Officer: Dale Small
Human Resources Manager: Amy Tollefson
Director of Finance: Farhad Hossain
Deputy Treasurer: Mary Jo Marshall
Payroll Administrator: Laura Rooney
Director of Operations: Matthew Aston
Manager of Transportation Services: Dale Clark
Development Technologist: Tammy Stevenson
Manager of Environment and Development Services: Corey Schmidt
Recreation Services Manager: Tom Bowden
Director of Fire Services: Chris Harrow

CALLING TO ORDER

Mayor Lennox called the meeting to order.

ADOPTION OF THE AGENDA

RESOLUTION: 2023-072

Moved: Councillor Hern

Seconded: Councillor Renken

THAT the Agenda for the February 27, 2023 Special Meeting of Council be accepted and passed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

No pecuniary interest declared.

ITEMS FOR CONSIDERATION

1. FINANCE

a. 2023 Budget Presentation

RESOLUTION: 2023-073

Moved: Councillor Renken

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North receive the 2023 Budget Presentation.

CARRIED

Farhad Hossain, Director of Finance/Treasurer, provided the 2023 Budget presentation.

The 2023 Budget Introduction included the primary purpose of the budget and listed the financial statements that divide the services of the municipality into segments. Mr. Hossain outlined the budget process and guidelines, and growth vs. reassessment.

A review of the operating budget summary analysis by segment included general government, protection services, transportation services, health services, recreation and cultural services, and planning and development. Inter-functional transfers remain the same as in 2022. The levy amount could be modified by changing the tax levy transfers. Preliminary net transfers for reserves and reserve funds were reviewed. Draft budget modeling and the 2023 tax implications of the base case was compared with new staffing. In 2022 the distribution of tax dollars included 37.6% for municipal, 50.3% for County and 12.1% for education.

The 2023 capital budget presentation included the MMAH Report on Debt and Asset Consumption, infrastructure gap – Asset Management Plan, 10 year capital forecast, draft 2023 capital program, draft capital program trend, and Reserve and Reserve Funds balances as of November 2022.

Council direction was required for 2023 target levy, items required for addition or omission from the current 2023 capital program, and comfort level with utilization of reserves and reserve funds to reduce contributions to capital program from levy.

Council was largely in favour of what was presented and thought it is necessary to include some, or all, of the new staff positions, without going to the full additional cost that was suggested. Adjustments to the contributions to capital or reserves to mitigate the impact need to be considered. This is an investment for future gains. There are important capital projects included and we need to continue with operational services.

In terms of revision for next stage Council requested that some of the staff items be incorporated into the budget, and options regarding how we can balance the amount we ask our residents for against that investment in Human Resources. Council would like to see a range of options for consideration but prefer to stay closer to the rate of inflation.

A report will be prepared for the March 6th Council Meeting with an opportunity for further discussion.

CONFIRMING BY-LAW

RESOLUTION: 2023-074

Moved: Councillor Hern

Seconded: Councillor Renken

THAT By-law Number 017-23 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Special Meeting held on February 27, 2023 be read a First, Second and Third time and enacted.

CARRIED

ADJOURNMENT

RESOLUTION: 2023-075

Moved: Councillor Renken

Seconded: Councillor Hern

THAT the Special Council meeting of February 27, 2023 be adjourned at 3:35 p.m.

CARRIED

DocuSigned by:


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MAYOR

DocuSigned by:
Karren Wallace

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CLERK