

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
REGULAR MEETING OF COUNCIL
MONDAY, DECEMBER 19, 2016 at 7:00 P.M.**

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

Members Present:

Mayor: Andy Lennox
Councillors Lisa Hern
Steve McCabe
Dan Yake

Absent:

Councillor: Sherry Burke

Staff Present:

CAO/Deputy Clerk: Michael Givens
Clerk: Karren Wallace
Executive Assistant: Cathy Conrad
Treasurer: Kimberly Henderson
Director of Public Works: Matt Aston
Director of Recreation, Parks and Facilities: Barry Lavers
Fire Chief: David Guilbault

CALLING THE MEETING TO ORDER

Mayor Lennox called the meeting to order.

SINGING OF O' CANADA

PASSING AND ACCEPTANCE OF AGENDA

RESOLUTION 2016-569

Moved by: Councillor Yake

Seconded by: Councillor McCabe

THAT the Agenda for the December 19, 2016 Regular Meeting of Council be accepted and passed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST(S) AND THE GENERAL NATURE THEREOF

Mayor Lennox declared a conflict of interest with the December 5, 2016 Court of Revision Minutes and By-law Number 082-16 being a by-law of the Corporation of the Township of Wellington North to provide for Drainage Works in the Township of Wellington North for Drain 65, as his property is affected by this drainage works.

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MINUTES OF PREVIOUS MEETING(S)

Mayor Lennox left the Council Chambers for this portion of the Council meeting as he had previously declared pecuniary interest as it relates property owned by him. Councillor McCabe assumed the Chair.

RESOLUTION 2016-570

Moved by: Councillor Yake

Seconded by: Councillor McCabe

THAT the minutes of the Court of Revision held on December 5, 2016 be adopted as circulated.

CARRIED

Mayor Lennox resumed the Chair following the adoption of the Court of Revision Minutes.

RESOLUTION 2016-571

Moved by: Councillor McCabe

Seconded by: Councillor Yake

THAT the minutes of the Special Council Meeting held on November 30, 2016 and the Regular Meeting of Council held on December 5, 2016 be adopted as circulated.

CARRIED

BUSINESS ARISING FROM MINUTES

No business arising from minutes.

PRESENTATIONS

Ben Cornell, Emily MacRobbie, Ward & Uptigrove

- Organization Compensation Equity Review (see addendum to minutes)

Mr. Cornell and Ms. MacRobbie provided an introduction to Ward & Uptigrove and the Compensation and Organizational Review project. The project deliverables, project steps and timing and market check comparators and pay philosophy were reviewed.

Council directed Ward & Uptigrove to use market comparators as follows:

- Bruce County – Municipality of Brockton, Municipality of Kincardine and Municipality of Saugeen Shores;
- Grey County – Georgian Bluffs, Township of Grey Highlands, Municipality of Hanover, Town of Meaford and Municipality of West Grey;
- Huron County – Municipality of Bluewater, Municipality of Central Huron, Town of Goderich, Municipality of Huron East, Municipality of South Huron

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- Perth County – Municipality of North Perth, Township of Perth East, Municipality of West Perth
- Waterloo Region – Township of North Dumfries, Township of Wellesley
- Wellington County – Township of Guelph Eramosa, Township of Mapleton and Town of Minto

Council further directed Ward & Uptigrove that Wellington North pay philosophy is based on 50th percentile.

DELEGATIONS

No delegations.

STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS

Report from Linda Dickson, Emergency Manager/CEMC

- Report CEMC 001-2016 being a report on appointment of Community Emergency Management Coordinator and Alternates

RESOLUTION 2016-572

Moved by: Councillor McCabe

Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive Report CEMC001-2016 being a report on the appointment of a Community Emergency Management Coordinator and Alternates;

AND FURTHER THAT the Council of the Township of Wellington North authorizes the passing of a by-law to appoint a Community Emergency Management Coordinator and alternates for the Township of Wellington North.

CARRIED

Mark Van Patter, Manager of Planning and Environment

- Correspondence dated December 9, 2016 regarding Wilson Quarry – Ontario Municipal Board Decision

RESOLUTION 2016-573

Moved by: Councillor Yake

Seconded by: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive Correspondence dated December 9, 2016 from Mark Van Patter, Manager of Planning and Environment, regarding Wilson Quarry – Ontario Municipal Board Decision.

CARRIED

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Mark Van Patter, Manager of Planning and Environment

- Correspondence dated December 1, 2016 regarding Lucas Subdivision – Reeves Construction Limited – Mount Forest, Zoning By-law Amendment - Revised

RESOLUTION 2016-574

Moved by: Councillor Yake

Seconded by: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive Correspondence dated December 1, 2016 from Mark Van Patter, Manager of Planning and Environment, regarding Lucas Subdivision – Reeves Construction Limited – Mount Forest, Zoning By-law Amendment – Revised.

CARRIED

Recreation & Culture Committee

- Minutes, December 6, 2016

RESOLUTION 2016-575

Moved by: Councillor McCabe

Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Recreation & Culture Committee meeting held on December 6, 2016.

CARRIED

RESOLUTION 2016-576

Moved by: Councillor Yake

Seconded by: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North, as recommended by the Recreation & Culture Committee, approve a 2% increase for fees and charges for various recreation services provided by the municipality; AND FURTHER THAT Council authorize the Mayor and Clerk to sign the Recreation Fees and Charges by-law.

CARRIED

Cheque Distribution Report dated December 13, 2016

RESOLUTION 2016-577

Moved by: Councillor McCabe

Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive the Cheque Distribution Report dated December 13, 2016.

CARRIED

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Report from Darren Jones, Chief Building Official

- Report CBO 2016-16 Building Permit Review period ending November 30, 2016

RESOLUTION 2016-578

Moved by: Councillor Yake

Seconded by: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2016-16 being the Building Permit Review for the period ending November 30, 2016.

CARRIED

Report from Matthew Aston, Director of Public Works

- Report PW 2016-081 being a report on the sanitary allocations for the Lucas Subdivision

RESOLUTION 2016-579

Moved by: Councillor Yake

Seconded by: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive Report PW 2016-081 being a report on the sanitary allocation for the Lucas Subdivision;

AND FURTHER THAT the Council of the Township of Wellington North commit thirty-four (34) sanitary sewer allocations to Reeves Construction for a 34 unit development, commonly known as the Lucas Subdivision, Part Park Lot 3, South of King Street, Part Park Lot 3, North of Albert, geographic Town of Mount Forest in the Township of Wellington North;

AND FURTHER THAT these sanitary sewer allocations have an expiry of thirty-six months from date of passage of the resolution, after which period the 34 units will be withdrawn unless a subdivision agreement has been entered into with terms required by the Township.

CARRIED

Report from Matthew Aston, Director of Public Works

- Report PW 2016-082 being a report on the status of the Arthur Wastewater Treatment Plant (WWTP)

RESOLUTION 2016-580

Moved by: Councillor Yake

Seconded by: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive Report PW 2016-082 being a report on the status of the Arthur wastewater treatment plant (WWTP);

AND FURTHER the Council of the Township of Wellington North direct staff to issue the following firms the "request for proposal" document for the upgrades to

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the Arthur Wastewater Treatment Plant and sanitary system as detailed within the Municipal Class Environmental Assessment:

- *CIMA Canada Inc;*
- *Hatch Corporation;*
- *R.J. Burnside & Associates Limited; and*
- *J.L. Richards & Associates Limited.*

CARRIED

Report from David Guilbault, Fire Chief

- Report Fire Chief 2016-008 purchase of a fire demo vehicle, half-ton pickup

RESOLUTION 2016-581

Moved by: Councillor McCabe

Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive Report Fire Chief 2016-008 being a report on the purchase of a 2016 half-ton pick-up (demo fire vehicle);

AND FURTHER THAT the Council of the Township of Wellington North waive the requirement for a "Request for Quotation Process (Written)" as stipulated in the Township's Purchasing and Procurement Policy recognizing that purchasing a Demo Vehicle presents a unique purchasing opportunity;

AND FURTHER THAT the Council of the Township of Wellington North acknowledges that this purchase would occur in advance of formal approval of the 2017 budget which constitutes financial approval to proceed with the procurement process;

BE IT RESOLVED THAT Council authorizes the Fire Chief to proceed with the purchase of a 2016 half pick-up (demo fire vehicle) from DARTA Fleet Solutions at a purchase price of \$34,995 to be funded from the Wellington North Fire Reserve Fund.

DEFEATED

Wellington North Fire Service

- Communiqué #037 November, 2016

RESOLUTION 2016-582

Moved by: Councillor McCabe

Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive the Wellington North Fire Service Communiqué #037 dated November, 2016.

CARRIED

Report from Karren Wallace, Clerk

- Report CLK 2016-078 being a report on the Canine Control By-law

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RESOLUTION 2016-583

Moved by: Councillor McCabe

Seconded by: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2015-078 being a report on the Canine Control By-law;
AND FURTHER THAT the Mayor and Clerk be authorized to sign the Canine Control By-law.*

DEFERRED

Council directed to staff to add a definition of a “Guardian Dog” and to include there be no licensing charge for guide dogs and service animals in the Canine Control By-law.

Report from Karren Wallace, Clerk

- Report CLK 2016-080 being a report of Fees and Charges By-law

RESOLUTION 2016-584

Moved by: Councillor Yake

Seconded by: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2015-080 being a report on the fees and charges by-law;
AND FURTHER THAT the Mayor and Clerk be authorized to sign the fees and charges by-law.*

CARRIED

Report from Karren Wallace, Clerk

- Report CLK 2016-082 being a report on provisions of enumerator services for licensing canines in Wellington North

RESOLUTION 2016-585

Moved by: Councillor McCabe

Seconded by: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2015-082 being a report on provision of enumerator services for licensing canines in Wellington North;
AND FURTHER THAT the Mayor and Clerk be authorized to sign a by-law to enter into an agreement with Karyn Foster for the provision of enumerator services for licensing canines in Wellington North.*

CARRIED

Report from Karren Wallace, Clerk

- Report CLK 2016-085 being a report on Federation of Canadian Municipalities Canada 150 Community Leaders Network

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RESOLUTION 2016-586

Moved by: Councillor Yake

Seconded by: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive for information Report CLK 2016-085 being a report on the Federation of Canadian Municipalities, Canada (FCM) 150 Community Leader network.

CARRIED

Council directed staff to complete the nomination form with Councillor Dan Yake being the leader for the Canada (FCM) 150 Community Leader Network.

CORRESPONDENCE FOR COUNCIL'S REVIEW AND DIRECTION

Lynn Dollin, AMO President

- Correspondence dated December 1, 2016 regarding Federal Infrastructure Phase 2 Incrementality Resolution

RESOLUTION 2016-587

Moved by: Councillor Yake

Seconded by: Councillor McCabe

BE IT RESOLVED that the Council of the Corporation of the Township of Wellington North calls on the federal government to provide long-term, predictable, and formula-based funding in its Phase 2 programs for municipal governments; and

BE IT RESOLVED that the Council of the Corporation of the Township of Wellington North calls on the federal government to change incremental requirements in Phase 2 to recognize in Ontario that a municipal government asset management plan meets a municipal incremental infrastructure requirement.

CARRIED

Kimberly Cummings, on behalf of the Victoria Cross Public School Community

- Request for an additional sidewalk on Durham St. E.

Council gave direction to staff to contact the Upper Grand District School Board to discuss the concerns regarding sidewalks to attempt to resolve the issue.

Robert Reeves, Reeves Construction

- Correspondence dated November 30, 2016 regarding naming of new streets

RESOLUTION 2016-588

Moved by: Councillor Yake

Seconded by: Councillor Hern

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THAT the Council of the Corporation of the Township of Wellington North grant permission to Reeves Construction Limited for the naming of streets within the Lucas Subdivision as Ronnie's Way and Doug's Crescent, as requested by Reeves Construction Limited.

CARRIED

Saugeen Valley Conservation Authority

- Correspondence dated December 13, 2016 regarding invitation to Annual Meeting on Friday, January 13, 2017

Council directed staff to RSVP that Council Steve McCabe and Michael Givens, CAO will attend.

BY-LAWS

RESOLUTION 2016-589

Moved by: Councillor Hern

Seconded by: Councillor McCabe

THAT By-law Number 36-14 being a by-law to amend Zoning By-law Number 66-01 being the Zoning By-law for the Township of Wellington North be read a Third time and finally passed. (Part of Park Lot 3, South of King Street and Part of Park Lot 3, North of Albert Street, former Town of Mount Forest, Reeves Construction Ltd. – Lucas Subdivision)

CARRIED

Mayor Lennox left the Council Chambers for this portion of the Council meeting as he had previously declared pecuniary interest as it relates property owned by him. Councillor McCabe assumed the Chair.

RESOLUTION 2016-590

Moved by: Councillor McCabe

Seconded by: Councillor Hern

THAT By-law Number 082-16 being a by-law of the Corporation of the Township of Wellington North to provide for Drainage Works in the Township of Wellington North for Drain 65 be read a Third time and finally passed. (Lennox)

CARRIED

Mayor Lennox resumed the Chair following the passing of the by-law.

RESOLUTION 2016-591

Moved by: Councillor Hern

Seconded by: Councillor McCabe

THAT By-law Number 093-16 being a by-law to enact rules and regulations for the maintenance, operation and use of the water works distribution systems and to provide a framework for charges to be established with respect to the

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maintenance and inspection of portions thereof and charges with respect to water consumption and to repeal By-laws 55-09, 18-10 and 91-123 be read a Third time and finally passed.

CARRIED

RESOLUTION 2016-592

Moved by: Councillor McCabe

Seconded by: Councillor Hern

THAT By-law Number 094-16 being a by-law to require owners of buildings to connect such buildings to sewage works in the Township of Wellington North and to repeal By-laws 55-09, 18-10 and 91-123 be read a Third time and finally passed.

CARRIED

RESOLUTION 2016-593

Moved by: Councillor Hern

Seconded by: Councillor McCabe

THAT By-law Number 095-16 being a by-law to provide for sewer use in the Township of Wellington North and to repeal By-laws 55-09, 18-10 and 91-123 be read a Third time and finally passed.

CARRIED

RESOLUTION 2016-594

Moved by: Councillor McCabe

Seconded by: Councillor Hern

THAT By-law Number 099-16 being a by-law to appoint an enumerator for the licensing of dogs in the Township of Wellington North be read a First, Second and Third time and finally passed.

CARRIED

RESOLUTION 2016-595

Moved by: Councillor McCabe

Seconded by: Councillor Hern

THAT By-law Number 101-16 being a by-law to appoint a Community Emergency Management Coordinator and Alternate(s) Community Emergency Management Coordinator for the Corporation of the Township of Wellington North be read a First, Second and Third time and finally passed.

CARRIED

RESOLUTION 2016-596

Moved by: Councillor Hern

Seconded by: Councillor McCabe

THAT By-law Number 102-16 being a by-law to establish the fees and charges for various services provided by the municipality be read a First, Second and Third time and finally passed.

CARRIED

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RESOLUTION 2016-597

Moved by: Councillor McCabe

Seconded by: Councillor Hern

THAT By-law Number 103-16 being a by-law to establish the fees and charges for Recreation Services provided by the municipality be read a First, Second and Third time and finally passed.

CARRIED

ITEMS FOR COUNCIL'S INFORMATION

AMO Watchfile

- December 1, 2016
- December 8, 2016
- December 15, 2016

Wellington County Municipal Economic Development Group

- Minutes, November 1, 2016

Wellington County Accessibility Advisory Committee

- Minutes, December 1, 2016

Municipal Property Assessment Corporation

- Memo dated December 12, 2016 regarding 2017 Budget and Municipal Levy

Pat Salter, Grand River Conservation Authority Representative

- 2016 GRCA Review

Crime Stoppers, Guelph Wellington

- Newsletter, The Informant, Winter 2016-17

RESOLUTION 2016-598

Moved by: Councillor Hern

Seconded by: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive the Items for Council's Information as listed in the December 19, 2016 Regular Council Meeting Agenda.

CARRIED

NOTICE OF MOTION

Councillor McCabe announced his intention to bring a motion to the January 23, 2017 Regular Council Meeting, to be held at 7:00p.m., to amend Procedure By-law 080-16 as follows:

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THAT Section 8 PROCEDURES FOR AGENDA, MINUTES, AND SUPPORTING MATERIAL be amended to include a clause that provides, on a regularly scheduled day meeting, Council shall recess at approximately 3:00 p.m. to move into a Recreation & Culture Committee meeting, then resume the regularly scheduled Council meeting at the conclusion of the Recreation & Culture Committee meeting to allow Southgate Councillor Dobreen, who is a valued partner on this committee, to continue to represent Southgate.

ANNOUNCEMENTS

Councillor McCabe announced that the Arthur Optimist Club and the Arthur Lions Club are hosting a Splash Pad Fundraiser Hockey Game on December 31, 2016 at 1:00 p.m.

Mayor Lennox wished everyone a Merry Christmas and a Happy New Year.

CLOSED SESSION

RESOLUTION 2016-599

Moved by: Councillor McCabe

Seconded by: Councillor Hern

THAT Council go into a meeting at 8:56 p.m. that is closed to the public under subsections 239 (2) of the Municipal Act, 2001, specifically:

(b) personal matters about an identifiable individual, including municipal or local board employees;

- 1. Report Fire Chief 2016-007 being a report on the Fire Service Chaplain Position*
- 2. Review of Closed Session Minutes November 7, 2016*

CARRIED

RESOLUTION 2016-600

Moved by: Councillor Hern

Seconded by: Councillor McCabe

THAT Council rise from a closed meeting session at 9:12 p.m.

CARRIED

Moved by: Councillor Yake

Seconded by: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive Report Fire Chief 2016-007 being a report on the Fire Service Chaplain Position; AND FURTHER THAT Council authorize the Fire Chief to proceed with filing the position of Volunteer Fire Service Chaplain for the Township of Wellington North Fire Service with that of Reverend Michael Burns.

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MOTION TO AMEND

RESOLUTION 2016-601

Moved by: Mayor Lennox

Seconded by: Councillor Hern

THAT the motion be amended by voting separately on:

- 1) *THAT the Council authorize the Fire Chief to proceed with filling the position of Volunteer Fire Service Chaplain for the Township of Wellington North Fire Service with Reverend Michael Burns*
- 2) *To receive the report Fire Chief 2016-007*

DEFEATED

RESOLUTION 2016-602

Moved by: Councillor Yake

Seconded by: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive Report Fire Chief 2016-007 being a report on the Fire Service Chaplain Position; AND FURTHER THAT Council authorize the Fire Chief to proceed with filling the position of Volunteer Fire Service Chaplain for the Township of Wellington North Fire Service with that of Reverend Michael Burns.

CARRIED

RESOLUTION 2016-603

Moved by: Councillor Yake

Seconded by: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North approve the Closed Meeting Minutes of November 7, 2016.

CARRIED

CONFIRMING BY-LAW

RESOLUTION 2016-604

Moved by: Councillor McCabe

Seconded by: Councillor Hern

THAT By-law Number 104-16 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on December 19, 2016 be read a First, Second and Third time and finally passed.

CARRIED

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ADJOURNMENT

RESOLUTION 2016-605

Moved by: Councillor Hern

Seconded by: Councillor McCabe

THAT the Regular Council meeting of December 19, 2016 be adjourned at 9:25 p.m.

CARRIED

MAYOR

CLERK