

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Monday, December 16, 2013

7:00 p.m.

Members Present:

**Mayor: Raymond Tout
Councillors: Andy Lennox
Sherry Burke
Mark Goetz**

Absent:

Councillor: Dan Yake

Also Present:

**Chief Administrative Officer: Michael Givens
Deputy Clerk: Catherine More
Executive Assistant: Cathy Conrad
Business Economic Manager: Dale Small
Tourism, Marketing, Promotion Manager: April Marshall
Director of Public Works: Deb Zehr
Fire Chief: Jeff Dahms**

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

A. **CALLING THE MEETING TO ORDER**

Mayor Tout called the meeting to order.

B. **O' CANADA**

C. **PASSING AND ACCEPTANCE OF AGENDA**

**Moved by: Councillor Goetz
Seconded by: Councillor Burke**

THAT the Agenda for the December 16, 2013 Regular Meeting of Council be accepted and passed with the addition of

STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS

**4. Report from Michael Givens, Chief Administrative Officer
- Committee Structure – Supplemental Report**

Resolution Number: 1

Carried

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D. **DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE
THEREOF**

None declared.

E. **MINUTES**

1. Regular Meeting of Council, December 2, 2013

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT the minutes of the Regular Meeting of Council held on December 2, 2013 be adopted as circulated.

Resolution Number: 2

Carried

F. **BUSINESS ARISING FROM MINUTES**

None

G. **DELEGATIONS, DEPUTATIONS, PETITIONS, PRESENTATIONS**

1. Mayor Tout presented Dale Small, Business Economic Manager and April Marshall, Tourism, Marketing, Promotion Manager with the EDAC Marketing Canada Award recently received by Taste Real for Brand Identity. Wellington County and each Municipality in the County were the recipients of the award for the Taste Real program that shares the passion for the way Wellington County food is grown, prepared, presented and enjoyed.

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H. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS

1. Wellington North Fire Service
 - Arthur Station
 - November 2013 Fire Report
 - November 2013 Fire Prevention Officer's Report
 - Mount Forest Station
 - November 2013 Fire Report
 - November 2013 Fire Prevention Officer's Report

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive the Wellington North Fire Service November 2013 Fire Reports and the November 2013 Fire Prevention Officer's Reports for the Arthur and Mount Forest Fire Stations.

Resolution Number: 3

Carried

2. Report from Jeff Dahms, Fire Chief
 - Wellington North Fire Services Proposed Organizational Chart

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive the report prepared by Jeff Dahms, Fire Chief, in regards to Wellington North Fire Services Proposed Organizational Chart;

AND FURTHER THAT the Council of the Township of Wellington North supports the proposed changes to the Organizational Chart, Pay Structure and Job Descriptions as itemized by the Fire Chief and recommended by Michael Givens, Chief Administrative Officer.

Resolution Number: 4

Carried

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H. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS** (continued)

3. Report from Darren Jones, Chief Building Official
- Building Department Fees and Charges

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT the Council of the Corporation of the Township of Wellington North receive the report prepared by Darren Jones, Chief Building Official, in regards to Building Department fees and charges;

AND FURTHER THAT the Council of the Township of Wellington North approve the proposed eight percent increase in Building Department fees as part of the proposed By-law to Establish Fees and Charges for Various Services Provided by the Municipality, as recommended by Michael Givens, Chief Administrative Officer.

Resolution Number: 5

Carried

4. Report from Michael Givens, Chief Administrative Officer
- Committee Structure (deferred from November 18, 2013 meeting)
- Committee Structure – Supplemental Report

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT the Council of the Corporation of the Township of Wellington approve the 2014 Standing Committee Structure as presented by the Chief Administrative Officer;

AND FURTHER THAT the new Standing Committee Structure be effective January 1, 2014;

AND FURTHER THAT:

- *a public member be removed from the Recreation Committee*
- *the facility managers to be included as part of the staff contingent on the committee.*

Resolution Number: 6

Carried

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H. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS** (continued)

5. Report from Michael Givens, Chief Administrative Officer
- Committee Structure (deferred from November 18, 2013 meeting)
 - Committee Structure – Supplemental Report

Moved by: Councillor Burke
Seconded by: Councillor Goetz

THAT the Council of the Corporation of the Township of Wellington North direct staff to prepare and present the 2014 Council remuneration by-law reflecting the revised remuneration amount as recommended by the Chief Administrative Officer.

Resolution Number: 7

Carried

6. Report from Michael Givens, Chief Administrative Officer
- Small, Rural and Northern Municipal Infrastructure Fund (SRNMIF) Capital Program

Moved by: Councillor Burke
Seconded by: Councillor Goetz

THAT the Council of the Corporation of the Township of Wellington North receive for information the report from the CAO with regard to the Small, Rural and Northern Municipal Infrastructure Fund - Capital Program, as recommended by Michael Givens, Chief Administrative Officer.

Resolution Number: 8

Carried

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H. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS** (continued)

7. Report from Dale Small, Business Economic Manager
- Public Art Grant Application: Community Improvement Program

Moved by: Councillor Goetz
Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive the Business Economic Manager report, prepared by Dale Small, dated December 16, 2013 with regards to the Public Arts Grant Application – Community Improvement Program;

AND FURTHER THAT the Council of the Township of Wellington North approve a one-time grant up to \$2,500 under the Public Arts Grant Program to the Arthur Horticultural Society and the Arthur Chamber of Commerce for the purchase of Ten Flower Planters for the downtown area;

AND FURTHER THAT the Council of the Township of Wellington North approve the transfer of funds in the amount of \$5,675 from the 2013 Community Improvement Program to a CIP Reserve Account for utilization in 2014, as recommended by Michael Givens, Chief Administrative Officer.

Resolution Number: 9

Carried

8. Recreation & Culture Advisory Committee
- Minutes, December 3, 2013

Moved by: Councillor Burke
Seconded by: Councillor Goetz

THAT the Council of the Corporation of the Township of Wellington North receive and adopt the minutes of the Recreation & Culture Advisory Committee meeting held on December 3, 2013.

Resolution Number: 10

Carried

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I. CORRESPONDENCE FOR COUNCIL'S INFORMATION

1. Autism Ontario
Re: Request to Proclaim April 2, 2014 as World Autism Awareness Day

Moved by: Councillor Lennox

Seconded by: Councillor Goetz

THAT the Council of the Corporation of the Township of Wellington North proclaim April 2, 2014 as World Autism Awareness Day, as requested by Autism Ontario.

Resolution Number: 11

Carried

2. Township of Killaloe, Hagarty and Richards
Re: Request for support of resolution regarding the Government's desire to limit Industrial Wind Turbine (IWT) Projects

Moved by: Councillor Lennox

Seconded by: Councillor Goetz

THAT the Council of the Corporation of the Township of Wellington North support the resolution of the Township of Killaloe, Hagarty and Richards declaring that the Township of Killaloe, Hagarty and Richards is not a willing host for Industrial Wind Turbine (IWT) Projects.

Resolution Number: 12

Carried

3. Tay Valley Township
Re: Resolution Regarding OPP Billing Reform
- Received as information

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I. CORRESPONDENCE FOR COUNCIL'S INFORMATION (continued)

4. Hydro One Network Inc.
Re: Hydro One's Proposed Amended Class Environmental Assessment
for Minor Transmission Facilities
 - Memo to Municipalities for Distribution
 - Acknowledgement of Receipt
 - Notice of Submission
 - Draft Amended Class EA- Received as information

5. United Counties of Prescott and Russell
Re: Resolution Regarding Amendment to the Aggregate Resources Act
for peat moss extraction

Moved by: Councillor Goetz

Seconded by: Councillor Lennox

THAT the Council of the Corporation of the Township of Wellington North support the resolution of the United Counties of Prescott and Russell regarding amendment to the Aggregate Resources Act for peat moss extraction.

Resolution Number: 13

Carried

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I. CORRESPONDENCE FOR COUNCIL'S INFORMATION (continued)

6. Frank Vanderloo, B.M. Ross and Associates Limited
Re: Eastridge Landing Subdivision (Arthur) – Preliminary & Final
Acceptance of various Stages of Phase 1 – Reduction in Securities for
Phase 1

Moved by: Councillor Lennox

Seconded by: Councillor Goetz

THAT the Council of the Corporation of the Township of Wellington North grant 2073022 Ontario Inc. (Dave Martin and James Coffey), for the Eastridge Landing Subdivision in the community of Arthur, Preliminary Acceptance for Stage 4 of Phase 1, effective September 17, 2013, and Final Acceptance for Stage 2 and Stage 3 of Phase 1;

AND FURTHER THAT the Corporation of the Township of Wellington North grant 2073022 Ontario Inc. (Dave Martin and James Coffey) for the Eastridge Landing Subdivision in the Community of Arthur, a reduction in the Phase 1 securities to the amount of \$48,620.50.

Resolution Number: 14

Carried

J. BY-LAWS

1. 104-13 Being a By-law to Establish the Fees and Charges for various services provided by the Municipality

Moved by: Councillor Goetz

Seconded by: Councillor Lennox

THAT By-law Number 104-13 being a by-law to establish the fees and charges for various services provided by the Municipality be read a First, Second and Third time and finally passed.

Resolution Number: 15

Carried

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J. **BY-LAWS** (continued)

2. 105-13 Being a By-law to Appoint a Clerk for The Corporation of the Township of Wellington North.

Moved by: Councillor Lennox

Seconded by: Councillor Goetz

THAT By-law Number 105-13 being a by-law to appoint a Clerk for the Corporation of the Township of Wellington North be read a First, Second and Third time and finally passed.

Resolution Number: 16

Carried

3. 106-13 Being a By-law to Appoint a Community Emergency Management Coordinator and Alternate Community Emergency Management Coordinator for the Corporation of the Township of Wellington North.

Moved by: Councillor Goetz

Seconded by: Councillor Lennox

THAT By-law Number 106-13 being a by-law to appoint a Community Emergency Management Coordinator and Alternate Community Emergency Management Coordinator for the Corporation of the Township of Wellington North be read a First, Second and Third time and finally passed.

Resolution Number: 17

Carried

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J. **BY-LAWS** (continued)

4. 107-13 Being a By-law to provide for an Interim Tax Levy on all assessment within specific tax classes and to provide a penalty and interest rate for current taxes in default and tax arrears.

Moved by: Councillor Lennox

Seconded by: Councillor Goetz

THAT By-law Number 107-13 being a by-law to provide for an interim tax levy on all assessment within specific tax classes and to provide a penalty and interest rate for current taxes in default and tax arrears be read a First, Second and Third time and finally passed.

Resolution Number: 18

Carried

K. **OTHER/NEW BUSINESS**

1. Petition for Drainage Works- Josef Huber
Re: East Part Lot 18, Concession 2, former Township of West Luther

Moved by: Councillor Lennox

Seconded by: Councillor Goetz

THAT the Council of the Corporation of the Township of Wellington North receive the "Petition for Drainage Works" for East Part Lot 18, Concession 2 (former Township of West Luther), Township of Wellington North;

AND FURTHER THAT K. Smart Associates Limited be appointed as engineers and instructed to prepare a report with respect to this petition. (J. Huber).

Resolution Number: 19

Carried

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L. ITEMS FOR COUNCIL'S INFORMATION

Cheque Distribution Report dated December 11, 2013

Ministry of Citizenship and Immigration

- Ontario Medal for Young Volunteers

Grand River Conservation Authority

- General Membership Meeting Minutes, October 25, 2013

Township of Southgate Committee of Adjustment

- Notice of Public Hearing for Application of Consent – File #B11/13

Ausable Bayfield Maitland Valley Source Protection Region

- Notice – Revised Proposed Source Protection Plans

M. NOTICE OF MOTION

None.

N. ANNOUNCEMENTS

Council wished everyone a Merry Christmas and a Happy New Year.

Councillor Burke informed everyone that the Arthur Skating Club will be hosting the Skate Canada competition on January 3, 4 and 5 and invited everyone to attend.

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O. CLOSED MEETING SESSION

1. “Security of Property” of the municipality (Section 239 (2) (a))
2. “Personal matter” about an identifiable individual, including municipal employees (Section 239 (2) (b))
3. “Legal matter” regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality (Section 239 (2) (e))

Moved by: Councillor Goetz

Seconded by: Councillor Lennox

THAT Council go into a meeting at 8:11 p.m. that is closed to the public under subsections 239 (2) (a) (b) (e) of the Municipal Act, 2001

- *to consider a matter related to security of property of the municipality*
- *to consider a personal matter about an identifiable individual, including municipal employees*
- *to consider a legal matter regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality*

Resolution Number: 20

Carried

Moved by: Councillor Lennox

Seconded by: Councillor Goetz

THAT Council rise from a closed meeting session at 9:16 p.m.

Resolution Number: 21

Carried

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P. **CONFIRMING BY-LAW**

Moved by: Councillor Lennox

Seconded by: Councillor Goetz

THAT By-law Number 108-13 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on December 16, 2013 be read a First, Second and Third time and finally passed.

Resolution Number: 22

Carried

Q. **ADJOURNMENT**

Moved by: Councillor Lennox

Seconded by: Councillor Goetz

THAT the Regular Council meeting of December 16, 2013 be adjourned at 9:17 p.m.

Resolution Number: 23

Carried

CLERK

MAYOR