



Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

Inaugural Meeting of Council

Monday, December 6, 2010

Following Inaugural Ceremony and Reception

Council Chambers, Municipal Office, Kenilworth

A G E N D A

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AGENDA ITEM	PAGE NO.
A. <u>CALLING THE MEETING TO ORDER</u> - Mayor Raymond Tout	
B. <u>PASSING AND ACCEPTANCE OF AGENDA</u>	
C. <u>DECLARATION OF PECUNIARY INTEREST</u>	
D. <u>MINUTES</u> - Regular Council Meeting, November 22, 2010	01
E. <u>NEW BUSINESS</u> 1. Council Appointments to Committees 2. 2011 Council Meeting Schedule	13 15
F. <u>ADJOURN TO PUBLIC MEETING – 8:00 p.m.</u>	

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Monday, November 22, 2010

7:00 p.m.

Members Present:

Mayor: Mike Broomhead
Councillors: Ross Chaulk
Bob Mason
John Matusinec
Dan Yake

Also Present: Chief Administrative Officer/Clerk: Lorraine Heinbuch
Executive Assistant: Cathy Conrad
Treasurer: John Jeffery
Manager of Public Works: Gary Williamson

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

A. CALLING THE MEETING TO ORDER

Mayor Broomhead called the meeting to order.

A moment of silence was held in honour of Merv Weber, a former Town of Mount Forest Councillor, who passed away on November 21.

B. PASSING AND ACCEPTANCE OF AGENDA

Moved by: Councillor Mason
Seconded by: Councillor Chaulk

THAT the Agenda for the November 22, 2010 Regular Meeting of Council be accepted and passed with the addition of:

BY-LAWS

4. By-law Number 90-10 Being a By-law to Authorize the Execution of a Site Plan Agreement. (Markham Waterloo Mennonite Conference)

Resolution Number: 1

Carried

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C. **DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE
THEREOF**

None declared.

D. **MINUTES**

1. Court of Revision, October 18, 2010
2. Regular Council Meeting, October 18, 2010
3. Special Council Meeting, November 5, 2010

Moved by: Councillor Chaulk

Seconded by: Councillor Mason

THAT the minutes of the Court of Revision and the Regular Meeting of Council held on October 18, 2010 and the Special Council Meeting held on November 5, 2010 be adopted as circulated.

Resolution Number: 2

Carried

E. **BUSINESS ARISING FROM MINUTES**

None

F. **DELEGATIONS, DEPUTATIONS, PETITIONS**

1. Presentation to Fire Chief Jim Morrison of the Certified Municipal Manager designation with the Fire Service enhancement
“CMM II Fire Service Professional”

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

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**G. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS**

1. Fire Committee
 - October 19, 2010
 - November 16, 2010

Moved by: Councillor Mason

Seconded by: Councillor Chaulk

THAT the Council of the Corporation of the Township of Wellington North receive the Fire Committee minutes of the meetings held on October 19, 2010 and November 16, 2010.

Resolution Number: 3

Carried

Moved by: Councillor Mason

Seconded by: Councillor Chaulk

THAT the Council of the Corporation of the Township of Wellington North approve the Letter of Understanding with the Town of Hanover and the Township of Wellington North regarding Specialty Services not covered within the Mutual Aid Agreement: Swift Water Rescue, Ice Water Rescue, Confined Space Rescue, 75' Quint and authorize the Mayor and Clerk to sign the Letter of Understanding, as recommended by the Fire Committee.

Resolution Number: 4

Carried

**THE CORPORATION OF THE
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G. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS (continued)

2. Mount Forest Fire Department
- October 2010 Report
 - October 2010 Fire Prevention Officer's Report

Moved by: Councillor Chaulk

Seconded by: Councillor Mason

THAT the Council of the Corporation of the Township of Wellington North receive the Mount Forest Fire Department October 2010 Report and the Fire Prevention Officer's Report.

Resolution Number: 5

Carried

3. Arthur Area Fire Department
- October 2010 Report
 - October 2010 Fire Prevention Officer's Report

Moved by: Councillor Mason

Seconded by: Councillor Chaulk

THAT the Council of the Corporation of the Township of Wellington North receive the Arthur Area Fire Department October 2010 Report and the Fire Prevention Officer's Report.

Resolution Number: 6

Carried

4. Economic Development Committee
- Minutes, October 20, 2010

Moved by: Councillor Chaulk

Seconded by: Councillor Mason

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Economic Development Committee meeting held on October 20, 2010.

Resolution Number: 7

Carried

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**THE CORPORATION OF THE
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**G. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS (continued)**

5. Building/Property Committee
- Minutes, November 17, 2010

**Moved by: Councillor Mason
Seconded by: Councillor Chaulk**

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Building/Property Committee held on November 17, 2010.

Resolution Number: 8

Carried

**Moved by: Councillor Chaulk
Seconded by: Councillor Mason**

THAT the Council of the Corporation of the Township of Wellington North forward the following Capital and Operating Budgets for 2011 as amended to the Finance Committee for inclusion in the 2011 Budget as recommended by the Building/Property Committee:

- *General Property*
- *Building Department*
- *Property Standards and By-law Enforcement*
- *Planning and Zoning*

Resolution Number: 9

Carried

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**G. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS (continued)**

5. Building/Property Committee
- Minutes, November 17, 2010 (continued)

**Moved by: Councillor Mason
Seconded by: Councillor Chaulk**

THAT the Council of the Corporation of the Township of Wellington North approve the request from the Mount Forest Archives Historical Committee to have the windows in the Jean Weber Room coated for protection from ultra violet, subject to all necessary repairs to the windows being made prior to coating, as recommended by the Building/Property Committee.

Resolution Number: 10 Carried

**Moved by: Councillor Chaulk
Seconded by: Councillor Mason**

THAT the Council of the Corporation of the Township of Wellington North approve the request from the Mount Forest Pentecostal Church to serve free hot chocolate in front of the former Mount Forest Town Hall during the 2010 Santa Claus Parade, as recommended by the Building/Property Committee.

Resolution Number: 11 Carried

**Moved by: Councillor Mason
Seconded by: Councillor Chaulk**

THAT the Council of the Corporation of the Township of Wellington North approve the request from the County of Wellington to allow Township Solicitor Gil Deverell's comments in regards to the Draft Anti-Fortification By-law and Draft Protocol to be forwarded to Municipalities within Wellington County, as recommended by the Building/Property Committee.

Resolution Number: 12 Carried

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**THE CORPORATION OF THE
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H. CORRESPONDENCE FOR COUNCIL'S INFORMATION AND DIRECTION

1. Ministry of Natural Resources
Re: Response to Correspondence Regarding Coyotes and Livestock Claims Due to Predation
- Received as information

2. Ministry of Health Promotion and Sport
Re: Response to Correspondence Regarding the Harmonized Sales Tax and Council's Resolution Advocating for a Children's Fitness Tax Credit
- Received as information

3. Request from James Coffey for 2 additional sewage allocations for Lots 1 and 6 (Semi-Detached Lots) in Phase 2 of Eastridge Landing Subdivision in Arthur

Moved by: Councillor Matusinec

Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North grant two sewage allocations for Lots 1 and 6 (Semi-Detached Lots) in Phase 2 of Eastridge Landing Subdivision in Arthur.

Resolution Number: 13

Carried

4. Municipality of West Grey Committee of Adjustment
Re: Notice of Application for Consent – Con. 1, Pt. Div. 2 & 3, Lot 31, RP 16R-9945, Parts 1-9
- Received as information

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H. **CORRESPONDENCE FOR COUNCIL'S INFORMATION AND
DIRECTION** (continued)

5. County of Wellington Planning and Land Division Committee
Re: Comments for Consent Application, File No. B6/11

Council supported the application with the following conditions:

- the owner satisfy the requirements of the local municipality in reference to parkland dedication
- the owner abide by Township entrance policy
- mobile home on severed parcel must be removed
- barns on retained parcel must comply to MDS requirements

I. **BY-LAWS**

1. 87-10 Being a By-law to Confirm and Establish a Portion of a Highway in the Former Town of Mount Forest

Moved by: Councillor Yake
Seconded by: Councillor Matusinec

THAT By-law Number 87-10 being a by-law to confirm and establish a portion of a highway in the former Town of Mount Forest be read a First, Second and Third time and finally passed. (Queen Street East – Highway 89)

Resolution Number: 14

Carried

**THE CORPORATION OF THE
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I. **BY-LAWS** (continued)

2. 88-10 Being a By-law to Amend By-law No. 100-07 and to Provide for the Appointment of a Temporary Deputy Fire Chief for the Arthur Fire Department

Moved by: Councillor Matusinec

Seconded by: Councillor Yake

THAT By-law Number 88-10 being a by-law to amend By-law No. 100-07 and to provide for the appointment of a Temporary Deputy Fire Chief for the Arthur Fire Department be read a First, Second and Third time and finally passed.

Resolution Number: 15

Carried

3. 89-10 Being a By-law to Authorize a Drainage Agreement (McEachnie)

Moved by: Councillor Yake

Seconded by: Councillor Matusinec

THAT By-law Number 89-10 being a by-law to authorize a Drainage Agreement be read a First, Second and Third time and finally passed. (McEachnie)

Resolution Number: 16

Carried

4. 90-10 Being a By-law to Authorize the Execution of a Site Plan Agreement (Markham Waterloo Mennonite Conference)

Moved by: Councillor Yake

Seconded by: Councillor Matusinec

THAT By-law Number 90-10 being a by-law to authorize the execution of a Site Plan Agreement be read a First, Second and Third time and finally passed. (Markham Waterloo Mennonite Conference)

Resolution Number: 17

Carried

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**THE CORPORATION OF THE
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J. ACCOUNTS

Moved by: Councillor Matusinec

Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North approve the accounts totalling \$2,523,275.98 for payment.

Resolution Number: 18

Carried

K. OTHER/NEW BUSINESS

None tabled.

L. ITEMS FOR COUNCIL'S INFORMATION

Maitland Valley Conservation Authority

- Minutes, Board of Directors Meeting #9/10, October 20, 2010

M. COUNCILLOR'S PRIVILEGE

Councillor Yake extended his thanks to Council for all of their work. He thanked Mayor Broomhead and his family for working hard to make our community a better place. Councillor Yake welcomed the new Council.

Councillor Matusinec thanked all of Council for their support and commitment. He wished the new Council well and thanked the staff for their help.

Councillor Chaulk commented that seven years ago they said they would be a progressive Council and felt that they have been and have accomplished a lot.

Councillor Mason congratulated the new Council. He thanked the current Council and staff. Councillor Mason commented that Mayor Broomhead has been a good Mayor and made Wellington North a better place.

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M. **COUNCILLOR'S PRIVILEGE** (continued)

Mayor Broomhead stated that it is quite an accomplishment for a Council to work together for seven years. He welcomed that new Council and ensured them they will have good support from Councillor Yake and staff. Mayor Broomhead expressed his thanks to everyone.

N. **NOTICE OF MOTION**

None tabled.

O. **CLOSED MEETING SESSION**

1. "Property and Personnel" matter

Moved by: Councillor Yake
Seconded by: Councillor Matusinec

THAT Council go into a meeting at 7:36 p.m. that is closed to the public under subsections 239 (2) (b) (c) (f) of the Municipal Act, 2001

- *to consider a personal matter about an identifiable individual, including municipal or local board employees;*
- *to consider a proposed or pending acquisition or disposition of land by the municipality or local board;*
- *to consider advice that is subject to solicitor-client privilege, including communications necessary for that purpose.*

Resolution Number: 19

Carried

Moved by: Councillor Matusinec
Seconded by: Councillor Yake

THAT Council rise from a closed meeting session at 8:23 p.m.

Resolution Number: 20

Carried

**THE CORPORATION OF THE
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O. CLOSED MEETING SESSION (continued)

**Moved by: Councillor Matusinec
Seconded by: Councillor Mason**

THAT the Council of the Corporation of the Township of Wellington North accept the resignation of Bob McKenzie, Arthur Fire Department Deputy Fire Chief, effective immediately.

Resolution Number: 21

Carried

P. CONFIRMING BY-LAW

**Moved by: Councillor Yake
Seconded by: Councillor Matusinec**

THAT By-law Number 91-10 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on November 22, 2010 be read a First, Second and Third time and finally passed.

Resolution Number: 22

Carried

Q. ADJOURNMENT

**Moved by: Councillor Matusinec
Seconded by: Councillor Yake**

THAT the Regular Council meeting of November 22, 2010 be adjourned at 8:41 p.m.

Resolution Number: 23

Carried

C.A.O./CLERK

MAYOR

TOWNSHIP OF WELLINGTON NORTH STANDING COMMITTEES OF COUNCIL

Appointment of Members of Council for 2010 to 2011

<u>ADMINISTRATION</u>	<u>FINANCE</u>	<u>WORKS</u>
Mayor Raymond Tout (Chr.) Councillor Sherry Burke Councillor Andy Lennox Lori Heinbuch, Chief Administrative Officer/Clerk	Councillor Andy Lennox (Chr.) Councillor Mark Goetz Lori Heinbuch, Chief Administrative Officer/Clerk John Jeffery, Treasurer	Councillor Andy Lennox (Chr.) Councillor Sherry Burke Gary Williamson, Manager of Public Works Dale Clark, Foreman
<u>WATER & SEWER</u>	<u>BUILDING & PROPERTY</u>	<u>RECREATION & CULTURE</u>
Councillor Sherry Burke Chr.) Councillor Andy Lennox Gary Williamson, Manager of Public Works Barry Trood, Water/Sewer Foreman Melissa Irvine, Compliance Analyst	Councillor Dan Yake (Chr.) Councillor Mark Goetz Darren Jones, Chief Building Official Patty Wright, Building Inspector Lori Heinbuch, Chief Administrative Officer/Clerk	Councillor Sherry Burke (Chr.) Councillor Dan Yake Linda Spahr, Recreation Coordinator Southgate Council Rep. Tom Bowden, Facilities Manager Mark MacKenzie, Facilities Manager
<u>CEMETERY</u>	<u>FIRE</u>	<u>TREES</u>
Councillor Mark Goetz (Chr.) Cathy More, Dep. Clerk Gary Mathews, Works Foreman Mount Forest	Councillor Mark Goetz(Chr.) Councillor Dan Yake Jim Morrison, Fire Chief Arthur Deputy Chief Arthur Ron MacEachern, Fire Chief Mount Forest Bill Heiber, Deputy Chief Mount Forest John Jeffery, Treasurer	Councillor Dan Yake (Chr.) Gary Mathews Works Foreman Mount Forest Andy Morrison, Works Foreman Arthur John Schmidt, WNP

TOWNSHIP OF WELLINGTON NORTH ADVISORY COMMITTEES OF COUNCIL

<u>ADVISORY ECONOMIC DEVELOPMENT COMMITTEE</u>	<u>ADVISORY RECREATION COMMITTEE</u>
Mayor Raymond Tout (Chr.) Councillor Sherry Burke Councillor Mark Goetz Councillor Andy Lennox Councillor Dan Yake Community Member Stephen Dineen Community Member Alan Rawlins Community Member James Taylor Community Member (vacant) Community Member (vacant) Community Member (vacant) Donna Jack, Manager Tourism, Marketing & Promotion Dale Small, Manager Business Economic	Recreation Committee to address Mandate and Composition of Advisory Committee

NOTE: Mayor is ex-officio on all Committees

2011 COUNCIL MEETING SCHEDULE

(subject to change – check current agenda information for specific meeting)

MEETING	DATE	COMMENCING
Council	January 10	7:00 p.m.
Council	January 24	7:00 p.m.
Council	February 7	7:00 p.m.
Council	February 14	7:00 p.m.
Council	March 7	7:00 p.m.
Council	March 21	7:00 p.m.
Council	April 4	7:00 p.m.
Council	April 18	7:00 p.m.
Council	May 2	7:00 p.m.
Council	May 16	7:00 p.m.
Council	June 6	7:00 p.m.
Council	June 20	7:00 p.m.
Council	July (if required)	7:00 p.m.
Council	August (if required)	7:00 p.m.
Council	September 12	7:00 p.m.
Council	September 26	7:00 p.m.
Council	October 3	7:00 p.m.
Council	October 24	7:00 p.m.
Council	November 7	7:00 p.m.
Council	November 21	7:00 p.m.
Council	December 5	7:00 p.m.
Council	December 12	7:00 p.m.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 92-10

**BEING A BY-LAW TO AMEND ZONING BY-LAW NUMBER 66-01
BEING THE ZONING BY-LAW FOR THE TOWNSHIP OF
WELLINGTON NORTH (North Wellington Healthcare
Corporation)**

WHEREAS, the Council of the Corporation of the Township of Wellington North deems it necessary to amend By-law Number 66-01;

NOW THEREFORE the Council of the Corporation of the Township of Wellington North enacts as follows:

1. THAT Schedule "A" Map 3 – Mount Forest - to By-law 66-01 being the Zoning By-law for the Township of Wellington North is amended by changing the zoning on a portion of land located at the northwest corner of Dublin and Martin Streets, as is shown on Schedule "A" attached to and forming part of this By-law, from **"From Residential R2 to Residential Exception (R2-46)**.

2. THAT Section 32, Exception Zone 2 – Mount Forest, is amended by the inclusion of the following new exception:

32.46	R2-46 Northwest Corner Dublin & Martin Sts.	Notwithstanding Section 12.1, Residential R2, the existing, single detached dwelling may be used for hospital administration offices. The upper floor may be used as an accessory residence. The zone shall be subject to the regulations of Section 12.2.1.
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3. THAT except as amended by this By-law, the land as shown on the attached Schedule 'A' shall be subject to all applicable regulations of Zoning By-law 66-01, as amended.

4. THAT this By-law Amendment shall come into effect upon the final passing thereof pursuant to Section 34(21) and Section 34(22) of The Planning Act, R.S.O., 1990, as amended, or where applicable, pursuant to Sections 34(30) and (31) of the Planning Act, R.S.O., 1990, as amended.

***READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 6TH DAY OF DECEMBER, 2010.***

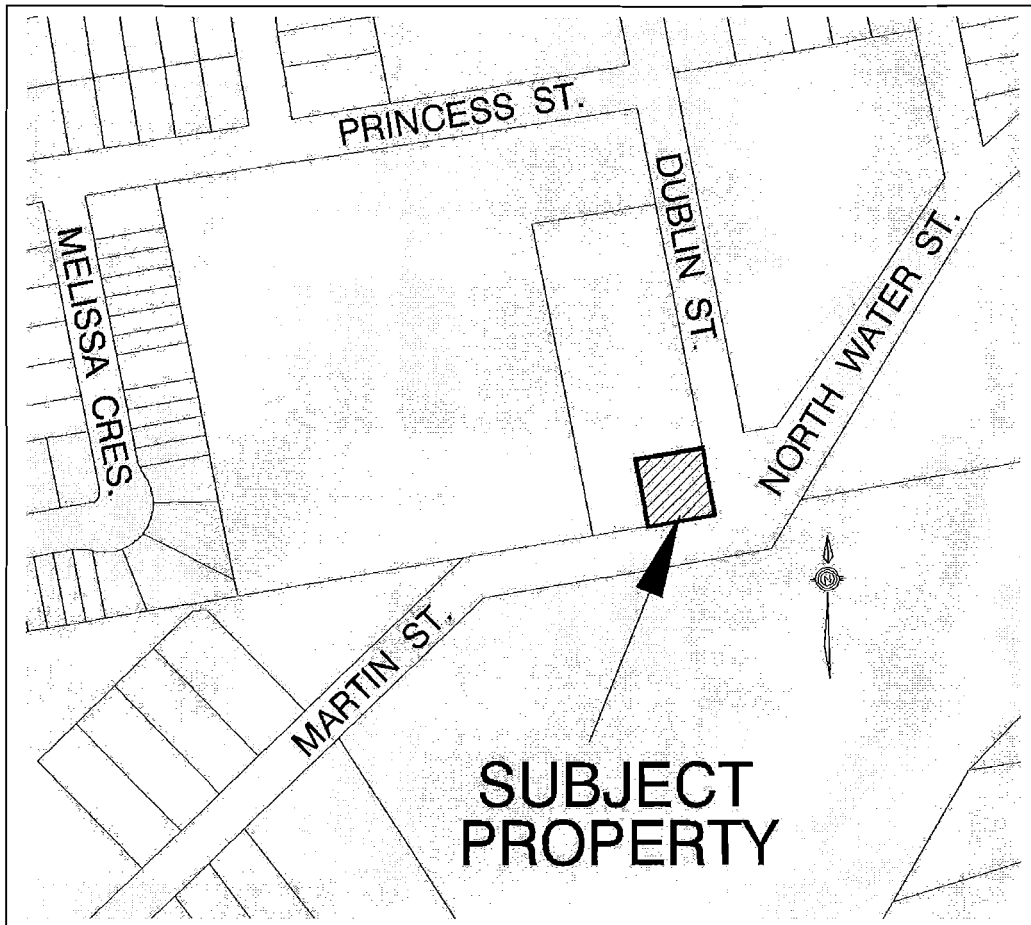
**Raymond Tout
MAYOR**

**Lorraine Heinbuch,
CHIEF ADMINISTRATIVE Officer/CLERK**

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH

BY-LAW NUMBER 92-10

Schedule "A"



Rezone from Residential R2 to Residential Exception (R2-46)

This is Schedule "A" to By-law No. 92-10
Passed this 6th day of December, 2010

Raymond Tout, MAYOR

Lorraine Heinbuch, C.A.O./CLERK

EXPLANATORY NOTE

BY-LAW NUMBER 92-10

THE SUBJECT LANDS are located at the corner of Dublin Street and Martin Street and are municipally known as 555 Dublin Main Street North, Mount Forest.

THE PURPOSE AND EFFECT of the amendment is to rezone the site to Residential Exception (R2-46), in order to convert the main floor of the existing dwelling into hospital administration offices and the second level into a three bedroom residential area, to be used for medical students. The property is immediately southwest of the hospital.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 93-10

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE
COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF
WELLINGTON NORTH AT ITS INAUGURAL MEETING HELD ON
DECEMBER 6, 2010.**

AUTHORITY: Municipal Act, 2001, S.O. 2001, c.25, as amended, Sections 5(3) and 130.

WHEREAS the Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 5(3), provides that the jurisdiction of every council is confined to the municipality that it represents and its powers shall be exercised by by-law.

AND WHEREAS the Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 130 provides that every council may pass such by-laws and make such regulations for the health, safety and well-being of the inhabitants of the municipality in matters not specifically provided for by this Act and for governing the conduct of its members as may be deemed expedient and are not contrary to law.

NOW THEREFORE the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS:**

1. That the action of the Council at its Inaugural Meeting held on December 6, 2010 in respect to each report, motion, resolution or other action passed and taken by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by separate by-law.
2. That the Mayor and the proper officers of the Township are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and, except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. That this by-law, to the extent to which it provides authority for or constitutes the exercise by the Council of its power to proceed with, or to provide any money for, any undertaking work, project, scheme, act, matter or thing referred to in subsection 65 (1) of the Ontario Municipal Board Act, R.S.O. 1990, Chapter 0.28, shall not take effect until the approval of the Ontario Municipal Board with respect thereto, required under such subsection, has been obtained.
4. That any acquisition or purchase of land or of an interest in land pursuant to this by-law or pursuant to an option or agreement authorized by this by-law, is conditional on compliance with Environmental Assessment Act, R.S.O. 1990, Chapter E.18.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 6TH DAY OF DECEMBER, 2010.**

**RAYMOND TOUT,
MAYOR**

**LORRAINE HEINBUCH
CHIEF ADMINISTRATIVE OFFICER/CLERK**

MEETINGS, NOTICES, ANNOUNCEMENTS

Public Meeting	Monday, December 13, 2010	6:30 p.m.
Public Meeting	Monday, December 13, 2010	6:45 p.m.
Regular Council Meeting	Monday, December 13, 2010	7:00 p.m.
Economic Development Committee	Wednesday, December 15, 2010	4:30 p.m.

The following accessibility services can be made available to residents upon request with two weeks notice:

Sign Language Services – Canadian Hearing Society – 1-800-668-5815

Documents in alternate forms – CNIB – 1-866-797-1312
