

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
MINUTES OF COUNCIL
DECEMBER 4, 2017 @ 2:00 P.M.**

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

Members Present:

Mayor: Andrew Lennox
Councillors: Lisa Hern
Steve McCabe
Dan Yake

Absent:

Councillor: Sherry Burke

Staff Present:

CAO: Michael Givens
Director of Legislative Services/Clerk: Karren Wallace
Deputy Clerk: Catherine Conrad
Chief Building Official: Darren Jones
Director of Finance and Treasury: Adam McNabb
Economic Development Officer: Dale Small
Human Resources Manager: Chanda Riggi
Senior Planner: Curtis Marshall
Water/Sewer Foreman: Corey Schmidt
Compliance Analyst: Sara McDougall
Road Superintendent: Dale Clark
Admin Support: Michelle Stone

CALLING TO ORDER

Mayor Lennox called the meeting to order.

ADOPTION OF THE AGENDA

Resolution 2017-447

Moved: Councillor Yake

Seconded: Councillor McCabe

THAT the Agenda and Supplementary Agenda for the December 4, 2017 Regular Meeting of Council be accepted and passed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

None

O' CANADA

PRESENTATIONS

Linda Dickson, Emergency Manager – CEMC

- Report-EM-2017-01 being a report on amendments to the Emergency Response Plan

Ms. Dickson reviewed proposed changes to the Emergency Response Plan regarding the composition of the Municipal Emergency Control Group, responsibilities of support agencies identified as Control Group members, proposed changes to the Incident Management System sections of the Plan and the sections of the Plan addressing the role of Emergency Information Officers.

Resolution 2017-448

Moved: Councillor McCabe

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive the Emergency Manager/CEMC report EM-2017-01 dated December 4, 2017 with regards to the amendments to the Emergency Response Plan;

AND FURTHER THAT the Council of the Township of Wellington North supports the changes to the Emergency Response Plan for the County of Wellington and Member Municipalities and authorizes the passing of a By-law adopting Amendment Number Four to the Emergency Response Plan.

CARRIED

- Report EM-2017-02 being a report on the status of the Emergency Management Program for the Township - 2017

Ms. Dickson reviewed the status of the Township's Emergency Management Program in regarding the program committee, annual review of the Emergency Response Plan, training, Emergency Operation Centre, public education, critical infrastructure, and further enhancements to strategic planning and debris management.

Resolution 2017-449

Moved: Councillor Yake

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive the Emergency Manager/CEMC report EM-2017-02 dated December 4, 2017 with regards to the status of the Township's Emergency Management Program

AND FURTHER THAT the Council of the Township of Wellington North accepts the annual status report on the Township's Emergency Management Program for 2017.

CARRIED

Wayne Brohman, General Manager/Secretary-Treasurer, Saugeen Conservation

- Presentation of Draft 2018 Budget

Mr. Brohman presented the Saugeen Conservation 2018 Draft Budget. The draft provides for a total municipal levy increase of 1.5% over the 2017 levy, representing a dollar increase

of \$24,025. Due to assessment increases Wellington North's levy increase is 6% representing an increase of \$3,531. The Ministry of Natural Resources funding for flood warning and control will remain at the same amount as the past 16 years.

Resolution 2017-450

Moved: Councillor McCabe

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North supports the Saugeen Valley Conservation Authority 2018 Draft Budget as presented.

CARRIED

RECESS TO MOVE INTO PUBLIC MEETING

Resolution 2017-451

Moved: Councillor Yake

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North recess the Regular Council Meeting of December 4, 2017 at 2:27 p.m. for the purpose of holding a Committee of Adjustment Hearing under the Planning Act.

CARRIED

RESUME REGULAR MEETING OF COUNCIL

Resolution 2017-452

Moved: Councillor McCabe

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North resume the December 4, 2017 Regular Meeting of Council at 2:53 p.m.

CARRIED

ADOPTION OF MINUTES OF COUNCIL / PUBLIC MEETING(S)

Resolution 2017-453

Moved: Councillor Yake

Seconded: Councillor McCabe

THAT the minutes of the Regular Meeting of Council held on November 20, 2017 be adopted as circulated.

CARRIED

BUSINESS ARISING

None.

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

Items 1a, 2a, 3b, 4a, 5a, 5b, 5c, 5g

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

Resolution 2017-454

Moved: Councillor McCabe

Seconded: Councillor Yake

THAT all items listed under Items for Consideration on the December 4, 2017 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:

1. *MINUTES*

- b. *Maitland Valley Conservation Authority, Board of Directors Meeting #10/17 Minutes, October 18, 2017 be received.*

3. *FINANCE*

- a. *Cheque Distribution Report, November 27, 2017 be received.*

5. *ADMINISTRATION*

- d. *Report CLK 2017-049 being a report on Consent Application B134-17 (Machan) knows as Part Lot 6, Concession 12, formerly Township of Arthur, now the Township of Wellington North*

THAT the Council of the Corporation of the Township of Wellington North receive CLK Report 2017-049 being a report on Consent Application B134-17 as Part Lot 6, Concession 12, formerly Township of Arthur, now the Township of Wellington North;

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B125/17 as presented with the following conditions:

- THAT Payment be made of \$125.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;*
- THAT payment be made of \$1,000.00 (or whatever fee is applicable at the time of the clearance under the municipal Fees and Charges By-law) for parkland dedication fees;*
- THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;*
- THAT the Owner receive approval from the applicable road authority in a manner deemed acceptable to that road authority for an entrance to the severed and retained parcel;*
- That servicing can be accommodated on the site to the satisfaction of the local municipality; and*
- That zoning compliance for the severed and retained lots be achieved to the satisfaction of the local municipality.*

AND FURTHER THAT Council authorizes the Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

- e. *Report CLK 2017-050 being a report on Ontario Wildlife Damage Compensation (Murray)*

THAT the Council of The Corporation of the Township of Wellington North receive for information Report CLK 2017-050 being a report on Ontario Wildlife Damage Compensation (Murray);

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North authorize payment of 280.00 to Peter Murray for Ontario Wildlife Damage Compensation livestock claims with a kill date of October 29, 2017;

AND FURTHER THAT the Livestock Valuator be paid \$75.00 for Livestock Valuer fees and \$17.00 for mileage;

AND FURTHER THAT the Clerk be directed to submit an application to the Ontario Ministry of Agriculture Food and Rural Affairs (OMAFRA) to compensate the municipality in the amount of \$310.00.

CARRIED

CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION

Resolution 2017-455

Moved: Councillor Yake

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive the Maitland Source Protection Authority Meeting #2/17 Minutes of May 17, 2017.

CARRIED

Resolution 2017-456

Moved: Councillor Yake

Seconded: Councillor McCabe

That the Council of The Corporation of the Township of Wellington North support in principle Draft Plan of Subdivision file 23T-15002 – H. Bye Construction Ltd.

CARRIED

Resolution 2017-457

Moved: Councillor McCabe

Seconded: Councillor Yake

THAT the Council of The Corporation of the Township of Wellington North receive Report TR2017-014 being a report on the 2018 Ontario Municipal Partnership Fund (OMPF) Allocation.

CARRIED

Resolution 2017-458

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Council of The Corporation of the Township of Wellington North receive Report PW 2017-027 – Drinking Water Quality Management System (DWQMS) – 2017 Management Review Minutes.

CARRIED

Resolution 2017-459

Moved: Councillor Yake

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North receive correspondence from Dale Martin and family regarding backyard chickens.

CARRIED

Resolution 2017-460

Moved: Councillor Hern
Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive correspondence dated November 2017 from Gravel Watch Ontario regarding concerns regarding Cornerstone Standards Council (CSC) Responsible Aggregate Standard and Certification System.

CARRIED

Council directed staff to invite Cornerstone Standards Council to attend a future meeting to provide information regarding the Responsible Aggregate Standard and Certification System.

Resolution 2017-461

Moved: Councillor Yake
Seconded: Councillor Hern

*THAT the Council of the Corporation of the Township of Wellington North receive for information Report CAO 2017-026 being a report on Pedestrian Safety;
AND FURTHER THAT no further action be taken at this time.*

CARRIED

Resolution 2017-462

Moved: Councillor Hern
Seconded: Councillor McCabe

THAT the Council of The Corporation of the Township of Wellington North receive the Report CLK 2017-051 being a report on a municipal information management and records retention policy;

AND FURTHER THAT Council approves and adopts the policy;

AND FURTHER THAT the Mayor and Clerk be authorized to sign the By-law.

CARRIED

Resolution 2017-463

Moved: Councillor Hern
Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive for information Report CLK 2017-052 being a report on Wellington North municipal staff donation to local food banks.

CARRIED

NOTICE OF MOTION

Mayor Lennox advised Council he would like Council to review the Township's Strategic Plan and determine goals to be accomplished in the next year and set priorities. Consideration will be given to holding a Special Council meeting the afternoon of December 18 for this purpose.

COMMUNITY GROUP MEETING PROGRAM REPORT

Councillor McCabe announced that he recently attended the Wellington County Farm Safety Association meeting. Mayor Lennox also attended as well as Mayors for Guelph Eramosa and Mapleton and the County Warden.

Councillor's Yake and McCabe related concerns expressed by members of the Blacksmith Shop Committee regarding delays in the transfer of ownership and the need to move forward with this project.

Mayor Lennox announced that the collection of food and money for the food banks at the Christmas parades in Arthur and Mount Forest went very well.

BY-LAWS

Resolution 2017-464

Moved: Councillor Yake

Seconded: Councillor Hern

THAT By-law Number 091-17 being a by-law to authorize the Director of Legislative Services/Clerk to enter into an agreement with Dominion Voting Systems to provide election services be read a First, Second and Third time and enacted.

CARRIED

Resolution 2017-465

Moved: Councillor Hern

Seconded: Councillor Yake

THAT By-law Number 092-17 being a by-law to establish the retention periods for certain documents and records to be kept by The Corporation of the Township of Wellington North and adopt an Information Management and Records Retention Policy and to repeal By-law Number 067-02 be read a First, Second and Third time and enacted.

CARRIED

Resolution 2017-466

Moved: Councillor Yake

Seconded: Councillor Hern

THAT By-law Number 093-17 being a procedure by-law for governing the calling, place and proceedings of meetings of Council and its Committees and to repeal By-laws 080-17 and 009-17 be read a First, Second and Third time and enacted.

CARRIED

Resolution 2017-467

Moved: Councillor Hern

Seconded: Councillor Yake

THAT By-law Number 094-17 being a by-law to amend the Emergency Response Plan for the County of Wellington and Member Municipalities be read a First, Second and Third time and enacted.

CARRIED

CULTURAL MOMENT

Celebrating Christmas Parades

Santa Claus parades or Christmas parades are held in some countries to celebrate the official opening of the Christmas season with the arrival of Santa Claus who always appears in the last float.

Peoria, Illinois has the longest running Parade in the U.S.A. The first one in 1887 consisted of boats and derricks sailing down the river as part of a new bridge construction. One of the largest is the Toronto Santa Claus Parade, started in 1905, by the Eaton's department store. That year Santa arrived on a train and met Mr. and Mrs. Timothy Eaton, then walked to the Eaton's Downtown store. The first float was introduced in 1908 and today the Toronto Santa Claus Parade is the longest running children's parade in the world and is broadcast in several countries.

Wellington North's Downtowns in Arthur and Mount Forest fill each year with residents and visitors as each community officially open the Christmas season with the arrival of Santa Claus. The streets shine from the lights of themed floats, dancing and marching groups and bands playing Christmas songs. Sponsored by local business and community groups, the time is used to recognize and thank these organizations and causes during the important Christmas season.

This year Wellington North has once again had two very successful parades and a special thank you goes out to the Arthur Opti-Mrs and the Mount Forest Lions for their continued support in sponsoring and organizing these parades for our community.

On behalf of the Council and staff of the Township of Wellington North I would like to wish everyone a very Safe and Happy Christmas.

CONFIRMATORY BY-LAW

Resolution 2017-468

Moved: Councillor Yake

Seconded: Councillor Hern

THAT By-law Number 095-17 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on December 6, 2017 be read a First, Second and Third time and enacted.

CARRIED

ADJOURNMENT

Resolution 2017-469

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Regular Council meeting of December 4, 2017 be adjourned at 3:59 p.m.

CARRIED

CLERK

MAYOR