



# Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

## Regular Meeting of Council

Monday, December 3, 2012

7:00 p.m.

Municipal Office Council Chambers, Kenilworth

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# TOWNSHIP OF WELLINGTON NORTH

## PUBLIC MEETING - MINUTES

Monday, November 19, 2012

The Public Meeting was held Monday, November 19, 2012 at 7:00 p.m. at the Township of Wellington North Council Chambers, Kenilworth to consider two Zoning Amendment applications.

**Present:**

**Mayor: Raymond Tout**  
**Councillors: Sherry Burke**  
**Mark Goetz**  
**Andy Lennox**  
**Dan Yake**

**Also Present:**

**C.A.O./Clerk: Lorraine Heinbuch**  
**Deputy Clerk: Cathy More**  
**Township Planner: Mark Van Patter**

**Mayor Tout called the meeting to order.**

**Declaration of Pecuniary Interest:**

None declared.

**Owner/Applicant: Piller Farms Ltd.**

**THE LOCATION** of the property subject to the proposed amendment is described as Part of Lot 8, Concession 4 and is municipally known as 9325 Concession 4N. The subject property consists of the severed parcel 2.97 ac. and the retained parcel 99.8 ac.

**THE PURPOSE AND EFFECT** of the proposed amendment is to rezone the subject lands to restrict any future residential development on the agricultural, retained portion of the property. Regulations are also required for the existing barn on the retained parcel, to prohibit livestock usage except for 2 horses, and to recognize a deficient side yard of 52.4 ft. Additionally, relief from the zoning by-law is required for an over-sized accessory building on the severed – frame shed (1,140 sq. ft.). This rezoning is a condition of severance application B96/12, that was granted provisional approval by the Wellington County Land Division Committee.

# TOWNSHIP OF WELLINGTON NORTH

## PUBLIC MEETING - MINUTES

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Please note – Section 34 (12) of the Planning Act.

Information – At a meeting under subsection (12), the Council shall ensure that information is made available to the public regarding the power of the Municipal Board under subsection (14.1) to dismiss an appeal if an appellant has not provided the Council with oral submissions at a public meeting or written submissions before a By-law is passed.

1. Notice for the public meeting was sent to property owners within 120 m and required agencies and posted on the property on October 29, 2012.

2. Application for Zoning By-law Amendment

3. Presentation by:

Mark Van Patter, Senior Planner, reviewed his comments dated November 15, 2012.

The zoning amendment is required as a condition of provisional consent (B96/12) granted by the Wellington County Land Division Committee. Both the Provincial Policy Statement and County Official Plan provide for surplus farm dwelling severances, provided the agricultural lands are rezoned to prohibit future residential dwellings. In this case, the severed, residential lot has a 1,440 sq. ft. shed that needs to be recognized. The retained, agricultural parcel has an existing barn, in which livestock usage is to be prohibited, except for two horses. The barn's side yard is somewhat deficient and is to be recognized. Mr. Van Patter had no concerns with this application.

The property subject to the proposed amendment is described as Part of Lot 8, Concession 4, former Township of Arthur, and is municipally known as 9325 Concession 4N. The subject property consists of the severed parcel 2.97 acres and the retained parcel 99.8 acres.

# TOWNSHIP OF WELLINGTON NORTH

## PUBLIC MEETING - MINUTES

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The purpose and effect of the proposed amendment is to rezone the agricultural, retained parcel to prohibit future residential development. Regulations are also required for the existing barn on the retained parcel, to prohibit livestock usage except for two horses, and to recognize a deficient side yard of 52.4 ft. Additionally, relief from the zoning by-law is required for an over-sized accessory building on the severed – frame shed (1,140 sq. ft.). This rezoning is a condition of severance application B96/12, that was granted provisional approval by the Wellington County Land Division Committee.

The subject property is considered to be within a PRIME AGRICULTURAL area. Section 2.3.4.1(c) of the Provincial Policy Statement provides consideration for the severance of a surplus residence, provided that new residential dwellings are prohibited on the remnant parcel of farmland.

The subject lands are designated PRIME AGRICULTURE. Section 10.3.4 of the Wellington County Official Plan implements the Provincial Policy Statement and requires that the remnant parcel be rezoned to prohibit dwellings.

Under the Zoning By-law the subject lands are zoned mainly Agricultural (A). There is a small area of Natural Environment (NE) zoning located in the centre of the retained.

### **Planning Considerations:**

#### Restrict Future Dwelling on Retained

This is to be placed into Agricultural Exception (A-130). No concerns.

#### Hobby Use of Barn on Retained - Reduced Sideyard

Normally, we would recommend prohibiting livestock usage of a barn this close to a separate residential property, as it could not meet the Minimum Distance Separation (MDS) requirements. However, it's my understanding that an arrangement has been made with the person purchasing the dwelling, to keep 2 horses in Mr. Piller's barn on the retained. This seems pretty minor, so I have prohibited livestock usage, except for two horses in the draft by-law.

The barn is setback approximately 16 m. (52.5 ft.) from the severed parcels lot line. In the Wellington North Zoning By-law, the required sideyard setback for livestock buildings is 60 feet (plus meeting MDS), and for hobby barns, 74.8 feet. Thus, it is necessary to provide relief for this deficiency. No concerns.

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# TOWNSHIP OF WELLINGTON NORTH

## PUBLIC MEETING - MINUTES

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### Page Four

#### Oversized Accessory Buildings

There is a 1,140 sq. ft. shed present on the severed parcel, which exceeds the maximum permitted ground floor area of 1,000 sq. ft., in Section 6.1.4 (ii) of the by-law. I have structured the Agricultural Exception (A-131) zone accordingly and have no concerns.

#### NE Zone Unchanged

The NE zoning is to remain as is, unchanged.

4. Review of Correspondence received by the Township:
  - Saugeen Conservaton, Erik Downing, Environmental Planning Technician,
    - No objection
  - Grand River Conversation Authority, Fred Natolochny, Supervisor of Resource Planning
    - No objection
5. The by-law will be considered at the Regular Council Meeting following the public meeting. Mayor Tout asked those wishing to receive further notices regarding this application to make their request in writing.
6. Mayor Tout opened the floor for any questions/comments.

None
7. Comments/questions from Council.

None



TOWNSHIP OF WELLINGTON NORTH

PUBLIC MEETING - MINUTES

Monday, November 19, 2012

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7:15 p.m.

**Owner/Applicant: Piller Poultry Ltd.**

**Declaration of Pecuniary Interest:**

None declared.

**THE LOCATION** of the property subject to the proposed amendment is described as Part of Lot 9, Concession 4 and is municipally known as 9307 Concession 4 N. The subject property consists of the severed parcel 2.84 ac. and the retained parcel 97.1 ac.

**THE PURPOSE AND EFFECT** of the proposed amendment is to rezone the subject lands to restrict any future residential development on the agricultural, retained portion of the property. Additionally relief from the zoning by-law is required for over-sized accessory buildings on the severed portion – barn (3,630 sq. ft.) and shed (1,200 sq. ft.). This rezoning is a condition of severance application B68/12, that was granted provisional approval by the Wellington County Land Division Committee.

Please note – Section 34 (12) of the Planning Act.

(12) Information. – At a meeting under subsection (12), the council shall ensure that information is made available to the public regarding the power of the Municipal Board under subsection (14.1) to dismiss an appeal if an appellant has not provided the council with oral submissions at a public meeting or written submissions before a By-law is passed.

8. Notice for this public meeting was sent to property owners within 120 m and required agencies and posted on the property on October 29, 2012.
9. Application for Zoning By-law Amendment

# TOWNSHIP OF WELLINGTON NORTH

## PUBLIC MEETING - MINUTES

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10. Presentation by:

Mark Van Patter, Senior Planner, reviewed his comments dated November 15, 2012.

The zoning amendment is required as a condition of provisional consent (B68/12) granted by the Wellington County Land Division Committee. Both the Provincial Policy Statement and County Official Plan provide for surplus farm dwelling severances, provided the agricultural lands are rezoned to prohibit future residential dwellings. The severed residential lot has an existing barn and shed with a total ground floor area of 4,830 sq. ft. that requires relief. Mr. Van Patter had no concern about this, especially since the applicant has requested it only be for the lifetime of the buildings.

The property subject to the proposed amendment is described as Part of Lot 9, Concession 4, former Township of Arthur, and is municipally known as 9307 Concession 4N. The subject property consists of the severed parcel 2.84 acres and the retained parcel 97.1 acres.

The purpose and effect of the proposed amendment is to rezone the subject lands to restrict any future residential development on the agricultural, retained portion of the property. The applicant has also asked for relief from the zoning by-law for over-sized accessory buildings on the severed portion – barn (3,630 sq. ft.) and shed (1,200 sq. ft.), for the lifetime of these buildings. This rezoning is a condition of severance application B68/12, that was granted provisional approval by the Wellington County Land Division Committee.

The subject property is considered to be within a PRIME AGRICULTURAL area. Section 2.3.4.1(c) of the Provincial Policy Statement provides consideration for the severance of a surplus residence, provided that new residential dwellings are prohibited on the remnant parcel of farmland.

The subject lands are designated PRIME AGRICULTURE. Section 10.3.4 of the Wellington County Official Plan implements the PPS and requires that the remnant parcel be rezoned to prohibit dwellings.

Under the Zoning by-law the subject lands are zoned mainly Agricultural (A). There is a small area of Natural Environment (NE) zoning located in the centre of the retained, along the north boundary.

# TOWNSHIP OF WELLINGTON NORTH

## PUBLIC MEETING - MINUTES

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#### **Planning Considerations:**

##### Restrict Future Dwelling on Retained

This is to be placed into Agricultural Exception (A-128). No concerns.

##### Oversized Accessory Buildings

As noted, there is a barn (3,630 sq. ft.) and shed (1,200 sq. ft.) present, which exceed the maximum ground floor area of 1,000 sq. ft., in Section 6.1.4 (ii) of the by-law. It is my understanding that the applicant is asking that these buildings be recognized only for their lifetime. I have structured the Agricultural Exception (A-129) zone accordingly and have no concerns.

##### NE Zone Unchanged

The NE zoning is to remain as is, unchanged.

11. Review of Correspondence received by the Township:
  - Tony Piller, Piller Poultry Ltd.
    - Building consideration
  - Saugeen Conservation, Cherielyn Leslie, Environmental Planning Coordinator
    - No objection
  - Grand River Conservation Authority, Fred Natolochny, Supervisor of Resource Planning
    - No objection
  - Darren Jones, Chief Building Official
    - Building concerns
12. The by-law will be considered at the regular council meeting following the public meeting. Persons wishing notice of the passing of the By-law must submit a written request.

TOWNSHIP OF WELLINGTON NORTH

PUBLIC MEETING - MINUTES

Monday, November 19, 2012

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13. Mayor opens floor for any questions/comments.

Mr. Tony Piller read his correspondence dated Oct. 29, 2012 requesting permission to retain barn.

14. Comments/questions from Council.

Councillor Lennox inquired if the easement was part of the severance and rezoning application. Mr. Van Patter responded that it only pertains to the severance application.

15. Adjournment: 7:29 p.m.

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DEPUTY CLERK

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MAYOR

THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

Monday, November 19, 2012

Following Public Meeting (7:29 p.m.)

Members Present:

Mayor: Raymond Tout  
Councillors: Sherry Burke  
Mark Goetz  
Andy Lennox  
Dan Yake

Also Present:

C.A.O./Clerk: Lorraine Heinbuch  
Deputy Clerk: Cathy More

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

A. CALLING THE MEETING TO ORDER

Mayor Tout called the meeting to order.

B. O' CANADA

C. PASSING AND ACCEPTANCE OF AGENDA

Moved by: Councillor Burke  
Seconded by: Councillor Lennox

*THAT the Agenda and the Supplementary Agenda for the November 19, 2012 Regular Meeting of Council be accepted and passed.*

Resolution Number: 1

Carried

D. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

None declared.

THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

Monday, November 19, 2012

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E. MINUTES

1. Public Meeting, November 5, 2012
2. Regular Meeting of Council, November 5, 2012

Moved by: Councillor Burke

Seconded by: Councillor Goetz

*THAT the minutes of the Public Meeting and the Regular Meeting of Council held on November 5, 2012 be adopted as circulated.*

Resolution Number: 2

Carried

F. BUSINESS ARISING FROM MINUTES

None.

G. DELEGATIONS, DEPUTATIONS, PETITIONS, PRESENTATIONS

None.

H. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS

1. Recreation & Culture Advisory Committee
  - Minutes, November 6, 2012

Mayor Tout commented with respect to the report in a local newspaper regarding the recreation agreement with Southgate. Mayor Tout reviewed various dates regarding the draft agreements and correspondence with Southgate. He noted that the agreement will soon be completed.

THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

Monday, November 19, 2012

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H. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND  
RECOMMENDATIONS (continued)

1. Recreation & Culture Advisory Committee  
- Minutes, November 6, 2012 (continued)

Moved by: Councillor Burke

Seconded by: Councillor Goetz

*THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Recreation & Culture Advisory Committee meeting held on November 6, 2012.*

Resolution Number: 3

Carried

2. Report from Dale Small, Business Economic Manager Report  
- Request for Site Specific Municipal Support Resolution for Solar Roof Top System

Moved by: Councillor Burke

Seconded by: Councillor Goetz

*THAT the Council of the Corporation of the Township of Wellington North receive the Business Economic Manager report dated November 8, 2012 with regards to the Request for a Site Specific Municipal Support Resolution for a Solar Roof Top System;*

*AND FURTHER THAT the Council of the Township of Wellington north supports subject to final review by staff, the construction and operation of a 191.6 KW Rooftop Solar Project to be located at 8194 Wellington Road 109, Arthur, as described in the document dated October 19<sup>th</sup>, 2012 received from Solar Power Network.*

*The resolutions sole purpose is to enable the participant in the FIT program to receive priority points under the FIT program and may not be used for the purposes of any other form of municipal approval in relation to the application or projects or any other purpose.*

Resolution Number: 4

Carried

/4

THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

Monday, November 19, 2012

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H. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS (continued)

3. Administration Committee  
- Minutes, November 5, 2012

Moved by: Councillor Goetz  
Seconded by: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Administration Committee meeting held on November 5, 2012.*

**Resolution Number: 5**

**Carried**

4. Wellington North Fire Service  
- Arthur Fire Station  
- October 2012 Fire Report  
- October 2012 Fire Prevention Officer's Reports  
- Mount Forest Fire Station  
- October 2012 Fire Report  
- October 2012 Fire Prevention Officer's Reports

Moved by: Councillor Goetz  
Seconded by: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North receive the Wellington North Fire Service October 2012 Reports and the October 2012 Fire Prevention Officer's Reports for the Arthur and Mount Forest Fire Stations.*

**Resolution Number: 6**

**Carried**



THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

Monday, November 19, 2012

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H. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND  
RECOMMENDATIONS (continued)

5. Building/Property Committee
- Minutes, November 14, 2012
    - CAO/Clerk's Report 11/12 regarding Declaring Surplus Former Sacred Heart School Property presently leased to OPP for Training Centre
    - E-mail from David Sanford, CBRE and Infrastructure Ontario requesting status quo.
    - Correspondence Received from Andrew Eamer, OPP Bureau Commander, regarding continuation of lease with Township for training site and the importance to OPP and the community.

**Moved by: Councillor Yake**  
**Seconded by: Councillor Lennox**

*THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Building/Property Committee meeting held on November 14, 2012.*

Resolution Number: 7

Carried

THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

Monday, November 19, 2012

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H. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS (continued)

5. Building/Property Committee (continued)
- Minutes, November 14, 2012
    - CAO/Clerk's Report 11/12 regarding Declaring Surplus Former Sacred Heart School Property presently leased to OPP for Training Centre

**Moved by: Councillor Yake**  
**Seconded by: Councillor Lennox**

*THAT the Council of the Corporation of the Township of Wellington North receive the CAO/Clerk's Report 11/12 dated November 13, 2012 with regards to Declaring Surplus the Former Sacred Heart School Property presently leased to OPP for Training Center;*

*AND FURTHER THAT the Council of the Township of Wellington North take no action with respect to declaring the former Sacred Heart School Property surplus;*

*AND FURTHER THAT the Council of the Township of Wellington North direct the Chief Administrative Officer/Clerk L. Heinbuch to commence the following:*

- *confirm with the Tenant that payment for capital expenditures for new roof, etc. will be agreed to provided lease continues until 2016.*
- *the process required to subdivide and offer for sale a portion of this property that is adjacent to Sideroad 7*

Request from Councillor Lennox that the above resolution be split into three parts.

THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

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H. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND  
RECOMMENDATIONS (continued)

5. Building/Property Committee (continued)
- Minutes, November 14, 2012
    - CAO/Clerk's Report 11/12 regarding Declaring Surplus  
Former Sacred Heart School Property presently leased to OPP  
for Training Centre

**1<sup>st</sup> Part of Resolution to be considered:**

**Moved by: Councillor Yake**  
**Seconded by: Councillor Lennox**

*THAT the Council of the Corporation of the Township of Wellington North receive the CAO/Clerk's Report 11/12 dated November 13, 2012 with regards to Declaring Surplus the Former Sacred Heart School Property; and*

*THAT the CAO/Clerk confirm with the tenant in writing that payment for capital expenditures for new roof, etc. will be agreed to provided lease continues until 2016.*

**Resolution Number 8**

**Carried**

**2nd Part of Resolution to be considered:**

**Moved by: Councillor Yake**  
**Seconded by: (no seconder no motion)**

*AND FURTHER THAT the Council of the Township of Wellington North take no action with respect to declaring the former Sacred Heart School Property surplus*

THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

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H. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND  
RECOMMENDATIONS (continued)

5. Building/Property Committee (continued)
- Minutes, November 14, 2012
    - CAO/Clerk's Report 11/12 regarding Declaring Surplus Former Sacred Heart School Property presently leased to OPP for Training Centre

**3rd Part of Resolution to be considered:**

**Moved by:** Councillor Yake  
**Seconded by:** (no seconder no motion)

*THAT the process required to subdivide and offer for sale a portion of this property that is adjacent to Sideroad 7*

I. BY-LAWS

1. 94-12 Being a By-law to Authorize the Sale of Real Property Being Vacant Industrial Lands in the Former Town of Mount Forest (Part Division 3, Lot 32, Concession 1, former Township of Normanby, Mount Forest, Industrial Drive – Martin)

**Moved by:** Councillor Yake  
**Seconded by:** Councillor Lennox

*THAT By-law Number 94-12 being a by-law to authorize the sale of real property being vacant industrial lands in the former Town of Mount Forest be read a First, Second and Third time and finally passed. (Part Division 3, Lot 32, Concession 1, former Township of Normanby, Mount Forest, Industrial Drive – Martin)*

Resolution Number: 9

Carried

THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH

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I. BY-LAWS (continued)

2. 95-12 Being a By-law to Amend Zoning By-law Number 66-01 being the Zoning By-law for the Township of Wellington North (Part Lot 8, Concession 4 (Arthur), 9325 Concession 4 North, Piller Farms Ltd.)

Moved by: Councillor Yake

Seconded by: Councillor Lennox

*THAT By-law Number 95-12 being a by-law to amend Zoning By-law Number 66-01 being the Zoning By-law for the Township of Wellington North be read a First, Second and Third time and finally passed. (Part Lot 8, Concession 4 (Arthur), 9325 Concession 4 North, Piller Farms Ltd.)*

Resolution Number: 10

Carried

3. 96-12 Being a By-law to Amend Zoning By-law Number 66-01 being the Zoning By-law for the Township of Wellington North (Part Lot 9, Concession 4 (Arthur), 9307 Concession 4 North, Piller Poultry Ltd.)

Moved by: Councillor Lennox

Seconded by: Councillor Yake

*THAT By-law Number 96-12 being a by-law to amend Zoning By-law Number 66-01 being the Zoning By-law for the Township of Wellington North be read a First, Second and Third time and finally passed. (Part Lot 9, Concession 4 (Arthur), 9307 Concession 4 North, Piller Poultry Ltd.)*

Resolution Number: 11

Carried

THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

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J. OTHER/NEW BUSINESS

1. Conservation Authority Appointment
  - Saugeen Valley Conservation Authority, joint with Minto
  - appointment as interim joint representative,
  - Terry Fisk, Deputy Mayor, Town of Minto

Moved by: Councillor Yake

Seconded by: Councillor Lennox

*THAT the Council of the Corporation of the Township of Wellington North recommend the appointment of Terry Fisk as the interim joint representative from the Town of Minto and the Township of Wellington North to the Saugeen Valley Conservation Authority Board of Directors.*

**Resolution Number: 12**

**Carried**

K. ITEMS FOR COUNCIL'S INFORMATION

Cheque Distribution Report dated November 15, 2012

Randy Pettapiece, MPP, Perth-Wellington

- Connecting Links Program
- Policies on Source Water Protection

Becky Harper

- Thank you for Scholarship

George A. Bridge, Town of Minto

- Thank you for Sponsoring Mayor's Charity Golf Tournament

THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

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L. NOTICE OF MOTION

1. Resolution presented by Councillor Lennox at October 29, 2012 Regular Meeting of Council.

Moved by: Councillor Lennox

Seconded by: Councillor Goetz

*THAT the council of the Township of Wellington North request staff to prepare the necessary resolution(s) to facilitate declaring surplus the property known as the Sacred Heart School property to formally declare that property surplus in accordance with By-law 9-08.*

Councillor Lennox requested that resolution be deferred for one month.

**Mover and seconder concurred that Motion be Deferred**

M. ANNOUNCEMENTS

Mayor Tout extended a Thank You to Council and staff who participated in Remembrance Day Services, and those who attended unveiling of Arthur mural and Mayors breakfast. He asked Council-to think about if they wish to change committees/switching up committees chairing/status quo, this will be discussed at another date.

Upcoming events include:

- November 20 - Grey Cup stage coach ride, Arthur
- November 24 - Arthur Santa Claus parade
- November 26 - Chamber of Commerce dinner at the Spot Restaurant
- December 7 - Mount Forest Santa Claus Parade

THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

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N. CLOSED MEETING SESSION

1. "Property and Legal" matters

Moved by: Councillor Lennox

Seconded by: Councillor Yake

*THAT Council go into a meeting at 8:08 p.m. that is closed to the public under subsections 239 (2) (c) (f) of the Municipal Act, 2001*

- *to consider a proposed disposition of land by the municipality*
- *to consider advice that is subject to solicitor-client privilege*

Resolution Number: 13

Carried

Moved by: Councillor Yake

Seconded by: Councillor Lennox

*THAT Council rise from a closed meeting session at 9:15 p.m. with staff being given direction*

Resolution Number: 14

Carried

O. CONFIRMING BY-LAW

Moved by: Councillor Goetz

Seconded by: Councillor Burke

*THAT By-law Number 97-12 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on November 19, 2012 be read a First, Second and Third time and finally passed.*

Resolution Number: 15

Carried



THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

Monday, November 19, 2012

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P. ADJOURNMENT

Moved by: Councillor Goetz  
Seconded by: Councillor Burke

*THAT the Regular Council meeting of November 19, 2012 be adjourned at 9:17  
p.m.*

Resolution Number: 16

Carried

\_\_\_\_\_  
DEPUTY CLERK

\_\_\_\_\_  
MAYOR

**TOWNSHIP OF WELLINGTON NORTH**  
**ECONOMIC DEVELOPMENT COMMITTEE MEETING MINUTES**

Wednesday, November 21st, 2012 – 4:30 pm

Members Present: Mayor Ray Tout, Chair	Councilor Sherry Burke
Councilor Andy Lennox	Councilor Mark Goetz
Tim Boggs	Al Rawlins
Stephen Dineen	

Business Economic Manager:	Dale Small
Tourism, Marketing & Promotion Manager:	April Marshall

Also Present:     Michelle Stone, Administrative Support

Absent:	Councillor Dan Yake	Shawn McLeod
	Jim Taylor	Shep (Gerald) Shepetunko

Meeting was called to Order at 4:40pm

**1. DECLARATIONS OF PECUNIARY INTEREST**

None reported.

**2. APPROVAL OF MINUTES:**

**Moved by:** Al Rawlins  
**Seconded by:** Mark Goetz

*THAT THE Minutes from the September 26th, 2012 Economic Development Committee meeting be accepted.*

Carried

**3. REPORT FROM CHAIR**

The Chair updated the Committee on a number of Economic Development events in the Township during the last month.

**4. BUSINESS ECONOMIC MANAGER UPDATE:**

Mayor's Breakfast The first of the Mayor's Breakfast Series held on November 15<sup>th</sup> with the Manufacturing/Industrial sector was a great success. The Mayor thanked Dale & April for their work in organizing the event which attracted 40 attendees. The Committee agreed to the proposed schedule of four events in 2013 with a rotating location and a similar agenda. Some suggestions for future events included - a survey be sent out to attendees for feedback, comment cards on the tables, ask for questions prior to the event and have an introduction of all the attendees during breakfast.

Community Improvement Program: Dale updated the committee on the programs and responses received to date. Funds for 2013 will be negotiated as part of the 2013 budget exercise.

**BUSINESS ECONOMIC MANAGER UPDATE: (cont'd)**

Wellington County Economic Development Strategic Plan: The draft Plan was presented to the Municipal Economic Development Group on Nov. 6<sup>th</sup> and to the County Economic Development Committee on Nov. 20<sup>th</sup>. It will be presented to County Council on November 29<sup>th</sup>. Over 550 stakeholders participated in the process and four key goals along with strategic objectives and tactical plans have been identified. Key Goals are:

- Increase the competitiveness and success of Wellington businesses
- Build a strong regional profile and County brand
- Create a community where people want to live and entrepreneurs want to do business
- Develop lasting partnerships and advance the economic sustainability of the County

Working in Rural Wellington event was held on Wednesday, October 24<sup>th</sup> at the Arthur & Area Community centre from 5 to 8 pm. At the same time there was the launch of the Northern Wellington Young Professionals event. There was good response to the event with 92% of visitors and 80% of vendors indicating they were pleased with it. Planning committee has met and the intent is to hold next year's event in Drayton.

Other Items:

- Saugeen Community Radio: Still waiting for CRTC response
- Land Development: Good progress at 109 & 6 and the north end of Mount Forest
- 2013 Budget: Initial communication received from Treasurer and Council direction is for all groups to reduce by a minimum of 2%.
- Wellington North Health Care Recruitment: The annual report and funding request has been received. Consensus was to ask representatives from this committee to present at a future Economic Development Committee meeting.
- 2013 Economic Development Committee Meeting Schedule: Council have asked for a complete review outlining the strengths/weaknesses of the various committee structures. Economic Development have not yet been asked to input into this review as of yet. As a result it is not clear whether or not there will be any impact on EDC. A meeting schedule was passed out and agreed to that includes six Regular committee meetings and three joint Minto/Mapleton/Wellington North meetings in 2013.

**5. TOURISM, MARKETING & PROMOTION MANAGER UPDATE:**

- Special Events and Promotions Review  
Recent activities have included the official unveiling of the new murals in Arthur on November 10<sup>th</sup> and the Stagecoach Ride to the 100<sup>th</sup> Grey Cup visit to Arthur on November 20<sup>th</sup>. Both events were very successful in pulling in community participation and involvement, with good press coverage.

- Welcome packages  
There are “Welcome Packages” now available at the Township Office for new business and residents. The two Chambers and area realtors will be contacted and made aware that they are available.
- Trade Show Display  
We are participating in an average of 10 events a year. In an effort to keep a professional and consistent image, our trade show display has been updated.
- Culinary Tourism Summit  
Interesting facts taken away from the Culinary Tourism Summit were given to reinforce the importance of culinary tourism and the benefits of developing and promoting it.
- EDCO Nomination  
An application has been submitted for consideration for the Product and Tourism Development Award.
- Branding Arthur as “Canada’s Most Patriotic Village”  
Is an action item that came out of the First Impression Community Exchange. An initial group has been put together to plan a series of events and promotions in support of the branding initiative. The group includes Mary Schmidt on behalf of the Arthur Chamber of Commerce, as well as, Dave Stack, Ian Turner and John Walsh of the Historical and Betterment committees. The group agreed that it would be best to work along Arthur’s ‘Art in the Street’ event by incorporating a series of military themed events and promotions. “Canada’s Most Patriotic Village” will be featured in the Simply Explore 2013 campaign as one of our main promotions as well.
- Simply Explore  
On Wednesday, December 5<sup>th</sup> there will be a networking event at the Mount Forest Sports Complex for the current participants of the Simply Explore... Featuring The Butter Tart Trail program, as well as, inviting new partners to join. This event will showcase participants, give partners the opportunity to network, share success stories and look ahead to 2013.
- Grand River Country  
The partners have recognized that a Strategic Plan needs to be established to give the group focus and direction. A planning meeting is set for November 28, 2012. The pros and cons of being a member in the group were reviewed, as the direction that the group appears to be heading towards doesn’t include, or benefit, Wellington North and we need to ensure that we’re receiving an appropriate return on our investment.
- Taste Real  
Received the OCTA Culinary Leadership Award at the 2012 Tourism Industry Awards held on October 22, 2012. Work is being done with OCTA and Wellington County to help to celebrate and build on the success of this achievement, while seeking new administrative support. A review of goals and objectives, with discussion on budget and revenue models are now underway to ensure the sustainability of the program. The End of Season Gathering is set for November 26 where the award will be celebrated, cheque presentation from profits of the Field Dinner, and networking are included in the agenda for the event.

• 2013 Marketing Plan

A plan to continue efforts in branding Wellington North as a place to Simply Explore... Featuring The Butter Tart Trail, which includes promotion of Signature Events, Tourism Partner Products and being home to “Canada’s Most Patriotic Village” was presented that included partner activities, and other print and electronic media plans.

**6. CLOSED MEETING SESSION: “Property” matters**

**Moved by:** Al Rawlins  
**Seconded by:** Mark Goetz

*THAT THE Economic Development Committee go into a meeting at 5:40 PM that is closed to the public under subsections 239 (2) (c) of the Municipal Act, 2001 to consider a proposed or pending acquisition or disposition of real property for municipal or board purposes by the municipality.*

**Resolution Number: 1**

Carried

**Moved by:** Al Rawlins  
**Seconded by:** Tim Boggs

*THAT THE Economic Development Committee rise from a closed meeting session at 6:10 PM.*

**Resolution Number: 2**

Carried

**7. ANNOUNCEMENTS:**

- New tenants maybe moving into the corner of the vacant Sussman’s store.
- The Christmas Parades will be presented in Arthur on Saturday, November 24<sup>th</sup> at 7 pm and in Mount Forest on Friday, December 7<sup>th</sup> at 7 pm.

**8. NEXT MEETING DATE:**

Wednesday, January 23<sup>rd</sup>, 2013  
Joint Meeting with Minto and Mapleton Economic  
Development Committees – Wellington North to host.

**9. ADJOURNMENT:**

**Motion by:** Dale Small

**THAT** the Meeting be adjourned at 6:15 PM

Carried

# WATER/SEWER COMMITTEE MEETING

## November 27, 2012

**Members:** Sherry Burke (Chairperson/Councillor)  
Andy Lennox (Councillor)  
Dan Yake (Councillor)  
Mark Goetz (Councillor)  
Barry Trood (Supt. of Water/Sewer)  
Corey Schmidt (Water/Sewer Foreman)  
Melissa Irvine (Process and Compliance Analyst)

**Start: 8:30 am**                      **End: 10:30 am**

Minutes from the October 16, 2012 committee meeting were previously circulated and approved by Council

### **Business from October 16th meeting**

- Barry informed the committee that the Fergus St. (King-Queen) construction work is nearing completion. Everything has been completed including sidewalks/curbs with just some remaining sod work to be completed and a second lift of asphalt next year. The Street looks great and the local residents and Township have seen much improvement to be proud of.

#### **1. DWQMS Management Review Meeting**

Melissa Irvine chaired the DWQMS Management Review with the Committee and members of Council. Melissa reviewed the minutes of the last Management Review in 2011 and followed up with the 2012 Management review. The DWQMS Management Review must be done annually in November.

(see attached minutes of the 2012 DWQMS Management Review meeting to be provided to Council)

#### **2. Mount Forest Well #4**

Mount Forest Well #4 was scheduled to have maintenance work done on it for 2012. The vertical shaft driven turbine pump has not had any work done on it for over 20 years and the motor is dated from the 60's. IWS (International Water Supply) work included disconnecting and pulling pump, motor repairs if needed (new oil and bearings), overhaul and reassemble bowl for water lube conversion from oil lube, camera inspection of the well. The well was put back on line October 15<sup>th</sup>;

however, after hearing complaints of noise and vibrations from our staff operators it was decided to take the well off line again until further investigation on November 14th. IWS was notified of the issues at hand and pulled the pump and assembly again on November 19th to review the issue. On November 26th the motor /pump and assembly were reinstalled. On November 27th the well pump was run to waste and checked for operation. All appeared normal while running the well pump to waste. Monitoring of the well pump will need to be done on an ongoing basis after samples are collected/passed and the Well house is put back on line to the system.

**3. Staff Reports (see attached)**

**4. Provisional Item (EA at AWWTP)**

Discussion took place regarding the provisional item submitted by XCG in their RFP for the E/A at the AWWTP. Barry gave a hand out to explain what this cost involved and the reasons for the provisional cost item. Councillor Lennox suggested that this item be deferred by the Committee until a later date in or around March of next year. The committee was in agreement with this.

**5. OnWarn Response**

Melissa Irvine gave the committee more information on the OnWarn system which involves the sharing of man power and equipment in case of emergencies. The committee was of the opinion that we are already covered through a mutual aid agreement within the County and this was not needed at this time.

**General information**

- Barry discussed a water/sewer bill relief for a customer in Mount Forest. The matter was discussed by the committee and the request was denied as it would set precedence for others in the same situation.
- Received September and October Process and Compliance Report from OCWA
- **Next Meeting: January 15th @ 8:30 am**

**Process Compliance Analyst Monthly Report**  
**November 27<sup>th</sup>, 2012**

- entered October data for Mount Forest and Arthur water systems into Ministry of Environment Water Taking Reporting System.
- enter bacteriological results into spreadsheet for October
- enter distribution residuals into a spreadsheet for October
- backup Arthur/Mount Forest SCADA for October
- preparation for Management Review meeting; emailed invites for meeting to all of Council and CAO
- emailed Scott Beemer at RJ Burnside SCADA monthly data as he needs to complete PTTW Monitoring Report
- updated Operational Plans with Opportunity for Improvements from Desktop Surveillance Audit and put in DWQMS Binders and sent memo to staff regarding changes
- completed online Confined Space Refresher Training
- finish OnWarn Briefing for Water/Sewer Committee Meeting
- create backflow preventer inspection/test list for 2013
- update Annual Report information for 3<sup>rd</sup> Quarter
- Scott Beemer, RJ Burnside's checked and collected Chemical Samples from Monitoring wells as per PTTW
- prepare and distribute memo to staff regarding Christmas Holiday Sampling
- developed Tabletop Exercise (Watermain Break) to deliver to staff as per DWQMS
- updated MSDS for Well Houses
- attended 2 day training course: What's In That Pipe? Sources and Characteristics for Wastewater Collection and Treatment
- set up data binders for 2013
- Tuesday, November 20, 2012 MOE Inspector here to start unannounced inspections of Mount Forest and Arthur Drinking Water Systems



# Water Sewer Committee Meeting

November 27, 2012

## Foreman Report

- Completed annual fire hydrant inspections in Arthur
- Participated in the Trillium Resolve emergency mock drill training exercise
- Ran Well 6 in Mount Forest off tractor PTO as an emergency mock drill in the event of a prolonged power outage
- Annual flow meter calibration completed at wells 4 and 6 Mount Forest
- Annual backflow inspections completed in wells 7 and 8 Arthur
- Directional flushing completed in Arthur
- Checked operation of all main valves, hydrants, secondary valves, service boxes and conductivity of new watermain on Fergus Street South
- Finished winterizing hydrants
- On site meeting to review deficiencies on phase 2 Schmidt Drive with Township staff, engineers, and developer
- Staff attended safety training at the Arthur fire hall provided by Matt Aston from Wellington North Power and Dean Dunn from the Infrastructure Health and Safety Association
- Ed, Darin, and Melissa completed Confined Space training
- All Water Department trucks were Krowned for rust control
- Took nitrates/nitrites and trihalomethane samples (quarterly samples) as required
- Health and Safety committee completed inspections in Arthur and Mount Forest wellhouses
- Vactored and made repairs on main valves 110, 87, 85, 33, 147 and hydrant secondary valves 9 and 62 in Arthur
- Burnsides completed annual production and monitoring well inspections and level monitoring in Arthur and Mount Forest

- Completed maintenance on all Singer flow control valves in Arthur and Mount Forest wellhouses
- Melissa and Darin attended a two day wastewater course in Markdale
- Replaced lamp on Damascus UV system
- IWS pulled motor and pump again at well 4 to investigate abnormal noise and vibration
- Carola Serwatka from the Ministry of the Environment in to begin annual inspections of the Arthur and Mount Forest water systems (unannounced)

**TOWNSHIP OF WELLINGTON NORTH**  
**DWQMS- MANAGEMENT REVIEW Meeting**  
**Minutes**

**Date:** November 27<sup>th</sup>, 2012

**Time:** 8:30am

**Location:** Municipal Council Chamber  
Kenilworth, Ontario

**Attendees**

**(Top Management):** Sherry Burke (Chair and Councillor), Andy Lennox (Co-Chair and Councillor) Barry Trood, Water/Sewer Superintendent Corey Schmidt, Water/Sewer Foreman Melissa Irvine, QMR/Compliance Analyst

**Attendees**

**(By Invitation):** Laura Rooney (Finance/Public Works Clerk)  
Dan Yake (Councillor)  
Mark Goetz (Councillor)  
Mayor Ray Tout (Absent)  
Lori Heinbuch, CAO (Absent)

**(1) Minutes of the previous meeting and follow up on action item from previous meeting:**

Item 8 Action 1-#6 tractor with PTO tested to ensure backup power in case of power failure- completed Dec. 14<sup>th</sup>, 2011

Item 12 Action 1- rehabilitation of Well #6 Completed Dec. 2012

Item 13 Action 1- Council Accept Proposed Budget- completed May 1<sup>st</sup>, 2012

Item 14 Action 1-OFI's from External Audit have been addressed

Item 15 Action 1-OFI's from External Audit have been addressed

Item 17 Action 1- Operational Plan updating was completed June 12, 2012 Rev. 8

Item 18 Action 1- Agreement was signed and sent back to CGSB but does not matter now, as they are no longer the Accreditation Body

Item 18 Action 2- Financial Plan was approved Jan. 23, 2012 by council

**Action Item(s):**

Invite new Treasurer to review and comment on existing financial plan

**(2) Status of action items (if any) identified between management reviews:**

**Internal Audit-** Internal Audit was completed by Darrell Buehler (Town of Minto) on May 23<sup>rd</sup>, 2012. 6 Issues of Non Conformance were issued and CARs have since been completed for them.

**External Audit-** Desk Top surveillance audit was completed Sept. 18, 2012. No issues of Non Conformance were found, but 6 OFI's issued and have been completed

**Action Item(s):**

None

**(3) Incidents of regulatory non-compliance:**

Summer Lead Sampling Exceedance of Standard of 10ug/L at 651 Cork St (Mount Forest Wastewater Treatment Plant) and at 165 Ruby's Crescent, Mount Forest. Each location was resampled, and the samples results came in below the Standard. Reasons as to why the False Positive occurred are unknown.

**Action Item(s):**

-none

**(4) Incidents of adverse drinking water tests:**

<b>Drinking Water Legislation</b>	<b>Requirement(s) the System Failed to Meet</b>	<b>Corrective Action(s)</b>	<b>Status</b>
O.Reg 170/03 Sch 15	Lead <10 ug/L in plumbing sample at 165 Ruby's Cresecent	Resample below 10 ug/L	Closed
O.Reg 170/03 Sch 15	Lead <10 ug/L in plumbing sample at 651 Cork St. (MF WWTP)	Resample below 10 ug/L	Closed

**Action Item(s):**

-none

**(5) Deviations from identified critical control limits and actions taken:**

- any deviations from critical control limits (CCL's) that were captured by the SCADA were proven to occur during cleaning or while the pump was not running therefore not true deviations from CCL's
- there was no deviations from identified CCL's that needed to be reported to the MOE

**Action Item(s):**

- none

**(6) Consumer feedback and other external communication:**

- spreadsheets(attached) with respect to customer complaints received in each system
- in Arthur there have been 9 complaints since the last management review meeting (Nov. 2011), plus 10 additional complaints that were received during the time of swabbing. All were for discoloured water
- in Mount Forest there have been 3 complaints since the last management review meeting (Nov. 2011), all were for discoloured water
- during the swabbing time customers provided feedback in regards to how notices were placed for the discoloration and ways to improve the notices. This information has been taken into account for the next round of swabbing.
- Complaints in Arthur are slowly decreasing, there have been no multiple/repeat calls for the same locations
- generally complaints are addressed quickly

**Action Item(s):**

- none

**(7) The efficacy of the risk assessment process:**

- Tabletop review of Risk Assessment completed May 9<sup>th</sup>, 2012
- no major changes: CCP's stayed the same

**Action Item(s):**

- none

**(8) Results of relevant emergency response testing:**

- All staff participated in relevant emergency training thru Table Top Exercises and Mock Drills, as lead by the QMR:  
Customer Service Mock Drills Jan. 20, 2012  
Table Top Exercise Chemical Contamination at the Well May 9, 2012  
Table Top Exercise Low Chlorine in the Distribution System and at Well Sept. 14, 2012  
Table Top Exercise Unknown Chemical Contamination in the Distribution System

**Action Item(s):**

- None

**(9) Effectiveness of coverage:**

- in January 2012 the position of Director of Public Works was restructured to Water/Sewer Superintendent. The Superintendent at this time joined the oncall rotation with the other operational staff, returning the oncall to be once in every four weeks. Vacation time was covered by operators switching oncall shifts when needed. Overall coverage was effective.

**Action Item(s):**

-none

**(10) Raw water quality trends:**

-no changes in raw water quality since last Management Review Meeting. Trends have remained consistent. There are still colour complaints in Arthur related to Manganese and Iron.

- schedule 23/24 (Organics/Inorganics) collected from Arthur Well # 7- no major changes in quality since collections 3 yrs ago. Schedule 23/24 in Mount Forest will be collected in 2013. Arthur Well #8 was collected in 2011.

**Action Item(s):**

-none

**(11) Operational performance:**

- flow meter calibrations annually
- HACH handheld colorimeters, pH meter and portable turbidity meters are calibrated annually
- annual hydrant inspections
- annual valve operation/inspections/maintenance
- flushing schedule
- monthly alarm testing
- monthly cleaning of chlorine analyzers
- monthly generator tests
- annual full load tests of generators
- Arthur Swabbing annually

**Action Item(s):**

-None

**(12) A summary of the effectiveness of the Maintenance, Rehabilitation and Renewal program:**

Corey Schmidt, Water Sewer Foreman, reviewed the following activities that took place in the past year:

- 2012 main valve inspections completed in Arthur and Mount Forest
- 2012 fire hydrant inspections completed in Arthur and Mount Forest
- Monthly testing of diesel generators and booster pump completed
- Annual full load testing of diesel generators completed
- Monthly chlorine alarm testing completed
- Leak detection completed on east side of Mount Forest, one leak detected on hydrant 36 (repaired)
- Annual production and monitoring well inspections completed
- Annual flow meter calibrations completed in all wells
- Annual backflow inspections completed
- 3 watermain breaks dug and repaired in Arthur
- 1 watermain break dug and repaired in Mount Forest
- 1 water service leak repaired on public property in Arthur
- 2 water service leaks repaired by private contractors on private property in Arthur
- 4 water service leaks repaired on public property in Mount Forest
- 3 water service leaks repaired by private contractors on private property in Mount Forest
- 1 fire hydrant leak repaired in Arthur
- 1 fire hydrant leak repaired in Mount Forest
- Swabbing completed on all watermains north of and including Frederick Street in Arthur
- Installed new UPS at multi leg water tower in Arthur
- 1000 kva transformer at Arthur wastewater treatment plant replaced with 500 kva transformer
- Water and sewer mains extended on London Road north of Wellington Street
- Arthur and Mount Forest SCADA systems were linked together
- Replaced hydrant 91 in Mount Forest with new Canada Valve hydrant and secondary valve
- Replaced temperature probes on pre and post chlorine analyzers in well 8
- Installed 1 new water service in Arthur and 1 new water service in Mount Forest
- New truck purchased for water and sewer department
- Two new water main valves installed on King Street east and west of Fergus Street
- Rehabilitation of well 6 completed and pump switched from oil lubricated to water lubricated
- New level transmitter installed in well 8B
- Camera inspection completed of well 4 well casing (good condition)

- Well 4 rehabilitation and oil to water lubrication conversion completed however pump and motor are pulled again due to loud noise/vibration
- Multi leg water tower in Arthur was drained and inspected
- Full road construction of Fergus Street including watermain, water services, valves and hydrants completed between King Street and Queen Street
- Ran well 6 off tractor PTO for mock drill in the event of a prolonged power outage
- Made repairs to main valves 110, 87, 85, 33, and 147 and hydrant valves 9, and 62 in Arthur
- Maintenance completed on all Singer flow control valves in all wellhouses

**Action Item(s):**

-None

**(13) The results of the infrastructure review:**

Barry Trood, Water/Sewer Superintendent, provided and discussed a Proposed Capital Plan for 5 year forecast (see attached)

**Action Item(s):**

Include the Proposed 5 Year Capital Plan in upcoming budget discussion and Council approve 2013 budget when it is complete.

**(14) Results of internal and 3<sup>rd</sup> party audits:**

-Internal Audit was May 23<sup>rd</sup>, completed by Darrell Buehler from Town of Minto  
 6 Non Conformances issued and CARs have been completed  
 5 Opportunity for Improvements issued and have been addressed  
 -External Desktop Surveillance Audit was Sept. 18<sup>th</sup>, 2012  
 No issues of Non Conformances  
 8 Opportunity for Improvements issued and have been addressed

**Action Item(s):**

-None

**(15) Corrective, preventative and Continual Improvement action:**

-CARs and OFIs completed and/or addressed from Internal Audit and External Surveillance Audit  
 -discussion took place in regards to adding the CAO to the Top Management for the Quality Management System

**Action Item(s):**



Include the CAO in the Organizational Structure as part of Top Management for the Drinking Water Quality Management System

**(16) Staff suggestions:**

-staff suggestions are always ongoing thru out the year and addressed as they come up. If there is any document change requests or OFI's the corresponding forms are completed

**Action Item(s):**

-None

**(17) Operation Plan currency, content and updates:**

-Operational Plan is updated as needed whenever necessary changes need to be made. The content is reviewed and updated on an annual basis. Last revised on Oct. 19, 2012 (Rev. 9)

**Action Item(s):**

-Get new endorsement signed because the Operational Plan has been updated.

**(18) Changes in policy, infrastructure, process, personnel, Drinking Water Quality Management Standard or regulations that could affect the QMS:**

-change in Accreditation Body, from CGSB to SAI Global, the change was made by the Ministry of Environment to improve/speed up the accreditation process

- The reduced lead sampling schedule results in some savings in lab costs

-Process Compliance Analyst/QMR is going on maternity/parental leave for 1 year her absence could affect the efficiency/quality of DWQMS

-Standard of Care provision comes into force Jan. 1, 2013

**Action Item(s):**

-None

**(19) Resources needed to maintain the QMS:**

-money has been budgeted to maintain the DWQMS

-money has been budgeted to replace watermains

-money has been budgeted for water tower maintenance

**Action Item(s):**

-2013 Budget approval by council

**(20) Other Action Items:**

-None

**Township of Wellington North  
Water System Complaints**

**Customer Complaints Arthur 2011**

Item	Date	Address	Complaint
1	Jan 4/11	16 Farell Lane	odour
2	Jan 21/11	9 Eastview Dr	discolour water due to valving
3	March 7/11	29 Bellefield Cr.	odour
4	March 17/11	140 Charles St E	chlorine smell in water
5	March 29/11	12 Andrew St	discoloured water/swabbing
6	March 29/11	473 Eliza St	discoloured water/swabbing
7	July 7/11	14 Farrell Lane	discoloured water/related to hot water tank
8	July 13/11	201 Francis St.	discoloured water/valving in area
9	Aug 22/11	186 Clarke St.	discoloured water
10	Sept 1/11	250 Francis St. E.	discoloured water
11	Oct 24/11	21 Andrew St.	discoloured water/cleaning spheroid water tower
12	Oct 24/11	243 Domville St.	discoloured water/cleaning spheroid water tower
13	Oct 25/11	225 Tucker St.	discoloured water/cleaning spheroid tower
14	Oct 25/11	120 Isabella St.	discoloured water/cleaning spheroid tower
15	Oct 25/11	162 Isabella St.	discoloured water/cleaning spheroid tower
16	Nov 17/11	191 Edward St.	discoloured water

**Customer Complaints Arthur 2012**

Item	Date	Address	Complaint
1	Jan. 31/12	184 Isabella St.	discoloured water
2	Feb 2/12	171 Adelaide St.	air in cold water
3	Feb 7/12	117 Edward st.	discoloured water/hydrant operation
4	Mar 12/12	110 Smith St.	discoloured water
5	April 9/12	3 Lynwood Place	discoloured water
6	week of April 22/12	multiple complaints (approx 10)	discoloured water/swabbing
7	July 11/12	171 Adelaide St.	discoloured water/maintenance at Well 8
8	Aug 8/12	Walton St.	discoloured water
9	Sept. 3/12	200 Tucker St.	discoloured water

**Township of Wellington North  
Water System Complaints**

**Customer Complaints Mount Forest 2011**

<b>Date</b>	<b>Address</b>	<b>Complaint</b>
Jan 8/11	MF Legion King St W	discoloured water
Jan 11/11	148 South Water St	smell of Iron in water
Apr 27/11	Multiple Complaints (thruout town)	contractor ripped hole in 10" main
Apr 27/11	135 Church St.	discoloured water
June 2/11	148 South Water St	discoloured water
Aug 23/11	129 Wellington St. E.	high water usage/thinks faulty meter
Oct 25/11	570 Waterloo St.	discoloured water
Oct 25/11	470 Queen St. W	discoloured water

**Customer Complaints Mount Forest 2012**

<b>Date</b>	<b>Address</b>	<b>Complaint</b>
Jun 18/12	470 Queen St. W.	discoloured water
Jun 23/12	695 Albert St.	discoloured water
Jul 9/12	172 Queen St. W.	discoloured water
Oct. 17/12	331 Jeremy Crest.	discoloured water

Township of Wellington North

Proposed Capital Water Projects 2013-2017 (5 years)

Projects	Water	Length	Comments
<b>2013</b>			
Fergus St (King -Wellington) if funded	106,600	310m	replace 4" CI W/M (80 years) with PVC 6" if funded
Fergus St (King-Wellington)	161,500	310m	(poor cond. Sewer 60 years/water 80 years)
Waterloo St (Cork- Dublin)if funded	177,515	582m	replace 4" CI W/M (80 years) with PVC 6" if funded
Waterloo St (Cork St- Dublin St)NF	320,000	582m	no funding
Miller/John/North Water	302,000	400m	WM is CI 80+ years old/sewers 60 years /
John St added services	52,000	110m	complete sewer 110m/wm north of Miler to Waterloo 65m
Tucker St. (whole street) eng.	37,350		eng. whole street at once /wm over 80 years old
Tucker St (first phase Adelaide-Walton)	111,000		WM/contig 10%/tax
Tucker St (2nd phase Walton-Frederick)	181,000		WM/contig 10%/tax
MF Water Tower	500,000		cap. Reserve towards new tower
Frederick St (eng)	10,000		eng. work for Frederick St. 2014
<b>2014</b>			
Frederick St E	580,000	580m	(water 90 years old CI/sewer TBD)
Watermain Cut off saw	4,000		(presently don't have this)
Fergus St (Birmingham - Durham) eng	20,000	370m	(WM 80+ old /undersized 4"/sewer 60 years)
MF Water Tower	500,000		cap reserve towards new tower
<b>2015</b>			
Francis St (Charles-George)	150,000	310m	(CI-WM 90 years old/sewer 45 years TBD)
Isabella St (eng)	20,000	685m	(poor road cond/WM -90 years CI/45-50 year sewer)
Pick up Truck replacement	28,000		8 years old (2007)
MF Water Tower	500,000		cap reserve towards new tower
Fergus St.(Wellington-Birmingham)	161,500	310m	WM undersized 80 years /sewer 60 + old
<b>2016</b>			
Isabella St. (John - Charles)	213,000	270m	poor road conditions /water 80+ old/sewer 45-50 years
Pick Up truck Replacement	28,000		8 years old (2008)
Fergus St (Birmingham-Wellington)	146,000	185m	WM 80+ old/undersized 4"/sewer 60 years
MF Water Tower	500,000		cap. Reserve towards new tower
<b>2017</b>			

Isabella St. (Charles- Frederick St)	257,000	325m	poor road conditions/water 80+old/sewer 45-50 years
Fergus St (Birmingham - Durham St)	146,000	185m	(WM 80+ old /undersized 4"/sewer 60 years)
Mt Forest Water Tower	1,125,000		development with West Grey
Eliza St ( Frederick-John ) eng	34,000	685m	WM is CI 80+ years old/45-50+ years
Water Meters	1,300,000		up front cost
			created Nov 13/2012

**WORKS COMMITTEE MEETING**  
**November 27th, 2012**

Committee: Andy Lennox, Councillor, Chairman  
Sherry Burke, Councillor  
Barry Trood, Water/Sewer Superintendent  
Mark Goetz, Councillor  
Dale Clark, Road Superintendent

Start: 10:45 am End: 11:15 am

Minutes of the October, 16th meeting were previously circulated and approved by Council.

**1) Rick Hopkins Memorial Bridge Repairs**

Repairs need to be performed to the Rick Hopkins Memorial Bridge in Mount Forest on Highway #6. Reports show that the deck beams as well as bearing plates are cracked which represents a significant loss in structural capacity. The steel trusses and railings are suffering from paint loss and pitting of the structural steel has begun. Temporary barrier railings may have to be placed on the bridge for safety of pedestrians and the travelling public which would prevent pedestrians from crossing over the Bridge. Consideration needs to be given to these repairs before a load limit posting is placed on this connecting link bridge. Funding will need to be obtained from the MTO to complete this work which would be a 90/10 split between the MTO and Township when funding is available. Repairs needing to be completed are estimated at \$1.1 million. Chairman Lennox will check into funding and when the township should be budgeting for this repair work.

**2) Hydro One Tower Gravel and Construction Update**

Hydro One has completed work on Sideroad #3 and Sideroad #7 in West Luther for the season. Work on the East/West Luther Townline will continue in the spring as weather conditions allow. Grand Valley/East Luther will also be helping with construction and completion of the Townline in the spring. Ditching and driveway entrances have been completed on both blocks.

### 3) Property Repairs

A quote has been received for the repairs needed to the roof on Damascus Works Yard. The Shop portion of the building is being resealed from leaking and a portion needs to be painted to prevent corrosion of the existing steel which can be completed in 2013. Prices for replacement of the office roof are \$4875 for ripped steel and \$7598 for steel shakes. Prices include labour and HST. Committee recommends postponing repairs until a Council discussion has been made about excess buildings.

### 4) General Information/Other Business

- Work is completed on Fergus Street with top-coat of asphalt to be in 2013 budget.
- Asphalt patching has been completed on various Streets in Mount Forest and Arthur
- Engineering work continuing on Bridge #6
- Snow Plow training was taken by all staff on November 20th and 21st
- Fall road grading continuing as weather conditions allow
- Roadside ditching completed
- Building renovations at Arthur Works Yard completed.
- Highway #89 construction project from Ayrshire Street to the east connecting link in Mount Forest completed
- Term/Task Winter Staff started November 19<sup>th</sup>
- Equipment ready for winter operations
- WHMIS, Loader and Backhoe training to be taken by all works staff on November 29th

**Next Meeting: January 15<sup>th</sup>, 2013**

TOWNSHIP OF WELLINGTON NORTH

FIRE COMMITTEE MEETING MINUTES

November 27th, 2012 – 7:00 pm - Council Chambers

Members Present: Mark Goetz – Chair (Councillor)  
Dan Yake - Councillor  
Jim Morrison, Arthur Fire Chief  
Troy Lawlor, Arthur Deputy Fire Chief  
Ron MacEachern, Mount Forest Fire Chief  
Bill Hieber, Mount Forest Deputy Fire Chief

Also Present: Michelle Stone, Administration Support

Meeting was called to order at 7:00 pm.

1. Declarations of Pecuniary Interest

- None declared.

2. Approval of Minutes from September 18th, 2012 Minutes

Moved By: Ron MacEachern  
Seconded by: Dan Yake

*THAT the Minutes from the September 18th, 2012 be accepted.*

Carried

3. Business Arising

- Fire Agreements with Other Municipalities –  
Information presented and discussion on assessment calculations and yearly increases. After discussion, the Committee agreed that the costs be looked at and a letter sent informing them the Township is considering a 5% increase as of January 1<sup>st</sup>, 2013. There have been no increases to Mapleton Township since 2006, but costs have continued to rise.

Moved By: Dan Yake  
Seconded By: Jim Morrison

*THAT the Fire Committee recommend to Council that a letter be sent to Mapleton Council in regard to setting up a meeting prior to January 31<sup>st</sup>, 2013 to discuss up-dating the fire Agreement, with respect to assessment area and operating costs;  
AND FURTHER that a letter be sent to West Grey Council in regard to setting up a meeting prior to January 31<sup>st</sup>, 2013 to discuss reviewing current assessment area, any additions required and operating costs for services provided by Wellington North Fire Services.*

*Carried*



- Full Time Fire Chief  
The notice for the position of a full time Fire Chief for the Township of Wellington North has been posted. It closes at 4:30 pm on Friday, December 14<sup>th</sup>, 2012.
- New Tanker Update  
New Tankers – Three tenders were received by the Tender Review Committee by tender closing on November 14<sup>th</sup>, 2012. Mark Goetz went over the deliberations and how decision was reached.

**Moved By: Jim Morrison**  
**Seconded by: Ron MacEachern**

*THAT the Fire Committee as per recommendation of the Tender Review Committee recommend to Council that the tender for Mobile Water Supply Fire Apparatus (Tanker) be awarded to Dependable Emergency Vehicles as tendered for the purchase of two new tankers at a cost of \$220,575.00 each plus HST be accepted.*

Carried

**4. New Business**

Last year when they ordered the new department flashes from DeLuca, Chief Morrison received a sample of Fire ID Tags. The Arthur Fire Station now has new ID tags and the Mount Forest Fire Station will also be getting them.

**5. Announcements**

- The Fire Chiefs, Deputies and a few other Firefighters would like to come at the start of the December 17<sup>th</sup> Council Meeting to show Council the new uniform patches and also Chief MacEachern has Long Service Medals to be presented to four Firefighters.
- Fire Chief Morrison stated he would like to be acknowledged for receiving the designation of Certified Municipal Manager III Fire Professional
- Arthur Station has had one firefighter retire and has three places open and will be recruiting in the New Year.

**6. Next Meeting**

- The next meeting will be on Tuesday, January 15, 2013

**7. Adjournment**

*The meeting adjourned at 8:10 pm.*



COUNTY OF WELLINGTON

OFFICE OF THE WARDEN  
1.800.663.0750  
T 519.837.2600 x 2550  
F 519.837.1909  
E warden@wellington.ca

74 WOOLWICH STREET  
GUELPH ON N1H 3T9

RECEIVED

NOV 26 2012

TWP. OF WELLINGTON NORTH

November 20, 2012

Federal Electoral Boundaries Commission for Ontario  
130 King Street West  
36<sup>th</sup> Floor, Suite 3670  
P.O Box 368  
Toronto, ON M5X 2A2

To: Members of the Commission

Re: Revised Proposal Affecting Wellington County

In September 2012, Wellington County Council supported the Boundaries Commission's proposal for Wellington County which retained the status quo. The majority of our members felt that the County had been well served by the ridings and the members serving the area. We looked forward to the stability that the Commission's proposal provided.

We have only recently become aware of the revisions to the Commission's proposal that would place all of Wellington in one new riding with Woolwich Township. There has not been sufficient time to have this matter addressed by County Council but I have taken it to our Administration, Finance and Personnel Committee and I have spoken to other Councillors.

There is a strong view that we continue to favour the Commission's initial proposal – the status quo. Having two members of Parliament both provincially and federally has provided us with an effective balance between the number of elected representatives and their clear connection to our community.

Thank you for considering our preference for the Commission's initial proposal for Wellington County.



Warden Chris White

cc. Michael Chong, MP, Wellington-Halton Hills  
Gary Schellenberger, MP, Perth-Wellington  
Ted Arnott, MPP, Wellington-Halton Hills  
Randy Pettapiece, MPP, Perth-Wellington  
Wellington County Council  
Town of Minto Council  
Town of Erin Council  
Township of Centre Wellington Council  
Township of Guelph-Eramosa Council  
Township of Mapleton Council  
Township of Puslinch Council  
Township of Wellington North Council

**Cathy Conrad**

---

**From:** Gada, Barika [BGada@uwgt.org]  
**Sent:** November 28, 2012 10:17 AM  
**Cc:** Pearson, Andrew  
**Subject:** Municipality Email  
**Attachments:** License 2012.pdf

**Importance:** High

SUBJECT: Letter of No Objection request

Good morning,

RBC Royal Bank is once again sponsoring a raffle for United Way of Greater Toronto. A lottery license has been obtained and approval granted to United Way of Greater Toronto for ticket sales in the City of Toronto. A copy of the license is included.

As was done in 2011, we are seeking approval to extend ticket sales to your municipality and respectfully request a Letter of No Objection be granted. There are 15,000 tickets and they will be available at a rate of \$10 per ticket. Closing date for ticket sales is January 17, 2013. The draw will take place January 23, 2013.

Many thanks for your assistance with this process.

Regards,

**Barika Gada**  
Sponsored Employee  
[Bgada@uwgt.org](mailto:Bgada@uwgt.org)

---

**United Way Toronto**

---

26 Wellington St E 2<sup>nd</sup> Fl, Toronto, ON M5E 1W9  
Tel 416-777-1444 EXT 559 | Fax 416-777-0962  
TTY 866-620-2993  
[unitedwaytoronto.com](http://unitedwaytoronto.com)

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Give. Volunteer. Act.

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Follow us: [Twitter](#), [Facebook](#)

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Alcohol and  
Gaming Commission  
of Ontario

Commission des  
alcools et des jeux  
de l'Ontario

# Lottery Licence Licence de loterie

M 699122

**Licensee (Full name and address including Postal Code)  
Titulaire de licence (Nom et adresse complète y compris le code postal)**

United Way Of Greater Toronto  
26 Wellington Street East  
Toronto ON M5E 1W9

Type of Lottery Scheme  
Genre de loterie

Raffle

Location/Lieu

200 Bay Street, 40th Floor

Municipality/Municipalité

Toronto

Specific date(s) of the lottery event(s)  
Date(s) spécifique(s) de la loterie

23-Jan-2013

Specific time(s) of the lottery event(s)  
Heure(s) spécifique(s) de la loterie

From/de

To/à

DRAW AT  
APPROX.  
9:00 AM

Total value of all prizes in any lottery conducted under this licence not to exceed \$ 34,000.00 in cash, or merchandise or articles at equivalent market value.

The licensee must observe all terms and conditions of this licence as agreed to in its application.

The conduct of this lottery scheme is restricted to the dates, hours and limits specified on this licence.

La valeur totale des prix d'une loterie organisée en vertu de la présente licence ne doit pas excéder \$ en espèces ou une valeur équivalente en nature.

L'organisme autorisé doit se conformer à toutes les modalités dont il a convenu dans la demande de licence. On doit conduire la loterie selon les dates, heures et limites qui y sont indiquées.

## Special Terms and Conditions/Modalités spéciales

LICENSEE MUST ADHERE TO ALL TERMS AND CONDITIONS AND TO THE ATTACHED ADDENDUM(S) TO THIS LICENCE.

Date of Issue/Date de délivrance de la licence

27 November 2012

Licence Fees/Droits - licence

\$ 1,020.00

\$

Registrar of Alcohol and Gaming  
Registraire des alcools et des jeux

Licensing Officer/Agent de délivrance des licences

Trish Singh

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**BY-LAW NUMBER 98-12**

**BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF AN AGREEMENT BETWEEN THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE AND THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH.**

**AUTHORITY: Municipal Act, S.O. 2001, Chapter 25, as amended, Sections 4, 5, 8 and 20.**

**WHEREAS** Section 4 of the Municipal Act, S.O. 2001, c. 25, as amended (hereinafter called the "Act") provides that the inhabitants of every municipality are incorporated as a body corporate and Section 5 of the Act provides that the powers of a municipality shall be exercised by its council, and further, Section 9 of the Act provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Act or any other Act;

**AND WHEREAS** the Municipal Act, S.O. 2001, Chapter 25, as amended, Section 20, provides that one or more municipalities to enter into an agreement to jointly provide for any matter which all of them have the power to provide within their boundaries;

**NOW THEREFORE** the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS:**

1. **THAT** an agreement with The Corporation of the Township of Southgate attached hereto as Schedule "A" to this by-law, which provides for the "ice oriented" operation, maintenance and management of the Mount Forest and District Sports Complex by the Township of Wellington North is hereby ratified and confirmed.
2. **THAT** the Mayor and the Clerk are authorized and directed to sign the agreement on behalf of The Corporation of the Township of Wellington North.

***READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 3RD DAY OF DECEMBER, 2012.***

---

**RAYMOND TOUT  
MAYOR**

---

**LORRAINE HEINBUCH,  
CHIEF ADMINISTRATIVE OFFICER/CLERK**

**SCHEDULE "A"**  
**BY-LAW NUMBER 98-12**

**THIS AGREEMENT** made in duplicate this            day of November, 2012

**BETWEEN:**

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH**  
(hereinafter called "Wellington North") of the FIRST PART

and

**THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE**  
(hereinafter called "Southgate") of the SECOND PART

**WHEREAS** the Council of Wellington North has established the Mount Forest and District Sports Complex (hereinafter called "the Facility") at 850 Princess Street, Mount Forest which, in part, provides recreational services for residents of Southgate;

**AND WHEREAS** the Council of Wellington North has established a Recreation Department to provide for the operation, maintenance and management of said facility;

**AND WHEREAS** the Facility is comprised of different sized rooms intended for use on a rental basis by individuals and organizations for social and business gatherings and a Facility providing an ice surface to be used for different "ice oriented" activities including related dressing rooms, a seating area, and a reception lobby;

**AND WHEREAS** Southgate wishes to provide financial assistance to Wellington North for only the operations of the "ice oriented" part of the Facility;

**AND WHEREAS** each of the Parties hereto wish to clarify its obligations to the other Party with respect to these matters and to identify more particularly the powers of the Wellington North Recreation Department in relation to the management of this facility;

**NOW THEREFORE THIS AGREEMENT WITNESSETH** that in consideration of the mutual covenants of each Party, the one with the other, the Parties hereto covenant and agree as follows:

1. The Recreation Department of Wellington North under the direction of the Recreation Director (hereinafter called the "Director") will manage the Mount Forest and District Sports Complex and the programs offered therein (hereinafter called "Facility") on behalf of Wellington North.
2. The Director will report in writing to the Recreation & Culture Committee of Wellington North on the operation of the Facility. The report will include financial information and general information with respect to the operation of the facility including information on events being held, major maintenance and repairs, seasonal operations, etc.
3. The Director will provide a financial report described in paragraph 2, as it relates to only "ice oriented" activities at the Facility, to the Council of Southgate April 30th, September 30th and a year final financial report.

4. Net annual operating and capital costs for which Southgate is providing assistance, will include those costs that relate to the "ice oriented" activities of the Facility, including costs and revenues of the arena during the summer season. Operating and capital grants received specifically for the ice oriented operations of the Facility will be included.
5. An amount of \$21,900 retroactive to January 1, 2012 and increased annually by the annual change in the Consumer Price Index will be paid to the Township of Wellington North by the Township of Southgate on an annual basis payable:
  - 50% on February 1st each year
  - 25% on September 1st each year, and
  - The balance on Southgate's receipt of the "ice oriented" yearend financial report.
6. This amount will be increased annually by the annual change in the Consumer Price Index as of October of the previous year.
7. This is a 4 year agreement starting January 1, 2012 and terminating on December 31, 2015. This agreement shall be renegotiated in the second year of each Council term starting in 2015 (2nd year of next term) in advance of the expiration of this document, to extend for another 4 year term.
8. Southgate, as part of this agreement, shall appoint one person to act as a liaison representative with respect to the Mount Forest Sports Complex (Recreation & Culture Advisory Committee).

**IN WITNESS WHEREOF** each of the parties hereto affixed its corporate seal as attested to by the proper officers duly authorized in that behalf.

THE CORPORATION OF THE TOWNSHIP  
OF WELLINGTON NORTH

---

Raymond Tout,  
Mayor

---

Lorraine Heinbuch,  
Chief Administrative Officer/Clerk

THE CORPORATION OF THE TOWNSHIP  
OF SOUTHGATE

---

Brian Milne,  
Mayor

---

Carol Watson,  
Clerk



Note – This form is to be used by all livestock and poultry owners and valuers.

Section 1 – Identification

Name of Valuer

Last Name

Flewelling

First Name

GORD

Farm Location (where the damage occurred)

Lot No.

27

Concession No.

E. O. S. R

County/Region/District

Wellington

Municipality

Wellington North

Vendor Number (to be completed by OMAFRA)

Section 2 – Owner/Business Information

Owner of Livestock/Poultry – Contact Information

Owner Last Name

Spark

Owner First Name

Paul

Social Insurance No. (SIN) or Business No. (BN)

FBR 2296689

Mailing Address

Unit No.

Street No.

Street Name

Rural Route

2

PO Box

City/Town

Kemlerworth

Province

Ont

Postal Code

N0G 2E0

Email Address

Telephone No.

519-848-2745

Fax No.

Section 3 – Description of Livestock/Poultry Killed or Injured

Description – Include species and breed.

Hereford calf.

Kill or Injury Date (yyyy/mm/dd)

Description of Injuries Sustained – Attach photographs (3-6) of the injured livestock/poultry to indicate attack site, wounds and other pertinent evidence.

Head & neck injured. Entrails eaten  
Other body parts eaten

**Section 4 – Description of Predator**

Description – Species

*Coyote*

Description of the supporting evidence

*Damage done to the calf.*

**Section 5 – Valuation**

Species	Number of Head(s)	Live Weight (lb or kg)	Market Price (lb or kg)	Additional Value Over Market*	Veterinary Costs for Injured Animals	Total Value of Animal	Less Amount to be Claimed by Insurance	Compensation Applied For **
<i>Purebred Hereford bull calf</i>	<i>1</i>	<i>400lb.</i>	<i>1.25</i>					<i>500.-</i>
<b>Total Compensation Applied For (\$)</b>								<i>500.-</i>

\* For bred, purebred or high quality animals, animals must have physical identification that corresponds to written records. Copies of records supporting the additional award must be attached to this report.

\*\* Total Compensation applied for must not exceed the program limit (% coverage and per species maximum).

**Section 6 – Reasonable Care**

**Risk Assessment**

Current Regional Predation Risk is

High  Medium  Low

Regional Risk of Predation is

Increasing  Stable  Decreasing

Predation on this farm is

1<sup>st</sup> incident  1 claim/year  2 claims/year  3 or greater claims/year

Most Recent Predation Date(s) (yyyy/mm/dd)

Describe actions taken by owner to decrease likelihood of predation since last claim.

**Farm Management**

Health condition of the livestock herd/poultry flock

Healthy  Diseased  Sick

Location where the kill/injury occurred

Barnyard  Pasture-Near Buildings  Pasture-Distant

Herd/Flock Size

Other (specify)

Livestock Inspection Frequency – How often, by whom?

*Owner inspects herd morning & evening*

Livestock/Poultry confined at night?

Yes  No

Dead Livestock Disposal Practices

Collected  Buried  Composted

Other (specify)

Fencing Description – type/Condition

*Electric fence.*

Type of Guard Animals Used (if any)

Other Predator Prevention Practices Used

*Animals are allowed in yard & in barn.*

Owner will implement the following practices to prevent/reduce future predation

**Valuer Finding – I have found that the owner:**

Had taken reasonable measures to prevent predation

Had not taken reasonable measures to prevent predation

**Section 7 – Program Compliance Verification**

- Farm Business Registration (FBR) No. 22 966 89  
 OR  
 Farm Business Registration (FBR) No. Alternate
- An OMAFRA Gross Farm Income Exemption Certificate for New/Retired Farmers that do not currently qualify to obtain an FBR number,
  - A confirmation letter provided from the Indian Agricultural Program of Ontario (IAPO) for premises situated on First Nations Land, or
  - A Religious Exemption approved by the Agriculture Food and Rural Affairs Appeal Tribunal.

Explanation (supporting verification must be supplied)

- Premises ID No. ON 4106739  
 OR  
 Premises ID No. Alternate
- A confirmation letter provided from the Indian Agricultural Program of Ontario (IAPO) for premises situated on First Nations Land

Explanation (supporting verification must be supplied)

**Section 8 – Valuer Declaration and Signature**

- I have found sufficient evidence, to the best of my knowledge and belief, that the livestock/poultry in question has been killed or injured by a predator within the requirements of the Ontario Wildlife Damage Compensation Program and the owner is eligible for the amount of compensation indicated above.  
 OR
- There was insufficient evidence to make a finding due to deterioration or lack of carcass remains
  - Died of natural causes, sickness or disease
  - Scavenged only – did not die from predation
  - Damage was caused by a dog owned or habitually kept on premises of owner of livestock and/or poultry
  - Other reason claim is declined (specify)

I hereby certify that the information I have provided in this Application Form is true and accurate to the best of my knowledge. I also understand that submitting false or misleading information in this Application Form could result in the denial of the claim. I further understand that any payment the municipality that I work for receives from OMAFRA under the Ontario Wildlife Damage Compensation Program as a result of the submission of false or misleading information I have submitted may have to be repaid by the municipality I work for to OMAFRA.

**Valuer Mailing Address**

Unit No.	Street No. <u>271</u>	Street Name <u>Clifton St.</u>	Rural Route	PO Box
City/Town <u>Mt. Forest, Ont.</u>	Province		Postal Code	
Email Address		Telephone No. <u>519-323-9953</u>	Fax No.	

**Valuer Signature**

Valuer Last Name (Print) <u>Flewelling</u>	Valuer First Name (Print) <u>Gordon</u>
Position <u>Livestock Valuer</u>	Signature <u>G. Flewelling</u>
Valuation Date (yyyy/mm/dd) <u>2012/11/12</u>	

**Section 9 – Notice of Collection of Personal Information**

Any personal information collected on this form, such as the Social Insurance Number of an individual acting as a sole proprietor or as an unincorporated partner in a partnership, is necessary for income tax purposes because a payment is being made as well as for the overall administration of the Ontario Wildlife Damage Compensation Program. More specifically, the Social Insurance Number will also be used for auditing and the collection of any debts incurred under the Ontario Wildlife Damage Compensation Program. The Social Insurance Number is being collected pursuant to the *Income Tax Act* (Canada), as amended and the Order-in-Council that established the Ontario Wildlife Damage Compensation Program.

Questions as to the collection of this information may be directed to:

Ontario Ministry of Agriculture, Food and Rural Affairs  
1 Stone Road West  
Guelph, Ontario N1G 4Y2  
Tel: 519 826-4047 or 1 877 424-1300 (toll free)  
Email: [ag.info.omafra@ontario.ca](mailto:ag.info.omafra@ontario.ca)

**Section 10 – Livestock and Poultry Owner Declaration and Signature**

I hereby certify that the information I have provided in this Application Form is true and accurate to the best of my knowledge. I also understand that submitting false or misleading information in this Application Form could result in the denial of this claim and any potential future claims that could be made by myself, myself on behalf of another person or any other person affiliated with myself in any type of business relationship in which this claim is being made may have under the Ontario Wildlife Damage Compensation Program and/or a requirement that any compensation received under the Ontario Wildlife Damage Compensation Program as a result of the submission of false or misleading information be repaid.

**Owner Signature**

Owner Last Name (Print)

Spark

Owner First Name (Print)

Paul

Signature

Paul Spark

Date (yyyy/mm/dd)

2012/11/12

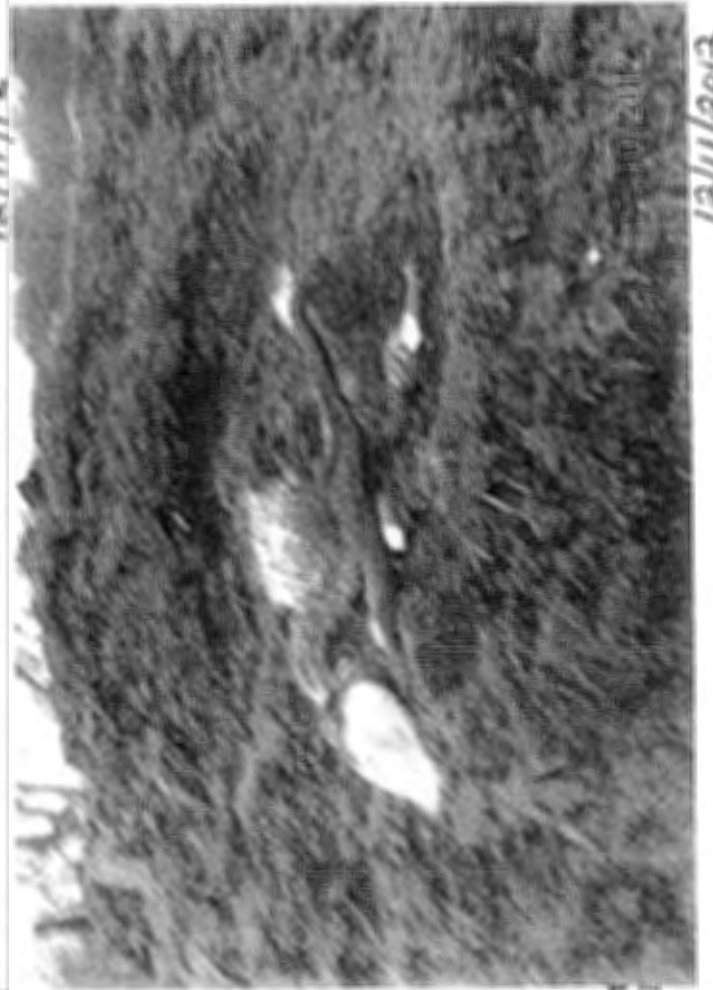
Completed applications and all supporting documents should be submitted to your local Municipal Clerk. If the damage occurred in an unincorporated township (a territory without Municipal organization as defined in Section 2 of the *Northern Services Board Act*), completed applications and all supporting documentation should be submitted to the Ontario Ministry of Agriculture, Food and Rural Affairs.



12/11/12



12/11/12



12/11/12

MUNICIPALITY COMMENTING FORM

The Planning and Land Division Committee, in considering the following application, respectfully requests input from the municipality. The Application and Sketch are enclosed for your information.

FILE NO: B 129/12

APPLICANT

LOCATION OF SUBJECT LANDS

Brian O'Donnell  
8277 Line 4  
RR #2  
ARTHUR, ON N0G 1A0

WELLINGTON NORTH (West Luther)  
Part Lot 6  
Concession 11

Proposal is to sever a lot 43m fr x 145m = 0.62 hectares, existing and proposed rural residential use with existing dwelling. Sheds to be demolished.

Retained parcel is 41 hectares with 306m frontage on line 4 and 1317m frontage on Sideroad 7, existing and proposed agricultural use

**PLEASE PROVIDE COMPLETE PROPERTY ASSESSMENT ROLL NUMBER: 23 49 000 015 02100 0000**

Does this description reasonably describe the parcel holdings? YES ( X ) NO ( )

If the answer is no, please provide new information:

Do you consider the proposal to conform to your Official Plan? YES ( ) NO ( )

What Section(s) does it conform to or contravene? (Please specify

\_\_\_\_\_  
\_\_\_\_\_

Will the Severed Parcel comply with all requirements of the Zoning By-law? YES ( ) NO ( X )

**(Please Specify)** Section 6.1.2.c and 6.1.4.ii of Zoning By-law 66-01

Will the Retained Parcel comply with all requirements of the Zoning By-law? YES ( X ) NO ( )

**(Please Specify)** Section 8 and 30 of Zoning By-law 66-01

If Necessary, would the Municipality be prepared to consider an **Amendment** to the Zoning By-law to permit the proposal to conform? YES ( ) NO ( ) N/A ( ) or **Minor Variance** YES ( ) NO ( ) N/A ( )

Is proposal **ON SEVERED LOT** on an opened maintained year-round public road YES ( ) NO ( X )  
If answer is NO, is municipality willing to enter into an agreement regarding use of the seasonal road, or opening up the road?

**Please specify** \_\_\_\_\_  
\_\_\_\_\_

Is the Proposed Lot(s) serviced now by the Municipal Water YES ( ) NO ( X )

Is the Retained Lot serviced now by Municipal Water YES ( ) NO ( X )

Is the Proposed Lot(s) serviced now by the Municipal Sewers YES ( ) NO ( X )

Is the Retained Lot serviced now by Municipal Sewers YES ( ) NO ( X )

Is there a **Capital Works Project** underway to service these lots in the near future YES ( ) NO ( )

**Approximate Time of Servicing Availability:** \_\_\_\_\_

Are there any other servicing arrangements, Municipal easements or Municipal Drains on the subject lands?

MUNICIPALITY COMMENTING FORM

FILE NO: B 129/12

Is the Municipality's Building Official satisfied that there is a sufficient site on the severed parcel for individual well and septic services?

YES ( X ) NO ( )

Is there any further Information that may assist the Planning and Land Division Committee?  
(A letter may be attached if there is insufficient space to explain)

Is the Municipality in support of this application? YES ( ) NO ( )

What Conditions, if any, are requested by the Municipality if the Consent is granted?

*-THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise which the local municipality may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands.*

*-THAT Sideroad 7 be constructed to Township standards to the severed parcel at the owners expense.*

*-THAT the owner satisfy the requirements of the local municipality in reference to parkland dedication.*

*THAT sheds on the severed parcel are to be demolished.*

Does the Municipality request a Notice of Decision? YES ( X ) NO ( )

SIGNATURE: \_\_\_\_\_

TITLE: Deputy Clerk

ADDRESS: 7490 Sideroad 7 W., Kenilworth, ON NOG 2EO

DATE: December 4, 2012

County of Wellington Planning and Land Division Committee  
Deborah Turchet, Secretary-Treasurer  
Wellington County Administration Centre  
74 Woolwich Street, Guelph ON N1H 3T9

November 9, 2012

## NOTICE OF AN APPLICATION FOR CONSENT

Ontario Planning Act, Section 53(4)

The County of Wellington Planning and Land Division Committee requests your written comments on this application for consent.

APPLICATION SUBMITTED ON: November 5, 2012

FILE NO. B129/12

### APPLICANT

Brian O'Donnell  
8277 Line 4  
RR#2  
Arthur ON N0G 1A0

### LOCATION OF SUBJECT LANDS:

WELLINGTON NORTH (West Luther)  
Part Lot 6  
Concession 5

Proposal is to sever a lot 43m fr x 145m = 0.62 hectares, existing and proposed rural residential use with existing dwelling. Sheds to be demolished.

Retained parcel is 41 hectares with 306m frontage on Line 4 and 1317m frontage on Sideroad 7, existing and proposed agricultural use.

**IF YOU WISH TO SUBMIT COMMENTS ON THIS APPLICATION,  
WE MUST HAVE YOUR WRITTEN COMMENTS BEFORE**

**December 12, 2012**

**Please note** that if the Comments are not received by the requested date, the Planning and Land Division Committee may proceed to consider the application, and may assume that you have no objection to this APPLICATION for CONSENT.

**Please also be advised** that if a person or public body that files an appeal of a decision of the County of Wellington Planning and Land Division Committee in respect of the proposed consent has not made written submission to the County of Wellington Planning and Land Division Committee before it gives or refuses to give a provisional consent, then the Ontario Municipal Board may dismiss the appeal.

If you wish to be **NOTIFIED OF THE DATE AND TIME OF THE CONSIDERATION** of this application - **please make your request in writing** to the Planning and Land Division Committee before the "Comments Return Date" noted above.

If you wish to be **NOTIFIED OF THE DECISION** of the County of Wellington Planning and Land Division Committee in respect of this proposed consent, **you must make a request in writing** to the County of Wellington Planning and Land Division Committee. This will also entitle you to be advised of a possible Ontario Municipal Board Hearing. Even if you are the successful party, you should request a copy of the decision since the County of Wellington Planning and Land Division Committee's decision may be appealed to the Ontario Municipal Board by the applicant or another member of the Public

**INFORMATION REGARDING THE APPLICATION** is available to the public during regular business hours, Monday to Friday at the County of Wellington Planning and Land Division Office- 74 Woolwich St. Guelph ON N1H 3T9. Phone: (519) 837-2600 x2170 Fax: (519) 837-3875

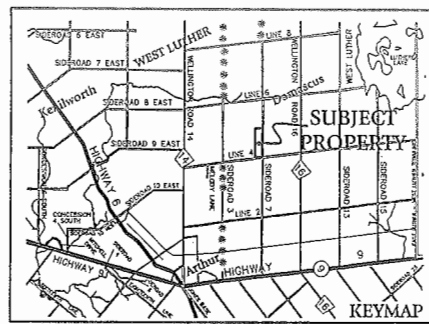
### MAILED TO:

Local Municipality – Wellington North    County Planning    County Treasury Department  
Conservation Authority - GRCA  
Bell Canada    County Clerk    Roads  
Neighbour - as per list verified by local municipality and filed by applicant with this application

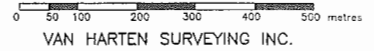


Is the Retained Lot serviced now by Municipal Sewers

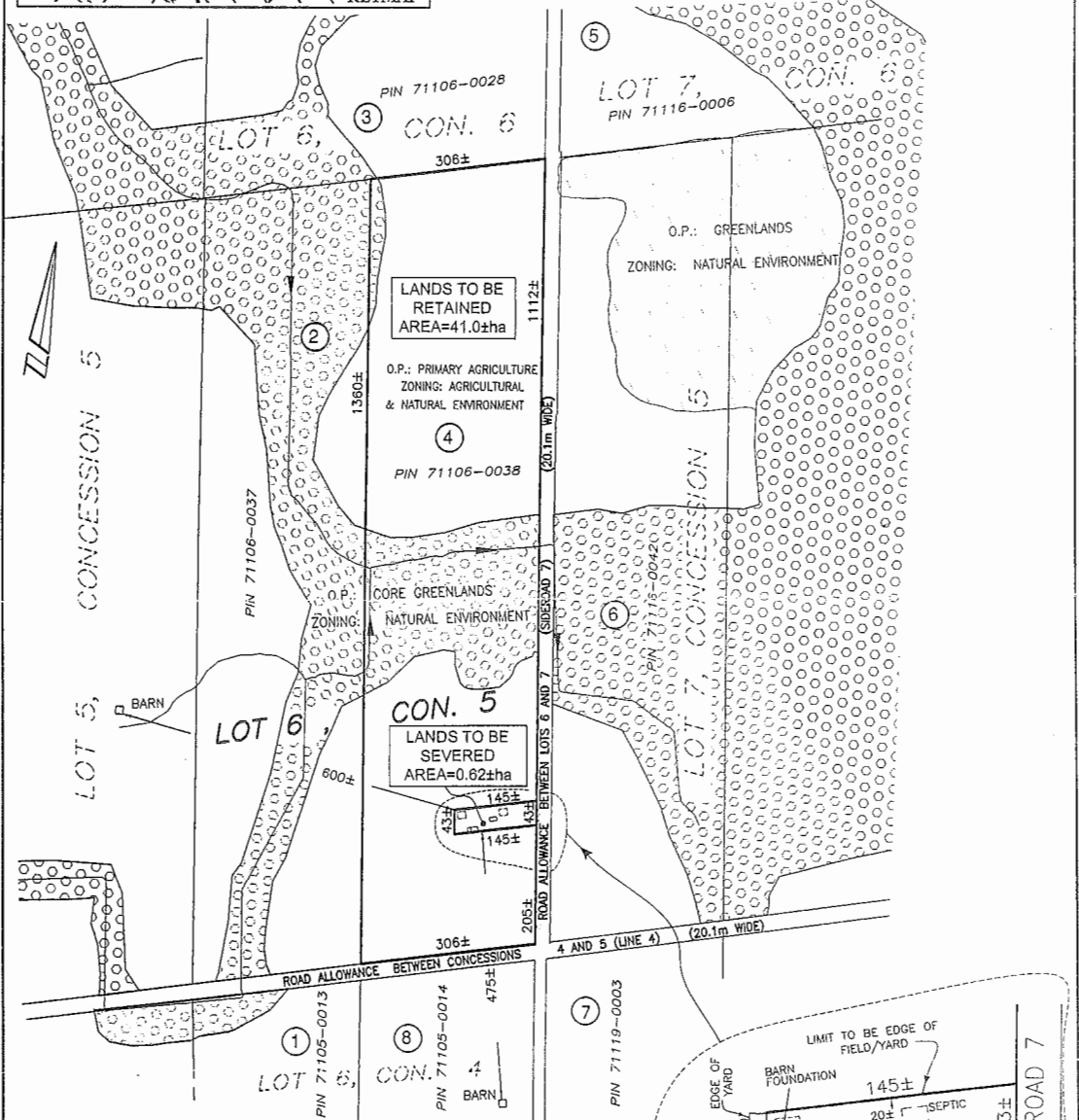
YES ( ) NO (X)



SEVERANCE SKETCH  
PART OF LOT 6, CONCESSION 5  
GEOGRAPHIC TOWNSHIP OF WEST LUTHER  
COUNTY OF WELLINGTON  
SCALE 1 : 7,500



VAN HARTEN SURVEYING INC.



**SURVEYOR'S CERTIFICATE**

THIS SKETCH WAS PREPARED  
ON THE 2nd DAY OF NOVEMBER, 2012.

*Jeffrey E. Buisman*  
JEFFREY E. BUISMAN  
ONTARIO LAND SURVEYOR

**NOTES:**

1. THIS IS NOT A PLAN OF SURVEY AND SHOULD NOT BE USED FOR REAL ESTATE TRANSFERS OR MORTGAGES.
2. SUBJECT LANDS ARE ZONED AGRICULTURAL & NATURAL ENVIRONMENT.
3. SUBJECT LANDS HAVE AN OFFICIAL PLAN DESIGNATION OF PRIMARY AGRICULTURAL & CORE GREENLANDS.
4. DISTANCES TO BARNS ARE TAKEN FROM GRCA MAPPING WEBSITE.
5. DISTANCES ON THIS PLAN ARE SHOWN IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.
6. SEE ATTACHED LIST OF NAMES AND ADDRESSES OF OWNERS.

**Van Harten**  
SURVEYING INC.  
LAND SURVEYORS and ENGINEERS

423 WOOLWICH STREET GUELPH - ONTARIO, N1H 3X3 PHONE: (519) 821 - 2763 FAX: 821 - 2710 www.vanharten.com	660 RIDDELL ROAD, UNIT 1 ORANGEVILLE - ONTARIO, L9W 5G5 PHONE: (519) 940 - 4110 FAX: 519 - 940 - 4113 www.vanharten.com
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DRAWN BY: GS CHECKED BY: JEB PROJECT No. 21049-12



APPLICATION: B129/12  
 LOCATION: Part Lot 6, Concession 5  
 TOWNSHIP OF WELLINGTON NORTH (West Luther)  
 APPLICANT/OWNER: Brian O'Donnell

**PLANNING OPINION:** This application would sever a 0.6 ha (1.5 ac) parcel with a dwelling. A vacant 41 ha (101 ac) parcel would be retained.

This application is consistent with Provincial Policy and would generally conform to the Official Plan. We would have no concerns, provided that the following matters are addressed as conditions of approval:

- a) That safe driveway access, including any necessary road upgrades, can be provided to the satisfaction of the local municipality;
- b) That the retained lands are rezoned to prohibit residential use to the satisfaction of the local municipality and County of Wellington Planning and Development Department; and
- c) That the existing sheds are demolished to the satisfaction of the local municipality.

**PLACES TO GROW:** No issues.

**PROVINCIAL POLICY STATEMENT (PPS):** The creation of new residential lots in prime agricultural areas shall not be permitted, except in accordance with policy 2.3.4.1(c). According to this policy, lot creation in prime agricultural areas may be permitted for a residence surplus to a farming operation as a result of farm consolidation, provided that there is a restriction against new residential dwellings on any vacant farmland parcel created by severance. Farm consolidation is defined as the acquisition of additional farm parcels to be operated as one farm operation.

Regarding Minimum Distance Separation 1 (MDS1). Minimum Distance Separation 1 (MDS1) is not applicable to surrounding livestock facilities and there are none on the subject lands. Under item 8 of the Implementation Guidelines, MDS1 is not applied to a proposed lot with an existing dwelling when that dwelling is already located on a parcel of land separate from the subject livestock facility.

**WELLINGTON COUNTY OFFICIAL PLAN:** The subject property is designated PRIME AGRICULTURAL and CORE GREENLANDS. According to Section 10.3.4, a severance may be considered for an existing residence that is surplus to a farming operation as a result of farm consolidation, provided that:

- "a) the remaining vacant farmland is large enough to function as a significant part of the overall farm unit; and
- b) the result of removing the surplus dwelling from the farm does not render the remaining farmlands difficult or inefficient to farm; and
- c) the amount of good farmland retained with the surplus house is kept to a minimum size needed for residential purposes, taking into consideration environmental and topographic features; and
- d) the surplus residence is habitable and is not expected to be demolished by a future owner; and
- e) the Minimum Distance Separation formula will be met; and
- f) the vacant parcel of farmland is rezoned to prohibit a residential use.

The intention of this policy is to allow farmers to reduce their costs of acquiring additional farm parcels, where the impact on existing and future farm operations can be kept to a minimum."

With respect to the above criteria, we are satisfied that this application conforms to criteria a), b), c), d) and e). Item f) can be addressed as a condition of approval.

In terms of the overall farm operation, we have been provided with a Farm Information Form including a list of other farm holdings of the owner which demonstrate that this application would constitute a farm consolidation.

The matters under Section 10.1.3 were also considered, including d) "that all lots will have safe driveway access to an all-season maintained public road..." We observed signage that indicated "No Winter Maintenance" on Sideroad 7.



B129/12...page 2

**LOCAL ZONING BY-LAW:** The subject lands are zoned Agricultural (A) and Natural Environment (NE). Both lots would meet the applicable minimum lot area and frontage requirements. The existing sheds are to be demolished as noted on the survey sketch. Therefore we have not reviewed them for zoning compliance with accessory building provisions.

A zoning by-law amendment would be necessary to prohibit residential use on the retained parcel.

**SITE VISIT INFORMATION:** The subject property was visited and photographed on November 22, 2012. Notice Cards were posted and the survey sketch appears to meet the application requirements.

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Sarah Wilhelm, MCIP, RPP, Planner  
November 26, 2012

# 2013 COUNCIL MEETING SCHEDULE

(subject to change – check current agenda information for specific meeting)

MEETING	DATE	COMMENCING
Council	January 14	7:00 p.m.
Council	January 28	7:00 p.m.
Council	February 11	7:00 p.m.
Council	March 4	7:00 p.m.
Council	March 18	7:00 p.m.
Council	April 8	7:00 p.m.
Council	April 22	7:00 p.m.
Council	May 6	7:00 p.m.
Council	May 13	7:00 p.m.
Council	June 3	7:00 p.m.
Council	June 17	7:00 p.m.
Council	July 15	7:00 p.m.
Council	August 12	7:00 p.m.
Council	September 9	7:00 p.m.
Council	September 23	7:00 p.m.
Council	October 7	7:00 p.m.
Council	October 21	7:00 p.m.
Council	November 4	7:00 p.m.
Council	November 18	7:00 p.m.
Council	December 2	7:00 p.m.
Council	December 16	7:00 p.m.

THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH

BY-LAW NUMBER 99-12

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE  
COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF  
WELLINGTON NORTH AT ITS REGULAR MEETING HELD ON  
DECEMBER 3, 2012.

**AUTHORITY:** Municipal Act, 2001, S.O. 2001, c.25, as amended, Sections 5(3) and 130.

**WHEREAS** the Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 5(3), provides that the jurisdiction of every council is confined to the municipality that it represents and its powers shall be exercised by by-law.

**AND WHEREAS** the Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 130 provides that every council may pass such by-laws and make such regulations for the health, safety and well-being of the inhabitants of the municipality in matters not specifically provided for by this Act and for governing the conduct of its members as may be deemed expedient and are not contrary to law.

**NOW THEREFORE** the Council of The Corporation of the Township of Wellington North hereby  
**ENACTS AS FOLLOWS:**

1. That the action of the Council at its Regular Meeting held on December 3, 2012 in respect to each report, motion, resolution or other action passed and taken by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by separate by-law.
2. That the Mayor and the proper officers of the Township are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and, except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. That this by-law, to the extent to which it provides authority for or constitutes the exercise by the Council of its power to proceed with, or to provide any money for, any undertaking work, project, scheme, act, matter or thing referred to in subsection 65 (1) of the Ontario Municipal Board Act, R.S.O. 1990, Chapter 0.28, shall not take effect until the approval of the Ontario Municipal Board with respect thereto, required under such subsection, has been obtained.
4. That any acquisition or purchase of land or of an interest in land pursuant to this by-law or pursuant to an option or agreement authorized by this by-law, is conditional on compliance with Environmental Assessment Act, R.S.O. 1990, Chapter E.18.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 3RD DAY OF DECEMBER, 2012.**

---

RAYMOND TOUT  
MAYOR

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LORRAINE HEINBUCH  
CHIEF ADMINISTRATIVE OFFICER/CLERK

## MEETINGS, NOTICES, ANNOUNCEMENTS

Tuesday, December 4, 2012	Recreation & Culture Advisory Committee	8:30 a.m.
Monday, December 10, 2012	Finance Committee	5:00 p.m.
Monday, December 10, 2012	Administration Committee	Following Finance Committee
Monday, December 17, 2012	Public Meeting	7:00 p.m.
Monday, December 17, 2012	Regular Meeting of Council	Following Public Meeting

**The following accessibility services can be made available to residents upon request with two weeks notice:**

**Sign Language Services – Canadian Hearing Society – 1-800-668-5815**

**Documents in alternate forms – CNIB – 1-866-797-1312**