THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

Monday, December 2, 2013

Following Committee of Adjustment (7:07 p.m.)

Members Present:	**Acting Mayor:**	**Andy Lennox**
	Councillors:	**Sherry Burke**
		Mark Goetz
		Dan Yake
Absent:	**Mayor:**	**Raymond Tout**
Also Present:	**Chief Administrative Officer:**	**Michael Givens**
	Deputy Clerk:	**Catherine More**
	Executive Assistant:	**Cathy Conrad**
	Director of Public Works:	**Deb Zehr**

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

A. **CALLING THE MEETING TO ORDER**

Acting Mayor Lennox called the meeting to order.

B. **O' CANADA**

C. **PASSING AND ACCEPTANCE OF AGENDA**

Moved by: Councillor Goetz
Seconded by: Councillor Yake

THAT the Agenda for the December 2, 2013 Regular Meeting of Council be accepted and passed.

Resolution Number: 1   **Carried**

D. **DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

None declared.

E.   **MINUTES**

1.   Regular Meeting of Council, November 18, 2013

Moved by: **Councillor Yake**
Seconded by: **Councillor Goetz**

THAT the minutes of the Regular Meeting of Council held on November 18, 2013 be adopted as circulated.

Resolution Number: 2   **Carried**

F.   **BUSINESS ARISING FROM MINUTES**

None.

G.   **DELEGATIONS, DEPUTATIONS, PETITIONS, PRESENTATIONS**

1.   Linda Dickson, Emergency Manager/CEMC
      Re: Emergency Management Program Report

Ms. Dickson appeared before Council to present her Emergency Management Program Report which outlined the Township's requirements as set out in the Emergency Management and Civil Protection Act and how the Township has fulfilled these requirements for 2013.

The Programme Committee met on April 15. There were no changes proposed to the Emergency Response Plan in 2013. Training session held in 2013 included the Basic Emergency Management course on April 11 and 12; Scribe training on May 30; and IMS 100 on September 24. An emergency notification exercise was conducted on September 21.

G.   **DELEGATIONS, DEPUTATIONS, PETITIONS, PRESENTATIONS**
(continued)

2.   Linda Dickson, Emergency Manager/CEMC
Re: Emergency Management Program Report (continued)

The Township participated in an Incident Management System table top exercise on October 24 at the Elora Community Centre with 80 participants, including members of Council, municipal staff and representatives of partner agencies and organizations. This exercise evaluated the Incident Management System in an Emergency Operation Centre and implemented a Common Operating Picture and communication.

The Emergency Management and Civil Protection Act require municipalities to identify facilities and other elements of critical infrastructure that are at risk of being affected by emergencies. The list is reviewed annually and updates as necessary. A County-wide Critical Infrastructure Assurance Program was discussed. The water departments in the County have formed a critical infrastructure working group. Several Public Education promotions and events took place throughout the year. Further enhancements include interoperability; reviewing and revising Hazard Identification and Risk Assessments for all Wellington Municipalities; common operating picture software; suggestions resulting from the April Ice Storm debrief included in the after action report.

**Moved by: Councillor Goetz
Seconded by: Councillor Yake**

THAT the Council of the Corporation of the Township of Wellington North accept the annual emergency management report dated November 26, 2013 prepared by Linda Dickson, Emergency Manager/CEMC;

AND FURTHER THAT this report serves as the annual review of the Township's Emergency Management Program for 2013.

Resolution Number: 3   **Carried**

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H. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS**

1. Tree Committee
   - Minutes, June 14, 2013
   - Minutes, November 14, 2013

   Moved by: **Councillor Yake**
   Seconded by: **Councillor Goetz**

   THAT the Council of the Corporation of the Township of Wellington North receive and adopt the minutes of the Tree Committee meetings on June 14, 2013 and November 14, 2013.

   Resolution Number: 4   **Carried**

2. Report from Michael Givens, Chief Administrative Officer
   - Committee Structure (deferred from November 18, 2013 meeting)

   Council discussed the report on Committee Structure. Further discussion will take place during a future Council meeting. No decision on the committee structure has been made by Council. As such committees will continue as is until a decision is made.

3. Report from Michael Givens, Chief Administrative Officer
   - 2014 Ontario Municipal Partnership Fund

   Moved by: **Councillor Yake**
   Seconded by: **Councillor Goetz**

   THAT the Council of the Corporation of the Township of Wellington North receive for information the report from the CAO with regard to the 2014 Ontario Municipal Partnership Fund, prepared and recommended by Michael Givens, CAO.

   Resolution Number: 5   **Carried**

H.   **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS** (continued)

4.   Report from Michael Givens, Chief Administrative Officer
      -   OPP Training Centre (Kenilworth) Roof Repair Tender

      Moved by: **Councillor Yake**
      Seconded by: **Councillor Goetz**

      THAT the Council of the Corporation of the Township of Wellington North receive for information the report from the CAO with regard to the OPP Training Centre (Kenilworth) Roof Repair Tender, prepared and recommended by Michael Givens, CAO.

      Resolution Number: 6   **Carried**

5.   Economic Development Committee
      -   Minutes, November 20, 2013

      Moved by: **Councillor Burke**
      Seconded by: **Councillor Goetz**

      THAT the Council of the Corporation of the Township of Wellington North receive and adopt the minutes of the Economic Development Committee meeting held on November 20, 2013.

      Resolution Number: 7   **Carried**

H.   **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS** (continued)

6.   Report from Deb Zehr, Director of Public Works
- Road Needs Assessment and Bridges/Culvert Appraisals
- Director of Public Works indicated that significant discussion and changes related to prioritizing of projects would take place prior to the final report.

        Moved by: **Councillor Goetz**
        Seconded by: **Councillor Burke**

        THAT the Council of the Corporation of the Township of Wellington North accept the Draft Road Management Study 2013 and the Draft Bridge Inspection Report 2013 as information, for circulation purposes, and comments be forwarded to the Director of Public Works by December 6, 2013, prepared by Deb Zehr, Director of Public Works and recommended by Michael Givens, CAO.

        Resolution Number: 8   **Carried**

I.   **CORRESPONDENCE FOR COUNCIL'S INFORMATION AND DIRECTION**

1.   Township of Seguin
    Re: Correspondence Requesting Premier Kathleen Wynn to intervene in the OPP new Billing model for Police Services
- Received as information

2.   K. Smart Associates Limited
    Re: 2014 – 2016 Fess for Drainage Superintendent Services
- Received as information

I.   **CORRESPONDENCE FOR COUNCIL'S INFORMATION AND DIRECTION** (continued)

   3.   Karen Armstrong, Vice-Chair, Wellington County Active Transportation
        Re: Active Transportation Plan Update

        Moved by: **Councillor Burke**
        Seconded by: **Councillor Goetz**

        THAT the Council of the Corporation of the Township of Wellington North receive for information the Wellington County Active Transportation Plan 2013 Year In Review Report prepared by Karen Armstrong, Vice-Chair, Active Transportation Committee, dated November 6, 2013.

        Resolution Number: 9   **Carried**

J.   **BY-LAWS**

   1. 102-13 Being a Provisional Drain Repair By-law to provide for the repair of the Wayne Cole Drainage works

        Moved by: **Councillor Goetz**
        Seconded by: **Councillor Burke**

        THAT By-law Number 102-13 being a provisional drain repair by-law to provide for the repair of the Wayne Cole Drainage Works be read a First, Second time and provisionally adopted.

        Resolution Number: 10   **Carried**

K.   **OTHER/NEW BUSINESS**

1.   Report of Livestock Valuer
         Re: Livestock Claims
                  - Peter Murray, dated November 5, 2013
                  - Peter Murray, dated November 14, 2013

         Moved by: Councillor Burke
         Seconded by: Councillor Goetz

         THAT the Council of the Corporation of the Township of
         Wellington North authorize payment of $532.00 to Peter Murray
         for livestock claims dated November 5, 2013 and November 14,
         2013.

         AND FURTHER THAT Gord Flewwelling be paid $150.00 for
         Livestock Valuer fees and $33.00 for mileage.

         Resolution Number: 11   **Carried**

L.   **ITEMS FOR COUNCIL'S INFORMATION**

Cheque Distribution Report dated November 27, 2013

Ministry of Citizenship and Immigration
         - 2014 Volunteer Service Awards

M.   **NOTICE OF MOTION**

None.

N.   **CULTURAL MOMENT**

THE MOUNT FOREST CARNEGIE LIBRARY CELEBRATES 100 YEARS!

Early 1900's capture of Mount Forest Carnegie Library
Wellington County Museum & Archives Photo 8033

In April 1909, the Mount Forest Library was fortunate to receive a $10,000 grant to build from Philanthropist Andrew Carnegie, who was making substantial donations towards building public libraries around the world; the branch officially opened in December 1913.

In total, Canada received $2,556,600 for public library construction. Of the 125 Carnegie libraries built in Canada, 111 were located in Ontario. Wellington County Library is fortunate to have five Carnegie library branches within the system.

The Mount Forest Library was designed by Architect, George Gray and was 4,259 square feet in size. The branch saw $1,620,000 worth of renovations in 2009 with Architect L. Alan Grinham adding an additional 7,328 square feet to the original building.

On Thursday, December 5, 2013, the Mount Forest Carnegie Library will officially turn 100. To celebrate this occasion, the library will be hosting an Anniversary Open House on December 5 from 2 – 5 pm. At the open house, there will be a chance to browse through old photographs and memorabilia from the library over the past 100 years. A few selections from the community writing expo taking place from September to November will also be read and displayed. The writing expo is centered on the community's "fondest memories of the Mount Forest Library". Refreshments, cake and Wellington North's world famous butter tarts will be served as well. It will be a great afternoon for staff and the community to celebrate 100 years of the Carnegie Legacy in Mount Forest and look forward to many more.

"A library outranks any one thing a community can do to benefit its people. It is a never failing spring in the desert." Andrew Carnegie (1835-1919)

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O. **ANNOUNCEMENTS**

Councillor Burke announced that the Water and Sewer Committee meeting and the Works Committee meeting scheduled for December 17 have been cancelled.

Acting Mayor Lennox reminded everyone that the Mount Forest Santa Claus Parade will take place on Friday, December 6.

P. **CONFIRMING BY-LAW**

Moved by: Councillor Burke
Seconded by: Councillor Goetz

THAT By-law Number 103-13 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on December 2, 2013 be read a First, Second and Third time and finally passed.

Resolution Number: 12   **Carried**

Q. **ADJOURNMENT**

Moved by: Councillor Goetz
Seconded by: Councillor Burke

THAT the Regular Council meeting of December 2, 2013 be adjourned at 8:09 p.m.

Resolution Number: 13   **Carried**

_____   _____
DEPUTY CLERK   **MAYOR**