

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
SPECIAL MEETING OF COUNCIL
MONDAY, NOVEMBER 28, 2016 - 4:30 P.M.**

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

Members Present:

Mayor: Andy Lennox
Councillors Sherry Burke
Lisa Hern
Steve McCabe
Dan Yake

Staff Present:

CAO/Deputy Clerk: Michael Givens
Clerk: Karren Wallace
Executive Assistant: Cathy Conrad
Treasurer: Kimberly Henderson
Deputy Treasurer/Tax Collector: Mary Jo Marshall
Director of Public Works: Matthew Aston
Road Superintendent: Dale Clark
Water and Sewer Superintendent: Barry Trood
Director of Recreation, Parks and Facilities: Barry Lavers
Chief Building Official: Darren Jones
Economic Development Officer: Dale Small
Tourism, Marketing, Promotion Manager: April Marshall
Fire Chief: David Guilbault
Fire Prevention Officer: Marco Guidotti

CALLING THE MEETING TO ORDER

Mayor Lennox called the meeting to order.

SINGING OF O' CANADA

PASSING AND ACCEPTANCE OF AGENDA

RESOLUTION 2016-531

Moved by: Councillor Yake

Seconded by: Councillor Hern

THAT the Agenda for the November 28, 2016 Special Meeting of Council be accepted and passed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST(S) AND THE GENERAL NATURE THEREOF

No pecuniary interest declared.

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PRESENTATIONS

Draft Operating Budget Review

Most operating account budgets are frozen at 2016 levels unless cost pressures were documented. Corporate wide cost pressures include wages/salary with a potential increase of 1.6%, health benefits with an increase of 6.3%, utilities with a hydro increase of 7% and insurance with a potential increase of 5%. The Township has since received notification that insurance will be flat lined. Council directed projects on July 14, 2016 including Arthur Wastewater Treatment Plant, Community Growth Plan, Pamphlet for Fees & Charges associated with Development, Municipal Servicing Standards and Community Ambassador Program.

RESOLUTION 2016-532

Moved by: Councillor Hern

Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive the 2017 Draft Operating Budget.

CARRIED

Draft Capital Budget Review

The proposed increase in capital spending reflects greater emphasis on Capital Projects and Infrastructure renewal. After review of the Draft 2017 Capital Budget Council requested that staff prioritize items.

RESOLUTION 2016-533

Moved by: Councillor Yake

Seconded by: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North receive the 2017 Draft Capital Budget.

CARRIED

Debt Review

Debentures with balloon payments coming due include \$949,000 in 2018, \$944,000 in 2019 and \$1,192,000 in 2020.

Reserve / Reserve Funds Review

Reserves and Reserve Funds have been built up in the last 4 years and should reflect true needs. There is 17 million in reserves and reserve funds, with many related to sanitary sewer. This creates flexibility going forward. A policy regarding reserves and reserve funds is proposed.

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Development charges are up to \$2.6 million. The only project eligible for Development Charges is the Arthur Wastewater Treatment Plant. Wellington North will be challenged with growth in the next few years and will need to decide what capacity is needed to service that growth.

Budget Summary Presentation (tabled at meeting)

Council reviewed the Budget Summary Presentation. The draft budget reflects a 4.02% increase; however, 2016 in-year real growth will reduce the impact to 2.91%. Questions for to consider were put forth. Council must decide if the levy increase acceptable. Do they want to continue to make same level of contributions to reserve and reserve funds? If funding applications are unsuccessful do we still have the financial capacity to proceed with projects? Are we comfortable with the somewhat limited ability to react to unforeseen items not captured in the 2017 budget or other funding opportunities that require matching funds if we use reserves and reserve funds for projects? Does the proposed budget reflect projects that we know that we can complete in 2017? Are there projects that are not included that should be? Are there projects that should be removed from the budget?

Next Budget Meeting Date

Monday, January 16, 2017 at 4:30 p.m.

CONFIRMING BY-LAW

RESOLUTION 2016-534

Moved by: Councillor McCabe

Seconded by: Councillor Burke

THAT By-law Number 090-16 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Special Meeting held on November 28, 2016 be read a First, Second and Third time and finally passed.

CARRIED

ADJOURNMENT

RESOLUTION 2016-535

Moved by: Councillor Burke

Seconded by: Councillor McCabe

THAT the Special Council meeting of November 28, 2016 be adjourned at 7:27 p.m.

CARRIED

MAYOR

CLERK