



Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

Regular Meeting of Council

Monday, November 10, 2014

Following Public Meeting

Municipal Office Council Chambers, Kenilworth

A G E N D A

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AGENDA ITEM	PAGE NO.
<p><u>CALLING TO ORDER</u></p> <p>- Mayor Tout</p> <p><u>SINGING OF O' CANADA</u></p> <p><u>PASSING AND ACCEPTANCE OF AGENDA</u></p> <p><u>DISCLOSURE OF PECUNIARY INTEREST(S) AND THE GENERAL NATURE THEREOF</u></p> <p><u>MINUTES OF PREVIOUS MEETING(S)</u></p> <p>1. Regular Meeting of Council, October 20, 2014</p> <p><u>DELEGATIONS</u></p>	01

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1. Labour relations or employee negotiations. (Section 239 (2) (d)) 2. Confirmation of Closed Session Minutes - Regular Council Meeting, October 20, 2014	

AGENDA ITEM	PAGE NO.
<p><u>CONFIRMING BY-LAW NUMBER 95-14 BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL</u></p> <p><u>ADJOURNMENT</u></p> <p>Michael Givens, Chief Administrative Officer/Clerk</p>	84

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Monday, October 20, 2014

7:00 p.m.

Members Present:

**Mayor: Raymond Tout
Councillors: Sherry Burke
Mark Goetz
Andy Lennox
Dan Yake**

**Also Present: Chief Administrative Officer/Clerk: Michael Givens
Deputy Clerk: Catherine More
Executive Assistant: Cathy Conrad
Treasurer: Paul Dowber
Director of Recreation Parks & Facilities: Barry Lavers
Tourism, Marketing, Promotion Manager: April Marshall**

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

A. **CALLING THE MEETING TO ORDER**

Mayor Tout called the meeting to order.

B. **SINGING OF O' CANADA**

C. **PASSING AND ACCEPTANCE OF AGENDA**

Moved by: Councillor Lennox

Seconded by: Councillor Yake

THAT the Agenda for the October 20, 2014 Regular Meeting of Council be accepted and passed.

Resolution Number: 1

Carried

D. **DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE
THEREOF**

None.

THE CORPORATION OF THE
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E. **MINUTES**

1. Public Meeting, September 29, 2014
2. Regular Meeting of Council, September 29, 2014

Moved by: Councillor Yake
Seconded by: Councillor Lennox

THAT the minutes of the Public Meeting and the Regular Meeting of Council held on September 29, 2014 be adopted as circulated.

Resolution Number: 2

Carried

F. **DELEGATIONS, DEPUTATIONS, PETITIONS, PRESENTATIONS**

1. Presentation of Thank You Certificate to Pastor Harry Engel
Re: Assistance with Wellington North Farmers Market

Mayor Tout and April Marshall, Tourism, Marketing, Promotion Manager, presented a Thank You certificate to Pastor Harry Engel for his involvement at Market Manager for the 2014 Wellington North Farmers Market.

G. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS**

1. Reports from Barry Lavers, Director of Parks & Facilities
- Amendment Municipal Alcohol Policy

Moved by: Councillor Yake
Seconded by: Councillor Lennox

THAT the Council of the Corporation of the Township of Wellington North receive the Director of Recreation Parks and Facilities report dated October 20, 2014 with regards to the Alcohol Risk Management Policy;

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REGULAR MEETING OF COUNCIL

Monday, October 20, 2014

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G. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS (continued)

1. Reports from Barry Lavers, Director of Parks & Facilities (continued)
 - Amendment Municipal Alcohol Policy (resolution continued)

AND FURTHER THAT the Council of the Township of Wellington North approve the following amendments to the Municipal Alcohol Policy;

Sub section 3.6 is changed to read; Category Outdoor Events

3.6.1 All Special Occasion Permits which are categorized under the "Outdoor Event" designation as approved by Municipal Council will be added and abide by all provisions of the current policy and any further amendments as approved.

3.6.2 All events approved and designated under Section 2 will require approved registered security companies be hired after 9pm and until closing.

3.6.3 The cost of hiring security will be the responsibility of the renter.

3.6.4 Clerk's office will notify the appropriate Recreation Facility Manager and Recreation Support person upon application and if approval and designation is made by Municipal Council.

Sub section 3.7 is added to read; Category Other

3.7.1 The Township of Wellington North reserves the right to introduce other conditions from time to time at its discretion.

Sub section 4.2.3 is changed to read;

A Township of Wellington North staff member will take steps to ensure policy violation(s) stop. Depending upon the severity of the policy infraction he/she may ask the organizers of the event or their designate to end the violation(s) or they will be closed down. If this fails he/she is to call the appropriate Facility Manager, and/or the Director of Recreation for further instructions. A detailed written staff report will be forwarded to the Director of Recreation upon completion of the event.

Resolution Number: 3

Carried

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G. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS (continued)

1. Reports from Barry Lavers, Director of Parks & Facilities (continued)
- Wellington North Trails Maintenance 2014

Moved by: Councillor Yake
Seconded by: Councillor Lennox

THAT the Council of the Corporation of the Township of Wellington North receive for information the Director of Recreation Parks and Facilities report dated October 20, 2014 regarding trail maintenance in 2014.

Resolution Number: 4

Carried

2. Reports from Michael Givens, CAO
- CAO Report 2014-23 Audible Pedestrian Signals

Moved by: Councillor Yake
Seconded by: Councillor Lennox

THAT the Council of the Corporation of the Township of Wellington North receive for information report CAO 2014-23 Audible Pedestrian Signals;

AND FURTHER THAT Council sees as a priority Audible Pedestrian Signals (APS) at the intersections of George Street/Smith Street and Frederick Street in Arthur and Main Street and Wellington Street in Mount Forest directs staff to proceed with the installation of an APS unit at the intersection;

AND FURTHER THAT Council asks staff to explore inclusion of APS at the remaining indetified intersections as part of the 2015 Roads Capital Budget.

Resolution Number: 5

Carried

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G. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS (continued)

2. Reports from Michael Givens, CAO
- CAO Report 2014-24 Arthur Cenotaph-Vegetation

Moved by: Councillor Lennox

Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive for information report CAO 2014-24 Arthur Cenotaph-Vegetation;

AND FURTHER THAT the Council of the Township of Wellington North directs staff (Director of Recreation, Roads Superintendent, Roads Foreman-Arthur) and the Tree Committee members to organize a site meeting at the Arthur Cenotaph with representatives of the Arthur Legion, Arthur & District Chamber of Commerce to assess and determine the most appropriate actions to be taken with regard to the vegetation at the Cenotaph.

Resolution Number: 6

Carried

3. Cheque Distribution Report dated October 15, 2014

Moved by: Councillor Lennox

Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive the Cheque Distribution Report dated October 15, 2014.

Resolution Number: 7

Carried

**THE CORPORATION OF THE
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H. CORRESPONDENCE FOR COUNCIL'S INFORMATION AND DIRECTION

1. County of Wellington, Planning and Land Division Committee
Re: Comments for Consent Applications:

File No. B92/14, Georgina Brown

Council supported the following the application with the following conditions:

- That the owner satisfy all the requirements of the local municipality, financially and otherwise which the local municipality may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands.
- That the owner receives approval from the applicable road authority if a new driveway required.
- That the owner satisfy the requirements in reference to parkland dedication.

File No. B90/14, Jason Oakes

Council supported the following the application with the following conditions:

- That the owner shall receive zoning relief for deficient frontage on the severed lot.
- That the owner must demonstrate that the accessory building will meet the proposed side yard setback or receive zoning compliance for side yard setback.
- That owner receive approval from the applicable road authority in a manner deemed acceptable to that road authority for an entrance to the severed parcel.
- That the owner satisfy the requirements of the Local Municipality in reference to parkland dedication as provided for in the Planning Act R.S.O. 1990.

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H. **CORRESPONDENCE FOR COUNCIL'S INFORMATION AND DIRECTION** (continued)

1. County of Wellington, Planning and Land Division Committee
Re: Comments for Consent Applications:

File No. B90/14, Jason Oakes (continued)

- That the owner satisfy all the requirements of the local municipality, financially and otherwise which the local municipality may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands.
- That the owner receives approval from the applicable road authority for entrance on severed property.

File No. B103/14, Dwight McKinlay & Deborah Farrelly

Council supported the following the application with the following condition:

- That the owner satisfy all the requirements of the local municipality, financially and otherwise which the local municipality may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands.

2. Municipality of Killarney
Re: Request for support of resolution regarding the new OPP Billing Model

Moved by: Councillor Yake
Seconded by: Councillor Lennox

THAT the Council of the Corporation of the Township of Wellington North support the resolution of the Municipality of Killarney regarding the new OPP Billing Model.

Resolution Number: 8

Defeated

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H. CORRESPONDENCE FOR COUNCIL'S INFORMATION AND DIRECTION (continued)

3. Royal Canadian Legion, Br. #134 Mount Forest
Re: Request for permission to distribute poppies

Moved by: Councillor Lennox

Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North declare November 11, 2014 as "Remembrance Day" and grant permission to the Royal Canadian Legions, Arthur and Mount Forest, for the distribution of poppies within Wellington North.

Resolution Number: 9

Carried

4. The Royal Canadian Legion – Ontario Command
Re: Military Service Recognition Book

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT the Council of the Corporation of the Township of Wellington North support The Royal Canadian Legion Ontario Command with a ¼ page (full colour) size ad at a cost of \$545.00 including taxes in the second annual "Military Service Recognition Book" with \$500.00 paid by Councillors personal contribution.

Resolution Number: 10

Carried

**THE CORPORATION OF THE
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I. BY-LAWS

1. 85-14 Being a by-law to authorize a Deferral Agreement pursuant to Section 27 of the *Development Charges Act*. (2073022 Ontario Inc.)

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT By-law Number 85-14 being a by-law to authorize a Deferral Agreement pursuant to Section 27 of the Development Charges Act be read a First, Second and Third time and finally passed. (2073022 Ontario Inc.)

Resolution Number: 11

Carried

2. 86-14 Being a by-law to temporarily close a portion of George Street and Smith Street, Arthur for the purpose of holding a Remembrance Day Parade

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT By-law Number 86-14 being a by-law to temporarily close a portion of George Street and Smith Street, Arthur for the purpose of holding a Remembrance Day Parade be read a First, Second and Third time and finally passed.

Resolution Number: 12

Carried

**THE CORPORATION OF THE
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I. **BY-LAWS** (continued)

3. 87-14 Being a by-law to temporarily close a portion of Main Street, Mount Forest for the purpose of holding a Remembrance Day Parade

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT By-law Number 87-14 being a by-law to temporarily close a portion of Main Street, Mount Forest for the purpose of holding a Remembrance Day Parade be read a First, Second and Third time and finally passed.

Resolution Number: 13

Carried

4. 88-14 Being a by-law to temporarily close portions of Smith, George, Conestoga, Charles, Isabella, Tucker and Walton Streets, Arthur for the purpose of holding a Santa Claus Parade

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT By-law Number 88-14 being a by-law to temporarily close portions of Smith, George, Conestoga, Charles, Isabella, Tucker and Walton Streets, Arthur for the purpose of holding a Santa Claus Parade be read a First, Second and Third time and finally passed.

Resolution Number: 14

Carried

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I. **BY-LAWS** (continued)

5. 89-14 Being a by-law to temporarily close portions of Main Street, King Street and Fergus Street, Mount Forest for the purpose of holding a Santa Claus Parade

**Moved by: Councillor Goetz
Seconded by: Councillor Burke**

THAT By-law Number 89-14 being a by-law to temporarily close portions of Main Street, King Street and Fergus Street, Mount Forest for the purpose of holding a Santa Claus Parade be read a First, Second and Third time and finally passed.

Resolution Number: 15

Carried

6. 90-14 Being a Provisional Drain Repair By-law to provide for the repair of the Wayne Cole Drainage Works.

**Moved by: Councillor Goetz
Seconded by: Councillor Burke**

THAT By-law Number 90-14 being a Provisional Drain Repair By-law to provide for the repair of the Wayne Cole Drainage Works be read a First and Second time and provisionally adopted.

Resolution Number: 16

Carried

J. **ITEMS FOR COUNCIL'S INFORMATION**

AMO Watchfile

- September 25, 2014
- October 2, 2014
- October 9, 2014

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J. ITEMS FOR COUNCIL'S INFORMATION (continued)

Grand River Conservation Authority

- Minutes, General Membership/Special Budget Meeting, September 11, 2014

Randy Pettapiece, MPP, Perth-Wellington

- Correspondence to Minister of Municipal Affairs and Housing regarding Meeting Request – Quality Homes

John Nater

- News Release – John Nater seeks Conservative Nomination in Perth-Wellington

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive the Items for Council's Information as listed in the October 20, 2014 Regular Council Meeting Agenda.

Resolution Number: 17

Carried

K. CULTURAL MOMENT

1930s Threshing Bee Model

The Wellington County Museum & Archives have provided this model display, replicating a threshing machine, currently within the Museums' collection. The threshing machine was built in Mount Forest, about 1907 by Ernst Bros. The original owner is unknown, but in 1925 it was bought by Philip Langdale Hellyer of Kenilworth. Hellyer's thresher was in constant demand throughout the autumn season on farms in Arthur Township. Used to separate grain crops from their stalks, a farmer paid about \$10 daily for its use.

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K. CULTURAL MOMENT (continued)

Don Robinson, a model-maker by hobby, and assisted by staff member Patty Whan, made this 1:35 scale replica of the 30 foot-long thresher. Constructed entirely from scratch plastic sheeting, wire, thread, paper and even drinking straws, the model depicts sheaves of grain being loaded onto the feeder. In the barn's granary, workers shovel the separated grain. Another figure moves the blower, directing the straw (stalks) into the mow of the barn.

The many gears, pulleys and belts of the thresher are powered by a 1932 Fordson tractor (built from kit).

In the nearby field, workers pitch the final stooks of grain onto the wagon, while the women and girls prepare a large meal in gratitude for their hard labour, and in celebration of a successful harvest.

L. NOTICE OF MOTION

None.

M. ANNOUNCEMENTS

Councillor Burke reminded everyone that the Mount Forest & District Chamber of Commerce Annual General Meeting will be held on Thursday, October 30, 2014.

Councillor Yake wished all candidates the best of luck on Election Day.

Mayor Tout also wished the candidates well. Mayor Tout reminded everyone that the unveiling of the mural at the cenotaph in Arthur will take place on Saturday, October 25 at 11 a.m.

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N. CLOSED MEETING SESSION

1. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose. (Section 239 (2) (f))
2. Labour relations or employee negotiations. (Section 239 (2) (d))
3. Confirmation of Closed Session Minutes
 - Regular Council Meeting, September 8, 2014

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT Council go into a meeting at 8:18 p.m. that is closed to the public under subsections 239 (2) (f) and (d) of the Municipal Act, 2001

- *To consider advice that is subject to solicitor-client privilege, including communications necessary for that purpose*
- *To consider labour relations or employee negotiations*
- *Confirmation of Closed Session Minutes*
 - *Regular Council Meeting, September 8, 2014*

Resolution Number: 18

Carried

Moved by: Councillor Lennox

Seconded by: Councillor Yake

THAT Council rise from a closed meeting session at 9 45: p.m.

Resolution Number: 19

Carried

THE CORPORATION OF THE
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Page Fifteen

O. CONFIRMING BY-LAW

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT By-law Number 91-14 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on October 20, 2014 be read a First, Second and Third time and finally passed.

Resolution Number: 20

Carried

P. ADJOURNMENT

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT the Regular Council meeting of October 20, 2014 be adjourned at 9:50 p.m.

Resolution Number: 21

Carried

CLERK

MAYOR



Communiqué



From the desk of:

Thursday October 23rd 2014 # 011

Fire Chief

1. Congratulations- to our Fire Prevention Officer, Jason Benn. Jason will be graduating, this Friday at the Ontario Fire College from the Fire Prevention Program. Jason will be a fully certified Fire Prevention Officer through the Province of Ontario. Not many within the county have this distinction. Well Done Jason!

2. I Am Responding - is now up and running in the Mount Forest Station. We are now ready to start the trial in Arthur, and FPO Benn will be the coordinating the install of the monitor, computer and obtain cell phone #'s which are required to advise the IC who is responding before the trucks leave the hall.

3. Acting Captains- I am in the process of appointing 2 acting captains, one for the Arthur Station and one for the Mount Forest Station. These will be acting positions for now. I am awaiting feedback from the officers in the Arthur station before I proceed with the appointment with that station.

4. Hoarding - We have had 2 serious hoarding issues in Mount Forest. Both situations were and immediate threat to life. In one incident an entry warrant was obtained and was issued in order to allow the fire service to gain entry and remove the immediate threats. The OFM provided assistance along with the OPP, GWEMS Paramedics, Waterloo Wellington Mental Health and our fire service. I would like to thank the fire crew who attended for several hours to remove the threats to life. This is a very difficult situation, to say the least. Job well done! FPO Benn will be conducting training for all personnel in regards to the why's, how's and what is all involved with these types of operations in the near future.

5. New Members – We have two new members joining our team, one in Mount Forest and one in Arthur. We have two well trained fire fighters ready to go. Next Wednesday in Arthur, we will meet our newest member. Mount Forest will follow in a few weeks. The Recruitment process is still being conducted with more interviews shortly.

6. Effective immediately, all submissions for the communiqué shall be received by the Fire Prevention Officer no later than the 5th of each month.

7. Reminder to all, even though the on call weekends are complete, as a member of your platoon, you are required to attend the hall and complete your station duties. The rotations remain the same throughout the year. Any clarification required, contact me.



Communiqué



FIRE DEATHS IN ONTARIO

Total fatal fires for the period from January 1 to October 22 for the years 2013 and 2014				
	2013		2014	
	<i>Fatal fires</i>	<i>Fatalities</i>	<i>Fatal fires</i>	<i>Fatalities</i>
Ontario fatal fires (except federal and First Nations properties) from January 1 to October 22	46	52	47	58
Fatal fires on federal or First Nations properties from January 1 to October 22	3	6	3	6
Total	49	58	50	64

Respectfully

Chief Guilbault



Communiqué



ARTHUR STATION:

September Fire Report

The Arthur Fire Department responded to 8 calls for assistance during the month of September.

Arthur Twp.	1 Smoke Alarm Activation
Mapleton	1 Hydro Lines Arching
Arthur	3 Alarm Activations 1 Structure Fire (Wood Stove)

Automatic Aid to Mount Forest: 2 Structure Fires

Practices:

September was the beginning of the practice/training being held every other Wednesday of the month. There were two practices held in September. On September 3 Practice #42, fifteen members attended; on September 17 Practice #43, twelve members attended.

On September 5th five fire fighters and three fire trucks were available to take part in the annual Fall Fair Parade. Unfortunately due to the weather, the parade participants quickly had to return to the fire hall, and the parade was immediately cancelled.

On September 6th, 3 fire fighters from the Public Education Committee, set up an information booth and had the Safety Trailer available for the public that attended the Arthur Fall Fair.

On September 9th 1 Fire Fighter attended the Wellington Dufferin Mutual Aid Manufacturers Night in Erin.

On September 9th Arthur Fire Station held a Recruitment Information Night. Two fire fighters attended from Arthur Station.

On September 10th, 1 Fire Fighter from Arthur Station attended the Mount Forest recruitment Information Night.

On September 13th, 1 Fire Fighter attended the Luther Marsh Public Education event.

On September 16th, 1 Fire Fighter attended the Truck Committee meeting held in Mount Forest.

On September 22, the Wellington Dufferin County Public Education meeting was held in Mount Forest, 1 fire fighter attended.

On September 30th, there was a Debriefing held in Mount Forest for all emergency services that attended a structure fire in Mount Forest. Two fire fighters from Arthur were in attendance.

Submitted by:

Station Chief, Jim Morrison
CMM III Fire Service Professional



Communiqué



MOUNT FOREST STATION:

SEPTEMBER FIRE REPORT

SEPTEMBER FIRE REPORT MOUNT FOREST STATION

The Mount Forest Station responded to 14 calls for assistance during the month of SEPTEMBER 2014

5 In Mount Forest

- 1 Ambulance assist (Non Medical)
- 1 CO Alarm (alarm problem)
- 1 Fuel Spill
- 1 Apartment Fire
- 1 Rear Door Fire

In Arthur Township

- 1 M.V.C (9241 Highway # 6
- 1 Illegal Burn
- 1 False Alarm (alarm malfunction)
- 1 Ambulance Assist (8 month old with burns)

In Southgate

- 1 Ambulance Assist (chest pains)

2 In West Luther

- 1 House Fire
- 1 Plane Crash

1 In West Grey

- 1 Illegal Burn

1 In Arthur Village

- 1 Possible Structure Fire (not needed)

There were 2 meeting / practice sessions held during the month of September 2014, On September 08/14, 18 members were present and on September 22/14, 17 members were present

On September 24/14, 10 members from the Mount Forest Station attended a training session at the Greenfield Ethanol Gas Plant on 89 Highway.

Respectfully Submitted Ron MacEachern Mount Forest Station Chief



Communiqué



FIRE PREVENTION:

Fire Prevention Report Wellington North Fire Service

September-14

Evac. Procedures	4
Telephone Calls	92
Business/Personal Service	7
Residential	3
Assembly Occ.	1
Misc.	37
Industrial	2
Meetings	7
Complaints	2
Mercantile	4
Letter/Reports	53
Institutional	2
Burn Permits	4
New Construction/Plan Review	0
Occupancy Permits	0
FE Ext. Training/Talks	1
Emerg. Planning	3
Inspection Follow Up	8
Pub. Ed. Lectures/Tours/House	3
Pre Incident Planning	3
Fire Safety Plan Review	6
Administration	41
Court/Documents/Serving	8
Training (OFC/Local)	4
Investigations	2

Quote: Live as if you were to die tomorrow, Learn as if you were to live forever. Mahatma Gandhi

Yours in fire safety,

Jason Benn, Fire Prevention Officer.



Communiqué



TRAINING DIVISION:

Sorry, I do not have anything to report at this time.

Here Today for a Safer Tomorrow...

Don Irvine

Training Officer

COMMITTEES:

Public Education

Nothing to report at this time.

Truck and Equipment

The truck and equipment committee met on Sept. 16th, 2014 for its 5th meeting at the Mount Forest Station. The committee spent the meeting measuring the compartments in the new tankers so that the equipment inside can be organized and mounted for more efficient deployment on the fire scene. There will be new pull out trays made and a shelf added for additional storage space. If anyone still has suggestions for capital budget submissions for next year please let a committee member know so we can look at submitting it to the chief for possible purchase.

Thanks Curtis.
Committee Chair



Communiqué



Health & Safety



October 8 2014 at 7pm the quarterly OH&S meeting was held at the North Wellington Arthur Station. Chief Guilbault, Mike Cooper, Matt James and Marco Guidotti were present. We would like to thank all of the firefighters that shared their concerns and input. The following items were covered: Training, what's coming and what we need to cover in the future to be able to do what is in our scope safely. Changes or implementation of our SOG's, Firefighter PPE, record keeping and testing of all equipment. Working together with the training and truck/equipment committees, 2015 should be a very productive year for firefighter safety. Remember our safety is every body's responsibility.

Regards
Marco Guidotti
OH&S Committee

EVENTS:

Nothing to report at this time.

Please have all monthly reports submitted by November 5th at noon to:

jbenn@wellington-north.com

Next communiqué will be Thursday November 6th, 2014



"Pride and Passion"



Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF NOVEMBER 10, 2014**

**FROM: DARREN JONES
CHIEF BUILDING OFFICIAL**

**SUBJECT: BUILDING PERMIT MONTHLY REVIEW
PERIOD ENDING SEPTEMBER 30, 2014**

RECOMMENDATION

THAT the Council of the Corporation of the Township of Wellington North receive the Building Permit Monthly Review for the period ending September 30, 2014.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

1. Building Permit Monthly Review for the period ending September 30, 2013
2. Building Permit Monthly Review for the period ending September 30, 2012

BACKGROUND

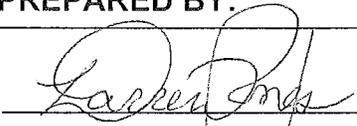
PROJECT DESCRIPTION	PERMITS ISSUED	CONSTRUCTION VALUE	PERMIT FEES	DEV. CHARGES
Single Family Dwelling	2	310,000.00	4,357.26	29,346.00
Multi Family Dwelling	0	0.00	0.00	0.00
Additions / Renovations	2	252,500.00	1,267.71	0.00
Garages / Sheds	5	97,000.00	1,971.95	0.00
Pool Enclosures / Decks	3	12,500.00	428.16	0.00
Commercial	1	25,000.00	629.12	0.00
Assembly	0	0.00	0.00	0.00
Industrial	0	0.00	0.00	0.00
Institutional	1	30,000.00	382.20	0.00
Agricultural	5	404,000.00	5,395.40	0.00
Sewage System	1	10,000.00	504.00	0.00
Demolition	0	0.00	0.00	0.00

Total September 2014	20	1,141,000.00	14,935.80	29,346.00
Total Year to Date 2014	175	15,099,780.00	174,632.64	380,450.36

Total September 2013	26	968,950.00	20,357.18	31,352.80
Total Year to Date 2013	191	14,319,120.00	175,198.46	185,318.21

Total September 2012	18	1,303,000.00	19,333.54	12,000.00
Total Year to Date 2012	205	16,101,480.00	120,317.16	141,000.00

***values may change as permits are revoked or modified*

PREPARED BY: 	RECOMMENDED BY: 
DARREN JONES CHIEF BUILDING OFFICIAL	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER



Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF NOVEMBER 10, 2014**

**FROM: DARREN JONES
CHIEF BUILDING OFFICIAL**

**SUBJECT: BUILDING PERMIT MONTHLY REVIEW
PERIOD ENDING OCTOBER 31, 2014**

RECOMMENDATION

THAT the Council of the Corporation of the Township of Wellington North receive the Building Permit Monthly Review for the period ending October 31, 2014.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

1. Building Permit Monthly Review for the period ending October 31, 2013
2. Building Permit Monthly Review for the period ending October 31, 2012

BACKGROUND

PROJECT DESCRIPTION	PERMITS ISSUED	CONSTRUCTION VALUE	PERMIT FEES	DEV. CHARGES
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Single Family Dwelling	5	1,270,000.00	11,945.31	58,692.00
Multi Family Dwelling	0	0.00	0.00	0.00
Additions / Renovations	3	155,200.00	2,268.63	0.00
Garages / Sheds	3	85,000.00	1,666.96	0.00
Pool Enclosures / Decks	3	11,050.00	631.84	0.00

Commercial	2	102,000.00	1,613.00	0.00
Assembly	1	5,000.00	126.00	0.00
Industrial	1	150,000.00	3,452.00	4,032.00
Institutional	0	0.00	0.00	0.00
Agricultural	6	337,100.00	4,641.66	0.00
Sewage System	2	25,000.00	1,008.00	0.00
Demolition	2	3,000.00	252.00	0.00

Total October 2014	28	2,143,350.00	27,605.40	62,724.00
Total Year to Date 2014	203	17,243,130.00	202,238.04	443,174.36

Total October 2013	28	1,618,650.00	22,589.28	28,420.00
Total Year to Date 2013	219	15,937,770.00	197,220.74	213,738.21

Total October 2012	24	4,711,200.00	53,933.73	348,035.00
Total Year to Date 2012	230	20,821,680.00	174,250.89	489,035.00

***values may change as permits are revoked or modified*

PREPARED BY:	RECOMMENDED BY:
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DARREN JONES CHIEF BUILDING OFFICIAL	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER
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Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF November 10, 2014**

**FROM: Paul Dowber
Treasurer**

**SUBJECT: TREASURER'S REPORT TR2014-11
Award of RFP WN2014-04 for Water & Wastewater Rate
Review Study**

RECOMMENDATION

THAT report TR2014-11 in regards to RFP WN2014-04 Water and Sewer Rate Study be received by Council;

AND FURTHER that the Council of Wellington North Award RFP WN2013-04 to Watson & Associates at a cost to the township of \$27,576.96 between 2014 and 2015;

AND FURTHER that this study be funded from the Water and Wastewater Consulting/Engineering operating budget lines and the Water and Wastewater Discretionary Reserves between 2014 and 2015.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

NA

BACKGROUND

The Sustainable Water and Sewage Systems Act (SWSSA) of 2002 requires all municipalities to undertake an assessment of the "full cost" of providing water and wastewater services, including expenditures related to source protection, operating and financing water and sewage systems; and renewal, replacement and improvements of these systems.

The last Water Rate Study was completed in 2008, helping to set Wellington North's Water and Sewer Rates for July 2008 to Dec 31, 2014. A new study is needed in conjunction with setting the rates for the next six years, while ensuring that:

- The Township of Wellington North is covering the full cost of its operations
- There are sufficient reserves available for funding shortfalls, financial emergencies and capital requirements
- The rates remain affordable

- The Township of Wellington North is operating in accordance with Ontario Regulations 453/07 Financial Plans

The Township issued RFP WN2014-04 in September 2014 for the completion of the Water Rate Study and Required Financial Plan required by Ontario Regulation 453/07. Submissions were received from Hemson Consulting, Watson & Associates and BM Ross.

Submissions were ranked by:

- Project Understanding
- Experience and Reference
- Project Manager and Project Team
- Cost Proposal

Watson & Associates ranked the highest by the evaluation team. Watson & Associates completed the last two Water Rate Studies in 2002 and 2008, as well as Wellington North's 2013 Development Charge Background study; and have completed Water Rate Studies for more than 110 other municipalities in Ontario.

Deliverables from this study will be:

- | | | |
|-----------------------------------|---------------|-------------|
| 1. Water and Sewer Rates Study | December 2014 | \$20,433.41 |
| 2. Financial Plan (O. Reg 453/07) | December 2015 | \$ 7,143.55 |

PREPARED BY:	RECOMMENDED BY:
<i>Paul Douber</i> Treasurer	<i>Mike Givens</i> CHIEF ADMINISTRATIVE OFFICER



TOWNSHIP OF WELLINGTON NORTH

NOTICE

NEW WATER & SEWER RATES – 2008 TO 2014

On June 16th the Council of Wellington North adopted the new Water and Sewer Rates as set out in the CN Watson & Associates report.

The new rates will come into effect on July 1st, 2008 and future rate changes will take place on January 1st of each year beginning in 2009.

The Residential and Non-residential Customers will continue to have their water and sewer billing charged at a monthly flat rate.

Previously, Industrial/Commercial Customers were charged one rate for the use of up to 500,000 gallons and a reduced rate for additional water usage. In accordance with the new rate structure, there now is only one usage rate charged to Industrial/Commercial Customers, for their water and sewer usage.

Calculations Examples:

Residential/Non-Residential: Flat Rate divided by 12 months = Monthly Rate
 2008 Residential Water \$290 divided by 12 = \$24.17/month
 Sewer \$524 divided by 12 = \$43.67/month

Industrial/Commercial: Volume used x Rate (m³ = 220 gallons)
 (sewer volume based on water usage)

2008 Industrial/Commercial Water 100 m³ x \$1.06 = \$106
 (22,000 gallons)
 Sewer 100m³ x \$1.92 = \$192

Table WW10
 The Township of Wellington North
 Water Services
 Water Rate Forecast

Rate Calculations using Adopted DC Rates

Description	2008	2009	2010	2011	2012	2013	2014
Total Water Billing Recovery	1,236,296	1,410,628	1,589,872	1,898,181	2,083,199	2,273,619	2,469,448
Total Weighted Consumption (m ³) - Metered and Flat Customers	1,164,353	1,175,273	1,186,193	1,197,113	1,208,033	1,218,953	1,229,873
Constant Rate per m³	1.06	1.20	1.34	1.59	1.72	1.87	2.01
Flat Rates:							
Residential Customers - Annual Flat Rate	290	328	366	433	471	509	548
Non-residential Customers - Annual Flat Rate	348	393	439	519	565	611	657

Table WW10
 The Township of Wellington North
 Water Services
 Water Rate Forecast

Rate Calculations using Adopted DC Rates

Description	2008	2009	2010	2011	2012	2013	2014
Total Wastewater Billing Recovery	2,235,793	2,461,467	2,631,420	2,742,542	2,880,278	3,006,684	3,035,307
Total Weighted Consumption (m ³) - Metered and Flat Customers	1,164,635	1,175,559	1,186,483	1,197,407	1,208,331	1,219,255	1,230,179
Constant Rate per m³	1.92	2.09	2.22	2.29	2.38	2.47	2.47
Flat Rates:							
Residential Customers - Annual Flat Rate	524	572	606	626	651	673	674
Non-residential Customers - Annual Flat Rate	629	686	726	750	781	808	808



Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF NOVEMBER 10, 2014**

**FROM: MICHAEL GIVENS
CAO**

**SUBJECT: CAO 2014-26 SEVERE WEATHER/POWER OUTAGE
POLICY**

RECOMMENDATION

THAT the Council of the Township of Wellington North receive for information CAO Report 2014-26;

AND FURTHER THAT the Council approve the Severe Weather/Power Outage Policy as presented;

AND FURTHER THAT the Severe Weather/Power Outage Policy will be included as part of the Township of Wellington North Personnel Policy and Guidelines replacing Policy Number: 25.

PREVIOUS REPORTS/CORRESPONDENCE PERTINENT TO THIS MATTER

N/A

BACKGROUND

Members of Township staff have asked for clarification regarding procedures when severe weather or power outages impact operations at the Administrative Office or other Township operated facilities (e.g. Mount Forest & District Sports Complex, Arthur & Area Community Centre). As such, I have proceeded with the development of the attached Policy for Council's consideration.

Safety of Township staff and the public at large is paramount. When severe weather hits the area, senior staff responsible for facilities must make informed decisions about whether to close township facilities to ensure the safety of

township staff and the public who may try to travel to facilities that remain open during severe weather.

In an emergency situation, the Township's Emergency Response Plan would be implemented and supersede the Sever Weather/Power Outage Policy. The Emergency Response Plan has specific roles and responsibilities that must be met by Township staff and Council.

Facilities and employees working at facilities with backup generators would not be covered by the Power Outage sections of this policy.

FINANCIAL CONSIDERATIONS

As part of the 2014 Capital Budget, Township Council approved \$10,000 for the purchase of a Backup Generator for the Kenilworth Administration Office. Township staff pursued a quote from a local electrician. After assessing the building and the requirements, the electrician quoted on a 40kw diesel generator. The quote exceeded \$39,000 plus HST and did not include excavation, concrete pad or generator off load. Given that the quote far exceeded the approved budget for the generator, staff has not proceeded with tendering.

PREPARED BY:	RECOMMENDED BY:
<i>Mike Givens</i>	<i>Mike Givens</i>
MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER



TOWNSHIP OF WELLINGTON NORTH POLICY AND PROCEDURE MANUAL

DEPARTMENT	TOWNSHIP WIDE	POLICY NUMBER
SECTION	Administration	EFFECTIVE DATE:
SUBJECT	Severe Weather/Power Outage Policy	
AUTHORITY		

PURPOSE

To recognize that a number of employees who work for the Township of Wellington North must travel a significant distance to work each day;

To establish a consistent policy to be followed with regard to employee compensation during severe weather or power outage conditions.

PRINCIPLES

To ensure that employee safety is recognized as our primary concern during inclement weather, but to also ensure that all employees are compensated in a fair and equitable manner.

PROCEDURES AND PRACTICES

1. All employees are expected to use their good judgment concerning whether to report to work on days when travel is difficult due to road closures or severe weather conditions.
2. Employees who are unable to report to work due to road closures or severe weather conditions must advise their Department Head and at least one other member of their department via email and/or voice message of their absence. It is the employee's responsibility to confirm that their message was received and acknowledged by the Department Head.
3. Employees who can safely report to work during inclement weather are expected

to do so, unless a decision to close the Administration Office or other Township Facility has been made.

4. On the rare occasions when weather conditions become so severe that it is determined it is unsafe for any administration employees to report to work or there are extended power outages at the Township Administration Office 7490 Sideroad 7W, Kenilworth. The CAO will ensure that Department Heads and the local radio stations are notified to broadcast this closure notice to employees and the general public. Employees will be paid full salary or wages at straight time, not to exceed scheduled regular hours of work for the period of the closure.
5. If the Administrative Office or other Township Facility remains open, employees who are unable to report to work during severe weather will not be paid for the lost time. Employees may utilize lieu time, vacation time or float time to offset the lost time.
6. When the Administrative Office or other Township Facility is open, employees who report to work late, or who determine that it is unsafe to continue to work through the whole day due to deteriorating weather conditions, will be required to use lieu time, vacation time or float time to compensate for the time off.
7. The CAO will utilize the information provided by the Wellington County OPP, Public Works Department, County Road Department and Ministry of Transportation to determine if the Administrative Office will be closed. Each Department Head will be required to determine if the facilities that fall within their responsibility should be closed.

The protocol in the morning will be to evaluate the weather at 6:45 a.m. and notify the staff and Council via blackberry messenger, email or telephone by 7:00 a.m. if the office or any other facility is going to be closed.

If the following conditions exist the Administration office will be closed:

1. Highway 6 is closed in both directions from Arthur to Mount Forest due to severe weather; or
2. Township of Wellington North plows have been taken off of the road due to poor visibility.

All other severe weather conditions will be evaluated by the CAO and Department Heads in consultation with the appropriate staff members.

8. The Clerk's Department will be responsible for updating the website and central telephone message.
9. Each Department will be responsible for updating their department's telephone message and website information if they have a program or service disruption caused by the weather, or alternatively each department may request the Clerk's Department to make the necessary update on their behalf.
10. When any Township Facility is closed prior to the work day commencing, it is the

responsibility of the employee to contact their Department Head to acknowledge receipt of the information that the facility is closed and to indicate their availability to attend work later in the day if required.

11. If an employee is not available to attend work on an Severe Weather Day due to any reason other than the weather and road conditions, the absence shall be recorded as a lieu time, vacation time, float time vacation or sick time depending on the nature of the absence.
12. In instances when there are power outages during regular business hours at the Township Administrative Office or other Township Facilities, employees are expected to remain at the office/facility for a minimum period of thirty minutes to allow for determination of the cause of the outage and possible timeframe for power restoration. After that period the CAO or Department Head with responsibility for the office/facility will determine whether to close the Administrative office or facility. If the Administrative office or other Township Facility is closed, employees will be paid full salary or wages at straight time, not to exceed scheduled regular hours of work for the period of the closure. Notification procedures as per 4 above will be followed.
13. Employees working in departments that provide essential services to the residents should be aware that they may be called into work, or asked to work from home, during an Administration Office or other Township Facility closure.
14. In an emergency situation, the Township's Emergency Response Plan would be implemented and supersede the contents of this policy.

Cathy Conrad

From: Church Office [mtforestpentecostal@bellnet.ca]
Sent: November 5, 2014 10:44 AM
To: Cathy Conrad
Subject: Hot Chocolate Booth - Mount Forest Parade

Hi Cathy

Mount Forest Pentecostal Church is requesting permission to have the Hot Chocolate booth at the Mount Forest Parade on December 5, 2014. We would set up the booth at the Old Town Hall on the main street as we have done in the years. We look forward to hearing from you.

Thanks

Colleen Matthews

Office Administrator

Mount Forest Pentecostal Church

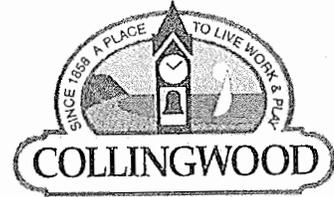
T- (519) 323-1023

F- (519) 323-4970

E- mfpc@bellnet.ca

Website: www.mfpconline.com

TOWN OF COLLINGWOOD



Sara Almas, Clerk
97 Hurontario St. P.O. Box 157
Collingwood, ON L9Y 3Z5
Tel: (705)445-1030 ext. 3225
Fax: (705)445-2448
Email: salmas@collingwood.ca

October 20, 2014

Canada Post
955 Highbury Ave
London, ON N5Y 1A3

Attn: Deepak Chopra, Chief Executive Officer
Andy Paterson – Municipal Relations
-and-

Mayors, Reeves, Wardens and Councils – Ontario Municipalities *(via email)*

Re: Reconsider Decision to Eliminate Home to Home Postal Delivery

During the meeting of Council held September 22, 2014, Council of the Town of Collingwood passed the following resolution:

Moved by Councillor Ian Chadwick, Seconded by Councillor Kevin Lloyd
WHEREAS Canada Post has proposed a plan to end residential home delivery in Canada;

AND WHEREAS the lack of home delivery will disadvantage many seniors and people with mobility problems and will be compounded during inclement weather;

THEREFORE BE IT RESOLVED THAT the Town of Collingwood does not support the proposed plan to eliminate residential home to home delivery and herein petition Canada Post to reconsider this plan immediately and retain this valuable service for communities.

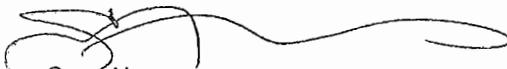
AND FURTHER THAT a copy of this resolution be forwarded to the Association of Municipalities of Ontario (AMO), Federation of Canadian Municipalities (FCM), municipalities in Ontario, as well as to our local MP, MPP and representatives of Canada Post and its unions to encourage others to speak up against this plan.

CARRIED (Recorded Vote 8-1)

Home to home mail delivery is essential for seniors and persons with varying abilities within our community. If home to home delivery was discontinued and replaced with the community mailbox, it would deny these individuals of a fair and barrier free opportunity from accessing regular mail delivery and adversely affecting their quality of life. In addition, this change will also have a residual impact on the employees, local post offices, and economy. We are strongly urging Canada Post to reconsider their decision and are seeking support from municipalities across Ontario and the Country.

Yours truly,

TOWN OF COLLINGWOOD


Sara Almas
Clerk

Cc Association of Municipalities of Ontario (AMO)
Federation of Canadian Municipalities (FCM)
Kellie Leitch MP
Jim Wilson MPP

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 92-14

**BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF AN
AGREEMENT BETWEEN MOLOK NORTH AMERICA LTD. AND
THE CORPORATION OF THE TOWNSHIP OF WELLINGTON
NORTH.**

AUTHORITY: Municipal Act, 2001, S.O. 2001, c.25, as amended, Sections 4 and 5.

WHEREAS Section 4 of the Municipal Act, S.O. 2001, c. 25, as amended (hereinafter called the "Act") provides that the inhabitants of every municipality are incorporated as a body corporate and Section 5 of the Act provides that the powers of a municipality shall be exercised by its council, and further, Section 9 of the Act provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Act or any other Act;

AND WHEREAS the Corporation of the Township of Wellington North is the owner of a Sewage Treatment Plant operated by the Ontario Clean Water Agency (OCWA) in the former Town of Mount Forest, in the Township of Wellington North, in the County of Wellington;

AND WHEREAS Molok North America Ltd. operates a mobile waste-container cleaning business requiring the treatment and disposal of wastewater;

AND WHEREAS Molok North America Ltd. wishes to have access for the discharge and treatment of wastewater for its mobile waste-container cleaning business to the Mount Forest Sewage Treatment Plant owned by the Corporation of the Township of Wellington North;

AND WHEREAS it is deemed necessary to enter into agreement with Molok North America Ltd. with respect to the discharge and treatment of wastewater from its mobile waste-container cleaning business at the Mount Forest Sewage Treatment Plant.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH ENACTS AS FOLLOWS:

1. That the Corporation of the Township of Wellington North enter into an agreement with Molok North America Ltd. attached hereto as Schedule "A".
2. That the Mayor and the Clerk of the Corporation of the Township of Wellington North are hereby authorized and directed to execute the said agreement, on behalf of the Corporation.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 10TH DAY OF NOVEMBER, 2014.

**RAYMOND TOUT,
MAYOR**

**MICHAEL GIVENS,
CHIEF ADMINISTRATIVE OFFICER/CLERK**

THE TOWNSHIP OF WELLINGTON NORTH

BY-LAW NUMBER 92-14

Schedule "A"

THIS AGREEMENT made as of the _____ day of _____, 2014

BETWEEN

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
(hereinafter called "Wellington North")
OF THE FIRST PART,**

Molok North America Ltd., 152 Harry Bye Blvd., Po. O. Box 693, Mount Forest, Ontario, N0G 2L0

**(hereinafter called "Molok ")
OF THE SECOND PART.**

WHEREAS Wellington North is a municipal corporation and owns a Sewage Treatment Plant operated by the Ontario Clean Water Agency (OCWA) in the former Town of Mount Forest, in the Township of Wellington North, County of Wellington;

AND WHEREAS "Molok " is a company incorporated under the laws of the Province of Ontario (Ontario Corporation Number 1841816) whose registered office address is 152 Harry Bye Blvd., Po. O. Box 693, Mount Forest, Ontario, N0G 2L0 and operates a mobile waste-container cleaning business requiring the treatment and disposal of wastewater.

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the terms and conditions contained herein and other good and valuable consideration the parties hereto agree as follows:

1. Molok shall have access for the discharge and treatment of waste water for its mobile waste-container cleaning business to the Mount Forest Sewage Treatment Plant on the terms and conditions set out herein.
2. The access shall be limited in quantity to maximum of (4,000 imperial gallons) 18,000 litres per week (Monday to Sunday inclusive) and shall be further limited in quantity to a maximum of (1,000 imperial gallons) 4,500 litres on any one day.

3. Molok shall pay a fee for such dumping (subject to the above limitations as to imperial gallons/litres per week) of \$.025/Litre and such fee shall be billed quarterly by Wellington North and paid within 30 days of the billing date by Molok. Wellington North may review the dumping fee annually and shall give Molok written notice by registered letter of a proposed fee increase by November 1st of each year. The increased fee shall come into effect on January 1st of the following year.
4. Discharge of sewage into the Mount Forest Sewage Treatment Plant shall be done in a controlled manner and as directed by the Treatment Plant Operator. It is understood and acknowledged that the discharge shall not be such as to strain or overload the Septage Receiver or Treatment Plant in the sole opinion of the Treatment Plant Operator.
5. Molok shall not discharge any material, liquid, or substance other than effluent from storage tanks containing grey water waste, and without limiting the generality of the provision Molok acknowledges that grey water pumped from septic systems (septic tanks) whether above or below ground level shall not be discharged into Wellington North's Sewage Treatment Plant, and further that the grey water from the storage tanks to be discharged into said Plant shall not contain grease, or product harmful to the operation of the wastewater plant.
6. When requested by Wellington North, Molok shall provide Wellington North with a copy of manifests verifying septage that has been dumped at the Mount Forest Treatment Plant. Molok shall provide the manifests to Wellington North within seven days of receiving the request. As a minimum, each manifest must show septage pick-up date, location of pick-up and date that it was discharged at the plant.
7. Wellington North shall allow Molok to access and discharge at the Mount Forest Treatment Plant five days per week during regular business hours 7:30 am to 4:00 pm. Weekend access must be done in conjunction with OCWA through its operators. Any extra call-ins outside of normal business hours (7:30am to 4:00pm) Molok will pay the costs incurred.
8. In the event that Molok breaches any part of this agreement, or discharges wastewater pursuant to this agreement which does not comply with Wellington North's Sewer Use By-law applying from time to time to the Mount Forest Sewage Treatment Plant, or the Mount Forest Sewage Treatment Plant is not operating in compliance with the law of the province of Ontario due to exercise by Molok of its rights under this Agreement, then Wellington North may immediately terminate Molok's rights or reduce their allowed dumping capacity under this Agreement without prior notice for such period of time as Wellington North in its sole discretion is appropriate in the circumstances.

Further, Wellington North may terminate this Agreement at any time for any reason by giving Molok written notice by registered mail to be sent to Molok's registered office address.

In that case the termination shall be effective upon completion of the 60th day from after (but not including) the date of such mailing.

9. As a condition precedent to any rights rising under this Agreement in favour of Molok, Molok shall first provide Wellington North with a written laboratory analysis (from a laboratory satisfactory to Wellington North) of a typical sample of the wastewater Molok intends to discharge into the Mount Forest Sewage Treatment Plan so that Wellington North may satisfy itself as to the treatability of the same through the Plant and as to its compliance with the said Sewer Use By-law. In addition, Molok shall take two (2) such samples annually. One sample to be taken during the months of January or February and one sample to be taken during the months of July or August. The laboratory analysis required under this paragraph shall at a minimum include the following:
 - i. BOD
 - ii. Suspended Solids (SS)
 - iii. Total Phosphorous (TP)
 - iv. Ammonia
 - v. Heavy Metals
10. The parties hereto shall execute such further assurances as may be reasonably required to carry out the terms hereof.
11. This Agreement shall ensure to the benefit and be binding upon the parties hereto and their respective successors and assigns.

IN WITNESS WHEREOF the party of the First Part has hereunto affixed its corporate seal and duly attested by the proper signing officers in that behalf.

**THE CORPORATION OF THE TOWNSHIP
OF WELLINGTON NORTH**

Per: _____
Mayor – Raymond Tout

Per: _____
CAO/Clerk – Michael Givens

Per: _____
Superintendent, Water & Wastewater
Barry Trood

IN WITNESS WHEREOF the party of the Second Part has hereunto affixed its corporate seal and duly attested by the proper signing officers in that behalf.

Molok North America Ltd.

Per: _____
Mark Hillis
Chief Operating Officer

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 93-14

**BEING A BY-LAW TO AUTHORIZE A DEFERRAL AGREEMENT
PURSUANT TO SECTION 27 OF THE *DEVELOPMENT CHARGES
ACT. (940749 ONTARIO LIMITED.)***

WHEREAS the Council of the Corporation of the Township of Wellington North passed By-law 51-13 under the provisions of the *Development Charges Act* (the "Act");

AND WHEREAS Section 27 of the Act provides that the Township may enter into an Agreement with a person who is required to pay a development charge that provides for all or any part of the development charge to be paid after it would otherwise be payable;

AND WHEREAS it is deemed expedient to enter into such an Agreement with 940749 Ontario Limited, the owner of the following lands:

The lands having Land Registry Office #61 Property Identifier Number 71104-0048 (LT) and being shown as Part 2 on a plan deposited as No. 60R1247, and including Part of Lot 1 in Concession 2, West Luther Township, and including Lots A, 9, 10 and 11 in Judge MacDonald's survey in Village of Arthur, Lots 17 and 18 and 21 to 33 inclusive, and Lots 35 to 50 inclusive, and Lots 71 to 81 inclusive, and Lots 85 to 109 inclusive, Part of Lots 19, 34, 69, 70 and 84, and Part of Chadwick Street, Part of O'Connor Avenue and Part of Draper Avenue, as closed by Instrument No. EN1967, all according to Chadwick & Anderson's Survey in the Village of Arthur, in the Township of Wellington North and County of Wellington ("the lands")

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH** enacts as follows:

1. The Corporation shall enter into an Agreement with 940749 Ontario Limited in the form of the draft Agreement attached hereto as Schedule 1.

2. The Mayor and the Clerk of the Corporation be and they are hereby authorized and directed to sign the Agreement on behalf of the Corporation when it has been signed by the owners of the lands and the clerk is hereby directed to cause notice of the said Agreement to be registered on the title to the lands.
3. THAT By-law Number 85-14 is hereby repealed.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 10TH DAY OF NOVEMBER, 2014.**

**RAYMOND TOUT,
MAYOR**

**MICHAEL GIVENS
CHIEF ADMINISTRATIVE OFFICER**

THE TOWNSHIP OF WELLINGTON NORTH

BY-LAW NUMBER 93-14

Schedule "1"

AGREEMENT

(Section 27 *Development Charges Act*)

THIS AGREEMENT made this day of November, 2014.

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
(hereinafter called "the Township")
OF THE FIRST PART

- and -

940749 Ontario Limited.
(hereinafter called "the Owners")
OF THE SECOND PART

WHEREAS:

- (A) The Owners are the owners of the following property: The lands having Land Registry Office #61 Property Identifier Number 71104-0048 (LT) and being shown as Part 2 on a plan deposited as No. 60R1247, and including Part of Lot 1 in Concession 2, West Luther Township, and including Lots A, 9, 10 and 11 in Judge MacDonald's survey in Village of Arthur, Lots 17 and 18 and 21 to 33 inclusive, and Lots 35 to 50 inclusive, and Lots 71 to 81 inclusive, and Lots 85 to 109 inclusive, Part of Lots 19, 34, 69, 70 and 84, and Part of Chadwick Street, Part of O'Connor Avenue and Part of Draper Avenue, as closed by Instrument No. EN1967, all according to Chadwick & Anderson's Survey in the Village of Arthur, in the Township of Wellington North and County of Wellington ("the lands")
- (B) The Owners propose to develop the lands by constructing a single residential home thereon and has made application to the Township for a building permit to enable construction to proceed.
- (C) Pursuant to the *Development Charges Act* and the Township's By-law 51-13 passed under it, the Owner must pay development charges to the Township prior to the issuance of a building permit for the construction and Section 27 of the Act provides that the Township may enter into an Agreement with the Owner providing for all or any part of the said development charge to be paid after it would otherwise be payable.
- (D) The Owners have requested the Township to defer the payment of that part of the development charges applicable to the development that pertain to sanitary sewer (wastewater).
- (E) The Township's By-law 51-13 provides that the Council of the Township may enter into deferral agreements with respect to all or any part of a development charge as authorized by Section 27 of the Act.

NOW THEREFORE IN CONSIDERATION of the terms of this Agreement and pursuant to Section 27 of the *Development Charges Act*, the parties hereto agree as follows:

- 1. The Owners acknowledge and agree that development charges are payable with respect to the development, which charges include a charge of \$8,822.00 for the sanitary sewer (wastewater) component of the overall development charge and

have requested the Township to defer the payment of that component and that sum until such time as the Township's sanitary sewer (wastewater) system is in place and available to service the land.

2. The Township shall defer the requirement for the payment by the Owners of the sanitary sewer (wastewater) component of the overall development charge for the development until the date when the Township's sanitary sewer (wastewater) system is in place and available to the lands ("the payment date").
3. The deferred partial development charge in the amount of \$8,822.00 shall become due and payable on the payment date.
4. If the deferred partial development charge or any part of it has not been paid within 30 full days after the payment date, the Township shall be entitled to recover the unpaid amount by adding such amount to the property tax roll for the lands and the Township shall collect such amount as taxes pursuant to Section 32(1) of the *Development Charges Act*.
5. The Owners consent to the registration of this Agreement by the Township on the title to the lands.
6. This Agreement shall enure to the benefit of and shall be binding upon the parties hereto and their respective heirs, estate trustees, successors and assigns.

SIGNED by the Township this day of November, 2014.

THE CORPORATION OF THE TOWNSHIP
OF WELLINGTON NORTH

Per: _____
Raymond Tout – Mayor

Per: _____
Michael Givens, Clerk

We have authority to bind the Corporation.

SIGNED by the Owners this day of November, 2014.

940749 ONTARIO LIMITED

Per: _____
James Coffey, President

I/We have authority to bind the Corporation.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 94-14

**BEING A BY-LAW TO AMEND ZONING BY-LAW NUMBER 66-01
BEING THE ZONING BY-LAW FOR THE TOWNSHIP OF
WELLINGTON NORTH (Part Lot 3, Conc. WOSR – 913 Bentley
Street, geographic Township of Arthur – Mildred Francis)**

WHEREAS, the Council of the Corporation of the Township of Wellington North deems it necessary to amend By-law Number 66-01;

NOW THEREFORE the Council of the Corporation of the Township of Wellington North enacts as follows:

1. THAT Schedule "A" Map 1 to By-law 66-01 is amended by changing the zoning on lands described as Part Lot 3, Conc. WOSR – 913 Bentley Street, geographic Township of Arthur, as shown on Schedule "A" attached to and forming part of this By-law, from Agricultural Exception (A-1) to **Agricultural Exception (A-171)**.

2. THAT Section 33, Exception Zone 3 – Rural Areas, is amended by the inclusion of the following new exception:

**"33.171 A-171 Notwithstanding Section 33.1, or any other
Lot 3, Con WOSR section of this by-law to the contrary, the
existing barn situated in the A-171 zone shall
be permitted.**

**Notwithstanding Section 6.17.2, or any other
section of this by-law to the contrary, the
existing barn shall be deemed to comply with
Minimum Distance Separation 2 requirements,
with respect to Type B land uses.**

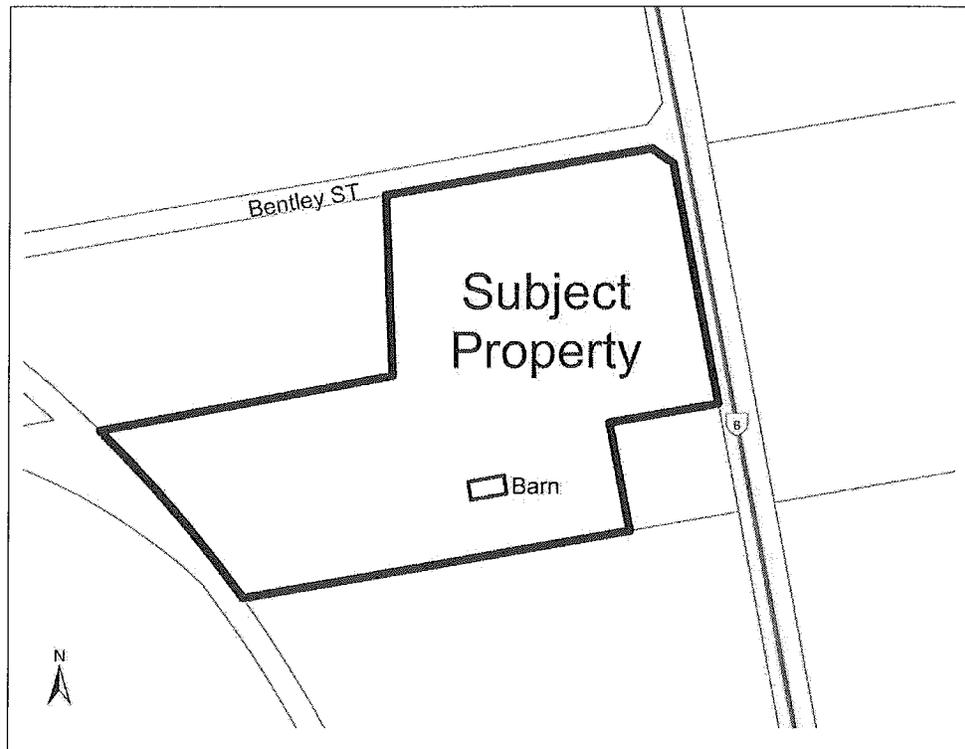
**The livestock facility located in the A-171 zone
shall not act in any way to prohibit or limit the
location of buildings and structures on the
following properties:**

- **Avila Investments Subdivision 23T-13002**

THE TOWNSHIP OF WELLINGTON NORTH

BY-LAW NUMBER 94-14

Schedule "A"



Rezone from Agricultural Exception (A-1) to Agricultural Exceptions (A-171)

**This is Schedule "A" to By-law No. 94-14
Passed this 10th day of November, 2014**

**RAYMOND TOUT
MAYOR**

**MICHAEL GIVENS
CHIEF ADMINISTRATIVE OFFICER/CLERK**

EXPLANATORY NOTE

BY-LAW NUMBER 94-14

Location of the Subject Land

The property subject to the proposed amendment is described as Lot 3, Concession WOSR, Geographic Township of Arthur, with a municipal address of 913 Bentley Street. The property is approximately 25 acres, and is part of a larger 89.78 acre holding.

The Purpose and Effect of the Application is to recognize and permit the existing barn on the subject property, by placing the land in special Agricultural Exception (A-171) zone. In addition, the existing barn is being deemed to comply with Minimum Distance Separation 2 requirements to an urban boundary. The barn is 286 metres from Residential and Commercial designations, whereas, 319 m. is normally required.

A regulation is included in the amending by-law stating that the livestock facility located in the A-171 zone shall not act in any way to prohibit or limit the location of buildings and structures on the following properties:

- Avila Investments Subdivision 23T-13002
- Residential Lot at 931 Bentley Street
- Agricultural Commercial Lot at 9864 Highway 6

Cathy Conrad

From: AMO Communications [Communicate@amo.on.ca]
Sent: October 16, 2014 10:01 AM
To: Cathy Conrad
Subject: AMO Watch File - October 16, 2014

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October 16, 2014

In This Issue

- New Carbon Monoxide regulation.
- Be prepared for the year ahead with AMO trainings.
- AMO offers in house customized training for new councils.
- What is Land Use Planning?
- Smart streetlight controls workshop.
- Career opportunities with AMO, Hearst and Woolwich.

Provincial Matters

The Ontario Government announced the release of [new Carbon Monoxide Regulations](#), following consultation with partners and stakeholders. AMO was consulted throughout the regulation development process.

Eye on AMO/LAS Events

AMO councillor trainings help build a foundation of knowledge for new and experienced councils starting a new term. AMO offers [Heads of Council Training](#), [Councillor Training 101](#), [Personal Responsibilities](#) and the [Meetings Series](#) post-election. Find out how these trainings can benefit you today.

Looking for customized training for your incoming council and senior staff? AMO can help! We offer customized training in a variety of topics pertinent for a new council. Details on what we offer can be found [here](#) or contact us at events@amo.on.ca today for a personalized proposal.

What is land use planning? Why do municipalities need to plan? AMO presents a new [online self-directed course](#) in Land Use Planning. Log-in to the AMO online portal today and become familiarized with the basics of land use planning today!

LAS

LAS is proud to sponsor [LightSavers Canada's Smart Streetlight Controls Workshop](#). This one-day event will provide latest market intelligence on adaptive controls, recommended practices, and case studies.

Careers

[Policy Advisor – Federal Gas Tax - AMO](#). (Up to 11 month contract) The ideal candidate must be an excellent communicator with a post secondary degree and at least 2 years experience in public policy, excel in policy research and analysis, possess effective advocacy skills and have an understanding of the current public policy and political environment. Please apply by noon, October 17, 2014 to: AMO, 200 Main Street East, Toronto, Ontario M5E 1B5. Email: careers@amo.on.ca

Search or email: hr@amo.on.ca.

Clerk/Greffier - Town of Hearst/Ville de Hearst. Applications with resumes will be accepted until Friday, October 24, 2014 in a sealed envelope delivered to the Corporation of the Town of Hearst, P.O. Bag 5000, 925 Alexandra Street, Hearst, ON P0L 1N0 or email claflamme@hearst.ca.

Director of Council & Information Services - Township of Woolwich. Please submit your resume by Friday, October 31, 2014 to: Annette Levean, Human Resources, Town of Woolwich. Fax: 519.669.1820. Email: alevean@woolwich.ca.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

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Media Inquiries, Tel: 416.729.5425

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October 23, 2014

In This Issue

- Ontario Votes web page going live October 24.
- One Government Bill introduced that impacts municipalities.
- OMHRA Workshop - Implementing Presumptive WSIB for Fire Services.
- What does it mean to be a Head of Council?
- Why do municipalities need to plan?
- What are you doing December 12th?
- AMO offers in house customized training for new councils.
- Stay informed with the LAS Blog.
- Local Government Week - October 19-25.
- Waste Reduction Week - October 21-27.
- West Lincoln Road Use Agreement motion and Industrial Wind Turbines.
- Career opportunities with Ontario Public Service.

AMO Matters

Almost 260 municipalities have already uploaded their election information. We urge Clerks and Returning Officers of the remaining municipalities to pre-enter their election information. If you have questions about the use of the application, please contact [Snezana Vukelic](#), Manager, Information Services.

Provincial Matters

One Government Bill, *Bill 31, Transportation Statute Law Amendment Act (Making Ontario's Roads Safer), 2014*, was introduced and received First Reading. It amends existing legislation with regard to impaired driving, bicycling, pedestrian safety, vehicle inspection and other matters and the municipal collection of POA fines for out-of-province drivers.

Senior municipal management/HR staff are encouraged to attend the [Implementing Presumptive WSIB for Fire Services workshop](#) to better understand local impacts and considerations regarding the new presumptive legislation.

Eye on AMO/LAS Events

What does it mean to be a Head of Council? What is the job description? How can you effectively lead, manage and collaborate? Discover tools, resources and gain a foundation on being a Head of Council with AMO's [Heads of Council Training](#). In class sessions begin November 21st. Space is limited in these interactive, hands-on sessions. Reserve a spot today!

Why do municipalities need to plan? Why is land use planning important? What is zoning? AMO

and become familiarized with the basics of land use planning today!

Keep December 12th free on your calendars as the [Ontario West Municipal Conference](#) returns to the Best Western Lamplighter Inn. Full conference details and registration will be made available soon.

Looking for customized training for your incoming Council and Senior staff? AMO can help! We offer customized training in a variety of topics pertinent for a new council. Details on what we offer can be found [here](#) or contact us at events@amo.on.ca today for a personalized proposal.

LAS

Get the latest information on LAS programming with the LAS Blog. Learn more about the ins and outs of our procurement programs and energy services, or find out about dates and locations for upcoming LAS events. Stay in the know with the [LAS Blog](#).

Municipal Wire*

[Local Government Week](#) (October 19-25) is an opportunity for Ontario students, educators and municipalities to engage one another on how their communities work and the role of municipal governments. Local Government Week is a partnership between the Ministry of Municipal Affairs and Housing, AMCTO and the AMO. Your support of this program is what continues to build its success.

Each year, waste reduction is recognized for one week in this province and across the country, but successful [waste reduction](#) is a constant effort by all – to reduce waste, improve products and packaging, and use resources more efficiently. [Check out](#) what the future can hold.

The Township of West Lincoln [adopted a motion](#) relating to a Road Use Agreement for use of roads during the construction of Industrial Wind Turbines (IWTs) and reconfirmed its position as an unwilling host of IWTs.

Careers

[Policy Advisor - Ontario Public Service](#). Two temporary (up to 12 months). Location: Toronto. Please [apply online](#) by November 4, 2014, entering Job ID 69683 in the Job ID search field and following the instructions to submit your application.

[Economist - Ontario Public Service](#). Please [apply online](#) by November 5, 2014, entering Job ID 70414 in the Job ID search field and following the instructions to submit your application.

About AMO

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October 30, 2014

In This Issue

- The day after...
- Ontario Votes web page a huge success.
- Amateur combative sport consultation.
- A Guide to the *Line Fences Act* revised and updated.
- New federal railway safety measures announced.
- What does it take to lead Council?
- AMO offers in house customized training for new councils.
- What are you doing December 12th?
- Manage your municipal risk daily using online tools.
- Career opportunity with District of Nipissing SSAB.

Guest Column

7,023 candidates stepped into the 2014 municipal government elections, rolling out their campaign strategies, policy platforms, signage (and that is a lot of signs!) and an even larger number of handshakes. To everyone who decided to put their names forward, thank you for wanting to serve your communities. A [message](#) from Pat Vanini, AMO Executive Director.

AMO Matters

A great big thank you to the Clerks and Returning Officers for entering municipal election results on the [Ontario Votes](#) web page and making the page such a success. More than 225 municipalities have uploaded results and others are continuing to do so. We have had over 107,000 page views in less than three days!

Provincial Matters

The Ministry of Tourism, Culture and Sport is consulting on the [designation of amateur combative sports](#) for exemption from the Criminal Code's prize fighting offence.

[A Guide to the Line Fences Act](#), revised and updated, is posted on MMAH's website. Should you have any questions regarding the guide, please contact one of the Ministry's [Municipal Service Offices](#).

Federal Matters

Canadian Transport Minister, Lisa Raitt, [announced new safety rules](#) for railways including brake protocols, increased railway inspectors and safety audits, crude oil research, training plan oversight, a shortline railway safety blitz and sharing of railway safety notices and orders with municipalities.

Eye on AMO/LAS Events

How can you lead, manage and collaborate? Get the information you need to be an effective Head of Council with AMO's [Heads of Council Training](#). In class sessions begin November 21st. Space is limited in these interactive, hands-on sessions. Reserve a spot today!

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Keep December 12th free on your calendars as the [Ontario West Municipal Conference](#) returns to the Best Western Lamplighter Inn. Full conference details and registration coming soon.

LAS

Frank Cowan Company's Risk Management Centre of Excellence offers tips, tools and case studies, about municipal risk across many disciplines, that are easy to understand and implement. [Take control of your municipal risk today with FCC and LAS!](#)

Careers

[Director of Housing Services - District of Nipissing Social Services Administration Board \(DNSSAB\)](#). Please forward your resume and cover letter by 4:30 pm, Friday, November 7, 2014. Please visit [DNSSAB](#), select "About Us" and follow the Current Job Opportunities link for more details and the application process.

About AMO

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November 6, 2014

In This Issue

- What makes an effective leader?
- Congratulations you've been elected to Council!
- Taking you to the leaders!
- 2015 AMO Conference guestroom booking information.
- Why do municipalities need to plan?
- Grow your municipal money with the One Investment Program.
- Add a new revenue stream by getting FIT.
- LAS expanding Energy Services.
- Measuring What Matters: OMSSA's Research & Policy Conference.
- Career opportunities with Huron County and Ontario Public Service.

Eye on AMO/LAS Events

What qualities make an effective leader? What does it take to lead Council? What are the skills you need to employ? What is the job description? How can you lead, manage and collaborate? Get the information you need to be an effective Head of Council with AMO's [Heads of Council Training](#). In class sessions begin November 21st. Space is limited in these interactive, hands-on sessions. Reserve a spot today!

Congratulations on being elected to Council. Now what? AMO's [Councillor Training 101](#) is designed for newly elected councillors and experienced councillors looking for a refresher. Course content covers roles and responsibilities; personal liability; accountability and transparency; government challenges and implications and much more. Get the complete details on the course and download a registration form today!

The [Ontario West Municipal Conference](#) is "Taking You to the Leaders" on December 12, 2014 at the Best Western Lamplighter Inn. This full day of educational sessions covers topics such as asset management, housing, urbanism and more. Full conference and registration details can be found online.

2015 [AMO Conference guestroom booking information](#) is now available online. The 2015 Conference will be held in Niagara Falls, with guest room booking at the six hotels opening on January 13th, 2015 at 10 am. Please carefully review the guest room booking policy.

Why do municipalities need to plan? Why is land use planning important? What is zoning? AMO presents a new online self-directed course in Land Use Planning. Log-in to the [AMO online portal](#) today and become familiarized with the basics of land use planning!

LAS

How will your municipality raise capital for future municipal infrastructure? The One Investment Program offers four professionally managed investment portfolios aimed at maximizing returns, while minimizing risk. [Discover how to grow your municipal money with as little as \\$5,000.](#)

OPA's FIT and microFIT programs still a great way for municipalities to earn money by leveraging existing assets. [Contact LAS](#) today to take advantage of the coming window of opportunity.

LAS is currently working on a range of new [energy services](#) to help municipalities save money and build capacity. Stay tuned for information about our new, valuable turn-key services coming soon.

Municipal Matters*

Move the conversation from cost to value. Register for [OMSSA's 2014 Research & Policy Conference](#) to develop strategies to measure and demonstrate the value of the work you do.

Careers

[Manager of Public Works - County of Huron](#). Please forward your letter of application and resume in PDF format by 4:30 pm, November 21, 2014 to: The Corporation of the County of Huron - Human Resources. Email: humanresources@huroncounty.ca. Confidential Fax: 519.524.4172.

[Policy and Program Advisors - Ontario Public Service](#). Two temporary (up to 12 months). Location: Toronto. Please [apply online](#) by November 20, 2014, entering Job ID 70554 in the Job ID search field and following the instructions to submit your application.

About AMO

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Grand River Conservation Authority General Membership Meeting

Friday, September 26, 2014

The following are the minutes of the General Membership Meeting held at 9:30 a.m. on Friday, September 26, 2014 at the Administration Center, Cambridge, Ontario.

Members Present:

J. Mitchell, Chair, L. Armstrong, B. Banbury, B. Bell, L. Boyko, J. Brennan, B. Coleman, J. d'Ailly, J. Haalboom, R. Hillier*, J. Jamieson, R. Kelterborn, M. Laidlaw, B. Lee*, G. Lorentz, C. Millar, T. Nevills, V. Prendergast, J. Ross-Zuj, W. Stauch

Members Regrets:

T. Cowan, R. Deutschmann, F. Morison, P. Salter, S. Schmitt, G. Wicke

Staff:

J. Farwell, K. Murch, D. Bennett, D. Boyd, K. Armstrong, S. Lawson, S. Radoja, T. Ryan, J. Baine, C. Bolton, B. Brown, J. Etienne, C. Linwood, F. Natolochny, B. Parrott, T. Seguin, S. Wilbur

Also Present:

L. Jetchick, Friends of Dumfries

1. Call to Order:

J. Mitchell, Chair, called the meeting to order at 9:30 a.m.

2. Roll Call and Certification of Quorum – 13 members constitute a quorum (1/2 of members appointed by participating municipalities)

The Secretary-Treasurer called the roll and certified a quorum with 18 members present. A total of 20 members attended the meeting.

3. Chair's Remarks:

J. Mitchell welcomed members, staff and guests and made the following comments:

- She attended the beginning of the Mudpuppy Trail Race held at Laurel Creek Park on September 13, 2014. Approximately 150 people participated.

- J. Mitchell and J. Farwell attended a Lake Erie Region Source Protection Management meeting on September 22, 2014. The main topic of discussion was the implementation of Source Protection Plans.
- W. Stauch reminded the members of the upcoming Natural and Cultural History of Arthur and Area and the Headwaters of the Grand River – 20th Anniversary Celebration of the Heritage River Designation workshop to be held on October 3, 2014. He recited the itinerary and advised the members that there were 50 registrants for the workshop.
- Grand River Conservation Authority (GRCA) hosted an open house at the Administration Centre in conjunction with Doors Open Waterloo on September 20, 2014. Approximately 115 people toured the flood control centre and the dam as well as viewing displays about the GRCA's many responsibilities as it marks the 20th anniversary of the designation of the Grand River and its major tributaries as Canadian Heritage Rivers.
- The first Haldimand Children's Water Festival will be held at Taquanyah on October 1 and 2, 2014.
- The 13th Annual Run for the Toad Race will be held at Pinehurst Lake on October 4, 2014.
- J. Mitchell announced that the Guelph Lake Nature Centre has been nominated again this year for the Guelph Tribune Readers' Choice Award.

*B. Lee joined the meeting at 9:35 a.m.

- Members planning to attend the Watershed Awards and Canadian Heritage River Celebration on October 23, 2014 were asked to RSVP to J. Bain by October 10, 2013.

4. **Review of Agenda:**

There were no additions to, or deletions from, the agenda.

Moved by: T. Nevills
 Seconded by: C. Millar
 (Carried)

THAT the agenda for the General Membership Meeting of September 26, 2014 be approved as circulated.

5. **Declarations of Pecuniary Interest:**

There were no declarations of pecuniary interest made in relation to the matters to be dealt with.

6. **Minutes of the Previous Meeting:**

General Membership/Special Budget Meeting – September 11, 2014

There were no questions or comments with respect to the minutes of the General Membership/Special Budget Meeting of September 11, 2014.

Moved by: R. Kelterborn
Seconded by: M. Laidlaw
(Carried)

THAT the Minutes of the General Membership/Special Budget Meeting of September 11, 2014 be approved as circulated.

7. Business Arising from Previous Minutes:

None

8. Hearing of Delegations:

None

9. Presentations:

None

10. Correspondence:

a) Copies for members

- i) Correspondence from Al Horsman, Executive Director/CFO, City of Guelph to Grand River Conservation Authority dated September 3, 2014 Re: 2015 Budget Process Guideline Established.
- ii) Correspondence from Robert Wilhelm, Warden, Perth County to Joe Farwell, CAO, Grand River Conservation Authority dated September 5, 2014 Re: GRCA Regulations.
- iii) Correspondence from Bill Mauro, Minister of Natural Resources and forestry to Jane Mitchell, Chair, Grand River Conservation Authority dated September 8, 2014 Re: Participation in Session at Annual Conference of the Association of Municipalities of Ontario.

J. Brenner referred to the correspondence from Perth County and advised the members of his personal experience with respect to municipal permits and potential conservation authority permits.

*R. Hillier joined the meeting at 9:40 a.m.

He said that he did not know how it can be done, but properties that are regulated by GRCA have to be made known to owners. F. Natolochny said GRCA and Maitland Valley Conservation Authority staff have met to discuss a response to this correspondence. He acknowledged that there is a communication issue and said that it is not a problem only in North Perth. He said the regulations changed in 2006 at which time they were advertised in newspapers and public meetings were held. He then said that staff will develop a communication strategy.

T. Nevills said the municipalities have to do a lot more in conjunction with conservation authorities. He said when tax bills are sent out they should be accompanied by a newsletter and a map showing regulated areas. He said this would have to be done many times.

G. Lorentz said he does not take anything out of the envelope that his tax bill comes in except the bill. He said the City of Kitchener put a banner on the outside of its envelopes noting "Important Information". He also said that they do not have this type of problem in the City of Kitchener because City staff are well versed in the regulations.

b) Not copied

None

Moved by: J. Jamieson
Seconded by: B. Coleman
(Carried)

THAT correspondence from Al Horsman, Executive Director/CFO, City of Guelph to Grand River Conservation Authority dated September 3, 2014 Re: 2015 Budget Process Guideline Established, correspondence from Robert Wilhelm, Warden, Perth County to Joe Farwell, CAO, Grand River Conservation Authority dated September 5, 2014 Re: GRCA Regulations and correspondence from Bill Mauro, Minister of Natural Resources and Forestry to Jane Mitchell, Chair, Grand River Conservation Authority dated September 8, 2014 Re: Participation in Session at Annual Conference of the Association of Municipalities of Ontario be received as information.

11. 1st and 2nd Reading of By-Laws:

None

12. Presentation of Reports:

a) **GM-09-14-93** Financial Summary for the Period Ending August 31, 2014

There were no questions or comments with respect to this report.

Resolution 113-14

Moved by: L. Boyko
Seconded by: J. d'Ailly
(Carried)

THAT the Financial Summary for the Period Ending August 31, 2014 be approved.

b) **GM-09-14-94** Demolition of Vacant Houses (Luther Super, Archibald, Seegmiller, D. Doughty, Elliott and Apps' Mill)

S. Lawson conducted a PowerPoint presentation indicating that:

- The Apps' Mill house was destroyed by fire the previous weekend.
- GRCA currently owns 54 houses of which five are now proposed for demolition.

- The five houses are either beyond repair or require a significant investment to bring them up to rentable standards.
- None of the houses have a heritage designation or have been flagged for interest.
- Staff have consulted with municipal staff regarding the proposed demolitions.
- None of the houses are candidates for disposal due to natural features or hazards on the property; location of the property (i.e. within parks); or other uses have been identified.
- The estimated cost for the demolitions is \$180,000 to \$230,000 (residences only).
- Where possible demolitions will be included in site specific rehabilitation plans (i.e. Elliott House which backs onto the Rotary Forest at Guelph Lake Park) and funded through the land reserve.
- Other demolitions will be funded through the annual property maintenance budget.
- Demolition of these houses will result in a reduction in maintenance costs (heating, snow removal, security, taxes, etc.).
- Staff are conducting a review of all residences to determine maintenance requirements and costs.
- The recommendation contained in the report will be amended to remove the App's Mill house.

J. Haalboom commented that staff contacted local communities, there is no recognition of heritage and none of the houses are on municipal registers. She asked how much a demolition permit costs. S. Lawson said the cost varies from municipality to municipality. J. Haalboom asked for a "ballpark" figure. S. Lawson said demolition permits are not expensive. J. Haalboom said that the Archibald, Seegmiller and Elliott houses have significant architectural features. In her opinion GRCA has two choices. Firstly it can save the houses or secondly it can recycle them. She asked if staff are thinking of having a contractor who would take the material. S. Lawson said that some quotes include a discount for any salvageable material.

J. Haalboom said she was "going to put on her Heritage River hat". She said GRCA encourages municipalities to take care of heritage. She sees heritage value in the houses and it just has not been assessed. She would like to have been given the history of each house such as the date of construction and who the first person to live there was. She is having difficulty because GRCA acquired these buildings and not have done enough to maintain them, noting that this was before S. Lawson became Property Manager. She also said that GRCA is about more than water and people see "conservation" when they refer to GRCA. She believes the Archibald house is polychrome brick which is significant. She also believes that the Seegmiller house is gothic stone. She said GRCA has got to set an example and buildings need as much attention as fish.

J. d'Ailly said he has no problem with the recommendation but has concerns about other houses.

B. Coleman asked if the buildings have been offered to local fire departments for training. S. Lawson said that the Brant County Fire Department had boarded up the Apps' Mill house and staff were in the process of formulating an agreement to have the Fire Department use it for training.

G. Lorentz said he wants to see a report on all of the other homes and what the "game plan" is. He said he is not certain that GRCA should be in the rental business.

J. Brennan said staff should coordinate with local heritage committees because an assessment depends on the number of houses of a like nature.

J. Mitchell thanked S. Lawson for her work with regard to the houses and cottages noting that she had inherited some difficult files upon taking the position of Property Manager.

Resolution 114-14

Moved by: J. Brennan

Seconded by: L. Armstrong

(Carried)

THAT the Grand River Conservation Authority demolish the house, known as the **Luther Superintendent's Residence**, located on Part Lot 21, Concession 9, Township of East Luther Grand Valley, County of Dufferin, known municipally as 375399 6th Line, Grand Valley;

AND THAT the Grand River Conservation Authority demolish the house, known as the **Archibald Residence**, located on Part of the northeast half of Lot 11, Concession 2, Township of Erin, County of Wellington, known municipally as 5326 Wellington Road 125, Erin;

AND THAT the Grand River Conservation Authority demolish the house, known as the **Seegmiller Residence**, located on Part of the north half of Lot 1, Concession 1, Township of Puslinch, County of Wellington, known municipally as 2315 Townline Road, Puslinch;

AND THAT the Grand River Conservation Authority demolish the house, known as the **D. Doughty Residence**, located on Part of the southeast half of Lot 7, Concession 9, Division C, in the Township of Guelph-Eramosa, County of Wellington, known municipally as 7756 Conservation Road, Guelph-Eramosa;

AND THAT the Grand River Conservation Authority demolish the house, known as the **Elliott Residence**, located on Part of the Southeast half of Lot 4, Concession 9, Division C in the Township of Guelph-Eramosa, County of Wellington, known municipally as 7690 Conservation Road, Guelph-Eramosa;

c) **GM-09-14-95** Tribute Naming – Pinehurst Lake Conservation Area

J. Mitchell applauded the recommendation to name the trail after Mr. and Mrs. Sarson because they have done so much for Pinehurst Lake Park.

Resolution 115-14

Moved by: W. Stauch
Seconded by: L. Boyko
(Carried)

THAT Grand River Conservation Authority name a new trail to be built at Pinehurst Lake Conservation Area the Sarson Lakeside Trail.

- d) **GM-09-14-96** Award of Contract to Undertake the Whitemans Creek Tier Three Local Area Water Budget and Risk Assessment

L. Boyko referred to field monitoring and asked if it was going to be done or it was excluded. J. Etienne said field monitoring was excluded from the tender bids but it will be done once a full assessment has been completed. L. Boyko said when you add the two amounts submitted by EarthFX they exceed the tender amount of Golder Associates Ltd. J. Etienne repeated that a full assessment has not yet been completed. L. Boyko asked if the recommended party was based solely on cost. J. Etienne responded in the negative indicating that the quality of work was taken into account.

Resolution 116-14

Moved by: B. Coleman
Seconded by: V. Prendergast
(Carried)

THAT the consulting team led by EarthFX Incorporated be retained to carry out the Whitemans Creek Tier Three Local Area Water Budget and Risk Assessment at an estimated cost of \$341,780 plus taxes.

- e) **GM-09-14-97** Cash and Investments Status Report as of August 31, 2014

There were no questions or comments with respect to this report.

Resolution 117-14

Moved by: B. Banbury
Seconded by: J. d'Ailly
(Carried)

THAT Report GM-09-14-97 - Cash and Investments Status Report as of August 31, 2014 be received as information.

- f) **GM-09-14-98** Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation.

W. Stauch asked what the status of the Argyle Street Bridge in Caledonia is. L. Boyko said the bridge is due to be replaced, but will not be coming down imminently.

Resolution 118-14

Moved by: T. Nevills

Seconded by: L. Armstrong
(Carried)

THAT Report GM-09-98 – Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation be received as information.

g) **GM-09-14-99** Environmental Assessments

There were no questions or comments with respect to this report.

Resolution 119-14

Moved by: R. Kelterborn

Seconded by: B. Lee
(Carried)

THAT Report GM-09-14-99 – Environmental Assessments be received as information.

h) **GM-09-14-100** Chief Administrative Officer's Report

J. Mitchell advised the members that an oral report will be presented with respect to deer at Niska.

J. Farwell advised the members that staff and T. Nevills will meet with officials from the Town of Grand Valley and the Grand Valley and District Fire Department for a debriefing with respect to a recent rescue incident that took place at Luther Marsh. The parties involved have been charged with trespassing. He also said that hunting season will begin on September 27, 2014 and Luther Marsh will be very busy. He advised that staff are working with the federal government and the province to get funding for updating floodplain mapping.

S. Lawson advised the members that Niska Wildlife Foundation had received Ministry of Natural Resources and Forestry approval to remove fencing and release the deer at the Niska property in April, 2014. At that time GRCA took over the majority of the property and removed exterior fencing but did not take possession of any of the buildings or a ten meter buffer around the buildings. The tenants put four of the deer in a pen because they said they could not move quickly enough to avoid predators. GRCA staff were developing a plan to move the four deer to a sanctuary. On September 16, 2014, staff met with veterinarians on site to discuss a medication and transportation plan but the tenants had released the deer to a larger portion of the property which was not adequate to contain deer.

M. Laidlaw informed the members that she attended at the Niska property and the tenants said that there are still four deer there. R. Ortleib said that there were five deer but one was attacked by a dog and he had to euthanize it. She was told that the remaining deer have been released into a larger area. She toured the buildings and is concerned about liability. She said that R. Ortleib told her that he arranged for five veterinarians.

S. Lawson said that the fencing that was being referred to has large holes in it and the deer can go in and out of the property. She said that if the tenants want to transport the deer to the sanctuary then they can do so, however GRCA will not participate further in relocating the deer.

M. Laidlaw asked about the buildings located on the property. S. Lawson said the tenants have occupancy of the buildings until December 31, 2014 and therefore they would be responsible to secure them.

J. d'Ailly referred to the recent incident at Luther Marsh and asked what the fine for trespassing is. J. Farwell said he would find out.

Resolution 120-14

Moved by: J. Brennan

Seconded by: J. d'Ailly

(Carried)

THAT Report GM-09-14-100 – Chief Administrative Officer's Report be received as information.

i) **GM-09-14-101** 2015 Budget – Update

There were no questions or comments with respect to this report.

Resolution 121-14

Moved by: M. Laidlaw

Seconded by: V. Prendergast

(Carried)

THAT Report GM-09-14-101 – 2015 Budget – Update be received as information.

j) **GM-09-14-102** – OMB Hearing for OPA 48 – Niska Property

J. Mitchell asked who was objecting. S. Lawson said that a local community group has commenced the appeal and GRCA's lands were included. The City of Guelph identified lands within the settlement area for future greenfield development. The GRCA lands at Niska Road/Pioneer Trail fall within the settlement area and contain no development constraints. OPA 48 re-designates the GRCA lands from Open Space to Low Density Residential and Medium Density Residential.

R. Hillier asked if the local group wants the City to maintain the current zoning. S. Lawson responded in the affirmative.

Resolution 122-14

Moved by: L. Boyko

Seconded by: C. Millar

(Carried)

THAT Report GM-09-14-102 – OMB Hearing for OPA 48 – Niska Property be received as information.

k) GM-09-14-106 Current Watershed Conditions as of September 23, 2014

D. Boyd conducted a PowerPoint presentation indicating that:

- September, 2014 has been a wet month with the majority of precipitation falling during two storm events.
- The level of Lake Erie is above the long term average.
- With the exception of Conestogo the large reservoirs are above their normal operating range for time of year.

*L. Armstrong left the meeting at 10:25 a.m.

- Heavy rain early in September, 2014 produced large amounts of runoff to the reservoirs which was stored to reduce flows downstream.
- Environment Canada's long range forecast for the September to November, 2014 period is for above normal temperatures and normal precipitation for southern Ontario.
- The GRCA issued three flood messages in September, 2014.
- Staff attended the Provincial Flood Forecasting and Warning Committee Annual Workshop on September 17 and 18, 2014 – topics of the workshop included floodplain mapping and regulations; flood modeling; snow monitoring, ice monitoring; and examples of recent Ontario floods.
- D. Boyd presented a talk regarding the GRCA's Flood Communications Protocols at the workshop.

Resolution 123-14

Moved by: J. d'Ailly

Seconded by: J. Jamieson
(Carried)

THAT Report GM-09-14-106 – Current Watershed Conditions as of September 23, 2014 be received as information.

l) GM-09-14-106 Foundation Member Appointment

There were no questions or comments with respect to this report.

Resolution 124-14

Moved by: L. Boyko

Seconded by: B. Coleman
(Carried)

THAT the following new Member be appointed to the Grand River Conservation Foundation until the next Annual General Meeting: Richard Seibel

13. Committee of the Whole:

None

14. **General Business:**

None

15. **3rd Reading of By-Laws:**

None

16. **Other Business:**

- a) W. Stauch asked R. Kelterborn what was happening in the Township of Wellesley on September 27, 2014. R. Kelterborn said 25,000 to 30,000 people will be attending the Apple Butter and Cheese Festival.

17. **Closed Meeting: (motion required pursuant to Section 36 of By-Law 1-2013)**

Resolution 125-14

Moved by: C. Millar

Seconded by: M. Laidlaw

(Carried)

THAT the meeting adjourn into closed session to discuss a proposed property disposition and legal matters.

The meeting adjourned at 10:35 a.m.

The meeting reconvened at 10:45 a.m.

- a) **GM-09-14-104** Declaration of Surplus Lands – Former Tedmen Residence [**confidential**]

Resolution 125-14

Moved by: B. Coleman

Seconded by: J. Ross-Zuj

(Carried)

THAT Grand River Conservation Authority declare surplus the lands known as the former Tedman Residence described as Part of Lot 13, Concession 3, in the Geographic Township of Erin, County of Wellington, municipally known as 8940 Wellington Road 124, to be more particularly described on a Reference Plan to be deposited;

AND THAT staff be directed to obtain municipal approval to sever the residence and approximately 6.5 acres of land from the parent parcel, and to list the severed portion for sale.

- b) **GM-09-14-105** Update on Court Orders under Section 28(16) of the *Conservation Authorities Act* [**confidential**]

Resolution 126-14

Moved by: B. Coleman
Seconded by: L. Boyko
(Carried)

THAT Report GM-09-14-105 – Update on Court Orders under Section 28(16) of the *Conservation Authorities Act* be received as information.

18. Next Meetings:

- General Membership Meeting
Friday, October 24, 2014 – 9:30 a.m.
Auditorium/Boardroom, Administration Centre, Cambridge
- General Membership Meeting
Friday, November 28, 2014 – 9:30 a.m.
Auditorium/Boardroom, Administration Centre, Cambridge

to be followed by Audit Committee

19. Adjourn

The meeting adjourned at 10:50 a.m.

20. Grand River Source Protection Authority Meeting (if required)

Chair

Secretary-Treasurer



FOR IMMEDIATE RELEASE
October 20, 2014

Pettapiece demands answers as MPPs return to legislature

(Queen's Park) – Perth-Wellington MPP Randy Pettapiece returned to Queen's Park today for the fall legislative session. At his first opportunity, he demanded answers from the government on a range of key local issues.

"The government continues to ignore the concerns we've raised," said Pettapiece. "I'm asking the government to explain, in writing, why it has delayed providing funding to local municipalities, and what its policies are on local transit and connecting links."

Pettapiece submitted his "Order Paper" questions in the legislature – initiating a process that will compel the government to respond in writing. His questions also address local healthcare and the doctor shortage, GO transit, and the government's failure to respond to area municipalities' requests for assistance to cover ice storm damage.

"I'm still getting many calls from people who do not have a family doctor, through no fault of their own," said Pettapiece. "That's why I've asked the Minister of Health how long people in Perth-Wellington have to wait on the government's Health Care Connect list. The minister must understand that people cannot afford to wait years to find a new physician."

"That's completely unacceptable," he added.

On transit issues, Pettapiece requested the government clarify its policy on extending GO transit service to Stratford. "The Premier came to Stratford, and is quoted as saying that GO expansion is a priority," said Pettapiece. "However, it appears that in a recent expansion study, Stratford was not even considered. That doesn't add up."

Following the Liberals' decision to cancel the Connecting Link Program, they claimed that the Municipal Infrastructure Investment Initiative (MIII) would replace it. Pettapiece wants to know how much of that funding will be dedicated to connecting links.

Pettapiece also took up the cause of municipalities affected by last year's ice and wind storms. He asked why, after nine months, the Liberals are still holding up funding to assist with clean-up costs. "In February, the government announced funding was on its way," he said. "But then they put up more red tape. When will municipalities actually get the help they need?"

The MPP also pointed to the Ontario Municipal Partnership Fund (OMPF), a crucial program for small and rural municipalities. The Liberals have slashed the fund by \$35 million, leading Pettapiece to question how this will impact the services that municipalities are obligated by the provincial government to provide.

"After my countless letters, emails, meetings, direct questions during Question Period and statements in the legislature, it is about time for the government to come clean about its policies," concluded Pettapiece.

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October 2014

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TWP. OF WELLINGTON NORTH

Dear friends,

It is my pleasure to send out the call for nominations for the **June Callwood Outstanding Achievement Award for Voluntarism in Ontario.**

Volunteers play a significant role in leading and supporting services in their communities; they lay the foundation for a strong and dynamic province. This award recognizes exceptional leadership, innovation and creativity in voluntarism and community service. Recipients of this award can include individual volunteers, volunteer groups, businesses and other organizations which have made outstanding contributions to their communities and the province.

Do you know an individual or group that makes an outstanding contribution? Nomination forms and additional information are available on the Ministry of Citizenship, Immigration and International Trade website at www.ontario.ca/honoursandawards or by phone at 416 314-7526, toll free 877 832-8622, TTY 416 327-2391. Deadline for nominations is **December 5, 2014.**

I hope you will take this opportunity to ensure that volunteers receive the recognition they deserve.

Yours truly,

A handwritten signature in black ink, appearing to be "Michael Chan", written in a cursive style.

Hon. Michael Chan
Minister

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 95-14

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH AT ITS REGULAR MEETING HELD ON, NOVEMBER 10, 2014.

WHEREAS Section 5 of the Municipal Act, S.O. 2001 c.25 (hereinafter called "the Act") provides that the powers of a Municipal Corporation shall be exercised by its Council;

AND WHEREAS Section 5(3) of the Act states, a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

NOW THEREFORE the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS:**

1. The action of the Council of the Corporation of the Township of Wellington North taken at its meetings held on November 10, 2014 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Wellington North at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. That the Mayor and the proper officials of the Corporation of the Township of Wellington North are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Wellington North referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Township of Wellington North.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 10TH DAY OF NOVEMBER, 2014.**

**RAYMOND TOUT
MAYOR**

**MICHAEL GIVENS
CHIEF ADMINISTRATIVE OFFICER/CLERK**

MEETINGS, NOTICES, ANNOUNCEMENTS

Tuesday, November 18, 2014	Public Works Committee	9:00 a.m.
Wednesday, November 19, 2014	Economic Development Committee	4:30 p.m.
Monday, November 24, 2014	DWQMS Annual Meeting	To be determined
Monday, December 1, 2014	Inaugural Council Meeting	7:00 p.m.
Monday, December 15, 2014	Regular Council Meeting	7:00 p.m.

The following accessibility services can be made available to residents upon request with two weeks notice:

**Sign Language Services – Canadian Hearing Society – 1-877-347-3427
- Guelph location – 519-821-4242**

Documents in alternate forms – CNIB – 1-800-563-2642