

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
MINUTES OF COUNCIL
NOVEMBER 5, 2018 @ 2:00 P.M.**

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

Members Present:

Mayor: Andrew Lennox
Councillors: Sherry Burke
Lisa Hern
Steve McCabe
Dan Yake

Staff Present:

CAO: Michael Givens
Director of Legislative Services/Clerk: Karren Wallace
Director of Finance: Adam McNabb
Economic Development Officer: Dale Small
Chief Building Official: Darren Jones
Human Resources Manager: Chanda Riggi
Community Recreation Coordinator: Mandy Jones
Senior Planner: Curtis Marshall

CALLING TO ORDER

Mayor Lennox called the meeting to order.

ADOPTION OF THE AGENDA

Resolution 2018-379

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Agenda for the October 9, 2018 Regular Meeting of Council be accepted and passed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

No pecuniary interest reported.

O' CANADA

RECESS TO MOVE INTO PUBLIC MEETING

Resolution 2018-380

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North recess the Regular Council Meeting of November 5, 2018 at 2.03 p.m. for the purpose of holding a Committee of Adjustment Hearing and Public Meetings under the Planning Act.

CARRIED

RESUME REGULAR MEETING OF COUNCIL

Resolution 2018-381

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North resume the November 5, 2018 Regular Meeting of Council at 2.18 p.m.

CARRIED

PASSAGE OF BY-LAWS ARISING FROM PUBLIC MEETING

Resolution 2018-382

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT By-law Number 093-18 being a by-law to amend Zoning By-law Number 66-01 being the Zoning By-law for the Township of Wellington North be read a First, Second and Third time and enacted. (Part Lot 26, Concession 2, geographic Township of West Garafraxa 7205 First Line - Mapleton Pork Ltd.)

CARRIED

Resolution 2018-383

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT By-law Number 094-18 being a by-law to amend Zoning By-law Number 66-01 being the Zoning By-law for the Township of Wellington North be read a First and Second time. (Part Park Lot 5 and Part Park Lot 6 S/S Domville, geographic Township of Arthur – 1236757 Ontario Inc.)

CARRIED

ADOPTION OF MINUTES OF COUNCIL

Resolution 2018-384

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the minutes of the Council Meeting held on October 9, 2018 be adopted as circulated.

CARRIED

BUSINESS ARISING FROM MINUTES OF COUNCIL

1. Councillor Yake, Notice of Motion October 9, 2018 Regular Council Meeting

Resolution 2018-385

Moved: Councillor Yake

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North authorize staff to undertake a municipal wide study on pedestrian safety as it pertains to crosswalks, signage, speed limits, traffic signals and sidewalks in order to identify problem areas and methods of mitigation.

CARRIED

2. Brubacher Drain No. WL 19 Court of Revision-by-law will be passed at the November 19, 2018 meeting.

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

Items 2a, 4a, 5a, 7a, 7b, 7c

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

Resolution 2018-386

Moved: Councillor

Seconded: Councillor

THAT all items listed under Items for Consideration on the November 5, 2018 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:

1. *MINUTES*
 - a. *Maitland Valley Conservation Authority, General Membership Meeting #7/18 Minutes, September 19, 2018 be received.*
 2. *b. Cheque Distribution Report, October 26, 2018 be received.*
 3. *FIRE*
 - a. *Communiqué No. 059 – September, 2018 be received.*
 4. *BUILDING*
 - b. Report SPA 2018-04 Bender Construction (1138483 Ontario Ltd.) – 223 Industrial Drive, Mount Forest
THAT Council of the of the Corporation of the Township of Wellington North receive Report SPA 2018-04 Bender Construction (1138483 Ontario Ltd.) – 223 Industrial Drive, Mount Forest;
AND FURTHER THAT the Corporation enter into a Site Plan Agreement with 1138483 Ontario Ltd. in the form of the draft Agreement included as part of this report;
AND FURTHER THAT the Mayor and the Clerk of the Corporation be authorized and directed to sign the Agreement on behalf of the Corporation;

AND FURTHER THAT the Clerk be directed to cause notice of the said Agreement to be registered on the title to the lands.

5. **ECONOMIC DEVELOPMENT**

b. *Report EDO 2018-34 Community Improvement Program*

THAT the Council of The Corporation of the Township of Wellington North Report EDO 2018-34 with regards to the Community Improvement Program; AND FURTHER THAT the Council of the Corporation of the Township of Wellington North approve a one-time grant in the amount of \$1,394.00 for improvements made to the Wendt's Jewellery location at 181 Main Street South in Mount Forest.

c. *Report EDO 2018-35 Saugeen Connects: Investor Tour be received.*

6. **OPERATIONS**

a. *Report OPS 2018-024 – Sanitary Allocations for Al Sharpe (310 Sligo Road West)*

THAT the Council of the Corporation of the Township of Wellington North receive Report OPS 2018-024 being a report on the sanitary allocation for Al Sharpe (310 Sligo Road West);

AND FURTHER THAT the Council of the Township of Wellington North commit twenty (20) sanitary sewer allocations to Al Sharpe for twenty townhome dwellings at 310 Sligo Road West (Part Park Lot 7, S/S Sligo Road);

AND FURTHER THAT the sanitary sewer allocations to Al Sharpe for twenty townhome dwellings at 310 Sligo Road West, Mt. Forest have an expiry of thirty-six months from date of passage of the resolution, after which period the allocation of 20 sewer units for this development will be withdrawn.

8. **COUNCIL**

a. *Maitland Conservation*

Approved Cost Sharing Policy: MVCA Water and Erosion Control Infrastructure be received.

CARRIED

CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION

Resolution 2018-387

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the General Fund Financial Summary Report, Budget vs Year-to-Date Actual Ending September 30, 2018 be received.

CARRIED

Resolution 2018-388

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT Report CBO 2018-17 Building Permit Review Period Ending September 30, 2018 be received.

CARRIED

Resolution 2018-389

Moved: Councillor Yake

Seconded: Councillor Hern

THAT Report EDO 2018-33 Child Care: EarlyON Child and Family Centres be received for information.

CARRIED

Resolution 2018-390

Moved: Councillor Yake

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North receive Report RAC 2018-002 being a report on the acquisition of the Lynes Blacksmith Shop-Property, located at 9111 Highway 6, Kenilworth;

AND FURTHER THAT Council accept the third party appraisal valuation prepared on April 5, 2017 of the property appraising the property at \$195,000.00;

AND FURTHER THAT Council direct staff to issue a Charitable Donation receipt to Stephen Lynes in the amount consistent with the appraisal in the amount of \$195,000.00;

AND FURTHER THAT Council accept costs associated with the completing the Agreement to Donate, including but not limited to:

- Legal costs;*
- Title search;*
- Land transfer fee;*
- Applicable HST;*

AND FURTHER THAT Council authorizes the Mayor and Clerk to sign all documents required to complete the acquisition.

CARRIED

Resolution 2018-391

Moved: Councillor Hern

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive for information Report CAO 2018-012 being a report on Wellington North Power (WNP) Council Member Board Appointments;

AND FURTHER THAT Council of the Township of Wellington North appoints the below Council representatives to the WNP Board of Directors:

- Councillor Dan Yake;*
- Mayor Andy Lennox;*

For the term December 1, 2018 to November 30, 2022.

CARRIED

Resolution 2018-392

Moved: Councillor Hern

Seconded: Councillor Yake

*THAT the Council of The Corporation of the Township of Wellington North receive Report CLK 2018-048;
AND FURTHER THAT Council approve the meeting schedule as amended.*

CARRIED

Staff were directed to move the January 28, 2019 meeting to February 4, 2019 (7:00 p.m.)

NOTICE OF MOTION

No Notice of Motion tabled

COMMUNITY GROUP MEETING PROGRAM REPORT

Councillor Hern reported the Mount Forest Chamber of Commerce has purchased the building where The River is located.

Councillor Yake advised the hospital is waiting for Stage 4 approval from the province. Stage 5 is the tendering for construction.

Mayor Lennox advised he attended the Mount Forest Legion's 90th Anniversary recently.

BY-LAWS

Resolution 2018-393

Moved: Councillor Yake

Seconded: Councillor Hern

THAT By-law Numbers 089-18, 090-18, 091-18 and 092-18 be read a First, Second and Third time and enacted.

CARRIED

CULTURAL MOMENT

Celebrating Remembrance Day & Canada's Most Patriotic Village and is "mostly" a reprint of our November 2012 Cultural Moment.

**Arthur Village Gives Sons, Money, to Aid War
*Toronto Daily Star, Monday, November 2, 1942***

This is a copy of the Monday, November 2, 1942 publication of the Toronto Daily Star featuring the article "Arthur Village Gives Sons, Money, to Aid War" and tells the story of how the Village of Arthur had a population of 890 with 100 of them enrolled in World War II, with many others rejected.

75 years later, Arthur is now known as “Canada’s Most Patriotic Village”. They received the recognition in 2002, when David Tilson the M.P.P for Dufferin-Peel-Wellington-Grey stated in the Ontario Legislature that because of Arthur’s extraordinary effort in World War II the community was being recognized as such.

Other achievements that have garnered Arthur this title include that during World War II the government ran War Bond and Victory Bond campaigns to raise money to carry on the war effort. In the first campaign in 1940, Arthur Village led all communities in Canada in reaching its objective. In every following campaign (6 in all) the Village led all communities in the county in reaching its objective. As well, during the war, a Navy League was formed in most Canadian communities, to raise funds for Canadian Sailors at sea. In September 1944, Arthur Council received an award for having raised the most per capita of any community in Ontario.

In recognition of Remembrance Day, lest we forget, the sacrifices of the people in all armed conflicts, let us also celebrate Arthur and Mount Forest’s contributions, not only during World War II, but also today, as they continue their education efforts, including the many recently created murals and banners honouring our veterans in both communities.

CONFIRMATORY BY-LAW

Resolution 2018-394

Moved: Councillor Hern

Seconded: Councillor Yake

THAT By-law Number 095-18 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on November 5, 2018 be read a First, Second and Third time and enacted.

CARRIED

ADJOURNMENT

Resolution 2018-395

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Regular Council meeting of November 5, 2018 be adjourned at 3:10 p.m.

CARRIED

CLERK

MAYOR



ADDENDUM "A"

1078 Bruce Road 12, P.O. Box 150, Formosa ON Canada N0G 1W0
Tel 519-367-3040, Fax 519-367-3041, publicinfo@svca.on.ca, www.svca.on.ca

October 11, 2018

To: Municipalities of the Saugeen Watershed

Dear Municipal Council,

I am pleased to enclose the 2019 Draft Budget and budget notes for Saugeen Valley Conservation. This Draft Budget was approved for distribution to the member municipalities by the Authority Members on September 18, 2018.

This Draft Budget provides for a municipal levy increase of 0% over the 2018 levy. This represents a dollar increase of \$0.

The Authority is scheduled to meet on December 18th to vote on the acceptance of the 2019 Budget.

I would be pleased to attend a council or other meeting to explain the Draft Budget should you wish.

Saugeen Conservation looks forward to continuing to work with its municipal stakeholders to protect and enhance our wonderful watershed.

Sincerely,

Wayne Brohman
General Manager/Secretary-Treasurer
Saugeen Conservation
Encl.



Watershed Member Municipalities

Municipality of Arran-Elderslie, Municipality of Brockton, Township of Chatsworth, Municipality of Grey Highlands,
Town of Hanover, Township of Howick, Municipality of Morris-Turnberry, Municipality of South Bruce,
Township of Huron-Kinloss, Municipality of Kincardine, Town of Minto, Township of Wellington North,
Town of Saugeen Shores, Township of Southgate, Municipality of West Grey

2019 Budget Notes

General (Not Department Specific)

1. The General Levy increase in the previous 7 years has been:

2012	9.0%
2013	2.5%
2014	1.5%
2015	1.9%
2016	1.9%
2017	1.4%
2018	1.5%
2. The 2019 General Levy budget increase is at \$0. The 2019 General Levy will remain at the same level as 2018. The General Levy deficit of \$27,951 for 2019 will be financed from an anticipated 2018 surplus.
3. The Personnel Policy (24.05) provides for an increase in the salary grid each January equivalent to the Ontario inflation rate for the 12 months ended in the previous September. The most recent available CPI data for 2018 indicates a 12-month inflation rate of 3.1% to July 31. Accordingly, the 2019 budget provides for a 3.1% salary grid increase.
4. The Ministry of Natural Resources and Forestry annual grant has remained unchanged for 20 years at \$157,669. The 2019 budget assumes a grant of that same amount. The grant covers some of the costs for flood warning and water projects.
5. There are not expected to be any significant staff position changes in 2019. The transitions for the two manager retirements will be completed in 2018.
6. The expectation for 2018 is an overall surplus of \$250,000 to \$275,000 for the year compared to a budgeted surplus of \$58,000. The positive results are mainly the result of an expected \$60,000 surplus in Planning & Regulations due to continuing strong volume of work; forestry results \$64,000 better than expected and campground results \$42,000 higher than budget.

7. Preparation of the draft 2019 budget entailed the review by each department manager, on a line by line basis, of the budgets under their responsibility. Managers will present their respective budgets to the Authority and be available to receive comments and answer questions.

Departments

Flood Warning

1. Revenue sources for this department are the General Levy (50%) and an annual MNRF grant (50%). 2018 expenses are expected to be about \$203,000 which is \$12,000 under budget due mainly to lower payroll costs.
2. The budgeted expenses for 2019 are slightly below the 2018 budgeted expenses.

Water Quality

1. This department has historically been funded almost 100% by General Levy. In 2018 additional funding came from Bruce Power for water sampling/monitoring services provided by SVCA.
2. A deficit of \$22,000 is expected for 2018 due to the hiring of a trainee to assist in this department as the department head transitions to assuming leadership in the Flood Warning department.
3. 2019 budget revenue and expenses are down marginally from the 2018 budget.

Environmental Planning and Regulations

1. Revenue in 2018 from sources other than the General Levy and reserves is expected to be \$367,000, \$46,000 above budget. This increase results from increased revenue in all categories including plan services, permit applications and property inquiries due to volume of work.
2. Costs for 2018 are expected to be \$55,000 below budget. Total department costs for 2018 are estimated at \$679,000, compared to budget of \$734,000 with most of the difference due to lower payroll costs.
3. This department is expected to generate a surplus in 2018 of about \$60,000.
4. The 2019 budget provides for revenue from non-levy sources of \$322,000. A reduction in planning services revenue is expected as a result of a reduction in planning services offered to municipalities. In 2019 costs are estimated at \$720,000.
5. Expense categories other than payroll related ones are expected to be consistent with 2018 costs.

Forest Management

1. Revenue in this department is derived exclusively from the sale of forest products from Authority-owned properties. When a bush property is determined to be ready for harvest selected trees are offered for sale through a public tender process. Revenue can be difficult to forecast because timber market prices can fluctuate significantly year to year and the timing of when a harvest is appropriate for a particular property is not fully predictable.
2. Revenue in 2018 is anticipated to be slightly above budget of \$230,000. Expenses for 2018 will be below budget by about \$35,000 due to payroll savings related to the manager's retirement transition. It is expected that this department will be at a modest surplus position for 2018 pending completion of the tendering process.
3. Timber revenue in 2019 is forecasted at \$220,000. Expenses in 2019 are budgeted to be consistent with 2018 except for a provision of \$29,000 under property taxes for a municipal drain assessment.

Forestry Services

1. The sources of revenue in this department are:

	<u>2018 estimate</u>	<u>2018 budget</u>	<u>2019 budget</u>
Tree planting and spraying	\$183,000	\$150,000	\$183,000
MFTIP, marking, pruning	14,500	17,000	17,000
Arbour Day sales	27,300	22,000	25,000
EAB treatment	1,200	7,000	1,200
Miscellaneous	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
	\$231,000	\$201,000	\$231,200

2. EAB treatment revenue of \$1,200 for 2018 decreased significantly from \$11,000 in 2017 as the department has gotten out of providing this service except to a few select clients such as municipalities. Tree planting/spraying at \$183,000 in 2018 was up from \$118,000 in 2017 and budget of \$150,000.
3. Expenses for 2018 are expected to be above budget due to increased purchase of trees for planting and selling. Net results for 2018 are expected to be a modest surplus of \$21,000.
4. The 2019 budget has a surplus of \$36,000 with no expected changes in operations.

Administration

1. This department is funded almost entirely from the General Levy. 2018 expenses are expected to be about \$3,000 below the budget of \$447,000.
2. For 2019, expenses are budgeted at \$462,000, up \$15,000 from \$447,000 in the 2018 budget due to salary grid increases. Other expense categories are consistent with the prior year.

Information Technology (IT) and Geographic Information Systems (GIS)

1. This department gets all its funding from the General Levy. Expenses in 2018 are expected to be \$13,000 below budget as hardware requirements were less than expected.
2. Five computers aged between 5 and 9 years will be replaced in 2019 as well as one server. The major costs in this department are for two staff salaries and computer upgrades. Total 2019 costs are budgeted at \$8,000 more than the 2018 budget and, as in 2018, includes \$10,000 for the retention of a computer specialist to assist with department tasks. An additional \$5,000 is budgeted for upgraded GIS software in 2019.

Community Relations

1. This department is funded almost entirely from the General Levy with some revenue generated from fees and donations related to special events. One of those additional revenue sources in 2018 was from Greenock swamp tours. 2018 expenses are expected to be \$25,000 above budget due to the tours and the Cargill initiative for which partial funding was received. The result for 2018 is an expected deficit of about \$8,000.
2. Budgeted 2019 expenses are similar to 2018 with inflationary increases. Salary expense includes the cost for 2 students which will be hired if job grants are received.

Education

1. Funding in this department is about 60% from the General Levy and the balance from various program users. Education expenses in 2018 are expected to be slightly below the budget amount of \$91,000.
2. The 2019 budget is up \$2,000 from 2018 due to inflationary effects. It is expected that the same programming will be offered as in 2018. Donations for Earth Week and other programming is expected to continue in 2019.

Rental Properties

1. The only remaining property in this department is the rented house at Sulphur Spring CA.
2. The revenue in 2018 will be \$5,570.
3. The 2019 budget assumes a modest rent increase and that the house will be occupied for the full year with no requirement for major repairs.

Agricultural Lands

1. The revenue source in this department is the rental of pasture land at McBeath (\$11,500) and new for 2018 and not in the 2018 budget was rental of crop land at the Woods property (\$2,520). Some salary amounts are allocated to this department to cover fence and water system repairs. For 2019 there are expected to be no significant expense changes from the 2018 budget. The 2019 budget assumes that the Woods rental income will continue for 2019.

2. There is expected to be a surplus of about \$6,000 for 2018 and 2019.

Motor Pool

1. The Motor Pool department is responsible for the fleet of licensed vehicles and large field equipment. Vehicle usage is charged to other departments based on a per km rate. The goal is to charge a rate that allows for sufficient revenue to accumulate over time to purchase replacement vehicles.
2. The 2018 equipment purchase budget provided for the purchase of 2 replacement snow mobiles, a wood splitter, an ATV and a pickup truck.
3. Field equipment is charged out to municipalities by way of special levy based on an hourly rate. Rates charged are intended to generate sufficient funds to provide for the replacement of equipment.
4. In 2019 the equipment purchase budget provides for the purchase of a replacement van and a used loader tractor.

Non-Revenue Parks and Land Management

1. The parks covered in this department include Sulphur Spring, Allan Park, Stoney Island, Bells Lake, Kinghurst, McBeath, and Varney.
2. Annual revenue sources in this department, other than the General Levy, are from agreements with the Ontario Steelheaders Assoc. (\$2,500) for Denny's Dam and West Grey (\$2,552) for the Durham day use swimming area. In addition, a small amount of revenue (\$2,600) is generated from parking fees at two parks and from water donations at Sulphur Spring. The amounts received in 2018 will be as budgeted. Revenues in 2019 are expected to be consistent with 2018.
3. Expenses in 2018 are expected to be below the budget amount of \$179,000 due mostly to payroll savings. The main repair projects in 2018 include replacement of the Allan Park pond boardwalk, stairway replacement at the Durham day use area and a new trail at Kinghurst to avoid a wet area.
4. Expenses for 2019 are budgeted at \$38,000 below 2018's budget which had provided for six month's overlap with the replacement of the Flood Warning and Lands Management position. Sections of the Sulphur Spring boardwalk will need replacing in 2019.

Property Management

1. This department covers the costs for the repair/storage shops at Sulphur Spring CA. Funding is all from General Levy and covers utilities, insurance and maintenance for the buildings and part of the salaries for the one position stationed there. 2018 expenses are expected to be on budget of \$61,000.
2. Expenses for 2019 are budgeted to be \$64,000 with no operational changes expected.

Revenue Parks (Campgrounds)

1. Historical and budget gross revenue amounts for the three campgrounds are as follows (in thousands of dollars):

	<u>2017 actual</u>	<u>2018 estimate</u>	<u>2018 budget</u>	<u>2019 budget</u>
Brucedale	71.9	79.6	68.4	76.9
Durham	236.2	243.6	218.9	236.4
Bluffs	<u>244.3</u>	<u>263.8</u>	<u>243.7</u>	<u>248.9</u>
	552.4	587.0	531.0	562.2

2. Historical and budget net income amounts are as follows (in thousands of dollars):

	<u>2017 actual</u>	<u>2018 estimate</u>	<u>2018 budget</u>	<u>2019 budget</u>
Brucedale	25.9	22.6	16.3	23.1
Durham	46.1	23.8	1.4	3.5
Bluffs	<u>17.6</u>	<u>26.4</u>	<u>13.5</u>	<u>6.0</u>
	89.6	74.2	31.2	32.6

3. For 2018 revenue from seasonal campers will be about \$25,000 above forecast – all 3 campgrounds were above budget with Brucedale and Durham having the biggest improvements. In 2018 daily and group camping revenue was favourably affected by good summer weather particularly on the long weekends. In 2018 daily and group camping revenue will be about \$17,000 above budget. The annual CAMIS online reservation system cost for 2018 was \$8,400 split between the Bluffs and Durham offset by expected reservation fees of \$18,300. Student grant revenue in 2018 was \$3,500, down from \$16,400 in 2017.
4. Expenses between the 3 campgrounds are expected to be about \$14,000 above the 2018 budget amount of \$500,000 due to increased campground activity (hydro, garbage, septic, wood purchases, supplies etc.). Campground improvements in 2018 included the addition of WIFI at Durham, continued phragmites removal at Brucedale (funded by Enbridge) a new canoe dock and shoreline restoration at the Bluffs (funded by Bruce Power) and new Bluffs horse trails and boardwalk (assistance by Friends of the Bluffs Horsecampers). Additional payroll costs of about \$17,000 were incurred because of the minimum wage increase for summer staff.
5. Additional costs of about \$4,000 will be incurred in 2019 as a result of a further increase in the minimum wage for summer staff at Durham and the Bluffs.
6. Forecasted revenue amounts can be significantly affected by weather and are especially at risk of being optimistic if there is poor camping weather on long weekends in the summer.

Water Projects Maintenance and Stewardship

1. This department is funded primarily through Special Levy to individual municipalities (55%) and MNRF grant (33%).
2. The Special Levy covers costs to maintain various structures including the Durham dams, Paisley dykes, Walkerton dykes and others.
3. 2018 revenues and expenses are expected to be slightly over budget due mainly to extra debris removal and rehabilitation associated with the Durham dams due to significant flood events.
4. The expenses for 2019 are budgeted to be consistent with 2018 but with an additional \$5,000 allocated to stewardship initiatives.

Draft Budget 2019



September 18, 2018

**SAUGEE VALLEY CONSERVATION AUTHORITY
SUMMARY
2019**

	SOURCES OF FUNDING									SURPLUS/ (DEFICIT)
	2018 BUDGET	PROPOSED 2019 BUDGET	PROVINCIAL FUNDING	DONATIONS	SPECIAL LEVY	GENERAL LEVY	SELF GENERATED	OTHER	RESERVES	
OPERATIONS - GENERAL LEVY	2,391,508	2,366,698	157,269	2,500	91,277	1,663,757	419,444		4,500	(27,951) ¹
OPERATIONS - NON GENERAL LEVY	1,097,757	1,140,009					1,140,009			105,611 ²
TOTAL	3,489,265	3,506,707	157,269	2,500	91,277	1,663,757	1,559,453	0	4,500	77,660

Note:

1. Working capital reserve from anticipated 2018 surplus
2. Non-General Levy surplus to be put into appropriate reserve for future capital reinvestment into those programs.

**SAUGEEN VALLEY CONSERVATION AUTHORITY
PROPOSED OPERATIONS BUDGET (GENERAL LEVY PROGRAMS)
2019**

PROGRAM	2018 BUDGET	PROPOSED 2019 BUDGET	SOURCES OF FUNDING					
			PROVINCIAL FUNDING	DONATIONS	SPECIAL LEVY	GENERAL LEVY	SELF GENERATED	RESERVES
ADMINISTRATION	446,770	461,671				392,860	40,500	360
FLOOD WARNING	215,896	209,912	106,164			102,208	700	840
WATER MANAGEMENT								
Water Projects Maintenance & Stewardship	156,885	162,762	51,105		91,277	15,000	4,000	1,380
Water Quality	109,797	98,302				96,382		1,920
ENVIRONMENTAL PLANNING & REGULATIONS	733,915	719,555				396,955	322,600	
IT & GEOGRAPHICAL INFORMATION SYSTEMS	177,931	186,109				186,109		
COMMUNITY SERVICES								
Community Relations	218,309	228,864				220,364	8,500	
Education	91,291	93,852		2,500		57,438	33,914	
LAND MANAGEMENT								
Non-Revenue Parks	179,789	141,466				132,236	9,230	
Property Management	60,925	64,205				64,205		
TOTAL PROGRAM OPERATIONS	2,391,508	2,366,698	157,269	2,500	91,277	1,663,757	419,444	4,500

**SAUGEEN VALLEY CONSERVATION AUTHORITY
PROPOSED 2019 GENERAL LEVIES**

		2018								
		Current Value	2018 CVA	CVA Based						
	% in	Assessment (CVA)	(Modified) in	Apportionment	2018 Actual	2019 PROPOSED	2019 \$ Increase	Levy	% Incr	% Change in
Municipality	CA	(Modified)	Watershed	Percentage	General Levy	General Levy	Over 2018	Increase	Assessment	Apportionment
Arran-Elderslie	48	698,872,711	335,458,901	2.5359	\$ 42,287	\$ 42,151	(\$136)	(0.3)%	4.16	-0.32%
Brockton	100	1,150,687,190	1,150,687,190	8.6986	\$ 145,148	\$ 144,683	(\$465)	(0.3)%	4.16	-0.32%
Chatsworth	49	826,014,635	404,747,171	3.0597	\$ 51,369	\$ 50,865	(\$504)	(1.0)%	3.47	-0.98%
Grey Highlands	31	1,874,011,391	580,943,531	4.3916	\$ 73,302	\$ 73,024	(\$278)	(0.4)%	4.10	-0.38%
Hanover	100	895,682,391	895,682,391	6.7709	\$ 113,132	\$ 112,611	(\$521)	(0.5)%	4.01	-0.46%
Howick	8	414,847,921	33,187,834	0.2509	\$ 4,016	\$ 4,288	\$ 272	6.8%	11.78	6.99%
Huron-Kinloss	57	1,325,548,606	755,562,705	5.7117	\$ 94,936	\$ 94,988	\$ 52	0.1%	4.55	0.06%
Kincardine	100	2,391,621,259	2,391,621,259	18.0794	\$ 302,772	\$ 300,757	(\$2,015)	(0.7)%	3.79	-0.67%
Minto Town	36	943,093,497	339,513,659	2.5665	\$ 42,596	\$ 42,661	\$ 65	0.2%	4.65	0.15%
Morris-Turnberry	5	465,069,381	23,253,469	0.1758	\$ 3,178	\$ 3,334	\$ 156	4.9%	9.91	5.20%
Saugeen Shores	100	2,777,839,975	2,777,839,975	20.9990	\$ 353,157	\$ 349,332	(\$3,825)	(1.1)%	3.36	-1.08%
South Bruce	99	629,155,297	622,863,744	4.7085	\$ 77,342	\$ 78,298	\$ 956	1.2%	5.78	1.24%
Southgate	94	883,428,392	830,422,688	6.2776	\$ 100,648	\$ 104,403	\$ 3,755	3.7%	8.39	3.73%
Wellington North	33	1,516,305,544	500,380,830	3.7826	\$ 62,097	\$ 62,893	\$ 796	1.3%	5.83	1.28%
West Grey	100	1,586,273,802	1,586,273,802	11.9914	\$ 197,775	\$ 199,467	\$ 1,692	0.9%	5.38	0.86%
			13,228,439,150	100.00	\$ 1,663,755	\$ 1,663,755	\$ 0	0.0%	4.49	0.00%

Year End Projections & Proposed Budget**FLOODWARNING #50**

	Actual	Projected	Budget	Proposed	
Account	June 30th	Dec 31st	2018	Budget 2019	Explanation
Revenue:					
General Levy	53,474	106,948	106,948	102,208	
MNRF Grant	53,974	107,947	107,947	106,164	
Reserves	-	140	-	840	
Streamgauge Maintenance	203	400	500	400	
Miscellaneous	180	300	500	300	
Total Revenue:	107,831	215,735	215,894	209,912	
Expenses:					
Salaries	67,848	115,050	120,671	116,119	
Benefits	3,082	7,000	8,483	8,260	
Benefits-MERCs & OMERS	15,934	23,950	25,627	24,100	
Staff Travel	4,911	9,500	10,000	10,000	
Staff Development	360	1,000	1,000	1,250	
Staff Uniforms	117	300	800	300	
Office Expense	180	400	1,300	500	
Telephone	9,574	20,000	20,700	20,700	
Utilities	1,741	5,000	6,200	5,500	
Insurance	304	650	800	700	
Computer Upgrades	-	1,000	1,000	1,250	
Program Supplies	144	1,000	1,000	1,000	
Equipment Purchase	1,003	3,200	3,200	3,200	
Administration Overhead	1,007	1,901	2,014	3,932	
Equipment Rental	24	100	100	100	
Equipment Maintenance	-	1,000	1,000	1,000	
Software Licensing & Hosting	-	7,000	7,000	7,000	
Floodwaters & You	3,693	3,693	4,000	4,000	
Orthophoto Reserve Pmt	500	1,000	1,000	1,000	
Total Expenses:	110,422	202,744	215,895	209,912	

(2,591)

12,991

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Year End Projections & Proposed Budget**WATER QUALITY #45**

	Actual	Projected	Budget	Proposed	Explanation
Account	June 30th	Dec 31st	2018	Budget 2019	
Revenue:					
General Levy	52,184	104,368	104,368	96,382	
Reserves	981	2,200	2,229	1,920	
Water Sampling Services	-	3,000	-	-	
Miscellaneous	-	3,360	3,200	-	
Total Revenue:	53,165	112,928	109,797	98,302	
Expenses:					
Salaries	36,755	77,500	61,136	51,000	
Benefits	3,393	7,600	4,866	6,220	
Benefits-MERCs & OMERS	8,024	16,000	12,467	10,700	
Staff Travel	4,485	8,000	7,000	7,500	
Staff Development	934	934	1,000	1,000	
Staff Uniforms	716	716	250	300	
Office Expense	453	600	600	600	
Telephone	372	650	650	650	
Program Supplies	775	1,100	2,200	1,000	
Office Equipment Purchases	-	500	500	500	
Administration Overhead	2,014	3,802	4,028	3,932	
Groundwater Maintenance	-	1,500	2,100	1,800	
Water Sampling	780	2,700	-	-	
Surface Analysis	3,516	12,000	12,000	12,000	
Surface Equipment	36	300	500	500	
Biological Equipment	824	824	500	600	
Total Expenses:	63,077	134,726	109,798	98,302	

(9,912) (21,798) 0 -

Year End Projections & Proposed Budget

ENVIRONMENTAL PLANNING & REGULATIONS #20

	Actual	Projected	Budget	Proposed	Explanation
Account	June 30, 2018	Dec 31st	2018	Budget 2019	
Revenue:					
General Levy	170,495	340,990	340,990	396,955	
Reserves	9,360	30,865	72,325	-	
Plan Services	40,364	75,000	50,000	60,000	
Legal Inquiries	8,455	16,000	16,000	16,000	
Regulations Applications	82,000	165,000	173,000	165,000	
Maps	461	600	600	600	
Stormwater Management	20,860	25,000	10,000	10,000	
Specific Property Inquiry	61,783	85,000	70,000	70,000	
Miscellaneous	71	1,000	1,000	1,000	
Total Revenue:	393,849	739,455	733,915	719,555	
Expenses:					
Salaries	232,384	470,000	492,211	490,000	
Benefits	16,060	32,900	43,127	34,000	
Benefits-MERCs & OMERS	50,129	92,000	102,223	100,000	
Staff Travel	13,198	26,000	24,000	26,000	
Staff Development	2,758	3,500	3,000	4,000	
Staff Uniforms	2,413	2,413	2,100	2,100	
Office Expense	4,241	10,000	10,000	10,000	
Telephone	2,964	6,500	6,500	6,500	
Advertising	2,036	2,000	1,000	2,000	
Legal Fees	-	-	10,000	10,000	
Planning Supplies	210	500	500	500	
Administration Overhead	18,127	30,418	36,254	31,455	
Consultant Fees	-	1,000	1,000	1,000	
Orthophoto Reserve Payment	500	1,000	1,000	1,000	
Stormwater Management	-	1,000	1,000	1,000	
Total Expenses:	345,021	679,231	733,915	719,555	

48,828 60,224 - -

Year End Projections & Proposed Budget**FOREST MANAGEMENT #30**

	Actual	Projected	Budget	Proposed	Explanation
Account	June 30th	Dec 31st	2018	Budget 2019	
Revenue:					
Forest Products	96,000	241,000	230,000	220,000	
Miscellaneous	-	900	-	-	
Total Revenue:	96,000	241,900	230,000	220,000	
Expenses:					
Salaries	44,016	80,000	107,362	85,000	
Benefits	3,659	7,210	9,937	6,500	
Benefits-MERCs & OMERS	10,680	17,000	22,851	17,800	
Staff Travel	5,782	12,000	10,500	12,000	
Staff Development	376	2,000	2,000	3,000	
Staff Uniforms	308	500	500	500	
Office Expense	291	2,000	2,000	2,500	
Telephone	1,014	1,800	1,800	2,000	
Advertising	366	1,000	1,000	1,000	
Forestry Supplies	1,211	2,000	2,000	2,000	
Equipment Purchase	240	2,000	2,000	10,000	
Forestry Works	4,648	14,000	15,000	7,000	
Property Taxes	15,738	28,000	28,000	57,000	
Signs	18	1,000	1,000	1,000	
Administration Overhead	2,014	3,802	4,028	3,932	
Equipment Rental	92	100	-	-	
Orthophoto reserve payment	500	1,000	1,000	1,000	
Total Expenses:	90,953	175,412	210,977	212,232	

5,047

66,488

19,023

7,768

Year End Projections & Proposed Budget

NOTES

SAUGEEN FORESTRY SERVICES #35

Account	Actual June 30th	Projected Dec 31st	Budget 2018	Proposed Budget 2019	Explanation
Revenue:					
Treeplanting	41,943	42,000	40,000	42,000	
Nursery Stock	109,810	109,810	85,000	110,000	
MFTIP	3,856	12,450	15,000	15,000	
Marking & Pruning	-	2,000	2,000	2,000	
Landscape Stock	9,978	9,978	7,000	9,000	
Spraying	21,349	21,350	18,000	22,000	
Arbour Day Sales	27,323	27,323	22,000	25,000	
EAB Treatment Revenue	339	1,200	7,000	1,200	
Miscellaneous	1,229	5,000	5,000	5,000	
Total Revenue:	215,827	231,111	201,000	231,200	
Expenses:					
Salaries	33,177	49,000	57,978	36,500	
Benefits-MERCs & OMERS	6,122	8,400	11,818	7,600	
Staff Travel	7,232	11,000	11,000	11,000	
Office Expense	537	1,500	1,500	1,500	
Advertising	1,444	5,000	6,500	5,000	
Program Supplies	3,089	3,500	3,000	4,000	
Administration Overhead	2,014	3,802	4,028	3,932	
Equipment Rental	4,956	5,000	7,000	5,000	
Forestry Displays	-	1,500	1,500	1,500	
Nursery Stock	87,017	87,017	64,000	88,000	
Landscape Stock	9,321	9,321	5,000	7,000	
Arbour Day Purchases	17,894	17,894	14,000	18,000	
Spraying Expense	6,365	6,365	5,000	5,000	
EAB Expense	-	700	5,000	1,000	
Total Expenses:	179,168	209,999	197,325	195,032	

36,659 21,112 3,675 36,168

Year End Projections & Proposed Budget**DEPARTMENT: ADMINISTRATION #80**

	Actual	Projected	Budget	Proposed	Explanation
Account	June 30th	Dec 31st	2018	Budget 2019	
Revenue:					
General Levy	210,072	420,145	420,145	392,860	
Reserves	2,226	2,610	825	360	
Rental Revenue	180	300	300	300	
Interest Revenue	10,269	40,000	25,000	40,000	
Miscellaneous	- 78	200	500	200	
Total Revenue:	222,669	463,255	446,770	433,720	
Expenses:					
Salaries	131,189	276,000	278,249	292,000	
Benefits	6,658	13,000	12,550	10,860	
Benefits-MERCs & OMERS	23,303	44,400	43,759	46,050	
Staff Travel	6,066	12,000	11,500	12,000	
Staff Development	356	500	1,000	500	
Staff Uniforms	397	400	500	500	
Office Expense	3,854	9,000	9,000	9,000	
Telephone/Internet	4,126	9,000	9,000	9,000	
Utilities	7,931	18,000	22,000	19,000	
Advertising	11	100	1,000	1,000	
Insurance	9,131	18,500	18,500	19,000	
Health & Safety	5,640	12,000	12,000	12,000	
Audit Fees	-	10,750	10,750	11,000	
Bank Charges & Interest	211	500	500	500	
Building Maintenance	10,778	20,000	25,000	21,000	
Office Equipment Purchases	-	1,000	1,000	1,000	
Property Taxes	3,637	7,400	7,400	7,500	
Board of Directors Per Diem	6,375	16,000	17,500	17,000	
Board of Directors Expenses	2,798	6,800	8,500	7,000	
Conservation Ontario	25,571	26,000	26,000	30,000	
Donations & Gifts	305	5,000	4,600	4,500	
Self-Insurance Expense	1,856	2,000	-	-	
Resource Centre Expenses	3,014	4,000	3,000	4,000	
Overhead Revenue	(38,269)	(68,441)	(76,537)	(72,739)	
Total Expenses:	214,938	443,909	446,770	461,671	
	7,731	19,346	0	(27,951)	

2018 Year End Projections & 2019 Proposed Budget

Information Technology & GIS #37

	Actual	Projected	Budget	Proposed	Explanation
Account	June 30th	Dec 31st	2018	Budget 2019	
Revenue:					
General Levy	88,965	177,931	177,931	186,109	
Miscellaneous	319	320	-	-	
Total Revenue:	89,284	178,251	177,931	186,109	
Expenses:					
Salaries	52,354	109,000	116,167	119,995	
Benefits	3,727	7,500	8,251	7,000	
Benefits-MERCs & OMERS	11,931	21,500	21,806	22,800	
Staff Travel	252	500	1,200	1,000	
Staff Development	-	500	500	500	
Staff Uniforms	239	239	250	250	
Office Expense	720	720	250	250	
Telephone	153	250	450	450	
IT Hardware & Software Licensi	6,913	15,890	20,000	25,000	
Administration Overhead	4,028	7,605	8,057	7,864	
Ortho Reserve payment	500	1,000	1,000	1,000	
Total Expenses:	80,817	164,704	177,931	186,109	

8,467

13,547

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Year End Projections & Proposed Budget**COMMUNITY RELATIONS #10**

	Actual	Projected	Budget	Proposed	Explanation
Account	June 30th	Dec 31st	2018	Budget 2019	
Revenue:					
General Levy	108,155	216,309	216,309	220,364	
Student Job Funding	-	6,000	-	6,000	
Miscellaneous	4,387	12,700	2,000	2,500	
Total Revenue:	112,542	235,009	218,309	228,864	
Expenses:					
Salaries	62,945	142,000	134,071	143,200	
Benefits	3,827	7,810	8,188	7,000	
Benefits-MERCs & OMERS	14,354	29,900	27,294	29,300	
Staff Travel	5,869	12,000	13,000	12,000	
Staff Development	40	450	600	600	
Staff Uniforms	570	570	600	600	
Office Expense	2,621	4,500	4,500	4,500	
Telephone	783	1,400	1,200	1,400	
Advertising	3,901	4,400	4,400	4,400	
Subscriptions	399	700	500	700	
Printing	1,983	2,000	2,200	2,200	
Photography	141	500	500	500	
Program Supplies	2,683	2,800	2,600	2,800	
Administration Overhead	4,028	7,605	8,057	7,864	
New Endeavours	7,006	20,000	5,000	5,000	
Annual Sponsor/Volunteer Reco	1,093	2,400	1,200	2,400	
Web Page	1,750	1,750	2,000	2,000	
ComRel Publications	-	2,400	2,400	2,400	
Total Expenses:	113,993	243,185	218,309	228,864	

(1,451)

(8,176)

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Year End Projections & Proposed Budget**EDUCATION #15**

	Actual	Projected	Budget	Proposed	Explanation
Account	June 30th	Dec 31st	2018	Budget 2019	
Revenue:					
General Levy	27,725	55,450	55,450	57,438	
Donations	2,500	2,500	3,000	2,500	
DEER Program	13,335	23,705	23,705	24,524	
WREN Program	2,215	3,167	3,400	3,600	
Summer Program	-	2,736	2,736	2,790	
Earth Week Program	3,000	3,000	3,000	3,000	
Total Revenue:	48,775	90,558	91,291	93,852	
Expenses:					
Salaries	13,186	34,000	34,543	36,620	
Benefits	2,430	5,000	5,249	4,500	
Benefits-MERCs & OMERS	5,387	12,000	12,121	13,000	
Staff Travel	909	1,500	1,500	1,700	
Staff Development	-	250	250	300	
Staff Uniforms	231	231	250	250	
Office Expense	149	500	700	700	
Telephone	316	700	850	850	
Printing	-	-	150	150	
Program Supplies	867	2,000	2,000	2,000	
Administration Overhead	2,014	3,802	4,028	3,932	
Equipment Rental	164	200	200	200	
DEER Program	10,884	20,200	22,200	22,200	
WREN Program	1,665	2,800	3,250	3,250	
Summer Program	-	2,200	2,200	2,500	
Earth Week Program	1,413	1,413	1,800	1,700	
Total Expenses:	39,615	86,796	91,291	93,852	

9,160

3,762

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Year End Projections & Proposed Budget**RENTAL PROPERTIES #58**

	Actual	Projected	Budget	Proposed	Explanation
Account	June 30th	Dec 31st	2018	Budget 2019	
Revenue:					
Rent Revenue	2,773	5,570	5,545	5,670	
Total Revenue:	2,773	5,570	5,545	5,670	
Expenses:					
Salaries	-	400	800	600	
Benefits-MERCs & OMERS	-	100	200	150	
Insurance	23	100	250	150	
Bldg Repair & Maintenance	-	500	500	500	
Property Taxes	1,298	2,700	2,950	2,800	
Equipment Rental	-	200	200	200	
Total Expenses:	1,321	4,000	4,900	4,400	

1,452

1,570

645

1,270

Year End Projections & Proposed Budget

AGRICULTURAL LANDS #52

	Actual	Projected	Budget	Proposed	Explanation
Account	June 30th	Dec 31st	2018	Budget 2019	
Revenue:					
Land Rental	4,940	14,160	11,600	14,000	
Total Revenue:	4,940	14,160	11,600	14,000	
Expenses:					
Salaries	2,176	3,600	3,600	3,700	
Benefits-MERCs & OMERS	338	650	645	700	
Staff Travel	542	750	700	800	
Repair & Maintenance	159	1,000	1,000	1,000	
Property Taxes	610	1,250	1,200	1,300	
Equipment Rental	178	450	500	500	
Total Expenses:	4,003	7,700	7,645	8,000	

937

6,460

3,955

6,000

Year End Projections & Proposed Budget**DEPARTMENT: MOTOR POOL & OFFICE EQUIPMENT #60**

	Actual	Projected	Budget	Proposed	Explanation
Account	June 30th	Dec 31st	2018	Budget 2019	
Revenue:					
Reserves	29,554	36,600	36,600	20,000	
Vehicle Rental	51,355	99,500	96,000	105,000	
Equipment Rental	7,883	18,000	20,000	20,000	
Office Equipment Rental	5,751	12,500	13,500	13,500	
Sale Of Assets	3,632	13,600	11,000	54,000	
Total Revenue:	98,175	180,200	177,100	212,500	
Expenses:					
Salaries	10,963	17,500	15,000	16,000	
Benefits-MERCs & OMERS	2,762	4,000	3,600	3,300	
Equipment Purchase	-	17,000	36,000	50,000	
Vehicle Fuel	15,675	28,000	28,000	29,000	
Equipment Fuel	1,234	3,000	3,000	3,500	
Vehicle Repair Maintenance	8,871	12,000	10,000	13,000	
Equipment Repair & Maintenance	2,250	7,000	7,000	5,000	
Office Equipment Maintenance	6,553	14,000	14,000	14,000	
Licence & Insurance	5,996	11,000	11,000	11,000	
Vehicle Lease	4,282	11,000	12,000	11,000	
Vehicle Purchase	44,291	44,291	30,000	35,000	
Reserve Repayment	-	-	7,500	-	
Total Expenses:	102,877	168,791	177,100	190,800	

(4,702)

11,409

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21,700

Year End Projections & Proposed Budget**NON-REVENUE PARKS & LAND MANAGEMENT #54**

	Actual	Projected	Budget	Proposed	Explanation
Account	June 30th	Dec 31st	2018	Budget 2019	
Revenue:					
General Levy	85,344	170,689	170,689	132,236	
Rental Revenue	-	5,152	5,200	5,280	
Sulphur Spring Admissions	1,521	2,600	2,500	2,700	
Miscellaneous	584	1,200	1,400	1,250	
Total Revenue:	87,449	179,641	179,789	141,466	
Expenses:					
Salaries	34,167	81,500	96,113	59,000	
Benefits-MERCs & OMERS	6,925	17,125	19,062	10,700	
Staff Travel	3,997	9,200	9,200	8,000	
Staff Development	-	-	300	300	
Uniforms	311	450	650	500	
Office Expense	124	700	1,000	800	
Telephone	254	600	650	650	
Utilities	603	1,300	1,300	1,350	
Advertising & Promotion	-	300	500	350	
Insurance	929	1,900	2,000	2,000	
Park Repair & Maintenance	6,299	24,000	20,000	30,000	
Hazard Trees	455	7,000	7,000	7,200	
Park Supplies	1,328	3,900	4,300	4,100	
Water Sampling	543	1,100	1,200	1,150	
Property Taxes	2,283	5,500	7,000	5,700	
Park Signage	285	600	600	600	
Administration Overhead	1,007	1,901	2,014	1,966	
Equipment Rental	2,731	5,500	5,500	5,700	
Durham Day Use Water	329	1,350	1,400	1,400	
Total Expenses:	62,570	163,926	179,789	141,466	

24,879

15,715

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Year End Projections & Proposed Budget**PROPERTY MANAGEMENT #56**

	Actual	Projected	Budget	Proposed	Explanation
Account	June 30th	Dec 31st	2018	Budget 2019	
Revenue:					
General Levy	30,462	60,925	60,925	64,205	
Total Revenue:	30,462	60,925	60,925	64,205	
Expenses:					
Salaries	8,347	17,700	15,010	19,555	
Benefits	2,580	5,160	5,589	4,700	
Benefits-MERCs & OMERS	2,039	3,550	3,076	4,000	
Staff Travel	162	250	150	250	
Staff Development	-	-	100	-	
Staff Uniforms	-	300	300	300	
Office Expense	58	100	50	100	
Telephone	1,169	2,600	3,500	2,700	
Utilities	6,774	13,000	13,250	13,500	
Insurance	5,070	10,500	12,500	11,000	
Building Repair & Maint.	484	3,200	3,600	3,300	
Equipment Rental	1,016	1,800	1,500	2,000	
Shop Supplies	1,498	2,200	1,700	2,400	
Small Tools	153	400	600	400	
Total Expenses:	29,350	60,760	60,925	64,205	

1,112

165

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Year End Projections & Proposed Budget**BRUCEDALE C.A. #70**

	Actual	Projected	Budget	Proposed	Explanation
Account	June 30th	Dec 31st	2018	Budget 2019	
Revenue:					
Seasonal Camping	59,416	60,500	53,000	60,000	
Daily Camping	6,498	11,000	7,500	9,000	
Trailer Storage	-	4,000	4,000	4,200	
Wood Sales	392	900	800	850	
Reservation Fee	553	1,000	750	850	
Store revenue, ice	198	550	350	450	
Miscellaneous	1,457	1,700	2,000	1,600	
Total Revenue:	68,514	79,650	68,400	76,950	
Expenses:					
Salaries	3,522	7,500	6,600	7,000	
Salaries - Contract	3,350	10,500	10,500	10,800	
Salaries - Seasonal	770	1,700	1,550	1,700	
Benefits-MERCs & OMERS	1,408	2,900	2,850	3,000	
Staff Travel	433	800	1,100	900	
Staff Uniforms	441	440	250	250	
Office Expense	2,328	4,000	2,400	4,200	
Telephone/Internet	541	1,000	1,000	1,100	
Utilities (Hydro only)	1,885	10,500	11,500	11,000	
Advertising	22	300	300	300	
Insurance	890	1,800	2,000	1,900	
Printing	381	400	400	400	
Park Maintenance	4,477	8,500	4,200	5,000	
Park Supplies	343	750	800	800	
Water Sampling	126	300	300	300	
Equipment Purchase	-	-	450	400	
Property Taxes	1,221	2,500	2,500	2,600	
Wood Purchases	425	700	800	800	
Ice Purchases	68	200	225	225	
Park Signage	153	350	350	400	
Fuel Expense	50	200	200	200	
Equipment Rental	137	200	200	200	
Equipment Maintenance	67	250	400	300	
Reserve Repayment	-	1,200	1,200	-	
Total Expenses:	23,038	56,990	52,075	53,775	

45,476

22,660

16,325

23,175

Year End Projections & Proposed Budget**DURHAM C.A. #72**

	Actual	Projected	Budget	Proposed	Explanation
Account	June 30th	Dec 31st	2018	Budget 2019	
Revenue:					
Rentals	1,746	2,200	1,400	2,000	
Seasonal Camping	138,212	141,000	126,500	148,000	
Daily Camping	25,990	55,000	50,000	52,000	
Group Camping	2,397	5,200	6,000	4,500	
Trailer Storage	-	7,700	6,900	7,500	
Wood Sales	2,119	6,800	5,000	6,000	
Reservation Fee	2,610	5,300	4,800	5,000	
Daily Vehicle Pass	1,243	2,700	2,700	2,800	
Store Revenues	1,592	5,200	4,600	4,600	
Summer Career Grant	-	-	6,000	-	
Miscellaneous	6,919	12,500	5,000	4,000	
Total Revenue:	182,828	243,600	218,900	236,400	
Expenses:					
Salaries - Regular	11,922	38,000	38,020	44,200	
Salaries - Contract	8,670	21,500	20,378	23,000	
Salaries - Seasonal	11,039	37,000	38,000	39,500	
Benefits	2,459	4,900	5,347	4,600	
Benefits-MERCs & OMERS	6,946	18,000	17,703	20,000	
Staff Travel	17	200	300	200	
Staff Uniforms	712	800	900	850	
Office Expense	3,686	6,500	7,500	6,800	
Telephone/Internet	1,456	4,400	4,800	5,200	
Utilities	7,914	26,000	31,500	27,000	
Advertising	4,200	4,200	5,000	5,000	
Insurance	2,898	6,000	6,500	6,200	
Printing	846	850	750	900	
Park Maintenance	8,121	20,000	15,000	18,000	
Park Supplies	1,416	2,000	2,000	2,200	
Water Sampling	191	400	400	450	
Equipment Purchase	-	1,000	1,000	1,000	
Property Taxes	1,759	3,700	4,200	3,900	
Wood Purchases	5,760	5,800	3,100	4,500	
Store Purchases	1,232	3,000	2,750	2,700	
Park Signage	-	-	200	200	
Fuel Expense	2,969	4,200	4,200	4,400	
Equipment Rental	19	350	350	400	
Equipment Maintenance	3,068	4,000	3,600	4,200	
Vehicle Maint/replacement	1,117	5,000	2,000	5,500	
Reserve Repayment	-	2,000	2,000	2,000	
Total Expenses:	88,417	219,800	217,498	232,900	

94,411 23,800 1,402 3,500

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Year End Projections & Proposed Budget

SAUGEEN BLUFFS C.A. #74

Account	Actual June 30th	Projected Dec 31st	Budget 2018	Proposed Budget 2019	Explanation
Revenue:					
Rentals	661	1,500	1,500	1,600	
Donations	3,000	3,000	-	-	
Seasonal Camping	86,796	88,000	85,000	91,000	
Horse Camping	7,595	14,000	17,000	16,000	
Trailer/Bunkie Camping	5,332	8,000	8,500	8,000	
Daily Camping	50,730	94,000	83,000	86,000	
Group Camping	3,213	11,500	9,500	10,500	
Trailer Storage	-	6,200	5,800	6,000	
Wood Sales	2,065	6,500	5,300	6,000	
Reservation Fee	7,690	13,000	11,000	12,500	
Daily Vehicle Pass	714	1,600	1,800	1,500	
Laundromat	69	300	300	300	
Store Revenue	1,047	3,700	3,500	3,500	
Summer Career Grant	3,240	3,500	3,500	-	
Miscellaneous	4,743	9,000	8,000	6,000	
Total Revenue:	176,895	263,800	243,700	248,900	
Expenses:					
Salaries - Regular	15,522	36,000	35,942	40,000	
Salaries - Contract	10,196	24,500	23,535	24,770	
Salaries - Seasonal	18,704	50,000	50,000	54,000	
Benefits-MERCs & OMERS	7,234	17,500	14,360	16,000	
Staff Travel	314	450	400	500	
Staff Uniforms	1,023	1,100	850	1,000	
Office Expense	4,863	8,800	8,000	8,500	
Telephone/Internet	2,846	6,200	6,500	6,500	
Utilities	4,759	24,000	25,000	25,000	
Advertising	4,690	5,000	6,500	6,000	
Insurance	3,330	6,700	7,200	7,000	
Printing	846	850	800	900	
Park Maintenance	12,268	19,000	17,000	20,000	
Park Supplies	1,441	2,400	2,400	2,500	
Water Sampling	343	1,100	1,100	1,200	
Equipment Purchase	-	800	1,200	1,000	
Property Taxes	2,179	4,000	4,000	4,200	
Wood Purchases	5,760	5,800	3,500	4,500	
Store Purchases	586	1,500	1,500	1,400	
Horse Campground	3,572	7,000	9,000	4,500	
Park Signage	251	2,500	500	500	
Fuel Expense	2,290	4,000	5,500	4,200	
Equipment Rental	118	250	250	300	
Equipment Maintenance	980	1,300	1,300	1,300	
Vehicle Maint/replacement	740	4,500	1,800	5,000	
Reserve Repayment	-	2,100	2,100	2,100	
Total Expenses:	104,855	237,350	230,237	242,870	

72,040 26,450 13,463 6,030

Year End Projections & Proposed Budget**WATER PROJECTS MAINTENANCE & STEWARDSHIP #40**

	Actual	Projected	Budget	Proposed	Explanation
Account	June 30th	Dec 31st	2018	Budget 2019	
Revenue:					
General Levy	5,000	10,000	10,000	15,000	
Special Levy	38,267	88,108	86,534	91,277	
MNRF Grant	25,977	51,954	51,954	51,105	
Reserves	699	1,397	1,397	1,380	
Miscellaneous	4,000	14,000	7,000	4,000	
Total Revenue:	73,943	165,459	156,885	162,762	
Expenses:					
Salaries	12,651	27,000	29,218	31,200	
Benefits	1,023	2,090	1,969	1,880	
Benefits-MERCs & OMERS	3,109	5,900	5,994	6,300	
Staff Travel	3,739	6,400	6,200	6,200	
Staff Development	407	1,000	1,000	1,000	
Staff Uniforms	292	292	250	250	
Office Expense	447	1,000	1,000	1,000	
Telephone	420	1,000	1,000	1,000	
Insurance	327	725	725	750	
Equipment Purchase	43	400	400	400	
Administration Overhead	2,014	3,802	4,028	3,932	
Stewardship Services	80	10,000	10,000	15,000	
Lake Huron Centre	-	10,000	10,000	10,000	
Walkerton Property Management	-	10,000	7,000	-	
Durham Ice Management	6,475	9,500	7,000	8,500	
Durham Lower Dam	2,767	5,850	5,850	6,000	
Durham Middle Dam	6,222	8,500	7,700	8,500	
Durham Upper Dam	12,160	15,500	11,500	13,500	
Inverhuron Flood Control	1,014	2,200	2,200	3,500	
Kincardine Projects	113	1,400	1,400	1,400	
Neustadt Flood Control	-	2,000	2,000	2,000	
Paisley Dyke	11,550	26,500	26,500	26,500	
Pinkerton Dyke	86	300	400	400	
Port Elgin Erosion Control	-	-	100	100	
Southampton Erosion Control	-	1,200	1,200	1,200	
Walkerton Dykes	3,663	12,500	11,850	11,850	
Mount Forest Dam	-	400	400	400	
Total Expenses:	68,602	165,459	156,885	162,762	