

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
MEETING AGENDA OF COUNCIL; PUBLIC MEETING  
OCTOBER 23, 2017 @ 7:00 P.M.  
CLOSED SESSION @ 6:30 P.M.  
MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH**

**PAGE  
NUMBER**

**CALLING TO ORDER** - Mayor Lennox

**ADOPTION OF THE AGENDA**

**DISCLOSURE OF PECUNIARY INTEREST**

**CLOSED MEETING SESSION** (starts ½ hour earlier than Council Meeting)

The meeting is closed pursuant to Section 239 (2) of the Municipal Act, 2001, specifically

- (b) personal matters about an identifiable individual, including municipal or local board employees

**1. REPORTS**

- a) Report CAO 2017-024 Personal Issue

**2. REVIEW OF CLOSED SESSION MINUTES**

- September 11, 2017

**O' CANADA**

**PRESENTATIONS**

a. Presentation of Congratulatory Certificates to Fall Fair Ambassadors:

- Rachel Smyth, Arthur Fall Fair Ambassador
- Larissa Lamont, Mount Forest Fall Fair Ambassador
- Olivia Wenger, Mount Forest Junior Ambassador
- Riley Wake, Mount Forest Prince of the Fair
- Aaliah Heffernan, Mount Forest Little Miss Sweetheart
- Silas Sikkema, Mount Forest Prince Charming

b. OCWA Arthur WWTP update (presentation to be tabled at meeting)

**RECESS TO MOVE INTO PUBLIC MEETING**

**PUBLIC MEETING UNDER THE PLANNING ACT**

- Wright, Lloyd, Stuart and Mark – Minor Variance

**RESUME REGULAR MEETING OF COUNCIL**

**ADOPTION OF MINUTES OF COUNCIL**

- Council Meeting of October 10, 2017

001

**BUSINESS ARISING**

- a. Municipality of Killarney, support requested for resolution number 17-362 regarding changes to the Ambulance Act and Fire Protection & Prevention Act

006

**DEPUTATIONS**

**ITEMS FOR CONSIDERATION**

**1. MINUTES**

- a. Maitland Valley Conservation Authority, Board of Directors Meeting #8/17, July 19, 2017

011

**Business: Reports, recommendations, correspondence for direction**

- 2. PLANNING
  - a. Planning Report from Curtis Marshall, Senior Planner - County of Wellington, dated October 18, 2017, regarding Part Lot Control Exemption Application – Sabrina Homes 017
- 3. FIRE
  - a. Report FIRE 2017-005 Tender 2017-010 One Triple Combination Pumper/Rescue Mount Forest Fire Station 019
- 4. RECREATION
  - a. REC 2017-015, from Mark MacKenzie, Facility Manager, Mount Forest & District Sports Complex, regarding ice plant shutdowns – September 23 & 24, 2017 022
- 5. FINANCE
  - a. TR 2017-013 being a report on Reserves and Reserve Fund Balances as at September 30, 2017 026
  - b. September 30, 2017 Financial Summary Report and Notes 029
  - c. Cheque Distribution Report dated October 16, 2017 032
- 6. PUBLIC WORKS
  - a. Report PW 2017-026 – 2018 MTO Connecting Link Program Application 036
  - b. Report PW 2017-027 – Parkside Drive 042
- 7. ADMINISTRATION
  - a. Municipality of East Ferris, request for support of letter regarding proposed tax rules 044
  - b. Township of Montague, request for support of resolution regarding Bill 148 047
  - c. Kyle Davis, Risk Management Official, report regarding Risk Management Inspector and Risk Management Official Appointment (Alternate) 049
  - d. Report CLK 2017-038 being a report on Consent Application B125-17 (Checkley) known as Part Lot 26, Concession 5, formerly Township of Arthur, now the Township of Wellington North 053

**IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION**

**ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION**

**CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION AND ADOPTION**

**NOTICE OF MOTION**

**COMMUNITY GROUP MEETING PROGRAM REPORT**

**BY-LAWS**

- a. By-law Number 079-17 being a by-law to exempt lands from Part Lot Control (Sabrina Homes) 058

**CONFIRMATORY BY-LAW NUMBER 080-17 064**

**ADJOURNMENT**

<b>MEETINGS, NOTICES, ANNOUNCEMENTS</b>		
October 27, 2017	Youth Action Council Hunted Trail at Murphy's Park	5:00 p.m. to 10:00 p.m.
November 6, 2017	Regular Council Meeting	2:00 p.m.
November 11, 2017	Remembrance Day Parades – Arthur and Mount Forest	10:30 a.m.
November 11, 2017	Remembrance Day Services Arthur and Mount Forest Cenotaphs	11:00 a.m.
November 13, 2017	Office Closed for Remembrance Day	
November 20, 2017	Regular Council Meeting	7:00 p.m.

**The following accessibility services can be made available to residents upon request with two weeks' notice:**

**Sign Language Services – Canadian Hearing Society – 1-877-347-3427**

**- Kitchener location – 1-855-656-3748**

**TTY: 1-877-843-0368 Documents in alternate forms – CNIB – 1-800-563-2642**

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
MINUTES OF COUNCIL  
OCTOBER 10, 2017 @ 7:00 P.M.**

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

**Members Present:**

**Mayor: Andrew Lennox**  
**Councillors: Sherry Burke**  
**Lisa Hern**  
**Steve McCabe**  
**Dan Yake**

**Staff Present:**

**CAO: Michael Givens**  
**Director of Legislative Services/Clerk: Karren Wallace**  
**Interim Director of Public Works: Derek McCaughan**  
**Economic Development Officer: Dale Small**  
**Fire Chief: David Guilbault**  
**Human Resources Manager: Chanda Riggi**

**CALLING TO ORDER**

Mayor Lennox called the meeting to order

**ADOPTION OF THE AGENDA****Resolution 2017-366**

Moved: Councillor Burke

Seconded: Councillor McCabe

*THAT the Agenda for the October 10, 2017 Regular Meeting of Council be accepted and passed.*

**CARRIED**

**DISCLOSURE OF PECUNIARY INTEREST**

None

**O' CANADA****PRESENTATIONS**

Kate Rowley, Lynes Blacksmith Shop Planning Committee

- Update on the Lynes Blacksmith Shop

Ms. Rowley appeared before Council to provide an update on activities at the Lynes Blacksmith Shop. She reported there were over 300 visitors to the shop during the Doors Open Event.

## **ADOPTION OF MINUTES OF COUNCIL / PUBLIC MEETING(S)**

### **Resolution 2017-367**

Moved: Councillor Burke

Seconded: Councillor McCabe

*THAT the minutes Court of Revision – Bruce Eden Drain, Court of Revision – Eden Culp Drain, Court of Revision – Rhame Drain, Public Meeting and Council Meeting held on September 25, 2017 be adopted as circulated*

**CARRIED**

## **BUSINESS ARISING**

The Mayor advised he has requested a report from the County of Wellington on their first responder's strategy in dealing with the opioid crisis in a co-ordinated fashion (police, ambulance and first responders) which he will share when available.

## **IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION**

Items 1a, 1c, 2a, 4a, 5a, 6a, 6e

## **ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION**

### **Resolution 2017-368**

Moved: Councillor Burke

Seconded: Councillor McCabe

*THAT all items listed under Items for Consideration on the October 10, 2017 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:*

1. *MINUTES*

- a. *Saugeen Valley Conservation Authority, Authority Meeting Minutes, July 18, 2017 be received.*
- b. *Recreation & Culture Committee Minutes, September 13, 2017 be received.*

3. *FINANCE*

- a. *Cheque Distribution Report dated October 2, 2017 be received.*

6. *ADMINISTRATION*

- c. *Report CAO 2017-023 extension of external auditing services be received for information;*

*AND FURTHER THAT the Council of the Township of Wellington North supports the recommendations of the CAO and Director of Finance to extend the appoint of RLB LLP as the Township Auditor for the fiscal years 2017 and 2018;*

*AND FURTHER THAT Council directs staff to prepare the necessary Auditor Appointment By-law per section 296 of the Municipal Act (S.O. 2001) to be presented at the next scheduled meeting of Council.*

- d. *Report CLK 2017-036 being a report on Consent Application B117-17 (Gouveia) AND FURTHER THAT the Council of the Township of Wellington North supports consent application for severance for B117/17 with the following conditions:*
  - *Satisfy all the requirements of the local municipality, financial and otherwise including taxes*

- Clearance fee as per the fees and charges by-law (\$125.00 in 2017)
- That the applicant execute an agreement on Share of Assessments for Drainage
- That the frame barn be removed and the area leveled and graded to the satisfaction of the Township of Wellington North;
- That the silo and grain bins be removed and the area leveled and graded to the satisfaction of the Township of Wellington North;
- That the applicant receive zoning relief for the oversized accessory structure (driving shed);
- That the proposed building setbacks for the driving shed be provided to the Township of Wellington North to confirm zoning compliance.

**CARRIED**

### **CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION**

#### **Resolution 2017-369**

Moved: Councillor Yake

Seconded: Councillor Hern

*THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Wellington North Cultural Roundtable meeting held on September 21, 2017.*

**CARRIED**

#### **Resolution 2017-370**

Moved: Councillor Burke

Seconded: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North receive the Wellington North Fire Service Communiqué #047, September 2017.*

**CARRIED**

#### **Resolution 2017-371**

Moved: Councillor Burke

Seconded: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North receive for information Report EDO 2017-22, dated October 10<sup>th</sup>, 2017, with regards to the Community Growth Plan.*

**CARRIED**

#### **Resolution 2017-372**

Moved: Councillor Yake

Seconded: Councillor Hern

*THAT the Council of the Corporation of the Township of Wellington North receive Report PW 2017-024 being a report on the 2018 MTO Connecting Link Program;  
AND FURTHER THAT the Council of the Township of Wellington North direct staff to proceed to develop an MTO Connecting Link Application for the resurfacing of George/Smith Street in Arthur and Queen Street West in Mt. Forest.*

**CARRIED**

Council was supportive of the Municipality of Killarney resolution regarding changes to the Ambulance Act and Fire Protection & Prevention Act and direction was given to staff to: prepare a report regarding those changes for a future Council meeting and prepare a resolution of support of the Killarney resolution for the October 23, 2017 agenda.

**Resolution 2017-373**

Moved: Councillor McCabe

Seconded: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North declare November 11, 2017 as Remembrance Day and grant permission to the Royal Canadian Legions, Arthur and Mount Forest for the distribution of poppies within Wellington North.*

**CARRIED**

**Resolution 2017-374**

Moved: Councillor McCabe

Seconded: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2017-037 being a report on Mount Forest Cemetery By-law;  
AND FURTHER THAT the Mayor and Clerk be authorized to sign the cemetery by-law.*

**CARRIED**

**NOTICE OF MOTION**

No notice of motion tabled.

**COMMUNITY GROUP MEETING PROGRAM REPORT**

Councillor McCabe announced the SVCA has produced a draft 2018, but it is still a work in progress.

**BY-LAWS****Resolution 2017-375**

Moved: Councillor McCabe

Seconded: Councillor Burke

*THAT By-law Number 066-17 being a by-law of the Corporation of the Township of Wellington North to provide for drainage works in the Township of Wellington North for Culp Eden Drain be read a Third time and enacted.*

**CARRIED**

**Resolution 2017-376**

Moved: Councillor Hern

Seconded: Councillor Yake

*THAT By-law Number 067-17 being a by-law of the Corporation of the Township of Wellington North to provide for drainage works in the Township of Wellington North for Rhame Drain be read a Third time and enacted.*

**CARRIED**

**Resolution 2017-377**

Moved: Councillor Yake

Seconded: Councillor Hern

*THAT By-law Number 068-17 being a by-law of the Corporation of the Township of Wellington North to provide for drainage works in the Township of Wellington North for Bruce Eden Drain be read a Third time and enacted.*

**CARRIED**

**Resolution 2017-378**

Moved: Councillor Hern

Seconded: Councillor Yake

*THAT By-law Number 077-17 being a by-law to control the cemetery owned by The Corporation of the Township of Wellington North be read a First, Second and Third time and enacted.*

**CARRIED**

**CONFIRMATORY BY-LAW****Resolution 2017-379**

Moved: Councillor Yake

Seconded: Councillor Hern

*THAT By-law Number 078-17 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on October 10, 2017 be read a First, Second and Third time and enacted.*

**CARRIED**

**ADJOURNMENT****Resolution 2017-380**

Moved: Councillor Hern

Seconded: Councillor Yake

*THAT the Regular Council meeting of October 10, 2017 be adjourned at 3:08 p.m.*

**CARRIED**

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CLERK

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MAYOR





# *Municipality of Killarney*

September 19, 2017

**Main Office:**

32 Commissioner Street  
Killarney, Ontario  
P0M 2A0

Tel: 705-287-2424

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**Public Works Department:**

1096 Hwy 637  
Killarney, Ontario  
P0M 2A0

Tel: 705-287-1040

Fax: 705-287-1141

**website:**

[www.municipalityofkillarney.ca](http://www.municipalityofkillarney.ca)

Association of Ontario Municipalities

Ms. Lynn Dollin

200 University Ave., Suite 801

Toronto, ON M5H 3C6

Dear Ms. Dollin:

Attached hereto is Resolution No. 17-362 that was passed at the Regular Meeting of Council held September 13, 2017 as well as an article from CBC News.

The Municipality of Killarney share the same concerns as AMO regarding proposed changes to the Ambulance Act and Fire Protection & Prevention Act which are to be tabled at Queen's Park this fall.

We look forward to working with you to protect municipal interests.

Thank you for your attention to this important issue.

Sincerely,

***THE MUNICIPALITY OF KILLARNEY***

Candy K. Beauvais

Clerk-Treasurer

*Cc: FONOM*

*ROMA*

*OSUM*

*DSSAB*

*SDHU*

*All Ontario Municipalities*

*Local MPP's*



*The Corporation of the Municipality of Killarney  
32 Commissioner Street  
Killarney, Ontario  
P0M 2A0*

MOVED BY: Michael Reider

SECONDED BY: Jim Rook

**RESOLUTION NO. 17-362**

**BE IT RESOLVED THAT** the Municipality of Killarney advise the Association of Ontario Municipalities (AMO) that we share their concerns regarding the proposed changes to the Ambulance Act and the Fire Protection and Prevention Act which are set to be tabled at Queen's Park in the fall;

**FURTHER** the Province is seeking two municipalities to participate in pilot projects funded by the Ministry of Health and Long-Term Care. The Municipality of Killarney appeals to AMO to request that the Province include rural northern municipalities as participants in the pilot projects;

**FURTHER** the proposed changes may result in the Province saving and municipalities experience additional downloading for some of the costs associated with modifications to the acts;

**THEREFORE** the Council for the Municipality of Killarney hereby requests that AMO keep all municipalities informed of this matter so that all stakeholders have input into these proposed changes which may result in additional costs to our municipalities (such as increased training, legal liability etc.);

**FURTHER THAT** this resolution be forwarded to AMO, FONOM, ROMA, OSUM, DSSAB, SDHU, all Ontario Municipalities and to our local MPP's.

**CARRIED**

I, Candy K. Beauvais, Clerk Treasurer of the Municipality of Killarney do certify the foregoing to be a true copy of Resolution #17-362 passed in a Regular Council Meeting of The Corporation of the Municipality of Killarney on the 13<sup>th</sup> day of September, 2017.

  
Candy K. Beauvais  
Clerk Treasurer

## Ontario communities sound alarm over proposed changes to Ambulance Act

By Kimberley Molina, [CBC News](#) Posted: Aug 22, 2017 8:11 AM ET Last Updated: Aug 22, 2017 8:11 AM ET

A group representing Ontario communities is sounding the alarm over proposed changes to two provincial acts which would affect how some patients are treated and transported during medical calls.

The Association of Ontario Municipalities (AMO) is concerned about changes to the *Ambulance Act* and the *Fire Protection and Prevention Act*, which are set to be tabled at Queen's Park in the fall.

One change aims to reduce unnecessary emergency room visits by having paramedics take patients with minor injuries to family doctors and community clinics. The law currently requires patients to be taken to hospital only.

Another change could see firefighters with paramedic training be able to respond to minor injury calls, provide medical care on fire trucks, and provide symptom relief in some higher-priority calls.

### Pilot projects set to begin next spring

The province is looking for two municipalities to participate in pilot projects funded by the Ministry of Health and Long-Term Care, which are expected to begin in March 2018.

At least one Ottawa city councillor doesn't want the city to take part.

"Ottawa is not the right community to try this in.... I haven't seen any evidence that it leads us in a direction that we want to go," said Coun. Mark Taylor, who is also chair of AMO's health task force.

'We also live in a world where provincial arbitrators have a nasty habit of picking up things in one municipality and dropping them down in another.' - *Coun. Mark Taylor, chair of AMO's health task force*

He's concerned Ottawa could be forced to subscribe to the new model, along with other communities, after the pilot projects are completed.

"We also live in a world where provincial arbitrators have a nasty habit of picking up things in one municipality and dropping them down in another," he said.

The president of AMO said she wants to ensure that doesn't happen.

"They keep telling us that it's voluntary, it's voluntary.... So, our demand of them is if this is to truly be voluntary, that we would require that interest arbitrators be prohibited, in law, from replicating it to unwilling participants," said Lynn Dollin.

### Ministry to look at possible scenarios this fall

Legislation is expected to be tabled at Queen's Park this fall to change the two acts, and the Ministry of Health and Long-Term Care will consider what kind of calls would be appropriate for transporting patients to family doctors and clinics instead of emergency rooms.

"[The] ministry plans to undertake an operational risk assessment in the fall of potential scenarios, based on feedback from stakeholders to date and experiences of models currently used in other jurisdictions," press secretary Laura Gallant wrote in a statement to CBC News.

Some of those scenarios could include mental health calls, which are on the rise.

A hospital emergency room is not necessarily the best place for those patients, Taylor said.

## Province could save, municipalities spend

There is a question of who ends up footing the bill for some costs. While the province may save some money from fewer emergency room visits, other costs could be off-loaded onto municipalities.

The Ministry of Health and Long-Term Care projects the cost of ambulance systems will increase by \$300 million to \$1.9 billion over five years, between 2015 and 2020.

Land ambulance costs are shared 50-50 with the province, but municipalities cover 100 per cent of the cost of firefighting, Dollin said.

Potential costs could include increased training for paramedics and firefighters to increased legal liability, she said. If patients are dropped off at a hospital, the hospital — and ultimately the province — are liable, but if the person is taken to another facility instead, a city could bear the brunt of that liability.

'If it's going to cost municipalities more money for us to follow the new regulations, then that should be covered 100 per cent by the province.' - Lynn Dollin, president of AMO

There are other ways the province could save money, according to AMO, including better call triaging and changing regulations around non-urgent patient transfers.

These types of transfers are especially problematic in northern Ontario, where ambulances are taken out of service to transfer non-urgent patients from one area to another, Dollin said. In southern Ontario, the province often contracts companies to move those patients.

"It's AMO's position that fixing those two things, the benefits would far outweigh those that could be brought about by fire-medics," she said.

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CBC  Radio-Canada

**Board of Directors Meeting #8/17**

**July 19, 2017**

**DIRECTORS PRESENT:**

Jim Campbell, David Turton, Deb Shewfelt, Art Versteeg, Alison Lobb, Wilf Gamble, Roger Watt, Matt Duncan, Paul Gowing, Bob Burtenshaw, David Blaney

**STAFF PRESENT:**

Phil Beard, General Manager/Secretary-Treasurer  
Danielle Livingston, Administrative/Financial Services Coordinator  
Jayne Thompson, Communications Coordinator  
Stewart Lockie, Conservation Areas Coordinator  
Andrew Fera, Environmental Planning/Regs Assistant

**COMMUNITY ATTENDEES:**

Shannon Huigenbos, Ben Huigenbos, Bob Illman, Rick Lashbrook, Roxanne Lashbrook, Dennis Dosman, Jan Morris, Fern Wylie, Dale Edgar, Gordon Stephenson, Kathy Stephenson, Kathy Edgar, Wayne Brown, Shawn Jankura, Don Watson

**1. Call to Order**

Chair Jim Campbell called the meeting to order at 8:15 pm and referred the Board to the agenda for the meeting objectives.

**2. Declaration of Pecuniary Interest**

There were no pecuniary interests at this time.

**3. Approval of the Minutes**

The minutes from the Board of Directors meeting #6/17 held on June 21, 2017 and meeting #7/17 held on June 26, 2017 have been circulated to the Directors for their information and approval. The Directors agreed with the minutes and the following motion was made.



**Motion FA #66/17****Moved by: Deb Shewfelt****Seconded by: Alison Lobb**

**THAT** the minutes from the Board of Directors meeting #7/17 held on June 21, 2017 be approved;  
**AND THAT** the minutes from the Board of Directors meeting #8/17 held on June 26, 2017 be approved.

(carried)

**4. Business Out of the Minutes****a) Follow Up on Flood Event Delineation: Harriston: Report #42/17**

This motion was passed at meeting #7/17 held on June 26, 2017.

*THAT staff be authorized to proceed with the retention of a consultant and surveyor to delineate the flood plain and to determine the magnitude of the flood event.*

Phil Beard, GM/ST presented Report #42/17 on behalf of Steve Jackson, Flood/Erosion Safety Services Coordinator. The GM/ST advised that the June 23<sup>rd</sup> flood event did exceed the 1:100 year flood in the North Maitland watershed. A surveyor has been retained to survey the elevation of the flood event in Harriston.

Vice Chair, Dave Turton and Director for the Town of Minto, Wellington North and Mapleton provided the Board with an update on the impact of the flood in Harriston. There have been 111 businesses and homes affected to date, however the municipality anticipates that once final reports are in that the figure will be closer to 150. Damages are estimated to exceed \$11 million dollars. The Town of Minto doesn't know as yet if they will qualify for Disaster Relief Assistance or how many homes and businesses will be covered by insurance.

**b) Conservation Areas Follow Up:**

Stewart Lockie, Conservation Areas Coordinator presented Reports #43/17 and #44/17 to the Board

**i) Bluevale & Brussels Conservation Areas: Report #43/17**

The broken gates and stems along with the debris that was washed against the dam by the floodwaters have been removed from the Bluevale dam. New stems and materials to construct new splash boards have been purchased. Staff expects to have the new splash boards installed by early August.

One stop log was removed from the Brussels dam to allow staff to rotate the board that had flipped during the flood. Debris has been removed from the island and walkway and the trail across the bridge has been reopened.

**ii) Gorrie Conservation Area: Report #44/17**

Staff have removed stop logs to help redirect flow away from the breach in berm. Trees have been re-staked on the north side of the conservation area. The south side of the conservation area is still not safe so it has been closed to the public until the hazards can be addressed. Fencing and signage has also been installed. MNRF has identified the follow up actions that MVCA is to undertake in order to deal with



the scour hole, berm, mill race and stone in the channel. MNRF requires that an engineering firm be retained to prepare plans and a report on how to address their concerns. Staff stressed that these issues need to be addressed as soon as possible.

The Director's opened the floor to questions from people in the gallery.

These motions followed.

**Motion FA #67/17**

**Moved by: Alison Lobb**

**Seconded by: Paul Gowing**

**THAT** staff retain the services of B.M. Ross and Associates Ltd. to prepare the plans for addressing MNRF's requirements under the Lakes and Rivers Improvement Act.

**(carried)**

**Motion FA #68/17**

**Moved by: Art Versteeg**

**Seconded by: David Blaney**

**THAT** MVCA staff replace the snow fence barricade with a gate at the entrance to the Gorrie Conservation Area.

**(carried)**

**c) Waiver for Emergency Repairs to Culverts/Roads: Report #45/17**

At the June 26, 2017 meeting, the following motion was passed.

*THAT the emergency repairs to culverts and roads damaged during the June 23, 2017 flood be permitted as outlined in Report #41/17 with an open-ended date, to be reviewed at the July 19th Board Meeting.*

The GM/ST advised the Board that MVCA has received very few requests for emergency repairs since June 26<sup>th</sup> therefore staff recommended that the waiver be ended.

**Motion FA #69/17**

**Moved by: Alison Lobb**

**Seconded by: Dave Turton**

**THAT** MVCA rescinds the exemption for emergency repairs to roads and culverts approved by the Board on June 26, 2017.

**(carried)**

**d) Communications follow up: Report #46/17**

This report from Jayne Thompson updates the Director's on the communications work completed following the flood event and outlined the proposed follow up work.



The Directors were pleased with the information that has been distributed to date and discussed the future communication approaches with the community regarding next steps with the conservation area and dam in Gorrie. The Board recommended that adding email communication would further expand efforts to keep people informed and invited attendees at the Board meeting to provide their email addresses before departing if they would like to receive further communication by this method.

**Motion FA #70/17**

**Moved by: Deb Shewfelt**

**Seconded by: Art Versteeg**

THAT the communications follow up for the Gorrie Conservation Area be adopted and implemented as outlined in Report #46/17.

(carried)

**Motion FA #71/17**

**Moved by: Alison Lobb**

**Seconded by: Art Versteeg**

THAT staff contact MNRF to obtain information about the engineering assessments that are required for the three options outlined in Report #44/17.

(carried)

**5. In Camera Session: Legal Matter**

All attendees except the Board Members, the GM/ST and the Administrative/Financial Services Coordinator were excused from the meeting at this time.

**Motion FA #72/17**

**Moved by: Alison Lobb**

**Seconded by: Dave Turton**

THAT the Board of Directors move in camera for a legal matter.

(carried)

Motion FA #73/17 to resume regular session was made in-camera

(carried)

**Motion FA #74/17**

**Moved by: Paul Gowing**

**Seconded by: Alison Lobb**

THAT MVCA appoints solicitor Steve O'Melia of Miller Thomson to represent the Authority for a legal matter.

(carried)

6. **Review of Meeting Objectives/Follow-up Actions/Next meeting: Tour of the Garvey Glenn Watershed August 23, 2017 at 7pm**

Prior to reviewing the meeting objectives, Chair Jim Campbell reminded the Director's that the Garvey Glenn watershed tour is scheduled for August 23rd and that a meeting will not be held following the tour unless other business comes up before then. The ACW council will be invited to this tour.

The Chair along with the two Vice Chairs will be meeting with local MPP's in Perth - Wellington and Huron-Bruce next week to discuss the proposed changes to the Conservation Authority Act and partnership with the Province along with an overview of the impact of the June 23<sup>rd</sup> flood event and the National Disaster Mitigation Program.

7. **Adjournment**

The meeting adjourned at 9:25pm with this motion.

**Motion FA #75/17**

**Moved by: Roger Watt**

**Seconded by: Deb Shewfelt**

**THAT the meeting be adjourned.**

**carried)**



Jim Campbell  
Chair



Danielle Livingston  
Administrative/Financial  
Services Coordinator

1. The first part of the document is a letter from the Secretary of the State to the Governor, dated 18th March 1877.

The letter is addressed to the Governor and is signed by the Secretary of the State. It contains the following text: "I have the honor to acknowledge the receipt of your letter of the 17th inst. in relation to the proposed amendment to the Constitution of the State, and to inform you that the same has been referred to the Committee on the subject, and that they have reported thereon to the Senate on the 14th inst. The Senate has passed the same on the 15th inst. and the same has been approved by the Governor on the 16th inst. The same will now be sent to the people for their consideration at the next general election."

The letter is signed by the Secretary of the State, and is dated 18th March 1877. It is a formal communication from the Secretary of the State to the Governor, and is signed by the Secretary of the State.

Secretary of the State

18th March 1877

1877

Secretary of the State

Secretary of the State

1877

1877

*[Handwritten signature]*

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Secretary of the State  
1877

Secretary of the State  
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## **PLANNING REPORT for the TOWNSHIP OF WELLINGTON NORTH**

Prepared by the County of Wellington Planning and Development Department

**DATE:** October 18, 2017  
**TO:** Mayor and Council  
 Township of Wellington North  
**FROM:** Curtis Marshall, Senior Planner  
 County of Wellington  
**SUBJECT:** **Owner: Sabrina Homes**  
**Property: Part Park Lot 8 s/s Smith St., Crown Survey, Arthur Village, designated as Parts 1-18 (both inclusive), 42-101 (both inclusive) and 158-163 (both inclusive) on 61R20307, t/w with an undivided common interest in Wellington Common Elements Condominium Plan No. 203, Wellington North (Arthur)**  
**Part Lot Control Exemption Application**

The purpose of this proposed part lot control exemption is to allow for the conveyance of 22 lots (townhouse units) within the "Farz/Preston" townhouse development off of Preston Street South in Arthur. A Part Lot Control Exemption By-law was approved in June 2014 for the 45 unit "freehold" townhouse development. The By-law expired after three years in June 2017. The developer has requested that another Part Lot Control Exemption By-law be approved to allow for the conveyance of 22 remaining lots.

The subject land is designated Residential in the Official Plan and is zoned Residential (R3-28) with a site specific exception. The division of land is consistent with Provincial Policy and would conform to the applicable policies of the County Official Plan.

The lot areas and lot frontages for the 22 lots (freehold townhouse units) are in compliance with the zoning by-law requirements for street townhouses.

The full description of the parcels and corresponding by-law is listed on the agenda for Council's consideration. Once the By-law is approved by Council it will be forwarded to the County for registration.

Attached is an overview of Part Lot Control Exemption for Councils information.

Respectfully submitted  
 County of Wellington Planning and Development Department

A handwritten signature in blue ink that reads "C Marshall".

---

Curtis Marshall, MCIP, RPP  
 Senior Planner







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**TO: MAYOR AND MEMBERS OF COUNCIL  
MEETING OF OCTOBER 23, 2017**

**FROM: DAVID GUILBAULT, FIRE CHIEF**

**SUBJECT: REPORT FIRE 2017-005 – Tender 2017-010 One Triple Combination  
Pumper/Rescue Mount Forest Fire Station**

### **RECOMMENDATION**

**THAT** Report Fire 2017-005 being a report to award Tender 2017-010 One Triple Combination Pumper/Rescue be received;

**AND FURTHER THAT** the Council of the Township of Wellington North award Tender 2017-013 One Triple Combination Pumper/Rescue to Camions Carl Thibault Inc. (Pierreville, Quebec) at a cost of \$565.039.70 including HST.

### **PREVIOUS REPORTS PERTINENT TO THIS MATTER**

NA

### **BACKGROUND**

Per the 2017 Capital Budget, Tender 2017-010 was let for the purchase of One Triple Combination Pumper/Rescue. A Triple Combination Pumper/Rescue is defined as a fire apparatus that incorporates three distinct components, namely pump, water tank and hose body. These vehicles are commonly called Pumpers, Pumper/Tankers or Pumper/Rescues. The Wellington North Fire Service is purchasing a Pumper/Rescue as we have

eliminated rescues from our fleet and combining two vehicles into one. This is a common practice in the fire service today. The vehicle will be stationed at the Mount Forest Fire Station. It is replacing 1992 Pumper which has exceeded it's 25 year life expectancy.

Captain Curtis Murphy with the assistance of the Fire Chief prepared the Pumper/Truck specifications. The specifications are in excess of one hundred and forty pages. They are detailed and precise, as to ensure that we receive the appropriate vehicle to meet our needs today and into the future. The Pumper/Rescue will meet all requirements of NFPA 1901 with a planned life expectancy of twenty five years.

The Tender was issued on July 28<sup>th</sup>, 2017. The tender closed Friday, September 29<sup>th</sup>, 2017. The Township received 5 bids and are summarized as follows:

Bidder	Bid Amount (excluding HST)
Metalfab (Carrier Centres Emergency Veh's.)	\$652,273.69
ResQttech Systems Inc.	\$648,000.00
Dependable Emergency Vehicle	\$599,845.00
Fort Garry Fire Trucks	\$590,557.00
Camions Carl Thibault Inc.	\$555,267.00

We have reviewed the Tender documents and specifications from Camion Carl Thibault and are satisfied with the bid.

### FINANCIAL CONSIDERATIONS

The approved budget for this project is \$575,000.00. The \$565,039.70 to purchase this vehicle will be funded from The Fire Capital Reserve Fund. This project is \$9,960.30 under budget which will be returned to the Fire Capital Reserve Fund. The 1992 Pumper can be sold or donated to *Firefighters Without Borders* who can provide the Fire Service of a developing nation the ability to effectively provide a higher level of emergency response. There is no cost to the WNFS to ship or transport this vehicle. This is all arranged through *Firefighters Without Borders*. The 1992 Pumper truck has an estimated value of approximately \$7000.00. This amount can be placed in the Fire Capital Reserve Fund as well.

With the purchase a Pumper/Rescue, there is a future Capital cost avoidance of \$500,000.00 as a Rescue truck is no longer required.

**STRATEGIC PLAN**

Do the report's recommendations advance the Strategy's implementation?

Yes

No

N/A

Which pillars does this report support?

Community Growth Plan

Human Resource Plan

Brand and Identity

Strategic Partnerships

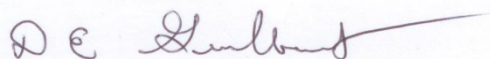
Community Service Review

Corporate Communication Plan

Positive Healthy Work Environment

**PREPARED BY:**

**RECOMMENDED BY:**



*Michael Givens, CAO*

**DAVID E. GUILBAULT  
FIRE CHIEF**

**MICHAEL GIVENS  
CHIEF ADMINISTRATIVE OFFICER**





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**TO: MAYOR AND MEMBERS OF COUNCIL  
MEETING OF OCTOBER 23, 2017**

**FROM: Mark MacKenzie, Fac.Mgr .Mount Forest & District Sports Complex**

**SUBJECT: Report REC 2017-015 on ice plant shutdowns – Sept 23 & 24/17**

### **RECOMMENDATION**

**THAT** Report REC 2017-015 being a report on Ice Plant Shutdowns at the Mount Forest & District Sports Complex be received for information;

**AND FURTHER THAT** the Council of the Township of Wellington North supports the Recreation Department in proceeding with the below recommendations-

1. Request CIMCO reps to attend the Nov 7 Rec Comm meeting to discuss the options and costs for ice plant upgrades to mitigate future ice plant shutdowns on hot weather days;
2. The Director of Recreation and the Facility Manager recruit the services of an independent refrigeration expert to offer another expert opinion;(\$6750.)
3. That the Recreation Department arrange ORFA training for specific part-time staff to focus on ice maintenance, refrigeration and C.I.T. accreditation;.
4. That the Recreation Department develop an ice plant orientation/training package that is a mandatory requirement for all new Facility Operators to be administered by the Facility Managers.

**AND FURTHER THAT** the Director of Recreation and Facility Manager will provide a collaborative report at a future Recreation Committee meeting on the progress of items 1 through 4 above.

### PREVIOUS REPORTS PERTINENT TO THIS MATTER

- to Supervisor and Rec Comm on many occasions.
- upgrades to ice plant – quotes & options sent to Supervisor
- 2010-11 on site meetings with CIMCO reps

### BACKGROUND

- Since 2008-09 our ice plant has experienced many shutdowns due to high head pressure and temps during the first few months of startup. The traditional start for ice rentals is the second week of Sept. unless requests for early ice are approved per the endorsed Township policy.
- This refrigeration package that included the “Eco-Chill” system was presented to Council for approval after many meetings with CIMCO, Deimert Architects, Bye Construction and Rec Comm. The facility was designed with capabilities to expand if needed. Section 1.0 of their proposal reads “ *our ice plant will make and hold good ice year round*”. This has not been the case. Like many seasonal arenas, they have their own specs for their specific facilities and needs. Not all are alike.
- We have had more than our share of shutdowns due to mechanical and hot weather issues. Note, CIMCO response has been that our current cooling tower and heat exchanger do not have capacity to maintain the required temperature range for operation during hot weather days..In 2010 & 2011 the Rec Comm met with CIMCO reps to discuss our concerns. Upgrades were suggested. This particular shutdown: On Sept 23 I was called by staff @ 545pm as the plant shutdown and ice temp was 27 and climbing. Instructed staff on how to restart the compressors. If this attempt failed, then call CIMCO for further direction. By 645 the plant was backup and running and ice temp slowly dropping. Staff were instructed to use cold water for flooding. No cancellations that nite. On Sept 24 I was called by staff @ 1250pm as the plant shutdown. Ice had rose to 29 and getting soft. Skaters cutting into the logos due to thin ice caused by inexperienced operators.

I instructed staff over phone how to restart compressors and use cold water for flooding. Plant backup and running by 135. Patriots were asked not to skate on ice until the flood water had frozen but they disregarded this. Being out of town, I arrived @ 235. The ice temp was 29 and inside air temp was 64... outside was 90. After a discussion with referees and team officials the game was stopped during the 3<sup>rd</sup> period due to unsafe ice. It took until 7pm until the ice dropped to 25 and started to tighten-up. All ice rentals cancelled until further notice. I assisted staff to rebuild ice that evening and the next day. Rentals resumed on the 26<sup>th</sup>. Staff receive in-house training but still have limited skills and knowledge during emergency situations. CIMCO will prepare written direction for troubleshooting for certain ice plant shutdowns and staff have received ice maintenance procedures to follow.

In December of 2016 recreation staff consulted with CIMCO Refrigeration on options to consider that would mitigate the impacts of high temperatures.

#### CIMCO PRESENTED OPTIONS-

##### Option 1 – Closed Circuit Fluid Cooler (\$175,000 - \$240,000)

1. This is the most effective and optimal solution but it's also the most expensive. The idea here is to increase the Ammonia/Glycol plate heat exchanger and completely eliminate the Glycol/Water plate. The Glycol will directly feed a closed circuit fluid cooler but will likely require structural reinforcements as these fluid coolers are much larger and heavier compared to the cooling tower.
2. The advantage of a closed circuit fluid cooler is you completely eliminate a heat exchanger which;
  - a) will increase the overall efficiency. A specific temperature change is required to properly transfer the heat from plate to plate, by eliminating a plate will require less temperature change and in turn increase its efficiency.
  - b) will reduce the cost of maintenance. Less one (1) heat exchanger to re-gasket.
3. The other advantage is the cost to expand the Glycol/Water plate will be put towards the closed circuit fluid cooler.
4. The cost of the structural platform is the big unknown but it would need to include a structural engineer.

##### Option 2 – Plate Heat Exchanger Plate Expansion + Cooling Tower Replacement (\$150,000 - \$175,000)

1. This option encompasses the plate expansions along with the cooling tower replacement.

##### Option 3 – Plate Heat Exchanger Plate Expansion (\$40,000 – \$48,000)

1. After running through a few selections with Alfa Laval we are able to expand the plates for both the Ammonia/Glycol plate and the Glycol/Water plate. This plate expansion can add an additional 460 MBH to the total heat of rejection.
2. Install a 3-way motorized valve for heat recovery.
3. This option **does not include** the replacement of the cooling tower for the following reasons:
  - a) If the municipality does not have enough funds to replace the cooling tower at the same time it could be replaced in the future when funds become available.

Adding plates will increase the overall surface area and may help with the head pressure issues without the need for a new cooling tower. We would need to evaluate after a year operation and determine if replacing the cooling tower is necessary.

<b>FINANCIAL CONSIDERATIONS</b>
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- There is no known funding for ice plant upgrades. Township Budget consideration will be required if any of the above referenced options are to proceed.

-

		2015	2015	2016	2016	2017	2017
Accounts	Description	Budget	Actual	Budget	Actual	Budget	Current Yr to Date
<b>Training Expenses</b>							
1-10-70-000-5234	Rec - Admin/Seminars/Training	\$ 2,000.00	\$ 659.00	\$ 2,000.00	\$ 1,269.00	\$ 2,000.00	\$ -
1-10-70-515-5234	Rec - Pool - Seminars/Training	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ 500.00	\$ 40.00
1-10-70-565-5234	CC - Arena Seminars/Training	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 320.00	\$ 1,500.00	\$ -
1-40-70-000-5234	Rec - Admin Seminars/Training	\$ 2,000.00	\$ 425.00	\$ 2,000.00	\$ 1,990.00	\$ 2,000.00	\$ 240.00
1-40-70-515-5234	Rec - Pool - Seminars/Training	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 40.00
1-40-70-520-5234	Rec - Fitness Conference/Training	\$ 200.00	\$ -	\$ 200.00	\$ -	\$ 200.00	\$ -
	TOTALS	\$ 7,200.00	\$ 1,084.00	\$ 7,200.00	\$ 3,579.00	\$ 7,200.00	\$ 320.00

### STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

Yes                       No                       N/A

Community Growth Plan

Human Resource Plan

Brand and Identity

Strategic Partnerships

Community Service Review

Corporate Communication Plan

Positive Healthy Work Environment

Ice users have a realistic expectation to be provided with safe and uninterrupted access to the arena after the traditional ice rental date and throughout the season. The ability to provide summer ice (June, July, August) may increase rentals and may become an expectation with the proposed demographic and growth changes coming.

**PREPARED BY:**

**RECOMMENDED BY:**

*Mark MacKenzie,*

Fac Mgr

*Michael Givens, CFA*

**MICHAEL GIVENS  
CHIEF ADMINISTRATIVE OFFICER**



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**TO: MAYOR AND MEMBERS OF COUNCIL  
MEETING OF OCTOBER 23, 2017**

**FROM: KIMBERLY HENDERSON, DIRECTOR OF FINANCE / TREASURER**

**SUBJECT: REPORT TR2017-013 BEING A REPORT ON RESERVES AND  
RESERVE FUND BALANCES AS AT SEPTEMBER 30, 2017**

**THAT** Report TR2017-013 being a report on Reserve and Reserve Fund Balances as at September 30, 2017 be received for information;

**PREVIOUS REPORTS PERTINENT TO THIS MATTER**

N/A

**BACKGROUND**

Reserves and reserve funds are a critical component of long-term financial planning and are used to maintain a stable financial position, minimize fluctuations in the tax rate and to support future cash requirements. They are funded through annual contributions from the operating budget as well as external sources and are a key funding source for capital infrastructure.

**Reserves**

A reserve is an allocation of accumulated net revenue and is governed by Council policies that identify the intended purpose, target balance and funding sources. Reserves are part of the Township's overall revenue fund and are non-interest bearing. Therefore, any interest earned by the Township from the investment of funds in reserves is retained as revenue in the overall operating fund.

**Reserve Funds**

Reserve funds are established to segregate funds that are acquired for a specific purpose as identified through legislation, financial agreements or Council direction. Reserve funds are interest bearing and earnings are applied to each Reserve Fund

based on yields earned on the Township's total investment portfolio and cash balances. There are two types of reserve funds as follows:

- **Obligatory Reserve Funds:** Funds acquired by the Township for a legislated purpose or for a specifically defined purpose through a financial agreement. Obligatory reserve funds are segregated and created solely for the purpose prescribed for them (i.e. Development Charges, Federal Gas Tax).
- **Discretionary Reserve Funds:** Funds segregated from the general revenues of the Township, but are established based on Council direction and used to finance specific future expenditures or to fund specific contingent liabilities (i.e. Sanitary Sewer Reserve Fund).

### FINANCIAL CONSIDERATIONS

Township Reserve and Reserve Fund balances at September 30, 2017 are provided in Schedule A, attached. As can be seen, combined reserve and reserve funds have decreased by \$890 thousand during 2017 as more tax levy dollars and increased allocations from reserves and reserve funds were directed towards the 2017 capital program. The combined balance at September 30, 2017 is \$17.98 million.

The attached reserve and reserve fund schedule will help to support Council decisions during the Township's 2018 budget deliberations.

### STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

Yes                       No                      X N/A

Which pillars does this report support?

- |  |  |
|--|--|
| <input type="checkbox"/> Community Growth Plan<br><input type="checkbox"/> Human Resource Plan<br><input type="checkbox"/> Brand and Identity<br><input type="checkbox"/> Strategic Partnerships | <input type="checkbox"/> Community Service Review<br><input type="checkbox"/> Corporate Communication Plan<br><input type="checkbox"/> Positive Healthy Work Environment |
|--|--|

**PREPARED BY:**

**RECOMMENDED BY:**

*Kimberly Henderson*

*Michael Givens, CAO*

**KIMBERLY HENDERSON  
DIRECTOR OF FINANCE / TREASURER**

**MICHAEL GIVENS  
CHIEF ADMINISTRATIVE OFFICER**

Township of Wellington North 2017 Reserves and Reserve Funds September 30, 2017									
Reserves	Balance 31-Dec-16				Subtotal	Interfund Loans	Unbooked Additions	Unbooked Commitments	Balance 30-Sep-17
		Interest	Additions	Reductions					
Working Capital	806,923	-	25,000	(86,750)	745,173	-	-	-	745,173
Election	15,000	-	5,000	-	20,000	-	-	-	20,000
Property/Equipment Maintenance	12,545	-	16,000	-	28,545	-	-	-	28,545
Legal Costs	39,328	-	-	-	39,328	-	-	-	39,328
Southgate Fire Capital Contribution	65,000	-	13,000	(78,000)	-	-	-	-	-
Reserve for Equipment - Roads	51,121	-	-	(9,000)	42,121	-	-	-	42,121
Reserve for Equipment - Water & Sewer	5,512	-	-	-	5,512	-	-	-	5,512
Reserve for Equipment - Fire	682,984	-	-	(569,600)	113,384	-	-	-	113,384
Reserve for Equipment - Rec	304,960	-	-	(30,000)	274,960	-	-	-	274,960
Wellington North Fire	22,000	-	-	-	22,000	-	-	-	22,000
CBO PI&C Reserve	86,136	-	9,000	-	95,136	-	-	-	95,136
Severance Conditions/Road Upgrades	99,618	-	-	-	99,618	-	-	-	99,618
Gravel Pit Rehab	180,131	-	-	-	180,131	-	-	-	180,131
Roads-Infrastructure	448,909	-	79,482	(187,000)	341,391	(107,758)	-	-	233,633 [1]
Arthur Sewage	406,713	-	-	(331,796)	74,917	-	-	-	74,917
London Rd Sewer System Ext (Durwin Lantz)	9,965	-	-	-	9,965	-	-	-	9,965
San Sew-Lifecycle Reserve	4,528,193	-	226,100	-	4,754,293	107,758	-	-	4,862,051 [1]
Arthur Water	371,770	-	-	(35,500)	336,270	-	-	-	336,270
Wellington North Water	1,894,892	-	-	(18,019)	1,876,873	-	-	-	1,876,873
Water Meter Maintenance	93,435	-	-	-	93,435	-	-	-	93,435
Wellington North Cemeteries	13,189	-	11,000	(5,000)	19,189	-	-	-	19,189
Cemetery Bequests (Estate of Lillie Calder)	6,000	-	-	-	6,000	-	-	-	6,000
Mount Forest Recreation	9,647	-	-	-	9,647	-	-	-	9,647
Planning Reserve	81,910	-	4,125	-	86,035	-	-	-	86,035
Farrell Lane Townhouses	5,667	-	-	-	5,667	-	-	-	5,667
Community Improv. Program	5,675	-	-	-	5,675	-	-	-	5,675
Wellington North Impost Fees	6,392	34	-	-	6,426	-	-	-	6,426
Wellington North Gravel Pit Rehab	218,748	1,178	-	-	219,925	-	-	-	219,925
Natural Resources Gravel Pit Rehab	12,159	65	-	-	12,224	-	-	-	12,224
Arthur Twp Gravel Rehab	1,558	8	-	-	1,567	-	-	-	1,567
Cemetery Perpetual Care Res. Fund	20,167	109	-	-	20,276	-	-	-	20,276
Administration Facility Res. Fund	327,164	1,880	22,000	-	351,045	-	-	-	351,045
Arthur Works Yard Res. Fund	499,568	2,690	-	-	502,258	-	-	-	502,258
Industrial Commercial Property Res. Fund	1,616,513	8,704	-	-	1,625,217	-	-	-	1,625,217
Wellington North Fire Res. Fund	159,377	858	-	-	160,235	-	-	-	160,235
Wellington North Power Debt Repayment	524,917	2,826	-	-	527,744	-	-	-	527,744
Streetlight Reserve Fund	6,873	64	5,000	-	11,937	-	-	-	11,937
Recreation Pool Facility Res. Fund	32,465	175	-	-	32,640	-	-	-	32,640
Recreation Facility Reserve Fund	54,617	294	-	-	54,911	-	-	-	54,911
Arthur Archives Addition Res. Fund	15,401	83	-	-	15,484	-	-	-	15,484
Sanitary Sewer Reserve Fund	1,010,427	5,441	-	-	1,015,868	-	-	(20,000)	995,868 [2]
Waterworks Reserve Fund	799,424	4,305	-	-	803,729	-	-	-	803,729
Federal Gas Tax	469,669	826	180,646	(497,000)	154,141	-	-	-	154,141
Development Charges	2,707,785	16,155	655,957	(363,409)	3,016,489	-	-	-	3,016,489
Parkland: Cash-in-Lieu	144,098	997	41,000	-	186,095	-	-	-	186,095
	<b>18,874,548</b>	<b>46,692</b>	<b>1,293,310</b>	<b>(2,211,074)</b>	<b>18,003,476</b>	<b>-</b>	<b>-</b>	<b>(20,000)</b>	<b>17,983,476</b>

## Notes:

- [1] Interfund Loans - 2017 annual payment on interfund loan (Rick Hopkin's Bridge project). Funded from Road's 2016 savings on capital projects.  
\* PW2016-032 RES2016- \$107,757.67
- [2] Unbooked Commitments: 2017 In-year council reports and resolutions  
\* PW2017-012 RES2017- \$20,000

**Township of Wellington North**  
**General Fund Financial Summary Report**  
**Budget vs Year-to-Date Actual Ending September 30, 2017**

	<b>2017 Actuals YTD</b>	<b>2017 Budget 75%</b>	<b>Actual vs Budget YTD (over)/under</b>	<b>Variance %</b>	<b>2016 Actuals YTD</b>	<b>2017 vs 2016 YTD Variance</b>	
<b>REVENUE</b>							
Net Taxation (75%)	5,531,764	5,579,027	47,263	0.8%	5,426,564	(105,200)	2
Fees and Service Charges	4,087,194	3,966,923	(120,271)	-3.0%	4,040,131	(47,063)	3
Grants and Subsidies	1,172,565	1,178,175	5,610	0.5%	1,135,808	(36,757)	4
Trsf from Reserves & Res Funds (75%)	271,057	273,682	2,625	1.0%	-	(271,057)	5
Other Income							
Penalties and Interest on Taxation	142,115	153,750	11,635	7.6%	148,328	6,213	6
Miscellaneous	67,027	81,000	13,973	17.3%	72,862	5,835	7
Investment Income	133,329	123,000	(10,329)	-8.4%	110,069	(23,260)	8
Rents, Concessions and Franchises	460,588	544,595	84,007	15.4%	426,900	(33,688)	9
Donations	20,466	4,200	(16,266)	-387.3%	29,054	8,588	10
	<u>11,886,105</u>	<u>11,904,352</u>	<u>18,247</u>	<u>0.2%</u>	<u>11,389,716</u>	<u>(496,389)</u>	
<b>EXPENSES</b>							
Council	80,949	99,097	18,148	18.3%	62,951	(17,998)	11
Administration	862,710	890,104	27,394	3.1%	756,826	(105,884)	12
Property	69,732	95,063	25,331	26.6%	68,818	(914)	13
Fire Services	516,864	558,288	41,424	7.4%	486,203	(30,662)	14
Policing & Crossing Guard Services	31,490	36,529	5,039	13.8%	32,787	1,297	15
Conservation Authority	149,152	111,863	(37,289)	-33.3%	145,865	(3,287)	16
Protective Inspections & Control	186,495	186,749	254	0.1%	165,149	(21,346)	17
Animal Control	44,057	32,588	(11,470)	-35.2%	19,936	(24,121)	18
Property Standards	8,097	10,634	2,537	23.9%	14,185	6,088	19
Roadways	1,722,311	2,107,424	385,113	18.3%	1,756,719	34,408	20
Street Lighting	114,935	175,367	60,432	34.5%	166,918	51,983	21
Rural Water	3,090	5,545	2,455	44.3%	5,283	2,193	22
Cemetery	30,825	28,493	(2,332)	-8.2%	30,313	(512)	23
Recreation	1,643,697	1,803,215	159,518	8.8%	1,575,203	(68,494)	24
Planning	23,735	23,981	246	1.0%	25,017	1,282	25
Economic Development	159,227	161,724	2,497	1.5%	155,572	(3,655)	26
Municipal Drains	25,964	58,238	32,274	55.4%	23,685	(2,279)	27
Sanitary Sewers	1,135,072	1,218,089	83,017	6.8%	1,220,776	85,704	28
Water Works	706,768	944,627	237,859	25.2%	787,422	80,654	29
Transfers to Reserves/Res Funds (75%)	311,780	311,780	-	0.0%	1,356,552	1,044,772	
Transfers to capital fund (75%)	3,044,955	3,044,955	-	0.0%	1,604,250	(1,440,705)	
	<u>10,871,906</u>	<u>11,904,352</u>	<u>1,032,446</u>	<u>8.7%</u>	<u>10,460,430</u>	<u>(411,476)</u>	
<b>SURPLUS/(DEFICIT)</b>	<u>1,014,200</u>	<u>0</u>					



## Township of Wellington North

### General Fund Financial Summary

Budget vs Year to Date – Ending September 30, 2017

1. The financial statement for the Township of Wellington North's operating activities were prepared on a cash basis. The only significant adjustments made to financial summary were to accrue revenue for water and sewer user fees for the periods July to September 2017. Additionally, tax levies are reported on an accrual basis.

#### REVENUES

2. Net Taxation: Stated YTD Actuals include final levy billing for 2017 at 75%. 2017 Supplemental taxation is considerably lower than anticipated due to significant 2017 reclassification adjustments.
3. Fees and Service Charges: User fees and service charges include manual accrual adjustment for Sewer and Water revenue in both 2016 and 2017, due to significance of amount. To date, Building permits and dog licences are over *annual* budget amounts, by \$25K and \$31K respectively.
4. Grants and Subsidies: Grant revenue and revenue received from other municipalities will remain slightly over budget amounts for 2017. Some grants received in 2016 were deferred to 2017 revenue, in accordance with generally accepted accounting principles. The Township has not received any grants to date for drainage work, and it is anticipated that year end accruals will be required to recognize this revenue.
5. Transfers from Reserves and Reserve Funds: 2017 is the first year to recognize development charge revenue in operating. Most of this revenue is to help fund existing growth related long-term debt obligations as identified in the Township's 2013 Development Charge Study.
6. Penalties and Interest on Taxation: Revenue on past due accounts remain down in 2017 due to reduction in outstanding receivables and will likely close the year below budgeted amount.
7. Miscellaneous: revenues are expected to be lower than anticipated for 2017.
8. Investment Income: Interest revenue reported is to Aug 31, 2017. With the upward movements of the Bank of Canada overnight rate, it is expected that interest earned over the last half of 2017 will be considerably higher than projected.
9. Rents, Concessions and Franchises: Variance of budget to YTD is due to seasonal fluctuations in recreation activities.
10. Donations: Majority of donations were received for WL trails (\$15K including 2016 deferred revenue) and Damascus community centre (\$5K).

#### EXPENSES

No manual accrual adjustments were made for operating expenses incurred to September 30<sup>th</sup>. Insurance premiums are recorded at 100% of annual costs (\$178K) and were not adjusted for prepayment.

11. Council: Expenses are under budget to date predominantly in the areas of conferences & training and associated costs.
12. Administration: Actuals are close to YTD targets.

13. Property: Some savings have been found through reduction of hydro costs.
14. Fire Services: Mount Forest and Arthur fire halls are operating just under YTD targets. VFF remuneration at 50% (\$108K) of annual cost due to biannual payment cycle.
15. Policing and Crossing Guard Services: Actuals are on target.
16. Conservation Authority: Variance (over budget) due to prepayment of expenses.
17. Protective Inspections & Control: Expenditures are on target.
18. Canine control: Dog licence expenses are \$17K over budget due to an unbudgeted initiative that resulted in additional revenues (also not budgeted) of \$31K
19. Property Standards: Expenditures are on target
20. Roads: Most of variance due to seasonal fluctuations and accruals; currently under budget and consistent with prior year during same period.
21. Street Lighting: Annual savings will be realized as result of decrease in hydro costs.
22. Rural Water: Wages under budget.
23. Cemetery: Maintenance activity during 2017 consistent with 2016.
24. Recreation: Variance partly due to timing of seasonal fluctuations, lower utilities and timing of debenture payments.
25. Planning: Actuals are on target.
26. Economic Development: On target
27. Municipal Drains: Seasonal fluctuations –4<sup>th</sup> quarter to capture second half of seasonal expenditures.
28. Sanitary Sewers: On target.
29. Water Works: Overall, expenditures are down year-over-year and budget to actual, notably in the areas of source water protection, well maintenance, materials / supplies, and consulting / engineering. Annual savings are anticipated.



**TO: MAYOR AND MEMBERS OF COUNCIL  
MEETING OF OCTOBER 23, 2017**

**FROM: DEREK McCAUGHAN, INTERIM DIRECTOR OF PUBLIC WORKS**

**SUBJECT: Report PW 2017-026 - 2018 MTO Connecting Link Program  
Application**

**RECOMMENDATION**

**THAT** Report PW 2017-026 being a report on the 2018 MTO Connecting Link Program Application be received;

**AND FURTHER THAT** the Council of the Township of Wellington North direct staff to submit application to the MTO's Connecting Link Program for the resurfacing of George/Smith Street, from the Conestoga River bridge to Conestoga Drive in Arthur and Queen Street West from Dublin Street to Sligo Road in Mt. Forest;

**AND FURTHER THAT** the Council of the Township of Wellington North direct that \$269,000.00, the Township's share of the 2018 Connecting Link Program, be included as appropriate in the 2018 Capital Budget.

**PREVIOUS REPORTS PERTINENT TO THIS MATTER**

Report PW 2017-025

**BACKGROUND**

Further to Council direction received after consideration of Report PW – 025, staff and our consultant B.M.Ross & Associates Ltd.(BMROSS), met with MTO representatives on Thursday, October 12<sup>th</sup> to discuss the eligibility of the proposed scope for each candidate project. The projects selected by Council: (1) George/Smith Street, from the Conestoga

River bridge to Connestoga Drive in Arthur and (2) Queen Street West from Dublin Street to Sligo Road in Mt. Forest, were reviewed on site. Ministry staff indicated they were both good candidates for the Connecting Link Program and offered suggestions that increased the scope of each project. All suggestions would be eligible for up to 90% funding.

Attachment 1 highlights the originally proposed scope for each project as contained in report PW 2017 -025 with the additional scope changes suggested by the MTO highlighted.

BMRoss is now completing the application form and supporting documentation for each program as per the MTO guidelines. A resolution of Council explicitly authorizing their submission is a requirement of the ministry guidelines. Applications are due by no later than November 3<sup>rd</sup>, 2017.

### FINANCIAL CONSIDERATIONS

Attachment 2 provides the original high level estimates provided to Council at its meeting on October 10<sup>th</sup> and revised estimates which reflect scope changes resulting from our dialogue with Ministry staff. The total cost to undertake both projects is estimated at \$2,690,000.00. With application to the Ministry, the Township is committing to provide its share of the projects if the applications are accepted. This requires a commitment from Council to set aside \$269,000.00 within the 2018 Budget. A resolution to that effect has been provided.

As indicated in report PW 20-17-025, with Council approval to submit these applications, staff will commence with investigative camera work to determine whether any underground sanitary/storm sewer repairs are required. If so, a budgetary package to effect repair will be tabled as part of the 2018 Operating/Capital budget as appropriate. The funding to undertake the investigative work is available within the 2017 Council approved budget.

### STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

X Yes                                       No                                       N/A

Which pillars does this report support?

X Community Growth Plan                                       Community Service Review  
 Human Resource Plan                                       Corporate Communication Plan



## Attachment 1. Proposed Scope of Work

### Project 1: George Street & Smith Street, Conestoga River bridge to Conestoga Street

Proposed scope of work:

- No buried infrastructure replacement or repairs.
- Some curb repairs with adjacent sidewalk panel replacements.
- Sewer structure adjustments (Note: some CBs and adjacent curbs were recently rebuilt).
- Full depth and width (12.5 to 13.5m) asphalt removal and replacement (including parking lanes; 3 lifts; 140mm asphalt depth).
- Line painting.
- Some minor miscellaneous asphalt removal and replacement.
- Traffic signal improvements, in particular burying of overhead wiring to improve safety and reliability (i.e. eliminate susceptibility to wind or ice storm damages; replace the badly damaged pole at Charles Street; incidental repairs/upgrades)

#### Scope Changes

- No significant scope changes proposed. Minor quantity and unit price adjustments were made.

### Project 2: Queen Street, Sligo Road to Dublin Street

Proposed scope of work:

General (where applicable):

- No new and no buried infrastructure replacement or repairs.
- Sewer structure adjustments.
- Line painting.
- Pavement coring, to establish existing asphalt depths for tendering purposes

Within the rural section (Sligo Road to 85m west of Cork Street):

- The assumed highway west of Sligo is 8.1m paved width (3.75m lanes + 0.3m partial paved shoulder) + 2.5m gravel shoulder. It is assumed this configuration would now continue into the rural portion of the Connecting Link.
- Full depth and width asphalt removal and replacement (140mm depth assumed)
- Paved shoulder radii at the Sligo Road and Durham Street intersections (i.e. due to vehicle turning movements).
- Regrading and paving driveway entrances.
- Regrading of gravel shoulders and ditches/swales, including restoration.
- Driveway culvert replacements and restoration of drives, within the rural section.

Within the urban section (85m west of Cork Street to Dublin Street):

- Full depth (90mm, as a “holding” strategy) and width (8.5m) asphalt removal and replacement.
- Some curb repairs.
- Some miscellaneous asphalt removal and replacement

**Scope Changes**

- Extension of urban section (curbing) from 85m west of Cork Street to Durham Street (both sides)
- Extension south curblines to the west limit of the existing sidewalk, approximately 290m west of Durham Street
- Installation of Catchbasins and laterals to service the new urban section, connecting to the existing storm sewer.
- Installation of subdrain west of the existing urban section
- Paved shoulder on the north side from Durham Street across the four industrial driveways

## Attachment 2: Estimated Costs by Project

		<b>Total Cost</b>	<b>MTO Share (90%)</b>	<b>Township Share (10%)</b>
<b>George/Smith Street</b>	Original Estimate	\$1,340,500	\$1,206,450	\$134,050
	Revised Estimate	\$1,400,000	\$1,260,000	\$140,000
<b>Queen Street</b>	Original Estimate	\$1,013,000	\$ 911,700	\$101,300
	Revised Estimate	\$1,290,000	\$1,161,000	\$269,000
<b>Total Project Cost</b>		<b>\$2,690,000</b>	<b>\$2,421,000</b>	<b>\$269,000</b>





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**TO: MAYOR AND MEMBERS OF COUNCIL  
MEETING OF OCTOBER 23, 2017**

**FROM: DEREK McCAUGHAN, INTERIM DIRECTOR OF PUBLIC WORKS**

**SUBJECT: Report PW 2017-027 - Parkside Drive**

### RECOMMENDATION

**THAT** Report PW 2017-027 being a report on Parkside Drive be received;

**AND FURTHER THAT** the Council of the Township of Wellington North direct staff to table a bylaw that will prohibit heavy trucks in both directions on Parkside Road;

### PREVIOUS REPORTS PERTINENT TO THIS MATTER

N/A

### BACKGROUND

Council recently received correspondence regarding concern about the volume of traffic, speeding, truck traffic and 'short-cutting' occurring on Parkside Drive.

Traffic data consisting of volume, speed and vehicle classification was collected over a 24 hour period on October 5<sup>th</sup> on Parkside Drive between Main Street and Queen Street. Parkside Drive is considered a local street and has mixed land use including residences, a school, a church and municipal properties. The data collected is summarized below:

	Northbound	Southbound	Total
Total Volume	439	446	885
Peak Volume	20 (3:00 p.m. - 3:15p.m.)	16 (5:45p.m. - 6:00p.m.)	
Ave Speed	40 km/h	40 km/h	40 km/h
85 <sup>th</sup> percentile speed	49.62 km/h	49.58 km/h	
Volume > 60 km/h	5	6	11
Volume of Trucks	14 <sup>+</sup> (3.2%)	8 <sup>#</sup> (1.8%)	22 (2.5%)
Average Headway*	42.9 seconds	52.9 seconds	

\*defined as duration of time (gap) between vehicles i.e. pedestrian crossing opportunities

+ includes 5 school buses and 1 tractor trailer

# includes 5 school buses and 4 tractor trailers

Overall, the data collected is typical of a local street. While 11 (1.2%) motorists were travelling between 60km/h and 79 km/h (highest speed recorded), the overall observed speeds are well within the 50km/h speed limit.

Pedestrian crossing opportunities to safely cross the roadway appear more than adequate assuming basic traffic safety rules (look both ways) are exercised.

Under usual circumstance, truck activity on a local street is limited to neighbourhood delivery activity. However, based upon data collected and anecdotal observation by staff, it would appear Parkside Drive is being used by a number of truck drivers to circumvent the traffic signals at the intersection of Main Street and Queen Street. Staff recommend Council implement a truck prohibition in both directions to curtail the current level of truck activity. It is significant to note a truck prohibition does not apply to trucks making deliveries to the properties on Parkside Drive or intersecting local streets.

### FINANCIAL CONSIDERATIONS

The cost to implement a truck prohibition on Parkside Drive is estimated at approximately \$500.00. This amount is available within the Council approved 2017 Operating Budget.

### STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

X Yes

No

N/A

Which pillars does this report support?

Community Growth Plan

Community Service Review

Human Resource Plan

Corporate Communication Plan

Brand and Identity

Positive Healthy Work Environment

Strategic Partnerships

Managing traffic as the Township experiences growth is an important municipal function.

**PREPARED BY:**

**RECOMMENDED BY:**

*Derek McCaughan*

*Michael Givens, CAO*

**DEREK McCAUGHAN  
INTERIM DIRECTOR OF PUBLIC WORKS**

**MICHAEL GIVENS  
CHIEF ADMINISTRATIVE OFFICER**

**MUNICIPALITÉ · EAST FERRIS · MUNICIPALITY**

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CORBEIL, ONTARIO  
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TEL.: 705-752-2740  
FAX: 705-752-2452  
email: [municipality@eastferris.ca](mailto:municipality@eastferris.ca)

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September 28<sup>th</sup>, 2017

Anthony Rota  
Member of Parliament  
375 Main Street West  
NORTH BAY, ON P1B 2T9


Dear Mr. Rota:

On behalf of Municipality of East Ferris small business owners, we would like to convey concerns expressed following the proposed tax rules that were released on July 18, 2017. We request that you meet with the Minister of Finance on their behalf to ask for an extension of the consultation period. This delay will allow for a more intensive review of the proposals, as a deeper study of the approach is necessary to recognize how the changes will negatively impact our Small and Medium Enterprises (SME) and family business community.

According to Statistics Canada, there are 1.17 million employers in Canada and of these, 98 per cent are considered small businesses. These small businesses are the backbone of our economy and employ over 90 per cent of working Canadians. In East Ferris our businesses are owned by hard-working individuals who have taken risks, worked long hours away from their families and have created many employment opportunities for their employees. The proposed tax changes jeopardize the viability of their small businesses. The changes target their ability to save and protect their company against potential – and often inevitable – economic downturn and, in turn, protect their employees' jobs. They inhibit how an entrepreneur chooses to compensate family members and plan for succession of the family business to their next generation. The entrepreneurial spirit requires the fortitude to risk everything that you have, and running a small business is not without significant risk. Overall, the rules are clearly viewed as a punishment to small business owners and an expropriation of the earnings of their savings. Small business owners generate jobs and wealth, without their entrepreneurial spirit and willingness to risk, the economy would be stagnant. **The proposed rules are not closing loopholes - they fundamentally change the taxation of small businesses.**

We would respectfully request that you share these concerns with the Minister of Finance and seek his support in having them reviewed and addressed.

Respectfully,

  
Bill Vrebosch, *for*  
Mayor

cc: Ontario Municipalities  
AMO  
ROMA  
OGRA  
FONOM  
North Bay Chamber of Commerce

**MUNICIPALITÉ · EAST FERRIS · MUNICIPALITY**

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---

**REGULAR COUNCIL MEETING**

HELD

September 26<sup>th</sup>, 2017

No. 2017-332

Moved by Councillor Rochefort


Seconded by Councillor Voyer

THAT Council for the Municipality of East Ferris endorses the letter prepared by the East Ferris Economic Development Committee to forward to Anthony Rota, M.P.;

AND FURTHER that this letter be circulated to Ontario Municipalities, AMO, ROMA, OGRA, FONOM and the North Bay Chamber of Commerce.

Carried Mayor Vrebosch

CERTIFIED to be a true copy of  
Resolution No. 2017-332 passed by the  
Council of the Municipality of East Ferris  
on the 26<sup>th</sup> day of September, 2017.

  
\_\_\_\_\_  
Monica L. Hawkins, AMCT  
Clerk

THE CORPORATION OF THE  
**TOWNSHIP OF MONTAGUE**



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October 2<sup>nd</sup>, 2017

Honourable Kathleen Wynne, Premier of Ontario  
Legislative Building - Room 281  
Queen's Park  
Toronto Ontario, M7A 1A1  
Via Email

Dear Premier Wynne,

Please be advised the Council of the Township of Montague passed the following resolution at its meeting of Committee of the Whole of September 19<sup>th</sup>, 2017:

MOVED BY: K. Van Der Meer      RESOLUTION NO: 104-2017  
SECONDED BY: I. Streight      DATE: September 19, 2017

WHEREAS The Township of Montague maintains a motivated and well-functioning volunteer fire department;

AND WHEREAS changes proposed to on-call provisions in the Employment Standards Act by Bill 148 will result in exorbitant tax increases to maintain fire prevention services in a rural municipality;

AND WHEREAS many Ontario municipalities will be unable to maintain fire services if this change is enacted;

AND WHEREAS the Association of Municipalities of Ontario has submitted a position paper to the Ontario government specifically requesting the exemption of all municipal volunteer firefighters;

NOW THEREFORE The Township of Montague requests that all municipal employees be specifically exempted from the on-call changes proposed by Bill 148;

AND That the Township of Montague request that the government of Ontario conduct a full economic impact study of Bill 148 to study the effect of the Bill on businesses and municipalities across Ontario;

AND That this resolution be circulated to Premier Kathleen Wynne, Minister of Labour Kevin Daniel Flynn, the Association of Municipalities of Ontario and all Ontario municipalities.

**CARRIED**

THE CORPORATION OF THE  
**TOWNSHIP OF MONTAGUE**



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Please contact me if you have any additional questions.

Thank you,

A handwritten signature in blue ink, appearing to read "Jasmin Ralph".

Jasmin Ralph  
Clerk

Cc: Minister of Labour Kevin Daniel Flynn;  
Association of Municipalities of Ontario (AMO)  
All Ontario Municipalities





**TO: Mayor and Members of Council  
Meeting of October 23, 2017**

**FROM: Kyle Davis, Risk Management Official**

**SUBJECT: Risk Management Inspector and Risk Management Official  
Appointment (Alternate)**

### RECOMMENDATION

**That** Council receives Report Risk Management Inspector and Risk Management Official Appointment (Alternate) from the Township's Risk Management Official, regarding the appointment of a Risk Management Inspector and Risk Management Official (Alternate) for information.

### PREVIOUS REPORTS PERTINENT TO THIS MATTER

CAO Report 2016-030

### BACKGROUND

The *Clean Water Act* (2006) provides the framework for the development and implementation of watershed-based Source Protection Plans. The Source Protection Plans identify the risks to municipal drinking water sources and establishes actions and policies to protect current and future sources of drinking water. The policies apply within Wellhead Protection Areas (WHPA) and Intake Protection Zones (IPZ) established around municipal wells or intakes.

There are 14 municipal drinking water systems within Wellington County in the following communities:

- Erin, Bel-Erin and Hillsburgh (Erin);
- Clifford, Palmerston, Minto Pines, and Harriston (Minto);



- Arthur and Mount Forest (Wellington North);
- Rockwood, Hamilton Drive (Guelph-Eramosa);
- Drayton and Moorefield (Mapleton); and
- Elora/Fergus (Centre Wellington).

The Wellhead Protection Areas (WHPA) from adjoining municipalities also enter into Wellington County and require protection by the Townships and Towns:

- City of Guelph
- Cambridge (Regional Municipality of Waterloo); and
- Acton and Georgetown (Halton Region)
- Freelon (City of Hamilton)

### **Status of the Source Protection Plans**

The County of Wellington is part of five Source Protection Regions (based on watershed or conservation authority boundaries). The ABMV – Maitland Valley Plan came into legal effect on April 1, 2015 while the CTC and Halton-Hamilton Plans came into legal effect on December 31, 2015. The Saugeen Plan and Grand River Plan came into legal effect on July 1, 2016.

### Purpose - Appointment of Risk Management Inspector

Part IV Section 47 (6) of the *Clean Water Act, 2006*, states that the Council of a municipality that is responsible for the enforcement of this Part shall appoint a risk management official and such risk management inspectors as are necessary for that purpose. The Township of Wellington North is a municipality that is responsible for the enforcement of Part IV of the *Clean Water Act, 2006* per Section 47 (1) (b):

“the council of an upper-tier municipality or lower-tier municipality that has authority to pass by-laws respecting water production, treatment and storage under the *Municipal Act, 2001* is responsible for the enforcement of this Part in the municipality. 2006, c. 22, s. 47 (1).”

It is recommended that the Township of Wellington North appoint Emily Vandermeulen as Risk Management Inspector and alternate Risk Management Official. Kyle Davis continues to serve as the County wide, shared Risk Management Official responsible for coordination of source protection implementation for all the municipalities within Wellington County.

Emily Vandermeulen was the successful candidate for the Risk Management Inspector and Source Protection Coordinator position. The competition was run in spring 2017 by the Township of Centre Wellington, on behalf of all the municipalities. The Risk Management Official and Human Resources staff were involved in the interviews. This position is a shared services staff position between the Township of Puslinch, Township of Wellington North, Township of Centre Wellington, Township of Mapleton, Township of

Guelph / Eramosa and Town of Erin. Ms. Vandermeulen is based at the Township of Centre Wellington with Mr. Davis. This shared position was approved as part of the Township's 2017 budget and is necessary to address legislated tasks under the Clean Water Act and the Source Protection Plans within the Township. Ms. Vandermeulen began her duties in July 2017 and the contract extends until July 2020.

Ms. Vandermeulen has completed the mandatory training required by the *Clean Water Act* and has previous experience as a Risk Management Official and Inspector for municipalities in Grey and Bruce Counties. Additionally, Ms. Vandermeulen worked in various positions with the Saugeen Valley and Grey-Sauble Source Protection Authorities. Her responsibilities included threat activity verification, GIS analysis, policy writing, public consultation and provision of technical advice to the Source Protection Committee and municipalities. Ms. Vandermeulen brings a wealth of source protection experience to this position and is looking forward to working with applicants, businesses, staff and Councils. Ms. Vandermeulen and / or Mr. Davis will continue regular office hours at the Township office as well as site visits / inspections as required in the Township.

Township Council passed By-law 051-16 on June 20, 2016 to delegate the authority to appoint Risk Management Officials and Inspectors to the Chief Administrative Officer. This report is to provide information to Council on Ms. Vandermeulen's appointment.

### **FINANCIAL CONSIDERATIONS**

The Township's portion of the shared RMI / Coordinator position has been estimated at \$12,105 annually for a three year contract subject to cost of living and benefit (including OMERS) increases. This is based on the Township's workload being estimated to account for approximately 12% of the position's hours. Although a contract position, please note that OMERS is a cost for this position as the incumbent has met the OMERS eligibility criteria.

<b>STRATEGIC PLAN</b>
-----------------------

Do the report's recommendations advance the Strategy's implementation?

Yes

No

N/A

Community Growth Plan

Human Resource Plan

Brand and Identity

Strategic Partnerships

Community Service Review

Corporate Communication Plan

Positive Healthy Work Environment

Working collaboratively with other municipalities assists in fostering strategic partnerships.

<b>PREPARED BY:</b>	<b>RECOMMENDED BY:</b>
---------------------	------------------------

*Kyle Davis*

*Michael Givens, CAO*

<b>KYLE DAVIS</b> <b>RISK MANAGEMENT OFFICIAL</b>	<b>MICHAEL GIVENS</b> <b>CHIEF ADMINISTRATIVE OFFICER</b>
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053

Plan to  
Simply Explore.  
[www.simplyexplore.ca](http://www.simplyexplore.ca)

**TO: MAYOR AND MEMBERS OF COUNCIL  
MEETING OF OCTOBER 23, 2017**

**FROM: KARREN WALLACE, DIRECTOR OF LEGISLATIVE  
SERVICES/CLERK**

**SUBJECT: REPORT CLK 2017-038 BEING A REPORT ON CONSENT  
APPLICATION B125-17 (CHECKLEY) KNOWN AS PART LOT 26,  
CONCESSION 5, FORMERLY TOWNSHIP OF ARTHUR, NOW THE  
TOWNSHIP OF WELLINGTON NORTH**

#### **RECOMMENDATION**

**THAT** CLK Report 2017-038 being a report on Consent Application B125-17 as Part Lot 26, Concession 5, formerly Township of Arthur, now the Township of Wellington North be received;

**AND FURTHER THAT** the Council of the Township of Wellington North supports consent application B125/17 as presented with the following conditions:

- **THAT** Payment be made of the fee of \$125.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;
- **THAT** the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;
- **THAT** the Owner receive approval from the applicable road authority in a manner deemed acceptable to that road authority for an entrance to the severed and retained parcel;

**AND FURTHER THAT** Council authorizes the Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

<b>PREVIOUS REPORTS PERTINENT TO THIS MATTER</b>
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CLK 2016-016

<b>BACKGROUND</b>
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In 2016 the applicant applied for a received consent to sever the subject lands. The applicant, however did not fulfil the conditions within the timeframe and the consent lapsed. This is a refilling of the same application.

The subject property is known as Part Lot 26, Concession 5, formerly Township of Arthur, now the Township of Wellington North.

Consent B125/17 is for a severance of 0.42 hectares with a 54 metre frontage existing and proposed rural residential use with existing dwelling and driveshed. The retained parcel is 40 hectares with a 250 metre frontage, existing and proposed agricultural use, as shown on Schedule "B".

Municipal comments were requested from the Chief Administrative Officer, Chief Building Official, Director of Public Works, Drainage Superintendent, Treasurer, and the County of Wellington Planner. The property is not in a wellhead protection area so the application was not circulated to Wellington Source Water Protection for comment.

Wellington County planning comments are attached hereto as Schedule "A" and they are generally supportive of the consent.

<b>FINANCIAL CONSIDERATIONS</b>
---------------------------------

There are no financial impacts as a result of this report.

<b>STRATEGIC PLAN</b>
-----------------------

Do the report's recommendations advance the Strategy's implementation?

Yes

No

N/A

<b>PREPARED BY:</b>	<b>RECOMMENDED BY:</b>
<i>Karren Wallace, Clerk</i>	<i>Michael Givens, CAO</i>
<b>KARREN WALLACE DIRECTOR LEGISLATIVE SERVICES/CLERK</b>	<b>MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER</b>



<b>Application</b>	B125/17
<b>Location</b>	Part Lot 26, Concession 5 TOWNSHIP OF WELLINGTON NORTH
<b>Applicant/Owner</b>	749662 Ontario Ltd.

**PRELIMINARY PLANNING OPINION:** This application would sever a 0.44 ha (1.08 ac) parcel in the Prime Agricultural area with an existing dwelling and drive shed. A 40.0 ha (98.8 ac) agricultural parcel would be retained. This application is being submitted under the surplus farm dwelling policies.

This is a re-submission of lapsed application B52/16.

This application is consistent with the Provincial Policy Statement and would generally conform to the Official Plan. We have no concerns.

**PLACES TO GROW:** No Issues.

**PROVINCIAL POLICY STATEMENT (PPS):** The creation of new residential lots in prime agricultural areas shall not be permitted, except in accordance with policy 2.3.4.2 (c). According to this policy, lot creation in prime agricultural areas may be permitted for a residence surplus to a farming operation as a result of farm consolidation provided that there is a restriction against new residential dwellings on any vacant farm parcel created. Farm consolidation is defined as the acquisition of additional farm parcels to be operated as one farm operation.

**WELLINGTON COUNTY OFFICIAL PLAN:** The subject property is designated PRIME AGRICULTURAL. Section 10.3.4 allows consideration for severance of an existing residence that is surplus to a farming operation as a result of farm consolidation provided that:

- a) The remaining vacant farmland is large enough to function as a significant part of the overall farm unit; and
- b) The result of removing the surplus dwelling from the farm does not render the remaining farmlands difficult or inefficient to farm; and
- c) The amount of good farmland retained with the surplus house is kept to a minimum size needed for residential purposes, taking into consideration environmental and topographic features; and
- d) The surplus residence is habitable and is not expected to be demolished by a future owner; and
- e) The Minimum Distance Separation formula will be met, and
- f) The vacant parcel of farmland is rezoned to prohibit a residential use.

We are satisfied that this application conforms to all the criteria listed above.

In terms of the overall farm operation, we have been provided with a Farm Information Form including a list of other farm holdings owned by the applicant who will be taking on the vacant farm lands which demonstrates that this application would constitute a farm consolidation.

The matters under Section 10.1.3 were also considered.

**WELL HEAD PROTECTION AREA:** The subject property is not located in a Well Head Protection Area.

**LOCAL ZONING BY-LAW:** The proposed severed parcel is zoned Agricultural (A) with a site specific exception (A-188) which recognizes the oversized existing drive shed. The proposed severed parcel is zoned Agricultural (A) with a site specific exception (A-189) that prohibits a residential dwelling from being constructed. The property was rezoned earlier this year as a condition of consent application B52/16 which lapsed.

**SITE VISIT INFORMATION:** The subject property has not been visited to date.

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Curtis Marshall, MCIP, RPP  
 Senior Planner  
 October 12, 2017



**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**BY-LAW NUMBER 079-17**

**BEING A BY-LAW TO EXEMPT LANDS FROM PART LOT  
CONTROL.**

***WHEREAS:***

- A. Subsection 50(7) of the Planning Act, R.S.O. 1990, c.P.13 (the Act) provides that council may by by-law provide that Subsection (5) does not apply to such land within a registered plan of subdivision as designated by the by-law.
- B. Subsection (7.1) provides that a by-law passed under Subsection (7) does not take effect until it has been approved by the approval authority for purposes of Sections 51 and 51.1 of the Act.
- C. The County of Wellington is the approval authority for the purposes of such sections.
- D. A by-law passed under Subsection (7) may provide that the by-law expires at the expiration of the time period specified in the by-law.

***NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH enacts as follows:***

- 1. Subsection 50(5) of the Planning Act shall not apply to the following lands during the time that this by-law is in effect:

Pt PKLT 8 S/S SMITH ST Survey Crown Arthur Village Parts 1, 46, 74, 101, 61R20307 T/W an undivided common interest in Wellington Common Elements Condominium Plan No. 203; Subject to an easement in Gross over Part 74, 61R20307 as in WC405776; Subject to an easement in Gross over 46, 61R20307 as in WC405804; Subject to an easement in Gross over 46, 61R20307 as in WC405925; Subject to an easement over Part 101, 61R20307 in favour of Parts 3, 47, 48, 75, 76 and 100, 61R20307 as in WC409214; Together with an easement over Part 2, 61R20234 as in WC384779, Township of Wellington North.



Pt PKLT 8 S/S SMITH ST Survey Crown Arthur Village Parts 2,47,75 100, 61R20307 T/W an undivided common interest in Wellington Common Elements Condominium Plan No. 203; Subject to an easement in Gross over Part 75, 61R20307 as in WC405776; Subject to an easement in Gross over Part 47, 61R20307 as in WC405804; Subject to an easement in Gross over Part 47, 61R20307 as in WC405925; Subject to an easement over Part 100, 61R20307 in favour of Parts 3, 48, 76, 61R20307 as in WC409214; Together with an easement over Part 101, 61R20307 as in WC409214; Together with an easement over Part 2, 61R20234 as in WC384779, Township of Wellington North.

Pt PKLT 8 S/S SMITH ST Survey Crown Arthur Village Parts 3, 48, 76, 61R20307 T/W an undivided common interest in Wellington Common Elements Condominium Plan No. 203; Subject to an easement in Gross over Part 76, 61R20307 as in WC405776; Subject to an easement in Gross over 48, 61R20307 as in WC405804; Subject to an easement in Gross over 48, 61R20307 as in WC405925; Together with an easement over Parts 100, 101, 61R20307 as in WC409214; Together with an easement over Part 2, 61R20234 as in WC384779, Township of Wellington North.

Pt PKLT 8 S/S SMITH ST Survey Crown Arthur Village Parts 4, 49, 50, 73, 77, 61R20307 T/W an undivided common interest in Wellington Common Elements Condominium Plan No. 203; Subject to an easement in Gross over Parts 50,73, 77, 61R20307 as in WC405776; Subject to an easement in Gross over Parts 49, 50, 61R20307 as in WC405804; Subject to an easement in Gross over Parts 49, 50, 61R20307 as in WC405925; Together with an easement over Part 2, 61R20234 as in WC384779, Township of Wellington North.

Pt PKLT 8 S/S SMITH ST Survey Crown Arthur Village Parts 5,51, 52, 72, 78, 61R20307 T/W an undivided common interest in Wellington Common Elements Condominium Plan No. 203; Subject to an easement in Gross over Parts 51, 72, 78, 61R20307 as in WC405776; Subject to an easement in Gross over Parts 51, 52, 61R20307 as in WC405804; Subject to an easement in Gross over Parts 51, 52, 61R20307 as in WC405925; Together with an easement over Part 2, 61R20234 as in WC384779, Township of Wellington North.

Pt PKLT 8 S/S SMITH ST Survey Crown Arthur Village Parts 6,53, 79, 61R20307 T/W an undivided common interest in Wellington Common Elements Condominium Plan No. 203; Subject to an easement in Gross over Part 79, 61R20307 as in WC405776; Subject to an easement in Gross over Part 53, 61R20307 as in WC405804; Subject to an easement in Gross over Part 53, 61R20307 as in WC405925; Together with an

easement over Parts 57, 97, 98, 99, 61R20307 as in WC409214; Together with an easement over Part 2, 61R20234 as in WC384779 Township of Wellington North.

Pt PKLT 8 S/S SMITH ST Survey Crown Arthur Village Parts 7, 54, 80,99, 61R20307 T/W an undivided common interest in Wellington Common Elements Condominium Plan No. 203; Subject to an easement in Gross over Part 80, 61R20307 as in WC405776; Subject to an easement in Gross over Part 54, 61R20307 as in WC405804; Subject to an easement in Gross over Part 54, 61R20307 as in WC405925; Subject to an easement over Part 99, 61R20307 in favour of Parts 6, 53, 79, 61R20307, as in WC409214; together with an easement over Parts 57, 97, 98, 61R20307 as in WC409214, together with an easement over Part 2, 61R20234 as in WC384779, Township of Wellington North.

Pt PKLT 8 S/S SMITH ST Survey Crown Arthur Village Parts 8, 55,81,98, 61R20307 T/W an undivided common interest in Wellington Common Elements Condominium Plan No. 203; Subject to an easement in Gross over Part 81, 61R20307 as in WC405776; Subject to an easement in Gross over Part 55, 61R20307 as in WC405804; Subject to an easement in Gross over Part 55, 61R20307 as in WC405925; Subject to an easement over Part 98, 61R20307 in favour of Parts 6, 7. 53, 54, 79, 80,99, 61R20307,as in WC409214; together with an easement over Parts 57, 97, 61R20307 as in WC409214, together with an easement over Part 2, 61R20234 as in WC384779, Township of Wellington North.

Pt PKLT 8 S/S SMITH ST St Survey Crown Arthur Village Parts 9, 56, 57, 82, 97, 61R20307 T/W an undivided common interest in Wellington Common Elements Condominium Plan No. 203; Subject to an easement in Gross over Parts 57, 82, 61R20307 as in WC405776; Subject to an easement in Gross over Parts 56,57, 61R20307 as in WC405804; Subject to an easement in Gross over Parts 56,57, 61R20307 as in WC405925; Subject to an easement over Parts 57, 97, 61R20307 in favour of Parts 6, 7, 8, 53, 54, 55, 79, 80, 81, 98, 99, 61R20307,as in WC409214; together with an easement over Part 2, 61R20234 as in WC384779, Township of Wellington North.

Pt PKLT 8 S/S SMITH ST Survey Crown Arthur Village Parts 10, 58, 59, 83, 96, 61R20307 T/W an undivided common interest in Wellington Common Elements Condominium Plan No. 203; Subject to an easement in Gross over Parts 58, 83, 61R20307 as in WC405776; Subject to an easement in Gross over Parts 58, 59, 61R20307 as in WC405804; Subject to an easement in Gross over Parts 58, 59, 61R20307 as in WC405925; Subject to an easement over Parts 58, 96, 61R20307 in favour of Parts 11, 12, 13, 60, 61, 62, 84, 85, 86, 94, 95, 61R20307,as in WC409214; together with an easement over Part 2, 61R20234 as in

WC384779, Township of Wellington North.

Pt PKLT 8 S/S SMITH ST Survey Crown Arthur Village Parts 11, 60, 84, 95, 61R20307 T/W an undivided common interest in Wellington Common Elements Condominium Plan No. 203; Subject to an easement in Gross over Part 84, 61R20307 as in WC405776; Subject to an easement in Gross over Parts 60, 61R20307 as in WC405804; Subject to an easement in Gross over Parts 60, 61R20307 as in WC405925; Subject to an easement over Part 95, 61R20307 in favour of Parts 12, 13, 61, 62, 85, 86, 94, 61R20307,as in WC409214; together with an easement over Pt 58, 96, 61R20307 as in WC409214; together with an easement over Part 2, 61R20234 as in WC384779, Township of Wellington North.

Pt PKLT 8 S/S SMITH ST Survey Crown Arthur Village Pts 12, 61 85 & 94, 61R20307 T/W an undivided common interest in Wellington Common Elements Condominium Plan No. 203; subject to an easement in gross over Pt 85, 61R20307 as in WC405776; subject to an easement in gross over Pt 61, 61R20307 as in WC405804; subject to an easement in gross over Pt 61, 61R20307 as in WC405925; subject to an easement over Pt 94, 61R20307 in favour of Pts 13, 62 & 86, 61R20307 as in WC409214; together with an easement over Pts 58, 95 & 96, 61R20307 as in WC409214; together with an easement over Pt 2, 61R20234 as in WC384779; Township of Wellington North

Pt PKLTS 7 & 8 S/S SMITH ST Survey Crown Arthur Village Pts 13, 62 & 86, 61R20307 T/W an undivided common interest in Wellington Common Elements Condominium Plan No. 203; subject to an easement in gross over Pt 86, 61R20307 as in WC405776; subject to an easement in gross over Pt 62, 61R20307 as in WC405804; subject to an easement in gross over Pt 62, 61R20307 as in WC405925; together with an easement over Parts 58, 94, 95, 96, 61R20307 as in WC409214,together with an easement over Pt 2, 61R20234 as in WC384779; Township of Wellington North

Pt PKLTS 7 S/S SMITH ST Survey Crown Arthur Village Pts 14, 63, 64, 71 & 87, 61R20307 T/W an undivided common interest in Wellington Common Elements Condominium Plan No. 203; subject to an easement in gross over Pt 64, 71 & 87, 61R20307 as in WC405776; subject to an easement in gross over Pts 63 & 64, 61R20307 as in WC405804; subject to an easement in gross over Pt 63 & 64, 61R20307 as in WC405925; together with an easement over Pt 2, 61R20234 as in WC384779; Township of Wellington North

Pt PKLTS 7 S/S SMITH ST Survey Crown Arthur Village Pts 15, 65, 66, 70 & 88, 61R20307 T/W an undivided common interest in Wellington Common Elements Condominium Plan No. 203; subject to an easement in gross over Pts 65, 70 & 88, 61R20307 as in WC405776; subject to an easement in gross over Pts 65 & 66, 61R20307 as in WC405804; subject to an easement in gross over Pt 65 & 66, 61R20307 as in WC405925; together with an easement over Pt 2, 61R20234 as in WC384779; Township of Wellington North

Pt PKLTS 7 S/S SMITH ST Survey Crown Arthur Village Pts 16, 67 & 89, 61R20307 T/W an undivided common interest in Wellington Common Elements Condominium Plan No. 203; subject to an easement in gross over Pt 89, 61R20307 as in WC405776; subject to an easement in gross over Pt 67, 61R20307 as in WC405804; subject to an easement in gross over Pt 67, 61R20307 as in WC405925; together with an easement over Pts 92 & 93, 61R20307 as in WC409214; together with an easement over Pt 2, 61R20234 as in WC384779; Township of Wellington North

Pt PKLTS 7 S/S SMITH ST Survey Crown Arthur Village Pts 17, 68, 90 & 93, 61R20307 T/W an undivided common interest in Wellington Common Elements Condominium Plan No. 203; subject to an easement in gross over Pts 90 & 93, 61R20307 as in WC405776; subject to an easement in gross over Pt 68, 61R20307 as in WC405804; subject to an easement in gross over Pt 68, 61R20307 as in WC405925; subject to an easement in gross over Pt 93, 61R20307 in favour of Pts 16, 67 & 89; 61R20307 as in WC409214; together with an easement over Pt 92, 61R20307 as in WC409214 together with an easement over Pt 2, 61R20234 as in WC384779; Township of Wellington North

Pt PKLT 7 S/S SMITH ST Survey Crown Arthur Village Pts 18, 69, 91 & 92, 61R20307 T/W an undivided common interest in Wellington Common Elements Condominium Plan No. 203; subject to and easement in gross over Pts 91 & 92, 61R20307 as in WC405776; subject to an easement in gross over Pt 69, 61R20307 as in WC405804; subject to an easement in gross over Pt 69; 61R20307 as in WC405925; subject to an easement over Pt 92, 61R20307 in favour of Pts 16, 17, 67, 68, 89, 90 & 93, 61R20307 as in WC409214; together with an easement over Pt 2, 61R20234 as in WC384779; Township of Wellington North

Pt PKLT 8 S/S SMITH ST Survey Crown Arthur Village Pts 42, 158, 159 & 163, 61R20307 T/W an undivided common interest in Wellington Common Elements Condominium Plan No. 203; subject to an easement in gross over Pts 158 & 163, 61R20307 as in WC405776; subject to an easement in gross over Pts 158 & 159, 61R20307 as in WC405804; subject to an easement in gross over Pts 158 & 159, 61R20307 as in WC405925; together with an easement over Pt 2, 61R20234 as in WC384779; Township of Wellington North

PT PKLT 8 S/S SMITH ST Survey Crown Arthur Village Pts 43 & 160, 61R20307 T/W and undivided common interest in Wellington Common Elements Condominium Plan No. 203; subject to an easement in gross over Pt 160, 61R20307 as in WC405804; subject to an easement in gross over Pt 160 61R20307 as in WC405925; together with an easement over Pt 2, 61R20234 as in WC384779; Township of Wellington North

PT PKLT 8 S/S SMITH ST Survey Crown Arthur Village Pts 44 & 161, 61R20307 T/W and undivided common interest in Wellington Common Elements Condominium Plan No. 203; subject to an easement in gross over Pt 161, 61R20307 as in WC405804; subject to an easement in gross over 161, 61R20307 as in WC405925; together with an easement over Pt 2, 61R20234 as in WC384779; Township of Wellington North

PT PKLT 8 S/S SMITH ST Survey Crown Arthur Village Pts 45 & 162, 61R20307 T/W and undivided common interest in Wellington Common Elements Condominium Plan No. 203; subject to an easement in gross over Pt 162, 61R20307 as in WC405804; subject to an easement in gross over 162; 61R20307 as in WC405925; together with a easement over Pt 2, 61R20234 as in WC384779; Township of Wellington North

2. This by-law shall become effective upon the endorsement by The Corporation of the County of Wellington of its said approval of the by-law.
3. This by-law shall expire upon the expiration of three years following the date of its passage by council.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 23TH DAY OF OCTOBER 2017**

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**ANDREW LENNOX, MAYOR**

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**KARREN WALLACE, CLERK**

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**BY-LAW NUMBER 080-17**

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH AT ITS REGULAR MEETING HELD ON OCTOBER 23, 2017.**

**WHEREAS** Section 5 of the Municipal Act, S.O. 2001 c.25 (hereinafter called "the Act") provides that the powers of a Municipal Corporation shall be exercised by its Council;

**AND WHEREAS** Section 5(3) of the Act states, a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

**NOW THEREFORE** the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS:**

1. The action of the Council of the Corporation of the Township of Wellington North taken at its meeting held on October 23, 2017 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Wellington North at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. That the Mayor and the proper officials of the Corporation of the Township of Wellington North are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Wellington North referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Township of Wellington North.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 23RD DAY OF OCTOBER, 2017.**

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**ANDREW LENNOX  
MAYOR**

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**KARREN WALLACE  
CLERK**