

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
RECREATION, PARKS AND LEISURE COMMITTEE MEETING AGENDA  
TUESDAY, OCTOBER 6, 2020 @ 8:30 A.M.  
VIA WEB CONFERENCING**

**HOW TO JOIN**

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://us02web.zoom.us/j/87357793213>

Or join by phone:

1 855 703 8985 (Toll Free)

Webinar ID: 873 5779 3213

TIME	SUBJECT	PAGE	LEAD	ACTION
8:30 am	<b>Calling to Order</b>		Chair	
	<b>Adoption of Agenda</b>			
	Recommendation: <i>THAT the agenda for the October 6, 2020 Township of Wellington North Recreation, Parks and Leisure Committee meeting be accepted and passed.</i>		Chair	Resolution
	<b>Disclosure of Pecuniary Interest</b>		Chair	
	<b>Minutes of Previous Meeting – September 1, 2020 (approved by Council on September 14, 2020)</b>	001	Chair	
8:35 am	<b>Business Arising From Minutes</b>			
	<b>ICIP Culture MOI</b> Recommendation: <i>THAT the Recreation, Parks and Leisure Committee of the Township of Wellington North receive for information correspondence from Mayor Lennox to MPP Pettapiece dated September 22, 2020 and September 28, 2020 from MPP Pettapiece to Minister Laura Scott, regarding the Investing in Canada Infrastructure Program;</i>	006	Chair	Resolution
	<b>ICIP Application Discussion</b> <a href="https://www.infrastructure.gc.ca/plan/covid-19-resilience-eng.html">https://www.infrastructure.gc.ca/plan/covid-19-resilience-eng.html</a>	009	Chair	
	<b>Trails Update</b>		Director of Operations	
	<b>Deputation</b>			
	none			
9:15 am	<b>Ad Hoc Committee Updates</b>			
	<b>Lynes Blacksmith Shop</b> <a href="http://www.lynesblacksmithshop.org">www.lynesblacksmithshop.org</a>		Chair Kate Rowley	

	<b>Mount Forest Aquatics Ad-Hoc Advisory Committee Meeting September 8, 2020</b>  Schedule A  Recommendation: <b>THAT</b> the Recreation, Parks and Leisure Committee of the Township of Wellington North receive the minutes of the Mount Forest Aquatics Ad-Hoc Advisory Committee meeting held on September 8, 2020;  <b>AND FURTHER THAT</b> the Recreation, Parks and Leisure Committee recommend the Council of the Township of Wellington North approve the landscaping plan for the Mount Forest Splash Pad as shown in Schedule A as amended.	020  022	Chair Sherry Burke Director of Operations	Resolution
	<b>Arthur BMX/Skateboard Park</b>			
9:45 am	<b>Reports</b>			
	<b>RPL 2020-018 Arthur OptiMRS Playground RFP</b>  Attachment:  Recommendation: <b>THAT</b> the Recreation, Parks and Leisure Committee of the Township of Wellington North receive for information report RPL 2020-018 being a report on the Arthur OptiMrs Playground RFP.	023  025	Director of Operations	Resolution
	<b>RPL 2020-020 FACILITY REOPENING</b>  Attachments: Ice Allocation Minutes – September 14, 2020 Return to Play Ice Crowd Control Halls  Recommendation: <b>THAT</b> the Recreation, Parks and Leisure Committee of the Township of Wellington North receive for information Report RPL 2020-020 being a report on Facility Reopening Plan;  <b>AND FURTHER THAT</b> the Recreation Parks and Leisure Committee recommend to the Council of the Township of Wellington North that the Facility Reopening Plans be approved;  <b>AND FURTHER THAT</b> the Recreation Parks and Leisure Committee recommend to Council that staff be authorized to amend the reopening plans from time to time based on guidance from the Province of Ontario and Public Health.	037 040 043		
			RSM	Resolution

10:15 am	<b>Items for Consideration</b>			
10:20 am	<b>New Business/Roundtable</b>			
10:30 am	<b>Adjournment</b>			
	Recommendation: <i>THAT the Township of Wellington North Recreation, Parks and Leisure Committee meeting of October 6, 2020 be adjourned at       a.m..</i>		Chair	Resolution

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
RECREATION, PARKS AND LEISURE COMMITTEE MEETING AGENDA  
TUESDAY, SEPTEMBER 1, 2020 @ 8:30 A.M.  
VIA WEB CONFERENCING**

**Committee Members Present:**

- Steve McCabe, Councillor, Chair
- Brian Milne, Deputy Mayor, Township of Southgate

**Committee Members Absent:**

- Dan Yake, Councillor

**Deputation:**

- Sheryl Spencer

**Staff Members Present:**

- Mike Givens, CAO
- Matthew Aston, Director of Operations
- Tom Bowden, Recreation Services Manager
- Mandy Jones, Community Recreation Coordinator
- Tasha Grafos, Administrative Support

<b>SUBJECT</b>
<b>Calling to Order</b>
Chair McCabe called meeting to order at 8:30 a.m.
<b>Adoption of Agenda</b>
RESOLUTION RPL 2020-031 Moved by Member Milne Seconded by Chair McCabe <i>THAT the agenda for the September 1, 2020 Township of Wellington North Recreation, Parks and Leisure Committee meeting be accepted and passed.</i> <b>CARRIED</b>
<b>Disclosure of Pecuniary Interest</b>
None
<b>Minutes of Previous Meeting – March 3, 2020 (approved at Council on March 9, 2020)</b>
<b>Business Arising From Minutes</b>

1. Trails – Verbal Report

Staff intend to spend the remaining 2020 Capital budget for trail development on the Mount Forest Pedestrian Bridge and to enhance the surfacing on the Arthur Trail system. Work on the pedestrian bridge will be prioritized based on safety requirements in consultation with Township engineers. Prior to work proceeding, the Saugeen Valley Conservation Authority will be engaged for comment and approval.

2. RPL 2020-017 Conn Pavilion and Playground

RESOLUTION RPL 2020-032

Moved by Member McCabe

Seconded by Member Milne

*THAT the Recreation, Parks & Leisure Committee receive for information report RPL 2020-017 being a report on the Conn Pavilion and Playground.*

CARRIED

3. RPL 2020-016 Community Ice Cream Cone Hunt

RESOLUTION RPL 2020-033

Moved by Member Milne

Seconded by Member McCabe

*THAT the Recreation, Parks & Leisure Committee receive for information report RPL 2020-016 being a report on the Community Ice Cream Cone Hunt.*

CARRIED

**Deputation**

Sheryl Spencer

Based on the Book, Mount Forest: The Way We Were by William J. Edwards, it was established that there is a First Nations relation to Mount Forest and the naming of what is now known as the Saugeen River. The intent is to acknowledge this relationship and honour Chief James Newash in our Township. Working with the Chippewas of Newash, this story should be established and available to our community.

Direction to staff

Consult with local historian's, other First Nation communities as well as Provincial and Federal government for additional information.

### Ad Hoc Committee Updates

- Mount Forest Aquatics Committee

RESOLUTION RPL 2020-034

Moved by Member McCabe

Seconded by Member Milne

*THAT the Recreation, Parks & Leisure Committee of the Township of Wellington North receive the minutes of the Mount Forest Aquatics Ad-Hoc Advisory Committee meeting held on August 25, 2020.*

*AND FURTHER THAT the Recreation, Parks & Leisure Committee of the Township of Wellington North receive the minutes of the Mount Forest Aquatics Ad-Hoc Advisory Committee meeting held on August 11, 2020, that did not meet quorum.*

CARRIED

- Arthur BMX/Skateboard Park – No updates
- Lynes Blacksmith Shop – No Updates

### Reports

1. RPL 2020-013 Memorial Tree Planting Report

RESOLUTION RPL 2020-035

Moved by Member Milne

Seconded by Member McCabe

*THAT the Recreation, Parks and Leisure Committee receive for information Report RPL 2020-013 being a report on approved locations for memorial trees;*

*AND FURTHER THAT Committee recommend the Council of the Township of Wellington North approve the proposed locations for memorial trees as presented in Schedule A.*

CARRIED

2. RPL 2020-019 COVID-19 Update 2

RESOLUTION RPL 2020-036

Moved by Member McCabe

Seconded by Member Milne

*THAT the Recreation, Parks and Leisure Committee receive for information Report RPL 2020-019 being a report on COVID-19;*

CARRIED

## Items for Consideration

1. Mount Forest Site Plan
2. Arthur Site Plan

The intent of the Mount Forest and Arthur Site Plans is to support conversations with user groups and organizations regarding the land surrounding the sports complex and arena. Staff will connect with township engineers to ensure that all recreation amenities are identified on the site plans.

3. Investing in COVID-19 Community Resilience

Unfortunately, the township received notification that we were not successful in our application for the Investing in Canada Infrastructure Program (ICIP) Community, Culture and Recreation Stream.

The application identified infrastructure enhancements to the Arthur & Area Community Centre including increased accessibility in the arena and community hall through modifications to washrooms, changerooms and the hallway; improvements to the floor to ensure longevity of use, as well as the addition of energy efficient lighting to support green initiatives. The Arthur Optimist Club had come forward as a partner in the project and will be notified that our application was unsuccessful.

The 2020 Budget included \$1.1 million for upgrades to the Arthur & Area Community Centre, however these dollars were tied to a successful ICIP application. As the application was unsuccessful the dollars allocated in the 2020 budget will need to be discussed again.

### Investing in Canada Infrastructure Program: COVID-19 Resilience Stream

The new COVID-19 Resilience stream will help communities respond to the immediate pressures and concerns as a result of the current pandemic as well as build resiliency for the future. The new time-limited stream will have an increased federal cost-share for a broadened range of infrastructure projects and a simplified approval process to allow work to get underway quickly while respecting public health measures. The COVID-19 Resilience stream will fund the following types of infrastructure projects:

- Retrofits, repairs and upgrades for provincial, territorial, municipal and Indigenous buildings; health infrastructure; and schools;
- COVID-19 response infrastructure, including measures to support physical distancing;
- Active transportation infrastructure, including parks, trails, foot bridges, bike lanes and multi-use paths; and
- Disaster mitigation and adaptation projects, including natural infrastructure, flood and fire mitigation, and tree planting and related infrastructure.

Direction to Staff

To prepare a letter under the signature of the Mayor and Council expressing our disappointment in not being successful in our application and further emphasize the need for this project in our community.

**New Business/Roundtable**

**Adjournment**

RESOLUTION RPL 2020-037

Moved by Member McCabe

Seconded by Member Milne

*THAT the Township of Wellington North Recreation, Parks and Leisure Committee meeting of September 1, 2020 be adjourned at 9:18 a.m.*

CARRIED





**Randy Pettapiece, MPP**  
Perth-Wellington

Queen's Park  
Toronto, Ontario

September 28, 2020

Hon. Laurie Scott, MPP  
Minister of Infrastructure  
College Park, 5th Floor, Room 5E200  
777 Bay St  
Toronto ON M7A 2J3

Dear Minister:

Enclosed you will find a copy of a letter I received from Andy Lennox, Mayor of the Township of Wellington North. The mayor's letter concerns the township's unsuccessful application to the Investing in Canada Infrastructure Program (ICIP).

I share the mayor's disappointment that the township's application was unsuccessful. As you know, I advocated for all applications from the municipalities that I am privileged to represent.

To better meet the needs of municipalities, the mayor is calling for formula-based funding. He identifies several advantages as compared to the current system:

Formula based funding allows each municipality to establish their own unique priorities and eliminates the "winners" and "losers" that application based funding perpetuates. Additionally, it also reduces engineering/consulting costs that smaller municipalities incur when completing seemingly endless applications.

I wanted to bring the mayor's comments directly to your attention. I ask that you continue to look for ways to streamline the application process, while pushing the federal government to ensure fairness meet the needs of small municipalities. I would appreciate if you would respond directly to Mayor Lennox and issue a copy of your response to my Queen's Park office.

Thank you for your attention to this important matter.

Sincerely,

A handwritten signature in blue ink that reads "Randy Pettapiece".

Randy Pettapiece, MPP  
Perth-Wellington

Enclosure

c: John Nater, MP, Perth-Wellington  
Andy Lennox, Mayor, Township of Wellington North  
Karren Wallace, Director of Legislative Services/Clerk, Township of Wellington North



**WELLINGTON NORTH**  
SEMPER PORRO

September 2, 2020

Randy Pettapiece, MPP  
55 Lorne Avenue East, Unit 2  
Stratford, ON N5A 6S4

Dear MPP Pettapiece

We are disappointed to share the news about our unsuccessful application to the Investing in Canada Infrastructure Program (ICIP) see page 2.

This was not the news Wellington North was hoping for. We feel the project was well suited for the program. The Arthur & Area Community Centre has long served as a hub in the community and without capital investment its lifespan comes into question.

We would like to take this opportunity to continue to advocate for formula based funding. Something is better than nothing and better reflects a true trusting relationship between the Federal and Provincial governments and municipalities. Formula based funding allows each municipality to establish their own unique priorities and eliminates the "winners" and "losers" that application based funding perpetuates. Additionally, it also reduces engineering/consulting costs that smaller municipalities incur when completing seemingly endless applications. We know your government supports reduction of red tape.

We thank you for continuing to champion for Wellington North and all the municipalities in your riding and are hopeful that you will champion the concept of increased formula based funding. The recent announcement about the Investing in COVID-19 Community Resilience fund is welcome news from the Government of Canada but again appears to be geared towards applications.

We recognize the Federal Government is spearheading the program but we are hoping that the Province will advocate as parties to the bilateral agreements for formula based funding that will benefit all municipalities who are making best efforts to move forward from the impacts of COVID-19.

Sincerely

DocuSigned by:

80AF05F09D284A3...

Andrew Lennox, Mayor

**From:** ICIP Culture (MOI)  
**Sent:** August 7, 2020 11:20 AM  
**To:** [amcnabbbb@wellington-north.com](mailto:amcnabbbb@wellington-north.com)  
**Subject:** Investing in Canada Infrastructure Program: Community, Culture, and Recreation Stream

**BY EMAIL ONLY**

RE: 2019-09-1-1413078024: Arthur & Area Community Centre Rehabilitation

Dear Adam McNabb:

I am writing to provide an update on the project that was submitted under the Community, Culture and Recreation funding stream of the Investing in Canada Infrastructure Program (ICIP).

Following an evidence-based provincial review process, your project, **Arthur & Area Community Centre Rehabilitation**, was not nominated for federal review and approval. The intake of this funding stream was highly competitive, and total demand reached upwards of \$10 billion against total available joint funding (federal-provincial-applicant) of nearly \$1 billion.

Projects that were nominated to the federal government for review and approval were those that most closely aligned with the provincial assessment criteria and federal requirements. The provincial assessment criteria included reviewing projects based on, Community Need, Community Support, Lack of Similar Services Accessible Nearby, Operational/Financial Capacity, Value for Money, Asset Management Planning, whether projects were open to the public and efficiencies through joint projects.

Your organization may be able to access other financial tools (e.g., IO loans) to support local projects.

If you have any questions, staff can be reached via email at [ICIPculture@ontario.ca](mailto:ICIPculture@ontario.ca).

Sincerely,

[original signed by]

Julia Danos  
Director of Intergovernmental Policy  
Ministry of Infrastructure





Government  
of Canada

Gouvernement  
du Canada

[Canada.ca](#) > [Infrastructure Canada](#) > [Investing in Canada plan](#)

> [About the Investing in Canada plan](#)

# Investing in COVID-19 Community Resilience



## On this page

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- [Project size and cost sharing](#)
- [Eligible infrastructure projects](#)
- [How to apply](#)
- [Other flexibilities in response to COVID-19](#)

The Government of Canada is adapting the Investing in Canada Infrastructure Program to respond to the impacts of COVID-19. The Program, delivered through bilateral agreements with provinces and territories, is being adjusted to add some flexibilities, expand project eligibility and accelerate approvals.

## Investing in Canada Infrastructure Program: COVID-19 Resilience stream



A new temporary COVID-19 Resilience stream, with over \$3 billion available in existing funding, has been created to provide provinces and territories with added flexibility to fund quick-start, short-term projects that might not otherwise be eligible under the existing funding streams.

- The flexibility to transfer up to 10 percent of original stream allocations to the new COVID-19 Resilience stream to help mobilize their remaining funds under the Investing in Canada Infrastructure Program.
- An accelerated approvals process that will enable provinces and territories to submit multiple projects at a time, with a single simplified application that streamlines program requirements and reduces upfront administrative burdens, to ensure that communities can start work on their projects as soon as possible.

## Project size and cost sharing

The maximum size of projects under the stream is set at \$10M total eligible costs. For projects under the COVID-19 Resilience stream, the maximum federal contribution from all sources will be:

- Up to 80% for provinces, municipalities and not-for-profit organizations in the provinces
- Up to 100% for territories, municipalities and not-for-profit organizations in the territories
- Up to 100% for Indigenous ultimate recipients in provinces and territories
- Up to 25% for for-profit private sector ultimate recipients

# Eligible infrastructure projects

The new stream will support the following types of projects:

- Retrofits, repairs and upgrades for municipal, territorial, provincial and Indigenous buildings, health infrastructure and schools;
- COVID-19 response infrastructure, including measures to support physical distancing;
- Active transportation infrastructure, including parks, trails, foot bridges, bike lanes and multi-use paths; and
- Disaster mitigation and adaptation projects, including natural infrastructure, flood and fire mitigation, and tree planting and related infrastructure.

The stream supports near-term, quick- start projects and projects must respect the following timeframes:

- Construction must start no later than September 30, 2021; and,
- Projects must be completed by the end of 2021, or by the end of 2022 in the territories and in remote communities.

## How to apply

Projects submitted for approval under the COVID-19 Resilience stream are first prioritized by the province or territory and then submitted to Infrastructure Canada.

**1.** Applicants submit their projects to the province or territory\*



**2.** Province or territory prioritizes projects and submits to Infrastructure Canada



**3.** Infrastructure Canada reviews, validates eligibility and funding and seeks ministerial approval



**4.** Projects begin and funding flows when costs are incurred\*\*

► Text version

\*Applicants are encouraged to reach out to the existing provincial and territorial ministries that deliver on the other Investing in Canada Program streams on prioritization of projects.

\*\*Funds are delivered to provinces and territories through their bilateral agreements with Infrastructure Canada, which must be amended before project lists can be submitted.

## Other flexibilities in response to COVID-19

In addition to the COVID-19 Resilience stream, other flexibilities have been introduced under the Investing in Canada Infrastructure Program to help accelerate the launch of new projects, including:

- The addition of more eligible project categories to the existing program streams so that provinces, territories and municipalities can continue to invest in the infrastructure that is most important to them.
- The streamlining of some administrative requirements to support more timely reviews and approvals.

**Date modified:**

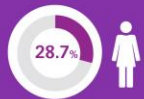
2020-08-19





## Farmer demographics - who is growing our food?

According to the last **Canadian Census on Agriculture**, the average age of a Canadian farmer is 55. Just over half of all farmers are aged 55 and older, but for the first time since 1991, the number of young farmers – those under 35 – has increased.



of all Canadian farmers are female

Just over half of all farmers have some form of post-secondary education



About 45 percent of Canada's farmers also work off-farm to supplement their income.

Most Canadian farms are owned and run by families (97.3 percent), sometimes with multiple generations working together.



Farming is like no other sector in Canada; it's both a business and a way of life.

Farmer

## Profile



### Israel Family

On our farm in Wellington County, we grow certified organic crops and raise pigs. This farm has been in the Israel family for five generations and today is run by three generations of our family. Our number one priority is to be good stewards of our land. We want to leave our soils and our land healthier for the next generation who takes over.



Some farms are incorporated, as most Canadian businesses are. According to the last Census of Agriculture, 22.5 percent of Canadian farms are family corporations. Farmers might incorporate their farms for a variety of reasons including to help with succession planning for future generations.

**WFA**

WELLINGTON FEDERATION OF AGRICULTURE  
www.wfofa.on.ca

Sign provided by the Wellington County Federation of Agriculture with funding assistance from OFA's Proud to Lead and Farm Credit Canada.

To learn more about food and farming in Ontario, visit [www.RealDirtOnFarming.ca](http://www.RealDirtOnFarming.ca)





## Farmers - the active environmentalists



**Farmers understand the importance of healthy soil, water and air. After all they live where they work and depend on a healthy environment to grow crops and raise livestock successfully.**

Through farm organizations and on their own, farmers invest in environmental research to help develop programs and share the latest findings. In fact, Canada is a world leader in on-farm environmental programs that contribute to sustainable food production.



**The Wellington County Rural Water Quality Program**

The Rural Water Quality Program is funded by the County of Wellington and the City of Guelph. The program is run through the Grand River Conservation Authority but is delivered locally by all six area conservation authorities.

Since 1999, the program has:

Completed more than  
**1,650** environmental projects

Served over **1,000** farm families

Fenced over **46 km** of streams to keep cattle out of water ways.



Driving through this area you'll see lots of farms with this sign at their gateway. For more than 25 years, farmers across Ontario have voluntarily been taking part in an educational program called Environmental Farm Plan (EFP). This program helps farmers to identify environmental risks on their farm and set realistic goals and timetables to effectively address them. Similar EFP programs are in place in every province across Canada. The success and credibility of the EFP is so strong that efforts are underway to develop a common, national standard for EFP that can be incorporated into processor and retailer sustainability programs that support the global movement towards more sustainably sourced ingredients and products.

### Farming and wildlife

Farms are also excellent wildlife habitat. Many farmers plant native grasses, establish buffer zones around water bodies to keep livestock out of aquatic habitats, seed strips of flowering plant species as a food source for bees and other pollinators. Some farmers will also delay cutting hay crops in order to give grassland birds (such as the bobolink and eastern meadowlark), which rely on tall grasses to nest, a chance to hatch their young safely. These practices help to sustain wildlife populations and promote biodiversity.



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## The Economics of Farming



**Farming is a way of life for some Canadians.** It's essential to food security, which means ensuring our country has enough to eat. But farms are also businesses and they must be able to make money if they want to keep producing food. It takes more than farms to feed a country – a whole supply chain that is also economically viable is needed, including suppliers of feed, fertilizer, equipment, processors, transporters and more.

## Food Freedom Day



In Canada, we mark Food Freedom Day in early February. This is the day that the average Canadian has earned enough income to pay his or her own individual grocery bill for the whole year. On average, Canadians spend only about \$0.10 of every dollar on food. For comparison, the Portuguese spend about 17.3 per cent of their income on food, the Russians 28 per cent and the Nigerians, an astounding 56.4 per cent.



### Farmer

## Profile



### Harrop Family

We are the third and fourth generation operating the Harrop family farm. We farm north of Fergus with dairy roots dating back many generations to England and Holland. We grow crops to feed our animals, and produce healthy milking cows that produce nutrient dense, high quality milk. We see agriculture as firstly a business, and secondly a community support system. As such, we are avid volunteers with groups of other dairy farmers both in Wellington County and province-wide as well as with 4-H, Wellington Federation of Agriculture, our local fall fairs and Chamber of Commerce.

### Food choices and accessibility

In general, we are lucky to have a wide choice when it comes to the kinds of foods available to buy. Regardless of the type of diet Canadians choose to follow, or the amount of money they have available to spend on eating, there are farmers willing and able to grow food for them.

For some parts of Canada, though, there is a problem of accessibility and/or affordability. "Food deserts" are neighbourhoods where residents have little or no access to grocers and restaurants that provide healthy and affordable foods. In Northern Canada, as an example, fresh food is scarce and the high cost of transporting food into the region makes many products, particularly healthy food choices, very expensive.



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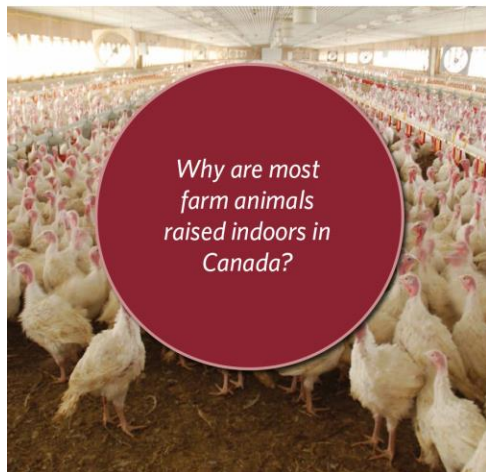


## Caring for Farm Animals



### Caring for livestock is a top priority.

Farmers are always continually working to improve farm animal care. Farmers use many strategies and tools to keep animals healthy – including a good environment, proper nutrition, vaccinations and veterinary care, if needed.



*Why are most farm animals raised indoors in Canada?*

Some grazing animals, like sheep, horses and beef cattle, do live outside all year, with access to food, shelter and water. However, in Canada, many animals like pigs and poultry usually live inside barns where they are protected from weather and temperature extremes, diseases and of course predators, such as wolves and coyotes. Another reason for indoor housing is better animal monitoring and care. It's easier to ensure that each animal receives the right food, clean water and general care when it is inside a barn. Many barns have side walls with curtains that can be rolled up when the weather is warmer, letting in fresh air and sunlight. Some barns have water sprinklers to help keep animals cool and comfortable in hot weather. Many dairy barns have special mats for their cows to lay on and back scratchers to help with animal comfort.

### Farmer

## Profile



### Schill family

Ryan and Romy are raising their young children and sheep on their farm in Wellington County. They harvest the lambs for meat, sell breeding stock and wool and yarn products. This farm has been in their family for 100 years. They also grow all of the crops that their sheep eat. This ensures that their sheep have a diet that is well balanced. They also manage their farm land in an environmentally sustainable way by using crop rotations, manure and soil testing to provide the ideal amount of fertilizer for optimum crop production.



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## Crops to cover the soil

Healthy, living soil is critical for growing healthy and productive crops. To help keep soil healthy, farmers take steps to ensure their soil doesn't erode from wind and water. One way involves planting cover crops where plants like clover, rye, and sunflowers (and many more types) are planted after farmers have harvested their main crops. Keeping the ground covered helps keep moisture in the soil, stops topsoil from eroding, and builds soil health by adding organic matter to the ground. Leaving stalks in the field after a crop is harvested can also help reduce soil erosion.

Some farmers will also use their cover crops as animal feed by letting livestock graze in those fields in the fall. Avoiding erosion also means that nutrients from fertilizers and manure stay in the soil, and are not washed into streams, lakes and rivers.

## Water is important to farms.

A reliable supply of clean water is essential to the health of Ontarians and to the health of rural businesses, especially farming businesses. In Ontario, 23% of the population, including most rural homes and businesses, depend on water for their water supply. In some areas, groundwater is the only source of water.

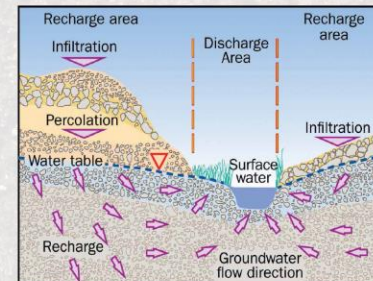
*Farmland cover  
73.3% of  
Wellington County  
providing environmental  
stewardship to naturally  
filter ground water.*

## What crops are grown in Wellington County?

### Major Field Crops, 2016 Census (acres)

Winter wheat	64,692
Oats for grain	3,913
Barley for grain	7,383
Mixed grains	9,150
Corn for grain	78,481
Corn for silage	28,195
Hay	74,124
Soybeans	97,524
Potatoes	91

### Groundwater filtration



Groundwater flows downwards and away from recharge areas to deeper aquifers and to surface water discharge areas.

Understanding Groundwater factsheet, published by the Ontario Ministry of Agriculture, Food and Rural Affairs

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## VOLUNTEER OPPORTUNITY

The Township of Wellington North has two trail committees, one in Arthur and one in Mount Forest, that are dedicated to growing, maintaining, and promoting approximately 18 kilometers of beautiful trail systems throughout our community.

If this sounds like something you are interested in supporting, there are many ways you can volunteer to help. Volunteering with the Wellington North Trail Committees in Arthur or Mount Forest allows you to choose from a variety of opportunities with various levels of commitment.

- Maintenance: Support the trail committee with ongoing maintenance requirements including general maintenance, planting of trees, removal of tree limbs, etc.
- Promotion: There is always a need for good trail photos to be used in various promotions, submit your photos of trail users, volunteers, etc.
- Growth: Join the Committee to share your ideas on how to grow our trail systems.
- Financial: Provide a donation to the Trail Committee for continued improvements.
- Ambassador: Promote the trails on social media, pick-up debris, encourage good behaviour.
- Events: Work with Township officials to create trail activities year-round.

If you are interested in any of the opportunities listed above, please contact the Township of Wellington North Recreation Department.

[mjones@wellington-north.com](mailto:mjones@wellington-north.com)

519.848.3620 x 4342



# CAN YOU CACHE ME?



 *Trail*

Did you know the Wellington North Trail System has many geocaches hidden in various locations?

Simply explore our trails and participate in a real-world, outdoor treasure hunting game using your GPS-enabled devices!

020

THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
MOUNT FOREST AQUATIC AD-HOC ADVISORY COMMITTEE MINUTES  
SEPTEMBER 8, 2020 AT 7:00 PM  
MOUNT FOREST LIONS SPLASH PAD

Committee Members Present:

Sherry Burke, Councillor, Chairperson  
Jim Andress, Lions Member  
Laurie Doney, Public Member  
Ray Tout, Lions Member

Committee Members Absent:

Jayne Hewson, Public Member  
Marty Young, Lions Member  
Dan Yake, Councillor

Staff Present:

Matthew Aston, Director of Operations  
Tom Bowden, Recreation Services Manager  
Mandy Jones, Community Recreation Coordinator

**CALLING THE MEETING TO ORDER**

Chair Burke called the meeting to order at 7:00PM.

**ADOPTION OF THE AGENDA**

RESOLUTION: MFA 2020-004

Moved: Ray Tout

Seconded: Laurie Doney

THAT the agenda for the September 8, 2020 Mount Forest Aquatic Ad-Hoc Advisory Committee meeting be accepted and passed.

CARRIED

**DISLCOSURE OF PECUNIARY INTEREST**

No pecuniary interest declared.

**MINUTES OF PREVIOUS MEETING**

Committee reviewed the minutes of the August 25, 2020 meeting which will be received at the next Recreation, Parks and Leisure Committee meeting.

**ITEMS FOR CONSIDERATION**

MOUNT FOREST SPLASH PAD SITE PLAN

RESOLUTION: MFA 2020-005

Moved: Ray Tout

Seconded: Jim Andress

THAT the Mount Forest Aquatics Ad-Hoc Advisory Committee recommend the Recreation, Parks and Leisure Committee approve the landscaping plan for the Mount Forest Splash Pad as shown in Schedule A as amended.

CARRIED

021

THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
MOUNT FOREST AQUATIC AD-HOC ADVISORY COMMITTEE MINUTES  
SEPTEMBER 8, 2020 AT 7:00 PM  
MOUNT FOREST LIONS SPLASH PAD

**OTHER BUSINESS**

**MARCC APPAREL SPONSORSHIP SIGN**

Staff was directed to connect with Marcc Apparel to develop concept designs for the sponsorship sign located at the splash pad. The sign will include 25-30 businesses as well as three logos.

**ADJOURNMENT**

RESOLUTION: MFA 2020-006

Moved: Jim Andress

Seconded: Ray Tout

THAT the Mount Forest Aquatics Ad-Hoc Advisory Committee meeting of September 8, 2020 be adjourned at 7:24 PM.

CARRIED

**NEXT MEETING**

TBD.







## Staff Report

**To:** Recreation, Parks & Leisure Committee Meeting of October 6, 2020  
**From:** Matthew Aston, Director of Operations  
**Subject:** RPL 2020-018 Arthur OptiMrs Playground RFP

### RECOMMENDATION

**THAT** the Recreation, Parks and Leisure Committee of the Township of Wellington North receive for information report RPL 2020-018 being a report on the Arthur OptiMrs Playground RFP.

### PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

2020 Capital Budget Program

### BACKGROUND

Staff were cognizant of the deferred property tax options extended by Council, and the associated pressure on cash flow, and in turn were proactive in delaying all non-essential capital spend. As such, the Arthur OptiMrs Playground project was postponed until spring 2021.

Attached to this report, Committee will find RFP 2020-010 for the design, supply and install of the Arthur OptiMrs Playground. The intent is for this RFP to be issued this fall, with installation occurring in the spring of 2021.

The Arthur OptiMrs Club has expressed interest in the project and would like to make a financial contribution to accessories such as signage, landscaping and/or picnic tables.

### FINANCIAL CONSIDERATIONS

\$120,000.00 Capital Budget

### ATTACHMENTS

RFP 2020-010 Arthur OptiMrs Playground

<b>STRATEGIC PLAN 2019 – 2022</b>
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Do the report's recommendations align with our Strategic Areas of Focus?

☒ Yes

☐ No

☐ N/A

Which priority does this report support?

☐ Modernization and Efficiency

☒ Municipal Infrastructure

☒ Partnerships

☐ Alignment and Integration

**Prepared By:**

Matthew Aston, Director of Operations  
Mandy Jones, Community Recreation  
Coordinator

*Matthew Aston*

*Mandy Jones*

**Recommended By:**

Michael Givens, Chief Administrative Officer

*Michael Givens*



## **RFP 2020-010**

Arthur OptiMrs Playground  
158 Domville St., Arthur ON N0G1A0

Closing Date: December 4, 2020  
Time: 12:00 p.m.

Contact: Matthew Aston, Director of Operations  
519.848.3620 x 4250  
[maston@wellington-north.com](mailto:maston@wellington-north.com)

Sealed proposals, in envelope clearly marked as to contents, will be received by the Township of Wellington North, 7490 sideroad 7W., Kenilworth ON N0G 2E0 up to, but no later than 12:00 p.m. on Friday December 4, 2020. There will not be a public opening for this tender.

**LOWEST OR ANY PROPOSAL NOT NECESSARILY ACCEPTED**

**TOWNSHIP OF WELLINGTON NORTH**  
**GENERAL CONDITIONS**

**COMMUNICATIONS**

Bidder note: All queries must be requested no later than 10 business days prior to closing in order that the Township will have time to respond and send any required responses to all vendors as an addendum.

Questions related to the requirements or the intent of the proposed work is to be directed in writing to:

Matthew Aston  
Director of Operations  
Township of Wellington North  
7490 Sideroad 7 W.,  
Kenilworth ON, N0G 2E0  
[maston@wellington-north.com](mailto:maston@wellington-north.com)  
519.848.3620 x 4250

**RECEIPT OF SUBMISSIONS**

The Township will not accept submissions to this proposal by fax or e-mail. You MUST provide on copy marked as ORIGINAL that contains all original signatures

**WITHDRAWAL**

The Township reserved the right to withdraw at its discretion this proposal at any time and shall not be liable for any expense, cost, loss or damage incurred or suffered by any Bidder as a result of such withdrawal.

**TIME OPEN FOR ACCEPTANCE**

This Proposal is irrevocable and is to continue open for acceptance by the Township for a period of sixty (60) calendar days after the date and time set for submission of proposal. The Township may at any time within the above sixty (60) calendar day period accept this proposal whether or not any other proposal has been previously been accepted.

**AWARD**

The Township will review all proposals and will be the sole judge of the merit of each proposal submitted.

**IN CASE OF DISPUTE**

In case of dispute as to whether or not an item or service quoted or delivered meets requirements or the provisions of the RFP, the Township or an individual acting on behalf of the Township, shall make the final determination as to interpretation and the decision of the Township shall be final and binding on both parties.

**REJECTION OF PROPOSALS**

The Township reserves the right to reject any, or any part of, or all proposals and also reserves the right to award a contract to other than the Bidder submitting the lowest total fees.

The Township will not consider proposals unless properly made out on the Form of Proposal furnished by the Township.

Proposals presented to the Township after the designated closing time on the due date will not be considered regardless of the circumstances, and regardless of the postal cancellation date that may be imprinted on them.

**RESPONSE COSTS**

All work related to this RFP and materials supplied by bidders and any oral presentations to this RFP will be without cost to the Township.

**VARIATION OF PROPOSAL PRICES**

No variation in the schedule of rates or total fees will be permitted after a sealed proposal has been submitted, except in the instance of variation due solely to an increase or decrease in the rate of eligible taxes, beyond the control of the Bidder, occurring after the time and date of submission of the proposal.

An increase or a decrease in the rate of eligible taxes, under these circumstances, shall alter the price of the proposal, but only to the extent of the tax increase or decrease.

**RIGHT TO NEGOTIATE**

After the contract has been awarded to the successful respondent, The Township of Wellington North reserves the right to negotiate minor changes, amendments or modifications to the respondent's submission, without offering the other respondents the opportunity to amend the submissions.

**SERVICES REQUIRED**

The Bidders are deemed to have familiarized themselves with the requirements of the Township as well as the specific requirements of the project. The Bidder shall not claim any misunderstanding of the project requirements.

**AUTHORIZATION**

All proposal documents shall be fully filled out and signed by the appropriate responsible office of the Bidder's organization. Failure to comply may result in disqualification of your proposal.

**TREATMENT OF INFORMATION**

The information submitted in response to this Request will be treated in accordance with the relevant provisions of the Municipal Freedom of Information and Protection of Privacy Act. The information collected will be used solely for the purposes stated in this Request. Any information submitted by a bidder that is to be considered confidential must be clearly marked as such.

The bidder does, by the submission of a Proposal, accept that the information contained in it will be treated in accordance with the process set out in this section of the RFP.

**OWNERSHIP OF SUBMISSION MATERIAL**

The Bidder, in consideration of the right to bid being extended and by responding, releases all rights to the proposal documents, which, on acceptance by the Township, become the property of the Township.

**COMPLY WITH LAWS**

The successful Bidder shall comply with all applicable statutes, laws, by-laws, regulations, ordinances, notices and orders whether Federal, Provincial, Municipal or otherwise, at any time in effect during the currency of this contract, and all rules and requirements of the Police and Fire departments, or other governmental authorities, and procure all C.S.A. approvals, if required. The successful Bidder shall obtain and pay for all necessary permits and licenses and shall not do or suffer to be done anything in violation of any such laws, ordinances, rules or requirements. If the attention of the successful Bidder is called to any such violation on the part of the successful Bidder, or of any person employed or engaged by the successful Bidder, the successful Bidder shall immediately desist from and correct such violation.

**NON-ASSIGNMENT**

Neither this contract nor any work to be performed under this contract or any part thereof may be assigned by the contractor without the prior written consent of the Township. Such written consent however shall not under any circumstances relieve the contractor of its liabilities and obligations under this contract and shall be within the sole and unfettered discretion of the Township.

**VERBAL INSTRUCTION OR SUGGESTION**

The Township will assume no responsibility for verbal instruction or suggestion. All official correspondence in regard to the requirements must be directed to and will be issued by the Township in the form of an Addendum.

**TOWNSHIP OF WELLINGTON NORTH**  
**CONTRACTUAL REQUIREMENTS**

**INDEMNITY**

The successful Bidder shall indemnify and save harmless the Township, its officials, officers, employees and agents against and from all actions, causes of action, interest, claims, demands, costs, damages, expenses including defence costs or loss which the Township may bear, suffer, incur, become liable for or be put to by reason of any damage to property or injury or death to persons by reason of, arising out of or in consequence of breach, violation of non-performance by the successful Bidder of any provision of this agreement, or by reason of or arising out of the use of the premises or in connection with the work covered by this contract, or by reason of or arising out of any act, neglect or default or omission by the successful Bidder or of any of its agents or employees or any other person or persons, in, on, or about the premises.

**WORKPLACE SAFETY & INSURANCE BOARD CERTIFICATE**

The successful Bidder will be required to submit an original Certificate of Good Standing from the Ontario Workplace Safety & Insurance Board on request by the Township and shall provide additional certificates as often as is deemed necessary by the Township during the term of the contract to ensure continued good standing with the Workplace Safety & Insurance Board.

- OR -

The successful Bidder shall provide proof to the Township from the Workplace Safety & Insurance Board that the successful Bidder does not require Workplace Safety & Insurance Board Insurance. If the successful Bidder changes its status with the Workplace Safety & Insurance Board during the term of the contract such that coverage is required, the successful Bidder shall immediately provide the Township with the W.S.I.B. Clearance Certificate.

**LICENSES, PERMITS, LOCATES AND APPROVALS**

The successful Bidder shall, at his own expense, be responsible for obtaining, maintaining and keeping available for inspection and copying all Provincial, Municipal and any other licenses, permits, or approvals, necessary to permit them, their employees or company to carry out the requirements of this agreement

**INSURANCE**

In connection with this indemnification by the respondent, the respondent agrees to purchase and maintain in force at its expense, including the payment of all deductibles, a policy of Professional Liability Insurance, acceptable to the Township in the amount of not less than FIVE MILLION DOLLARS (\$5,000,000.00)



## **TOWNSHIP OF WELLINGTON NORTH**

### **PROPOSAL REQUIREMENTS**

It is the intent of the municipality to provide through this process, playground equipment which is proven to be functional and durable offering diverse play functions to a diverse user group including age and ability. Consideration to reduced maintenance, increase durability and reduced opportunities for vandalism and application of graffiti will be important evaluation criteria.

The Arthur OptiMrs Playground is in the hub for recreational activity, located on the former fairgrounds, the property now features the Arthur Arena and Community Centre, Outdoor Pool and Splash Pad, three baseball diamonds, two pavilions and a curling club. Ample parking and well-maintained sidewalks provide ease of access to the location. There is good visibility from the road frontage on Domville St., and Eliza St. Up to three different designs will be accepted for review and consideration.

#### **Equipment Theme**

Play equipment provided should contain play activities for both preschool aged children (2 to 5 years) and elementary school aged children (5 to 12 years).

#### **Design Criteria**

The area designated for the equipment has a maximum area available of 325m<sup>2</sup>. The existing playground can be viewed at 158 Domville st., Arthur, Ontario. Construction disturbance should be minimized and contained to the area of the installation. The supplier will be responsible for reinstatement of all area disturbed beyond the area of the base and perimeter as a result of construction.

#### **Hardware/Materials**

All hardware should be vandal-resistant with stainless steel nuts and bolts on 5" (minimum) Outside Diameter Steel Posts with aluminum clamps.

#### **Installation**

Play structures are to be installed using augured holes, sono tube and cement.

#### **Existing Conditions**

There is currently an older play structure in place at this location, for the purpose of the bid, please assume that everything is being removed from the existing site. The Bidder is responsible for removing the remaining play structure and surfacing prior to contractor mobilizing.

#### **Base Material, Drainage and Protective Surfacing**

Any excess top soil will be excavated and removed from the site by the successful proponent in accordance to the dimensions specified by the successful proponents design.

Excavated area is to be lined with filter fabric and filled and compacted with a sub-base of 300mm of clear stone covered in landscape filter fabric. A network of Big "O" drainage tile is to be strategically laid out under the clear stone and networked back to a header that will drain to an appropriate drainage site. Engineered wood fibre material will be required as the protective playground surface material with a minimum 300 mm (12 inches) compacted. Surfacing must meet the minimum requirements of the

ASTM F1292-13 Standard specification for Impact Attenuation of Surfacing Materials within the use Zone of Playground Equipment.

All swings, will require a scuff resistant base material within the approved surrounding base material. This can be rubberized mats or an approved alternative.

The supplier will provide and place on the granular sub-base plastic timbers to contain the engineered wood fibre surfacing. The timbers will be of adequate height to contain 300 mm (12 inches) compacted engineered wood fibre material. Perimeter timber manufacture must be identified on plans and details provided describing fastening method and anchoring method.

### **Ramps**

The supplier will provide a minimum 1.8 m (6 foot) opening in the base perimeter for the purpose of providing a ramp onto the base surface for access to the play structure. The ramp edges will be of the same perimeter material used to contain the base.

### **C.S.A. Guidelines**

All proposals submitted will certify by way of written confirmation from the company president or other appropriate authority to bind the company that the entire proposal and installation conforms to C.S.A. guidelines. In this proposal, C.S.A. guidelines refer to C.S.A. Z614-14, A National Standard of Canada Children's Play spaces and Equipment document and subsequent amendments. Adherence of this requirement will be reviewed at the completion of the installation by inspection by a third-party inspector at a cost incurred by the supplier. The Township of Wellington North reserves the right to impose their interpretation of the standards in case of dispute and require modification or replacement of components where in its opinion does not meet the CSA Standards.

### **Graphic and Plan View Requirements for Playground Design**

All suppliers submitting proposals will be required to illustrate their proposed play structures, accessory components, swings, base area and perimeter. This will include a plan view and a three-dimension drawing clearly indicating all play functions and features and showing their location within the base area. The size and configuration of the base should be indicated and dimensioned to allow site layout. The plan should clearly identify all play and enhanced accessibility features. Dimensions and height of all platforms, decks, ramps, bridges, access features or other components should be given. Three dimensional drawings should indicate a recommended colour scheme for the play structure and accessory components.

### **Eligibility**

Bidders are welcome to submit alternatives that they feel meets the intent of the proposal for consideration. But consideration remains at the sole discretion of the municipality.

### **Budget**

\$120,000.00 + HST

**Scope Summary:**

- Provide playground design and layout (maximum of three)
- Physical layout and grade control
- Excavate and removal of excess material
- Supply, delivery and installation of equipment
- Site preparation, drainage, and base material
- Filter fabric and Fiber surfacing material
- Plastic edging timbers c/w accessibility opening
- Site rehabilitation including top soil and seeding of disturbed areas
- Third party testing and inspection

#### **Accessibility**

All proposals shall provide a high degree of accessibility. To this end, alternatives could be ramps, transfer point, over sized decks or accessories accessible to those with limited mobility.

#### **Warranty**

Written description of warranty on all items supplied including all base materials will accompany all proposals.

#### **Completion Date**

Bidders will specify supply and installation date on form of proposal subject to future negotiation. All prices will be held firm to installation date. The Township is looking for a Spring 2021 installation date.

**TOWNSHIP OF WELLINGTON NORTH**  
**PROPOSAL EVALUATION**

**Qualification Criteria**

Proponents must have a proven record of providing Playground Equipment in Ontario with a minimum of 12 Ontario municipal installations.

Proponents must submit a list of a minimum of three (3) Municipal references from Southwestern Ontario that would be similar to the Township of Wellington North requirements. Please provide name of Municipality and the physical address and date of the installation. Please also include name, position and direct contact information of Municipal representative that could best speak to the installation and maintenance of the product. Please do not provide contact info for purchasing department.

The Township will make choices for its Playground Equipment needs based upon the best value, and the selection criteria outlined in the following section.

**Evaluation of Proposals**

Selection of the successful proponent will be based on which Proponent has provided a proposal the Township determines, at its sole discretion, to be the most beneficial based on the criteria listed below. All proposals will be evaluated for completeness and suitability of the project and such other criteria as may be determined by the Township.

Proponents must have regard for the following:

1. Proven, successful experience in providing quality Playground Equipment of type and design consistent with intended use.
2. The responsiveness of the Proposal to all RFP requirements.
3. The degree to which the design of the equipment incorporated features advantageous to the Park and the community.
4. Ease of serviceability and maintenance requirements for the finished product.
5. Anticipated schedule for completion and delivery of the finished product.
6. Materials used and construction methods employed to produce the finished product.
7. Warranty information
8. History of your company
9. Acceptability of reference checks
10. Cost

The following will be used to evaluate each proposal at the sole discretion of the Township:

Characteristic	Points
Adherence to the RFP Document	25
Experience / History / References	15
Ease of Serviceability / Maintenance / Warranty	10
Schedule	10
Cost	40
Total	100

The Township may invite one or more firms to make a presentation to staff. Such a meeting may take place via an electronic meeting platform (i.e. Zoom) or at the Township of Wellington North Administration Office in Kenilworth with the transportation to and from the meeting for the supplier's representative(s) shall be at the expense of the supplier. Bidder must be prepared to provide a sample of their work and or product demonstrations and answer questions during the interview. Selected Bidder(s) will be notified at least 5 business days in advance.

**TOWNSHIP OF WELLINGTON NORTH**  
**RFP 2020-010 ARTHUR OPTIMRS PLAYGROUND**

**FORM OF PROPOSAL**

**Playground Equipment Proposal Pricing**

To deliver on the scope of the RFP:

Price, excluding HST: \$ \_\_\_\_\_

HST: \$ \_\_\_\_\_

Total Installed Price for Playground Equipment \$ \_\_\_\_\_

**TOWNSHIP OF WELLINGTON NORTH**  
**RFP 2020-010 ARTHUR OPTIMRS PLAYGROUND**

The bidder declares that this proposal is made without any connection, comparison of figures or arrangement with or knowledge of any other Corporation, Firm or Person submitting a quote for the same purchase.

The bidder agrees that this quote will remain open for acceptance and the prices herein quoted will remain firm and unchanged for a period of 60 days after the opening of quotes and the Township of Wellington North may at any time within this period accept this proposal whether any other proposal has been previously accepted or not.

The bidder agrees to complete delivery of the Township order, if awarded, to the premises of the Township of Wellington North and to complete all other work incidental to the execution of this contract within calendar days from the date of notification of the acceptance of the quote.

The bidder has attached hereto all relevant information, literature, detailed specifications, and other information relevant to the design/supply and install being offered in order to enable the Township of Wellington North to properly evaluate this proposal.

Dated at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ 2020.

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Name of Corporation/Firm or Individual Quoting (Print)

---

Name of Authorized Signing Officer (Print)

---

Signature of Authorized Signing Officer

---

Address

---

Telephone Number Cell Phone Number

---

Email address

DRAFT

## ICE ALLOCATION MEETING MINUTES September 14, 2020 @ 6:30PM

### Present:

Tom Bowden, Recreation Services Manager  
Jason Bingleman, Arthur Minor Hockey  
Amy Parker, Mt Forest Minor Hockey  
Ian Francis, Mt Forest Patriots

Tasha Grafos, Administration  
Laurie Henderson, WN Ringette  
Jen Timmerman, Arthur Skating Club  
Nicole West, Skate Canada Mt Forest

**6:36 pm Start**

### GROUP CONTACT INFORMATION

Please send 2020 – 2021 Executive List to Tom Bowden, [tbowden@wellington-north.com](mailto:tbowden@wellington-north.com), and Tasha Grafos, [tgrafos@wellington-north.com](mailto:tgrafos@wellington-north.com). Only those who are designated to do so, Ice Scheduler and Executive members, will be able to make ice bookings on behalf of the organization.

### ICE RATES

Slight increase from last year, as there is every year.

- i. Minor Sports \$112.50 plus HST
- ii. Local adults \$132.50 plus HST
- iii. Out of town \$154.00 plus HST

### TOURNAMENTS & CARNIVALS

Under the current restrictions, tournaments/carnivals cannot happen. If at some point guidelines, restrictions ease, tournaments/carnivals will try to be accommodated.

#### Potential Dates:

- Skate Canada Mt Forest – **March 7<sup>th</sup>**, Carnival
- Arthur Skating – **March 13<sup>th</sup>**, Carnival (First Saturday of March Break)

Tournaments for Minor Hockey are not permitted at this time

### ICE INSTALLATION

Arthur October 3<sup>rd</sup>

Mt Forest September 28<sup>th</sup>

### ICE CLOSURE DATES

Thanksgiving October 12<sup>th</sup>, Halloween October 31<sup>st</sup>, Christmas December 25<sup>th</sup>, Boxing Day December 26<sup>th</sup>, and New Year's Day January 1<sup>st</sup>.



Ice will be closing early on Christmas Eve, 3 – 4pm.

## ICE LOGOS

If you would like your logo painted on the ice, Jeff Erwin of Canadian Rink Services will be doing the work again this year. Let Jeff know ASAP, [sales@canadianrinkservices.com](mailto:sales@canadianrinkservices.com)

→ AMHA & MFMHA would like Red dot in endzones for half ice.

## WELLINGTON NORTH REOPENING PLAN

Discussion of Wellington North guidelines for Return to Play, refer to document attached.

MFMHA – girls may be able to roster a whole team (12 – 15 players).

The Walking Track will be closed during ice times.

Masks will be required in the stands and lobby.

Players and Team Staff will be required to wear masks until ready to go on ice.

If you want to do a COVID questionnaire for your participants before entry, that is up to the organization. Wellington North will not mandate that at this time.

Please send your organizations Return to Play Plan to Tom Bowden, [tbowden@wellington-north.com](mailto:tbowden@wellington-north.com)

## START DATES:

MFMHA – hoping for September 28<sup>th</sup>, but waiting for plan to be approved

AMHA – aiming for October 3<sup>rd</sup>, also waiting for plan to be approved

WN Ringette – can start any time

Skate Canada MF – October 5<sup>th</sup>

Arthur Skating – October 19<sup>th</sup>

MF Patriots – season does not start until December 1<sup>st</sup>. Hoping to start practicing at the start of November. Practicing on Wednesdays and Saturdays until the season starts.

## ICE TIMES

### AMHA

- may need 3 - 4 more hours ice time

### MFMHA

- possible change to 5pm start on Mondays, Tuesdays, and Thursdays
- may end at 8:40pm on Wednesdays
- unsure if they will need Arthur ice time this year

Skate Canada MF

- 4:30 start on Wednesdays

WN Ringette

- Same ice times

Arthur Skating

- Same ice times
- No ice time during Christmas holidays (December 21<sup>st</sup> – January 3<sup>rd</sup>)

Mt Forest Patriots

- Will ask team about starting at 8:50pm on Wednesdays

There will be no public skating, private rentals, or shinny for at least the first month of the ice being open. The only groups permitted on the ice will be the minor sports groups.

**QUESTIONS/ MISC**Arthur Skating

- Will the music run the same way as previous years?
  - ✓ Yes- please wipe down cords with disinfecting wipe before and after use.
- Can the club have a key for the storage room?
  - ✓ Just ask the staff to open the room for you as soon as you enter the arena.

The concession stands will not open right away.

The loose candy machines will be removed from the arenas. The snack vending and drink vending machines will remain.

There are Disinfectors being hired for both arenas that will work 4 hours daily.

Dressing rooms will be sprayed down like the splash pads have been. This disinfectant is sprayed on and needs 10 minutes to dry.

MFMA / AMHA groups that they will play (as of right now) – Arthur, Mt Forest, Minto, Drayton and Grand Valley.

MFMA Girls would be Fergus, Orangeville and Guelph.

Wellington North Ringette has not yet applied for Stage 3 of play.

Meeting end 7:07pm



7490 Sideroad 7 W, PO Box 125,  
Kenilworth, ON N0G 2E0  
[www.wellington-north.com](http://www.wellington-north.com)

519.848.3620  
1.866.848.3620 FAX 519.848.3228

040

Plan to  
Simply Explore.  
[www.simplyexplore.ca](http://www.simplyexplore.ca)

# **TOWNSHIP OF WELLINGTON NORTH**

## **RETURN TO PLAY COVID-19 FACILITY GUIDELINES FOR ICE USERS**

As COVID-19 continues to evolve, this document is subject to change without notice.

### **Parking Lot Entrance**

No Change from previous years.

### **Entrance Doors**

The main entrance will be the entrance for all facility users

### **Exit Doors**

All ice users and spectators must exit through the fire exits in the dressing room halls. The exit doors are clearly marked do not exit through the main entrance

### **Entrance Process**

User groups will be required to monitor the entrance and exits, and ensure that proper procedures are followed, including the participant/spectator numbers.

User groups must ensure they keep a log of all participants entering the facility. The organization or renter will be stationed within the lobby of the Arena and will meet participants and spectators as they arrive at the facility. The gate keeper will confirm that names are taken and phone numbers to allow for contact tracing. Additional screening may take place prior to participants and spectators being granted access to the facility. The organization cannot start to allow their members into the facility until they are operating this registration table, so it is imperative that those individuals arrive first/early.

### **Entrance Time and Exit Time**

Entrance to the facility will be permitted 15 minutes prior to the rental. Participants arriving earlier must be asked by the user group volunteer to wait outside the facility.

Dressing rooms must be vacated within 15 minutes after leaving the ice. For instance, if the rental is at 4:00pm, the user group must be off the ice by 4:50pm and have left the facility by 5:05pm. It is the responsibility of the user group to ensure participants have left the building at the required time.

Participants will be asked to head directly to their dressing rooms and the ice area. Players are to stay in their rooms until the ice is ready and they will proceed onto the ice through the designated ice entry point in a physical distanced format. Players who just exited the ice surface have 15 minutes to change and exit the facility through the identified exit. No player is allowed to exit the dressing room until other players have fully entered the ice surface.

### **Exiting the Facility**

Participants and spectators who are within the facility will not be permitted to exit through the main entrance.

Participants and spectators will be asked to leave using the fire exit doors near the dressing rooms side of the building. This is to avoid cross over of the public/rental groups.

### **Dressing rooms**

All participants are encouraged to arrive at the facility dressed. There is limited space and time available within the change rooms. To allow for physical distancing, change rooms will only accommodate a maximum of 10 participants at any one time. Standard rentals will be provided two dressing rooms, per rental, allowing for a maximum of 20 skaters per rental. Due to gathering limits of 50 people, we will be limiting spectators at this time.

### **Number of On-ice Participants**

#### Number of On-ice Participants

The maximum number of participants per session/practice/hour ice time is 25 people. This includes players, coaches and officials. This is to allow a second group to enter the facility while the first group is still inside. This will allow us to maintain 50 minute on-ice time rentals.

The user group must assign a volunteer to control the facility entrance. The volunteer must ensure the following:

- ☐ Ice participants are provided access to the facility no sooner than 15 minutes before their rental
- ☐ Spectators are provided access to the facility no sooner than 15 minutes before the rental
- ☐ No more than 25 ice participants AND 25 spectators are granted access
- ☐ Do not allow any other participants to enter the facility with the exception that parents may access the dressing room hallway to tie skates of younger participants
- ☐ Access to main washrooms will be permitted for both ice participants and spectators

Ice participants must ensure the following:

- ☐ No more than 25 on ice participants per rental
- ☐ Ice participants do not have access to other areas of the facility, and should only be in the dressing rooms or on the ice surface

- ☐ Ice participants must remain in the dressing room until the Ice Resurfacers has cleared the ice

Groups may need to coordinate with other associations for overlapping rental times.

### **Spectators**

Spectators must be limited to 25 due to possible overlapping groups.

Spectators must ensure:

- ☐ They watch from the stands only. No viewing from the lobby.
- ☐ Spectators must be physically distanced by a minimum of 2m
- ☐ Spectators must exit the facility through the same doors as the ice users.
- ☐ Spectators may access the dressing room hall to tie skates of younger participants.
- ☐ Spectators may walk through the lobby to access the main washrooms.
- ☐ Spectators will be provided access to the facility no more than 15 minutes prior to the start of the rental.
- ☐ All spectators must exit the stands between rentals. If a spectator is staying for the second rental, the spectator must leave the facility and re-enter through the main door.
- ☐ Spectators must begin to exit once the users are off the ice surface. Spectators must wait for the Ice Resurfacers to be on the ice before exiting. Spectators may wait outside, or in cars and/or parking lot for their participants.
- ☐ Spectators may assist with untying skates in the dressing room hall, but must not gather and ensure they leave the facility immediately after untying skates. Groups may wish to designate a few parents on each team to assist with this process.

### **Warm Ups/Dry Land Training**

Warm ups and dry land training are not permitted in the facility.

### **Cleaning**

Dressing rooms will be cleaned and sanitized after each use. Washrooms will be cleaned and disinfected twice daily. High touch point surfaces such as player's benches and door handles will be disinfected several times per day.

### **Masks**

Masks will be mandatory while in our facility and can only be removed when entering the playing surface

### **Conduct with Staff**

All participants must ensure they maintain at least 2m distance when speaking to staff. There is a zero tolerance policy for any mistreatment of staff. Any person that refuses to maintain distance or abuses staff in any way will receive an automatic suspension from the facility for a period of two weeks minimum.



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## **TOWNSHIP OF WELLINGTON NORTH**

### **Guide for Crowd Control for Wellington North Hall**

As COVID-19 continues to evolve, this document is subject to change without notice.

#### **Parking Lot Entrance**

No Change from previous years.

#### **Entering Process**

The organizer/renter will be stationed within the lobby of the hall and will meet participants as they arrive at the facility. The organizer/renter will confirm that names are taken and phone numbers to allow for contact tracing. Additional screening may take place at the discretion of the renter. All patrons are expected to use hand sanitizer located at the main entry of the building and face masks be worn in communal areas where social distancing can not be achieved.

#### **Exiting the Facility**

Following your gathering all patrons are asked to leave immediately through the closest exit and not loiter in lobbies or stairways.

The renter will wipe down all tables and chairs used by patrons

#### **Rules and Regulations**

All patrons will be expected to follow the new standards for flow of traffic in the facilities.

Masks will be mandatory while in our communal areas of the facility.

Social distancing rules apply

All participants will be expected to use the hand sanitizer station when entering the facility.

As part of the rental contract all renters are expected to clean and disinfect tables after their event.