

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
MEETING AGENDA OF COUNCIL; PUBLIC MEETING
SEPTEMBER 25, 2017 @ 7:00 P.M.
FOLLOWING COURT OF REVISION
MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH**

**PAGE
NUMBER**

CALLING TO ORDER - Mayor Lennox

ADOPTION OF THE AGENDA

DISCLOSURE OF PECUNIARY INTEREST

O ' CANADA

PRESENTATIONS

- Trish Wake and members of the Wellington North Youth Action Council

RECESS TO MOVE INTO PUBLIC MEETING

PUBLIC MEETING UNDER THE PLANNING ACT

- Allan Sharpe – Public Meeting

RESUME REGULAR MEETING OF COUNCIL

PASSAGE OF BY-LAWS ARISING FROM PUBLIC MEETING

- a. By-law Number 075-17 being a by-law to amend Zoning By-law Number 66-01 being the zoning by-law for the Township of Wellington North (Part of Park Lot 7, s/s Sligo Road, Mount Forest – Allan Sharpe) 001

ADOPTION OF MINUTES OF COUNCIL

- Council Meeting of September 11, 2017 004

BUSINESS ARISING

DEPUTATIONS

- a. H. Joy Lippai 009
- Opioid Crisis

ITEMS FOR CONSIDERATION

1. MINUTES

- a. Recreation & Culture Committee, September 13, 2017 012

Business: Reports, recommendations, correspondence for direction

2. FINANCE

- a. Report TR2017-012 being a report on the 2017 intake of Ontario Community Infrastructure Fund (OCIF) Top Up Application Funding 015

- b. Cheque Distribution Report dated September 19, 2017 019

3. ECONOMIC DEVELOPMENT

- a. Report EDO Community Improvement Program 022

4. ADMINISTRATION

- a. Crime Stoppers Guelph Wellington – Newsletter, The Informant, Fall 2017 031

- b. Report CAO 2017-022 Aggregate Fees and Royalties 033

- c. Report CLK 2017-034 being a report on Canine Licensing 036
- d. Report CLK 2017-035 being a report on Council Meeting Schedule for 2018 038

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION AND ADOPTION

NOTICE OF MOTION

COMMUNITY GROUP MEETING PROGRAM REPORT

BY-LAWS

- a. By-law Number 073-17 being a by-law to amend By-law Number 101-16 being a by-law to appoint a Community Emergency Management Coordinator and Alternate(s) Community Emergency Management Coordinator for the Corporation of the Township of Wellington North 041
- b. By-law Number 074-17 being a by-law to amend By-law 004-17 being a by-law to regulate and provide for the keeping, control and licensing of dogs within the Township of Wellington North 042

CONFIRMATORY BY-LAW NUMBER 076-17 043

ADJOURNMENT

M E E T I N G S , N O T I C E S , A N N O U N C E M E N T S		
September 25, 2017	Council Meeting	7:00 p.m.
September 27, 2017	Community Growth Plan Working Group	10:00 a.m.
October 9, 2017	Thanksgiving – office closed	
October 10, 2017	Regular Council Meeting	2:00 p.m.
October 18, 2017	Community Growth Plan Working Group	7:00 p.m.
October 23, 2017	Regular Council Meeting	7:00 p.m.

The following accessibility services can be made available to residents upon request with two weeks’ notice:

Sign Language Services – Canadian Hearing Society – 1-877-347-3427
- Kitchener location – 1-855-656-3748
TTY: 1-877-843-0368 Documents in alternate forms – CNIB – 1-800-563-2642

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH

BY-LAW NUMBER 075-17

BEING A BY-LAW TO AMEND ZONING BY-LAW NUMBER 66-01 BEING THE ZONING BY-LAW FOR THE TOWNSHIP OF WELLINGTON NORTH (Part of Park Lots 7, s/s Sligo Road W., Mount Forest – Allan Sharpe)

WHEREAS, the Council of the Corporation of the Township of Wellington North deems it necessary to amend By-law Number 66-01; as amended pursuant to Section 34 of The Planning Act, R.S.O. 1990, as amended

NOW THEREFORE the Council of the Corporation of the Township of Wellington North enacts as follows:

1. THAT Schedule "A" Map 3 to By-law 66-01 is amended by changing the zoning on lands described as Part of Park Lots 7, s/s Sligo Road W., Mount Forest as shown on Schedule "A" attached to and forming part of this By-law from:

- **Industrial (M1) to Residential Exception (R3-57)**

2. THAT Section 32, Exception Zone 2 – Mount Forest, is amended by the inclusion of the following new exception:

32.57 Part of Park Lots 7, s/s Sligo Road W., Mount Forest	a) Notwithstanding Section 13.2.2.9 c) a minimum of 3.0 m (9.8 ft) shall be maintained between the sides of townhouse blocks.
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3. THAT except as amended by this By-law, the land as shown on the attached Schedule 'A' shall be subject to all applicable regulations of Zoning By-law 66-01, as amended.
4. THAT this By-law shall come into effect upon the final passing thereof pursuant to Section 34(21) and Section 34(22) of The Planning Act, R.S.O., 1990, as amended, or where applicable, pursuant to Sections 34 (30) and (31) of the Planning Act, R.S.O., 1990, as amended.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 25TH DAY OF SEPTEMBER, 2017.**

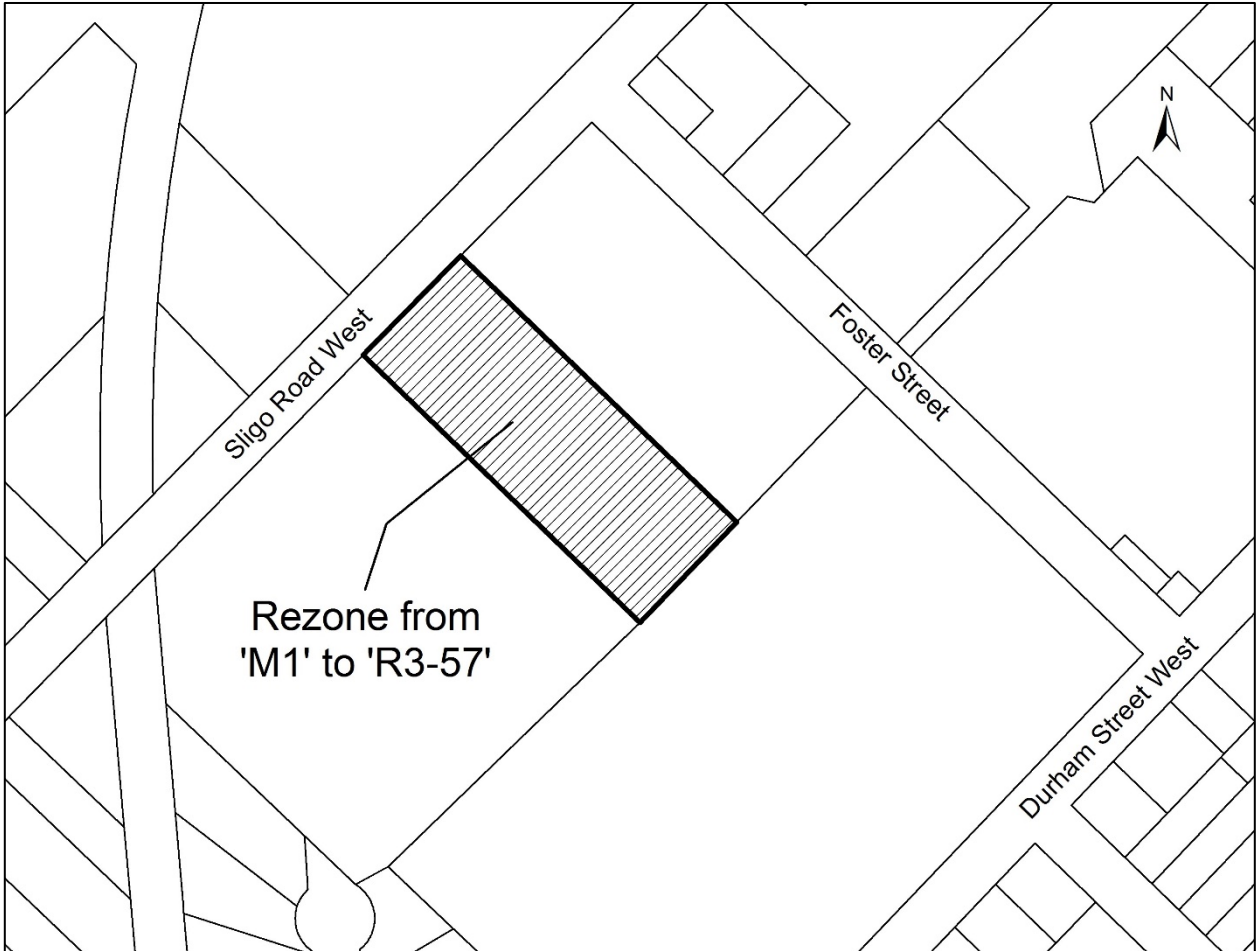
ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

THE TOWNSHIP OF WELLINGTON NORTH

BY-LAW NUMBER 075-17

Schedule "A"



This is Schedule "A" to By-law Number 075-17

Passed this 25th day of September, 2017

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

EXPLANATORY NOTE
BY-LAW NUMBER 075-17

THE LOCATION OF THE SUBJECT LANDS

The subject lands are legally described as Part of Park Lots 7, s/s Sligo Road W., Mount Forest. The property is approximately 0.78 hectares (1.94 acres) in size and is currently vacant.

THE PURPOSE AND EFFECT of this amendment is to rezone the subject lands from Industrial (M1) to Residential (R3) to facilitate construction of a medium density residential development. The applicant is proposing to construct 20 townhouse units on a private road.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
MINUTES OF COUNCIL
SEPTEMBER 11, 2017 @ 2:00 P.M.
CLOSED MEETING SESSION @ 1:30 P.M.**

The meeting was held in the Plume Room, Mount Forest & District Sports Complex.

Members Present:

Mayor: Andy Lennox
Councillors: Sherry Burke
Lisa Hern
Steve McCabe
Dan Yake

Staff Present:

Director of Legislative Services/Clerk: CAO: Michael Givens
Karren Wallace
Deputy Clerk: Catherine Conrad
Treasurer: Kimberly Henderson
Chief Building Official: Darren Jones
Director of Recreation, Park and Facilities: Barry Lavers
Interim Director of Public Works: Derek McCaughan

CALLING TO ORDER

Mayor Lennox called the meeting to order

ADOPTION OF THE AGENDA

Resolution 2017-341

Moved: Councillor Yake

Seconded: Councillor Hern

THAT the Agenda for the September 11, 2017 Regular Meeting of Council be accepted and passed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

None

CLOSED MEETING SESSION

Resolution 2017-342

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North go into a meeting at 1:31 p.m. that is closed to the public under subsections 239 (2) of the Municipal Act, 2001, specifically:

(c) a proposed or pending acquisition or disposition of land by the municipality or local board

1. *REPORTS*

a) *Report CAO 2017-021 Land Purchase Opportunity*

2. *REVIEW OF CLOSED SESSION MINUTES*

- *August 28, 2017*

CARRIED

Resolution 2017-343

Moved: Councillor Yake

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North rise from a closed meeting session at 1:53 p.m.

CARRIED**RISE AND REPORT FROM CLOSED MEETING SESSION – 2:00 P.M.****Resolution 2017-344**

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North approve the Closed Meeting Minutes of August 28, 2017.

CARRIED**O' CANADA****ADOPTION OF MINUTES OF COUNCIL****Resolution 2017-345**

Moved: Councillor Yake

Seconded: Councillor Hern

THAT the minutes of the Public Meeting and the Regular Meeting of Council held on August 28, 2017 be adopted as circulated.

CARRIED**BUSINESS ARISING**

None

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

Items 1a, 4a, 5a, 6a

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION**Resolution 2017-346**

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT all items listed under Items for Consideration on the September 11, 2017 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:

2. FINANCE

a. Cheque Distribution Report dated September 5, 2017 be received

3. FIRE

a. Communiqué #046, August, 2017 be received

b. ADS Summary – Past 3 Years be received

6. ADMINISTRATION

- b. *Report CLK 2017-033 being a report to change the date for the Court of Revision THAT the Council of The Corporation of the Township of Wellington North receive Report CLK 2017-032 being a report to change the date for the Court or Revision; AND FURTHER THAT Council set the date for the Court of Revision as September 25, 2017 at 7:00 p.m. to hear any appeals filed in the matter of the Rhame Drain, the Culp Eden Drain and the Bruce Eden Drain.*

CARRIED

CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION

Resolution 2017-347

Moved: Councillor Yake

Seconded: Councillor Hern

THAT Council receive Report CBO 2017-13 Building Permit Review Period ending August 31, 2017 for information.

CARRIED

Resolution 2017-348

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive the Economic Development Officer report EDO 2017-20 regarding the Wellington County 2017 BR+E Implementation fund;

AND FURTHER THAT the Council approve the request for \$25,000 in funding from the Wellington County 2017 BR+E Implementation Fund to support the implementation of the Community Growth Plan and to support Saugeen Connect - Connecting Business through Succession Planning, Immigration & Youth

CARRIED

Resolution 2017-349

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT Council of the Corporation of the Township of Wellington North receive for information Report RAC 2017 - 011 being a report on the application for funding from the County of Wellington;

AND FURTHER THAT the Township of Wellington North approve the application to Wellington County for funding for the West Luther Trail Phase 2.

CARRIED

Resolution 2017-350

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North support The Township of Georgian Bay resolution C-217-2017, dated August 14, 2017, regarding invasive plant species.

CARRIED

NOTICE OF MOTION

None

COMMUNITY GROUP MEETING PROGRAM REPORT

Councillor McCabe announced that the Arthur Fall Fair was very well attended. Rachel Smyth won the Ambassador Competition.

Councillor Yake informed Council that the Lynes Blacksmith Shop Committee will be meeting Tuesday, September 12. The Committee has done a lot of clean up and will participate in the Doors Open event on September 23.

Councillor Hern stated that the Arthur Chamber of Commerce will meet the evening of Tuesday, September 12 and the Mount Forest Chamber will meet the morning of Tuesday, September 12.

Mayor Lennox announced that there was a good turnout for the Community Growth Plan Open House held in Mount Forest on September 7. Another Open House will be held in Arthur on September 14.

CULTURAL MOMENT**Wellington North Doors Open**

On Saturday, September 23rd from 10am-4pm, plan a free, self-guided tour of some of Wellington North's most intriguing and charming cultural and heritage sites and locations, some not typically open to the public. We invite you to explore our robust past and present first hand.

Doors Open Ontario, supported through Ontario Heritage Trust, is a province wide celebration of community heritage. Designed to create access, awareness and excitement about our heritage, Doors Open Ontario provides residents and visitors with a unique opportunity to explore and enjoy the sometimes hidden and always interesting places and spaces in Ontario! In 2017 Doors Open Ontario has over 1,000+ exciting sites to experience as we celebrate the 150th anniversary of Ontario and Canada.

This is the fourth year that Wellington North has participated in Doors Open and this year we have nine sites to enjoy and experience:

- Arthur & Area Historical Society
- Mount Forest Museum and Archives
- Knox Conn Presbyterian Church
- St. John's Evangelical-Lutheran Church, Mount Forest
- Quality Engineered Homes, Riverstown
- Wellington County Library branches in Arthur and Mount Forest
- Mount Forest Cemetery Chapel

We are also excited to say that the very first Official Public Open House will take place at the **Lynes Blacksmith Shop** in Kenilworth. This is definitely a can't miss once in a lifetime opportunity and we are pleased to have this take place during Doors Open Wellington North.

Presented by Wellington North's Cultural Roundtable and through the generous sponsorship of Quality Engineered Homes, Doors Open provides residents and visitors alike the opportunity to enjoy and learn more about our community's culture and heritage.

CONFIRMATORY BY-LAW

Resolution 2017-351

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT By-law Number 072-17 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on September 11, 2017 be read a First, Second and Third time and enacted.

CARRIED

ADJOURNMENT

Resolution 2017-352

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Regular Council meeting of September 11, 2017 be adjourned at 2:25 p.m.

CARRIED

CLERK

MAYOR



Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

Deputation Request Form

Name of Deputation(s) _____

H. Joy Lippai

Attending as an individual OR Representing a group/organization/business

Name of Group/Organization/Business _____

Contact Information

Mail: _____

13 Bellefield Cres, Arthur N0G 1A0

Email: _____



Telephone: _____

Type of Meeting

Council OR Committee (includes ad hoc)

Date of Meeting _____

Sept 25/17

Subject Matter (submit your complete deputation submission with this form)

opioid CRISIS

Recommendation/Request of Council (what action you would like the Township of Wellington North to take with respect to your matter-use a separate page if required)

Estimated Financial Impact to municipality:

Capital _____

Annual Operating _____

SIGNATURE: _____

H. Joy Lippai

Notice of Collection/Use/Disclosure: All information submitted in support of meetings of Council/Committee/Planning deliberations/ is collected in accordance with the Municipal Act, 2001, s. 8 and 239 (1) and may be used in deliberations, and disclosed in full, including email, telephone numbers, names and addresses on agendas and to persons requesting access to records of Council/Committee/Planning Committee. All information submitted to the municipality is subject to disclosure under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). Questions about this notice of collection should be directed to the Clerk's office (519) 848-3620.

TO: Township of Wellington North

Town Council Meeting: Sept 25/17

Subject: Opioid Crisis

Our community is not ready for the onslaught of the opioids that have already started to infiltrate our community and that has been recognized by the Min. of Health as being a crisis.

The distribution of opioid antidote kits has been identified as lifesaving yet I have been to several pharmacies and only after an hour of going from here to there, including a visit to our public health department in Fergus, was able to procure two kits. I only able to procure those two kits because my son was with me and he and I both had health cards. Currently the policy is one kit per OHIP card. How reasonable is this protocol when an addict may need several kits because of the addiction. How reasonable is it to require an OHIP card when many of those at risk are those who have fallen through the cracks of society and do not have an OHIP card or may not wish to present their OHIP card and be identified as a "user".

There are many problems with the program to save the lives of opioid users. Our public health is not prepared; our pharmacies are not prepared; our schools are not prepared; our youth are not prepared. Albeit this matter has been in the papers for the past year, many times as front page news, we are have done little to arm ourselves. There has been no concerted effort to prepare the public and I submit that if we are to be ready for this crisis, we as a community must arm ourselves and not rely on external bodies to do the task for us.

The input of \$225 million by the Min. of Health, as announced last week, is only going to be wasted if our communities cannot band together and prepare a disaster plan. We need to mobilize our pharmacies, pharmacists, physicians, teachers and our next door neighbours. I am here tonight to ask that we begin this preparation; that we work together towards having a plan for everyone who might be the next victim and present to the Min. of Health a strategy for the best use of the funds that are being made available to combat this scourge.

I have become personally involved as my child has identified as an opioid user. I don't want her to die for lack of a community plan to help her if she gets in trouble. Nor do I want to see any child of the community perish because we were too complacent in our preparations.

I don't have answers. I have, now from experience, a good understanding of what is going on; I have some ideas, - but I am sure that together we could envision a methodology that would protect those at risk in our community. I have experienced problems with what is already available and I want you, as the heads of our community, to understand these problems and with me, or in an appointed committee, work to repair the problems and work to give our community the best value for the funds to be disbursed.

This is a general outline of what I will be presenting to you on Sept. 25/17. I am an excellent researcher and have worked as a licensed paralegal to get benefits for those denied WSIB and CPP-Disability. I am seeing a very alarming situation that will lead to grief, pain, and guilt if we do not act now.

On Monday, Sept 18/17 I am meeting with Dr. Nancy Mercer who is head of Public Health for Wellington County. I hope that when I meet with you I am able to bring more information and insight from this meeting.

Thank you.

H. Joy Lippai

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
RECREATION & CULTURE COMMITTEE MINUTES
SEPTEMBER 13, 2017 AT 3:00 P.M.**

012

The meeting was held in the Meeting Room of the Mount Forest & District Sports Complex.

Committee Members Present:

- **Steve McCabe, Councillor, Chairperson**
- **Andrew Lennox, Mayor**
- **Lisa Hern, Councillor**
- **Barbara Dobreen, Councillor, Township of Southgate**
- **Dan Yake, Councillor**

Staff Members Present:

- **Barry Lavers, Director of Recreation, Parks & Facilities**
- **Michael Givens, Chief Administrative Officer**
- **Mark McKenzie, Mount Forest Facilities Manager**
- **Catherine Conrad, Deputy Clerk**

Absent

- **Tom Bowden, Arthur Facilities Manager**

CALLING THE MEETING TO ORDER

Chairperson McCabe called the meeting to order.

PASSING AND ACCEPTANCE OF AGENDA

RESOLUTION REC 2017-019

Moved by: Councillor Hern

Seconded by: Councillor Dobreen

THAT the agenda for the September 13, 2017 Recreation & Culture Committee meeting be accepted and passed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST(S) AND THE GENERAL NATURE THEREOF

No declarations of pecuniary interest were declared

DELEGATIONS

None

MINUTES OF PREVIOUS MEETING

The minutes of the June 13, 2017 Recreation & Culture Committee meeting were received and adopted by Council at the Regular Meeting of Council held on July 26, 2017.

BUSINESS ARISING FROM MINUTES

None

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
RECREATION & CULTURE COMMITTEE MINUTES
SEPTEMBER 13, 2017 AT 3:00 P.M.**

013

NEW BUSINESS

None

CORRESPONDENCE

Derek Bridgewater, President, Mount Forest Patriots

- Request for reduced Plume Room rental for Blue Line Club

The Committee directed staff to respond to the Mount Forest Patriots that they currently receive a reduced rate and that the rate will not be further reduced.

REPORTS

RAC 2017-012 being a report on the Recreation Master Plan Update September 2017

RESOLUTION REC 2017-020

Moved by: Councillor Hern

Seconded by: Councillor Yake

THAT Councillor Burke, Councillor McCabe, Dale Small, Barry Lavers and Mike Givens be appointed to the Recreation Master Plan Steering Committee and Tammy Pringle as committee support.

CARRIED

RESOLUTION REC 2017-021

Moved by: Councillor Yake

Seconded by: Councillor Hern

THAT the Recreation and Culture Committee of the Township of Wellington North receive for information Report RAC 2017-012 being a report on the Recreation Master Plan.

CARRIED

RAC 2017-013 being a report on the Arthur Splash Pad Summary Update September 2017

RESOLUTION REC 2017-022

Moved by: Councillor Hern

Seconded by: Councillor Dobreen

THAT the Recreation and Culture Committee of the Township of Wellington North receive for information Report RAC 2017-013 being a report on the Arthur Splash Pad.

CARRIED

RAC 2017-014 being a report on the Murphy Park Unauthorized Toboggan Area

RESOLUTION REC 2017-023

Moved by: Councillor Hern

Seconded by: Councillor Yake

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
RECREATION & CULTURE COMMITTEE MINUTES
SEPTEMBER 13, 2017 AT 3:00 P.M.**

014

THAT the Recreation and Culture Committee of the Township of Wellington North receive for information Report RAC 2017-014 being a report on the unauthorized use of Murphy Park for tobogganing;

AND FURTHER THAT the Committee direct staff to post signage in the Murphy Park during the winter season that mitigates risk to the municipality.

CARRIED

Facility Usage Reports:

Mount Forest Sports Complex:

- June 1 – September 1, 2016
- June 1 – September 1, 2017

Arthur Community Centre

- June 1 – September 1, 2016
- June 1 – September 1, 2017

RESOLUTION REC 2017-024

Moved by: Councillor Yake

Seconded by: Councillor Hern

THAT the Recreation and Culture Committee of the Township of Wellington North receive for information the Arthur and Mount Forest Facility Usage Reports for:

- June 1 – September 1, 2016
- June 1 – September 1, 2017

CARRIED

OTHER BUSINESS

None

NEXT MEETING

Next meeting November 7, 2017 at 8:30 a.m. at the Mount Forest Sports Complex

ADJOURNMENT

RESOLUTION REC 2017-025

Moved by: Councillor Hern

Seconded by: Councillor Dobreen

THAT the Recreation and Culture Committee meeting of September 13, 2017 be adjourned at 4:08 p.m.

CARRIED



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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF SEPTEMBER 25, 2017**

FROM: KIMBERLY HENDERSON, DIRECTOR OF FINANCE / TREASURER

**SUBJECT: REPORT TR2017-012 BEING A REPORT ON THE 2017 INTAKE OF
ONTARIO COMMUNITY INFRASTRUCTURE FUND (OCIF) TOP-UP
APPLICATION FUNDING**

THAT Report TR2017-012 being a report on the 2017 Intake of the Ontario Community Infrastructure Fund (OCIF) Top-up Application funding be received;

AND THAT the Council of the Township of Wellington North authorize and approve submitting an application under the OCIF Top-up Application Component for the following recommended project:

- King St. W./Elgin St. S. Reconstruction of Road and Water/Waste Water Systems

AND THAT the Treasurer be directed to submit the OCIF Top-up Funding application on or before September 27, 2017.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

TR2014-14 Ontario Community Infrastructure Fund / Small Communities Fund Applications

TR2016-006 Being a Report on the Expanded Ontario Community Infrastructure Fund (OCIF)

BACKGROUND

The Ontario Community Infrastructure Fund provides steady, long-term funding for small, rural and northern communities to develop and renew their infrastructure. There are two components to OCIF funding:

1. The formula based component, which is guaranteed funding, and
2. The application based component, which involves a competitive process.

Highlights of the 2017 application-based, top-up Component of the OCIF

- Eligibility for the 2017 intake is being targeted to communities whose formula-based grants in 2018 and 2019 add up to a combined total of less than \$2 million and who did not receive funding under the last application-based intake. Eligible communities with critical infrastructure projects may submit proposals to the new top-up component to bring their total OCIF funding up to \$2 million over 2 years.
- A one-stage application process will be used to assess projects primarily in relation to the project's critical health and safety aspects. The comprehensiveness of the applicant's asset management plan and the need for funding for the specific project will continue to be factors considered in the assessment of the project. These assessment criteria are consistent with the previous intake of the Top-up Application Component.

As per the 2016 OCIF Allocation Notice, the Township will receive the following funding:

OCIF Formula based funding:

2018 formula allocation	\$ 705,210
2019 formula allocation	\$ 1,050,428

On June 26, 2017 Township staff received a letter from the Ministry of Agriculture, Food and Rural Affairs and the Ministry of Infrastructure advising that Wellington North is eligible to apply for up to \$244,362 in Top-up funding. As previously mentioned, the eligible funding amount is calculated by subtracting the 2018 and 2019 formula based allocations from \$2 million.

OCIF Top-up funding:

2018 Top-up funding cap	\$ 244,362
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To summarize, in addition to the guaranteed 2018 Formula-based funding of \$705K, the Township is eligible to apply for an additional amount of up to 90% of a project's eligible costs to a maximum of \$244,362 - the 2018 Top-up funding cap.

Proposed Project for Application Based, Top-up Component

King St. W./Elgin St. S.

Waterworks Construction	\$ 430,514
Wastewater Construction	\$ 536,846
Roads Construction	\$ 677,752
Total Eligible Costs	\$1,645,112
Less: Formula based allocation	\$ -705,210
Balance	\$ 939,902

- Note 1 - Opinion of Probable Cost for 2018 construction provided by BM Ross and Associates Limited
- Note 2 - Construction cost estimates include contingency and non-rebatable HST

Important timelines

- Top-up applications and all supporting documentation are due by 5PM on September 27, 2017.
- Successful/unsuccessful applicants will be notified in January 2018 (estimated). Successful applicants must sign and return a contribution agreement and accompanying municipal by-law by no later than March 15, 2018.
- Projects must be completed by December 31, 2019.

FINANCIAL CONSIDERATIONS

In the event of a successful grant application, the Township's share of the project will be funded by water and wastewater reserves, as follows:

Reserve	Amount
Wellington North Water	\$ 294,604
San Sew-Lifecycle Reserve	\$ 400,936
Township Costs	\$ 695,540

In the event that the Township is not successful in its application for additional OCIF Top-up funding, staff recommend still proceeding with the chosen project in 2018. Funding for each option in this situation could be as follows:

Reserve	Amount
Wellington North Water	\$ 416,785
San Sew-Lifecycle Reserve	\$ 523,117
Township Costs	\$ 939,902

Alternative funding options to those noted above could be considered at a future date once the Township has received notification of its grant application in January 2018.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

X Yes

No

N/A

Which pillars does this report support?

X Community Growth Plan

Community Service Review

Human Resource Plan

Corporate Communication Plan

Brand and Identity

Positive Healthy Work Environment

X Strategic Partnerships

Partnering with the province to address critical infrastructure deficits will help to ease the financial burden borne by Wellington North taxpayers.

PREPARED BY:	RECOMMENDED BY:
<i>Kimberly Henderson</i>	<i>Michael Givens, CAO</i>
KIMBERLY HENDERSON DIRECTOR OF FINANCE / TREASURER	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER



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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF September 25th, 2017**

FROM: DALE SMALL, ECONOMIC DEVELOPMENT OFFICER

SUBJECT: REPORT EDO 2017-21 COMMUNITY IMPROVEMENT PROGRAM

RECOMMENDATION

That the Economic Development Officer report EDO 2017-21 September 25th, 2017 with regards to the Community Improvement Program be received;

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North approve one-time grants under the Façade Improvement Grant Program as follows:

- **\$2,212.00** to Darryl Good building owner of 107 Wellington Street West, Mount Forest; current home to The Get Away Spa.
- **\$2,500.00** to Hapfield Developments building owner of 229 Main Street South, Mount Forest; previously occupied by Ingredients Bulk Food

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North approve a one-time grant in the amount of **\$2,335.25** under the Façade Improvement, Accessibility Grant and Application Fees and Development Charges Program for improvements made to 144 Egremont Street South home to the Mount Forest Curling Club.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

There have been numerous reports on the Community Improvement Program since the program was approved by Wellington North council in May 2012.

BACKGROUND

Since 2012 our Community Improvement Program has enabled the Municipality to provide incentives for individuals, businesses, community groups, organizations, etc. to enhance their

building presentation to the public and/or to support Public Art, in an effort to help beautify our community.

This ten year program has proven quite popular and to date forty-four applicants have submitted applications to the Community Improvement Program. The total dollar value of the overall improvements made in our Community is conservatively estimated at \$453,958. Of this amount:

- \$ 94,131 (21%) has been covered by grants under the Community Improvement Program
- \$ 22,500 (5%) has been advanced in interest free loans repayable over 5 years
- \$337,327 (74%) has been covered by the applicants

OVERVIEW

In July 2016, Darryl Good, the owner of the building at 107 Wellington Street West approached the Economic Development Officer and discussed a number of improvements he was planning to make to the outside of his building. Over the past year he has finalized his plan, received the necessary estimates and earlier this month completed a C.I.P. application. Work has already commenced on the building and will be completed early next month.

Recently Ingredients Bulk Foods vacated the building at 229 Main Street South and the Building Owners are now taking the opportunity to complete a variety of improvements to the front of the building. Work has already commenced and will be completed later this year.

Earlier this year the Mount Forest Curling Club applied for and received \$35,750 in funding from the Federal Government's Community Accessibility Fund to assist them in making the Curling Club more accessible to those with disabilities. This funding represented 65% of the total costs to complete the improvements and on September 12th a C.I.P. application was received to support the upgrades. Building permits were issued late August and the Curling Club hopes to have the improvements completed by the end of October.

As required under our program all applications are reviewed by our Community Improvement Program Review Panel. (Darren Jones & Dale Small). As part of this review process the required Decision Matrix has been completed for each application and a copy is attached to this report. The Decision Matrix also provides additional information regarding the improvements that are being made as well as the recommendation from the Community Improvement Plan Review Panel that council approve funding for all three applicants.

FINANCIAL CONSIDERATIONS

In the 2017 Economic Development Office operating budget \$15,000 in funding was approved to cover applications under the Community Improvement Program. Year to date, including the applications contained in this report, we have now received and approved eleven requests for funding totaling \$28,698.

Earlier this summer the Economic Development Officer and the Chief Administrative Officer met to review the Economic Development Office operating budget for 2017. A complete review of the operating budget was completed at that time including a revised year-end forecast which took into consideration the resourcing changes that had occurred as well as the shortfall being experienced in Community Improvement Program funding.

Based on this review and revised forecast it was determined that by utilizing some funding from the 2016 BR+E implementation fund, as well as other savings made in the EDO budget, this C.I.P. cost overrun can be accommodated within the Economic Development 2017 operating budget.

With the recent improvements made to the Community Improvement Program, along with the four new incentive programs that have been established, we fully expect that increased levels of funding will be required in future years. These discussions and decisions will take place as part of the annual operating budget process.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

X Yes No N/A

Which pillars does this report support?

X Community Growth Plan	<input type="checkbox"/> Community Service Review
<input type="checkbox"/> Human Resource Plan	<input type="checkbox"/> Corporate Communication Plan
X Brand and Identity	<input type="checkbox"/> Positive Healthy Work Environment
X Strategic Partnerships	

PREPARED BY:	RECOMMENDED BY:
---------------------	------------------------

Dale Small

Michael Givens

DALE SMALL ECONOMIC DEVELOPMENT OFFICER	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER
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COMMUNITY IMPROVEMENT PLAN: FINANCIAL INCENTIVE PROGRAM DECISION MATRIX

Applicant: **Darryl Good, 107 Wellington Street West Mount Forest**Date Received: **First received July 13, 2016**Application #: **F.I.L. & G. 21**Amount Requested: **\$2,212.00**Date of Community Improvement Plan Review Panel Meeting: **Sept 15th, 2017**

Criteria Number	Criteria	Yes	No	Comments
1	Is the applicant eligible as per the definition outlined in Section 4 of the Community Improvement Plan	X		The applicant is the owner of the building and is eligible to apply for funding
2	Is the building or location eligible for funding as per the definition outlined in Section 4 of the Community Improvement Plan	X		The building is located at 107 Wellington Street West in Mount Forest which is within the CIPA boundary.
3	Of the seven Financial Incentive Program(s) available which ones are the applicant applying for funding assistance from: <ul style="list-style-type: none"> • Accessibility Grant • Application Fees & Development Charges Grant • Building Conversion/Expansion Grant • Building Improvement Grant • Façade Improvement Loan & Grant Program • Public Art Grant • TIERR Redevelopment Grant Program 	X		The applicant has applied for funding under the Facade Improvement Grant & Loan Program for improvements being made to the front of the building. \$2,212 Facade Improvement Program
4	Is the grant, and where appropriate loan, amount being requested within the eligible amounts as defined in Section 4 of the Community Improvement Plan.	X		TOTAL AMOUNT OF FUNDING REQUESTED \$ 2,212.00 TOTAL AMOUNT OF FUNDING ELIGIBLE \$ 2,212.00 TOTAL COST OF OVERALL IMPROVEMENTS \$4,424.00
5	Is the targeted completion date within 6 months from date of approval or is an extension required?	X		Improvements commenced in september and will be completed prior to the end of October
6	Are all property taxes and any other Municipal Accounts, Building Permit fees, etc. up to date	X		Tax Roll #000-004-00300 verified as up to date on Sept 14 th

COMMUNITY IMPROVEMENT PLAN: FINANCIAL INCENTIVE PROGRAM DECISION MATRIX

7	Will the goods and services to complete the required work be performed by local businesses/suppliers?	X		Improvements are being completed by Big Bear Reno's from Mount Forest
8	Has the application been properly completed including: <ul style="list-style-type: none"> • Detailed description of improvements • Estimates and quotes provided • Facade Improvement Checklist • Detailed sketch provided of the proposed change, signage, Public Art or other improvements 	X X X X		
9	Are the costs included in the application considered to be eligible costs as outlined in Section 4 of the Community Improvement Plan Provide a description on which eligible expenses are being included.	X X		Improvements include installation of new soffit and fascia, shingling of roof, sanding and repainting of doors and windows, and repainting of entire external part of the building. All expenses are eligible and will be reimbursed at 50% of the total fee.
10	Other comments from the Review Panel	X		This application was initially received in July 2016 however the building owner decided to not move forward at that time. A revised quote was received last month and the improvements to the building have commenced.
Recommendation	The Community Improvement Review Panel support this application and recommends council approval in the amount of \$2,212.00			
	<i>Darren Jones</i> _____	<i>Dale Small</i> _____	<i>Sept 15th, 2017</i> _____	
	Darren Jones	Dale Small	Date	

COMMUNITY IMPROVEMENT PLAN: FINANCIAL INCENTIVE PROGRAM DECISION MATRIX

Applicant: **Hapfield Developments, 229 Main Street South, Mount Forest**Date Received: **Sept 19, 2017**Application #: **F.I.L. & G. 34**Amount Requested: **\$2,500.00**Date of Community Improvement Plan Review Panel Meeting: **Sept 19th, 2017**

Criteria Number	Criteria	Yes	No	Comments
1	Is the applicant eligible as per the definition outlined in Section 4 of the Community Improvement Plan	X		The applicant is the owner of the building and is eligible to apply for funding
2	Is the building or location eligible for funding as per the definition outlined in Section 4 of the Community Improvement Plan	X		The building is located at 229 Main Street South in Mount Forest which is within the CIPA boundary. The previous tenant of this building was Ingredients Bulk Foods.
3	Of the seven Financial Incentive Program(s) available which ones are the applicant applying for funding assistance from: <ul style="list-style-type: none"> • Accessibility Grant • Application Fees & Development Charges Grant • Building Conversion/Expansion Grant • Building Improvement Grant • Façade Improvement Loan & Grant Program • Public Art Grant • TIERR Redevelopment Grant Program 	X		The applicant has applied for funding under the Façade Improvement Grant & Loan Program for improvements being made to the front of the building. \$2,500 Façade Improvement Program
4	Is the grant, and where appropriate loan, amount being requested within the eligible amounts as defined in Section 4 of the Community Improvement Plan.	X		TOTAL AMOUNT OF FUNDING REQUESTED \$ 2,500.00 TOTAL AMOUNT OF FUNDING ELIGIBLE \$ 2,500.00 TOTAL COST OF OVERALL IMPROVEMENTS \$ 8,000.00
5	Is the targeted completion date within 6 months from date of approval or is an extension required?	X		Improvements commenced in September and will be completed prior to the end of October
6	Are all property taxes and any other Municipal Accounts, Building Permit fees, etc. up to date	X		Tax Roll #000-005-1000 verified as up to date on Sept 19 th

COMMUNITY IMPROVEMENT PLAN: FINANCIAL INCENTIVE PROGRAM DECISION MATRIX

7	Will the goods and services to complete the required work be performed by local businesses/suppliers?	X		Improvements are being completed by various local contractors
8	Has the application been properly completed including: <ul style="list-style-type: none"> • Detailed description of improvements • Estimates and quotes provided • Facade Improvement Checklist • Detailed sketch provided of the proposed change, signage, Public Art or other improvements 	X X X X		
9	Are the costs included in the application considered to be eligible costs as outlined in Section 4 of the Community Improvement Plan Provide a description on which eligible expenses are being included.	X X		Improvements include restoration of the exterior facade to its original brickwork. Paint will be removed from the street level portion and any damaged bricks will be replaced. Entrance way will be opened up. Current signage will be removed and new paint applied to the woodwork along with various other repairs. Sandblasting of all brick work is also planned.
10	Other comments from the Review Panel	X		This application has been very well completed and included a number of pictures and estimates/quotes.
Recommendation	The Community Improvement Review Panel support this application and recommends council approval in the amount of \$2,500.00			
	<i>Darren Jones</i>		<i>Dale Small</i>	<i>Sept 19th, 2017</i>
	_____		_____	_____
	Darren Jones		Dale Small	Date

COMMUNITY IMPROVEMENT PLAN: FINANCIAL INCENTIVE PROGRAM DECISION MATRIX

Applicant: **Mount Forest Curling Club**Date Received: **Sept 12th, 2017**Application #: **F.I.L. & G. 33**Amount Requested: **\$2,335.25**Date of Community Improvement Plan Review Panel Meeting: **Sept 15th, 2017**

Criteria Number	Criteria	Yes	No	Comments
1	Is the applicant eligible as per the definition outlined in Section 4 of the Community Improvement Plan	X		
2	Is the building or location eligible for funding as per the definition outlined in Section 4 of the Community Improvement Plan	X		Building is located at 144 Egremont Street South in Mount Forest which is within the CIPA boundary.
3	Of the seven Financial Incentive Program(s) available which ones are the applicant applying for funding assistance from: <ul style="list-style-type: none"> • Accessibility Grant • Application Fees & Development Charges Grant • Building Conversion/Expansion Grant • Building Improvement Grant • Façade Improvement Loan & Grant Program • Public Art Grant • TIERR Redevelopment Grant Program 	X X X		The applicant has applied for funding from three of the incentive programs and the applications are eligible. \$1,500 Accessibility Grant \$ 385 Application & Permit Fees \$ 450 Façade Improvement Program
4	Is the grant, and where appropriate loan, amount being requested within the eligible amounts as defined in Section 4 of the Community Improvement Plan.	X		TOTAL AMOUNT OF FUNDING REQUESTED \$ 2,335.25 TOTAL AMOUNT OF FUNDING ELIGIBLE \$ 2,335.25 TOTAL COST OF OVERALL IMPROVEMENTS \$56,285.00
5	Is the targeted completion date within 6 months from date of approval or is an extension required?	X		Renovations are expected to commence later this month and will be completed prior to the end of October
6	Are all property taxes and any other Municipal Accounts, Building Permit fees, etc. up to date	X		The property is owned by the Municipality and leased by the Curling Club. Lease and maintenance payments are up to date.

COMMUNITY IMPROVEMENT PLAN: FINANCIAL INCENTIVE PROGRAM DECISION MATRIX

7	Will the goods and services to complete the required work be performed by local businesses/suppliers?	X		Wheel Chair Lift is being supplied and installed by Davidson Hill from Saugeen Shores who are the closest local supplier. Washroom, lounge and signage upgrades are being completed by Mount Forest area suppliers.
8	Has the application been properly completed including: <ul style="list-style-type: none"> • Detailed description of improvements • Estimates and quotes provided • Facade Improvement Checklist • Detailed sketch provided of the proposed change, signage, Public Art or other improvements 	X X X X		
9	Are the costs included in the application considered to be eligible costs as outlined in Section 4 of the Community Improvement Plan Provide a description on which eligible expenses are being included.	X X		Upgrades include installation of a wheelchair lift, installation of an accessible washroom and other renovations which include renovating the kitchen area, installation of a new bar and outdoor signage. Eligible expenses being covered include reimbursement of the application & permit fees, 50% of the costs of the new sign and the maximum of \$1,500 to go towards the accessibility upgrades.
10	Other comments from the Review Panel	X		
Recommendation	The Community Improvement Review Panel support this application and recommends council approval in the amount of \$2,335.25			
	<i>Darren Jones</i> _____	<i>Dale Small</i> _____	<i>Sept 15th, 2017</i> _____	
	Darren Jones	Dale Small	Date	

It's
YOUR
Community
... MAKE THE CALL!



CRIME 
STOPPERS
GUELPH WELLINGTON
1-800-222-TIPS (8477)

THE INFORMANT



FALL 2017

YOUR TIP could be the missing piece of the puzzle!



IN THE NEWS

BOARD MEMBERS

Crime Stoppers Guelph Wellington (CSGW) is currently looking for citizens from Guelph and Wellington County to join our volunteer Board of Directors.

CSGW relies on fundraising, along with corporate and public donations to pay rewards to anonymous Tipsters and to promote awareness for our program. Therefore, we need individuals who are well connected in the community.

Visit our website at www.csgw.tips to apply.

WELCOME to Ross Morrow, who recently joined the CSGW Board of Directors. Two of our members took on executive roles this year. We would like to acknowledge Bonnie Facklam as Treasurer and Laura Aston as Secretary. **Congrats ladies!**

100% GIVING BOARD

Our members are committed by becoming a 100% giving Board. If you wish to make a donation, visit our website for details. Tax receipts are available for donations of \$10.00 or more.

Charitable Registration #: 13701 5491 RR0001

Check for the latest news and events posted on our website — www.csgw.tips and on social media— **Facebook, Twitter, Instagram and YouTube.**

PROGRAM STATISTICS

*Stats since 1988 through August 2017 for
Guelph and Wellington County*

Arrests.....	1,535
Charges Laid.....	4,246
Narcotics Seized	\$27,306,827
Property Recovered.....	\$10,180,546
Authorized Rewards.....	\$164,470

**The numbers speak for themselves...
Crime Stoppers works!**

MEDIA

Watch for information from CSGW that is shared with the media through these platforms:

Radio: Magic 106.1 FM, C-Joy, Erin Radio, The Grand 101, 101.7 The One, ClassicRock945, AM920, 88.7 The River

TV: Rogers Cable, Cogeco Cable, Wightman TV, Eastlink TV

Print: Wellington Advertiser, Guelph Tribune, Arthur Enterprise, Erin Advocate, Mount Forest Confederate, Minto Express

Online: Guelph Today, The Fountain Pen, Puslinch Today



FUNDRAISING AND AWARENESS

SHREDDING EVENTS

Help protect yourself from identity theft and support our cause in making our community safer.

CSGW is holding two events this fall and we request a donation of \$5 per banker's box size—paper only.

FILEBANK will be onsite with their mobile truck and donating their services. All proceeds will go CSGW.



Guelph—Saturday September 23rd, 9am—noon

7th annual shredding event at **Stone Road Mall**. We will be located in the parking lot near Sears, off of Edinburgh Road.

Mount Forest—Saturday October 28th, 10am—noon

3rd annual shredding event at the **Wellington North Fire Hall**, located on Main Street.

PRESENTATIONS

Invite us to your meeting, classroom, or place of work to educate on how Crime Stoppers can help you! We give a background on the program, how it works and answer all your questions.

In addition we now have a separate presentation that specifically targets Human trafficking. Not only will it provide education on the crime and how prevalent it is in our community, but how you can be aware of the signs and how you can help.

Contact: info@csgw.tips

U OF G COMMUNITY PARTNER

University of Guelph Campus Police have partnered with CSGW to erect three awareness signs on the U of G campus property. **Thank you!**



[Pictured above is Pat Martin, Manager Campus Community Police and Fire Safety & Sarah Bowers-Peter, CSGW Program Coordinator]

IT TAKES A VILLAGE

Saturday November 18th—9:30am—3:00pm

Location: Centre Wellington District High School
905 Scotland Street, Fergus

Wellington County OPP, Guelph Police Service, Victim Services Wellington and Crime Stoppers Guelph Wellington are joining forces to bring you this important event.



The goal is to educate youth from grade 7 through university about crimes such as Human Trafficking, Cyber Safety and Child Pornography/Exploitation.

Further details will be posted shortly on our website. Please check back — **www.csgw.tips**





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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF SEPTEMBER 25, 2017**

FROM: MICHAEL GIVENS, CAO

SUBJECT: REPORT CAO 2017-022 AGGREGATE FEES AND ROYALTIES

RECOMMENDATION

THAT Report CAO 2017-022 being a report on aggregate fees and royalties be received for information.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

CAO Report 2016-029 Ghent Aggregate Haul Route Agreement-Revised
CAO Report 2016-028 Stack Aggregate Haul Route Agreement

BACKGROUND

Amended Ontario Regulation 244/97 has resulted in changes to aggregate fees and royalties. The changes are a result of extensive public and stakeholder consultations. The amended regulations can be viewed at:

<https://www.ontario.ca/laws>

Council will recall that the Township of Wellington North had a delegation with Minister Kathryn McGarry, Minister of Natural Resources and Forestry at last years ROMA Conference. Aggregate fees were part of the discussion during that delegation.

Starting on January 1, 2018 the annual fees charged on aggregate licences and permits, and the issuance fees charged on wayside permits will increase. The new fees will be charged on aggregate removed from sites in 2018.

Summary of the fee charges are provided in the Financial Considerations section below.

Haul Route Agreements entered into by the Township in relation to the Ghent Pit and Stack Pit in 2016 acknowledged that changes to licence fees were a possibility. Both of the agreements contain the below clause-

Should the annual TOARC licence fee levy received by the Township increase through revisions to the requirements under the Aggregate Resources Act or any other legislation, the Township shall enter into an amending agreement or revised haul route agreement with the Operator. Where TOARC contributions by the Operator increase, the levy contributions determined in 2.3 (a) (ii) will also be reduced by the same amount of the increase up to a maximum of \$0.06.

Based on the amended regulation the municipal portion of the TOARC levy will increase from 6 cents/tonne to just over 12 cents/tonne effective January 1, 2018. This will eliminate the need for the parties to the Haul Route Agreements to pay a supplemental contribution based on tonnage to the Township on an annual basis as per the agreements.

FINANCIAL CONSIDERATIONS

Authorization Type	Current Fees	January 1, 2018 Fees
Class A	11.5 cents/tonne or \$400, whichever is greater (6 cents/tonne to local municipality, 1.5 cents/tonne to upper tier municipality, 3.5 cents/tonne to the crown, 0.5 cents/tonne to Aggregate Resources Trust)	19.8 cents/tonne or \$689, whichever is greater (61% to local municipality, 15% to upper tier municipality, 21% to the crown, 3% to Aggregate Resources Trust)
Class B	11.5 cents/tonne or \$200, whichever is greater (6 cents/tonne to local municipality, 1.5 cents/tonne to upper tier municipality, 3.5 cents/tonne to the crown, 0.5 cents/tonne to	19.8 cents/tonne or \$344, whichever is greater (61% to local municipality, 15% to upper tier municipality, 21% to the crown, 3% to Aggregate

	Aggregate Resources Trust)	Resources Trust)
Wayside Permit	11.5 cents/tonne or \$400, whichever is greater (6 cents/tonne to local municipality, 1.5 cents/tonne to upper tier municipality, 3.5 cents/tonne to the crown, 0.5 cents/tonne to Aggregate Resources Trust)	19.8 cents/tonne or \$689, whichever is greater (61% to local municipality, 15% to upper tier municipality, 21% to the crown, 3% to Aggregate Resources Trust)

Note-not all authorization types included in the above table.

In the future, fees and royalties will be adjusted annually to account for inflation. This adjustment will follow the Ontario Consumer Price Index and will begin to be applied to fees and royalties payable in 2020 (i.e., 2019 production).

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

Yes

No

N/A

Which pillars does this report support?

Community Growth Plan

Community Service Review

Human Resource Plan

Corporate Communication Plan

Brand and Identity

Positive Healthy Work Environment

Strategic Partnerships

PREPARED BY:

RECOMMENDED BY:

Michael Givens

Michael Givens, CAO

**MICHAEL GIVENS
CAO**

**MICHAEL GIVENS
CHIEF ADMINISTRATIVE OFFICER**



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036

Plan to
Simply Explore.
www.simplyexplore.ca

**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF SEPTEMBER 25, 2017**

**FROM: KARREN WALLACE, DIRECTOR OF LEGISLATIVE
SERVICES/CLERK**

**SUBJECT: REPORT CLK 2017-034 BEING A REPORT ON CANINE
LICENSING**

RECOMMENDATION

THAT the Council of The Corporation of the Township of Wellington North receive Report CLK 2017-034 being a report on canine licensing;

AND FURTHER THAT the Mayor and Clerk be authorized to sign By-law 074-17 being a by-law to amend Canine Control by-law 004-17.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

Report CLK 2016-082 being a report on provision of enumerator services for licensing canines;

CLK 2016-078 being a report on the canine control by-law

CLK 2016-065 being a report on canine licensing amnesty

BACKGROUND

In the spring of 2017, enumerators attended almost every residence in the municipality and issued 2,052 licenses for dogs. In comparison, only 593 licenses were issued in 2016.

Staff are recommending to move to annual licensing of dogs with a proposed renewal licensing fee of \$15.00 for a dog already licensed and tagged. The fee would remain at \$25.00 for licensing new dogs and \$10.00 for the cost of replacing a tag when needed.

Under the current system, the metal tags are disposed of each year, before the end of a useful life cycle and dog owners must drive to Kenilworth to obtain and pay for the tag.

Moving to an annual system reduces costs for dog owners and the need to drive to Kenilworth and reduces the amount of repetitive administration involved.

The animal control officer has been consulted and feels this annual system will be a positive improvement.

Section 6.6 of the canine control by-law 004-17 will be amended from:

Every dog tag shall bear the serial number and the year in which it was issued and a record shall be kept by the Township showing the name, address and telephone number of the Owner, the serial number of the tag and information to identify the Dog.

To:

Every dog tag shall bear the serial number and a record shall be kept by the Township showing the name, address and telephone number of the Owner, the serial number of the tag and information to identify the Dog.

FINANCIAL CONSIDERATIONS

2017			2018		
	REVENUE	EXPENSE		REVENUE	EXPENSE
2052 licenses @ \$25 per	\$51,322.00		200 new licenses @ \$25 per	\$5,000.00	
Enumeration fee @ \$10 per		\$21,260.00	1800 renewals @ \$15 per	\$27,000.00	
Tags 2,500		\$1,275.00	Tags 500		\$300.00
Animal Control		\$23,856.00	Animal Control		\$24,000.00
Receipt books		\$270.00	Postage/paper		\$3,500.00
	\$51,322.00	\$46,661.00		\$32,000.00	\$27,800.00
NET	\$4,661.00		NET	\$4,200.00	

STRATEGIC PLAN

Does the report's recommendations advance the Strategy's implementation?

Yes No N/A

Community Growth Plan
 Human Resource Plan
 Brand and Identity
 Strategic Partnerships

Community Service Review
 Corporate Communication Plan
 Positive Healthy Work Environment

By reducing paperwork, cost and travel time it make the process easier for ratepayers and staff.

PREPARED BY:

RECOMMENDED BY:

Karren Wallace

Michael Givens

**KARREN WALLACE
 DIRECTOR OF LEGISLATIVE
 SERVICES/CLERK**

**MICHAEL GIVENS
 CHIEF ADMINISTRATIVE OFFICER**



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038

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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF SEPTEMBER 25, 2017**

**FROM: KARREN WALLACE, DIRECTOR OF LEGISLATIVE
SERVICES/CLERK**

**SUBJECT: REPORT CLK 2017-035 BEING A REPORT ON COUNCIL
MEETING SCHEDULE FOR 2018**

RECOMMENDATION

THAT the Council of The Corporation of the Township of Wellington North receive Report CLK 2017-035 for information.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

N/A

BACKGROUND

In order to facilitate early planning as 2018 is an election year, please find attached the 2018 Council meeting dates.

Depending on Council attendance at the Ontario Good Road's Association conference and the Rural Ontario Municipalities Association conference, there may be an issue with quorum for the January 22 and February 26 meetings.

There is only one scheduled meeting in October, as the election is October 22, 2018.

If it is determined by the Clerk after nomination day (July 27, 2018) that it is mathematically impossible for less than 75% percent of the current members of Council to be re-elected then Council will be in a lame duck situation from July 27 to the swearing in of the new Council and be restricted from:

- The appointment or removal from office of any officer of the municipality;
- The hiring or dismissal of any employee of the municipality;
- The disposition of any real or personal property of the municipal which has a value exceeding \$50,000 at the time of disposal; and

- Making any expenditures or incurring any other liability which exceeds \$50,000.

There is also a possibility that a lame duck situation could happen only after the October 22, 2018 election and the restricted acts would remain in effect until the December 3 inaugural meeting.

A report and delegating by-law will be brought to Council prior to nomination day.

FINANCIAL CONSIDERATIONS

There are no financial implications by receiving this report.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

Yes No N/A

- | | |
|---|--|
| <input type="checkbox"/> Community Growth Plan | <input type="checkbox"/> Community Service Review |
| <input type="checkbox"/> Human Resource Plan | <input checked="" type="checkbox"/> Corporate Communication Plan |
| <input type="checkbox"/> Brand and Identity | <input type="checkbox"/> Positive Healthy Work Environment |
| <input type="checkbox"/> Strategic Partnerships | |

By setting out the 2018 Council meeting dates early, it gives staff and Council adequate time to plan their personal and corporate schedules during a busy election year.

PREPARED BY:	RECOMMENDED BY:
---------------------	------------------------

Karren Wallace

Michael Givens

KARREN WALLACE DIRECTOR OF LEGISLATIVE SERVICES/CLERK	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER
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2018 COUNCIL MEETING SCHEDULE

(subject to change)

MEETING	DATE	COMMENCING
Council	Monday, January 8	2:00 p.m.
ROMA Conference – January 21 to 23		
Council	Monday, January 22	7:00 p.m.
Council	Monday, February 12	2:00 p.m.
Family Day – February 19		
OGRA Conference February 25 – 28		
Council	Monday, February 26	7:00 p.m.
Council	Monday, March 12	2:00 p.m.
Council	Monday, March 26	7:00 p.m.
Easter Weekend March 30 – April 2		
Council	Monday, April 9	2:00 p.m.
Council	Monday, April 23	7:00 p.m.
Council	Monday, May 7	2:00 p.m.
Victoria Day – May 21		
Council	Tuesday, May 22	7:00 p.m.
Council	Monday, June 4	2:00 p.m.
AMCTO Conference June 10 - 13		
Council	Monday, June 25	7:00 p.m.
Canada Day – office closed July 2		
Council	Monday, July 9	2:00 p.m.
Council	Monday, July 23	7:00 p.m.
Civic Holiday – August 6		
Council	Monday, August 13	2:00 p.m.
AMO Conference August 19 - 22		
Council	Monday, August 27	7:00 p.m.
Labour Day – September 3		
Council	Monday, September 10	2:00 p.m.
Council	Monday, September 24	7:00 p.m.
October 8 - Thanksgiving		
Council	Tuesday, October 9	2:00 p.m.
Election Day - Monday, October 22		
Council	Monday, November 5	2:00 p.m.
Remembrance Day – office closed November 12		
Council	Monday, November 19	7:00 p.m.
Inaugural Council	Monday, December 3	2:00 p.m.
Council	Monday, December 17	7:00 p.m.
Christmas Day – December 25		

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 073-17

BEING A BY-LAW TO AMEND BY-LAW NUMBER 101-16 BEING A BY-LAW TO APPOINT A COMMUNITY EMERGENCY MANAGEMENT COORDINATOR AND ALTERNATE(S) COMMUNITY EMERGENCY MANAGEMENT COORDINATOR FOR THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH.

AND WHEREAS the Council of the Corporation of the Township of Wellington North is desirous to appoint an alternate Community Emergency Management Coordinator (CEMC).

NOW THEREFORE the Council of the Corporation of the Township of Wellington North enacts as follows:

1. That Dave Guilbault is hereby appointed Alternate Community Emergency Management Coordinator for the Township of Wellington North.
2. That this by-law shall come into force upon the date of its final passing.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 25TH DAY OF SEPTEMBER 2017.

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 074-17

**BEING A BY-LAW TO AMEND BY-LAW 004-17 BEING A BY-LAW TO
REGULATE AND PROVIDE FOR THE KEEPING, CONTROL AND
LICENSING OF DOGS WITHIN THE TOWNSHIP OF WELLINGTON
NORTH**

WHEREAS the Council of The Corporation of the Township of Wellington North has deemed it necessary amend by-law 004-17 being a by-law regulating or prohibiting the keeping of dogs and the establishment of kennels and to provide for the leashing, muzzling, licensing and control of dogs and the licensing of kennels.

NOW THEREFORE the Council of the Corporation of the Township of Wellington North hereby enacts as follows:

Section 6.6 of by-law 004-17:

Every dog tag shall bear the serial number and the year in which it was issued and a record shall be kept by the Township showing the name, address and telephone number of the Owner, the serial number of the tag and information to identify the Dog.

Be amended to:

Every dog tag shall bear the serial number and and a record shall be kept by the Township showing the name, address and telephone number of the Owner, the serial number of the tag and information to identify the Dog.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 25th DAY OF SEPTEMBER, 2017.**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 076-17

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH AT ITS REGULAR MEETING HELD ON SEPTEMBER 25, 2017.

WHEREAS Section 5 of the Municipal Act, S.O. 2001 c.25 (hereinafter called "the Act") provides that the powers of a Municipal Corporation shall be exercised by its Council;

AND WHEREAS Section 5(3) of the Act states, a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

NOW THEREFORE the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS:**

1. The action of the Council of the Corporation of the Township of Wellington North taken at its meeting held on September 25, 2017 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Wellington North at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. That the Mayor and the proper officials of the Corporation of the Township of Wellington North are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Wellington North referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Township of Wellington North.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 25TH DAY OF SEPTEMBER, 2017.**

**ANDREW LENNOX
MAYOR**

**KARREN WALLACE
CLERK**