

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
MEETING AGENDA OF COUNCIL
SEPTEMBER 24, 2018 @ 7:00 P.M. -
MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH**

**PAGE
NUMBER**

CALLING TO ORDER - Mayor Lennox

ADOPTION OF THE AGENDA

DISCLOSURE OF PECUNIARY INTEREST

O ' CANADA

PRESENTATIONS

- | | |
|---|-----|
| 1. Phil Beard General Manager/Secretary-Treasurer and David Turton, Wellington North Representative | 001 |
| • Draft Cost Sharing Proposal: Water and Erosion Control Infrastructure | |

RECESS TO MOVE INTO PUBLIC MEETING

- Public Meeting – 10694444 Canada Corporation

RESUME REGULAR MEETING OF COUNCIL

PASSING OF BY-LAW ARISING FROM PUBLIC MEETING

- | | |
|--|-----|
| 1. By-law Number 083-18 being a by-law to amend Zoning By-law Number 66-01 being the Zoning By-law for the Township of Wellington North (WOSR, Lot 13, Divs 3 & 4, RP 61R-8621, Part 7, 7246 Sideroad 5 West, Geographic Township of Arthur – 10694444 Canada Corporation) | 009 |
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ADOPTION OF MINUTES OF COUNCIL

- | | |
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| • Public Meeting of September 10, 2018 | 013 |
| • Regular Council Meeting of September 10, 2018 | 016 |

BUSINESS ARISING

ITEMS FOR CONSIDERATION

1. MINUTES

- | | |
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| a. Wellington North Cultural Roundtable meeting of August 30, 2018 | 025 |
| b. Joint Economic Development Meeting – Mapleton, Minto, Wellington North | 026 |

2. PLANNING

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| a. County of Wellington Planning and Development Department, Planning Report dated September 19, 2018 regarding Karl Aitken Carpentry & General Construction Ltd., Part Lot 9m, Ellis Survey, Part 3 on Plan 60R1202, 320 Cork St., Township of Wellington North (Mount Forest) Part Lot Control Exemption Application | 028 |
| b. County of Wellington Planning and Development Department, Planning Report dated September 19, 2018 regarding Recommendation Report, Redline Revisions to Draft Plan of Subdivision – 23T-87018, Maple Ridge Estates (formerly Glad Pat), Kenilworth | 030 |

3. FINANCE

- | | |
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| a. Cheque Distribution Report, September 17, 2018 | 040 |
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4. ECONOMIC DEVELOPMENT

- a. Report EDO 2018-31 Downtown – Main Street Revitalization 043

5. ADMINISTRATION

- a. Report CLK 2018-041 being a report on a Kennel License and Rezoning Application (Bauman) 052
- b. Report CLK 2018-040 being a report on the appointment of a Property Standards Committee 057

6. COUNCIL

- a. Mount Forest Motivators Toastmasters Club, correspondence dated September 5, 2018, request to proclaim October 2018 as “Toastmasters Month” 059
- b. Safe Communities Committee – Seminar, A Kitchen Table Talk: Opioids 101, Myths & Reality, Wednesday, October 10, 2018 060
- c. Canadian Union of Postal Workers, Communiqué, September 11, 2018, CUPW Fighting For Good Jobs and Better Services 061

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION AND ADOPTION

NOTICE OF MOTION

COMMUNITY GROUP MEETING PROGRAM REPORT

BY-LAWS

- a. By-law Number 078-18 being a by-law to exempt lands from Part Lot Control (Part Lot 9, Ellis Survey, Part 3 on Plan 60R1202, 320 Cork St., geographic Town of Mount Forest, Karl Aitken Carpentry & General Construction Ltd.) 062
- b. By-law Number 081-18 being a by-law to provide for actual cost to provide for a drainage works in the Township of Wellington North in the County of Wellington, known as Bruce Eden Drain 064
- c. By-law Number 082-18 being a by-law to appoint members to the Property Standards Committee for the Township of Wellington North 066

CONFIRMATORY BY-LAW NUMBER 084-18 067

ADJOURNMENT

MEETINGS, NOTICES, ANNOUNCEMENTS		
September 25, 2018	Arthur BMX/Skateboard Park Committee Meeting	7:00 p.m.
September 28, 2018	Arthur Y Child Care Open House, 315 Tucker Street, Arthur	4:00 p.m. – 7:00 p.m.

September 28, 29 & 30, 2018	Wellington North Culture Days	
October 1, 2018	All Candidates Meeting – hosted by Mount Forest District Chamber of Commerce – Mount Forest Sports Complex	6:30 p.m. to 9:00 p.m.
October 2, 2018	Connecting with Youth, The Rural Way Workshop - Mount Forest Sports Complex	9:00 a.m. to 3:00 p.m.
October 3 & 4, 2018	Municipal Agriculture Economic Development & Planning Forum – Wellington County/Aboyne	
October 4, 2018	Northern Wellington Young Professionals Network Relaunch (NWYPN), Business & Brews – Harry Stones, Harriston	6:00 p.m.
October 5, 2018	Wellington North Farmers Market Final Day for 2018	3:00 p.m. to 6:30 p.m.
October 6, 2018	Office open for election purposes	10:00 a.m. to 2:00 p.m.
October 8, 2018	Thanksgiving Day – office closed	
October 9, 2018	Council Meeting	2:00 p.m.
October 10, 2018	A Kitchen Table Talk: Opioids 101, hosted by Safe Communities Committee – Mount Forest Legion	7:00 p.m. to 9:00 p.m.
October 12, 13 & 14, 2018	Butter Tarts & Buggies Fall Frolic	
October 13, 2018	Arthur Chamber of Commerce 25 th Anniversary (featuring Darryl Sittler) – Arthur Community Centre	6:00 p.m.
October 16, 2018	Office open for election purposes	4:30 p.m. to 8:30 p.m.
October 16, 2018	Mount Forest Chamber of Commerce Annual General Meeting	6:00 p.m.
October 22, 2018	Municipal Election Day	
October 23, 2018	Live2Lead Seminar – Mount Forest Sports Complex	6:00 p.m. to 8:30 p.m.
October 26, 2018	Youth Action Council 2 nd Annual Haunted House – Murphy Park, Mount Forest	5:00 p.m. to 10:00 p.m.

The following accessibility services can be made available to residents upon request with two weeks' notice:

Sign Language Services – Canadian Hearing Society – 1-877-347-3427

- Kitchener location – 1-855-656-3748

TTY: 1-877-843-0368 Documents in alternate forms – CNIB – 1-800-563-2642

August 14, 2018

Township of Wellington North
Attn: Mayor Andy Lennox
Box 125
Kenilworth, ON
N0G 1P0

Dear Mayor Lennox and Members of Council:

Re: Draft Cost Sharing Proposal: Water and Erosion Control Infrastructure

We are writing to council at this time to obtain your input on the draft cost sharing proposal for water and erosion control infrastructure that MVCA owns or assists a member municipality in maintaining.

We have insufficient funding to maintain or repair all of the water and erosion control infrastructure that we are responsible for. Therefore the Board is faced with determining how to deal with this challenge in the years ahead.

MVCA's water and erosion control infrastructure consists of three recreational water control structures located in Gorrie (Gorrie Conservation Area-Township of Howick), Bluevale (Pioneer Conservation Area-Municipality of Morris-Turnberry) and Brussels (Brussels Conservation Area-Township of Huron East).

MVCA is also responsible for maintaining the Listowel Flood Control Structure and the Goderich Bluffs Stabilization project in partnership with the Municipality of North Perth and the Town of Goderich respectively.

All of these structures were constructed or repaired in the 1970's, 80's and early 90's when the Provincial Government had programs in place that provided grants of up to 85% to cover the costs of construction, repairs and maintenance.

These funding programs were eliminated in the mid 1990's and replaced with a \$5 million dollar Water and Erosion Control Infrastructure fund to provide 50% grants to conservation authorities to maintain, repair or decommission structures. Conservation Authorities in partnership with municipalities are responsible for over 900 dams, dykes, channels and erosion control structures with a replacement cost of \$2.7 billion dollars! It should be noted the new program is not designed to fund new or replacement structures.

All of these water and erosion control structures are aging and many are in need of major repairs!

In 2018 conservation authorities submitted 126 projects to the WECI Fund that would require \$10 million of Provincial funding. Therefore not all of the projects could be funded. The number of projects will continue to increase without additional funding being added to this program.

MVCA's Board thinks that maintenance, repair, or decommissioning of water and erosion control infrastructure should be cost shared on a 50-50 basis with those municipalities where MVCA has water and erosion control structures.

At the present time MVCA has been cost sharing the maintenance, minor repairs and major repairs to flood and erosion control structures on a 50-50 basis with the Municipality of North Perth and the Town of Goderich, when work has been required. We have been fortunate to date of being able to obtain 50% funding from the Provincial Water and Erosion Control Infrastructure fund to be able to help North Perth finance any major repair work to the flood control structure in Listowel.

MVCA has been utilizing accumulated surplus and the general levy funds to finance minor repairs and maintenance to recreational water and erosion control structures. Maintenance and repair work for recreational structures doesn't rank high enough to receive funding from the Provincial Water and Erosion Control Infrastructure Fund.

The primary purpose of the Provincial Water and Erosion Control Infrastructure Fund is to help conservation authorities and municipalities maintain flood and erosion control structures because these structures help to reduce the potential for loss of life, property damage and social disruption.

MVCA's Board would appreciate council's feedback as to whether they think that the maintenance, repairs and/ or decommissioning costs of recreational water and erosion control infrastructure should be funded by all member municipalities through the general levy or if this work should be cost shared with the municipalities in which these structures are located? The Board thinks that this work should be cost shared on a 50-50 basis with the municipality in which the structure is located. While decommissioning is eligible for WECI program funding, it is very unlikely that work would rank high enough to be funded.

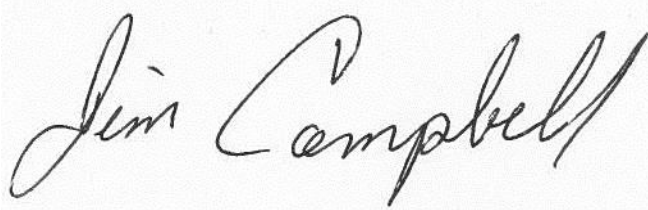
The Board is also seeking input as to whether your municipality thinks that MVCA should adopt the following policy. If a municipality is interested in having a recreational water and erosion control structure replaced, that MVCA transfer the ownership of the structure and associated lands to the municipality and allow them to pursue funding for this option.

Representatives from MVCA will be meeting with our local MPP's later this summer to ask them to support increasing the amount of funding for the Provincial Water and Erosion Control Program so that conservation authorities will have adequate funds to maintain, repair or replace necessary water and erosion control infrastructure.

In closing we recognize that all our member municipalities are facing similar challenges with respect to financing the maintenance, repairs and replacement of their own infrastructure.

We would appreciate receiving a response from your municipality by September 14, 2018 if possible.

Sincerely;

A handwritten signature in black ink that reads "Jim Campbell". The signature is written in a cursive style with a large, looped initial "J" and a long, sweeping underline.

Jim Campbell
Chair

cc: David Turton

Existing Practice for Cost Sharing Water and Erosion Control Infrastructure

	MVCA	Municipality where structure is located
Flood/Erosion Control Infrastructure Minor Repairs Preventative Maintenance	50%	50%
Major Repairs(including studies)	50% (subject to approval of WECEI funding)	50%
Recreational Water Control Structures Minor Repairs Preventative maintenance	100%	0%

Draft Cost Sharing Policy for Water and Erosion Control Infrastructure

	MVCA	Municipality where structure is located
Flood/Erosion Control Infrastructure Minor Repairs Preventative Maintenance	50%	50%
Major Repairs (including studies)	50% (subject to approval of funding from WECEI Program)	50%
Recreational Water Control Structures Minor Repairs Preventative Maintenance	50%	50%
Major Repairs(including studies)	50% (subject to approval of funding from WECEI Program)	50%
Decommissioning (including studies)	100% (subject to approval of WECEI funding-50% grant; 50% to be funded by general levy from all member municipalities	
Replacement/New Structure (including studies)		Local municipality be given option of taking over ownership of the structure and associated lands if interested.

Examples of Minor/Major repairs to Recreational Water Control Structures

Minor Repairs and Preventative maintenance: Safety signage replacement, touch up painting, small repairs to concrete surfaces, Lifting cable replacement, small equipment/tool replacement, etc.

Major Repairs: Decking Replacement, Stripping and repainting, Stop log replacement, Concrete repairs, Repairs to earth-filled embankments and downstream channels, stabilization of slopes, Dam safety studies, repairs to control structure, etc.



Water and Erosion Control Infrastructure Policy: (Picture of Listowel Conduit & upstream retaining wall)

MVCA's Board is in the process of developing a policy for how MVCA's water and erosion control infrastructure should be cost shared going forward given that there is limited Provincial funding for maintaining these structures. MVCA has one major flood control structure in Listowel which has been designed to convey floodwaters under the town. Replacement value is approx. \$30 million.



Picture of the Goderich Bluffs Stabilization Project and Groyne that was put in place in the 1990's.

This project was put in place to protect homes located on the bluff from erosion as well as the Town's Sewage Treatment Plant.



Picture of Listowel Flood Control Retaining walls: This structure is designed to carry up to the 1:100year flood.

The Ministry of Natural Resources and Forestry has a Water and Erosion Control Infrastructure Fund of \$5 million dollars which has been established for conservation authorities to apply for a 50% grant to help maintain/repair/decommission water and erosion control infrastructure. It is targeted towards providing funding to undertake repairs to flood and erosion control structures although recreational water and erosion control structures are eligible for funding. Flood and Erosion control repairs would be ranked higher in terms of funding than recreational structures.

There are over 900 water and erosion control structures with a replacement value of \$2.7 billion dollars that the 36 conservation authorities in the Province are responsible for.

The fund has more applications than funding available and the demand is increasing as infrastructure ages or is damaged by flood or erosion events.

Proposed policy is that preventative maintenance/repairs be cost shared 50-50 with municipality if MVCA's share is approved from the WEIC Fund. If WEIC funding is not approved the municipality would be responsible for covering 100% of the cost instead of those costs being paid for from the general levy.



Picture of Gorrie, Bluevale and Brussels Dams: MVCA owns/operates 3 recreational water control structures. They were originally constructed to provide water power to flour mills so that they could grind the flour. They are not designed to hold back water during flood events.

Draft Policy proposes that the local municipality would be responsible for 50% of the costs of major/minor maintenance and repairs. Present practice is that the general levy or accumulated surplus covers maintenance/repair costs.

If the structure needs to be decommissioned then MVCA would cover 100% of the costs of removal through the general levy and WECL funding, if approved. We would give the local municipality the opportunity to take over ownership of the structure if they would like to replace the structure.

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH

BY-LAW NUMBER 083-18

BEING A BY-LAW TO AMEND ZONING BY-LAW NUMBER 66-01 BEING THE ZONING BY-LAW FOR THE TOWNSHIP OF WELLINGTON NORTH (WOSR, Lot 13, Divs 3 & 4, RP 61R-8621, Part 7, 7246 Sideroad 5 West, Geographic Township of Arthur – 10694444 Canada Corporation)

WHEREAS, the Council of the Corporation of the Township of Wellington North deems it necessary to amend By-law Number 66-01; as amended pursuant to Section 34 of The Planning Act, R.S.O. 1990, as amended

NOW THEREFORE the Council of the Corporation of the Township of Wellington North enacts as follows:

1. THAT Schedule 'A' Map 5 to By-law 66-01 is amended by changing the zoning on lands described as WOSR, Lot 13, Divs 3 & 4, RP 61R-8621, Part 7 and is municipally known as 7246 Sideroad 5 West, Geographic Township of Arthur, as shown on Schedule "A" attached to and forming part of this By-law from **Rural Industrial (RIN)** to **Rural Industrial Exception (RIN-199)**;
2. THAT Section 33 Exception Zone 3 – Rural Areas, is amended by the inclusion of the following new exception:

<p>33.199 WOSR, Lot 13, Divs 3 & 4, RP 61R- 8621, Part 7, (Arthur)</p> <p>7246 Sideroad 5 West</p>	<p>RIN-199</p>	<p>In addition to the other permitted in the Rural Industrial (RIN) zone, the indoor cultivation of cannabis for commercial sale by a licensed producer is permitted subject to approval and licensing by Health Canada under the Access to Cannabis for Medical Purposes Regulations (ACMPR) or subsequent regulations.</p>
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3. THAT except as amended by this By-law, the land shall be subject to all applicable regulations of Zoning By-law 66-01, as amended; and,
4. THAT this By-law shall come into effect upon the final passing thereof pursuant to Section 34(21) and Section 34(22) of The Planning Act, R.S.O., 1990, as amended, or where applicable, pursuant to Sections 34 (30) and (31) of the Planning Act, R.S.O., 1990, as amended.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 24TH DAY OF SEPTEMBER, 2018.**

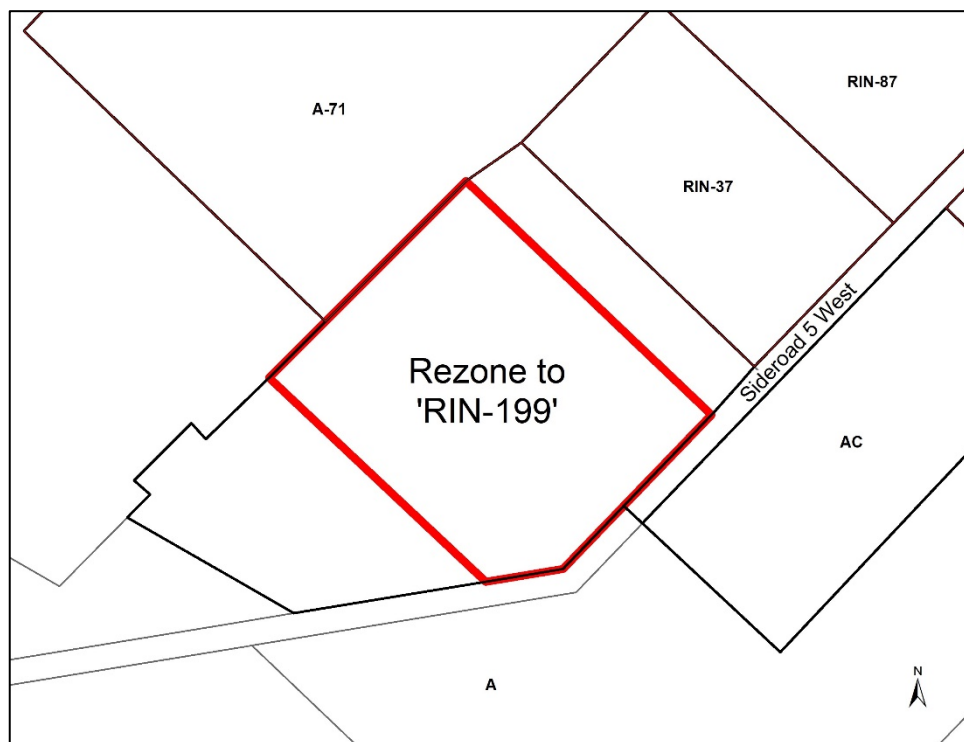
ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

THE TOWNSHIP OF WELLINGTON NORTH

BY-LAW NUMBER 083-18

Schedule "A"



To be rezoned from Rural Industrial (RIN) to Rural Industrial Exception (RIN-199)

Passed this 24th day of September, 2018

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

EXPLANATORY NOTE

BY-LAW NUMBER 083-18

THE LOCATION OF THE SUBJECT LANDS

The land subject to the proposed amendment is described as WOSR, Lot 13, Divs 3 & 4, RP 61R-8621, Part 7 and is Municipally known as 7246 Sideroad 5 West, Geographic Township of Arthur. The property is approximately 6.07 hectares (15.0 acres) in size. There is an existing 464.5 m² (5000 ft²) industrial building on the property that was used for tanning animal hides (MBC Hides).

THE PURPOSE AND EFFECT of the proposed amendment is to rezone the subject lands to permit the indoor commercial cultivation of cannabis subject to approval and licensing by Health Canada as an additional permitted use on the property.

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
PUBLIC MEETING - MINUTES
MONDAY, SEPTEMBER 10, 2018 AT 2:00 P.M**

The Public Meeting was held in the Municipal Office Council Chambers to consider a proposed zoning amendment application.

Members Present:

Mayor: Andrew Lennox
Councillors: Sherry Burke
Lisa Hern
Dan Yake

Absent:

Councillor: Steve McCabe

Staff Present:

Director of Legislative Services/Clerk: CAO: Michael Givens
Deputy Clerk: Karren Wallace
Chief Building Official: Catherine Conrad
Director of Finance: Darren Jones
Economic Development Officer: Adam McNabb
Director of Operations: Dale Small
Human Resources Manager: Brent Lauber
Facility Manager: Chanda Riggi
Emergency Manager/CEMC: Tom Bowden
Manager of Planning & Environment: Linda Dickson
Linda Redmond

Mayor Lennox called the meeting to order.

Declaration of Pecuniary Interest:

No pecuniary interest declared.

OWNER/APPLICANT: Mount Forest Developments Inc.

Note: a public meeting was held on July 23, 2018 for this matter. This second public meeting is being held to meet the notice requirements as set out in the Planning Act (clause 51(20) (b)).

LOCATION OF THE SUBJECT LAND

The property subject to the proposed Draft Plan of Subdivision (File No 23T-18001) is located on Part Park Lot 1, South of Durham Street and East of Main Street, Plan Town of Mount Forest, now Township of Wellington North.

PURPOSE AND EFFECT OF THE APPLICATION

The application for a Draft Plan of Subdivision will result in the creation of 15 semi-detached lots for a total of 30 dwelling units. The lands are currently zoned to permit the semi-detached residential use and there are no other associated

applications. The details proposed Draft Plan of Subdivision (23T-18001) is as follows:

Land Use	Lots/Blocks	Units	Area (Ha.)
Semi-Detached Residential	1-15	30	1.185
Road			0.225
TOTAL AREA			1.411

NOTICE

The Township of Wellington North was asked to give Notice and hold a Public Meeting pursuant to the Planning Act on behalf of the County of Wellington to obtain input on the above proposed plan of subdivision.

Notice for this public meeting was sent to property owners within 120 m and required agencies and posted on the property on August 15th, 2018 pursuant to the provisions of the Planning Act.

PRESENTATIONS

Linda Redmond, Manager of Planning and Environment, County of Wellington

- Planning Report was reviewed at the July 23, 2018 Public Meeting

Astrid Clos, RPP, MCIP, Astrid J. Clos, Planning Consultants

- Planning Report was reviewed at the July 23, 2018 Public Meeting. The plan includes 15 semi-detached lots (30 units) All lots meet the zoning requirements and are consistent with the Provincial Policy Statement recommendations from the Places to Grow Act

CORRESPONDENCE FOR COUNCIL'S REVIEW

Candace Hamm, Environmental Planning Coordinator, SVCA

- Letter dated June 13, 2018 (acceptable to SVCA staff)
- Letter dated July 10, 2018 (acceptable to SVCA staff)

Emily Bumbaco, Planning Technician, Upper Grand District School Board

- No objection

Phyllis and Stephen Ellis, 210 Church Street North, Mount Forest, ON N0G 2L2

- Wish to be notified of decision

Jim Klujber, Chief Operating Officer, Wellington North Power

- All electrical distribution system plans must meet WNP standards for design and construction
- All electrical plans must be reviewed and approved by WNP
- Applicant required to enter into a Construction Agreement with WNP

Frank Vanderloo, P. Eng., B.M. Ross & Associates Limited

- Have completed technical review of the conceptual grading, drainage/Storm Water Management and servicing scheme.

REQUEST FOR NOTICE OF DECISION

Persons wishing to be notified of the decision must submit a written request to the Director of Planning and Development, Corporation of the County of Wellington, 74 Woolwich Street, Guelph, ON N1H 3T9.

MAYOR OPENS FLOOR FOR ANY COMMENTS/QUESTIONS

Ron MacEachern, owner of adjoining property, was supportive of the development. Mr. MacEachern inquired if fencing will be installed and when they will start. Ms. Clos stated that new fencing is likely. There are conditions that need to be satisfied but they hope to proceed as quickly as possible.

John Plume, neighbour, was supportive of the development.

COMMENTS/QUESTIONS FROM COUNCIL

There were no comments or questions from Council regarding the application.

ADJOURNMENT

RESOLUTION 7

Moved by: Councillor Yake

Seconded by: Councillor Hern

THAT the Public Meeting of September 10, 2018 be adjourned at 3:20 p.m.

CARRIED

CLERK

MAYOR

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
MINUTES OF COUNCIL
SEPTEMBER 10, 2018 @ 2:00 P.M.**

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

<u>Members Present:</u>	Mayor: Andrew Lennox
	Councillors: Sherry Burke Lisa Hern Dan Yake

<u>Absent:</u>	Councillor: Steve McCabe
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<u>Staff Present:</u>	CAO: Michael Givens
Director of Legislative Services/Clerk:	Karren Wallace
Deputy Clerk:	Catherine Conrad
Chief Building Official:	Darren Jones
Director of Finance:	Adam McNabb
Economic Development Officer:	Dale Small
Director of Operations:	Brent Lauber
Human Resources Manager:	Chanda Riggi
Facility Manager:	Tom Bowden
Emergency Manager/CEMC:	Linda Dickson
Manager of Planning & Environment:	Linda Redmond

CALLING TO ORDER

Mayor Lennox called the meeting to order.

ADOPTION OF THE AGENDA

Resolution 2018-326

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Agenda for the September 10, 2018 Regular Meeting of Council be accepted and passed as amended.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

No pecuniary interest reported.

CLOSED MEETING SESSION

Resolution 2018-327

Moved: Councillor Yake

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North go into a meeting at 1:31 p.m. that is closed to the public under subsections 239 (2) of the Municipal Act, 2001, specifically:

(c) a proposed or pending acquisition or disposition of land by the municipality or local boards

1. REPORTS

a. Report CLK 2018-039 being a report on a potential sale of land, (former school property), Kenilworth;

2. REVIEW OF CLOSED SESSION MINUTES

a. July 23, 2018

CARRIED

Resolution 2018-328

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North rise from a closed meeting session at 1:42 p.m.

CARRIED

Resolution 2018-329

Moved: Councillor Yake

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North receive report CLK 2018-039 being a report on a potential sale of land, (former school property), Kenilworth;

AND FURTHER THAT Council does not support selling the proposed property.

CARRIED

Resolution 2018-330

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Council of the Corporation of Township of Wellington North approve the Closed Meeting Minutes of July 23, 2018.

CARRIED

O' CANADA

PRESENTATIONS

1. Natalie Baker, Business Development Manager, Ontario Clean Water Agency
Scott Craggs, Senior Operations Manager, Ontario Clean Water Agency
 - Ontario Clean Water Agency – Working with the Township of Wellington North

The Ontario Clean Water Agency (OCWA) is the largest water and wastewater operator in Canada. The agency provides operations & maintenance, resource

management, financial & capital planning services, asset planning & asset management, engineering & capital delivery services, training and utility management. OCWA manages \$30 million plus of Township wastewater assets, has partnered with the Township since 1996, has an annual agreement value of \$463,862.18, the current contract expires December 31, 2019 and within 2017 OCWA had no Non-Compliances and met all ECA limits and objectives. Efficient use of all available resources and capacity provide compliant and efficient operations and maintenance services. Maintenance of Township assets included managing \$202,323.35 in capital work on behalf of the Township in 2017; replacement of media sand in filters; sludge storage clean out of cells 1, 2 and 4; Cork Street pump rebuild; effluent pump rebuild; and recoating of digester building.

2. Kate Rowley, Chair, Lynes Blacksmith Shop Planning Committee
 - Update on Lynes Blacksmith Shop

Ms. Rowley provided an update of restoration work completed, reviewed the Architectural Conservancy Ontario Preservation Works Report and outlined plans for participating in Culture Days on September 28, 29 and 30, 2018. Barry Manser and Cor DeGroot oversaw the restoration of the forge. Bob Schauss, mason and brick layer, restored the forge using heritage mortar and reclaimed brick from the Manion house in Mount Forest. Blacksmith Tony Moore and his teacher came to inspect the forge and layout. Brad Schwindt will install flashing around the chimney when it is rebuilt. Black chainlink fence will be installed and trees from the Green Legacy Programme will be planted. A letter campaign will be conducted this fall to obtain community financial commitment.

RECESS TO MOVE INTO PUBLIC MEETING

Resolution 2018-331

Moved: Councillor Yake

Seconded: Councillor Hern

THAT the Council of the Corporation of Township of Wellington North recess the Regular Council Meeting of September 10, 2018 at 2:45 p.m. for the purpose of holding a Committee of Adjustment hearing and a Public Meeting under the Planning Act on behalf of the County of Wellington.

CARRIED

RESUME REGULAR MEETING OF COUNCIL

Resolution 2018-332

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North resume the September 10, 2018 Regular Meeting of Council at 3:21 p.m.

CARRIED

ADOPTION OF MINUTES OF COUNCIL

Resolution 2018-333

Moved: Councillor Yake

Seconded: Councillor Hern

THAT the minutes of the Public Meeting held on August 13, 2018 and the Council Meeting held on August 27, 2018 be adopted as circulated.

CARRIED

BUSINESS ARISING FROM MINUTES OF COUNCIL

Resolution 2018-334

Moved: Councillor Yake

Seconded: Councillor Hern

THAT Council of the Corporation of the Township of Wellington North receive for information Report CAO 2018-010 being a report on property standards fees charged against 133 Birmingham Street East, Mount Forest;

AND FURTHER THAT Council of the Township of Wellington North do not support waiving fees associated with works completed.

CARRIED

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

Items 1a, 2c, 4b, 6a, 6b

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

Resolution 2018-335

Moved: Councillor Hern

Seconded: Councillor Yake

THAT all items listed under Items for Consideration on the September 10, 2018 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:

1. ADMINISTRATION

b. Report CLK 2018-034 being a report on the appointment of Joint Compliance Audit Committee

THAT the Council of the Township of Wellington North receive for information Report CLK 2018-034 being a report on a Joint Compliance Audit Committee;

AND FURTHER THAT Council authorizes the Mayor and Clerk to sign a by-law to appoint the following members to the Joint Compliance Audit Committee for the 2018-2022 Term of Council:

- *Jim McQueen*
- *Wesley Snarr*
- *Douglas Auld*
- *Joseph Servos*

- c. Report CLK 2018-036 being a report on Consent Application B95-18 (Harris)
THAT Council of the of the Corporation of the Township of Wellington North receive CLK Report 2018-036 being a report on Consent Application B95-18 known as Part Lot 1 w/s Elgin St., Plan Town of Mount Forest, 220 Durham St. W;

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B95/18 as presented with the following conditions:

- THAT Payment be made of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;
- THAT payment be made in of \$1,000.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for parkland dedication fee;
- THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;
- THAT the Owner receive approval from the applicable road authority in a manner deemed acceptable to that road authority for an entrance to the severed and retained parcel;

AND FURTHER THAT Council authorizes the Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

2. BUILDING

- a. Report CBO 2018-14 Building Permit Review Period Ending July 31, 2018 be received.
- b. Report CBO 2018-15 Building Permit Review Period Ending August 31, 2018 be received.
- d. Report CBO 2018-16 Former Mount Forest Municipal Office Barrier Free Ramp Repair

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2018-16 being a report on the Former Mount Forest Municipal Office Barrier Free Ramp Repair;

AND FURTHER THAT the Council of the Township of Wellington North direct staff to secure funding through the Wellington County Accessible Incentive fund to cover budget overages related to this project.

3. ECONOMIC DEVELOPMENT

- a. Report EDO 2018-30 FarmLINK

THAT the Council of the Corporation of the Township of Wellington North receive for information Economic Development Officer report EDO-2018-30 dated September 10th, 2018 being a report on the FarmLINK project and partnership.

4. FINANCE

- a. Cheque Distribution Report, August 30, 2018 be received.

5. FIRE

- a. Communiqué #058 - August, 2018 be received

6. OPERATIONS

- c. *Report OPS 2018-021 – Molok Waste Canister Install at Trail Locations; Consent to Fund and Submit for 50% Cost Recovery*

THAT the Council of the Corporation of the Township of Wellington North receive Report OPS 2018-021 being a report for an opportunity to develop Wellington North trails with a Molok North America Ltd. (“Molok”) waste management solution, and associated opportunity to recover fifty-percent (50%) of the capital cost;

AND FURTHER THAT the Council of the Township of Wellington North acknowledge installation of seven (7) Molok cannisters at strategic trail and trail adjacent parks as per map appended Schedule A in this report;

AND FURTHER THAT the Council of the Township of Wellington North direct staff to utilize the Parkland Cash in Lieu Fund to fund the capital expense \$8,220.91 (pre HST). The remaining balance of said Fund is \$187, 016.00.

CARRIED

CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION**Resolution 2018-336**

Moved: Councillor Burke

Seconded: Councillor Hern

THAT Council of the of the Corporation of the Township of Wellington North receive Emergency Manager/CEMC report EM-2018-03 dated September 10, 2018 with regards to the status of the Township’s Emergency Management Program;

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North accepts the annual status report on the Township’s Emergency Management Program for 2018.

CARRIED

Resolution 2018-337

Moved: Councillor Burke

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive Report SPA 2018-03 being a report on Musashi Auto Parts Canada Inc. Plant 2 – 500 Domville Street, Arthur;

AND FURTHER THAT the Corporation enter into a Site Plan Agreement with Musashi Auto Parts Canada Inc. in the form of the draft Agreement.

AND FURTHER THAT the Mayor and the Clerk of the Corporation be authorized and directed to sign the Agreement on behalf of the Corporation;

AND FURTHER THAT the Clerk be directed to cause notice of the said Agreement to be registered on the title to the lands.

CARRIED

Resolution 2018-338

Moved: Councillor Yake

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North receive for information Report TR2018-012 being a report on the FCM MAMP funding application, and Township asset management initiatives;

FURTHER THAT council identify, and assign a Council Member to participate in future cross functional asset management team meetings (as required) to provide Council insight, direction and support.

AND FURTHER THAT council approve the engagement of a third party consultant to provide consulting services in support of the 2018 Asset Management Initiatives to a maximum of \$65,000 inclusive of net tax.

CARRIED

Councillor Yake volunteered to participate in future cross functional asset management team meetings to provide Council insight, direction and support.

Resolution 2018-339

Moved: Councillor Burke

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive Report OPS 2018- 019 being a report for consent to construct Arthur Fairgrounds Practice Diamond C;

AND FURTHER THAT the Council of the Township of Wellington North approve the project that will have the community utilize Diamond C spring 2019 at an approximate cost of \$33,349.00 plus applicable taxes.

AND FURTHER THAT the Council of the Township of Wellington North direct staff to utilize the 2019 Development Charge allotment of \$27,000 to fund the project in addition to Council's Community Initiated Project grant of \$4000.00 and equivalent contribution from Arthur Minor Softball of \$4000.00.

CARRIED

Resolution 2018-340

Moved: Councillor Burke

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive Report OPS 2018-020 being a report for an unaccounted in-year expense associated with CIMCO ice plant;

AND FURTHER THAT the Council of the Township of Wellington North acknowledge that installation of Compressor No. 2 is complete at a cost of \$23,395.00 plus applicable taxes.

AND FURTHER THAT the Council of the Township of Wellington North direct staff to utilize the Reserve Fund for Equipment to fund the expense. The remaining balance of said Reserve Fund is \$424, 960.00.

CARRIED

NOTICE OF MOTION

None.

COMMUNITY GROUP MEETING PROGRAM REPORT

Mayor Lennox thanked Councillor Hern for arranging the Council float for the Arthur Fall Fair Parade, noting the float won first prize. He commented that there was a very impressive talent show held.

BY-LAWS

Resolution 2018-341

Moved: Councillor Hern

Seconded: Councillor Yake

THAT By-law Number 075-18 being a by-law to appoint members to the Joint Compliance Audit Committee for the Township of Wellington North be read a First, Second and Third time and enacted.

CARRIED

Resolution 2018-342

Moved: Councillor Burke

Seconded: Councillor Hern

THAT By-law Number 079-18 being a by-law to authorize the execution of a Site Plan Agreement (Part of Park Lots 4 and 5, shown on the Crown Survey of Arthur Village, being Parts 1, 2 and 3 on Deposited Plan 61R8981, in the Township of Wellington North, in the County of Wellington, Subject to an Easement on Part 2 of the said Plan 61R8981 registered as Instrument No. LT72786 having Property Identifier Number 71095-0035 (LT) (500 Domville Street – Musashi Plant 2) be read a First, Second and Third time and enacted.

CARRIED

CULTURAL MOMENT

Our CULTURAL MOMENT Celebrates CULTURE DAYS

Culture Days is a nationwide weekend to celebrate arts and culture. Launched in 2010, this public engagement initiative aims to foster support for a diverse arts and culture community that is lived, created and expressed by Ontarians. Starting the last Friday of each September, Culture Days is an opportunity to build connection, awareness and pride in the vibrant nature of arts and culture across Ontario. Events can include individuals and organizations that are renowned, community-focused, established and emerging. Accessibility and inclusion are central to our values, and

we promote direct interaction between creators and the public as a means to strengthen long-term support for arts and culture.

This year, the Wellington North Cultural Roundtable will include Culture Days as part of its range of activities and is supporting several events to showcase our cultural diversity across the Township. Wellington North Culture Days will be held on September 28, 29 and 30th and will feature ten locations and events that provide a great variety to match the interests of all within the Township and beyond. Included is the Metz Pumpkinfest where council will show off their pumpkin growing capabilities and this year the Lynes Blacksmith Shop will be open all three days over the Culture Days weekend. Other activities include events at the cemetery, libraries and both museum & archives and the skills of our local Scottish Dancers and Quilters Guild will be on display at the Mount Forest Sports Complex.

Press releases have been distributed and The River is providing local radio support. A brochure has also been prepared listing the events and sites open for public engagement during the three-day weekend and we are expecting a great turn out for our first Culture Days celebration! Please come join us.

CONFIRMATORY BY-LAW

Resolution 2018-343

Moved: Councillor Yake

Seconded: Councillor Hern

THAT By-law Number 080-18 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on September 10, 2018 be read a First, Second and Third time and enacted.

CARRIED

ADJOURNMENT

Resolution 2018-344

Moved: Councillor Burke

Seconded: Councillor Hern

THAT the Regular Council meeting of September 10, 2018 be adjourned at 3:49 p.m.

CARRIED

CLERK

MAYOR

TOWNSHIP OF WELLINGTON NORTH: CULTURAL ROUNDTABLE
August 30th, 2018 12:00 pm; Council Chambers, Kenilworth

COMMITTEE MEETING MINUTES

<u>Members Present:</u>	Bonny McDougall Robert Macdonald Penny Renken	Gary Pundsack Linda Hruska
<u>Staff Present</u>	Michelle Stone, Recording Secretary Dale Small, EDO	
<u>Absent:</u>	Chair Jim Taylor Trish Wake	Gail Donald Councilor Dan Yake

CALLING THE MEETING TO ORDER

- In the absence of the Chair, Linda Hruska called the meeting to order at 12:00 p.m.

DECLARATION OF PECUNIARY INTEREST

- None declared

DELEGATIONS

- None

PASSING AND ACCEPTANCE OF AGENDA

RESOLUTION WNCR 2018-012

Moved: Bonny McDougall

Seconded: Penny Renken

THAT THE Agenda for the August 30th, 2018 Wellington North Cultural Roundtable Committee Meeting be accepted and passed.

CARRIED

MINUTES OF PREVIOUS MEETING

RESOLUTION WNCR 2018-013

Moved: Robert Macdonald

Seconded: Bonny McDougall

THAT THE Cultural Roundtable Committee receive the minutes of the May 24th, 2018 Cultural Roundtable Meeting.

CARRIED

BUSINESS ARISING FROM MINUTES

None

NEW BUSINESS

1. Wellington North Culture Days
 - a. Majority of the meeting was spent reviewing and discussing the plans for Wellington North Culture days which will be held on September 28th, 29th and 30th
 - b. The draft rack card was reviewed by everyone and Dale asked for all edits to be provided to him by end of day Friday. That way the Rack cards could be produced in time to be handed out at the Arthur Fall Fair.
 - c. Penny Renken indicated that the Mount Forest Museum and Archives would not be open during Culture Days as the group have decided to put all their manpower behind the Lynes Blacksmith Shop which will be open all three days.
 - d. The committee discussed how many rack cards should be ordered and the consensus was to go with 2,000. All committee members agreed to take 100+ cards to circulate around the community.

2. Cultural Moment
 - a. Copies of the July, August and September Cultural Moments were provided to all committee members.
 - b. The October Cultural Moment is to celebrate the Community of Conn and Penny will provide the Cultural Moment to dale by October 1st.
 - c. The committee agreed that at our next meeting we should spend some time and brainstorm cultural moment ideas for 2019.

3. Minto, Mapleton, Wellington North joint Economic Development Meeting
 - a. All committee members were invited to the September 13th meeting in Mount Forest. Topics include Community Foundations and Youth.

MEMBERS PRIVILEGE

- The Arthur Fair is already to go and gets started with the Roast Beef dinner on Sept 6th

- A request was made to provide an update on the Roger Brooks Assessment at our next meeting and the suggestion was made to dedicate some time on the agenda to watch part of the video.

NEXT COMMITTEE MEETING & ADJOURNMENT

The next committee meeting will be held on Thursday, September 20th, 2018

ADJOURNMENT

RESOLUTION WNCR 2018-014

Moved: Gary Pundsack

THAT THE Cultural Roundtable Committee meeting be adjourned at 1:15pm.

CARRIED



7490 Sideroad 7 W, PO Box 125,
Kenilworth, ON N0G 2E0

www.wellington-north.com

519.848.3620

1.866.848.3620 FAX 519.848.3228

026

Plan to
Simply Explore.
www.simplyexplore.ca

JOINT ECONOMIC DEVELOPMENT MEETING MAPLETON, MINTO, WELLINGTON NORTH

Wednesday, September 12, 2018: Mount Forest & District Sports Complex, Plume Room

WELLINGTON NORTH ATTENDEES

Mayor Andy Lennox	Councillor Lisa Hern	Councillor Sherry Burke
CAO Mike Givens	EDO Dale Small	Dir. of Finance Adam McNabb
Michelle Stone	Penny Renken	Rob Mattice
David Sharpe	Jim Taylor	Linda Hruska
Robert Macdonald	Riley Wake	Olivia Wenger

TOWN OF MINTO ATTENDEES

Councillor Judy Dirksen	Councillor Jean Anderson	Councillor Mary Lou Colwell
CAO Bill White	EDO Belinda Wick-Graham	Dir. of Finance Gord Duff
Taylor Keunen	Teri White	Glen Hall
John Cox	Megan Raftis	D.J. Campbell
Krysta Koepke	Parker Cummings	

TOWNSHIP OF MAPLETON ATTENDEES

Mayor Neil Driscoll	Councillor Marlene Ottens	Councillor Lori Woodham
CAO Manny Baron	Councillor Michael Martin	EDO Trish Wake
Ally Cripps	Liz Samis	Glen Hall
John Cox	Alexis Kuper	

OTHER GUESTS/ATTENDEES

MP John Nater	Guelph Wellington Bus. Enterprise Centre Kristel Manes
County Councillor Gary Williamson	OMAFRA Gerry Horst
County of Wellington Jana Burns	Saugeen Economic Development Corp. Jamie Doherty
County of Wellington Crystal Ellis	Metroland Media Colin Burrowes
Youth Resiliency Worker Gabby Ieropoli	Meghan Lloyd
CW Community Foundation Raymond Soucy	CW Community Foundation Kathy Butcher

6:00PM WELCOME AND OPENING REMARKS: Wellington North Mayor Andy Lennox welcomed all attendees to the 13th joint Economic Development Meeting with the Township of Mapleton, Minto and Wellington North.

6:05PM YOUTH UPDATE: Focus on Youth – Youth Action Councils: Gabby Ieropoli, Community Resiliency Worker gave a presentation entitled “Youth Engagement: Putting it into practice in North Wellington”. Included in the discussion was the start-up of the Youth Action Council (YAC) in 2015 and how the program has evolved to now. The three Youth Action Councils were well represented, and each group provided an overview of the many events they are involved in and shared a variety of success stories.

6:45 COMMUNITY FOUNDATIONS: Community Foundations – Education Session: Raymond Soucy, Executive Director: Representing Centre Wellington's Community Foundations, Raymond gave a brief history on the beginnings of the Centre Wellington Community Foundations and their achievements up to now. He explained the process and how it could be developed to include the Northern Wellington communities.

7:20 ECONOMIC DEVELOPMENT HIGHLIGHTS: EDO's Dale Small, Belinda Wick-Graham and Trish Wake updated the group on the many successes that have been achieved through our joint-partnership which came together in 2012. There have been many successes over the past six years that show what we can achieve when we work together. Highlights include:

- Marketing & Promotion: Butter Tarts & Buggies Explore the Simpler Life
88.7 The River
Taste Real Spring Rural Romp
- Business Retention & Expansion: Business Mix and Customer Origin Survey/Analysis
Renew Northern Wellington Arts & Business Association
Launchit Minto
Saugeen Connects
Farmlink
- Youth Engagement: Youth Action Councils
Northern Wellington Youth Connections Event
Northern Wellington Youth Resiliency Worker
- Municipal Partnership & Networking: 13th joint Economic Development Meeting
Live2Lead Program
WOWSA (Women of Wellington Saugeen Area)
NWYPN (Northern Wellington Young Professionals Network)
Future Opportunities to include Community Foundation

7:30 COMMENTS FROM MAYORS

Mayor Neil Driscoll, Mapleton: Mayor Driscoll commented about the enthusiasm of the YAC at tonight's meeting, it was great to see our youth's engagement in their communities and that the information brought to this meeting about Community Foundations opens another avenue for our communities. Mayor Driscoll has enjoyed and learned at each of these joint meetings over the past four years and how the collaborative efforts have developed excellent partnerships in this northern part of Wellington County

Councillor Jean Anderson, Minto: Councillor Anderson brought greetings on behalf of Mayor Bridge and congratulated the team on all the work that has taken place in our communities. She mentioned her involvement on the Town of Minto Economic Development Committee and looks forward to future meetings.

Mayor Andy Lennox, Wellington North: Mayor Lennox commented on the excellent theme and speakers. The Youth of Wellington North are engaged and enthusiastic about their community and it was a pleasure to hear their perspective of the Wellington North Youth Action Council. It was with interest that we learned about the possibilities available through Community Foundations. Mayor Lennox also commented that he views everything we do as Municipal Government, whether it be fixing our roads or bridges, etc. to be an Economic Development activity for our communities.

7:45 CLOSING

Dale Small, Economic Development Officer for Wellington North, thanked both groups for their presentations and the information they shared. He also thanked everyone for attending and indicated that the Town of Minto would be the next host for our 14th joint meeting in 2019.



PLANNING REPORT for the TOWNSHIP OF WELLINGTON NORTH

Prepared by the County of Wellington Planning and Development Department

DATE: September 19, 2018
TO: Mayor and Council
 Township of Wellington North
FROM: Curtis Marshall, Senior Planner
 County of Wellington
SUBJECT: **Owner: Karl Aitken Carpentry & General Construction Ltd.**
Property: Part Lot 9, Ellis Survey, Part 3 on Plan 60R1202, 320 Cork St.,
Township of Wellington North (Mount Forest)
Part Lot Control Exemption Application

The purpose of this proposed part lot control exemption is to allow for the division and conveyance of 3 townhouse units on separate lots. The 3 townhouses are currently under construction.

A draft reference plan (attached as Schedule 1 to this report) has been submitted showing the divided townhouse units). The applicant will need to finalize and deposit the reference plan prior to final approval being granted by the County.

The subject land is designated Residential in the Official Plan and is zoned Medium Density Residential (R2). The division of land is consistent with Provincial Policy and would conform to the applicable policies of the County Official Plan. The property was subject to Official Plan and Zoning By-law amendments in 2014 that described the intent that the property would be divided in the future.

The lot areas and lot frontages for the 3 divided townhouse units appear to comply with the zoning by-law requirements for street townhouses. Rear yard access is provided through the side yards for the two end units, as well access is provided directly through the garage to the rear yards for all three lots.

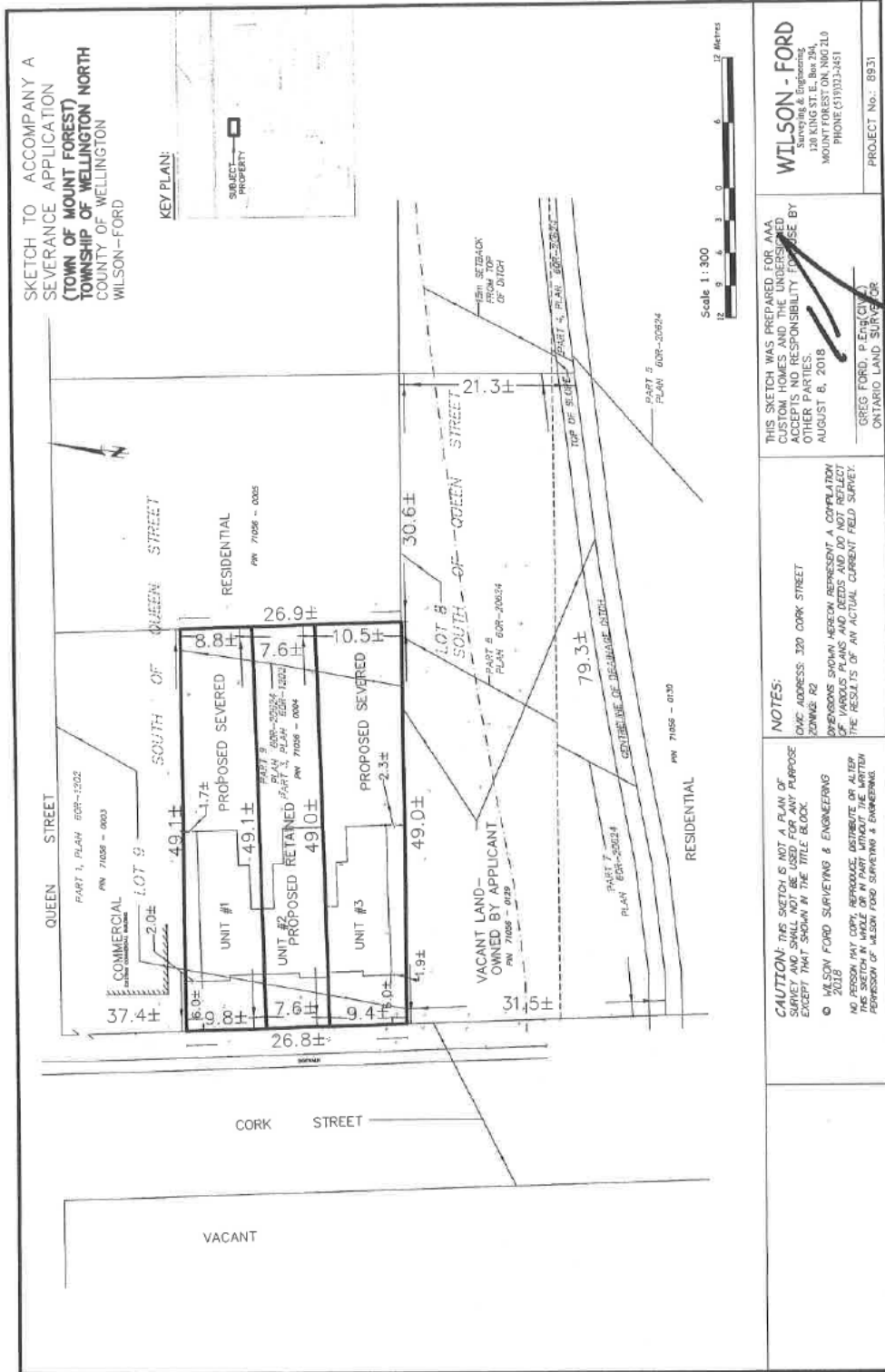
The corresponding by-law with a full legal description of the parcel is listed on the agenda for Council's consideration. Once the By-law is approved by Council it will be forwarded to the County for registration.

Respectfully submitted
 County of Wellington Planning and Development Department

A handwritten signature in blue ink that reads 'C Marshall'.

Curtis Marshall, MCIP, RPP
 Senior Planner

Schedule 1: Plan Showing How Units are to be Divided





PLANNING REPORT for the TOWNSHIP OF WELLINGTON NORTH

Prepared by the County of Wellington Planning and Development
Department

DATE: September 19, 2018
TO: Mike Givens, C.A.O.
 Township of Wellington North
FROM: Linda Redmond, Manager of Planning and Environment
 County of Wellington
SUBJECT: **RECOMMENDATION REPORT**
Redline Revisions to Draft Plan of Subdivision - 23T-87018
Maple Ridge Estates (Formerly Glad Pad), Kenilworth

RECOMMENDATIONS

1. That Council support the redline revisions as proposed for draft plan of subdivision and related conditions of draft plan approval for 23T-87018.
2. That staff prepare a subdivision agreement between the municipality and the Owners of the proposed subdivision for Council's consideration; and
3. That staff advise the County's Director of Planning and Development of the Townships decision.

SUMMARY

The purpose of this report is to provide the Township with recommendations regarding the above-noted application for a redline revision to the Maple Ridge Estates (formerly Glad Pad) 19 residential lot development in Kenilworth. The County Official Plan recognizes the subject lands as a location for residential development and some open space. The comments raised by the review agencies, Township staff and consultants, and the general public, have been resolved or will be addressed through conditions of draft plan approval (attached) and the implementation of the subdivision agreement. In our opinion, the redline revision proposed for the draft plan of subdivision is appropriate and in the public interest.

LOCATION

The lands subject to the proposed redlined revision (draft plan of subdivision) are described as Lot 20, WOSR in Kenilworth. The lands are located in the hamlet of Kenilworth and abut the Kenilworth Public School. The property is approximately 20.88 acres in size and is located on the north/west side of Sideroad 7 West (figure 1). The subject property is 8.46 hectares (20.90 ac) in size.

PROPOSAL

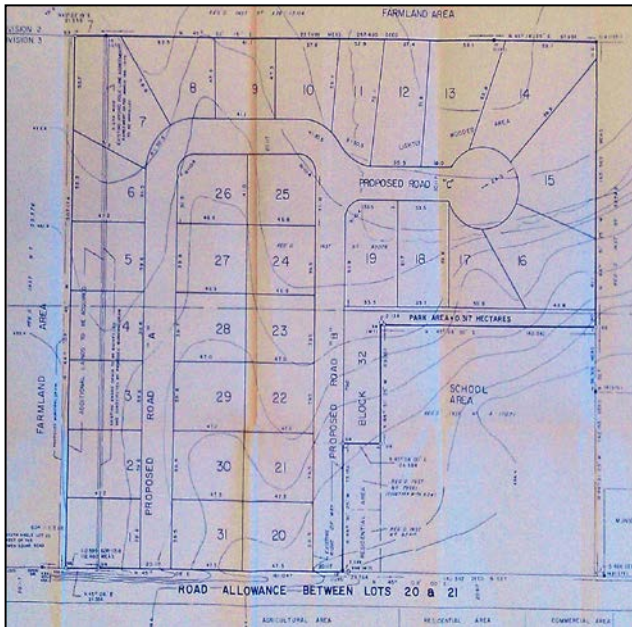
The purposed application is for a major redline revision to Draft Plan of Subdivision 23T-87018 which will result in the creation 19 estate residential lots on private services. The proposal also provides a park/open space block and a storm water management area.



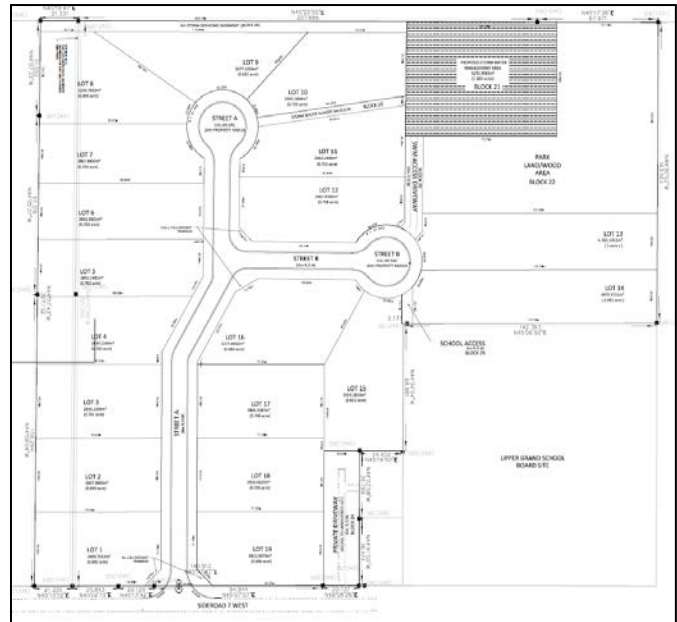
DRAFT PLAN OF SUBDIVISION 23T-87018

This subdivision was given draft approval by the Province in 1988. The original draft plan proposes a looped street with two entrances onto Sideroad 7W. A cul-de-sac extends into the area behind the school. A total of 31 lots were proposed, with a small park block behind and to the west side of the school, approximately 0.78 acres. A stormwater management area was not included in the draft plan. A condition of draft approval requires the subdivision to be serviced by communal water.

1988 Draft Approved Plan of Subdivision



Redline Revised Plan



PROPOSED MAJOR REVISIONS

The applicant is proposing the following revisions to the 1988 draft approval:

- Reducing access roads from 2 to 1.
- Reducing and enlarging the lots from 31 to 19.
- Addition of stormwater management area (1.3 acres).
- Addition of larger park area (2.23 acres) around stormwater area.
- Going from communal water to private wells.
- Provide frontage for land locked property - 7466 Sideroad 7W.
- A walkway connection to the school has been provided.

AGENCY REVIEW AND PUBLIC INPUT

The redline revision was circulated to the appropriate Public agencies. We have been provided with their comments as well peer review comments have been provided. There are no outstanding objections or concerns regarding the subdivision application subject to the inclusion of various conditions of approval to be addressed by the developer.

SUGGESTED CONDITIONS OF DRAFT PLAN APPROVAL

Based on the comments from public agencies, utilities and service providers, Township staff and the Township consultants, this office has compiled 32 proposed conditions of draft plan approval. The conditions have been circulated for review. A full list of proposed conditions is attached to this report.

I trust that the above comments will assist Council in this matter.

Sincerely,

A handwritten signature in cursive script that reads "L. Redmond".

Linda Redmond, B.A.

Manager of Planning and Environment

THE CORPORATION OF THE COUNTY OF WELLINGTON

DECISION OF THE CORPORATION OF THE COUNTY OF WELLINGTON

With respect to an application by Glad-Pat Subdivision pursuant to the provisions of Section 51 of the Planning Act, R.S.O. 1990 as amended for approval of a residential plan of subdivision, being Part of Lot 20, Division 3 & 4 WOSR, geographic Township of Arthur, Kenilworth, now Township of Wellington North in the County of Wellington.

Draft Approval has been granted on *DATE*** subject to the following conditions:**

CONDITIONS OF APPROVAL FOR DRAFT PLAN OF SUBDIVISION 23T-87018

No. Condition

1. THAT this draft approval applies to the draft plan, County of Wellington File No. 23T-87018, as dated January 20, 2017, prepared by S. Burnett & Associates Ltd. with the property boundary certified by Wilson-Ford Surveying & Engine Wellington Northg, showing Single Detached Residential Lots 1-19 (5.92 ha); Storm Water Management Block 21 (0.53 ha); Park Land/Wood Area Block 22 (0.91 ha); Right-of-Ways (access, driveway, SW runoff) Blocks 20, 23, 24, 25 (0.25 ha); Street "A" & "B" and Cul-De-Sac (0.86 ha) on 8.46 hectares of land.
2. THAT the plan proposed for registration for any phase within the subdivision shall be reviewed and accepted by the Township of Wellington North prior to the County of Wellington's granting final approval of such plan or phases.
3. THAT the road allowances included in this draft plan shall be shown and dedicated as public highways.
4. THAT the street(s) shall be named to the satisfaction of the Township of Wellington North reflecting the Township's Road Naming Policy new street names shall not be duplicates of street names elsewhere in the County of Wellington.
5. THAT any dead ends and open sides of road allowances created by this draft plan shall be terminated in 0.3 metre reserves to be conveyed to, and held in trust by the Township of Wellington North.
6. THAT prior to final approval by the County of Wellington, the County of Wellington is to be advised by the Township of Wellington North that appropriate zoning is in effect for this proposed subdivision.
7. THAT the Owner agrees to satisfy the requirements of the Township of Wellington North in reference to parkland dedication by providing cash-in-lieu of parkland in accordance with the Planning Act, as amended.
8. THAT such easements and/or agreements as may be required for servicing, access, utility or drainage purposes shall be granted to the appropriate authority.

9. THAT the Owner enter into a subdivision agreement with the Township of Wellington North for the purposes of satisfying all the requirements of the Township, financial and otherwise including but not limited to the provision of roads and the installation of services and drainage, the planting and preservation of trees, and the provision of fencing. Without limiting the generality of the foregoing, the agreement shall contain wording to the satisfaction of the Township that addresses the following matters which shall be included within the declaration and all Purchase and Sale Agreements related to this plan of subdivision to:
- a) Contain phasing arrangements acceptable to the Township of Wellington North.
 - b) Contain provisions whereby the Owner shall prepare and implement a construction traffic access and control plan for all phases of servicing and building construction to the satisfaction of the Township and include provisions that all damage or maintenance required to surrounding streets as a result of such traffic shall be at the Owner's cost; and that the agreement include a provision requiring the owner/developer to advise all contractor; sub-contractors and builders of this requirement.
 - c) Contain provisions as may be required by the Township of Wellington North concerning the access to, design and construction of the intersection of Street A and Sideroad 7 West.
 - d) Contain wording to the effect that all agreements of purchase and sale shall ensure that all persons who make first purchases of land within the plan of subdivision after final approval of the subdivision plan, are informed when land is transferred, of all the development charges related to this development.
 - e) Be registered against the lands to which it applies; and that a copy of the subdivision agreement as registered be filed with the County.
 - f) Contain provisions for the completion and maintenance of the works in accordance with the approved plans and reports noted in Condition 15 (GRCA).
 - g) Contain provisions to address the provision of adequate lighting and snow removal and which are satisfactory to the Upper Grand District School Board and to the Township of Wellington North in respect of the means whereby the children can walk safely to school or to school bus "student collection areas".
10. THAT the subdivision agreement between the Owner and the Township of Wellington North shall contain provisions that prior to final approval and prior to any grading and construction on the site, the Owner shall retain a qualified hydrogeologist consultant to prepare and implement a private well monitoring program of existing residential wells which will include a review of the status of water supply with consideration for quality and quantity and details regarding the remediation of any impacts determined to be a result of the proposed development to the satisfaction of the Township of Wellington North.
- (The intent of Condition No. 10 is to establish a monitoring system to protect the residents and the Owner in regards to impacts of development on the existing residential wells. The details of the monitoring program will be further defined in the Subdivision Agreement.)*
11. THAT the subdivision agreement between the Owner and the Township of Wellington North shall contain provisions requiring the installation of all wells into the bedrock, in wording satisfactory to the Township of Wellington North.
12. THAT the subdivision agreement between the Owner and Township of Wellington North contain provisions requiring the installation of private disinfection equipment for private water supply in all residential units to the satisfaction of the local Medical Officer of Health, in wording acceptable to the Township of Wellington North.

13. THAT prior to final approval of the plan by the County of Wellington, the subdivision agreement between the owner and the Township of Wellington North contain a provision that the Owner submit to the Township of Wellington North for its review and approval a copy of a Homeowner's Manual which provides information regarding the characteristics of the private water supply systems (wells), water conservation benefits, private water system disinfection options, and operation and maintenance of a private groundwater supply system as well as the characteristics of the sewage treatment and disposal systems proposed (or constructed) and the required operations and maintenance instructions (including the fact that private sewage treatment systems should be regularly serviced by the pumping of sludge and septage from the septic tanks).
14. THAT the subdivision agreement between the Owner and the Township of Wellington North contain wording which is satisfactory to the Township of Wellington North that the Purchase and Sale Agreement contain a clause to advise purchasers that:
- a) All residential lots will be serviced by private individual potable water and tertiary sewage treatment units and to identify the property owners' maintenance obligations of such systems;
 - b) There are nearby properties used for farming and/or the keeping of livestock. According to the Ontario Ministry of Agriculture Food and Rural Affairs "Farms can be noisy, dusty and have odours. Just like any other business, farms have a production schedule. During planting and harvesting season, there may be extra lights in a field at night or equipment working on the farm late in the day. Normal farm practices are activities that happen on the farm as part of day-to-day business. Some of these activities create disturbances, such as noise, odour, flies and electrical wired fencing. The activities and disturbances that are considered normal farm practices are allowed to happen on a farm."
15. THAT prior to any grading or construction on the site and prior to the registration of the plan or any phase thereof, the owners or their agents submit the following plans and reports to the satisfaction of the Grand River Conservation Authority:
- a) A detailed stormwater management report in accordance with the 2003 Ministry of Environment Report entitled, "Stormwater Management Practices Planning and Design Manual." This report should include geotechnical information addressing the infiltration potential on the site. In addition, a storm-servicing plan for the site should be included.
 - b) An erosion and siltation control plan in accordance with the December 2006 Erosion and Sediment Control Guidelines for Urban Construction, indicating the means whereby erosion will be minimized and silt maintained on site throughout all phases of grading and construction.
 - c) Detailed lot grading and drainage plans showing existing and proposed grades.
 - d) A Development, Interference with Wetlands and Alterations to Shorelines and Watercourses permit under Ontario Regulation 150/06 for any proposed works within the GRCA regulated area.
16. THAT prior to final approval by the County of Wellington, the County of Wellington is to be advised in writing by the Upper Grand District School Board that the developer shall agree in the Subdivision Agreement that adequate lighting and snow removal is provided to allow children to walk safely to school or to a designated bus pickup point.

17. THAT the developer and the Upper Grand District School Board reach an agreement regarding the supply and erection of a sign (at the developer's expense and according to the Board's specifications) affixed to the permanent development sign advising prospective residents about schools in the area.
18. THAT the developer agrees to the satisfaction of the Upper Grand District School Board that in the subdivision agreement to advise all purchasers of residential units and/or renters of same, by inserting the following clause in all offers of Purchase and Sale/Lease:

"In order to limit liability, public school buses operated by the Service de transport de Wellington-DuffWellington North Student Transportation Services (STWDSTS), or its assigns or successors, will not travel unassumed right-of-ways to pick up students, and potential busing students will be required to meet the bus at a congregated bus pick-up point."
19. THAT the developer shall agree in the subdivision agreement to install fencing, at the developer's expense and according to Upper Grand District Boards Specifications, along any portion of the development that abuts the Board's school site.
20. THAT Block 25, having a width of 6 metres, be conveyed to the Township of Wellington North for the construction of a walkway connection between Street B and the Upper Grand District School Board school site, to provide pedestrian access to the school.
21. THAT prior to registration, the developer shall prepare a vegetation management plan which evaluates the opportunity for the protection of trees on or abutting the Upper Grand District School Board's school site and describes tree protection measures to be implemented by the developer. Where tree or significant vegetation removals are required, the vegetation management plan shall identify locations where compensatory planting can be installed and a detail plan for installations, to the satisfaction of the Township of Wellington North.
22. THAT the Owner shall agree in the Subdivision Agreement, in words satisfactory to the telecommunication provider, to grant them any easements that may be required for telecommunication services. Easements may be required subject to final servicing decisions. In the event of any conflict with existing telecommunication facilities or easements, the owner/developer shall be responsible for the relocation of such facilities or easements. Note cabling easement may be required.
23. THAT the Owner shall comply with Canada Post's multi-unit policy which requires that the Owner/developer provide a centralized mail facility at the Owner/developer's expense, prior to the registration of the final plan or any phase thereof.
24. THAT the Owner provide, to the satisfaction of the County of Wellington Planning Department, a copy of the final plan of subdivision created in Autocad (.dwg) format and submitted on CD (compact disc) media or by email.
25. THAT the Owner's surveyor provides to the County of Wellington a copy of the deposited Reference Plan submitted to the Land Registry/Titles Office for Wellington (No. 61) for "First Registration Under the Land Titles Act, R.S.O. 1990, c.L.5".
26. THAT the Owner have prepared by an Ontario Land Surveyor a final plan in accordance with the Surveys Act, and with the Registry Act or the Land Titles Act, as the case may be and have

provided that plan (**being 2 mylars and 4 white prints – one white print with Ontario Surveyors Association sticker attached**) to the Director of Planning and Development for the County of Wellington prior to the lapsing date.

27. THAT, if final approval is not given to this draft plan No. 23T-87018 within five (5) years of the day of draft approval and if no extensions have been granted pursuant to subsection 51(33) of the Planning Act, draft approval shall lapse under subsection 51(32) of the Planning Act, R.S.O. 1990. If the Owner wishes to request an extension to draft approval, a written explanation, together with a resolution from the Township of Wellington North must be received by the Director of Planning for the County of Wellington **prior to the lapsing date of DATE***, 2023.** Please note that an updated review of the plan and revisions to the conditions of approval may be necessary if an extension is to be granted.
28. THAT the County of Wellington be advised in writing by the **Township of Wellington North** that conditions **1 - 14, 20 - 22** have been satisfied.
29. THAT the County of Wellington be advised in writing by the **Grand River Conservation Authority** that condition **15** has been satisfied.
30. THAT the County of Wellington be advised in writing by the **Upper Grand District School Board** that conditions **16 – 19** have been satisfied.
31. THAT the County of Wellington be advised in writing by **Canada Post Corporation** that condition **23** has been satisfied.
32. THAT the Owner remit to the County of Wellington the applicable final approval fee when the final plan is being presented to the County of Wellington for the County's consideration for final plan approval.

NOTES to DRAFT PLAN APPROVAL

1. It is the Applicant's responsibility to fulfill the conditions of draft approval and to ensure that the required clearance letters are forwarded by the appropriate agencies to the County of Wellington, quoting the County of Wellington's draft plan file number **23T-87018**.
2. We suggest that you make yourself aware of the following subsections of the Land Titles Act:
 - i) subsection 143(1) requires that all new plans be registered in a Land Titles system if the land is situated in a land titles division; and
 - ii) subsection 143(2) allows certain exceptions.
3. If the agency condition concerns (a) condition(s) in the subdivision agreement, a copy of the agreement should be sent to them. This will expedite clearance of the final plan.
4. Payment of clearance letter fees may be required from the clearing agencies before the clearance letter is issued: please contact the appropriate agency for information in this matter.
5. An electrical distribution line operating at below 50,000 volts might be located within the area affected by this development or abutting this development. Section 186 - Proximity - of the Regulations for Construction Projects in the *Occupational Health and Safety Act*, requires that no object be brought closer than 3 metres (10 feet) to the energized conductor. It is the proponent's responsibility to be aware, and to make all personnel on site aware, that all equipment and personnel must come no closer than the distance specified in the Act. They should also be aware that the electrical conductors can raise and lower without warning, depending on the electrical demand placed on the line. Warning signs should be posted on the wood poles supporting the conductors stating "**DANGER - Overhead Electrical Wires**" in all locations where personnel and construction vehicles might come in close proximity to the conductors.
6. The Developer is hereby advised that prior to commencing any work within the Plan, the Developer must confirm that sufficient wire-line communication/telecommunication infrastructure is currently available within the proposed development to provide communication/ telecommunication in service to the proposed development. In the event that such infrastructure is not available, the Developer is hereby advised that the Developer may be required to pay for the connection to and/or extension of the existing communication/telecommunication infrastructure. If the Developer elects not to pay for such connection to and/or extension of the existing communication/telecommunication infrastructure, the alternative communication/ telecommunication facilities are available within the proposed development to enable, at a minimum, the effective delivery of communication./telecommunication services for emergency management services (i.e.911 Emergency Services).

7. Clearances are required from the following agencies:

**Township of Wellington North
Grand River Conservation Authority
Upper Grand District School Board
Canada Post Corporation**

8. All measurements in the subdivision final plan must be presented in metric units.
9. It is the Owner's responsibility to fulfill the conditions of draft approval and to ensure that the required clearance letters are forwarded by the appropriate agencies to the County of Wellington, attention of the Director of Planning, 74 Woolwich Street, Guelph, ON N1H 3T9.
10. The final plan approved by the County of Wellington must be registered within 30 days of final approval, otherwise the County of Wellington may withdraw its approval under subsection 51(59) of the Planning Act, R.S.O. 1990, as amended.

DRAFT



TO: MAYOR AND MEMBERS OF COUNCIL, Meeting of Sept 24th, 2018

FROM: DALE SMALL, Economic Development Officer

SUBJECT: REPORT EDO 2018–31 Downtown - Main Street Revitalization

RECOMMENDATION

That the Council of the Corporation of the Township of Wellington North receive for information the Economic Development Officer report EDO-2018-27 dated September 28th, 2018 being a report on the Downtown-Main Street Revitalization Program;

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North receive the minutes from the Downtown Revitalization meeting held on August 28th, 2018.

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North recognizes the high priority and importance that needs to be placed on our Downtowns and direct staff to commence the recruitment of individuals to sit on the Arthur Downtown Revitalization Committee as well as the Mount Forest Downtown Revitalization Committee.

AND FURTHER THAT these committees be designated as Committees of Council and be asked to establish Terms of Reference for council approval.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

- EDO 2018-12 Main Street Revitalization Program April 9th, 2018
- EDO 2018-27 Downtown-Main Street Revitalization July 23rd, 2018
- Downtown Revitalization Meeting Minutes of August 28th, 2018

BACKGROUND

Earlier this year OMAFRA announced funding of up to \$26 million to municipal governments to support Downtown-Main Street revitalization initiatives and this past summer Wellington North received our share in the amount of \$48,185.29. Conditions of

funding are all funds must be spent by March 31st, 2020 and all recommendations for utilizing this funding must first be approved by Wellington North council.

Downtown Revitalization has been a major focus of our Economic Development efforts for many years and several programs have been put in place to support our community and downtown businesses. While much has been done to support Downtown Revitalization, the reality is more work still needs to be done and everyone will need to continue to place a high level of importance on our Downtowns.

The recent funding received from OMAFRA provides us with another good opportunity to support our Downtowns and to determine the best way to utilize the funding we organized a discussion session that took place on Tuesday August 28th. The minutes from this meeting are attached to this report.

During this session which included Business Owners, Building Owners, the BIA, both Chambers of Commerce as well as Wellington North staff and council members we discussed the 20 ingredients of a successful downtown as prescribed by Roger Brooks. At the same time, we brainstormed a variety of short term as well as long term priorities for our communities.

There was general consensus from the group that this meeting was a very good first step and that we all need to work together and prioritize Downtown Revitalization as a key priority for the coming years. There was also consensus that in order to properly identify what these key priorities are and how we should best spend our limited funds that additional work needs to be done. It was viewed that moving forward this work should be guided by the establishment of Downtown Revitalization Committee's, as Committees of Council, in both communities.

NEXT STEPS

To emphasize council's support to this program it is recommended that two Downtown Revitalization Committee's be established as Committee's of Council and that individuals from the August 28th meeting first be approached to sit on these committees.

Additional resources will be added where required with the intent being to have the following representation/mix on both committees:

- 3 – 4 Business Owners as well as one or two Chamber Directors
- 2 – 3 Building Owners as well as one or two BIA (M.F. only) representatives
- 2 – 3 Community Members (Horticultural Society, Service Groups, etc.)
- 2 – 3 Municipal Staff representatives
- 2 – 3 Members of Council

At the first Downtown Revitalization Committee meeting which will be held later this fall the committee will finalize the Terms of Reference for council approval. We will also work towards identifying the top five short term priorities for each community.

FINANCIAL CONSIDERATIONS

In addition to the \$48,185.29 in funding from the Main Street Revitalization fund we have also allocated \$10,000 from our 2018 BR+E Implementation Fund to support this program. Additional funds may be added as part of the 2019 budget process.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

Yes

No

N/A

Which pillars does this report support?

Community Growth Plan

Human Resource Plan

Brand and Identity

Strategic Partnerships

Community Service Review

Corporate Communication Plan

Positive Healthy Work Environment

PREPARED BY:	RECOMMENDED BY:
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Dale Small

Mike Givens

DALE SMALL ECONOMIC DEVELOPMENT OFFICER	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER
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MEETING MINUTES DOWNTOWN REVITALIZATION TUESDAY AUGUST 28TH

<u>ATTENDEES:</u> (19)	David Sharpe James Coffey Steven Kozinets Bill Clarke Mayor Lennox	David Ford Caroline Paquet James Craig Councillor Hern CAO Mike Givens	Tish Green Peter Mohr Dan McCallum Councillor Yake EDO Dale Small	Bill Nelson Brian Plume Jamie McKinnon Councillor McCabe
<u>REGRETS:</u> (8)	Paula Coffey Murray Townsend	Corey Bilton John Schmidt	Alicia Frey Councillor Burke	Laurie Morris Gord Blyth
<u>ABSENT:</u> (5)	Fran Turnbull Ruth MacDonald	Joe Walsh	Mitch Keirstead	Sharon Wenger

6:00 – 6:10 Light Dinner, Mayor Lennox welcome and set the stage/focus on partnership

- Business Owner, Building Owner, Chamber and Municipal Government all in this together
- Emphasize how important our Downtowns are and the need for us all to make them a priority

6:10 – 6:20 Councillor Hern stress the importance of our Downtowns and intro to Roger Brooks

- Roger Brooks December secret shopping visit and report
- Fergus event of August 31st & “20 Ingredients of an Outstanding Downtown”

6:20 – 7:00 EDO Dale Small

- **MAIN STREET REVITALIZATION FUNDING**
 - OMAFRA provided \$48,185.29 in funding to be topped up to \$60,000 by Wellington North
 - Funding must be invested in revitalization activities that will support small businesses through activities undertaken to revitalize main streets.
 - The work MUST be identified as priority through an existing **Community Improvement Plan** or **Municipal physical infrastructure priorities**
 - Cannot include equipment purchases, purchase of land, routine repair and maintenance costs.
 - Expenses must be incurred after April 1st, 2018, funds must be spent by March 31st, 2020 so we have a pretty broad definition of eligible type projects
- **WHAT HAVE WE DONE:** Lots has been done to support our Downtowns however at the end of the day we still have over 13% of our Commercial Units vacant. (33 in total)
 - **Community Improvement Program:** Since 2012 fifty-three applications supporting over \$690,000 in improvements to our Downtowns have been approved and implemented.
 - **Renew Northern Wellington Arts & Business Assoc:** Est. in 2014 Renew is a not-for-profit corporation working with building owners to find entrepreneurs and other uses for vacant buildings.
 - **Vacancy Rebate Program:** Effective 2018 for a downtown commercial property to be eligible for a rebate they must demonstrate and meet a variety of criteria. Amongst others the property must be “capable of being leased for immediate occupation” and it “must be advertised for lease or for sale”.

- **Roger Brooks Assessment:** Because of recommendations coming out of our BR+E Action Plan Roger Brooks International was hired in late 2017 to conduct a “secret shopping/First Impressions” look at all our communities. The assessment and findings continue to be shared and moving forward will drive many of the “Downtown” investment decisions and are eligible uses for our Main Street dollars
- **DOWNTOWN DESTINATION DEVELOPMENT**
 - 20 Ingredients of an Outstanding Downtown requires a strong partnership between property owners, business owners and the Township/Chamber.
 - Successful Downtowns score well in at least 70% of these ingredients. How many do we score well in Arthur and Mount Forest?

Due to time constraints we were not able to watch all three videos however the first video, Property Owner Focus for ingredients 1 – 8 was reviewed:

▪ Razor Sharp Focus:	Nearly all began with a Plan
▪ The Action Plan:	Have a plan & Have buy-in
▪ Critical Mass:	Orchestrated recruitment
▪ Anchor Tenants:	Focus on and promote
▪ Consistent Hours:	Same times for all businesses
▪ Living downtown:	Promote & encourage downtown housing
▪ Pioneers with vision:	Pioneers with Patient Money!!
▪ Just one block:	Start with one block/demonstration project

After the video a brief discussion and overview of both the Public Sector and Business Focus were discussed:

- **PUBLIC SECTOR FOCUS 9 – 15**

▪ Parking:	Solve the parking dilemma
▪ Public Restrooms:	Need them in your downtown
▪ Programmed Plaza's:	Development of a programmed gathering place
▪ Community Gateways:	Create a good first impression
▪ Wayfinding System:	Design & install a wayfinding system
▪ Downtown Gateways:	District gateways for good impressions
▪ An intimate setting:	A two lane Main Street

- **BUSINESS FOCUS 16 – 20:**

▪ Blade Signs:	20/20 signage equals \$\$\$
▪ Sidewalk café dining:	Outdoor dining & potential in parking spaces
▪ Curb appeal:	Invest in retail beautification
▪ Constant Activity:	No down time/always something planned going on
▪ Give Downtown a Name:	Create a slogan

7:00 – 7:45 BREAKOUT GROUPS

The participants were then designated to either an Arthur or Mount Forest breakout group to discuss and report back on the following

- WHAT SHOULD THE PRIORITIES BE FOR OUR DOWNTOWNS?
- IN THE SHORT TERM HOW CAN WE BEST UTILIZE OUR \$60,000?
- SHOULD WE ESTABLISH DOWNTOWN REVITALIZATION COMMITTEE(S)

To assist the breakout groups several invitees who could not attend this evening had provided their input for the team to consider when identifying the priorities for our Downtown's. Their suggestions, in no order, were provided as follows:

- **Wi-Fi free zones for our Main Streets**
 - Specifically, within our commercial areas/blocks
- **Consistent Business Hours and all businesses open either Thursday or Friday night**
 - 70% of retail spending is done after hours yet our Downtown businesses are closed
 - All retail businesses to stay open the same night (Thursday or Friday) for two years
- **Get behind our Most Patriotic Village designation and act upon it to give it more depth**
 - Statue/Large Poppy for people to take a photo
 - Benches with Canadian Theme
 - Gardens of Poppies year-round
- **Speech Bubbles around town in vacant store windows identifying what businesses we would like to see on our Main Street and to cleanup vacant buildings. Examples could include**
 - "This is a perfect place for a gym and spa" (#1 on recent Arthur What's Happening Poll)
 - "A Dollar store would be awesome here" (#2 on recent poll)
 - Keep signage consistent/one standard so it all blends in as you go down the street.
- **Signage around the community saying:**
 - Our Town is growing, and opportunities are available"
 - Watch for the Speech Bubbles"
- **Further promote our Community Improvement Program incentives and package with discounts from local stores who are willing to participate:**
 - Half price paint/windows/signs/ etc. when completing a CIP application
 - promote cleaning up the front of vacant as well as occupied buildings.
 - ensure the façade is attractive and broken windows etc. are replaced.
- **Purchase benches, flowers, Point of Interest Statue, etc.**
- **Upgrade George Street and Main Street lighting to new LED**
- **Repave George Street in Arthur**
- **Upgrade businesses signage; street signs that are connected**
- **Repave Municipal Parking Lots in Arthur & Mount Forest:**
 - Approved by council on August 27th
- **Mural & entrance signs; install lighting**
- **Here is how Centre Wellington spent their Main Street Revitalization funding. (All in Fergus)**
 - \$12,000 New Planters
 - \$10,000 Blade Signage (Max of \$500 per business)
 - \$15,000 Fergus historic downtown signage
 - \$ 4,000 Public signage for wayfinding public parking and Riverwalk
 - \$10,000 New Banners & New benches (to be purchased by BIA)
 - \$ 8,000 To promote Scottish theme in the downtown

The groups then spent the next 45 minutes discussing opportunities and provided their input as follows:

NOTES FROM ARTHUR DOWNTOWN REVITALIZATION TEAM

Arthur Team overview provided by Jamie McKinnon. Other team members included, Tish Green, James Coffey, Caroline Paquet, Steve Kozinets, James Craig, Councilor Hern, Councilor McCabe

Invited but unable to attend: Paula Coffey, Corey Bilton, John Schmidt, Joe Walsh, Mitch Keirstead, Fran Turnbull

Branding - Though we have a strong start with being Canada's most patriotic Village - there was concern over this becoming static

- We need a brand that instills growth and a progressive future
- Patriotic is an experience
- Rich is history
- Want a brand that means a place to stay and participate
 - To promote growth all around

In order to do this - we need to make ppl want to come down town

- To feel secure and improve the image of downtown
- Want families to walk and bike downtown
- Need to feel sense of security

Need to improve lighting

Add vegetation

Have Patriotic Visual themes

Such as the Banners they hung for Remembrance day

Consistent hours

Potential to use \$ to offset expense of later hours

Can we use incentives to help owners participate in the esthetics of the store fronts

Add a consistent look with Blade signs

Need events small events to bring ppl downtown

- Is the opportunities with POP UP shops to bring ppl downtown
 - Pop up concerts or activities
 - Potential to use vacant lots (also a way to advertise the space)

Ideas for Growth

A professional video of what Arthur has to offer with the potential for Business owners to tag on the end and use to Promote the town and their business

Mount Forest has Firework Festival, Fergus has Scottish Festival, Elora now has Riverfest

Arthur needs an event?

Concerns

Concerns with Free Wifi is the cost worth the issues that may occur

Changing parking doesn't seem to be a current constraint for Arthur downtown

NOTES FROM MOUNT FOREST DOWNTOWN REVITALIZATION TEAM

Mount Forest Team overview provided by Peter Mohr Shoetopia. Other team members included, David Sharpe, David Ford, Bill Nelson, Brian Plume, Dan McCallum, Bill Clarke, Councillor Yake

Invited but unable to attend: Alicia Frey, Laurie Morris, Sharon Wenger, Murray Townsend, Ruth MacDonald, Joe Walsh, Councillor Burke

We decided to spend most of the time on creating an action plan more than where to spend the dollars

Happy High and Healthy is an issue – particularly the word **High**

It starts from there – we need to get our slogan right and what we want the town to be known as

People make fun of the slogan, it is outdated – particularly now that certain drug will be legal soon – is this what we want to promote as we drive into our town?

The idea that Healthy and Happy were still ok was brought up – some felt it too vague

Discussion on the Healthy part ensued – promoting the trails, healthy lifestyle, good living etc.

Tourism – Pike lake, campgrounds, Fresh water....

Make them think about the place to stop on your journey – we are a natural stopping point for people that are travelling up and down Highway 6 – let's build on that

Pay to paint buildings that look ragged – come up with a colour scheme that coincides with our new slogan and plan

Create a block that is catering to fashion and like-minded retailers, create a block that is more food oriented, create a block that is more housewares etc. – the 10-10-10 idea is important of bunching like businesses

Healthy community – retail, retreat, good hospital

Promote the experience of downtown –

Advertising paid for by the fund to be open on the off hours – highlighting that we are open nights and Sundays – maybe a billboard highlighting the business open during these hours

Pay to have the windows covered in opaque film with the idea of branding to our new slogan – tie in the facts – when people are walking downtown they are looking at the windows that tell the story of our town (not the empty paint cans, dirty messes etc. that are inside) – even if we can get a few building owners on board, we felt that the rest would want to do it once a few of them did.

We would need to have the ability for the potential renters to see out (perforated film) – maybe even have one of the windows outline the details of the space for lease (could be cosponsored by the realtor – space is 1000 sq. ft., 9-foot ceilings, etc.

Information Tourism – use the empty spaces as advertising for our community and the benefits of living and owning a business here.

Idea of adding extra seating (benches) was talked about, and the worry of vagrants occupying them was an issue.

Out of time....

7:45 – 8:00 WRAP-UP AND NEXT STEPS

- Each team took some time and reported back to the larger group.
- There was general consensus that this was a very good first step and that we all, Building Owners, Business Owners, BIA, Chambers and Municipal Government need to work together and prioritize Downtown Revitalization as a key priority for the coming years.
- Agreed to next steps include:
 - Peter Mohr to provide written comments from the Mount Forest Team. (Provided Aug. 29th)
 - Jamie McKinnon to provide written comments from the Arthur Team. (Provided Aug 29th)
 - Dale to provide a recap and have discussions with both the Arthur Chamber and Mount Forest Chamber Directors at their next meeting on September 11th.
 - General consensus to establish two Downtown Revitalization Committees to guide the spending and to focus on the key priorities moving forward
 - Report and recommendations to go to Wellington North council on September 24th

8:00PM Mayor Lennox thanked everyone for coming, once again talked about the importance of our Downtowns and the need for us to all make them a priority.

He also stressed the need for us all to work together with our revitalization efforts over the coming years.

The meeting ended at 8:00pm



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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF SEPTEMBER 24, 2018**

**FROM: KARREN WALLACE, DIRECTOR OF LEGISLATIVE
SERVICES/CLERK**

**SUBJECT: REPORT CLK 2018-041 BEING A REPORT ON A KENNEL
LICENSE AND REZONING APPLICATION (BAUMAN)**

RECOMMENDATION

THAT Council of the Township of Wellington North receive CLK Report 2018-041 being a report on an application for a kennel license and rezoning (Bauman);

AND FURTHER THAT the Council of the Township of Wellington North denies the rezoning application as it is not an appropriate use.

OR

THAT Council of the Township of Wellington North receive CLK Report 2018-041 being a report on an application for a kennel license and rezoning (Bauman);

AND FURTHER THAT Council approve the zoning by-law;

AND FURTHER THAT the applicant be advised that a noise study be prepared and submitted to the satisfaction of staff;

AND FURTHER THAT the applicant be advised that the following is required to the satisfaction of staff before a kennel license is issued:

- dimensions of kennels to suit the type of dog being raised
- materials of construction for walls, ceiling, flooring.
- lighting
- HVAC drawings for ventilation.
- floor drainage plan
- how unfettered ingress and egress for the dogs will be achieved

PREVIOUS REPORTS PERTINENT TO THIS MATTER
--

Planning Report dated May 29, 2018 prepared by Jessica Wilton and Curtis Marshall.

BACKGROUND

A public meeting under the Planning Act was held on June 4, 2018 to consider an application to rezone Part Lots 18, Concession 10 known as 8949 Concession 11 for the purpose of operating a kennel.

At the Council meeting following the public meeting, the following resolution was passed:

THAT By-law Number 057-18 being a by-law to amend Zoning By-law Number 66-01 being the Zoning By-law for the Township of Wellington North be deferred until drawings and a site plan have been submitted to the satisfaction of the Chief Building Official and the Planner. (Part Lot 18, Concession 10, Geographic Township of Arthur, civic address of 8949 Concession 11 – Marvin and Erla Bauman)
AND FURTHER THAT the applicant provide a noise mitigation plan to the satisfaction of the municipality.

The applicant submitted a noise mitigation plan and a site plan, copies of which are attached as Schedule A and Schedule B. It is staff's opinion these documents are not satisfactory.

Staff are particularly concerned as to how noise will be mitigated as the kennel is on an upper level of a barn and any barking may travel considerably.

Additionally the site plan as drawn does not show how unfettered ingress and egress will be provided for the dogs.

Should Council endorse the rezoning, a kennel license would not be issued until these items have been submitted to the satisfaction of the municipality:

- dimensions of kennels to suit the type of dog being raised
- materials of construction for walls, ceiling, flooring.
- lighting
- HVAC drawings for ventilation.
- floor drainage plan
- how unfettered ingress and egress for the dogs will be achieved

FINANCIAL CONSIDERATIONS

There are no financial implications in receiving this report.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

Yes

No

N/A

PREPARED BY:

RECOMMENDED BY:

Karren Wallace, Clerk

Michael Givens, CAO

**KARREN WALLACE
DIRECTOR LEGISLATIVE
SERVICES/CLERK**

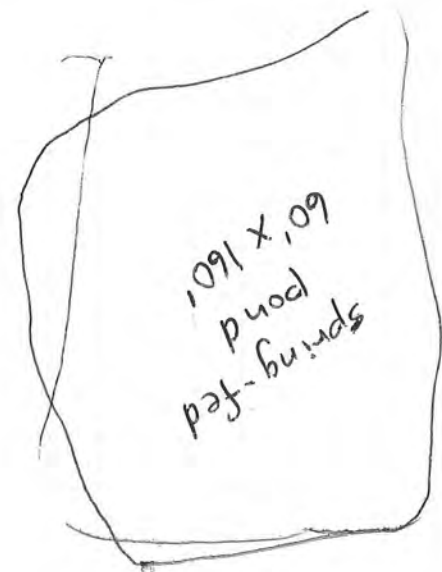
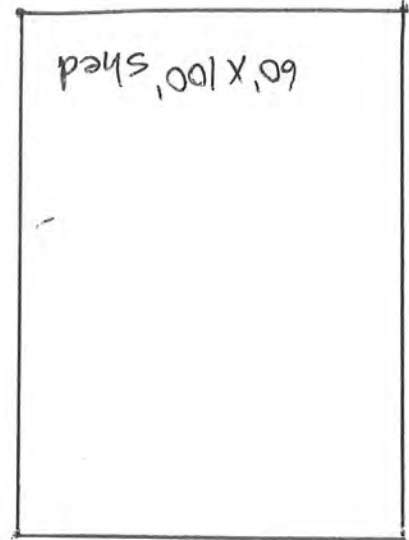
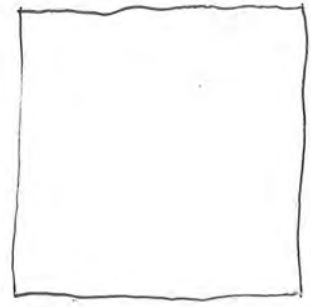
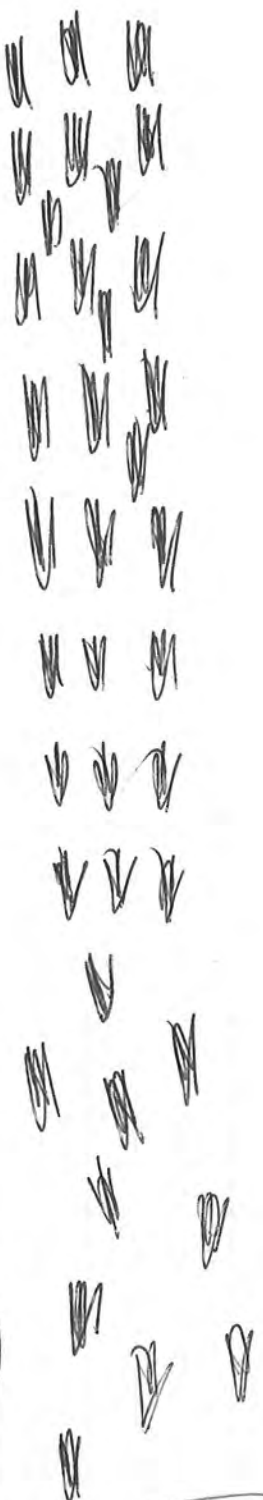
**MICHAEL GIVENS
CHIEF ADMINISTRATIVE OFFICER**

SEPT. 11/18
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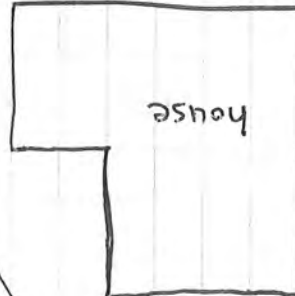
9A
CORN

CREEK



MILK ROOM

DAIRY



Well

house

120' X 110'
parking area

41' X 32'
2nd Floor

BANK BRN

60' silo

7A WHEAT

1000'

40 Rods

Laneway

Laneway

8949

18A
Grass

Marvin + Erla Bauman
2-lane paved road, CON. II
Wellington N.TWP. Lot 18 Con. 10

2-lane paved Rd. TWP. Wellington North SR. 7

Date Sept. / 11 / 18

We, Marvin + Erla Bauman with our children, are a family of seven on our dairy farm in Wellington Twp. Very seldom there is a day that nobody is on our property to be able to look after our dog kennel if any unusual barking is continuous. Our kennel will have insulated walls inside our bank barn, so we hope this will serve as a sound barrier, so as not to be an annoyance to our neighbours.

Marvin Bauman
Erla Bauman

RECEIVED

SEP 11 2018

TWP. OF WELLINGTON NORTH





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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF SEPTEMBER 24, 2018**

**FROM: KARREN WALLACE, DIRECTOR OF LEGISLATIVE
SERVICES/CLERK**

**SUBJECT: REPORT CLK 2018-040 BEING A REPORT ON THE
APPOINTMENT OF PROPERTY STANDARDS COMMITTEE**

RECOMMENDATION

BE IT RESOLVED THAT the Council of the Township of Wellington North receive for information Report CLK 2018-040 being a report on a Property Standards Committee;

AND FURTHER THAT Council authorizes the Mayor and Clerk to sign a by-law to appoint the following members to the Property Standards Committee for the 2018-2022 Term of Council:

Steven Kim McKenzie
Robert Mason
James Craig
Tim Noonan
Steve McCabe

PREVIOUS REPORTS PERTINENT TO THIS MATTER

CBO 2018-10 being a report on an updated by-law to prescribe standards for the maintenance and occupancy of property

BACKGROUND

Section 15.6(1) of the *Building Code Act, 1992, S.O. 1992, c. 23*, as amended requires that a By-law passed under Section 15.1(3) of the *Building Code Act, 1992, S.O. 1992, c. 23* shall provide for the establishment of a Property Standards Committee. The municipality passed By-law No. 047-18 being a Property Standards By-law on May 22, 2018.

An advertisement for committee members was placed in the August 23rd edition of the Wellington Advertiser.

FINANCIAL CONSIDERATIONS

The Committee meeting costs are estimated at \$1,125.00 based on 3 committee members in attendance at \$125 per person per meeting with approximately three meetings per year.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

Yes

No

N/A

PREPARED BY:	RECOMMENDED BY:
<i>Karren Wallace</i>	<i>Michael Givens</i>
KARREN WALLACE, CLERK DIRECTOR OF LEGISLATIVE SERVICES	MICHAEL GIVENS, CHIEF ADMINISTRATIVE OFFICER

Mount Forest Motivators Toastmasters Club

Club # 1663- Area 61 – Division T – District 86

Mayor Andy Lennox
Mount Forest, ONTARIO N0G 2L0

September 5, 2018

Dear Mayor Lennox,

October is “Toastmasters Month” and is acknowledged as such in many parts of the world.

I am writing to request that the Town of Mount Forest proclaim October 2018 as “Toastmasters Month” and that the proclamation be announced at a Town Council meeting and promoted on the Town website.

Toastmasters International is a non-profit organization, which has been teaching valuable communication and leadership skills to people around the globe for over 85 years. There are currently over 250,000 members in 12,500 clubs in 106 countries.

The Mount Forest Motivators Toastmasters Club has been an active member of the community for over fifteen years. Our members take pride in their contributions to the development of skills benefiting the people of our Town and community. The Toastmasters’ Speechcraft Course and the Youth Leadership Programs are well received in our community and achieve positive results in the participants. We uphold the Toastmaster’s pledge in all we do.

Our club’s accomplishments are far reaching as our club sponsored the club in Hanover thirteen years ago and Toastmasters of Hanover was represented at the World Championship Speech Competition in California by Gregory C. N. Smith a member of Toastmasters of Hanover. Mount Forest Motivators Toastmasters mentored the Stratford Toastmasters club for one year. These are just a few of area club achievements. The club welcomes new members warmly.

Thank you for your consideration and for your dedication to our community.

Sincerely,

Irma DeVries
Past VP of Public Relations,
Mount Forest Motivators Toastmasters Club
519-338-3920
bondservant@xplornet.com

TOASTMASTERS INTERNATIONAL

060

A KITCHEN TABLE TALK: OPIOIDS 101

MYTHS & REALITY

Opioid & naloxone truths from frontline workers & those with lived experience.

- Free Admission
- Refreshments
- Naloxone Training + kits provided

SAVE THE DATE

Wednesday October 10th, 2018
7-9pm

Royal Canadian Legion Branch 134
140 King St W, Mount Forest



COMMUNIQUÉ

Canadian Union of Postal Workers
Syndicat des travailleurs et travailleuses des postes

377 rue Bank st. Ottawa K2P 1Y3 (613) 236-7238 (613) 563-7861 (fax)

CUPW Fighting For Good Jobs and Better Services

Members overwhelmingly vote in favour of strike mandate

For immediate release

September 11, 2018

OTTAWA – Members of the Canadian Union of Postal Workers (CUPW) — both the Urban Postal Operations unit and the Rural and Suburban Mail Carriers (RSMC) unit — have voted overwhelmingly in favour of strike action.

Strike votes were held across the country between August 7 and September 9, and provisional numbers show 93.8 percent of urban workers and 95.9 percent of rural workers support their bargaining committee and are ready to take action if necessary. Final audited results may vary slightly. CUPW will be in a legal strike position as of September 26 if the parties cannot reach an agreement.

“Over the last decade, the working conditions of all our members has deteriorated, leaving many overburdened, with little time for their home life,” says Mike Palecek, National President, CUPW. “This ends now. Our members have spoken — this is the time to address serious workplace problems.”

It’s also time to look at renewing the post office with expanded services that include postal banking, grocery delivery and greening the postal fleet and the post office. “Postal workers are also bargaining for the future – future employees and everyone who relies on the postal service,” says Palecek. “Expanded public services at the post office will help our communities thrive, which is why we have put new services for all at the front and centre of our negotiations.”

This round of bargaining has been both difficult and complex. Negotiators have had to address new issues arising from the changing nature of postal work, including the continued explosion of parcel volumes, which has placed huge burdens on members. There are also outstanding issues from previous bargaining rounds as well as equality for RSMCs.

The RSMC pay equity process that is nearing completion addresses their wages and benefits, but to be truly equally treated at work, RSMCs need pay for all hours they work, guaranteed minimum hours and job security, among other issues.

On September 7, after months of negotiations, Canada Post presented global offers to the union, the first time the Corporation has offered any position on the issues, and these offers “simply weren’t good enough,” says Palecek.

“Our negotiators will continue to work with Canada Post to develop a fair agreement for all our workers, and we will not settle for less,” says Palecek. “Our membership has given us a clear mandate to take job action if Canada Post doesn’t come to the bargaining table ready to make some changes to give our workers fair working conditions and expanded services benefitting everyone.”

-30-

For more information, please contact Emilie Tobin, CUPW Communications, at 613-882-2742 or at media@cupw-sttp.org.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 078-18

**BEING A BY-LAW TO EXEMPT LANDS FROM PART LOT
CONTROL.**

WHEREAS:

- A. Subsection 50(7) of the Planning Act, R.S.O. 1990, c.P.13 (the Act) provides that council may by by-law provide that Subsection (5) does not apply to such land within a registered plan of subdivision as designated by the by-law.
- B. Subsection (7.1) provides that a by-law passed under Subsection (7) does not take effect until it has been approved by the approval authority for purposes of Sections 51 and 51.1 of the Act.
- C. The County of Wellington is the approval authority for the purposes of such sections.
- D. A by-law passed under Subsection (7) may provide that the by-law expires at the expiration of the time period specified in the by-law.

***NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH enacts as follows:***

- 1. Subsection 50(5) of the Planning Act shall not apply to the following lands during the time that this by-law is in effect:

TO BE INSERTED PRIOR TO SIGNING

- 2. This by-law shall become effective upon the endorsement by The Corporation of the County of Wellington of its said approval of the by-law.

3. This by-law shall expire upon the expiration of three years following the date of its passage by council.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 27 TH DAY OF SEPTEMBER 2018**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 081-18

BEING A BY-LAW TO PROVIDE FOR ACTUAL COST TO PROVIDE FOR A DRAINAGE WORKS IN THE TOWNSHIP OF WELLINGTON NORTH IN THE COUNTY OF WELLINGTON, KNOWN AS BRUCE EDEN DRAIN

WHEREAS, Township of Wellington North approved the engineer's report dated prepared by K. Smart Associates Limited dated June 23, 2017;

AND WHEREAS the estimated gross cost in the report of executing and completing the said drainage works was \$101,640.00.

AND WHEREAS, the actual cost of the drainage works is \$86,481.87

NOW THEREFORE the Council of the Corporation of the Township of Wellington North enacts as follows:

1. **THAT** the an actual cost of the drainage works is \$86,481.87 which is prorated as outlined in Appendix "A" attached hereto and forming part of this By-law.
2. **THAT** this By-law shall come into force and take effect upon the final passage hereof.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 24th DAY OF SEPTEMBER, 2018.**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

SCHEDULE A

065

C.O.R.: Sept. 25, 2017
Final: Aug. 2, 2018

SCHEDULE C - ASSESSMENTS FOR ACTUAL COST BYLAW
BRUCE EDEN DRAIN
Township of Wellington North

File No. 16-175

Farm Tax Rated	Con	Lot	Roll No.	Owner/Address	Estimated Gross (\$)	Actual Gross (\$)	1/3 Grant (\$)	Allow-ances (\$)	Actual Net Assessment (\$)
<u>Township of Wellington North</u>									
F	WOSR	Pt. 34	007-100-50	-	2,100.00	1,734.48	578.16	0	1,156.32
F	EOSR	Pts 32 & 33	007-058-00	Klavan Farms Ltd.	1,024.00	845.76	281.92	0	563.84
F	EOSR	Pt. 33	007-059-00	M. & K. Drabyk	11,942.00	9,863.39	3,287.80	0	6,575.59
F	EOSR	Pt. 34	007-060-00	B. Eden	42,921.00	35,450.22	11,816.73	8,200	15,433.49
F	EOSR	Pts 34 & 35	007-062-00	J. & B. Kitching	9,500.00	7,846.44	2,615.48	4,200	1,030.96
Sub-total (Lands):					67,487.00	55,740.29	18,580.09	12,400	24,760.20
O		Highway 6		M.T.O.	34,153.00	28,208.36	0.00	0	28,208.36
S		Special Assessment to MTO			0.00	2,533.22	0.00	0	2,533.22
Sub-total (Roads):					34,153.00	30,741.58	0.00	0	30,741.58
Total Assessments Bruce Eden Drain:					101,640.00	86,481.87	18,580.09	12,400	55,501.78

Notes:

- All of the above lands noted with an "F" are classified as agricultural and currently have the Farm Property Class Tax Rate (F.P.C.T.R.).
- Section 21 of the Drainage Act, RSO 1990 requires that assessments be shown opposite each parcel of land and road affected. The affected parcels of land have been identified using the roll number from the last revised assessment roll for the City. For convenience only, the owners' names as shown by the last revised assessment roll, has also been included.
- The lands noted above in the geographic Township of Arthur in the Township of Wellington North.
- The value of the assessments identified in this schedule are estimates only and should not be considered final.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 082-18

**BEING A BY-LAW TO APPOINT MEMBERS TO THE PROPERTY
STANDARDS COMMITTEE FOR THE TOWNSHIP OF
WELLINGTON NORTH**

NOW THEREFORE the Council of The Corporation of the Township of Wellington North enacts as follows:

1. **THAT** the following individuals be appointed to the Property Standards Committee for the Township of Wellington North for the 2018 – 2022 term:

Steven Kim McKenzie

Robert Mason

James Craig

Tim Noonan

Steve McCabe

2. **THAT** the Mayor and the Clerk of the Township are hereby authorized and directed to sign the appointment by-law.
3. **THAT** this By-law shall come into effect on passage.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 24TH DAY OF SEPTEMBER, 2018.**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 084-18

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH AT ITS REGULAR MEETING HELD ON SEPTEMBER 24, 2018.

WHEREAS Section 5 of the Municipal Act, S.O. 2001 c.25 (hereinafter called "the Act") provides that the powers of a Municipal Corporation shall be exercised by its Council;

AND WHEREAS Section 5(3) of the Act states, a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

NOW THEREFORE the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS**:

1. The action of the Council of the Corporation of the Township of Wellington North taken at its meeting held on September 24, 2018 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Wellington North at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. That the Mayor and the proper officials of the Corporation of the Township of Wellington North are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Wellington North referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Township of Wellington North.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 24TH DAY OF SEPTEMBER, 2018.**

**ANDREW LENNOX,
MAYOR**

**KARREN WALLACE,
CLERK**