

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
MEETING AGENDA OF COUNCIL; PUBLIC MEETING
AUGUST 28, 2017 @ 7:00 P.M.
CLOSED SESSION @ 6:30 P.M.
PLUME ROOM, MOUNT FOREST & DISTRICT SPORTS COMPLEX**

**PAGE
NUMBER**

CALLING TO ORDER - Acting Mayor Hern

ADOPTION OF THE AGENDA

DISCLOSURE OF PECUNIARY INTEREST

CLOSED MEETING SESSION

The meeting is closed pursuant to Section 239 (2) of the Municipal Act, 2001, specifically

- (c) a proposed or pending acquisition or disposition of land by the municipality or local board (unopened road allowance William Street)

1. **REPORTS**

- a) Report CLK 2017-032 being a report on sale of unopened road allowance

2. **REVIEW OF CLOSED SESSION MINUTES**

- August 14, 2017

RISE AND REPORT FROM CLOSED MEETING SESSION

O' CANADA

RECESS TO MOVE INTO PUBLIC MEETING

PUBLIC MEETING UNDER THE PLANNING ACT

- A06/17 – 2551405 Ontario Ltd. – Committee of Adjustment
- A08-17 – Raymond Goetz and Julia Goetz – Committee of Adjustment
- South Saugeen Developments Ltd. – Public Meeting

RESUME REGULAR MEETING OF COUNCIL

PASSAGE OF BY-LAWS ARISING FROM PUBLIC MEETING

- a. By-law Number 070-17 being a by-law to amend Zoning By-law Number 66-01 being the zoning by-law for the Township of Wellington North (Part of Park Lots 10, 11 and 12, s/s Princess Street, Part of Park Lots I, K and L, MacDonald's Survey, Geographic Town of Mount Forest – South Saugeen Developments Inc.) 001

AWARDS / RECOGNITION / DECLARATIONS

Bill Hieber, District Chief, Wellington North Fire Service

- 25 years of service

PRESENTATIONS

Murray Short, RLB Chartered Professional Accountants

005

- Draft Financial Statements and Summary of Key Operating Measures

ADOPTION OF MINUTES OF COUNCIL

- Council Meeting of August 14, 2017

030

BUSINESS ARISING

DEPUTATIONS

- a. Natalie and James Overholt 037
 - Concerns regarding speeding and transport use on Parkside Drive

ITEMS FOR CONSIDERATION

Business: Reports, recommendations, correspondence for direction

1. BUILDING

- a. Report CBO 2017-12 Building Permit Review Period ending July 31, 2017 039

2. FINANCE

- a. Cheque Distribution Report dated August 22, 2017 042

3. RECREATION

- a. Report RAC 2017-010 being a report on Mount Forest Lions Community Initiated Project 2017 045

4. PUBLIC WORKS

- a. Report PW 2017-021 – RFP No. 2017-15 (1) Articulating Sidewalk Tractor – Acceptance of Proposal 055
- b. Report PW 2017-022 – sanitary allocations for Betty Dee Ltd. – Martin Street, Mt. Forest 058
- c. Report PW 2017-023 – Concession 4 at Sideroad 3 – Pedestrian/Cyclist Safety 061

5. ADMINISTRATION

- a. Wellington North Power Inc. regarding implementation of a Holding Company 066
- b. Mount Forest Motivators Toastmasters Club request, dated August 15, 2017, to declare October 2017 as “Toastmasters Month” 071
- c. Report CLK 2017-028 being a report to consider the Engineer’s Report for the proposed drainage works for Rhame Drain (Marvera Farms) and to appoint a Court of Revision 072
- d. Report CLK 2017-029 being a report to consider the Engineer’s Report for the proposed drainage works for Eden Culp Drain and to appoint a Court of Revision 075
- e. Report CLK 2017-030 being a report to consider the Engineer’s Report for the proposed drainage works for Bruce Eden Drain and to appoint a Court of Revision 078
- f. Report CLK 2017-031 being a report on remuneration to the Municipal Poundkeeper under the Pounds Act 081

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION AND ADOPTION

NOTICE OF MOTION

COMMUNITY GROUP MEETING PROGRAM REPORT

BY-LAWS

- a. By-law Number 061-17 being a by-law of The Corporation of the Township of Wellington North to constitute and appoint members to the Township of Wellington North Court of Revision for Rhame Drain (Marvera Farms) 085

- b. By-law Number 062-17 being a by-law of The Corporation of the Township of Wellington North to constitute and appoint members to the Township of Wellington North Court of Revision for Bruce Eden Drain 087
 - c. By-law Number 063-17 being a by-law of The Corporation of the Township of Wellington North to constitute and appoint members to the Township of Wellington North Court of Revision for Culp Eden Drain 089
 - d. By-law Number 064-17 being a by-law to amend By-law 067016 being a by-law to provide for animal control within the Township of Wellington North with regard to livestock running at large or trespassing 091
 - e. By-law Number 065-17 being a by-law to authorize the acquisition of land 092
 - f. By-law Number 066-17 being a by-law of the Corporation of the Township of Wellington North to provide for drainage works in the Township of Wellington North for Culp Eden Drain 095
 - g. By-law Number 067-17 being a by-law of the Corporation of the Township of Wellington North to provide for drainage works in the Township of Wellington North for Rhame Drain 097
 - h. By-law Number 068-17 being a by-law of the Corporation of the Township of Wellington North to provide for drainage works in the Township of Wellington North for Bruce Eden Drain 099
 - i. By-law Number 069-17 being a by-law to amend By-law 068-16 being a by-law to appoint a Poundkeeper for the Township of Wellington North and to establish the duties of the Poundkeeper 101
- CONFIRMATORY BY-LAW NUMBER 071-17** 102

ADJOURNMENT

M E E T I N G S , N O T I C E S , A N N O U N C E M E N T S		
September 7, 2017	Community Growth Plan Public Open House, Mount Forest	7:00 p.m.
September 11, 2017	Council Meeting	2:00 p.m.
September 12, 2017	Recreation and Culture Committee	8:30 a.m.
September 14, 2017	Community Growth Plan Public Open House, Arthur	7:00 p.m.
September 21, 2017	Cultural Roundtable	12:00 p.m.
September 23, 2017	Doors Open	
September 25, 2017	Council Meeting	7:00 p.m.

The following accessibility services can be made available to residents upon request with two weeks' notice:

**Sign Language Services – Canadian Hearing Society – 1-877-347-3427
- Kitchener location – 1-855-656-3748
TTY: 1-877-843-0368 Documents in alternate forms – CNIB – 1-800-563-2642**

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH

BY-LAW NUMBER 070-17

BEING A BY-LAW TO AMEND ZONING BY-LAW NUMBER 66-01 BEING THE ZONING BY-LAW FOR THE TOWNSHIP OF WELLINGTON NORTH (Part of Park Lots 10, 11 and 12, s/s Princess Street, Part of Park Lots I, K and L, MacDonald's Survey, Geographic Town of Mount Forest – South Saugeen Developments Inc.)

WHEREAS, the Council of the Corporation of the Township of Wellington North deems it necessary to amend By-law Number 66-01; as amended pursuant to Section 34 of The Planning Act, R.S.O. 1990, as amended

NOW THEREFORE the Council of the Corporation of the Township of Wellington North enacts as follows:

1. THAT Schedule "A" Map 3 to By-law 66-01 is amended by changing the zoning on lands described Part of Park Lots 10, 11 and 12, s/s Princess Street, Part of Park Lots I, K and L, MacDonald's Survey, Geographic Town of Mount Forest, as shown on Schedule "A" attached to and forming part of this By-law from:
 - **Future Development (FD) to Residential (R2) and Residential Exception (R2-56)**
2. THAT Section 32, Exception Zone 2 – Mount Forest, is amended by the inclusion of the following new exception:

<p>32.56 Part of Park Lots 10, 11 and 12, s/s Princess Street, Part of Park Lots I, K and L, MacDonald's Survey, Geographic Town of Mount Forest</p>	<p>R2-56</p>	<p>a) Notwithstanding Section 12.2.2.7, the minimum exterior side yard shall be 6.0 m (19.7 ft); b) A minimum side yard setback of 6.0 m is required abutting the proposed street (future extension of Melissa Crescent).</p>
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3. THAT except as amended by this By-law, the land as shown on the attached Schedule 'A' shall be subject to all applicable regulations of Zoning By-law 66-01, as amended.
4. THAT this By-law shall come into effect upon the final passing thereof pursuant to Section 34(21) and Section 34(22) of The Planning Act, R.S.O., 1990, as amended, or where applicable, pursuant to Sections 34 (30) and (31) of the Planning Act, R.S.O., 1990, as amended.

By-law Number 070-17
Page 2 of 2

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 28TH DAY OF AUGUST, 2017.**

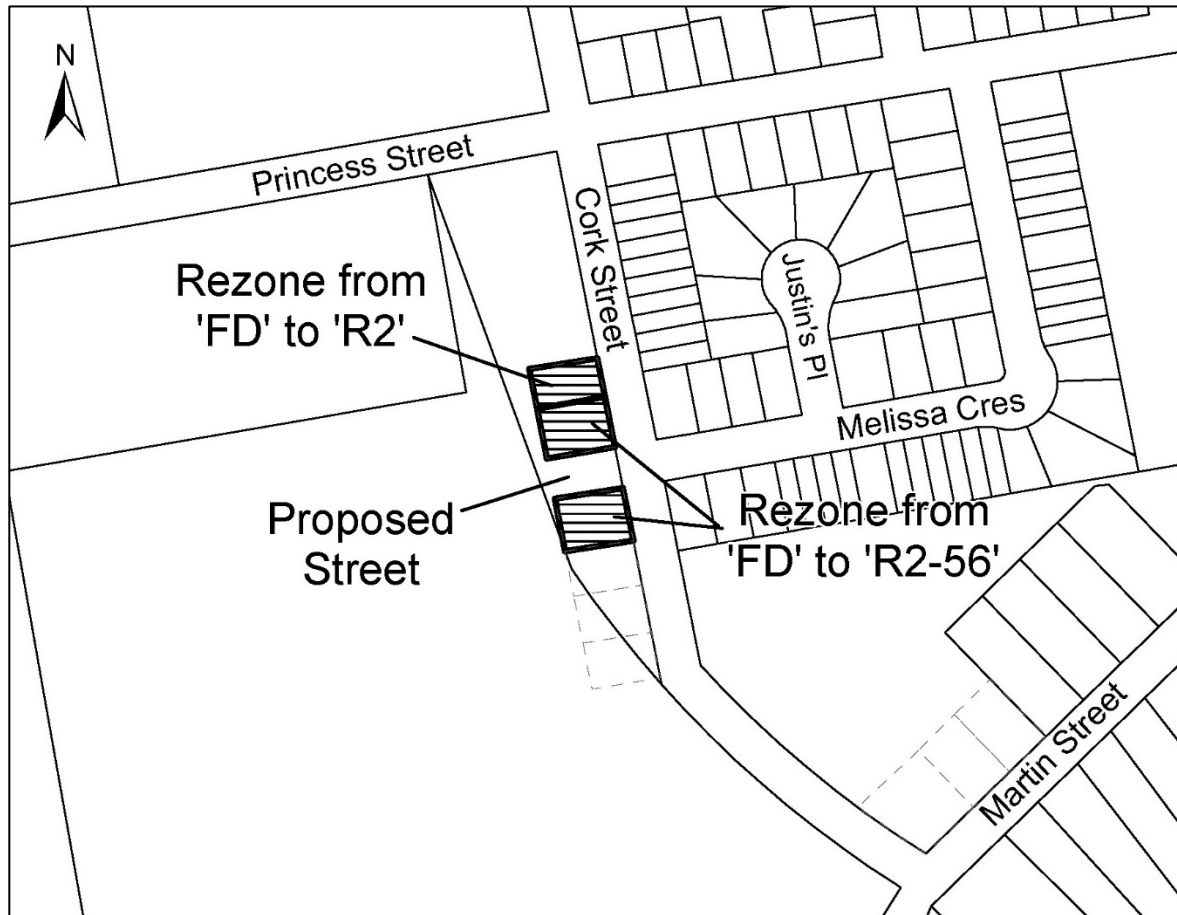
LISA HERN, ACTING MAYOR

KARREN WALLACE, CLERK

**THE CORPORATIN OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 070-17

Schedule "A"



This is Schedule "A" to By-law Number 070-17

Passed this 28th day of August, 2017

LISA HERN, ACTING MAYOR

KARREN WALLACE, CLERK

EXPLANATORY NOTE**BY-LAW NUMBER 070-17****THE LOCATION OF THE SUBJECT LANDS**

The subject lands are legally described as Part of Park Lots 10, 11 and 12, s/s Princess Street, Part of Park Lots I, K and L, MacDonald's Survey, Geographic Town of Mount Forest. The property is approximately 0.24 hectares (0.6 acres) in size and is currently vacant.

THE PURPOSE AND EFFECT of this amendment is to rezone the subject lands Residential (R2) and reduce the minimum exterior side yard setback to permit the construction of semi-detached dwellings on 3 lots (6 units total). A future street is proposed (extension of Melissa Crescent) to be constructed between two of the lots which are rezoned to Residential R2-56.

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2016**

DRAFT

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
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YEAR ENDED DECEMBER 31, 2016

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INDEPENDENT AUDITOR'S REPORT

To the Members of Council, Inhabitants and Ratepayers of The Corporation of the Township of Wellington North

Report on the Financial Statements

We have audited the accompanying consolidated financial statements of The Corporation of the Township of Wellington North, which comprise the consolidated statement of financial position as at December 31, 2016 and the consolidated statements of operations, change in net financial assets and cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained in our audit is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, these financial statements present fairly, in all material respects, the financial position of The Corporation of the Township of Wellington North as at December 31, 2016 and the results of its operations and its cash flow for the year then ended in accordance with Canadian public sector accounting standards.

Fergus, Ontario
August 28, 2017

Chartered Professional Accountants
Licensed Public Accountants

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
CONSOLIDATED STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2016

	2016	2015
FINANCIAL ASSETS		
Cash (note 2)	\$ 20,917,095	\$ 18,605,545
Investments	10,581	10,524
Taxes receivable	1,493,994	1,371,026
Trade and other receivables	2,624,273	1,942,206
Long term receivables (note 3)	282,761	522,875
Investment in Wellington North Power Inc. (note 4)	<u>4,509,749</u>	<u>4,100,024</u>
	<u>29,838,453</u>	<u>26,552,200</u>
LIABILITIES		
Accounts payable and accrued liabilities	2,451,169	2,218,401
Deferred revenue (note 6)	3,380,088	2,925,161
Long term debt (note 5)	<u>6,225,301</u>	<u>7,263,752</u>
	<u>12,056,558</u>	<u>12,407,314</u>
NET FINANCIAL ASSETS	<u>17,781,895</u>	<u>14,144,886</u>
NON-FINANCIAL ASSETS		
Tangible capital assets (schedule 2)	109,115,443	109,835,579
Prepaid expenses and inventory	<u>87,553</u>	<u>84,325</u>
	<u>109,202,996</u>	<u>109,919,904</u>
ACCUMULATED SURPLUS (schedule 3)	<u>\$126,984,891</u>	<u>\$124,064,790</u>

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
CONSOLIDATED STATEMENT OF OPERATIONS
FOR THE YEAR ENDED DECEMBER 31, 2016

	2016 Budget	2016 Actual	2015 Actual
REVENUE			
Net taxation/user charges	\$ 7,153,339	\$ 7,203,717	\$ 6,910,028
Fees and service charges	5,693,098	5,664,382	5,617,630
Grants	3,171,953	3,024,480	2,612,109
Other income (note 7)	1,341,125	971,085	732,087
Obligatory reserve funds revenue recognized (note 6)	<u>0</u>	<u>366,239</u>	<u>395,320</u>
	<u>17,359,515</u>	<u>17,229,903</u>	<u>16,267,174</u>
EXPENSES (schedule 1)			
General government	2,090,033	1,285,405	1,337,926
Protection to persons and property	1,170,986	1,262,532	1,158,857
Transportation services	5,623,713	5,863,737	5,642,003
Environmental services	3,773,371	3,566,288	3,370,467
Health services	34,324	43,712	37,890
Recreation and culture	2,019,554	1,969,409	1,915,281
Planning and development	<u>25,483</u>	<u>318,719</u>	<u>340,168</u>
	<u>14,737,464</u>	<u>14,309,802</u>	<u>13,802,592</u>
ANNUAL SURPLUS	<u>\$ 2,622,051</u>	<u>\$ 2,920,101</u>	<u>\$ 2,464,582</u>
ACCUMULATED SURPLUS at beginning of year		\$124,064,790	\$121,600,208
Annual surplus		<u>2,920,101</u>	<u>2,464,582</u>
ACCUMULATED SURPLUS at end of year		<u>\$126,984,891</u>	<u>\$124,064,790</u>

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2016

	2016 Budget	2016 Actual	2015 Actual
Annual surplus	\$ 2,622,051	\$ 2,920,101	\$ 2,464,582
Acquisition of tangible capital assets	(4,395,099)	(4,395,099)	(4,548,710)
Amortization of tangible capital assets	4,482,036	4,562,448	4,482,036
Loss on disposal of tangible capital assets	0	530,286	438,137
Proceeds on disposal of tangible capital assets	<u>0</u>	<u>22,500</u>	<u>3,221</u>
	<u>86,937</u>	<u>720,135</u>	<u>374,684</u>
Change in prepaid expenses and inventory	<u>0</u>	<u>(3,227)</u>	<u>19,383</u>
INCREASE IN NET FINANCIAL ASSETS	<u>\$ 2,708,988</u>	3,637,009	2,858,649
NET FINANCIAL ASSETS at beginning of year		<u>14,144,886</u>	<u>11,286,237</u>
NET FINANCIAL ASSETS at end of year		<u>\$ 17,781,895</u>	<u>\$ 14,144,886</u>

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
CONSOLIDATED STATEMENT OF CASH FLOW
FOR THE YEAR ENDED DECEMBER 31, 2016

	2016	2015
CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES		
Annual surplus for the year	\$ <u>2,920,101</u>	\$ <u>2,464,582</u>
Items not requiring an outlay of cash		
Amortization	4,562,448	4,482,036
Loss on disposal of tangible capital assets	530,286	438,137
Share of income of Wellington North Power Inc.	<u>(409,725)</u>	<u>(236,818)</u>
	<u>4,683,009</u>	<u>4,683,355</u>
	<u>7,603,110</u>	<u>7,147,937</u>
Net changes in non-cash working capital		
Taxes receivable	(122,968)	171,199
Trade and other receivables	(682,067)	(466,280)
Accounts payable and accrued liabilities	232,768	263,732
Prepaid expenses and inventory	(3,227)	19,383
Deferred revenue	<u>454,927</u>	<u>113,513</u>
	<u>(120,567)</u>	<u>101,547</u>
	<u>7,482,543</u>	<u>7,249,484</u>
CASH PROVIDED BY (USED IN) CAPITAL ACTIVITIES		
Acquisition of tangible capital assets	(4,395,099)	(4,548,710)
Proceeds on disposal of tangible capital assets	<u>22,500</u>	<u>3,221</u>
	<u>(4,372,599)</u>	<u>(4,545,489)</u>
CASH USED IN FINANCING ACTIVITIES		
Repayment of long term debt	<u>(1,038,451)</u>	<u>(987,107)</u>
CASH PROVIDED BY (USED IN) INVESTING ACTIVITIES		
Increase in investments	(57)	(82)
Decrease in long term receivables	<u>240,114</u>	<u>203,024</u>
	<u>240,057</u>	<u>202,942</u>
NET INCREASE IN CASH	2,311,550	1,919,830
CASH, beginning of year	<u>18,605,545</u>	<u>16,685,715</u>
CASH, end of year	\$ <u>20,917,095</u>	\$ <u>18,605,545</u>

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2016

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The consolidated financial statements of The Corporation of the Township of Wellington North are the representation of management prepared in accordance with Canadian public sector accounting standards (PSAS) as established by the Public Sector Accounting Board (PSAB) of CPA Canada. Significant accounting policies adopted by The Corporation of the Township of Wellington North are as follows:

(a) BASIS OF CONSOLIDATION

- (i) These consolidated statements reflect the assets, liabilities, revenues and expenses of the current fund, capital fund, reserves and reserve funds of all municipal organizations, committees and boards which are controlled by Council. All interfund assets and liabilities and revenues and expenses have been eliminated on consolidation. The following board has been reflected in the consolidated financial statements:

Mount Forest Business Improvement Area 100%

Government business enterprises and partnerships are separate legal entities which do not rely on the municipality for funding. Investments in government business enterprises are accounted for using the modified equity method. The following government business enterprise is reflected in the consolidated financial statements:

Wellington North Power Inc 96.71%

- (ii) Accounting for County and School Board Transactions:
The taxation, other revenues, expenditures, assets and liabilities with respect to the operations of the school boards and the County of Wellington are not reflected in the municipal fund balances of these financial statements. Overlevies (underlevies) are reported on the Consolidated Statement of Financial Position as accrued liabilities (other receivables).
- (iii) Trust funds and their related operations administered by the municipality are not consolidated, but are reported separately on the Trust Funds Statement of Financial Position and Continuity.

(b) BASIS OF ACCOUNTING

- (i) Sources of financing and expenditures are reported on the accrual basis of accounting.
- (ii) The accrual basis of accounting recognizes revenues as they become available and measurable. Expenditures are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

(c) USE OF ESTIMATES

The preparation of financial statements in accordance with PSAS requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Significant areas requiring management's estimates include amortization and accrued liabilities. By their nature, these estimates are subject to measurement uncertainty and actual results could differ from management's best estimates as additional information becomes available in the future.

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2016

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

(d) INVESTMENTS

Investments held by the municipality are recorded at cost.

(e) LONG TERM RECEIVABLES

Long term receivables are recorded at cost.

(f) DEFERRED REVENUE

The revenue is reported on the Consolidated Statement of Operations in the year in which it is used for the specified purpose, and any unspent revenue is deferred to the following year.

(g) NON-FINANCIAL ASSETS

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the Change in Net Financial Assets for the year.

(i) Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributed to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital asset is amortized on a straight-line basis over its estimated useful life as follows:

Land improvements	30 to 75 years
Buildings	20 to 50 years
Machinery and equipment	5 to 50 years
Vehicles	10 to 20 years
Roads	30 years
Bridges and culverts	50 years
Water and sewer systems	70 years

Assets under construction are not amortized until the asset is available for productive use.

(ii) Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at their fair value and are recognized as revenue at the date of receipt.

(iii) Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

(iv) Inventories

Inventories held for consumption are recorded at the lower of cost and replacement cost.

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2016

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

(h) REVENUE RECOGNITION

Revenues are recognized as follows:

- (i) Tax revenue is recognized as revenue when the amounts are levied on the municipality's ratepayers.
- (ii) Fines and donations are recognized when collected.
- (iii) Other revenues are recorded upon sale of goods or provision of service when collection is reasonably assured.
- (iv) Government transfers are recognized in the financial statements as revenues in the period in which events giving rise to the transfer occur providing the transfers are authorized, eligibility criteria have been met and reasonable estimates of the amounts can be made.
- (v) Revenue restricted by legislation, regulation or agreement and not available for general municipal purposes is reported as deferred revenue on the consolidated statement of financial position. The revenue is recognized in the consolidated statement of operations in the year in which it is used for a specific purpose. Reserve fund transfers are recognized as revenue in the year they are used.

(i) POST-EMPLOYMENT BENEFITS

The contributions to the Ontario Municipal Employees Retirement System ("OMERS"), a multi-employer defined benefit plan, are expensed when contributions are due.

2. CASH

The Township of Wellington North has an undrawn credit facility of \$3,678,000 for operating purposes.

The municipality's deposits are held with a Canadian Chartered Bank. The Canadian Deposit Insurance Corporation insures deposits up to a maximum of \$100,000 per depositor.

3. LONG TERM RECEIVABLES

	2016	2015
Sewer loans, 6%, various repayment amounts, due in 2016 - 2018	\$ 19,415	\$ 20,538
Township of Southgate for the Mount Forest and Area Sports Complex, repayable in annual principal payments of \$100,925, 0%, due January 1, 2016	0	100,925
Pledge amounts in relation to King Street Playground, 0%, payable in annual principal payments of \$5,000, due 2018	5,000	15,000
Tile drainage loans, 8% or 6%, various repayments, due 2016 - 2022	<u>258,346</u>	<u>386,412</u>
	<u>\$ 282,761</u>	<u>\$ 522,875</u>

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2016

4. INVESTMENT IN WELLINGTON NORTH POWER INC.

Wellington North Power Inc. is a corporation incorporated under the laws of the Province of Ontario and provides municipal electrical services. The Corporation of the Township of Wellington North owns 96.71% of the outstanding shares of Wellington North Power Inc.

The following summarizes the financial position and operations of the government business enterprise which has been reported in these financial statements using the modified equity method:

	2016	2015
Investment in common shares	\$ 1,585,016	\$ 1,585,016
Note receivable on demand, interest at 4.41%	985,016	985,016
Share of accumulated net income	<u>1,939,717</u>	<u>1,529,992</u>
	<u>\$ 4,509,749</u>	<u>\$ 4,100,024</u>

During 2016, the Corporation of the Township of Wellington North received interest of \$44,293 (2015 - \$43,439) from Wellington North Power Inc.

The following is selected financial information from the December 31, 2016 audited financial statements of Wellington North Power Inc.

	2016	2015
Assets	<u>\$ 13,311,267</u>	<u>\$ 12,134,152</u>
Liabilities	\$ 8,865,399	\$ 7,852,340
Equity	3,737,149	3,313,485
Regulatory balances	<u>708,719</u>	<u>968,327</u>
	<u>\$ 13,311,267</u>	<u>\$ 12,134,152</u>
Revenues	\$ 16,923,431	\$ 15,679,033
Expenses	<u>16,499,767</u>	<u>15,434,159</u>
Net income for the year	<u>\$ 423,664</u>	<u>\$ 244,874</u>

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
 NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
 FOR THE YEAR ENDED DECEMBER 31, 2016

5. LONG TERM DEBT

The balance of long term liabilities on the Consolidated Statement of Financial Position is made up of the following:

	2016	2015
Tile drainage loans payable, 8% or 6%, due from 2016 - 2022	\$ 258,346	\$ 386,412
Debenture payable, 5.84%, payable \$128,114 semi-annually, principal and interest, due August 2024	1,619,140	1,773,995
Debenture payable, 4.858%, payable \$191,153 semi-annually, principal and interest, due December 2017	368,815	720,345
Debenture payable, 3.85% increasing to 5%, principal repayments annually at declining rate, due July 2018	1,085,000	1,216,000
Debenture payable, 1.65% increasing to 4.90%, principal repayments annually at declining rate, due February 2019	1,213,000	1,338,000
Debenture payable, 1.60% increasing to 4.85%, principal repayments annually at declining rate, due June 2020	<u>1,681,000</u>	<u>1,829,000</u>
	<u>\$ 6,225,301</u>	<u>\$ 7,263,752</u>

Principal repayments, in aggregate, are due as follows:

2017	\$ 954,845
2018	1,422,750
2019	1,300,045
2020	1,386,950
2021	206,502
Thereafter	<u>954,209</u>
	<u>\$ 6,225,301</u>

6. DEFERRED REVENUE

	DEC 31/15	CONTRI- BUTIONS RECEIVED	INVEST- MENT INCOME	REVENUE RECOGNIZED	DEC 31/16
OBLIGATORY RESERVE FUNDS					
Development charges	\$ 2,279,599	\$ 405,230	\$ 22,948	\$ 0	\$ 2,707,777
Recreational land	89,885	53,000	1,221	0	144,106
Gas tax	<u>482,991</u>	<u>348,937</u>	<u>3,980</u>	<u>(366,239)</u>	<u>469,669</u>
	2,852,475	807,167	28,149	(366,239)	3,321,552
OTHER					
Municipal roads and bridges	<u>72,686</u>	<u>58,536</u>	<u>0</u>	<u>(72,686)</u>	<u>58,536</u>
	<u>\$ 2,925,161</u>	<u>\$ 865,703</u>	<u>\$ 28,149</u>	<u>\$ (438,925)</u>	<u>\$ 3,380,088</u>

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2016

7. OTHER INCOME

	Budget	2016	2015
Penalties and interest on taxation	\$ 201,000	\$ 203,563	\$ 210,826
Miscellaneous	86,085	157,273	112,709
Other fines and penalties	1,500	2,381	667
Investment income	158,283	258,731	265,814
Rents, concessions and franchises	856,257	469,678	343,370
Donations	0	20	20
Loss on disposal of land and other assets	38,000	(530,286)	(438,137)
Government business enterprise	<u>0</u>	<u>409,725</u>	<u>236,818</u>
	<u>\$ 1,341,125</u>	<u>\$ 971,085</u>	<u>\$ 732,087</u>

8. PENSION AGREEMENTS

The municipality makes contributions to the Ontario Municipal Employees Retirement Fund (OMERS), which is a multi-employer plan, on behalf of 39 (2015 - 39) members of its staff. This plan is a defined benefit plan which specifies the amount of the retirement entitlement to be received by the employees based on the length of service and rates of pay. Employees and employers contribute jointly to the plan. The employer amount contributed to OMERS for 2016 by the municipality was \$211,993 (2015 - \$216,500). The contribution rate for 2016 was 9.0% to 14.6% depending on age and income level, which is consistent with the previous year. OMERS is a multi-employer plan, therefore any pension plan surpluses or deficits are a joint responsibility of Ontario municipal organizations and their employees. As a result, the municipality does not recognize any share of the OMERS pension surplus or deficit. The last available report for the OMERS plan was December 31, 2016. At that time, the plan reported a \$5.7 billion actuarial deficit (2015 - \$7.0 billion actuarial deficit), based on accrued pension obligations of \$87.0 billion (2015 - \$81.9 billion) and net assets available for benefits of \$85.4 billion (2015 - \$77.2 billion).

9. OPERATIONS OF THE SCHOOL BOARDS AND THE COUNTY OF WELLINGTON

During the year, the following taxation revenue was raised and remitted to the school boards and County of Wellington:

	2016	2015
School Boards	\$ 3,496,132	\$ 3,436,179
County of Wellington	<u>8,412,134</u>	<u>8,091,936</u>
	<u>\$ 11,908,266</u>	<u>\$ 11,528,115</u>

10. TRUST FUNDS

The trust funds administered by the municipality amounting to \$328,879 (2015 - \$328,621) have not been included in the statement of financial position, nor have the operations been included in the statement of financial operations.

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2016

11. SEGMENTED INFORMATION

The Corporation of the Township of Wellington North is a diversified municipal government institution that provides a wide range of services to its residents such as police, fire, sewer, water, waste collection, disposal and recycling, recreational, library and planning. Distinguishable functional segments have been separately disclosed in the segmented information. The nature of the segments and the activities they encompass are as follows:

General Government

This segment relates to the governance and operations of the municipality itself and cannot be directly attributed to another specific segment.

Protection to Persons and Property

Protection is comprised of police services, fire protection, conservation authority, emergency measures, animal control and building and structural inspection. The police services ensure the safety and protection of the residents and their property. The fire department is responsible to provide fire suppression service, fire prevention programs, training and education. The members of the fire department consist of volunteers. The building department provides a number of services including maintenance and enforcement of building and construction codes and review of all property development plans through its application process.

Transportation Services

Transportation services is responsible for construction and maintenance of the municipality's roadways, bridges, parking areas and streetlights.

Environmental Services

This segment provides the municipality's drinking water, processes and cleans sewage and ensures the municipality's water systems meet all provincial standards.

Health Services

Health services includes contributions to the operations of local cemeteries.

Recreation and Cultural Services

This segment provides services meant to improve the health and development of the municipality's residents. The municipality operates and maintains parks, arenas, a swimming pool and community centres. The municipality also provides recreational programs.

Planning and Development

This segment is responsible for planning and zoning, including the official plan. This service area also includes tourist information and promotion, economic development, business improvement area and drainage.

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
SCHEDULE OF SEGMENTED DISCLOSURE
FOR THE YEAR ENDED DECEMBER 31, 2016

Schedule 1

	General Government	Protection Services	Transportation Services	Environmental Services	Health Services	Recreation and Cultural Services	Planning and Development	2016	2015
EXPENSES									
Salaries and benefits	\$ 819,994	\$ 472,767	\$ 1,257,372	\$ 594,168	\$ 22,177	\$ 722,862	\$ 111,186	\$ 4,000,526	\$ 3,901,902
Materials	301,641	645,898	1,644,641	1,315,199	18,512	752,393	163,383	4,841,667	4,496,115
Contracted services	0	0	0	430,316	0	0	20,354	450,670	427,732
Rents and financial expenses	89,719	0	0	0	0	0	0	89,719	84,684
Interest on long term debt	0	0	12,775	165,032	0	151,563	23,796	353,166	389,446
Amortization	62,445	143,867	2,948,949	1,061,573	3,023	342,591	0	4,562,448	4,482,036
Other	<u>11,606</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>11,606</u>	<u>20,677</u>
	<u>\$ 1,285,405</u>	<u>\$ 1,262,532</u>	<u>\$ 5,863,737</u>	<u>\$ 3,566,288</u>	<u>\$ 43,712</u>	<u>\$ 1,969,409</u>	<u>\$ 318,719</u>	<u>\$14,309,802</u>	<u>\$13,802,592</u>

see notes to the consolidated financial statements

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
 CONSOLIDATED SCHEDULE OF TANGIBLE CAPITAL ASSETS
 FOR THE YEAR ENDED DECEMBER 31, 2016

Schedule 2

	Land	Buildings	Machinery and Equipment	Vehicles	Roads	Bridges and Culverts	Water works/ Sanitary sewer	2016	2015
COST									
Balance, beginning of year	\$ 5,042,763	\$ 18,470,571	\$ 32,339,217	\$ 7,132,518	\$ 131,034,147	\$ 5,053,723	\$ 29,184,797	\$ 228,257,736	\$ 224,729,290
Additions during the year	60,032	119,348	160,608	0	1,510,813	2,013,874	530,424	4,395,099	4,548,710
Disposals during the year	0	(106,043)	0	(174,283)	(1,169,423)	(29,803)	(401,041)	(1,880,593)	(1,020,264)
Balance, end of year	<u>5,102,795</u>	<u>18,483,876</u>	<u>32,499,825</u>	<u>6,958,235</u>	<u>131,375,537</u>	<u>7,037,794</u>	<u>29,314,180</u>	<u>230,772,242</u>	<u>228,257,736</u>
ACCUMULATED AMORTIZATION									
Balance, beginning of year	506,814	5,703,926	10,676,462	3,795,365	86,981,299	2,728,083	8,030,208	118,422,157	114,519,027
Amortization for the year	18,794	381,568	439,903	351,320	2,518,108	89,424	763,331	4,562,448	4,482,036
Accumulated amortization on disposals	0	(60,332)	0	(148,141)	(958,308)	(29,803)	(131,222)	(1,327,806)	(578,906)
Balance, end of year	<u>525,608</u>	<u>6,025,162</u>	<u>11,116,365</u>	<u>3,998,544</u>	<u>88,541,099</u>	<u>2,787,704</u>	<u>8,662,317</u>	<u>121,656,799</u>	<u>118,422,157</u>
NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS									
	<u>\$ 4,577,187</u>	<u>\$ 12,458,714</u>	<u>\$ 21,383,460</u>	<u>\$ 2,959,691</u>	<u>\$ 42,834,438</u>	<u>\$ 4,250,090</u>	<u>\$ 20,651,863</u>	<u>\$ 109,115,443</u>	<u>\$ 109,835,579</u>

The net book value of tangible capital assets not being amortized because they are under construction (or development or have been removed from service) is \$2,767,224 (2015 - \$3,054,946).

No contributed capital assets were recognized in the financial statements during the year.

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
 SCHEDULE OF ACCUMULATED SURPLUS
 FOR THE YEAR ENDED DECEMBER 31, 2016

Schedule 3

	2016	2015
SURPLUSES		
Invested in tangible capital assets		
Tangible capital assets at cost less amortization	\$109,115,443	\$109,835,579
Unexpended capital financing	2,503,630	772,328
Capital assets financed by long term debt and to be funded in future periods	<u>(5,966,955)</u>	<u>(6,877,340)</u>
	105,652,118	103,730,567
General surplus	1,196,192	1,100,592
Investment in Wellington North Power Inc.	4,509,749	4,100,024
Cemeteries	52,020	52,470
Recreation, community centres and arenas	(19,521)	(14,339)
Streetlighting	42,033	11,309
Business improvement areas	<u>(695)</u>	<u>(21,368)</u>
	<u>111,431,896</u>	<u>108,959,255</u>
RESERVE FUNDS		
Capital purposes	<u>5,305,770</u>	<u>5,638,889</u>
RESERVES		
Working funds	806,923	599,392
Current purposes	4,785,112	4,929,109
Capital purposes	<u>4,655,190</u>	<u>3,938,145</u>
	<u>10,247,225</u>	<u>9,466,646</u>
	<u>\$126,984,891</u>	<u>\$124,064,790</u>

INDEPENDENT AUDITOR'S REPORT

To the Members of Council, Inhabitants and Ratepayers of: The Corporation of the Township of Wellington North

Report on the Financial Statements

We have audited the accompanying statements of financial position and continuity of the trust funds of The Corporation of the Township of Wellington North as at December 31, 2016, and for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained in our audit is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, these financial statements present fairly, in all material respects, the financial position of the trust funds of The Corporation of the Township of Wellington North as at December 31, 2016 and for the year then ended in accordance with Canadian public sector accounting standards.

Fergus, Ontario
August 28, 2017

Chartered Professional Accountants
Licensed Public Accountants

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH - TRUST FUNDS
 STATEMENTS OF FINANCIAL POSITION AND CONTINUITY
 AS AT DECEMBER 31, 2016

	Subdividers	Cemetery Care and Maintenance	History Books
STATEMENT OF FINANCIAL POSITION			
Assets			
Cash	\$ 2,381	\$ 269,676	\$ 7,949
Investments (note 2)	0	65,908	0
Due from Township	<u>0</u>	<u>906</u>	<u>0</u>
	<u>\$ 2,381</u>	<u>\$ 336,490</u>	<u>\$ 7,949</u>
Liabilities			
Due to Township	\$ 0	\$ 4,541	\$ 0
Deferred revenue (prepaid plots)	<u>0</u>	<u>13,400</u>	<u>0</u>
	<u>\$ 0</u>	<u>\$ 17,941</u>	<u>\$ 0</u>
Fund balance	<u>2,381</u>	<u>318,549</u>	<u>7,949</u>
	<u>\$ 2,381</u>	<u>\$ 336,490</u>	<u>\$ 7,949</u>
STATEMENT OF CONTINUITY			
Fund balance, beginning of year	<u>\$ 2,360</u>	<u>\$ 318,384</u>	<u>\$ 7,877</u>
Receipts			
Interest earned	21	0	72
Share of plot sales	0	(2,135)	0
Monument fees	<u>0</u>	<u>2,300</u>	<u>0</u>
	<u>21</u>	<u>165</u>	<u>72</u>
Fund balance, end of year	<u>\$ 2,381</u>	<u>\$ 318,549</u>	<u>\$ 7,949</u>

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH - TRUST FUNDS
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2016

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the trust funds of The Corporation of the Township of North Wellington are the representation of management prepared in accordance with accounting policies prescribed for Ontario municipalities by the Ministry of Municipal Affairs and Housing and Canadian public sector accounting standards. Since precise determination of many assets and liabilities is dependent upon future events, the preparation of periodic financial statements necessarily involves the use of estimates and approximations. These have been made using careful judgments.

(a) **BASIS OF ACCOUNTING**

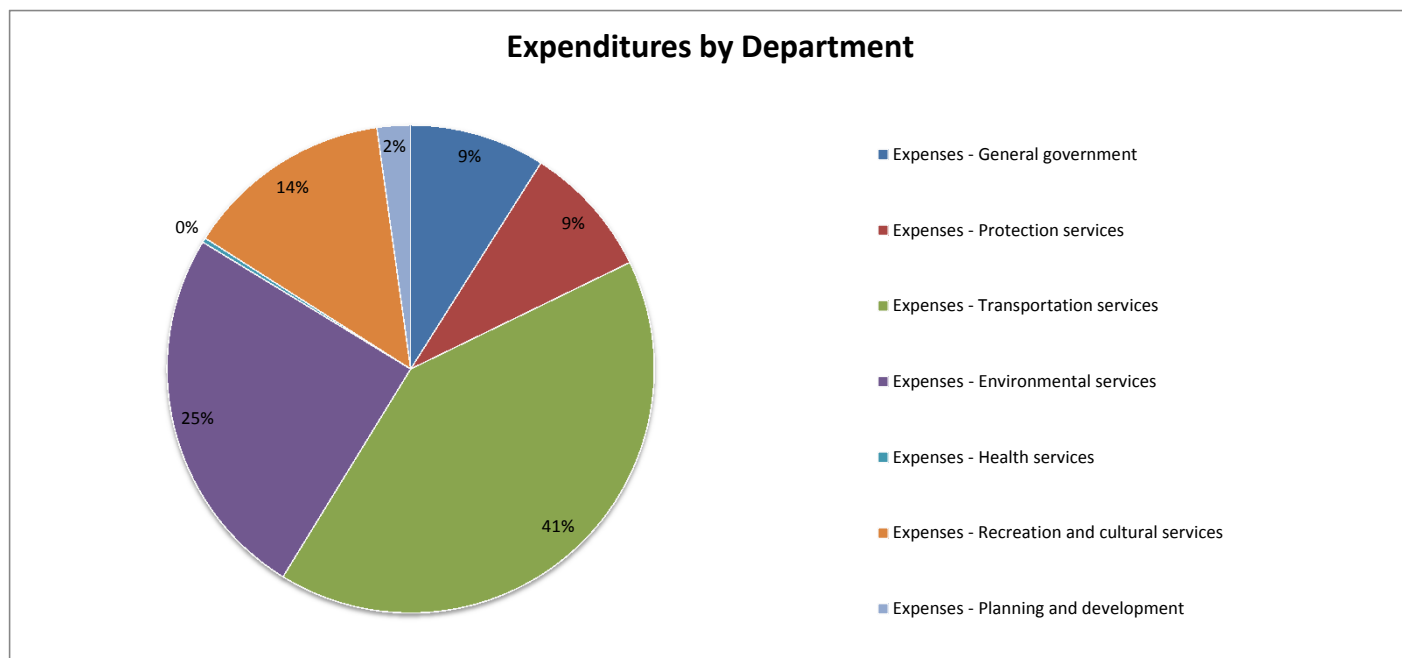
- (i) Sources of financing and expenditures are reported on the accrual basis of accounting.
- (ii) The accrual basis of accounting recognizes revenues as they become available and measurable. Expenditures are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

2. INVESTMENTS

Total investments of \$65,908 (2015 - \$64,825) reported on the statement of financial position at cost have a market value of \$64,921 (2015 - \$66,112).

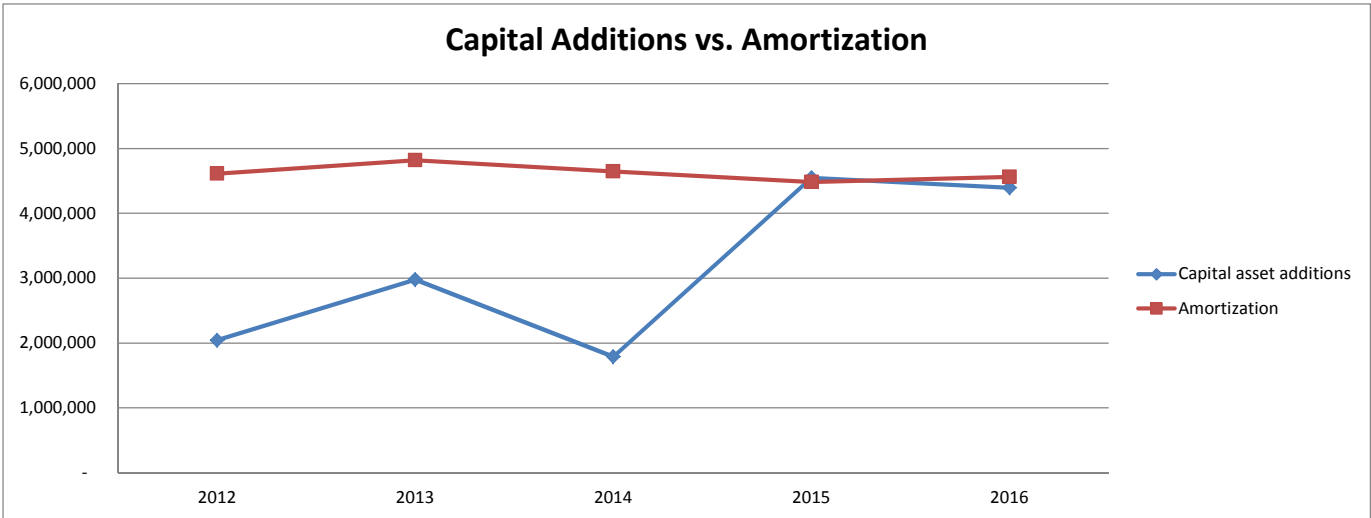
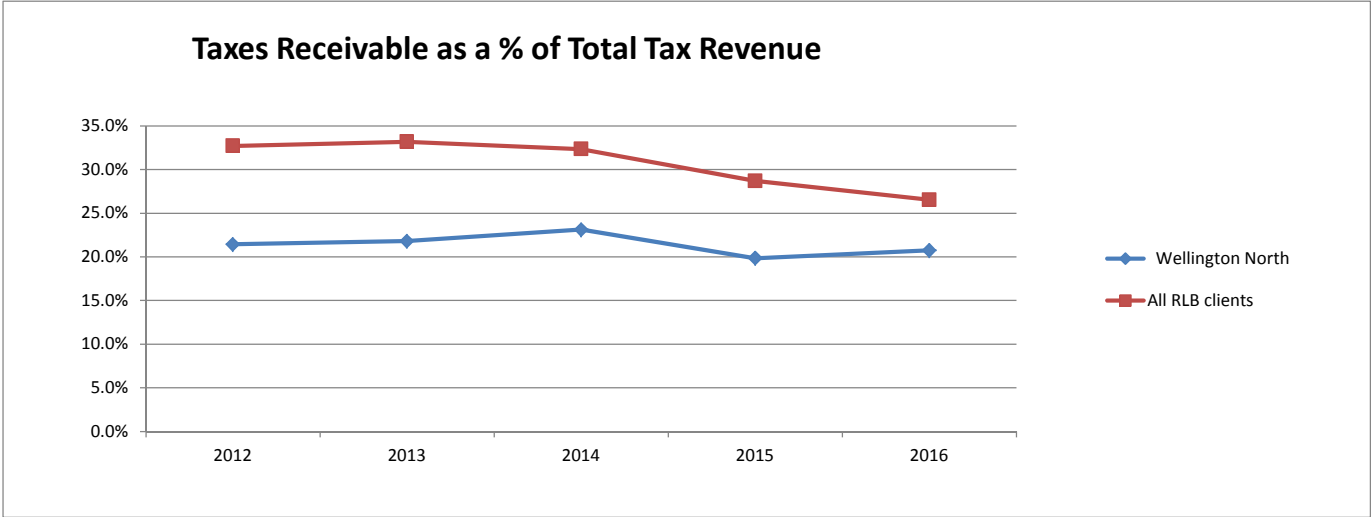
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**Township of Wellington North
Summary of Key Operating Measures
December 31, 2016**

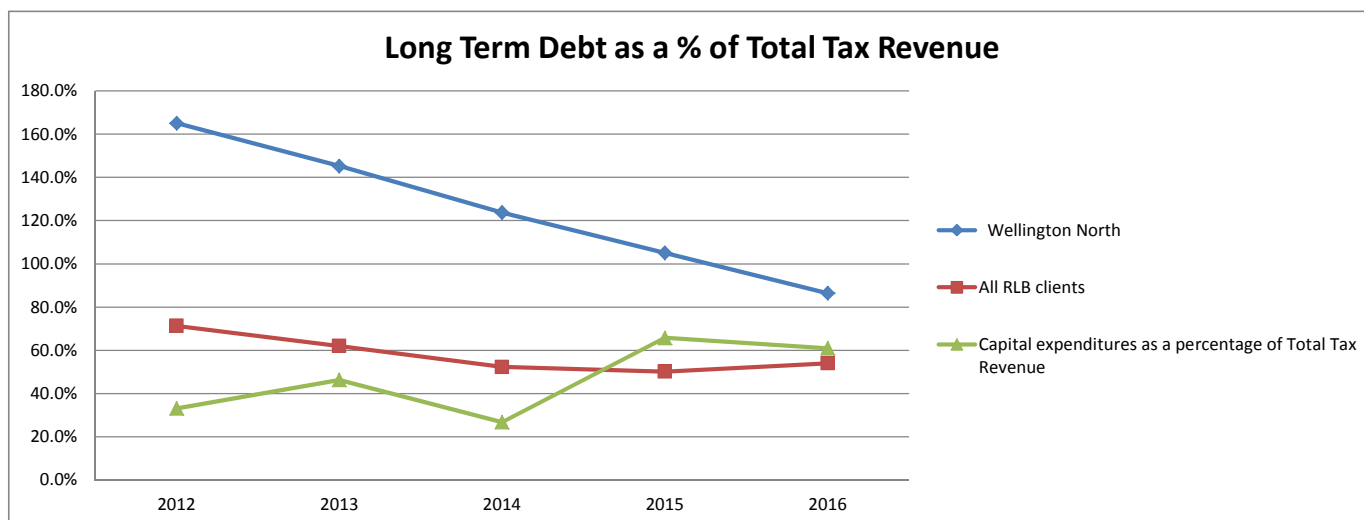
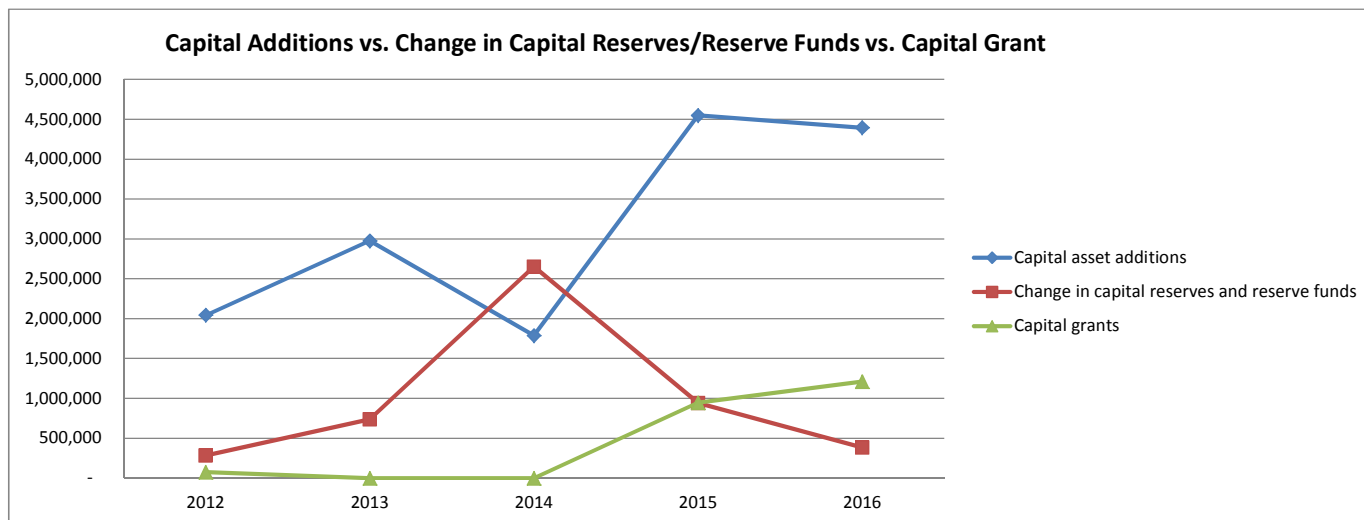


	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Expenses - General government	9.2%	8.9%	9.2%	9.7%	9.0%
Expenses - Protection services	8.5%	8.8%	8.8%	8.4%	8.8%
Expenses - Transportation services	41.7%	42.0%	40.4%	40.9%	41.0%
Expenses - Environmental services	23.4%	23.9%	25.3%	24.4%	24.9%
Expenses - Health services	0.2%	0.2%	0.2%	0.3%	0.3%
Expenses - Recreation and cultural services	13.6%	13.4%	13.6%	13.9%	13.8%
Expenses - Planning and development	3.5%	2.9%	2.4%	2.5%	2.2%

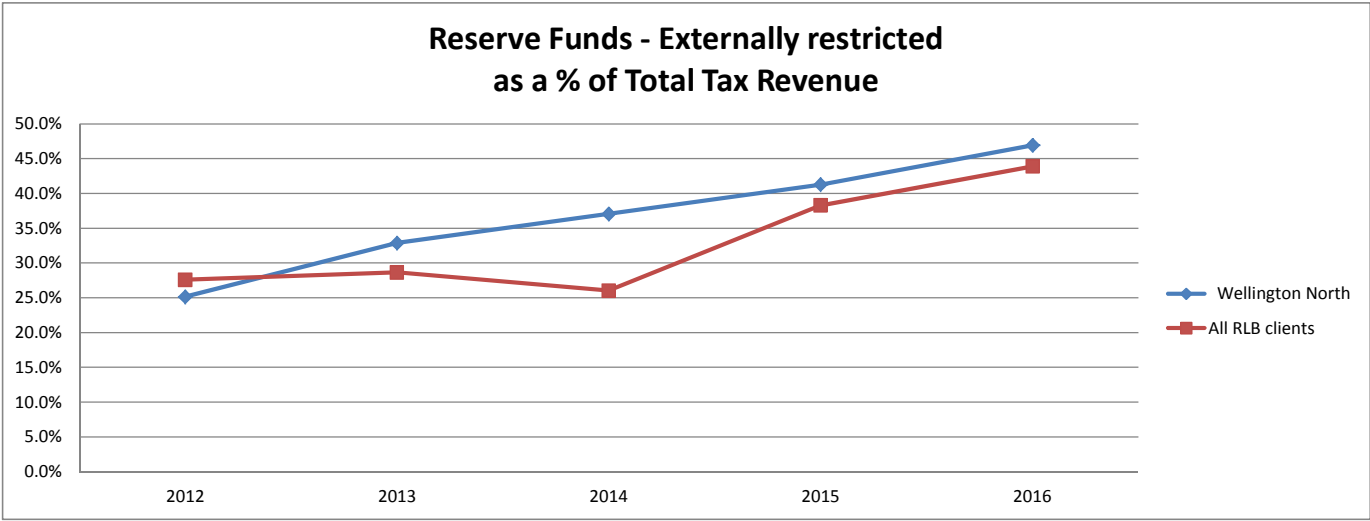
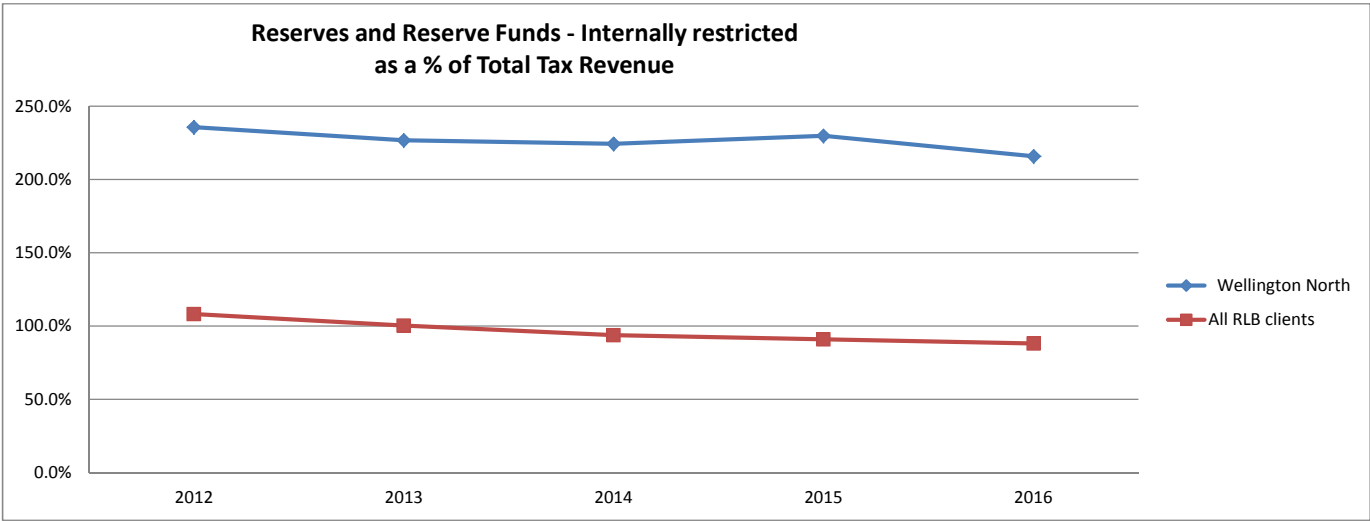
Township of Wellington North
Summary of Key Operating Measures
December 31, 2016



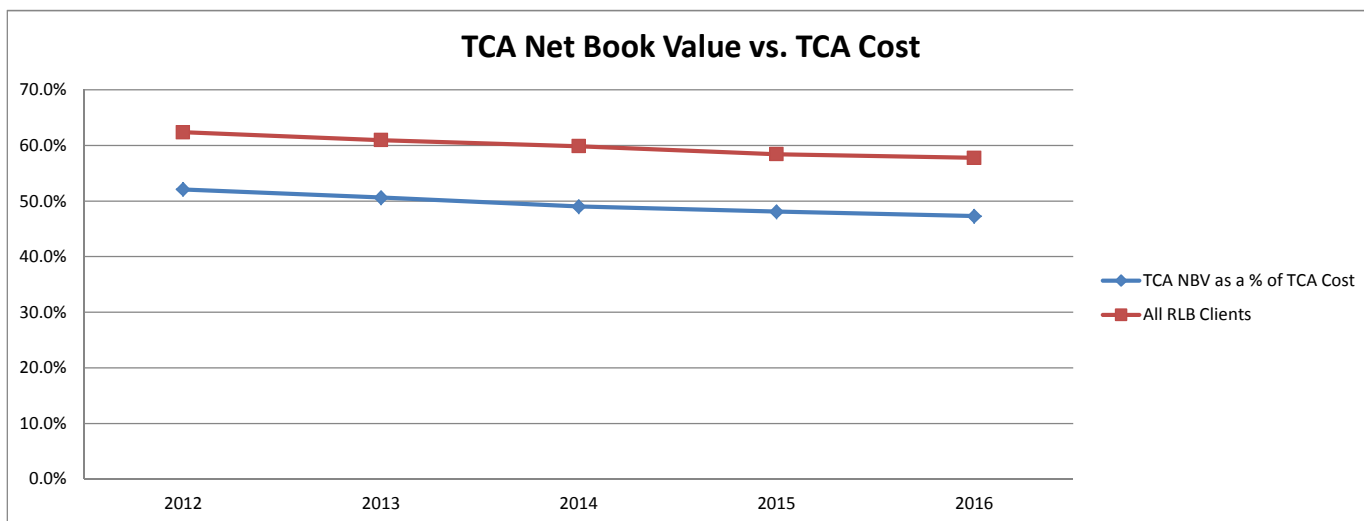
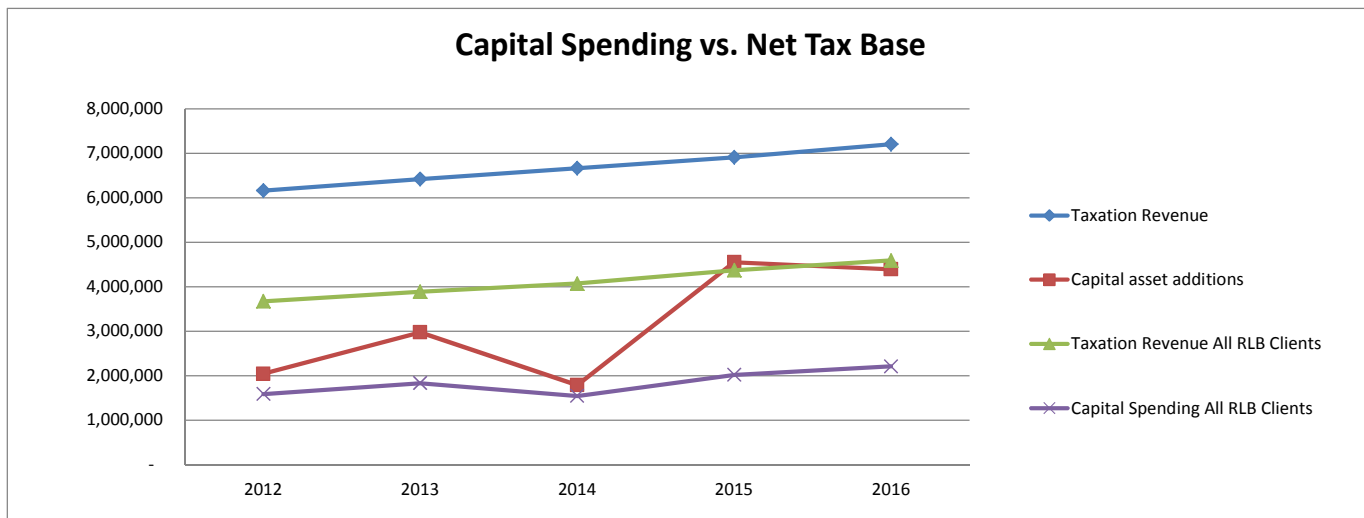
**Township of Wellington North
Summary of Key Operating Measures
December 31, 2016**



Township of Wellington North
Summary of Key Operating Measures
December 31, 2016



**Township of Wellington North
Summary of Key Operating Measures
December 31, 2016**



**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
MINUTES OF COUNCIL
AUGUST 14, 2017 @ 2:00 P.M.
CLOSED MEETING SESSION @ 1:30 P.M.**

The meeting was held in the Plume Room, Mount Forest & District Sports Complex.

Members Present:

Mayor: Andy Lennox
Councillors: Sherry Burke
Steve McCabe
Dan Yake

Absent:

Councillor: Lisa Hern

Staff Present:

Clerk: Karren Wallace
Executive Assistant: Cathy Conrad
Economic Development Officer: Dale Small
Interim Director of Public Works: Derek McCaughan

Absent:

CAO: Michael Givens

CALLING TO ORDER

Mayor Lennox called the meeting to order

ADOPTION OF THE AGENDA**Resolution 2017-291**

Moved: Councillor Yake

Seconded: Councillor McCabe

THAT the Agenda for the August 14 2017 Regular Meeting of Council be accepted and passed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

None

CLOSED MEETING SESSION**Resolution 2017-292**

Moved: Councillor McCabe

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North go into a meeting at 1:31 p.m. that is closed to the public under subsections 239 (2) of the Municipal Act, 2001, specifically:

(d) labour relations or employee negotiations

1. REPORTS

a) *Pay Equity Report, Market Check and Organization Review with supporting documentation prepared by Ward Uptigrove*

2. REVIEW OF CLOSED SESSION MINUTES

- *July 24, 2017*

CARRIED

Resolution 2017-293

Moved: Councillor Yake

Seconded: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North rise from a closed meeting session at 1:52 p.m.***CARRIED****RISE AND REPORT FROM CLOSED MEETING SESSION****Resolution 2017-294**

Moved: Councillor Yake

Seconded: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North approve the Closed Meeting Minutes of July 24, 2017.***CARRIED****Resolution 2017-295**

Moved: Councillor Yake

Seconded: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North approve the confidential direction provided to the Clerk.***CARRIED****O' CANADA****AWARDS / RECOGNITION/ DECLARATIONS**

None

PRESENTATIONS

Rich MacVicar, Chair, Mount Forest Homecoming Committee

Mr. MacVicar presented Council with the financial report and thanked Council for their support.

ADOPTION OF MINUTES OF COUNCIL**Resolution 2017-296**

Moved: Councillor McCabe

Seconded: Councillor Yake

*THAT the minutes of the Regular Meeting of Council held on July 24, 2017 be adopted as circulated.***CARRIED****BUSINESS ARISING**

None

DEPUTATIONS

None

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

Items 2a, 2b, 4a, 6a, 7a, 7b

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION**Resolution 2017-297**

Moved: Councillor Yake

Seconded: Councillor McCabe

THAT all items listed under Items for Consideration on the August 14, 2017 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:

1. *MINUTES*

- a. *Maitland Valley Conservation Authority, Board of Directors Meeting #6/17, June 21, 2017*
- b. *Maitland Valley Conservation Authority, Board of Directors Meeting #7/17, June 26, 2017*
- c. *Wellington North Power Inc., Quarterly Update (Quarter 2: Period ending June 30th, 2017)*

3. *FIRE SERVICES*

- a. *Communiqué #045, July, 2017*

5. *FINANCE*

- a. *Cheque Distribution Report dated August 4, 2017*

6. *PUBLIC WORKS*

- b. *Report PW 2017-020 Sanitary Allocations for 2551405 Ontario Ltd. (166 Queen Street West) and South Saugeen Developments Ltd. (Cork Street)*

CARRIED

CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION

Council was advised that the planning report regarding Lorne and Mary Horst, 9446 Highway 6, Zoning By-law Amendment – Kennel was previously presented at a public meeting held on May 16, 2017.

Resolution 2017-298

Moved: Councillor Yake

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive the Planning Report from Jameson Pickard, Planner, dated May 16, 2017, regarding Lorne and Mary Horst, 9446 Highway 6, Zoning By-law Amendment – Kennel.

CARRIED

Resolution 2017-299

Moved: Councillor McCabe

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive the revised drawing from Lorne Horst regarding 9446 Highway 6, Zoning By-law Amendment - Kennel.

CARRIED

Resolution 2017-300

Moved: Councillor Burke
Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive the Economic Development Officer report EDO 2017-19 dated August 14th, 2017 with regards to the revisions being made to the Township of Wellington North Community Improvement Plan (CIP);

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North approve the revisions to the Community Improvement Project Areas (CIPA) boundaries as well as the addition of three new incentive programs to the CIP as contained in the report "Community Improvement Plan Update 2017 Draft Final – August 2017"

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North authorize the Mayor and Clerk to sign a by-law to amend By-law Number 62-11 to reflect the new Community Improvement Project Area Boundaries.

CARRIED

Resolution 2017-301

Moved: Councillor Burke
Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive for information Report PW 2017-19 being a report on the 2017 Ontario Clean Water Agency (OCWA) annual report for the Arthur Wastewater Treatment Plant.

CARRIED

Grand River Conservation Authority, correspondence dated July 24, 2017, regarding Lake Erie Region Source Protection Committee Municipal Member Nomination. Council directed staff to submit Mayor Lennox's name for consideration as representative of Group 1 on the Lake Erie Region Source Protection Committee.

Ministry of Municipal Affairs, correspondence regarding amendments to the Municipal Elections Act, 1996 – nomination endorsements. Council directed staff to respond that they do not support the requirement to have nominations endorsed by 25 electors.

NOTICE OF MOTION

None

COMMUNITY GROUP MEETING PROGRAM REPORT

Councillor Yake announced that Dale Small, Economic Development Officer and he attended the ground breaking for the new Groves Memorial Hospital at Aboyne on Wednesday, August 9th.

Councillor Burke reported that the Fire Chief and the Gala Committee presented a cheque in the amount of \$30,000 to Louise Marshall Hospital on Wednesday, August 9th.

Mayor Lennox announced that he had received a cheque from the estate of the late David Stack for upgrades to the trail. A land owner who owns land adjacent to 1/8th of the trail has offered flowers to help beautify the trail.

BY-LAWS**Resolution 2017-302**

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT By-law Number 041-17 being a by-law to amend Zoning By-law Number 66-01 being the zoning by-law for the Township of Wellington North be read a First, Second and Third time and enacted. (WOSR Part Lot 12, Div 3 & 4, subject to ROW RP 61R-8688 Part 2, Geographic Township of Arthur, with a civic address of 9446 Highway 6 – Lorne and Mary Horst)

CARRIED

Resolution 2017-303

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT By-law Number 046-17 being a by-law to provide for the operation and licensing of kennels in the Township of Wellington North be read a First, Second and Third time and enacted.

CARRIED

Resolution 2017-304

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT By-law Number 056-17 being a by-law to authorize the execution of a License Agreement between The Corporation of the County of Wellington and The Corporation of the Township of Wellington North be read a First, Second and Third time and enacted.

CARRIED

Resolution 2017-305

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT By-law Number 057-17 being a by-law to appoint a Deputy Clerk for The Corporation of the Township of Wellington North be read a First, Second and Third time and enacted.

CARRIED

Resolution 2017-306

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT By-law Number 058-17 being a by-law to amend By-law 004-17 being a by-law to regulate and provide for the keeping, control and licensing of dogs within the Township of Wellington North be read a First, Second and Third time and enacted.

CARRIED

Resolution 2017-307

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT By-law Number 059-17 being by-law to amend By-law 062-11 being a by-law to designate a Community Improvement Project Area in the Township of Wellington North be read a First, Second and Third time and enacted.

CARRIED**CULTURAL MOMENT****Saint Mary of the Purification Roman Catholic Church, Mount Forest**

The site where St. Mary of the Purification Roman Catholic Church stands today was purchased by Father Holzer in 1861. Construction of the church was initiated in 1863 but Father Holzer did not live to see it completed. He suffered from a stroke in January 1864, and died the same year. Father Mahuet served the parish when the church was dedicated on February 1, 1865. The church was designed in the Gothic Revival style, characterized by elongated windows in the Gothic arch form.

On August 14, 1902, a fire caused considerable damage to the original church. At the time of the fire, the current priest, Father O'Connell, was in Rome. The church burned but the origin of the fire was not definitely determined. One possibility was the furnace, but there was no fire in it at the time. A second possibility was an incendiary, but there was no proof of this. The third possible cause, which seemed to be most likely, was a burning sanctuary lamp. In fact, at 2:00 AM the night of the fire, a passerby happened to see a light on in the church, giving credence to the lamp as the cause.

Father O'Connell died shortly after his return from Rome and because a severe blizzard had recently occurred he was buried under the church. He is commemorated by a plaque located in the church. Saint Mary of the Purification Roman Catholic Church was rebuilt in 1902-1903. It appears that the walls of the present church are from the original building. Large beams which were charred by the fire are still visible in the dirt cellar.

More than 150 years since its dedication, St. Mary of the Purification Roman Catholic Church stands today as a prominent feature of the Town of Mount Forest.

CONFIRMATORY BY-LAW**Resolution 2017-308**

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT By-law Number 060-17 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on August 14, 2017 be read a First, Second and Third time and enacted.

CARRIED

ADJOURNMENT**Resolution 2017-309**

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Regular Council meeting of August 14, 2017 be adjourned at 2:43 p.m.

CARRIED

CLERK

MAYOR



Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

Deputation Request Form

Name of Deputant(s) Natalie + Jaymes Overholt

Attending as an individual OR Representing a group/organization/business

Name of Group/Organization/Business _____

Contact Information

Mail: 420 Parkside Dr Mt Forest

Email

Telephone

Type of Meeting

Council OR Committee (includes ad hoc) _____

Date of Meeting Aug 28/17

Subject Matter (submit your complete deputation submission with this form)

concerns Re: speeding on parkside Dr. Also lots of transports using parkside to bypass hwy 6/89 lights.

Recommendation/Request of Council (what action you would like the Township of Wellington North to take with respect to your matter-use a separate page if required)

- speed bumps/lines to slow traffic
 - More School Zone signs (none facing hwy 6)
 - ? Speed monitor like victoria cross has
 - Parkside Dr to be made a no truck route.
- Estimated Financial Impact to municipality: ?

Capital _____ Annual Operating _____

SIGNATURE:

Notice of Collection/Use/Disclosure: All information submitted in support of meetings of Council/Committee/Planning deliberations/ is collected in accordance with the Municipal Act, 2001, s. 8 and 239 (1) and may be used in deliberations, and disclosed in full, including email, telephone numbers, names and addresses on agendas and to persons requesting access to records of Council/Committee/Planning Committee. All information submitted to the municipality is subject o disclosure under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). Questions about this notice of collection should be directed to the Clerk's office (519) 848-3620.

Thank you for review of this matter.

Something must be done to protect our children + people of Wellington North / Mount Forest. Parkside Dr is a highly populated childrens area, with St Marys school, the park + the pool. The amount of cars we see speeding down Parkside Dr (especially at rush hour) is unreal. Also the amount of transports who use our street to avoid the lights @ hwy 6 + 89 is awful, + usually they are speeding. Parkside Dr should be made a no truck route as its not an appropriate road for them. If a child was to run on the street, a transport could never shift gears to stop in time. The sad thing about most of the speeders is they are probably from town + know lots of kids populate this area + yet they still speed. We moved to Parkside Dr last spring with our two young kids, we wanted a quieter + safer community, we feel more scared traffic wise here then when we lived in downtown Kitchener. The amount of times weve seen kids or elderly almost get hit in front of our house is sickening. All of our neighbours + anyone weve talked to who frequently visits the park/pool agrees with our concerns. Weve actually shocked St Marys school hasnt filed any complaints. Something drastically needs to be done on Parkside Dr to help with speeding + transports. Its been pure luck a child hasnt been killed here. Please help us make our town in this busier area a safer place. Thank you

Chatalia + Jaymes Overholt



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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF AUGUST 28, 2017**

**FROM: DARREN JONES
CHIEF BUILDING OFFICIAL**

**SUBJECT: CBO 2017-12 BUILDING PERMIT REVIEW
PERIOD ENDING JULY 31, 2017**

RECOMMENDATION

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2017-12 being the Building Permit Review for the period ending July 31, 2017.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

1. CBO 2017-11 Building Permit Review Period Ending June 30, 2017

BACKGROUND

PROJECT DESCRIPTION	PERMITS ISSUED	CONSTRUCTION VALUE	PERMIT FEES	DEV. CHARGES
Single Family Dwelling	2	570,000.00	5,775.36	8,456.00
Multi Family Dwelling	0	0.00	0.00	0.00
Additions / Renovations	6	340,000.00	3,646.62	0.00
Garages / Sheds	2	51,000.00	664.40	0.00
Pool Enclosures / Decks	1	15,000.00	199.96	0.00
Commercial	1	50,000.00	2,384.96	0.00
Assembly	1	1,000.00	127.00	0.00
Industrial	0	0.00	0.00	0.00

Which pillars does this report support?

- Community Growth Plan
- Human Resource Plan
- Brand and Identity
- Strategic Partnerships
- Community Service Review
- Corporate Communication Plan
- Positive Healthy Work Environment
- None

PREPARED BY:	RECOMMENDED BY:
---------------------	------------------------



Mike Givens

DARREN JONES CHIEF BUILDING OFFICIAL	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER
---	--



**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF AUGUST 28, 2017**

**FROM: BARRY LAVERS, DIRECTOR OF RECREATION, PARKS &
FACILITIES**

**SUBJECT: REPORT RAC 2017-010 BEING A REPORT ON MOUNT FOREST
LIONS COMMUNITY INITIATED PROJECT 2017**

RECOMMENDATION

THAT Report RAC 2017-010 being a report on the Mount Forest Lions Club Community Initiated Project 2017 be received for information;

AND FURTHER THAT the Council of the Township of Wellington North approves the application and funding to a maximum of \$10,000.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

None

BACKGROUND

Staff received an application from the Mount Forest Lions for funding through the Community Initiated Project fund.

This the first application received under this program (Policy 07-16)

The Funding application received requests a partnership with the Municipality for funds to add additional playground equipment including an inclusive spinner, adult chin up bar, maypole and signage (sample photos attached) for 3 Mount Forest Park areas.

Senior Management Team reviewed and approved the application at the August 9, 2017 meeting (attached decision matrix).

Installation is expected to be completed in fall 2017 dependent upon equipment supplier and installer.

FINANCIAL CONSIDERATIONS

Project total \$20,000 = \$10,000 Mount Forest Lions + \$10,000 Community Project fund request.

2017 Capital Budget included \$50,000 for Community Initiated Projects.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

Yes

No

N/A

Which pillars does this report support?

Community Growth Plan

Human Resource Plan

Brand and Identity

Strategic Partnerships

Community Service Review

Corporate Communication Plan

Positive Healthy Work Environment

PREPARED BY:	RECOMMENDED BY:
<i>Barry Lavers</i>	<i>Michael Givens</i>
BARRY LAVERS DIRECTOR OF RECREATION	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER



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COMMUNITY INITIATED PROJECT: APPLICATION FORM

The purpose of this program is to assist Community Organizations/Service Clubs/Individuals in obtaining funding as well as the support of the council of the Township of Wellington North when pursuing the delivery of new or additional services and/or programs in Wellington North. This program supports the Township of Wellington North's Strategic Priorities where we identified the need "To explore new strategic partnerships where additional resources can be accessed in order to meet the service needs of our community.

The purpose of this application form is to provide clarity on the information required from the Community Organization/Service Club/Individuals who are pursuing financial assistance for the delivery of new services or an expansion of existing services in Wellington North. This application form is to be completed & signed by the most senior official in the Organization making the request and should be sent to Mike Givens, Chief Administrative Officer at the above address or by email at mgivens@wellington-north.com.

Section A – Organization Information

Organization Name: Mount Forest Lions Club	Year Organization established in W.N.: 1938
Mailing Address:	# of Current and Active Club Members: 45+
	Annual Organization/Club Revenues: \$100,000
Signing Official Name: Rick Sinnamon	Can you provide Financial Statements if asked? unaudited only
Position in Organization: Playground Chair	Name of Organizations Treasurer: Christine Pfeiffer
email address: sinnamri@wightman.ca	Web-site address: www.mountforestlions.org
Phone Number: 519-323-2463	Facebook Page: Mount Forest Lions Club

Section B – Organization Mission & Mandate (In 150 words or less describe your Organization's main focus as well as some of your typical activities, as well as existing services and/or programs)

The **We Serve** Mission Statement for all Lions Clubs is "To empower volunteers to serve their communities, meet humanitarian needs, encourage peace and promote international understanding through Lions clubs." The whole concept behind Lionism is **teamwork**. Even as an individual club, there are things we cannot do alone. But working together, as a team, Lions Clubs in our District, Province, Country, in fact around the world can accomplish goals which others can only dream of achieving. One such dream that is now fully operational is our Dog Guide School, training dogs for the blind, the hard of hearing, for persons with special needs, for folks who suffer from seizures and lastly for people who are autistic.

Locally the Mount Forest Lions Club is involved in organizing and leading many Community activities including the weekly Lions Bingo, the monthly Blood Donor Clinic, the annual Terry Fox Run, Purina Walk for Dog Guides and Christmas Parade. In addition to this we support the annual Mount Forest Fireworks Festival, WHSS warm winter wishes and many, many other community events. Over the years we have supported the Mount Forest Lions Club Pool, assisted with the construction of various Playgrounds and provided substantial support to the Mount Forest & District Sports Complex, Louise Marshall Hospital Foundation and Wellington North Fire Services.

Section C – Name of Your Project (10 words or less)

Mount Forest Playground Equipment & Signage Improvements

Section D – Project Costs: Overall Cost of Your Project: **\$ 20,000**

Amount of funding requested from Township of Wellington North: **\$ 10,000 /50%** (must be < or equal to 50% of overall)

Section E – Project Description (In 250 words or less describe your Project, explain the rationale for your Project as well as the community need you are addressing)

The Lions Club and Township of Wellington North take great pride in our Playgrounds. The Lions Club would like to thank Barry Lavers for supporting us with this project and by obtaining the necessary quotes, etc. This project will see improvements made at the following three Playgrounds:

1) Lion Bill Moody Playground:

- Installation of a **Revolution Inclusive Spinner** (Handicap accessible) on new surface (26' diameter circle) \$5,742 + 2,750(installed on fibre surface) = \$8,492 + HST installed)
- Installation of an **Adult Chin-Up Bar** = \$1,600 + HST installed)

2) Queen Street West Playground:

- **Installation of new sign** similar to the one at Lion Bill Moody Playground (3,495 + HST installed)

3) Park located by the Swimming Pool

- Installation of a **Maypole** on existing sand surface(23' diameter circle) \$3,240 + HST Installed

Sample copies of the equipment is attached to this application

Section F – Other Project Details (Provide as much detail as possible and use additional page if required)

1)	Who will benefit most from your project? Circle no more than two. (Youth, Young Families, Seniors, New Residents, Business Community, General Population, Other) If other explain. Youth and Young families are the main beneficiaries of our Playgrounds however the Adult Chin Up Bar will be used by all.
2)	Has your organization the funding in place to cover your portion of the project costs? Yes No (If no explain) The Mount Forest Lions Club has the necessary funding in place
3)	What will the funding from the Township of Wellington North be used for? Township funding will be used to assist with the equipment purchase.
4)	Are there other organizations/individuals assisting you in the Project? If yes indicate who all is involved. Township staff, Barry Lavers and team, will be required to order the equipment and to supervise the installation.
5)	When would you like to see the project started and completed? The Lions Club would like to see this project started and completed during the Fall of 2017.
6)	What else would you like to tell us about your Project that would help us in approving your application? The Mount Forest Lions Club has a long history of community service in Wellington North and we look forward to working with the Municipality on this project.

Section D – Acknowledgements & Signatures

- ✓ I am the most senior official and have been designated signing authority/decision making for this project
- ✓ I acknowledge the information in this application is true, accurate and complete to the best of my ability
- ✓ Should the application be approved I will provide a written statement of use of funds within two months of the completion of the event/service/program

Rick Sinnamon
Signature

Rick Sinnamon
Name

July 24th, 2017
Date

COMMUNITY INITIATED PROJECT: DECISION MATRIX

Applicant/Organization Name: Mount Forest Lions Club

Date Application Received: July 28, 2017

Name of Project: Mount Forest Playgrounds/Parks Upgrades

Amount of Funding Requested: \$10,000

Date of Senior Management Team Review: August 9th, 2017

Criteria Number	Criteria	Yes	No	Comments/Additional Explanation
1	Is the applicant eligible as per the definition outlined in the Community Initiated Project Guidelines and how many years has the organization been in existence in our community?	x		<u>79</u> (Number of Years)
2	Does the proposal serve a clearly identified community need that is not currently adequately addressed?	x		<ul style="list-style-type: none"> • Additional accessible + play equipment Lion Moody Park • New Signage for Birmingham St Lions Park • Additional equipment for Lion Roy Grant Pool Park
3	Will the program or service being recommended be accessible to all residents?	x		
4	Recognizing the above identify which group or groups will benefit most from this project. (Young families, Youth, Seniors, disabled, general population, etc.)	x		<ul style="list-style-type: none"> • Youth & Young families • Disabled • General population
5	Community Initiated Project Grant funding is available to cover up to 50% of eligible costs. What amount is being requested and what is the percentage of the overall cost?	x		Overall Cost of Project: <u>\$20,000</u> Grant Amount requested: <u>\$10,000</u> Percentage of overall Costs: <u>50%</u>
6	Has the application been properly completed including: <ul style="list-style-type: none"> • Detailed description/explanation of Project • Has the applicant clearly explained their qualifications • Has the need, intent and use of funding been clearly defined • Demonstrated Financial Support, including financial statements & proposed budget provided • Detailed sketch of the proposed change if applicable • Quotes/estimates provided to support project funding 	x		Revolution Inclusive Spinner for inclusive playground needs + Adult chin-up bar for health & fitness @ Lion Bill Moody Playground. Maypole installation for Roy Grant Pool Playground. New identification signage for Birmingham St Lions Park. The overall project will further accessibility, identity, inclusiveness and physical and fitness levels in 3 Wellington North parks. Application complete.
7	Will the goods and services to complete the required work be performed by the applicant/local businesses/suppliers?	x	x	Playpower LT will complete playground equipment and installation. MARCC Signs will complete and install signage.

REVOLUTION INCLUSIVE SPINNER FOR LION BILL MOODY PLAYGROUND

Handicap accessible and to be installed on new fibre surface

Cost \$8,492 & HST installed



MAYPOLE FOR INSTALLATION AT SWIMMING POOL PLAYGROUND

To be installed on existing sand surface

Cost \$3,240 & HST installed



ADULT CHINUP BAR FOR LION BILL MOODY PLAYGROUND

To be installed on existing surface

Cost \$1,600 & HST installed







**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF AUGUST 28, 2017**

FROM: DEREK McCAUGHAN, INTERIM DIRECTOR OF PUBLIC WORKS

**SUBJECT: REPORT PW 2017-021- RFP No. 2017-15 (1) Articulating Sidewalk
Tractor – Acceptance of Proposal**

RECOMMENDATION

THAT Report PW 2017-21 being a report to accept a proposal received for RFP 2017-015 for the provision of one sidewalk tractor be received;

AND FURTHER THAT the Council of the Township of Wellington North accept the proposal from Holder Tractors Ltd, (Embrun, Ontario) for the provision of one (1) C70 Articulating Sidewalk Tractor and attachments as specified in RFP 2017-015 in the amount of \$138,405.88 exclusive of HST.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

N/A

BACKGROUND

As part of the 2017 Capital Budget, Council funded the replacement of the Township's 2005 Trackless sidewalk tractor. Staff issued a Request for Proposals(RFP) (rather than a Request for Tender) in August. Nine companies obtained the RFP document with four submitting proposals. One company submitted three proposals including a new, a show room and a demonstrator model. In all, six tractors were evaluated.

The RFP methodology was chosen in order to bring a more fulsome evaluation of articulated sidewalk tractors currently available on the market and to afford our operators an opportunity to weigh in on what equipment they will be asked to operate.

The RFP stipulated the tractors would be evaluated using four evaluation criteria. Each criteria was given a weighting as to its overall importance in the evaluation. Please keep in mind the application of the criteria is somewhat subjective in nature, but does lend itself to a broad-based comparison of the tractors the Township was asked to consider. The criteria and assigned weighting included:

Operational Assessment 40%

Proponents were required to bring their tractor to the Township for a demonstration of its capabilities. Three Township Operators operated each tractor and were asked 29 specific questions about their experience and their overall thoughts on the suitability of the unit. Answers were scaled from 1 (unacceptable) to 5 (ideal).

Pricing 35%

Each proposal was measured against the budget allocated for this acquisition. The lowest bid was afforded 35% and all others were assigned a percentage on a sliding scale. Bids at or in excess of available funding were assigned 0%.

Service Reliability/Performance 15%

This criteria measured each company's commitment to support the unit after the initial sale, the experienced reliability of the unit and the company's responsiveness when service was required. It was measured based upon reference interviews.

Equipment/Operator Safety 10%

This criteria was based upon responses to 19 specifications contained within the RFP document that addressed operational safety and operator safety.

The following table depicts the outcome of the RFP evaluation:

RFP 2017-15 Sidewalk Tractor Overall Evaluation Assessment

Company		Macleans Engineering	Holder Tractors	Vacuum Truck of Canada	Work Equipment Ltd	Work Equipment Ltd	Work Equipment Ltd
Model	%	MP4	C70	Wille	New Trackless	Trade show Trackless	Demo Trackless
Operational Assessment	40	29	28	31	38	38	38
Price	35	6	22	0*	0*	0*	5
Service Reliability/ Performance	15	12	14	10	15	15	15
Safety Features	10	10	9	9	10	10	10
Total Rating	100	57	73	50	63	63	68
Ranking		3	1	5	4	4	2

*Proposals exceeded available funding level.

The RFP Evaluation concluded the proposal of Holder Tractors Inc best met the overall requirements of the Township. The Road Superintendent and I reviewed the Operational Assessment of our operators in detail and are of the opinion that while the Holder Tractors Inc. unit rated lowest, it is capable of performing the tasks expected of it.

FINANCIAL CONSIDERATIONS

The approved 2017 Capital Budget anticipated an upset limit of \$180,000 for the acquisition of a Sidewalk Tractor. This included an anticipated \$10,000 from the salvage of the Township's existing unit.

Subsequent to the approval of the Budget and prior to having opportunity to replace it, the existing unit required repairs in excess of \$20,000.00 to keep it operational during the last winter period. The Township will not recover this cost if the unit is salvaged. Given this incurred expense, staff intend to keep this unit as a back-up to the incoming unit and to augment our operation when hit by severe storms. Providing its service is limited, the unit should remain operational for a number of years. However, the unit is considered surplus and, should additional repairs of significance occur, it will be decommissioned.

The recommended Holder Tractors Inc. unit is within the available funding of \$170,000.00.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

Yes

No

N/A

Which pillars does this report support?

Community Growth Plan

Community Service Review

Human Resource Plan

Corporate Communication Plan

Brand and Identity

Positive Healthy Work Environment

Strategic Partnerships

PREPARED BY:

RECOMMENDED BY:

Derek McCaughan

Michael Givens, CMAA

**DEREK McCAUGHAN
INTERIM DIRECTOR OF PUBLIC WORKS**

**MICHAEL GIVENS
CHIEF ADMINISTRATIVE OFFICER**



**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF AUGUST 28, 2017**

FROM: DEREK McCAUGHAN, INTERIM DIRECTOR OF PUBLIC WORKS

**SUBJECT: REPORT PW 2017-022 - Sanitary Allocations for Betty Dee Ltd. –
Martin Street, Mt. Forest**

RECOMMENDATION

THAT Report PW 2017-022 being a report on the sanitary allocation to Betty Dee Ltd., Martin Street, Mt. Forest, be received;

AND FURTHER THAT the Council of the Township of Wellington North commit three (3) sanitary sewer allocations to Betty Dee Ltd. for Lot G, Part of Lots H& I, MacDonald's Survey, Pt.1, 61R6978, except Pt2, 61R11343, Martin Street, Mt. Forest;

AND FURTHER THAT the sanitary sewer allocations to Betty Dee Ltd. for three single family units on Martin Street, Mt. Forest have an expiry of thirty-six months from date of passage of the resolution, after which period the allocation of three sewer units for this development will be withdrawn;

PREVIOUS REPORTS PERTINENT TO THIS MATTER

Report PW 2017-010 being a report on 2017 wastewater capacity calculations for Wellington North.

BACKGROUND

The Township has received applications for Sanitary Sewer Allotment from Betty Dee Ltd., for 3 single family dwellings on Martin Street in Mt. Forest. (see highlighted area on attached)

Based upon *persons per equivalent residential unit* and *average daily per capita flow* as identified in Report PW 2017-010, it is estimated these 3 equivalent units will generate a sewage flow of approximately 2,800L/day. The Mount Forest Waste Water Treatment Plant will have approximately 841m³ of uncommitted reserve capacity of equivalent residential units **after** allocation of these three equivalent sewer connections.

Public Works has no objections to these allocation requests.

FINANCIAL CONSIDERATIONS

N/A

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

X Yes No N/A

Which pillars does this report support?

X Community Growth Plan Community Service Review
 Human Resource Plan Corporate Communication Plan
 Brand and Identity Positive Healthy Work Environment
 Strategic Partnerships

Sanitary sewer capacity and infrastructure is a prerequisite to community growth.

PREPARED BY:	RECOMMENDED BY:
---------------------	------------------------

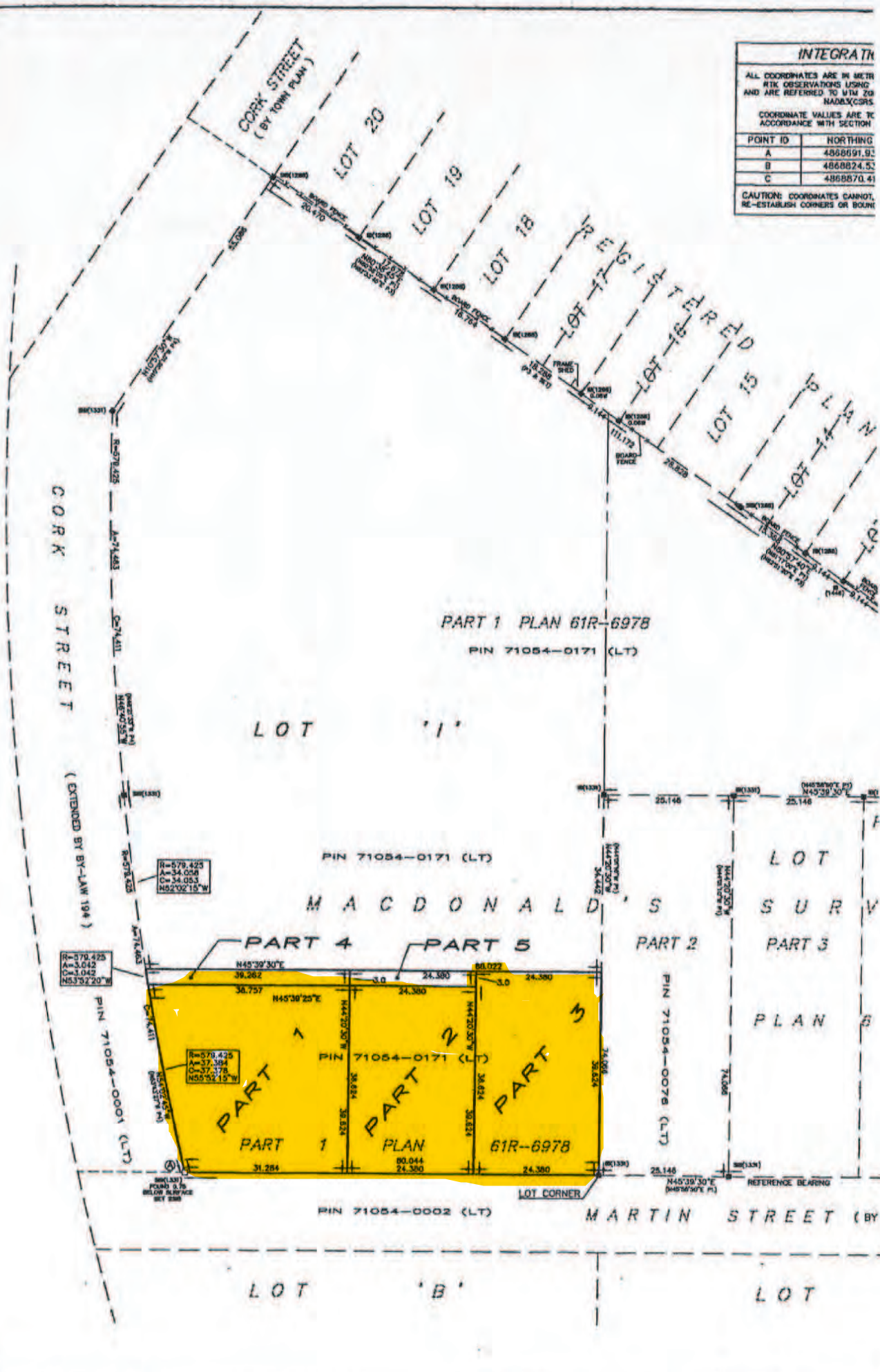
Derek McCaughan

Michael Givens, CMAA

DEREK McCAUGHAN INTERIM DIRECTOR OF PUBLIC WORKS	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER
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Attachments (1)

INTEGRATION	
ALL COORDINATES ARE IN METERS RTK OBSERVATIONS USING AND ARE REFERRED TO UTM ZONE NAD83(CSR).	
COORDINATE VALUES ARE TO ACCORDANCE WITH SECTION	
POINT ID	NORTHING
A	4888991.93
B	4888824.53
C	4888870.41
CAUTION: COORDINATES CANNOT RE-ESTABLISH CORNERS OR BOUND	





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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF AUGUST 28, 2017**

FROM: DEREK McCAUGHAN, INTERIM DIRECTOR OF PUBLIC WORK

**SUBJECT: REPORT PW 2017-023 – Concession 4 at Sideroad 3 –
Pedestrian/Cyclist Safety**

RECOMMENDATION

THAT Report PW 2017-023 being a report on pedestrian/cyclist safety near the intersection of Concession 4 at Sideroad 3, be received;

AND THAT the Council of the Corporation of the Township of Wellington North direct that no action be taken to install all-way stop control at the intersection of Concession Road 4 and Sideroad 3;

AND THAT the Council of the Corporation of the Township of Wellington North direct staff to report on the vehicular volume and rates of speed observed on Concession Road 4 both north and south of Sideroad 3 and and Sideroad 3 both east and west of Concession 4 for the next 5 years.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

Resolution 2017-189

Moved: Councillor Hern

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North acknowledges the purpose of school zones are to capture and focus motorist awareness that they need to take additional care/caution in the vicinity of schools.

AND WHEREAS the safety of students travelling to and from school is important.

AND WHEREAS the intersection on the third side road and fourth concession in the Township of Wellington North is of a major concern; with the increase of vehicle and truck traffic from an existing gravel pit and addition of the Ghent and proposed Weber pit in this area.

AND WHEREAS to improve road safety in the neighbourhood, stop signs should be installed on the fourth concession to make this intersection a four way stop.

AND WHEREAS a reduce speed limit on the third side road approaching the Mennonite school will also achieve a desired result; for a safer walking, biking environment for this community.

AND FURTHER THAT Council of the Township of Wellington North directs staff to bring a report to a future meeting of Council identifying and evaluating the implications of the actions in this resolution.

BACKGROUND

Concession Road 4 (CR4) and Sideroad 3 (SR3) have a rural, gravel cross-section with CR4 being the through street. Both streets currently have an 80k/hr speed limit and have low traffic volumes. There is a Mennonite elementary school located on the south side of SR3, west of CR4. Signage is in place to alert motorists to the presence of the school. See attached illustration. There is no pedestrian or cyclist volume information available.

Speed Limits

Upon receiving resolution of Council, staff requested the Ontario Provincial Police (OPP) place a speed recording device on Concession Road 4, in the vicinity of Sideroad 3. Observations were not undertaken on Sideroad 3 as speeds would be positively influenced (slowed) by the existing stop control at Concession Road 4.

The OPP placed their *Speed Spy Device* on CR4 for a 72 hour period. The following table summarizes their observations:

Statistic	Speed
Average Speed	64km/h
50 th percentile speed	64km/h
80 th percentile speed	80km/h
Number of Vehicles Observed	60

These observations indicate vehicles are generally operated well within the current speed limit on CR4 and suggest there is no current motorist behaviour that needs to be addressed. The foregoing data is imperical information and in no way is intended to invalidate concerns regarding perceived risks to children who use this roadway. In addition to this information, the OPP advised there has only been one collision at this intersection in the last 5 yrs. It involved a single vehicle and was attributed to a motorist not taking into account the weather conditions.

The ideal way of addressing speed limits in school zones is through the deployment of *time of day* speed limits, whereby a set speed limit is in effect only when a sign is activated. Motorists understand the need to slow during school periods and such signs are generally met with compliance. Unfortunately, these devices can easily exceed \$10,000 each which may be difficult to justify without some evidence to suggest there is a speeding/safety issue. Placing the more traditional speed limit sign that is in effect at all times will eventually be met with low compliance as the rationalization for its presence will likely be less understood, especially when school is not in session.

When considering SR3, and particularly the frontage of the school, it is pertinent to take into account the Township has other schools that front onto roadways with an operating speed of 80km/h. If considered prudent, Council may wish to direct staff to undertake a more comprehensive review of all school locations throughout the Township to assess what opportunities may exist to improve safety from a more holistic perspective.

All-Way Stop Control

Staff have considered and recommend against the installation of an allway stop at this location for the following reasons:

- All-way stop control is normally used to allocate right of way between competing roadways with relatively balanced volumes. Traffic volumes are very low on both roadways. Motorists will not likely comprehend why they need to comply resulting in behaviour ranging from outright non-compliance to rolling stops. In staff's professional opinion, both behaviours would lessen the relative safety of the intersection;
- All-way stop control is considered where sight lines at an intersection may be compromised. This is not the case;
- The frequent braking/accelerating action on the approach/departure to/from a stop control on gravel roadways creates a *washboard* effect on the roadway. The presence of this increases braking distances, negatively affects vehicle handling and increases noise. In effect, instead of enhancing safety, it may have the opposite effect. Further, a *washboard* will create an on-going maintenance issue for the Township.

OMB Recommendation – Speed Limit

The recent OMB Hearing regarding aggregate activity in this area made no recommendation to reduce speed limits. Paraphrasing the findings, it suggested the Township may want to *consider* reducing speed limits as the pit operation developed. Staff concur that traffic volumes in the area should be monitored so that if negative impacts develop, Council can be made aware and actions to protect public safety can be taken.

FINANCIAL CONSIDERATIONS

N/A

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

Yes

No

X N/A

Which pillars does this report support?

Community Growth Plan

Community Service Review

Human Resource Plan

Corporate Communication Plan

Brand and Identity

Positive Healthy Work Environment

Strategic Partnerships

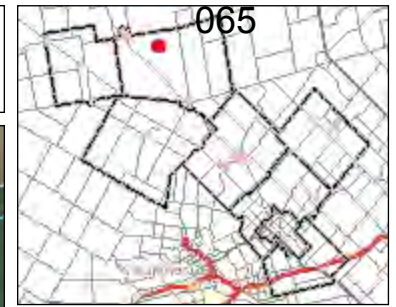
PREPARED BY:	RECOMMENDED BY:
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Derek McLaughan

Michael Givens, CMAA

DEREK McCAUGHAN INTERIM DIRECTOR OF PUBLIC WORKS	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER
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Attachments (1)



Legend

- Municipal Offices
- OPP Stations
- Hospitals
- Fire Stations
- Information Centres
- Schools
- Post Offices
- Arenas
- Community Centres
- Curling Rinks
- Libraries
- Museums
- Park Parking Lots
- County Garages
- Parcels
- Roads**
 - Local Road
 - County Road
 - Highway
- Railways
- Trails
- Building Footprints
- Waterbodies
- Watercourses
- Parks
- Urban Centres and Hamlets

1: 9,400

0.5 0 0.24 0.5 Kilometers

Notes



Wellington North Power Inc.

290 Queen Street West, PO Box 359, Mount Forest, ON N0G 2L0

Phone: 519.323.1710 Fax: 519.323.2425

E-mail: wnp@wellingtonnorthpower.com

www.wellingtonnorthpower.com

1. Objective:

As the major shareholder, to inform the Councillors of the Township of Wellington North of the strategic-direction discussions for Wellington North Power Inc., elaborating on the information presented at the Annual Shareholder meeting held in May 2017.

2. Background:

About WNP:

- a) Wellington North Power Inc. (WNP) is your local hydro company servicing the urban areas of Arthur, Holstein and Mount Forest.
- b) WNP employs 13 full-time staff, serves 3,780 customers, has an annual net income of approx. \$240,000, performs water & sewer billing and collecting for the Township and pays interest on the Township of Wellington North's Promissory Note (\$44,719 per year).
- c) WNP has a 5-year rolling capital plan. The company has embarked on major capital projects including a new substation (MS2) in 2014 and a second 44kV feeder to Mount Forest in 2016 with a new substation planned for 2018.

Shareholders:

- d) WNP has two shareholders:
 - (i) Township of Wellington North: 97%
 - (ii) Township of Southgate: 3%
- e) At amalgamation in 2001, a Promissory Note with the Township of Wellington North was put in place for \$1,585,016.
To date, WNP has paid \$1,832,952 to the Township against the Promissory Note (\$600,000 in principal payments and \$1,232,953 in interest payments.)
- f) A Promissory Note with the Township of Southgate was also put in place. This Promissory Note, to the value of \$49,388, has been fully repaid to the Township of Southgate.

Governance:

- g) WNP has 6 Directors who attend 10 board meetings per year as well as Committee meetings.
- h) WNP is an electricity distribution company that is regulated by the energy regulator, the Ontario Energy Board (the OEB). Rates are reviewed and set-by the regulator as well monitoring of annual earnings.

- i) Similar to other electricity distributors, WNP attempted to increase its service area through the purchase of Hydro One assets; however the government-owned entity decided to sell initial public offerings on the stock market instead.
- j) In March 2016, the “Ontario Energy Board Act, 1998” was amended to include:

“(4) Despite subsection (1) the Board may, if in its opinion special circumstances of a particular case so require, authorize a transmitter or distributor to carry on a business activity other than transmitting or distributing electricity other than through one or more affiliates, in accordance with an order of the Board.”¹

This amendment would enable WNP to undertake other business activities as long as there is prior approval from the Ontario Energy Board. It is assumed that “other business” activities will not compromise the reputation, values or financial viability of the distribution company and will not have detrimental effects to electricity rates or rate-payers.

However, in the opinion of WNP’s Directors’ and Officers’, this is not an effective solution as:

- (i) Tabling opportunities in front of the OEB may be a long-drawn out process;
- (ii) Any ventures operating within an electricity distribution company would face the rigor and scrutiny of the regulator; and
- (iii) Since the Act was amended there are no public records indicating that a distributor has seized the opportunity presented by the OEB.

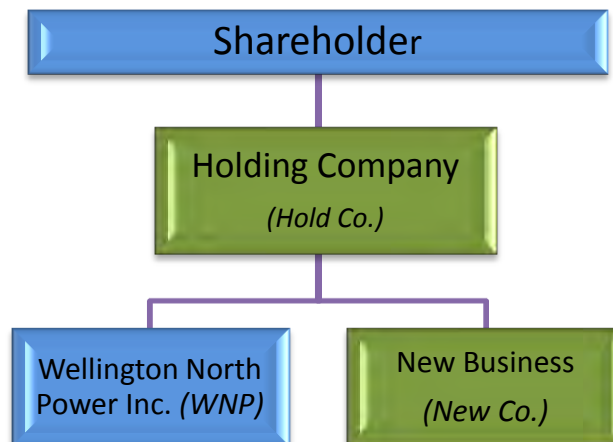
Financial Information:

- k) Over the past 4 years, WNP’s annual net income has steadily increased year-over-year, from \$198,826 (2013) to \$263,590 (2016 – excluding regulatory income).
- l) Profits are re-invested back into the company contributing towards capital projects, such as replacing aged distribution equipment.

¹ Bill 112 “Strengthening Consumer Protection and Electricity System Oversight Act, 2015, S.O. 2015, c. 29 - Bill 112, Section 71. (1)

3. Proposed Business Model:

WNP Directors and Officers are proposing the following business model:



Whereby:

- **Shareholder** would be the majority shareholder of WNP, the Township of Wellington North. WNP Directors and Officers would also present this opportunity to WNP’s minority shareholder, the Township of Southgate.
- **Holding Company** resides between WNP, “New Co.” and the Shareholder.
- **New Business** (“**New Co.**”) represents a new company that will be created or via the purchase of an existing company. Assets, resources and employees may be transferred from WNP into “New Co.” If a company was purchased, the business would have synergies to WNP activities.
- **Wellington North Power Inc.** (WNP) operating as status quo in a rate-regulated energy industry, responsible for the distribution of electricity to the urban areas of Arthur, Holstein and Mount Forest.

4. Purpose:

WNP Directors and Officers have explored the opportunities and risks associated with progressing to a business model as illustrated above on the basis of:

- ✓ Creating Shareholder value and creating the potential for Shareholder investment in WNP and/or “New Co.”;
- ✓ Safe-guarding the future of Wellington North Power Inc. for our community and shareholder;
- ✓ Managing affordable and reasonable electricity rates for our consumers; and
- ✓ Enabling WNP to invest in the distribution infrastructure at a planned and paced approach to support future growth and economic development in our community.

5. Similarities to other LDCs:

The operating business model presented above is familiar to how other local distribution companies (LDCs) are set-up and operate:

	Name	Subsidiaries	Activities
1	Lakefront Group of Companies	Lakefront Utilities Inc.	Distribution assets only
		Lakefront Utility Services Inc.	Admin and Operations staff who manage electricity, water and sewer activities
		Cobourg Networks	A fibre-optic company owned by the Township
2	Alectra Incorporation	Alectra Utilities	An electricity distribution company
		Alectra Energy Solutions Inc.	Provides energy solutions including solar generation and metering
		Collus PowerStream.	An electricity subsidiary 50% owned with the Town of Collingwood
3	Lakeland Holdings Ltd	Lakeland Power Distribution	An electricity distribution company
		Bracebridge Generation	Water generation company
		Lakeland Energy Ltd	Service solution company for fibre-optic, water tank rentals and street-light maintenance
4	Niagara-on-the-Lake Energy Inc.	Niagara-on-the-Lake Hydro Inc.	An electricity distribution company
5	Centre Wellington Energy Inc.	Centre Wellington Hydro Ltd	An electricity distribution company
		Centre Wellington Energy Innovations Inc.	Research & Design innovation energy centre
		2352187 Ontario Inc.	

6. Governance:

“Corporate governance is the system of rules, practices and processes by which a company is directed and controlled. Corporate governance essentially involves balancing the interests of a company's many stakeholders, such as shareholders, management, customers, suppliers, financiers, government and the community.”²

WNP Directors and Officers are mindful that governance mechanisms will need to be put in place for the “Holding Company” and the “New Business Company”. This will include, but not limited to:

- Registration and licensing requirements to obtain a Business Number, a registered business name and a GST/HST account;
- Filing “Articles of Incorporation” that set-out the number of Directors, business restrictions, shares and dividend structures, voting rights;

² Source: Corporate Governance - Investopedia (www.investopedia.com/terms/c/corporategovernance.asp)

- Shareholder essentials such as list of shareholder(s), quorum, voting rights and meeting requirements;
- Appointment of Directors, number of directors, By-Law resolution at the first meeting, Director delegation, liability of directors and appointment of Officers;
- Formulation of a business plan including objectives and shareholder expectations;
- Appointment of Financial Auditors; and
- Agreement of interfaces with Shareholder (and possibly WNP).

7. Current Situation

WNP Officers have communicated with the company's lawyer and financial auditors. Both the lawyer and auditor have confirmed there are no legal, regulatory or financial restrictions for what WNP is proposing in terms of establishing the business model as defined above.

8. Recommendation:

WNP Directors and Officers recommend that the Shareholder approve the implementation of a Holding Company as in the proposed business model. This will enable the company to seek out other revenue streams creating additional value to the Shareholder whilst maintaining control of WNP and benefit ratepayers through affordable and reasonable electricity rates.

Moving forward, WNP Directors and Officers will be approaching the Township of Wellington North for assistance to finance either the creation of a new business venture or the acquisition of an existing business.

Mount Forest Motivators Toastmasters Club

Club # 1663- Area 65 – Division W – District 86

Mayor Andy Lennox
Mount Forest, ONTARIO N0G 2L0

August 15, 2017

Dear Mayor Lennox,

October is “Toastmasters Month” and is acknowledged as such in many parts of the world.

I am writing to request that the Town of Mount Forest proclaim October 2017 as “Toastmasters Month” and that the proclamation be announced at a Town Council meeting and promoted on the Town website.

Toastmasters International is a non-profit organization, which has been teaching valuable communication and leadership skills to people around the globe for over 85 years. There are currently over 250,000 members in 12,500 clubs in 106 countries.

The Mount Forest Motivators Toastmasters Club has been an active member of the community for over fourteen years. Our members take pride in their contributions to the development of skills benefiting the people of our Town and community. The Toastmasters’ Speechcraft Course and the Youth Leadership Programs are well received in our community and achieve positive results in the participants. We uphold the Toastmaster’s pledge in all we do.

Our club’s accomplishments are far reaching as our club sponsored the club in Hanover twelve years ago and Toastmasters of Hanover was represented at the World Championship Speech Competition in California by Gregory C. N. Smith a member of Toastmasters of Hanover. Mount Forest Motivators Toastmasters mentored the Stratford Toastmasters club for one year. These are just a few of area club achievements. The club welcomes new members warmly.

Thank you for your consideration and for your dedication to our community.

Sincerely,

Irma DeVries
VP of Public Relations,
Mount Forest Motivators Toastmasters Club
519-338-3920
bondservant@xplornet.com

TOASTMASTERS INTERNATIONAL



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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF AUGUST 28, 2017**

FROM: KARREN WALLACE, CLERK

**SUBJECT: REPORT CLK 2017-028 BEING A REPORT TO CONSIDER THE
ENGINEER'S REPORT FOR THE PROPOSED DRAINAGE
WORKS FOR RHAME DRAIN (MARVERA FARMS) AND TO
APPOINT A COURT OF REVISION**

RECOMMENDATION

THAT Report CLK 2017-028 being a report consider the final engineer's report for the proposed drainage works for Rhame Drain be received for information;

AND FURTHER THAT Council of the Township of Wellington North hereby approve the final engineer's report dated June 23, 2017 and prepared by K. Smart Associates Limited;

AND FURTHER THAT Council give first and second reading to a provisional by-law to adopt the final engineers report;

AND FURTHER THAT Council set the date for the Court of Revision as October 10, 2017 at 2:00 p.m. to hear any appeals filed in this matter.

AND FURTHER THAT Council of the Township of Wellington North hereby appoint the following individuals to sit on the Court of Revision for Rhame Drain (Marvera Farms)

Councillor _____

Councillor _____ and

Councillor _____

AND FURTHER THAT the Mayor and Clerk be authorized to sign the by-law to appoint those members to the Court of revision.

PREVIOUS REPORTS PERTINENT TO THIS MATTER
--

CLK Report 2015-046 being a report regarding a petition for drainage works by owners for new drainage works under the *Drainage Act* on Lots 25 and 26, Concessions 6 and 7, Township of Wellington North, formerly Arthur Twp.

BACKGROUND

Council passed a motion at the September 28, 2015 meeting, approving drainage works under the *Drainage Act* on Lots 25 and 26, Concessions 6 and 7, Township of Wellington North, formerly Arthur Twp. and appointing K. Smart Associates Limited to prepare a report on the work to be undertaken.

An on-site meeting was held on October 22, 2015 to scope local drainage issues and to hear concerns of impacted landowners.

The final engineers report was submitted by K. Smart Associates Limited on June 23, 2017 and copy is available in the Clerk's office at the Township of Wellington North and available on the municipal website.

The engineering report indicates the work will consist of 679 metres of open ditch work including replacing 20 metres of culvert across the road and lowering a laneway culvert and also offset 18 metres of pipe and DICB to connect an existing private drain at an estimated cost of \$50,095.00.

Pursuant to the *Drainage Act*, the report was circulated to impacted landowners and agencies within 30 days of receipt and a notice was provided advising landowners and agencies the date, time and location of the meeting at which the report will be considered.

Pursuant to the Act, Council must approve the engineer's report and adopt a provisional by-law by first and second reading or not approve the report and provide the reasons for their decision.

If Council approves the work, a Court of Revision will be held on October 10, 2017 at which landowners may appeal their assessment. All landowners who are affected must then be advised of any revisions and provisions for further appeals.

After the appeal process has expired, the by-law will be given third reading, the process for construction of the drainage works can begin and benefitting landowners and road authorities will be assessed costs in accordance with the approved engineer's report.

FINANCIAL CONSIDERATIONS

The municipality has been assessed \$23,937 for work on Concession Road 7 and Sideroad 9 W including a special assessment on Concession Road 7.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

- Yes
- No
- N/A

PREPARED BY:	RECOMMENDED BY:
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Karren Wallace

Michael Givens

KARREN WALLACE	MICHAEL GIVENS
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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF AUGUST 28, 2017**

FROM: KARREN WALLACE, CLERK

**SUBJECT: REPORT CLK 2017-029 BEING A REPORT TO CONSIDER THE
ENGINEER'S REPORT FOR THE PROPOSED DRAINAGE
WORKS FOR EDEN CULP DRAIN AND TO APPOINT A COURT
OF REVISION**

RECOMMENDATION

THAT Report CLK 2017-029 being a report consider the final engineer's report for the proposed drainage works for Eden Culp Drain be received for information;

AND FURTHER THAT Council of the Township of Wellington North hereby approve the final engineer's report dated June 23, 2017 and prepared by K. Smart Associates Limited;

AND FURTHER THAT Council give first and second reading to a provisional by-law to adopt the final engineers report;

AND FURTHER THAT Council set the date for the Court of Revision as October 10, 2017 at 2:00 p.m. to hear any appeals filed in this matter.

AND FURTHER THAT Council of the Township of Wellington North hereby appoint the following individuals to sit on the Court of Revision for Eden Culp Drain

Councillor _____

Councillor _____ and

Councillor _____

AND FURTHER THAT the Mayor and Clerk be authorized to sign the by-law to appoint those members to the Court of revision.

PREVIOUS REPORTS PERTINENT TO THIS MATTER
--

CLK Report 2015-044 being a report regarding a petition for drainage works by owners for new drainage works under the *Drainage Act* on Part Lot 24, 25, 26 Concession 2, formerly Arthur Twp.

BACKGROUND

Council passed a motion at the September 8, 2015 meeting, approving drainage works under the *Drainage Act* on Part Lot 24, 25, 26 Concession 2 in the Township of Wellington North, formerly Arthur Twp. and appointed K. Smart Associates Limited to prepare a report on the work to be undertaken.

An on-site meeting was held on October 27, 2015 to scope local drainage issues and to hear concerns of impacted landowners.

The final engineers report was submitted by K. Smart Associates Limited on June 23, 2017 and copy is available in the Clerk's office at the Township of Wellington North and available on the municipal website.

The engineering report indicates the work will consist of 845 metres of open ditch/waterway, including the incorporation of 359 metres of existing ditch and 1,215 metres of closed drain, including the incorporation of 729 metres of existing closed drain. The estimated cost of the project is \$176,960.00.

Pursuant to the *Drainage Act*, the report was circulated to impacted landowners and agencies within 30 days of receipt and a notice was provided advising landowners and agencies the date, time and location of the meeting at which the report will be considered.

Pursuant to the Act, Council must approve the engineer's report and adopt a provisional by-law by first and second reading or not approve the report and provide the reasons for their decision.

If Council approves the work, a Court of Revision will be held on October 10, 2017 at which landowners may appeal their assessment. All landowners who are affected must then be advised of any revisions and provisions for further appeals.

After the appeal process has expired, the by-law will be given third reading, the process for construction of the drainage works can begin and benefitting landowners and road authorities will be assessed costs in accordance with the approved engineer's report.

FINANCIAL CONSIDERATIONS

The municipality has been assessed \$826.00 for work on Sideroad 10 East.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

- Yes
- No
- N/A

PREPARED BY:	RECOMMENDED BY:
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Karren Wallace

Michael Givens

KARREN WALLACE	MICHAEL GIVENS
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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF AUGUST 28, 2017**

FROM: KARREN WALLACE, CLERK

**SUBJECT: REPORT CLK 2017-030 BEING A REPORT TO CONSIDER THE
ENGINEER'S REPORT FOR THE PROPOSED DRAINAGE
WORKS FOR BRUCE EDEN DRAIN AND TO APPOINT A
COURT OF REVISION**

RECOMMENDATION

THAT Report CLK 2017-030 being a report consider the final engineer's report for the proposed drainage works for Bruce Eden Drain be received for information;

AND FURTHER THAT Council of the Township of Wellington North hereby approve the final engineer's report dated June 23, 2017 and prepared by K. Smart Associates Limited;

AND FURTHER THAT Council give first and second reading to a provisional by-law to adopt the final engineers report;

AND FURTHER THAT Council set the date for the Court of Revision as October 10, 2017 at 2:00 p.m. to hear any appeals filed in this matter.

AND FURTHER THAT Council of the Township of Wellington North hereby appoint the following individuals to sit on the Court of Revision for Bruce Eden Drain

Councillor _____

Councillor _____ and

Councillor _____

AND FURTHER THAT the Mayor and Clerk be authorized to sign the by-law to appoint those members to the Court of revision.

PREVIOUS REPORTS PERTINENT TO THIS MATTER
--

Report CLK 2016-031 being a report regarding a petition for drainage works under the Drainage Act

BACKGROUND

Council passed a motion on June 6, 2016, approving drainage works under the *Drainage Act* on Part Lots 34 and 35, Concession EOSR in the Township of Wellington North, formerly Arthur Twp. and appointed K. Smart Associates Limited to prepare a report on the work to be undertaken.

An on-site meeting was held September 1, 2016 to scope local drainage issues and to hear concerns of impacted landowners.

The final engineers report was submitted by K. Smart Associates Limited on June 23, 2017 and copy is available in the Clerk's office at the Township of Wellington North and available on the municipal website.

The engineering report indicates the work consists 584 metres of closed drain and 584 metres of overflow swale. The estimated cost of the project is \$101,640.

Pursuant to the *Drainage Act*, the report was circulated to impacted landowners and agencies within 30 days of receipt and a notice was provided advising landowners and agencies the date, time and location of the meeting at which the report will be considered.

Pursuant to the Act, Council must approve the engineer's report and adopt a provisional by-law by first and second reading or not approve the report and provide the reasons for their decision.

If Council approves the work, a Court of Revision will be held on October 10, 2017 at which landowners may appeal their assessment. All landowners who are affected must then be advised of any revisions and provisions for further appeals.

After the appeal process has expired, the by-law will be given third reading, the process for construction of the drainage works can begin and benefitting landowners and road authorities will be assessed costs in accordance with the approved engineer's report.

FINANCIAL CONSIDERATIONS

There are no assessments against the municipality for the project and as a result there are no financial implications.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

- Yes
- No
- N/A

PREPARED BY:	RECOMMENDED BY:
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Karren Wallace

Michael Givens

KARREN WALLACE	MICHAEL GIVENS
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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF AUGUST 28, 2017**

FROM: KARREN WALLACE, CLERK

**SUBJECT: REPORT CLK 2017-031 BEING A REPORT ON
REMUNERATION TO THE MUNICIPAL POUNDKEEPER UNDER
THE POUNDS ACT**

RECOMMENDATION

THAT Report CLK 2017-031 being a report on remuneration to the municipal Poundkeeper under the Pounds Act be received for information;

AND FURTHER THAT Council of the Township of Wellington North hereby approve remuneration to be paid to the poundkeeper as follows:

- \$100.00 per call out
- \$ 25.00 per hour while attending a call
- \$ 25.00 per hour for attending hearings
- Mileage at the approved municipal rate

AND FURTHER THAT the Mayor and Clerk be authorized to sign By-law 069-17 being a by-law to amend By-law 068-16 being a By-law to appoint a poundkeeper.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

CLK 2016-051 being a report on Animal Control By-law

By-law Number 068-16 Appointment of Poundkeeper

BACKGROUND

On September 12, 2016 the municipality passed By-law No. 068-16 to appoint and set out the duties of a poundkeeper. At the time of the appointment it was agreed that the poundkeeper would be compensated \$75.00 per call, \$50.00 per day per hearing and mileage. This was in keeping with the fence viewer and livestock viewer remuneration.

Since that time the poundkeeper has been called several times to deal with animals at large and trespassing. The job has proven to be much more time consuming and labour intensive than what was originally anticipated.

At the July 24, 2017 meeting of Council the following resolution was passed:

*Whereas The Contract Position of Municipal Poundkeeper is relatively new and the full scope of the position was not fully anticipated at the passing of the bylaw and the contract, and
Whereas the duties have proven that a call to a location could last several hours, and could also be dangerous requiring specialized livestock handling skills, and
Whereas the Municipal Poundkeeper is currently compensated at a flat rate of \$75 plus mileage whether he or she is working for one hour or many hours and this may not be adequate for the duties performed;
THEREFORE BE IT RESOLVED THAT the Council of the Township of Wellington North direct staff to prepare a report on remuneration paid to the Municipal Poundkeeper.*

Staff have researched what other municipalities provide in remuneration and it proves to be no set formula. The survey results are set out on Schedule "A" attached.

In discussions with the poundkeeper and using the survey results as a guideline, staff are recommending an increase in remuneration to \$100 per call out, \$25.00 an hour there after while attending a call, \$ 25.00 an hour for attendance at hearings and mileage.

FINANCIAL CONSIDERATIONS

The municipality has approximately 3 calls per year for animal control. The length of each call is difficult to determine. It is anticipated that the remuneration paid would not exceed \$500.00 a year. The remuneration is recoverable from the owner of the animals impounded either through proceeds of the sale of the animals if not claimed by the owner or the municipality can recover costs by placing a lien on the property or adding the cost to the municipal tax bill.

STRATEGIC PLAN

Do the report’s recommendations advance the Strategy’s implementation?

Yes No N/A

- | | |
|---|---|
| <input type="checkbox"/> Community Growth Plan | <input type="checkbox"/> Community Service Review |
| <input type="checkbox"/> Human Resource Plan | <input type="checkbox"/> Corporate Communication Plan |
| <input type="checkbox"/> Brand and Identity | <input checked="" type="checkbox"/> Positive Healthy Work Environment |
| <input type="checkbox"/> Strategic Partnerships | |

Reasonable pay for reasonable work is part of a positive healthy work environment.

PREPARED BY:	RECOMMENDED BY:
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Karren Wallace

Michael Givens

KARREN WALLACE	MICHAEL GIVENS
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SCHEDULE "A"

REMUNERATION SURVEY POUNDKEEPER

TOWNSHIP	POPULATION	POUND KEEPERS
Sioux Lookout	5,500	\$27.88 / hr
Gillies	417	\$15.50/hr
Centre Wellington	28,191	N/A
Zorro	6,524	Not used since 2007 was \$75
Laurentian Valley	9,387	\$175/wk + \$35 additional time
Nipissing	1,707	Wkly \$25 + \$15 each call
Howick	3,800	\$30/hr + mileage
Severn	12,377	\$16.05 per animal + mileage
South Stormont	12,500	\$10 -\$60
Kawartha Lakes	75,000 + 30,000 summer	N/A
Tudor and Cashel	586 + 3 x in summer	\$1400/year +\$30/call + mileage + \$80 destroy & dispose + transport to QHS
Cochrane	5,321	\$13.14/pound + \$11/vehicle maintenance per day + \$40/dog at large + \$23/day cat
Northern Bruce Peninsula	3,744	\$18/hr + mileage
Merrickville-Wolford	2,605	\$89/month
Huron Shores	1,723	\$19/hour + mileage
South Bruce	5,639	Per diem \$42 per call + mileage + Adm \$25/day min 3 days + disposal \$113 (based on weight)
Milton	110,000	Is also the Livestock Valuator - pd based on their hourly rate + \$500/year
Havelock-Belmont- Methuen	4,100 + 6,200 seasonal	\$18.50/hr + mileage

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 061-17

**BEING A BY-LAW OF THE CORPORATION OF THE TOWNSHIP
OF WELLINGTON NORTH TO CONSTITUTE AND APPOINT
MEMBERS TO THE TOWNSHIP OF WELLINGTON NORTH
COURT OF REVISION FOR RHAME DRAIN (MARVERA FARMS)**

WHEREAS Section 97 (1) of the *Drainage Act*, as amended, provides that a court of revision shall consist of three or five members appointed by the council of the initiating municipality.

AND WHEREAS the Council of the Corporation of the Township of Wellington North deems it advisable to confirm the following Court of Revision Appointments.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH HEREBY ENACTS AS FOLLOWS:**

1. ADMINISTRATION

That the Council of the Corporation of the Township of Wellington North do hereby appoint
CHAIR,

to the Court of Revision for the Corporation of the Township of Wellington North for Rhame Drain (Marvera Farms) project.

2. ROLE OF COURT OF REVISION

The Court of Revision hears appeals on assessments being the portion of the cost of a proposed drainage work to be collected from the landowner.

3. CONFLICTING LEGISLATION

If this By-Law conflicts with the provisions of any Act, other than the *Municipal Act, 2001*, as amended, the provisions of the *Municipal Act* shall prevail to the extent of the conflict.

4. VALIDITY AND SEVERABILITY

- 4.1 It is hereby declared that notwithstanding any section, subsections, clause, paragraph or provision of the By-Law or parts thereof, may be declared by a court of competent jurisdiction to be invalid, unenforceable, illegal or beyond the powers of Council to enact, such section or sections or parts thereof shall be deemed to be severable and that all other sections or parts of this By-Law are separate and independent there from and enacted as such as a whole. Same shall not affect the validity or enforceability of any other provisions of this By-law or of the By-law as a whole.
- 4.2 Whenever any reference is made in this By-Law to a statute of the Legislature of the Province of Ontario, such reference shall be deemed to include all subsequent amendments to such statute and all successor legislation to such statute.

5. FORCE AND EFFECT

This By-law shall take effect and become in full force and effect upon its passing.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 28th DAY OF AUGUST, 2017.**

LISA HERN, ACTING MAYOR

KARREN WALLACE, CLERK

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 062-17

**BEING A BY-LAW OF THE CORPORATION OF THE TOWNSHIP
OF WELLINGTON NORTH TO CONSTITUTE AND APPOINT
MEMBERS TO THE TOWNSHIP OF WELLINGTON NORTH
COURT OF REVISION FOR THE BRUCE EDEN DRAIN**

WHEREAS Section 97 (1) of the *Drainage Act*, as amended, provides that a court of revision shall consist of three or five members appointed by the council of the initiating municipality.

AND WHEREAS the Council of the Corporation of the Township of Wellington North deems it advisable to confirm the following Court of Revision Appointments.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH HEREBY ENACTS AS FOLLOWS:**

1. ADMINISTRATION

That the Council of the Corporation of the Township of Wellington North do hereby appoint
CHAIR,

to the Court of Revision for the Corporation of the Township of Wellington North for Bruce Eden Drain project.

2. ROLE OF COURT OF REVISION

The Court of Revision hears appeals on assessments being the portion of the cost of a proposed drainage work to be collected from the landowner.

3. CONFLICTING LEGISLATION

If this By-Law conflicts with the provisions of any Act, other than the *Municipal Act, 2001*, as amended, the provisions of the *Municipal Act* shall prevail to the extent of the conflict.

4. VALIDITY AND SEVERABILITY

- 4.1 It is hereby declared that notwithstanding any section, subsections, clause, paragraph or provision of the By-Law or parts thereof, may be declared by a court of competent jurisdiction to be invalid, unenforceable, illegal or beyond the powers of Council to enact, such section or sections or parts thereof shall be deemed to be severable and that all other sections or parts of this By-Law are separate and independent there from and enacted as such as a whole. Same shall not affect the validity or enforceability of any other provisions of this By-law or of the By-law as a whole.
- 4.2 Whenever any reference is made in this By-Law to a statute of the Legislature of the Province of Ontario, such reference shall be deemed to include all subsequent amendments to such statute and all successor legislation to such statute.

5. FORCE AND EFFECT

This By-law shall take effect and become in full force and effect upon its passing.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 28th DAY OF AUGUST, 2017.**

LISA HERN, ACTING MAYOR

KARREN WALLACE, CLERK

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 063-17

**BEING A BY-LAW OF THE CORPORATION OF THE TOWNSHIP
OF WELLINGTON NORTH TO CONSTITUTE AND APPOINT
MEMBERS TO THE TOWNSHIP OF WELLINGTON NORTH
COURT OF REVISION FOR THE CULP EDEN DRAIN**

WHEREAS Section 97 (1) of the *Drainage Act*, as amended, provides that a court of revision shall consist of three or five members appointed by the council of the initiating municipality.

AND WHEREAS the Council of the Corporation of the Township of Wellington North deems it advisable to confirm the following Court of Revision Appointments.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH HEREBY ENACTS AS FOLLOWS:**

1. ADMINISTRATION

That the Council of the Corporation of the Township of Wellington North do hereby appoint
CHAIR,

to the Court of Revision for the Corporation of the Township of Wellington North for Culp Eden Drain project.

2. ROLE OF COURT OF REVISION

The Court of Revision hears appeals on assessments being the portion of the cost of a proposed drainage work to be collected from the landowner.

3. CONFLICTING LEGISLATION

If this By-Law conflicts with the provisions of any Act, other than the *Municipal Act, 2001*, as amended, the provisions of the *Municipal Act* shall prevail to the extent of the conflict.

4. VALIDITY AND SEVERABILITY

- 4.1 It is hereby declared that notwithstanding any section, subsections, clause, paragraph or provision of the By-Law or parts thereof, may be declared by a court of competent jurisdiction to be invalid, unenforceable, illegal or beyond the powers of Council to enact, such section or sections or parts thereof shall be deemed to be severable and that all other sections or parts of this By-Law are separate and independent there from and enacted as such as a whole. Same shall not affect the validity or enforceability of any other provisions of this By-law or of the By-law as a whole.
- 4.2 Whenever any reference is made in this By-Law to a statute of the Legislature of the Province of Ontario, such reference shall be deemed to include all subsequent amendments to such statute and all successor legislation to such statute.

5. FORCE AND EFFECT

This By-law shall take effect and become in full force and effect upon its passing.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 28th DAY OF AUGUST, 2017.**

LISA HERN, ACTING MAYOR

KARREN WALLACE, CLERK

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 064-17

**BEING A BY-LAW TO AMEND BY-LAW 067-16 BEING A BY-LAW
TO PROVIDE FOR ANIMAL CONTROL WITHIN THE TOWNSHIP
OF WELLINGTON NORTH WITH REGARD TO LIVESTOCK
RUNNING AT LARGE OR TRESPASSING**

WHEREAS, the Township of Wellington North deems it expedient and necessary to amend by-law 067-16 as follows:

**THEFORE THE COUNCIL OF THE TOWNSHIP OF WELLINGTON NORTH
ENACTS AS FOLLOWS:**

THAT Section 2.3:

- 2.3 Every **owner of livestock** shall, at their own expense, prevent the **livestock** from leaving their property at any time by constructing a **perimeter fence**, or **fence**, or other interior enclosure of sufficient construction, and, further such **owner** shall keep the said **perimeter fence**, or **fence** or other interior enclosure in good repair.

BE AMENDED AS FOLLOWS:

- 2.3 Every **owner of livestock** shall, at their own expense, prevent the **livestock** from leaving their property at any time by constructing a **perimeter fence**, or **fence**, or other interior enclosure of sufficient construction
- 2.4 Every owner of livestock shall at their own expense, keep the said **perimeter fence**, or **fence** or other interior enclosure in good repair.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
28th DAY OF AUGUST 2017.**

LISA HERN, ACTING MAYOR

KARREN WALLACE, CLERK

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 065-17

BEING A BY-LAW TO AUTHORIZE THE ACQUISITION OF LAND

WHEREAS it is deemed to be in the best interest of the municipality to acquire certain lands from Her Majesty the Queen in the right of the Province of Ontario represented by the Minister of Transportation at the intersection of Highway Six and South Water Street.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH enacts as follows:

1. The corporation shall purchase the following lands from the Her Majesty the Queen in the right of the Province of Ontario represented by the Minister of Transportation for the purchase price of \$5,000.00:

Part of Mill Site in the former Town of Mount Forest, now the Township of Wellington North being shown as Parts 1 and 2 on P-2077-77 on plan 60R-2882.

2. The Mayor and the Clerk are hereby authorized and directed to execute all documentation and take all steps necessary in the municipal solicitor's opinion to complete the said purchase and sale transactions in accordance with the said Agreements of Purchase and Sale.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 28TH DAY OF AUGUST 2017**

LISA HERN, ACTING MAYOR

KARREN WALLACE, CLERK



For Internal Use Only	
File #:	L-03231
W.O. #:	
Highway #:	6
Area: East	Region: West
P. PLAN No.:	P-2077-77
REO:	
Recommended:	
Recommended:	
Recommended:	
Approved:	

OFFER TO PURCHASE - SURPLUS LANDS

I/WE, **The Corporation of the Township of Wellington North**

of **PO Box 125, 7490 Sideroad 7 W, Kenilworth Ontario N0G 2E0**
(Address)

the undersigned, hereinafter called the Purchaser, being of the full age of eighteen years and having inspected the property hereby offer and agree with HER MAJESTY THE QUEEN in the right of the Province of Ontario represented by the Minister of Transportation for the Province of Ontario, hereinafter referred to as the Vendor, to purchase the property hereinafter described, which is adjacent to the lands now owned by me (us), subject to the terms and conditions hereinafter set out.

in the **Geographic Township of Arthur, Township of Wellington North**
(Township, City, Town, etc.)

in the **County of Wellington**
(County, District, Regional or District Municipality)

being **Part of Mill Site, Town of Mount Forest Plan**
(Lot, Block – Concession and Township – or – Registered Plan)

shown as **Parts 1 & 2**

on Ministry Plan **P- 2077-77**

as Plan **60R-2883**

for the sum of **(\$5,000.00) DOLLARS**

said monies to be paid by certified cheque made payable to The Minister of Finance on or before the date of closing.

The Purchase Price of the Lands does not include Harmonized Sales Tax (HST) payable by the Purchaser in respect of the purchase of the Lands pursuant to the Excise Tax Act (Canada) (the "Act"). The Purchaser shall, on the Date of Closing, as a condition of completion of this transaction of purchase and sale, remit to the Vendor payable to the Vendor, by certified cheque or bank draft, the purchase price of the land plus the applicable HST. However, if the Purchaser provides to the Vendor, prior to the Date of Closing, confirmation that the Vendor is a registrant under the Act, including the Purchaser's registration number, together with an undertaking in a form reasonably acceptable to the Vendor to the effect that the Purchaser shall remit as required by the Act any HST payable in respect of the sale of the Lands to the Purchaser and shall indemnify the Vendor in respect of any HST so payable, then the Purchaser shall not be required to remit to the Vendor HST on the Date of Closing as aforesaid.

It is understood and agreed that the day of closing shall be sixty (60) days after the Purchaser has received notice in writing that the Vendor has accepted this offer. The Vendor may deliver the said notice personally or mail it by prepaid Registered Mail. The notice shall be deemed to have been received if delivered personally on the date of delivery and if posted by Registered Mail on the third day after the date of mailing.

Time shall be of the essence.

Possession of the property to be given on closing and the Purchaser shall assume all the risks and responsibilities in connection therewith.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 066-17

**BEING A BY-LAW OF THE CORPORATION OF THE TOWNSHIP
OF WELLINGTON NORTH TO PROVIDE FOR DRAINAGE WORKS
IN THE TOWNSHIP OF WELLINGTON NORTH FOR CULP EDEN
DRAIN**

WHEREAS the Council of the Township of Wellington North has procured a report under sections 4 and 8 of the *Drainage Act* for the improved drainage for Parts of Lot 24, Concession 1 and Lot 25, Concession 2 formerly Arthur Township, now the Township of Wellington North.

AND WHEREAS the estimated total cost of constructing the drainage works, including engineering costs, is \$176,960.00;

AND WHEREAS \$826.00 is being assessed to the Township of Wellington North for assessment on municipal roads in the municipality;

AND WHEREAS \$176,134.00 is being assessed to the landowners within the Township of Wellington North;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH HEREBY ENACTS AS FOLLOWS:**

THAT the report dated June 23, 2017 authored by K. Smart Associates Limited is hereby adopted and the drainage works therein is hereby authorized and shall be completed as set out in the report;

AND FURTHER THAT this By-law shall take effect and become in full force and effect upon the day of third reading and passage thereof.

READ A FIRST AND SECOND TIME THIS 28TH DAY OF AUGUST, 2016

LISA HERN, ACTING MAYOR

KARREN WALLACE, CLERK

READ A THIRD TIME AND FINALLY PASSED THIS DAY OF 2017

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 067-17

**BEING A BY-LAW OF THE CORPORATION OF THE TOWNSHIP
OF WELLINGTON NORTH TO PROVIDE FOR DRAINAGE WORKS
IN THE TOWNSHIP OF WELLINGTON NORTH FOR RHAME
DRAIN**

WHEREAS the Council of the Township of Wellington North has procured a report under sections 4 and 8 of the *Drainage Act* for the improved drainage for Parts of Lots 25 and 26, Concessions 6 and 7, formerly Arthur Township, now the Township of Wellington North.

AND WHEREAS the estimated total cost of constructing the drainage works, including engineering costs, is \$59,095.00;

AND WHEREAS \$23,937.00 is being assessed to the Township of Wellington North for assessment on municipal roads in the municipality;

AND WHEREAS \$35,158.00 is being assessed to the landowners within the Township of Wellington North;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH HEREBY ENACTS AS FOLLOWS:**

THAT the report dated June 23, 2017 authored by K. Smart Associates Limited is hereby adopted and the drainage works therein is hereby authorized and shall be completed as set out in the report;

AND FURTHER THAT this By-law shall take effect and become in full force and effect upon the day of third reading and passage thereof.

READ A FIRST AND SECOND TIME THIS 28TH DAY OF AUGUST, 2016

LISA HERN, ACTING MAYOR

KARREN WALLACE, CLERK

READ A THIRD TIME AND FINALLY PASSED THIS DAY OF 2017

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 068-17

**BEING A BY-LAW OF THE CORPORATION OF THE TOWNSHIP
OF WELLINGTON NORTH TO PROVIDE FOR DRAINAGE WORKS
IN THE TOWNSHIP OF WELLINGTON NORTH FOR BRUCE EDEN
DRAIN**

WHEREAS the Council of the Township of Wellington North has procured a report under sections 4 and 8 of the *Drainage Act* for the improved drainage for Parts of Lot 34, Concession East Side Owen Sound Road (EOSR) formerly Arthur Township, now the Township of Wellington North.

AND WHEREAS the estimated total cost of constructing the drainage works, including engineering costs, is \$101,640.00;

AND WHEREAS \$34,685.00 is being assessed to the Ministry of Transportation for assessment on provincial highways in the municipality;

AND WHEREAS \$66,955.00 is being assessed to the landowners within the Township of Wellington North;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH HEREBY ENACTS AS FOLLOWS:**

THAT the report dated June 23, 2017 authored by K. Smart Associates Limited is hereby adopted and the drainage works therein is hereby authorized and shall be completed as set out in the report;

AND FURTHER THAT this By-law shall take effect and become in full force and effect upon the day of third reading and passage thereof.

READ A FIRST AND SECOND TIME THIS 28TH DAY OF AUGUST, 2016

LISA HERN, ACTING MAYOR

KARREN WALLACE, CLERK

READ A THIRD TIME AND FINALLY PASSED THIS DAY OF 2017

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 069-17

BEING A BY-LAW TO AMEND BY-LAW 068-16 BEING A BY-LAW TO APPOINT A POUNDKEEPER FOR THE TOWNSHIP OF WELLINGTON NORTH AND TO ESTABLISH THE DUTIES OF THE POUNDKEEPER

WHEREAS, the Township of Wellington North deems it expedient and necessary to amend By-law 068-16 as follows:

THEREFORE THE COUNCIL OF THE TOWNSHIP OF WELLINGTON NORTH ENACTS AS FOLLOWS:

THAT remuneration for the poundkeeper shall be as follows:

\$100.00 per call out
\$ 25.00 per hour while attending a call
\$ 25.00 per hour for attending hearings
Mileage at the approved municipal rate

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 28TH DAY OF AUGUST 2017.

LISA HERN, ACTING MAYOR

KARREN WALLACE, CLERK

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 071-17

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH AT ITS REGULAR MEETING HELD ON AUGUST 28, 2017.

WHEREAS Section 5 of the Municipal Act, S.O. 2001 c.25 (hereinafter called "the Act") provides that the powers of a Municipal Corporation shall be exercised by its Council;

AND WHEREAS Section 5(3) of the Act states, a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

NOW THEREFORE the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS**:

1. The action of the Council of the Corporation of the Township of Wellington North taken at its meeting held on August 28, 2017 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Wellington North at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. That the Mayor and the proper officials of the Corporation of the Township of Wellington North are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Wellington North referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Township of Wellington North.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 28TH DAY OF AUGUST, 2017.**

**LISA HERN
ACTING MAYOR**

**KARREN WALLACE
CLERK**