

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
RECREATION, PARKS AND LEISURE COMMITTEE SPECIAL MEETING AGENDA  
TUESDAY, AUGUST 10, 2021 @ 4:00 P.M.  
VIA WEB CONFERENCING**

**HOW TO JOIN**

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://us02web.zoom.us/j/81272739451>

Or join by phone:

1 855 703 8985 (Toll Free)

1 647 558 0588

Webinar ID: 812 7273 9451

<b>TIME</b>	<b>SUBJECT</b>	<b>PAGE</b>	<b>LEAD</b>	<b>ACTION</b>
4:00 pm	<b>Calling to Order</b>		Chair	
	<b>Adoption of Agenda</b>			
	Recommendation: <i>THAT the agenda for the August 10, 2021 Township of Wellington North Recreation, Parks and Leisure Committee meeting be accepted and passed.</i>		Chair	Resolution
	<b>Disclosure of Pecuniary Interest</b>		Chair	
	<b>Minutes of Previous Meeting – July 6, 2021 (approved by Council on July 12, 2021)</b>	001	Chair	
4:05 pm	<b>Business Arising From Minutes</b>			
	Wayfinding Signage  Recommendation: THAT the Recreation, Parks and Leisure Committee receive for information the final design of the recreation amenity wayfinding signage as presented.	010	CRC	Resolution
4:15 pm	<b>Deputation</b>			
	Jensen Williams, Take Back the Night	025	Chair	
	Kelly Dimick, Demolition Derby	027	Chair	
4:45 pm	<b>Ad Hoc Committee Updates</b>			
	Mount Forest Aquatics Ad Hoc Advisory Committee Minutes July 6, 2021  Recommendation: THAT the Recreation, Parks and Leisure Committee receive for information the minutes of the Mount Forest Aquatics Ad-Hoc Advisory Committee special meeting of July 6, 2021.	029	Director of Operations	Resolution

	Arthur BMX Skateboard Park Ad-Hoc Advisory Committee Meeting – July 7, 2021  Recommendation: THAT the Recreation, Parks and Leisure Committee receive for information the minutes of the Arthur BMX Skateboard Park Ad-Hoc Advisory Committee meeting of July 7, 2021.	032	Director of Operations	Resolution
5:00 pm	<b>Reports</b>			
	Arthur Arena Floor Update (verbal)  Recommendation: THAT the Recreation, Parks and Leisure Committee receive for information the verbal Arthur Arena floor update.		RSM	Resolution
5:15 pm	<b>Items for Consideration</b>			
	Correspondence with Arthur Seniors Hall and Damascus Community Hall  Recommendation: THAT the Recreation, Parks and Leisure Committee receive for information the correspondence with the Arthur Seniors Hall and the Damascus Community Hall.	035	Director of Operations	Resolution
5:25 pm	<b>Roundtable</b>			
5:30 pm	<b>Adjournment</b>			
	Recommendation: <i>THAT the Township of Wellington North Recreation, Parks and Leisure Committee meeting of August 10, 2021 be adjourned at p.m.</i>		Chair	Resolution

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
RECREATION, PARKS AND LEISURE COMMITTEE MEETING MINUTES  
TUESDAY JULY 6, 2021 @ 8:30 A.M.  
VIA WEB CONFERENCING  
<https://youtu.be/yIXRX6pdhbl>**

**Committee Members Present:**

- Steve McCabe, Councillor, Chair
- Brian Milne, Deputy Mayor, Township of Southgate
- Andy Lennox, Mayor ex officio

**Committee Members Absent:**

- Dan Yake, Councillor

**Staff Members Present:**

- Matthew Aston, Director of Operations
- Tom Bowden, Recreation Services Manager
- Mandy Jones, Community Recreation Coordinator
- Mike Givens, CAO
- Tasha Grafos, Administrative Support
- Karren Wallace, Director of Legislative Services

<b>Calling to Order</b>
Chair McCabe called meeting to order at 8:31 a.m.
<b>Adoption of Agenda</b>
RESOLUTION RPL 2021-029 Moved by Member Milne Seconded by Mayor Lennox <i>THAT the agenda for the July 6, 2021, Township of Wellington North Recreation, Parks and Leisure Committee meeting be accepted and passed.</i>  <i>CARRIED</i>
<b>Disclosure of Pecuniary Interest</b>
None.
<b>Minutes of Previous Meeting – June 1, 2021 (approved by Council on June 14, 2021)</b>
<b>Business Arising From Minutes</b>
RPL 2021-011 Dog Parks RESOLUTION 2021-030 Moved by Mayor Lennox Seconded by Member Milne  <i>THAT the Recreation, Parks and Leisure Committee receive Report RPL 2021-011 being a report on off-leash dog parks;</i>

*AND FURTHER THAT Committee recommend the Council of the Township of Wellington North reconfirm that the priority recreation capital projects for 2021 remain as 1. the Donald Family Ball Diamond upgrade and 2. the request for proposals (RFP) for the conceptual design of the Mount Forest outdoor pool;*

*AND FURTHER THAT Committee recommend Council direct staff to bring the off-leash dog park project back as part of a future capital budget consistent with the development charges study or future Council direction.*

The Director of Operations indicated this report follows the direction provided to staff at the June 1, 2021 Recreation, Parks and Leisure Committee. This report reconfirms that the recreation department priority capital projects remain the Donald Softball Diamond and the Mount Forest Outdoor Pool.

The 2018 Recreation Master Plan identifies a community desire for an off-leash dog park. This recommendation remains dependent on a location evaluation and the identification of a lead organization or community group to support the operational efforts.

An off-leash dog park remains a future consideration for the recreation services team and is identified in the Development Charges study.

The CAO acknowledged that there is a need for a lead organization or committee to come forward that is established to support in the selection of the location for the off-leash dog park as well as the operational efforts.

**DIRECTION TO STAFF:** Staff were directed to send Mr. Wettlaufer a letter thanking him for his deputation. The correspondence should explain that this project is a future consideration and reconfirm expectations that are in the Recreation Master Plan. A copy of Report RPL 2021-011 Dog Parks, should be included with the correspondence. Staff were also directed to send similar correspondence to the Arthur OptiMrs Club.

**Deputation**

None

**Ad Hoc Committee Updates**

Aquatics Committee Meeting Minutes

RESOLUTION RPL 2021-031

Moved by Member Milne

Seconded by Mayor Lennox

*THAT the Recreation, Parks and Leisure Committee receive for information the Mount Forest Aquatics Ad-Hoc Advisory Committee Minutes of May 18, 2021*

**CARRIED**

Aquatics Committee Meeting Minutes, June 22, 2021

RESOLUTION RPL 2021-032

Moved by Member Milne

Seconded by Mayor Lennox

*THAT the Recreation, Parks and Leisure Committee receive for information the Mount Forest Aquatics Ad-Hoc Advisory Committee Minutes of June 22, 2021:*

*AND FURTHER THAT the Mount Forest Aquatics Ad-Hoc Advisory Committee recommend the Recreation, Parks and Leisure Committee recommend the Council of the Township of Wellington North appoint Jessica McFarlane as a public member on the Committee.*

**CARRIED**

The Director of Operations stated that during the June 22, 2021 meeting, there was much discussion on fundraising activities. On July 27<sup>th</sup>, the Mount Forest Lions Club will be hosting a drive thru dinner. Chair Burke of the Aquatics Committee has called a meeting for tonight, July 6, to discuss promotional and merchandise materials, utilizing the logo design in RPL 2021-013 Mount Forest Aquatics Logo.

RPL 2021-013 Mount Forest Aquatics Logo

RESOLUTION RPL 2021-033

Moved by Mayor Lennox

Seconded by Member Milne

*THAT the Recreation, Parks and Leisure Committee receive for information the Mount Forest Aquatics Ad-Hoc Advisory Committee responses regarding the logo to be used on promotional and merchandise materials.*

*AND FURTHER THAT the Recreation, Parks and Leisure Committee recommend the Council of the Township of Wellington North approve the logo for use on promotional and marketing material.*

**CARRIED**

The Director of Operations indicated that this report follows the meeting of the Aquatics Committee meeting on June 22, 2021.

### **Reports**

RPL 2021-012 Mount Forest Outdoor Pool

RESOLUTION 2021-034

Moved by Member Milne

Seconded by Mayor Lennox

*THAT the Recreation, Parks and Leisure Committee receive for information Report RPL 2021-012 being a report on the Mount Forest Outdoor Pool.*

**CARRIED**

The Director of Operations explained that the scope of the RFP outlined in the Report would be to aid in procuring a design firm that would assist staff in working through the design concept of a new outdoor pool. There should be three designs for the basic

pool design, which is part of the Township Capital Budget, as well as design elements for at least five additional features, which would be items that the Aquatics Committee would fundraise for.

The CAO explained that part of the challenge will be the direction to staff from council. Council has directed staff that the budget is approved to “replace” the pool. Determining what is an enhancement and/or additional features rather than replacement could be difficult.

RPL 2021-014 COVID-19 Reopening

RESOLUTION RPL 2021-034

Moved by Member Milne

Seconded by Mayor Lennox

*THAT the Recreation, Parks and Leisure Committee receive for information report RPL 2021-014 COVID-19 Stage 2 Reopening.*

**CARRIED**

Recreation Services Manager provided an update as to where we stand in the three stages of reopening. In Stage 2 we can allow the return of outdoor sports leagues. Some have already started back this week. We do require that they provide the Township with a copy of their Return to Play plan that their league has in place.

Outdoor amenities are now open, including pools and splashpads, all with minimal restrictions.

The Township is not yet permitted to have indoor use other than for religious services. Our day camps are now running in the facilities, which is permitted under the regulation.

Community Halls cannot be rented for anything other than community services.

We are still waiting for more detail on what restrictions will be in place when we move into Stage 3.

**Items for Consideration**

RPL 2021-015 Wayfinding Signage

RESOLUTION RPL 2021-035

Moved by Mayor Lennox

Seconded by Member Milne

*THAT the Recreation, Parks and Leisure Committee receive for information report Wayfinding Signage.*

**CARRIED**

The Community Recreation Coordinator reminded Committee that the wayfinding signage was brought forward earlier this year and now includes one minor alteration,

which is the inclusion of the Township of Wellington North crest. An additional change is required, to correct the gap between down town.

Mayor Lennox discussed the pushback from the community when “High Healthy and Happy” slogan was removed from the Entry signs to Mount Forest and replaced with “Simply Explore.” He suggested that to avoid more pushback from the community that the Simply Explore be removed from the Mount Forest Wayfinding signage.

A decision was made to bring the design to council for a more robust discussion on the removal, replacement or keeping with the current slogan.



#### Summer Programs (verbal)

The Community Recreation Coordinator reported that the Arthur outdoor pool opened June 21, with a limitation of 25 people in the pool for public and family swims. There is still room to fill more swimming lesson timeslots in Arthur.

The Mount Forest pool is on track to reopen on July 12, following the shallow end pool liner repair. The pool inspection is scheduled to happen on Thursday July 8. The maximum capacity for public swim will be 30. The lesson schedule in Mount Forest is near full, with not much room for more.

Due to current circumstances, uncertainty of the pandemic, limitations on numbers, and general COVID-19 restrictions, we have decided not to sell Season Passes this year. Instead, when a family or individual reaches the limit of having paid for what would normally be a Season Pass price, they will be admitted for free after that time. This is easy to track as we conduct contact tracing for each session.

Day camp opened yesterday, July 5, with most weeks at capacity. Staff continue to perform daily screening. The County of Wellington will be conducting inspections at our Day Camps on July 13<sup>th</sup> and 15<sup>th</sup> as part of the fee subsidy agreement.

#### Arthur Arena Floor (verbal)

The Recreation Services Manager reported that the floor is still on schedule for completion by August 1<sup>st</sup>. Everything is progressing well, the piping is now installed,

and the floor is poured. The curbing will be going in next week and the boards are scheduled to be installed the week of July 12.

Pictures have been taken weekly of the progress and once the project is complete, there will be a full slideshow to show the progression from start to completion.

Correspondence with Arthur Seniors Hall and Damascus Community Hall

RESOLUTION RPL 2021-036

Moved by Member Milne

Seconded by Mayor Lennox

*THAT the Recreation, Parks and Leisure Committee receive for information the letters of correspondence with Arthur Seniors Centre and the Damascus Community Hall.*  
**CARRIED**

The Director of Operations explained that there are ongoing conversations with the two groups. Under the current restrictions the recommendation is that the Damascus Community Hall can reopen their outdoor facility and the Arthur Seniors Hall remain closed until July 31.

### **Roundtable**

Member Milne: It is nice to see commerce back in action throughout the community.

Chair McCabe: The process of reopening, has been a long one, thank you to all Township staff and recreation staff.

Community Recreation Coordinator: A new emergency gate, two outdoor showers and a desk have been installed as part of the Ontario Trillium Grant the Township received for the Arthur Pool. The only outstanding item is the installation of a sneezeguard. Once the sneezeguard is installed, the project will be complete. Staff are working with the OTF communications team to organize a recognition event per our agreement.

Director of Operations: The Mount Forest Pool required a repair to the liner. That repair is now complete, and the pool has been filled. It will be ready to open after the inspection is complete. Mandy did a lot of work behind the scenes to make sure programs could open and keeping up to date on the changing parameters of the restrictions.

The RFQs for the Red Clay and fencing at the Donald Softball Diamond will be brought before council.

### **Adjournment**

RESOLUTION RPL 2021-037

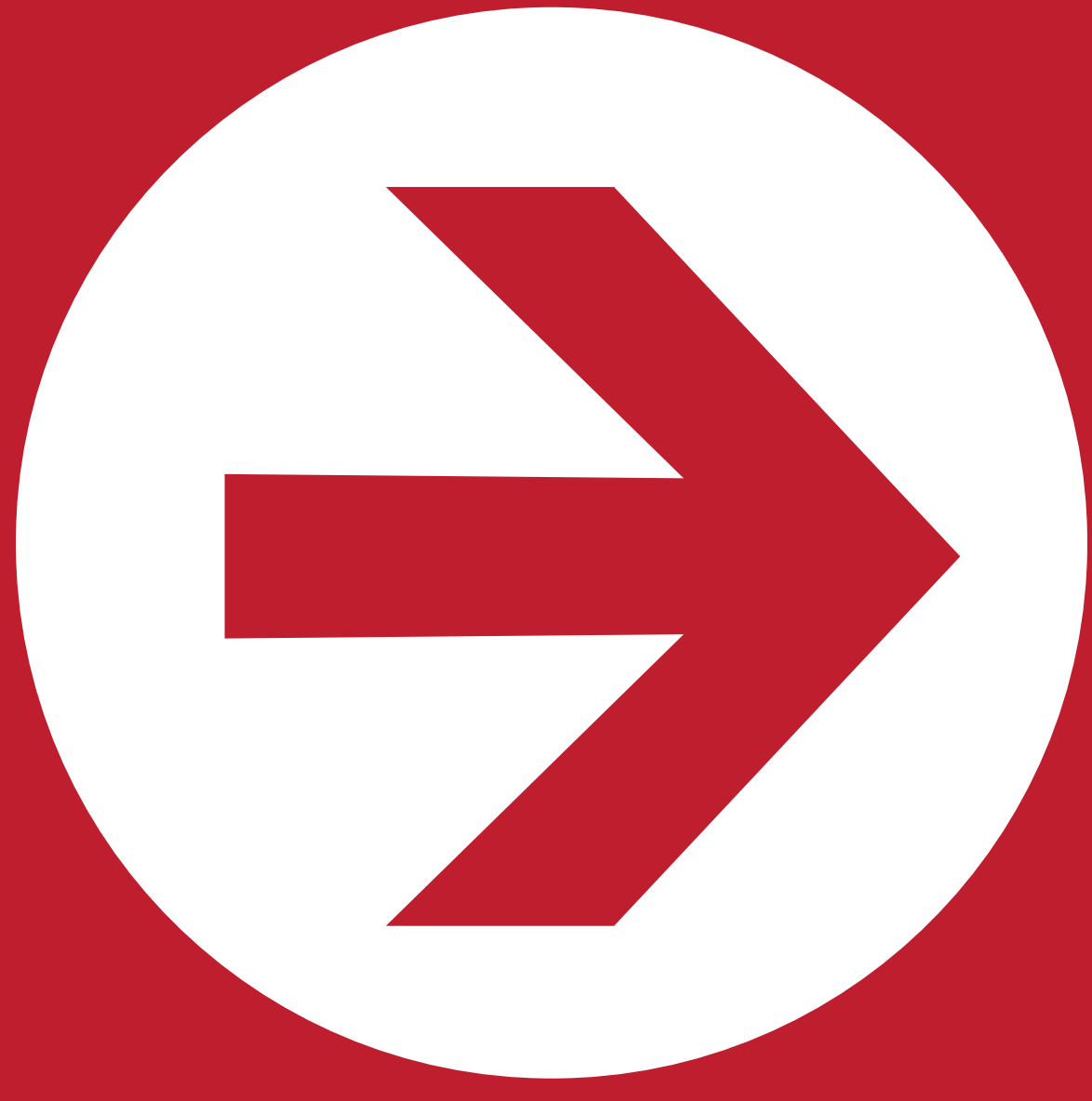
Moved by Member Milne

Seconded by Mayor Lennox



*THAT the Township of Wellington North Recreation, Parks and Leisure Committee meeting of July 6, 2021 be adjourned at 9:30 a.m.*

**CARRIED**



**ARENA**

**COMMUNITY CENTRE**

**SPLASH PAD**

**POOL**

**BALL DIAMONDS**

**CURLING CLUB**





**ARENA**

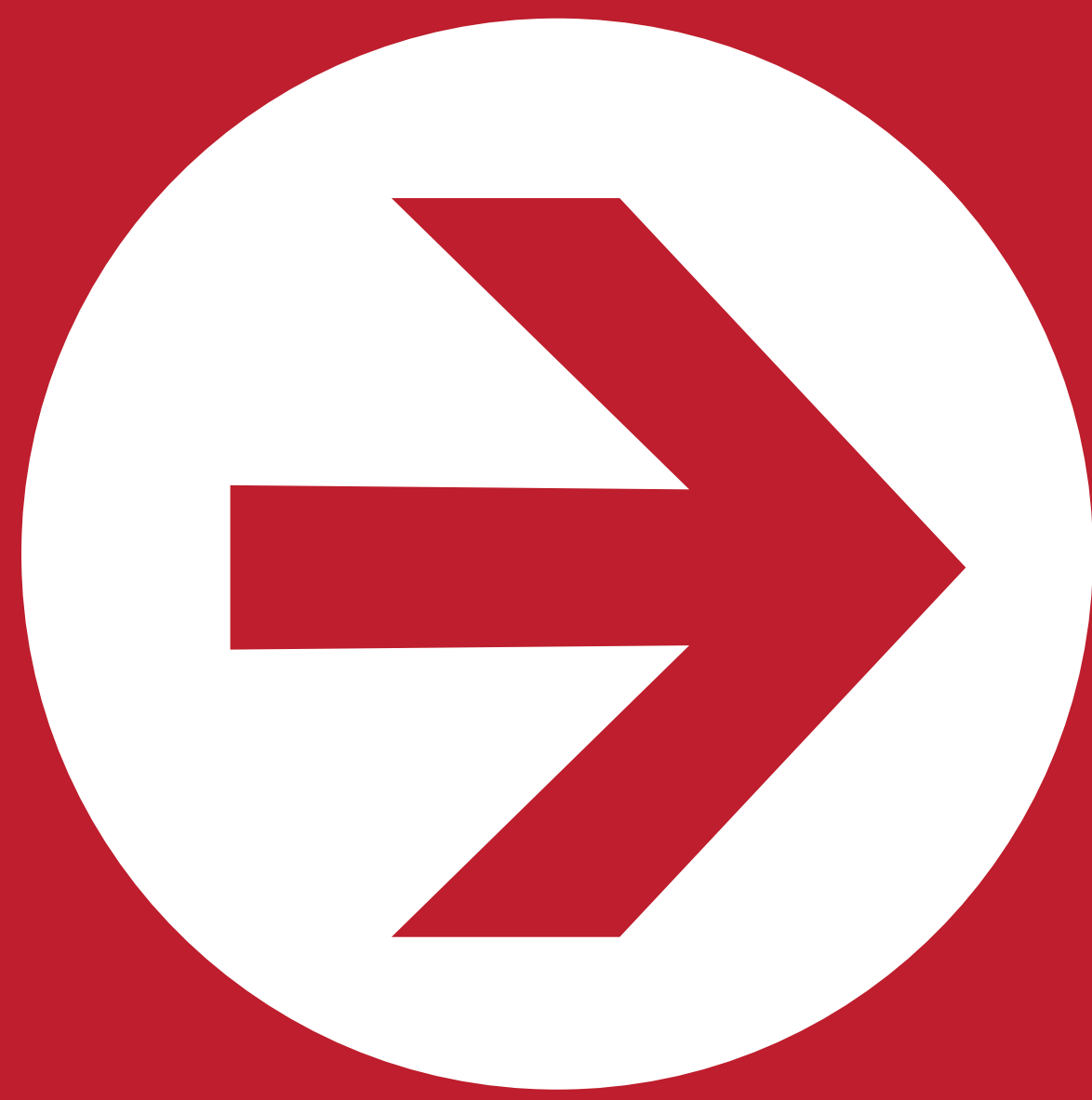
**COMMUNITY CENTRE**

**SPLASH PAD**

**POOL**

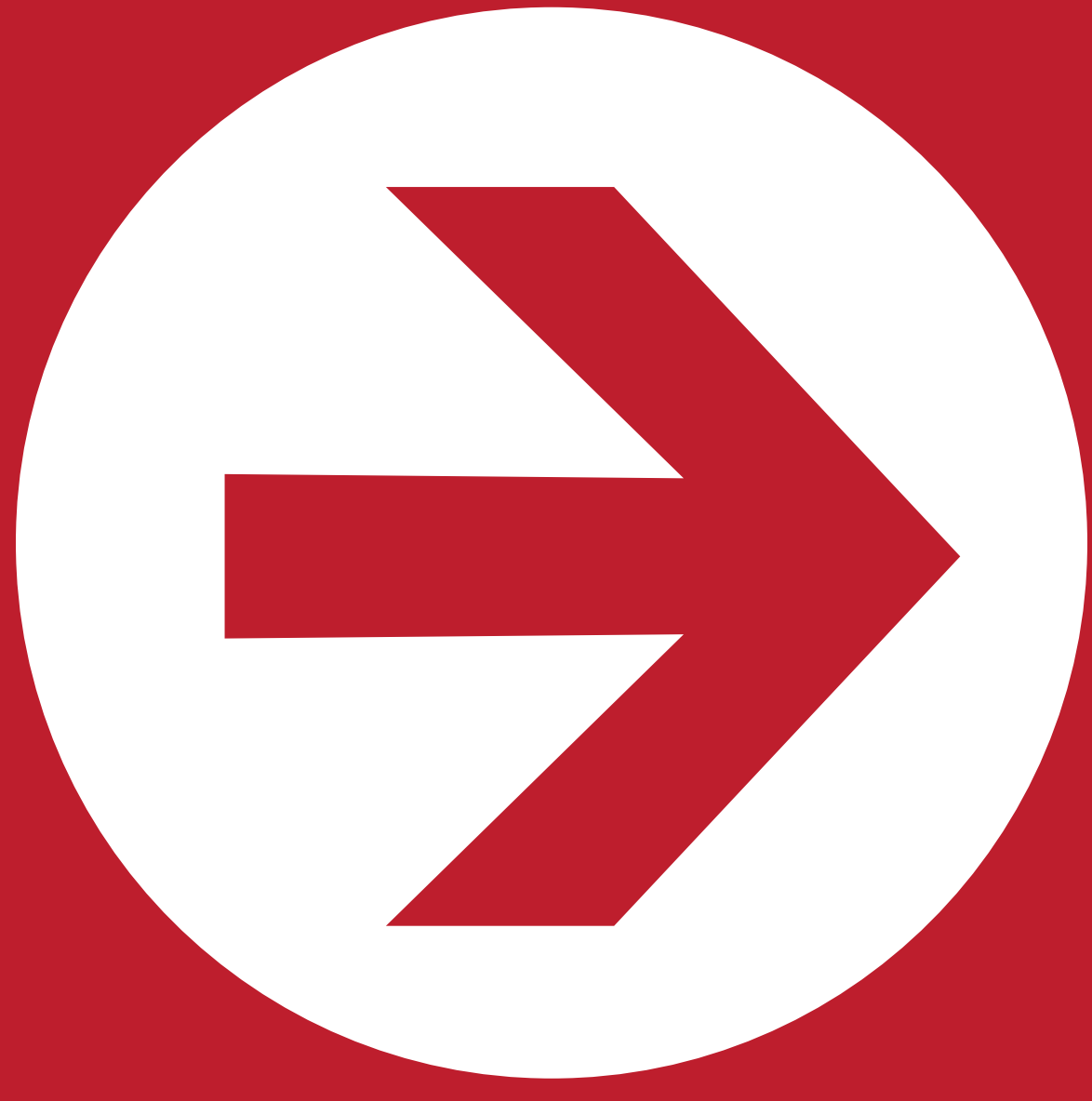
**CURLING CLUB**





# BALL DIAMONDS PAVILLION





**ARENA**

**COMMUNITY CENTRE**

**SPLASH PAD**

**POOL**

**BALL DIAMONDS**

**CURLING CLUB**





**ARENA**

**COMMUNITY CENTRE**

**SPLASH PAD**

**POOL**

**BALL DIAMONDS**

**CURLING CLUB**





**third exit on  
roundabout**



**ARENA**

**COMMUNITY CENTRE**

**SPLASH PAD**

**POOL**

**BALL DIAMONDS**

**CURLING CLUB**





Est 1879

**MOUNT FOREST**



**BALL DIAMONDS**

**SOCCER FIELDS**

**SPLASH PAD**

**CURLING CLUB**







Est 1879

**MOUNT FOREST**



**BALL DIAMONDS**

**SOCCER FIELDS**

**SPLASH PAD**

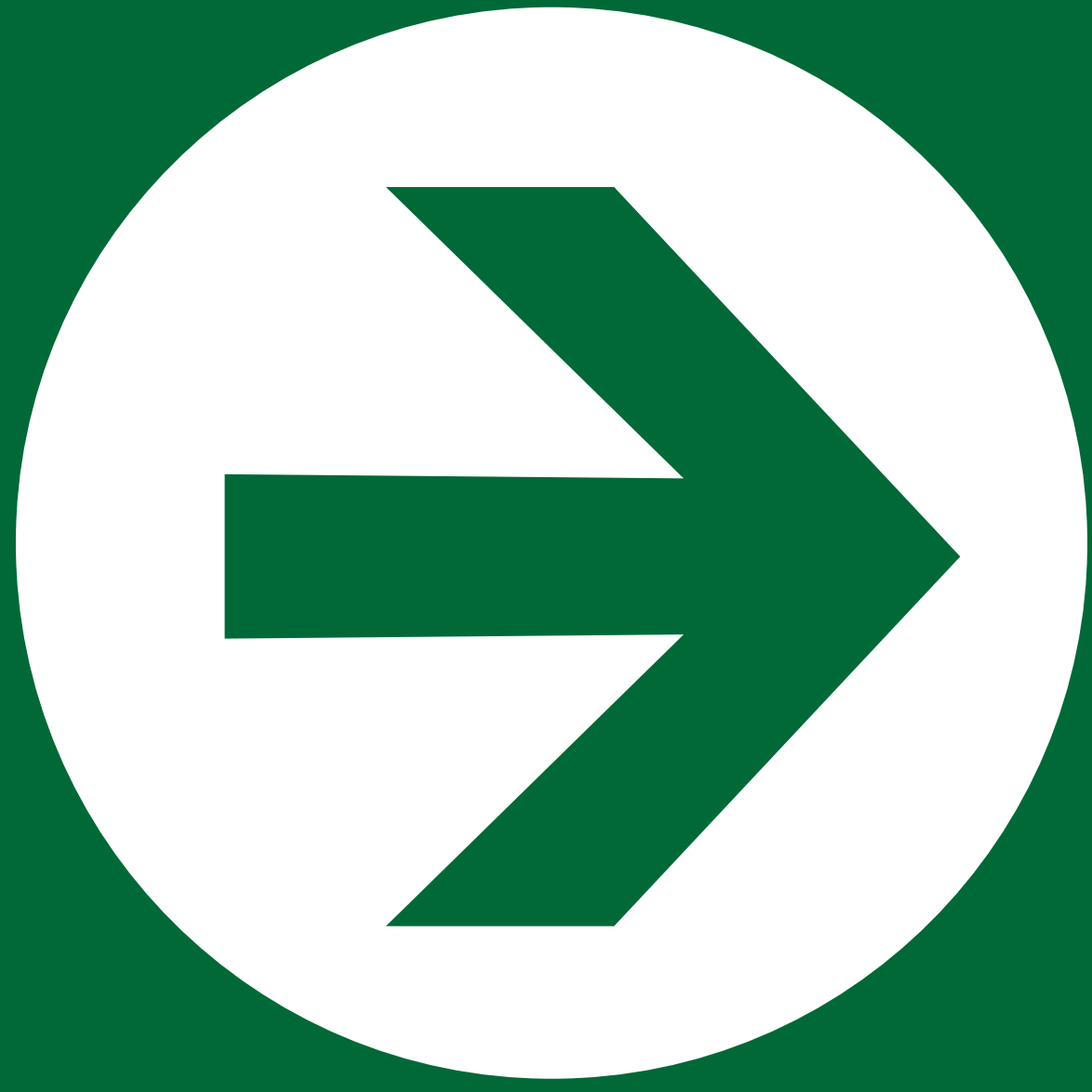
**CURLING CLUB**





Est 1879

**MOUNT FOREST**



**BALL DIAMONDS**

**SOCCER FIELDS**

**SPLASH PAD**

**PLAYGROUND**





Est 1879

**MOUNT FOREST**



**BALL DIAMONDS**

**SOCCER FIELDS**

**SPLASH PAD**

**CURLING CLUB**





Est 1879

**MOUNT FOREST**



**BALL DIAMONDS**

**SOCCER FIELDS**

**SPLASH PAD**

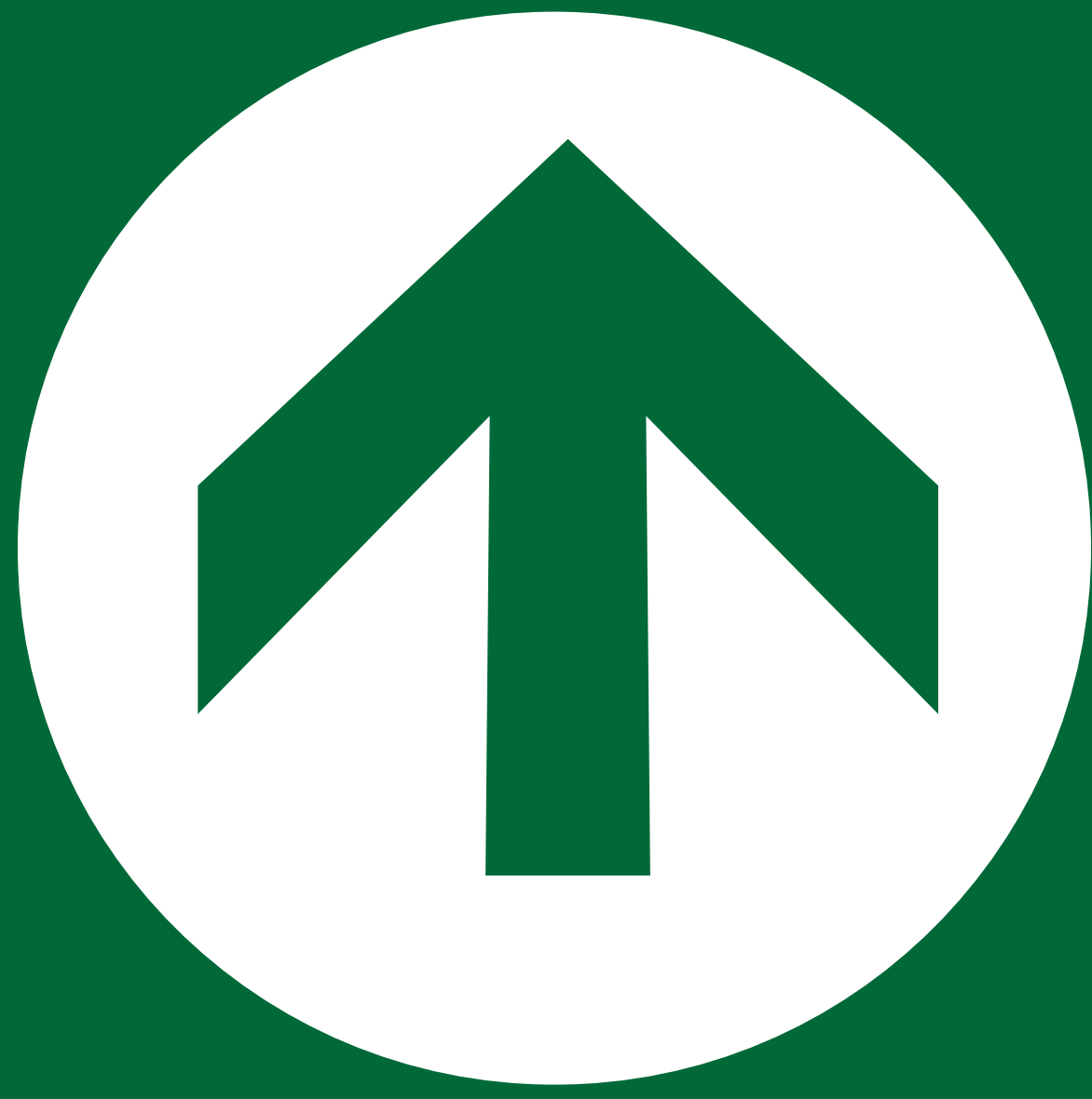
**CURLING CLUB**





Est 1879

**MOUNT FOREST**



**ARENA &  
COMMUNITY CENTRE  
BALL DIAMONDS  
SOCCER FIELDS**



**DOWNTOWN**





Est 1879

**MOUNT FOREST**



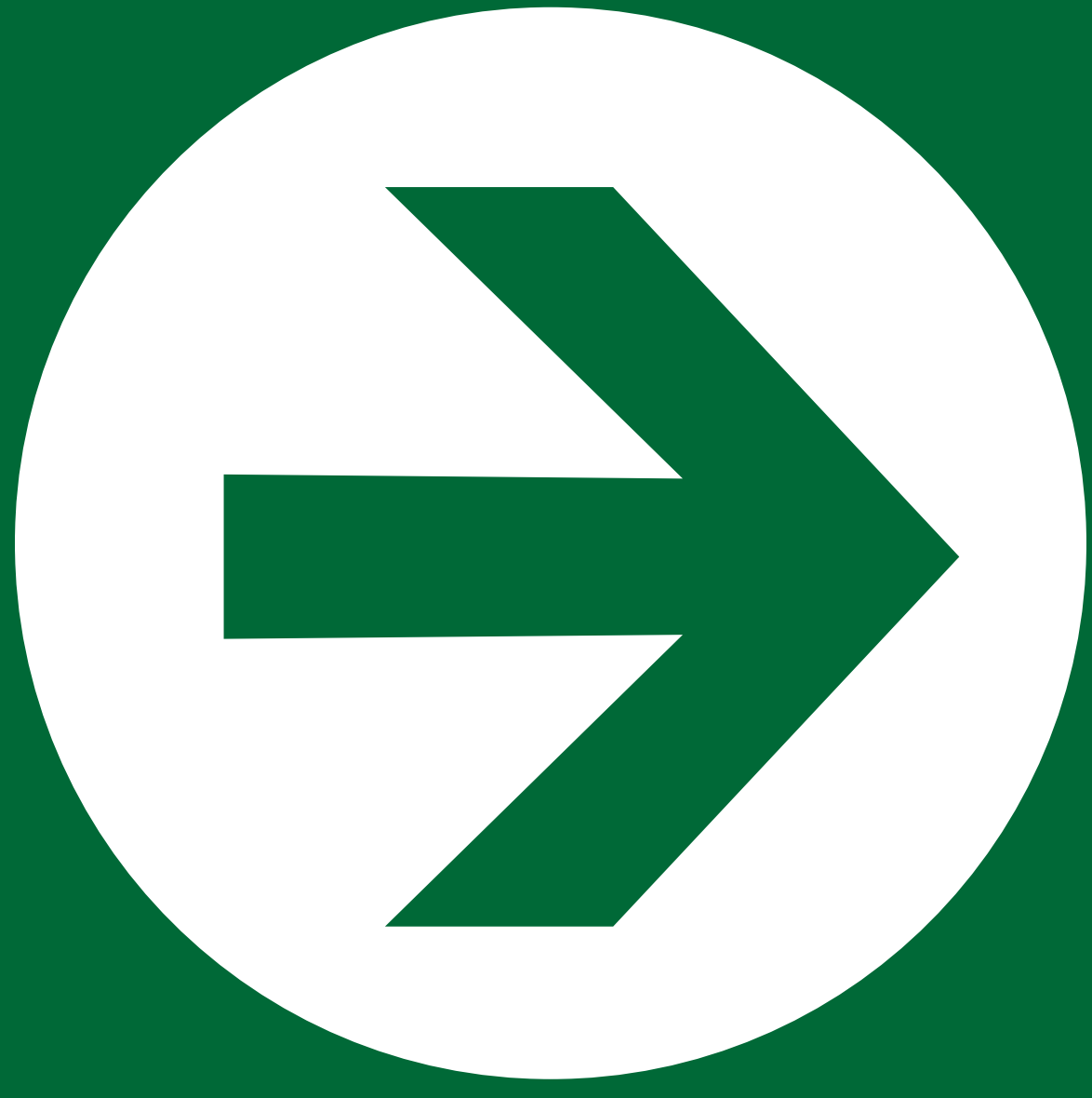
**ARENA &  
COMMUNITY CENTRE  
BALL DIAMONDS  
SOCCER FIELDS**





Est 1879

**MOUNT FOREST**



**ARENA &  
COMMUNITY CENTRE  
BALL DIAMONDS  
SOCCER FIELDS**

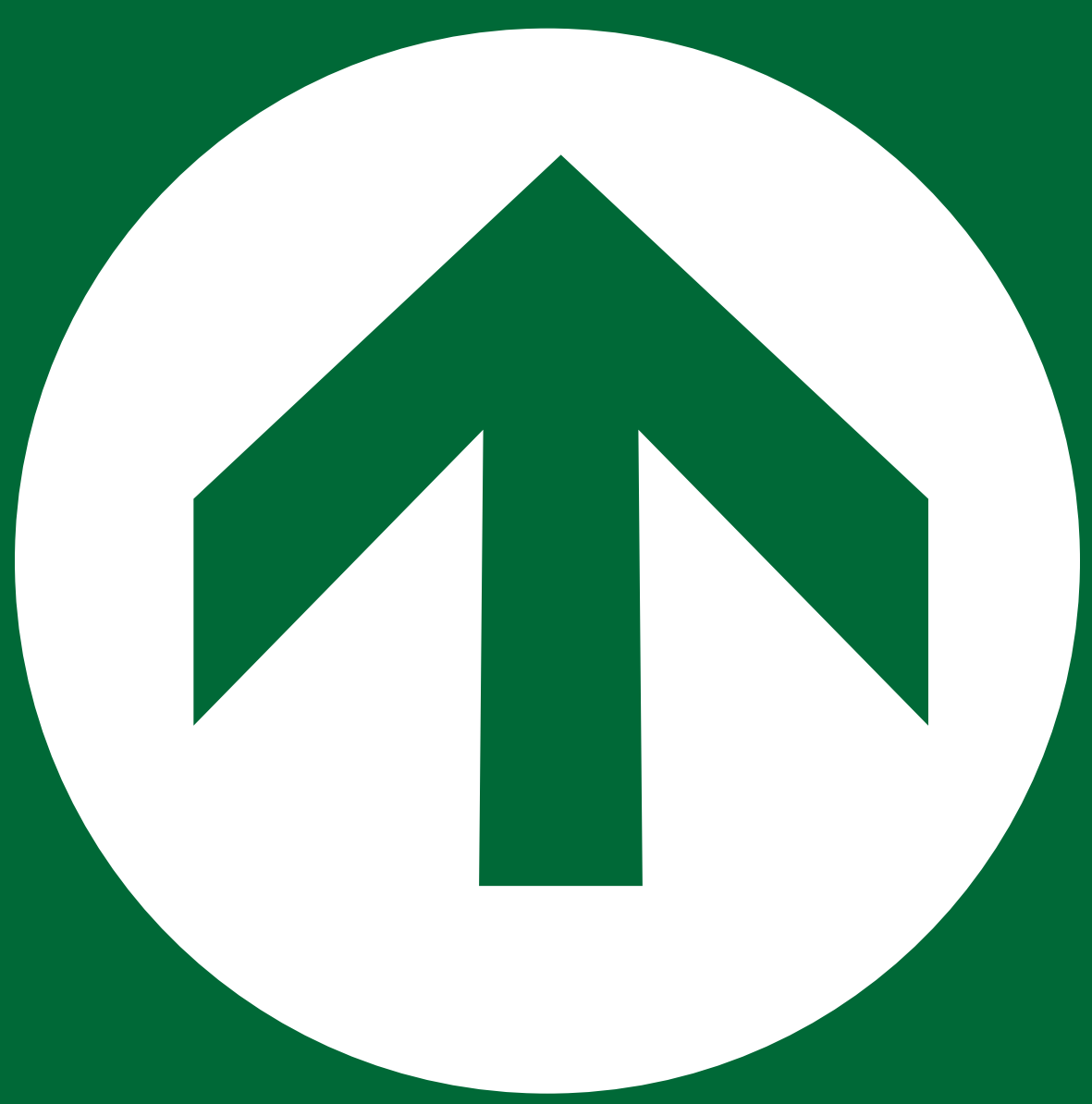




**MOUNT FOREST**



**ARENA &  
COMMUNITY CENTRE**



**DOWNTOWN**



**SPLASH PAD  
CURLING CLUB**







Est 1879

**MOUNT FOREST**



**SPLASH PAD  
CURLING CLUB**



**ARENA &  
COMMUNITY CENTRE**





Est 1879

**MOUNT FOREST**



**BALL DIAMONDS**

**SOCCER FIELDS**

**SPLASH PAD**

**CURLING CLUB**

**DOWNTOWN**





# WELLINGTON NORTH

SEMPER PORRO

## DEPUTATION REQUEST FORM

For all deputation requests, please complete this form and submit no later than 12:00 noon on the Tuesday preceding the 2:00pm Council Meeting, 12:00 noon on Wednesday preceding the 7:00pm Council Meeting, or five business days in advance of a Committee Meeting.

Name of Deputation(s)	Jensen Williams		
Attending as an Individual	<input type="checkbox"/>	Representing a Group/Business/Organization	<input checked="" type="checkbox"/>
Name of Group/Business/Organization:	Guelph-Wellington Women in Crisis		
Address:	38 Elizabeth St. Guelph, ON, N1E 2X2		
Email:	wiceducator@gwwomenincrisis.org	Phone:	519-836-1110 ext. 234
Meeting Type:	Council <input type="checkbox"/>	Committee (Includes Ad Hoc) <input checked="" type="checkbox"/>	Meeting Date: 08/10/2021
<b>SUBJECT MATTER:</b>	<b>Take Back the Night Awareness Signs</b>		
Provide Description:	<p>Take Back the Night is a local and global movement to raise awareness about and work towards ending sexual violence. Each year, Guelph-Wellington Women in Crisis hosts Take Back the Night locally to provide community the opportunity to join us in being part of the solution to ending sexual violence. This year we are planning for a virtual livestream event that will be taking place on September 16th from 6:30-7:30pm and are seeking ways to promote that event as well as engage community members throughout Wellington County in efforts to end sexual violence.</p> <p>As part of these efforts, we are seeking to place a series of four-five temporary 18" x 24" H-Wire frame signs in several North Wellington Parks and Trails that would highlight some statistics about sexual violence, raise awareness about Take Back the Night event and how to get involved, share messages of hope and healing for survivors and highlight our 24-Hour Crisis Line. Parks and trails we had in mind for the area are Murphy Park and Lion's Park (Mount Forest) and Arthur Community Park Trail (Arthur). Ideally, we would like to have the signs up from September 7th-September 17th.</p> <p>We believe this would be an excellent way to reach our community members, particularly those who may not be aware of Take Back the Night or Guelph-Wellington Women in Crisis' Programs and Services.</p>		
<b>Recommendation/Request of Council:</b> (What action would you like the Township of Wellington North to take with respect to your matter)	<p>We are seeking the Recreation, Parks and Leisure Committee's support and approval for the placement of temporary educational and awareness signs related to Take Back the Night in Murphy Park, Lion's Park and the Arthur Community Trail from September 7th-17th.</p>		

Estimated Municipal Financial Impact:	CAPITAL \$ N/A	ANNUAL OPERATING \$ N/A
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Other Details:

Jensen Williams

Signature: \_\_\_\_\_

Electronic Signature Accepted

Date: 2021-07-15

**Please submit to:**

Karren Wallace, Director Legislative Services/Clerk

7490 Sideroad 7 W PO Box 125, Kenilworth ON N0G 2E0

Email [kwallace@wellington-north.com](mailto:kwallace@wellington-north.com) | Phone 519-848-3620 Ext 4227 | Fax 519-848-3228

All deputation form requests and submissions and information therein will be circulated publicly on the Council or Committee Agenda. Electronic presentations not circulated via email in advance of the meeting cannot be presented on Wellington North electronic equipment via USB keys. A deputation is limited to a maximum of ten (10) minutes unless an extension of no more than a further five (5) minutes is approved by resolution of Council. The number of deputations will be limited to three (3) at any meeting of Council. **Council or Committee, may in their discretion, refuse to hear any deputation.**

**Notice of Collection/Use/Disclosure:** All information submitted in support of meetings of Council/Committee/Planning deliberations/ is collected in accordance with the Municipal Act, 2001, s. 8 and 239 (1) and may be used in deliberations, and disclosed in full, including email, telephone numbers, names and addresses on agendas and to persons requesting access to records of Council/Committee/Planning Committee. All information submitted to the municipality is subject to disclosure under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). Questions about this notice of collection should be directed to the Clerk's office (519) 848-3620.



# WELLINGTON NORTH

SEMPER PORRO

## DEPUTATION REQUEST FORM

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Name of Deputation(s)	Kelly Dimick		
Attending as an Individual	<input type="checkbox"/>	Representing a Group/Business/Organization	<input checked="" type="checkbox"/>
Name of Group/Business/Organization:	Trackshot Tees		
Address:	162 Main St. S, Mount Forest, Ont N0G2L0		
Email:	info@trackshottees.com	Phone:	5193234789
Meeting Type:	Council <input type="checkbox"/>	Committee (Includes Ad Hoc) <input checked="" type="checkbox"/>	Meeting Date: 07/28/2021
SUBJECT MATTER:	Demolition Derby		
Provide Description:	<p>We would like to have a Fall Demolition Derby on Saturday Oct 2, 2021 @ 2pm. We would follow all Covid rules that will be in place at the date of event. We would be using the same area The Fireworks Festival uses. Same set up actually for everything. There will need to also be a food truck or 2. All safety rules and insurance will be in place. Profits from the event to go towards Community Business Betterment.</p>		
Recommendation/Request of Council:	(What action would you like the Township of Wellington North to take with respect to your matter)		
	To approve the event so we can proceed with arrangements		

Estimated Municipal Financial Impact:	CAPITAL \$0	ANNUAL OPERATING \$0
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Other Details:

There would be no financial impact with the exception of the receiving the rental fees. Or unless of course the facility was offered for free.

Signature: Kelly Dimick Date: July 28, 2021  
Electronic Signature Accepted

**Please submit to:**

Karren Wallace, Director Legislative Services/Clerk

7490 Sideroad 7 W PO Box 125, Kenilworth ON N0G 2E0

Email [kwallace@wellington-north.com](mailto:kwallace@wellington-north.com) | Phone 519-848-3620 Ext 4227 | Fax 519-848-3228

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THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
MOUNT FOREST AQUATICS AD-HOC ADVISORY COMMITTEE MINUTES  
JULY 6, 2021 AT 7:30 PM  
VIA ELECTRONIC MEETING

Committee Members Present:

Sherry Burke, Councillor, Chairperson  
Larissa Lamont, Public Member  
Jayme Hewson, Public Member  
Al Leach, Lions Member  
Vern Job, Lions Member

Committee Members Absent:

Ray Tout, Lions Member  
Laurie Doney, Public Member

Staff Present:

Matthew Aston, Director of Operations  
Mandy Jones, Community Recreation Coordinator  
Karren Wallace, Director of Legislative Services/Clerk

Guest:

Steve McCabe, Councillor,  
Chairperson of Recreation Parks Leisure Committee

**CALLING THE MEETING TO ORDER**

Chair Burke called the meeting to order at 7:30 PM.

**ADOPTION OF THE AGENDA**

RESOLUTION: MFA 2021-023

Moved: Al Leach

Seconded: Larissa Lamont

*THAT the agenda for the July 6, 2021 Township of Wellington North Mount Forest Aquatic Ad-Hoc Advisory Committee special meeting be accepted and passed.*

CARRIED

**DISLCOSURE OF PECUNIARY INTEREST**

No pecuniary interest declared.

**ITEMS FOR CONSIDERATION**

Merchandise and Promotional Material

Larissa Lamont & Jayme Hewson – Verbal

RESOLUTION MFA 2021-024

Moved: Vern Job

Seconded: Jayme Hewson

*THAT the Mount Forest Aquatics Ad-Hoc Committee receive for information the “Proposal for Funding” from Jayme Hewson and Larissa Lamont as circulated with the committee agenda;*

*AND FURTHER THAT the Mount Forest Aquatics Ad-Hoc Committee recommend the Council of the Township of Wellington North approve the proposal and direct staff to provide \$2,660.98 to fund the purchase of the promotional material (including t-shirts) from the Council Community and Contingent Fund;*

THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
MOUNT FOREST AQUATICS AD-HOC ADVISORY COMMITTEE MINUTES  
JULY 6, 2021 AT 7:30 PM  
VIA ELECTRONIC MEETING

*AND FURTHER THAT the Mount Forest Aquatics Ad-Hoc Committee acknowledge the \$2,660.98 as a short-term interest free loan with the expectation that these monies be repaid to the Township once funds have been recovered through merchandise sales.*

Discussion around the option to include wearables (t-shirts) financial analysis, distribution and anticipated sales. There would be a 3-4 week turnaround for shirts and they should be available for the August Street sale. Sizes range from Toddler-XXL, in black with a minimum order of . 36 shirts at a cost of \$18.00 with no extra set up fee. It is recommended the shirts sell for \$30.00 each, noting the downtown group were able to sell out shirts very quickly with little advertising.

**ADJOURNMENT**

RESOLUTION: MFA 2021-025

Moved: Larissa Lamont

Seconded: Vern Job

*THAT the Mount Forest Aquatics Ad-Hoc Advisory Committee special meeting of July 6, 2021 be adjourned at 7:56 PM.*

CARRIED

**NEXT MEETING**

TBD



THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
MOUNT FOREST AQUATICS AD-HOC ADVISORY COMMITTEE MINUTES  
JULY 6, 2021 AT 7:30 PM  
VIA ELECTRONIC MEETING

031

## Virtual Proof

Note: Virtual image not to scale. Logo placement is approximate.

July 6, 2021



apparel • promotions • signs • design  
[marccapparel.com](http://marccapparel.com)

### 12 oz Urban Peak® 3-in-1 Trail Tumbler #SL238PR



### Enzyme Washed Deluxe Chino Twill / Soft Nylon Mesh - 6 Panel Constructed Full-Fit (Mesh Back) #6H647M



**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
ARTHUR BMX/SKATEBOARD PARK AD-HOC ADVISORY COMMITTEE  
MEETING MINUTES  
WEDNESDAY, JULY 7, 2021 @ 7:00 PM  
ARTHUR OPTIMIST PAVILION**

Committee Members Present:

- Lisa Hern, Councillor, Chair
- Al Rawlins, Lions Member
- Wayne Horton, Lions Member
- Glen Cheyne, Lions Member

Staff Members Present:

- Mandy Jones, Community Recreation Coordinator

### **CALLING TO ORDER**

Councillor Hern, Chair, called the meeting to order at 7:00 p.m.

### **ADOPTION OF AGENDA**

RESOLUTION ABSP 2021-01

Moved: Glen Cheyne

Seconded: Wayne Horton

*THAT the agenda for the July 7, 2021 Township of Wellington North Arthur BMX/Skateboard Park Ad-Hoc Advisory Committee be accepted and passed.*

CARRIED

### **DISCLOSURE OF PECUNIARY INTEREST**

No pecuniary interest disclosed.

### **MINUTES OF PREVIOUS MEETING**

- June 10, 2020 – received by Council June 22, 2020

### **ITEMS FOR CONSIDERATION**

1. Financial Update

*RESOLUTION ABSP 2021-02*

Moved: Wayne Horton

Seconded: Al Rawlins

*THAT the Township of Wellington North Arthur BMX/Skateboard Park Ad-Hoc Advisory Committee receive for information the financial report.*

CARRIED

The Committee reviewed the financial report as of July 5, 2021. The current account balance at the Township of Wellington North is \$58,600.00. The Lions account balance has \$24,612.29 for a total fundraised amount of \$83,212.29.

Concerns were raised regarding the current cost to build a BMX Skateboard park as initial estimates were received in 2019.

## 2. Fundraising Events

The Lions club has a Drive-Thru Chicken BBQ Dinner scheduled for July 29 from 4:00 – 6:30pm at the Arthur Arena. Tickets are \$15.00 each and the meal includes a half chicken, baked potato, salad, bun and butter tart. The Lions have 800 tickets ordered and posters prepared. Additional Drive-Thru Chicken BBQ Dinners are tentatively scheduled for September 30 and November 25. The anticipated profit for three Drive-Thru dinners is approximately \$10,000. Due to restrictions related to COVID-19, the Lions Club has only been able to host one Drive-Thru Chicken BBQ Dinner and the Food Booth has not been operational since 2019.

The Lions Club is looking into the possibility of hosting a Bank BBQ in September or near thanksgiving, however the work on Main Street may impede the event. They are also interested in participating in the Downtown Arthur Event.

The cancellation of the Lions Golf Tournament and Duck Race have had a significant impact on fundraising efforts.

Additional sponsorship packages will be sent out to businesses; however, the Lions are hesitant to reach out to businesses too much as they have been affected by the impacts of COVID-19 as well.

The Lions Club is exploring a raffle with 1,500 tickets available at a price of \$5.00 each. The profits will go towards general community betterment.

The Lions Club anticipates the fundraising accounts will reach \$100,000.00 combined by December 31, 2021 with all of the continued fundraising efforts.

The initial estimates to build the BMX/Skateboard Park were approximately \$250,000. The Committee questioned if the township would consider offering a loan to the Lions Club to close the gap on funding and complete the project in 2022.

## 3. Site Layout Discussion

An RFP for the design and installation of the BMX Skateboard Park would need to be issued by the Fall of 2021 to meet a 2022 installation date and grand opening.

The site layout does not necessarily need to reflect the marketing images used for fundraising purposes. A large donor sign for donations over \$2,000 will have names listed in alphabetical order. There will be two or three benches available for sponsorship and consideration needs to be given to the pathway.

## 4. Arthur Lions Club Update

The Arthur Lions Club is working on additional ideas for fundraising. They will be working with the Arthur School of Art to promote Arthur's 150<sup>th</sup> and are exploring the opportunity of installing a mural on the side of the Foodland Grocery Store as well as selling lawn signs to commemorate the 150<sup>th</sup> anniversary.

## **OTHER BUSINESS**

No other business tabled.

## **NEXT MEETING**

TBD

## **ADJOURNMENT**

RESOLUTION ABSP 2021-03

Moved: Glen Cheyne

Seconded: Al Rawlins

*THAT the Township of Wellington North Arthur BMX/Skateboard Park Ad-Hoc Advisory Committee meeting of July 7, 2021 be adjourned at 8:12 pm.*

CARRIED



# Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

July 26, 2021

DAMASCUS COMMUNITY HALL

Attention: Board of Directors

Subject: Continued Facility Limited Closure

Dear Board of Directors,

Thank you for your continued cooperation and conversations with staff regarding the Damascus Community Hall.

Due to current circumstances, we are now recommending allowing bookings and programming consistent with provincial and local public health guidelines within the Damascus Community Hall and outdoor pavilion. This new recommendation will supersede our letter authored on June 29, 2021, and will be the last such letter to the Board unless circumstances change.

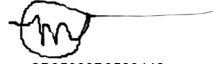
We hope you find this a reasonable approach and look forward to working with you.

Please do not hesitate to contact Mandy Jones, 519-848-3620 x4342 or either of us at our contact information below if you would like to discuss this letter or future provincial or local public health guidelines further.

Sincerely,

DocuSigned by:  
  
396328952C8B40F...

Steve McCabe  
Chair, Recreation, Parks & Leisure  
[smccabe@wellington-north.ca](mailto:smccabe@wellington-north.ca)

DocuSigned by:  
  
CB35083B9520442...

Matthew Aston, C.E.T., LET, MBA  
Director of Operations  
[maston@wellington-north.com](mailto:maston@wellington-north.com)

CC: CAO, Township of Wellington North  
Mayor, Township of Wellington North



# Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

July 26, 2021

ARTHUR SENIORS CENTRE

Attention: Centre Membership

Subject: Continued Facility Closure until August 31, 2021

Dear Centre Membership,

Thank you for your continued cooperation and conversations with staff regarding the Arthur Seniors Centre.

Unfortunately, due to current circumstances, we are now recommending that all bookings and programming within the Arthur Seniors Centre facility be cancelled until August 31, 2021, at the earliest. This new recommendation will supersede our letter authored on June 29, 2021. We understand the financial impact this will have on the organization and will continue to honour the waiver of fees.

We hope you find this a reasonable request and look forward to working with you soon.

Please do not hesitate to contact Mandy Jones, 519-848-3620 x4342 or either of us at our contact information below.

Sincerely,

DocuSigned by:

*Steve McCabe*

396328952C8B40F...

Steve McCabe  
Chair, Recreation, Parks & Leisure  
[smccabe@wellington-north.ca](mailto:smccabe@wellington-north.ca)

DocuSigned by:

*Matthew Aston*

CB35083B9520442...

Matthew Aston, C.E.T., LET, MBA  
Director of Operations  
[maston@wellington-north.com](mailto:maston@wellington-north.com)

CC: CAO, Township of Wellington North  
Mayor, Township of Wellington North  
Helen Edwards, Seniors' Health Services