



Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

Regular Meeting of Council

Monday, June 25, 2012

7:00 p.m.

Municipal Office Council Chambers, Kenilworth

A G E N D A

Page 1 of 4

AGENDA ITEM	PAGE NO.
<u>CALLING THE MEETING TO ORDER</u> - Mayor Tout	
<u>O' CANADA</u>	
<u>PASSING AND ACCEPTANCE OF AGENDA</u>	
<u>DECLARATION OF PECUNIARY INTEREST</u>	
<u>DELEGATIONS, DEPUTATIONS, PETITIONS</u>	
<u>NEW BUSINESS</u> 1. County of Wellington, Planning and Land Division Committee Re: Comments for Consent Applications: - B51/12 – Arthur Roelofsen - B54/12 – David Kelly and Cynthia Checkley - B47/12, B48/12, B49/12 – Terrence Martin - B65/12, B59/12 – Edward and Margaret-Anne Baratto	01 06 11 26

AGENDA ITEM	PAGE NO.
<u>MINUTES</u>	
1. Regular Meeting of Council, June 11, 2012	34
<u>BUSINESS ARISING FROM MINUTES</u>	
<u>STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS</u>	
1. Recreation and Culture Advisory Committee	
- Minutes, June 5, 2012	46
- Correspondence received from Heart & Stroke Foundation regarding granting of Automated External Defibrillators and associated CPR/AED training	50
2. Water/Sewer Committee	
- Minutes, June 19, 2012	53
3. Works Committee	
- Minutes, June 19, 2012	58
- Report from Dale Clark, Road Superintendent, regarding Hwy. #89 Connecting Link Scope Change	62
- Report from Dale Clark, Road Superintendent, regarding Asphalt Tender, Line #2.	63
4. Finance Committee	
- Minutes, June 18, 2012	64

AGENDA ITEM	PAGE NO.
<u>CORRESPONDENCE FOR COUNCIL'S INFORMATION AND DIRECTION</u>	
1. Royal Canadian Legion Branch # 134, Mount Forest Re: Requests for Temporary Extension to Liquor Sales License:	
- July 20, 2012 – July 22, 2012 Mount Forest Fireworks Festival	67
- August 3, 2012 – August 5, 2012 Haydays Hootenanny	68
2. Linda Dickson, CEMC, County of Wellington Re: Heat Alert Procedures	69
3. Mark MacKenzie, SVCA Township Representative Re: Resignation from Saugeen Valley Conservation Authority Board of Directors	71
- Bill White, CAO/Clerk, Town of Minto,	
- SVCA Representative Appointment	72
- Receipt of Resignation from SVCA Board	73
<u>BY-LAWS</u>	
1. 42-12 Being a By-law to Temporarily Close Parkside Drive (former Town of Mount Forest) for the Purpose of Holding the “Wellington North Fun Challenge Mini Triathlon”.	74
<u>OTHER/NEW BUSINESS</u>	
<u>ITEMS FOR COUNCIL'S INFORMATION</u> (copies available for review in Clerk's Office and at Council Meeting)	
Cheque Distribution Report dated June 20, 2012	
Nextera Energy	
- Commencement of Construction Activities	
<u>NOTICE OF MOTION</u>	

AGENDA ITEM	PAGE NO.
<p><u>ANNOUNCEMENTS</u></p> <p><u>CLOSED MEETING SESSION</u></p> <p>1. "Personnel" matters</p> <p><u>CONFIRMING BY-LAW NO. 43-12 BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL</u></p> <p><u>ADJOURNMENT</u></p> <p>Lorraine Heinbuch, Chief Administrative Officer/Clerk</p>	86

MUNICIPALITY COMMENTING FORM

The Planning and Land Division Committee, in considering the following application, respectfully requests input from the municipality. The Application and Sketch are enclosed for your information.

FILE NO: B51/12

APPLICANT

Arthur Roelofsen
340 Smith Street
Arthur, ON NOG 1AO

LOCATION OF SUBJECT LANDS

WELLINGTON NORTH (Arthur Village)
Part Lot 31, EOSR
Div 3

Proposed lot line adjustment is 0.31 hectares with 48.69m frontage (Parcels B & C on sketch) existing and proposed commercial & residential use with existing house. Application in conjunction with deferred B123/11 to remedy MTO issues.

Retained parcel is 19.7 hectares with 241.75m frontage (parcel A on sketch) existing and proposed agricultural use.

PLEASE PROVIDE COMPLETE PROPERTY ASSESSMENT ROLL NUMBER: 23 49 000 007 05200 0000

Does this description reasonably describe the parcel holdings? YES (X) NO ()

If the answer is no, please provide new information:

Do you consider the proposal to conform to your Official Plan? YES () NO ()

What Section(s) does it conform to or contravene? (Please specify)

Will the Severed Parcel comply with all requirements of the Zoning By-law? YES (X) NO ()

(Please Specify) Section 8A – Zoning By-law 66-01

Will the Retained Parcel comply with all requirements of Zoning By-law? YES () NO (X)

(Please Specify) Section 8.1 and 8.2 of Zoning By-law 66-01

If Necessary, would the Municipality be prepared to consider an Amendment to the Zoning By-law to permit the proposal to conform? YES () NO () N/A () or Minor Variance YES () NO () N/A ()

Is proposal on an opened maintained year-round public road YES (X) Hwy #6 NO ()

If answer is NO, is municipality willing to enter into an agreement regarding use of the seasonal road, or opening up the road?

Please specify

Is the Proposed Lot(s) serviced now by the Municipal Water YES () NO (X)

Is the Retained Lot serviced now by Municipal Water YES () NO (X)

Is the Proposed Lot(s) serviced now by the Municipal Sewers YES () NO (X)

Is the Retained Lot serviced now by Municipal Sewers YES () NO (X)

Is there a Capital Works Project underway to service these lots in the near future YES () NO ()

Approximate Time of Servicing Availability:

Are there any other servicing arrangements, Municipal easements or Municipal Drains on the subject lands?

MUNICIPALITY COMMENTING FORM

FILE NO: B 51/12

Is the Municipality's Building Official satisfied that there is a sufficient site on the severed parcel for individual well and septic services?

YES (X) NO ()

Is there any further Information that may assist the Planning and Land Division Committee?
(A letter may be attached if there is insufficient space to explain)

Is the Municipality in support of this application? YES () NO ()

What Conditions, if any, are requested by the Municipality if the Consent is granted?

-THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise which the local municipality may deem to be necessary at the time of issuance of the Certificate of Consent for the property and orderly development of the subject lands.

-THAT the severed portion to be rezoned to allow the commercial business.

Does the Municipality request a Notice of Decision YES (X) NO ()

SIGNATURE: _____

TITLE: Deputy Clerk

ADDRESS: 7490 Sideroad 7 W., Kenilworth, ON NOG 2EO

DATE: June 26, 2012

County of Wellington Planning and Land Division Committee
Deborah Turchet, Secretary-Treasurer
Wellington County Administration Centre
74 Woolwich Street, Guelph ON N1H 3T9

June 1, 2012

NOTICE OF AN APPLICATION FOR CONSENT

Ontario Planning Act, Section 53(4)

The County of Wellington Planning and Land Division Committee requests your written comments on this application for consent.

APPLICATION SUBMITTED ON: May 25, 2012

FILE NO. B51/12

APPLICANT

Arthur Roelofsen
340 Smith St.
Arthur ON N0G 1A0

LOCATION OF SUBJECT LANDS:

WELLINGTON NORTH (Arthur Twp)
Part Lot 31, EOSR
Div 3

Proposed lot line adjustment is 0.31 hectares with 48.69m frontage (Parcels B & C on sketch) existing and proposed commercial & residential use with existing house. Application in conjunction with deferred B123/11 to remedy MTO issues.

Retained parcel is 19.7 hectares with 241.75m frontage (Parcel A on sketch) existing and proposed agricultural use.

**IF YOU WISH TO SUBMIT COMMENTS ON THIS APPLICATION,
WE MUST HAVE YOUR WRITTEN COMMENTS BEFORE**

July 4, 2012

Please note that if the Comments are not received by the requested date, the Planning and Land Division Committee may proceed to consider the application, and may assume that you have no objection to this APPLICATION for CONSENT.

Please also be advised that if a person or public body that files an appeal of a decision of the County of Wellington Planning and Land Division Committee in respect of the proposed consent has not made written submission to the County of Wellington Planning and Land Division Committee before it gives or refuses to give a provisional consent, then the Ontario Municipal Board may dismiss the appeal.

If you wish to be **NOTIFIED OF THE DATE AND TIME OF THE CONSIDERATION** of this application - **please make your request in writing** to the Planning and Land Division Committee before the "Comments Return Date" noted above.

If you wish to be **NOTIFIED OF THE DECISION** of the County of Wellington Planning and Land Division Committee in respect of this proposed consent, **you must make a request in writing** to the County of Wellington Planning and Land Division Committee. This will also entitle you to be advised of a possible Ontario Municipal Board Hearing. Even if you are the successful party, you should request a copy of the decision since the County of Wellington Planning and Land Division Committee's decision may be appealed to the Ontario Municipal Board by the applicant or another member of the Public

INFORMATION REGARDING THE APPLICATION is available to the public during regular business hours, Monday to Friday at the County of Wellington Planning and Land Division Office- 74 Woolwich St. Guelph ON N1H 3T9. Phone: (519) 837-2600 x2170 Fax: (519) 837-3875

MAILED TO:

Local Municipality – Wellington North County Planning County Treasury Department

Conservation Authority - GRCA MTO – Owen Sound MTO - London

Bell Canada County Clerk Roads

Neighbour - as per list verified by local municipality and filed by applicant with this application

SKETCH FOR LAND SEVERANCE APPLICATION

PREPARED FOR ARTHUR ROELOFSEN
SCALE RATIO 1 : 2000

CAUTION

THIS SKETCH IS NOT A PLAN OF SURVEY
AND SHALL NOT BE USED FOR
TRANSACTION OR MORTGAGE PURPOSES.

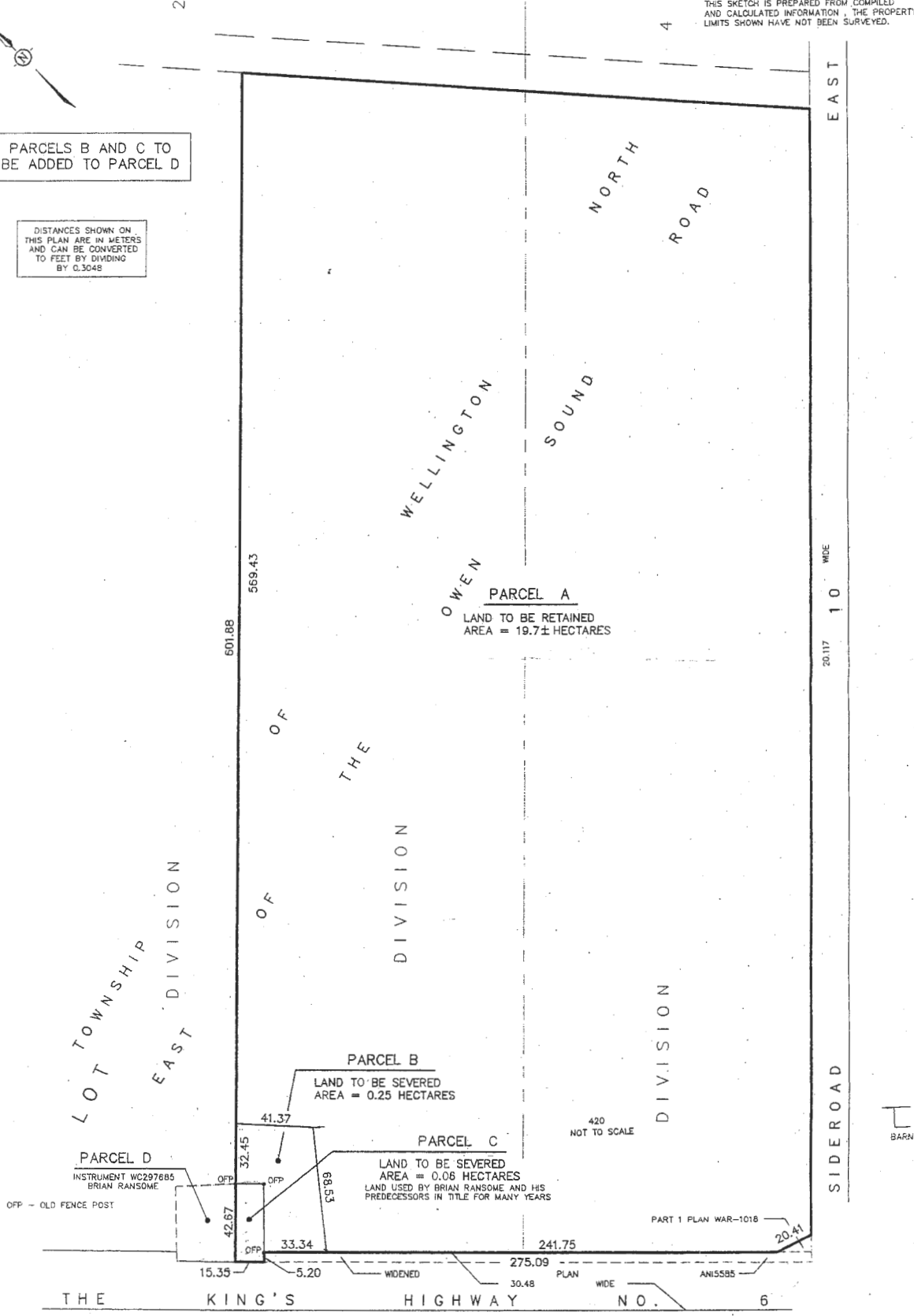
NOTE

THIS SKETCH IS PREPARED FROM COMPILED
AND CALCULATED INFORMATION, THE PROPERTY
LIMITS SHOWN HAVE NOT BEEN SURVEYED.



PARCELS B AND C TO
BE ADDED TO PARCEL D

DISTANCES SHOWN ON
THIS PLAN ARE IN METERS
AND CAN BE CONVERTED
TO FEET BY DIVIDING
BY 0.3048





Application Location | B51/12
 Part Lot 31, EOSR, Div 2
Applicant/Owner | TOWNSHIP OF WELLINGTON NORTH (Arthur Twp)
 Arthur Roelofsen

Preliminary PLANNING OPINION: This proposed lot line adjustment would sever a 0.31 ha (0.76 ac) parcel and merge it with the adjacent 0.2 ha (0.49 ac) parcel to create a merged parcel of 0.6 ha (1.49ac). A 151.6ha (373.5 ac) parcel would be retained with an existing dwelling and farm buildings.

This application would be a minor adjustment to the lot for technical reasons. We have no concerns with this application as the consent would make an undersized lot more useable and would consider this application to be consistent with Provincial Policy and to generally conform to the Official Plan. We would recommend that the following matters be addressed as conditions of approval:

1. A zone amendment is obtained to the satisfaction of the Township of Wellington North;
2. That the purchaser take title to the severed lands in the same manner as they hold their abutting land; and,
3. That Subsection 50(3) of the Planning Act, R.S.O., 1990 be applied to any subsequent conveyance or any transaction involving the parcel of land that is the subject of this Consent.

PLACES TO GROW: No issues.

PROVINCIAL POLICY STATEMENT (PPS): Lot line adjustments in prime agricultural areas may be permitted for legal or technical reasons. Legal or technical is defined as "severances for purposes such as easements, corrections of deeds, quit claims, and minor boundary adjustments, which do not result in the creation of a new lot".

WELLINGTON COUNTY OFFICIAL PLAN: The subject lands are designated PRIME AGRICULTURAL.

Section 10.3.6 of the County of Wellington Official Plan "permits lot line adjustments where no adverse effect on agriculture will occur and are encouraged where more viable operations will result or an undersized lot is made useable given the requirement for appropriate sewer and water systems". In this regard, the retained parcel will be undersized as an agricultural parcel.

Matters under Section 10.1.3 were also considered

LOCAL ZONING BY-LAW: The subject lands are zoned Agricultural (A). A zone amendment may be required to recognize the existing commercial use of the parcel to be merged with.

SITE VISIT INFORMATION: The subject property was visited and photographed on June 20, 2012. Notice Cards were posted and the survey sketch appears to meet the application requirements.

ADDITIONAL INFORMATION: Consent application B123/11 for a lot line adjustment from the adjacent farm was deferred until such time that MTO concerns had been addressed. If both applications are approved the resultant lot will have an area of 0.91 ha (2.2 ac).

Linda Redmond, Planner
 June 20, 2012

MUNICIPALITY COMMENTING FORM

The Planning and Land Division Committee, in considering the following application, respectfully requests input from the municipality. The Application and Sketch are enclosed for your information.

FILE NO: B54/12

APPLICANT

LOCATION OF SUBJECT LANDS

David Kelly & Cynthia Checkley
8458 Sideroad 7
Arthur, ON NOG 1N0

WELLINGTON NORTH (West LutherTwp)
Part Lot 7
Concession 2

Proposal is to sever a lot 0.78 hectares with 15m frontage, existing and proposed rural residential use with existing house, shed & barn.

Retained irregular shaped parcel is 35.6 hecatares with 672m frontage, existing and proposed agricultural use.

PLEASE PROVIDE COMPLETE PROPERTY ASSESSMENT ROLL NUMBER: 23 49 000 014 04800 0000

Does this description reasonably describe the parcel holdings? YES (x) NO ()

If the answer is no, please provide new information:

Do you consider the proposal to conform to your Official Plan? YES () NO ()

What Section(s) does it conform to or contravene? (Please specify)

Will the Severed Parcel comply with all requirements of the Zoning By-law? YES () NO (X)

(Please Specify) Section 8 – Zoning By-law 66-01

Will the Retained Parcel comply with all requirements of the Zoning By-law? YES (X) NO ()

(Please Specify)

If Necessary, would the Municipality be prepared to consider an Amendment to the Zoning By-law to permit the proposal to conform? YES () NO () N/A () or Minor Variance YES () NO () N/A ()

Is proposal on an opened maintained year-round public road YES (X) NO ()

If answer is NO, is municipality willing to enter into an agreement regarding use of the seasonal road, or opening up the road?

Please specify _____

Is the Proposed Lot(s) serviced now by the Municipal Water YES () NO (X)

Is the Retained Lot serviced now by Municipal Water YES () NO (X)

Is the Proposed Lot(s) serviced now by the Municipal Sewers YES () NO (X)

Is the Retained Lot serviced now by Municipal Sewers YES () NO (X)

Is there a Capital Works Project underway to service these lots in the near future YES () NO ()

Approximate Time of Servicing Availability: _____

Are there any other servicing arrangements, Municipal easements or Municipal Drains on the subject lands?

MUNICIPALITY COMMENTING FORM

FILE NO: B 54/12

Is the Municipality's Building Official satisfied that there is a sufficient site on the severed parcel for individual well and septic services?

YES (X) NO ()

Is there any further Information that may assist the Planning and Land Division Committee?

(A letter may be attached if there is insufficient space to explain)

Is the Municipality in support of this application?

YES () NO ()

What Conditions, if any, are requested by the Municipality if the Consent is granted?

-THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise which the local municipality may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands.

-THAT the Owner receives approval from the applicable road authority.

-THAT Owner satisfy the requirements in reference to parkland dedication.

THAT zoning relief is required for: 1) shed area or remove shed
2) barn area, barn location or remove barn

Does the Municipality request a Notice of Decision

YES (X) NO ()

SIGNATURE: _____

TITLE: Deputy Clerk

ADDRESS: 7490 Sideroad 7 W., Kenilworth, ON NOG 2EO

DATE: June 26, 2012

County of Wellington Planning and Land Division Committee
Deborah Turchet, Secretary-Treasurer
Wellington County Administration Centre
74 Woolwich Street, Guelph ON N1H 3T9

June 1, 2012

NOTICE OF AN APPLICATION FOR CONSENT

Ontario Planning Act, Section 53(4)

The County of Wellington Planning and Land Division Committee requests your written comments on this application for consent.

APPLICATION SUBMITTED ON: May 25, 2012

FILE NO. B54/12

APPLICANT

David Kelly & Cynthia Checkley
8458 Sideroad 7
Arthur ON N0G 1A0

LOCATION OF SUBJECT LANDS:

WELLINGTON NORTH (West Luther)
Part Lot 7
Concession 2

Proposal is to sever a lot 0.78 hectares with 15m frontage, existing and proposed rural residential use with existing house, shed & barn.

Retained irregular shaped parcel is 35.6 hectares with 672m frontage, existing and proposed agricultural use.

**IF YOU WISH TO SUBMIT COMMENTS ON THIS APPLICATION,
WE MUST HAVE YOUR WRITTEN COMMENTS BEFORE**

July 4, 2012

Please note that if the Comments are not received by the requested date, the Planning and Land Division Committee may proceed to consider the application, and may assume that you have no objection to this APPLICATION for CONSENT.

Please also be advised that if a person or public body that files an appeal of a decision of the County of Wellington Planning and Land Division Committee in respect of the proposed consent has not made written submission to the County of Wellington Planning and Land Division Committee before it gives or refuses to give a provisional consent, then the Ontario Municipal Board may dismiss the appeal.

If you wish to be **NOTIFIED OF THE DATE AND TIME OF THE CONSIDERATION** of this application - **please make your request in writing** to the Planning and Land Division Committee before the "Comments Return Date" noted above.

If you wish to be **NOTIFIED OF THE DECISION** of the County of Wellington Planning and Land Division Committee in respect of this proposed consent, **you must make a request in writing** to the County of Wellington Planning and Land Division Committee. This will also entitle you to be advised of a possible Ontario Municipal Board Hearing. Even if you are the successful party, you should request a copy of the decision since the County of Wellington Planning and Land Division Committee's decision may be appealed to the Ontario Municipal Board by the applicant or another member of the Public

INFORMATION REGARDING THE APPLICATION is available to the public during regular business hours, Monday to Friday at the County of Wellington Planning and Land Division Office- 74 Woolwich St. Guelph ON N1H 3T9. Phone: (519) 837-2600 x2170 Fax: (519) 837-3875

MAILED TO:

Local Municipality – Wellington North County Planning County Treasury Department

Conservation Authority - GRCA

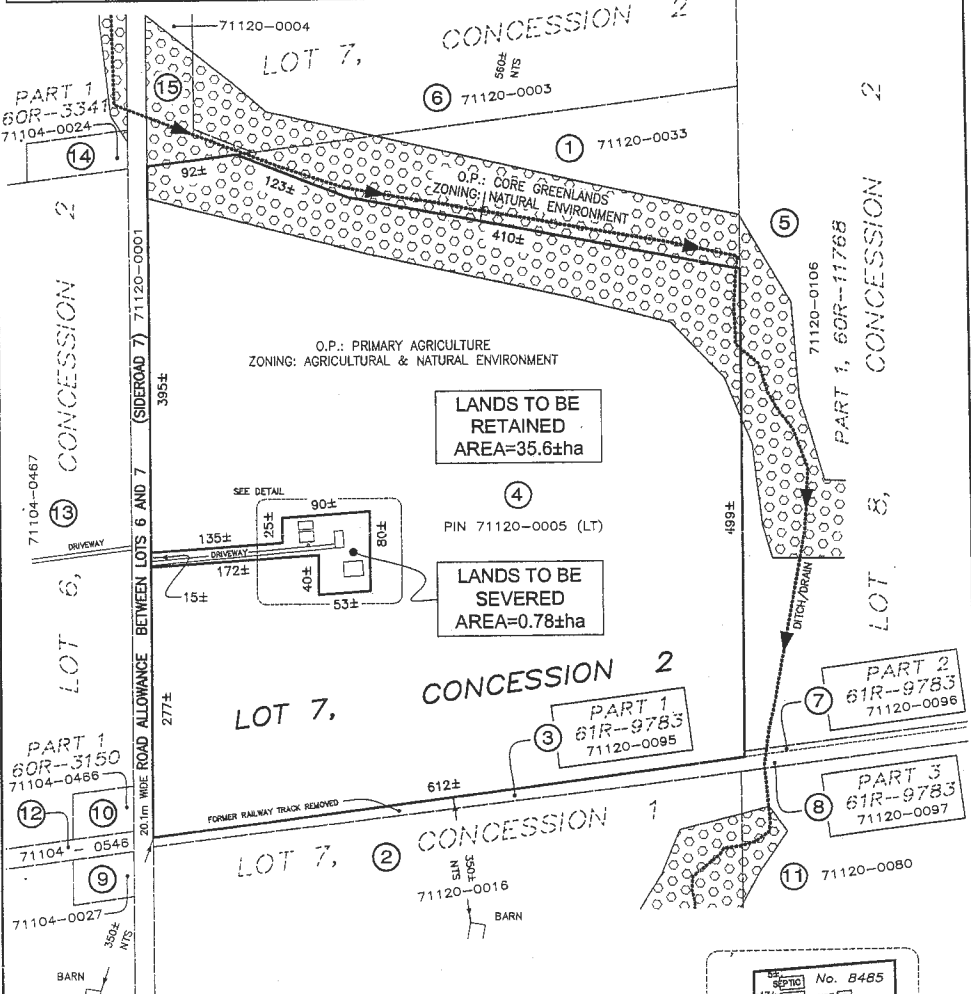
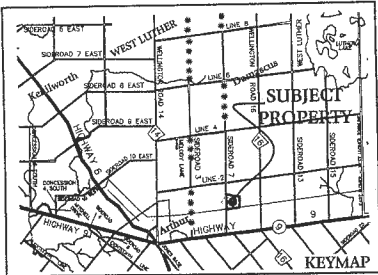
Bell Canada County Clerk Roads

Neighbour - as per list verified by local municipality and filed by applicant with this application

SEVERANCE SKETCH
 PART OF LOT 7, CONCESSION 2
 GEOGRAPHIC TOWNSHIP OF WEST LUTHER
 TOWNSHIP OF WELLINGTON NORTH
 COUNTY OF WELLINGTON

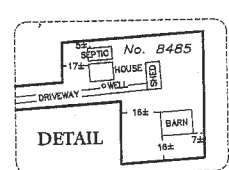
SCALE 1 : 4000

0 25 50 100 200 250metres
 VAN HARTEN SURVEYING INC.



LANDS TO BE
 RETAINED
 AREA=35.6±ha

LANDS TO BE
 SEVERED
 AREA=0.78±ha



SURVEYOR'S CERTIFICATE
 THIS SKETCH WAS PREPARED
 ON THE 16th DAY OF MAY, 2012.

Jeffrey E. Buisman
 JEFFREY E. BUISMAN
 ONTARIO LAND SURVEYOR

- NOTES:**
1. THIS IS NOT A PLAN OF SURVEY AND SHOULD NOT BE USED FOR REAL ESTATE TRANSFERS OR MORTGAGES.
 2. SUBJECT LANDS ARE ZONED AGRICULTURAL & NATURAL ENVIRONMENT.
 3. SUBJECT LANDS HAVE AN OFFICIAL PLAN DESIGNATION OF PRIMARY AGRICULTURAL & CORE GREENLANDS.
 4. DISTANCES TO BARNs ARE TAKEN FROM GRCA MAPPING WEBSITE.
 5. DISTANCES ON THIS PLAN ARE SHOWN IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.
 6. SEE ATTACHED LIST OF NAMES AND ADDRESSES OF OWNERS.
 7. NTS DENOTES NOT TO SCALE

Van Harten
 SURVEYING INC.
 LAND SURVEYORS and ENGINEERS

423 WOOLWICH STREET GUELPH - ONTARIO, N1H 3K3
 PHONE: (519) 821 - 2763 FAX: 821 - 2770 www.vanharten.com

860 RIDDELL ROAD, UNIT 1 ORANGEVILLE - ONTARIO, L9W 5G5
 PHONE: (519) 940 - 4110 FAX: 519 - 940 - 4113 www.vanharten.com

DRAWN BY: JAM CHECKED BY: JEB PROJECT No. 20612-12

May 17, 2012 - 12:14pm
 G:\WEST LUTHER\con 2\acad\SEV_PTL07 (KELLY) UTM.dwg



Application B54/12
Location Part Lot 7, Concession 2
Applicant/Owner TOWNSHIP OF WELLINGTON NORTH (West Luther)
 David Kelly & Cynthia Checkley

PLANNING OPINION: This surplus farm dwelling consent would sever a 0.78 ha (1.9 ac) parcel in a Prime Agricultural area. A 35.6 ha (87.9 ac) agricultural parcel would be retained. The severed parcel is occupied by a dwelling, shed and barn.

We would recommend the following conditions of approval should this application be approved as submitted:

- a) That the retained lands are rezoned to prohibit residential use to the satisfaction of the local municipality and County of Wellington Planning and Development Department; and,
- b) That zoning compliance is achieved by removal of the barn/accessory building or by rezoning the severed parcel to the satisfaction of the local municipality.

PROVINCIAL POLICY STATEMENT (PPS): The creation of new residential lots in prime agricultural areas shall not be permitted, except in accordance with policy 2.3.4.1(c). According to this policy, lot creation in prime agricultural areas may be permitted for a residence surplus to a farming operation as a result of farm consolidation, provided that there is a restriction against new residential dwellings on any vacant farmland parcel created by severance. Farm consolidation is defined as the acquisition of additional farm parcels to be operated as one farm operation.

Minimum Distance Separation I (MDS I) is applied to a proposed lot with an existing dwelling when the dwelling is presently located on the same lot as the subject livestock facility. If the lot is reconfigured to exclude the barn than MDS would be applicable.

WELLINGTON COUNTY OFFICIAL PLAN: The subject lands are designated PRIME AGRICULTURAL and CORE GREENLANDS. The Greenlands System designations are a composite of hazardlands and forested area. According to Section 10.3.4, a severance may be considered for an existing residence that is surplus to a farming operation as a result of farm consolidation, provided that:

- a) the remaining vacant farmland is large enough to function as a significant part of the overall farm unit; and
- b) the result of removing the surplus dwelling from the farm does not render the remaining farmlands difficult or inefficient to farm; and
- c) the amount of good farmland retained with the surplus house is kept to a minimum size needed for residential purposes, taking into consideration environmental and topographic features; and
- d) the surplus residence is habitable and is not expected to be demolished by a future owner; and
- e) the Minimum Distance Separation formula will be met; and
- f) the vacant parcel of farmland is rezoned to prohibit a residential use.

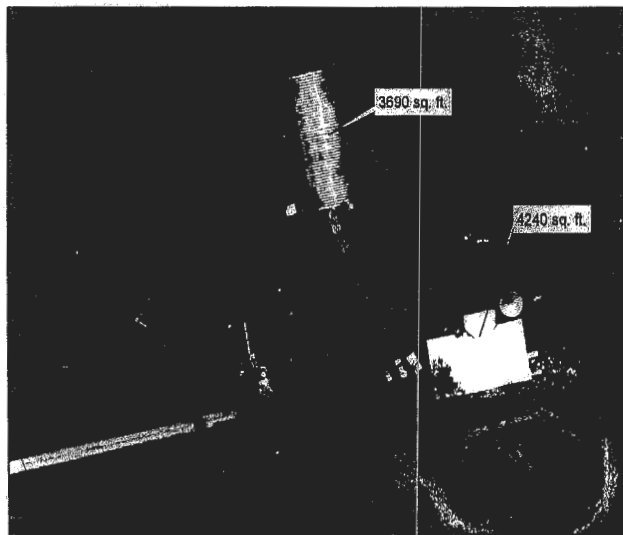
The intention of this policy is to allow farmers to reduce their costs of acquiring additional farm parcels, where the impact on existing and future farm operations can be kept to a minimum."

With respect to the above criteria, we are satisfied that this application conforms to criteria a), b), d) and e), and that item f) can be addressed as a condition of approval. In terms of the overall farm operation, we understand that the vacant farm, we have been provided with a farm information form which indicates that the owner (Kelly/Checkley) have a number of farms. The matters under Section 10.1.3 were also considered.

LOCAL ZONING BY-LAW: The subject property is zoned Agricultural (A) and Natural Environment (NE). The severed parcel does not meet the minimum frontage required.

A zoning by-law amendment would be necessary to prohibit residential use on the retained parcel. Zoning relief also appears to be necessary for the barn and accessory buildings to be kept with the house. The lot could be reconfigured to leave the farm buildings with the farmland.

SITE VISIT INFORMATION: The subject property was visited and photographed on June 20, 2012. Notice Cards were posted and the survey sketch appears to meet the application requirements.



MUNICIPALITY COMMENTING FORM

The Planning and Land Division Committee, in considering the following application, respectfully requests input from the municipality. The Application and Sketch are enclosed for your information.

FILE NO: B47/12

APPLICANT

LOCATION OF SUBJECT LANDS

Terrence Martin
PO Box 506
Mount Forest, ON NOG 2L0

WELLINGTON NORTH (Mount Forest)
Part of Park Lot 9
South of Waterloo St

Proposal is to sever a lot 18.89m fr x 55.82 = 1055.4 square metres, (Sever 1 on sketch) vacant land for proposed urban residential use.

Retained parcel is 1672 square metres with 29.87m fr on Cork St & 55.65m fr on Princess St. (Sever 2,3 & retain on sketch) vacant land for proposed urban residential use.

PLEASE PROVIDE COMPLETE PROPERTY ASSESSMENT ROLL NUMBER: 23 49 000 006 11150 0000

Does this description reasonably describe the parcel holdings? YES (X) NO ()

If the answer is no, please provide new information:

Do you consider the proposal to conform to your Official Plan? YES () NO ()

What Section(s) does it conform to or contravene? (Please specify)

Will the Severed Parcel comply with all requirements of the Zoning By-law? YES (X) NO ()

(Please Specify) Section 12-- Zoning By-law 66-01

Will the Retained Parcel comply with all requirements of the Zoning By-law? YES (X) NO ()

(Please Specify) Section 12 - Zoning By-law 66-01

If Necessary, would the Municipality be prepared to consider an Amendment to the Zoning By-law to permit the proposal to conform? YES () NO () N/A () or Minor Variance YES () NO () N/A ()

Is proposal on an opened maintained year-round public road YES (X) NO ()

If answer is NO, is municipality willing to enter into an agreement regarding use of the seasonal road, or opening up the road?

Please specify Retained - Princess Street, Severed - Cork Street

Is the Proposed Lot(s) serviced now by the Municipal Water YES () NO (X) w/m is in blvd (no service

Is the Retained Lot serviced now by Municipal Water YES () NO (X) to property line)

Is the Proposed Lot(s) serviced now by the Municipal Sewers YES () NO (X) sewer is in middle of road

Is the Retained Lot serviced now by Municipal Sewers YES () NO (X) 12-15ft. deep (no service line to p/l)

Is there a Capital Works Project underway to service these lots in the near future YES () NO (X)

Approximate Time of Servicing Availability:

Are there any other servicing arrangements, Municipal easements or Municipal Drains on the subject lands?

MUNICIPALITY COMMENTING FORM

FILE NO: B 47/12

Is the Municipality's Building Official satisfied that there is a sufficient site on the severed parcel for individual well and septic services?

YES () NO ()

N/A

Is there any further Information that may assist the Planning and Land Division Committee?

(A letter may be attached if there is insufficient space to explain)

Sewer is approx 12 – 15ft. deep in the middle of roadway and this would create digging up of the road 4 times. Condition of road will be a issue as will cost to do so.

Is the Municipality in support of this application? YES () NO ()

What Conditions, if any, are requested by the Municipality if the Consent is granted?

-THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise which the local municipality may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands.

-THAT the Owner receives approval from the applicable road authority.

-THAT the owner satisfy the requirements of the Local municipality in reference to parkland dedication

Need subdivision agreement for sanitary sewer laterals/storm water management? Owner pays for the total cost of sewer lookup and restoration

Owner pays for all road upgrade fees.

Owner pays for full service costs.

Storm water management to be addressed including connection fees

Development agreement to be addressed

Does the Municipality request a Notice of Decision YES (X) NO ()

SIGNATURE: _____

TITLE: Deputy Clerk _____

ADDRESS: 7490 Sideroad 7 W., Kenilworth, ON NOG 2EO _____

DATE: June 26, 2012 _____

RECEIVED

JUN 1 1 2012

County of Wellington Planning and Land Division Committee
Deborah Turchet, Secretary-Treasurer
Wellington County Administration Centre
74 Woolwich Street, Guelph ON N1H 3T9

TWP. OF WELLINGTON NORTH

June 1, 2012

NOTICE OF AN APPLICATION FOR CONSENT

Revised

Ontario Planning Act, Section 53(4)

The County of Wellington Planning and Land Division Committee requests your written comments on this application for consent.

APPLICATION SUBMITTED ON: May 25, 2012

FILE NO. B47/12

APPLICANT

LOCATION OF SUBJECT LANDS:

Terrence Martin
PO Box 506
Mount Forest ON N0G 2L0

WELLINGTON NORTH (Mount Forest)
Part of Park Lot 9
South of Waterloo St.

Proposal is to sever a lot 18.89m fr x 55.82m = 1055.4 square metres, (Sever 1 on sketch) vacant land for proposed urban residential use.

Retained parcel is 1672 square metres with 29.87m fr on Cork St. & 55.65m fr on Princess St. (Sever 2, 3 & Retain on sketch) vacant land for proposed urban residential use.

**IF YOU WISH TO SUBMIT COMMENTS ON THIS APPLICATION,
WE MUST HAVE YOUR WRITTEN COMMENTS BEFORE**

July 4, 2012

Please note that if the Comments are not received by the requested date, the Planning and Land Division Committee may proceed to consider the application, and may assume that you have no objection to this APPLICATION for CONSENT.

Please also be advised that if a person or public body that files an appeal of a decision of the County of Wellington Planning and Land Division Committee in respect of the proposed consent has not made written submission to the County of Wellington Planning and Land Division Committee before it gives or refuses to give a provisional consent, then the Ontario Municipal Board may dismiss the appeal.

If you wish to be **NOTIFIED OF THE DATE AND TIME OF THE CONSIDERATION** of this application - **please make your request in writing** to the Planning and Land Division Committee before the "Comments Return Date" noted above.

If you wish to be **NOTIFIED OF THE DECISION** of the County of Wellington Planning and Land Division Committee in respect of this proposed consent, **you must make a request in writing** to the County of Wellington Planning and Land Division Committee. This will also entitle you to be advised of a possible Ontario Municipal Board Hearing. Even if you are the successful party, you should request a copy of the decision since the County of Wellington Planning and Land Division Committee's decision may be appealed to the Ontario Municipal Board by the applicant or another member of the Public

INFORMATION REGARDING THE APPLICATION is available to the public during regular business hours, Monday to Friday at the County of Wellington Planning and Land Division Office- 74 Woolwich St. Guelph ON N1H 3T9. Phone: (519) 837-2600 x2170 Fax: (519) 837-3875

MAILED TO:

Local Municipality – Wellington North County Planning County Treasury Department

Conservation Authority – Saugeen Valley

Bell Canada County Clerk Roads

Neighbour - as per list verified by local municipality and filed by applicant with this application

SEWERAGE SKETCH OF THE
(Town of Mount Foster)

Township of Weyburn North
1:500

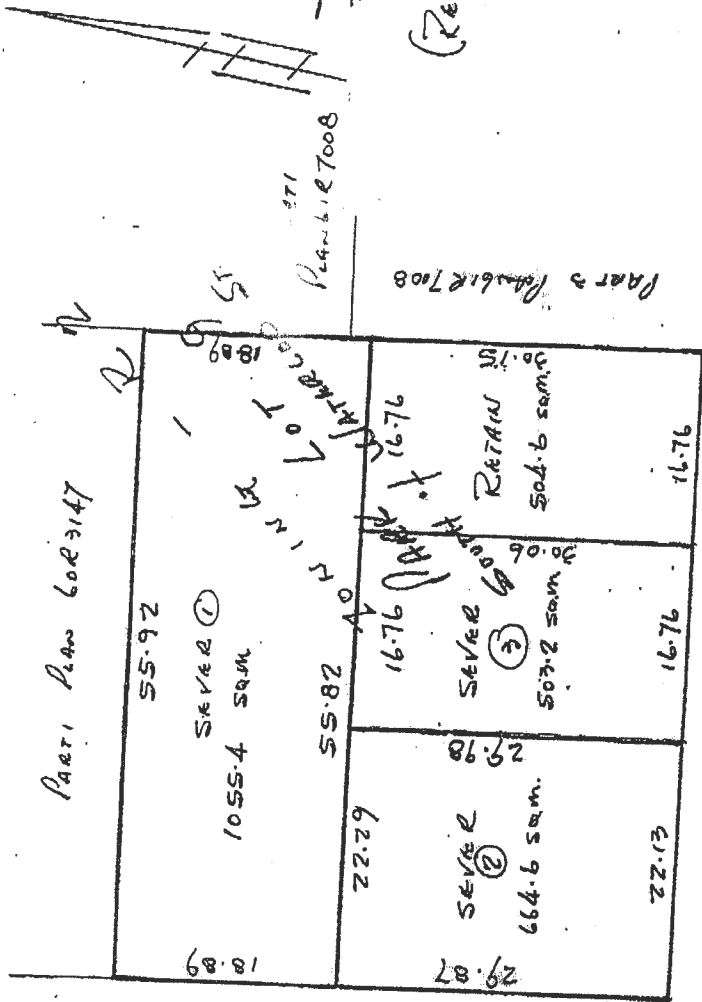
SUN 6/12
MAY 12

8259
(REVISED)

Deila

Alex R. Wilson Surveyors Inc.
Mount Foster

519 323 2451



PRINCESS STREET

OAK STREET



Application Location	B47-49/12 Part Park Lot 9, S/S Waterloo St.
Applicant/Owner	TOWNSHIP OF WELLINGTON NORTH (Mount Forest) Terrence Martin

PLANNING OPINION:
 Located within the Mount Forest Urban Centre, this proposal would create three residential lots with the following lot sizes:

Parcel 1 – B47/12 contains a frontage of 18.89 m (61.9 ft.) and an area of 1055.4 sq.m. (11360 sq.ft.) and is currently vacant;
 Parcel 2 – B48/12 contains a frontage of 22.13 m (72.6 ft.) and an area of 664.6 sq.m. (7153.9 sq.ft.) and is currently vacant;
 Parcel 3 – B49/12 contains a frontage of 16.76 m (54.9 ft.) and an area of 503.2 sq.m. (5416.5 sq.ft.) and is currently vacant.

The retained parcel has 16.76 m (54.98 ft.) of frontage and an area of 504.6 sq.m. (5431.6 sq.ft.) and is currently occupied by a dwelling under construction.

This application is consistent with Provincial Policy and would generally conform to the County Official Plan. We would have no concerns, provided that servicing and access can be provided to the satisfaction of the local municipality.

PLACES TO GROW: The Places to Grow policies place emphasis on intensification and optimizing the use of existing land supplies. Under section 2.2.2.1 which deals with managing growth it states, "population and employment growth will be accommodated by focusing intensification in intensification areas". Intensification is defined as "the development of a property, site or area at a higher density than currently exists through,....b) the development of vacant and/or underutilized lots within previously developed areas; or c) infill development".

PROVINCIAL POLICY STATEMENT (PPS): Section 1.1.3 of the Provincial Policy Statement directs growth to occur within settlement areas. The proposed lot creation is located within the Mount Forest Urban Centre and is consistent with the PPS.

WELLINGTON COUNTY OFFICIAL PLAN: The subject lands are designated Residential within the Mount Forest URBAN CENTRE. New lots may be created in Urban Centres provided that the land will be appropriately zoned. Lot creation will normally proceed by a plan of subdivision and will be based on the provision of full services, wherever such services are available. Plans of subdivision will normally be required when:

- a) Four or more lots (included the retained) are being created, or
- b) A new road or a substantial extension to an existing road is required, or
- c) Where special concerns or issues exist which would be best dealt with through a plan of subdivision.

The matters under Section 10.1.3 were also considered including b) "that all lots can be adequately serviced with water, sewage disposal...to accepted municipal standards" d) that all lots will have safe driveway access to an all-season maintained public road" and m) " that all new lots shall have logical lot lines given existing lot patterns in the area...".

LOCAL ZONING BY-LAW: The subject lands are zoned Residential (R2). All lots would meet the minimum frontage and area requirements.

SITE VISIT INFORMATION: The subject property has not been visited to date.

Linda Redmond, Planner
 June 20, 2012

MUNICIPALITY COMMENTING FORM

The Planning and Land Division Committee, in considering the following application, respectfully requests input from the municipality. The Application and Sketch are enclosed for your information.

FILE NO: B48/12

APPLICANT

LOCATION OF SUBJECT LANDS

Terrence Martin
PO Box 506
Mount Forest, ON NOG 2L0

WELLINGTON NORTH (Mount Forest)
Part of Park Lot 9
South of Waterloo St

Proposal is to sever a lot 29.87m fr on cork St. & 22.13m fr on Princess St. = 664.6 square metres (Sever 2 on sketch) vacant and for proposed urban residential use.

Retained parcel is 1007.87 square metres with 33.52 frontage (Sever 3 & retain on sketch) vacant land for proposed urban residential use.

PLEASE PROVIDE COMPLETE PROPERTY ASSESSMENT ROLL NUMBER: 23 49 000 006 11150 0000

Does this description reasonably describe the parcel holdings? YES (x) NO ()

If the answer is no, please provide new information:

Do you consider the proposal to conform to your Official Plan? YES () NO ()

What Section(s) does it conform to or contravene? (Please specify)

Two horizontal lines for providing section information.

Will the Severed Parcel comply with all requirements of the Zoning By-law? YES (X) NO ()

(Please Specify) Section 12 of Zoning By-law 66-01

Will the Retained Parcel comply with all requirements of the Zoning By-law? YES (X) NO ()

(Please Specify) Section 12 of Zoning by-law 66-01

If Necessary, would the Municipality be prepared to consider an Amendment to the Zoning By-law to permit the proposal to conform? YES () NO () N/A () or Minor Variance YES () NO () N/A ()

Is proposal on an opened maintained year-round public road YES (X) Retained-Princess St. Severed-Princess and Cork Street

If answer is NO, is municipality willing to enter into an agreement regarding use of the seasonal road, or opening up the road?

Please specify

Horizontal line for providing seasonal road agreement details.

Is the Proposed Lot(s) serviced now by the Municipal Water YES () NO (X) Watermain is in the blvd.

Is the Retained Lot serviced now by Municipal Water YES () NO (X) no service line to p/l

Is the Proposed Lot(s) serviced now by the Municipal Sewers YES () NO (X) Sewer is in middle of road

Is the Retained Lot serviced now by Municipal Sewers YES () NO (X) (12-15ft. deep) no service to

Is there a Capital Works Project underway to service these lots in the near future YES () NO (X)

Approximate Time of Servicing Availability:

Are there any other servicing arrangements, Municipal easements or Municipal Drains on the subject lands?

MUNICIPALITY COMMENTING FORM

FILE NO: B 48/12

Is the Municipality's Building Official satisfied that there is a sufficient site on the severed parcel for individual well and septic services?

YES () NO ()

N/A

Is there any further Information that may assist the Planning and Land Division Committee?

(A letter may be attached if there is insufficient space to explain)

Sewer main is approx 12-15' deep in the middle of the roadway and this would create digging up of the road 4 times. Condition of the road will be an issue as well as the cost to do so.

Is the Municipality in support of this application? YES () NO ()

What Conditions, if any, are requested by the Municipality if the Consent is granted?

-THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise which the local municipality may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands.

-THAT the Owner receives approval from the applicable road authority.

-THAT the Owner satisfy the requirements of the Local Municipality in reference to parkland dedication.

-Need subdivision agreement for sanitary sewer laterals/storm water management? Owner pay the total cost of sewer hook up and restoration.

-Development agreement to be addressed.

-If entrance on Cork Street owner pays for all road upgrade fees , owner pays for full service costs

-If entrance on Princess Street, Township policies apply.

Does the Municipality request a Notice of Decision YES (X) NO ()

SIGNATURE: _____

TITLE: Deputy Clerk _____

ADDRESS: 7490 Sideroad 7 W., Kenilworth, ON NOG 2EO _____

DATE: June 26, 2012 _____

County of Wellington Planning and Land Division Committee
Deborah Turchet, Secretary-Treasurer
Wellington County Administration Centre
74 Woolwich Street, Guelph ON N1H 3T9

Revised

June 1, 2012

NOTICE OF AN APPLICATION FOR CONSENT

Ontario Planning Act, Section 53(4)

The County of Wellington Planning and Land Division Committee requests your written comments on this application for consent.

APPLICATION SUBMITTED ON: May 25, 2012

FILE NO. B48/12

APPLICANT

Terrence Martin
PO Box 506
Mount Forest ON N0G 2L0

LOCATION OF SUBJECT LANDS:

WELLINGTON NORTH (Mount Forest)
Part of Park Lot 9
South of Waterloo St.

Proposal is to sever a lot 29.87m fr on Cork St. & 22.13m fr on Princess St. = 664.6 square metres (Sever 2 on sketch) vacant land for proposed urban residential use.

Retained parcel is 1007.8 square metres with 33.52 frontage (Sever 3 & Retain on sketch) vacant land for proposed urban residential use.

**IF YOU WISH TO SUBMIT COMMENTS ON THIS APPLICATION,
WE MUST HAVE YOUR WRITTEN COMMENTS BEFORE**

July 4, 2012

Please note that if the Comments are not received by the requested date, the Planning and Land Division Committee may proceed to consider the application, and may assume that you have no objection to this APPLICATION for CONSENT.

Please also be advised that if a person or public body that files an appeal of a decision of the County of Wellington Planning and Land Division Committee in respect of the proposed consent has not made written submission to the County of Wellington Planning and Land Division Committee before it gives or refuses to give a provisional consent, then the Ontario Municipal Board may dismiss the appeal.

If you wish to be **NOTIFIED OF THE DATE AND TIME OF THE CONSIDERATION** of this application - **please make your request in writing** to the Planning and Land Division Committee before the "Comments Return Date" noted above.

If you wish to be **NOTIFIED OF THE DECISION** of the County of Wellington Planning and Land Division Committee in respect of this proposed consent, **you must make a request in writing** to the County of Wellington Planning and Land Division Committee. This will also entitle you to be advised of a possible Ontario Municipal Board Hearing. Even if you are the successful party, you should request a copy of the decision since the County of Wellington Planning and Land Division Committee's decision may be appealed to the Ontario Municipal Board by the applicant or another member of the Public

INFORMATION REGARDING THE APPLICATION is available to the public during regular business hours, Monday to Friday at the County of Wellington Planning and Land Division Office- 74 Woolwich St. Guelph ON N1H 3T9. Phone: (519) 837-2600 x2170 Fax: (519) 837-3875

MAILED TO:

Local Municipality – Wellington North County Planning County Treasury Department

Conservation Authority – Saugeen Valley

Bell Canada County Clerk Roads

Neighbour - as per list verified by local municipality and filed by applicant with this application



Application Location	B47-49/12 Part Park Lot 9, S/S Waterloo St.
Applicant/Owner	TOWNSHIP OF WELLINGTON NORTH (Mount Forest) Terrence Martin

PLANNING OPINION:

Located within the Mount Forest Urban Centre, this proposal would create three residential lots with the following lot sizes:

- Parcel 1 – B47/12 contains a frontage of 18.89 m (61.9 ft.) and an area of 1055.4 sq.m. (11360 sq.ft.) and is currently vacant;
- Parcel 2 – B48/12 contains a frontage of 22.13 m (72.6 ft.) and an area of 664.6 sq.m. (7153.9 sq.ft.) and is currently vacant;
- Parcel 3 – B49/12 contains a frontage of 16.76 m (54.9 ft.) and an area of 503.2 sq.m. (5416.5 sq.ft.) and is currently vacant.

The retained parcel has 16.76 m (54.98 ft.) of frontage and an area of 504.6 sq.m. (5431.6 sq.ft.) and is currently occupied by a dwelling under construction.

This application is consistent with Provincial Policy and would generally conform to the County Official Plan. We would have no concerns, provided that servicing and access can be provided to the satisfaction of the local municipality.

PLACES TO GROW: The Places to Grow policies place emphasis on intensification and optimizing the use of existing land supplies. Under section 2.2.2.1 which deals with managing growth it states, "population and employment growth will be accommodated by focusing intensification in intensification areas". Intensification is defined as "the development of a property, site or area at a higher density than currently exists through,.....b) the development of vacant and/or underutilized lots within previously developed areas; or c) infill development".

PROVINCIAL POLICY STATEMENT (PPS): Section 1.1.3 of the Provincial Policy Statement directs growth to occur within settlement areas. The proposed lot creation is located within the Mount Forest Urban Centre and is consistent with the PPS.

WELLINGTON COUNTY OFFICIAL PLAN: The subject lands are designated Residential within the Mount Forest URBAN CENTRE. New lots may be created in Urban Centres provided that the land will be appropriately zoned. Lot creation will normally proceed by a plan of subdivision and will be based on the provision of full services, wherever such services are available. Plans of subdivision will normally be required when:

- a) Four or more lots (included the retained) are being created, or
- b) A new road or a substantial extension to an existing road is required, or
- c) Where special concerns or issues exist which would be best dealt with through a plan of subdivision.

The matters under Section 10.1.3 were also considered including b) "that all lots can be adequately serviced with water, sewage disposal...to accepted municipal standards" d) that all lots will have safe driveway access to an all-season maintained public road" and m) " that all new lots shall have logical lot lines given existing lot patterns in the area...".

LOCAL ZONING BY-LAW: The subject lands are zoned Residential (R2). All lots would meet the minimum frontage and area requirements.

SITE VISIT INFORMATION: The subject property has not been visited to date.

Linda Redmond, Planner
 June 20, 2012

MUNICIPALITY COMMENTING FORM

The Planning and Land Division Committee, in considering the following application, respectfully requests input from the municipality. The Application and Sketch are enclosed for your information.

FILE NO: B49/12

APPLICANT

LOCATION OF SUBJECT LANDS

Terrence Martin
PO Box 506
Mount Forest, ON NOG 2L0

WELLINGTON NORTH (Mount Forest)
Part of Park Lot 9
South of Waterloo St

Proposal is to sever a lot 16.76m fr x 30.06m = 503.2 square meters, (Sever 3 on sketch) vacant land for proposed urban residential use.

Retained parcel is 504.6 square metres with 16.76m frontage (Retained on sketch) vacant land for proposed urban residential use.

PLEASE PROVIDE COMPLETE PROPERTY ASSESSMENT ROLL NUMBER: 23 49 000 006 11150 0000

Does this description reasonably describe the parcel holdings? YES (x) NO ()

If the answer is no, please provide new information:

Do you consider the proposal to conform to your Official Plan? YES () NO ()

What Section(s) does it conform to or contravene? (Please specify)

Will the Severed Parcel comply with all requirements of the Zoning By-law? YES (X) NO ()

(Please Specify) Section 12 of Zoning By-law 66-01

Will the Retained Parcel comply with all requirements of the Zoning By-law? YES (X) NO ()

(Please Specify) Section 12 of Zoning by-law 66-01

If Necessary, would the Municipality be prepared to consider an Amendment to the Zoning By-law to permit the proposal to conform? YES () NO () N/A () or Minor Variance YES () NO () N/A ()

Is proposal on an opened maintained year-round public road YES (X) Princess Street

If answer is NO, is municipality willing to enter into an agreement regarding use of the seasonal road, or opening up the road?

Please specify _____

Is the Proposed Lot(s) serviced now by the Municipal Water YES () NO (X) Watermain is in the blvd.

Is the Retained Lot serviced now by Municipal Water YES () NO (X) no service line to p/l

Is the Proposed Lot(s) serviced now by the Municipal Sewers YES () NO (X) Sewer is in middle of road

Is the Retained Lot serviced now by Municipal Sewers YES () NO (X) (12-15ft. deep) no service to

Is there a Capital Works Project underway to service these lots in the near future YES () NO (X)

Approximate Time of Servicing Availability: _____

Are there any other servicing arrangements, Municipal easements or Municipal Drains on the subject lands?

MUNICIPALITY COMMENTING FORM

FILE NO: B 49/12

Is the Municipality's Building Official satisfied that there is a sufficient site on the severed parcel for individual well and septic services?

YES () NO ()

N/A

Is there any further Information that may assist the Planning and Land Division Committee?
(A letter may be attached if there is insufficient space to explain)

Sewer main is approx 12-15' deep in the middle of the roadway and this would create digging up of the road 4 times. Condition of the road will be an issue as well as the cost to do so.

Is the Municipality in support of this application? YES () NO ()

What Conditions, if any, are requested by the Municipality if the Consent is granted?

- THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise which the local municipality may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands.
- THAT the Owner receives approval from the applicable road authority.
- THAT the Owner satisfy the requirements of the Local Municipality in reference to parkland dedication.
- Need subdivision agreement for sanitary sewer laterals/storm water management? Owner pay the total cost of sewer hook up and restoration.
- Development agreement to be addressed.

Does the Municipality request a Notice of Decision YES (X) NO ()

SIGNATURE: _____

TITLE: Deputy Clerk _____

ADDRESS: 7490 Sideroad 7 W., Kenilworth, ON NOG 2EO _____

DATE: June 26, 2012 _____

County of Wellington Planning and Land Division Committee
Deborah Turchet, Secretary-Treasurer
Wellington County Administration Centre
74 Woolwich Street, Guelph ON N1H 3T9

June 1, 2012

NOTICE OF AN APPLICATION FOR CONSENT

Revised

Ontario Planning Act, Section 53(4)

The County of Wellington Planning and Land Division Committee requests your written comments on this application for consent.

APPLICATION SUBMITTED ON: May 25, 2012

FILE NO. B49/12

APPLICANT

Terrence Martin
PO Box 506
Mount Forest ON N0G 2L0

LOCATION OF SUBJECT LANDS:

WELLINGTON NORTH (Mount Forest)
Part of Park Lot 9
South of Waterloo St.

Proposal is to sever a lot 16.76m fr x 30.06m = 503.2 square metres, (Sever 3 on sketch) vacant land for proposed urban residential use.

Retained parcel is 504.6 square metres with 16.76m frontage (Retained on sketch) vacant land for proposed urban residential use.

**IF YOU WISH TO SUBMIT COMMENTS ON THIS APPLICATION,
WE MUST HAVE YOUR WRITTEN COMMENTS BEFORE**

July 4, 2012

Please note that if the Comments are not received by the requested date, the Planning and Land Division Committee may proceed to consider the application, and may assume that you have no objection to this APPLICATION for CONSENT.

Please also be advised that if a person or public body that files an appeal of a decision of the County of Wellington Planning and Land Division Committee in respect of the proposed consent has not made written submission to the County of Wellington Planning and Land Division Committee before it gives or refuses to give a provisional consent, then the Ontario Municipal Board may dismiss the appeal.

If you wish to be **NOTIFIED OF THE DATE AND TIME OF THE CONSIDERATION** of this application - **please make your request in writing** to the Planning and Land Division Committee before the "Comments Return Date" noted above.

If you wish to be **NOTIFIED OF THE DECISION** of the County of Wellington Planning and Land Division Committee in respect of this proposed consent, **you must make a request in writing** to the County of Wellington Planning and Land Division Committee. This will also entitle you to be advised of a possible Ontario Municipal Board Hearing. Even if you are the successful party, you should request a copy of the decision since the County of Wellington Planning and Land Division Committee's decision may be appealed to the Ontario Municipal Board by the applicant or another member of the Public

INFORMATION REGARDING THE APPLICATION is available to the public during regular business hours, Monday to Friday at the County of Wellington Planning and Land Division Office- 74 Woolwich St. Guelph ON N1H 3T9. Phone: (519) 837-2600 x2170 Fax: (519) 837-3875

MAILED TO:

Local Municipality – Wellington North County Planning County Treasury Department

Conservation Authority – Saugeen Valley

Bell Canada County Clerk Roads

Neighbour - as per list verified by local municipality and filed by applicant with this application



Application Location	B47-49/12 Part Park Lot 9, S/S Waterloo St. TOWNSHIP OF WELLINGTON NORTH (Mount Forest)
Applicant/Owner	Terrence Martin

PLANNING OPINION:

Located within the Mount Forest Urban Centre, this proposal would create three residential lots with the following lot sizes:

- Parcel 1 – B47/12 contains a frontage of 18.89 m (61.9 ft.) and an area of 1055.4 sq.m. (11360 sq.ft.) and is currently vacant;
- Parcel 2 – B48/12 contains a frontage of 22.13 m (72.6 ft.) and an area of 664.6 sq.m. (7153.9 sq.ft.) and is currently vacant;
- Parcel 3 – B49/12 contains a frontage of 16.76 m (54.9 ft.) and an area of 503.2 sq.m. (5416.5 sq.ft.) and is currently vacant.

The retained parcel has 16.76 m (54.98 ft.) of frontage and an area of 504.6 sq.m. (5431.6 sq.ft.) and is currently occupied by a dwelling under construction.

This application is consistent with Provincial Policy and would generally conform to the County Official Plan. We would have no concerns, provided that servicing and access can be provided to the satisfaction of the local municipality.

PLACES TO GROW: The Places to Grow policies place emphasis on intensification and optimizing the use of existing land supplies. Under section 2.2.2.1 which deals with managing growth it states, "population and employment growth will be accommodated by focusing intensification in intensification areas". Intensification is defined as "the development of a property, site or area at a higher density than currently exists through,.....b) the development of vacant and/or underutilized lots within previously developed areas; or c) infill development".

PROVINCIAL POLICY STATEMENT (PPS): Section 1.1.3 of the Provincial Policy Statement directs growth to occur within settlement areas. The proposed lot creation is located within the Mount Forest Urban Centre and is consistent with the PPS.

WELLINGTON COUNTY OFFICIAL PLAN: The subject lands are designated Residential within the Mount Forest URBAN CENTRE. New lots may be created in Urban Centres provided that the land will be appropriately zoned. Lot creation will normally proceed by a plan of subdivision and will be based on the provision of full services, wherever such services are available. Plans of subdivision will normally be required when:

- a) Four or more lots (included the retained) are being created, or
- b) A new road or a substantial extension to an existing road is required, or
- c) Where special concerns or issues exist which would be best dealt with through a plan of subdivision.

The matters under Section 10.1.3 were also considered including b) "that all lots can be adequately serviced with water, sewage disposal...to accepted municipal standards" d) that all lots will have safe driveway access to an all-season maintained public road" and m) " that all new lots shall have logical lot lines given existing lot patterns in the area...".

LOCAL ZONING BY-LAW: The subject lands are zoned Residential (R2). All lots would meet the minimum frontage and area requirements.

SITE VISIT INFORMATION: The subject property has not been visited to date.

Linda Redmond, Planner
 June 20, 2012

MUNICIPALITY COMMENTING FORM

The Planning and Land Division Committee, in considering the following application, respectfully requests input from the municipality. The Application and Sketch are enclosed for your information.

FILE NO: B65/12

APPLICANT

Edward & Margaret-Anne Baratto
175 Frederick Street
PO Box 912
Arthur, ON NOG 1N0

LOCATION OF SUBJECT LANDS

WELLINGTON NORTH (Arthur Village)
Part of Park Lot 2
N/S Catherine St
Crown Survey

Proposed easement is 1960 square meters with 20m frontage, (severance #2 on sketch) vacant land for the benefit of parcel in the back for access - PIN 71094-0116.

Retained parcel is 2.2 hectares with 143m frontage, existing vacant land for future residential use.

PLEASE PROVIDE COMPLETE PROPERTY ASSESSMENT ROLL NUMBER: 23 49 000 012 14800 0000

Does this description reasonably describe the parcel holdings? YES (X) NO ()

If the answer is no, please provide new information:

Do you consider the proposal to conform to your Official Plan? YES () NO ()

What Section(s) does it conform to or contravene? (Please specify)

Two horizontal lines for providing section information.

Will the Severed Parcel comply with all requirements of the Zoning By-law? YES (X) NO ()

(Please Specify) Section 13.3 of Zoning By-law 66-01

Will the Retained Parcel comply with all requirements of the Zoning By-law? YES (X) NO ()

(Please Specify) Section 13.3 of Zoning By-law 66-01.

If Necessary, would the Municipality be prepared to consider an Amendment to the Zoning By-law to permit the proposal to conform? YES () NO () N/A () or Minor Variance YES () NO () N/A ()

Is proposal on an opened maintained year-round public road YES (X) NO ()
If answer is NO, is municipality willing to enter into an agreement regarding use of the seasonal road, or opening up the road?

Please specify followed by two horizontal lines.

Is the Proposed Lot(s) serviced now by the Municipal Water YES () NO (X)

Is the Retained Lot serviced now by Municipal Water YES () NO ()

Is the Proposed Lot(s) serviced now by the Municipal Sewers YES (X) NO () thru property line man hole

Is the Retained Lot serviced now by Municipal Sewers YES () NO ()

Is there a Capital Works Project underway to service these lots in the near future YES () NO ()

Approximate Time of Servicing Availability: followed by a horizontal line.

Are there any other servicing arrangements, Municipal easements or Municipal Drains on the subject lands?

MUNICIPALITY COMMENTING FORM

FILE NO: B 65/12

Is the Municipality's Building Official satisfied that there is a sufficient site on the severed parcel for individual well and septic services?

YES () NO ()

N/A

Is there any further Information that may assist the Planning and Land Division Committee?
(A letter may be attached if there is insufficient space to explain)

Development on adjacent lands unknown-proposal premature.

Is the Municipality in support of this application? YES () NO ()

What Conditions, if any, are requested by the Municipality if the Consent is granted?

-THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise which the local municipality may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands.

-THAT the Owner receives approval from the applicable road authority.

Does the Municipality request a Notice of Decision YES (X) NO ()

SIGNATURE: _____

TITLE: Deputy Clerk

ADDRESS: 7490 Sideroad 7 W., Kenilworth, ON NOG 2EO

DATE: June 26, 2012

County of Wellington Planning and Land Division Committee
Deborah Turchet, Secretary-Treasurer
Wellington County Administration Centre
74 Woolwich Street, Guelph ON N1H 3T9

June 1, 2012

NOTICE OF AN APPLICATION FOR CONSENT

Ontario Planning Act, Section 53(4)

The County of Wellington Planning and Land Division Committee requests your written comments on this application for consent.

APPLICATION SUBMITTED ON: May 31, 2012

FILE NO. B65/12

APPLICANT

Edward & Margaret-Anne Baratto
175 Frederick St.
PO Box 912
Arthur ON N0G 1A0

LOCATION OF SUBJECT LANDS:

WELLINGTON NORTH (Arthur Village)
Part of Park Lot 2
N/S Catherine St.
Crown Survey

Proposed easement is 1960 square metres with 20m frontage, (severance #2 on sketch) vacant land for the benefit of parcel in the back for access – PIN 71094-0116.

Retained parcel is 2.2 hectares with 143m frontage, existing vacant land for future residential use.

**IF YOU WISH TO SUBMIT COMMENTS ON THIS APPLICATION,
WE MUST HAVE YOUR WRITTEN COMMENTS BEFORE**

July 4, 2012

Please note that if the Comments are not received by the requested date, the Planning and Land Division Committee may proceed to consider the application, and may assume that you have no objection to this APPLICATION for CONSENT.

Please also be advised that if a person or public body that files an appeal of a decision of the County of Wellington Planning and Land Division Committee in respect of the proposed consent has not made written submission to the County of Wellington Planning and Land Division Committee before it gives or refuses to give a provisional consent, then the Ontario Municipal Board may dismiss the appeal.

If you wish to be **NOTIFIED OF THE DATE AND TIME OF THE CONSIDERATION** of this application - **please make your request in writing** to the Planning and Land Division Committee before the "Comments Return Date" noted above.

If you wish to be **NOTIFIED OF THE DECISION** of the County of Wellington Planning and Land Division Committee in respect of this proposed consent, **you must make a request in writing** to the County of Wellington Planning and Land Division Committee. This will also entitle you to be advised of a possible Ontario Municipal Board Hearing. Even if you are the successful party, you should request a copy of the decision since the County of Wellington Planning and Land Division Committee's decision may be appealed to the Ontario Municipal Board by the applicant or another member of the Public

INFORMATION REGARDING THE APPLICATION is available to the public during regular business hours, Monday to Friday at the County of Wellington Planning and Land Division Office- 74 Woolwich St. Guelph ON N1H 3T9. Phone: (519) 837-2600 x2170 Fax: (519) 837-3875

MAILED TO:

Local Municipality- Wellington North County Planning County Treasury Department
GRCA Bell Canada County Clerk Roads
Neighbour - as per list verified by local municipality and filed by applicant with this application



Application	B65/12
Location	Part Park Lot 2, n/s Catharine St. TOWNSHIP OF WELLINGTON NORTH (Arthur Village)
Applicant/Owner	Edward & Margaret-Anne Barratto

Preliminary PLANNING OPINION: This proposal is for a right-of-way to provide access to the lands over the adjacent property which is also owned by the applicant. Access to these lands is currently available from Smith Street but is very narrow.

We would recommend deferral of this application until further discussion with municipal staff regarding the development of the adjacent lands can be assessed. If the committee grants this consent we would recommend that the lands benefitting from this easement be rezoned to restrict any development until such time that a comprehensive concept can be reviewed.

PROVINCIAL POLICY STATEMENT (PPS): No issues.

WELLINGTON COUNTY OFFICIAL PLAN: The subject lands are designated Residential in the Arthur Urban Centre.

LOCAL ZONING BY-LAW: The subject lands are zoned R3(H). This zoning would permit one single family dwelling. Once the holding provision is removed then the R3 zoning would apply which permits multiple residential.

SITE VISIT INFORMATION: The subject property has not been visited or photographed to Date.

Linda Redmond, Planner
June 20, 2012

**SEVERANCE SKETCH
PART OF PARK LOT 2
NORTH OF CATHERINE STREET
CROWN SURVEY**

VILLAGE OF ARTHUR
TOWNSHIP OF WELLINGTON NORTH
COUNTY OF WELLINGTON

SCALE 1 : 1500

VAN HARTEN SURVEYING INC.



SURVEYOR'S CERTIFICATE

THIS SKETCH WAS PREPARED ON THE 22nd DAY OF MAY, 2012.
UPDATED ON THE 31st DAY OF MAY, 2012.

JEFFREY E. BUJISMAN
ONTARIO LAND SURVEYOR

NOTES:

1. THIS IS NOT A PLAN OF SURVEY AND SHOULD NOT BE USED FOR REAL ESTATE TRANSFERS OR MORTGAGES.
2. SUBJECT LANDS ARE ZONED NATURAL ENVIRONMENT & RESIDENTIAL.
3. SUBJECT LANDS HAVE AN OFFICIAL PLAN DESIGNATION OF RESIDENTIAL & CORE GREENLANDS.
4. DISTANCES TO BARN ARE TAKEN FROM THE GRCA MAPPING WEBSITE.
5. DISTANCES ON THIS PLAN ARE SHOWN IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.
6. SEE ATTACHED LIST OF NAMES AND ADDRESSES OF OWNERS.
7. P.D. DENOTES POSSIBLE DWELLING.



Van Harten
LAND SURVEYORS and ENGINEERS

423 WOOLWICH STREET
GUELPH, ONTARIO N1H 3X3
PHONE: 519-821-2763
FAX: 519-821-2770
www.vanharten.com

660 RIDDELL ROAD, UNIT 1
ORANGEVILLE, ONTARIO L9W 5G5
PHONE: 519-940-4110
FAX: 519-940-4113
www.vanharten.com

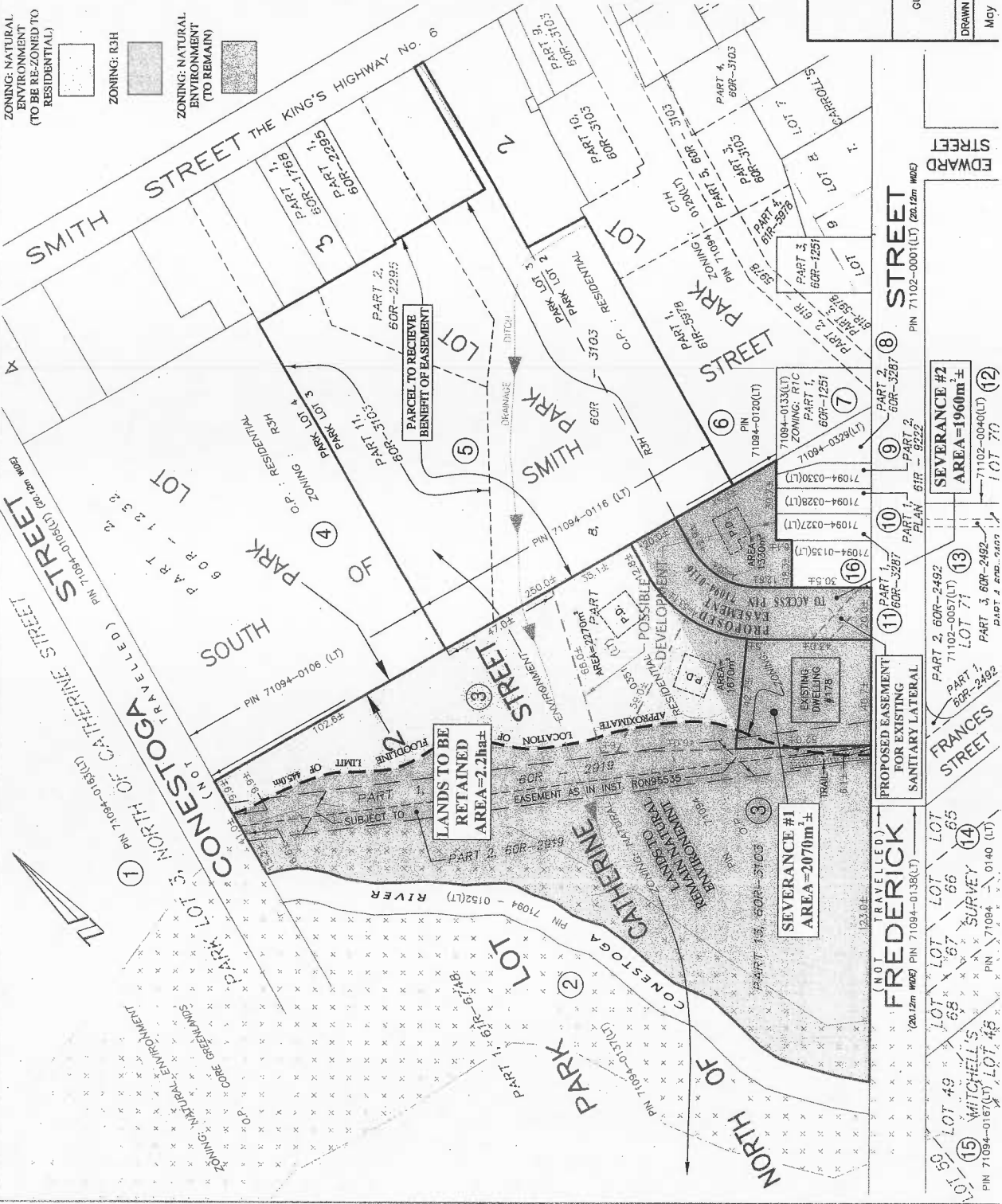
DRAWN BY: M.C.H. CHECKED BY: J.E.B. PROJECT No. 20527-12

May 31, 2012 - 12:12pm

ZONING: NATURAL ENVIRONMENT (TO BE RE-ZONED TO RESIDENTIAL)

ZONING: R3H

ZONING: NATURAL ENVIRONMENT (TO REMAIN)



EDWARD STREET

STREET

SEVERANCE #2
AREA = 1960m²

SEVERANCE #1
AREA = 2070m²

FREDERICK STREET

FRANCES STREET

LOT 49

LOT 50

LOT 51

MUNICIPALITY COMMENTING FORM

The Planning and Land Division Committee, in considering the following application, respectfully requests input from the municipality. The Application and Sketch are enclosed for your information.

FILE NO: B59/12

APPLICANT

Edward & Margaret-Anne Baratto
175 Frederick Street
PO Box 912
Arthur, ON NOG 1N0

LOCATION OF SUBJECT LANDS

WELLINGTON NORTH (Arthur Village)
Part of Park Lot 2
N/S Catherine St
Crown Survey

Proposed severance is 2070 square metres with 40.7m frontage, existing and proposed urban residential use with existing dwelling. Together with an easement for sanitary lateral currently serving dwelling no. 178.

Retained parcel is 2.2 hectares with 143m frontage, existing vacant land for future residential use.

PLEASE PROVIDE COMPLETE PROPERTY ASSESSMENT ROLL NUMBER: 23 49 000 012 14800 0000

Does this description reasonably describe the parcel holdings? YES (X) NO ()

If the answer is no, please provide new information:

Do you consider the proposal to conform to your Official Plan? YES () NO ()

What Section(s) does it conform to or contravene? (Please specify)

Horizontal lines for specifying sections.

Will the Severed Parcel comply with all requirements of the Zoning By-law? YES (X) NO ()

(Please Specify) Section 13.3 of Zoning By-law 66-01

Will the Retained Parcel comply with all requirements of the Zoning By-law? YES (X) NO ()

(Please Specify) Section 13.3 of Zoning By-law 66-01

If Necessary, would the Municipality be prepared to consider an Amendment to the Zoning By-law to permit the proposal to conform? YES () NO () N/A () or Minor Variance YES () NO () N/A ()

Is proposal on an opened maintained year-round public road YES (X) NO ()
If answer is NO, is municipality willing to enter into an agreement regarding use of the seasonal road, or opening up the road?

Please specify with horizontal lines.

Is the Proposed Lot(s) serviced now by the Municipal Water YES () NO ()

Is the Retained Lot serviced now by Municipal Water YES (X) NO ()

Is the Proposed Lot(s) serviced now by the Municipal Sewers YES () NO ()

Is the Retained Lot serviced now by Municipal Sewers YES (X) NO () thru property line manhole

Is there a Capital Works Project underway to service these lots in the near future YES () NO ()

Approximate Time of Servicing Availability: _____

Are there any other servicing arrangements, Municipal easements or Municipal Drains on the subject lands?

MUNICIPALITY COMMENTING FORM

FILE NO: B 59/12

Is the Municipality's Building Official satisfied that there is a sufficient site on the severed parcel for individual well and septic services?

YES () NO ()

N/A

Is there any further information that may assist the Planning and Land Division Committee?
(A letter may be attached if there is insufficient space to explain)

Is the Municipality in support of this application? YES () NO ()

What Conditions, if any, are requested by the Municipality if the Consent is granted?

- THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise which the local municipality may deem to be necessary at the time of issuance of the Certificate of Consent for the property and orderly development of the subject lands.
- THAT the Owner receives approval from the applicable road authority.
- THAT Owner satisfy the requirements in reference to parkland dedication.

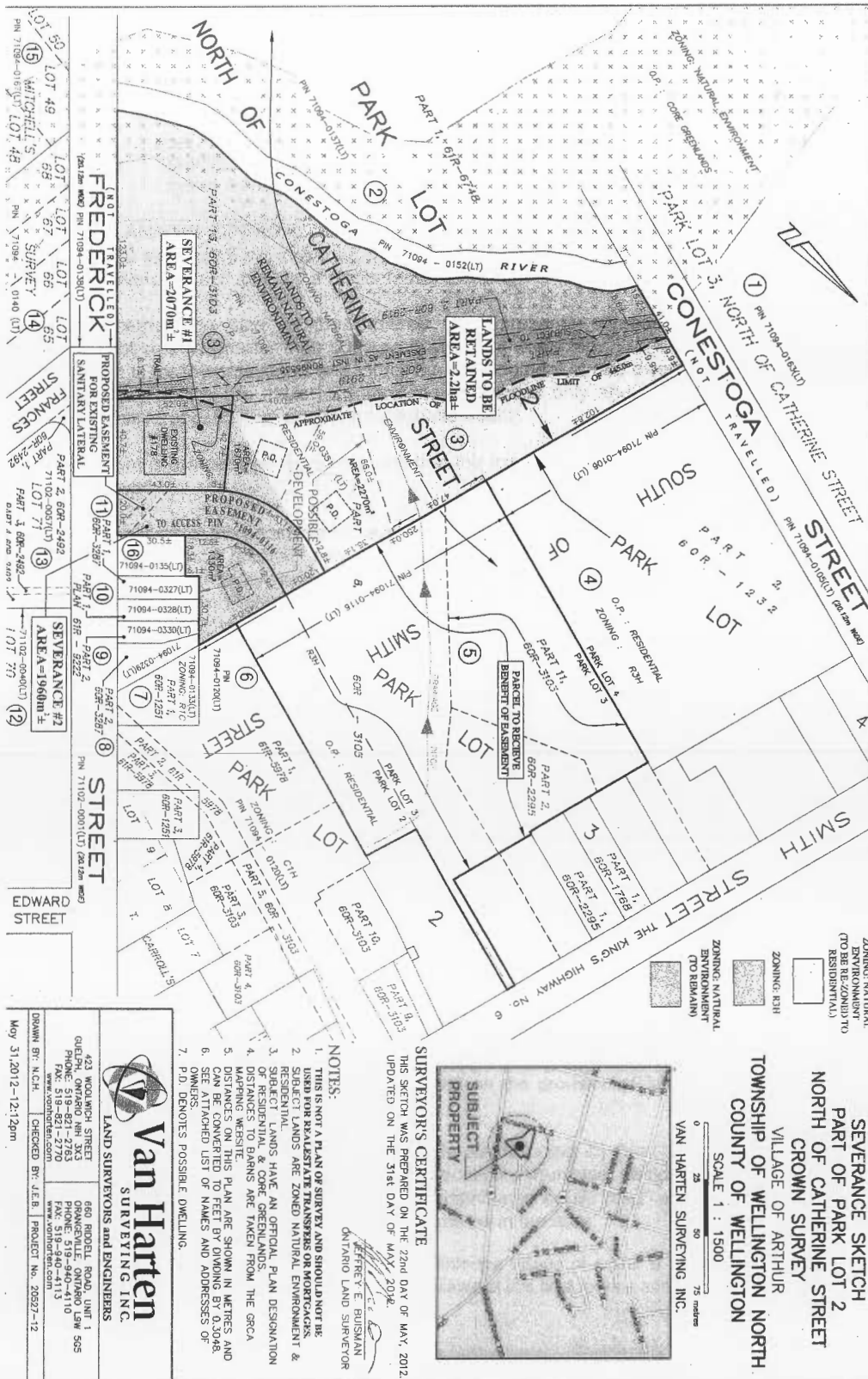
Does the Municipality request a Notice of Decision YES () NO ()

SIGNATURE: _____

TITLE: Deputy Clerk _____

ADDRESS: 7490 Sideroad 7 W., Kenilworth, ON NOG 2EO _____

DATE: June 25, 2012 _____



SEVERANCE SKETCH
 PART OF PARK LOT 2
 NORTH OF CATHERINE STREET
 CROWN SURVEY
 VILLAGE OF ARTHUR
 TOWNSHIP OF WELLINGTON NORTH
 COUNTY OF WELLINGTON
 SCALE 1 : 1500
 VAN HARTEN SURVEYING INC.



SURVEYOR'S CERTIFICATE
 THIS SKETCH WAS PREPARED ON THE 22nd DAY OF MAY, 2012
 UPDATED ON THE 31st DAY OF MAY, 2012

- NOTES:**
1. THIS IS NOT A PLAN OF SURVEY AND SHOULD NOT BE USED FOR BOUNDARY STAKES OR MORTGAGE PURPOSES.
 2. SUBJECT LANDS ARE ZONED NATURAL ENVIRONMENT & RESIDENTIAL.
 3. SUBJECT LANDS HAVE AN OFFICIAL PLAN DESIGNATION OF RESIDENTIAL & CORE GREENLANDS.
 4. DRAINAGE DITCHES ARE TAKEN FROM THE GRCA MAPPING HERSTY PLANS.
 5. DISTANCES ON THIS PLAN ARE SHOWN IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 3.048.
 6. SEE ATTACHED LIST OF NAMES AND ADDRESSES OF OWNERS.
 7. P.D. DENOTES POSSIBLE DWELLING.

Van Harten
 SURVEYING INC.
 LAND SURVEYORS AND ENGINEERS

443 WOODBINE STREET
 GUELPH, ONTARIO N1H 3A3
 PHONE: 519-821-2763
 FAX: 519-821-2763
 WWW.VANHARTEN.COM

660 BRIDLE ROAD, UNIT 1
 ORANGEVILLE, ONTARIO L9W 5G5
 PHONE: 519-940-4110
 FAX: 519-940-4110
 WWW.VANHARTEN.COM

DRAWN BY: N.C.H. | CHECKED BY: J.E.B. | PROJECT No. 20097-12
 May 31, 2012 - 12:12pm

uwelling.

SITE VISIT INFORMATION: The subject property was visited and photographed on June 20, 2012. Notice Cards were posted and the survey sketch appears to meet the application requirements.

Linda Redmond

Linda Redmond, Planner

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Monday, June 11, 2012

7:00 p.m.

Members Present:

Mayor: Raymond Tout
Councillors: Sherry Burke
Mark Goetz
Andy Lennox
Dan Yake

Also Present: Chief Administrative Officer/Clerk: Lorraine Heinbuch
Executive Assistant: Cathy Conrad

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

A. **CALLING THE MEETING TO ORDER**

Mayor Tout called the meeting to order.

B. **O' CANADA**

C. **PASSING AND ACCEPTANCE OF AGENDA**

Moved by: Councillor Goetz
Seconded by: Councillor Burke

THAT the Agenda for the June 11, 2012 Regular Meeting of Council be accepted and passed.

Resolution Number: 1

Carried

D. **DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE
THEREOF**

None declared.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Monday, June 11, 2012

Page Two

E. DELEGATIONS, DEPUTATIONS, PETITIONS

1. Leila Brown, Assistant Community Emergency Management Coordinator (CEMC), County of Wellington
Re: Presentation of Championship Plaque to Mayor and Team Wellington North, Mayor Raymond Tout, Jason Benn, Fire Prevention Officer and Susan Gray OPP Staff Sergeant, as winners of the First Annual Emergency Preparedness Cook-Off.

Ms. Brown appeared before Council to present the First Annual Emergency Preparedness Cook-Off Championship Plaque to Team Wellington North. Mayor Raymond Tout, Jason Benn, Fire Prevention Officer and Susan Gray, OPP Staff Sergeant participated as Team Wellington North in the challenge as part of Emergency Preparedness Week with all Mayors of the County and their teams.

2. Linda Dickson, Community Emergency Management Coordinator, County of Wellington – Presentation of Report
Re: Amendments to the Emergency Response Plan for the County of Wellington and Member Municipalities

Ms Dickson appeared before Council to review amendments to the Emergency Response Plan for the County of Wellington and member municipalities. Under the Emergency Management and Civil Protection Act, R.S.O., 1990, every municipality is required to have an Emergency Response Plan outlining policies and procedures for responding to large scale emergencies/disasters in their municipality. In 2010, the County of Wellington and member municipalities adopted the same Emergency Response Plan. In 2011, the Plan was reviewed and tested during each municipal emergency management exercise. There were no changes to the Plan in 2011. However, as a result of our response experience with Sandy Lake, subsequent After Action Reports and changes to existing agreements with partner agencies, changes to the Plan were proposed.

The proposed changes have been circulated and reviewed with each municipality's Emergency Management Programme Committee, and the changes are being brought forward for consideration.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Monday, June 11, 2012

Page Three

E. DELEGATIONS, DEPUTATIONS, PETITIONS (continued)

2. Linda Dickson, Community Emergency Management Coordinator, County of Wellington – Presentation of Report
Re: Amendments to the Emergency Response Plan for the County of Wellington and Member Municipalities (continued)

Proposed Changes to the plan include:

- i) A description of the resources of the Emergency Medical Assistant Team from the Ministry of Health and Long Term Care.
- ii) Updated Roles and Responsibilities for the Social Services Administrator and Director of Human Resources.
- iii) Update the flood messaging terminology for the Conservation Authorities.
- iv) Update the Telecommunications Section to include requirements for Interoperability.
- v) Update the Volunteer Management policies to reflect lessons learned from the Sandy Lake evacuations.
- vi) Add policies to define Host Communities and the potential roles of a Host Community.
- vii) Add policies regarding the availability and use of 211 during the recovery phase of an emergency.
- viii) Update the policies for the provincial Ontario Disaster Assistance Relief Programme.
- ix) Include policies specific to accessibility for communications in emergency situations.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Monday, June 11, 2012

Page Four

F. MINUTES

1. Public Meeting Minutes, May 28, 2012
2. Regular Meeting of Council, May 28, 2012

Moved by: Councillor Goetz
Seconded by: Councillor Burke

THAT the minutes of the Public Meeting and the Regular Meeting of Council held on May 28, 2012 be adopted as circulated.

Resolution Number: 2

Carried

G. BUSINESS ARISING FROM MINUTES

1. Building /Property Committee
Re: Building Department Policy BD-04 regarding New and Used Corrugated Steel Grain Bins.

Council deferred this item to the next Regular Meeting of Council.

2. Water/Sewer Committee and CBO Darren Jones recommendations
Re: Request for Sanitary Sewer Allotment, Eddie and Maggie Baratto, 178 Frederick Street, Arthur

Moved by: Councillor Burke
Seconded by: Councillor Goetz

THAT 1 sewage capacity unit from Arthur's Uncommitted Reserve Capacity be allocated to the property described as 178 Frederick Street West, Arthur, Survey Crown, Part Park Lot 2, North Side Catherine Street, RP 60R2919, Parts 1 and 2, in the Township of Wellington North, in the County of Wellington for the proposed development by Edward and Margaret Baratto for a period of three (3) months, after which period of time the unit will be withdrawn unless the owner has obtained the necessary approvals to hold the sewer allotment for the new lot.

Resolution Number: 3

Carried

/5

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Monday, June 11, 2012

Page Five

**H. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS**

1. Wellington North Fire Services
 - Arthur Fire Station
 - May 2012 Report
 - May 2012 Fire Prevention Officer's Report
 - Mount Forest Fire Station
 - May 2012 Report
 - May 2012 Fire Prevention Officer's Report

Moved by: Councillor Goetz
Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive the Wellington North Fire Services May 2012 Reports and the May 2012 Fire Prevention Officer's Reports for the Arthur and Mount Forest Fire Stations.

Resolution Number: **Carried**

2. Cemetery Committee
 - Minutes, June 1, 2012

Moved by: Councillor Burke
Seconded by: Councillor Goetz

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Cemetery Committee meeting held on June 1, 2012.

Resolution Number: **Carried**

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

Monday, June 11, 2012

Page Six

H. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS (continued)

2. Cemetery Committee
- Minutes, June 1, 2012 (continued)

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT the Council of The Corporation of the Township of Wellington North approve the addition of Mount Forest Memorials to the preferred vendors list Section 5.2.1 of the Purchasing Policy for the following reasons: the quality of the Canadian granite is very durable and withstands our Canadian winters, the lettering is consistent and done in a timely manner. They are in very close proximity to the cemetery and are readily available for any service that may be required.

AND FURTHER THAT the Council of The Township of Wellington North authorize the purchase of a 48 niche columbarium at a cost of \$22,600.00, including HST, from Mount Forest Memorials identical to the two columbarium's previously installed in accordance with their quotation dated May 31, 2012, as recommended by the Cemetery Committee.

Resolution Number: 6

Carried

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Monday, June 11, 2012

Page Seven

H. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS** (continued)

3. Recreation Committee – Report from Barry Lavers, Director of Recreation, Park & Facilities
Re: Pavilion Construction King Street Park, Mount Forest

Moved by: Councillor Burke
Seconded by: Councillor Goetz

THAT the Council of The Corporation of the Township of Wellington North accept the quotation from W. Schwindt & Sons in the amount of \$49,635.25 for the construction of a new picnic pavilion to be located at the corner of Wellington Street and Newfoundland Street, Mount Forest as recommended by the Recreation Committee.

Resolution Number: 7

Carried

4. Report from Dale Clark, Road Superintendent
Re: Top Coat Paving

Moved by: Councillor Lennox
Seconded by: Councillor Yake

THAT the Council of The Corporation of the Township of Wellington North approve proceeding with top coats on the following urban streets: Cork Street, North Water Street, Arthur Street, Parkside Drive, Francis Street, and to Tender Line #2 including an extra block of top coat (3 blocks total). Total cost of work to be completed would be approximately \$558,000.00 (additional curb and catch basin resetting included) plus HST with the balance being funded from Sewer/Basin materials and supplies account, as recommended by the Works Committee.

Resolution Number: 8

Carried

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Monday, June 11, 2012

Page Eight

**I. CORRESPONDENCE FOR COUNCIL'S INFORMATION AND
DIRECTION**

1. Lorraine Renton, Post Time Pub & Grill
Re: Request for a Temporary License Extension

Moved by: Councillor Yake

Seconded by: Councillor Lennox

THAT the Council of the Corporation of the Township of Wellington North have no objection to Post Time Pub & Grill, 267 George St., Arthur, applying for permission for a temporary license extension to the Alcohol and Gaming Commission of Ontario on Saturday, August 25, 2012 for a period of approximately eight hours for an annual charity motorcycle run.

Resolution Number: 9

Carried

2. Town of Tillsonburg
Re: Request Support for Resolution Regarding MTO Connecting Link Funding.

Moved by: Councillor Yake

Seconded by: Councillor Lennox

THAT the Council of the Corporation of the Township of Wellington North support the resolution of the Town of Tillsonburg regarding MTO Connecting Link Funding.

Resolution Number: 10

Carried

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Monday, June 11, 2012

Page Nine

J. BY-LAWS

1. 38-12 Being a By-law to Regulate the Setting of Open Air Fires within the Township of Wellington North

Moved by: Councillor Yake
Seconded by: Councillor Lennox

THAT By-law Number 38-12 being a by-law to regulate the setting of open air fires within the Township of Wellington North be read a First, Second and Third time and finally passed.

Resolution Number: 11

Carried

2. 39-12 Being a By-law to Amend By-law 37-10 being a By-law to Provide for the Approval of a Municipal Emergency Response Plan

Moved by: Councillor Lennox
Seconded by: Councillor Yake

THAT By-law Number 39-12 being a by-law to amend By-law Number 37-10 being a by-law to provide for the approval of a Municipal Emergency Response Plan be read a First, Second and Third time and finally passed.

Resolution Number: 12

Carried

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Monday, June 11, 2012

Page Ten

J. **BY-LAWS** (continued)

3. 40-12 Being a By-law to Designate Certain Lands to be not Subject to Part Lot Control Pursuant to Section 50 (7) of the Planning Act, R.S.O., 1990, as Amended. (Lot 1 and Lot 6, RP 61M-168 - Coffey)

Moved by: Councillor Yake
Seconded by: Councillor Lennox

THAT By-law Number 40-12 being a by-law to designate certain lands to be not subject to Part Lot Control pursuant to Section 50 (7) of the Planning Act, R.S.O., 1990, as amended be read a First, Second and Third time and finally passed. (Lot 1 and Lot 6, RP 61M-168 – Coffey).

Resolution Number: 13

Carried

K. **OTHER/NEW BUSINESS**

None.

L. **ITEMS FOR COUNCIL'S INFORMATION**

- Cheque Distribution Report dated June 7, 2012

M. **NOTICE OF MOTION**

None.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Monday, June 11, 2012

Page Eleven

N. CULTURAL MOMENT

AVALON MAGAZINE

A multi-media magazine, Avalon- available nationwide in both Canada and the US- is a lifestyle magazine that celebrates our global community by seeking to honor and empower, to inspire and learn. They explore the role of mentorship in the building of community. As well as their regular columnists, in every issue they feature gorgeous photo essays and compelling stories on world culture, the arts, travel, fashion, floral & home design, history, social commentary, fiction, and food & wine. They foster the ancient tradition of storytelling in sharing the pursuits, dreams, and efforts of people and organizations who inspire us and who are making positive changes in the world.

Co-published by Lorie Black, a Mount Forest resident, Avalon Magazine features local contributors and stories from Wellington North and Southern Ontario.

O. ANNOUNCEMENTS

Mayor Tout commented that he and Councillor Lennox had attended the Grand Reopening of the South Luther School on June 9.

P. CLOSED MEETING SESSION

1. "Legal / Security of Property and Personnel" matters

Moved by: Councillor Lennox

Seconded by: Councillor Yake

THAT Council go into a meeting at 7:39 p.m. that is closed to the public under subsections 239 (2) (a) (f) and (d) of the Municipal Act, 2001

- to consider the security of the property of the municipality
- to consider advice that is subject to solicitor-client privilege
- to consider labour relations or employee negotiations

Resolution Number: 14

Carried

/12

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

Monday, June 11, 2012

Page Twelve

P. CLOSED MEETING SESSION (continued)

Moved by: Councillor Yake
Seconded by: Councillor Lennox

THAT Council rise from a closed meeting session at 8:19 p.m.

Resolution Number: Carried

Q. CONFIRMING BY-LAW

Moved by: Councillor Yake
Seconded by: Councillor Lennox

THAT By-law Number 41-12 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on June 11, 2012 be read a First, Second and Third time and finally passed.

Resolution Number: 16 Carried

R. ADJOURNMENT

Moved by: Councillor Lennox
Seconded by: Councillor Yake

THAT the Regular Council meeting of June 11, 2012 be adjourned at 8:20 p.m.

Resolution Number: Carried

C.A.O./CLERK

MAYOR

**RECREATION & CULTURE ADVISORY COMMITTEE MEETING
TUESDAY, JUNE 5, 2012, 8:30 A.M.
MOUNT FOREST & DISTRICT SPORTS COMPLEX**

Present were: Chairperson Councillor Sherry Burke, Mayor Ray Tout, Southgate Councillor Pat Franks, Councillor Dan Yake, Mark MacKenzie, Mount Forest Facilities Manager and Barry Lavers, Director of Recreation, Parks and Facilities.

Also Present: Linda Spahr, Recording Secretary.

Regrets: Tom Bowden, Arthur Facilities Manager.

MINUTES:

Moved by Councillor Franks

Seconded by Councillor Yake

“THAT the minutes of the May 1, 2012 meeting be approved.”

Carried

DELEGATION:

Nicole West, President on behalf of Mount Forest - Skate Canada was present to discuss her second request for more ice time for the upcoming 2012-2013 season. She explained the club's reasons for needing additional ice time as well as why they were unable to make use of available ice time in Arthur. She requested use of ice time on Sunday morning which various existing adult groups have used for several years. Ms. West, as well as making a presentation answered questions the committee asked, then thanked the committee for their time and left the meeting.

Following discussion this motion was made:

Moved by Councillor Franks

Seconded by Councillor Yake

“THAT the skating club be denied their request for 9:00 a.m. – noon Sunday Morning ice for the 2012-2013 ice season.”

Carried

Barry was directed to send Nicole a letter stating the committee decision. He was also to explain in the letter if ice time does come available, she will be notified.

BUSINESS ARISING FROM MINUTES:

Barry provided committee members with a draft policy he developed for power outages in arena facilities as requested. There was discussion on a power generator for the facilities. The Mount Forest & District Sports Complex was wired for a generator when it was built. Mayor Tout strongly suggested that a portable generator be hooked up to make sure the electrical panel works. It has never been tested. Barry and Mark are to investigate the hook up for the generator. Mayor Tout also stated that we needed to be ready for an emergency in our facilities. Barry suggested we run a drill in each of our Arena facilities. Managers will arrange this with staff and report when completed. Barry will assist coordination.

NEW BUSINESS:

Yard Sale Proposal – Mark suggested that in June of 2013 the Mount Forest & District Sports Complex host a community yard sale and perhaps it would become a yearly event. People would pay for a space and it could be held on the arena floor as well as the parking lot. Mark is to report back at the next meeting with a date for the event.

Trillium Project Update – Barry gave an update on the playground equipment. He was meeting with a supplier in Arthur later today and will firm up the order. Barry said there will be approximately six to eight week wait for the equipment to be built followed by installation afterwards. He also reported he is waiting for a second quote on the skate park equipment. Councillor Burke and Barry had a good meeting with Victoria Cross Public School students to get an idea of what they would like to see at the skate park. A request for quotations was sent out to 8 local builders for the King St Pavillion.

Councillor Franks left the meeting at 9:40 a.m.

Funding Announcement – Barry reported that he has received verbal confirmation in obtaining defibrillators for Kenilworth, Damascus and a third one to be shared by the Mount Forest Pool and the Curling Club.

Minor Ball Canteen – Mark reported the Kinsmen Minor Ball Canteen is currently being operated by a private person, not Minor Ball. The approved agreement in the past was that Minor Ball was to do maintenance of the building where the canteen is located in exchange for free rent to sell their products. Mark reported the roof which was recently put on the building was done incorrectly so it would have to be replaced and that Minor Ball wants nothing more to do with the operation of the booth. They have equipment stored there. Councillor Burke directed Mark to contact the Kinsmen Club to see if they would be interested assisting in fixing up the building that holds the canteen. In the interim the booth is to remain closed until further investigation and an agreement for operation drafted.

Summer Jobs – Barry reported he was successful in obtaining summer grants for three pool staff.

Olympia Update – Barry reported that the new Olympia has been delivered to Arthur.

CORRESPONDENCE:

1. A letter from Wellington North Walk for ALS Committee requesting use of the parking lot in between the Arthur Arena and the Curling Club in June of 2013. Barry will get back to them after discussing with Tom.
2. Minutes from the Wellington North CIM meeting of May 24 were available for members.
3. Minutes from Wellington County Active Transportation Plan Committee meeting of May 31 were available for members.
4. A letter was received from Wellington MADD Chapter seeking approval for the installation of granite Memorial Bench in the Mount Forest area was available. Members discussed various locations and are to bring their ideas back to the next meeting.

REPORTS:

Tom expected return to work will be June 18th.

Mark handed his monthly report to members and stated that the parks inspections were completed. Barry has requested these inspections be documented weekly as well as documenting the follow up for repair. Mark asked if the final budget figures were done and was told that the operating figures were passed but the capital items had not been released yet. Mark informed members that the groomer needed to be fixed at a cost of between \$400 and \$500.

There was discussion on the water quality and pressure issues at the complex.

Barry Lavers – A written monthly report was available for members. Barry also stated that he had toured all the recreation facilities with JLT Insurance Company. He has met with Jamie Dewar, president of Mount Forest Minor Hockey and will be meeting with Al Platt, President of Arthur Minor Hockey in the near future. Barry reported that the pools will be ready for inspection on June 12th with pools opening slated for June 18th.

MEMBER'S PRIVILEGES:

Mark MacKenzie – Inquired if he could go ahead and book ice times and was told yes.

NEXT MEETING:

The next meeting will be at the discretion of the Chairperson.

ADJOURNMENT:

The meeting adjourned 10:35 a.m.

Barry Lavers

From:
Sent:

AED Program Mailbox [aedprogram@hsf.on.ca]
June-20-12 2:24 PM
Barry Lavers
AED Grant - Site Notification



Note: If you are also the site applicant in addition to the site contact, feel free to disregard this duplicate communication.

Dear Barry Lavers,

The Heart and Stroke Foundation of Ontario (HSFO) is pleased to inform you that **Damascus Community Hall** has been granted an Automated External Defibrillator (AED) and associated CPR/AED training for your staff.

For every AED that is placed, your facility will receive:

- One set of adult electrode pads and one replacement set;
- One set of pediatric (infant/child) electrode pads;
- One installed battery
- One display cabinet and signage;
- Free CPR-AED certification for at least 10 individuals per device (e.g. employees, frequent facility users);
- One *Family & Friends™ CPR Anytime™ Kit* to continue training on CPR-AED; and
- Listing of the AED on the provincial registry.

Through this Initiative, your facility, along with other successful AED applicants, will be helping to make Ontario's publicly-funded facilities and schools safer and more responsive to the emergency needs of our communities. In addition to placing thousands of AEDs in facilities with high sport and recreation use, the ODAI will train tens of thousands of people to use the devices and respond quickly.

HSFO wishes to recognize the Ministry of Health and Long-Term Care for its generous funding of all aspects of this initiative, as well as Guelph-Wellington EMS for helping make Ontario heart safe.

A representative from **Guelph-Wellington EMS** will be in contact with you shortly to discuss next steps.

Please do not reply to this email.

Ontario Defibrillator Access Initiative

The Heart and Stroke Foundation of Ontario thanks you.

Barry Lavers

From: AED Program Mailbox [aedprogram@hsf.on.ca]
Sent: June-20-12 2:24 PM
Barry Lavers
AED Grant - Site Notification



Note: If you are also the site applicant in addition to the site contact, feel free to disregard this duplicate communication.

Dear Barry Lavers,

The Heart and Stroke Foundation of Ontario (HSFO) is pleased to inform you that **Lions Roy Grant Pool** has been granted an Automated External Defibrillator (AED) and associated CPR/AED training for your staff.

For every AED that is placed, your facility will receive:

- One set of adult electrode pads and one replacement set;
- One set of pediatric (infant/child) electrode pads;
- One installed battery
- One display cabinet and signage;
- Free CPR-AED certification for at least 10 individuals per device (e.g. employees, frequent facility users);
- One *Family & Friends™ CPR Anytime™ Kit* to continue training on CPR-AED; and
- Listing of the AED on the provincial registry.

Through this Initiative, your facility, along with other successful AED applicants, will be helping to make Ontario's publicly-funded facilities and schools safer and more responsive to the emergency needs of our communities. In addition to placing thousands of AEDs in facilities with high sport and recreation use, the ODAI will train tens of thousands of people to use the devices and respond quickly.

HSFO wishes to recognize the Ministry of Health and Long-Term Care for its generous funding of all aspects of this initiative, as well as Guelph-Wellington EMS for helping make Ontario heart safe.

A representative from **Guelph-Wellington EMS** will be in contact with you shortly to discuss next steps.

Please do not reply to this email.

Ontario Defibrillator Access Initiative

The Heart and Stroke Foundation of Ontario thanks you.

Barry Lavers

From:
Sent:

AED Program Mailbox [aedprogram@hsf.on.ca]
June-20-12 2:24 PM
Barry Lavers
AED Grant - Site Notification



Note: If you are also the site applicant in addition to the site contact, feel free to disregard this duplicate communication.

Dear Barry Lavers,

The Heart and Stroke Foundation of Ontario (HSFO) is pleased to inform you that **Wellington North Municipal Office** has been granted an Automated External Defibrillator (AED) and associated CPR/AED training for your staff.

For every AED that is placed, your facility will receive:

- One set of adult electrode pads and one replacement set;
- One set of pediatric (infant/child) electrode pads;
- One installed battery
- One display cabinet and signage;
- Free CPR-AED certification for at least 10 individuals per device (e.g. employees, frequent facility users);
- One *Family & Friends™ CPR Anytime™ Kit* to continue training on CPR-AED; and
- Listing of the AED on the provincial registry.

Through this Initiative, your facility, along with other successful AED applicants, will be helping to make Ontario's publicly-funded facilities and schools safer and more responsive to the emergency needs of our communities. In addition to placing thousands of AEDs in facilities with high sport and recreation use, the ODAI will train tens of thousands of people to use the devices and respond quickly.

HSFO wishes to recognize the Ministry of Health and Long-Term Care for its generous funding of all aspects of this initiative, as well as Guelph-Wellington EMS for helping make Ontario heart safe.

A representative from **Guelph-Wellington EMS** will be in contact with you shortly to discuss next steps.

Please do not reply to this email.

Ontario Defibrillator Access Initiative

The Heart and Stroke Foundation of Ontario thanks you.

WATER/SEWER COMMITTEE MEETING

June 19, 2012

Members: Sherry Burke, Councillor, Chair
Andy Lennox, Councillor
Barry Trood, Water & Sewer Superintendent
Corey Schmidt, Water & Sewer Foreman
Dale Clark, Roads Superintendent
Melissa Irvine, Process/Compliance Analyst
Also present: Gerald (Shep) Shepetunko

Start: 8:30 am **End:** 9:45 am

Declarations of Pecuniary Interest

Minutes from the May 15th Committee meeting were previously circulated and approved by Council

Business from May 15th meeting

- Barry informed committee he met with the Fire Committee last month and reviewed hydrant flow issues. It was very productive. The Water Dept. staff operators have begun to mark on the hydrants the size of the watermain in front of the hydrants. (ie: a 6" watermain in front of a hydrant will have a the number 6 painted on the hydrant). This will help the fire-fighters to identify volume they may have if a large fire was to occur.

1. Arthur Waste Water Treatment Plant (LOI proposals)

Steve Burns (BM Ross) gave the committee a breakdown of the LOI proposals received from the June 8th deadline. In total twelve companies submitted proposals. Steve broke down the proposals using a scoring system which involved 9 areas: Understanding of Issues, Project Approach, Firm's Experience, Project Manager's Experience, Team Experience, Sub-consultants, Identified Issues, Quality Control Approach, and Over-all Presentation of LOI.

Moved by: Councillor Andy Lennox
Seconded by: Melissa Irvine

That Committee recommend Council approve the top 4 LOI, based on Proponent Scoring, move to the RFP stage for the Arthur Waste Water Treatment Plant. The firms selected were Amec, Genivar, Triton and XCG.

Carried

Steve will send out to Lori Heinbuch, Township CAO in the next week a letter advising the 4 successful firms as well as the firms that did not get approval to go to the RFP stage. Steve will also send out a draft (RFP) Request for Proposal for the committee members to review and send back comments if any in the next week to two weeks. The RFP should be received by the Township in the first week of August. The Committee also approved that all firms in the RFP process should have to present their RFP before the Committee/Council.

2. Staff Reports (attached)

3. Internal Audit DWQMS

The Township Water Dept. had an internal audit done on May 15/16 by Darrell Buehler, Quality Management Rep for the Town of Minto. Melissa gave a brief rundown of his findings to the committee. Overall conformance is suitable and the implementation has been effective.

4. Property Corner of Cork St/ Princess St.

Barry gave a briefing which included a sketch map of this location to the committee which is in the process of being severed. The owner of the property has already started to build a house on this corner lot which he can do however he is looking at gaining an additional 3 more severed lots off this same piece of property. Barry wanted to make the committee aware that there are an additional 2 more lot parcels to the north of the one currently trying to be severed and in all likelihood will be developed for housing. The major issue at hand for the Water Sewer Dept. is the cost of installing a sewer service to these new lots and probable future lots and who is going to pay. The installation of a service to these future homes would be very expensive because of the depth of the sewer main (approx 20' deep) as well as the water in the area at that depth which may require de-watering. Cork St would need to be rebuilt because of this. The other issue is lack of storm water for frontage on to Cork St.

General information

- Fergus Street Re-construction meeting for area to be held Weds. June 20 at the Mt. Forest Arena Complex.
- OCWA reports for the Arthur and Mt. Forest Treatment plants were received for the months of April and May with no compliance issues.
- Barry indicated to the committee that we do not anticipate being able to stay within the original budget for the LOI for the Arthur WWTP. Reasons given include additional meetings and a second LOI.

- Barry indicated to the committee that we do not anticipate being able to stay within the original budget for the LOI for the Arthur WWTP. Reasons given include additional meetings and a second LOI.
- Melissa to talk to Ruth at Wellington North Power regarding placing notices as a reminder in their water bills that Township water is safe to drink and extra purifying equipment may not be needed.
- Options for UV lighting for the AWWTP will have to be looked at as the UV system is starting to breakdown because of its age. Barry and Dan looking at this in conjunction with possible AWWTP re-rating.
- Committee members have approved to meet next on September 18th and meet every other month thereafter. Additional meetings may occur when required.
- **Next Meeting: September 18, 2012 @ 8:30am**

Process Compliance Analyst Monthly Report
June 19, 2012

- enter May data for microbiological, & distribution residuals into spreadsheets
- enter May flow data into Ministry of the Environment Water Taking Reporting System
- backup SCADA for Mount Forest and Arthur water systems
- received and reviewed Annual Permit to Take Water Reports from RJ Burnside's, 2011-
Concludes: no long term dewatering of the overburden aquifer (Arthur) or bedrock aquifer (Mount Forest) and there has been no reports of well interference from pumping of Arthur or Mount Forest Municipal Wells
- completed Correspondence Course- *Treating and Distributing Safe Drinking Water* (Mandatory MOE Course for Certification)
- Internal Audit Report Received from Darrell Buehler, Town of Minto: 6 Corrective Action Reports (CARs) issued but overall conformance is suitable and the implementation of the DWQMS has been effective.
- Issue CARs from Internal Audit and work towards completing them
- provided laboratory results to two consumers from Mount Forest as they have been sold water treatment equipment that was not necessary and very costly. Residents of both Mount Forest and Arthur should note that their Drinking Water is Safe for Consumption, and that additional treatment equipment is not necessary, as the Township is mandated by the Provincial Government (Ministry of Environment) to ensure safety.
- joined Municipal Water/Wastewater Regulatory Compliance Committee. MWWRCC is a committee of peers that network with other in regards to Compliance Issues, Regulatory Questions, DWQMS, etc. They have meetings twice a year, the rest of the networking is done via email.
- Requested and received quotes from NSF International and QMI-SAI Global for being our accreditation body. Notified QMI-SAI Global that we are accepting their quote. Sent Accreditation Transfer Form to the MOE.
- complete Operational Plan updates as suggested by CARs from Internal Audit

Water and Sewer Committee Meeting

June 19, 2012

Foreman Report

- DWQMS Internal Audit completed, reviewed results with staff
- Well depth monitoring completed for wells #3 and #5 in Mount Forest
- Water service leak on Duke Street found to be on private property
- Barry and Darin attended Customer Service course in Kitchener
- Level transducer for well #8B failed, awaiting new one
- Replaced temperature probes on well #8 chlorine analyzers
- Sewer back up at MF Post Office found to be on private property
- Water service leak at 625 Queen Street West Mount Forest on municipal property
- Water service leak at 330 Queen Street East Mount Forest found to be on private property
- Checked service boxes on Schmidt Drive after deficiencies repaired
- Health and Safety meeting/talk on stress, distracted driving, and safe traffic control zones
- Health and Safety Committee completed inspections of our Arthur facilities
- Completed annual main valve inspections in Arthur and began the Mount Forest main valve inspections
- Began painting water main sizes on fire hydrants for the fire department
- Corey and Barry attended the 2012 AWWA ACE conference

WORKS COMMITTEE MEETING

June 19th, 2012

Committee: Andy Lennox, Councillor, Chairman
Sherry Burke, Councillor
Dale Clark, Road Superintendent
Barry Trood, Water/Sewer Superintendent

Start: 9:30 am End: 10:30 am

Minutes of the May 15th meeting were previously circulated and approved by Council.

1) Hwy #89 Connecting Link Proposed Scope Change

Repairs have been made to Whites Bridge on Hwy #89. The work was completed with the assistance of MTO funding and the result leaves the Township with a budget surplus. The MTO is willing to contribute the unused amount of their original budget (\$64,789.46) to complete work from Ayrshire Street to the east town limit which is a distance of approximately 230 metres and has an estimated cost of \$130,000. Approximately \$65,000 in Township funds would be needed to complete the proposed scope change. The Fergus Street reconstruction project came in under budget with an estimated road budget surplus of \$55,000. Committee recommends proceeding with the proposed scope change with additional source of revenue being funded from the Federal Gas Tax Reserve.

2) Hwy #6 Connecting Link Ditching

A request has been made to the MTO from the Township for stone lining of the roadside ditches on the south hill of Connecting Link on Highway #6. The issue is groundwater seepage along the back slope of the hill cuts causing erosion and back slope failures, which makes it difficult to establish a stable ground surface and a good catch of grass. The approximate estimate of the proposed work is \$47,450 which remains in the Connecting Link budget from the Highway #6 project, so the additional work would fit within the remaining budget of this project. The MTO has granted permission to proceed with the proposed work, stating that a report be submitted to MTO when the project is complete. Committee agrees to proceed with the additional proposed work.

3) King Street Road Allowance

A written complaint has been received regarding the unused road allowance of King Street at London Road. This is a section of land which is owned by the Township and is being retained for future development. The present area is being used for a playground area and a dumping site. The area is grown up in long grass and weeds at the present. Committee recommends notices be sent out to the adjacent landowners to notify them of the cleanup and a trim dozer be hired to level the existing area and grass be seeded so that the area can be maintained by the Works Department.

4) Hydro One Tower Roads

Hydro One has been contacted about the existing roads that have been built for construction of the new transformer line. The road material in these roads is being given back to municipalities by Hydro One for road building purposes. Quantities on the transformer line in Wellington North are estimated at be around 25,000 tonne. Hydro One will do all the loading and trucking of this material free of charge as long as the dumping site is close. Recommendation is to construct Sideroad #3 and Sideroad #7 in West Luther on the sections that have not been built from Hwy #89 to Line 12. Construction work could begin as soon September and crushed gravel for finishing the road would be used from maintenance gravel account. Ditching may need to be budgeted for and finished in 2013 depending on weather conditions. The East/ West Luther Town Line would be a joint venture with East Luther/Grand Valley with material being supplied by East Luther/Grand Valley and the machine time being divided between the Townships. Committee agreed to proceed with the proposed work.

5) General Information/Other Business

- Topcoat paving is being completed in Arthur and Mount Forest starting on June 18th.
- Gravel and Calcium have been applied for 2012 spring season.
- Works Staff attended Municipal Trade Show in Owen Sound on June 6th/2012.
- Open House meeting for Fergus Street Construction Project to be held at the Mount Forest Arena on June 20th, 2012 from 6:00pm until 7:30pm.
- Asphalt Tender has been sent out for Line #2 and will close on June 21st, 2012.

- Sidewalk inspections have been completed in both urban areas.
- Work continuing on design and approvals for Structure #2 bridge work.
- A written request has been received for lowering of a major culvert on Concession #4. All costs will be incurred by resident requiring lowering of the culvert except for replacement of pipe according to condition to be determined.
- A quote has been received from O'Donnell Construction for repairs to the Arthur Village Works Building. Discussion took place on work to be completed and another quote is to be obtained.
- Owen Sound Highway Maintenance Limited has been awarded the contract to maintain all provincial highways in this area including connecting links for the next 12 years. The connecting link maintenance fee will increase 3% in Arthur and Mount Forest for the 2012/2013 winter season.

Next Meeting: September 18, 2012



Owen Sound Highway Maintenance Limited

2125 20th Avenue East, P.O. Box 457 Owen Sound, ON N4K 5P7 (519) 376-6140 Fax: (519) 371-2783

RECEIVED

June 11, 2012

Municipality of Wellington North
7490 SR #7 West
Box 125
Kenilworth, ON N0G 2E0

JUN 15 2012

TWP. OF WELLINGTON NORTH

RE: Connecting Link- Hwy #6 through Arthur and Hwy #6 and #89 through Mount Forest (approximately 7.74 km)

Attn: Lorraine Heinbuch

As you may have heard, Integrated Maintenance and Operations Services Inc. (IMOS) has been awarded the contract to maintain all of the provincial highways in this area for the next 12 years. Our contract will commence June 1st, 2012, and we will be operating under the name of "Owen Sound Highway Maintenance Limited".

It is our interest to provide the winter maintenance activities of plowing, sanding, and salting on the connecting link within your municipality. Our level of service will be similar to that which the Ministry of Transportation has previously provided. Our rate for this coming winter season (2012/2013) will be a 3% increase over and above the Ministry's charge for the 2011/2012 winter season.

Should you be in agreement, please draft the necessary resolution from your council and the appropriate by-law to cover this work being contracted to our company.

Yours truly,

A handwritten signature in cursive script, appearing to read 'Gary Shaw', is written over the 'Yours truly,' text.

Gary Shaw, Operations Manager
Integrated Maintenance and Operations Services Inc.
gary.shaw@imos.ca
(519) 376-6140



Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

Report

TO: Lori Heinbuch CAO/Clerk

FROM: Dale Clark, Road Superintendent

DATE: June 21, 2012

RE: Hwy #89 Connecting Link Scope Change

Repairs have been made to Whites Bridge on Highway #89. The work was completed with assistance of MTO funding. The MTO is willing to contribute the unused amount of their budget which is \$64,790 to complete work from Ayshire Street to the east town limit on Highway # 89. The total cost of the project would be \$130,000 which would require Township funding of approximately \$65,000. The Fergus Street reconstruction project has come in under budget with a road surplus of \$55,000.

Committee recommends proceeding with the proposed work with the additional funding being used from the Gas Tax Reserve.

Respectfully submitted,

Dale Clark
Road Superintendent



Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

Report

TO: Lori Heinbuch CAO/Clerk

FROM: Dale Clark, Road Superintendent

DATE: June 21, 2012

RE: Asphalt Tender

Tenders have been received for the supply and placement of asphalt on 5.5km of Line #2 in Wellington North. This item is included in the 2012 capital budget.

Asphalt Tenders

Aecon Construction and Materials Limited - \$434,969.00

Cox Construction Limited - \$397,889.00

Murray Group Limited - \$394,747.50

Note: HST extra.

Budget amount \$379,058.00

Recommendation from the Road Superintendent is to except the tender from The Murray Group Limited for 394,747.50 plus HST. The balance will be funded from the Asphalt Maintenance Material and Supply account which will allow the project to proceed within the 2012 budget.

Respectfully submitted,

Dale Clark
Road Superintendent

Township of Wellington North

Finance Committee

June 18, 2012

7:00 PM

Minutes

Present: Andy Lennox, Chairman
Ray Tout, Mayor
Sherry Burke, Councillor
Mary Jo Marshall, Deputy Treasurer

Absent: Dan Yake, Councillor
Mark Goetz, Councillor
Lori Heinbuch, CAO/Clerk

Also Present: BDO - Al White, Christina Brox and Tracy Smith

1. Declaration of pecuniary interest.
None declared
2. Approval of Minutes
Moved By: Ray Tout
Seconded By: Sherry Burke

That the Minutes of the April 23, 2012 Finance Committee meeting be accepted.

Carried.

3. Deputation – BDO – Al White, Christina Brox and Tracy Smith

The Draft 2010 Financial Statements were presented to the Committee.
A review of the accumulated surplus indicated a general surplus of \$251,477.
There was improvement in net debt and overall is in good shape.
Wellington North Power investment – they are paying back \$100,000 each year and their net income is more than enough to do this.
Tangible Capital Assets – our budget is not prepared on the same basis as the audited statement as we do not record amortization so in the report it looks like a large discrepancy. If we were to budget amortization, it would only show a slight difference. The regulation is to be reviewed at the end of 2012 with regard to this reporting. Right now to be compliant, we would need to budget to set tax levy and also budget adjustments for amortization of capital assets.

PSAB update – there are new accounting standards. One change is the liability for contaminated sites, effective 2015. A municipality would have to estimate clean-up costs and these costs would have to be validated (engineers). The long term range is to figure out where these liabilities lie and they have to be reported by end of 2015.

The Audit Letter indicated there was no evidence of misstatement that would have a material effect on the financial statements. There is the possibility of additional grant revenue for ISF grant and understated interest for a net effect of \$28,400.

Moved By: Sherry Burke

Seconded By: Ray Tout

That the Finance Committee recommends to Council that the Draft 2010 Financial Statements be approved as presented.

Carried.

BDO will forward the 2010 Financial Statements to Council for the July 9, 2012 meeting.

4. Business Arising from Minutes

- a) Water/Sewer billing collection issues – CAO/Clerk to be asked to draft a policy for water/sewer collection issues for next meeting. Any change in fees to be included in Fees and Charges By-law. Receivables that are uncollectible from 2009 to be written off as bad debt

Moved By: Ray Tout

Seconded By: Sherry Burke

That the Finance Committee recommends to Council that Sewer and Water Arrears totaling \$1,641.62 be written off as Bad Debts.

Carried.

- b) Arthur Medical Centre – MPAC is not agreeing with Township By-law regarding municipal capital facilities . Will require resolution to amend By-law indicating Township portion to be exempt.
- c) Financial Reporting at committees and analysis – variance reports to be required from all departments on a monthly basis and discussed with their committees. This is currently not being done.
- d) Water and Sewer budgets - CAO/Clerk had sent copies of OCWA contract to committee members. This service may also be available from Centre Wellington. Mapleton is also looking into the sharing of this service between Mapleton, Wellington North and Minto.
- e) Stretch Objectives - each department to provide a report for the 2013 budget. Department Heads are aware and will provide for future budgets. Deferred until next meeting.

- f) Unpaid Dog Tags – There are approximately 105 unpaid tags from 2011.
Deferred until next meeting
- g) FIR – use of data and requirements needed to download and maintain information.
Deferred
- h) 2011 Operating Surplus – Treasurer to reconcile annually capital expenditures to determine funding and expenditures carry over and provide report to Finance Committee . Deferred
- i) Ongoing Asset Management – a plan to be laid out and report back to Council.
Absolute requirement for Gas Tax. Still in discussion stage but urgency reduced.
Deferred.
- j) Recreation Study – a report was to be presented. On hold for now.

5. Financial Planning Discussion

Issues - Amortization and Capital Assets deteriorating faster than they are being replenished.

It was decided to defer these discussions until next meeting when all members could be present. Chairman Lennox will have a brief overview of his earlier presentation available.

6. Next meeting – July 16, 2012 at 7:00 p.m.

7. Adjourn

Moved by: Sherry Burke

Seconded by: Ray Tout

That the Finance Committee meeting adjourn at 8:20 p.m.

Carried.



The Royal Canadian Legion

Fred Campbell V.C. Branch #134

140 King Street West

Mount Forest, Ontario

N0G 2L2

(519) 323-1570

June 11, 2012

RECEIVED

JUN 15 2012

TWP. OF WELLINGTON NORTH

Township of Wellington North
P.O. Box 125
7490 Sideroad 7 West
Kenilworth, ON
N0G 2E0

Dear Mayor Tout and Councilors:

This letter is to inform you that we would like to be put on the agenda for the council meeting. We at the Royal Canadian Legion, Mount Forest Branch 134, would like to inform you of our participation in the community festival known as the Mount Forest Fireworks Festival to be held at the Mount Forest Legion on July 20-22, 2012.

Also, we will be requiring a temporary extension of our Liquor Sales License to be amended by the LLBO, and require the Townships approval prior to us going to the AGCO for this extension to be granted.

We will be placing a tent in our parking lot to host a licensed music/beer tent that will be enclosed and confined to a fenced off area, which we are requesting that the permit fee be waived. We will also be hosting a Motorcycle Show and Shine between the hours of 11:00 to 4:00 on Saturday July 21st.

Also, we are requesting an extension of the noise by-law for the times listed below.

Hours of security operations will commence on Friday July 20th at 3:00 p.m. and be continuous through to Sunday July 22nd at 12:00 a.m. The tent will be open to the public as follows:

Friday July 20th	4:00 p.m. to 1:00 a.m.
Saturday July 21 st	11:00 a.m. to 1:00 a.m.
Sunday July 22 nd	12:00 p.m. to 12:00 a.m.

Thank you in advance for your co-operation regarding the above matter. Should you have any further questions and/or queries, please do not hesitate to contact me at anytime.

Yours truly,

Kathleen MacRobbie
President



The Royal Canadian Legion

Fred Campbell V.C. Branch #134
140 King Street West
Mount Forest, Ontario
N0G 2L2
(519) 323-1570

June 11, 2012

Township of Wellington North
P.O. Box 125
7490 Sideroad 7 West
Kenilworth, ON
N0G 2E0

RECEIVED
JUN 15 2012
TWP. OF WELLINGTON NORTH

Dear Mayor Tout and Councilors:

This letter is to inform you that we would like to be put on the agenda for the next council meeting. We at the Royal Canadian Legion, Mount Forest Branch 134, would like to inform of our festival known as the Haydays Hootenanny to be held at the Mount Forest Legion on August 3 – August 5, 2012.

Also, we will be requiring a temporary extension of our Liquor Sales License to be amended by the LLBO, and require the Townships approval prior to us going to the AGCO for this extension to be granted.

We will be placing a tent in our parking lot to host a licensed music/beer tent that will be enclosed and confined to a fenced off area.

Also, we are requesting an extension of the noise by-law for the times listed below.

Hours of security operations will commence on Friday August 3rd at 3:00 p.m. and be continuous through to Sunday August 5th at 12:00 a.m. The tent will be open to the public as follows:

Friday August 3rd	4:00 p.m. to 1:00 a.m.
Saturday August 4th	11:00 a.m. to 1:00 a.m.
Sunday August 5th	12:00 p.m. to 12:00 a.m.

Thank you in advance for your co-operation regarding the above matter. Should you have any further questions and/or queries, please do not hesitate to contact me at anytime.

Yours truly,

Kathleen MacRobbie
President



LINDA DICKSON, MCIP, RPP
COMMUNITY EMERGENCY MANAGEMENT COORDINATOR (CEMC)
TEL: (519) 846-8058
CELL: (519) 993-0105
FAX: (519) 846-8482
e-mail: lindad@wellington.ca

WELLINGTON TERRACE
474 WELLINGTON RD. 18, SUITE 20
FERGUS, ONTARIO
N1M 0A1

June 12, 2012

To: Mayor Raymond Tout and Members of Council for the Township of Wellington North.

From: Linda Dickson, MCIP, RPP
Community Emergency Management Coordinator

Re: Heat Alert Procedures.

BACKGROUND:

On Monday, June 18, Environment Canada issued a Special Weather Statement for a Humidex Advisory for Southern Ontario. The following process has been established by Public Health in consultation with municipal CEMCs.

Public Health will monitor Environment Canada's special weather statements and humidex advisories. Public Health will issue a heat alert when Environment Canada issues a humidex advisory. Public Health's heat alert notification process involves:

- I. notifying staff at the County of Wellington, City of Guelph and County of Dufferin
- II. Posting a health advisory on our website. In the text of our online health advisory, we include links to our partner's websites when we have permission.

When Environment Canada removes the Humidex Advisory, Public Health will notify same of the end of the Heat Alert.

For 2012, when we have been notified by Public Health of a Heat Alert and/or end of a heat alert, County staff will notify the Mayor and designated municipal staff. Municipalities can, if they wish, permit extended hours for public facilities such as pools (public swim times) and community managed facilities provided they are not at capacity or rented. Consultation with staff regarding appropriate times is recommended. Municipalities may also consider coordinating and partnering with local municipal community groups that may own facilities with access to air conditioning. These locations could then be posted for public access during heat alerts and would provide additional locations to help the vulnerable, children, the elderly, and those with chronic conditions to seek relief from the heat.

Rather than reacting to each heat alert that is issued, Council may wish to consider establishing a specific policy regarding hours of operation and access to public facilities during heat alerts. It is noted that all regular hours of operation for public facilities are noted on the website. This information could be linked to the Public Health Heat Alert website.

Recommendation:

This report is for Council's information.

From: Mark MacKenzie [<mailto:mmackenzie@wellington-north.com>]

Sent: Sunday, June 10, 2012 10:37 AM

To: 'J.Coffey@SVCA.ON.CA'; Bill White

Cc: 'Mark MacKenzie'

Subject: SVCA Watershed Rep Appointment

I would like to submit to you that I will be *stepping down* from my appointment by the Township of Wellington North & the Town of Minto on the SVCA Board. Under the current *voting structure* your Municipality does not receive proper representation, as conflicting voting nullifies your views. At times it is a waste of my time and efforts under this format. I believe each watershed municipality needs to have their own Rep.

The SVCA is a must needed part of our lives and community development and are struggling to meet their mandate due to financial restraints... It is very important to have your own voice.

Thanks for allowing me to be your representative.

From: Bill White [mailto:BWhite@town.minto.on.ca]
Sent: Thursday, June 14, 2012 2:08 PM
To: Lori Heinbuch
Subject: FW: SVCA Watershed Rep Appointment

I am reporting to my Council on Monday regarding the resignation.

In speaking with Jim Coffey he says that the way it stands when the Board accepts the resignation then it is up to the municipalities to agree to appoint a new representative. He says that the process is one of the municipalities puts forward the name for consent by the other. Do you recall who put Mark's name forward?

There is some chatter about not having a joint rep but requesting the Board permit one rep for each municipality. If either of our Council's wanted that I am told they would have to ask the Board by resolution.

Thanks

Bill White, CAO/Clerk
Town of Minto
Phone 519-338-2511 ext 222
Cell 519-323-7602
Fax 519-338-2005
www.town.minto.on.ca

From: Bill White [mailto:BWhite@town.minto.on.ca]
Sent: Wednesday, June 20, 2012 9:40 AM
To: Mark MacKenzie; J.Coffey@SVCA.ON.CA
Cc: Mark MacKenzie; Mayor George Bridge; Deputy Mayor Fisk; Annilene; Peg Schieck; Lori Heinbuch
Subject: RE: SVCA Watershed Rep Appointment

Dear Mr. MacKenzie

This is to confirm receipt of your June 10th emailed resignation from the Saugeen Valley Conservation Authority Board as representative for the Town of Minto and Wellington North. At its meeting on June 18th Town of Minto Council adopted the following resolution:

That Council receives the CAO/Clerks report dated June 14, 2012 regarding the resignation of Mark MacKenzie from the Saugeen Valley Conservation Authority, and that Council accepts the resignation received by email June 10th and directs Town staff to contact Wellington North to initiate the process of finding a replacement Board member, and that a letter be sent to Mark MacKenzie thanking him for his work as the Town's representation on the Authority Board of Directors.

A formal letter of appreciation from the Mayor will follow. Should you require further information do not hesitate to contact me.

Bill White, CAO/Clerk
Town of Minto
Phone 519-338-2511 ext 222
Cell 519-323-7602
Fax 519-338-2005
www.town.minto.on.ca

June 13, 2012

Mayor Ray Tout and Wellington North Councilors,

Once again we come before council to ask for the temporary closure of Parkside Drive on Saturday August 12, 2012 to ensure the safety of our participants and volunteers during this year's Wellington North Fun Challenge.

This event has been running for several years and encourages participants of all ages and ability to partake in a mini - triathlon. This includes 20 lengths at the Lion Roy Grant Pool, a 20km bike ride from the pool along a scenic route along Sligo Road towards Holstein and back, culminating with a 5km Jog around Murphy park. It draws many local participants as well as those from the surrounding area.

This event has offered the many athletes an opportunity to train for the event, perhaps lose a bit of weight, get in a bit better shape, but just importantly an opportunity to take part in a fun event and enjoy the hospitality of Wellington North.

As mentioned for safety we would like to have Parkside Drive temporarily closed from 7:30am to 1:00pm on August 12 to prevent traffic through the area while our bikers and runners make transition outside the pool. This would require barricades on Parkside at Hwy 89, Grant, York and Highway 6.

In the past we have enjoyed the presence of several councilors' as volunteers for the event and would be pleased if Mayor Ray or any other councilor would be available at the start of the race to offer greetings to all. All proceeds from this event over the years have been donated graciously to the Mount Forest Sports Complex.

On behalf of the organizing committee for this year's Wellington North Fun Challenge

Dave Moran
221 Durham Street East
Mount Forest

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 42-12

BEING A BY-LAW TO TEMPORARILY CLOSE PARKSIDE DRIVE (FORMER TOWN OF MOUNT FOREST) FOR THE PURPOSE OF HOLDING THE "WELLINGTON NORTH FUN CHALLENGE MINI TRIATHLON".

AUTHORITY: Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, Section 42.

WHEREAS Section 42 of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides for the temporary closing of a street to vehicular traffic for such period as shall be specified in the by-law for such community purpose as may be specified in the by-law;

AND WHEREAS the Fun Challenge Committee is planning to hold the "Wellington North Fun Challenge Mini Triathlon" and have requested that Parkside Drive be closed to vehicular traffic on Saturday, August 12, 2012 between the hours of 7:30 a.m. and 1:00 p.m.

NOW THEREFORE the Council of The Corporation of the Township of Wellington North **enacts as follows:**

1. That Parkside Drive between Queen Street and Main Street is hereby temporarily closed on Saturday, August 12, 2012 between the hours of 7:30 a.m. and 1:00 p.m.
2. The effective date of this by-law shall be the date of final passing thereof.

***READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 25TH DAY OF JUNE, 2012.***

**RAYMOND TOUT
MAYOR**

**LORRAINE HEINBUCH
CHIEF ADMINISTRATIVE OFFICER/CLERK**

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 43-12

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE
COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF
WELLINGTON NORTH AT ITS REGULAR MEETING HELD ON JUNE
25, 2012.**

AUTHORITY: Municipal Act, 2001, S.O. 2001, c.25, as amended, Sections 5(3) and 130.

WHEREAS the Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 5(3), provides that the jurisdiction of every council is confined to the municipality that it represents and its powers shall be exercised by by-law.

AND WHEREAS the Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 130 provides that every council may pass such by-laws and make such regulations for the health, safety and well-being of the inhabitants of the municipality in matters not specifically provided for by this Act and for governing the conduct of its members as may be deemed expedient and are not contrary to law.

NOW THEREFORE the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS:**

1. That the action of the Council at its Regular Meeting held on June 25, 2012 in respect to each report, motion, resolution or other action passed and taken by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by separate by-law.
2. That the Mayor and the proper officers of the Township are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and, except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. That this by-law, to the extent to which it provides authority for or constitutes the exercise by the Council of its power to proceed with, or to provide any money for, any undertaking work, project, scheme, act, matter or thing referred to in subsection 65 (1) of the Ontario Municipal Board Act, R.S.O. 1990, Chapter 0.28, shall not take effect until the approval of the Ontario Municipal Board with respect thereto, required under such subsection, has been obtained.
4. That any acquisition or purchase of land or of an interest in land pursuant to this by-law or pursuant to an option or agreement authorized by this by-law, is conditional on compliance with Environmental Assessment Act, R.S.O. 1990, Chapter E.18.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 25TH DAY OF JUNE, 2012.**

**RAYMOND TOUT
MAYOR**

**LORRAINE HEINBUCH
CHIEF ADMINISTRATIVE OFFICER/CLERK**

MEETINGS, NOTICES, ANNOUNCEMENTS

Tuesday, June 26, 2012	Fire Committee	7:00 p.m.
Monday, July 9, 2012	Regular Council Meeting	7:00 p.m.
Monday, July 16, 2012	Finance Committee	7:00 p.m.
Tuesday, July 17, 2012	Fire Committee	7:00 p.m.
Wednesday, July 18, 2012	Economic Development Committee	4:30 p.m.
Monday, June 23, 2012	Regular Council	7:00 p.m.

The following accessibility services can be made available to residents upon request with two weeks notice:

Sign Language Services – Canadian Hearing Society – 1-800-668-5815

Documents in alternate forms – CNIB – 1-866-797-1312