



Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

Regular Meeting of Council

Monday, June 3, 2013

7:00 p.m.

Municipal Office Council Chambers, Kenilworth

A G E N D A

Page 1 of 4

AGENDA ITEM	PAGE NO.
<u>CALLING THE MEETING TO ORDER</u>	
- Councillor Burke	
<u>O' CANADA</u>	
<u>PASSING AND ACCEPTANCE OF AGENDA</u>	
<u>DECLARATION OF PECUNIARY INTEREST</u>	
<u>MINUTES</u>	
1. Regular Meeting of Council, May 13, 2013	1
<u>BUSINESS ARISING FROM MINUTES</u>	
1. Resolution deferred at May 6, 2013 Regular Council Meeting regarding Wellington North Power Inc. Board of Directors Re: Term of the positions on the Wellington North Power Inc. Board of Directors	8

AGENDA ITEM	PAGE NO.
<u>BUSINESS ARISING FROM MINUTES</u> (continued)	
2. Notice of Motion put forth by Councillor Lennox at the May 13, 2013 Regular Council Meeting regarding CAO recruitment	
Re: - Proposal from Nigel Bellchamber of N.G. Bellchamber & Associates	10
- Proposal from Ben Cornell of Ward & Uptigrove Consulting & Human Resources	15
<u>STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS</u>	
1. Barry Lavers, Director of Recreation, Parks & Facilities	
- Request from Parks and Recreation Ontario to declare June as Recreation & Parks Month	21
2. Fire Committee	
- Minutes, May 21, 2013	24
3. Joint Economic Development Committee	
- Minutes, May 22, 2013	26
4. Finance Committee	
- Minutes, May 27, 2013	28
5. Water/Sewer Committee	
- Minutes, May 28, 2013	31
6. Works Committee	
- Minutes, May 28, 2013	37
<u>CORRESPONDENCE FOR COUNCIL'S INFORMATION</u>	
1. Municipality of North Middlesex	40
Re: Request for Support of Resolution that the Municipality of North Middlesex is "Not a Willing Host" for Industrial Wind Turbine Projects	

AGENDA ITEM	PAGE NO.
<u>CORRESPONDENCE FOR COUNCIL'S INFORMATION</u>	
(continued)	
2. Gary Williamson, Co-Chair, Safe Communities/Wellington County Re: Request for Fees to be Waived for the use of the Mount Forest Sports Complex on Thursday, June 20 for the County Designation Ceremony.	43
3. Wellington County Museum and Archives Re: Official Opening of The House of Industry Cemetery, Thursday, June 27	44
4. Nicole Cardow, County of Wellington Re: Active Transportation – 5 Year Plan	45
<u>BY-LAWS</u>	
1. 44-13 Being a By-law to Temporarily Close a Portion of Main Street (Hwy. 6) in the Former Town of Mount Forest for the Purpose of Holding the Mount Forest Annual Fireworks Festival	59
<u>OTHER/NEW BUSINESS</u>	
<u>ITEMS FOR COUNCIL'S INFORMATION</u>	
(copies available for review in Clerk's Office and at Council Meeting)	
Cheque Distribution Report dated May 30, 2013	61
Maitland Valley Conservation Authority <ul style="list-style-type: none">- Minutes, Board of Directors Meeting #4/13, April 17, 2013- Minutes, Source Protection Authority Meeting #2/13, April 17, 2013	
Grand River Conservation Authority <ul style="list-style-type: none">- Minutes, General Membership Meeting, April 26, 2013- Minutes, Strategic Planning Meeting, May 9, 2013	
Arch, Truss & Beam <ul style="list-style-type: none">- The Grand River Watershed Heritage Bridge Inventory	

AGENDA ITEM	PAGE NO.
<p><u>ITEMS FOR COUNCIL'S INFORMATION</u> (continued)</p> <p>Thank You for Donation</p> <ul style="list-style-type: none">- Arthur & District Horticultural Youth Society <p>Ontario Family Fishing Events</p> <ul style="list-style-type: none">- Licence-free Fishing July 6 – 14, 2013 <p><u>CULTURAL MOMENT</u></p> <p><u>NOTICE OF MOTION</u></p> <p><u>ANNOUNCEMENTS</u></p> <p><u>CLOSED MEETING SESSION</u></p> <ol style="list-style-type: none">1. "Property" matter <p><u>CONFIRMING BY-LAW NO. 45-13 BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL</u></p> <p><u>ADJOURNMENT</u></p> <p>Cathy More, Deputy Clerk</p>	71

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

Monday, May 13, 2013

Following Committee of Adjustment (7:10 p.m.)

Members Present:

Mayor: Raymond Tout
Councillors: Mark Goetz
 Andy Lennox
 Dan Yake

Absent:

Councillor: Sherry Burke

Also Present:

Deputy Clerk: Cathy More
Executive Assistant: Cathy Conrad

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

A. CALLING THE MEETING TO ORDER

Mayor Tout called the meeting to order.

B. O' CANADA

C. PASSING AND ACCEPTANCE OF AGENDA

Moved by: Councillor Goetz
Seconded by: Councillor Lennox

THAT the Agenda for the May 13, 2013, Regular Meeting of Council be accepted and passed.

Resolution Number: 1

Carried

D. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

None.

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

Monday, May 13, 2013

Page Two

E. MINUTES

1. Regular Meeting of Council, May 6, 2013

Moved by: Councillor Goetz
Seconded by: Councillor Lennox

THAT the minutes of the Regular Meeting of Council held on May 6, 2013 be adopted as circulated.

Resolution Number: 2

Carried

F. BUSINESS ARISING FROM MINUTES

None.

G. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS

1. Recreation & Culture Advisory Committee
- Minutes, May 7, 2013

Moved by: Councillor Goetz
Seconded by: Councillor Lennox

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Recreation & Culture Advisory Committee meeting held on May 7, 2013.

Resolution Number: 3

Carried

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

Monday, May 13, 2013

Page Three

G. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS (continued)

1. Recreation & Culture Advisory Committee
 - Minutes, May 7, 2013 (continued)

Moved by: Councillor Lennox

Seconded by: Councillor Goetz

THAT the Council of the Corporation of the Township of Wellington North accept the quote from JJ McLellan & Son to install and connect the new pool heater and remove the old unit in the amount of \$17,716.00, including HST, as recommended by the Recreation & Culture Advisory Committee.

Resolution Number: 4

Carried

2. Water/Sewer Department
Works Department
 - Report from B.M. Ross and Associates regarding tender for Waterloo Street Project, Mount Forest

Moved by: Councillor Lennox

Seconded by: Councillor Goetz

THAT the Council of the Corporation of the Township of Wellington North award the tender for the Waterloo Street Reconstruction to Cedarwell Excavating Limited at the tendered sum of \$1,099,252.47, as recommended by B.M. Ross and Associates Limited.

Resolution Number: 5

Carried

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

Monday, May 13, 2013

Page Four

G. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS (continued)

3. Works Department
- Report from K. Smart and Associates regarding tender for Bridge No. 2 Replacement

Moved by: Councillor Lennox

Seconded by: Councillor Goetz

THAT the Council of the Corporation of the Township of Wellington North award the tender for the Bridge No. 2, Concessions 6, Lot 1, replacement to Reeves Construction Limited at the tendered amount of \$227,561.89 (HST included), as recommended by K. Smart Associates Limited.

Resolution Number: 6

Carried

H. CORRESPONDENCE FOR COUNCIL'S INFORMATION

1. County of Wellington
- Re: County Official Plan Amendment #81
- County File No: OP-2009-06, Five Year Review
 - Received as information

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

Monday, May 13, 2013

Page Five

I. BY-LAWS

1. 42-13 Being a By-law to Authorize the Execution of a Development Agreement (Part of Park Lot 9, South Side of Waterloo Street, Plan for Mount Forest, Parts 1,2, 3 and 4, Plan 61R11941, Township of Wellington North, County of Wellington – Terrance Ralph Martin and Terry Lois Martin)

Moved by: Councillor Lennox

Seconded by: Councillor Goetz

THAT By-law Number 42-13 being a by-law to authorize the execution of a Development Agreement be read a First, Second and Third time and finally passed. (Part of Park Lot 9, South Side of Waterloo Street, Plan for Mount Forest, Parts 1, 2, 3 and 4, Plan 61R11941, Township of Wellington North, County of Wellington – Terrance Ralph Martin and Terry Lois Martin)

Resolution Number: 7

Carried

J. ITEMS FOR COUNCIL'S INFORMATION

Cheque Distribution Report dated May 9, 2013

Wind Facts

- Newsletter, Spring 2013

Ministry of Citizenship and Immigration

- Ontario Medal For Good Citizenship

Four Corners Quilters' Guild

- Thank You for financial support

Saugeen Conservation

- 2012 Annual Report and 2012 Audited Financial Statements

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

Monday, May 13, 2013

Page Six

K. NOTICE OF MOTION

Councillor Lennox put forth a Notice of Motion regarding the presentation of a resolution at the June 3, 2013 Regular Council Meeting to hire Nigel Bellchamber of N.G. Bellchamber & Associates to perform CAO recruitment.

L. ANNOUNCEMENTS

Mayor Tout attended the Jones Baseline Survey Mural Unveiling in Arthur, the Arthur Lions Duck Race and the Mount Forest Curling Club 50th Anniversary events on Saturday, May 11. On Sunday, May 12 he attended the 150th Anniversary celebration of the St. Mary of the Purification Roman Catholic Church in Mount Forest.

Upcoming events include:

- Mount Forest District Chamber of Commerce Awards Dinner
- Mayor's Breakfast
- Walk for Guide Dogs
- Palmerston Hand Car Races
- Lion William (Bill) D. Moody Park dedication

M. CONFIRMING BY-LAW

Moved by: Councillor Lennox

Seconded by: Councillor Goetz

THAT By-law Number 43-13 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on May 13, 2013 be read a First, Second and Third time and finally passed.

Resolution Number: 8

Carried

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

Monday, May 13, 2013

Page Seven

N. ADJOURNMENT

Moved by: Councillor Yake
Seconded by: Councillor Lennox

THAT the Regular Council meeting of May 13, 2013 be adjourned at 7:38 p.m.

Resolution Number: 9

Carried

DEPUTY CLERK

MAYOR

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

Monday, May 6, 2013

Page Three

G. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS (continued)

1. CAO Report 5/13
- Report to Council regarding Applications received for 2 Positions on Wellington North Power Board of Directors (continued)

Councillor Burke requested a recorded vote for the following resolution:

Moved by: Councillor Lennox

Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North appoint the following candidates to the Wellington North Power Inc. Board of Directors for a term of two years as recommended by the interview committee:

- *Pieter de Josselin de Jong*
- *Alan Rawlins*

Resolution Number: 4

Carried

<u>Recorded Vote</u>	<u>Yea</u>	<u>Nay</u>
Councillor Burke	X	
Councillor Goetz	X	
Councillor Lennox	X	
Councillor Yake	X	
Mayor Tout	X	

5 Yeas 0 Nays Carried

Moved by: Councillor Lennox

Seconded by: Councillor Goetz

That a decision on the extension of the term of the positions on the Wellington North Power Inc. Board of Directors from two year to four years be deferred to the June 3rd Regular Council Meeting.

Resolution Number: 5

Carried

/4

TOWNSHIP OF WELLINGTON NORTH
Regular Meeting of Council

MOVED BY: _____ DATE: June 3, 2013

SECONDED BY: _____ RES. NO.: _____

THAT the Council of the Corporation of the Township of Wellington North extend the term of the positions on the Wellington North Power Inc. Board of Directors from two years to four years.

MAYOR _____

CARRIED

DEFEATED

To: Andy Lennox
Township of Wellington North

From: Nigel Bellchamber
N.G. Bellchamber & Associates
Local Government Consultants

Subject: Wellington North CAO Recruitment

I am attaching a generic CAO recruitment process that I follow as appendix A. I have found that it works quite well, with the occasional modification to meet local circumstances.

A critical part of the search process, in my opinion, is the front end research and the interviews with Councillors and Senior Staff. The right "Fit" is very important. Fit with the nature of the work, fit with the Council as a whole, fit with direct reports, and fit with the community and its culture are all critical for success in the job.

In this case, I would want to interview each member of Council and senior staff individually, and review available relevant consultants' and auditors' reports as well as public documents before recommending a candidate profile and specific search strategy.

A draft timetable and estimate of cost follows:

May 13	Assume Council appoints consultant.
May 29	Consultant completes document review and interviews of each Councillor and every member of senior staff team by this date
June 3	Consultant meets with Council on this date and provides candidate profile and "fit" requirements, recommends advertising strategy and detailed timetable.
June 3-7	Ads are drafted and run beginning this week. Direct contacts by consultant continue.
June 26	Applications close.
June 28	Consultant meets Selection Committee to review all applicants and recommend list to be interviewed.
July 5	First Interviews are conducted by Committee and Consultant
July 12	Second interview likely with all of Council
July 15-19	Reference checks and negotiations completed
July 22	Earliest practical date for Council to consider an appointment.
August 22	Earliest likely start date.

This schedule might be compressed to attempt to make the appointment occur at the July 15 meeting. It would be very tight. To keep to a timely schedule I would suggest that the Council not be the Selection Committee as the more parties involved, the more difficult it is to schedule a meeting, and full attendance at each stage is critical..

If all proceeds close to the above schedule I estimate my fees to be no more than \$16,000 before taxes. Out of pocket costs for advertising, travel, possible psychological testing, and printing would be approximately an additional \$3,000 to \$4000.00.

Andy, I hope this meets yours and the Council's need for a positive decision on this project.

Having been a Deputy CAO and a CAO, and General Manager for the Ontario Municipal Administrators' Association, I think I have a very good appreciation for the job, and excellent contacts within the profession. As one who has spent many years in rural southwestern Ontario, I think I have an insight into the community needs as well. And, in my consulting practice, I have demonstrated an ability to assist councils with finding CAOs that "fit".

If you have any questions on this proposal I can be reached at 519-671-1189 or by email.

Thanks and I look forward to hearing from you.

Nigel Bellchamber

35 Ambleside Drive
London, ON
N6G 4M3

bellchamber@sympatico.ca

Chief Administrative Officer Recruitment Process

My usual process in assisting a Council with recruiting a new CAO proceeds with a number of steps as follows:

Step 1.

Undertake a desk review of the municipality using sources such as Financial Statements, Statistics Canada, Municipal Website, Municipal Strategic Plan, news stories online, and recent Reports, Minutes and Agendas.

Meet with the Head and each member of Council, and with senior staff reporting to the CAO to build the candidate profile.

Meet with the Committee to which Council has delegated the recruitment function, to outline the key qualifications and strengths that have been identified. Also interview the former/outgoing CAO if appropriate.

Advise Committee on the appropriateness of its current compensation for the position and note if changes may be necessary to recruit a suitable candidate.

Recommend a strategy for advertising and for direct contact with key potential candidates, and propose a schedule for advertising, receipt of applications by the consultant, short listing process, interviewing, and finally negotiations leading to a likely start date for the successful candidate.

Step 2.

Draft and place the advertisements, call potential candidates, receive applications, and shortlist a group to be recommended for interviews.

Meet with the Committee to review all of the applicants and outline why short list members are recommended for interviews, and why others are not. Add to the shortlist any that elected officials believe should be interviewed and delete others as Committee determines.

Confidentiality is critical in this process.

The best potential CAO candidates will likely be currently employed and not keen on having their current employer know they are seeking another job. As well, internal candidates may not come forward if they think their names will be broadcast if they are unsuccessful. And finally, staff who are junior or who report to the CAO should not be involved in the hiring of their boss as a general principle.

Step 3.

Develop the interview schedule with short listed applicants, prepare standard questions for Council or Committee interviewers, lead the interview process for consistency, review the candidates' performance, and recommend a small second interview group if necessary from among the short listed interviewees.

Step 4.

Repeat the process above for second interviews. Assist Council or Committee with selection of their first choice. If the interviewing has been done by Committee, arrange for a meeting between the preferred candidate and the entire Council before negotiations.

Step 5.

Negotiate an employment agreement with the candidate and present it to Council for its consideration. The agreement would include such items as compensation, moving expenses, start date, holidays, probationary period, education allowance, and performance evaluation process for example.

General Comments

It is better to use a Committee rather than the entire Council if the Council has more than five members. A Committee in that case should include the Head and Deputy Head if there is one, and one or two other Councillors.

Municipal staff are usually not present at the meetings as they are largely conducted in camera and if the Clerk, or Deputy Clerk, is not included at a meeting the Consultant is delegated the authority to take minutes by the Clerk.

I have conducted similar processes for the Municipality of Huron East, the Town of Prescott, the Town of Haldimand, the County of Huron, the Town of the Blue Mountains, the Municipalities of Kincardine, Central Huron and Bluewater and the Municipalities of Pelee Island and Lambton Shores are in progress. The mayors of each would, I am sure, be happy to provide a reference.

Personally, I have been a municipal CAO, Clerk and Treasurer and worked in local government for over 30 years. My consulting practice is over ten years old and involves training, recruiting, dispute resolution, and strategic planning, all for municipal councils. I also contracted as the General Manager of the Ontario Municipal Administrators' Association (CAOs' organization) for 11 years and am the Past Chair the Public Sector Accounting Standards Board.

I would be happy to answer any questions you might have regarding the above

Nigel Bellchamber

N.G. Bellchamber & Associates

bellchamber@sympatico.ca

519-671-1189



Re Proposal for CAO hire
May 30, 2013

Dear Wellington North Council,

Thank you for the opportunity to quote on your CAO hire project. We have done many similar hires in the past. We feel we are uniquely qualified to meet your needs.

If you need us to attend the Monday, June 3 Council meeting we are available.

Enclosed, you will find various documents related to our proposal.

Attachment A: CAO Hire Process & Quote

This schedule outlines a suggested approach and our quote.
Our total quote for our fees and out of pocket expenses is \$9,900 plus HST.

This quote does not include the cost of the ads & job board postings.
We expect that cost will be in the range of \$2,500 to \$4,000 depending on recruitment channels chosen.

If Council doesn't require all these steps the quote can be reduced accordingly.
For example we have included DISC behavior trait testing. The cost of the reports would be \$300 (for 3) and our time of approx. \$425. If Council didn't want to proceed with this step our fee could be reduced by \$725.

This schedule shows out suggested time lines. These dates could be moved up a bit as Council desires. Most CAO will want to give at least 4 weeks notice at their current job, although some part time bridge might be able to be arranged.

The internal posting should be handled carefully following your current policy precisely.

The quote does not include preparing an employment contract, but we would be pleased to help you with this step.

Attachment B: Recent Work

Attachment C: References

Attachment D: Staff Profiles and Credentials

Attachment E: Municipal Services Flyer

Attachment F: Sample Competencies of the CAO

This outlines suggested competencies for your new CAO.
This document would be reviewed with Council.

Attachment G: Sample Expectations of the CAO

This outlines suggested expectations of your new CAO.
This document would be reviewed with Council.

Attachment H: What does a successful CAO/Council relationship look like?

This outlines what a successful relationship with your new CAO might look like.
This document would be reviewed with Council.

Communication to Staff

It is important to keep your staff well informed concerning this hire.
We can help you with this strategy.

Parking Lot Concept

During the course of the assignment, as seasoned HR Professionals, we may encounter various operational and HR issues not related to the project. We will report these to Council at no additional charge.

Ward & Uptigrove Profile

Ward and Uptigrove is a large accounting firm in Listowel that provides additional services to its clients. It is owned by seven partners and has a staff of 50. Ward and Uptigrove provides consulting services in HR, IT and Wealth Management. Ward and Uptigrove provides services primarily in Southern Ontario.

The Consulting & Human Resources practice was started in 2000 to provide consulting HR to clients. W&U focuses its HR expertise on organizations who do not typically have their own HR Manager. We have, over the years, developed HR expertise for municipalities, particularly in senior hires, Pay Equity, market checks, job evaluations, job descriptions, pay administration, pay banding, and HR policies.

Ward & Uptigrove Human Resources Future Services

Our four HR professionals are able to provide a full range of HR services. See attached at E our Municipal marketing flyer.

Of particular interest to the Wellington North may be our ability to:

- Provide a best practice HR policy manual
- Organizational review
- Coach your CAO and other senior managers
- Manage performance
- Leadership training

Unique Ward & Uptigrove Human Resources Advantages

- Four HR professionals with a full range of HR experiences and qualifications available
- Over 13 years experience hiring & dealing with CAOs in the Municipality sector
- Ben Cornell, Project Lead has his Chartered Accountant (CA) designation and has extensive experience with all aspects of compensation management including: taxable benefits, retirement savings, vehicle allowances and group benefits
- Our approach emphasizes: communication and long term relationship building
- Proven track record of delivering extra value on time

Ward & Uptigrove has performed many municipal pay administration projects for rural municipalities in South Western Ontario in the past 13 years. We are very familiar with the type of work being performed by the staff and the operations of Wellington North.

Thank you again for the opportunity to work with you. We are available at your convenience to present our proposal in person to Council (at no charge) and to answer any questions you or Council may have.

Regards,

WARD & UPTIGROVE CONSULTING & HUMAN RESOURCES

Ben Cornell CA CHRP

**ATTACHMENT A
WELLINGTON NORTH
CAO HIRE PROCESS AND QUOTE**

Step #	Brief Description:	Fee Assumptions:	Estimated Number of Hours to complete step:	Work Performed By:	Target Completion Date
1	PREPARE & CIRCULATE CAO HIRE DOCUMENTS: Prepare package for Council to approve including updated job description, hiring criteria, ad, pay & benefits, recruitment channels, internal posting etc. Gather any relevant docs.	In W&U Office	10	BC/LH	Week 1
2	INITIAL COUNCIL PLANNING MEETING: Finalize process, composition of CAO search committee & CAO Hire Docs	One hour meeting in Kenilworth	5	BC	Week 2
3	PLACE ADS & POST INTERNALLY	In W&U Office	4	LH	Week 2
4	RECEIVE & ORGANIZE APPLICATIONS UP TO DEADLINE	In W&U Office	4	LH	Week 4
5	CAO SEARCH COMMITTEE AND W&U SCREEN APPLICATIONS: Down to 8 to 10 for phone screening	Conference call to compare notes	7	BC/LH	Week 5
6	PHONE SCREEN: Down to 4 to 5 for first interviews. W&U presents recommendations to CAO Search committee for approval.	In W&U Office	8	BC/LH	Week 5
7	CAO SEARCH COMMITTEE AND W&U CONDUCT FIRST INTERVIEWS: Could be held in Kenilworth or Listowel. W&U facilitate. Committee observe & score. Select short list of 2 to 3 for second interview.	In W&U Office	12	BC	Week 6
8	DISC BEHAVIOUR TRAIT TESTING ON SHORT LIST: Suggest Council also do testing.	In W&U Office	5	LH	Week 7
9	FULL COUNCIL AND W&U CONDUCT SECOND INTERVIEWS: Select successful candidate.	Half Day in Kenilworth	10	BC	Week 8
10	CHECK REFERENCES AND BACKGROUND CHECK ON SUCCESSFUL CANDIDATE	In W&U Office	5	LH	Week 9
11	EMPLOYMENT CONTRACT PREPARED & PRESENTED TO SUCCESSFUL CANDIDATE: W&U could do.	Assume Wellington North will handle	0		Week 9
12	SUCCESSFUL CANDIDATE STARTS:	Kenilworth	0		Week 14
Total hours:			70		

**ATTACHMENT A
WELLINGTON NORTH
CAO HIRE PROCESS AND QUOTE**

Estimated Time

	Ben (BC)		Lindsay (LH)	Total
Total Hours Summary:	35		35	70.0
Hourly Fee:	\$175		\$85	
Extended	\$6,125	\$0	\$2,975	\$9,100

Estimated Out of Pocket Expenses:	
DISC Tests	\$300
Background check on successful candidate	\$200
Two Trips to Kenilworth plus misc.	\$300

Subtotal	\$9,900
HST (at 13%)	\$1,287
TOTAL	\$11,187

Ben Cornell CA CHRP = BC
Lindsay Hunsberger = LH

Notes

- work in process will be billed monthly to the quoted amount
- work not anticipated in the quote will be billed extra at quoted rates
- HST is applicable on all above fees.
- Ward & Uptigrove = W&U

"Helping you get the best from your most valuable asset: Your People."
Quote Prepared By: Ben Cornell CA CHRP

MUNICIPAL SERVICES

Ward & Uptigrove Consulting & Human Resources started in 2000 and has four HR Professionals on staff, offering over 40 years of HR expertise and services to Municipalities, primarily in Southern Ontario.

OUR CORE MUNICIPAL SERVICES:

- **Executive Coaching**
CAO and Department Heads
- **Job Evaluation**
Job analysis & design, job descriptions and job evaluations.
- **Pay Administration**
Pay banding, pay equity plans, internal equity, market checks and health care spending accounts.
- **Performance Management**
Performance review forms & programs, progressive discipline, terminations and outplacement services.
- **Senior Recruiting**
CAO and Department Head recruitment.
- **Human Resources Strategies & Organizational Effectiveness**
HR policies & procedures, employment law, Human Rights claims, employee surveys, strategic planning, HR Risks & Opportunities Assessments, organization reviews and succession planning.

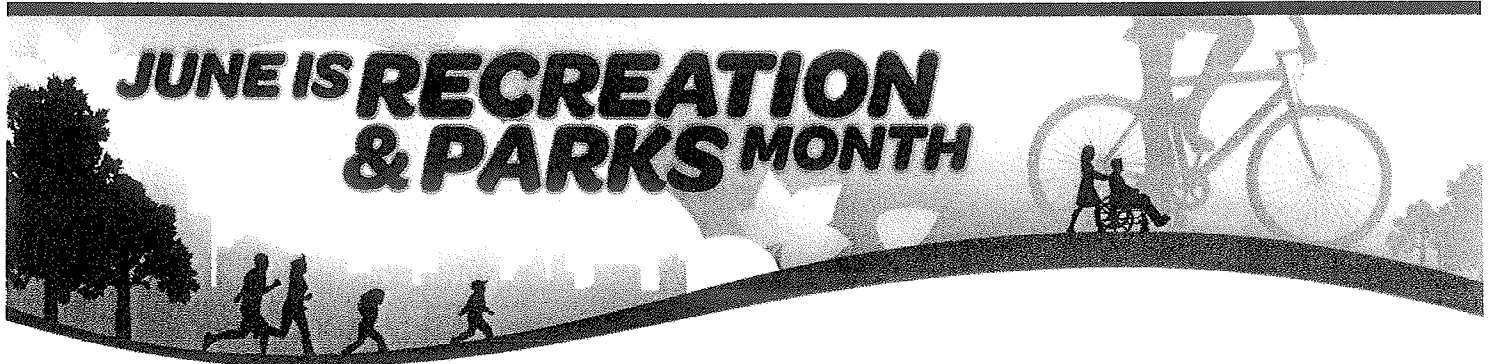
OUR TEAM:

- **Ben Cornell CA CHRP**, HR Practice Team Lead | benc@w-u.on.ca | Phone ext. 702
- **Carrie Sharpin CHRP**, HR Professional | carries@w-u.on.ca | Phone ext. 701
- **Deborah Good CHRP**, HR Professional | deborahg@w-u.on.ca | Phone ext. 703
- **Lindsay Hunsberger BBA PCP**, HR Professional | lindsayh@w-u.on.ca | Phone ext. 704

References provided upon request.

Barry Lavers

From: Parks and Recreation Ontario [pro@prontario.org]
Sent: May-28-13 3:27 PM
To: Barry Lavers
Subject: Celebrate June is Recreation and Parks Month!



Celebrate the benefits of Recreation and Parks throughout your community...

June is just nearly here and Parks and Recreation Ontario encourages you to help make Recreation and Parks Month a success across Ontario.

Spread the word in your community to get the public involved in events and get them to Live it Everyday! Recreation and parks are vital contributors to healthy people, strong communities and a greener, sustainable Ontario.

It's easy to get started today:

Step 1: If you haven't done so yet, register as an Ambassador for 2013 at RecAndParksMonth.ca.
recandparksmonth.ca/register-as-an-ambassador/

Step 2: Register your events [online](#) to have them appear in the [2013 Event Calendar](#).
recandparksmonth.ca/register-your-event/

[Click here](#) to view registered events that will be happening this June in Ontario.

Step 3: Explore. Capture. Share your Story. JRPM Word of the Day

Explore your community and incorporate the [word of the day](#) into your activity to participate. Take pictures, capture the moment with friends and family and share on our [Facebook](#) Page, Instagram or [Tweet](#) it to @PROntario with the hash tag #JRPM or #LiveItEveryday. Your picture could be featured on our website or in our resources! [Click here](#) to view the words of the day.

Step 4: Finally, **the most important step:** tell your community, clients, students, friends and neighbours how important recreation and parks are to you and your community.

Here are a few ways to help us spread the word:

- Publicize the RecAndParksMonth.ca website in your newsletters
- Link to the RecAndParksMonth.ca website from your website.
- Follow us on [Twitter](#) and like us on [Facebook](#)

Other ideas:

- Get outside and have fun with activity passports for [kids, youth and seniors](#)(Resources)
- [Proclaim](#) June is Recreation and Parks Month in your Community (Resources)
- [Create](#) your own JRPM Calendar (Resources)
- Check out our [Facebook Page](#) and share what you are doing in your community with others across the province.

Other significant days and celebrations in June:

Monthly Observances

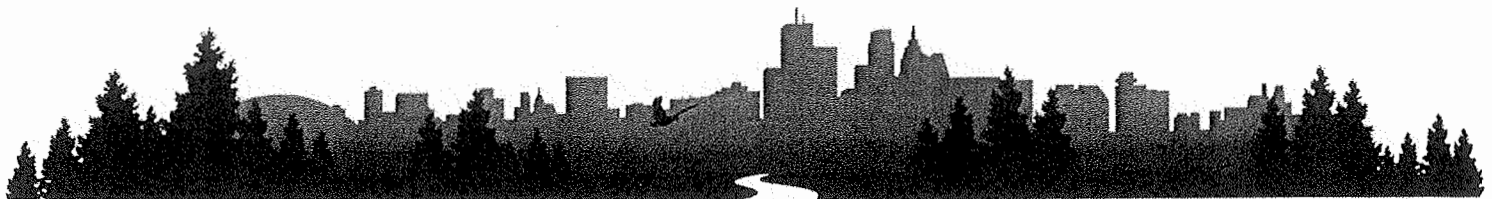
- [Seniors' Month](#)
- [Bike Month](#)
- [Doors Open Ontario](#)

Weekly Observances

- May 27 - June 2 - Bike to Work Week
- June 1 - 8 - Water Safety Week
- June 10 - 16 - [National Tourism Week](#)

Daily Observances

- June 1 - [International Trails Day](#)
- June 1 - [National Health and Fitness Day](#)
- June 15 - [Nature Play Day](#)
- June 21 - [Longest Day of Play](#)
- June 21 - [National Aboriginal Day](#)



MUNICIPAL PROCLAMATION

June is Recreation and Parks Month

WHEREAS, in _____, we are fortunate to have a variety of recreation and parks systems providing countless recreational opportunities for residents and visitors from around the world; and

WHEREAS, recreation enhances quality of life, balanced living and lifelong learning; helps people live happier and longer; develops skills and positive self image in children and youth; develops creativity; and builds healthy bodies and positive lifestyles; and

WHEREAS, recreational participation builds family unity and social capital; strengthens volunteer and community development; enhances social interaction; creates community pride and vitality; and promotes sensitivity and understanding to cultural diversity; and

WHEREAS, parks, open space and trails provide active and passive outdoor recreation opportunities, help maintain clean air and water; and promotes stewardship of the natural environment; and

WHEREAS, recreation, therapeutic recreation and leisure education are essential to the rehabilitation of individuals who have become ill or disabled, or disadvantaged, or who have demonstrated anti-social behavior; and

WHEREAS, the benefits provided by recreation programs, services and parks, and open space, reduce healthcare and social service costs; serve to boost the economy, economic renewal and sustainability; enhance property values; attract new business; increase tourism; and curb employee absenteeism; and

WHEREAS, all levels of government, the voluntary sector and private enterprise throughout the Province participate in the planning, development and operation of recreation and parks program, services and facilities;

NOW THEREFORE, be it resolved that Ontario does hereby proclaim that June, which witnesses the greening of Ontario and serves as a significant gateway to family activities, has been designated as Recreation and Parks Month, which will annually recognize and celebrate the benefits derived year round from quality public and private recreation and parks resources at the local, regional and provincial levels.

Therefore, _____, in recognition of the benefits and values of Recreation and Parks, do hereby designate the month of **June as Recreation and Parks Month.**

TOWNSHIP OF WELLINGTON NORTH

FIRE COMMITTEE MEETING MINUTES

May 21st, 2013 – 7:00 pm - Council Chambers

Members Present: Mark Goetz – Chair (Councillor)
Fire Chief Jeff Dahms, Wellington North Fire Service
Jim Morrison, Arthur Station Chief
Ron MacEachern, Mount Forest Station Chief
Bill Hieber, Mount Forest Deputy Station Chief

Also Present: Michelle Stone, Administration Support

Absent: Dan Yake, Councillor
Mike Givens, Treasurer
Troy Lawlor, Arthur Deputy Station Chief

Meeting was called to order at 7:00 pm.

1. Declarations of Pecuniary Interest

- None declared.

2. Approval of Minutes from April 16th, 2013 Minutes

Moved By: Jim Morrison

Seconded by: Jeff Dahms

THAT the Minutes from the April 16th, 2013 be accepted.

Carried

3. Business Arising

- New Logos on all Fire Station and Vehicles – The Chief presented preliminary designs and estimates from Rainbow Signs and Marcc Apparel. Will only be doing the new tankers at this time and the rest of the vehicles will get done as the budget allows. Numbering would be extra and decided upon at a later date, as would station names.
- Training - All members will receive complete training on the new vehicles prior to them going into service, as well updated training on current vehicles.
- Generator at Mount Forest Fire Station - There are some generator issues in Mount Forest. The Chief reported on the cost to purchase and install a new generator versus repairing the current generator. The current unit is 23 years old and after receiving an estimate the committee agreed with the Chief that the best course of action would be to go with a new generator. The Chief presented the three estimates and the Committee made the following recommendation:

Moved By: Ron MacEachern

Seconded By: Jim Morrison

THAT THE Fire Committee recommend to Council they proceed with the purchase of a new generator for the Mount Forest Fire Station to be supplied by Brent Rawn Electric at a cost of \$26,820.00 plus tax.

Carried

4. New Business / Announcements

- Organizational Chart – Chief Dahms is looking at the organization of each Fire Station with job descriptions. There will be some re-organization, as in the past they were two separate entities. The Chief will have this for the next meeting.
- Painting of Hydrants – This issue was discussed last year and Barry Trood, Water & Sewer Superintendent came to a meeting to explain how this could be done, the time line and the cost. Chief Dahms said this needs to be coordinated with Water Sewer Department and he will speak with Barry Trood as to how to approach completing the marking of hydrants. The Chief offered another solution as an alternative (but does not replace hydrant painting) that would be simple, quicker and cost effective.
- Festivals & Special Events – Jason Benn, Fire Prevention Officer, was unable to attend. When the original document was presented it was quite a lengthy document. The document needed to be to be streamlined and made standard to provide to all users / renters of the municipality’s facilities. The NFPA & Fire Code state that we are required to have such a document in place. The Chief and Fire Prevention Officer will meet with the Recreation Department also to finalize this document.
- Training - Report from John Karn, Wellington County Training Officer. We are in good standing at this time but need all members to receive ongoing training to the NFPA/FFA Standards.
- Wellington North Fire Service Administration Office – The Chief presented a report to the Committee regarding a solution to the current limited office space. The unused space at the Damacus Yard would be ideal and also be able to accommodate Fire Prevention, burn permit administration, meetings and training. It would require some work, but the size is excellent and meets current accessibility laws. The Chief will bring the information to the June 3rd Council Meeting.
- Public Education - Jim Morrison inquired if there would be any changes to the way they do Public Education. The Chief feels it can still be done in the same way as they have in the past. Arthur and Mount Forest would still do their own tours, community events and other public education forums.

5. Next Meeting

- The next meeting will be on Tuesday, June 18th, 2013

6. Adjournment

Moved By: Bill Hieber

Seconded: Jeff Dahms

THAT the meeting be adjourned at 8:15 pm.

Carried



Township of Wellington North

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JOINT ECONOMIC DEVELOPMENT COMMITTEE MEETING MINUTES MAPLETON, MINTO & WELLINGTON NORTH

Wednesday, May 22nd, 2013– 6:00 pm Palmerston Community Centre

Members Present: Mayor Ray Tout, Chair
Councillor Andy Lennox
Councillor Dan Yake
Shawn McLeod
Gerald (Shep) Shepetunko
Councillor Sherry Burke
Councillor Mark Goetz
Stephen Dineen
Al Rawlins
Jim Taylor

April Marshall, Tourism, Marketing & Promotion Manager
Dale Small, Business Economic Manager
Michelle Stone, Administrative Support

Absent: Tim Boggs

Hosted by Town of Minto EDC

6:00 – 6:30 pm Registration and Networking

6:30 – 7:15 pm - Welcome by Mayor Bridge, Mayor Tout and Mayor Whale
- Greetings by Warden Chris White
- Grace by Deputy Mayor Terry Fisk and then dinner

7:15 – 8:00 pm **Lauren Millier of Millier Dickinson Blais (presentation copy provided)**

- Provided an overview and shared her views on Rural Economic Development.
 - What are the issues
 - Where are the opportunities
 - What do we do next
- Lauren also discussed and provided an overview of the recently completed Wellington County Economic Development Strategic Plan. Priorities are:
 - Increase the competitiveness and success of Wellington businesses
 - Build a strong regional profile and County brand
 - Create a community where people want to live and entrepreneurs want to do business
 - Develop lasting partnerships to advance economic sustainability

8:00 pm **Jana Reichert, Economic Development Officer for Wellington County**

- Jana provided an update on the progress of a number of initiatives connected to the Economic Development Strategic Plan:
 - the website which will include a comprehensive county-wide business directory, lifestyle section and land inventory.
 - Business Retention and Expansion Program to review the following sectors (Manufacturing, Health Care, Agriculture & Creative)
 - Update on the Workforce Development & Attraction Program



Township of Wellington North

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8:15 pm

Patty Sinnamon CAO Mapleton

- Patty Sinnamon updated the members about two new playgrounds, a new Tennis court in Glen Allan and progress with Rural Broadband
- In April they started a Corporate Based Strategic Plan and are also starting and an Economic Development Strategic Plan and reviewing their cost and pricing on industrial land.

April Marshall & Dale Small, Wellington North

- April provided an update on the Taste Real - Rural Romp taking place this weekend in Minto Mapleton & Wellington North. She also gave the group an update on Municipal Cultural Plan launch in Wellington North and brought attention to the new mural in Arthur and the upcoming Art in The Street.
- Dale provided an update on the status of the Saugeen Community Radio Station broadcast license and indicated we hoped to have our license approved in June. Live broadcasting will need to take place within two years. An update was also provided on the value of Community Improvement Plan upgrades made to our Main Street's since the program was approved in May 2012.

Belinda Wick-Graham, Business Economic Manager, Minto

- Belinda spoke about their Creative Prosperity Program and the completion of their Feasibility Study for an "Incubator" Program. Future plans include a "Creative" Workers Video, Young Professionals launch and a Fall Summit at Pike Lake October 22nd to 24th, 2013.
- This weekend is the Rural Romp and the Farmers' Market opens June 7th & 8th

8:25 – 8:30 pm

Mayor Bridge presented Belinda Wick-Graham with a cake and offered best wishes as she is going on maternity leave.

He also thanked those that helped prepare the food and all the attendees for their participation. Meeting was adjourned.

Other Attendees:

Minto

Mayor Bridge
 Councillor Colwell
 Councillor Elliott
 Councillor Faulkner
 Councillor Fisk
 Treasurer Gord Duff
 Mandy Jones
 Belinda Wick-Graham
 Hope Robertson
 Alison Armstrong
 Harold Devries

Mapleton

Mayor Whale
 Councillor Curry
 Councillor Driscoll
 Councillor Downey
 Councillor Knetsch
 C.A.O. Patty Sinnamon
 Crystal Ellis
 Kay Ayres
 Sharon Grose
 Donna Hirtle
 Liz Samis
 Cori Slot

Wellington County

Warden Chris White
 Jan Reichert, Wellington County
 Economic Development

Township of Wellington North

Finance Committee

Monday, May 27, 2013

5:05 P.M.

Minutes

Present: **Andy Lennox, Chairman**
 Ray Tout, Mayor
 Mark Goetz, Councillor
 Sherry Burke, Councillor
 Mike Givens, Treasurer
 Mary Jo Marshall, Deputy Treasurer

Absent: **Dan Yake, Councillor**

Also Present: **Judy Rosebrugh – President/CEO Wellington North Power**

1. Declaration of Pecuniary Interest.

None declared.

2. Wellington North Power

- **Promissory Note – Principal Payment**
- **Ontario Distribution Sector Review Panel Update**

As the major shareholder of Wellington North Power, the Township holds a promissory note with a current balance of \$985,016. Wellington North Power previously made annual principal payments of \$100,000.00 but due to cash flow problems, are asking the Shareholder to defer future principal payments allowing them to meet their third covenant with Infrastructure Ontario. The Township had passed a resolution in March 2012 to defer the 2012 payment until the service application was approved to increase rates (approved October 1, 2012). Wellington North Power, on advice from their auditors, is request further deferral for 2013 and 2014. They are also asking approval to borrow up to \$2,000,000 to help with cash flow and with the 2013 capital projects (possible 10 – 15 year amortization). In 2014 – 2015 they will also be looking to borrow approximately \$2,100,000 to finance a secondary feeder from Palmerston to Mount Forest with a 40 year amortization. There is currently only one feeder from Hanover to Mount Forest and Hydro One will be sharing in the work and cost for this project. Hydro One has currently undertaken a study (cost to be shared by Wellington North Power) and once finished, it will go to the Ontario Energy Board.

Moved By: Sherry Burke
Seconded By: Ray Tout

THAT the Finance Committee recommend to Council to defer all future \$100,000.00 principal payments on the existing promissory note which has a current balance of \$985,016.00. Wellington North Power Inc. will continue to pay interest throughout the deferral period at the Ontario Energy Board's deemed current interest rate of 4.41%.

Carried.

Moved By: Mark Goetz
Seconded By: Sherry Burke

That the Finance Committee recommends that Council support Wellington North Power Inc. proceeding to a financial institution to borrow up to two million dollars in 2013.

Carried.

**3. Asset Management Plan Proposal
TR2013-15**

Treasurer Mike Givens updated the Committee on the Request for Proposal with only one submission being made by Huron Geomatics Inc.

The Township currently has money in the budget for a Roads Needs Study and Bridge Structure Review and he feels that perhaps the township is doing things out of sequence. He felt the Finance Committee should defer the Asset Management Plan until these two studies have been completed.

The deadline for the Asset Management Plan to be compiled is the end of this year. We already have a master plan for water and wastewater and he would like to have the roads and bridges study completed as these are the three main components of the assets. He would then possibly re-issue an RFP.

A Request for Proposal for the roads and bridges study could be sent out in June and ask that the work be completed by the end of August. By doing the roads and bridges study together, we might only need one engineering firm.

If we don't meet the deadline for the Asset Management Plan, we may have to return the funding received from the Province for completion of the Plan.

Moved By: Sherry Burke
Seconded By: Mark Goetz

THAT report TR2013-15 with regard to Asset Management Plan – Proposal is received.

Carried.

4. Tax Sale Update
164 George Street, Arthur – Tender Closing May 22, 2013

Two submissions were received. One tender was accepted and the seconded rejected due to errors. We are currently in the process of finishing off the sale.

5. Purchasing Policy
Draft Policy circulated for Committee Review and Comments-Deferred.

6. Other Business

The Federal Gas Tax reporting for 2012 has been completed and all paperwork filed.

Development Charge public meeting – June 14, 2013.

Certificate of Approval – Waterloo Street – continue to work with the Ministry of Environment to speed up the approval process. Indications were that the approval could take 3 to 6 months. We are expecting to hear back from Minister Bradley's office this week.

7. Next Meeting Date

The committee will meet on June 24, 2013 at 5:00 p.m.

8. Adjournment

Moved By: Sherry Burke
Seconded By: Mark Goetz

That the Committee adjourn at 6:31 p.m.

Carried.

WATER/SEWER COMMITTEE MEETING

May 28, 2013

Members: Sherry Burke, Councillor, Chair
Barry Trood, Water & Sewer Superintendent
Andy Lennox, Councillor
Corey Schmidt, Foreman

Start: 8:30 am End: 10:05 am

Declarations of Pecuniary Interest - None

Minutes from the March 18th committee meeting were previously circulated and approved by Council

Business from March 18th, 2012 meeting: None

1. **OWCA Yearend Report**

Barry invited OCWA staff Scott Craggs, Ted Smider and Lisa Benoit to attend the meeting to give a breakdown of the 2012 Arthur and Mount Forest WWTP financial year end for 2012. General discussion took place on the activities at the two plants as it related to the yearend report. It was also noted there will be a change in staff at the plants as Steve Miller who is the operator currently looking after the Mt Forest WWTP is leaving OCWA to work at a plant in BC.

2. **DWQMS 5 Year Capital/Operating Estimate**

Barry presented a cost estimate 5 year Capital and Operating budget as per element 14 of the DWQMS operational plan. It was suggested by Councillor Lennox that projects which are driven by growth, and therefore funded from development charges, be separated on the capital plan. Barry will look at making changes to separate DC charges within in the Capital budget presented.

3. **Golden Valley Farms (possible treatment plant/wells)**

Barry brought to the attention of the Committee that Golden Valley Farms on Wells St in Arthur has approached the MOE about the possible installation of their own Well and Treatment system to service their plant. A possible meeting may take place with Golden Valley Farms and the MOE in this regard. Barry will update if required with any new information.

4. **Staff Reports (attached)**

5. **UV System at AWWTP (DWQMS)**

Barry discussed the 2 quotes for the replacement of the UV system at the AWWTP. The new UV system will have to be operational by mid October according to the operator. Two quotes came in just prior to the meeting, one from H2Flow and one from Wedeco/Xylem. Follow up is presently being done on the quotes and will be discussed at the next Water and Sewer committee meeting and a recommendation will be put forth for this work to proceed.

6. **General Information**

- Discussion took place regarding the roof leaking at the Arthur Treatment Plant. Quotes will be re-confirmed and a recommendation will be made to council.
- General information was given pertaining to watermain replacement project on Tucker St in Arthur. The tender went out May 23 and the tenders will be received on June 13, 2013.
- Waterloo St construction is still awaiting MOE approvals
- Weftec Conference (wastewater) in October 7-9

Next Meeting TBA.

Township of Wellington North
Proposed Capital projects 2014-2018

Projects	Water	Length	Comments
2014			
Miller/John/North Water	302,000	400m	WM is 80 years old
John St added	52,000	65m	WM north to Waterloo from Miller St
Frederick St E	580,000	580m	(water 90 years old CI/sewer TBD)
Watermain Cut off saw	4,000		(presently don't have this)
Fergus St (King-Wellington)	120,000	310m	4" (est. is approx 2/3 of the Fergus St cost est. of 2012)
Generators at scada houses	20,000		estimated cost of \$10,00
AWWTP Roof			roof leaking
2015			
King St (Queen to Main St)	135,000		4" (MFMP) looping
Francis St (Charles-George)	120,000	310m	4" (est. approx. 2/3 of Fergus St est. cost)
Isabella St (eng)	20,000	685m	(poor road cond/WM -90 years CI/45-50 year sewer)
Pick up Truck replacement	28,000		8 years old (2007)
Fergus St.(Wellington-Birmingham)	120,000	310m	4" (est. is approx 2/3 of the Fergus St cost est. of 2012)
2016			
Isabella St. (John - Charles)	120,000	270m	poor road conditions /water 80+ old/sewer 45-50 years
Pick Up truck Replacement	28,000		8 years old (2008)
Peel/York St (to Queen St)	290,000		identified in MF Master Plan (4")
Murphy St P.S.			identified by FV (BM Ross)
2017			
Isabella St. (Charles- Frederick St)	120,000	325m	poor road conditions/water 80+old/sewer 45-50 years
Eliza St (Frederick-John) eng	34,000	685m	WM is CI 80+ years old/45-50+ years
Water Meters	1,300,000		up front cost
New Trunk Main to Tower	450,000		identified in MF Master Plan
2018			
Mt Forest Water Tower	\$1,950,000		identified in MF Master Plan (West Gray?)
Durham St looping to Queen St W	\$60,000		fin. Loop (est cost 1/3 of Fergus 2012 job)
Coral Lee PS & Force main			as per MFMP
Cork St (upgrade to 12")	\$120,000	300m	(MFMP) costing est. off Fergus st 2012
			May 27/13

Water Operating Budget Forecast

Accounts	Description	2013 Budget	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Budget
Revenues							
1-10-42-000-4800	WW- User Fees (\$ from WNP only)	-\$1,857,000.00	-\$1,894,140.00	-\$1,932,022.80	-\$1,970,663.26	-\$2,010,076.52	-\$2,050,278.05
1-10-42-000-4802	WW - Meter & Backflow Fee	-\$55,000.00	-\$56,100.00	-\$57,222.00	-\$58,366.44	-\$59,533.77	-\$60,724.44
1-10-42-000-4810	WW - Misc Revenue	-\$2,000.00	-\$2,040.00	-\$2,080.80	-\$2,122.42	-\$2,164.86	-\$2,208.16
1-10-42-000-4815	WW-Service Connection Fees	-\$10,100.00	-\$10,302.00	-\$10,508.04	-\$10,718.20	-\$10,932.56	-\$11,151.22
1-10-42-000-4817	WW - Connection Rate(Admin Fee)	-\$6,900.00	-\$7,038.00	-\$7,178.76	-\$7,322.34	-\$7,468.78	-\$7,618.16
1-10-42-000-4890	WW-Meters & Hardware	-\$1,000.00	-\$1,020.00	-\$1,040.40	-\$1,061.21	-\$1,082.43	-\$1,104.08
	Total Revenues	-\$1,932,000.00	-\$1,970,640.00	-\$2,010,052.80	-\$2,050,253.86	-\$2,091,258.93	-\$2,133,084.11
Salaries & Benefits							
1-10-42-000-5005	WW-Salaries - Supt.	\$369,000.00	\$376,380.00	\$383,907.60	\$391,585.75	\$399,417.47	\$407,405.82
1-10-42-002-5005	WW-ADM Salaries/Wages						
1-10-42-003-5005	WW-Training Salaries/Wages						
1-10-42-004-5005	WW-Locates Salaries/Wages						
1-10-42-005-5005	WW-Well Operation Salaries/Wages						
1-10-42-006-5005	WW-Main/Service/Mtce Salaries/Wages						
1-10-42-007-5005	WW-Hydrant Mtce Salaries/Wages						
1-10-42-008-5005	WW-LEAD TESTING						
1-10-42-000-5025	WW-Benefits(000 & 001)	\$95,000.00	\$96,900.00	\$98,838.00	\$100,814.76	\$102,831.06	\$104,887.68
	Total Salaries & Benefits	\$464,000.00	\$473,280.00	\$482,745.60	\$492,400.51	\$502,248.52	\$512,293.49
Expenditures							
1-10-42-001-5005	WW-Salaries (Works Employees)						
1-10-42-000-5200	WW-Materials & Supplies	\$120,000.00	\$122,400.00	\$124,848.00	\$127,344.96	\$129,891.86	\$132,489.70
1-10-42-000-5201	WW-Meters & Hardware	\$3,000.00	\$3,060.00	\$3,121.20	\$3,183.62	\$3,247.30	\$3,312.24
1-10-42-000-5202	WW-Testing/Sampling	\$19,000.00	\$19,380.00	\$19,767.60	\$20,162.95	\$20,566.21	\$20,977.54
1-10-42-000-5203	WW - Water Tower Inspection & Mtce	\$32,000.00	\$32,640.00	\$33,292.80	\$33,958.66	\$34,637.83	\$35,330.59
1-10-42-000-5204	WW-Backflow Preventer Testing	\$24,500.00	\$24,990.00	\$25,489.80	\$25,999.60	\$26,519.59	\$27,049.98
1-10-42-000-5207	WW - Meter/Backflow preventer maintenance	\$10,000.00	\$10,200.00	\$10,404.00	\$10,612.08	\$10,824.32	\$11,040.81
1-10-42-000-5208	WW-Water Testing (Lead)	\$500.00	\$510.00	\$3,000.00	\$510.00	\$510.00	\$3,000.00
1-10-42-000-5209	WW - Leak Detection	\$3,100.00	\$3,162.00	\$3,225.24	\$3,289.74	\$3,355.54	\$3,422.65
1-10-42-000-5211	WW - Property Expense	\$9,300.00	\$9,486.00	\$9,675.72	\$9,869.23	\$10,066.62	\$10,267.95
1-10-42-000-5212	WW - Well Maintenance	\$50,000.00	\$51,000.00	\$52,020.00	\$53,060.40	\$54,121.61	\$55,204.04
1-10-42-000-5218	WW - Advertising	\$500.00	\$510.00	\$520.20	\$530.60	\$541.22	\$552.04
1-10-42-000-5220	WW - Audit Fee	\$2,000.00	\$2,040.00	\$2,080.80	\$2,122.42	\$2,164.86	\$2,208.16
1-10-42-000-5224	WW-Insurance	\$12,604.00	\$12,856.08	\$13,113.20	\$13,375.47	\$13,642.97	\$13,915.83
1-10-42-000-5225	WW - Insurance Claims Deductible	\$2,400.00	\$2,448.00	\$2,496.96	\$2,546.90	\$2,597.84	\$2,649.79
1-10-42-000-5227	WW-Consulting/Engineering	\$12,000.00	\$12,240.00	\$12,484.80	\$12,734.50	\$12,989.19	\$13,248.97
1-10-42-000-5229	WW - Drinking Water Quality Management Standards	\$5,000.00	\$5,100.00	\$5,202.00	\$5,306.04	\$5,412.16	\$5,520.40
1-10-42-000-5230	WW - Memberships	\$1,000.00	\$1,020.00	\$1,040.40	\$1,061.21	\$1,082.43	\$1,104.08
1-10-42-000-5234	WW-Conferences, training & travel	\$16,000.00	\$16,320.00	\$16,646.40	\$16,979.33	\$17,318.91	\$17,665.29
1-10-42-000-5236	WW-Safety Clothing Allowance	\$1,200.00	\$1,224.00	\$1,248.48	\$1,273.45	\$1,298.92	\$1,324.90
1-10-42-000-5240	WW-Telephone	\$8,900.00	\$9,078.00	\$9,259.56	\$9,444.75	\$9,633.65	\$9,826.32
1-10-42-000-5242	WW-Services & Rents(HEC Billings)	\$47,000.00	\$47,940.00	\$48,898.80	\$49,876.78	\$50,874.31	\$51,891.80
1-10-42-000-5244	WW - Bad Debts	\$800.00	\$816.00	\$832.32	\$848.97	\$865.95	\$883.26
1-10-42-000-5304	WW-Truck Mtce/Mileage	\$26,500.00	\$27,030.00	\$27,570.60	\$28,122.01	\$28,684.45	\$29,258.14

1-10-42-000-5470	W - debenture principal	\$13,818.00	\$14,094.36	\$14,376.25	\$14,663.77	\$14,957.05	\$15,256.19
1-10-42-000-5472	Water debenture interest	\$10,171.00	\$10,374.42	\$10,581.91	\$10,793.55	\$11,009.42	\$11,229.61
1-10-42-000-5500	WW-Transfer to Capital	\$461,165.00	\$470,388.30	\$479,796.07	\$489,391.99	\$499,179.83	\$509,163.42
1-10-42-292-5304	MF WW-Well #3 (Mtce & hydro)	\$11,000.00	\$11,220.00	\$11,444.40	\$11,673.29	\$11,906.75	\$12,144.89
1-10-42-293-5304	MF WW-Well #4 (Mtce & hydro)	\$7,000.00	\$7,140.00	\$7,282.80	\$7,428.46	\$7,577.03	\$7,728.57
1-10-42-294-5304	MF WW-Well #5 (Mtce & hydro)	\$17,000.00	\$17,340.00	\$17,686.80	\$18,040.54	\$18,401.35	\$18,769.37
1-10-42-295-5304	MF WW-Well #6 (Mtce & hydro)	\$11,000.00	\$11,220.00	\$11,444.40	\$11,673.29	\$11,906.75	\$12,144.89
1-10-42-300-5304	AV WW-Well #1(Mtce & hydro)	\$2,300.00	\$2,346.00	\$2,392.92	\$2,440.78	\$2,489.59	\$2,539.39
1-10-42-304-5304	AV WW-Well #5 (Mtce & hydro)	\$3,000.00	\$3,060.00	\$3,121.20	\$3,183.62	\$3,247.30	\$3,312.24
1-10-42-306-5304	AV WW-Well #7 & 7B(Mtce & hydro)	\$10,000.00	\$10,200.00	\$10,404.00	\$10,612.08	\$10,824.32	\$11,040.81
1-10-42-307-5304	WW - AV WW - Well #8A & 8B Mtce/Utilities	\$20,000.00	\$20,400.00	\$20,808.00	\$21,224.16	\$21,648.64	\$22,081.62
	Total Operating Expenditures	\$973,758.00	\$993,233.16	\$1,015,577.62	\$1,033,339.18	\$1,053,995.76	\$1,077,555.47
	Operating Revenues less Expenditures	-\$494,242.00	-\$504,126.84	-\$511,729.58	-\$524,514.17	-\$535,014.65	-\$543,235.14

Water and Sewer Committee Meeting

May 28, 2013

Foreman Report

- DWQMS tabletop mock drill; low chlorine in well house and distribution system
- Started annual main valve inspections in Mount Forest
- Barry, Corey, Ed, and Darin completed mandatory license renewal course; Treating and Distributing Safe Drinking Water
- Ice storm causing wide spread power outage (diesel generators ran for extended period of time)
- Site meeting on Waterloo Street
- Meeting with Triton Engineering to discuss Tucker Street Watermain replacement
- Ed and Darin completed Transportation of Dangerous Goods training
- Completed Spring Watermain Swabbing in the south half of Arthur
- Burnsides completed well level monitoring at wells 3 and 5 in Mount Forest
- Repairs made to pre chlorine analyzer in well 7B
- Located all of tucker Street from Frederick Street East to Adelaide Street for upcoming construction (watermain replacement)
- Completed quarterly samples; nitrates/nitrites and THM's
- Corey and Barry completed Standard of Care training
- Completed annual DWQMS Risk Assessment Review
- Sewer back up at 116 Sligo Road West (private property)
- Sewer back up at 455 James Street (private property)
- Sewer back up at 414 Arthur Street (Township Property however homeowner must connect to new service in front of property)
- Replaced ball valve on singer flow control valve in well 6
- Hollen Controls are completing SCADA system upgrades
- Currently in the process of DWQMS internal audit

WORKS COMMITTEE MEETING
May 28th, 2013

Committee: Andy Lennox, Councillor, Chairman
Sherry Burke, Councillor
Dale Clark, Road Superintendent
Mike Givens, Treasurer

Start: 10:15 am End: 11:15 am

Minutes of the March 19th, 2013 meeting were previously circulated and approved by Council.

1) Bridge Railing Repairs

Quotes have been received for repair work on Bridge #40 after being damaged by a motor vehicle accident. Owen King Ltd from Owen Sound and Reeves Construction Ltd of Mount Forest priced the work. The repair work is to replace both the existing concrete railings with new steel guard beams and to repair 10 metres of curb that is also requiring attention. The following quotes have been received:

Owen King Limited	\$40,212.00
Reeves Construction Limited	\$32,541.50

Note: HST extra

The Committee recommends proceeding with Reeves Construction Ltd for the repair work at the quoted price of \$32,541.50 plus HST and the repairs be funded from the insurance proceeds and the reserve funds.

2) Painting Quotes

Quotes for painting of the Arthur Works Yards Sheds have been received and are as follows:

Carl Noble Barn Painting Limited	\$5,900.00
A1 Painting	\$6,060.00
Strauss Painting	\$13,100.00

Note: HST extra

The Committee recommends proceeding with the painting by Carl Noble Barn Painting Limited at the quoted price of \$5900.00 plus HST which is included in the 2013 budget.

Quotes for painting and body work to the Arthur Works pickup have also been received and are as follows:

Epoch's Garage Ltd	\$3,423.00
Rooney Motors Ltd	\$4,542.50
D&S Body & Sales Ltd	\$4,347.50

Note: HST extra

The Committee recommends proceeding with the pickup painting and body repair works by Epoch's Garage Limited at the quoted price of \$3423.00 plus HST which is included in the 2013 budget.

3) Paving Tender

In previous years a paving tender has been sent out to paving companies for a price on urban and rural asphalt resurfacing within the Township. The Murray Group which is a local paving & aggregate company based out of Moorefield has completed a majority of the asphalt work for the Township over the last several years. A quote has been received from Murray's to complete the urban and rural asphalt and is within the 2013 budget amounts to complete the work. After discussions with the Finance Department and at the Works Committee Meeting it was discussed to proceed with the asphalt tender process too include both rural roads and urban roads.

4) Resurfacing Projects

A group of residents from James Street in Mount Forest are asking that Committee and Council look at resurfacing James Street in Mount Forest between Waterloo Street and Queen Street. The petition has been signed by 12 people who reside on James Street in Mount Forest. The request states that there is very little asphalt remaining on the street and it has not been resurfaced in 34 years and is becoming dangerous and difficult to drive on. Also received is an e-mail from Mike Kelly who resides on Sideroad #5W stating that this road gets major truck traffic creating lots of dust and is very hard to keep in good condition and would like to see a hard surface applied to the road. Committee agreed that James Street is in need of resurfacing and Sideroad #5W could be considered for asphalt and that priority be given to these projects in the 2014 budget to determine if and when work can be completed.

5) Unused Road Allowances

The issue of controlling traffic on Township Road Allowances that do not receive any maintenance has been brought to Committee for discussion. Concerns of unwanted traffic destroying property and crops and being a nuisance has been asked to be discussed at Committee to see what can be done to solve this situation. Lindsay Dyce and Bill Bell have asked to see if a solution can be reached to help prevent this activity. Discussion was held at the January Works Committee Meeting about fencing and placement of gates on some road allowances to stop this unwanted situation. Committee discussed options, budgeting, and costs to proceed with preventing this problem. Committee agreed to proceed with gates and fencing on Sideroad #3 at Line #2 and County Road 109 and replace signage on Sideroad #9W and Sideroad #10W.

6) General Information/Next Meeting

- Dan McNabb and Dan Farrelly attended Road School in Guelph on May 6th to 8th
- Spring grading, gravelling and calcium operations are been completed
- A term/task person will be hired for replacement of Tim Noonan who is off on sick leave
- Rural roadside weed spraying will begin in June
- Street sweeping and stump removal are being completed in the urban areas
- New Snowplow truck chassis has been ordered
- Staff will be attending Municipal Trade Show in Brantford in June
- Pit proposal from Gibson Consulting has been received and will be presented adjacent land owner for comment
- Road building has begun on the East/West Luther Townline with the gravel being received from Hydro One

MAY 13 2013

May 8, 2013

TWP. OF WELLINGTON NORTH

Premier Kathleen Wynne
Legislative Building
Queen's Park
Toronto, Ontario
M7A 1A1

Dear Ms. Wynne:

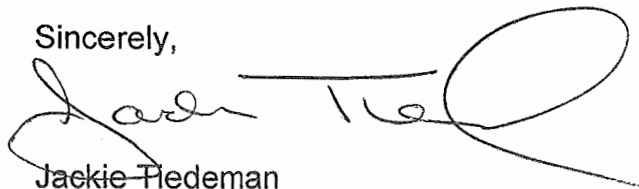
Re: Motion of "Not a Willing Host Community" for IWT Projects

Please be advised that the Council of the Municipality of North Middlesex has unanimously passed the attached motion that we are "Not a Willing Host" community for Industrial Wind Turbine Projects.

We are one of the many Ontario communities that have had no choice in the matter of whether we are willing and equipped to undertake having these mega projects invade and forever change the rural landscape of our community. Our municipality already has limited financial resources for maintaining our aging infrastructure and now we are being forced into straining these resources even further with having to hire solicitors, engineers and project co-ordinators, as small municipalities of our size do not have the human or economic resources to adequately deal with these highly technical projects in order to ensure our citizens are properly protected now and in the future. These projects are being forced onto communities with no regard on how this will impact these resources and more importantly the health and safety issues that are attributed to these IWT's.

We are forwarding our motion to all Ontario municipalities, local M.P.P., Monte McNaughton and local M.P., Bev Shipley, as well as Ontario Progressive Conservative Leader, Tim Hudak and Ontario NDP Leader, Andrea Howarth for their support and endorsement.

Sincerely,



Jackie Hedeman
Clerk
Encls.

MUNICIPALITY OF NORTH MIDDLESEX

MOTION

DATE: MAY 6, 2013

MOVED BY COUNCILLOR CORNELISSEN

SECONDED BY COUNCILLOR MCLINCHEY

WHEREAS the Premier of Ontario has recently conveyed the Governments desire to limit Industrial Wind Turbine (IWT) Projects to communities that are willing hosts;

AND WHEREAS Council for the Municipality of North Middlesex has received a clear message from its residents that they are not willing to host to IWTs in North Middlesex;

AND WHEREAS Council for the Municipality of North Middlesex applauds the position taken by the Premier and the Government;

AND WHEREAS Council represents all citizens within the Municipality, both those in favour of wind projects and those opposed. As a result, Council needs to maintain a fair and balanced viewpoint;

AND WHEREAS council is very concerned that the Green Energy Act has substantially changed the rules for municipalities with respect to wind farm developments by removing municipal control over development applications through the traditional zoning requirements under the planning act approvals for wind project developments are now controlled by the Ministry of Environment through the Renewable Energy Approval process, a legislative development that the council strongly opposes;

AND WHEREAS Section 41 of the Electricity Act requires that a municipality provide to wind project developers without charge access to and use of its road for both construction and maintenance of its turbines and electrical infrastructure, including transmission lines;

AND WHEREAS future jobs of Ontario are going to hinge on efficient energy costs, by subsidizing the cost of energy by these wind projects, we are limiting the future growth of Ontario;

THEREFORE based on the consistent position of Council for the Municipality of North Middlesex and the input received from the community regarding IWT's, the Province of Ontario and specifically the Ministry of Environment be now advised that the Municipality of North Middlesex is "NOT A WILLING HOST" for IWT's;

AND THAT this resolution be circulated to Premier Kathleen Wynne, as well as to the Minister of Environment, Minister of Energy, Minister of Rural Affairs and to all Ontario municipalities for their support and endorsement.



Mayor



May 14, 2013

To: Mayor Raymond Tout and Council
Township of Wellington North

Attention: Mayor and Council

As you are aware, Safe Communities/Wellington County has been working towards having the County of Wellington designated a Safe Community by Parachute, Canada.

As Co-Chair of Safe Communities/Wellington County, I am pleased to inform you that we have successfully completed the necessary steps and Parachute has confirmed that Wellington County will be the 25th community in Ontario to receive the Safe Community Designation.

I am also pleased to inform you that the County's Designation Ceremony will be held at the Mount Forest Sports Complex on Thursday June 20th at 1:30 pm. Council will be receiving a formal invitation to attend this historic event.

The reason for this letter is to ask Council for their consideration in waiving the rental fees for the Main Hall and Leisure Hall for the June 20th event. We are a non-profit organization with the goal of reducing injuries within all of Wellington County and your assistance would be greatly appreciated.

Thank-you for your consideration and I look forward to your response as we work towards making Wellington County a safer place to work, live, learn and play.

Sincerely,

A handwritten signature in black ink, appearing to read "Gary Williamson", written over a horizontal line.

Gary Williamson
Co-Chair
Safe Communities/Wellington County

C.c Mr. Barry Lavers
Director of Recreation, Parks and Facilities

Wellington County Museum and Archives invites you to the
OFFICIAL OPENING

The House of Industry **CEMETERY**

Thursday, June 27 at 3:00 pm
Light refreshments to follow at the Museum

Please join us as we open this fascinating, **Outdoor Exhibit** that tells the story of the men, women, and children that were **buried** in the **Poor House Cemetery between 1877 and 1946.**
It is a Cemetery like no other.

The Cemetery is located just east of the Museum on the north side of Wellington Road 18, next to the Trestle Bridge.



Wellington County Museum and Archives

is located on Wellington Road 18 Between Fergus and Elora

T 519.846.0916 X 5221

TOLL FREE 1.800.663.0750 X 5221

www.wellington.ca/museum



COUNTY OF WELLINGTON

NICOLE CARDOW
DEPUTY CLERK
T 519.837.2600 x 2930
F 519.837.1909
E nicoleca@wellington.ca

74 WOOLWICH STREET
GUELPH, ONTARIO
N1H 3T9

May 27, 2013

Cathy More, Deputy Clerk
Township of Wellington North
PO Box 125
Kenilworth ON N0G 2E0

Dear Cathy,

At its meeting held on Thursday May 23, 2013, Wellington County Council approved the following recommendation:

That the Report regarding Active Transportation be circulated to local municipalities for comment, including the local municipal cost share proposal; and

That staff develop a more detailed costing to complete the Trans Canada Trail in Wellington County; and

That the Report and local input be used to address Active Transportation in the 5 Year Plan process.

Please reference the attached report.

Sincerely,

A handwritten signature in cursive script that reads "Cardow".

Nicole Cardow
Deputy Clerk



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Planning Committee
From: Gary Cousins, Director of Planning
Date: Thursday, May 9, 2013
Subject: Active Transportation – 5 Year Plan (PD2013-15)

1. **Background:**

Wellington County, the Health Unit and seven local municipalities formed an Active Transportation Steering Committee in 2010 and engaged consultants to develop a Master Plan between June 2011 and September 2012. The goals of the Master Plan were:

- a system promoting walking and cycling for leisure and commuting
- a county wide system both on and off road
- increased safety standards to encourage more residents to walk or cycle

The Master Plan was completed in September 2012 and was presented to all Councils. In January 2013 County Council set aside \$225,000 for active transportation but asked Planning Committee to report back before spending any money.

2. **Concerns:**

While the Plan fulfills the Terms of Reference as originally set out, it also has raised a number of significant concerns with County and local councilors, including:

- a) the \$23 million cost is too great
- b) safety concerns and unclear provincial legislation related to paved shoulders
- c) the need for the north south spine related to the potential for long distance biking
- d) County-local cost sharing placing pressure on local budgets if County wanted to proceed
- e) spending County money on local road infrastructure
- f) the need for equity in spending across the County

The most significant concerns seemed to be cost and safety.

2a) **Costs**

Table 1 (attached) shows the County, local and total cost of various active transportation facilities. County costs would be \$13.5 million and local costs \$9.7 million for a total cost of over \$23 million.

The majority of county costs were for paved shoulders while the majority of local costs were for trails.

2b) **Safety**

Safety issues primarily relate to the development of paved shoulders. There are concerns that encouraging increased cycling on rural roads will lead to greater conflict between cars and bikes.

Unclear provincial legislation which currently prohibits vehicles (including bicycles) from travelling on the shoulder also raises issues of liability for many. The province has not addressed this issue to date.

In June 2012 the Office of the Chief Coroner of Ontario issued a review of all accidental cycling deaths from January 1, 2006 to December 31, 2010. One of the recommendations of the report was to prioritize the development of paved shoulders on provincial highways.

The Ontario Ministry of Transportation published a draft "Cycling Strategy" in November 2012 which stated "Examples of the ways that cycling can be accommodated include bike lanes in urban areas, shoulder bikeways in rural areas, off road trails or paths and where traffic volume and speed is low enough, simple signage. Providing paved shoulders where appropriate could also improve the safety of all road users."

3. **Active Transportation Facilities**

The Active Transportation Master Plan contained three main facilities:

- paved shoulders
- off road trails
- signed routes

Table 1 shows the cost breakdown for each type of facility.

3a) **Paved Shoulders**

The most contentious facility in the Plan is paved shoulders. Concerns are;

- safety
- cost / liability
- unclear provincial legislation

Recent reports from the Ontario Coroner and MTO seem to indicate a growing view that paved shoulders represent an improvement in safety for all road users. There is a movement to support paved shoulders on relatively high volume and high speed roads whereas the County Active Transportation Plan tried to use lower volume and lower speed local roads to locate paved shoulders. This has also raised a concern about the County funding local infrastructure.

The issues of cost and unclear provincial legislation remain. The financial impact of removing paved shoulders from the Master Plan is shown on Table 2 (below). Under the funding formula in the Master Plan, the majority of costs shift to local municipalities.

Table 2 Cost Impacts

□ Removing paved shoulders from the Active Transportation Plan (except for limited purposes) will reduce costs as follows*:

	With Paved Shoulders	Without Paved Shoulders
County	\$13.5 million	\$2.5 to 3 million
Local	\$9.7 million	\$7.5 million
Total	\$23.2 million	\$10 to 10.5 million

*based on Active Transportation Plan funding model

4. **Trails**

There seems to be general support for trail development as it is off road and can support both walking and cycling.

Tables 1 and 2 illustrate that over 70% of trail costs are local under the proposed funding formula. Local trail development is largely confined to urban areas. The one major County Trail identified in the Plan is the completion of the Trans Canada Trail.

The Trans Canada Trail would cost over \$2 million to complete as set out in the Plan; (Option 1) however, a much less expensive alternative is possible (Option 2). By linking Elora to Ariss and the Kissing Bridge Trail the cost can be reduced to \$375,000, (it should be noted that the report relies on unit costs rather than pricing individual routes – it is likely that the development of the Trans Canada Trail along Cottontail Road would cost significantly less as the route is cleared and has a good base already).

5. **Signed Routes**

Signed routes are on-road bicycle routes on low volume paved roads – usually local roads. The routes are intended to provide safer links between communities or destinations such as Conservation Areas. They are a very low cost facility because the only cost is for signage.

An example of a signed route would be in Minto and Wellington North connecting Harriston and Mount Forest and Pike Lake. The proposal from the Active Transportation Study is shown as Option 1 while a lesser cost option relying mostly on signed routes is shown as Option 2.

6. **Developing a Short Term Plan**

Active Transportation is a field that is currently evolving and there are significant questions related to value for money, liability, legislation and technical approaches.

Given the concerns that have been expressed, County Council and local councils could consider moving forward with facilities that have broad support and which can be accomplished with reasonable costs over a short term period (5 years).

The following plan could be considered:

- a) Set aside “paved shoulder” facilities until there is clear provincial legislation governing bicycling on the shoulders of roads and until the provincial cycling strategy is approved. (Small paved segments could be considered if necessary to develop other facilities)
- b) Establish a County funding programme in which the County will contribute 50% of the cost of locally initiated projects for:
 - off road trails
 - signed routes
- c) Complete the Trans Canada Trail from Elora to Ariss as a County project.
- d) Review the Active Transportation Plan in 5 years

7. **Budget Impacts**

Completing the Trans Canada Trail would be a priority project and could start this year or next. The estimated cost using unit costs from the study is \$375,000. Based on the County’s experience in developing the Kissing Bridge Trail and the Library Trail, it could be completed for less money. We would need to get some detailed cost estimates to move forward.

Providing County funding to cost share locally initiated projects can address issues of:

- equity
- local control of budget process
- value for money (based on local perception)

County Council can determine a budget amount that it is prepared to fund over 2013-2017 and make a portion available to each municipality. As an example, if County Council was prepared to contribute \$100,000 to each local municipality over the period the total 5 Year Budget for Active Transportation would be \$1,075,000 or \$215,000 per year (\$700,000 local projects, \$375,000 Trans Canada Trail). The actual amount to be raised could be determined through the 5 Year Plan and 2014 Budget process.

8. Recommendations:

1. That this report be circulated to local municipalities for comment.
2. That staff develop a more detailed costing to complete the Trans Canada Trail in Wellington County.
3. That this report and local input be used to address Active Transportation in the 5 Year Plan process.

Respectfully submitted,



Gary Cousins,
Director of Planning

Attachments:

Table 1	Total Cost Breakdown
Figure 1	Option 1 – Trans Canada Trail
Table 3	Cost Breakdown, Option 1 – Trans Canada Trail
Figure 2	Option 2 – Trans Canada Trail
Table 4	Cost Breakdown, Option 2 – Trans Canada Trail
Figure 3	Option 1 – Harriston/Mount Forest/Pike Lake
Table 5	Cost Breakdown, Option 1 – Harriston/Mount Forest/Pike Lake
Figure 4	Option 2 – Harriston/Mount Forest/Pike Lake
Table 6	Cost Breakdown, Option 2 – Harriston/Mount Forest/Pike Lake

Table 1 Total Cost Breakdown
Timeframe: Beyond 20 Years

Facility Type	Length	County Cost	Local Cost	Combined
	km	\$	\$	\$
Paved Shoulder (County Road)	151.7	8,343,500	-	8,343,500
Paved Shoulder (Local Road on Spine)	8.9	489,500	-	489,500
Paved Shoulder (Local Road)	82.4	2,266,000	2,266,000	4,532,000
Bike Lane (County Road)	0.8	160,000	-	160,000
Signed Route (County Road)	76.1	30,440	-	30,440
Signed Route (Local Road on Spine)	78.2	31,280	-	31,280
Signed Route (Local Road)	337.1	67,420	67,420	134,840
Signed Sharrow Route (County Road)	16.7	116,900	-	116,900
Signed Sharrow Route (Local Road on Spine)	1.6	11,200	-	11,200
Signed Sharrow Route (Local Road)	8.6	1,720	1,720	3,440
Trail (County)	13.1	1,965,000	-	1,965,000
Trail (Local)	49.2	-	7,380,000	7,380,000
TOTAL	824.4	13,482,960	9,715,140	23,198,100

Figure 1 Option 1 – Trans Canada Trail

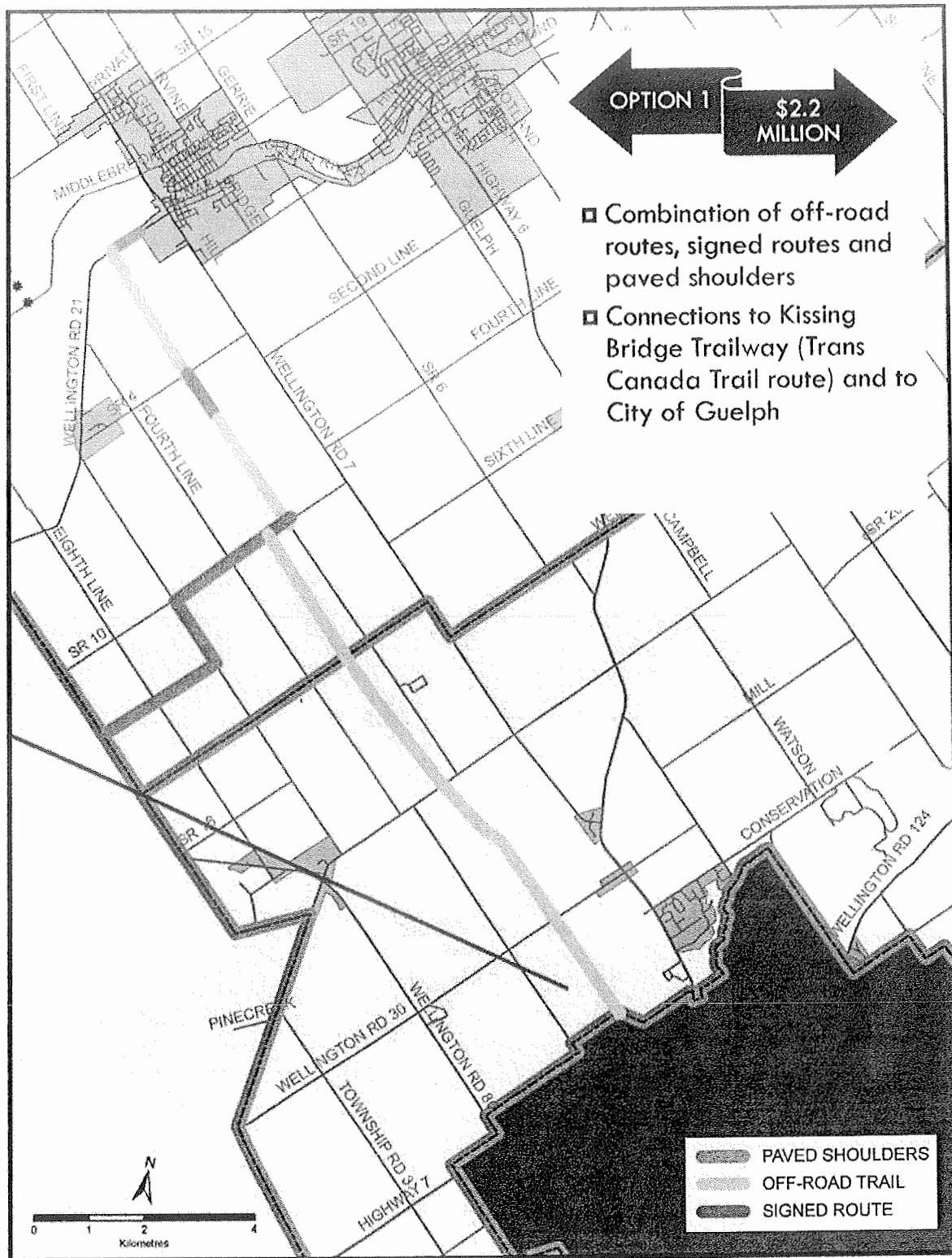


Table 3 Cost Breakdown
Option 1 – Trans Canada Trail

Segment	Facility Type	Length	Unit Cost	Total Cost
		km	\$	\$
Wellington Road 21 (from Cottontail Road to HWY 7)	Paved Shoulder	0.6	55,000	33,000
Cottontail Road	Multi-Use Trail	2.6	130,000	338,000
Second Line	Signed Route	1.0	200	200
Second Line	Multi-Use Trail	2.2	130,000	286,000
Sideroad 10 (from Second Line to Sixth Line)	Signed Route	2.5	200	500
Sixth Line (from SR 10 to SR 12)	Signed Route	1.8	200	360
Sideroad 12 (from Sixth Line to Weisenberg Road)	Signed Route	2.4	200	480
Railway ROW (Sideroad 10 to Sideroad 14)	Multi-Use Trail	2.8	130,000	364,000
Railway ROW (Sideroad 14 to WR 51)	Multi-Use Trail	3.0	130,000	390,000
Railway ROW (WR 51 to WR 30: Marden Park)	Multi-Use Trail	3.3	130,000	429,000
Railway ROW (WR 30 to Guelph Limit)	Multi-Use Trail	2.0	130,000	260,000
	Bridge	1	100,000	100,000
TOTAL				2,201,540

Figure 2 Option 2 – Trans Canada Trail

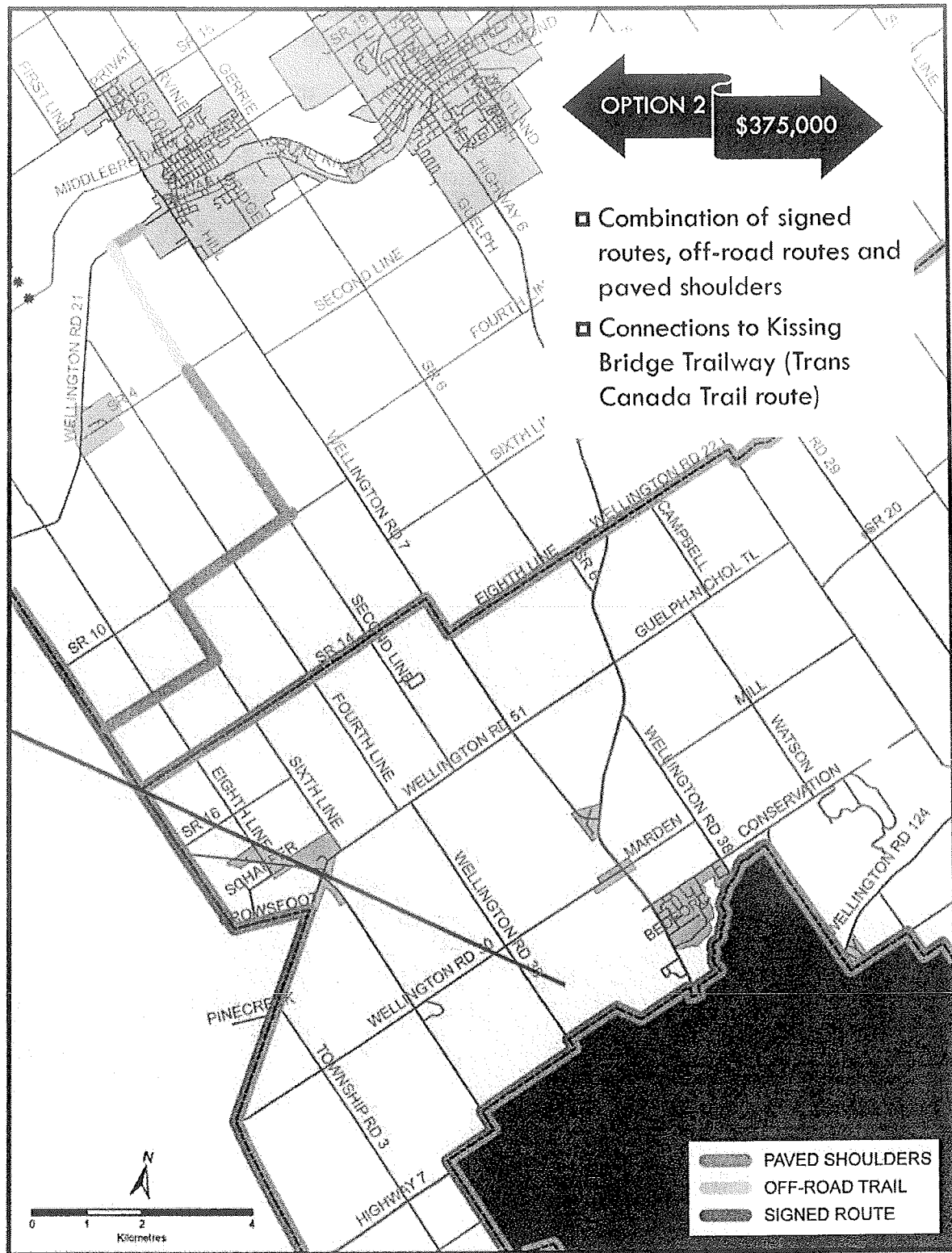


Table 4 Cost Breakdown
Option 2 – Trans Canada Trail

Segment	Facility Type	Length	Unit Cost	Total Cost
		km	\$	\$
Wellington Road 21 (from Cottontail Road to HWY 7)	Paved Shoulder	0.6	55,000	33,000
Cottontail Road	Multi-Use Trail	2.6	130,000	338,000
Second Line	Signed Route	1.0	200	200
Second Line	Signed Route	2.2	200	440
Sideroad 10 (from Second Line to Sixth Line)	Signed Route	2.5	200	500
Sixth Line (from SR 10 to SR 12)	Signed Route	1.8	200	360
Sideroad 12 (from Sixth Line to Weisenberg Road)	Signed Route	2.4	200	480
TOTAL				372,980

Figure 3 Option 1 - Harriston/Mount Forest/Pike Lake Signed Route

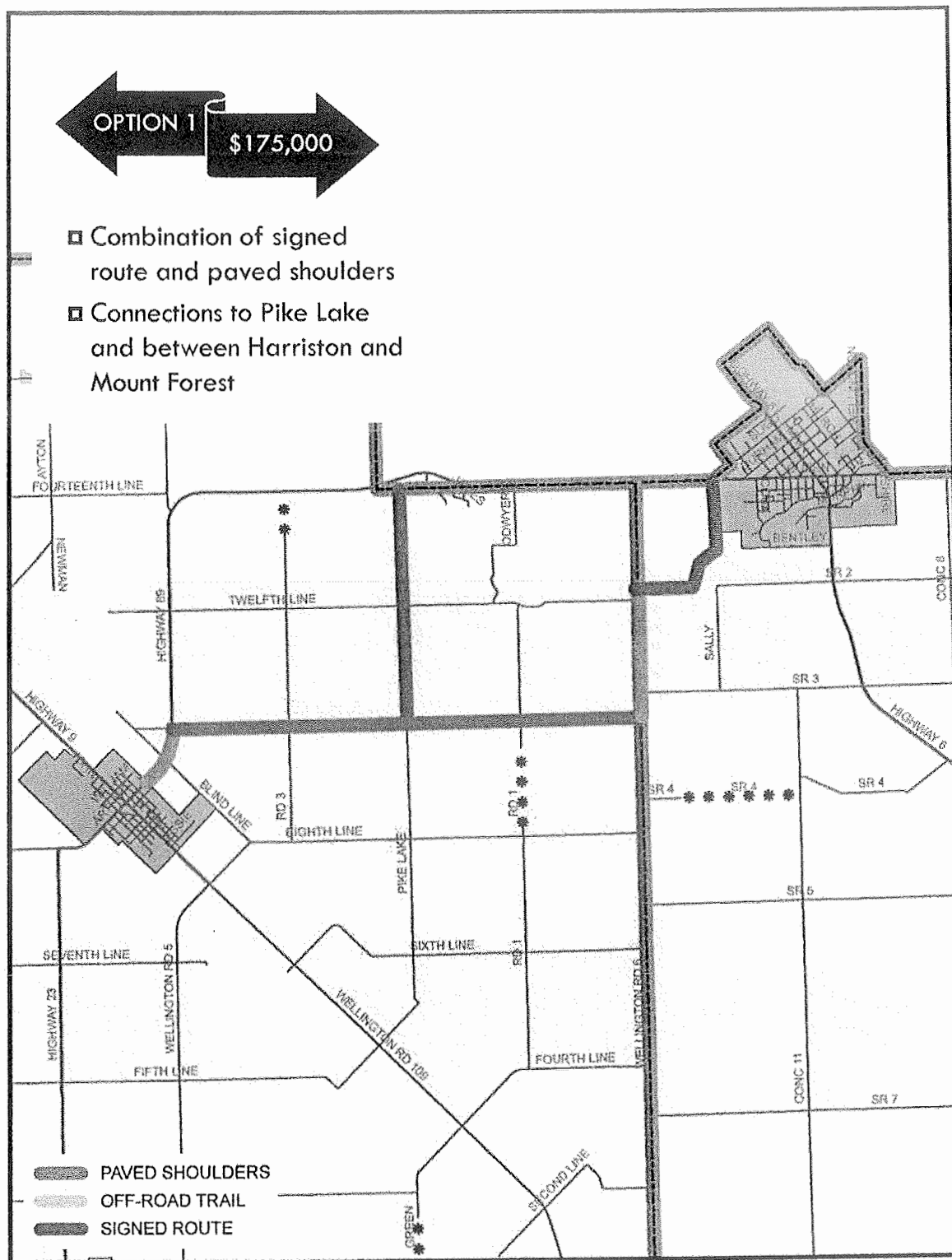


Table 5 Cost Breakdown
Option 1 – Harriston/Mount Forest/Pike Lake
Signed Route

Segment	Facility Type	Length	Unit Cost	Total Cost
		km	\$	\$
Highway 89 (from Harriston limit to Blind Line)	Paved Shoulder	0.6	55,000	33,000
Highway 89 (from Blind Line to Tenth Line)	Paved Shoulder	0.5	55,000	27,500
Tenth Line (from Hwy 89 to Rd 3)	Signed Route	1.9	200	380
Tenth Line (from Road 3 to Pike Lake Road)	Signed Route	2.0	200	400
Tenth Line (from Pike Lake Road to Road 1)	Signed Route	2.1	200	420
Tenth Line (from Road 1 to WR 6)	Signed Route	2.0	200	400
Wellington Road 6 (from Tenth Line to Twelfth Line)	Paved Shoulder	2.0	55,000	110,000
Pike Lake Road (from Tenth to Twelfth Line)	Signed Route	2.0	200	400
Pike Lake Road (from Twelfth Line to Hwy 89)	Signed Route	2.0	200	400
Lover's Lane (from HWY 89 to WR 6)	Signed Route	2.9	200	580
TOTAL				173,480

Table 6 Cost Breakdown
Option 2 – Harriston/Mount Forest/Pike Lake
Signed Route

Segment	Facility Type	Length	Unit Cost	Total Cost
		km	\$	\$
Highway 89 (from Harriston limit to Blind Line)	Paved Shoulder	0.6	55,000	33,000
Highway 89 (from Blind Line to Tenth Line)	Paved Shoulder	0.5	55,000	27,500
Tenth Line (from Hwy 89 to Rd 3)	Signed Route	1.9	200	380
Tenth Line (from Road 3 to Pike Lake Road)	Signed Route	2.0	200	400
Tenth Line (from Pike Lake Road to Road 1)	Signed Route	2.1	200	420
Road 1 (from Tenth to Twelfth Line)	Signed Route	2.0	200	400
Twelfth Line (from Road 1 to WR 6)	Signed Route	2.2	200	440
Pike Lake Road (from Tenth to Twelfth Line)	Signed Route	2.0	200	400
Pike Lake Road (from Twelfth Line to Hwy 89)	Signed Route	2.0	200	400
Lover's Lane (from HWY 89 to WR 6)	Signed Route	2.9	200	580
TOTAL				63,920

MOUNT FOREST Fireworks Festival

May 12, 2013

Township of Wellington North
7490 Side road 7 West, Box 125
Kenilworth, Ontario
N0G 2E0

Reference – 13th Annual Mount Forest Fireworks Festival

Attention Council;

Please accept this letter as our official request for the closing of Highway #6 between Queen Street (89Hwy) and Sligo Road.

In order to facilitate the Kin Club Classic Car and our Motorcycle Show as well as local festivities, we request the street to be closed from 6:00AM to 4:30PM on Saturday, July 20th, 2013.

Birmingham, Wellington and King Streets will remain open, as necessary East & West to facilitate Fire and Ambulance Services. However, we will be utilizing the East & West directions accordingly, due to the expansion of the ever growing car show. We will provide, on each intersection, guarded barricades to assist with emergency traffic.

Please advise if there are any other details required from us, and we look forward to hearing from you regarding our request.

Thank You,



Deb Hunter, Chair
on behalf of the
13th Annual Mount Forest Fireworks Festival Committee



Recognized as a Top 100 Festival in Ontario for 6 consecutive Years!

PRESENTED BY THE MOUNT FOREST DISTRICT CHAMBER OF COMMERCE
514 Main St. N, Mount Forest, Ontario N0G 2L2 519.323.4480 mfcchamber@wightman.ca www.mountforest.ca

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH

BY-LAW NUMBER 44-13

BEING A BY-LAW TO TEMPORARILY CLOSE A PORTION OF
MAIN STREET (HWY. 6) IN THE FORMER TOWN OF MOUNT
FOREST FOR THE PURPOSE OF HOLDING THE MOUNT
FOREST ANNUAL FIREWORKS FESTIVAL.

AUTHORITY: Municipal Act, 2001, S.O. 2001, c. 25, Section 42.

WHEREAS Section 42 of the Municipal Act, S.O. 2001, c. 25, as amended provides for the temporary closing of a street to vehicular traffic for such period as shall be specified in the by-law for such community purpose as may be specified in the by-law;

AND WHEREAS the Mount Forest Fireworks Festival Committee is planning various events during the Mount Forest Annual Fireworks Festival and have requested that a portion of Main Street be closed to vehicular traffic on Saturday, July 20, 2013 between the hours of 5:30 a.m. and 5:00 p.m.

NOW THEREFORE the Council of the Township of Wellington North enacts as follows:

1. That the portion of Main Street between Queen Street and Durham Street is hereby temporarily closed on July 20, 2013 between the hours of 5:30 a.m. and 5:00 p.m.
2. The effective date of this by-law shall be the date of final passing thereof.

***READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 3RD DAY OF JUNE, 2013.***

SHERRY BURKE,
ACTING MAYOR

CATHY MORE
DEPUTY CLERK

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH

BY-LAW NUMBER 45-13

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE
COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF
WELLINGTON NORTH AT ITS REGULAR MEETING HELD ON
JUNE 3, 2013.

AUTHORITY: Municipal Act, 2001, S.O. 2001, c.25, as amended, Sections 5(3) and 130.

WHEREAS the Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 5(3), provides that the jurisdiction of every council is confined to the municipality that it represents and its powers shall be exercised by by-law.

AND WHEREAS the Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 130 provides that every council may pass such by-laws and make such regulations for the health, safety and well-being of the inhabitants of the municipality in matters not specifically provided for by this Act and for governing the conduct of its members as may be deemed expedient and are not contrary to law.

NOW THEREFORE the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS:**

1. That the action of the Council at its Regular Meeting held on June 3, 2013 in respect to each report, motion, resolution or other action passed and taken by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by separate by-law.
2. That the Mayor and the proper officers of the Township are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and, except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. That this by-law, to the extent to which it provides authority for or constitutes the exercise by the Council of its power to proceed with, or to provide any money for, any undertaking work, project, scheme, act, matter or thing referred to in subsection 65 (1) of the Ontario Municipal Board Act, R.S.O. 1990, Chapter 0.28, shall not take effect until the approval of the Ontario Municipal Board with respect thereto, required under such subsection, has been obtained.
4. That any acquisition or purchase of land or of an interest in land pursuant to this by-law or pursuant to an option or agreement authorized by this by-law, is conditional on compliance with Environmental Assessment Act, R.S.O. 1990, Chapter E.18.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 3RD DAY OF JUNE, 2013.**

**SHERRY BURKE
ACTING MAYOR**

**CATHY MORE
DEPUTY CLERK**

MEETINGS, NOTICES, ANNOUNCEMENTS

Tuesday, June 4, 2013	Recreation & Culture Committee	8:30 a.m.
Wednesday, June 12, 2013	Building/Property Committee	9:00 a.m.
Friday, June 14, 2013	Public Meeting – Development Charges	9:30 a.m.
Monday, June 17, 2013	Committee of Adjustment	7:00 p.m.
Monday, June 17, 2013	Committee of Adjustment	
Monday, June 17, 2013	Public Meeting	
Monday June 17, 2013	Public Meeting	
Monday June 17, 2013	Public Meeting	
Monday June 17, 2013	Regular Council Meeting	Following Public Meeting
Tuesday, June 18, 2013	Fire Committee	7:00 p.m.
Wednesday, June 19, 2013	Economic Development Committee	4:30 p.m.
Monday, June 24, 2013	Finance Committee	5:00 p.m.

The following accessibility services can be made available to residents upon request with two weeks notice:

Sign Language Services – Canadian Hearing Society – 1-800-668-5815

Documents in alternate forms – CNIB – 1-866-797-1312