

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
RECREATION, PARKS AND LEISURE COMMITTEE MEETING AGENDA  
TUESDAY, JUNE 1, 2021 @ 8:30 A.M.  
VIA WEB CONFERENCING**

**HOW TO JOIN**

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://us02web.zoom.us/j/86263173762>

Or join by phone:

1 855 703 8985 (Toll Free)

1 647 558 0588

Webinar ID: 862 6317 3762

<b>TIME</b>	<b>SUBJECT</b>	<b>PAGE</b>	<b>LEAD</b>	<b>ACTION</b>
8:30 am	<b>Calling to Order</b>		Chair	
	<b>Adoption of Agenda</b>			
	Recommendation: <i>THAT the agenda for the June 1, 2021 Township of Wellington North Recreation, Parks and Leisure Committee meeting be accepted and passed.</i>		Chair	Resolution
	<b>Disclosure of Pecuniary Interest</b>		Chair	
	<b>Minutes of Previous Meeting – May 4, 2021 (approved by Council on May 10, 2021)</b>	001	Chair	
8:35 am	<b>Business Arising From Minutes</b>			
8:35 am	<b>Deputation</b>			
	Off Leash Dog Park in Mount Forest - Joe Wettlaufer	005	Chair	
8:50 am	<b>Ad Hoc Committee Updates</b>			
	Aquatics Committee Meeting Minutes Recommendation: <i>THAT the Recreation, Parks and Leisure Committee receive for information the Mount Forest Aquatics Ad-Hoc Advisory Committee Minutes of May 18, 2021</i>  <i>AND FURTHER THAT the Recreation, Parks and Leisure Committee approve a \$200.00 budget for the design of a new logo and slogan for the Mount Forest Pool fundraising activities.</i>	007	Director of Operations	Resolution

9:00 am	<b>Reports</b>			
	2020 Parks and Recreation Financial Summary  Recommendation: <i>THAT the Recreation, Parks and Leisure Committee receive for information report 2020 Parks and Recreation Financial Summary.</i>	010	RSM	Resolution
	Drew Nelson Agreement – Ice Resurfacer  Recommendation: <i>THAT the Recreation, Parks and Leisure Committee receive for information the Drew Nelson Ice Resurfacer Advertisement Agreement.</i>	012	CRC	Resolution
	COVID-19 Roadmap to Reopening (verbal)	014	RSM	
9:30 am	<b>New Business</b>			
	Splash Pads – opening June 1 (verbal)		RSM	
	Arthur OptiMrs Playground (verbal)		CRC	
9:40 am	<b>Roundtable</b>			
9:45 am	<b>Adjournment</b>			
	Recommendation: <i>THAT the Township of Wellington North Recreation, Parks and Leisure Committee meeting of June 1, 2021 be adjourned at a.m.</i>		Chair	Resolution

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
RECREATION, PARKS AND LEISURE COMMITTEE MEETING MINUTES  
TUESDAY MAY 4, 2021 @ 8:30 A.M.  
VIA WEB CONFERENCING  
<https://youtu.be/nCe3-t4wAUg>**

**Committee Members Present:**

- Steve McCabe, Councillor, Chair
- Brian Milne, Deputy Mayor, Township of Southgate
- Dan Yake, Councillor
- Andy Lennox, Mayor ex officio

**Staff Members Present:**

- Matthew Aston, Director of Operations
- Tom Bowden, Recreation Services Manager
- Mandy Jones, Community Recreation Coordinator
- Tasha Grafos, Administrative Support
- Karren Wallace, Director of Legislative Services

<b>Calling to Order</b>
Chair McCabe called meeting to order at 8:30 a.m.
<b>Adoption of Agenda</b>
<p>RESOLUTION RPL 2021-018  Moved by Member Yake  Seconded by Member Milne  <i>THAT the agenda for the May 4, 2021 Township of Wellington North Recreation, Parks and Leisure Committee meeting be accepted and passed.</i>  <b>CARRIED</b></p>
<b>Disclosure of Pecuniary Interest</b>
<p>Member Milne declared a pecuniary interest on the May 4, 2021 Agenda under the Reports being the Verbal report on the Arthur arena floor relating to a contractor that is a relative.  Member Yake – None.</p>
<b>Minutes of Previous Meeting – April 6, 2021 (approved by Council on April 12, 2021)</b>
<b>Business Arising From Minutes</b>
<p>Arthur Floor (Verbal)  Recreation Services Manager: The work on the Arthur Arena Floor is going very well and should remain on schedule. The removal of old material has been completed. New headers have been installed and they have begun bringing in sand and working on the curbing. Target date remains August 1<sup>st</sup> for concrete.</p>

Chair McCabe has requested that photos of the progress be sent to the committee.

**RESOLUTION RPL 2021-019**

Moved by Member Milne  
 Seconded by Member Yake

*THAT the Recreation, Parks and Leisure Committee receive Report RPL 2021-006 being a report on the Mount Forest Optimist Baseball Diamond Jim Donald Donation;*

*AND FURTHER THAT Committee recommend the Council of the Township of Wellington North direct staff to work with Mr. Donald to implement the works associated with the donation at the ball diamond at the south-end of the Mount Forest fairgrounds property;*

*AND FURTHER THAT Committee recommend Council approve a special 2021 capital project of \$30,000 to allow staff to construct improvements that will improve this project but fall outside of the donor's scope;*

*AND FURTHER THAT Committee recommend Council direct staff to fund this project from the Township's Capital Infrastructure Reinvestment Reserve Fund;*

*AND FURTHER THAT Committee recommend Council name the ball diamond at the south-end of the Mount Forest fairgrounds property the "Donald Softball Diamond" in recognition of the family's donation until December 31, 2041.*

**CARRIED**

Chair McCabe welcomed Jim Donald to the meeting.

The Mount Forest Optimist Club, Mount Forest Minor Ball and the Mount Forest Slo Pitch League were provided a copy of the Committee meeting agenda. In addition, the Mount Forest Optimist Club was invited to attend.

The Donald family is providing a donation of \$100,000 to go towards upgrades of the ball diamond located at the south-end of the Mount Forest Fairgrounds. The donation would cover costs associated with the installation of new fencing, red clay surfacing and to support the Mount Forest Minor Baseball Association with their upgrades to the players area. The remaining funds would be placed in an account with the township, for future projects. The upgrades to the ball diamond would fall under the Township's Procurement Policy and will progress in accordance with the policy. This would be first red clay diamond in the list of Township's assets.

Staff recommend that an additional \$30,000 be funded by the Township to improve drainage issues at the time of construction.

Chair McCabe asked if the Township could reuse the old stone dust that will be removed to install the clay. Recreation Services Manager responded that the dust would be used on other diamonds in Mount Forest as well as along the track at the fairgrounds. The completion of this project is scheduled for this fall.

**Deputation**

None.

**Ad Hoc Committee Updates**

None

## Reports

Media Release May 4, 2021

\$18,200 OTF Grant Supports Arthur Pool Upgrades

The Township was successful with a grant application to the Ontario Trillium Foundation and will receive \$18,200. These funds will be used to upgrade the Arthur Pool facility. The reception area will be renovated to include a wraparound desk and sneeze guard, allowing for distancing and protection of staff and community members. Two outdoor showers and a second emergency exit off the deck will be installed as well.

This project will be completed by the end of June. As part of the OTF requirements for receiving this grant, we are required to hold a public event to promote our investment. We are currently planning an online launch to the renovations due to the current restrictions for in-person gatherings.

Mayor Lennox asked if there would be any additional costs. Community Recreation Coordinator explained that the \$18,200 covers the entire project, less the costs of necessary building permits and engineering consult.

Arthur Seniors Centre Correspondence / Damascus Hall Centre Correspondence

Every 60 days the Township has been reaching out to the Centres to advise on the current restrictions and guidelines due to COVID-19 in place from the province and public health and to offer a Township recommendation on a reopening date based on the guidelines.

RESOLUTION RPL 2021-020

Moved by Member Milne

Seconded by Member Yake

*THAT the Recreation, Parks and Leisure Committee receive Report RPL 2021-008 being a report on the drainage at Lion Bill Moody Playground.*

*CARRIED*

Chair McCabe asked that we please pass on thanks to the Roads department on behalf of the committee for their help in this project.

RESOLUTION RPL 2021-021

Moved by Member Milne

Seconded by Member Yake

*THAT the Recreation, Parks and Leisure Committee receive Report RPL 2021-007 being a report on summer programs.*

*CARRIED*

Director of Operations explained that there is some uncertainty regarding the summer programs. The current Province of Ontario orders will expire on May 20<sup>th</sup>, at which time we will have a better understanding on how or if the programs can progress. Staff feel that it will be too late to make a decision at the June 1<sup>st</sup> Recreation, Parks and Leisure Committee meeting as those minutes would not be ratified until the June 14<sup>th</sup> Council meeting. As such, staff would like to bring a recommendation forward at the May 25<sup>th</sup> meeting of council.

**New Business/Roundtable**

Community Recreation Coordinator provided an update on the Arthur OptiMrs Playground and Arthur BIA Outdoor Gym. Both projects will begin work later this week, dependent on weather. The Arthur OptiMrs Playground will be completed within two weeks. The Arthur BIA Outdoor Gym cement pad will be poured at the end of this week and allowed to cure for a week, at which time the equipment can be installed.

Recreation Services Manager gave an update on Memorial Trees. We have two new trees across from the Mount Forest & District Sports Complex, in memory of Doug McLellan and Clarence Sarvis.

**Adjournment**

RESOLUTION RPL 2021-022

Moved by Yake

Seconded by Milne

*THAT the Township of Wellington North Recreation, Parks and Leisure Committee meeting of May 4, 2021 be adjourned at 9:07 a.m.*

**CARRIED**



# WELLINGTON NORTH

SEMPER PORRO

## DEPUTATION REQUEST FORM

For all deputation requests, please complete this form and submit no later than 12:00 noon on the Tuesday preceding the 2:00pm Council Meeting, 12:00 noon on Wednesday preceding the 7:00pm Council Meeting, or five business days in advance of a Committee Meeting.

Name of Deputation(s)	Joe Wetlauffer		
Attending as an Individual	<input checked="" type="checkbox"/>	Representing a Group/Business/Organization	<input type="checkbox"/>
Name of Group/Business/Organization:			
Address:	311846 Hwy Mount Forest N0G 2L0		
Email:	mtforestcubs@outlook.ca	Phone:	226-991-0075
Meeting Type:	Council <input checked="" type="checkbox"/>	Committee (Includes Ad Hoc)	<input type="checkbox"/>
Meeting Date:			
SUBJECT MATTER:	Off Leash Dog Park in Mount Forest		
Provide Description:	<p>This is a deputation request to the Recreation Parks and Leisure Committee in matters of a off leash dog park. Current state is there is NO public off leash dog park in the Township. This has been a Community discussion numerous times in our local Mount Forest social pages which has an outreach to several thousand locals (members). With the fast growth of our community, more and more family pets are also calling Mount Forest home. However, with much of the urban area having limited backyard space to none, the need for a dog park becomes more and more. From numerous pets escaping small backyards on the rise, to people using baseball diamonds and walking trails for off leash areas. Dog ownership is on the rise. Four years ago, 58% strongly supported spending for a dog park. We also know now, better then ever that a dog park would provide opportunity for social interaction for residents (especially those living in isolation) and should not be viewed as only places for pets. I believe much of this was covered in the 2018 Recreation Master Plan (5.12 Page 70) which also mentions a possible small fenced in area at Cambell deVour Park which is noted that it should be further evaluated by the Township. Before anything can be established to further engage, will the Township further support the dog park with finding a suitable location.</p>		
Recommendation/Request of Council:	(What action would you like the Township of Wellington North to take with respect to your matter)		
	<p>To follow up on Recommendation 47, Page 71 of the 2018 Recreation Master Plan of what stage its at</p> <p>It reads</p> <p>Begin planning to create an off leash park as a trial area. This will require: (a) a site evaluation exercise to consider site characteristics, compatibility and impacts, and design; (b) identification of an organization to sponsor the park &amp; oversee its management.</p>		

Estimated Municipal Financial Impact:	CAPITAL \$	ANNUAL OPERATING \$
Other Details:		

Signature: Joe Wotlauser Date: May 14, 2021  
Electronic Signature Accepted

**Please submit to:**

Karren Wallace, Director Legislative Services/Clerk

7490 Sideroad 7 W PO Box 125, Kenilworth ON N0G 2E0

Email [kwallace@wellington-north.com](mailto:kwallace@wellington-north.com) | Phone 519-848-3620 Ext 4227 | Fax 519-848-3228

All deputation form requests and submissions and information therein will be circulated publicly on the Council or Committee Agenda. Electronic presentations not circulated via email in advance of the meeting cannot be presented on Wellington North electronic equipment via USB keys. A deputation is limited to a maximum of ten (10) minutes unless an extension of no more than a further five (5) minutes is approved by resolution of Council. The number of deputations will be limited to three (3) at any meeting of Council. **Council or Committee, may in their discretion, refuse to hear any deputation.**

**Notice of Collection/Use/Disclosure:** All information submitted in support of meetings of Council/Committee/Planning deliberations/ is collected in accordance with the Municipal Act, 2001, s. 8 and 239 (1) and may be used in deliberations, and disclosed in full, including email, telephone numbers, names and addresses on agendas and to persons requesting access to records of Council/Committee/Planning Committee. All information submitted to the municipality is subject to disclosure under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). Questions about this notice of collection should be directed to the Clerk's office (519) 848-3620.



THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
MOUNT FOREST AQUATICS AD-HOC ADVISORY COMMITTEE MINUTES  
MAY 18, 2021 AT 7:00 PM  
VIA ELECTRONIC MEETING

007

Committee Members Present:

Sherry Burke, Councillor, Chairperson  
Laurie Doney, Public Member  
Marty Young, Lions Member  
Larissa Lamont, Public Member  
Ray Tout, Lions Member (7:08p.m.)

Committee Members Absent:

Jayme Hewson, Public Member

Staff Present:

Mike Givens, Chief Administrative Officer  
Mandy Jones, Community Recreation Coordinator  
Tom Bowden, Recreation Services Manager  
Karren Wallace, Clerk/Director of Legislative Services

**CALLING THE MEETING TO ORDER**

Chair Burke called the meeting to order at 7:01 PM.

**ADOPTION OF THE AGENDA**

RESOLUTION: MFA 2021-010

Moved: Larissa Lamont

Seconded: Laurie Doney

THAT the agenda for the March 30, 2021 Township of Wellington North Mount Forest Aquatic Ad-Hoc Advisory Committee meeting be accepted and passed as amended.

CARRIED

**DISLCOSURE OF PECUNIARY INTEREST**

No pecuniary interest declared.

**MINUTES OF PREVIOUS MEETING**

Committee reviewed the minutes of the February 23, 2021, approved at Council on March 8, 2021.

**BUSINESS ARISING**

SPONSORSHIP SIGNAGE REVIEW RECOGNITION NAMES

Direction to Staff: Circulate list of names to Committee for the community partner sponsorship sign. Once names are confirmed, staff will order the sign from Marcc Apparel with a goal of having it installed prior to the splash pad opening for the season.

**ITEMS FOR CONSIDERATION**

FINANCIAL REPORT

RESOLUTION: MFA 2021-011

Moved: Ray Tout

Seconded: Marty Young

THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
MOUNT FOREST AQUATICS AD-HOC ADVISORY COMMITTEE MINUTES  
MAY 18, 2021 AT 7:00 PM  
VIA ELECTRONIC MEETING

008

THAT the Mount Forest Aquatic Ad-Hoc Advisory Committee receive for information the financial report.

CARRIED

FUNDRAISING PROGRAM – BRAINSTORMING SESSION

Community Development Fund

Staff will work with Committee members to complete and submit an application for the Community Development Fund. The application will request the waiver of fees for three rentals of the Auditorium at the Mount Forest & District Sports Complex for Drive-Thru Chicken BBQ Dinners.

Memorial Tree Program Update

Chair Burke and Member Tout visited the various memorial tree locations as approved by Council. Currently, they are in the research stage and plan to bring additional information to the next Committee meeting.

Merchandise and Promotional Material

Member Lamont requested clarification on the Township's procurement policy. A minimum of two quotes are required for projects with a price range between \$2,000 - \$20,000. All prices received will need to come back to Committee prior to any purchases or orders being placed. Currently they are in the research stage and plan to bring additional information to the next Committee meeting.

Partnership opportunities with the Mount Forest Lions Club

Various partnership opportunities will continue to be explored as the fundraising program continues.

MOUNT FOREST POOL ESTIMATE

RESOLUTION: MFA 2021-012

Moved: Ray Tout

Seconded: Laurie Doney

THAT the Mount Forest Aquatic Ad-Hoc Advisory Committee receive for information the Mount Forest Pool Estimate.

CARRIED

MOUNT FOREST AQUATIC AD-HOC ADVISORY COMMITTEE TERMS OF REFERENCE

RESOLUTION: MFA 2021-014

Moved: Larissa Lamont

Seconded: Ray Tout

THAT the Mount Forest Aquatic Ad-Hoc Advisory Committee receive for information the Committee Terms of Reference.

CARRIED

THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
MOUNT FOREST AQUATICS AD-HOC ADVISORY COMMITTEE MINUTES  
MAY 18, 2021 AT 7:00 PM  
VIA ELECTRONIC MEETING

009

**OTHER BUSINESS**

RESOLUTION: MFA 2021-015

Moved: Ray Tout

Seconded: Larissa Lamont

THAT the Mount Forest Aquatics Ad-Hoc Advisory Committee accept the resignation of Marty Young, Mount Forest Lions Club representative.

CARRIED

Three members of the Mount Forest Lions Club joined the meeting as members of the public: Lion Vern Job, Lion Al Leach, Lion Kelly Dimick. There are now two Mount Forest Lions Club vacancies on the Committee. Of the three attendees, two names will be submitted to staff to be included in the April 6, 2021 Recreation, Parks and Leisure Committee meeting. Chair Burke reminded everyone that these are public meetings and that even if an individual did not join the Committee, they would still be able to observe.

**ROUNDTABLE DISCUSSION**

Ray Tout – Thank you to everyone that participated in the Drive-Thru Chicken BBQ Dinner and kudos to everyone that was involved in putting it on.

Marty Young – Thank you again for the opportunity to be involved. I'm not walking away, just providing an opportunity for someone else. Look forward to fundraising with the Lions and with the Committee in the future.

Mandy Jones – Council approved dollars in the 2021 capital budget to address drainage concerns at the Bill Moody Playground. The Roads division and a playground contractor will begin work in early May. Tile drainage will be added to the playground, along with a new playground boarder and wood fibar.

Tom Bowden – the recreation team removed some unsafe equipment at Hutchinson Park and Lion Merv Weber playground and replaced them with three new pieces of equipment.

Sherry Burke – The 7x7 utility building has come off its foundation at the splash pad. Staff have reached out to the supplier in hopes that it will be covered under warranty.

**ADJOURNMENT**

RESOLUTION: MFA 2021-016

Moved: Laurie Doney

Seconded: Ray Tout

THAT the Mount Forest Aquatics Ad-Hoc Advisory Committee meeting of March 30, 2021 be adjourned at 8:02 PM.

CARRIED

**NEXT MEETING**

Tuesday April 20, 2021 via zoom.

**Township of Wellington North**  
**General Fund Financial Summary Report**  
**Budget vs Year-to-Date Actual Ending December 31, 2020**

	<b>2020 Actuals YTD</b>	<b>2020 Budget 31-Dec</b>	<b>Actual vs Budget YTD (over)/under</b>	<b>Variance %</b>	<b>2019 Actuals YTD</b>	<b>2020 vs 2019 YTD Variance</b>
<b>REVENUE</b>						
REC Admin Revenue	(3,320)	\$0	(3,320)	0.0%	(69)	(3,251)
MF Admin Revenue	(35,424)	(22,400)	(13,024)	58.1%	(28,370)	(7,054)
MF Parks Revenue	(12,199)	(27,100)	14,901	-55.0%	(26,172)	13,973
MF Pool Revenue	-	(42,300)	42,300	-100.0%	(41,244)	41,244
MF Fitness Revenue	-	(1,000)	1,000	-100.0%	-	-
MF Programs Revenue	140	(23,188)	23,328	-100.6%	(24,870)	25,010
MF Community Centre Revenues	(158,032)	(294,000)	135,968	-46.2%	(292,044)	134,012
MF Concession Revenue	(21,901)	(64,000)	42,099	-65.8%	(43,396)	21,495
	<u>(227,416)</u>	<u>(473,988)</u>	<u>246,572</u>	<u>-52.0%</u>	<u>(456,096)</u>	<u>228,680</u>
<b>EXPENSES</b>						
Rec. Admin Expenses	357,227	389,328	32,101	-8.2%	350,539	(6,688)
MF Admin. Expenses	5,467	10,650	5,183	-48.7%	11,433	5,966
MF Parks Expenses	100,887	113,179	12,292	-10.9%	86,398	(14,489)
MF Skateboard Expenses	284	500	216	-43.2%	-	(284)
MF Pool Expenses	16,462	89,481	73,019	-81.6%	92,171	75,709
MF Splash Pad Expenses	44,126	32,000	(12,126)	37.9%	8,722	(35,404)
MF Fitness Expenses	-	1,000	1,000	-100.0%	-	-
MF Playground Expenses	-	-	-		550	550
MF Programs Expenses	993	24,368	23,375	-95.9%	22,654	21,661
MF Community Centre Expenses	494,222	593,209	98,987	-16.7%	607,202	112,980
MF Concession Expenses	20,197	50,320	30,123	-59.9%	35,723	15,526
	<u>1,039,865</u>	<u>1,304,035</u>	<u>264,170</u>	<u>-20.3%</u>	<u>1,215,392</u>	<u>175,528</u>
<b>(SURPLUS)/DEFICIT</b>	<u>812,449</u>	<u>830,047</u>				

**Notes:**

[1] - COVID-19

[2] - Rec. Admin Expenses shown as 50/50 split between MF &amp; AV

**Township of Wellington North**  
**General Fund Financial Summary Report**  
**Budget vs Year-to-Date Actual Ending December 31, 2020**

	<b>2020 Actuals YTD</b>	<b>2020 Budget 31-Dec</b>	<b>Actual vs Budget YTD (over)/under</b>	<b>Variance %</b>	<b>2019 Actuals YTD</b>	<b>2020 vs 2019 YTD Variance</b>
<b>REVENUE</b>						
REC Admin Revenue	(3,320)	\$0	(3,320)	0.0%	(69)	(3,251)
AV Parks Revenue	(6,959)	(23,100)	16,141	-69.9%	(24,856)	17,897
AV Pool Revenue	250	(28,250)	28,500	-100.9%	(26,991)	27,241
AV Programs Revenue	-	(23,188)	23,188	-100.0%	(26,167)	26,167
AV Community Centre Revenues	(116,317)	(159,100)	42,783	-26.9%	(174,588)	58,271
AV Concession Revenue	(6,730)	(26,000)	19,270	-74.1%	(18,055)	11,325
	<u>(129,756)</u>	<u>(259,638)</u>	<u>129,882</u>	<u>-50.0%</u>	<u>(270,657)</u>	<u>140,901</u>
<b>EXPENSES</b>						
Rec. Admin Expenses	357,227	389,328	32,101	-8.2%	350,539	(6,688)
AV Admin. Expenses	4,149	11,400	7,251	-63.6%	11,380	7,231
AV Parks Expenses	58,026	65,343	7,317	-11.2%	59,491	1,465
AV Pool Expenses	11,870	76,763	64,893	-84.5%	74,430	62,560
AV Splash Pad Expenses	15,771	25,000	9,229	-36.9%	22,537	6,766
AV Fitness Expenses	-	-	-		-	-
AV Playground Expenses	-	-	-		550	550
AV Programs Expenses	993	26,368	25,375	-96.2%	24,577	23,584
AV Community Centre Expenses	390,475	405,682	15,207	-3.7%	428,544	38,069
AV Concession Expenses	4,850	25,000	20,150	-80.6%	18,505	13,655
	<u>843,361</u>	<u>1,024,884</u>	<u>181,523</u>	<u>-17.7%</u>	<u>990,553</u>	<u>147,193</u>
<b>(SURPLUS)/DEFICIT</b>	<u><u>713,605</u></u>	<u><u>765,246</u></u>				

**Notes:**

[1] - COVID-19

[2] - Rec. Admin Expenses shown as 50/50 split between MF &amp; AV



## Recreation Advertising Agreement – Ice Resurfacers

August 1, 2021 to July 31, 2025

BETWEEN: The Corporation of the Township of Wellington North

- and -

The Advertiser: \_\_\_\_\_ Contact \_\_\_\_\_

Address: \_\_\_\_\_ Phone \_\_\_\_\_

### TERMS AND CONDITIONS

1. This agreement applies to the Mount Forest & District Sports Complex, for advertisements only.
2. The advertiser agrees to pre-pay for the ad space, per schedule below. The advertiser will be invoiced in August & January for 50% of the annual advertisement cost for each year of the contract.
3. The advertiser agrees to supply the advertisement/sign at their cost. The sign must meet the requirements as set out below.
4. The advertiser further agrees to provide and have installed suitable "Wellington North", "Mount Forest Patriots" and "RAMS" decals, where stipulated by the Recreation Services Manager, at their cost.
5. Installation of the advertisement is the responsibility of the advertiser. All advertising will be professionally installed according to the specifications set out below.
6. All advertisements must be approved in advance by the Recreation Services Manager.
7. This agreement will be terminated immediately as a result of non-payment. Should the advertiser wish to cancel this agreement, the Township shall require (90) ninety days written notice.
8. The advertiser agrees to pay for updates & amendments to their sign, if needed.
9. Unsuitable decals; cracked or marked due to normal wear & tear or age, which hinders the ability to read advertisements, are the responsibility of the advertiser. This should be discussed and repaired to the satisfaction of the Recreation Services Manager.
10. Term of this agreement: **Start Date: August 1, 2021. Finish Date: July 31, 2025.**
11. Advertiser is responsible for any changes made to the advertisement, at their own cost. This should be discussed with the Recreation Services Manager.
12. The advertiser, if not in default, shall be given first right of refusal to renew this agreement for an additional three-year term at \$810.00 + HST cost per side, per year.
13. The advertiser shall be given exclusive advertising rights on the machine, in their field of business (Real Estate).

Please confirm, in the appropriate box below, the type of ad you wish to purchase.

Mount Forest and District Sports Complex – 850 Princess St., Mount Forest ON

		Cost per Side	X Number of Sides (2 max)	Total Cost per Year + HST
Ice Resurfacers	Year 1	\$765.00 + HST	2	\$1530.00 + HST
Ad size to not exceed: 60" W x 20" H	Year 2	\$780.00 + HST		\$1560.00 + HST
	Year 3	\$780.00 + HST		\$1560.00 + HST
	Year 4	\$780.00 + HST		\$1560.00 + HST

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

DRAFT

## BACKGROUNDER

# Roadmap to Reopen

May 20, 2021

[Office of the Premier](#)  
[Health](#)

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Roadmap to Reopen is a cautious three-step plan that will guide a safe and gradual reopening of the province and the lifting of public health measures based on the provincewide vaccination rate and improvements in key public health and health system indicators.

The province will remain in each of the steps for at least 21 days to evaluate any impacts on key public health indicators. If at the end of the 21 days, the vaccination thresholds have been met, alongside positive trends of other key public health and health system indicators, then the province will move forward.

Public health and workplace safety measures would continue to apply across all steps, including maintaining physical distance, capacity limits and wearing face coverings in indoor spaces and whenever physical distancing is a challenge.

The three steps of the Roadmap, which will be applied provincially, are the following :

### Step One

Step One of the roadmap may begin after 60 per cent of Ontario's adults receive at least one dose of a COVID-19 vaccine and if public health indicators, such as hospitalizations, ICU occupancy and new admissions and case rates indicate the province can safely move to this step of the roadmap. Based on current trends in key health indicators, including the provincial vaccination rate, the government expects to enter Step One of the Roadmap the week of June 14, 2021. The province will confirm closer to the expected start of Step One.

Step One will permit the resumption of more outdoor activities with smaller, well-managed crowds where risk of transmission is minimized and will permit retail, all with restrictions in place, including but not limited to :

- Outdoor gatherings up to 10 people;
- Outdoor dining up to 4 people per table;
- Outdoor fitness classes, personal training and sports training up to 10 people;
- Essential retail at 25 per cent capacity and can sell all goods (including discount and big box);
- Non-essential retail at 15 per cent capacity;
- Retail stores in malls closed unless the stores have a street facing entrance;
- Outdoor religious services, rites and ceremonies with capacity limited to permit 2 metres' physical distancing;
- Horse racing and motor speedways without spectators;
- Outdoor horse riding;
- Outdoor pools and wading pools with capacity limited to permit 2 metres' physical distancing;
- Outdoor zoos, landmarks, historic sites, and botanical gardens with capacity limits;
- Campsites, campgrounds and short-term rentals; and
- Overnight camping at Ontario Parks.

### Step Two

Ontario will remain in Step One for at least 21 days. If at the end of those 21 days the province has vaccinated 70 per cent of adults with one dose and 20 per cent of adults with two doses and there are positive trends in public health and health system indicators, Ontario will move to Step Two.

Step Two will further expand outdoor activities and will resume limited indoor services with small numbers of people where face coverings are worn, with other restrictions in place, including but not limited to :

- Outdoor gatherings up to 25 people;
- Indoor gatherings up to 5 people and other restrictions;
- Outdoor dining up to 6 people per table;



- Outdoor sports and leagues;
- Overnight camps;
- Outdoor meeting and event spaces with capacity limits;
- Non-essential retail at 25 per cent capacity; essential retail at 50 per cent capacity;
- Personal care services where face coverings can be worn at all times with capacity limits;
- Outdoor cinemas and performing arts with capacity limits;
- Horse racing and motor speedways for spectators with capacity limits;
- Outdoor tour and guide services with capacity limits;
- Indoor religious services, rites or ceremony gatherings at 15 per cent capacity;
- Public libraries with capacity limits;
- Outdoor waterparks and amusement parks with capacity limits; and
- Fairs and rural exhibitions with capacity limits.

### Step Three

Ontario will remain in Step Two for at least 21 days. If at the end of those 21 days the province has vaccinated 70 to 80 per cent of adults with one dose and 25 per cent of adults with two and positive trends in public health and health system indicators continue, Ontario will move to Step Three.

Step Three will permit the resumption of indoor services with larger numbers of people, with restrictions in place, including but not limited to :

- Outdoor gatherings with larger capacity limits;
- Indoor gatherings with larger capacity limits and other restrictions;
- Indoor dining with capacity limits;
- Indoor sports and recreational fitness facilities with capacity limits;
- Indoor meeting and event spaces with capacity limits;
- Essential and non-essential retail capacity expanded;
- Personal care services with capacity expanded and other restrictions;
- Indoor cinemas and performing arts facilities with capacity limits;
- Indoor and outdoor religious services, rites or ceremony gatherings with capacity limited to permit 2 metres' physical distancing;
- Indoor museums and art galleries with capacity limits;
- Indoor zoos, aquariums, waterparks and amusement parks with capacity limits;
- Casinos and bingo halls with capacity limits; and
- Other outdoor activities from Step Two permitted to operate indoors.

This list is not exhaustive. The government will continue to work with sectors on reopening plans, to ensure that they have full awareness of when they can begin to safely reopen and how.

### Roadmap to Reopen at a glance :

Subject / Sector	Before Step One	Step One	Step Two	Step Three

<b>Retail</b>	<p>Essential retail at 25% capacity;</p> <p>Other restrictions apply to some essential retailers (e.g. restricted hours, appointments required, etc.)</p> <p>In-store shopping at discount and big box retailers limited to essential goods</p> <p>Curbside pick-up or delivery for non-essential retail</p> <p>Restrictions on shopping malls</p>	<p>Essential retail at 25% capacity and can sell all goods (including discount and big box)</p> <p>Non-essential retail at 15% capacity</p> <p>Retail stores in malls closed unless the stores have a street facing entrance.</p>	<p>Essential retail at 50% capacity</p> <p>Non-essential retail at 25% capacity</p>	<p>Essential and non-essential retail open with capacity limited to permit 2m physical distancing</p>
<b>Liquor stores</b>	<p>Open at 25% capacity, with restricted hours</p>	<p>Open at 25% capacity</p>	<p>Open at 50% capacity</p>	<p>Open with capacity limited to permit 2m physical distancing</p>
<b>Restaurants and bars</b>	<p>Open for take-out, drive-through and delivery service</p>	<p>Outdoor dining with 4 people per table and other restrictions</p>	<p>Outdoor dining with 6 people per table and other restrictions</p> <p>Karaoke permitted with restrictions (outdoor)</p>	<p>Indoor dining with capacity and some other restrictions</p> <p>Outdoor dining with capacity limited to permit 2m physical distancing</p> <p>Buffets permitted</p> <p>Karaoke permitted with restrictions</p>
<b>Personal care services</b>	<p>Closed</p>	<p>Closed</p> <p>Sensory deprivation pods permitted when prescribed by a regulated health professional</p>	<p>Open at 25% capacity to maximum of 5 people</p> <p>Appointment required</p> <p>Services that require the removal of a face covering not permitted</p> <p>Only patrons being served can be in the setting</p>	<p>Open with capacity limited to permit 2m physical distancing and other restrictions</p>

<b>Sports and recreational fitness facilities</b>	Closed for indoor use except for high-performance athletes, child care, mental health and addiction support services, social services, and physical therapy (subject to conditions)	Outdoor team sports – training only, 10 people max, 3m distance  Closed for indoor use except for high-performance athletes, social services, and physical therapy	Outdoor sports leagues open  Training for professional or amateur athletes and/or competitions	Indoor open, with some restrictions  Outdoor open, with some restrictions
<b>Personal fitness and training</b>	Closed – no indoor or outdoor sports or recreational classes at any indoor or outdoor sport and recreational facilities	Outdoor fitness classes – 10 people max, 3m distance  Outdoor personal training – 10 people max, 3m distance  Outdoor sports training only – 10 people max, 3m distance	Outdoor fitness classes – 25 people max, 3m distance  Outdoor personal training – 25 people max, 3m distance	Indoor open, with some restrictions  Outdoor open, with some restrictions
<b>Outdoor recreational amenities</b>	Open, including golf courses, tennis courts, skateboarding parks, sports fields, BMX and skate parks, shooting ranges and archery ranges, and others, with restrictions.  Horse riding permitted, with restrictions  No outdoor sports or recreational classes are permitted.	Open	Open	Open
<b>Water features</b>	Splash pads, spray pads	Outdoor pools, splash pads, spray pads, whirlpools, wading pools and water slides open with capacity limited to permit 2m physical distancing	Outdoor pools, splash pads, spray pads, whirlpools, wading pools and water slides open with capacity limited to permit 2m physical distancing	Indoor and outdoor pools, splash pads, spray pads, whirlpools, wading pools and water slides open with capacity limited to permit 2m physical distancing

<b>Meeting and event spaces</b>	Closed with exceptions for certain purposes including social services, government operations, court services, in-person examinations for select professions (subject to conditions)	Closed with exceptions for certain purposes including social services, government operations, court services, in-person examinations for select professions (subject to conditions)	Outdoor spaces open at 25% capacity and other restrictions  Indoor meeting and event spaces closed, with exceptions for certain purposes, and except for viewing for potential booking of a future event	Indoor spaces open with capacity and other restrictions, including for tradeshow, conferences and exhibitions
<b>Day camps</b>	Closed	Open based on guidance from the Chief Medical Officer of Health	Open based on guidance from the Chief Medical Officer of Health	Open based on guidance from the Chief Medical Officer of Health
<b>Overnight camps</b>	Closed	Closed	Open based on guidance from the Chief Medical Officer of Health, including epidemiological context and other specific conditions	Open based on guidance from the Chief Medical Officer of Health, including epidemiological context and other specific conditions
<b>Commercial film/TV production</b>	Open with no audience  No more than 50 performers on set  Distance or equipment requirements for crew, hair and makeup services, and musicians  Must comply with industry guidance  Post-production, visual effects, animation studios open	Open with no audience  No more than 50 performers on set  Distance or equipment requirements for crew, hair and makeup services, and musicians  Must comply with industry guidance  Post-production, visual effects, animation studios open	Open with no audience  Distance or equipment requirements for crew, hair and makeup services, and musicians  Must comply with industry guidance  Post-production, visual effects, animation studios open	Open with capacity restrictions for studio audiences.  Distance or equipment requirements for crew, hair and makeup services, and musicians  Must comply with industry guidance  Post-production, visual effects, animation studios open

<b>Performing arts</b>	Closed	Closed	Indoor closed, permitted only for the purpose of rehearsing or performing a recorded or broadcasted event  Outdoor open, including live music, with capacity and other restrictions	Indoor open, including live music, with capacity and other restrictions  Outdoor open, including live music, with capacity restrictions
<b>Cinemas</b>	Closed	Drive-in open	Indoor closed  Outdoor open with capacity and other restrictions	Indoor open with capacity and other restrictions  Outdoor open with capacity and other restrictions
<b>Casino, bingo halls and gaming establishments</b>	Closed	Closed	Closed	Open with capacity and other restrictions
<b>Horse Racing</b>	Training only  No members of the public permitted at the facility	Outdoor with capacity and crew restrictions  No spectators	Open with spectator capacity and other restrictions	Open with spectator capacity and other restrictions
<b>Motorsports and speedways</b>	Closed	Outdoor with capacity and crew restrictions  No spectators	Open with spectator capacity and other restrictions	Open with spectator capacity and other restrictions
<b>Weddings, funerals and religious services, rites and ceremonies</b>  (Does not apply to receptions)	Max 10 persons indoors  Max 10 people permitted outdoors	10 indoors  Outdoor permitted with capacity limited to permit 2m physical distancing	Indoor permitted at 15% capacity  Outdoor permitted with capacity limited to permit 2m physical distancing	Larger indoor services, rites, and ceremonies  Outdoor permitted with capacity limited to permit 2m physical distancing

<b>Gatherings</b>	Max 5 people for outdoor gatherings	Max 10 people for outdoor gatherings and organized public events  Indoor not permitted	Max 25 people for outdoor gatherings and organized public events  Max 5 people for indoor gatherings and organized public events with other restrictions	Larger indoor and outdoor gatherings and organized public events with size limits
<b>Short-term rentals</b> (does not include hotels, motels, lodges, resorts, etc but does apply to cabins and cottages)	Only for people in need of housing	Open	Open	Open
<b>Public libraries</b>	Curbside pickups for materials  Access to computers, photocopiers, and similar services permitted	Curbside pickups for materials  Access to computers, photocopiers, and similar services permitted	Open with 25% capacity and other restrictions	Open, with capacity limited to permit 2m physical distancing and other restrictions
<b>Museums, Attractions, etc.</b>	Closed  Zoos and aquariums open to care for animals	Outdoor zoos, landmarks, historic sites, botanical gardens, and similar attractions open with reduced capacity and other restrictions (excludes public events)	Outdoor waterparks open with reduced capacity and other restrictions  Outdoor amusement parks open with reduced capacity and other restrictions, including on rides	Museums and art galleries open with capacity limited to permit 2m physical distancing and other restrictions  Indoor zoos and aquariums, waterparks, and amusement parks open with capacity restrictions
<b>Fairs and Rural Exhibitions</b>	Closed	Closed	Outdoor open at reduced capacity and other restrictions	Indoor and outdoor open at reduced capacity and other restrictions
<b>Tour and Guide Services (e.g., boat tours)</b>	Closed	Closed	Outdoor open with capacity and other restrictions	Indoor open with capacity and other restrictions
<b>Construction</b>	Open with some limitations to commercial projects	All construction open	All construction open	All construction open

<b>Driving Instruction and Testing</b>	Not permitted, except for drivers of commercial vehicles	Driving testing permitted with restrictions	Driving testing permitted with restrictions  Driving instruction permitted with restrictions	Driving testing permitted with restrictions  Driving instruction permitted with restrictions
<b>Veterinary services</b>	Open	Open	Open	Open
<b>Pet grooming, animal shelters, stables, pet sitters, pet walkers, pet trainers</b>	Open	Open	Open	Open
<b>Lawn care and landscaping services</b>	Open	Open	Open	Open
<b>Ontario Parks and Campgrounds</b>	<p>Ontario Parks open for day use</p> <p>Overnight only open for individuals in need of housing or with full seasonal contracts; only sites with electricity, water and sewage facilities may be provided for use</p> <p>All recreational facilities in the campground and all other shared facilities in the campground, other than washrooms and showers, must be closed</p>	Open	Open	Open

<b>Marinas / Boating Clubs</b>	<p>Open with limited services including, repairs or servicing of boats, placing boats in water, and enabling individuals' access to their residence or property</p> <p>Recreational boating permitted but only members of a household can gather on a boat</p> <p>Clubhouse, rec facilities closed; restaurants open for take-out only</p>	Permitted with clubhouses, and other indoor amenities closed	Permitted with clubhouses, and other indoor amenities closed	Open with restrictions.
<b>Strip clubs</b>	Permitted to operate as a restaurant in alignment with restaurant restrictions	Permitted to operate as a restaurant in alignment with restaurant restrictions	Permitted to operate as a restaurant in alignment with restaurant restrictions	Permitted to operate as a strip club in alignment with restaurant and performance restrictions

**Note :** Bolded measures indicate new measures coming into effect as of May 22, 2021 at 12 :01 a.m.

## Additional Resources

- [Ontario Releases Three-Step Roadmap to Safely Reopen the Province](#)

## Related Topics

### Health and Wellness

Get help navigating Ontario's health care system and connecting with the programs or services you're looking for. [Learn more](#)

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