

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
MEETING AGENDA OF COUNCIL; PUBLIC MEETING
MAY 23, 2017 @ 7:00 P.M.
PLUME ROOM, MOUNT FOREST & DISTRICT SPORTS COMPLEX**

**PAGE
NUMBER**

CALLING TO ORDER - Mayor Lennox

ADOPTION OF THE AGENDA

DISCLOSURE OF PECUNIARY INTEREST

O ' CANADA

RECESS TO MOVE INTO PUBLIC MEETING

PUBLIC MEETINGS UNDER THE PLANNING ACT

- Lorne and Mary Horst, Zoning Amendment Application
- Kenneth Smith, Minor Variance Application

RESUME REGULAR MEETING OF COUNCIL

PASSAGE OF BY-LAWS ARISING FROM THE PUBLIC MEETING

- a. By-law Number 041-17 being a by-law to amend Zoning By-law Number 66-01 being the Zoning By-law for the Township of Wellington North (WOSR Part Lot 12, DIV 3 & 4, Subject to ROW RP 61R-8688 Part 2, Geographic Township of Arthur, Municipally known as 9446 Highway 6 - Lorne and Mary Horst 001

AWARDS / RECOGNITION / DECLARATIONS

PRESENTATIONS

- Safe Communities Wellington County 005
- Benefits of using Ministry of Transportation guidelines for painting of crossovers on municipal roads

ADOPTION OF MINUTES OF COUNCIL

- Public Meeting of May 8, 2017 017
- Council Meeting of May 8, 2017 021

BUSINESS ARISING

- Councillor Burke, Notice of Motion May 8, 2017 Council Meeting regarding concerns of residents on Concession 4 and the OMB hearing for the Ghent Pit regarding school zone signage and speed limit 027

DEPUTATIONS

ITEMS FOR CONSIDERATION

1. MINUTES

- a. Recreation and Culture Committee, April 11, 2017 028

Business: Reports, recommendations, correspondence for direction

2. FIRE SERVICES

- a. Report Fire Chief 2017-004 Wellington North Fire Service Annual Report 2016 033
- b. April, 2017 Communiqué #042 060

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ADJOURNMENT

MEETINGS, NOTICES, ANNOUNCEMENTS		
June 5, 2017	Regular Council (Plume Room – Mount Forest Sports Complex)	2:00 p.m.
June 11, 2017 to June 14, 2017	AMCTO Conference	
June 13, 2017	Recreation and Culture Committee (Meeting Room - Mount Forest Sports Complex)	8:30 a.m.
June 15, 2017	Cultural Roundtable Committee (Meeting Room - Mount Forest Sports Complex)	12:00 p.m.
June 22, 2017 to June 25, 2017	Mount Forest Homecoming (Mount Forest Sports Complex)	
June 26, 2017	Regular Council (Plume Room – Mount Forest Sports Complex)	7:00 p.m.

The following accessibility services can be made available to residents upon request with two weeks' notice:

Sign Language Services – Canadian Hearing Society – 1-877-347-3427

- Kitchener location – 1-855-656-3748

TTY: 1-877-843-0368 Documents in alternate forms – CNIB – 1-800-563-2642

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH

BY-LAW NUMBER 041-17

**BEING A BY-LAW TO AMEND ZONING BY-LAW NUMBER 66-01
BEING THE ZONING BY-LAW FOR THE TOWNSHIP OF
WELLINGTON NORTH (WOSR Part Lot 12, Div 3 & 4, subject to
ROW RP 61R-8688 Part 2, Geographic Township of Arthur, with a
civic address of 9446 Highway 6 – Lorne and Mary Horst)**

WHEREAS, the Council of the Corporation of the Township of Wellington North deems it necessary to amend By-law Number 66-01; as amended pursuant to Section 34 of The Planning Act, R.S.O. 1990, as amended.

NOW THEREFORE the Council of the Corporation of the Township of Wellington North enacts as follows:

1. THAT Schedule “A” Map 1 to By-law 66-01 is amended by changing the zoning on lands described as WOSR Part Lot 12, Div 3 & 4, subject to ROW RP 61R-8688 Part 2 in the Geographic Township of Arthur as shown on Schedule “A” attached to and forming part of this By-law from:
 - **Agricultural (A) to “Agricultural Exception (A-193)**
2. THAT Section 33, Exception Zone 3 – Rural Areas, is amended by the inclusion of the following new exception:

33.193 WOSR Part Lot 12, Div 3 & 4, subject to ROW RP 61R- 8688 Part 2	A-193	<p>Notwithstanding any other section of this by-law to the contrary, a Kennel may be permitted on the lands in addition to the uses permitted under the Agriculture (A) zone, and shall operate in accordance with the regulations set out in the Townships Dog Licensing By-law, as amended and the following:</p> <ul style="list-style-type: none"> • That no more than 10 dogs are permitted on the property at any time. Dogs shall mean any member of the species canis familiaris which is over twelve (12) weeks of age as defined in the canine By-law 004-17, as amended.
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By-law Number 041-17

Page 2 of 4

3. THAT except as amended by this By-law, the land as shown on the attached Schedule 'A' shall be subject to all applicable regulations of Zoning By-law 66-01, as amended.
4. THAT this By-law shall come into effect upon the final passing thereof pursuant to Section 34(21) and Section 34(22) of The Planning Act, R.S.O., 1990, as amended, or where applicable, pursuant to Sections 34(30) and (31) of the Planning Act, R.S.O., 1990, as amended.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 23RD DAY OF MAY, 2017.**

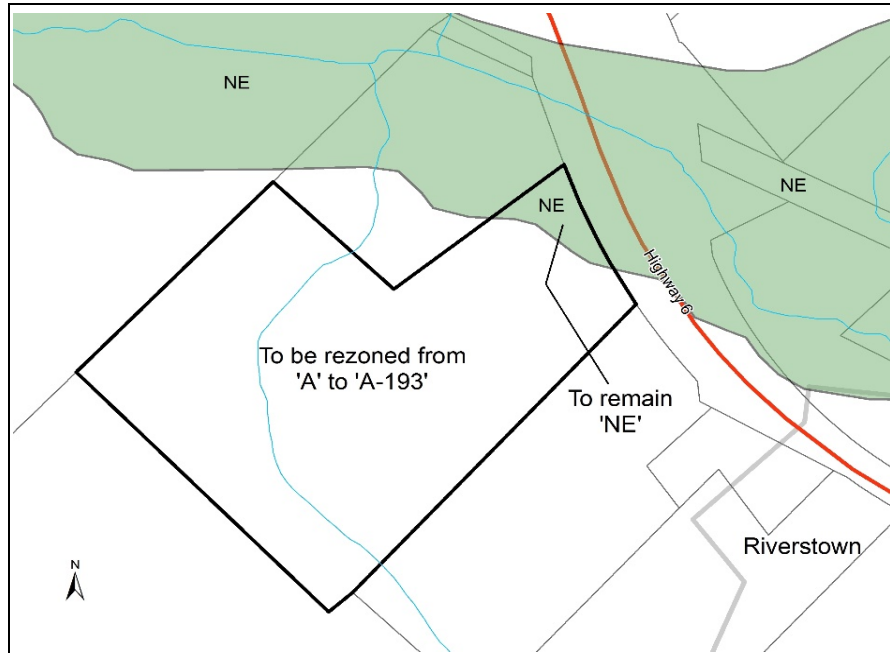
ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

THE TOWNSHIP OF WELLINGTON NORTH

BY-LAW NUMBER 041-17

Schedule "A"



Rezone from Agricultural (A) to Agricultural Exceptions (A-193)

Passed this 23rd day of January, 2017

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

EXPLANATORY NOTE**BY-LAW NUMBER 041-17**

THE LOCATION being rezoned is WOSR Part Lot 12, Div 3 & 4, subject to ROW RP 61R-8688 Part 2, Geographic Township of Arthur, with a civic address of 9446 Highway 6. The lands subject to the amendment are 10.34 ha (25.56 ac) in size and are currently zoned Agriculture (A) and Natural Environment (NE).

THE PURPOSE AND EFFECT of the amendment is to rezone the subject lands to permit a Kennel to operate in accordance with the Townships Dog Licensing By-law 004-17, being a By-law to regulate and provide for the keeping, control and licensing of dogs within the Township of Wellington North.



Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

Delegation Request Form

Name of Delegate(s) Safe Communities Wellington County
 Attending as an individual OR Representing a group/organization/business

Name of Group/Organization/Business

Safe Communities Wellington County

Contact Information

Mail: 6529 Beatty line North, fergus, ON

Email: SafeCWC@gmail.com

Telephone: 226-820-1413

Type of Meeting

Council OR Committee (specify which committee) _____

Date of Meeting May 23, 2017

Subject Matter (submit your complete delegation submission with this form)

Unit: http://www.mto.gov.on.ca/english/safety/pedestrian-safety.shtml

Recommendation/Request of Council (what action you would like the Township of Wellington North to take with respect to your matter-use a separate page if required)

Safe Communities WC is proposing the painting of Wellington North's Municipal Roads to be visible and clear for motorists, cyclists, and pedestrians.

SIGNATURE: _____

Delegations shall not be permitted to address Council or its Committees on the following matters:

- Labour relations or employee negotiations
- Litigation that is either expected to proceed, that is currently proceeding, or that has already been decided by a trier of fact
- Other matters before a tribunal or that have been ruled on at a tribunal
- Tenders, RFPs or other procurement matters
- Any other matter that is properly the subject of the closed meeting provisions in the *Municipal Act, 2001*

Council or Committee, may in their discretion, refuse to hear any delegation.

(November 2015)

Safe Communities Wellington County

Safe Communities Wellington County

Co-Chairs

County Councillor Gregg Davidson
S/Sgt. Krista Miller

Program Coordinator
Christine Veit

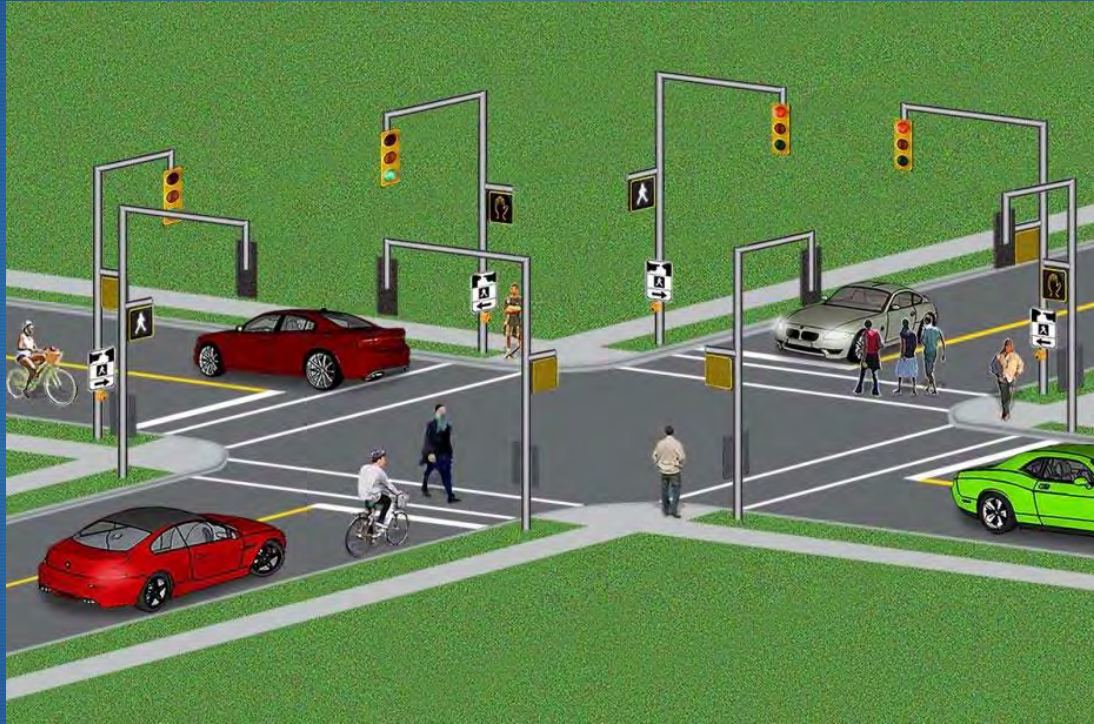
Motor Vehicle Collision PAG Chair
Heather Lawson



School Crossing



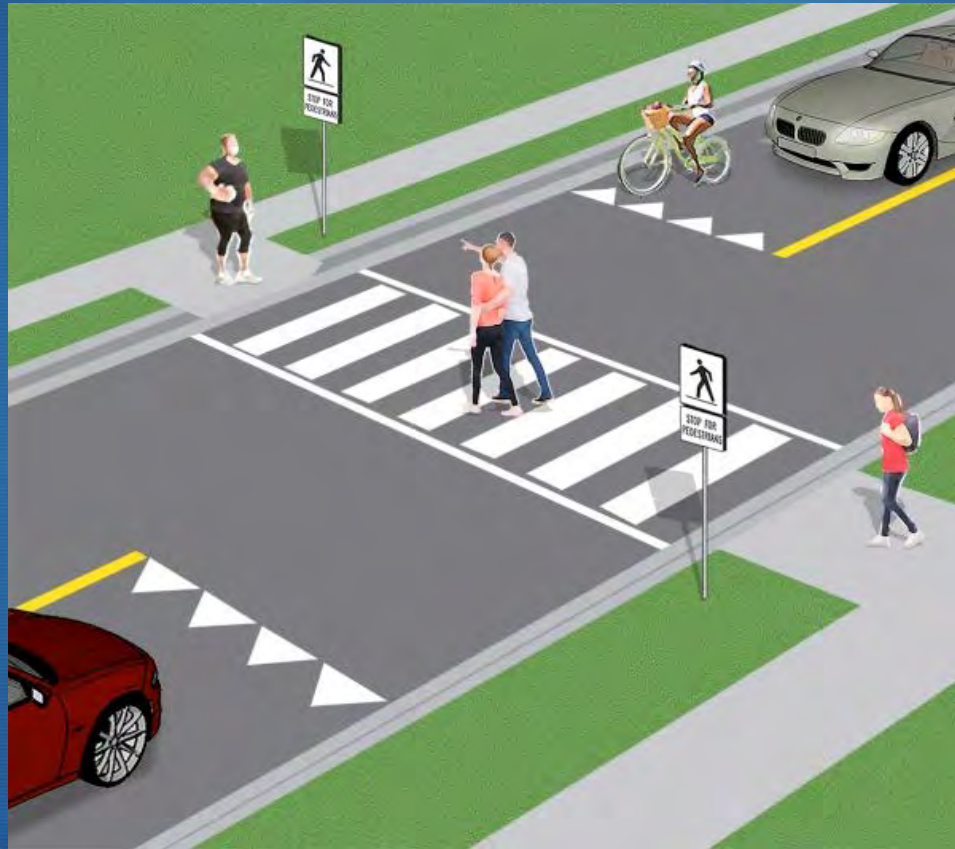
Crosswalk



Pedestrian Crossover



New Crossovers



Target Audience





THANK YOU!

**Township of Wellington North
Delegation Request Form**

Cont'd Recommendation/Request of Council

The Ministry of Transportation changed the law surrounding crossovers and school crossings to help keep vulnerable road users safer. We are proposing the use of the recommended guidelines suggested by The Ministry for painting and we will also be discussing the benefits that a Crossover will have over a School Crossing. We want Council to implement the changes when the Township is painting the lines on municipal roads.

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
PUBLIC MEETING - MINUTES
MONDAY, MAY 8, 2017 AT 2:00 P.M**

The Public Meeting was held in the Plume Room at the Mount Forest & District Sports Complex to consider an Official Plan Amendment application and a Zoning Amendment application.

Present:

**Mayor: Andy Lennox
Councillors: Sherry Burke
Lisa Hern
Steve McCabe
Dan Yake**

Staff Present:

**CAO: Michael Givens
Clerk: Karren Wallace
Executive Assistant: Cathy Conrad
Treasurer: Kimberly Henderson
Chief Building Official: Darren Jones
Director of Recreation, Parks & Facilities: Barry Lavers
Economic Development Officer: Dale Small
Interim Director of Public Works: Derek McCaughan
Manager of Planning and Environment: Linda Redmond
Senior Planner: Curtis Marshall**

Mayor Lennox called the meeting to order.

Declaration of Pecuniary Interest:

No pecuniary interest declared.

OWNER/APPLICANT: Philip Green and Roxanne Caughill

LOCATION OF THE SUBJECT LAND

The land subject to the proposed amendment is described as Part Lot 21, Concession EOSR, Registered Plan 60R-2578 Parts 3 & 5, Municipally known as 9103 Highway 6, Geographic Township of Arthur. The property is 0.48 hectares (1.2 acres) in size.

PURPOSE AND EFFECT OF THE APPLICATION

The purpose and effect of the proposed amendment is to revise the site specific zoning (C5-30) on the subject land to permit the sale, service and storage of golf carts. Other zoning relief may be considered where appropriate.

NOTICE

Notices were mailed to property owners within 120 m of the subject property as well as the applicable agencies and posted on the subject property on April 13, 2017 pursuant to the provisions of the *Planning Act*.

PRESENTATIONS

Linda Redmond, Senior Planner reviewed comments provided by Elizabeth Martelluzzi, Junior Planner, dated May 2, 2017.

Planning Opinion This zone amendment will revise the current site specific zone on the property to permit a residential dwelling and the sales, service and storage of golf carts. The current site specific zone only permits a residential dwelling and an antique store.

INTRODUCTION

The property subject to the proposed amendment is described as Part Lot 21, Concession EOSR, Registered Plan 60R-2578 Parts 3 & 5, municipally known as 9103 Highway 6, Geographic Township of Arthur. The property is approximately 0.48 hectares (1.2 acres) in size and includes an antique sales business.

PROPOSAL

The purpose of the application is to rezone the subject lands to permit the sale, servicing and storage of golf carts. The zone amendment would revise the site specific Commercial zone (C5-30) to permit the proposed uses.

PROVINCIAL POLICY STATEMENT (PPS)

The subject property is considered to be within a settlement area according to the PPS (within the Hamlet area of Kenilworth). According to section 1.1.3.3, "Planning authorities shall identify appropriate locations and promote opportunities for intensification and redevelopment where this can be accommodated taking into account existing building stock or areas, including brownfield sites, and the availability of suitable existing or planned infrastructure and public service facilities required to accommodate projected needs."

WELLINGTON COUNTY OFFICIAL PLAN

The subject property is located within the Kenilworth Hamlet Area in the Official Plan. According to Section 7.4.1, "Uses including local commercial uses may be permitted where compatible and where adequate levels of service can be provided. Zoning by-laws will identify areas for various uses and set regulations to govern their nature."

ZONING BY-LAW

The subject lands are zoned Hamlet Commercial exception zone (C5-30). The current zone allows for one residential dwelling and an antique store with additional provisions.

The applicant has requested that a residential dwelling continue to be permitted within the exception zone in addition to the sales, storage and servicing of golf carts.

The amending by-law, attached, will permit a residential use in addition to the golf cart repair/service/sales use. An antique store and its related sales and services will no longer be permitted. Regarding the proposed storage, the Hamlet Commercial zone (C5) and the current exception zone do not permit outdoor storage, which will remain the same in the revised by-law.

ADDITIONAL INFORMATION

Properties adjacent to the subject lands include mainly residential uses. The neighbor to the north includes a residence with a special provision to park transport trucks and the lands south of the subject property are vacant and outside of the hamlet area boundary, zoned Agricultural (A). The proposed uses are replacing an existing commercial use (antique sales) and will require site plan approval for alterations to the site.

CORRESPONDENCE FOR COUNCIL'S REVIEW

John Morrissey, Corridor Management Planner, Ministry of Transportation

- Correspondence dated May 4, 2017, MTO do not object to proposed amendment

Clark Somerville, Local/Regional Councillor Town of Halton Hills/Halton Region

- Correspondence dated April 20, 2017, letter of endorsement for the operator and owner of Coyote Carts.

REQUEST FOR NOTICE OF DECISION

The by-law will be considered at a future regular council. Persons wishing notice of the passing of the by-law must submit a written request.

MAYOR OPENS FLOOR FOR ANY COMMENTS/QUESTIONS

Jason Ash, agent for the applicant and proposed purchaser of the subject property, was in attendance to answer any questions regarding the application.

Lorrie Tucker, owner of 9107 Highway 6, on the north and east sides of the subject property, expressed her concerns that a required buffer area and outdoor storage have never been enforced with the various businesses previously located there. Since the current owner bought the property she has not had privacy or peace with people trespassing onto her property, knocking on her door wanting to buy things and sometimes even entering her home and garage. People have parked on her front lawn and blocked her driveway. Trucks use her

driveway to access the subject property for deliveries and pickups because they cannot access the subject property due to the amount of garbage in the way. Emergency vehicles would not be able to get into her driveway should her son require emergency medical help for his medical condition as cars block the driveway. Her own medical conditions as well and the stress of living with this situation are affecting her health. She has filed complaints with the municipality; but, nothing has been done to resolve the situation. Mrs. Tucker stated that she is not against a new use as long as the by-law is enforced and asked that a six foot wooden privacy fence be installed along the north and east sides of the property and the entrance be gated.

Mr. Ash stated that he owns Coyote Carts and wants to expand to open a location in Kenilworth. He has a conditional offer on the property until approval is received from the Township. He wants to clean up the property, replace the front facade and landscape; however, he can't do anything until he owns the property. The building is four times the size of his current location so outside storage will not be needed. He has no issues with installing fencing. Mr. Ash looks forward to working with Council, neighbours and the community.

COMMENTS/QUESTIONS FROM COUNCIL

Councillor Hern commented that there seem to be a lot of problems regarding the property boundary that is not known. Mr. Ash stated that he has a survey. His priority is to secure the property. The lot line is close to the Tucker's driveway. Before he can start to clean it up he has to own it.

Councillor Yake inquired how the buffer and outdoor storage issue can be enforced. Can a time line be stipulated? Darren Jones, CBO, commented that there is nothing that states a timeframe; just that it needs to be done.

Mayor Lennox agreed that the property needs to be cleaned up and buffering put in place.

ADJOURNMENT

RESOLUTION 007

Moved by: Councillor Yake

Seconded by: Councillor Hern

THAT the Public Meeting of May 8, 2017 be adjourned at 2:34 p.m.

CARRIED

CLERK

MAYOR

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
MINUTES OF COUNCIL
MAY 8, 2017 @ 2:00 P.M.**

The meeting was held in the Plume Room, Mount Forest & District Sports Complex.

Members Present:

Mayor: Andy Lennox
Councillors: Sherry Burke
Lisa Hern
Steve McCabe
Dan Yake

Staff Present:

CAO: Michael Givens
Clerk: Karren Wallace
Executive Assistant: Cathy Conrad
Treasurer: Kimberly Henderson
Chief Building Official: Darren Jones
Director of Recreation, Parks & Facilities: Barry Lavers
Economic Development Officer: Dale Small
Interim Director of Public Works: Derek McCaughan
Manager of Planning and Environment: Linda Redmond
Senior Planner: Curtis Marshall

CALLING TO ORDER

Mayor Lennox called the meeting to order

ADOPTION OF THE AGENDA

Resolution 2017-171

Moved: Councillor Yake

Seconded: Councillor Hern

THAT the Agenda and the Supplementary Agenda for the May 8, 2017 Regular Meeting of Council be accepted and passed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

None

O' CANADA

RECESS TO MOVE INTO PUBLIC MEETING

Resolution 2017-172

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North recess the Regular Council meeting of May 8, 2017 at 2:02 p.m. for the purpose of holding a Public Meeting under the Planning Act.

CARRIED

PUBLIC MEETING UNDER THE PLANNING ACT

- Green, Philip and Caughill, Roxanne – Zoning Amendment Application

RESUME REGULAR MEETING OF COUNCIL

Resolution 2017-173

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North resume the May 8, 2017 Regular Meeting of Council at 2:35 p.m.

CARRIED

PASSAGE OF BY-LAWS ARISING FROM THE PUBLIC MEETING

Resolution 2017-174

Moved: Councillor Hern

Seconded: Councillor Yake

THAT By-law Number 037-17 being a by-law to amend Zoning By-law Number 66-01 being the Zoning By-law for the Township of Wellington North be read a First, Second and Third time and enacted. (Part Lot 21, Concession EOSR, Registered Plan 60R-2578 Parts 3 & 5, Geographic Township of Arthur, with a civic address of 9103 Highway 6)

CARRIED

AWARDS / RECOGNITION/ DECLARATIONS

PRESENTATIONS

ADOPTION OF MINUTES OF COUNCIL / PUBLIC MEETING(S)

Resolution 2017-175

Moved: Councillor Yake

Seconded: Councillor Hern

THAT the minutes of the Public Meeting and the Regular Meeting of Council held on April 24, 2017 be adopted as circulated.

CARRIED

BUSINESS ARISING

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

Items 2b, 4a,

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

Resolution 2017-176

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT all items listed under Items for Consideration on the May 8, 2017 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:

1. *Minutes:*
 - a. *Cultural Roundtable Committee, April 20, 2017*
2. *Public Works*
 - a. *Report PW 2017-013 being a report on Wellington-Dufferin-Guelph Public Health Unit's 2017 Larvicide program be received for information.*
3. *FINANCE*
 - a. *Cheque Distribution Report dated May 2, 2017 be received for information*
5. *PLANNING*
 - a. *THAT Report SPA 01-17 being a site plan agreement for Sharon Farms & Enterprises Limited (Saugeen Valley Nursing Centre) be received; AND FURTHER THAT the Mayor and Clerk be authorized to execute the by-law to enter into the site plan agreement with Sharon Farms & Enterprises Limited (Saugeen Valley Nursing Centre); AND FURTHER THAT the Mayor and CAO be authorized to execute the Site Plan Agreement with Sharon Farms & Enterprises Limited (Saugeen Valley Nursing Centre).*

CARRIED

CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION

Resolution 2017-177

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2017-013 being a report on Consent Application B42-17;

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B42-17 with the following conditions:

- *Cash in lieu of parkland as per the fees and charges by-law (\$1,000 in 2017)*
- *Satisfy all the requirements of the local municipality, financial and otherwise including taxes*
- *Clearance fee as per the fees and charges by-law (\$125.00 in 2017)*
- *That safe driveway access be provided to the severed parcel to the satisfaction of the Local Municipality;*
- *That the severed lot be zoned with a holding provision until the following is complied with:*
 - *That the owner apply for and be allocated sewage units for both the severed and retained lots;*
 - *That the dwelling on the retained lot connect to Municipal water and sewer services;*
 - *That the existing well and septic system on the retained lot be decommissioned to the satisfaction of the municipality.*

AND FURTHER THAT Council authorizes the Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

CARRIED

Resolution 2017-178

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT Report PW2017-014 being a report on the Township's wastewater treatment plant flows year to date March 31, 2017 be received for information.

CARRIED

NOTICE OF MOTION

Councillor Burke announced her intention to bring a motion to the May 23, 2017 Regular Council Meeting to bring forward repeated concerns by residents on Concession 4 and the OMB hearing for the Ghent Pit regarding signage as follows:

That the Council of the Township of Wellington North acknowledges the purpose of school zones are to capture and focus motorist awareness that they need to take additional care/caution in the vicinity of schools.

And that the safety of students travelling to and from school is important.

And whereas the intersection on the third side road and fourth concession in the Township of Wellington North is of a major concern; with the increase of vehicle and truck traffic from an assisting gravel pit and addition of the Ghent and proposed Weber pit in this area.

And that to improve road safety in the neighbourhood, stop signs should be installed on the fourth concession to make this intersection a four way stop.

And further that a reduce speed limit on the third side road approaching the Mennonite school will also achieve a desired result; for a safer walking, biking environment for this community.

And further that Council of the Township of Wellington North directs staff to take the appropriate actions to have this signage installed.

COMMUNITY GROUP MEETING PROGRAM REPORT

Councillor McCabe announced the following:

- Crime Stoppers held their mulch day on April 29 and sold 5 skids of mulch. Each skid held 80 bags.
- Green Legacy Tree Day was held on May 6. Five thousand trees were distributed.

BY-LAWS

Resolution 2017-179

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT By-law Number 038-17 being a by-law to enter into a Site Plan Agreement with Sharon Farms & Enterprises Limited (Saugeen Valley Nursing Centre) and the Township of Wellington North be read a First, Second and Third time and enacted.

CARRIED

CULTURAL MOMENT

The Arthur & Area Historical Society are researching and collecting stories of local veterans to help celebrate Canada's 150th birthday. These stories are being brought together, into a Veterans Book to be published later this year. Our **Cultural Moment** for this month presents one of these stories....

LIEUTENANT ROSS SAMUEL: FIRST SPECIAL SERVICE FORCE

David & Florence Samuel, along with their three sons, Allan, Ross and Keith, farmed in West Luther near Arthur from 1937. The two older boys attended Arthur High School and Ross enlisted in Stratford on Oct. 1st, 1939, eight days before his 18th birthday.

He trained in Cambridge, was sent to England and was soon a full-fledged Lieutenant. He then joined the First Special Service Force, and by 1944 was in southern France, having fought the entire way with the elite First Special Service Force, which was made up of both American and Canadian soldiers. A sign of its success was that the Germans called it the "Devil's Brigade".

One of Ross' letters home tells of fighting at Cassino, Italy and he also proudly writes of being part of the first troops to march into Rome after its liberation. The most hard-fought time was at Villeneuve-Loubet in southern France on Aug. 26, 1944. This was the day Ross was fatally wounded. Late Sept. the family received a telegram however did not know how severely Ross had been injured. The final letter from the Department of National Defence was received late October.

A memorial service was held for Ross at St. Andrew's Presbyterian Church, Gordonville. While the service was being held, another telegram arrived giving the terrible news that Ross' brother Allan was missing in action, only to be reported killed a short time later.

In August, 2007, Betty-Anne Samuel in Arthur received a call from France from a young man, Jean-Loup Gasset, who was writing the history of his village, Villeneuve-Loubet, near Nice. Since Ross was the lieutenant leading the troops that liberated his village, he was able to tell the family the story. The Special Service men were moving into the villages of southern France to liberate them from the Germans. Lieutenant Ross Samuel was leading his group of men across the bridge into the town when a sniper shot him in the left leg, above the knee. His men immediately shot the sniper. Ross was taken quickly to the medics after a tourniquet was applied to his leg. None of his men thought he was fatally wounded but he died the following day, possibly from shock.

The sacrifices of Ross Samuel and the other members of the First Special Service Force have not been forgotten. In February 2015 forty-two surviving Canadian and American members of the Devil's Brigade were honoured with the Congressional Gold Medal.

CONFIRMATORY BY-LAW

Resolution 2017-180

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT By-law Number 039-17 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on May 8, 2017 be read a First, Second and Third time and enacted.

CARRIED

ADJOURNMENT

Resolution 2017-181

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Regular Council meeting of May 8, 2017 be adjourned at 2:53 p.m.

CARRIED

CLERK

MAYOR

That the Council of the Township of Wellington North acknowledges the purpose of school zones are to capture and focus motorist awareness that they need to take additional care/caution in the vicinity of schools.

And that the safety of students travelling to and from school is important.

And whereas the intersection on the third side road and fourth concession in the Township of Wellington North is of a major concern; with the increase of vehicle and truck traffic from an assisting gravel pit and addition of the Ghent and proposed Weber pit in this area.

And that to improve road safety in the neighbourhood, stop signs should be installed on the fourth concession to make this intersection a four way stop.

And further that a reduced speed limit on the third side road approaching the Mennonite school will also achieve a desired result; for a safer walking, biking environment for this community.

And further that Council of the Township of Wellington North directs staff to take the appropriate actions to have this signage installed.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
RECREATION & CULTURE COMMITTEE MINUTES
APRIL 11, 2017 AT 8:30 A.M.**

028

The meeting was held in the Meeting Room of the Mount Forest & District Sports Complex.

Committee Members Present:

- Steve McCabe, Councillor, Chairperson
- Andrew Lennox, Mayor
- Dan Yake, Councillor

Absent:

- Lisa Hern, Councillor
- Barbara Dobreen, Councillor, Township of Southgate

Also Present:

- Sherry Burke, Councillor

Staff Members Present:

- Barry Lavers, Director of Recreation, Parks & Facilities
- Michael Givens, Chief Administrative Officer
- Mark McKenzie, Mount Forest Facilities Manager (absent)
- Tom Bowden, Arthur Facilities Manager
- Cathy Conrad, Executive Assistant
- Barry Trood, Water and Sewer Superintendent

CALLING THE MEETING TO ORDER

Chairperson McCabe called the meeting to order.

PASSING AND ACCEPTANCE OF AGENDA

RESOLUTION REC 2017-006

Moved by: Yake

Seconded by: Lennox

THAT the agenda for the April 11, 2017 Recreation & Culture Committee meeting be accepted and passed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST(S) AND THE GENERAL NATURE THEREOF

No declarations of pecuniary interest were declared

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
RECREATION & CULTURE COMMITTEE MINUTES
APRIL 11, 2017 AT 8:30 A.M.**

029

DELEGATIONS

David Sharpe, Fireworks Festival

Mr. Sharpe appeared before the Committee to request permission to host the demolition derby again; but, move the location to the grass area west of the Arena parking lot. The supplier of the cement blocks is willing to leave the blocks for future use if they can be stored on Arena property. The sponsor will level the area to be used. As the location can be get damp at times a request was also made to use the parking lot area as a backup location for the derby. Bleachers and light stands will be rented. The Fire Department has been contacted and is on board.

Resolution Number REC2017-007

Moved by: Mayor Lennox

Seconded by: Councillor Yake

THAT the Mount Forest Fireworks demolition derby be moved to the new location west of the Arena parking lot;

AND FURTHER THAT storage of the cement blocks on Arena property – in an orderly fashion – be passed;

AND FURTHER THAT if the need arises to move the derby back to the original site that this be allowed without further discussion from the Committee.

CARRIED

MINUTES OF PREVIOUS MEETING

The minutes of the February 14, 2017 Recreation & Culture Committee meeting were received and adopted by Council at the Regular Meeting of Council held on February 27, 2017.

BUSINESS ARISING FROM MINUTES

No business arising from minutes was tabled.

NEW BUSINESS

1. Arthur Splash Pad Site Meeting/Update

Barry Lavers informed the Committee that a meeting was held with ABC Recreation Limited, installers, the Optimist Club and Water Department at the site on Friday, April 7. A final sketch of what the splash pad will look like was hand delivered on site. Ozzi DiCarlo, Triton Engineering Services, had supplied the site plan to the Optimist Club and requested they locate the splash pad onto the site plan. They will supply a backflow device and regulator. A five foot cement path will be needed for accessibility. An accessible piece of playground equipment is planned for the playground by the Township. The Committee suggested using the Community Initiated

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
RECREATION & CULTURE COMMITTEE MINUTES
APRIL 11, 2017 AT 8:30 A.M.**

030

Projects process for the playground equipment. An application for the County Accessibility Program will also be submitted.

Tom Bowden expressed concern with water discolouration. Filters will be needed. He expects to pressure wash the splash pad in the spring and estimates it will take a full day to complete. Without filters there will be additional pressure washing required by Township staff.

Barry Trood suggested that a two inch line will be needed for water installation. Installed filters will need to be accessible by Township staff. The two inch line will be tapped off an existing four inch line. The Water Department will supply a meter and a stop and drain valve. Mr. Trood had questions regarding the location of the control panel and meter and the filter requirements (sizing, flow restriction, etc). Triton Engineering will be contacted for further information and requirements.

Barry Lavers will arrange another site meeting with Triton Engineering and Township staff once site information is received from ABC Recreation.

Councillor Burke commented that there is a group in Mount Forest watching what is happening in Arthur and they are going to approach this Committee for a splash pad in Mount Forest.

2. Murphy Park Ontario 150 Update

Barry Lavers informed the Committee that he is meeting with a representative from Play Power to finalize plans for the park. A pirate theme is planned. A request was received from the Christian School in Arthur for the Township to sell or donate the old playground equipment to them. Barry is checking on the liability if they let someone else have the equipment.

3. Leisure Calendar

Calendars have been mailed out and Committee members confirmed that they have received a copy.

4. Pool Staff

Applications close Tuesday, April 18 and have been coming in steadily. Jena Bowden has applied for the Aquatic Supervisor position again.

5. Recreation Master Plan

The Recreation Master Plan RFP closes Tuesday, April 25. Three groups have inquired but no proposals have been received. It is expected that public meetings will be held; possibly in the spring and fall. Once complete a final meeting will be held with the Master Plan for Council approval

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
RECREATION & CULTURE COMMITTEE MINUTES
APRIL 11, 2017 AT 8:30 A.M.**

031

Committee discussed moving ahead with the Mount Forest Pool issue by forming an Ad Hoc Committee prior to completion of the master plan. A report had been provided in July 2016 but no decision was made giving further direction.

CORRESPONDENCE

Hockey Canada News (ORFA)

Barry Lavers informed the Committee that divided ice will be mandatory for initiation aged players in the 2017/18 season. There are dividers at both the Arthur and Mount Forest Arenas to accommodate the new policy.

REPORTS

Facility Usage Reports:

- Arthur Community Centre:
 - February - March 2016
 - February - March 2017
- Mount Forest Sports Complex:
 - February - March 2016
 - February - March 2017

Sign rental shouldn't be in Arthur report. Trying to find out how to remove.

Resolution REC 2017-008

Moved by: Mayor Lennox

Seconded by: Councillor Yake

THAT the Recreation and Culture Committee receive for information the Arthur and Mount Forest Facility Usage Reports for:

- *February – March 2016*
- *February – March 2017*

CARRIED

OTHER BUSINESS

Mike Givens, CAO, announced that the trailer and cement blocks used for a pedestrian river crossing in Arthur have been removed by the Works Department.

Councillor Yake inquired about the following:

- Has the panel has been upgraded at the Mount Forest Pool. Barry Lavers informed the Committee that they are waiting on a second quote.
- Can an adjustment be made for heat in the Pro Shop in Mount Forest? Currently there is no heat. Barry Lavers will check into the issue.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
RECREATION & CULTURE COMMITTEE MINUTES
APRIL 11, 2017 AT 8:30 A.M.**

032

Barry Lavers thanked Dan Yake for his efforts organizing the Municipal Hockey Tournament.

NEXT MEETING

Next meeting June 13, 2017 at 8:30 a.m. at the Mount Forest & District Sports Complex.

ADJOURNMENT

Resolution REC 2016-009

Moved by: Councillor Yake

Seconded by: Mayor Lennox

THAT the Recreation and Culture Committee meeting of April 11, 2017 be adjourned at 10:04 a.m.

CARRIED



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Kenilworth, ON N0G 2E0
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1.866.848.3620 FAX 519.848.3228

**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF May 23, 2017**

FROM: DAVID GUILBAULT, FIRE CHIEF

**SUBJECT: REPORT FIRE CHIEF 2017- 004 WELLINGTON NORTH FIRE
SERVICE ANNUAL REPORT 2016**

RECOMMENDATION

THAT Report Fire Chief 2017- 004 being a report Wellington North Fire Service Annual Report 2016 be received;

PREVIOUS REPORTS PERTINENT TO THIS MATTER

There are no previous reports on this matter.

BACKGROUND

Last fall in a consultation with CAO Mike Givens, it was decided the Wellington North Fire Service should provide the Township Council with a Wellington North Fire Service Annual Report. Our fire service has really come together as one cohesive unit over the past three years.

In this report is a compilation of information including statistics that details the combined efforts of all our dedicated firefighters.

The WNFS Annual Report provides information on Fire Prevention and Public Education initiatives, Training, and Community Involvement. As well, Emergency response statistics are provided in both graph and chart form.

Please find attached the Wellington North Fire Service 2016 Annual Report. I hope you find our first annual report interesting and informative.

FINANCIAL CONSIDERATIONS

There are no costs associated with this report.

STRATEGIC PLAN

Does the report's recommendations advance the Strategy's implementation?

Yes

No

N/A

Which pillars does this report support?

Community Growth Plan

Human Resource Plan

Brand and Identity

Strategic Partnerships

Community Service Review

Corporate Communication Plan

Positive Healthy Work Environment

PREPARED BY:	RECOMMENDED BY:
<i>David F. Guilbault, Fire Chief</i>	<i>Michael Givens, CAO</i>
DAVID E. GUILBAULT FIRE CHIEF	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER



2016

Annual Report

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Office of the Fire Chief

Mayor Andy Lennox, Members of Town Council & Residents of the Township of Wellington North.

I am pleased to present the first Wellington North Fire Service Annual Report.

This Report is a compilation of information including statistics that details the combined efforts of all our firefighters. I am very proud of the work our firefighters do on a daily basis in all area of service; Suppression & Emergency Response, Communications, Training, Fire Prevention & Public Education. Each of these areas is further outlined in this report, with an overview of the role and responsibilities, initiatives and successes of the Wellington North Fire Service.

Our Fire Department is committed to providing a premium service to our community and to finding new and innovative ways to improve policies, procedures and programs. The Township of Wellington North is a very safe community in which to live, work and play. This is due in part to the dedication and commitment to Public Fire Safety. Our Fire and Life Safety initiatives are second to none.

We sincerely appreciate the support received from Town Council, Town Departments and our allied agencies. This effective relationship is vital to our success in keeping the residents and visitors of Wellington North safe.

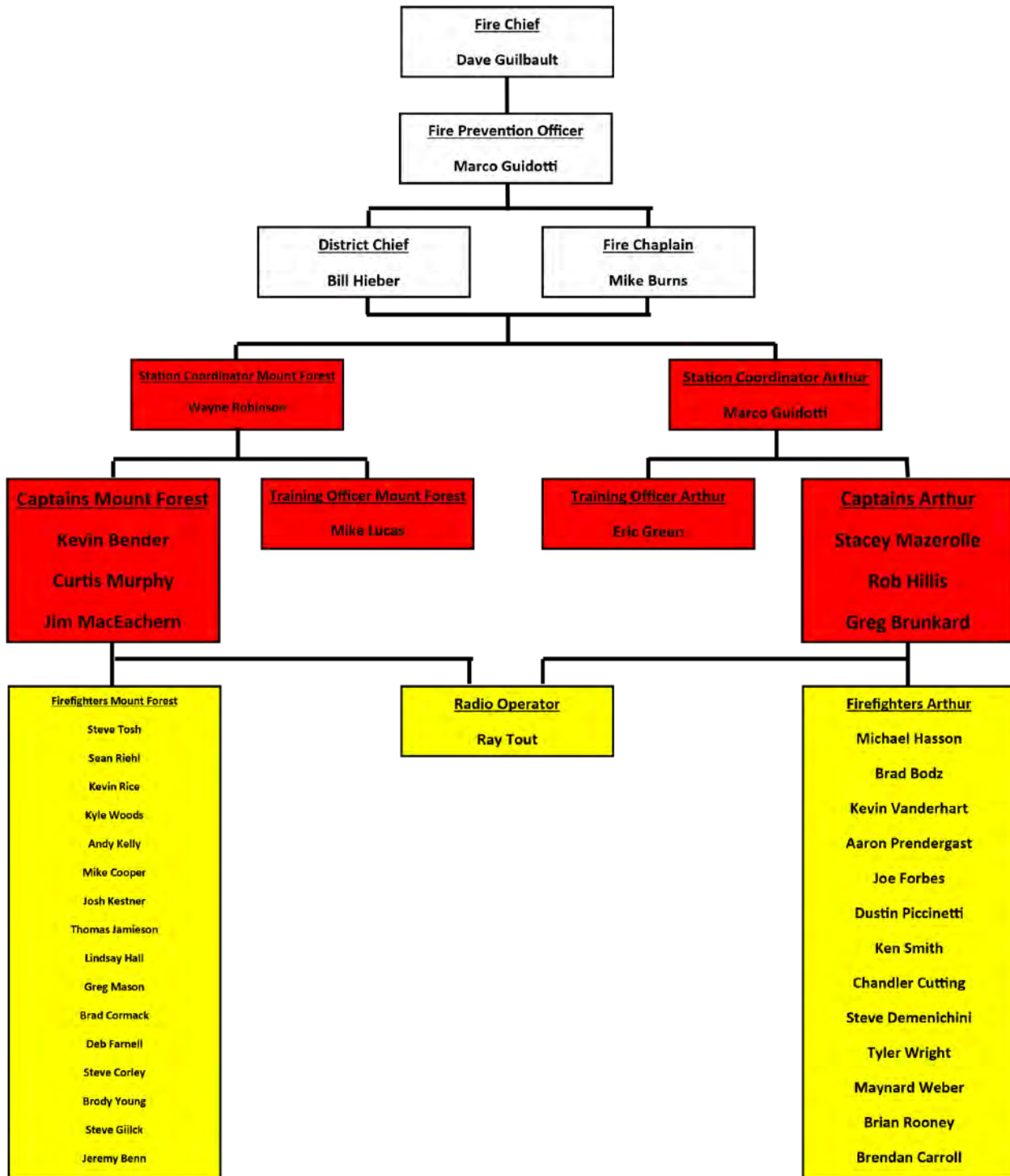
I hope you find our first annual report interesting, informative and perhaps find out something new about your Fire Service.

We welcome everyone to come your Fire Stations and visit with our exceptional firefighters.

Respectfully,

Chief Dave

Organizational Structure



Office of the District Chief

I have been a Volunteer Firefighter for over 25 years. I was the former Deputy Chief of Mount Forest and most recently appointed District Chief for the Wellington North Fire Service, serving both the communities of Arthur and Mount Forest and surrounding areas.

The main role of District Chief is to provide Administration Support to the Fire Chief and represent him in his absence. This is a much different position than my previous one. I now have the opportunity to work with both the Arthur and Mount Forest firefighters. I assist with training and attend emergency responses with both groups and truly enjoy that interaction. This never happened previously. This new role is both challenging and rewarding, and I see this as a wonderful opportunity to help move the Wellington North Fire Service forward.

I wish to thank everyone for their continued support for me and the WNFS.

Bill Hieber

Office of the Chaplain

The role of Chaplain in the Wellington North Fire Service is a relatively new position. I was notified of a recent fire by the Fire Chief. I was asked to respond to the scene to comfort and support the family who had just lost their home, its contents and their pets. Peer support training under the Critical Incident Stress Management program continues and I will play a significant role in supporting firefighters and their families through times of stress and its related effects. The Chaplain will be available to assist the members of the Community when required. In addition, I attend most training sessions as a way to increase my knowledge and build relationships with the firefighters. My ability to help the Fire Service is also being enhanced through selected reading materials addressing post-traumatic stress, cognitive behavioral counselling, first responder chaplaincy and disaster/crisis chaplaincy. I am very honored to be the first Chaplain for the Wellington North Fire Service and look forward to supporting our firefighters and members of our community.

Michael Burns

Office of the Fire Prevention Officer

In 2016, the Fire Prevention Officer position grew from a part time position to a full time position. I am very fortunate to become the first full time Fire Prevention Officer for Wellington North. My duties include the oversight of Fire Prevention and Public Education for the WNFS, compliance with the Fire Protection and Prevention Act, 1997 and the Ontario Fire Code. Various aspects of the position include conducting regular and/or specialized inspections, evaluating fire safety plans, managing public education activities, performing public relations, and communicating with the public. In addition, prosecuting offenders of fire safety legislation, performing administrative duties, other assigned fire prevention duties, and continuous training. It also entitles me to represent the Fire Chief in his absence.

The goal of Wellington North Fire Service is to reduce the loss of life, property and the protection of the environment. One way that this is achieved is through public fire safety education to the members of our community. Fire Prevention is fortunate to have a budget that allows us to use the media whether it be newspaper or radio, and the purchasing of signs and banners to get our safety messages out to the community.

This is a career that is truly fulfilling for myself. There are challenges, good and bad, every day. Quite often it is hard to remain within the scope of the job. I take great pride in doing what I can to make Wellington North a safer place to work and live, whether it be as a Fire Prevention officer or as a volunteer firefighter. I firmly believe that with communication, understanding, and commitment, Wellington North can be and will be a leader for others to follow.

Marco Guidotti

Fire Prevention and Public Education

Fire Protection Prevention Act; is an Act that sets out a municipality's responsibility for establishing a fire safety program and for the provision of fire protection services. It delineates various options including appointing a community fire safety team or establishing a fire department.

Education required to be a certified Fire Prevention/Education Officer:

NFPA 1031 Fire Inspector: Fire Inspector I

Fire Inspector II

Courtroom Procedures

Fire Code Div. B Parts 2 and 6

Fire Code Div. B Parts 3 and 5

Fire Code Div. B Part 4

Fire Code Div. B Part 9

NFPA 1033 Fire Investigator: 16 Chapters within this course

NFPA 1035 Fire and Life Safety Educator: Fire and Life safety Educator I

Fire and Life Safety educator II

Public Information Officer

Courses taken during 2016: Fire Inspector I, Fire Code Div. B 2 and 6, Improving Fire Safety for Vulnerable Ontarians, and Basic Emergency Management

2016 Year Review:

2016 was a challenging year. 21 Fire safety presentations were conducted. This would include, fire hall tours, going to schools, visiting senior complexes, and public social events like Arthur Fall fair and open houses. There were 22 Fire safety inspections. These include routine, as well as requested. There were 12 Fire investigations. During these investigations we determine an origin and cause. Some fires are arson, electrical (could be wiring or faulty unit) and negligence. Knowing a cause will help the fire service better educate the community. There were 15 Fire safety complaint inspections. These are usually related to non-working smoke or CO alarms, hoarding situations, and fire separation issues. We approved 20 Fire safety Plans. These are required in buildings such as schools, vulnerable occupancies, and industrial buildings. Fire Safety Plans are emergency procedures that need to be followed in case of a fire. 8 vulnerable occupancy fire drills. These are mandated within the Fire Code to be done annually. 33 pre-burn inspections. These inspections are on piles that are larger than what is approved within the burn by-law. We make sure it is safe to burn and make recommendations when we believe there are risks with the burn. We also had 12 burn complaints. These are usually due to nuisance concerns, burn ban, and not conforming to the burn by-law.

Sometimes these concerns and challenges require outside advice and consultation. We have a great relationship with our surrounding fire departments, especially Guelph. The Ontario Fire Marshal's Office is also great source for information and looking up resources.

We were fortunate to be able to share some "Learn Not to Burn" books with all the teachers from Junior Kindergarten, Kindergarten and grade 1 within Wellington North. These are books filled with exercises and stories that can be photocopied and redistributed.

We also distributed Fire Safety Books to the medical offices within Wellington North.

2016 was a very successful year for the Community in sponsoring our Community Safety Net Books. We had enough sponsors to get 550 books for Wellington North. We received 200 Junior Fire Safety, 150 Personal Safety, 120 Rural Safety and 80 Senior Safety. These books will be distributed to schools, clubs and centers to spread the word. The word is SAFETY!

Emergency Response

The Office of the Ontario Fire Marshal requires all Fire Services in Ontario to submit Standard Incident Reports (SIR).

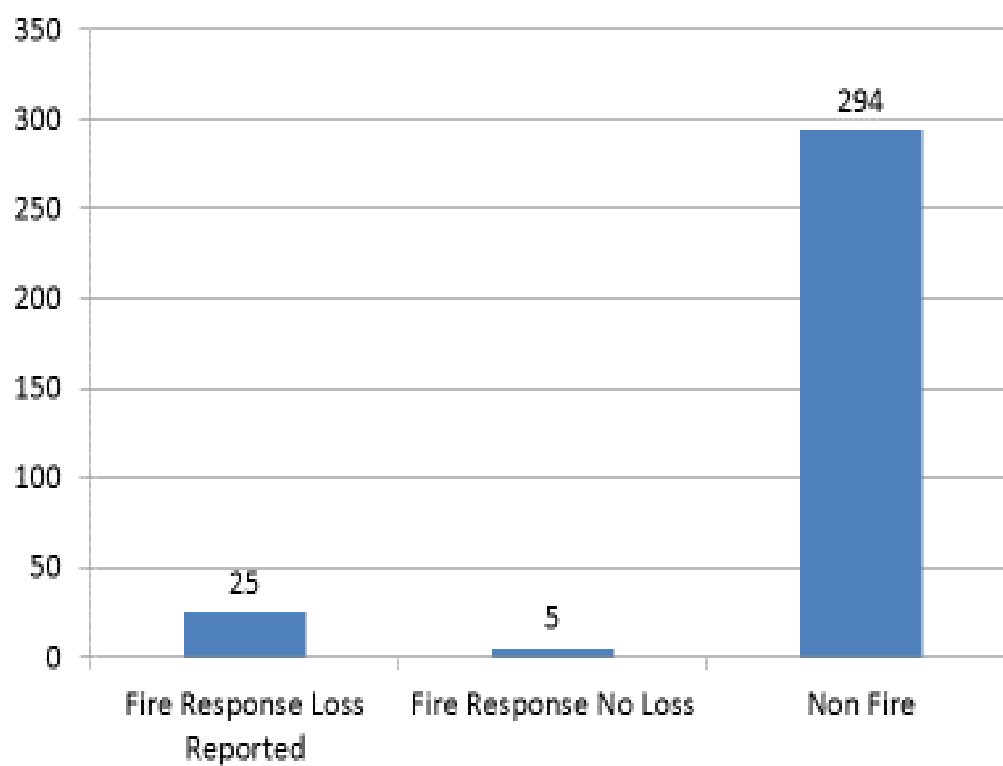
Medical calls represent close to 35% of our responses. Of those calls we were cancelled by ambulance 27% of the time. The last Memorandum of Understanding for the Activation of Tiered Medical Response was 2012. This agreement will be reviewed in 2017. We need to ensure we are providing an efficient cost effective service to our community. We all want positive patient care and positive patient outcome.

The balance of the calls range from rescues, alarm conditions, to structure fires.

The following pages show type and number of incidents, as well as percentages of the calls the WNFS responded to in 2016 and that were reported to the OFMEM.



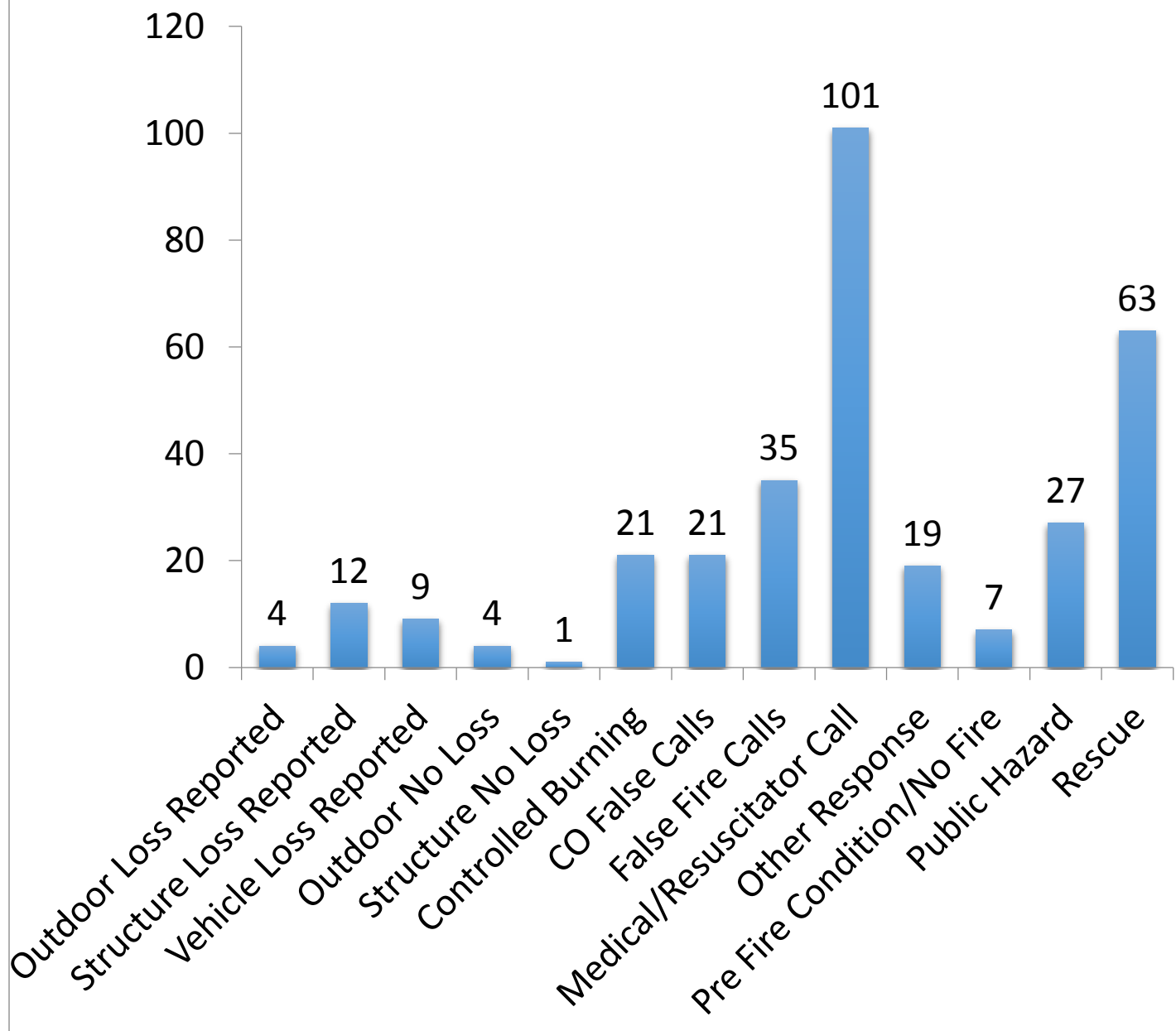
Wellington North Fire Service 2016 Emergency Call Summary



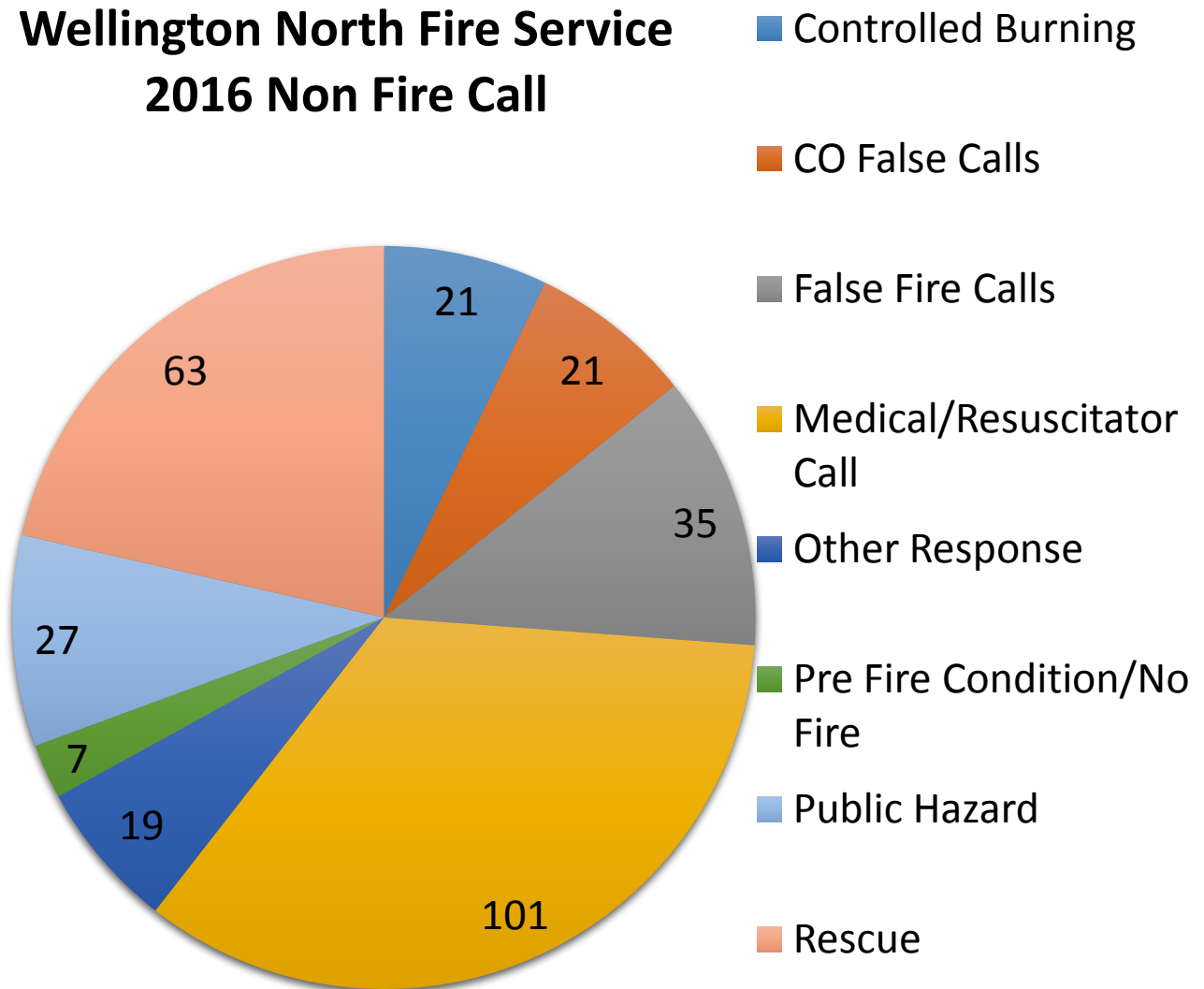
Wellington North Fire Service 2016 Emergency Call Summary



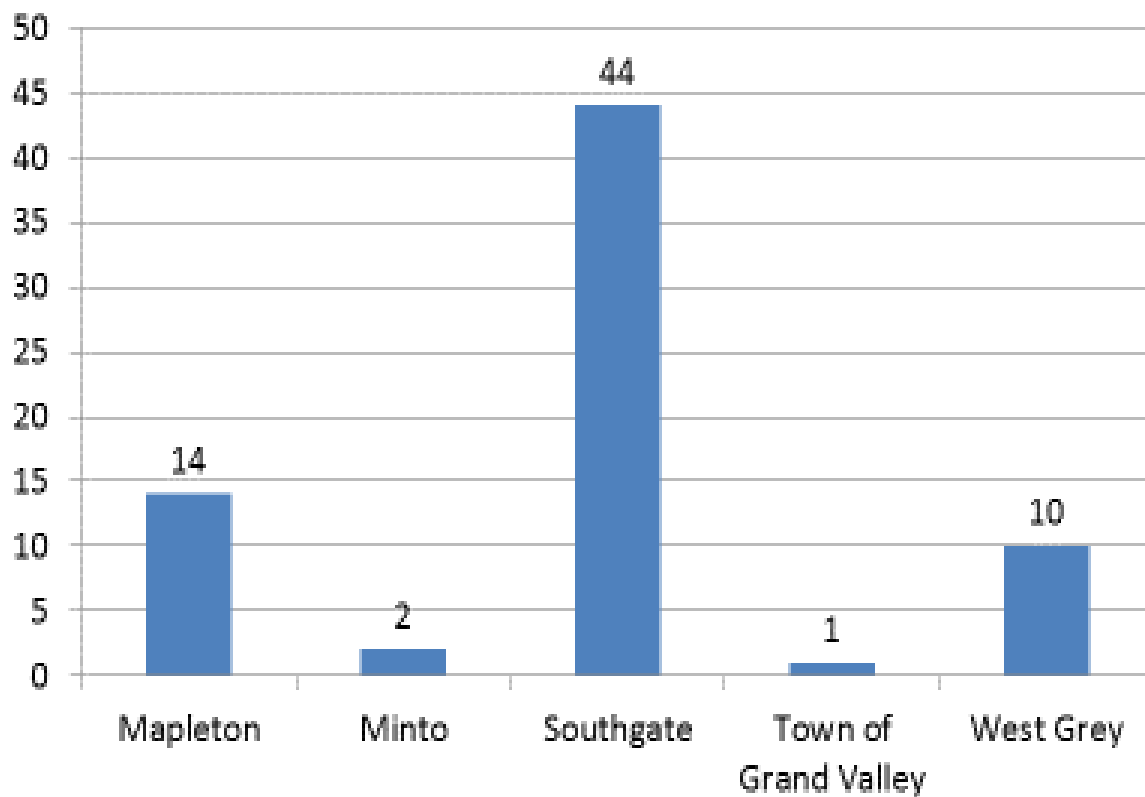
Wellington North Fire Service 2016 Non Fire Call



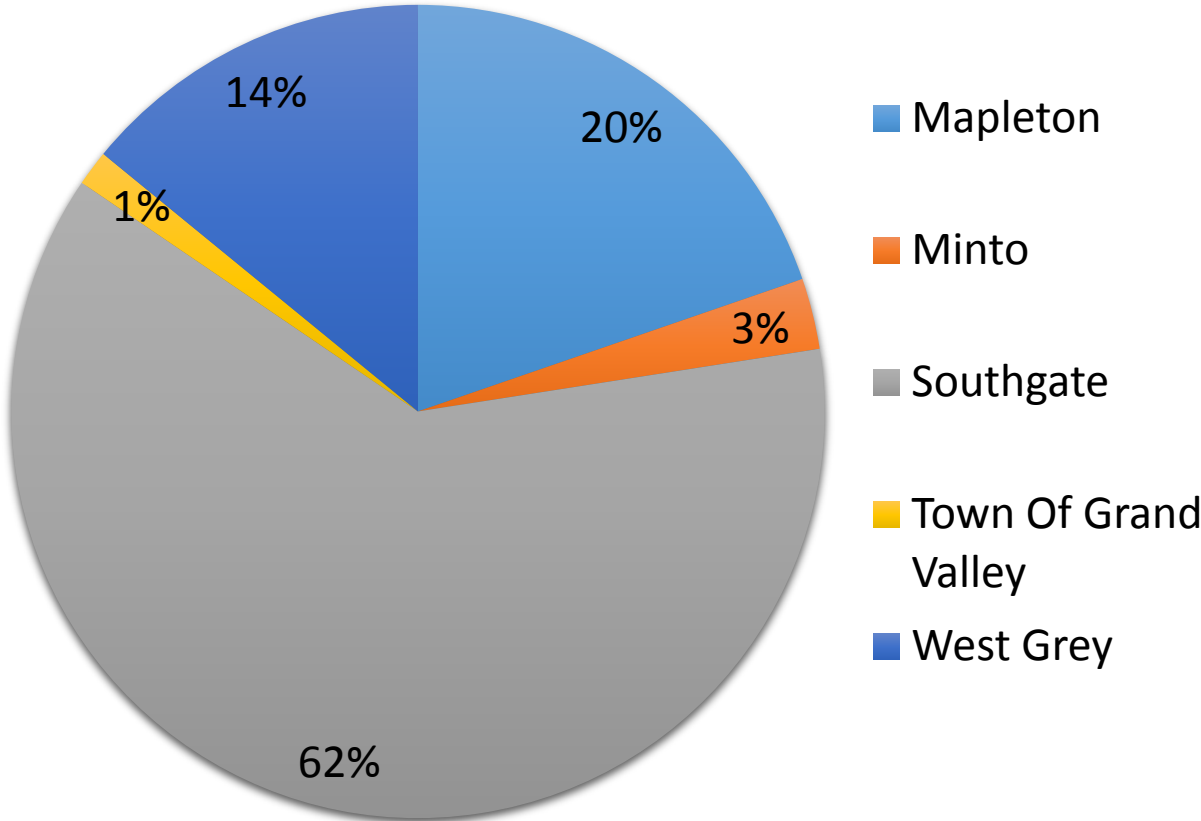
Wellington North Fire Service 2016 Non Fire Call



Wellington North Fire Service 2016 Emergency Responses Into Other Municipalities



Wellington North Fire Service 2016 Emergency Responses Into Other Municipalities



Training

Recruit Training and Certification

Once new members have completed their physicals, security checks and blood work they are ready to begin their training. All firefighters in Wellington North are trained and certified to the National Fire Protection Standard (NFPA) 1001.

The Recruit Course is a hybrid course, combining recruit firefighters from all Wellington County fire departments which includes both online and practical components. The online course is called Resource One and has twenty four chapters. There is an exam after each chapter. A pass mark of 80% is required on all exams.

The Practical component (hands-on) begins in late March and continues on until late June; every second weekend. Firefighters learn about ladder operations, rural water supply, hazardous material response, building construction, etc. They also get to experience the Fire Simulator (live fire). Once all the components are completed there is a three hour exam. They will then be recognized as having Firefighter Level 1.

General Training

All firefighters have a Tuesday night training schedule. Two Tuesday nights on and then one off. That cycle continues throughout the year. In 2016, several joint training sessions were scheduled. The Arthur Station would meet Mount Forest in Kenilworth. In 2017, all training sessions will be joint. The crews will split up. One crew from Arthur will come to Mount Forest and a Mount Forest crew will go to Arthur. Topics range from auto extrication, hydrant hook-up, rural water supply, ladder evolutions, ventilation, emergency first responder (medical aid), etc. All training sessions have a lesson plan, designated instructor, designated safety officer, and training outcomes. All information is recorded and filed at the Arthur station.

The WNFS firefighters also attend courses on weekends. Large animal rescue, bus extrication, residential rescue to name a few. Training and firefighter safety is paramount.



This photo is of an extrication training session in Mount Forest.

Communications

Presently the City of Guelph Fire Service provides paging for the WNFS. The firefighters are alerted of an emergency response via a paging tone sent to a pager which they carry with them. The Guelph Fire Service does not provide any other communication service to the WNFS.

The WNFS now has a Volunteer Firefighter Radio Operator. His role as Radio Operator is to communicate with responding fire trucks and the Incident Commander. The Radio Operator will receive direction from Incident Command to obtain hydro, police, EMS, public works, etc., and shall retain a call log.

During the 2015 Budget discussions, Council approved \$25,000 for Central Dispatch. The City of Guelph was to enter into an agreement with the Township of Wellington North whereby, the Guelph Fire Service would provide all paging and all dispatch functions, some of which are indicated above.

Although an agreement has been prepared by the Director of Emergency Service/Fire Chief for the City of Guelph, the Wellington North Fire Service is not in a position to request Full Dispatch Service at this time. Once we have a better understanding of changes being made to their software, performance up-grades and performance standards, we will be better positioned to review the agreement. I would anticipate moving to Full Dispatch in 2019. More discussion is required and a report to Council will follow prior to any Full Dispatch implementation.

Council may recall that all Fire Departments in Wellington County switched to a new radio frequency in 2016. A 400 MHz, UHF system is now in place. The WNFS did not change to this system. The cost to our taxpayer would have been between, \$75,000 to \$100,000. It is unknown if the new radio system would work efficiently and effectively here in Wellington North, as we are unaware of any testing being conducted or if the system will operate efficiently here in Wellington North. There was no funding to support this expenditure. With this in mind, the WNFS made the decision not to switch to the new UHF frequency.

There have been some issues with the 400MHz system, which they are attempting to resolve. The WNFS VHF radio system is working fine. There are no issues or concerns with our present system. There is no good reason to change at this time.

Grey County, Dufferin County and the Office of the Fire Marshal continue to use the VHF radio frequency, which is compatible with our radio system. Close to 80% of our Emergency Responses outside of Wellington North are with Fire Departments that use the VHF radio frequency.

Tablets have been installed in Pumper 91 Arthur, Pumper 121 Mount Forest, the Fire Command Vehicle and Fire Prevention Vehicle. These Tablets provide mapping, Incident Command App, Burn Permit Applications, Emergency Response Guide, Iam Responding App and much more. They have proven invaluable.

There have been several meetings with the Wellington County Chiefs with respect to purchasing a Fire Service Records Management System. A records management system will assist with inputting incident data, tracking inspections of occupancies, firefighter training, apparatus and inventory. There is an opportunity to have a joint purchase with the other fire departments in Wellington County. This will reduce overall costs.

Emergency Management

The County of Wellington provides a Community Emergency Planning Co-Ordinator (CEMC), whose role amongst other things, is to review annually the Emergency Plan and conduct an Annual Exercise. The Alternate CEMC is the CAO for the Township of Wellington North.

In October 2016, the Township of Wellington North conducted their annual table top exercise “Operation Tanker Down.”

The scenario involved a transportation accident causing a spill emergency, patient entrapment and a required evacuation of a large area of Mount Forest.

The objectives of the exercise were to test the Townships Notification Procedures, Evacuation Procedures, as well as Communication Procedures. The exercise lasted several hours. The exercise went very well and there was a lot of positive feedback. Another exercise is planned for 2017. There were no declared emergencies in 2016.



Stations

Station 90 Arthur



Station 120 Mount Forest



Apparatus



This photo was taken at a joint Arthur & Mount Forest training session in Kenilworth.

Community Involvement

Fundraising

The WNFS continues with fundraising activities. From Muscular Dystrophy Boot Drives (\$4500.00 raised in Arthur), pancake breakfasts, Yuk Yuk fun nights and the Fire Chief's Gala, we continue to give back to our community. More events are being planned. The Mount Forest Station will be involved with the Canada 150th celebrations. They will be hosting a "Pyjama Hungry Man Breakfast." Money raised from these events go back into the community. Arthur Firefighters will continue with the Winter Coat drive and open houses. The Fire Chief's Gala has raised close to \$50,000.

Community Partners

The WNFS has partnered with several organizations in Wellington County. Partners include the Mount Forest Family Health Team, Wellington Guelph Hoarding Response Team and the Guelph & Rural Wellington Connectivity Table. We interact with these groups on a regular basis. For example, if the WNFS has a Hoarding situation, we would connect with several disciplines. The Hoarding Response Coordinator, Mount Forest Family Health Team, (who would assist with mental health issues) and the Guelph & Rural Wellington Connectivity Table, (would assist with housing).

Our Fire Prevention Officer attends meetings when available. Many of the case studies and issues brought forward have Fire Code violations and are threats to public safety. The Chief Fire Prevention Officer from Guelph Fire is a member of the Hoarding Response Team. The WNFS Fire Chief is a member of all three disciplines.

We also partner with local business who help us deliver Fire Prevention and Public Safety education to our residents. Community partners such as T.D. Smith, Young's Home Hardware, Musashi, Copernicus Education Products, The Mirror newspaper, and 88.7 *The River*, are generous contributors.



Communiqué



From the desk of:

April, 2017 # 042

Fire Chief.

1. Operating and Capital Budget. **Effective immediately any purchase of over \$200.00** is required to have the Fire Chief's approval. The Fire Chief will be briefing the Station Coordinators.
2. **Officer Course:** *"Beyond Helmets and Hoses"* was a huge success. The feedback from Chief Vince and Chief Jody was very positive.
3. **PTSD:** Canadian Critical Incident Stress Foundation will be delivering CISM. Step two is "Supporting Individuals Through Trauma" (SITT). Training and Certification will be in **Rockwood May 27/17 09:00**. This training and certification is **mandatory**. Chief Dave and Captain Curtis will be attending. We now have a Peer Support Team in place for the WNFS. West Grey will provide the Peer Support. As well, please see the attached poster of the NEW Peer Support Team that has started up in Guelph.
4. **REMINDER**, please use your IAM responding!! Your fellow firefighters are counting on you! We need to know who is responding. Hey folks. **TRUCK IS THE COMMAND POST**. The Captain is the Incident Commander. **The non-users of iam Responding are being identified. Please USE this valuable tool!**
5. **FPO Vehicle:** The new fire prevention vehicle will arrive May 9th, 2017.
6. We have written an RFQ, for the Hydraulic Porta Holders. The RFQ will go out by May 15th. The Pumper RFQ will go out by May 31.
7. Weekend stand-by will be here very soon. The District Chief and Captains will brief everyone. Starts May long weekend.
8. When doing your station chores either on weekends or Monday night as is the case in Mount Forest; the chores will be done as a team. **Not one** firefighter on Saturday morning and two on Sunday morning. You **cannot work alone** doing the chores. The Station Coordinators will see that this is enforced. Safety is paramount.

FUNNY QUOTE

"Good friends don't let you do stupid things..... alone"



Communiqué



FIRE DEATHS IN ONTARIO

Total fatal fires for the period from January 1 to April 30 for the years 2016 and 2017				
	2016		2017	
	<i>Fatal fires</i>	<i>Fatalities</i>	<i>Fatal fires</i>	<i>Fatalities</i>
Ontario fatal fires (except Federal and First Nations properties) from January 1 to April 30.	20	24	25	29
Fatal fires on Federal or First Nations properties from January 1 to April 30	1	9	1	1
Total	21	33	26	30

Respectfully;

Fire Chief

TRAINING DIVISION

Training Division

A new Training Committee is formed. AS you are now aware we will be doing joint training every Tuesday evening. The Station Coordinators will divide up the crews accordingly. The Smoke/Training House is ready to go. The Training team will up-date everyone. More to follow.



Communiqué



April Fire Report 2017

ARTHUR STATION:

The Arthur Station responded to 12 calls for assistance during the month.

Practice/ Meetings:

April 11, 2017 (14) members were present

April 18, 2017 (45) members were present

MOUNT FOREST STATION:

The Mount Forest Station responded to 26 calls for assistance during the month.

Practice/ Meetings:

April 11, 2017 (18) members were present

April 18, 2017 (20) members were present

Respectfully submitted by
Bill Hieber



Communiqué



CALL TYPE	ARTHUR STATION	AREA	MOUNT FOREST STATION	AREA
Medical	1	Town (1)	13	Town (10)
				Southgate(2)
				Township(1)
Structure Fire	2	Town(2)	2	Arthur (2)
Machinery Fire	1	Town(1)		
Co/Smoke/ Alarm	1	Township (1)		
Vehicle collision	1	Township(1)	3	Town (1)
				Township(2)
Fire Alarm	1	Town(1)	3	Town (3)
Gas Leak	3	Town (2)	1	Township(1)
		Township(1)		
Hydro Pole Fire	1	Township(1)		
Mutual Aid	1	Grand Valley		
		M. V. C		
Grass Fire			2	Town (1)
				Southgate(1)
Illegal Burn			1	Town(1)
Investigation			1	Town(1)



Communiqué



Fire Prevention/Public Education

FIRE SAFETY PRESENTATIONS

FIRE SAFETY INSPECTIONS

151 Georgina St. Arthur
105 Tucker St. Arthur

FIRE INVESTIGATIONS

207 Fredrick St. E. Arthur

FIRE SAFETY COMPLAINT INSPECTIONS

156 Egremont St. Mount Forest
226 Main St. S. Mount Forest

FIRE SAFETY PLAN REVIEWS

VULNERABLE OCCUPANCY FIRE DRILLS

BURN PERMIT SITE INSPECTIONS

8949 Wellington Rd 14
9033 Sideroad 13
8600 Wellington Rd 15

BURN COMPLAINTS



“TEST YOURS *TODAY*”



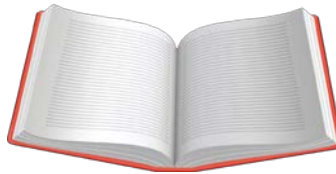
Communiqué



Hello Everyone,

This is the time of year that each station will be doing some sort of public education event a month. We can all use the help. Everything we do in life is what we make of it. So let's make every event a fun and lasting impression on those that attend. Safety is everyone's responsibility. Let's do our part to get the message out.

“SAVING LIVES THROUGH EDUCATION”



Please have all monthly reports submitted by the 5th of each month to:

fpo@wellington-north.com

Next communiqué will be April 9th, 2017



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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF May 23rd, 2017**

FROM: DALE SMALL, ECONOMIC DEVELOPMENT OFFICER

SUBJECT: REPORT EDO-2017-13 COMMUNITY IMPROVEMENT PROGRAM

RECOMMENDATION

That the Economic Development Officer report EDO-2017-13 dated May 23rd, 2017 with regards to the Community Improvement Program be received;

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North approve one-time grants under the Façade Improvement Grant Program as follows:

- **\$2,500.00** for improvements to 102 Main Street S. in Mount Forest, home to the Mount Forest Museum and Archives.
- **\$1,901.17** for improvements to 101 Main Street N. in Mount Forest, home to Walsh's Health and Lifestyle Centre
- **\$ 750.00** for improvements to 248A Main Street N. in Mount Forest, home to 88.7FM The River.
- **\$1,250.00** for improvements to 110 Main Street N. in Mount Forest, home to I'm Soooooo Bad.

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North approve one-time grants under the Public Arts Grant Program as follows:

- **\$2,500.00** to the Arthur Chamber of Commerce to assist with the purchase of new entryway signage (3) into the Town of Arthur.
- **\$2,500.00** to the Arthur Chamber of Commerce to assist with the purchase of new metal banners (15) on George Street in Arthur.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

There have been numerous reports on the Community Improvement Program since the program was approved by Wellington North council in May 2012. The most recent one was EDO 2017-07 dated February 27th, 2017.

BACKGROUND

Our Community Improvement Program (C.I.P.) was approved in 2012 and has established a framework for the Township support and implementation of programs to encourage the maintenance and rehabilitation of commercial buildings, their facades as well as associated signage and green spaces. Through this framework the Municipality is able to provide incentives for individuals, businesses, Community Groups and organizations, etc. to enhance their building presentation to the public and/or to support Public Art, in an effort to help beautify and stimulate pride in our downtowns.

This ten year program has proven quite popular and since 2012 thirty eight applicants have submitted applications to the Community Improvement Program. The total dollar value of the overall improvements made to our Main Streets is conservatively estimated at \$353,813.

Of this amount:

- \$ 77,084 (21%) has been covered by grants from the C.I.P.
- \$ 22,500 (6%) has been advanced in interest free loans repayable over 5 years
- \$254,229 (72%) has been the applicants contributions

In recognition of the success of this program we are currently working with Stempski Kelly and Associates to enhance our existing program and to ensure that we have the right programs in place to support the future growth expected within Wellington North. During Wellington North Showcase we conducted an Open House to gather input into the changes to our CIP and it is expected that the draft C.I.P. revisions will be brought to council for review in June 2017.

Amongst other things the direction we provided SKA was as follows:

- Consider the expansion of the **Community Improvement Program Areas** (CIPA) and programs to cover all areas of Wellington North. We expect the new CIP to reflect the following CIPA and that incentive programs will be tailored/established for each area:
 - Urban Community Improvement Program Area
 - Rural Community Improvement Program Area
 - Hamlet Community Improvement Program Area
- A complete review of existing incentive programs and recommendations to revise these programs and/or add additional funding programs to our Community Improvement Program. Some examples here might include:
 - Building Improvement Grant
 - Building Accessibility Grant
 - Grant focused on stimulating certain types of investment
- Analysis of the recent Wellington County Official Plan amendment and recommendations on how the Township of Wellington North can best leverage County involvement in the CIP process.
- Research and report on current programs in other municipalities having a focus on incentives targeting absentee landlords/landowners to rent their vacant buildings and/or develop their vacant land and/or refurbish buildings in disrepair.
- Review, simplify and revise grant application forms to permit in-house editing/reformat by the Township and provide recommendations on future Municipal Funding Limits to support the CIP over the next five years.

OVERVIEW

Over the past few weeks a number of applications have been received for funding under the Community Improvement Program and as part of the review and approval process all applications are reviewed by members of the Community Improvement Plan Review Panel. (Darren Jones & Dale Small)

The required Decision Matrix has been completed for all applications and a copy is attached to this report. This also provides additional information regarding the improvements that were made to the various locations. The Community Improvement Plan Review Panel recommends council approve funding for all six applications.

FINANCIAL CONSIDERATIONS

In 2017, \$15,000 in funding has been approved in the 2017 Economic Development operating budget to cover applications under the Community Improvement Program. The approvals contained in this report total \$11,401.17.

The cost for Stempski Kelly and Associates to complete the review of our Program is \$5,130 plus disbursements and this was covered utilizing 2016 BR+E Implementation Plan Funding.

As part of our current review of the Community Improvement Program we will be providing council with recommendations on what the future funding limits should be for the next five years.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

Yes No N/A

Which pillars does this report support?

<input checked="" type="checkbox"/> Community Growth Plan <input type="checkbox"/> Human Resource Plan <input checked="" type="checkbox"/> Brand and Identity <input checked="" type="checkbox"/> Strategic Partnerships	<input type="checkbox"/> Community Service Review <input type="checkbox"/> Corporate Communication Plan <input type="checkbox"/> Positive Healthy Work Environment
---	--

PREPARED BY:

RECOMMENDED BY:

Dale Small

Michael Givens

**DALE SMALL
ECONOMIC DEVELOPMENT OFFICER**

**MICHAEL GIVENS
CHIEF ADMINISTRATIVE OFFICER**

COMMUNITY IMPROVEMENT PLAN : FACADE IMPROVEMENT GRANT & LOAN APPLICATION DECISION MATRIX

Applicant: **Mount Forest Museum and Archives**Date Received: **April 3rd, 2017**Application #: **F.I.L. & G. # 26**

Amount: \$2,500.00 Grant

Date of Community Improvement Plan Review Panel Meeting: **May 12th, 2017**

Criteria Number	Criteria	Yes	No	Comments
1	Is the applicant eligible as per the definition outlined in 4.2.4.2 of the Community Improvement Plan	X		The Mount Forest Museum and Archives is the primary tenant at 102 Main Street South in Mount Forest
2	Is the applicant applying for: a) Facade Improvement Grant b) Facade Improvement Interest Free Loan c) Both	X		The applicant is applying for the \$2,500 Facade Improvement Grant
3	Is the Property and/or adjacent Public Land within the CIPA boundaries and eligible for funding	X		The Mount Forest Museum and Archives is the primary tenant at 102 Main Street South in Mount Forest which is within the CIPA boundary.
4	Has the application been properly completed including: <ul style="list-style-type: none"> • Detailed description of improvements • Facade Improvement Checklist • Detailed sketch of the proposed change • Minimum of two quotes obtained 	X X	X	A description has been provided by the applicant and the work primarily consists of Metal Roof Restoration. The work is being completed by a local contractor.
5	Are property taxes and any other Municipal Accounts receivable up to date	X		The location is a municipally owned building.
6	Eligible costs associated with Facade Improvement Projects are as follows. Indicate which ones are included: <ul style="list-style-type: none"> • Repainting or cleaning of the facade/roof • Restoration of facade masonry, brickwork, etc. • Replacement or Repair of cornices, eaves, parapets, etc • Replacement or Repair of Windows • Entrance-way modifications • Redesign of the store front • Removal of signage and installation of new signage 	X		The work being completed primarily consists of Metal Roof Restoration and painting.

COMMUNITY IMPROVEMENT PLAN : FACADE IMPROVEMENT GRANT & LOAN APPLICATION DECISION MATRIX

	<ul style="list-style-type: none"> • Restoration of original facade appearance • Replacement or Repair of canopies and awnings • Installation or repair of exterior lighting • Other similar improvements approved by CIPRP 			
7	Facade Improvement Grant amount available is 50% of eligible costs up to a maximum of \$2,500. What amount is being requested and what is the percentage of the overall.	X	X	Overall Cost of exterior improvements: \$9,850 & HST Grant Amount being requested: \$2,500 Percentage of overall Costs: 25%
8	Facade Improvement Loan amount available is an interest free loan up to a maximum \$2,500. This loan must be paid off in equal installments with a maximum amortization of five years. What amount is being requested and what is the amortization period?	X		As the overall cost of the improvement is greater than \$7,500 the applicant is eligible for the \$2,500 interest free loan however is not applying for this.
9	Will the goods and services to complete the required work be performed by local businesses/suppliers.	X		All work is being completed by a local contractor.
10	Is the targeted completion date within 8 months from date of approval or is an extension required?	X		The work will be completed prior to the Mount Forest Homecoming Weekend of June 23 rd – 25 th , 2017.
11	Other comments from the Review Panel	These improvements qualify for funding under the Community Improvement program and we recommend council approve the request.		
Recommendation	That the Community Improvement Review Panel support this application and makes a motion for council approval.			Yes XXX No
	<i>Darren Jones</i> Darren Jones	<i>Dale Small</i> Dale Small		

COMMUNITY IMPROVEMENT PLAN : FACADE IMPROVEMENT GRANT & LOAN APPLICATION DECISION MATRIX

Applicant: Joseph Walsh; **Walsh's Health & Lifestyle Centre**Date Received: **May 8th, 2017**Application #: **F.I.L. & G. # 27**

Amount: \$1,901.17 Grant

Date of Community Improvement Plan Review Panel Meeting: **May 12th, 2017**

Criteria Number	Criteria	Yes	No	Comments
1	Is the applicant eligible as per the definition outlined in 4.2.4.2 of the Community Improvement Plan	X		Applicant, Joseph Walsh, is the business owner of Walsh's Health & Lifestyle Centre.
2	Is the applicant applying for: a) Facade Improvement Grant b) Facade Improvement Interest Free Loan c) Both	X		The applicant is applying for a Facade Improvement Grant and is eligible to receive 50% up to a maximum of \$2,500.
3	Is the Property and/or adjacent Public Land within the CIPA boundaries and eligible for funding	X		Walsh's Health & Lifestyle Centre recently opened at 101 Main Street South in Mount Forest which is within the CIPA boundary.
4	Has the application been properly completed including: <ul style="list-style-type: none"> • Detailed description of improvements • Facade Improvement Checklist • Detailed sketch of the proposed change • Minimum of two quotes obtained 	X X X	X	A detailed description, including pictures has been provided by the applicant. The work has been completed by a local contractor who has completed many similar store front improvements on our Main Street.
5	Are property taxes and any other Municipal Accounts receivable up to date	X		All property taxes were verified up to date.
6	Eligible costs associated with Facade Improvement Projects are as follows. Indicate which ones are included: <ul style="list-style-type: none"> • Repainting or cleaning of the facade • Restoration of facade masonry, brickwork, etc. • Replacement or Repair of cornices, eaves, parapets, etc • Replacement or Repair of Windows • Entrance-way modifications • Redesign of the store front • Removal of signage and installation of new signage 	X		Work that has been completed is primarily related to the design and installation of new signage on the building.

COMMUNITY IMPROVEMENT PLAN : FACADE IMPROVEMENT GRANT & LOAN APPLICATION DECISION MATRIX

	<ul style="list-style-type: none"> Restoration of original facade appearance Replacement or Repair of canopies and awnings Installation or repair of exterior lighting Other similar improvements approved by CIPRP 				
7	Facade Improvement Grant amount available is 50% of eligible costs up to a maximum of \$2,500. What amount is being requested and what is the percentage of the overall.	X	X	<p>Overall Cost of improvements: \$3,802.34</p> <p>Grant Amount being requested: 50%/\$1,901.17</p> <p>Percentage of overall Costs: 50%</p>	
8	Facade Improvement Loan amount available is an interest free loan up to a maximum \$2,500. This loan must be paid off in equal installments with a maximum amortization of five years. What amount is being requested and what is the amortization period?		X	As the overall cost of the improvement is less than \$7,500 the applicant is not eligible for an interest free loan.	
9	Will the goods and services to complete the required work be performed by local businesses/suppliers.	X		All work was completed by a local contractor.	
10	Is the targeted completion date within 8 months from date of approval or is an extension required?	X		The work has been completed.	
11	Other comments from the Review Panel	These improvements qualify for funding under the Community Improvement program and we recommend council approve the request.			
Recommendation	That the Community Improvement Review Panel support this application and makes a motion for council approval.			Yes XXX	No
	<i>Darren Jones</i> Darren Jones	<i>Dale Small</i> Dale Small			

COMMUNITY IMPROVEMENT PLAN : FACADE IMPROVEMENT GRANT & LOAN APPLICATION DECISION MATRIX

Applicant: **88.7 FM The River**Date Received: **May 10th, 2017**Application #: **F.I.L. & G. # 28**

Amount: \$750.00 Grant

Date of Community Improvement Plan Review Panel Meeting: **May 12th, 2017**

Criteria Number	Criteria	Yes	No	Comments
1	Is the applicant eligible as per the definition outlined in 4.2.4.2 of the Community Improvement Plan	X		88.7FM The River is a not-for-profit corporation located in Mount Forest
2	Is the applicant applying for: a) Facade Improvement Grant b) Facade Improvement Interest Free Loan c) Both	X		The applicant is applying for a \$750 Facade Improvement Grant
3	Is the Property and/or adjacent Public Land within the CIPA boundaries and eligible for funding	X		88.7FM The River is located at 248 A Main Street North in Mount Forest which is within the CIPA boundary.
4	Has the application been properly completed including: <ul style="list-style-type: none"> • Detailed description of improvements • Facade Improvement Checklist • Detailed sketch of the proposed change • Minimum of two quotes obtained 	X X	X	A description has been provided by the applicant and the work primarily consists of exterior painting and the installation of window wrapping. The painting was completed by a local contractor and the window wrapping was also supplied and installed by a local contractor.
5	Are property taxes and any other Municipal Accounts receivable up to date	X		All property taxes were verified as up to date.
6	Eligible costs associated with Facade Improvement Projects are as follows. Indicate which ones are included: <ul style="list-style-type: none"> • Repainting or cleaning of the facade • Restoration of facade masonry, brickwork, etc. • Replacement or Repair of cornices, eaves, parapets, etc • Replacement or Repair of Windows • Entrance-way modifications • Redesign of the store front • Removal of signage and installation of new signage 	X		The work being completed primarily consists of exterior painting and wrapping of windows and doors.

COMMUNITY IMPROVEMENT PLAN : FACADE IMPROVEMENT GRANT & LOAN APPLICATION DECISION MATRIX

	<ul style="list-style-type: none"> Restoration of original facade appearance Replacement or Repair of canopies and awnings Installation or repair of exterior lighting Other similar improvements approved by CIPRP 			
7	Facade Improvement Grant amount available is 50% of eligible costs up to a maximum of \$2,500. What amount is being requested and what is the percentage of the overall.	X		Overall Cost of exterior improvements: \$1,500 & HST Grant Amount being requested: \$750 Percentage of overall Costs: 50%
8	Facade Improvement Loan amount available is an interest free loan up to a maximum \$2,500. This loan must be paid off in equal installments with a maximum amortization of five years. What amount is being requested and what is the amortization period?		X	As the overall cost of the improvement is less than \$7,500 the applicant is not eligible for an interest free loan.
9	Will the goods and services to complete the required work be performed by local businesses/suppliers.	X		All work was completed by local contractors.
10	Is the targeted completion date within 8 months from date of approval or is an extension required?	X		The work has been completed.
11	Other comments from the Review Panel	These improvements qualify for funding under the Community Improvement program and we recommend council approve the request.		
Recommendation	That the Community Improvement Review Panel support this application and makes a motion for council approval.			Yes XXX No
	<i>Darren Jones</i> Darren Jones	<i>Dale Small</i> Dale Small		

COMMUNITY IMPROVEMENT PLAN : FACADE IMPROVEMENT GRANT & LOAN APPLICATION DECISION MATRIX

Applicant: I'm Soooooo Bad

Date Received: May 12th, 2017

Application #: F.I.L. & G. # 29

Amount: \$1,250.00 Grant

Date of Community Improvement Plan Review Panel Meeting: May 12th, 2017

Criteria Number	Criteria	Yes	No	Comments
1	Is the applicant eligible as per the definition outlined in 4.2.4.2 of the Community Improvement Plan	X		The applicant is the business owner of I'm Soooooo Bad located at 110 Main Street N in Mount Forest and is eligible to apply to this program.
2	Is the applicant applying for: a) Facade Improvement Grant b) Facade Improvement Interest Free Loan c) Both	X		The applicant is applying for a grant of up to \$1,250 under the Facade Improvement Grant Program
3	Is the Property and/or adjacent Public Land within the CIPA boundaries and eligible for funding	X		I'm Soooooo Bad located at 110 Main Street N in Mount Forest which is within the CIPA boundary
4	Has the application been properly completed including: • Detailed description of improvements • Facade Improvement Checklist • Detailed sketch of the proposed change • Minimum of two quotes obtained	X X	X	A description has been provided by the applicant and the work primarily consists of repair to the outside foundation wall on the south side of the building.
5	Are property taxes and any other Municipal Accounts receivable up to date	X		All property taxes were verified as up to date.
6	Eligible costs associated with Facade Improvement Projects are as follows. Indicate which ones are included: • Repainting or cleaning of the facade • Restoration of facade masonry, brickwork, etc. • Replacement or Repair of cornices, eaves, parapets, etc • Replacement or Repair of Windows • Entrance-way modifications • Redesign of the store front • Removal of signage and installation of new signage	X X		The work primarily consists of repair to the outside foundation wall on the south side of the building and is being completed in partnership with the Township of Wellington North. Refer to letter from Public Works Director attached to the application dated August 12 th , 2016.

COMMUNITY IMPROVEMENT PLAN : FACADE IMPROVEMENT GRANT & LOAN APPLICATION DECISION MATRIX

	<ul style="list-style-type: none"> • Restoration of original facade appearance • Replacement or Repair of canopies and awnings • Installation or repair of exterior lighting • Other similar improvements approved by CIPRP 			
7	Facade Improvement Grant amount available is 50% of eligible costs up to a maximum of \$2,500. What amount is being requested and what is the percentage of the overall.	X	X	<p>Overall Cost of exterior improvements: \$3,500 & HST</p> <p>Grant Amount being requested: up to \$1,250</p> <p>Percentage of overall Costs: 33%</p>
8	Facade Improvement Loan amount available is an interest free loan up to a maximum \$2,500. This loan must be paid off in equal installments with a maximum amortization of five years. What amount is being requested and what is the amortization period?		X	As the overall cost of the improvement is less than \$7,500 the applicant is not eligible for an interest free loan.
9	Will the goods and services to complete the required work be performed by local businesses/suppliers.	X		All work is being completed by a local contractor.
10	Is the targeted completion date within 8 months from date of approval or is an extension required?	X		The work is scheduled for completion by June 1 st , 2017.
11	Other comments from the Review Panel	These improvements qualify for funding under the Community Improvement program and we recommend council approve the request.		
Recommendation	That the Community Improvement Review Panel support this application and makes a motion for council approval.			Yes XXX No
	<i>Darren Jones</i> Darren Jones	<i>Dale Small</i> Dale Small		

COMMUNITY IMPROVEMENT PLAN: PUBLIC ART GRANT APPLICATION DECISION MATRIX

Applicant: **Arthur Chamber of Commerce**Date Received: **May 11th, 2017**Application #: **P.A.G. # 10**Amount: **\$2,500.00**Date of Community Improvement Plan Review Panel Meeting: **May 12th, 2017**

Criteria Number	Criteria	Yes	No	Comments
1	Is the applicant eligible as per the definition outlined in 4.2.4.2 of the Community Improvement Plan	X		The Arthur Chamber of Commerce is eligible to apply for this grant.
2	Is the Property and/or adjacent Public Land within the CIPA boundaries and eligible for funding	X		New entryway signage will be installed on highway 6 at the North and south ends of Arthur as well as on Eliza Street/County Road 14 as you enter from Conn.
3	Has the application been properly completed including: <ul style="list-style-type: none"> Detailed description of proposal Detailed drawing of the proposed Art Minimum of two quotes obtained 	X X	X	The Arthur Chamber has been working on replacing Entryway signage to celebrate Canada's 150. Quotes have been received from two local vendors.
4	Are property taxes and any other Municipal Accounts receivable up to date	X		Verified up to date
5	Eligible costs associated with the Public Arts Projects are as follows. Indicate which ones are included: <ul style="list-style-type: none"> Application fees Preparation of building/area to receive art installation Service/product fabrication of art work Installation charges of proposed art work 	X X X	X	The new entryway signage will replace the current signage at the following locations: <ul style="list-style-type: none"> Highway 6 north end of Arthur at Kate's Fries Highway 6 south end of Arthur at Flagpole Eliza Street/County Road 14 as you enter from Conn
6	What percentage of the overall costs is being requested from the Public Arts Grant Program. If the overall project costs exceed the grant application how are the remaining costs being covered?	60.0% X		Cost of Overall Project: \$4,500.00 plus HST The Arthur Chamber of Commerce will cover the remaining costs
7	Will the goods and services to complete the Art work be performed by local businesses/suppliers.	X		Sign Matters from Mount Forest has been selected as the supplier and they will also install the signage with oversight from the Public Works team.
8	Is the targeted completion date within 6 months from date of approval or is an extension required?	X		Completion targeted for June 2017 and prior to Canada Day
9	Other comments from the Review Panel			
Recommendation	That the Community Improvement Review Panel support this application and make a motion for council approval: Yes XX No _____			
	<i>Darren Jones</i> Darren Jones	<i>Dale Small</i> Dale Small		

COMMUNITY IMPROVEMENT PLAN: PUBLIC ART GRANT APPLICATION DECISION MATRIX

Applicant: **Arthur Chamber of Commerce**Date Received: **May 11th, 2017**Application #: **P.A.G. # 11**Amount: **\$2,500.00**Date of Community Improvement Plan Review Panel Meeting: **May 12th, 2017**

Criteria Number	Criteria	Yes	No	Comments
1	Is the applicant eligible as per the definition outlined in 4.2.4.2 of the Community Improvement Plan	X		The Arthur Chamber of Commerce is eligible to apply for this grant.
2	Is the Property and/or adjacent Public Land within the CIPA boundaries and eligible for funding	X		Purchase of vertical metal banners for George Street in Arthur.
3	Has the application been properly completed including: <ul style="list-style-type: none"> • Detailed description of proposal • Detailed drawing of the proposed Art • Minimum of two quotes obtained 	X X	X	The Arthur Chamber has been working on replacing some of the vertical metal banners on George Street to celebrate Canada's 150. Quotes have been received from one local vendors.
4	Are property taxes and any other Municipal Accounts receivable up to date	X		Verified up to date
5	Eligible costs associated with the Public Arts Projects are as follows. Indicate which ones are included: <ul style="list-style-type: none"> • Application fees • Preparation of building/area to receive art installation • Service/product fabrication of art work • Installation charges of proposed art work 	X X X	X	The metal banners will replace ones currently in place on George Street in Arthur
6	What percentage of the overall costs is being requested from the Public Arts Grant Program. If the overall project costs exceed the grant application how are the remaining costs being covered?	100.0% X		Cost of Overall Project is TBD however is expected to be less than \$2,500.00 however approval is being requested to cover up to \$2,500.00
7	Will the goods and services to complete the Art work be performed by local businesses/suppliers.	X		Yes
8	Is the targeted completion date within 6 months from date of approval or is an extension required?	X		Completion targeted for June 2017 and prior to Canada Day if at all possible.
9	Other comments from the Review Panel			
Recommendation	That the Community Improvement Review Panel support this application and make a motion for council approval: Yes XX No _____			
	<i>Darren Jones</i> Darren Jones	<i>Dale Small</i> Dale Small		



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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF MAY 23, 2017**

**FROM: DARREN JONES
CHIEF BUILDING OFFICIAL**

**SUBJECT: CBO 2017-06 BUILDING PERMIT REVIEW
PERIOD ENDING MARCH 31, 2017**

RECOMMENDATION

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2017-06 being the Building Permit Review for the period ending March 31, 2017.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

1. CBO 2017-04 Building Permit Review Period Ending February 28, 2017

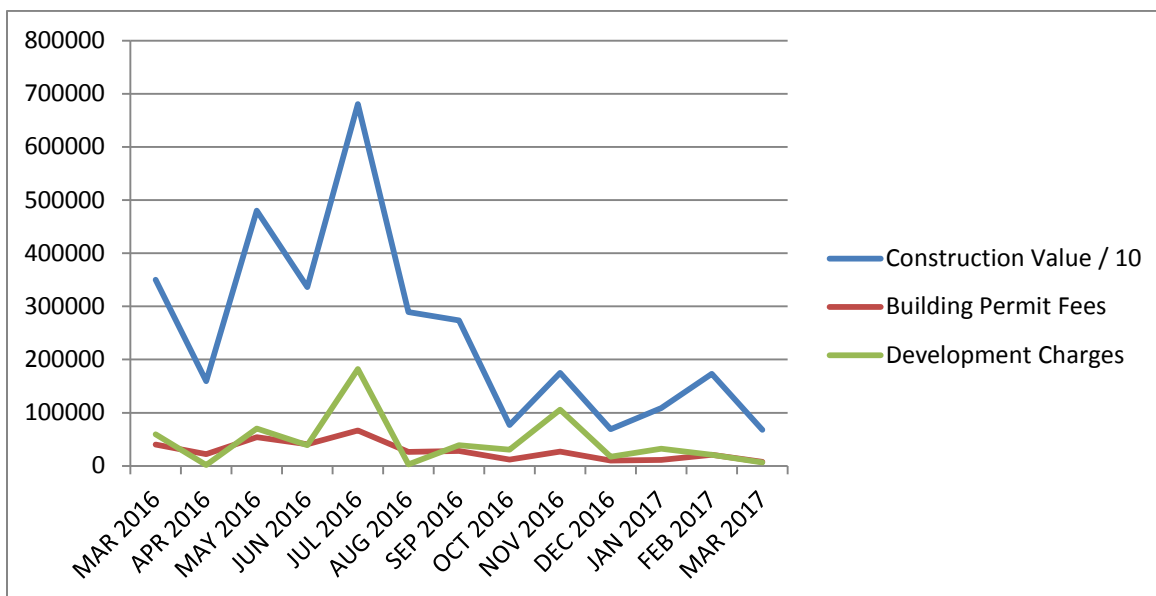
BACKGROUND

PROJECT DESCRIPTION	PERMITS ISSUED	CONSTRUCTION VALUE	PERMIT FEES	DEV. CHARGES
Single Family Dwelling	2	565,000.00	5,138.16	6,522.00
Multi Family Dwelling	0	0.00	0.00	0.00
Additions / Renovations	1	8,000.00	356.06	0.00
Garages / Sheds	3	66,000.00	1,216.62	0.00
Pool Enclosures / Decks	1	6,000.00	135.55	0.00
Commercial	1	20,000.00	127.00	0.00
Assembly	0	0.00	0.00	0.00
Industrial	0	0.00	0.00	0.00

Institutional	0	0.00	0.00	0.00
Agricultural	0	0.00	0.00	0.00
Sewage System	1	15,000.00	509.00	0.00
Demolition	0	0.00	0.00	0.00

Total March 2017	9	680,000.00	7,482.39	6,522.00
Total Year to Date	29	3,502,000.00	39,898.37	59,546.04

12 Month Average	20	2,408,870.83	27,258.33	45,771.21
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10 Year Monthly Average	17	1,799,763.60	19,099.43	37,751.10
10 Year, Year to Date Average	29	3,194,869.90	31,829.68	52,716.84

FINANCIAL CONSIDERATIONS

None.

STRATEGIC PLAN

This report does not directly relate to the implementation of the Township of Wellington North Strategic Plan.

Do the report's recommendations advance the Strategy's implementation?

- Yes
 No
 N/A

Which pillars does this report support?

- | | |
|---|--|
| <input type="checkbox"/> Community Growth Plan | <input type="checkbox"/> Community Service Review |
| <input type="checkbox"/> Human Resource Plan | <input type="checkbox"/> Corporate Communication Plan |
| <input type="checkbox"/> Brand and Identity | <input type="checkbox"/> Positive Healthy Work Environment |
| <input type="checkbox"/> Strategic Partnerships | <input checked="" type="checkbox"/> None |

PREPARED BY:

RECOMMENDED BY:



Mike Givens

DARREN JONES
CHIEF BUILDING OFFICIAL

MICHAEL GIVENS
CHIEF ADMINISTRATIVE OFFICER



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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF MAY 23, 2017**

**FROM: DARREN JONES
CHIEF BUILDING OFFICIAL**

**SUBJECT: CBO 2017-07 BUILDING PERMIT REVIEW
PERIOD ENDING APRIL 30, 2017**

RECOMMENDATION

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2017-06 being the Building Permit Review for the period ending April 30, 2017.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

1. CBO 2017-06 Building Permit Review Period Ending March 31, 2017

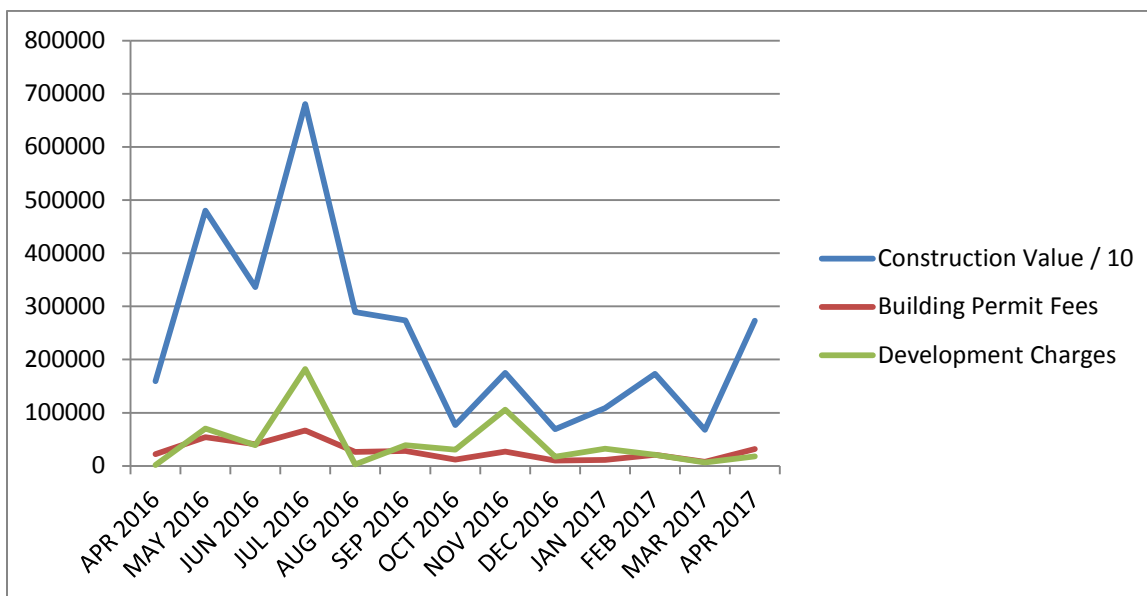
BACKGROUND

PROJECT DESCRIPTION	PERMITS ISSUED	CONSTRUCTION VALUE	PERMIT FEES	DEV. CHARGES
Single Family Dwelling	4	1,421,000.00	12,319.50	16,912.00
Multi Family Dwelling	1	430,000.00	4,105.73	1,158.00
Additions / Renovations	2	38,000.00	857.51	0.00
Garages / Sheds	3	90,000.00	1,845.90	0.00
Pool Enclosures / Decks	1	5,000.00	296.04	0.00
Commercial	0	0.00	0.00	0.00
Assembly	0	0.00	0.00	0.00
Industrial	0	0.00	0.00	0.00

Institutional	0	0.00	0.00	0.00
Agricultural	2	650,000.00	9,039.75	0.00
Sewage System	5	78,000.00	2,545.00	0.00
Demolition	5	16,500.00	635.00	0.00

Total April 2017	23	2,728,500.00	31,644.43	18,070.00
Total Year to Date	52	6,230,500.00	71,542.80	77,616.04

12 Month Average	20	2,503,341.67	28,048.77	47,143.57
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10 Year Monthly Average	21	2,236,689.00	22,725.96	31,091.80
10 Year, Year to Date Average	51	5,442,558.90	55,432.90	78,517.25

FINANCIAL CONSIDERATIONS

None.

STRATEGIC PLAN

This report does not directly relate to the implementation of the Township of Wellington North Strategic Plan.

Do the report's recommendations advance the Strategy's implementation?

- Yes
 No
 N/A

Which pillars does this report support?

- Community Growth Plan
- Human Resource Plan
- Brand and Identity
- Strategic Partnerships
- Community Service Review
- Corporate Communication Plan
- Positive Healthy Work Environment
- None

PREPARED BY:	RECOMMENDED BY:
---------------------	------------------------



Mike Givens

DARREN JONES CHIEF BUILDING OFFICIAL	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER
---	--

DUNCAN, LINTON LLP

LAWYERS

IRWIN A. DUNCAN+ • J. DAVID LINTON+ • DAVID M. STEELE
 MICHAEL A. VAN BODEGOM • PATRICK J. KRAEMER • DANIEL W. VEINOT
 PETER A. HERTZ • THOMAS E. SANDERSON • JERAMIE J.A. GALLICHAN

(+ Denotes Professional Corporation)

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 45 ERB STREET EAST
 WATERLOO, ONTARIO
 N2J 4B5

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 FAX: 519-886-8651
 WEBSITE: www.kwlaw.net
 EMAIL: pkraemer@kwlaw.net

May 16, 2017

File No. 0040754

VIA EMAIL (mgivens@wellington-north.com)

Michael Givens
 THE CORPORATION OF THE
 TOWNSHIP OF WELLINGTON
 NORTH
 7490 Sideroad 7W
 Kenilworth ON N0G 2E0

and
 (djones@wellington-north.com)

Darren Jones
 THE CORPORATION OF THE
 TOWNSHIP OF WELLINGTON
 NORTH
 7490 Sideroad 7W
 Kenilworth ON N0G 2E0


Dear Mr. Givens and Mr. Jones:

**Re: The Corporation of the Township of Wellington North
 Sharon Farms & Enterprises Limited o/a Saugeen Valley Nursing Centre
 Interconnected Services Agreement**

Please find enclosed a draft Interconnected Services Agreement in respect of a private sewer from the proposed development across the adjacent condo lands and connected to the public building sewer on Martin Street.

Please advise of any comments or corrections. The Agreement needs to be signed by all of the parties and registered on title to the condo lands as well as the development lands. Please have the Agreement executed by all the parties and return to us for registration.

Yours very truly,
 DUNCAN, LINTON LLP



Patrick J. Kraemer
 PJK/lk
 Encl.



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Kenilworth, ON N0G 2E0

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TO: MAYOR AND MEMBERS OF COUNCIL
Meeting of May 23rd, 2017

FROM: Derek McCaughan, Interim Director of Public Works

SUBJECT: REPORT PW 2017-015 – Award of Contract 5968-17
Reconstruction of Francis Street East, Arthur

RECOMMENDATION

THAT Report PW 2017- 015 being a report on the reconstruction of Francis Street East in Arthur project be received;

AND FURTHER THAT the Council of the Township of Wellington North award Contract 5968-17 for the reconstruction of Francis Street East, Arthur, to Steed and Evans Limited, St. Jacobs, at a cost of \$760,000 plus applicable taxes.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

NA

BACKGROUND

Detailed design work for the reconstruction of Francis Street East in Arthur was completed by Triton Engineering Services Limited (*Triton*) a number of years ago. The “request for tender” was advertised in the Wellington Advertiser on April 28th and May 5th, 2017 and Township website. The tender closed May 11th, 2017.

The Township advised 17 contractors of the project tender and received two submissions for prior to close. Triton provided the letter attached as Schedule A in support of awarding this project to Steed and Evans Limited of St. Jacobs, Ontario.

This project will see the reconstruction of Francis Street East from Charles Street West to George Street (Highway 6) within the village of Arthur to provide upgraded roadway, sanitary and water services. At this time, it is anticipated the project will commence in late June.

A neighbourhood meeting to discuss the implications for residents while construction occurs will be held following Council's award of this contract.

FINANCIAL CONSIDERATIONS

Two Bids were received for Contract 5968-17.

Contractor	Bid Amount
Steed and Evans Limited, St. Jacobs	\$760,000.00
Moorefield Excavating Limited , Harriston	\$820,102.00

In addition to the low bid price, a contingency allowance and required engineering services (per Schedule A) brings the estimated cost of the project to \$836,000.00. This is well within the Council approved 2017 Capital Budget amount of \$947,000.00.

It should be noted the amount identified in Section 1 *Roads and Drainage* in Schedule A, contains certain amounts that will be reallocated to Section 2 *Sanitary Sewers* and Section 3 *Waterworks*. This reallocation, done at the completion of the project, will bring all sections within budgeted levels.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

X Yes No N/A

Which pillars does this report support?

X Community Growth Plan Community Service Review
 Human Resource Plan Corporate Communication Plan
 Brand and Identity Positive Healthy Work Environment
 Strategic Partnerships

Infrastructure rehabilitation is an important component to community growth.

PREPARED BY:

RECOMMENDED BY:

Derek McCaughan

Michael Givens, CAO

Derek McCaughan
Interim Director of Public Works

MICHAEL GIVENS
CHIEF ADMINISTRATIVE OFFICER



**TRITON
ENGINEERING
SERVICES
LIMITED**

Consulting Engineers

105 Queen Street West, Unit 14
Fergus
Ontario N1M 1S6
Tel: (519) 843-3920
Fax: (519) 843-1943
e-mail: info@tritoneng.on.ca

ORANGEVILLE • FERGUS • GRAVENHURST

May 12, 2017

Township of Wellington North
7490 Sideroad 7 West
KENILWORTH, Ontario
N0G 2E0

ATTENTION: Derek McCaughan
Interim Director of Public Works

RE: TOWNSHIP OF WELLINGTON NORTH
RECONSTRUCTION OF FRANCIS STREET EAST,
ARTHUR
CONTRACT NO. 5968-17
OUR FILE: M5968A

Dear Sir:

Tenders for this project were received and opened at Triton Engineering Services Limited office after 2:00 p.m. on Thursday, May 11, 2017.

Those present were Derek McCaughan and Paul Ziegler.

The Tenders received were as follows:

<u>CONTRACTOR</u>		<u>TENDER PRICE</u>
STEED AND EVANS LIMITED	ST. JACOBS	\$ 760,000.00
MOOREFIELD EXCAVATING LTD.	HARRISTON	\$ 818,692.00 (820,102.00)

The Tenders received have been checked for errors and omissions. Mathematical errors were found in the tender submitted by Moorefield Excavating Ltd. (Harriston). The corrected price is shown in brackets.

Therefore, we recommend that the contract be awarded to Steed and Evans Limited in the amount of \$760,000.00 which includes an allowance for Contingencies.



Attached for your information is a cost breakdown for the project based on the Tender prices submitted by Steed and Evans Limited.

We trust that this information is satisfactory for your present requirements and should you have any questions, please do not hesitate to contact the undersigned.

Yours very truly,

TRITON ENGINEERING SERVICES LIMITED

A handwritten signature in blue ink, appearing to read 'P. Ziegler', with a stylized flourish extending from the end.

Paul F. Ziegler, C.E.T

Encl.

cc: Michael Givens, Chief Administrative Officer, Township of Wellington North

May 12, 2017

TOWNSHIP OF WELLINGTON NORTH
RECONSTRUCTION OF FRANCIS STREET EAST, ARTHUR

CONTRACT NO. 5968-17

COST BREAKDOWN SUMMARY

BASED ON TENDER PRICES SUBMITTED BY STEED AND EVANS LIMITED

	TENDER PRICE
<u>SECTION 1 – ROADS AND DRAINAGE</u>	- \$ 493,560.05
<u>SECTION 2 – SANITARY SEWERS</u>	- \$ 92,839.20
<u>SECTION 3 – WATERWORKS</u>	- \$ 97,323.60
<u>SECTION 4 – MISCELLANEOUS</u>	- \$ 26,277.15
<u>CONTINGENCY ALLOWANCE</u>	- \$ 50,000.00
TOTAL CONTRACT PRICE (Excluding H.S.T.)	- \$ 760,000.00
ENGINEERING (SITE INSPECTION & CONTRACT ADMINISTRATION FOR CONSTRUCTION) INCLUDING GEOTECHNICAL & MATERIAL TESTING (ESTIMATED)	- \$ 76,000.00
TOTAL ESTIMATED COST (Excluding H.S.T.)	- \$ 836,000.00



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091

Plan to
Simply Explore.
www.simplyexplore.ca

**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF MAY 23, 2017**

FROM: KIMBERLY HENDERSON, TREASURER

**SUBJECT: REPORT TR2017-007 BEING A REPORT ON THE RESULTS OF
THE 2016 OCIF TOP-UP APPLICATION**

THAT Report TR2017-007 being a report on the Results of the 2016 OCIF Top-up Application be received;

AND THAT Council direct staff to defer the 2017 King St. W. / Elgin St. S. reconstruction project;

AND THAT Council direct the Treasurer to transfer \$71,420 of Waterworks reserve and user fee funding allocated to the 2017 King St. W. / Elgin St. S. reconstruction project to the Wellington North Water reserve;

AND THAT Council direct the Treasurer to transfer \$108,790 of Sanitary Sewage user fee funding allocated to the 2017 King St. W. / Elgin St. S. reconstruction project to the Sanitary Sewage Lifecycle reserve;

AND THAT Council direct the Treasurer to reallocate the 2017 OCIF-FC grant in the amount of \$500,471 from the 2017 King St. W. / Elgin St. S. project to the 2017 James St. reconstruction project;

AND THAT Council direct the Treasurer to transfer 2017 budgeted tax levy funding of \$400,471 from the James St. project to the Roads Infrastructure reserve;

AND THAT Council direct the Treasurer to transfer 2017 budgeted Gas Tax grant funding of \$100,000 from the James St. project back to the Federal Gas Tax Reserve Fund.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

TR2016-006 Expanded Ontario Community Infrastructure Fund (OCIF)

BACKGROUND

On July 13, 2016 the Ministry of Agriculture, Food and Rural Affairs (MAFRA) announced the expanded OCIF program and opened the 2016 application-based Top-up intake for eligible municipalities.

Township staff applied for \$794,319 in funding for the Reconstruction of King St. W. / Elgin St. S. Water, Sewer and Road Systems project. On February 21, 2017, the Township learned that it's application had been declined by the province. The ministry received hundreds of applications, and unfortunately demand for the program exceeded available funding.

The Township has been invited to submit a new application when intake opens this spring for the 2017 OCIF Top-up Application Component.

FINANCIAL CONSIDERATIONS

The approved 2017 Capital budget includes the following funding allocations for:

King St. W. / Elgin St. S. project

Project Segment	Estimated Cost (\$)	FUNDING (\$)		
		2017 Affirmed OCIF-FC	2016 Application OCIF-Top Up	Reserves / User Fees
Road	625,000	500,471	124,529	0
Water	370,000	0	298,580	71,420
Sewer	480,000	0	371,210	108,790
TOTAL	1,475,000	500,471	794,319	180,210

James Street project

Project Segment	Estimated Cost (\$)	FUNDING (\$)		
		Reserves	Federal Gas Tax	Tax Levy / User Fees
Road	639,900	100,000	100,000	439,900
Water	355,500	35,500	0	320,000
Sewer	426,600	0	0	426,600
TOTAL	1,422,000	135,500	100,000	1,186,500

As a result of the Ministry's decision to decline the Township's application for OCIF Top-up funding, the funds allocated through the capital budget process are insufficient to complete the reconstruction work of the King / Elgin project in 2017.

With due consideration of other Township constraints at this time, staff recommend deferring the King / Elgin project for future capital discussions, and applying the

affirmed 2017 OCIF-Formula Component (FC) grant of \$500,471 towards the Roads segment of the 2017 James Street Reconstruction project.

Reallocating the OCIF-FC grant to the 2017 James Street reconstruction project will free up budgeted funding for this project of \$100K in Gas Tax grant in addition to approximately \$400K in tax levy which can be transferred to the Roads Infrastructure reserve for future capital planning and use.

James Street project – with revised funding

Project Segment	Estimated Cost (\$)	FUNDING (\$)		
		Reserves	OCIF-FC	Tax Levy / User Fees
Road	639,900	100,000	500,471	39,429
Water	355,500	35,500	0	320,000
Sewer	426,600	0	0	426,600
TOTAL	1,422,000	135,500	500,471	786,029

The Ministry has also provided an allocation notice for the annual Formula-based Component of the OCIF. This notice advises that the Township can expect to receive the following future funding transfers from the Province:

2018 proposed formula allocation: \$ 705,210

2019 proposed formula allocation: \$1,050,428

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

Yes

No

N/A

Which pillars does this report support?

Community Growth Plan

Community Service Review

Human Resource Plan

Corporate Communication Plan

Brand and Identity

Positive Healthy Work Environment

Strategic Partnerships

Continued funding support from our Provincial partner allows the Township to proceed with needed infrastructure renewal projects.

PREPARED BY:

RECOMMENDED BY:

Kimberly Henderson

Michael Givens, CAO

**KIMBERLY HENDERSON
TREASURER**

**MICHAEL GIVENS
CHIEF ADMINISTRATIVE OFFICER**

Township of Wellington North
General fund Financial Summary Report
Budget vs Year-to-Date Actual Ending April 30, 2017

	2017 Actuals YTD	2017 Budget 33%	Actual vs Budget YTD (over)/under	Variance %	2016 Actuals YTD	2017 vs 2016 YTD Variance
REVENUE						
Net Taxation (33%)	3,503,575	2,479,567	(1,024,008)	-41.3%	3,385,248	118,327
Fees and Service Charges	1,784,880	1,763,077	(21,803)	-1.2%	1,752,775	32,105
Grants and Subsidies	752,186	523,633	(228,553)	-43.6%	651,873	100,313
Trsf from Reserves & Reserve Funds	121,634	121,634	-	0.0%	-	121,634
Other Income			-			
Penalties and Interest on Taxation	63,206	68,333	5,127	7.5%	62,900	306
Miscellaneous	19,541	36,000	16,459	45.7%	21,328	(1,787)
Investment Income	56,512	54,667	(1,845)	-3.4%	53,651	2,861
Rents, Concessions and Franchises	326,339	242,042	(84,297)	-34.8%	289,464	36,875
Donations	8,640	1,867	(6,773)	-362.8%	25,663	(17,023)
	<u>6,636,513</u>	<u>5,290,820</u>	<u>(1,345,693)</u>	<u>-25.4%</u>	<u>6,242,902</u>	<u>393,611</u>
EXPENSES						
Council	40,033	44,043	4,010	9.1%	30,873	9,160
Administration	304,886	395,601	90,715	22.9%	305,840	(954)
Property	50,697	42,250	(8,447)	-20.0%	32,596	18,101
Fire Services	269,368	248,127	(21,241)	-8.6%	219,031	50,337
Police Services	16,604	16,235	(369)	-2.3%	16,868	(264)
Conservation Authority	65,673	49,717	(15,956)	-32.1%	64,222	1,451
Protective Inspections & Control	84,960	83,000	(1,960)	-2.4%	76,439	8,521
Animal Control	10,821	14,483	3,662	25.3%	4,146	6,675
Property Standards	698	4,726	4,028	85.2%	568	130
Roadways	731,285	936,633	205,348	21.9%	754,577	(23,292)
Street Lighting	63,123	77,941	14,818	19.0%	89,347	(26,224)
Rural Water	1,636	2,464	828	33.6%	2,992	(1,356)
Cemetery	3,571	12,664	9,093	71.8%	7,011	(3,440)
Recreation	615,550	801,429	185,879	23.2%	608,600	6,950
Planning	10,338	10,658	320	3.0%	7,332	3,006
Economic Development	49,915	71,877	21,962	30.6%	53,156	(3,241)
Municipal Drains	6,645	25,883	19,238	74.3%	7,751	(1,106)
Sanitary Sewers	355,876	541,373	185,497	34.3%	430,399	(74,523)
Water Works	313,745	419,834	106,089	25.3%	341,568	(27,823)
Transfers to Reserves/Res Funds (33%)	138,569	138,569	-	0.0%	602,912	(464,343)
Transfers to capital fund (33%)	1,353,313	1,353,313	-	0.0%	713,000	640,313
	<u>4,487,306</u>	<u>5,290,820</u>	<u>803,514</u>	<u>15.2%</u>	<u>4,369,228</u>	<u>118,078</u>
SURPLUS/(DEFICIT)	<u>2,149,207</u>	<u>0</u>				



HUMAN RESOURCES
ADMINISTRATION CENTRE
74 WOOLWICH STREET
GUELPH ON, N1H 3T9

T 519.837.2600
T 800.665.0750
F 519.837.8382

March 26, 2017

Township of Wellington North
Attn: Barry Lavers, Director of Recreation Parks & Facilities
7490 Sideroad 7 West, PO Box 125, Kenilworth, ON N0G 2E0

Re: County of Wellington Accessibility Fund Incentive Programme Application

Dear Barry,

The funds requested for the enhancement of the Opti-Mrs Park area by installing additional handicap parking, an accessible walkway into the Splash Pad and Playground area with a new installation of an inclusive playground apparatus; in accordance with the Facility Accessibility Design Manual, has been approved. The Township of Wellington North will be issued \$10,000.00 for the proposed project.

You must submit a project summary report to the Accessibility Advisory Committee within two months of project completion stating overall success and including a financial statement. New applications will not be processed until this summary is received.

Sincerely,

A handwritten signature in black ink, appearing to read 'C. Dal Bello'.

Cassandra Dal Bello
HR Generalist-Health and Safety
P 519.837.2600 x 2661
E cassandrad@wellington.ca

cc: Ken DeHart, County Treasurer



Wellington North Power Inc. Quarterly Update

(Quarter 1: Period ending March 31st 2017)

Objective: A concise quarterly report for Municipal Councillors to share Wellington North Power's initiatives and performance.

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2. 2017 Priorities	2
3. Updates	2
4. Scorecard (year-to date ending March 31 st 2017)	3
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1. Introduction

Welcome to Wellington North Power Inc.'s Quarterly Newsletter. As your local electricity distribution company, we take pride in providing safe, reliable electricity distribution to consumers in the urban areas of Arthur, Holstein and Mount Forest.

Our Mission Statement is:

Wellington North Power Inc. (WNP) shall provide its customers with the most cost effective delivery of electricity safely, reliably and efficiently. This will be done while providing superior customer service and promoting customer education and green initiatives within its service area.

Our strategic objectives are to:

- Manage a safe and reliable distribution system in an efficient and cost effective manner
- Provide outstanding customer service
- Continue to increase shareholder value
- Meet all regulatory obligations

Quarterly Update for Shareholders**2. 2017 Priorities**

- Maintain day-to-day activities: System reliability, safety and customer service;
- Promote Health & Safety to protect staff and the general public;
- Complete capital projects adhering to safety regulations with no reported injuries;
- Work with and support stakeholders with encouraging economic growth in our communities;
- Control and manage operating and capital budgets;
- Encourage Energy Conservation and continue to deliver energy-savings advice to customers;
- Comply with the Ministry of Energy and the energy regulator rules and codes;
- Keep abreast of activities and speculation in the energy sector.

3. Updates

- Following the Minister of Energy's announcement and subsequent government legislation, effective January 1st 2017, Residential and Small Business consumers will receive an 8% rebate (equivalent to the provincial HST portion) on their electricity bills. WNP contacted business customers who, under the Act, also qualify for this rebate (e.g. nursing homes) and mailed self-declaration certificates to be completed. WNP's Customer Service team tested billing systems to ensure the rebate is applied correctly with the first bills mailed to customers in February 2017 together with bill inserts as prescribed by the Ministry of Energy.
- On February 22nd 2017, the government introduced and passed legislature "Protecting Vulnerable Energy Consumers Act, 2017" and it was given Royal Assent on the same day. On February 23rd 2017, the Ontario Energy Board issued a Decision and Order to all electricity distributors prohibiting the disconnection of residential customers for non-payment of account effective immediately until April 30th 2017. Furthermore, the OEB demanded all Residential customers that were disconnected for non-payment should be reconnected immediately and any load-limiter devices removed. At the time, WNP had no residential customers disconnected for non-payment and no load-limiters installed. WNP works with customers to manage their account using a disconnection as the absolute last resort and considered only when all other options have been exhausted. Options include payment arrangements, referrals to support programs and the use of load limiters. During the period prohibiting residential disconnections and use of load limiters, WNP will proactively telephone and send letters to customers who have overlooked payment of their electricity account.
- On March 2nd 2017, the government launched their Ontario Fair Hydro Plan promoting the reduction of lowering electricity bills by 25% on average as part of a significant system restructuring that will address long-standing policy challenges and ensure greater fairness. These measures include the eight per cent rebate introduced in January 2017 and build on previously announced initiatives to deliver broad-based rate relief on all electricity bills.
- WNP continues to promote and assist customers applying for the Ontario Energy Support Program (OESP) initiative providing financial assistance to eligible low-income households and seniors in our community.

4. Scorecard (year-to date ending March 31st 2017)

Wellington North Power Inc. uses a Scorecard as an indicator to measure and monitor monthly performance in the four core areas of:

- a) Financial control - income, revenue and operating expenses;
- b) Reliability and safety - planned and unplanned power outages and events;
- c) Customer Service - telephone answer rate, scheduling of work; new connection rate;
- d) Conservation - energy savings in our community against a mandated Ministry of Energy set target.

Below is a summary of the key elements of the Scorecard as at (year-to-date) March 31st 2017:

Indicator	Measure	Variance (YTD/2016 Target)	Notes (Summary of variance between Year-to-Date versus Year-to-Date Target).
Financial Value	Net Income	-8%	Income for Q1 2017 is 8% below plan (\$18k) due to higher revenue as noted below.
	Revenue	+1%	Revenue for Q1 2017 is 1% above plan (\$13k) predominately due to cooler temperatures in January 2017.
	Expenses	-1%	Total operating expenses for Q1 2017 are 1% above plan (\$31k) due to: a) Time of year with no capital work started resulting in Operations charges allocated to expense activities b) Higher amortization costs than forecasted
Reliability	Power Outages due to WNP	-24%	No major outages reported in latest quarter. 24% below WNP's 5-year average as set by the OEB. [Note: this excludes upstream outages – i.e. outages caused by others that can affect WNP's distribution system.]
Service Quality	Customer Services indices <small>(calls answered, appointments scheduled and completed)</small>	+15%	Services indices targets are set by the energy regulator. WNP is performing ahead for each service indices measure in 2017.
Conservation	kWh Energy Savings		A contract was signed in January 2016 for GreenSaver to deliver and manage energy conservation for 2016 and onwards on behalf of WNP. Customers have commented on the excellent service and support offered by GreenSaver. Q1 2017 results have not been published by the governing body.

Legend	Green	On plan / ahead of target
	Amber	Slightly behind plan – to monitor closely
	Red	Behind plan – remedial action required

Note: The “Financial Value” amounts shown are unaudited numbers. Audited 2016 values will be available at in April 2017

Quarterly Update for Shareholders

5. Major Projects for 2017

Project	Scope
Pole line rebuild in Holstein	Our largest infrastructure project this year will be a pole line rebuild along Grey County Road 109 in Holstein. The project is currently being engineered and set to commence in late June.
Metering (MIST)	WNP is required to complete the regulatory requirement to upgrade GS>50kW customers to MIST (Metering Inside Settlement Timeframe) meters. This involves the replacement of approximately 36 interval type meters will be monitored over cellular.
Metering	Our Smart meters are reaching their “seal dates” or theoretical end of life. WNP is developing a plan which will involve a combination of recertification and replacement of meters.
System Access Projects	WNP is working on a numbers of smaller projects which will facilitate the connection of new customers. The pole line extension on Sligo Road in Mount Forest is a good example.
Customer Satisfaction Survey	A telephone survey of 300 customers was performed in Q1 2017 to measure satisfaction. Energy regulations require all electricity utilities to perform a survey every 2 years. Results will be published in the next Quarterly update.

6. Outlook

- a) 2017 Capital and Operating budgets were approved by WNP’s Directors in September 2016.
- b) A “Risk Register” has been drafted and reviewed by WNP Directors. This register will monitor known and new risks that affect WNP and should be implemented in April 2017.
- c) MS3 substation in Mount Forest is due for replacement in 2018 due to its age and condition. WNP Directors and Officers are currently exploring options of whether to proceed.
- d) WNP continues to actively encourage growth and development in our community. This includes meeting with developers to understand electricity servicing requirements as well as participating on the Community Growth Plan Steering Committee.

7. Did you know...

In March 2017, WNP received approval from the Ontario Energy Board for its 2017 rates effective May 1st 2017.

For the portion of the bill that WNP controls, rates will be reducing by:

- 2.2% (\$1.17) per month for a residential customer using 750 kWh per month
- 2.8% (\$3.43) per month for a small business using 2,000 kWh per month

As noted previously, the government is introducing measures under the “Ontario Fair Hydro Plan” promoting the reduction of lowering electricity bills.

Thank you for taking the time to read the information. Should you have any questions or feedback or require further information, please contact Jim Klujber (COO) jkujber@wellingtonnorthpower.com or Richard Bucknall (CAO) at rbucknall@wellingtonnorthpower.com or telephone 519-323-1710.

Wellington North Power Inc.



7490 Sideroad 7 W, PO Box 125,
Kenilworth, ON N0G 2E0

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519.848.3620

**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF MAY 23, 2017**

FROM: KARREN WALLACE, CLERK

**SUBJECT: REPORT CLK 2017-014 BEING A REPORT ON BILL 68,
MODERNIZING MUNICIPAL LEGISLATION ACT**

RECOMMENDATION

THAT Report CLK 2017-014 being a report on Bill 68, Modernizing Municipal Legislation Act be received;

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North direct the Clerk bring forward by-laws and policies for Council approval in accordance with the implementation dates when established.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

N/A

BACKGROUND

On November 16, 2016, Bill 68, Modernizing Municipal Legislation Act (the Bill) was introduced to the legislature for First Reading by Minister of Municipal Affairs and Housing. It received Second Reading and was referred to the Standing Committee on Social Policy on March 23, 2017. On May 3, 2017 the Bill was referred for Third Reading.

The Bill amends the following legislation:

Building Code Act, 1992	Municipal Act, 2001
City of Toronto Act, 2006	Municipal Conflict of Interest Act
Development Charges Act, 1997	Municipal Elections Act, 1996
Education Act	Municipal Extra-Territorial Tax Act
Forfeited Corporate Property Act, 2015	Northern Services Boards Act
Health Protection and Promotion Act	Public Inquiries Act, 2009
Hummingbird Performing Arts Centre Corporation Act, 1998	Public Transportation and Highway Improvement Act
Limitations Act	Regional Municipality of Peel Act, 2005

This report outlines significant changes to the Municipal Act, 2001, the Municipal Conflict of Interest Act and the Municipal Elections Act as it relates to lower tier governance and elections. The changes apply to council, local boards, committee and community councils.

Municipal Act

By-laws

Municipalities may now pass by-laws respecting climate change.

Community Councils

A municipality MAY establish, by by-law, one or more community councils, responsible for exercising delegated duties and functions assigned to the community council by the municipality. The by-law could include a provision that the community council can make recommendations to council on any matter (e.g. budget). A community council can be a committee of council or one or more members of council, individuals appointed by council or any combination thereof.

Code of Conduct

A municipality must establish, by by-law a code of conduct for members of council but can't include a provision that determines guilt or impose financial penalties. The Minister may make regulations prescribing what is to be included a code of conduct. Township of Wellington North established a Council Code of Conduct June 23, 2014 (By-law 54-14). Staff will review to confirm that it is sufficient to meet the new legislation.

Term of Office

Commencing in 2022 the term of office starts on November 15.

Definition of a Meeting

Any regular, special or other meeting of council, local board, committee where:

- (a) a quorum of members is present

AND

- (b) members discuss or otherwise deal with any matter in a way that materially advances the business or decision-making

Electronic Participation in Meetings

Electronic participation, *in open meetings* only, is permitted, provided the procedure by-law sets out the extent and manner in which the member may participate. The member participating electronically cannot be counted in determining quorum.

Closed meetings

The exceptions for going into closed meetings has been expanded to include:

- information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;
- a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; or
- a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Closed meeting Reports

If a closed meeting report is received from the Meeting Investigator or Ombudsman, Council must pass a resolution stating how they intend to address the report.

Vacancies

A member who misses 20 weeks or less due to a pregnancy, birth of a child, or adoption is exempt from the vacancy provision that states they must have a resolution of Council authorizing the vacancy.

Upper tier member replacement

A municipality may appoint **one** of its elected officials as an alternate to attend upper tier meetings in the absence of the member who generally sits at the upper tier.

Policies

New policies that must be adopted by council include:

- relationship between members of council and officers and employees
- manner in which the municipality will protect and enhance the tree canopy and natural vegetation
- pregnancy and parental leave of members of council

Integrity Commissioner (IC)

All municipalities are required to have an Integrity Commissioner (IC). If the municipality doesn't appoint an IC, arrangements must be made with another municipality to provide the services of an IC.

The IC is appointed by by-law and new responsibilities include:

- The application or advice on the code of conduct
- The application and or advice on any procedures, rules and policies governing ethical behaviour of councils or local board members
- The application and advice on sections of the *Municipal Conflict of Interest Act*
- Educational information to the public about the municipality's code of conduct
- Provide educational information to council, local boards, municipality and the public about the *Municipal Conflict of Interest Act*.

All requests to the IC must be made and responded to in writing. Advice provided may be released with the written consent of the member who received the advice, however if a member discloses only a part of the advice received, the IC may publish the advice in its entirety without obtaining written consent.

During an election year, if the IC hasn't completed an investigation as of nomination day, the investigation shall be terminated but can be recommenced within six weeks after voting. If an investigation has been completed, but not reported before nomination day, the IC can't report until voting day has ended and no new requests for investigations can be made during that time.

Municipal Conflict of Interest Act

A member can participate in discussions and attempt to influence the voting on the question, before, during and after an open or closed meeting if the topic involves imposing financial penalties on that member. The member can't vote and must declare a pecuniary interest.

Whenever a member declares a pecuniary interest at a meeting, they shall file with the Clerk, during or as soon as possible after the meeting, a written statement of the interest and the general nature of the conflict.

The municipality shall maintain a public registry containing all copies of the written declarations filed by members and a copy of the minutes where a declaration has been made.

An elector or an individual "demonstrably acting in the public interest" may request, in writing, an inquiry concerning an alleged contravention of the Municipal Conflict of Interest Act (MCIA). The request must be made within six weeks of becoming aware of the alleged contravention (except under certain circumstances e.g. municipal election cycle).

An investigation must be completed within 180 days and if the IC concludes there was a contravention of the MCIA they may, if they consider it appropriate, to apply to a judge for a ruling on the contravention. The cost of applying to the judge is at the expense of the municipality or local board.

The IC must publish a report citing the reasons why they did or did not apply to a judge for a ruling.

If a judge finds a member in contravention of the MCIA, new penalties that could be imposed by the judge include a 90 day suspension of remuneration to the member or a public reprimand.

Municipal Elections Act

Endorsements

The a requirement implemented by Bill 181, to obtain 25 signatures on a nomination form, do not apply if the number of electors for that office is less than the prescribed amount.

Term of Council

For the 2018 election cycle, the term of Council is December 1, 2018 to November 14, 2022. In 2022 the term of Council commences November 15, 2022.

Contributions

Amounts that individuals or third party advertisers increases from \$750.00 to \$1,200.00.

Candidates and their spouses will be limited on the amount they are permitted to contribute toward the campaign.

Head of Office: that, combined, can't exceed an amount equal to the lesser of:

- \$7,500 plus 20 cents for each elector entitled to vote for the office, AND
- \$25,000

Other elected official: That combined, can't exceed an amount equal to the lessor of:

- \$5,000 plus 20 cents for each elector entitled to vote for the office; and
- \$25,000.

Implementation

The Bill has different dates for the enactment. Some take effect upon Royal Assent of the Bill and others by the Lieutenant Governor at a future date. Staff will monitor the implementation dates to ensure Wellington North is in compliance with all legislation and regulations.

FINANCIAL CONSIDERATIONS

There will be financial implications including the cost of hiring an Integrity Commissioner, retainer, cost of legal proceedings should the IC decide to take a matter to the courts. A shared IC could be possible within Wellington County, similar to the meeting investigator arrangement.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

- Yes
 No
 N/A

- | | |
|--|--|
| <input type="checkbox"/> Community Growth Plan | <input type="checkbox"/> Community Service Review |
| <input type="checkbox"/> Human Resource Plan | <input type="checkbox"/> Corporate Communication Plan |
| <input type="checkbox"/> Brand and Identity | <input type="checkbox"/> Positive Healthy Work Environment |
| <input checked="" type="checkbox"/> Strategic Partnerships | |

Many of the changes effected by Bill 68 increase transparency and accountability of local government.

PREPARED BY:	RECOMMENDED BY:
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Karren Wallace, Clerk

Michael Givens, CAO

KARREN WALLACE CLERK	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER
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Plan to
Simply Explore.
www.simplyexplore.ca

**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF MAY 23, 2017**

FROM: MICHAEL GIVENS, CAO

**SUBJECT: REPORT CAO 2017-014 ONTARIO SMALL URBAN
MUNICIPALITIES CONFERENCE (OSUM)**

RECOMMENDATION

THAT Report CAO 2016-014 being a report on the Ontario Small Urban Municipalities Conference be received for information.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

N/A

BACKGROUND

The annual OSUM conference was held in the Town of Blue Mountains May 3rd to 5th. OSUM is the small urban municipal voice of the Province. OSUM ensures that matters which affect small urban communities are brought to the attention of the provincial and federal governments. The theme of this year's conference was "Rural Meets Urban". The conference is more intimate gathering of municipal officials. Much smaller than the Rural Ontario Municipality Association (ROMA) or the Association of Municipalities of Ontario conferences. This allowed for more direct interaction with convention speakers and other delegates.

Conference and Presentation Highlights

- Uploading Medicine to the Provincial Government
 - All in the room acknowledged the importance of health care in our communities.

- With a population that continues to age, the health care system will be challenged to meet the service needs of our residents.
- Speakers talked about strategies to enhance relationships with local hospitals and local health integration networks.
- 2017 Ontario Budget included \$518 million for Ontario hospitals (3% increase) and \$9 billion for new hospital projects.
- Sustainable Cities & Communities
 - Mike Harcourt, Keynote Speaker and former Premier of British Columbia, spoke about the difficult decisions associated with growth. Choices have consequences.
 - Challenges municipalities face-
 - Implementing sustainable strategies
 - Reducing GHG emissions for future generations
 - Working with private sector (developers) to create livable communities
 - Stressed the importance of implementing Community Energy Plans as part of Community Growth Strategic Plans
- Taking the Jolt Out of Hydro
 - Continued conversation around the impact rising hydro costs have on residents and businesses in our communities.
 - Hydro has been and will continue to be a political lightning rod.
 - Rising costs are not specific to green energy initiatives. The Global Adjustment reflects the difference between the market value of electricity and the guaranteed contract amounts the Province authored with providers.
- Changing the Rural Landscape
 - Presenters included Belinda Wick-Graham from the Town of Minto
 - Key messages- Plan for the old and you include everyone. 36% of the Canada's population will be 55+ by 2038. We have an aging population in this province. Accept and plan for it.
 - Success stories-
 - Strathroy-affordable living in small town Ontario. \$1.3 million project received \$720,000 in funding through the Canada – Ontario Investment in Affordable Housing
 - Durham-Abbeyfield
 - Tavistock-Oxford Manor. Repurposing vacant property.
- Andrea Horvath, NDP Leader
 - Touted the NDP's Pharmacare program that will introduce a universal drug care plan that will reduce health benefit burdens borne by employers and be consistent for all.
 - Will stop the sale of Hydro

- Raise minimum wage to \$15.00/hr
- “reign in the OMB”
- Patrick Brown, PC Leader
 - Will stop all green energy contracts and explore breaking existing bad contracts. Stop selling surplus hydro at a loss.
 - Health care is not an inherent municipal cost, not a municipal mandate
 - Increase infrastructure spending
 - Restore OMPF
 - Stop school closures, closures depopulate communities

Session presentations from the conference are available at the below link.

<http://www.osum.ca/Events/2017-OSUM-Conference/Programming.aspx>

FINANCIAL CONSIDERATIONS

OSUM Registration-\$499 plus applicable taxes

OMAA Accommodations and Travel-\$407.08 plus applicable taxes

2017 Budget Administration Conference/Training-\$22,500

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

X Yes

No

N/A

Which pillars does this report support?

Community Growth Plan

Community Service Review

Human Resource Plan

Corporate Communication Plan

Brand and Identity

Positive Healthy Work Environment

X Strategic Partnerships

Attendance at the OSUM conference allows for relationship building and sharing of information amongst peers. Hearing about hurdles faced by and best practices utilized by other similar municipalities enhances the Township's own ability to address our own challenges. Not all of our challenges are unique. Information sessions provide education and resources to the benefit of Township staff and council.

PREPARED BY:

RECOMMENDED BY:

Michael Givens

Michael Givens, CAO

**MICHAEL GIVENS
CAO**

**MICHAEL GIVENS
CHIEF ADMINISTRATIVE OFFICER**

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 040 - 17

**A BY-LAW TO SET THE RATES FOR 2017 TAXATION AND TO
PROVIDE FOR THE COLLECTION THEREOF.**

AUTHORITY: Municipal Act, 2001, S.O. 2001, Chapter 25, as amended,
Sections 307, 308 and 312.

WHEREAS pursuant to Section 312 of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the Council of a local municipality shall, each year, pass a by-law levying a separate tax rate as specified in the by-law, on the assessment in each property class;

AND WHEREAS the Council of the Corporation of the Township of Wellington North has passed By-law Number 018-17 to adopt the estimates of all sums required during 2017 for the purposes of the municipality;

AND WHEREAS Sections 307 and 308 of the said Act require tax rates to be established in the same proportion to tax ratios;

AND WHEREAS the Council of the County of Wellington has passed By-law No. 5517-17 being a by-law to set tax ratios for the County of Wellington and for all local municipalities within the boundaries of the County for the year 2017 as follows:

Residential/Farm	1.000000
Multi Residential	1.900000
Commercial	1.491000
Industrial	2.400000
Landfill	1.450000
Pipeline	2.250000
Farmlands	0.250000
Managed Forests	0.250000

AND WHEREAS the tax rates for education purposes have been prescribed by the Province of Ontario in O. Regulation 400/98, amended by O. Regulation 132/17.

AND WHEREAS the Council of the County of Wellington has passed By-law Number 5503-17 being a by-law to adopt the estimates for the sums required during the year 2017 for general purposes for the County and By-law Number 5518-17 to establish tax rates for the same against the local municipalities;

AND WHEREAS the Council of the County of Wellington, in said By-law Number 5517-17 established tax rate reductions as follows

1. the vacant land, vacant units and excess land subclasses in the commercial property class is 30%
2. the vacant land, vacant units and excess land subclasses in the industrial property class is 35%

AND WHEREAS the Assessment Roll compiled in 2016 and upon which taxes for 2017 are to be levied, was received from the Municipal Property Assessment Corporation in December, 2016, the whole of the assessment for real property, according to the said last assessment roll, is as follows:

Residential/farm property class	913,873,612
Residential – Shared as PIL	83,500
Multi-residential property class	29,338,925
Commercial property class – full	77,932,831
Commercial property class – excess land	2,098,500
Commercial property class – vacant land	1,676,425
Industrial property class – full	24,951,955
Industrial property class – excess land	381,226
Industrial property class – vacant land	257,975
Large Industrial property class – full	14,055,700
Large Industrial property class-excess land	43,025
Industrial Hydro property class	82,375
Pipeline property class	4,003,000
Farmlands property class	613,514,904
Managed Forest property class	2,805,400
New Construction Commercial – full	9,646,673
New Construction Industrial – full	923,450

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH ENACTS AS FOLLOWS:

1. In this by-law; "Property Classes" are as prescribed under the Assessment Act, and include the residential/farm property class, the multi-residential property class, the commercial property class and appropriate sub-classes, the industrial property class and appropriate sub-classes, the pipeline class, the farmlands property class, and the managed forests property class.

"Township" means the Corporation of the Township of Wellington North.

2. That the sums to be raised by means of taxation for the year 2017 be as follows:
- for general municipal purposes a sum of \$6,987,053.
 - for County purposes a sum of \$8,735,851.
 - for education purposes a sum of \$3,503,719.

3. That there shall be levied and collected upon the whole assessment for real property, according to the last certified assessment roll, the rates of taxation for the year 2017 as set out below;

- 4.

Property Class	Own Purpose	County	Education	Total
Res/Farm	.00512095	.00640268	.00179000	.01331363
Res – Shared	.00691095	.00640268		.01331363
Multi-Res	.00972981	.01216509	.00179000	.02368490
New Multi Res	.00563305	.00704295	.00179000	.01446600
Commercial - full	.00763534	.00954640	.01025278	.02743452
Commercial - excess	.00534474	.00668248	.00717695	.01920417
Commercial - vacant	.00534474	.00668248	.00717695	.01920417
Industrial - full	.01229028	.01536643	.01390000	.04155671
Industrial - excess	.00798868	.00998818	.00903500	.02701186
Industrial - vacant	.00798868	.00998818	.00903500	.02701186
Industrial Hydro	.02619028	.01536643		.04155671
Landfill – PIL	.01695649	.00928389		.02624038
Large Industrial	.01229028	.01536643	.01390000	.04155671
Large Indust Excess	.00798868	.00998818	.00903500	.02701186

By-law No. 040-17
Page 4 of 6

Pipeline	.01152214	.01440603	.01390000	.03982817
Farmlands	.00128024	.00160067	.00044750	.00332841
Managed Forests	.00128024	.00160067	.00044750	.00332841
New Const Industrial	.01229028	.01536643	.01140000	.03905671
New Const Comm	.00763534	.00954640	.01025278	.02743452

5. For the Year 2017 the Township shall levy upon the assessment of the Property Classes of property owners in the former Town of Mount Forest and the former Village of Arthur, the following tax rates for Street Lighting (Municipal Levy) ;

<u>Property Class</u>	<u>Street Lighting</u>
Res/Farm	.00029134
Multi-Res	.00055355
New Multi-Res	.00032048
Commercial-full	.00043439
Commercial-excess	.00030407
Commercial-vacant	.00030407
Industrial-full	.00069922
Industrial- excess	.00045450
Industrial-vacant	.00045450
Large Industrial	.00069922
Large Industrial- Excess	.00045450
Pipeline	.00065552
Farmlands	.00007284
Managed Forests	.00007284
New Construction Commercial	.00043439
New Construction Industrial	.00069922

6. Other local improvement and special charges including business improvement area, tile drainage loans, sewer rates, rural street lighting charges, plus any other eligible/applicable charges shall be added to the tax roll and collected in the same manner as taxation.
7. That save and except that portions of taxes and other special rates levied by the Interim Levy under Section 317 of the Municipal Act, 2001 the taxes levied on the Residential, Farmland, Managed Forest, Pipeline, Commercial, Industrial and Multi-Residential classes, including all other rates, to be raised in 2017 shall become due and payable on the date of passing of this By-law, but may be paid in two installments as follows:

Due date of 1 st installment	August 25, 2017
Due date of 2 nd installment	October 27, 2017

By-law No. 040-17
Page 5 of 6

8. Taxes shall be payable by cash, cheque or debit at the Corporation of the Township of Wellington North Municipal Office, or by mail to the Municipal mailing address. Current taxes are also payable at most chartered banks and financial institutions, through the Internet, by telephone banking and pre-authorized payment plan.
9. Notwithstanding the provisions of the by-law, any additional taxes payable as a result of additions to the roll pursuant to the Assessment Act, R.S.O. 1990, Chapter A.31 shall be that portion of the amount of taxes which would have been levied for the current year if the assessment had been made in the usual way, and that portion shall be in ratio that the number of days remaining the current year bears to the number 365 and shall be entered in the Collector's Roll and collected in the same manner as if the assessment had been made in the usual way.
10. That the Collector is hereby authorized to mail, deliver or cause to be mailed or delivered, the notice of taxes due to the address of the residence or place of business of the person to whom such notice is required to be given indicated on the last revised Assessment Roll.
11. That failure to receive the aforesaid notice in advance of the date for payment of any instalment does not affect the timing of default or the date from which penalty shall be imposed.
12. A penalty of one and one quarter percent (1¼%) will be imposed for non payment of taxes on the first day of each calendar month thereafter the installment due dates in which default continues until December 31, 2017.
13. On all taxes in default on January 1, 2018, interest shall be added at the rate of one and one quarter percent (1¼%) per month for each month or fraction thereof in which default continues.
14. Penalties and interest added in default shall become due and payable and shall be collected as if the same had originally been imposed and formed part of such unpaid tax levy.
15. That in accordance with Section 347(1) of the Municipal Act, S.O. 2001, c. 25, as amended, the Collector be required to apply all payments received to the outstanding penalty and/or interest first and then to that part of the taxes that has been in arrears for the greatest period of time.

By-law No. 040-17
Page 6 of 6

16. In the event that any provision or section of this by-law is found by a court of competent jurisdiction to be ultra vires the powers of the Council of the Corporation, only such provision or section, as the case may be shall be inoperative and all other provisions and sections of this by-law shall remain in full force and effect.
17. This by-law shall come into force on and take effect upon its final passing.

***READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 23RD DAY OF MAY, 2017.***

**ANDREW LENNOX,
MAYOR**

**KARREN WALLACE
CLERK**

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 042-17

BEING A BY-LAW TO ENTER INTO AN INTERCONNECTED SERVICES AGREEMENT WITH SHARON FARMS & ENTERPRISES LIMITED (SAUGEEN VALLEY NURSING CENTRE), WELLINGTON COUNTY CONDOMINIUM CORPORATION NO. 231 AND THE TOWNSHIP OF WELLINGTON NORTH

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH ENACTS AS FOLLOWS:

1. That the Corporation of the Township of Wellington North enter into an agreement with Sharon Farms & Enterprises Limited and the Wellington North Condominium No. 231 for Interconnected Services set out in the agreement attached hereto as Schedule "A".
2. That the Mayor and the CAO are hereby authorized and directed to execute the said site servicing agreement and all other documentation required.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 23rd DAY OF MAY, 2017.**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

**BY-LAW NUMBER 042-17
SCHEDULE "A"**

INTERCONNECTED SERVICES AGREEMENT pursuant to sentence 7.1.5.4. (3) of O. Reg. 332/12, as amended (the "Ontario Building Code")
made this 16th day of May, 2017

BETWEEN:

**THE CORPORATION OF THE TOWNSHIP OF
WELLINGTON NORTH**
(the "Township")

- and -

SHARON FARMS & ENTERPRISES LIMITED
(the "Developer")

- and -

WELLINGTON STANDARD CONDOMINIUM CORPORATION NO. 231
(the "Condo Corp.")

WHEREAS the Developer has applied for a Building Permit to construct a long-term care facility on a property municipally known as 720 Princess Street, Mount Forest, Ontario, more particularly described in Schedule "A" attached hereto (the "Development Lands");

AND WHEREAS the Condo Corp. is the owner of property adjacent and abutting to the Development Lands, more particularly described in Schedule "B" attached hereto (the "Condo Lands");

AND WHEREAS the Township is the owner of Martin Street, Mount Forest, Ontario, more particularly described in Schedule "C" attached hereto (the "Township Lands");

AND WHEREAS the Developer has applied for a Building Permit to construct a long-term care facility on the Development Lands (the "Proposed Building");

AND WHEREAS the Developer requires the building sewer pipe from the Proposed Building to be connected to a private sewer located on the Condo Lands, and such private sewer is required to be connected to the public services located on the Township Lands;

AND WHEREAS sentence 7.5.5.4. (3) of the Ontario Building Code requires that an Agreement be entered into between the registered owners of the properties and the municipality for interconnected sewer pipe, and such agreement shall be registered against the title to which it applies;

AND WHEREAS the Developer has asked, and the Township and the Condo Corp. has agreed to enter into this Agreement, subject to the terms and condition herein (the "Agreement");

NOW THEREFORE in consideration of the mutual terms, conditions and covenants contained herein and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. Definitions

- 1.1. In this Agreement,
- (a) “Engineer” means a Professional Engineer licensed by the Professional Engineers Ontario;
 - (b) “Plans” means the plans, specifications, profiles, contours, surveys and other engineering and technical reports, materials, drawings, data and investigations required to complete the design and construction of the Works;
 - (c) “Treasurer” means the person appointed as Treasurer by the Township and includes his or her designate; and,
 - (d) “Works” means the system of sewage disposal pipe from the connection of the building sewer pipe from the Proposed Building to the connection to public sewer located on the Township Lands.

2. Construction of the Works

- 2.1. The Developer shall, at its sole expense, design, construct and install the Works to the satisfaction of the Township and in strict accordance with this Agreement and all applicable laws.
- 2.2. The Developer shall retain an Engineer to be responsible for the design, construction and maintenance of the Works including the creation and amendments to the Plans and management, oversight and inspection of the Works.
- 2.3. The Developer acknowledges and agrees all Plans shall be prepared in accordance with the Ontario Building Code, Township guidelines, construction standards and policies and any other applicable law.
- 2.4. The Developer shall submit all Plans to the Township for written approval. The Developer shall not commence any work, including construction, demolition or excavation, in respect of the Works prior to the written approval of the Plans by the Township.
- 2.5. The Developer shall obtain and maintain all necessary approvals, permits and licenses as may be required under the laws of Ontario.
- 2.6. The Developer covenants and agrees that no work shall be undertaken or performed on any of the lands except in strict conformance with the terms of this Agreement, the approved Plans and all applicable laws. The Works shall be constructed in a good and workmanlike manner in accordance with good engineering practices and so as to cause minimum disturbance to neighbours.
- 2.7. The Works may be constructed and installed in phases subject to written approval of the Township.

3. Maintenance and Operation of the Works

- 3.1. The Developer shall, at its sole expense, maintain, repair and operate the Works to the satisfaction of the Township and in accordance with this Agreement and all applicable laws.

- 3.2. The Township shall not have any obligation or responsibility to provide, operate, maintain, repair, replace or guarantee any facility or equipment required for the Works.
- 3.3. In the event of an emergency with the Works, the Developer shall immediately carry out all repairs and operations required to end the emergency. The Developer acknowledges and agrees that in an event of an emergency, the Township, its employees, contractors or agents, may enter onto the Development Lands and the Condo Lands and take any steps necessary to end the emergency. Where the Township takes steps to end the emergency, the Developer agrees to reimburse the Township for all costs and expenses incurred with respect to the emergency within thirty (30) days of the invoice being sent to the Developer.

4. Inspection

- 4.1. The Developer and the Condo Corp. acknowledge and agree the Township, its officers, employees, contractors and agents, may enter onto the Lands, and into any building(s) erected thereon, to conduct an inspection of the Works for the purpose of ensuring the Works are carried out in accordance with this Agreement, the Ontario Building Code and any applicable law. The Developer and the Condo Corp acknowledge and agree that during the inspections, the Township may,
 - (a) require the production for inspection of documents or things relevant to the inspection;
 - (b) inspect and remove documents or things relevant to the inspection for the purpose of making copies or extracts;
 - (c) require information from any person concerning a matter relating to the inspection; and,
 - (d) conduct an examination or take tests, samples or photographs necessary for the purposes of the inspection of the Works.

5. Default

- 5.1. The Developer shall be in default of this Agreement should there be any deficiency in or failure to carry out or remedy any work or matter required by the Developer in relation to the Works. Without limiting the generality of the forgoing, default includes but is not limited to:
 - (a) failure to construct, maintain, repair or operate the Works in accordance with this Agreement;
 - (b) failure to comply with any term or condition of this Agreement;
 - (c) any act or omission of the Developer which, in the opinion of the Township, or other government body having jurisdiction, causes the maintenance and operation of the Works to be or become faulty so as to be detrimental to those being served by the Works;
 - (d) insolvency of the Developer;

- (e) failure by the Developer to meet its obligations to any third party that would affect the maintenance and operation of the Works, including failure of the Developer to pay any part or all amounts owing to third parties relating to encumbrances on any part of the Works; and,
 - (f) failure to comply with any applicable laws, regulations or guidelines with respect to the Works.
- 5.2. The Developer shall immediately notify the Township of any default and the Developer shall take immediate steps to remedy the default.
- 5.3. Where the Developer is in default, the Township shall provide written notice to the Developer requiring the Developer to remedy the default. The notice shall set out details of the default and the date by which the default shall be remedied to the satisfaction of the Township. Where the Developer fails to remedy the default within the time granted, the Township may enter onto the lands and take certain actions necessary to remedy the default.
- 5.4. In the event the Township remedies the default, in addition to any other remedy available under this Agreement or by law, the Developer agrees to reimburse the Township for all costs and expenses, including engineering and legal fees and disbursements, incurred by the Township with respect to remedying the default within thirty (30) days of the invoice being sent to the Developer.
- 5.5. The cost to remedy any default shall be considered a charge and a debt for the purposes of section 398 of the *Municipal Act, 2001*, S.O. 2001 c.25 as amended, and may be recoverable from the Developer by the Township in the same manner as municipal taxes pursuant to subsection 398(2) of the *Municipal Act, 2001*, S.O. 2001 c.25.

6. Indemnification

- 6.1. The Developer, both during and after the term of this Agreement, shall at all times, and at its own cost, expense and risk, defend, indemnify and hold harmless the Township, its elected officials, officers, employees, volunteers, agents, contractors, and all respective heirs, administrators, executors, successors and assigns from any and all losses, damages (including, but not limited to, incidental, indirect, special and consequential damages, or any loss of use, revenue or profit by any person, organization or entity), fines, penalties and surcharges, liabilities (including, but not limited to, any and all liability for damage to property and injury to persons, including death), judgments, claims, demands, causes of action, contracts, suits, actions or other proceedings of any kind (including, but not limited to proceedings of a criminal, administrative or quasi criminal nature) and expenses (including, but not limited to, legal fees on a substantial indemnity basis), which the indemnified person or persons may suffer or incur, howsoever caused, arising out of or in consequence of or directly or indirectly attributable to the Works required to be performed by the Developer, its agents, employees and contractors, provided such losses, damages, fines, penalties and surcharges, liabilities, judgments, claims, demands, causes of action, contracts, suits, actions or other proceedings of any kind and expenses as defined above are due or claimed to be due to the negligence, breach of contract, including this Agreement, and/or breach of law of the Developer, its officers, agents, employees or contractors.

7. Insurance

- 7.1. The Developer shall obtain and maintain liability insurance, acceptable to the Township, throughout the term of this Agreement from the date of commencement of the construction of the Works and during the maintenance and operation of the Works. Coverage shall consist of a comprehensive policy of public liability and property damage insurance, with all available coverage extensions/endorsements, in an amount of not less than \$1,000,000 per occurrence. Such insurance shall name the Township as an additional insured with a cross liability endorsement and severability of interests provision. The policy SIR/deductible shall not exceed \$100,000 per claim and if the policy has an aggregate limit, the amount of the aggregate shall be double the required per occurrence limit.
- 7.2. Prior to the commencement of the construction of the Works, and on an annual basis thereafter, the Developer shall forward a certificate of insurance evidencing this insurance. The Certificate shall state that coverage will not be suspended, voided, cancelled, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail to the Township.
- 7.3. It is also understood and agreed that in the event of a claim any deductible or self-insured retention under these policies of insurance shall be the sole responsibility of the Developer and that this coverage shall preclude subrogation claims against the Township and be primary insurance in response to claims. Any insurance or self-insurance maintained by the Township shall be considered excess of the Developer's insurance and shall not contribute with it. The minimum amount of insurance required herein shall not modify, waive or otherwise alter the Developer's obligation to fully indemnify the Township under this Agreement.
- 7.4. The Township reserves the right to modify the insurance requirements as deemed suitable.

8. Registration

- 8.1. This Agreement shall be registered as a first charge against title of the Lands by the Township. The Developer's agree to reimburse the Township for all costs, including legal fees and disbursements, with respect to the preparation and registration of this Agreement, including the drafting and registration of any supporting documents, within thirty (30) days of the invoice being sent to the Developer. The Developer shall not make any application to remove this Agreement from title of the Lands without the prior written approval of the Township.

9. Enforcement

- 9.1. The Developer acknowledges and agrees that where the Township is required to take any action at the expense of the Developer, or collect any amounts from the Developer, the expense or amount may be added to the tax roll for the Lands and recovered by the Township in the same manner as municipal taxes within the meaning of section 446 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended.

10. Notice

- 10.1. Any notice to be given under this Agreement must be in writing, signed by or on behalf of the party giving such notice and delivered by hand, by fax or by registered mail with postage pre-paid, to the address as follows:

to the Township: The Corporation of the Township of Wellington North
ATTN: Mike Givens
7490 Sideroad 7 W
Kenilworth ON N0G 2E0

to the Developer: Sharon Farms & Enterprises Limited
108 Jensen Road
London ON N5V 5A4

to the Condo Corp.: Wellington Standard Condominium Plan/Corporation
231
ATTN: Ronald C. Delanghe
Lerners LLP
89 Dufferin Ave.
London ON N6A 1K4

or at any other address which the party has specified by notice in writing to the other party. Where notice is given by registered mail, it is deemed to have been received by the person to whom it is addressed on the fifth (5th) business day after the notice was sent. Where notice is personally delivered, it shall be deemed to have been received by the person on the date of delivery. Where notice is sent by fax, it shall be deemed to have been received the day of transmission if sent before 4:30pm on a business day or it shall be deemed to have been received the next following business day.

11. Assignment

- 11.1. The Developer agrees that it shall not transfer, assign its rights, interests, liabilities and obligations under this Agreement or to the Development Lands without first ensuring that the proposed assignee or transferee has entered into an assumption agreement in a form satisfactory to the Township, acting reasonably, requiring the assignee or transferee to be bound by all of the terms and conditions of this Agreement and ensuring the new owner has retained a qualified operator to operate the Works. In the event of such assignment, the Developer's rights, interests, liabilities and obligations hereunder is released and discharged from any and all liabilities and obligations arising under and pursuant to this Agreement.

12. General

- 12.1. This Agreement contains the entire agreement between the parties hereto and any previous agreements, written or oral, between or on their behalf, relating to the Works are hereby cancelled. Except as otherwise provided for herein, no amendment or variation of any of the provisions of this Agreement shall be valid unless made in writing and signed by each of the parties.
- 12.2. Nothing in this Agreement shall relieve the Developer from compliance with all applicable Township by-laws, laws, regulations, notices or other policies, laws or regulations established by any other government body that may have jurisdiction over the Lands.
- 12.3. Nothing in this Agreement shall relieve the Township from exercising any authority granted to it by statute in relation to the Works.

- 12.4. If any of the provisions of this Agreement are deemed void or invalid in whole or in part by a court of competent jurisdiction, such provisions or parts shall be severed from this Agreement and the other provisions or parts of this Agreement shall remain in full force and effect.

- 12.5. All of the terms and conditions and understandings contained in this agreement shall run with the Lands and shall be binding upon and enure to the benefit of each of the parties and upon their respective heirs, executors, administrators, successors and permitted assigns and upon future owners and occupiers of the Lands from time to time.

- 12.6. The following Schedules shall form an integral part of this Agreement:
 - (a) Schedule “A” – Legal Description of the Development Lands;
 - (b) Schedule “B” – Legal Description of the Condo Lands;
 - (c) Schedule “C” – Legal Description of the Township Lands

-----Remainder of this page left intentionally blank-----

IN WITNESS WHEREOF the parties hereto have executed this Agreement.

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH

Andrew Lennox, Mayor

Mike Givens, Chief Administrative Officer

We have the authority to bind The Corporation of the Township of Wellington North.

SHARON FARMS & ENTERPRISES LIMITED

Per: _____

Name:
Title:

Per: _____

Name:
Title:

I/We have the authority to bind Sharon Farms & Enterprises Limited

WELLINGTON STANDARD CONDOMINIUM CORPORATION NO. 231

Per: _____

Name:
Title:

Per: _____

Name:
Title:

I/We have the authority to bind Wellington Standard Condominium Corporation No. 231

Schedule "A"

Legal Description of the Development Lands

ALL AND SINGULAR that certain parcel or tract of land and premises situated, lying and being in the Township of Wellington North, being comprised of:

PART OF LOTS 6 & 7 S/S PRINCESS ST, MOUNT FOREST PTS 2 & 7, 61R20989;
SUBJECT TO AN EASEMENT IN GROSS AS IN WC360765; SUBJECT TO AN
EASEMENT IN STANDARD CONDOMINIUM PLAN NO. 231 PTS 3, 5, 6, 9, 10, 11 & 13,
61R20989 AS IN WC492979; TOWNSHIP OF WELLINGTON NORTH

PIN: 71054-0180 (LT)

Schedule "B"

Legal Description of the Condominium Lands

ALL AND SINGULAR that certain parcel or tract of land and premises situated, lying and being in the Township of Wellington North, being comprised of:

Condo Block 71931, Wellington Standard Condominium Plan 231

Schedule "C"

Legal Description of the Township Lands

ALL AND SINGULAR that certain parcel or tract of land and premises situated, lying and being in the Township of Wellington North, being comprised of:

MARTIN ST SURVEY MCDONALD'S MOUNT FOREST LYING E OF RAILWAY &
W OF DUBLIN ST; WELLINGTON NORTH

PIN: 71054-0002 (LT)

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 043-17

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH AT ITS REGULAR MEETING HELD ON MAY 23, 2017.

WHEREAS Section 5 of the Municipal Act, S.O. 2001 c.25 (hereinafter called "the Act") provides that the powers of a Municipal Corporation shall be exercised by its Council;

AND WHEREAS Section 5(3) of the Act states, a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

NOW THEREFORE the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS:**

1. The action of the Council of the Corporation of the Township of Wellington North taken at its meeting held on May 23, 2017 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Wellington North at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. That the Mayor and the proper officials of the Corporation of the Township of Wellington North are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Wellington North referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Township of Wellington North.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 23RD DAY OF MAY, 2017.**

**ANDREW LENNOX
MAYOR**

**KARREN WALLACE
CLERK**