



# Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

## Regular Meeting of Council

Monday, May 13, 2013

Following Committee of Adjustment

Municipal Office Council Chambers, Kenilworth

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Cathy More, Deputy Clerk	

THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

Monday, May 6, 2013

7:00 p.m.

Members Present:

Mayor: Raymond Tout  
Councillors: Sherry Burke  
Mark Goetz  
Andy Lennox  
Dan Yake

Also Present:

Deputy Clerk: Cathy More  
Executive Assistant: Cathy Conrad

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

A. CALLING THE MEETING TO ORDER

Mayor Tout called the meeting to order.

B. O' CANADA

C. PASSING AND ACCEPTANCE OF AGENDA

Moved by: Councillor Lennox

Seconded by: Councillor Yake

*THAT the Agenda for the May 6, 2013, Regular Meeting of Council be accepted and passed.*

Resolution Number: 1

Carried

D. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

Councillor Burke declared pecuniary interest with respect to Standing Committee, Staff Reports, Minutes and Recommendations, Item 4) Administration Committee, Freedom of Information Request 2/13 – James Bowden, as this item involves a relative.

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E. MINUTES

1. Public Meeting, April 22, 2013
2. Regular Meeting of Council, April 22, 2013

Moved by: Councillor Yake  
Seconded by: Councillor Lennox

*THAT the minutes of the Public Meeting and the Regular Meeting of Council held on April 22, 2013 be adopted as circulated.*

Resolution Number: 2

Carried

F. BUSINESS ARISING FROM MINUTES

None.

G. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS

1. CAO Report 5/13
  - Report to Council regarding Applications received for 2 Positions on Wellington North Power Board of Directors

Moved by: Councillor Yake  
Seconded by: Councillor Lennox

*That the resolution regarding the appointment of positions to Wellington North Power Board of Directors be divided to deal with appointments and term of position separately.*

Resolution Number: 3

Carried

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G. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS (continued)

1. CAO Report 5/13  
- Report to Council regarding Applications received for 2 Positions on Wellington North Power Board of Directors (continued)

Councillor Burke requested a recorded vote for the following resolution:

Moved by: Councillor Lennox  
Seconded by: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North appoint the following candidates to the Wellington North Power Inc. Board of Directors for a term of two years as recommended by the interview committee:*

- Pieter de Josselin de Jong
- Alan Rawlins

Resolution Number: 4

Carried

<u>Recorded Vote</u>	<u>Yea</u>	<u>Nay</u>
Councillor Burke	X	
Councillor Goetz	X	
Councillor Lennox	X	
Councillor Yake	X	
Mayor Tout	X	

5 Yeas      0 Nays      Carried

Moved by: Councillor Lennox  
Seconded by: Councillor Goetz

*That a decision on the extension of the term of the positions on the Wellington North Power Inc. Board of Directors from two year to four years be deferred to the June 3rd Regular Council Meeting.*

Resolution Number: 5

Carried

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G. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND  
RECOMMENDATIONS (continued)

2. Economic Development Committee  
- Minutes, April 17, 2013

Moved by: Councillor Lennox  
Seconded by: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Economic Development Committee meeting held on April 17, 2013.*

Resolution Number: 6

Carried

3. Finance Committee  
- Minutes, April 29, 2013

Moved by: Councillor Lennox  
Seconded by: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Finance Committee meeting held on April 29, 2013.*

Resolution Number: 7

Carried

Moved by: Councillor Lennox  
Seconded by: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North receive report TR2013-13 dated April 29, 2013 with regards to Asset Management Planning:*

*AND FURTHER THAT the Finance Committee recommend to Council that the Township of Wellington North proceed with a Request for Proposal for an Asset Management Plan;*

Resolution Number: 8

Carried

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G. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND  
RECOMMENDATIONS (continued)

4. Administration Committee  
- Minutes, April 29, 2013

Moved by: Councillor Yake  
Seconded by: Councillor Lennox

*THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Administration Committee meeting held on April 29, 2013.*

Resolution Number: 9

Carried

Moved by: Councillor Yake  
Seconded by: Councillor Lennox

*THAT the Council of the Corporation of the Township of Wellington North approve that the composition of the Township Bargaining Committee with respect to CUPE Local 255.11 be composed of:*

- *Mayor Raymond Tout*
- *CAO Lorraine Heinbuch*
- *Councillor Yake*
- *Councillor Lennox*

Resolution Number: 10

Carried



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G. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND  
RECOMMENDATIONS (continued)

4. Administration Committee  
- Minutes, April 29, 2013 (continued)

Councillor Burke left the meeting during discussion of this item.

Moved by: Councillor Lennox  
Seconded by: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North direct that the FOI request 2/13 from James Bowden be processed by the Chief Administrative Officer/Clerk, providing the copies as requested, as recommended by the Administration Committee.*

Resolution Number: 11

Carried

Councillor Burke returned to the meeting.

Moved by: Councillor Lennox  
Seconded by: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North establish a Council Committee of Whole System starting September 1, 2013, with consideration to rotating the Chair, as recommended by the Administration Committee.*

Resolution Number: 12

Carried

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G. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND  
RECOMMENDATIONS (continued)

5. Wellington North Fire Service
  - Arthur Station
    - April 2013 Report
    - April 2013 Fire Prevention Officer's Report
  - Mount Forest Station
    - April 2013 Report
    - April 2013 Fire Prevention Officer's Report

Moved by: Councillor Yake  
Seconded by: Councillor Lennox

*THAT the Council of the Corporation of the Township of Wellington North receive the Wellington North Fire Service April 2013 Fire Reports and the April 2013 Fire Prevention Officer's Reports for the Arthur and Mount Forest Fire Stations.*

Resolution Number: 13

Carried

H. CORRESPONDENCE FOR COUNCIL'S INFORMATION

1. City of Brampton  
Re: Veterans Affairs Canada – Hire a Veteran Program  
- received as information
2. Ontario Sheep Marketing Agency  
Re: Consideration of Livestock Guardian Dogs when Writing Dog Control By-laws.  
- received as information

Councillor Lennox requested that Council review the dog control by-law in regards to fees charged for livestock guardian dogs and herding dogs prior to 2014.

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H. CORRESPONDENCE FOR COUNCIL'S INFORMATION (continued)

3. Municipality of Bluewater  
Re: Request for Support of Township of Wainfleet Declaring they are Not a "Willing Host" for Wind Turbine Development  
- received as information
4. Arthur Optimist Club  
Re: Request to Declare Annual Canada Day Weekend as a Community Festival, June 28, 29 & 30, July 2, 2013

**Moved by: Councillor Burke**

**Seconded by: Councillor Goetz**

*THAT the Council of the Corporation of the Township of Wellington North classify the Arthur Optimist Club Annual Canada Day Celebration to be held June 28, 29 & 30, July 1, 2013 as a community festival subject to approval from other agencies.*

Resolution Number: 14

Carried

I. BY-LAWS

1. 4-13 Being a By-law to Provide for a Drainage Works in the Township of Wellington North in the County of Wellington, Known as the Mitchell Drain. (Read a First and Second time and Provisionally Adopted on January 14, 2013)

**Moved by: Councillor Burke**

**Seconded by: Councillor Goetz**

*THAT By-law Number 4-13 being a by-law to provide for a drainage works in the Township of Wellington North in the County of Wellington, known as the Mitchell Drain be read a Third time and finally passed.*

Resolution Number: 15

Carried

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I. BY-LAWS (continued)

2. 37-13 Being a By-law to Set the Rates for 2013 Taxation and to Provide for the Collection Thereof

Moved by: Councillor Goetz  
Seconded by: Councillor Burke

*THAT By-law Number 37-13 being a by-law to set the rates for 2013 taxation and to provide for the collection thereof be read a First, Second and Third time and finally passed.*

Resolution Number: 16

Carried

3. 38-13 Being a By-law to Authorize the Execution of a Site Plan Agreement (Part Lot 8, Concession 19 Peel, Part Lot 9, Concession 19 Peel – Laverne White Farms Limited / All Treat Farms Limited)

Moved by: Councillor Burke  
Seconded by: Councillor Goetz

*THAT By-law Number 38-13 being a by-law to authorize the execution of a Site Plan Agreement be read a First, Second and Third time and finally passed. (Part Lot 8, Concession 19 Peel, Part Lot 9, Concession 19 Peel – Laverne White Farms Limited / All Treat Farms Limited)*

Resolution Number: 17

Carried

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I. BY-LAWS (continued)

4. 39-13 Being a By-law to Authorize a Lease Agreement for Purposes of an Archives and Museum Owned by the Municipality (Part of Lot 13, RP 60R1348, Part 1, 102 Main Street South, (former Town of Mount Forest) – The Mount Forest Heritage Society)

Moved by: Councillor Burke

Seconded by: Councillor Goetz

*THAT By-law Number 39-13 being a by-law to authorize a lease agreement for purposes of an archives and museum owned by the municipality be read a First, Second and Third time and finally passed. (Part Lot 13, RP 60R1348, Part 1, 102 Main Street South, (former Town of Mount Forest) – The Mount Forest Heritage Society)*

Resolution Number: 18

Carried

5. 40-13 Being a By-law to Authorize a Lease Agreement for Purposes of an Archives and Museum Owned by the Municipality (Part Lot 48, 146 George Street, (former Village of Arthur) – The Arthur Historical Society)

Moved by: Councillor Goetz

Seconded by: Councillor Burke

*THAT By-law Number 40-13 being a by-law to authorize a Lease Agreement for purposes of an archives and museum owned by the municipality be read a First, Second and Third time and finally passed. (Crown Survey Part Lot 48, 146 George Street, (former Village of Arthur) – the Arthur Historical Society)*

Resolution Number: 19

Carried

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**J. OTHER/NEW BUSINESS**

1. County of Wellington, Planning and Land Division Committee  
Re: Comments for Consent Applications

File No. B41/13, Dwight Rundle

Council supported the application with the following conditions:

- That the Owner satisfy all the requirements of the local municipality, financial and otherwise which the local municipality may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands.
- That the Owner receives approval from the applicable road authority.
- That the Owner satisfies the requirements of the local municipality in reference to parkland dedication.
- That zoning relief is required for the combined floor area of accessory buildings.
- That storm connection and servicing are at the owners expense and to the approval of the township.

File No. B42/13, Reeves Construction Limited

Council supported the application with the following conditions:

- That the Owner satisfy all the requirements of the local municipality, financial and otherwise which the local municipality may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands.
- That the Owner receives approval from the applicable road authority.
- That the Owner satisfies the requirements of the local municipality in reference to parkland dedication.

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J. OTHER/NEW BUSINESS (continued)

1. County of Wellington, Planning and Land Division Committee  
Re: Comments for Consent Applications (continued)

File No. B42/13, Reeves Construction Limited (continued)

- That any concerns of the Conservation Authority can be addressed with respect to the severed parcels.
- That MDS 1 compliance to the satisfaction of the County of Wellington.
- That zoning compliance with respect to the Natural Environment Zone boundary and buffer is addressed to the satisfaction of the local municipality if required; and
- That safe driveway access can be provided to the site to the satisfaction of the local municipality.

File No. B43/13, Reeves Construction Limited

Council supported the application with the following conditions:

- That the Owner satisfy all the requirements of the local municipality, financial and otherwise which the local municipality may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands.
- That the Owner receives approval from the applicable road authority.
- That the Owner satisfies the requirements of the local municipality in reference to parkland dedication.
- That any concerns of the Conservation Authority can be addressed with respect to the severed parcels.
- That MDS 1 compliance to the satisfaction of the County of Wellington.
- That zoning compliance with respect to the Natural Environment Zone boundary and buffer is addressed to the satisfaction of the local municipality if required; and
- That safe driveway access can be provided to the site to the satisfaction of the local municipality.

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K. ITEMS FOR COUNCIL'S INFORMATION

Cheque Distribution Report dated May 2, 2013

Thank you

- The Lennox Family

L. NOTICE OF MOTION

None.

M. CULTURAL MOMENT

**Two Photographs, Two Interpretations**

*Photographic Collection, Mount Forest Museum and Archives*

In 2013, these two photos were rescued from deep under the stage of the Victoria Cross Public School and brought into the Archives for safe keeping and restoration. The photos were probably stored when the building originally became the High School and forgotten for years. Still in their original frames, but carefully remounted and cleaned, these photographs beautifully illuminate school days of the past and demonstrate the very different aspects of the challenge and fun that volunteers have in interpreting historical photographs.

The larger photo is formal, staged, studio picture of High School Literary Executive in 1925. Much time and effort went into the context of this photograph. The photographer, G.S. LeWarne, was well known in the day. A Literary Executive club obviously held a more prominent place in a 1925 high school than today. We know when and why the picture was taken and who is in the photograph. The names and positions are carefully recorded. McEachern, Johnston, Corley and Ellis are all family names that still resound in Mount Forest today. Using archival skills of observation, reflection and questioning, the Archives can quite accurately capture a moment in our past through this elegant gathering of well-dressed, serious-minded students.



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M. CULTURAL MOMENT (continued)

And yet, the smaller photograph, with no historical details, grabs even more of our attention. The informal more spontaneous gathering of students and possibly some teachers on the steps outside the high school (possibly the 'Girls Entrance') creates a very different picture. School books dropped on the steps suggest that they assembled quickly, between classes perhaps, but we may never find out why. What is their relationship to each other? Having no answers forces the historian to ask different questions. The shirt collars, longer skirts and hair styles date this photo earlier than the other, but it is hard to be exact. There are many physical clues to start the investigation, but it is what is missing that makes the story so compelling.

N. ANNOUNCEMENTS

Mayor Tout congratulated Cathy Conrad on a job well done with the very successful Green Legacy Tree Day. The "Shop with a Cop" event on April 30 was a huge success. Four more schools will be participating in the program.

Mayor Tout reminded everyone of the following upcoming events:

- May 11 – Arthur Lions Rubber Duck Race
- May 11 – Mount Forest Curling Club 50<sup>th</sup> Anniversary
- May 12 – St. Mary's Church 150<sup>th</sup> Anniversary

O. CLOSED MEETING SESSION

1. "Personnel" matter

**Moved by: Councillor Goetz**

**Seconded by: Councillor Burke**

*THAT Council go into a meeting at 7:54 p.m. that is closed to the public under subsections 239 (2) (b) of the Municipal Act, 2001*

*- to consider personal matters about an identifiable individual*

**Resolution Number: 20**

**Carried**

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O. CLOSED MEETING SESSION (continued)

Moved by: Councillor Burke  
Seconded by: Councillor Goetz

*THAT Council rise from a closed meeting session at 8:50 p.m.*

Resolution Number: 21

Carried

P. CONFIRMING BY-LAW

Moved by: Councillor Burke  
Seconded by: Councillor Goetz

*THAT By-law Number 41-13 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on May 6, 2013 be read a First, Second and Third time and finally passed.*

Resolution Number: 22

Carried

Q. ADJOURNMENT

Moved by: Councillor Burke  
Seconded by: Councillor Goetz

*THAT the Regular Council meeting of May 6, 2013 be adjourned at 8:52 p.m.*

Resolution Number: 23

Carried

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DEPUTY CLERK

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MAYOR

**RECREATION & CULTURE ADVISORY COMMITTEE MEETING  
TUESDAY, MAY 7, 2013 at 8:30 A.M.  
MOUNT FOREST & DISTRICT SPORTS COMPLEX MEETING ROOM**

**Members present:** Chairperson Councillor Sherry Burke, Councillor Dan Yake, Mayor Ray Tout, Southgate Councillor Pat Franks, Mark MacKenzie, Mount Forest Facilities Manager, Tom Bowden, Arthur Facilities Manager and Barry Lavers, Director of Recreation, Parks and Facilities.

**Also present:** Linda Spahr, Recording Secretary.  
Kelly Greer (Birmingham Retirement Community).  
Jamie Dewar (Mount Forest Minor Hockey).

There were no members with pecuniary interest.

**DELEGATION:**

Kelly Greer from Birmingham Retirement Community attended the meeting with a request to use the Mount Forest & District Sports Complex as an Evacuation centre for residents of Birmingham Lodge in case of an emergency (ie. fire). She stated the Complex would only be needed as a place to temporarily house the residents. Retirement Home staff would accompany the residents to look after their needs. She reported there are 68 residents. After discussion a letter approving the request will be sent. Emergency response by staff was also discussed and will be brought forth at Management Team.

**MINUTES:**

**Moved by:** Councillor Yake  
**Seconded by:** Tom Bowden

THAT the minutes of the April 9, 2013 Recreation meeting be accepted."

**Resolution Number: 1**

**Carried**

**BUSINESS ARISING FROM MINUTES:**

Councillor Yake and Barry Lavers met with Bob Armstrong to discuss some trail issues in Mount Forest. Bob is trying to re-establish the Trails Committee there. A letter will be sent to Council regarding this.

Mark asked for clarification on the mandate for the Recreation Committee that was given to members at the last meeting. After discussion Councillor Burke announced that there will be a change to the Committee structure as passed by Council beginning September 1<sup>st</sup>, 2013. Further details on the restructuring will follow.

## NEW BUSINESS:

### **Capital Projects 2013**

Barry asked the Facility Managers if there were any problems with completing the approved Capital projects for this year. There were none.

### **Refrigeration**

Mark received an email from Russ Bradley of Cimco Refrigeration indicating they will be adding a product called Rink Seal to the glycol solution to the Arena floor at no cost. This is to repair the reported leak problem at the Mount Forest Complex. Barry requested that Mark obtain more information on this new product and be satisfied before proceeding with the work.

### **Pool Inspection**

Barry reported that June 10, 2013 is the tentative date for pool inspections.

### **Upper Room**

Barry reported the Preliminary Drawings were completed for the Upper Room at the Mount Forest & District Sports Complex. A discussion was held on proceeding with the Project. Barry will also meet and discuss with Darren Jones CBO.

### **4H Fitting Day**

A request by email was received from Mary Lynn Lawrence (North Wellington Co op) to use the Lions Pool Park in Mount Forest to host a 4H Fitting Day and BBQ. They are trying to re establish a 4H Club in Mount Forest. It was stated in the request that the cattle would be penned. Mark had concerns about damage to the Park. Mark is to ask Mary Lynn for a letter stating they would repair any damages before approval is given.

## CORRESPONDENCE:

A letter was received from Sarah Rice of the Mount Forest Agricultural Society requesting financial assistance with fencing repairs around the horse show area at the fairgrounds. After discussion it was felt that we would not provide any further monetary assistance. The Agricultural Society has received a previous grant/donation for 2013 from Council. A letter will be sent explaining the decision.

A written request was received from Debra Wanless representing Northern Lights asking for a reduced rental rate for the Plume Room during their rental for Summer Sizzle. This request was approved in previous years.

**Moved by:** Mayor Tout  
**Seconded by:** Councillor Yake

THAT Northern Lights be given the Plume Room at no charge during their Summer Sizzle event.

**Resolution Number: 2**

**Carried**

**REPORTS:**

Tom provided a written monthly report to members. He reported that he has started to drain the Arthur Pool. Repair on the damages done to the baseball tower is proceeding but the Contractor is awaiting delivery of the light fixture. He is currently awaiting a schedule for Minor Baseball. Fire Prevention Officer Jason Benn has contacted Barry and asked if consideration has been given to replacing the current extinguisher system in the Canteen /Kitchen areas of the Arthur Community Centre. Tom is to report back with an estimate.

Mark provided a written monthly report to members. Mark reported that they are still waiting for electrical work to be started by the Lions to add another TV monitor for Bingo.

Mark provided estimates for new soccer nets as requested by Mount Forest Soccer Association. Barry explained there is no money set aside in the budget for this purchase. Mayor Tout suggested that a letter be sent to the Soccer Club stating we would pay \$2,000 for the purchase of new frames but the remainder of the project is to be looked after by the Soccer Association. Barry cautioned that in the future the nets used may have to be sanctioned by the Canadian Soccer Association as has happened with Lacrosse. The following motion resulted.

**Moved by:** Mark MacKenzie  
**Seconded by:** Councillor Yake

THAT a \$2,000 donation be given to the Soccer Association towards the purchase of new frames for soccer nets. All additional costs would be the responsibility of the Association including any future replacement directed by Soccer Canada under any new Regulations.

**Resolution Number: 3**

**Carried**

A letter is to be sent to the Soccer Club regarding this.

Mayor Tout left the meeting at 9:35 a.m.

Mark provided members with three quotes for stone dust and packing work to be done on the West trail project. Barry requested Mark contact Barry Trood regarding tile drains before commencement of any work. After discussion the following motion was presented

**Moved by:** Councillor Yake  
**Seconded by:** Mark MacKenzie

THAT the quote from Robertson's Landscaping be accepted in the amount of \$2,908 for the described work. Mark is to contact Barry Trood as directed.

**Resolution Number: 4**

**Carried**

Mark provided members with three quotes for replacement of the Mount Forest pool heater. After discussion the following motion was presented

**Moved by:** Mark MacKenzie  
**Seconded by:** Councillor Yake

THAT the Committee recommend to Council that the quote from JJ McLellan & Son to install and connect the new pool heater and remove the old unit be accepted in the amount of \$17,716 (amount includes hst).

**Resolution Number: 5**

**Carried**

Mark was also directed to obtain another quote to replace the existing 36" door with a new 42" metal door at the Pool. The heaters cannot be removed or replaced without a new door installation.

Mark reported there has been recent vandalism at Angus Smith Park and inquired about putting a gate at the entrance. After discussion it was decided to install a cement pillar in the centre of the entrance. This will still allow grass cutting equipment in to the Park but not vehicles.

Mark requested a policy for power outages at the facility after a problem at Lions Bingo. Barry read the current policy as discussed last May 2012 at the Committee. The policy outlines steps to be taken by Managers and facility staff. Tom and Mark requested a copy of the policy and they are to review it with their staff.

Mark was directed to send out an e-mail to all ice users asking for their ice allocation requests in writing and report back to the Recreation Committee at the June meeting. Jamie Dewar from Mount Forest Minor Hockey was present to discuss ice time and issues.

Mark updated Committee members on spray painting damage at the Skateboard Park and Pavilion. Councillor Burke stated she has spoken to OPP Constable Watts regarding this.

Barry provided written highlights of his monthly report to members. He reported that June 1, 2013 will be the official opening of the Bill Moody Park in Mount Forest. The Lions have a celebration planned.

Barry said he has completed a Trail walk for the Arthur trail with Dave Stack. Landowners have also had their walk as well. Some work has been started and will continue throughout the summer.

**MEMBER'S PRIVILEGE:**

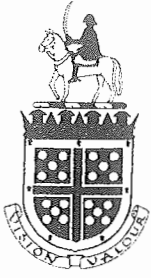
Councillor Franks thanked Barry for financial information under the Recreation Agreement which was sent to Southgate Township. She requested that a letter be sent to Southgate Council regarding the change of status for the Recreation Committee that is taking place September 1, 2013. Barry will send the request to Administration.

**NEXT MEETING:**

The next meeting will be held Tuesday, June 4, 2013.

**ADJOURNMENT:**

The meeting was adjourned at 10:30 a.m.



COUNTY OF WELLINGTON

PLANNING AND DEVELOPMENT DEPARTMENT  
GARY A. COUSINS, M.C.I.P., DIRECTOR  
T 519.837.2600  
T 1.800.663.0750  
F 519.823.1694

ADMINISTRATION CENTRE  
74 WOOLWICH STREET  
GUELPH ON N1H 3T9

RECEIVED

MAY 3 2013

TWP. OF WELLINGTON NORTH

May 1, 2013

Agencies and Persons Circulated

Dear Messrs. and Mesdames,

Re: **County Official Plan Amendment # 81 – County File No.: OP-2009-06  
County of Wellington – Five Year Review**

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The County of Wellington is proposing to amend the County Official Plan to address 5-Year review requirements set out in the *Planning Act*.

**PROPOSAL**

The purpose and effect of County Official Plan Amendment #81 is to revise the Official Plan to ensure that it addresses provincial policy and plans, and areas of concern or interest identified through the 5-Year Review. An overview of the key areas in which the proposed amendment would add or amend policies and/or schedules is provided in the attached Notice of Public Meeting.

I am requesting that you provide comments on the proposed amendment to the County of Wellington's Official Plan by **Friday June 14, 2013**.

Please review the proposed amendment and provide comments to the County Planning Department, to the attention of Mr. Gary Cousins, Director of Planning.

**NEED TO MAKE SUBMISSIONS**

If a person or public body does not make oral submissions at a public meeting or make written submissions to the Corporation of the County of Wellington before the proposed official plan amendment is adopted, the person or public body is not entitled to appeal the decision of the Corporation of the County of Wellington to the Ontario Municipal Board.

If a person or public body does not make oral submissions at a public meeting or make written submissions to the Corporation of the County of Wellington before the proposed official plan amendment is adopted, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there are reasonable grounds to add the person or public body as a party.



## REQUESTING NOTICE OF DECISION

Subject to subsection 17(36), any person or public body may appeal a decision of the County of Wellington not later than 20 days after the day that the giving of written notice had been completed. If you wish to be notified of the decision of the Corporation of the County of Wellington in respect of this proposed County official plan amendment, you must make a written request to the Director of Planning and Development, Corporation of the County of Wellington, 74 Woolwich Street, Guelph, Ontario, N1H 3T9.

## GETTING ADDITIONAL INFORMATION

The proposed amendment and additional information about the amendment are available:

- for public inspection during regular office hours at the County of Wellington Administration Centre, Planning and Development Department, 74 Woolwich Street, Guelph, Ontario N1H 3T9.
- on the internet at: [www.county.wellington.on.ca/en/business/fiveyearreview.asp](http://www.county.wellington.on.ca/en/business/fiveyearreview.asp)
- or by calling Mark Paoli, Manager of Policy Planning at (519) 837-2600 x 2120

### NOTE:

- 1) **Your comments on the application are required on or before June 14, 2013.**
- 2) **If you have not submitted comments on the application on or before that date, it will be assumed that you do not have any concerns in respect of this matter.**

Yours truly,



Gary Cousins, RPP, MCIP  
Director of Planning and Development



# COUNTY OF WELLINGTON

## NOTICE

### REGARDING A PUBLIC MEETING TO CONSIDER AN AMENDMENT TO THE COUNTY OF WELLINGTON OFFICIAL PLAN

PURSUANT to Sections 17 and 26 of the Planning Act, R.S.O., 1990, as amended, the Corporation of the County of Wellington will hold a Public Meeting to receive public input regarding a proposed amendment to the Wellington County Official Plan on:

**Tuesday, May 28th, 2013, beginning at 7:00 pm at Wellington Place, Aboyne Hall, 536 Wellington Road 18, located between Elora and Fergus, Ontario.**

#### 5-YEAR REVIEW AMENDMENT (OPA 81)

THE PURPOSE AND EFFECT OF THE PROPOSED OFFICIAL PLAN AMENDMENT is to revise the Official Plan to ensure that it addresses provincial policy and plans, and areas of concern or interest identified through the 5-Year Review. The proposed amendment would add or amend policies and/or schedules related to:

- Conformity with the Greenbelt Plan;
- Environmental policies and mapping, including:
  - update and improve accuracy of natural features and natural hazards in the Greenlands System;
  - change the size criteria for woodlands to be considered significant: in the Urban System, from 10 ha to 1ha or larger; and, in the Rural System from 10 ha to 4ha or larger, while plantations are generally considered significant if 10 ha or larger;
  - clarify development control policies for the Greenlands System and increase the adjacent lands policy to 120m for most features;
  - recognize the role of restoration, enhancement, and stewardship, and the importance of urban forests; and
  - identify the Paris and Galt moraines and add policies to protect their water resource functions and encourage stewardship.
- Mineral Aggregate Area overlay proposed to be:
  - expanded by including sand and gravel areas of secondary significance;
  - refined by excluding wetlands, significant woodlands, and lands within 300m of Urban Centres or Hamlets, except in existing approved extraction areas; and
  - shown on a new Schedule 'C' to improve readability.
- Increase potential for new lots in Secondary Agricultural Areas by changing policy that one severance may be considered from a parcel existing when the 1999 Official Plan was approved, to a parcel existing on March 1, 2005.
- Rural System – key changes include:
  - with exception of public works, temporary emergency facilities, and trails, new community service facilities may only be allowed in Prime Agricultural Areas through rezoning where justification of need and analysis of alternative locations are addressed; and
  - Combine 'Rural Industrial' and 'Highway Commercial' in the Rural System into a new 'Rural Employment Area' designation that would permit business and professional offices, while stating that all uses need to be consistent with rural servicing levels.
- Expanded policies about cultural heritage landscapes, and mitigation measures in Heritage Impact Assessments;
- Provincial legislation including:
  - complete applications and pre-consultation;
  - exterior design and accessibility matters may be addressed in Site Plan control;
  - notice of applications to propane operators;
  - removal of municipal planning authority over alternative and renewable energy systems; and
  - clarifying urban centre expansion and farmland protection policies.
- Changes to reflect definition, and need for coordination of, "Infrastructure";
- Settlement boundary corrections;
- Other changes of a technical or housekeeping nature.

THE SUBJECT PROPERTY is the County of Wellington, and therefore a key map is not provided with this notice.

IF A PERSON OR PUBLIC BODY does not make an oral presentation at a public meeting or a written submission to the County of Wellington before the proposed amendment is adopted, the person or public body is not entitled to appeal the decision of the Ministry of Municipal Affairs and Housing to the Ontario Municipal Board. Also, the person or body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board, unless in the opinion of the Board, there are reasonable grounds to do so.

IF YOU WISH TO BE NOTIFIED OF THE ADOPTION of the proposed official plan amendment or of the refusal of a request to amend the Official Plan, you must make a written request to the Clerk of the County of Wellington (address below).

A COPY OF THE PROPOSED OFFICIAL PLAN AMENDMENT and background reports are available:

- During regular business hours at the County of Wellington Planning and Development Department, at the address below;
- By calling (519) 837-2600 (ext. 2120); or
- By downloading from the Internet at: [www.county.wellington.on.ca/en/business/fiveyearreview.asp](http://www.county.wellington.on.ca/en/business/fiveyearreview.asp)

Dated at the City of Guelph this 3rd day of May, 2013.

Donna Bryce, Clerk  
County of Wellington  
Administration Centre  
74 Woolwich Street, Guelph ON N1H 3T9

ALTERNATE FORMATS OF THIS NOTICE ARE AVAILABLE UPON REQUEST



**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**BY-LAW NUMBER 42-13**

**BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF A DEVELOPMENT AGREEMENT (Part of Park Lot 9, South Side of Waterloo Street, Plan for Mount Forest, Parts 1, 2, 3 and 4, Plan 61R11941, Township of Wellington North, County of Wellington – Terrance Ralph Martin and Terry Lois Martin)**

***WHEREAS*** Terrance Ralph Martin and Terry Lois Martin (“the Owners”) are the Owners of the following lands:

Part of Park Lot 9, on the south side of Waterloo Street according to the Plan for Mount Forest being Parts 1, 2, 3 and 4 on Deposited Plan 61R11941, in the Township of Wellington North, in the County of Wellington (hereinafter called “the lands”).

***AND WHEREAS*** the Owners have applied to the County of Wellington Planning and Land Division Committee (herein called “the Committee”) for consents to sever the lands pursuant to Section 53 of the Planning Act into three single family residential building lots for immediate development and a retained lot (the said Part 4) upon which the Owners current occupied residence is situate pursuant Applications Nos. B47/12, B48/12 and B49/12.

***AND WHEREAS*** a Development Agreement with the Township is required by the Owners to satisfy Conditions of Approval established by the Committee as authorized by Section 51(25)(d) of the Planning Act and the requirements of Wellington North for the Development of the said Parts 1, 2 and 3.

***NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH*** enacts as follows:

1. The Mayor and the Clerk or Deputy Clerk for the Township are hereby authorized and directed to sign a Development Agreement with the Owners in the form, or substantially in the same form as advised by the municipal solicitor, of the draft Development Agreement attached hereto as Schedule 1.
2. Notice of the Development Agreement shall be registered on the title to the lands forthwith after it has been signed by the parties.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 13TH DAY OF MAY, 2013.**

---

**RAYMOND TOUT,  
MAYOR**

---

**CATHY MORE,  
DEPUTY CLERK**

THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
BY-LAW NUMBER 42-13  
SCHEDULE 1

**DEVELOPMENT AGREEMENT**

THIS AGREEMENT made as of the                      day of                      , 2013.

**B E T W E E N:**

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH**  
**hereinafter called "Wellington North"**  
**OF THE FIRST PART**

**- and -**

**TERRENCE RALPH MARTIN and TERRY LOIS MARTIN**  
**hereinafter called "the Owners"**  
**OF THE SECOND PART**

**WHEREAS:**

- A. The Owners are the registered owners of the following lands having property identifier number 71055-0068 (LT) with a frontage on Cork Street of 48.76 metres more or less and a frontage on Princess Street of 55.660 metres more or less in the geographic area of the former Town of Mount Forest:

Part of Park Lot 9, on the south side of Waterloo Street according to the Plan for Mount Forest being Parts 1, 2, 3 and 4 on Deposited Plan 61R11941, in the Township of Wellington North, in the County of Wellington (hereinafter called "the lands").

- B. The Owners have applied to the County of Wellington Planning and Land Division Committee (herein called "the Committee") for consents to sever the lands pursuant to Section 53 of the Planning Act into three residential building lots for immediate development (the "Development Lands") and a retained lot (the said Part 4) upon which the Owners current occupied residence is situate pursuant Applications Nos. B47/12, B48/12 and B49/12.
- C. The three residential buildings lots to be created under Section 53 of the Planning Act are shown as Parts 1, 2 and 3 on the said Plan 61R11941 deposited in the Office of Land Titles for the Division of Wellington (No. 61) on the 20<sup>th</sup> day of September, 2012.
- D. This Agreement is being made to address Conditions of Approval established by the Committee as authorized by Section 51(25)(d) of the Planning Act and the requirements of Wellington North for the Development of the said Parts 1, 2 and 3 being as of the date of this Agreement vacant lands.
- E. The Owners intend to develop the said Parts 1, 2 and 3 for residential purposes in the future and works to be constructed or installed under this Agreement by the Owners form part of the works required to assist in the servicing of the Development Lands.

- F. Subsection 51(26) and subsection 53(12) of the Planning Act provide that this Agreement may be registered on the title to the lands and that Wellington North is entitled to enforce the provisions of it against the Owners and subject to the Land Titles Act any and all subsequent owners.

**NOW THEREFORE IN CONSIDERATION OF THE TERMS AND CONDITIONS CONTAINED HEREIN AND OTHER GOOD AND VALUABLE CONSIDERATION, THE RECEIPT AND SUFFICIENCY WHEREOF THE PARTIES IRREVOCABLY ACKNOWLEDGE, THE PARTIES HERETO AGREE AS FOLLOWS:**

1. **Building Permits.** The Owners covenant and agree not to apply for a building permit for any of the said residential building lots being the said Parts 1, 2 and 3 until all of the requirements under paragraphs 2, 6, 9 and 10 of this Agreement have been carried out to the satisfaction of Wellington North.
2. **Prepayment for Future Cork Street Upgrades.** Upon signing of this Agreement the Owners shall pay the sum of \$23,817.06 to Wellington North by bank draft of a certified cheque as a prepayment of the Owners' share of the cost for future Cork Street widening and urbanization to Wellington North Municipal Servicing Standards in force from time to time, including without limitation concrete curb and gutter, concrete sidewalk and storm sewer. The timing of the said future Cork Street work is uncertain and may be done after the commencement of completion of the owners' intended development.
3. **Cork Street and Princess Street Services.** The Owners shall be responsible for all costs in order to connect the said Parts 1 and 2 to the said future storm sewer services on Cork Street, to connect the said Part 1 to sanitary sewer and water main services on Cork Street, and to connect the said Parts 2 and 3 to storm sewer, sanitary sewer and water main services on Princess Street, all in compliance with Wellington North's Municipal Servicing Standards in force from time to time. Without limitation the servicing provided for in this paragraph shall include road restoration on Cork Street, road restoration on Princess Street, engineering and HST.
4. **Sump Pumps Outlet.** When Wellington North completes the Cork Street upgrades the owners of said Parts 1 and 2, and their successors in title, shall forthwith install and connect a sump pump and water discharge lines to the storm sewer services at their cost.
5. **The Service Requirements Inclusions.** Without limiting the generality of paragraph 3, (i) all of the Princess Street servicing shall be done as one complete project regardless of the timing of the development of the said Parts 2 and 3 with the result that there will be a one-time only disturbance and restoration of Princess Street; (ii) compaction of all backfill placed in all service connection trenches on Cork Street and Princess Street shall be done to the Township's requirements and satisfaction; (iii) in the event that Wellington North determines to reconstruct Cork Street before the servicing connections for Part 1 and/or Part 2 have been completed by the Owners, Wellington North may proceed to install the outstanding servicing connections as part of the reconstruction work to be undertaken and the Owners shall reimburse Wellington North for the cost pertaining

to those connections, and the securities herein provided for shall be increased as required by Wellington North in the event that the Owners determine to service the said Part 2 for water main and sanitary sewer from Cork Street rather than Princess Street; (iv) and the Owners shall obtain permission in writing from Wellington North and provide a minimum of 48 hours notice to Wellington North before commencing any work on Cork Street and Princess Street.

6. **Grading and Storm Drainage.** The Owners shall at their cost comply with all grading and storm water management requirements of Wellington North with respect to the lands and with respect to the development of the said Parts 1, 2 and 3, including a lot grading plan or plans prepared by an engineer or Ontario Land Surveyor approved by Wellington North and final lot grading certification or certifications by an engineer or Ontario Land Surveyor to the satisfaction of Wellington North.
7. **Obligation to Maintain Grading.** After the lands or any of the said parts have been graded as provided for herein, no change shall be made to the actual finished elevation and grading of any part in any way that results in a material alteration of draining on or across the part or adjacent parts from that approved by Wellington North in accordance with this Agreement. Subsections 51(26) and 53(12) of the Planning Act apply and Wellington North may enforce this provision against the Owners and all subsequent owners of the lands, and in addition or alternatively Wellington North may, in the event that this Agreement is contravened, direct that the contravention be remedied by the Owners or subsequent owners failing which Wellington North may proceed to remedy the contravention at the land owner's expense and it is agreed that the cost thereof may be added to the tax roll and collected in the same manner as taxes.
8. **Prevention of Surface Water Flow.** The Owners and each subsequent owner shall not block, impede, obstruct, or prevent the flow of surface water as provided for in the approved final Drainage Plan over any of the said Parts 1, 2, 3 and 4 by the construction, erection or placement thereon of any damming device, building, structure or other means. Subsections 51(26) and 53(12) of the Planning Act apply and Wellington North may enforce this provision against the Owners and all subsequent owners of any of the lands, and in addition or alternatively Wellington North may, in the event that this Agreement is contravened, direct that the contravention be remedied by the Owners or subsequent owners failing which Wellington North may proceed to remedy the contravention at the lot owner's expense and it is agreed that the cost thereof may be added to the tax roll and collected in the same manner as taxes.
9. **Security.** Prior to the commencement of any of the servicing required under paragraphs 3 and 5 the Owners shall file with and deliver to Wellington North either a banker's draft made payable to Wellington North or an irrevocable Letter of Credit satisfactory to the Clerk, to guarantee all the provisions of this Agreement pertaining to Cork Street and Princess Street the cost of which the Owners must pay in the principal sum of THIRTY-EIGHT THOUSAND SEVEN HUNDRED AND TWELVE DOLLARS AND THIRTY-SIX CENTS (\$38,712.36) (which represents 100% of the approved estimated cost of the Owners' obligations under paragraphs 3 and 5 herein). The said banker's draft or Letter of Credit or portions of it in Wellington North's discretion shall be kept in full force and

effect until such time as Wellington North is satisfied that the Owners have carried out the works and obligations provided for in paragraphs 3 and 5 this Agreement. For purposes of this paragraph the reference to a Letter of Credit means a Letter of Credit from a Canadian chartered bank which is irrevocable and can be drawn upon at any time by Wellington North without question. . In the event that Wellington North elects to accept the security in the amount of \$38,712.36 in proportions determined by Wellington North according to the timing of the development of the said Parts 1, 2 and 3, the security amounts shall at a minimum be based upon the following security components: road restoration Cork Street \$3,558.00; road restoration Princess Street \$9,134.00; storm sewer \$4,560.00; sanitary sewer \$6,050.00; water main \$3,780.00; contingency \$2,708.20; engineering \$4,468.53 and HST \$4,453.63.

10. **Additional Security.** It is acknowledged that the security amount of THIRTY-EIGHT THOUSAND SEVEN HUNDRED AND TWELVE DOLLARS AND THIRTY-SIX CENTS (\$38,712.36) has been determined on the basis that the sanitary sewer and water main connections for Part 2 will be on Princess Street. In the event that the Owners determine to make either or both of these connections on Cork Street Wellington North may require additional security under Paragraph 9 with respect to cost increases.
11. **Wellington North's Professional Fees and Disbursements.** The Owners shall reimburse Wellington North for all of its engineering and legal expenses (professional fees and disbursements) in connection with the development and implementation of this Agreement and further the Owners shall pay the sum of THREE THOUSAND FIVE HUNDRED DOLLARS (\$3,500.00) to Wellington North on or before the signing of this Agreement as a deposit towards the said professional fees and disbursements. Without limiting the foregoing, the Owners shall reimburse Wellington North for all of Wellington North's own engineering costs relating to approvals required from Wellington North under this Agreement.
12. **Registration of Agreement.** Prior to the issuance by Wellington North of a clearance letter to the Wellington County Land Division Committee of the severance conditions for Applications B47/12, B48/12 and B49/12, this Agreement shall be registered in the Land Titles Office for Wellington (No. 61) by or in a manner approved by Wellington North's solicitor.
13. **Waiver.** The failure of Wellington North at any time to require performance by the Owners of any obligation under this Agreement shall in no way affect its right thereafter to enforce such obligation, nor shall the waiver by Wellington North of the performance of any obligation hereunder be taken or be held to be a waiver of the performance of the same or any other obligation hereunder at any later time. Wellington North shall specifically retain its rights at law to enforce this Agreement.
14. **Postponement and Subordination.** The Owners covenant and agree, at their own expense, to obtain and register such documentation from their mortgagees or encumbrances as may be deemed necessary by Wellington North to postpone and subordinate their interest in the lands to the interest of Wellington North to the extent that



this Agreement shall take effect and have priority as if it had been executed and registered prior to the execution and registration of the document or documents giving the mortgagee and/or encumbrances their interest in the lands.

15. **Enforcement.** The Owners acknowledge that Wellington North, in addition to any other remedy it may have at law, shall also be entitled to enforce this Agreement in accordance with Section 446 of the *Municipal Act, 2001* as amended.

16. **Enurement Clause.** The covenants, agreements, stipulations, declarations and provisions contained herein shall run with the lands and shall be binding upon the Owners and their heirs, administrators, successors and assigns and the benefit thereof shall enure to Wellington North and its successors and assigns.

IN WITNESS WHEREOF this Agreement has been signed by the Party of the First Part as of the \_\_\_\_\_ day of \_\_\_\_\_, 2013:

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH**

Per:

\_\_\_\_\_  
Raymond Tout – Mayor

\_\_\_\_\_  
We have authority to bind the corporation.

IN WITNESS WHEREOF this Agreement has been signed by the Party of the Second Part as of the \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Witness Terrence Ralph Martin

\_\_\_\_\_  
Witness Terry Lois Martin

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**BY-LAW NUMBER 43-13**

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE  
COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF  
WELLINGTON NORTH AT ITS REGULAR MEETING HELD ON MAY  
13, 2013.**

**AUTHORITY: Municipal Act, 2001, S.O. 2001, c.25, as amended, Sections 5(3) and 130.**

**WHEREAS** the Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 5(3), provides that the jurisdiction of every council is confined to the municipality that it represents and its powers shall be exercised by by-law.

**AND WHEREAS** the Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 130 provides that every council may pass such by-laws and make such regulations for the health, safety and well-being of the inhabitants of the municipality in matters not specifically provided for by this Act and for governing the conduct of its members as may be deemed expedient and are not contrary to law.

**NOW THEREFORE** the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS:**

1. That the action of the Council at its Regular Meeting held on May 13, 2013 in respect to each report, motion, resolution or other action passed and taken by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by separate by-law.
2. That the Mayor and the proper officers of the Township are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and, except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. That this by-law, to the extent to which it provides authority for or constitutes the exercise by the Council of its power to proceed with, or to provide any money for, any undertaking work, project, scheme, act, matter or thing referred to in subsection 65 (1) of the Ontario Municipal Board Act, R.S.O. 1990, Chapter 0.28, shall not take effect until the approval of the Ontario Municipal Board with respect thereto, required under such subsection, has been obtained.
4. That any acquisition or purchase of land or of an interest in land pursuant to this by-law or pursuant to an option or agreement authorized by this by-law, is conditional on compliance with Environmental Assessment Act, R.S.O. 1990, Chapter E.18.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 13TH DAY OF MAY, 2013.**

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**RAYMOND TOUT  
MAYOR**

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**CATHY MORE  
DEPUTY CLERK**

## MEETINGS, NOTICES, ANNOUNCEMENTS

Tuesday, May 21, 2013	Fire Committee	7:00 p.m.
Wednesday, May 22, 2013	Building/Property Committee	9:00 a.m.
Wednesday, May 22, 2013	Joint Economic Development Committee	6:00 p.m.
Tuesday, May 28, 2013	Water/Sewer Committee	8:30 a.m.
Tuesday, May 28, 2013	Works Committee	Following Water/Sewer Committee
Monday, June 3, 2013	Committee of Adjustment	7:00 p.m.
Monday, June 3, 2013	Committee of Adjustment	7:15 p.m.
Monday, June 3, 2013	Committee of Adjustment	7:30 p.m.
Monday, June 3, 2013	Regular Council Meeting	Following Committee of Adjustment
Monday June 17, 2013	Public Meeting	7:00 p.m.
Monday June 17, 2013	Public Meeting	7:15 p.m.
Monday June 17, 2013	Regular Council Meeting	Following Public Meeting

**The following accessibility services can be made available to residents upon request with two weeks notice:**

**Sign Language Services – Canadian Hearing Society – 1-800-668-5815**

**Documents in alternate forms – CNIB – 1-866-797-1312**