

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
MINUTES OF COUNCIL  
APRIL 23, 2018 @ 7:00 P.M.  
CLOSED MEETING SESSION @ 6:30 P.M.**

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

**Members Present:**

**Mayor: Andrew Lennox**  
**Councillors: Sherry Burke**  
**Lisa Hern**  
**Steve McCabe**  
**Dan Yake**

**Staff Present:**

**CAO: Michael Givens**  
**Director of Legislative Services/Clerk: Karren Wallace**  
**Deputy Clerk: Catherine Conrad**  
**Economic Development Officer: Dale Small**  
**Chief Building Official: Darren Jones**  
**Fire Chief: David Guilbault**  
**Senior Planner: Curtis Marshall**

**CALLING TO ORDER**

Mayor Lennox called the meeting to order.

**ADOPTION OF THE AGENDA**

**Resolution 2018-130**

Moved: Councillor Burke

Seconded: Councillor McCabe

*THAT the Agenda for the April 23, 2018 Regular Meeting of Council be accepted and passed as amended.*

**CARRIED**

**DISCLOSURE OF PECUNIARY INTEREST**

None

**CLOSED MEETING SESSION**

**Resolution 2018-131**

Moved: Councillor Burke

Seconded: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North go into a meeting at 6:32 p.m. that is closed to the public under subsections 239 (2) of the Municipal Act, 2001, specifically:*

- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;*

- (b) *personal matters about an identifiable individual, including municipal or local board employees;*
- (i) *a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;*

1. **REPORTS**

- a) *Introduction new Director of Operations-verbal*
- b) *Economic Development Officer report EDO-2018-17 Mount Forest Chamber of Commerce Relocation*
- c) *CAO 2018-004 being a report on the Blacksmith Shop-Property*
- d) *CBO 2018-008 being a report on neighbor dispute surface water*

2. **REVIEW OF CLOSED SESSION MINUTES**

- a. *April 9, 2018*
- b. *April 17, 2018*

**CARRIED**

**Resolution 2018-132**

Moved: Councillor Burke

Seconded: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North rise from a closed meeting session at 7:18 p.m.*

**CARRIED**

**Resolution 2018-133**

Moved: Councillor McCabe

Seconded: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North receive report EDO-2018-17 being a report on the Mount Forest Chamber of Commerce Relocation for information;*

*AND FURTHER THAT Council approves the confidential direction provided to the Economic Development Officer.*

**CARRIED**

**Resolution 2018-134**

Moved: Councillor Burke

Seconded: Councillor McCabe

*THAT Council of the of the Corporation of the Township of Wellington North receive for information Report CAO 2018-004 being a report on the Blacksmith Shop-Property Donations;*

*AND FURTHER THAT Council direct staff proceed with finalizing the Agreement to Donate;*  
*AND FURTHER THAT Council direct staff to issue a Charitable Donation receipt to the owner of the Property, Stephen Lynes, in amount consistent with the April 5, 2017 appraisal in the amount of \$195,000.00 at time of agreement closing;*

*AND FURTHER THAT Council accept costs associated with the completing the Agreement to Donate, including but not limited to:*

- *Legal costs;*

- Title search;
- Land transfer fee;
- Applicable HST.

**CARRIED**

**Resolution 2018-135**

Moved: Councillor Burke

Seconded: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North receive for information Report CBO 2018-008 being a report on a Neighbour dispute re surface water; AND FURTHER THAT the confidential direction provided to staff be approved.*

**CARRIED**

**O' CANADA**

**PRESENTATIONS**

James Taylor, Chair

- Wellington North Cultural Roundtable Report to Council

Mr. Taylor presented a report on the Wellington North Cultural Roundtable to Council. The establishment of the Cultural Roundtable was an outcome of the Community Cultural Plan approved by Council on November 4, 2013. Mr. Taylor reviewed the Cultural Roundtable's vision, guiding principles, goals and actions, projects and accomplishments, and the heritage conservation strategy.

**RECESS TO MOVE INTO PUBLIC MEETING**

**Resolution 2018-136**

Moved: Councillor Burke

Seconded: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North recess the Regular Council Meeting of April 23, 2018 at 7:36 p.m. for the purpose of holding Public Meetings under the Planning Act.*

**CARRIED**

**RESUME REGULAR MEETING OF COUNCIL**

**Resolution 2018-137**

Moved: Councillor McCabe

Seconded: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North resume the April 23, 2018 Regular Meeting of Council at 8:06 p.m.*

**CARRIED**

## **PASSAGE OF BY-LAWS ARISING FROM PUBLIC MEETING**

### **Resolution 2018-138**

Moved: Councillor McCabe

Seconded: Councillor Burke

*THAT By-law Number 036-18 being a by-law to amend Zoning By-law Number 66-01 being the Zoning By-law for the Township of Wellington North be read a First, Second and Third time and enacted. (Part Lot 13, Concession 4 (West Luther) – 8725 Sideroad 13 – J. Keeping)*

**CARRIED**

### **Resolution 2018-139**

Moved: Councillor McCabe

Seconded: Councillor Burke

*THAT By-law Number 038-18 being a by-law to amend Zoning By-law Number 66-01 being the Zoning By-law for the Township of Wellington North be read a First, Second and Third time and enacted. (Bodley Survey Part Lots A, B & C, RP 61R-11188 Parts 2 & 3, RP 61R-11525 Parts 4, 5 & 7, - 455 Dublin St., geographic Town of Mount Forest)*

**CARRIED**

### **Resolution 2018-140**

Moved: Councillor McCabe

Seconded: Councillor Burke

*THAT By-law Number 039-18 being a by-law to amend Zoning By-law Number 66-01 being the Zoning By-law for the Township of Wellington North be read a First, Second and Third time and enacted. (Part of Park Lot 4, S/S of Durham St., E/S of Main St., Plan Mount Forest – 488 Durham Street East.)*

**CARRIED**

### **Resolution 2018-141**

Moved: Councillor McCabe

Seconded: Councillor Burke

*THAT By-law Number 040-18 being a by-law to amend Zoning By-law Number 66-01 being the Zoning By-law for the Township of Wellington North be read a First, Second and Third time and enacted. (WOSR, Lot 13, Divs. 3 & 4, RP 61R-8621, 7272 Sideroad 5 West, geographic Township of Arthur – Streetsville Bush Auto Recycling Inc.)*

**CARRIED**

## **ADOPTION OF MINUTES OF COUNCIL**

### **Resolution 2018-142**

Moved: Councillor McCabe

Seconded: Councillor Burke

*THAT the minutes of the Council Meetings held on April 9, 2018 and April 17, 2018 be adopted as amended.*

**CARRIED**

## **IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION**

Items 1a, 4b, 5b, 5c, 5d, 6a, 6b, 7b

## **ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION**

### **Resolution 2018-143**

Moved: Councillor Yake

Seconded: Councillor Hern

*THAT all items listed under Items for Consideration on the April 23, 2018 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:*

2. **BUILDING**

a. *Report CBO 2018-07 Building Permit Review Period Ending March 31, 2018*

3. **FINANCE**

a. *Cheque Distribution Report, April 17, 2018*

4. **FIRE**

a. *Communiqué #053, March, 2018*

5. **ECONOMIC DEVELOPMENT**

a. *Report EDO 2018-13 Community Improvement Program*

*THAT the Council of the Corporation of the Township of Wellington North receive Report EDO 2018-13 dated April 23rd, 2018 with regards to the Community Improvement Program;*

*AND FURTHER THAT the Council of the Corporation of the Township of Wellington North approve one-time grants under the Façade Improvement Grant Program as follows:*

- *\$2,500.00 for improvements to 148 Main Street N., Mount Forest, home to Mount Forest Chiropractic*
- *\$1,452.00 for improvements to 198 Main Street N., Mount Forest, home to Younique Scrapbook Store*

*AND FURTHER THAT the Council of the Corporation of the Township of Wellington North approve a one-time grant in the amount of \$1,500.00 under the Accessibility Grant Program and \$127.00 under the Application Fees and Development Charges Grant Programs for improvements made to 148 Main Street North in Mount Forest location of Mount Forest Chiropractic.*

7. **ADMINISTRATION**

a. *Correspondence from B.M. Ross and Associates Limited, dated April 13, 2018, regarding Lucas subdivision, Mount Forest (Reeves), Draft Plan 23T-79087 Securities Reduction for Phase 1 (Lots 8 to 20)*

*THAT the Council of the Corporation of the Township of Wellington North grant Reeves Construction Limited, for the Lucas Subdivision (Draft Plan 23T-79087) in the community of Mount Forest, a reduction in the Phase 1 securities to the amount of \$245,195.15.*

**CARRIED**

**CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION**

**Resolution 2018-144**

Moved: Councillor Burke

Seconded: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Mount Forest Aquatic Ad-Hoc Advisory Committee meeting held on April 10, 2018.*

**CARRIED**

**Resolution 2018-145**

Moved: Councillor Burke

Seconded: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North receive Report FIRE 2018-002 being a report on Fire Service Establishing and Regulating By-law; AND FURTHER THAT the Mayor and Clerk be authorized to execute the Fire Service Establishing and Regulating By-law.*

**CARRIED**

**Resolution 2018-146**

Moved: Councillor Hern

Seconded: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North receive Report EDO 2018-14 being a report on the Grants and Donations Community Development Fund; AND FURTHER THAT the Council of the Township of Wellington North, in recognition of the important role that not-for-profit organizations and community groups play in our municipality approves, or where required provides direction, to staff on the recommendations contained in this report.*

**CARRIED**

**Resolution 2018-147**

Moved: Councillor Burke

Seconded: Councillor McCabe

*THAT the Council of The Corporation of the Township of Wellington North approve the following grants and donations, as recommended in Report EDO 2018-14:*

<i>Arthur Agricultural Society</i>	<i>500.00</i>
<i>Arthur &amp; District Horticultural Society</i>	<i>600.00</i>
<i>Arthur and Area Horticultural Youth Society</i>	<i>200.00</i>
<i>Arthur &amp; District Chamber of Commerce</i>	<i>2,500.00</i>
<i>Arthur Opti-Mrs. Club</i>	<i>500.00</i>
<i>#GetInTouchForHutch</i>	<i>1,250.00</i>
<i>Mount Forest Agricultural Society</i>	<i>500.00</i>
<i>Mount Forest &amp; District Arts Council</i>	<i>250.00</i>
<i>Mount Forest District Chamber of Commerce</i>	<i>2,500.00</i>
<i>Mount Forest District Fire Works Festival</i>	<i>2,500.00</i>
<i>Mount Forest Horticultural Society</i>	<i>600.00</i>
<i>Mount Forest Lions Club</i>	<i>500.00</i>
<i>Mount Forest Optimist Club</i>	<i>400.00</i>

<i>North Wellington Health Care Professional Recruitment</i>	<i>10,000.00</i>
<i>The Raw Carrot</i>	<i>500.00</i>
<i>Wellington Heights Secondary School Scholarships</i>	<i>900.00</i>
<i>Wellington County Farm and Home Safety</i>	<i>500.00</i>
<i>Highlands Youth for Christ – Arthur Door Youth Centre</i>	<i>1,500.00</i>

**CARRIED**

**Resolution 2018-148**

Moved: Councillor Burke

Seconded: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North approve the following waiver of fees as recommended in Report EDO 2018-14:*

<i>Arthur &amp; District Chamber of Commerce</i>	<i>707.38</i>
<i>Arthur Lions Club</i>	<i>1,028.00</i>
<i>Arthur Lions Club and The Churches of Arthur</i>	<i>707.38</i>
<i>Arthur SU Sportz Camp</i>	<i>683.65</i>
<i>Arthur Terry Fox Organization</i>	<i>111.87</i>
<i>Cancer Patients Services Corp.</i>	<i>248.60</i>
<i>Four Corners Quilters Guild</i>	<i>1,020.0</i>
<i>Little Black Dress Affair</i>	<i>707.38</i>
<i>Mount Forest Lions Club</i>	<i>707.38</i>
<i>North for Youth</i>	<i>1,490.47</i>
<i>Warm Winter Wishes (subject to request)</i>	<i>960.50</i>
<i>Wes for Youth/Get In Touch For Hutch (subject to request)</i>	<i>288.15</i>
<i>Women of Grace Anglican Church</i>	<i>396.63</i>
<i>Mount Forest Minor Ball</i>	<i>236.00</i>
<i>Mount Forest Minor Soccer</i>	<i>236.00</i>

**CARRIED**

**Resolution 2018-149**

Moved: Councillor McCabe

Seconded: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North receive Report EDO 2018-15 dated April 23, 2018 being a report on the ninth annual Wellington North showcase.*

**CARRIED**

**Resolution 2018-150**

Moved: Councillor Hern

Seconded: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North receive for information Report EDO 2018-16 dated April 23, 2018 being a report on the Mount Forest Chamber of Commerce Memorandum of Understanding;*

*AND FURTHER THAT the Council of the Corporation of the Township of Wellington North direct the Mayor and Clerk to sign a by-law authorizing the Mayor and CAO to sign the Memorandum of Understanding.*

**CARRIED**

**Resolution 2018-151**

Moved: Councillor Yake

Seconded: Councillor Hern

*THAT the Council of the Corporation of the Township of Wellington North appoints the following persons representing the Township at the Wellington North Power Annual Shareholders meeting to be held May 29, 2018:*

1. Councillor Burke
2. Councillor McCabe

**CARRIED**

**Resolution 2018-152**

Moved: Councillor Yake

Seconded: Councillor Hern

*THAT the Council of the Corporation of the Township of Wellington North grants approval to the Mount Forest Fireworks Festival Committee to conduct a BurnOut Competition as part of the festival events to be held on July 21, 2018 on Princess Street, Mount Forest.*

*AND FURTHER THAT should damage occur to the municipal road/pavement the Fireworks Festival Committee shall be responsible for the cost of repairs.*

**CARRIED**

**Resolution 2018-153**

Moved: Councillor Hern

Seconded: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North receive for information Report CAO 2018-005 being a report on 466 Queen Street East Development Charges;*

*AND FURTHER THAT Council of the Township of Wellington North acknowledge the correspondence and opinion dated April 9, 2018 from Township Solicitor Patrick Kraemer-Duncan, Linton LLP;*

*AND FURTHER THAT Council of the Township of Wellington direct staff to proceed with application of Development Charges consistent with Other Multiples as set out in Schedule B-3 of By-law Number 51-13 for the development at 466 Queen Street West, Mount Forest.*

**CARRIED**

**NOTICE OF MOTION**

No notice of motion tabled.

**COMMUNITY GROUP MEETING PROGRAM REPORT**

Councillor Hern announced the following:

- Mount Forest & District Chamber of Commerce have hired Laurie Morris as Chamber Administrator
- The Mayor and Councillor Hern attended the Circle K Rebranding last week
- Councillor Hern will attend an Arthur & District Chamber of Commerce breakfast meeting on Friday, April 27
- The Arthur & District Chamber of Commerce is organizing a town wide yard sale on the Victoria Day weekend



Mayor Lennox announced that the Mount Forest Lions Club will be conducting a musical fundraising event on June 30.

## **BY-LAWS**

### **Resolution 2018-154**

Moved: Councillor Hern

Seconded: Councillor Yake

*THAT By-law Number 032-18 being a by-law to authorize the sale of real property (Part Lot 32, Conc. 1 Div 3 Normanby Part 1 On 61R-11985 to 1138483 Ontario Ltd. be read a First, Second and Third time and enacted.*

**CARRIED**

### **Resolution 2018-155**

Moved: Councillor Yake

Seconded: Councillor Hern

*THAT By-law Number 033-18 being a by-law to enter into a Mutual Drain Agreement with Amos Martin and Malinda Martin and Michele Sante Feletto and Norma Jean Feletto and the Township of Wellington North be read a First, Second and Third time and enacted.*

**CARRIED**

### **Resolution 2018-156**

Moved: Councillor Hern

Seconded: Councillor Yake

*THAT By-law Number 034-18 being a by-law to adopt a budget including estimates of all sums required during 2018 for operating and capital, for the purposes of the municipality be read a First, Second and Third time and enacted.*

**CARRIED**

### **Resolution 2018-157**

Moved: Councillor Yake

Seconded: Councillor Hern

*THAT By-law Number 035-18 being a by-law to appoint a Director of Operations for The Corporation of the Township of Wellington North and to repeal By-law 033-17be read a First, Second and Third time and enacted.*

**CARRIED**

### **Resolution 2018-158**

Moved: Councillor Hern

Seconded: Councillor Yake

*THAT By-law Number 037-18 being a by-law to establish and regulate a program in the municipality which must include public education with respect to fire safety and certain components of fire prevention and to provide such other fire protection services as it determines may be necessary in accordance with its needs and circumstances be read a First, Second and Third time and enacted.*

**CARRIED**

**Resolution 2018-159**

Moved: Councillor Hern  
Seconded: Councillor Yake

*THAT By-law Number 041-18 being a by-law to authorize the Mayor and Chief Administrative Officer to enter into a Memorandum of Understanding (MOU) with the Mount Forest Chamber of Commerce be read a First, Second and Third time and enacted.*

**CARRIED**

**CONFIRMATORY BY-LAW**

**Resolution 2018-160**

Moved: Councillor Hern  
Seconded: Councillor Yake

*THAT By-law Number 042-18 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on April 23, 2018 be read a First, Second and Third time and enacted.*

**CARRIED**

**ADJOURNMENT**

**Resolution 2018-161**

Moved: Councillor Yake  
Seconded: Councillor Hern

*THAT the Regular Council meeting of April 23, 2018 be adjourned at 9:35 p.m.*

**CARRIED**

\_\_\_\_\_  
**CLERK**

\_\_\_\_\_  
**MAYOR**