

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
MEETING AGENDA OF COUNCIL
April 9, 2018 @ 2:00 P.M. (Closed Session 1:30 P.M.)
MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH**

**PAGE
NUMBER**

CALLING TO ORDER - Mayor Lennox

ADOPTION OF THE AGENDA

DISCLOSURE OF PECUNIARY INTEREST

CLOSED MEETING SESSION (starts ½ hour earlier than Council Meeting)

The meeting is closed pursuant to Section 239 (2) of the Municipal Act, 2001, specifically (c) a proposed or pending acquisition or disposition of land by the municipality or local board

1. REPORTS

- a. Report EDO 2018-11 being a report on potential sale of land Normanby Con 1 Part Lot 32, Division 3 RP 61R7827 Parts 4 & 5, Perth Street Mount Forest

2. REVIEW OF CLOSED SESSION MINUTES

- a. January 8, 2018

O' CANADA

ADOPTION OF MINUTES OF COUNCIL

- Regular Council Meeting of March 26, 2018 001

BUSINESS ARISING

- 1. Councillor McCabe, Notice of Motion March 26, 2018 Council Meeting regarding direction to staff to bring a report to a future meeting of Council outlining the implications of the removal of the 1/3 tax exemption on Councillor salaries. 007

DEPUTATIONS

Peter MacKenzie and Josh Albano, 2551405 Ontario Ltd. 008

- Request to deem residential 6-plex proposed at 466 Queen Street West, Mount Forest as an apartment for the purposes of assessing development charges

ITEMS FOR CONSIDERATION

Minutes:

1. MINUTES

- a. Maitland Source Protection Authority Meeting #3/17 Minutes, November 15, 2017 011
- b. Maitland Valley Conservation Authority Board of Directors Meeting #1/18 Minutes, January 24, 2018 013

Business: reports, recommendations, correspondence for direction

2. FIRE

- a. Report Fire 2018-001 being a report on the County of Wellington Fire Paging System 018

3. ECONOMIC DEVELOPMENT

- a. Report EDO 2018-12 Main Street Revitalization 025

4. FINANCE
- a. Cheque Distribution Report, March 28, 2018 028
5. COUNCIL
- a. Crime Stoppers Guelph Wellington 031
- Newsletter – The Informant, Spring 2018
- b. Correspondence from Heart and Stroke Foundation, dated March 22, 2018, requesting permission to run Annual Big Bike Events 033
6. ADMINISTRATION
- a. Report TBWC 2018-001 being the 2017 annual report on the activities of the Wellington North Team Building/Wellness Committee 036
- b. Report CLK 2018-017 being a report on Consent Application B36-18 (Eccles) 043
- c. Report CLK 2018-018 being a report on naming streets in Maple Ridge Estates Subdivision 047
- d. Correspondence from B.M. Ross and Associates Limited, dated March 27, 2018, regarding Eastridge Landing Subdivision (Arthur) - Phase 1 (Carrol Street lots and Schmidt Drive lots north of Eastview Drive) Final Acceptance & Release of Securities 050
- e. Correspondence from B.M. Ross and Associates Limited, dated March 27, 2018, regarding Eastridge Landing Subdivision (Arthur) - Phase 2 (Schmidt Drive lots south of Eastview Drive) Final Acceptance For Stage 1, Stage 2 & Stage 3 and Preliminary Acceptance for Stage 4 and Reduction of Securities 052
- f. Report 2018-003 Proposed Arthur BMX/Skateboard Park 059

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION AND ADOPTION

NOTICE OF MOTION

COMMUNITY GROUP MEETING PROGRAM REPORT

BY-LAWS

- a. By-law Number 030-18 being a by-law to authorize the execution of Municipal Funding Agreement (Main Streets Revitalization Initiative) 063

CULTURAL MOMENT

- Four Corners Quilters Guild 065

CONFIRMATORY BY-LAW NUMBER 031-18 066

ADJOURNMENT

MEETINGS, NOTICES, ANNOUNCEMENTS		
April 10, 2018	Mount Forest Ad Hoc Aquatic Advisory Committee	7:00 p.m.
April 12, 2018	2018 Municipal Election Candidate Information Session – Aboyne Hall	6:30 p.m.
April 14, 2018	Beef Dinner – Damascus Community Centre	5:00 p.m. to 7:00 p.m.
April 19, 2018	Candidate Information Workshop – Aboyne Hall	7:00 p.m.
April 23, 2018	Public Meeting	7:00 p.m.
April 23, 2018	Regular Council Meeting	7:00 p.m.
April 29 th and 30 th , 2018	Mount Forest Agricultural Society Home Craft Health & Leisure Show	Sat. 9:00 a.m. – 4:00 p.m.
		Sun. 10:00 a.m. – 3:00 p.m.
May 1, 2018	Nominations for Municipal Election Open	
May 4, 2018	Mount Forest Chamber of Commerce Excellence Awards	6:00 p.m.
May 7, 2018	Public Meeting	2:00 p.m.
May 7, 2018	Regular Council Meeting	2:00 p.m.
May 11 th and 12 th , 2018	Four Corners Quilters Guild 20 th Anniversary Quilt Show: Mount Forest Sports Complex	Sat. 10:00 a.m. – 5:00 p.m.
		Sun. 10:00 a.m. – 5:00 p.m.

The following accessibility services can be made available to residents upon request with two weeks' notice:

Sign Language Services – Canadian Hearing Society – 1-877-347-3427

- Kitchener location – 1-855-656-3748

TTY: 1-877-843-0368 Documents in alternate forms – CNIB – 1-800-563-2642

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
MINUTES OF COUNCIL
MARCH 26, 2018 @ 7:00 P.M.**

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

Members Present:

Mayor: Andrew Lennox
Councillors: Sherry Burke
Lisa Hern
Steve McCabe

Absent:

Dan Yake

Staff Present:

CAO: Michael Givens
Director of Legislative Services/Clerk: Karren Wallace
Deputy Clerk: Catherine Conrad
Director of Finance and Treasury: Adam McNabb
Manager of Human Resources: Chanda Riggi
Chief Building Official: Darren Jones

CALLING TO ORDER

Mayor Lennox called the meeting to order.

ADOPTION OF THE AGENDA**Resolution 2018-097**

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Agenda for the March 26, 2018 Regular Meeting of Council be accepted and passed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

None

O' CANADA**ADOPTION OF MINUTES OF COUNCIL / PUBLIC MEETING(S)****Resolution 2018-098**

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the minutes of the Regular Meeting of Council and the Special Meeting of Council held on March 12, 2018 be adopted as circulated.

CARRIED

BUSINESS ARISING

Report EDO-2018-09 Butter Tarts & Buggies Eligibility Criteria

Resolution 2018-099

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive for information Economic Development Officer Report EDO-2018-09 being a report on the eligibility criteria for the Butter Tarts & Buggies Explore The Simpler Life Program.

CARRIED

DEPUTATIONS

Ali-zzi Falah

- Request to waive drain repair costs on Drain WL 51

Mr. Falah appeared before Council to request Council waive charges in the amount of \$553.00 related to work that was completed on Municipal Drain 51 WL. Mr. Falah purchased the property on June 16, 2017 but the work was not billed out until January, 2018. Prior to closing the purchase, his lawyer made inquiries with the Township of Wellington North as to whether there were any outstanding amounts owing against the property and were advised that taxes were the only outstanding item.

Mr. Falah advised he spoke with Garth Noecker, Drainage Superintendent, who confirmed the drainage work was completed before his purchase of the property. Mr. Noecker also explained engineers on Drainage projects have 5 years to complete assessments for billing purposes.

Council reaffirmed the process for billing completed work on municipal drains and explained that the land owner receives long term benefit of the drain. The charges for the drain repair were not waived.

Council directed staff to prepare a report on the current practice regarding billing for drainage works within Wellington North.

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

Items 1c, 2a, 2b, 3a, 4a, 4b, 5a, 6a

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION**Resolution 2018-100**

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT all items listed under Items for Consideration on the March 26, 2018 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:

1. *MINUTES*

a. Saugeen Valley Conservation Authority, February 13, 2018 Authority Meeting Minutes be received

b. County of Wellington Accessibility Advisory Committee, March 1, 2018 be received

4. *FINANCE*

c. Cheque Distribution Report, March 19, 2018 be received

6. *ADMINISTRATION*

b. 2018 Municipal Election Candidate Information Session – Thursday, April 12, 2018 be received

c. Candidate Information Workshop – Thursday, April 19, 2018 be received

CARRIED

CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION

Resolution 2018-101

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT Council of the Corporation of the Township of Wellington North receive the minutes of the Township of Wellington North, Recreation Master Plan Steering Committee meeting held on March 5, 2018.

CARRIED

Resolution 2018-102

Moved: Councillor Burke

Seconded: Councillor McCabe *

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2018-05 being the Building Permit Review for the period ending February 28, 2018.

CARRIED

Resolution 2018-103

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Council of the of the Corporation of the Township of Wellington North receive Report CBO 2018-06;

AND FURTHER THAT the Corporation shall enter into an Agreement with South Saugeen Developments Inc. in the form of the draft Agreement attached to By-law 28-18;

AND FURTHER THAT the Mayor and the CAO of the Corporation be authorized and directed to sign the Agreement on behalf of the Corporation and the Clerk is hereby directed to cause notice of the said Agreement to be registered on the title to the lands.

CARRIED

Resolution 2018-104

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive the Economic Development Officer report EDO 2018-10 dated March 26th, 2018 with regards to the Seniors Centre for Excellence Community Initiated Project;
AND FURTHER THAT the Council of the Corporation of the Township of Wellington North approves the application and funding to a maximum of \$16,250.00.

CARRIED

Resolution 2018-105

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive for information 2018 Budget Discussion slide deck dated March 26, 2018;
AND FURTHER THAT Council approves, in principle, a total levy of \$7,111,778 representing a 1.8% year over year budget levy increase.

CARRIED

A budget open house will be held on April 16, 2018 from 5 p.m. to 7 p.m. in the Council Chambers. The budget by-law will be placed on the April 23, 2018 Regular Council Meeting.

Resolution 2018-106

Moved: Councillor Hern

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive for information Report TR2018-004 being a report on 2017 Council Remuneration.

CARRIED

Resolution 2018-107

Moved: Councillor Burke

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North receive correspondence from Kathryn McGarry, Minister of Transportation, dated March 14, 2018, regarding 2018-19 Connecting Links Program Funding.

CARRIED

Mike was right

Resolution 2018-108

Moved: Councillor Hern

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive for information Report HR 2018-001 being a report on Bill 148: Fair Workplaces, Better Jobs Act, 2017 be received for information;
AND FURTHER THAT no further action be taken at this time.

CARRIED

NOTICE OF MOTION

Councillor McCabe gave notice that at the next Regular Council meeting he will be moving a motion to request a report on the financial implications of changes to the 1/3 tax exemption for Council remuneration.

COMMUNITY GROUP MEETING PROGRAM REPORT

Councillor McCabe announced that the doctor recruitment meeting was cancelled last week and has been rescheduled for April 9. Councillor McCabe congratulated staff on organizing a well attended and sold out Showcase event.

Councillor Hern announced the following:

- The Arthur and Mount Forest Chambers of Commerce meetings did not meet quorum. The Mount Forest Chamber of Commerce building is conditionally sold. The Arthur Chamber of Commerce is holding their Annual General Meeting on October 13, 2018 at the Arthur Community Hall and have arranged for Darryl Sittler to be the guest speaker.
- The Green Legacy is still taking orders for trees as they have a large number of trees available.
- She attended the Big Brothers Big Sisters award breakfast. For the third year in a row the Township of Wellington North was the top fundraiser.

Mayor Lennox announced that he is looking for opportunities for new screenings of the Roger Brooks Community Assessment of Wellington County Presentation

BY-LAWS

Resolution 2018-109

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT By-law Number 028-18 being a by-law to authorize the execution of a Development Agreement Part of Park Lots 10, 11 & 12 South of Princess Street, Plan Town of Mount Forest and Part of Lots "I", "K" & "L" MacDonald's Survey and Part of Lot 2, Con WOSR Division 1 (Arthur) (Town of Mount Forest) Township of Wellington North, County of Wellington (South Saugeen Developments Ltd.) be read a First, Second and Third time and enacted.

CARRIED

CONFIRMATORY BY-LAW

Resolution 2018-110

Moved: Councillor Hern

Seconded: Councillor McCabe

THAT By-law Number 029-18 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on March 26, 2018 be read a First, Second and Third time and enacted.

CARRIED

ADJOURNMENT

Resolution 2018-111

Moved: Councillor Hern

Seconded: Councillor McCabe

THAT the Regular Council meeting of March 26, 2018 be adjourned at 8:39 p.m.

CARRIED

CLERK

MAYOR

**TOWNSHIP OF WELLINGTON NORTH
Regular Meeting of Council**

MOVED BY: _____ DATE: April 9, 2018

SECONDED BY: _____ RES. NO.: 2018-

THAT Council of the Township of Wellington North direct staff to bring a report to a future meeting of Council outlining the implications of the removal of the 1/3 tax exemption on Councillor salaries

MAYOR _____

CARRIED

DEFEATED

DEFERRED

Recorded vote requested by:		
Member of Council	Yea	Nay
Mayor Andrew Lennox		
Councillor Sherry Burke		
Councillor Lisa Hern		
Councillor Steve McCabe		
Councillor Dan Yake		
Totals		

DECLARATION OF INTEREST



Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

Deputation Request Form

Name of Deputant(s) Peter MacKenzie & Josh Albano

Attending as an individual OR Representing a group/organization/business

Name of Group/Organization/Business 2551405 Ontario Ltd

Contact Information

Mail: 9 Nighthawk Ln, Elmira, ON N3B 3E7

Email: pwsmackenzie@gmail.com

Telephone: 519-497-3674

Type of Meeting

Council OR Committee (includes ad hoc) _____

Date of Meeting Monday April 9, 2018

Subject Matter (submit your complete deputation submission with this form)

Development charges related to the residential 6-plex proposed at 466 Queen St. West, Mount Forest. Request for consistent application of "apartment" definition when assessing development charges (see attached).

Recommendation/Request of Council (what action you would like the Township of Wellington North to take with respect to your matter-use a separate page if required)

Assess development charges on our proposed 6-plex at the same rate as an "apartment" on the basis that minor changes made to the proposed building maintain the original intent and spirit of the original building (see attached).

Estimated Financial Impact to municipality:

Capital _____ Annual Operating _____

SIGNATURE: 

Notice of Collection/Use/Disclosure: All information submitted in support of meetings of Council/Committee/Planning deliberations/ is collected in accordance with the Municipal Act, 2001, s. 8 and 239 (1) and may be used in deliberations, and disclosed in full, including email, telephone numbers, names and addresses on agendas and to persons requesting access to records of Council/Committee/Planning Committee. All information submitted to the municipality is subject o disclosure under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). Questions about this notice of collection should be directed to the Clerk's office (519) 848-3620.

(REVISED FEBRUARY 2017)

2551405 Ontario Ltd.
 c/o Peter MacKenzie & Josh Albano
 9 Nighthawk Ln
 Elmira, ON N3B 3E7

April 3, 2018

The Township of Wellington North
 7490 Sideroad 7 W, PO Box 125
 Kenilworth, ON N0G 2E0

Re: Deputation April 9, 2018 – 466 Queen St. West, Mount Forest – Development Charges

Request

We are requesting that council deem our residential 6-plex proposed at 466 Queen Street West, Mount Forest an "apartment" for the purposes of assessing development charges.

Background

Our proposed 6-plex and site plan have been developed to help address the growing need for rental housing in the Township. A structure was originally proposed for this property to which we have made minor adjustments to create a better living experience for the tenants, while maintaining the spirit of the development. Our proposed building will result in the same usage of public utilities as the original building, however the development charges currently being assessed are approximately 75% (\$50,000) greater.

We have removed a common hallway from the original building, which allowed us to enhance the property with more parking and parking closer to each unit. The six units are essentially the same in size and function, but are rearranged slightly on the property. The removal of the hallway changed the development charges category the building is defined by from "apartment" to "other multiples". The original building and the proposed building will attract the same demographic; individuals and couples, who for the most part are retired and semi-retired. We understand that "other multiples" would also include family dwellings such as townhouses, which would be both greater in size than our proposed units and have more people living in each unit, resulting in an increased demand on public utilities. We are already considered an "apartment" by the Committee of Adjustments as approved August 28, 2017, and we are seeking consistency in the application of this definition.

The changes proposed to the original building were pursued with the tenants' daily routines and lifestyles in mind, rather than a cost reduction strategy. We decided it was absolutely critical that our tenants have parking in close proximity to their unit entrance and also provide ample parking for all units and their guests. We have put a great deal of time and work into designing the proposed building with the tenant experience as our inspiration, and believe we have achieved this without altering the intent of the development. We are requesting, on the basis of fairness, that Council consider the demand on public utilities and the substantial similarities between the two buildings in order to effectively assess development charges.

Building Comparison

	Original	Proposed
Levels	1 – slab on grade	1 – slab on grade
# units	6	6
Total living space	6,000 sq. ft.	5,750 sq. ft.
Wasted corridor space	600 sq. ft.	nil sq. ft.
# bedrooms	1 + den	1 + den
Target market	Retired individual/ couple	Retired individual/ couple

Parking spaces	9 (1.5/unit)	11+ (2/unit)
Accessible parking spaces	1	1

We understand that the Township is aware of the inequities that exist within the application of development charges to which it is trying to address through its new Development Charges Background Study & By-Law Update (RFQ 2018-001).

We are excited to proceed with this project and we are "shovel-ready", pending the payment of development charges, however, we are a small family partnership with limited resources and we feel we are being unfairly penalized by way of definitional nuances.

Respectfully submitted,

Peter MacKenzie
Josh Albano

2551405 Ontario Ltd.

November 15, 2017

**MAITLAND SOURCE PROTECTION AUTHORITY MEETING #3/17
MINUTES**

DIRECTORS PRESENT: Jim Campbell, David Turton Deb Shewfelt, Art Versteeg, Alison Lobb, Roger Watt, Wilf Gamble, Paul Gowing, Bob Burtenshaw, David Blaney, Matt Duncan

STAFF PRESENT: Phil Beard, General Manager/Secretary-Treasurer
Danielle Livingston, Financial Services Coordinator
Geoff King, Stewardship Services Coordinator
Jayne Thompson, Communications Coordinator
Steve Jackson, Flood/Erosion Safety Coordinator
Stewart Lockie, Conservation Areas Coordinator

The MSPA meeting was called to order by Chair Jim Campbell at 8:25 pm.

7. Maitland Source Protection Authority

- a) Approval of Minutes from MSPA meeting #2/17 held on May 17, 2017

The draft minutes from the Maitland Source Protection Authority Meeting have been circulated to the Directors.

This motion followed.

Motion MSPA #10/17

Moved by: Roger Watt

Seconded by: Wilf Gamble

THAT the minutes from the Maitland Source Protection Authority meeting held on May 17, 2017 be approved.

(carried)

- b) Proposed Change to Risk Management Plan Timelines: **Report #5/17**

Report #5/17 was presented by Phil Beard. The report outlines the proposed changes to Risk Management Plan Deadlines.

The Director's agreed with the proposed extension and made the following motion.

Motion MSPA #11/17

Moved by: Alison Lobb

Seconded by: Matt Duncan

THAT the Maitland Valley Source Protection Authority supports the revision of the Maitland Valley Source Protection Plan and Ausable Bayfield Source Protection Plan to extend the 3 year deadline for the completion of all risk management plans to 5 years.

(carried)

c) Adjournment

Motion MSPA #12/17

Moved by: Roger Watt

Seconded by: Dave Turton

THAT the Maitland Source Protection Authority meeting be adjourned; **AND THAT** the Maitland Valley Conservation Authority Board's regular meeting reconvene.

(carried)

The meeting adjourned at 8:29 pm



Jim Campbell
Chair



Danielle Livingston
Administrative/Financial Services Coordinator



Board of Directors Meeting #1/18

January 24, 2018

DIRECTORS PRESENT:

Jim Campbell, David Turton, Deb Shewfelt, Art Versteeg, Alison Lobb, Wilf Gamble, Roger Watt, Matt Duncan, Paul Gowing, Bob Burtenshaw, David Blaney

ABSENT:

Wilf Gamble

STAFF PRESENT:

Phil Beard, General Manager/Secretary-Treasurer
Danielle Livingston, Admin/Financial Services Coordinator
Geoff King, Stewardship Services Coordinator
Jayne Thompson, Communications Coordinator
Stewart Lockie, Conservation Areas Coordinator
Stephen Jackson, Flood/Erosion Safety Coordinator

1. Call to Order

Chair Jim Campbell called the meeting to order at 7:00 pm and announced the meeting objectives.

2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

3. Minutes

The minutes from the Board of Directors meeting #12/17 held on December 20, 2017 have been circulated to the Directors for their information and approval. The Directors reviewed the minutes and the following motion was made.

Motion FA #1/18

Moved by: Art Versteeg

Seconded by: Alison Lobb

THAT the minutes from the Board of Directors meeting #12/17 held on December 20, 2017 be approved.

(carried)



4. Business Out of the Minutes

a) 2018 Work Plan/Budget Information Package: **Report #1/18.**

At the December meeting the Board directed staff to begin preparing the municipal package for the Board to review at the January meeting before sending it to our member municipalities. Some of the Directors have already received feedback from the draft information that they took back to their respective Council's which was positive.

Following discussion about the information that will be mailed out in the 2018 package, this motion was made.

Motion FA #2/18

Moved by: Dave Turton

Seconded by: Paul Gowing

THAT the 2018 municipal information package be accepted as presented; **AND THAT** the package be forwarded to the respective member municipalities.

(carried)

5. Development Management: Report #2/18

This report provides an update to the Board on the development of a property in 2017 in the MVCA watershed that was subject to a violation of the Ontario Regulation 164/06 in which the landowner began construction without a permit.

The landowner has fulfilled the requirements necessary to obtain a permit and continue construction with an engineered analysis that meets the board approved policies as outlined in detail in report #2/18 and therefore staff will proceed with issuing a permit.

6. Business Requiring Direction/Decision

a) 2017 Year End Work Plan Report: **Report #3/18**

Jayne Thompson outlined the progress made on the activities and projects in the 2017 work plan with this report that was accompanied with photographs that further demonstrated the extent of the authority's accomplishments.

The Board provided feedback to staff in December to focus on a stewardship theme for the AGM. They would also like to highlight the work completed and progress made with the following 2017 items.

- The IPM
- The June flood event
- Tree planting initiatives
- HCWP grants delivered
- Education and Outreach, number of participants
- JHETF initiatives, particularly in Central Huron
- The MVCA E-vehicle, Chevy Bolt
- MVCA infrastructure and buildings

- Naftel's Creek initiatives
- Ash tree replacement
- Extreme weather events from recent years

b) 2017 Year End Revenue/Expenditure Report (Unaudited): **Report #4/18**

The 2017 year end budget update report compares the actual revenue and expenditures to the budgeted items and outlines the rationale for any surplus or deficit balances.

Following the review of this financial analysis, the Director's made the following motion.

Motion FA #3/18

Moved by: Alison Lobb

Seconded by: Matt Duncan

THAT all year end surpluses and deficits be directed to the appropriate accumulated surpluses; **AND THAT** all deferred revenue be directed to the appropriate projects identified in the draft 2018 budget.

(carried)

c) Second Call: Declarations for Chair/Vice Chairs for 2018: **Report #5/18**

At the December meeting, there was a first call for candidates to express their interest in the 2018 positions for Chair, Vice-Chair and Second-Vice. The January Board meeting includes a second opportunity for declarations for these positions at the Annual Meeting.

Jim Campbell indicated his interest to run for Chair of the MVCA for 2018. Dave Turton indicated his interest in running for Vice-Chair for 2018. Roger Watt indicated his willingness to run for 2nd Vice-Chair for 2018.

d) Draft Agenda 2018 Annual Meeting: **Report #6/18**

Following direction from the Board, the Annual Meeting will be hosted by the Municipality of Central Huron on Wednesday, February 21, 2018 at the Town Hall Auditorium in Clinton. The snow date will be Wednesday, February 28, 2018.

Report #6/18 includes a draft agenda for the annual meeting for review and comment.

Motion FA #4/18

Moved by: Roger Watt

Seconded by: David Blaney

THAT the draft agenda for the annual meeting be accepted as presented in Report #6/18.

(carried)

e) 2018 Board Meeting Schedule/Business: **Report #7/18**

This report was presented by Phil Beard, GM/ST to discuss and finalize the 2018 Board meeting schedule and review the 2018 business items.

Motion FA #5/18**Moved by: Art Versteeg****Seconded by: Dave Turton**

THAT the proposed meeting schedule for 2018 be adopted as outlined in Report #7/18.

(carried)

7. Consent Agenda

- a) Revenue/Expenditure Report – December: Report #8/18
- b) Correspondence: Director's Information, article about Brian Denney, CAO, Toronto Region Conservation Authority.

8. In-Camera Session: Legal Matter

The following items were circulated to the Board of Directors for their information.

The following motion was made.

Motion FA #6/18**Moved by: Matt Duncan****Seconded by: Paul Gowing**

THAT report #8/18 and the recommended motion along with the correspondence as outlined in the Consent Agenda be accepted as presented.

(carried)

9. In-Camera Session: Legal Matter

All attendees except the Board Members, the GM/ST, the Flood Safety Coordinator and the Administrative/Financial Services Coordinator were excused from the meeting at this time.

This motion followed.

Motion FA #7/18**Moved by: Dave Turton****Seconded by: Bob Burtenshaw**

THAT the Board of Directors move in camera to review a legal matter.

(carried)

The following motion was made at the in camera session.

017

Motion FA #8/18

Moved by: Matt Duncan

Seconded by: Alison Lobb

THAT the Board of Directors resume regular session.

(carried)

Attendees that were excused from the closed session were invited back to regular session.

10. Review of Meeting Objectives/Follow-up Actions/Next meeting: February 21, 2018 at the Admin. Centre in Wroxeter

Chair Jim Campbell declared that meeting objectives have been met.

11. Adjournment

The meeting adjourned at 8:00 pm with this motion.

Motion FA #9/18

Moved by: Roger Watt

Seconded by: Paul Gowing

THAT the meeting be adjourned.

carried)



Jim Campbell
Chair



Danielle Livingston
Administrative/Financial
Services Coordinator



**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF April 12, 2018**

FROM: DAVID GUILBAULT, FIRE CHIEF

**SUBJECT: REPORT FIRE 2018-001 BEING A REPORT ON THE COUNTY OF
WELLINGTON FIRE PAGING SYSTEM**

RECOMMENDATION

THAT Report FIRE 2018-001 being a report on the County of Wellington Fire Paging System be received;

AND FURTHER THAT Council of the Township of Wellington North request that the County of Wellington proceed with a site audit of the Mount Forest Water Tower location to determine the viability of the installation of an additional repeater at the Mount Forest Water Tower to enhance pager coverage and introduce pager redundancy in the northern part of the County.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

REPORT FIRE REPORT 2017- 008 **CLOSED.**

BACKGROUND

The Township of Wellington North has a contractual agreement with the City of Guelph to provide paging out of firefighters to emergency calls. The paging dispatch consoles are located at the Guelph Fire Communication Centre. The City of Guelph owns and maintains that infrastructure. The Township of Wellington North pays an annual fee for paging service. The County of Wellington owns the paging system/infrastructure which is managed by MRC Wireless.

The Guelph Fire Communication Centre has a Computer Aided Dispatch (CAD) which can alert the Wellington North Fire Service (WNFS) via email. The CAD has the capability to dispatch information via push notification to a smart phone or tablet. Most firefighters with Smart phones, tablets or computers etc., have an App which allows

them to receive detailed information about the call. This system was put in place as an enhancement to the County Fire Paging System, **NOT** a replacement for it! It is not in place as a redundancy to the County Fire Paging System either.

In November of 2017 there were incidents where-by Guelph Fire Dispatch paged the Mount Forest station to respond to an emergency. Although Guelph Fire sent the pages, they were not received by firefighters. The pagers did not activate. These incidents made it clear that options need to be considered to enhance pager coverage and implement some level of redundancy to best serve residents in Wellington North.

Guelph Fire and MRC Wireless were notified about the WNFS concerns. MRC Wireless sent technicians to investigate the problem. We were advised that on the first occasion the issue was believed to be the repeater in Conn. With the second incident it was believed to be the delay card. Eventually the issue was determined to be a defective wire at the delay card. The wire was repaired. This equipment failure was why our firefighters did not receive the pages.

On January 3rd, 2018 a meeting was held in the Wellington North council chamber in Kenilworth. In attendance were representatives from the County of Wellington, MRC Wireless, KVA Communications, Motorola, two County Fire Chiefs, and Deputy Chief of Guelph Fire, Wellington North Mayor, CAO and Fire Chief. The purpose of the meeting was to discuss the Conn tower site repeater issues including system redundancy and to come up with a solution to the problems.

There was a round table discussion on the paging system/infrastructure; why volunteer firefighters don't respond to emergencies, environmental and electrical noise affecting radio transmissions, distance of signal travel, location of pagers, physical objects blocking signals, etc. With respect to these comments, the issues and concerns of the WNFS are not the reason why our volunteer firefighters don't show up for emergency calls, radio noise, distances of signal travel etc. The issue and concerns are equipment failure and lack of redundancy in the system.

There was also discussion around notifying the local Fire Chief via telephone should the department not acknowledge receipt of a page from Guelph Fire Dispatch after three pages. There was NO formal agreement then and there isn't one today, however one is being considered. Some Wellington County Chief Officers have indicated they do not want to take these calls after hours. Chief Officers from WNFS will and do take calls 24/7.

The issue of technology and equipment failure was discussed and the fact things do fail from time to time. This is true of any piece of equipment, however there needs to be redundancy in place should the County of Wellington Paging equipment fail.

As a result of the January 3rd, 2018 meeting, MRC Wireless prepared a report on the potential of expansion of the County of Wellington paging system. The "*County Paging Expansion Report*" (CPE) is attached.

The CPE report speaks to how the addition of the Mount Forest water tower repeater site would increase redundancy for Mount Forest. If the Conn or Mount Forest sites were to fail, pages should still be able to be received in Mount Forest.

The new Mount Forest site would most likely increase redundancy for Clifford/Harriston, however the focus of this report is Mount Forest and Wellington North, not Minto. The radio propagation maps in the CPE report show how Mount Forest is underserved and how this can be corrected. The WNFS Fire Chief fully agrees with the findings in this report and supports its recommendations.

It should be noted the WNFS has taken temporary measures to ensure pages are sent and received, should the Conn tower site fail again. This is a temporary solution only. The lack of redundancy in the system for Mount Forest is threat to firefighter and public safety.

FINANCIAL CONSIDERATIONS

The cost to add a repeater site in Mount Forest as per information provided by MRC is approximately \$60,000. We would anticipate that this cost is the responsibility of the County of Wellington as they own the system.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

Yes No N/A

Community Growth Plan

Human Resource Plan

Brand and Identity

Strategic Partnerships

Community Service Review

Corporate Communication Plan

Positive Healthy Work Environment

PREPARED BY:

RECOMMENDED BY:

David F. Guilbault, Fire Chief

Michael Givens, CAO

**DAVID GUILBAULT
FIRE CHIEF**

**MICHAEL GIVENS
CHIEF ADMINISTRATIVE OFFICER**

COUNTY PAGING EXPANSION

Expansion 2018

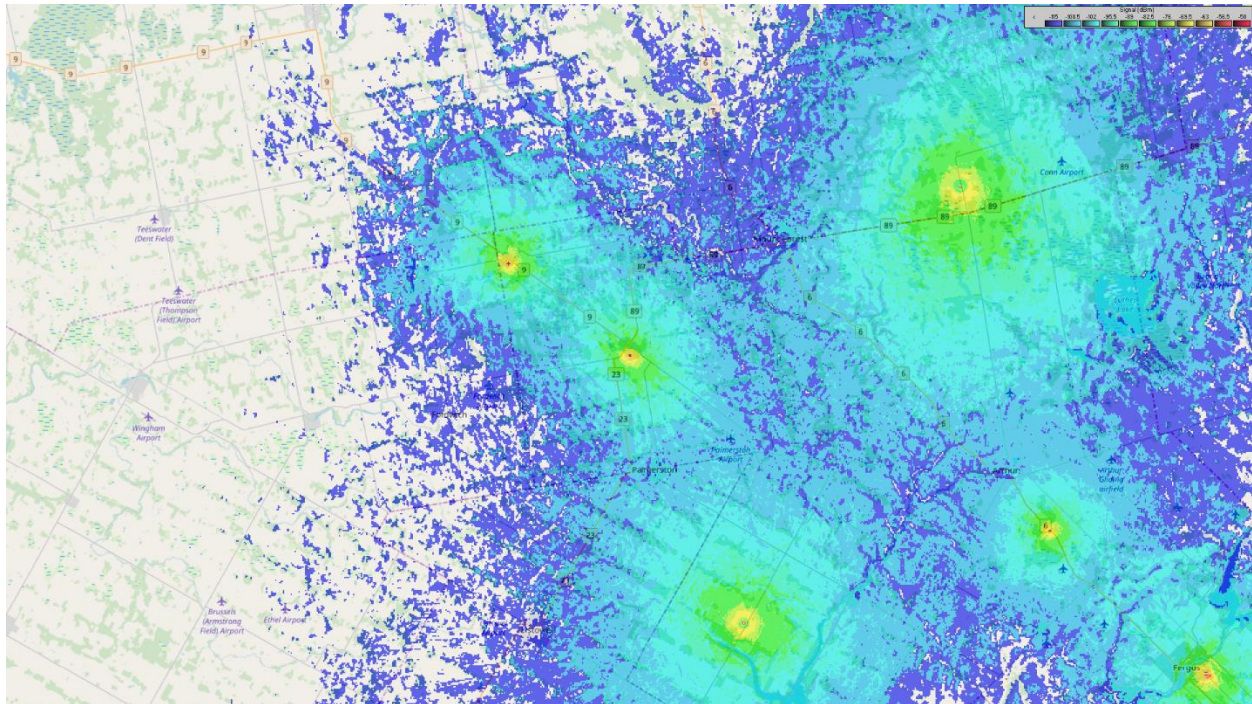
Abstract

This document contains recommendations regarding the expansion of the County Paging System

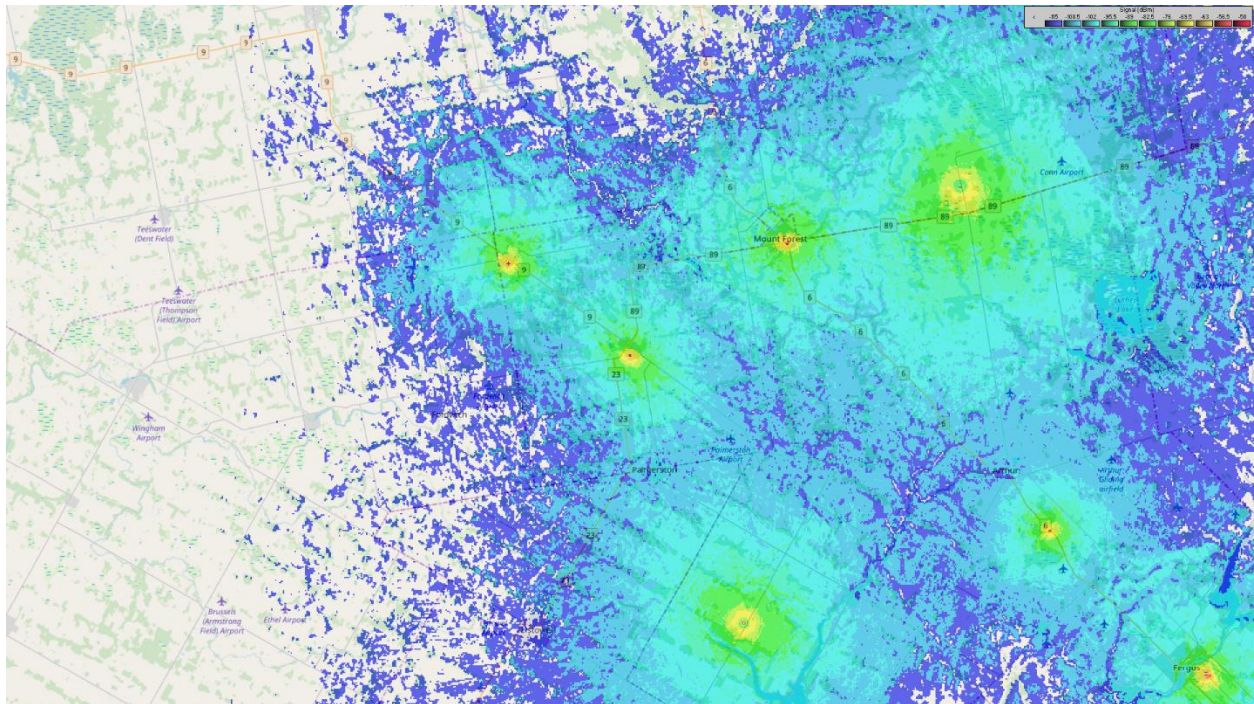
Steven C. Tease C.E.T.
steven@mrcwireless.com

This document contains coverage maps of the current paging system as well as coverage maps showing expansion options followed by recommendations. All coverage maps were completed as per specifications outlined in County of Wellington Project Number CW2016-004. Red is the best signal level, followed by yellow, green, light blue and dark blue. Dark blue represents the lowest signal level typically required to activate a pager. These paging maps are reflective of indoor coverage. As all buildings are constructed differently results may differ from these maps. The maps are also focused in the northern area of Wellington County where the proposed expansion is to take place.

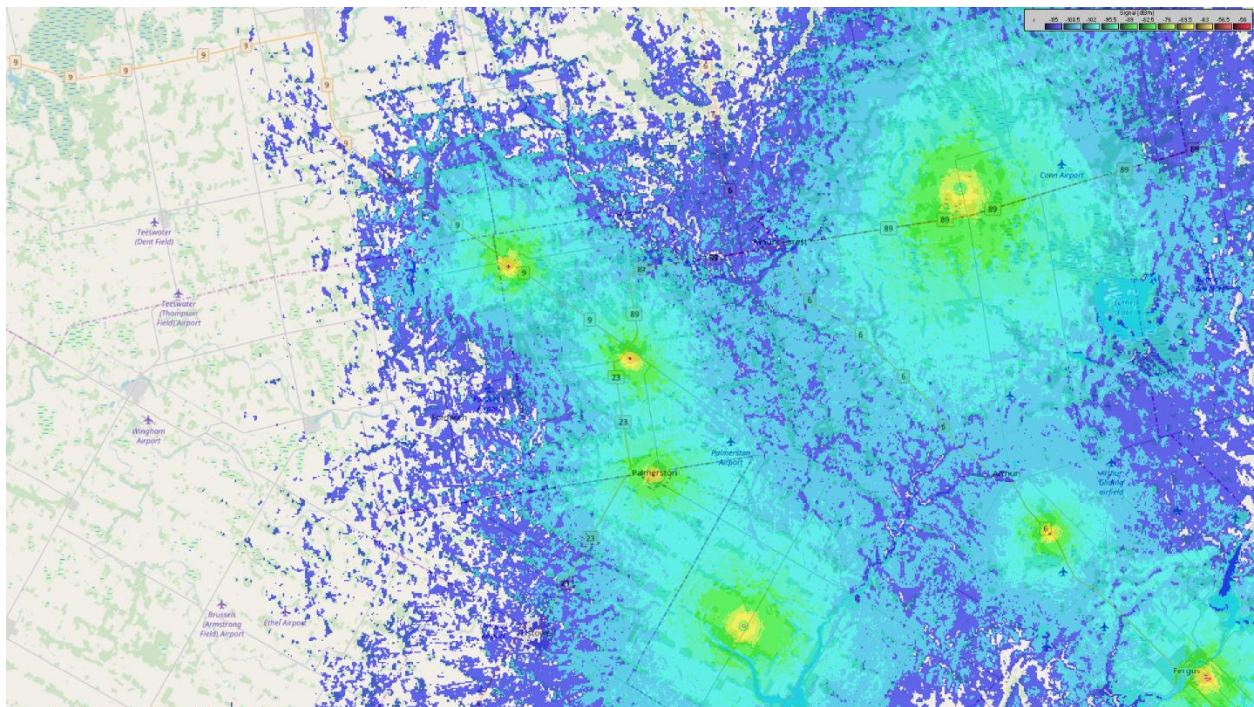
Current coverage of the paging system reflected in the map below shows areas with poorer coverage mainly being Mount Forest, Teviotdale and Palmerston areas.



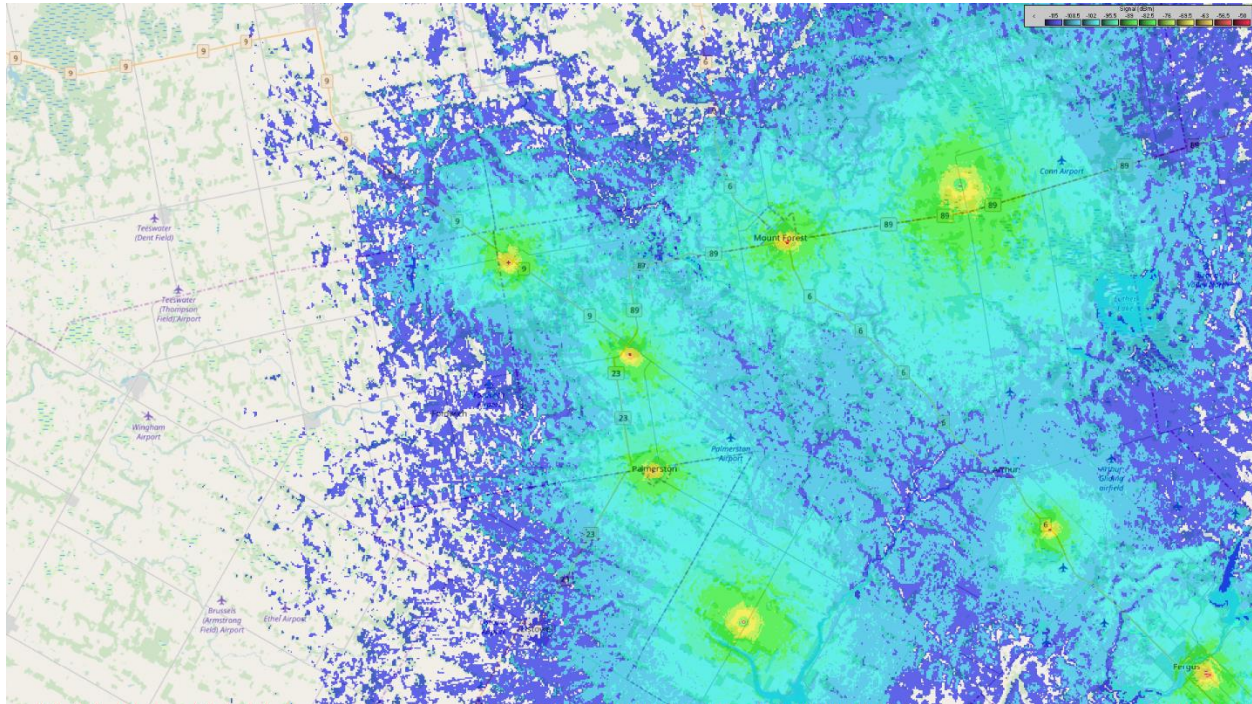
The below map shows how adding a site at the Mount Forest water tower would increase coverage.



The below map shows how adding a site at the Palmerston water tower would increase coverage.



The below map shows how adding a site at both Mount Forest and Palmerston water towers would increase coverage.



The addition of the Mount Forest water tower would increase redundancy in the Mount Forest/Clifford/Harriston areas while the addition of the Palmerston water tower would increase redundancies in the Teviotdale/Moorefield/Harriston areas.

When the fault at the Conn tower occurred Mount Forest was affected due to lack of coverage from other sites. Palmerston would be affected should Moorefield or Harriston failed however not to the same level Mount Forest was. For these reasons it is recommend an expansion site be placed at the Mount Forest water tower. For increased redundancy a site at the Palmerston water tower would be an ideal addition for the future.

In order to install an expansion site a site audit must first be completed, pending a favourable outcome from the site audit an application for frequency use must be submitted to Innovation, Science and Economic Development Canada. The included quote (#061356) includes everything required from site audit to final installation of an expansion site at the Mount Forest water tower. Although we do not see any immediate issues with installing a site in Mount Forest the quote may have to be amended post site audit.



7490 Sideroad 7 W, PO Box 125,
Kenilworth, ON N0G 2E0

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519.848.3620

**TO: MAYOR AND MEMBERS OF COUNCIL,
Meeting of April 9th, 2018**

FROM: DALE SMALL, ECONOMIC DEVELOPMENT OFFICER

SUBJECT: REPORT EDO 2018-12 MAIN STREET REVITALIZATION

RECOMMENDATION

That the Council of the Township of Wellington North receive the Economic Development Officer report EDO-2018-12 dated April 9th, 2018 being a report on the Main Street Revitalization Program;

AND FURTHER THAT The Mayor and the Chief Administrative Officer are hereby authorized to sign the Municipal Funding Agreement with the Association of Municipalities of Ontario (AMO) in order to receive the \$48,185.29 in funding allocated to the Township of Wellington North.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

None

BACKGROUND

The Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) announced its intention late January to provide funding of up to \$26 million to municipal governments to support municipal Main Street revitalization initiatives. All lower and single tier municipal governments are eligible for the funding and the formula for the calculations was established by OMAFRA. The Wellington North allocation is \$48,185.29.

On March 12th AMO signed an agreement with OMAFRA to administer the program on their behalf and each municipality must enter into a Municipal Funding Agreement with AMO in order to receive the funding. For councils information funds received from the Main Street Revitalization initiative can only be used for expenses incurred after April 1st 2018 and all funds must be spent by March 31st, 2020.

WHAT TYPE OF PROGRAMS ARE CONSIDERED ELIGIBLE

Municipal governments can invest in revitalization activities that will support small businesses through activities undertaken to revitalize main streets. The work can be identified as priority through an existing **Community Improvement Plan** or **Municipal physical infrastructure priorities** identified through other municipal documents for the municipality's main street that involves the construction, renewal, renovation or redevelopment, or material enhancement in each of the following categories:

Examples of activities to support **Community Improvement Plans** include:

- Commercial building façade improvements;
- Preservation and adaptive reuse of heritage and industrial buildings;
- Provision of affordable housing;
- Space conversion for residential and commercial uses;
- Structural improvements to buildings (e.g. Building Code upgrades);
- Improvement of community energy efficiency; and
- Accessibility enhancements.

Examples of activities to support **Municipal physical infrastructure** include:

- Signage – wayfinding/directional, and gateway;
- Streetscaping and landscape improvements – lighting, banners, murals, street furniture, interpretive elements, public art, urban forestation, accessibility, telecommunications/broadband equipment, parking, active transportation infrastructure (e.g. bike racks/storage, cycling lanes and paths) and pedestrian walkways/trails; and
- Marketing plan implementation – business attraction and promotion activities, special events.

Municipalities can identify projects in one or both categories and the funding agreement clearly outlines the type of expenses that are eligible as well as those that are ineligible. Municipalities can also fund 100% of the project costs using Main Street dollars and the agreement encourages collaboration, building of partnerships and strategic alliances when working on eligible projects.

CONCLUSION/NEXT STEPS

In order to receive our funding we are recommending that council approve the signing of the Municipal Funding agreement with AMO.

Moving forward from a reporting perspective we will only need to report initial upfront anticipated projects for 2018 and then once annually on projects until all funds are spent. This list of projects is not required at the time of signing the agreement however AMO are asking for it to be submitted as soon as possible. Staff is currently working on a potential list, input will also be received from both Chambers of Commerce, and we expect to have recommendations back for council approval by end of May.

FINANCIAL CONSIDERATIONS

We are fortunate to receive this \$48,185.29 in funding for Main Street Revitalization and depending on the potential project(s) any additional funding that is required will be addressed in a future report.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

Yes No N/A

Which pillars does this report support?

<input checked="" type="checkbox"/> Community Growth Plan <input type="checkbox"/> Human Resource Plan <input type="checkbox"/> Brand and Identity <input checked="" type="checkbox"/> Strategic Partnerships	<input checked="" type="checkbox"/> Community Service Review <input type="checkbox"/> Corporate Communication Plan <input type="checkbox"/> Positive Healthy Work Environment
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PREPARED BY:	RECOMMENDED BY:
---------------------	------------------------

Dale Small

Mike Givens

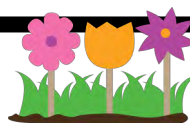
DALE SMALL ECONOMIC DEVELOPMENT OFFICER	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER
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It's
YOUR
Community
... MAKE THE CALL!



CRIME 
STOPPERS
GUELPH WELLINGTON
1-800-222-TIPS (8477)

THE INFORMANT



SPRING 2018

YOUR TIP could be the missing piece of the puzzle!



IN THE NEWS

2017 CORNERSTONE AWARD



For a third year, Crime Stoppers Guelph Wellington (CSGW) has handed out this award to an individual, community organization, or business, who has demonstrated outstanding support of the CSGW program. This year's award was presented to **WIGHTMAN TV** in Clifford and Local Content TV Producer **Adam Olivero**.

CELEBRATING 30 YEARS!



CSGW was incorporated August 3rd 1988. This year marks our 30th Anniversary. We launched our celebrations during Crime Stoppers Month with a **Flag Raising in Guelph** on January 12th.

THANK YOU to Marden Branch Library, Guelph Fire Department H.Q., Township of Wellington North Fire Department, Elora Fire Station, CRESC, Guelph Fire Station #5 and CW Sportsplex for your participation in our *Annual Road Sign Awareness Campaign*.

PROGRAM STATISTICS

Stats since 1988 through February 2018 for Guelph and Wellington County

Arrests	1,537
Charges Laid	4,257
Narcotics Seized	\$27,306,987
Property Recovered	\$10,180,546
Authorized Rewards	\$164,925

We wish to **WELCOME** Jacob Addison of Guelph and Richard Beazley of Fergus to our Board.

We say goodbye to members Sophie Cranley and Laura Aston. Laura will continue with our program as a Friend of Crime Stoppers!



FUNDRAISING AND AWARENESS

CSGW BUCKET SALE



THANK YOU to the community for helping raise funds at our 3rd annual Bucket Sale! The event was held on January 20th in partnership with **Young's Home Hardware** in Mount Forest.

TRIVIA NIGHT



Our second annual Trivia Night event was held on February 17th in Elora at **Grand River Raceway**. A sell out! **THANK YOU** to everyone who came out to play. We raised \$1,485.00 for our program, surpassing last year.

We wish to recognize the **community** for their huge support in donating prizes for our silent auction table. We **THANK** our **media partners** for promoting our event. Watch for us again next year!

THANK YOU to the community for support of our program! For more details, please visit our website.
www.csgw.tips

MULCH SALE FUNDRAISERS



Saturday April 28th is the date for CSGW's 3rd Mulch Sale event in partnership with **Young's Home Hardware** at **525 Main Street North** in **Mount Forest**. This year's event will run from **9am to 2pm**. A drive-thru operation. Product is from Alltreat Farms, offered in three colour choices: Black Beauty, Red Devil and Decorative (un-dyed). **\$6 per bag—Cash & Carry.**



Saturday May 5th is the date for CSGW's 9th annual Mulch Sale in **Fergus**. **Sale starts at 8am until noon**. Location is the **Centre Wellington Sportsplex** at **550 Belsyde Ave**. We offer the same four product colour choices from Alltreat Farms: Black Beauty, Mocha Brown, Red Devil and Canada Red. **\$6 per 2cu ft bag—Cash & Carry.**

COUNTY AUCTION & CHARITY BBQ



Thursday June 14th at **Parr Auctions, 6866 Hwy 6** (6km north of Fergus). Viewing of the items recovered by OPP starts at 4pm. Auction begins at 5pm and CSGW will be hosting a charity BBQ!



March 22, 2018

Attention: Mayor Lennox and the Members of Council
 Township of Wellington North
 P.O. Box 125 – 7490 Sideroad 7 W
 Kenilworth, ON N0G 2E0

Re.: Heart and Stroke Big Bike Events – Arthur (Tuesday, May 22nd, 2018 - 9 am-11 am) and Mount Forest (Tuesday, May 22nd, 2018 – 12pm-3 pm)

Dear Mayor Lennox and the Members of Council,

We are once again planning our Heart and Stroke Annual Big Bike Event in Arthur and Mount Forest on May 22, 2018. We would like to ask the council for permission to run these events in the Township of Wellington North again this year.

Here are the details of the events:

Arthur Big Bike

Host Site: Caressant Care Arthur
 215 Eliza St., Arthur
 Event Date: Tuesday, May 23, 2017 from 9:00 am to 11:00 am
 Route: See attached map and route description

Mount Forest Big Bike

Host Site: Mount Forest Fire Dept.
 318 Main St. N., Mount Forest
 Event Date: Tuesday, May 23, 2017 from 12:00 pm to 3:00 pm
 Route: See attached map and route description

We are very grateful for the support of local townships that make this important fund raising event possible. If you have any questions or concerns, or if you require further information, please don't hesitate to contact me.

Sincerely,

Renná Bruce, Area Coordinator
 Heart and Stroke Foundation
 21 Surrey St. West, Suite 204
 Guelph, ON N1H 3R3
 Telephone: 519-837-4858 Fax: 519-837-9209
 Email: renna.bruce@heartandstroke.ca

Business Number: 10684-6942 RR0001

Heart & Stroke Big Bike

ARTHUR






Start at the Heart: Caressant Care at Eliza Street

1. Turn right onto Eliza Street
2. Turn left onto Leonard Street and continue onto Charles
3. Turn right onto Highway #6
4. Turn right onto Frederick Street
5. Turn left onto Isabella Street
6. Turn right onto Tucker Street
7. Turn right onto Domville Street
8. Turn right onto Eliza Street

Finish at the Heart: Turn left into Caressant Care

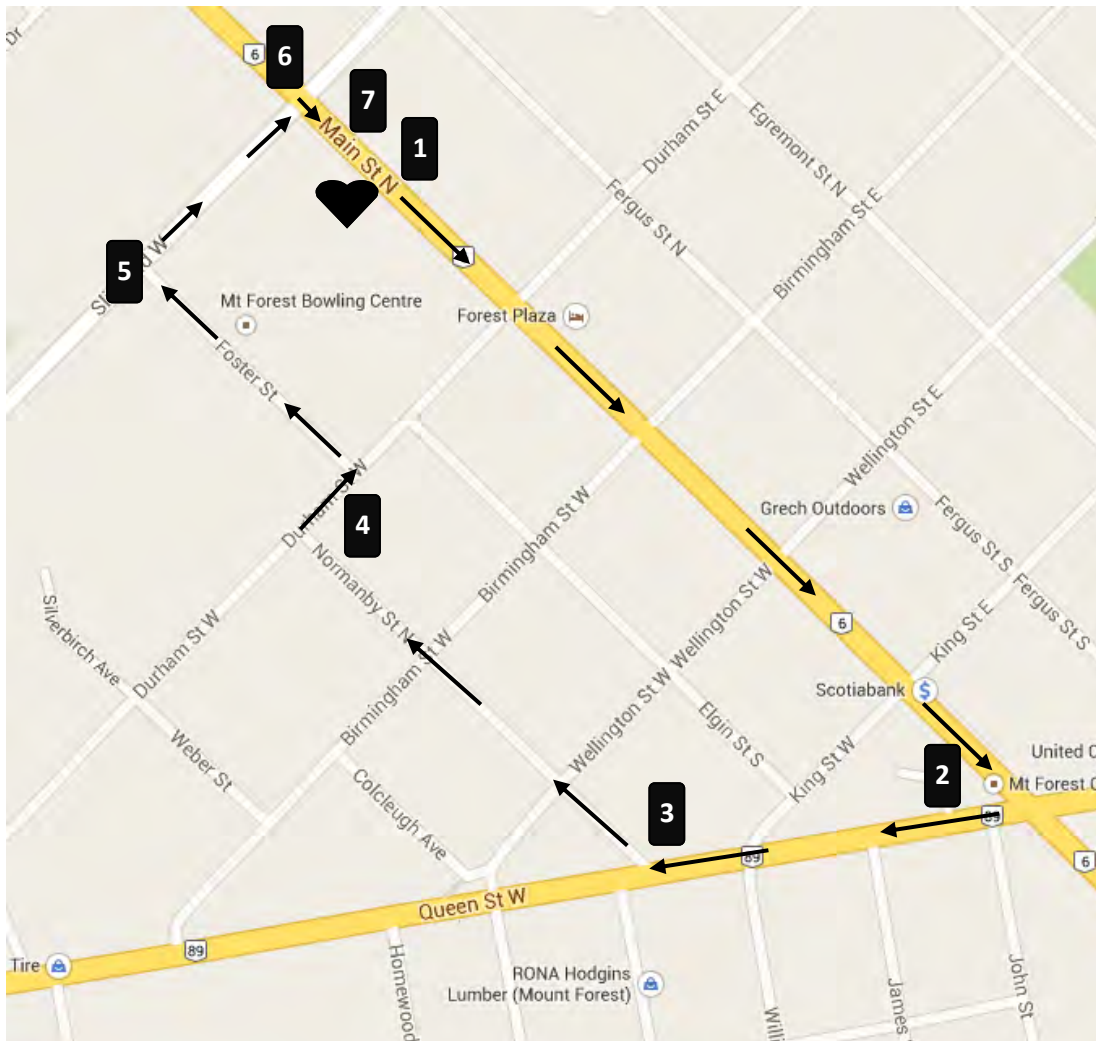
MAP KEY

- Start & Finish 
- Route Directions 
- Direction 

ROUTE DISTANCE: 2.6 km

Heart & Stroke Big Bike

MOUNT FOREST



Start at the Heart: The Fire Station

1. Turn right onto Main Street
2. Turn right onto Queen Street
3. Turn right onto Normanby
4. Turn right onto Durham
5. Turn left onto Foster
6. Turn right onto Sligo
7. Turn right onto Main Street

Finish at the Heart: The Fire Station

Note: If Big Bike does not have full complement of riders, ride may be shortened by turning right onto King from Main and then right on Queen. This would avoid the last portion of the hill going South on Main.

MAP KEY

- Start & Finish 
- Route Directions 
- Direction 

ROUTE DISTANCE: 2.6 km



7490 Sideroad 7 W, PO Box 125,
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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF April 9, 2018**

FROM: LAURA ROONEY, CHAIR TEAM BUILDING/WELLNESS COMMITTEE

**SUBJECT: REPORT TBWC 2018-001 BEING THE 2017 ANNUAL REPORT ON
THE ACTIVITIES OF THE WELLINGTON NORTH TEAM
BUILDING/WELLNESS COMMITTEE**

RECOMMENDATION

THAT Report TBWC 2018-001 being the 2017 annual report on the activities of the Wellington North Team Building/Wellness Committee be received for information.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

NA

BACKGROUND

The Township of Wellington North and its' employees established a Team Building/Wellness Committee in December of 2016. The Committee consists of 8 cross-departmental members including.

Laura Rooney, Cathy Conrad, Ed White, Mart Jo Marshall, Barry Trood, Chanda Riggi, Karren Wallace, Councillor Sherry Burke

The Chair of the Committee would ask Council to appreciate the challenges faced in 2017, including the departure of two instrumental committee members Melissa Irvine and April Marshall in our first year, the renovation of the Kenilworth Municipal office and the participation of employees in the Pay Equity, Compensation and Organization Review process, together with our deep sadness faced early in 2018 with the loss of our dear friend and colleague Paula Epoch.

We as a committee are dedicated to our mission statement, *The mission of the Township of Wellington North Team Building/Wellness Committee is to foster a workplace culture that promotes physical activity, social interaction and to incent wellness, collaborative and teambuilding activities.*, and we look forward to providing positive initiatives throughout 2018 for our fellow coworkers.

This committee held 6 meetings in 2017 with a purpose of reaching goals set out in their Mission Statement.

In 2017 the Team Building/Wellness Committee:

- Held six committee meetings (Jan25/Feb15/Mar21/May31/Nov15/Dec6);
- Reviewed responses from a survey completed by employees telling us what they would like to get from this Team Building/Wellness Committee;
- Reviewed and set the 2017 Budget for the Committee. \$10,000 budget.
- Reviewed and commented on the proposed Minimal Scents in the Workplace Policy prior to it going to JHSC and Senior Management;
- Requested and received approval for free access for Township Employees to walking track, public swimming and skating;
- Discussed challenges associated with implementing an employee recognition policy. Recommended Township of Wellington North draft and implement an employee recognition policy (separate from this Committee);
- Discussed benefits of having a Council liaison and champion of the Committee and advised Councillor Burke we would be honoured to have her take on that role;
- Selected New Chairperson (Laura Rooney) following departure of Melissa Irvine;
- Committee attended a Puzzle Room in Fergus to determine if same would be a positive team building activity for Township employees. Committee enjoyed the experience (even though they were unable to “solve” the puzzle) and offered the experience to all employees. Unfortunately only 1 employee responded indicating they would be interested in attending. Committee will continue to strive to encourage employees to participate in team building activities.
- Organized Earth Day clean up activity in April. Employees met at Kenilworth and set out in groups to clean up designated areas of the Township. Muffins, Cookies

and beverages were supplied to all employees attending and to those employees having to stay back and run facilities;

- Distributed bowls of fruit and cookies as “surprise healthy snacks” to each of the Township work sites in June. Feedback was positive;
- Discussed, that with the renovation of the Kenilworth Municipal building, activities initially planned by the Committee at the beginning of the year (Lunch and Learns/BBQs/Guest Speakers) were unable to be organized. As the Committee was unable to proceed with said activities it was agreed to apply additional funds to the Christmas budget for 2017;
- 82% of the employees who completed our survey at the beginning of the year indicated they were not satisfied with the current Christmas Party format. 62% indicated they would prefer a gift in lieu. Committee discussed and agreed that Foodland gift cards in the amount of \$50 would be given to each Township employee, including the volunteer Firefighters;
- As we had been unable to get all employees together as planned throughout the year, it was decided we would hold a Soup and Sandwich lunch for employees only to socialize at the Kenilworth Municipal office prior to Christmas.
- The Committee members made the sandwiches and also supplied home-made desserts for the lunch. The soup was purchased from The Raw Carrot Soup Enterprise out of Mount Forest (*The Raw Carrot is a social franchise that partners with churches and non-profits across Ontario to create meaningful employment for individuals on the Ontario Disability Support Program. The vehicle through which this happens is the preparation, cooking and sales of handcrafted gourmet soup in local communities.*)
- The Committee managed to arrange tables in a manner that all 50 employees attending the lunch were able to gather at the same time in the council chambers. The soup, sandwiches and desserts were enjoyed by all. Conversation and laughter was heard. Door prizes were won☺ (see Schedules 1, 2 & 3 attached). CAO Mike Givens spoke wishing all employees a safe and enjoyable holiday season;
- Initial feedback from employees with respect to the Soup and Sandwich lunch was positive. Committee is once again having employees complete a survey in 2018 and will report employee responses once results from that survey are available;
- baskets and goodies dropped off at Kenilworth Municipal office from outside organizations/businesses prior to Christmas were divided up amongst all



USE OF MOUNT FOREST OR ARTHUR ARENA ICE SURFACE FOR ONE HOUR OF SKATING.

To arrange a mutually agreed upon date and time for:

ice surface at the Arthur arena contact Tom Bowden (519-848-3820), or for

ice surface at the Mount Forest arena contact Mark MacKenzie (519-323-1801) .

Schedule 2



USE OF MOUNT FOREST OR ARTHUR CURLING RINK FOR TWO HOURS

Suggested number of participants: 16-20

Maximum participants: 20

Contact Dale Small to arrange a mutually agreed upon date and time.

Schedule 3



USE OF MOUNT FOREST BOWLING ALLEY FOR ONE HOUR.

Suggested number of participants: 16-24

Maximum participants: 25

Bowling shoes provided.

Contact Roger or Ivan at the Mount Forest Bowling Alley (519-323-4237) to arrange a mutually agreed upon date and time.



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043

Plan to
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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF APRIL 9, 2018**

**FROM: KARREN WALLACE, DIRECTOR OF LEGISLATIVE
SERVICES/CLERK**

**SUBJECT: REPORT CLK 2018-017 BEING A REPORT ON CONSENT
APPLICATION B36-18 (ECCLES)**

RECOMMENDATION

THAT Council of the Township of Wellington North receive CLK Report 2018-017 being a report on Consent Application B36-18 known as Part Lot 3 South of Miller Street in the Township of Wellington North;

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B36/18 as presented with the following conditions:

- **THAT** Payment be made of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;
- **THAT** payment be made in of \$1,000.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for parkland dedication fee;
- **THAT** the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;
- **THAT** the Owner receive approval from the applicable road authority in a manner deemed acceptable to that road authority for an entrance to the severed and retained parcel;
- **THAT** the existing structures that span the proposed property lines be demolished and removed from the site to the satisfaction of the Township of Wellington North
THAT the Owner pay for two services for water and sewer;
- **THAT** the Owner pays for the installation of one storm sewer service;

- **AND FURTHER THAT** Council authorizes the Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

PREVIOUS REPORTS PERTINENT TO THIS MATTER
--

N/A

BACKGROUND

The subject property is known as Part Lot 3, South of Miller Street in the Township of Wellington North;

Consent B36/18 is for a proposed severance of 27.32 m x 23.77 m = 649.5 sq metres existing residential use for proposed residential use for construction of semi-detached units. The existing dwelling and garage to be removed to the satisfaction of the Chief Building Official, together with a servicing easement 4 m x 23.7 to benefit the retained parcel. The retained parcel is 667 square metres with 27.55m frontage, proposed urban residential use shown on Schedule "A" attached.

Municipal comments were requested from the Chief Administrative Officer, Chief Building Official, Treasurer, and the County of Wellington Planner.

Wellington County planning comments are attached hereto as Schedule "B" and they are generally supportive of the consents.

FINANCIAL CONSIDERATIONS

The municipality will realize \$1,130.00 in parkland dedication fees and clearance fees.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

Yes

No

N/A

PREPARED BY:	RECOMMENDED BY:
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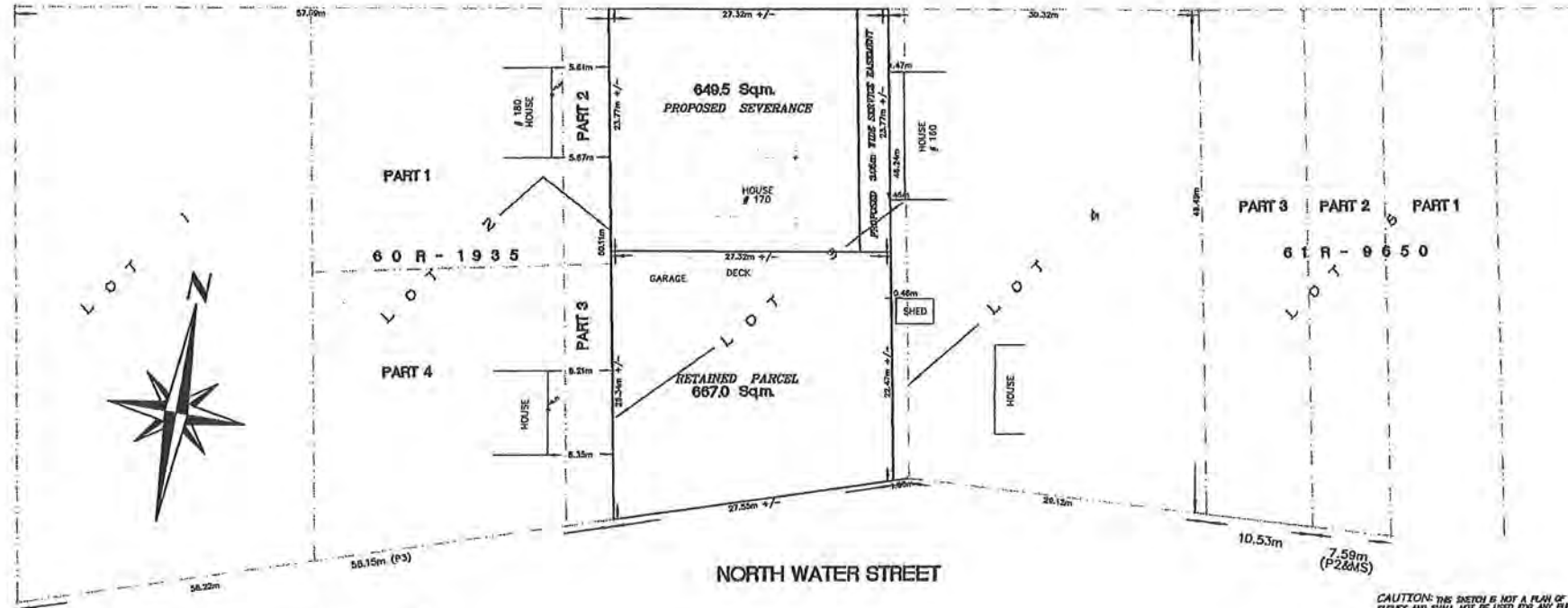
Karren Wallace, Clerk

Michael Givens, CAO

KARREN WALLACE DIRECTOR LEGISLATIVE SERVICES/CLERK	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER
---	--

SCHEDULE A

SKETCH FOR SEVERANCE APPLICATION
 170 MILLER STREET
 TOWN OF MOUNT FOREST
 MUNICIPALITY OF WELLINGTON NORTH
 COUNTY OF WELLINGTON



CAUTION: THIS SKETCH IS NOT A PLAN OF SURVEY AND SHALL NOT BE USED FOR ANY PURPOSE EXCEPT THAT SHOWN IN THE TITLE BLOCK.
 WILSON FORD SURVEYING & ENGINEERING 2017
 NO FORTH ANY COPY, REVISIONS, DERIVATIVE OR ALTER THE SKETCH IN WALK OR IN ANY MANNER WITHOUT THE WRITTEN PERMISSION OF WILSON FORD SURVEYING & ENGINEERING.

NOTE:
 (1) BEARINGS ARE U.T.M. GRID, DERIVED FROM G.P.S. OBSERVATIONS USING THE CAN-NET SYSTEM, RELATED TO U.T.M. ZONE 17, NAD83 CSRS DATUM.
 (2) ALL MEASUREMENTS ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.
 (3) ELEVATIONS ARE RELATED TO THE CANADIAN GEODETIC VERTICAL DATUM 1972. A LOCAL BENCH MARK WAS ESTABLISHED ON A SPIKE IN NORTH FACE OF HYDRO POLE AT NE CORNER OF PROPERTY, HAVING AN ELEVATION OF 419.829m.
 (4) ELEVATIONS ARE GEODETIC AND ARE REFERRED TO STATION #0011954U686F (VERTICAL ORDER 1) LOCATED AT MOUNT FOREST TOWN HALL, TABLE IN SOUTHWEST STONE FND WALL, 0.48m FROM SOUTHEAST WALL OF CLOCK TOWER AND IN FIRST COURSE ABOVE SIDEWALK, HAVING AN ELEVATION OF 414.064m.

LEGEND:
 □ DENOTES IRON BAR SET
 ■ DENOTES IRON BAR FOUND
 SB DENOTES 25.4 mm x 1219.2 mm LONG IRON BAR
 SSB DENOTES 25.4 mm x 609.6 mm LONG IRON BAR
 S DENOTES 15.9 mm x 609.6 mm LONG IRON BAR
 IBA DENOTES ROUND IRON BAR
 * DENOTES NOT TO SCALE
 MS DENOTES MEASURED
 P1 DENOTES PLAN BY ALEX WILSON DATED SEPTEMBER 9th, 1996
 P2 DENOTES PLAN 81R-9650
 P2 DENOTES PLAN 60R-1935

THIS SKETCH WAS PREPARED FOR DALE ECCLES AND THE UNDERSIGNED ACCEPTS NO RESPONSIBILITY FOR USE BY OTHER PARTIES.
 MARCH 6, 2018
 GREG FORD, P.Eng(CIVIL)
 ONTARIO LAND SURVEYOR

WILSON - FORD
 Surveying & Engineering
 120 KING ST. E., Box 294,
 MOUNT FOREST ON, NOG 2L0
 PHONE (519)323-2451

DRAWN BY: SF FIELD: SH PROJECT No: 18007



SCHEDULE B

Application	B36/18
Location	Part Lot 3, South of Miller St. TOWNSHIP OF WELLINGTON NORTH
Applicant/Owner	Dale & Angela Eccles

PRELIMINARY PLANNING OPINION: This application would sever a 649.5 m² (6991.2 ft²) residential lot (proposed semi-detached dwelling) in the Urban Centre of Mount Forest. A 667.0 m² (7179.5 ft²) residential lot would be retained (proposed single detached dwelling). The existing dwelling and garage are to be removed. The application also includes a proposed servicing easement which would provide services (across the severed lot from Miller St.) to the retained lot.

This application is consistent with Provincial Policy and would generally conform to the Official Plan. We have no concerns provided the following matters are addressed as conditions of approval:

- a) That the existing dwelling and shed be removed to the satisfaction of the local municipality;
- b) That servicing be provided to the severed parcel to the satisfaction of the local municipality; and,
- c) That safe driveway access be provided to the severed and retained parcels to the satisfaction of the local municipality.

PLACES TO GROW: No Issues.

PROVINCIAL POLICY STATEMENT (PPS): No Issues.

WELLINGTON COUNTY OFFICIAL PLAN: The subject property is located within the Mount Forest Urban Centre and is designated RESIDENTIAL. Permitted uses include single and semi-detached dwellings as forms of Low Density Development.


New lots are permitted in Urban Centres provided that the land will be appropriately zoned.

The matters under Section 10.1.3 were also considered, including item b) “that all lots can be adequately serviced...”, i) “that the proposed lots and uses are compatible with and designed to minimize adverse impacts on surrounding use”, k) “that the size and shape of proposed lots is suitable, including frontage, area and the proportion of frontage to depth”, and item m) “that all new lots shall have logical lot lines given existing lot patterns in the area,...”.

WELL HEAD PROTECTION AREA: The subject property is located within a WHPA B with a Vulnerability Score of 10.

LOCAL ZONING BY-LAW: The subject property is zoned Medium Density Residential (R2). The proposed severed and retained lots meet the minimum lot area and frontage requirements for single detached and semi-detached dwellings. There is an existing dwelling and shed which straddle the proposed new rear property line between the lots. A condition is being recommended to ensure that the buildings are removed.

SITE VISIT INFORMATION: The subject property has not been visited to date.



 Curtis Marshall, MCIP, RPP
 Senior Planner
 March 28, 2018



7490 Sideroad 7 W, PO Box 125,
Kenilworth, ON N0G 2E0
www.wellington-north.com

519.848.3620
1.866.848.3620 FAX 519.848.3228

047

Plan to
Simply Explore.
www.simplyexplore.ca

**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF APRIL 9, 2018**

**FROM: KARREN WALLACE, DIRECTOR OF LEGISLATIVE
SERVICES/CLERK**

**SUBJECT: REPORT CLK 2018-018 BEING A REPORT ON NAMING STREET
IN MAPLE RIDGE ESTATES SUBDIVISION**

RECOMMENDATION

THAT Council of the Township of Wellington North receive CLK Report 2018-018 being a report on naming streets in Maple Ridge Estates Subdivision in the Township of Wellington North;

AND FURTHER THAT the Council of the Township of Wellington North approves of the street names Paula Crescent and Parker Drive.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

CLK 2016-052 being a report on a road naming policy.

BACKGROUND

On September 12, 2016 Council of the Township of Wellington North approved a road naming policy for the municipality. In part, it provides that

Whenever possible, the naming or re-naming of roads in the Township will be determined by reference to:

- i. the surnames of local pioneer families in the immediate vicinity of the proposed development or existing road;*
- ii. the names of prominent current and/or former residents who contributed through community involvement / athletic / business acumen;*
- iii. the names of local servicemen who served their country;*

- iv.any prominent geographic or other natural feature which makes a site unique or identifiable; or
- v. a historic name which once identified the location.

James Coffey has submitted two names for Council’s consideration for the 2 interior streets on the Maple Ride Estates development:

Paula Crescent
Parker Drive.

Attached as Schedule A is a letter submitted by James Coffey, outlining the significance of the proposed street name Paula Crescent. There is no information provided for Parker Drive.

Pursuant to the policy, the proposed street names were circulated to Public Works, Wellington North Fire Service and the County of Wellington who have no concerns with these names.

FINANCIAL CONSIDERATIONS

There are no financial implications by adopting the recommendations in the report.

STRATEGIC PLAN

Do the report’s recommendations advance the Strategy’s implementation?

- Yes No X N/A

PREPARED BY:	RECOMMENDED BY:
---------------------	------------------------

Karren Wallace, Clerk

Michael Givens, CAO

KARREN WALLACE DIRECTOR LEGISLATIVE SERVICES/CLERK	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER
---	--

March 29,2018

Township of Wellington North
7490 Sideroad 7 West
Kenilworth, Ontario
NOG 2EO

ATTENTION: Karen Wallace

RE: Maple Ridge Estates - Kenilworth

As we are now working through the final stages of our Kenilworth subdivision, our Engineer has requested that we establish the street names for the 2 interior streets of our development.

We are proposing the following:

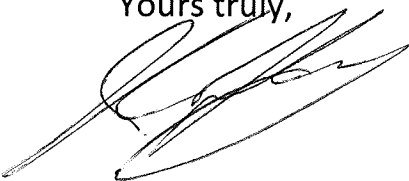
PARKER DRIVE AND PAULA CRESCENT.

As we all know, the Township was recently saddened by the loss of Paula Epoch, a long term municipal employee. Paula was also a 40 year resident of Kenilworth, and was a great advocate for the Kenilworth area over the years.

As a result we felt that this would be an ideal way to honour Paula, by naming a street in her memory.

Should you require any additional information on this issue, please do not hesitate to call me.

Yours truly,

A handwritten signature in black ink, appearing to read 'James Coffey', written over a white background.

James Coffey



B. M. ROSS AND ASSOCIATES LIMITED

Engineers and Planners

Box 1179, 206 Industrial Drive

Mount Forest, ON, Canada N0G 2L0

p. (519) 323-2945 • f. (519) 323-3551

www.bmross.net

File No. 05114

March 27, 2018

BY EMAIL ONLY

Darren Jones, CBO

Township of Wellington North

7490 Sideroad 7 W, PO Box 125

Kenilworth, ON, N0G 2E0

**Re: Eastridge Landing Subdivision (Arthur) – Phase 1
(Carrol Street lots and Schmidt Drive lots north of Eastview Drive)
Final Acceptance & Release of Securities**

By resolution at the May 16, 2011, and December 16, 2013, Council meetings, the following was approved by the Township for Phase 1 of this subdivision (*see Term 4.1 of the Subdivision Agreement for the definition of the Stages of Construction and Services*):

- Preliminary Acceptance for Stages 1 & 2, effective October 1, 2007.
- Preliminary Acceptance for Stage 3, effective March 13, 2008.
- Preliminary Acceptance for Stage 4, effective September 17, 2013.
- Final Acceptances for Stages 1, 2 & 3.

Since that time, the Developer has completed additional work to address various deficiencies. OLS certification of key legal survey bars was also completed by December 2017. In consultation with Township staff, it is our opinion that all deficiencies have been addressed satisfactorily. Therefore, since the two-year maintenance period has expired and there are no known remaining deficiencies, the Township could grant to the Developer Final Acceptance for Stage 4 and the release of the remaining securities, for Phase 1.

It is our opinion Council could pass the following resolution:


THAT the Council of the Corporation of the Township of Wellington North grant 2073022 Ontario Inc. (James Coffey), for the Eastridge Landing Subdivision in the community of Arthur, Final Acceptance for Stage 4 of Phase 1 and the release of all Phase 1 securities.

Prior to the release of the securities, Township staff should confirm there are no outstanding payments owed by the Developer to the Township for Phase 1.

If you have any questions, please contact us.

Yours very truly

B. M. ROSS AND ASSOCIATES LIMITED

Per 

Frank Vanderloo, P. Eng.

c.c. Dale Clark, Roads Superintendent, Township of Wellington North
Barry Trood, Water & Sewer Superintendent, Township of Wellington North
Ken Behm, P. Eng.
Jim Coffey, 2073022 Ontario Inc.



B. M. ROSS AND ASSOCIATES LIMITED

Engineers and Planners

Box 1179, 206 Industrial Drive
 Mount Forest, ON, Canada N0G 2L0
 p. (519) 323-2945 • f. (519) 323-3551
www.bmross.net

File No. 05114

March 27, 2018

BY EMAIL ONLY

Darren Jones, CBO

Township of Wellington North
 7490 Sideroad 7 W, PO Box 125
 Kenilworth, ON, N0G 2E0

**Re: Eastridge Landing Subdivision (Arthur) – Phase 2
 (Schmidt Drive lots south of Eastview Drive)
 Final Acceptance for Stage 1, Stage 2 & Stage 3
 Preliminary Acceptance for Stage 4
 Reduction of Securities**

The purpose of this letter is to provide you with a status report on the servicing of the above subdivision, based on a request from the Developer's Engineer that Final Acceptance be granted for Stages 1, 2 & 3, Preliminary Acceptance for Stage 4, and a reduction in securities, for Phase 2.

Preliminary and Final Acceptances of various Stages of Phase 2

By resolution at the March 21, 2011, Council meeting, the following has already been approved by the Township for Phase 2 of this subdivision (*see Term 4.1 of the Subdivision Agreement for the definition of the Stages of Construction and Services*):

- Preliminary Acceptance for Stages 1 & 2, effective February 15, 2011.

Since that time, the Developer has completed additional work including: final electrical servicing and ESA certification; sidewalk; surface course of asphalt; work to address various deficiencies. OLS certification of key legal survey bars was also completed by December 2017. In consultation with Township staff, it is our opinion that all deficiencies for Stages 1, 2 & 3 have been addressed satisfactorily. We note that the effective date for Preliminary Acceptance of Stage 3 is December 6, 2011. Therefore, since the two-year maintenance period has expired for those Stages and there are no known remaining deficiencies, the Township could grant to the Developer Final Acceptances for Stages 1, 2 & 3, as well as Preliminary Acceptance for Stage 4, for Phase 2.

There will be a two-year maintenance period for the Stage 4 works which will end on the latter of November 12, 2019, or the date all deficiencies have been addressed by the Developer to the satisfaction of the Township.

Park Block 41 development is intended to yet be completed as part of Phase 2 (grading, drainage, fencing).

Various site meetings took place since Preliminary Acceptances were granted for Stages 1 & 2, including the following: December 2, 2011; October 31, 2012; August 2, 2013; November 5, 2013 (with Township staff only); December 4, 2013 (with Township staff only); June 22, 2016.

The following documentation was provided to us by K. J. Behm and copied to the Township:

- October 2012 CCTV inspection of the sanitary and storm sewers.
- A January 21, 2013, certification letter (copy enclosed).
- Provision of servicing and electrical As Recorded drawings.
- ESA Certificate for electrical works.
- Surface HL3F mix design.
- Compaction test results for the surface course of asphalt placed on October 31, 2017.
- OLS certification letter and marked-up reference plan showing select bars verified or that were replaced.
- A December 12, 2017, certification letter (copy enclosed).

Prior to Final Acceptance of Phase 2, the Developer should contact MOECC and obtain from them amendments to the sewer and stormwater management ECAs that are currently in the name of the Developer but that should now be in the name of the Township of Wellington North.

Securities for Phase 2

The Developer has requested a securities reduction and their engineer has submitted the enclosed securities estimate summary. It is our opinion the value of securities for Phase 2 can be reduced from its current value of \$130,172.00 to a new value of \$54,466.00.

We enclose a copy of the Developer's Statutory Declaration Re: Payment of Accounts, for your records.

Summary

Based on available information provided to us by the Developer's Engineer, it is our opinion the Township could pass the following resolution:

THAT the Council of the Corporation of the Township of Wellington North grants 2073022 Ontario Inc. (James Coffey) a Certificate of Preliminary Acceptance for Stage 3 of Phase 2 of the Eastridge Landing Subdivision in Arthur, effective as of December 6, 2011.

AND FURTHER, that the Council of the Corporation of the Township of Wellington North grants 2073022 Ontario Inc. (James Coffey) a Certification of Preliminary Acceptance for Stage 4 of Phase 2 of the Eastridge Landing Subdivision in Arthur, effective October 31, 2017.

AND FURTHER, that the Council of the Corporation of the Township of Wellington North grants 2073022 Ontario Inc. (James Coffey), Final Acceptances for Stage 1, Stage 2 and Stage 3 of Phase 2 of the Eastridge Landing Subdivision in Arthur.


AND FURTHER, that the Council of the Corporation of the Township of Wellington North grants 2073022 Ontario Inc. (James Coffey), for the Eastridge Landing Subdivision in the community of Arthur, a reduction in the Phase 2 securities to the amount of \$54,466.00.

If you have any questions, please contact us.

Yours very truly

B. M. ROSS AND ASSOCIATES LIMITED

Per



Frank Vanderloo, P. Eng.

Encl.

c.c. Dale Clark, Roads Superintendent, Township of Wellington North
Barry Trood, Water & Sewer Superintendent, Township of Wellington North
Ken Behm, P. Eng.
Jim Coffey, 2073022 Ontario Inc.

**K. J. BEHM & ASSOCIATES INC.****CONSULTING ENGINEERS**

55 Erb Street East, Suite 320
Waterloo, Ontario N2J 4K8

Phone: (519) 742-3510
Fax: (519) 742-3462

January 21, 2013

Mr. Frank Vanderloo, P.Eng.,
B. M. Ross & Associates Limited
206 Industrial Drive
P.O. Box 1179
Mount Forest, Ontario
N0G 2L0

RECEIVED**FEB 4 2013****B. M. ROSS & ASSOC. LTD.**

**Re: Plan of Subdivision 23T-89010
Township of Wellington North
Eastridge Landing Subdivision, Phase II
2073022 Ontario Inc.**

Dear Mr. Vanderloo;

We herein certify to the best of our knowledge and based on previous inspections, that the underground sewers and watermains and service connections, curbs, road base, road base asphalt, sidewalks, boulevards, and boulevard trees in the above-noted project have been constructed to date in general accordance with the approved plans.

Yours Truly

K. J. BEHM & ASSOCIATES INC.

Kenneth J. Behm, P.Eng.

c.c. Mr. Jim Coffey, 2073022 Ontario Inc.



K. J. BEHM & ASSOCIATES INC.
CONSULTING ENGINEERS

55 Erb Street East, Suite 320
 Waterloo, Ontario N2J 4K8

Phone: (519) 742-3510

Fax: (519) 742-3462

December 12, 2017

Mr. Frank Vanderloo, P.Eng.,
 B. M. Ross & Associates Limited
 206 Industrial Drive
 P.O. Box 1179
 Mount Forest, Ontario
 N0G 2L0

**Re: Plan of Subdivision 23T-89010
 Township of Wellington North
 Eastridge Landing Subdivision, Phase II
 2073022 Ontario Inc.**

Dear Mr. Vanderloo;

We herein certify that the Surface Asphalt that was recently placed in the above-noted project was installed in accordance with the Township Standards and Specifications.

We herein request that the Start of Maintenance Period be established as November 1, 2017.

Yours Truly

K. J. BEHM & ASSOCIATES INC.

Kenneth J. Behm, P.Eng.



Mr. Frank Vanderloo, P.Eng.
 November 5, 2010

ITEMIZED BREAKDOWN FOR BONDING REQUIREMENTS WITH THE TOWNSHIP OF WELLINGTON NORTH				
EASTRIDGE LANDING SUBDIVISION, PHASE II, ARTHUR 23T-89010				
Developer – 2073022 Ontario Inc.				
Date: March 20, 2018				
Description	Value Off Maintenance	Value Accepted for Maintenance	Value of Work Not Accepted to Date	Original Estimate
1. Site Works	\$ 10,000.00			\$ 10,000.00
2. SWM Facility	\$ NIL		NIL	\$ NIL
3. Sanitary Sewers	\$ 38,943.00			\$ 38,943.00
4. Storm Sewers	\$ 66,507.00			\$ 66,507.00
5. Watermains	\$ 36,506.00			\$ 36,506.00
6. Stage I Roadworks	\$ 35,475.00			\$ 35,475.00
7. Stage II Roadworks	\$ 47,292.00			\$ 47,292.00
8. Stage III Roadworks		\$ 45,000.00		\$ 45,000.00
9. Contingencies	\$ 5,422.00	\$ 3,900.00		\$ 9,322.00
10. Electrical Distribution and Streetlighting	\$ 63,000.00			\$ 63,000.00
11. Street signs/stop signs	\$ 200.00			\$ 200.00
12. Parkland			\$ 41,060.00	\$ 41,060.00
Subtotals	\$303,345.00	\$48,900.00	\$41,060.00	\$ 393,305.00
12. Engineering Fees	\$ 25,500.00	\$ 2,500.00	\$ 2,000.00	\$ 30,000.00
13. Boulevard Trees	\$ 7,200.00	\$ NIL	NIL	\$ 7,200.00
Subtotals	\$336,045.00	\$ 51,400.00	\$43,060.00	\$ 430,505.00
13% H.S.T.	\$ 43,686.00	\$ 6,682.00	\$ 5,598.00	\$ 55,966.00
Totals	\$379,731.00	\$ 58,082.00	\$48,658.00	\$ 486,471.00
% Bonding Required		10%	100.0	
Value of Bonding		\$ 5,808.00	\$48,658.00	
Total Bonding Required	\$54,466.00			
Remarks				
1. Stage III Roadworks on maintenance is for surface asphalt. End of 2-year maintenance period November 12, 2019				

STATUTORY DECLARATION RE PAYMENT OF ACCOUNTS

DOMINION OF CANADA (IN THE MATTER of a contract, known as Subdivision Agreement
 (entered into between The Township of Wellington North the Municipality
 (2073022 Ontario Inc. AND the Owner
 (dated APRIL 24, 2007
 (for the servicing of East Ridge Landing Subdivision
 (in the Village of Arthur, Ontario.

TO WIT:

I, JAMES Coffey of Arthur in the Province of ONTARIO, do solemnly declare:

1. That I am President of 2073022 Ontario Inc. X of the
 (President, Secretary, Treasurer, a Partner, etc.)
 Owner named in the Agreement above-mentioned and as such have personal knowledge of the facts hereunder declared.
2. That the said Owner has complied with the terms of the Construction Lien Act, 1983, and amendments thereto
3. That with the exception of accounts listed below, all liabilities (including payment due to all staff, contractors, suppliers, Workers' Compensation Board, insurance companies) incurred by the said Owner arising out of work performed, have been discharged.

Name & Address of Creditor	Service Rendered	Amount Outstanding	Total
<u>NONE</u>			
(If there are no accounts, enter "NONE" above)			

AND I MAKE THIS SOLEMN DECLARATION conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of "The Canada Evidence Act".

DECLARED before me at the
TOWNSHIP of WELLINGTON NORTH
 in the County of WELLINGTON
 this 6TH
 A.D. 2018

)
 day of MARCH
)
)
)



Mary Marshall
 A Commissioner, etc. or Notary Public
MARY JO MARSHALL, DEPUTY TREASURER
OF THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
COMMISSIONER FOR TAKING AFFIDAVITS



TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF APRIL 9, 2018

FROM: MICHAEL GIVENS
CAO

SUBJECT: REPORT 2018-003 PROPOSED ARTHUR BMX/SKATEBOARD PARK

RECOMMENDATION

THAT Report CAO 2018-003 being a report on the proposed Arthur Skateboard/BMX Park be received for information;

AND FURTHER THAT Council of the Township of Wellington North will provided financial support to the implementation of signage in the area of Frederick Street West and Francis Street West promoting the area as the future site of the Arthur Lions Skateboard/BMX Park;

AND FURTHER THAT Council of the Township of Wellington North appoints the below members to the Arthur Skateboard/BMX Park Advisory Committee-

- Mayor Andy Lennox
- Councillor Lisa Hern
- Councillor Steve McCabe
- Lion Brent Barnes
- Lion Glen Cheyne
- Lion Al Rawlins.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

N/A

BACKGROUND

Following a delegation to Council in November of 2017, in January of 2018, members of the Arthur Lions Club and Township Council met informally to discuss the viability of a Skateboard/BMX Park in Arthur to be developed in conjunction with the Arthur's 150th birthday in 2022.

To date conversations have focused on the viability of said park and preferred locations for a park of this nature.

More recently the Township CAO had brief consultations with representative of the Grand River Conservation Area (GRCA) about utilization of Township owned lands in the area of Frederick Street West and Francis Street West. Based on initial conversations, the GRCA would not object to such of a park as long as the works were outside the 1:20 year floodplain. There would appear to be significant lands that fall outside the regulated floodplain area.

The attached Appendix 1 represents the area under consideration. The majority of the lands are zoned either Open Space or Natural Environment. In either case the zoning allows for "passive recreation". The Open Space Zone allows for "places of recreation", with that in mind both the CBO and CAO would suggest the proposed Park be developed in the Open Space area to ensure compliance with our own by-law.

The Township Zoning By-law includes the below definitions-

"RECREATION, PASSIVE means a non-intense activity or use of land carried out for recreational purposes which does not require the construction of buildings or the alteration of soil or topography and includes *open space and environmental areas*. Passive recreational uses may include nature interpretations, hiking, cross-country skiing, fishing and hunting."

"PLACE OF RECREATION, means the use of land for such uses as public or private parks, playgrounds, playfields, racquetball club, tennis courts, lawn bowling greens, indoor and outdoor skating rinks, curling facilities, hockey arenas, athletic fields, field houses, recreational trails, snowmobile trails, picnic areas, swimming pools, wading pools, day camps, skiing, fishing, hunting, and similar uses, together with necessary and accessory buildings and structures, but does not include a track for the racing of animals, motor vehicles, snowmobiles, all-terrain vehicles or motor cycles."

Formal appointment of a committee to proceed with the development of the Park, would confirm Council's support for the initiative and formalize the process. Township staff will be able to provide assistance with agenda, minutes and other consultation throughout the process.

FINANCIAL CONSIDERATIONS

It is anticipated that a project of this nature will cost in the range of \$150,000 to \$175,000. The Lions are a committed fundraising partner with a long history of successfully raising dollars to support community projects. Given the early stages of this project it is unclear

what overall financial contribution will be required from the Township but Council can assume that the Township will have to contribute costs associated with signage, design, engineering, etc. through the Recreation Department operating budget.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

Yes

No

N/A

Which pillars does this report support?

Community Growth Plan

Human Resource Plan

Brand and Identity

Strategic Partnerships

Community Service Review

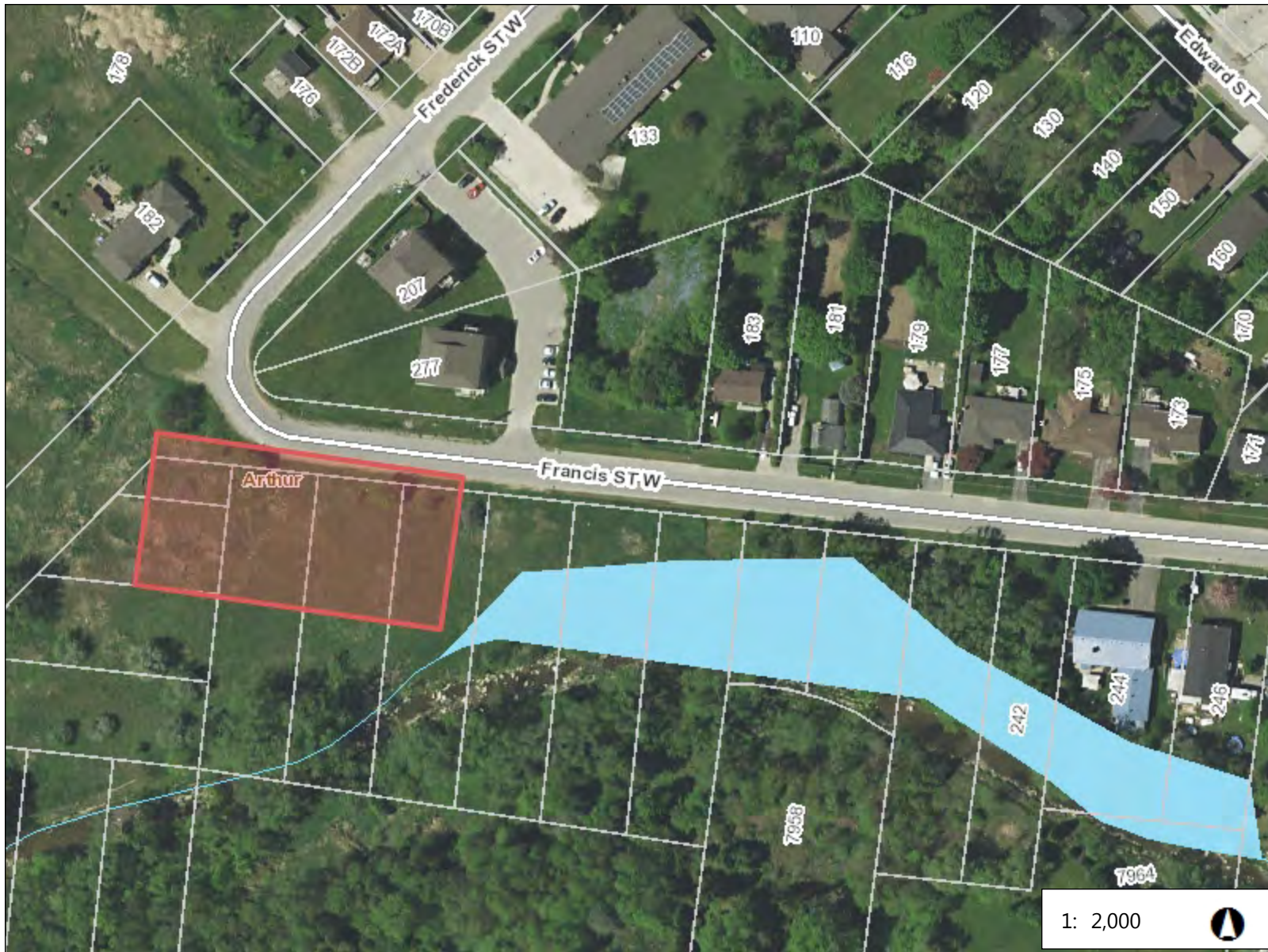
Corporate Communication Plan

Positive Healthy Work Environment

The Township's Strategic Plan 2015-2018 provided broad goals and initiatives. The Arthur Lions have identified a service gap as it relates to recreation opportunities for youth in the community. The relationship between the Arthur Lions and the Township is a long-standing example of a strategic partnership that has resulted in many positive community projects.

The Draft Recreation Master Plan identified 74 recommendations. Seeking strategic partnerships to access additional resources and developing a skate park in Arthur were both identified recommendations in the Draft Plan.

PREPARED BY:	RECOMMENDED BY:
<i>Mike Givens</i>	<i>Mike Givens</i>
MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER



Legend

- Municipal Offices
- OPP Stations
- Hospitals
- Fire Stations
- Information Centres
- Schools
- Post Offices
- Arenas
- Community Centres
- Curling Rinks
- Libraries
- Museums
- Park Parking Lots
- County Garages
- Parcels
- Roads**
 - Local Road
 - County Road
 - Highway
- Railways
- Trails
- Waterbodies
- Watercourses
- Parks
- Urban Centres and Hamlets
- Municipalities

1: 2,000



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Notes

Proposed AV Skateboard/BMX Park Area

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 030-18

**BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF
MUNICIPAL FUNDING AGREEMENT (MAIN STREETS
REVITALIZATION INITIATIVE)**

WHEREAS the Township of Wellington North (the Township) wishes to enter into an Agreement with the Association of Municipalities of Ontario in order to participate in Ontario's Main Streets Revitalization Initiative;

AND WHEREAS the Township acknowledges that funds received through the Agreement shall be invested in an interest bearing reserve account until the earliest expenditure or March 31, 2020.

NOW THEREFORE the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS:**

1. The Mayor and the Chief Administrative Official are authorized to execute a Municipal Funding Agreement for the transfer of Main Streets Revitalization Initiative funds with the Association of Municipalities of Ontario (AMO) in the form, or substantially the same form attached as Schedule A.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 9TH DAY OF APRIL, 2018.**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

SCHEDULE "A"

TO BE INSERTED ON RECEIPT



Preserving, promoting and developing Wellington North's unique cultural resources to build a vibrant community and a prosperous economy.

Four Corners Quilters' Guild 20th Anniversary Quilt Show The Cultural Highlight of the Mothers' Day Weekend!

The Four Corners Quilters' Guild, established in 1998, is proud to be presenting its fourth quilt show on Mothers' Day weekend, May 11 & 12, at the Mount Forest & District Sports Complex.

Over 200 quilts made by the members of the guild will be showcased, with feature displays of baby quilts, Christmas and Canada 150 items, as well as quilts representing the Underground Railroad. There will also be displays paying tribute to past members and the many quilts the guild has made over the years for the local community or for charitable purposes.

Each quilt is made for a different reason - a gift for a baby, new bride or graduate, a test of a new technique, pattern or workshop, or simply a scrap-buster project. Some span many years on their journey to completion, sometimes trapped for a while in a love-hate struggle with the quiltmaker. Some are just awaiting a new inspiration or the perfect fabric for the final border or binding.

Often the immediate image of a quilt that comes to mind is something old, well-loved and maybe even a little faded and tattered. Quilts made with traditional patterns and fabrics will always have a special place in our hearts, but we urge everyone to consider that quilting today offers so much more. New techniques, tools, styles and fabrics from around the world make for some incredible art pieces. It's so heartwarming to overhear our show visitors commenting that *"this is art!"*, *"this is not what I expected"* or *"these sure aren't Grandma's quilts"*. We are proud to be able to share with our community the many, many hours of loving effort that went into the design and execution of every finished project.

We encourage everyone to fondly remember grandmother's quilts, and then come out and see the evolution of quilting through the work of our guild members. Our shows feature a brief story about each quilt written by the quilt maker to explain the origins of the project, design inspirations, challenges along the way or lessons learned. Our local guild has an excellent reputation in the quilting community for high quality shows and in particular, the large number of hand quilted items. We expect to welcome over 1000 visitors to the show over the two days.

This year, in celebration of the guild's 20th anniversary and Mothers' Day Weekend, we are proud to be promoting a special anniversary admission rate of only \$5, and proceeds will be shared with Cancer Patient Services and the Louise Marshall Hospital Foundation. Don't miss it. Bring a Mom.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 031-18

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH AT ITS REGULAR MEETING HELD ON APRIL 9, 2018.

WHEREAS Section 5 of the Municipal Act, S.O. 2001 c.25 (hereinafter called "the Act") provides that the powers of a Municipal Corporation shall be exercised by its Council;

AND WHEREAS Section 5(3) of the Act states, a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

NOW THEREFORE the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS:**

1. The action of the Council of the Corporation of the Township of Wellington North taken at its meeting held on April 9, 2018 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Wellington North at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. That the Mayor and the proper officials of the Corporation of the Township of Wellington North are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Wellington North referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Township of Wellington North.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 9TH DAY OF APRIL, 2018.**

**ANDREW LENNOX,
MAYOR**

**KARREN WALLACE,
CLERK**