

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
MEETING AGENDA OF COUNCIL; PUBLIC MEETING
MARCH 27, 2017 @ 7:00 P.M.
CLOSED SESSION @ 6:30 P.M.
MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH**

**PAGE
NUMBER**

CALLING TO ORDER - Mayor Lennox

ADOPTION OF THE AGENDA

DISCLOSURE OF PECUNIARY INTEREST

CLOSED MEETING SESSION (starts ½ hour earlier than Council Meeting)

The meeting is closed pursuant to Section 239 (2) of the Municipal Act, 2001, specifically:

- (b) personal matters about an identifiable individual, including municipal or local board employees
- (d) labour relations or employee negotiations

1. REPORTS

- a) Report CAO 2017-013 being a report on Economic Development
- b) CAO verbal report on Director of Public Works recruitment

2. REVIEW OF CLOSED SESSION MINUTES

- March 13, 2017

RISE AND REPORT FROM CLOSED MEETING SESSION

O ' CANADA

RECESS TO MOVE INTO PUBLIC MEETING

PUBLIC MEETING UNDER THE PLANNING ACT

- Gregory and Katrina Schneiders
- Maple Hill Estates Inc.

RESUME REGULAR MEETING OF COUNCIL

PASSAGE OF BY-LAWS ARISING FROM THE PUBLIC MEETING

- a. By-law Number 027-17 being a by-law to amend Zoning By-law Number 66-01 being the Zoning By-law for the Township of Wellington North (Lot 33, Concession WOSR, municipally known as 8686 and 8610 Hwy 6, geographic Township of Arthur – Schnieders) 001

AWARDS / RECOGNITION / DECLARATIONS

PRESENTATIONS

- a. Kate Rowley, Lynes Blacksmith Shop Planning Committee 005
 - Restoration and revitalization of the Lynes Blacksmith Shop
- b. Lynn Rawlins, Arthur Branch Manager
Murray McCabe, Chief Librarian
Jessica Veldman, Information Services Librarian
 - County of Wellington Library

ADOPTION OF MINUTES OF COUNCIL

- Public Meeting of March 13, 2017 020
- Council meeting of March 13, 2017 025

BUSINESS ARISING

DEPUTATIONS

ITEMS FOR CONSIDERATION

1. Minutes

Business: Reports, recommendations, correspondence for direction

2. PLANNING

- a. Additional comments provided by Jameson Picard, Planner, dated March 21, 2017, regarding 2164913 Ontario Inc. 033

3. FINANCE

- a. Report TR 2017-006 being a report on 2016 Council Remuneration 037
- b. Report TR 2017-008 being a report on request for Tax Sale Extension Agreement 040
- c. Cheque Distribution Report dated March 21, 2017 047

4. ECONOMIC DEVELOPMENT

- a. Report EDO-2017-09 being a report of the Butter Tarts & Buggies Annual Review and continued participation 050
- b. Report EDO-2017-10 being a report on the Community Growth Plan 053
- c. Report EDO-2017-11 being a report on the 2017 Wellington North Farmers' Market 056

5. BUILDING

- a. Report CBO 2017-04 Building Permit Review Period Ending February 28, 2017 064

6. ADMINISTRATION

- a. Mount Forest Kin Club, correspondence dated March 1, 2017, regarding Mount Forest Kin Club Ceasing Operations 067
- b. The Royal Canadian Legion, Branch #134, correspondence dated March 13, 2017, request for approval of Temporary Extension Application for Liquor Sales License for the Mount Forest Fireworks Festival 068
- c. Report CAO 2017-010 Wellington North Power Board Director Appointments 069
- d. Report CAO 2017-012 Mount Forest James Street Reconstruction Tender Results 074

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION AND ADOPTION

NOTICE OF MOTION

COMMUNITY GROUP MEETING PROGRAM REPORT

BY-LAWS

- a. By-law Number 022-17 being a by-law to amend Zoning By-law Number 66-01 being the Zoning By-law for the Township of Wellington North (Part Lot 17, Concession 4 E, Geographic Township of West Luther, with a civic address of 8711 Highway 89 – 2164913 Ontario Inc.) 078

- b. By-law Number 025-17 being a by-law to authorize the execution of a Garden Suite Agreement between the Corporation of the Township of Wellington North and Maurice W. Martin 082
- c. By-law Number 026-17 being a by-law to authorize an Extension Agreement with respect to tax sale proceedings 087
- CONFIRMATORY BY-LAW NUMBER 028-17** 095
- ADJOURNMENT**

MEETINGS, NOTICES, ANNOUNCEMENTS		
March 28, 2017	Wellington North Showcase Open to the Public	1:00 p.m. to 8:00 p.m.
April 10, 2017	Regular Council	2:00 p.m.
April 10, 2017	Public Meeting	2:00 p.m.
April 14, 2017	Good Friday – Office Closed	
April 17, 2017	Easter Monday – Office Closed	
April 21, 2017	Mount Forest Chamber Awards Gala and Banquet	
April 24, 2017	Regular Council	7:00 p.m.

The following accessibility services can be made available to residents upon request with two weeks' notice:

Sign Language Services – Canadian Hearing Society – 1-877-347-3427

- Kitchener location – 1-855-656-3748

TTY: 1-877-843-0368 Documents in alternate forms – CNIB – 1-800-563-2642

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 027-17

BEING A BY-LAW TO AMEND ZONING BY-LAW NUMBER 66-01 BEING THE ZONING BY-LAW FOR THE TOWNSHIP OF WELLINGTON NORTH (Lot 33, Concession WOSR, municipally known as 8686 and 8610 Hwy 6, geographic Township of Arthur – Schnieders)

WHEREAS, the Council of the Corporation of the Township of Wellington North deems it necessary to amend By-law Number 66-01;

NOW THEREFORE the Council of the Corporation of the Township of Wellington North enacts as follows:

1. THAT Schedule “A” Map 1 to By-law 66-01 is amended by changing the zoning on lands described as Part Lot 33, Concession WOSR, Geographic Township of Arthur, with a civic address of # 8610 Highway 6, as shown on Schedule “A” attached to and forming part of this By-law from **Agricultural Exception (A-106) to Agricultural (A)**.
2. THAT Schedule “A” Map 1 to By-law 66-01 is amended by changing the zoning on lands described as Part Lot 33, Concession WOSR, Geographic Township of Arthur, with a civic address of # 8586 Highway 6, as shown on Schedule “A” attached to and forming part of this By-law from **Agricultural Exception (A-105) to Agricultural Exception (A-106)**.
3. THAT Section 33.106, Exception Zone, is amended by deleting the regulations in their entirety and replacing them with the following new regulations:

In addition to the uses permitted in Section 8.5.1, Reduced Lot Regulations, in the Agricultural Zone, equipment used in the excavating equipment may be serviced and parked in this zone. In addition to the regulations of Section 8.5.2, the above use shall also be subject to the following regulations:

(i) The following accessory buildings shall be permitted:

- *Existing accessory building with a floor area of 143 sq. m. (1,539 sq. ft.)*
- *Two car garage with a floor area of 113.8 sq. m. (1,225 sq. ft.)*
- *Two bay servicing shop with a floor area of 278.7 sq. m. (3,000 sq. ft.)*

- (ii) *Minor outdoor storage, excluding the outdoor parking of equipment on-site to be serviced in the shop, shall be permitted as per Section 6.26 of this by-law, except as follows:*
- *Notwithstanding Section 6.26 (a), outdoor storage shall maintain a setback of at least 3.0 m. (9.8 ft.) from the rear property boundary.*
 - *Notwithstanding Section 6.26 (b), outdoor storage shall be limited to an area no greater than 464.5 sq. m. (5,000 sq. ft.).*
4. THAT except as amended by this By-law, the land as shown on the attached Schedule 'A' shall be subject to all applicable regulations of Zoning By-law 66-01, as amended.
5. THAT this By-law shall come into effect upon the final passing thereof pursuant to Section 34(21) and Section 34(22) of The Planning Act, R.S.O., 1990, as amended, or where applicable, pursuant to Sections 34 (30) and (31) of the Planning Act, R.S.O., 1990, as amended.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 27TH DAY OF MARCH, 2017.**

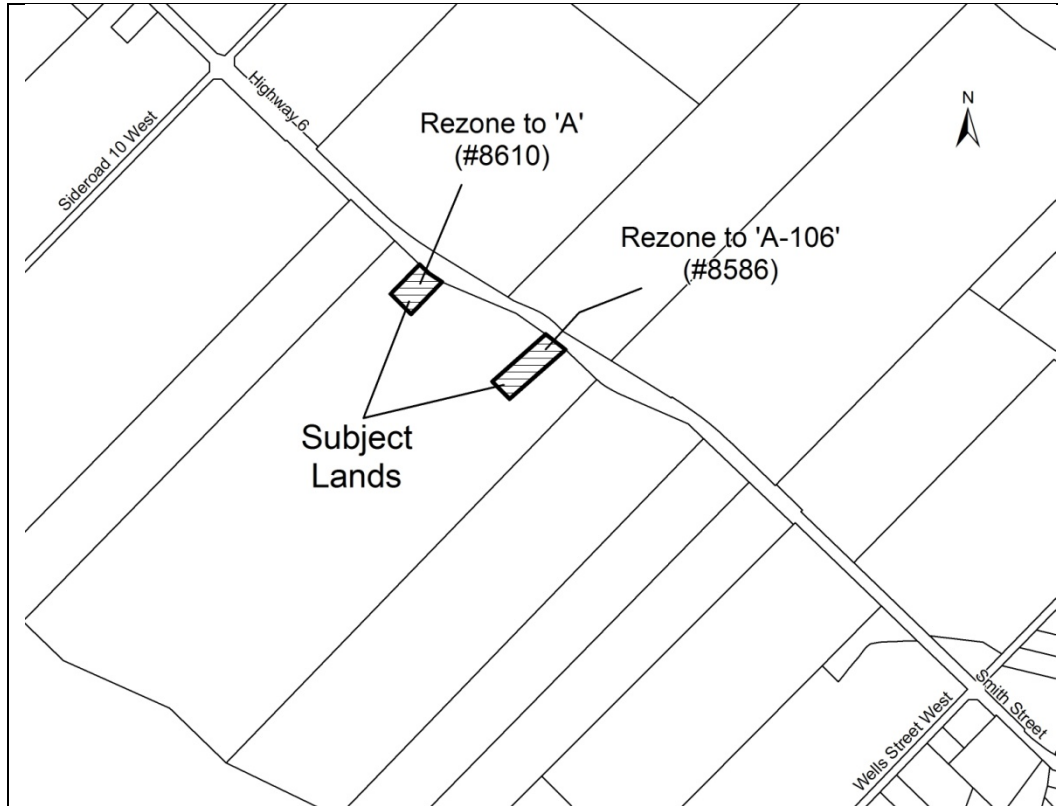
ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

THE TOWNSHIP OF WELLINGTON NORTH

BY-LAW NUMBER 027-17

Schedule "A"



In addition, Revise Zoning Regulations for A-106

Passed this 27th day of March, 2017

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

EXPLANATORY NOTE**BY-LAW NUMBER 027-17****SUBJECT LAND**

The lands subject to the proposed amendment are described as Lot 33, Concession WOSR, Municipally known as # 8586 and # 8610 Hwy 6, Geographic Township of Arthur. The property at # 8586 Hwy 6 is 1.21 hectares (2.77 acres) in size.

PURPOSE AND EFFECT

The purpose and effect of the proposed amendment is two-fold. First, an error is being corrected on the zoning map. # 8610 Hwy. 6 was rezoned incorrectly in 2011 to A-106. This zoning should have instead, been applied to the severed lot further south at # 8586 Hwy. 6. Second, the property at # 8586 Hwy. 6 is being permitted a residential accessory use – the servicing and parking of excavating equipment and minor outdoor storage, which is not to exceed 5,000 sq. ft. Another exception included in the amendment is to permit the outdoor storage within 10 feet of the rear property line.

Lynes Blacksmith Shop

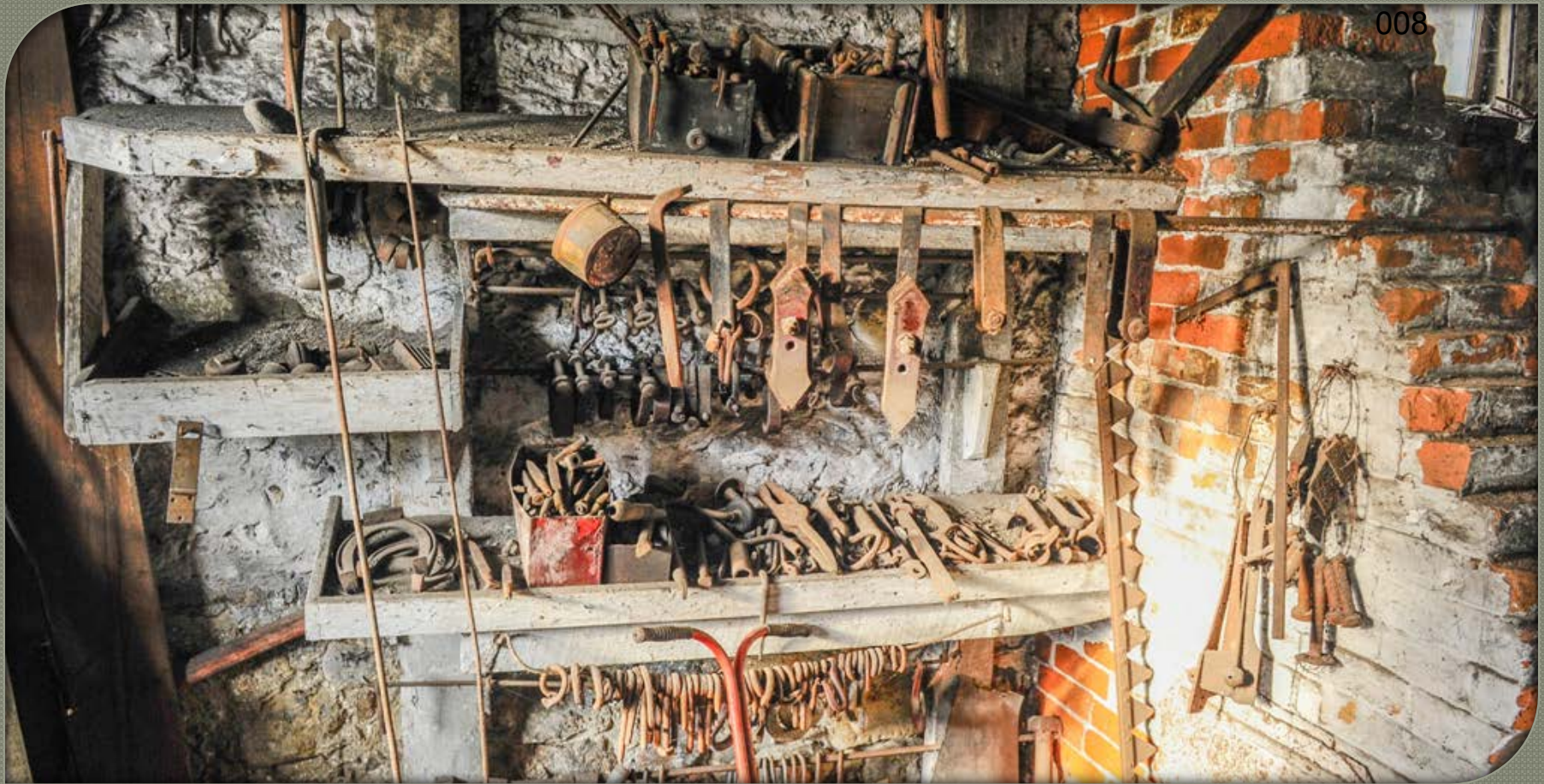
Kenilworth, Wellington-North

A Community Heritage Project



Walk through the green doors to a remarkable piece of local history





The Lynes Blacksmith Shop, since 1880

Located in Kenilworth, Ontario
This family business thrived on the Garafraxa Road
between Arthur and Mount Forest



Hand-forged tools at the ready

After generations of working and enjoying the property, the family wish to donate it to local heritage groups to be restored and shared for years to come ⁰¹⁰







The Lynes Blacksmith and Carriage Works played a central role in the history of Wellington County



**With hard work and a community of volunteers,
the shop can be brought back to life and become a
unique cultural experience and a valuable
heritage destination**

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Inside is the story of our past

The way we worked, travelled,
manufactured and lived



Dr. Frank Lynes , a young boy in this photo, wished that his father's and grandfather's blacksmith shop and home be preserved for future generations.

We need your help
All Volunteers and Donations
are welcome

Please contact Kate Rowley
Mount Forest Museum & Archives
(519) 323-4755
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**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
PUBLIC MEETING - MINUTES
MONDAY, MARCH 13, 2017 AT 2:00 P.M**

The Public Meeting was held at the Municipal Office Council Chambers, Kenilworth to consider A Zoning Amendment application.

Present:

**Mayor: Andy Lennox
Councillors: Sherry Burke
Lisa Hern
Steve McCabe
Dan Yake**

Staff Present:

**CAO: Michael Givens
Executive Assistant: Cathy Conrad
Treasurer: Kimberly Henderson
Chief Building Official: Darren Jones
Economic Development Officer: Dale Small
Senior Planner: Linda Redmond**

Absent:

Clerk: Karren Wallace

Mayor Lennox called the meeting to order.

Declaration of Pecuniary Interest:

No pecuniary interest declared.

OWNER/APPLICANT: 2164913 Ontario Inc.

LOCATION OF THE SUBJECT LAND

The land subject to the proposed amendment is described as Part Lot 17, Concession 14 E, Municipally known as 8711 Highway 89, Geographic Township of West Luther. The property is 41.1 ha (101.7 acres) in size and is occupied by a residence, shed and barn.

PURPOSE AND EFFECT OF THE APPLICATION

The purpose and effect of the proposed amendment is to allow the operation of a kennel on the subject property. Other zoning relief may be considered where appropriate.

NOTICE

Notices were mailed to property owners within 120 m of the subject property as well as the applicable agencies and posted on the subject property on February 17, 2017 pursuant to the provisions in the *Planning Act*.

PRESENTATIONS

Linda Redmond, Senior Planner, reviewed the report and draft by-law provided by Jameson Pickard, Planner, dated March 6, 2017.

Planning Opinion: This zone amendment will rezone the property to permit a Kennel to operate on a site specific basis on the subject lands. This amendment is required in order to comply with the Kennel Licencing process outlined in the Township's Dog Licencing By-law.

The Planning Department was generally supportive of the kennel operation on the property; however Council may wish to consider additional buffering to ensure neighbouring properties to the west and north are not negatively impacted. This additional buffering may be provided by relocating the kennel, providing planting or solid fencing around the kennel operation.

INTRODUCTION

The property subject to the proposed amendment is described as Part Lot 17, Concession 14 E, Geographic Township of West Luther, with a civic address of 8711 Highway 89 and is approximately 41.1 ha (101.7 ac).

PROPOSAL

The purpose of the application is to rezone the subject lands to permit the construction and operation of a dog kennel. The property is occupied by a dwelling, drive shed and Barn. The kennel will consist of a 100 ft. x 225 ft. (30 m x 68 m) fenced area with 10-15 (16 ft²) portable dog houses.

PROVINCIAL POLICY STATEMENT (PPS)

The subject property is considered to be within a PRIME AGRICULTURAL area. Section 2.3.3.1 states "In prime agricultural areas, permitted uses and activities are: agricultural uses, agriculture-related uses and on-farm diversified uses."

"Proposed agriculture-related and on-farm diversified uses shall be compatible with, and shall not hinder surrounding agricultural operations. Criteria for these uses may be based on guidelines developed by the Province or municipal approaches, as set out in municipal planning documents, which achieve the same objective."

WELLINGTON COUNTY OFFICIAL PLAN

The subject lands are designated PRIME AGRICULTURE and CORE GREENLANDS according to schedule "A6" of the County Official Plan. Kennels are considered a permitted use within the Prime Agricultural as per Section 6.4.3 of the Plan.

ZONING BY-LAW

The subject lands are zoned Agricultural (A) and Natural Environment (NE). Section 6.5 of the by-law states:

“a kennel is a restricted use in all zones within the Township of Wellington North. Kennels are prohibited uses unless specifically permitted by an amendment to this By-law. Where specifically permitted by an amendment to this By-law, no land, building or structure shall be used for a kennel, unless the land, building and structure is in compliance with the approved By-Law to regulate and provide for the keeping, control and licensing of dogs within the Township of Wellington North.”

It is our understanding that the applicant is in the process of obtaining the appropriate licensing from the Township for the new kennel operation. This zone amendment is required in order to comply with licensing requirements set out in section 7.15 of the Dog licensing By-law No. 004-17 and to be permitted on a site specific basis in the Agricultural zone.

KENNEL LICENSING

The Township has passed Dog Licensing By-law 004-17, being a By-law to regulate and provide for the keeping, control and licensing of dogs within the Township of Wellington North. This by-law sets out a number of requirements and standards which the applicant must meet in order to successfully carry on the kennel operation over the licensing term.

The definition of a kennel in the Dog Licensing By-law indicates that in order for a kennel to be established the property must house more than 3 dogs, be located within an Agricultural zone and have a minimum acreage of 25 ac. The applicant is proposing to have between 10-15 dogs in the kennel, the subject property is zoned Agricultural (A) and has an acreage of 101 ac. It appears the minimum eligibility requirements set out in the Dog Licensing by-law appear to be met.

The Dog licencing By-law provides no specific setbacks for a kennel operation to maintain however, section 7.11 of the by-law does require the owners of a kennel to undertake measures to ensure residences on adjacent properties are not impacted.

PLANNING CONSIDERATIONS

Compatibility

The subject property is located in the north eastern corner of the Township, which is characterized by agricultural uses and naturalized areas. The subject lands are surrounded by vacant conservation lands to the East, vacant agricultural lands to the South, agricultural lands to the West occupied by a dwelling and barn, and agricultural lands to the north with a residential dwelling and barn.

The applicant is proposing an approximate 100 ft. x 225 ft. (30 m x 68 m) fenced area with 10-15 portable dog houses. Figure 1. shows the approximate location of the Kennel on the subject lands and setbacks from existing neighbouring dwellings. The Dog Licensing By-law does not appear to provide any minimum setback requirements for a kennel from property lines or residential building for staff to consider. Staff reviewed other municipal Kennel by-laws and found the following setback requirements:

Table 1 –Surrounding Municipalities Kennel Requirements		
Municipality	By-law #	Kennel Setback requirements
Township of Mapleton	BY-LAW NO. 2002-14	150 m setback from habitable buildings and livestock facilities.
Town of Minto	BY-LAW NO. 2016-31	150 m setback from habitable buildings and livestock facilities.
Township of South Gate	BY-LAW NO. 15-2011	35 m setback from any boundary line of the owner/operator's property.

It appears that the applicants proposed location would exceed other jurisdictions minimum setback requirements. However, besides the fence surrounding the kennel, there is no other noise or visual mitigations provided on the site to protect neighbouring properties. Council may wish to consider requiring additional buffering around the operation. This additional buffering may be provided by either relocating the kennel or providing planting or solid fencing around the kennel operation.

CORRESPONDENCE FOR COUNCIL'S REVIEW

Nathan Garland, Resource Planner, Grand River Conservation Authority

- No comments

Ministry of Transportation

- Do not object

REQUEST FOR NOTICE OF DECISION

The by-law will be considered at a future Regular Council meeting following the Public Meeting. Persons wishing notice of the passing of the By-law must submit a written request.

MAYOR OPENS FLOOR FOR ANY COMMENTS/QUESTIONS

The applicant was present to answer questions regarding the application.

Carl Brubacher, Applicant, explained that the intent is to have a fenced in area with 10 to 15 portable dog houses. The fenced in area would allow dogs to run

around and the portable dog houses can be easily cleaned with a pressure washer.

Kevin Rice, neighbour directly across the road, purchased his farm in November. He initially thought a building was being built to house the dogs; but, since finding out it will be a fenced in area he has no concerns.

COMMENTS/QUESTIONS FROM COUNCIL

Councillor McCabe expressed concern with proximity to the highway and the number of dogs for the square footage indicated. He would like the kennel area moved further back from the highway and a limit on the number of adult dogs allowed.

Councillor Burke suggested additional buffering, such as trees, to decrease noise level.

Councillor Hern also expressed concern with the number of adult dogs and the noise.

Councillor Yake stated that issues with buffering, design and structure need to be addressed.

Mayor Lennox questioned what limitations on the number of dogs a fenced area would have as opposed to a building.

Michael Givens, CAO, stated that buffering around the fenced area for noise reduction and the number of dogs can be addressed in the by-law.

Linda Redmond, Planner, asked the Applicant if there would be other options for the location of the kennel area. The Applicant commented that the location could be changed and offered the use of large straw bales around the enclosure for noise buffering as trees take time to grow.

The Applicant was asked to meet with the Planner to discuss location, buffering and limiting the number of adult dogs to 20.

ADJOURNMENT

RESOLUTION 003

Moved by: Councillor Burke

Seconded by: Councillor McCabe

THAT the Public Meeting of March 13, 2017 be adjourned at 2:25 p.m.

CARRIED

CLERK

MAYOR

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
MINUTES OF COUNCIL
MARCH 13, 2017 @ 2:00 P.M.
CLOSED SESSION 1:30 P.M.

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

Members Present:

Mayor: Andy Lennox
Councillors: Sherry Burke
 Lisa Hern
 Steve McCabe
 Dan Yake

Staff Present:

CAO: Michael Givens
Executive Assistant: Cathy Conrad
Treasurer: Kimberly Henderson
Chief Building Official: Darren Jones
Economic Development Officer: Dale Small
Senior Planner: Linda Redmond

Absent:

Clerk: Karren Wallace

CALLING TO ORDER

Mayor Lennox called the meeting to order

ADOPTION OF THE AGENDA

Resolution 2017-087

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Agenda for the March 13, 2017 Regular Meeting of Council be accepted and passed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

Councillor Yake declared a conflict of interest with Items for Consideration 5b Report CAO 2017-008 Ontario Clean Water Agency (OCWA) Professional Project Management Services Proposal, as this item involves his employer.

Mayor Lennox declared a conflict of interest with Items for Consideration 5e Report CLK 2017-011 being a report on awarding the tender for Drain 65 (Lennox), as his property is affected by this drainage works.

CLOSED MEETING SESSION**Resolution 2017-088**

Moved: Councillor Yake

Seconded: Councillor Hern

THAT Council of the Corporation of the Township of Wellington North go into a meeting at 1:32 p.m. that is closed to the public under subsections 239 (2) of the Municipal Act, 2001, specifically:

(c) a proposed or pending acquisition or disposition of land by the municipality or local board

1. *REPORTS*

a) *Report CLK 2017-009 proposed or pending acquisition or disposition of land 100 South Water Street, Mount Forest*

2. *REVIEW OF CLOSED SESSION MINUTES*

- *February 27, 2017*

CARRIED

Resolution 2017-089

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North rise from a closed meeting session at 1:41 p.m.

CARRIED

Resolution 2017-090

Moved: Councillor Yake

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2017-009 proposed or pending acquisition or disposition of land 100 South Water Street, Mount Forest.

AND FURTHER THAT the confidential direction provided to staff be approved.

CARRIED

Resolution 2017-091

Moved: Councillor Yake

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North approve the Closed Meeting Minutes of February 27, 2017.

CARRIED

O' CANADA**RECESS TO MOVE INTO PUBLIC MEETING****Resolution 2017-092**

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North recess the Regular Council meeting of March 13, 2017 at 1:43 p.m. for the purpose of holding a Public Meeting under the Planning Act.

CARRIED

PUBLIC MEETING UNDER THE PLANNING ACT

- 2164913 Ontario Inc.

RESUME REGULAR MEETING OF COUNCIL

Resolution 2017-093

Moved: Councillor Yake

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North resume the March 13, 2017 Regular Meeting of Council at 2:26 p.m.

CARRIED

PASSAGE OF BY-LAWS ARISING FROM THE PUBLIC MEETING

No by-laws passed following the Public Meeting.

AWARDS / RECOGNITION/ DECLARATIONS

PRESENTATIONS

ADOPTION OF MINUTES OF COUNCIL / PUBLIC MEETING(S)

Resolution 2017-094

Moved: Councillor Yake

Seconded: Councillor Hern

THAT the minutes of the Public Meeting and the Regular Meeting of Council held on February 27, 2017 be adopted as circulated.

CARRIED

BUSINESS ARISING

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

Items 2a, 2b 4b, 5a, 5b, 5c, 5d, 5e

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

Resolution 2017-095

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT all items listed under Items for Consideration on the March 13, 2017 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:

1. *Minutes:*

a. *Wellness Committee meeting of February 15, 2017 be received*

Business: Reports, recommendations, correspondence for direction:

3 a. *THAT Fire Communiqué #40 be received for information.*

4 a. *THAT the Council of the Corporation of the Township of Wellington North receive Report TR2017-004 being a report on RLB LLP 2016 Audit Plan.*

4 c. *That cheque distribution report dated February 21, 2017 be received for information.*

5 f. *ONReady – Emergency Management Ontario, Issue 3 – Feb/Mar 2017 be received.*

5 g. *Minister of Senior Affairs, correspondence dated March 2017, regarding 2017 Senior of the Year Award nominations be received.*

CARRIED

CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION

Resolution 2017-096

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2017-03 being a report on the award of Tender 2017-002 for the Municipal Office Renovation;

AND FURTHER THAT the Council of the Township of Wellington North award tender 2017-002 to Domm Construction Ltd. at a total cost to the Township of \$217,766.40 including applicable taxes.

CARRIED

Resolution 2017-097

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North support Resolution 86-2017 dated February 21, 2017, of the Township of McNab/Braeside regarding mandatory septic pumping.

CARRIED

Resolution 2017-098

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive Report TR2017-005 being a report on the Results of Canada 150 Community Infrastructure Program (CIP 150) Grant Applications;

AND FURTHER THAT Council endorses the approved CIP 150 project titled Rehabilitation of Kinsmen Ball Park;

AND FURTHER THAT Council authorize the Clerk and Mayor to sign the CIP 150 contribution agreement with the Federal Economic Development Agency for Southern Ontario (FedDev Ontario) for the approved grant amount of \$40,000.

CARRIED

Resolution 2017-099

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive for information Report CAO 2017-006 being a report on Sanitary Servicing – Durham Street East – (2).

CARRIED

Resolution 2017-100

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North support Alternative #2 identified in BMROSS February 22, 2017 letter regarding preliminary servicing considerations with the below requirements:

- 1. That the developer agrees that sanitary servicing of the remainder of Part of Park Lot 4, South Side Durham Street will be completed by gravity sanitary servicing via extension of the Birmingham Street Sewer or the extension of the Sligo Road sewer;*
- 2. That the developer would be responsible for the design and design costs of the proposed works within the Township road allowance to the satisfaction of the Township of Wellington North, and in conformance with the OBC for the works on private property, and responsible for obtaining all necessary approvals/permits;*
- 3. That the developer ensure there is adequate cover depth for the proposed private services to eliminate freezing concerns;*
- 4. That the developer be required to confirm with the Township of Wellington North that the downstream existing sanitary sewer (Durham→Church→Birmingham) has the required capacity to service peak flows associated with his proposed development;*
- 5. That the developer provides a conceptual layout and servicing scheme for the Retained Lands.*

CARRIED

Councillor Yake left the Council Chambers for this portion of the Council meeting as he had previously declared pecuniary interest as it involves his employer.

Resolution 2017-101

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive for information Report CAO 2017-008 being a report on OCWA's Professional Project Management Services;

AND FURTHER THAT the Council of the Township of Wellington North direct staff to finalize a Professional Project Management Services Agreement for the Design and Construction of the Arthur Wastewater Treatment Plant Expansion with OCWA.

CARRIED

Councillor Yake returned to the Council Chambers following the passing of the resolution.

Resolution 2017-102

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive for information report CAO 2017-009 being a report on the Arthur Wastewater Treatment Plant Fine Aeration tender;

AND FURTHER THAT the Council of the Township of Wellington North award the contract for the installation of new fine bubble aeration equipment and return activated sludge flow meters at the Arthur Wastewater Treatment Plant to Wellington Construction Contractors Inc.

CARRIED

Resolution 2017-103

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT Council directs staff to proceed with the by-law and necessary signage to reduce speed to 60 km/h on Concession 4N between Highway #89 and Sideroad 3E when the licence for the Ghent Pit is issued.

CARRIED

Mayor Lennox left the Council Chambers for this portion of the Council meeting as he had previously declared pecuniary interest as it relates property owned by him. Councillor Yake assumed the Chair.

Resolution 2017-104

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2017-011 being a report on awarding the tender for Drain 65 (Lennox);

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North award the tender for the West Luther Drain 65 (Lennox) to Marquardt Farm Drainage in the amount of \$68,249.00 plus HST, as recommended by K. Smart Associates Limited, Drainage Engineers.

CARRIED

Mayor Lennox resumed the Chair following the passing of the resolution.

NOTICE OF MOTION

No notice of motion tabled.

COMMUNITY GROUP MEETING PROGRAM REPORT

No reports given.

BY-LAWS

Resolution 2017-105

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT By-law Number 023-17 being a by-law to amend By-law Number 009-2008 being a by-law to adopt policies with respect to the sale and disposition of land.

CARRIED

CULTURAL MOMENT

Get to Know Everyone's Business!

The 8th Annual Wellington North Showcase is happening at the Mount Forest Sports Complex March 27th & 28th

We have a wide array of business in Wellington North to serve all of our needs. Our community is full of passionate and skilled people that deliver their products and services in a friendly manner. But how do we know what is available to us in our own community?

Wellington North Showcase creates a platform for business services, retailers and organizations to make the right connections to create local camaraderie that benefit business and the consumer. Wellington North Showcase features a Business Networking Reception along with the tradeshow that features a showcase of displays and products from local businesses and organizations.

New for 2017, bringing hope to the community, Mayor Lennox and HOPE (Healthy Opportunities Promoting Empowerment) invite you to a Mayor's Lunch and Talk about Mental Health in the Workplace. ***1 in 5 Canadians will be affected by a mental health issues during their lifetime and, as such, every workplace is affected by mental health in some way. A workplace can contribute positively or negatively to an individual's mental health and, in turn, this can affect the success of the business or organization.***

Visitors will also want to ensure that they fill out their Showcase passport by visiting booths for their chance to win great prizes from participating vendors!

Over the past seven years Showcase has proven to be a must attend event for our local businesses and organizations. The economic well-being and cultural offerings of our community is driven by our existing businesses and organizations; this Showcase is intended to give us all an opportunity to recognize and thank the many businesses we have in our community and the provided services.

CONFIRMATORY BY-LAW**Resolution 2017-106**

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT By-law Number 024-17 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on March 13, 2017 be read a First, Second and Third time and enacted.

CARRIED**ADJOURNMENT****Resolution 2017-107**

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Regular Council meeting of March 13, 2017 be adjourned at 4:00 p.m.

CARRIED

CLERK

MAYOR



**PLANNING REPORT
for the TOWNSHIP OF WELLINGTON NORTH**

Prepared by the County of Wellington Planning and Development Department

DATE: March 21st, 2017
TO: Mike Givens, C.A.O.
Township of Wellington North
FROM: Jameson Pickard, Planner
County of Wellington
SUBJECT: **2164913 Ontario Inc.**
8711 Wellington Road 86
Zoning By-law Amendment

This application was previously heard by Council at the March 13th, 2017 Council meeting. Council deferred the application to allow time for staff to discuss alternative locations and buffering provisions with the applicant. Council also requested that the kennel be limited to 20 dogs on the property.

The applicant indicated that the current proposed location of the kennel was his preferred location as it would work best with the functionality of his property. As such, Staff has made the necessary changes to the amending by-law and has included provisions which will require the applicant to include a planting strip or solid fencing around a portion of the kennel and place a limit of 20 dogs to be permitted on the site at a time.

The amending by-law is attached for Councils consideration.

Respectfully submitted
County of Wellington Planning and Development Department

A handwritten signature in cursive script that reads "Jameson Pickard".

Jameson Pickard, B.URPL
Planner

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
BY-LAW NUMBER _____.**

**BEING A BY-LAW TO AMEND ZONING BY-LAW NUMBER 66-01
BEING THE ZONING BY-LAW FOR THE TOWNSHIP OF WELLINGTON NORTH**

WHEREAS, the Council of the Corporation of the Township of Wellington North deems it necessary to amend By-law Number 66-01; as amended pursuant to Section 34 of The Planning Act, R.S.O. 1990, as amended.

NOW THEREFORE the Council of the Corporation of the Township of Wellington North enacts as follows:

1. THAT Schedule "A" Map 1 to By-law 66-01 is amended by changing the zoning on lands described as Part Lot 17, Concession 14 E in the Geographic Township of West Luther as shown on Schedule "A" attached to and forming part of this By-law from:

- **Agricultural (A) to "Agricultural Exception (A-191)**

2. THAT Section 33, Exception Zone 3 – Rural Areas, is amended by the inclusion of the following new exception:

<p>33.191 Part Lot 17, Con 14 E</p>	<p>A-191</p>	<p>Notwithstanding any other section of this by-law to the contrary, a Kennel may be permitted on the lands in addition to the uses permitted under the Agriculture (A) zone, and shall operate in accordance with the regulations set out in the Townships Dog Licencing By-law, as amended and the following:</p> <ul style="list-style-type: none"> • That a planting strip and/or solid fence be provided along the northerly and westerly perimeter to provide appropriate buffering of the kennel and be maintained throughout the duration of the kennel operation; and, • That no more than 20 dogs are permitted on the property at any time. Dogs shall mean any member of the species canis familiaris which is over twelve (12) weeks of age as defined in the canine By-law 004-21, as amended.
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4. THAT except as amended by this By-law, the land as shown on the attached Schedule 'A' shall be subject to all applicable regulations of Zoning By-law 66-01, as amended.

5. THAT this By-law shall come into effect upon the final passing thereof pursuant to Section 34(21) and Section 34(22) of The Planning Act, R.S.O., 1990, as amended, or where applicable, pursuant to Sections 34 (30) and (31) of the Planning Act, R.S.O., 1990, as amended.

READ A FIRST AND SECOND TIME THIS _____ DAY OF _____, 2017

READ A THIRD TIME AND PASSED THIS _____ DAY OF _____, 2017

MAYOR

CLERK

THE TOWNSHIP OF WELLINGTON NORTH

BY-LAW NO _____.

Schedule "A"



Rezone from Agricultural (A) to Agricultural Exceptions (A-191)

Passed this ____ day of _____ 2017.

MAYOR

CLERK

EXPLANATORY NOTE**BY-LAW NUMBER _____.**

THE LOCATION being rezoned is Part Lot 17, Concession 4 E, Geographic Township of West Luther, with a civic address of 8711 Highway 89. The lands subject to the amendment are 41.1 ha (101.1 ac) in size and are currently zoned Agriculture (A) and Natural Environment (NE).

THE PURPOSE AND EFFECT of the amendment is to rezone the subject lands to permit a Kennel to operate on the subject lands in accordance with the Townships Dog Licensing By-law 004-17, being a By-law to regulate and provide for the keeping, control and licensing of dogs within the Township of Wellington North.



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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF MARCH 27, 2017**

FROM: KIMBERLY HENDERSON, TREASURER

**SUBJECT: REPORT TR2017-006 BEING A REPORT ON 2016 COUNCIL
REMUNERATION**

THAT Report TR2017-006 being a report on 2016 Council Remuneration be received for information;

AND FURTHER THAT the Council of the Township of Wellington North accept the itemized remuneration and expenses of Council for 2016 as presented.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

N/A

BACKGROUND

The Municipal Act, 2001, c. 25 requires that the treasurer of a municipality shall in each year on or before March 31 provide to the council of the municipality an itemized statement of remuneration and expenses paid to each member of Council in the previous year.

Schedule A - Treasurer's Statement of Remuneration and Expenditures Paid to Council Members for the Year 2016 provides a breakdown of activities.

FINANCIAL CONSIDERATIONS

Council remuneration and expenditures for 2016 were below budgeted amounts.

STRATEGIC PLAN

Do the report’s recommendations advance the Strategy’s implementation?

- Yes
- No
- N/A

Which pillars does this report support?

- Community Growth Plan
- Human Resource Plan
- Brand and Identity
- Strategic Partnerships
- Community Service Review
- Corporate Communication Plan
- Positive Healthy Work Environment

PREPARED BY:	RECOMMENDED BY:
---------------------	------------------------

Kimberly Henderson

Michael Givens, CFA

KIMBERLY HENDERSON TREASURER	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER
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Schedule A - Treasurer's Statement of Remuneration and Expenditures Paid to Council Members for the Year 2016

**TOWNSHIP OF WELLINGTON NORTH, COUNTY OF WELLINGTON - MUNICIPAL ACT S.O. 2001,
AS AMENDED, CHAPTER 25, SECTION 284.**

NAME	COUNCIL PER DIEM	OTHER MEETINGS	BENEFITS (CPP, EHT)	CONVENTIONS & SEMINARS	TELEPHONE & INTERNET	TRAVEL EXPENSE	TOTAL REMUNERATION AND EXPENSES
Andy Lennox, Mayor	18,659.09	4,050.00	871.37	1,623.50	0.00	1,117.93	26,321.89
Sherry Burke, Councillor	12,689.40	2,175.00	438.74	1,334.17	692.28	803.27	18,132.86
Lisa Hern, Councillor	12,689.40	2,775.00	533.16	290.00	603.20	774.45	17,665.21
Steve McCabe, Councillor	12,689.40	0.00	410.46	0.00	583.15	720.42	14,403.43
Dan Yake, Councillor	12,689.40	2,100.00	507.06	0.00	927.75	762.74	16,986.95
Total Paid	69,416.69	11,100.00	2,760.79	3,247.67	2,806.38	4,178.81	93,510.34



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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF MARCH 27, 2017**

FROM: KIMBERLY HENDERSON, TREASURER

**SUBJECT: REPORT TR2017-008 BEING A REPORT ON REQUEST FOR TAX
SALE EXTENSION AGREEMENT**

THAT Report TR2017-008 being a report on a request for a tax sale extension agreement be received for information;

AND THAT the Mayor and Clerk be authorized to enter into the CONFIDENTIAL tax sale extension agreement as attached to this report.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

N/A

BACKGROUND

Owners of the property identified in the confidential attachment have expressed interest in entering into a tax sale extension agreement. As of March 20, 2017 the amount of outstanding realty taxes on this property is \$30,435.62 with a portion of the arrears dating back to 2012 (this figure includes legal fees to date).

Section 378 of the Municipal Act, 2001, S.O. 2001, c. 25 allows a municipality to enter into an extension agreement with the owner(s) of the land, extending the period of time that the cancellation price is to be paid. A by-law authorizing the extension agreement must be passed prior to the expiry of the one-year period following the registration of the tax arrears certificate. For this property, that date is May 17, 2017.

For Council's reference, the definition of cancellation price from the Municipal Act is provided:

“cancellation price” means an amount equal to all the tax arrears owing at any time in respect of land together with all current real property taxes owing, interest and penalties thereon and all reasonable costs incurred by the municipality after the treasurer becomes entitled to register a tax arrears certificate under section 373 in proceeding under this Part or in contemplation of proceeding under this Part and may include,

- (a) legal fees and disbursements,
- (b) the costs of preparing an extension agreement under section 378,
- (c) the costs of preparing any survey required to register a document under this Part, and
- (d) a reasonable allowance for costs that may be incurred subsequent to advertising under section 379; (“coût d’annulation”)

Staff has met with the owners of the subject property. The property owners have requested the Township enter into an extension agreement to extend the period of time in which the cancellation price is to be paid.

A tax sale on this property can be avoided if the property owners enter into an extension agreement with the municipality under section 378 of the Municipal Act, 2001 and adheres to the terms of the agreement. The property owners are aware that failure to meet the payment dates and amounts specified in the agreement will reinstate the tax sale process. The agreement does not prevent any individual from paying the full cancellation price at any time.

FINANCIAL CONSIDERATIONS

The tax sale cancellation price shall be paid in accordance with the following payment terms:

- \$5,800.00 upon execution of the agreement
- \$648.75 per month for 48 months, beginning May 15, 2017
- Balance of tax sale cancellation price, no later than May 15, 2021
- Payment of current taxes as billed and due

There will be no impact on tax levies, however, penalty and interest will continue to accumulate on any taxes past due.

STRATEGIC PLAN

Do the report’s recommendations advance the Strategy’s implementation?

Yes No X N/A

Which pillars does this report support?

- | | |
|---|--|
| <input type="checkbox"/> Community Growth Plan | <input type="checkbox"/> Community Service Review |
| <input type="checkbox"/> Human Resource Plan | <input type="checkbox"/> Corporate Communication Plan |
| <input type="checkbox"/> Brand and Identity | <input type="checkbox"/> Positive Healthy Work Environment |
| <input type="checkbox"/> Strategic Partnerships | |

PREPARED BY:

RECOMMENDED BY:

Kimberly Henderson

Michael Givens, CAO

**KIMBERLY HENDERSON
TREASURER**

**MICHAEL GIVENS
CHIEF ADMINISTRATIVE OFFICER**

SCHEDULE "B"
TO BY-LAW NUMBER 026-17

EXTENSION AGREEMENT

This Agreement made this _____ day of _____, pursuant to Section 378 of the *Municipal Act, 2001, S.O. 2001, c. 25*

BETWEEN:

The Corporation of the Township of Wellington North
(Hereinafter called the "Corporation")

and

REDACTED,

(Hereinafter called "the Owner(s)")

WHEREAS the Corporation has by By-law 026-17 being a By-law to authorize an Extension Agreement with respect to Tax Arrears Proceedings, authorized an Extension Agreement with the Owner(s) to extend to May 15, 2021 the payment period for the cancellation price payable in respect of the Land described in Schedule "A" attached hereto, hereinafter referred to as "the Land;"

NOW THEREFORE the Authority and Owner(s) agree as follows:

1. The Authority will extend to May 15, 2021 the payment period for the cancellation price payable in respect of the land.
2. The Owner(s) will pay:
 - (a) As they become due, all real property taxes levied on the Land that became due and payable during the term of this Agreement; and
 - (b) All payments to Wellington North in accordance with Schedule "B" attached hereto; and
 - (c) Not later than 30 days following the due date of the last payment per Schedule "B", such additional amount, if any, as is necessary to bring the total amount paid under this agreement up to the amount of the cancellation price payable in respect of the land.
3. As long as this Agreement is a subsisting Agreement, the Authority and its officers will not, except as otherwise provided in this Agreement, enforce the collection of real property taxes that, at the time of entering into this Agreement, are overdue or in arrears in respect of the Land but compliance with this provision does not constitute a waiver of the rights of the Authority or its officers to enforce collection of such taxes in the future if the Owner(s) is in default under this Agreement.
4. If the Owner(s) fails to make payment as required, the Owner(s) is in default and on the day that notice of the default is sent to the Owner(s), this Agreement shall cease to be considered a subsisting Agreement.

- 5. This Agreement shall cease to be considered a subsisting Agreement upon the date of the sale or other disposition of the Land by the Owner(s).
- 6. Notwithstanding paragraphs 2 and 3, the Owner(s) or any other person may pay the cancellation price at any time and this Agreement terminates when the cancellation price is so paid.
- 7. Notice to the Owner(s) under this Agreement is sufficiently given if sent by registered mail to the Owner(s) at the following address:

REDACTED
REDACTED

In witness whereof the said parties hereto have hereunto set their hands and seals.

SIGNED, SEALED AND DELIVERED
 IN THE PRESENCE OF

Witness

Signature of Owner

Witness

Signature of Owner

Andrew Lennox, Mayor

Karren Wallace, Clerk

17	17,691.16	176.91	-\$648.75	17,219.32	September 15, 2018
18	17,219.32	172.19	-\$648.75	16,742.76	October 15, 2018
19	16,742.76	167.43	-\$648.75	16,261.44	November 15, 2018
20	16,261.44	162.61	-\$648.75	15,775.30	December 15, 2018
21	15,775.30	157.75	-\$648.75	15,284.30	January 15, 2019
22	15,284.30	152.84	-\$648.75	14,788.40	February 15, 2019
23	14,788.40	147.88	-\$648.75	14,287.53	March 15, 2019
24	14,287.53	142.88	-\$648.75	13,781.66	April 15, 2019
25	13,781.66	137.82	-\$648.75	13,270.72	May 15, 2019
26	13,270.72	132.71	-\$648.75	12,754.68	June 15, 2019
27	12,754.68	127.55	-\$648.75	12,233.47	July 15, 2019
28	12,233.47	122.33	-\$648.75	11,707.06	August 15, 2019
29	11,707.06	117.07	-\$648.75	11,175.38	September 15, 2019
30	11,175.38	111.75	-\$648.75	10,638.38	October 15, 2019
31	10,638.38	106.38	-\$648.75	10,096.02	November 15, 2019
32	10,096.02	100.96	-\$648.75	9,548.23	December 15, 2019
33	9,548.23	95.48	-\$648.75	8,994.96	January 15, 2020
34	8,994.96	89.95	-\$648.75	8,436.16	February 15, 2020
35	8,436.16	84.36	-\$648.75	7,871.77	March 15, 2020
36	7,871.77	78.72	-\$648.75	7,301.74	April 15, 2020
37	7,301.74	73.02	-\$648.75	6,726.00	May 15, 2020
38	6,726.00	67.26	-\$648.75	6,144.51	June 15, 2020
39	6,144.51	61.45	-\$648.75	5,557.21	July 15, 2020
40	5,557.21	55.57	-\$648.75	4,964.03	August 15, 2020

41	4,964.03	49.64	-\$648.75	4,364.92	September 15, 2020
42	4,364.92	43.65	-\$648.75	3,759.82	October 15, 2020
43	3,759.82	37.60	-\$648.75	3,148.67	November 15, 2020
44	3,148.67	31.49	-\$648.75	2,531.40	December 15, 2020
45	2,531.40	25.31	-\$648.75	1,907.97	January 15, 2021
46	1,907.97	19.08	-\$648.75	1,278.29	February 15, 2021
47	1,278.29	12.78	-\$648.75	642.33	March 15, 2021
48	642.33	6.42	-\$648.75	0.00	April 15, 2021
	Total	6,504.40	-36,940.02		
Plus all further taxes, penalties, interest and legal costs levied on the land as they become due and payable during the term of this Agreement					



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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF MARCH 27, 2017**

**FROM: APRIL MARSHALL,
TOURISM, MARKETING & PROMOTION MANAGER**

**SUBJECT: REPORT EDO-2017-09 BEING A REPORT OF THE BUTTER
TARTS & BUGGIES ANNUAL REVIEW AND CONTINUED
PARTICIPATION**

RECOMMENDATION

THAT THE Tourism, Marketing & Promotion Manager Report EDO-2017-09 being a report on Butter Tarts & Buggies Annual Review and Continued Participation be received;

AND FURTHER THAT the Council of the Township of Wellington North approve the the continuation of this joint tourism initiative in collaboration with the Townships of Minto, Mapleton and Southgate at an annual contribution of \$2,500.00.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

EDO-2016-02 Being a report of the Butter Tarts & Buggies Municipal Partner Agreement

BACKGROUND

In 2016 Wellington North advanced in growing our partnerships and developed a new regional tourism lure in collaboration with the Townships of Southgate and Minto. An Agreement was developed to outline the partners and clarify its obligations to the other party with respect to the "Butter Tarts & Buggies: Explore the Simpler Life" tourism promotion. The collaboration provides a unified approach to attracting visitors to the region by clustering our assets as they relate to the promotion of local food, baking of butter tarts and promotion of other butter tart themed products, hand crafters, horse and buggy culture related businesses and the equine industry.

Survey results of the participating 28 members told us:

- There were a total of 1500 total site visits in 2016
- Most sites verbally surveyed visitors
- Overall good to excellent experience was noted
- Visitors mainly came from: Orangeville/Brampton, GTA, K/W, Guelph, Surrounding areas
- There were no outstanding issues – but most people found there is too much to see in one day. Some expressed issues with availability of promoted products and consistency of days or hours open of businesses.
- All members are satisfied with their participation
- Most are not interested in attending tradeshow, getting more involved or in training opportunities
- Most direct affect came from distribution of the brochure and the passport promotion

We know that we are successful because all of our members are satisfied and the surveyed visitors. Additional criteria on the effectiveness of the program results showed:

- 23 visitors from the IPM RV park participated in tour while staying at the match (the only tour to successfully run that week)
- A joint economic development committee meeting gave committee members the opportunity to experience the tour
- www.buttertartsandbuggies.com saw 8,169 total page views, had 4,166 sessions and had 3,375 users. It attracted mainly the 25-54 year old demographic (33.5%), followed by 18-24 (27%). The top 3 cities web traffic came from were Toronto, Brampton and Guelph.
- Social Media is growing: we have 174 Facebook likes with the top 3 cities engaged being Guelph, Mount Forest and Kitchener. We have 35 followers' handmade 2,900 impressions over a 91 day period.

We met with member to further discuss new ideas and opportunities for 2017. Members indicated the Passport Promotion is successful and should be continued on. We also discussed developing themed routes and enhancing cross-promotion between members by supplying each location with a customized rack and opportunity to swap brochures.

We are also pleased to announce that Mapleton will be joining us this year, making this a 2 county / 4 municipality collaboration.

FINANCIAL CONSIDERATIONS

Given the growth of participating municipalities and that the expenses that were related to the initial development, we are able to lessen each of our annual contribution from \$5,000.00 to \$2,500.00 each. Additional revenue is provided by membership fees.

Wellington North shall continue to act as the accountant, including all banking tasks, for the promotion, on behalf of all partners.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

Yes No N/A

Which pillars does this report support?

<input type="checkbox"/> Community Growth Plan	<input type="checkbox"/> Community Service Review
<input type="checkbox"/> Human Resource Plan	<input checked="" type="checkbox"/> Corporate Communication Plan
<input checked="" type="checkbox"/> Brand and Identity	<input type="checkbox"/> Positive Healthy Work Environment
<input checked="" type="checkbox"/> Strategic Partnerships	

PREPARED BY:	RECOMMENDED BY:
<i>April Marshall</i>	<i>Michael Givens</i>
APRIL MARSHALL TOURISM, MARKETING & PROMOTIONS MANAGER	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER



**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF March 27th, 2017**

FROM: DALE SMALL, ECONOMIC DEVELOPMENT OFFICER

SUBJECT: REPORT EDO-2017-10 COMMUNITY GROWTH PLAN

RECOMMENDATION

That the Economic Development Officer report EDO-2017-10 dated March 27th, 2017 with regards to the Community Growth Plan be received;

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North supports the staff recommendation to increase the number of Community Members on the Steering Committee from five to nine in order to accommodate everyone who has expressed an interest to participate.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

EDO 2017-02 dated January 9th, 2017

BACKGROUND

One of the goals, as identified in the Township of Wellington North Strategic Plan 2015 – 2018 was “to assemble a task force to provide Council with advice on how to develop a near term, medium term and long-term Community Growth Plan that addresses the projected population and employment growth” that is going to occur over the next many years.

At the January 9th 2017 council meeting council approved the Terms of Reference for the Growth Management Strategy and directed staff to obtain Professional Services to assist in the completion of the Community Growth Plan and to recruit community leaders to sit on the Community Growth Plan Steering Committee.

This report is to provide council with an update on the activities that have taken place since January 9th and to give council an overview of the next steps and project plan.

Professional Services: The Request for Quotation was issued on January 16th, 2017 with a response deadline of Feb. 6th, 2017. Expressions of Interest were received from nineteen firms with five formal proposals received. All firms submitting a proposal were contacted and advised that the Technical Working Group would be reviewing all proposals and making recommendations for interviews.

The Technical Advisory Group, (Darren Jones, Linda Redmond, April Marshall & Dale Small) met on February 22nd to review the proposals and to complete a decision matrix on each one. This decision matrix measured a variety of items including Cost, Knowledge, Experience with Growth Management Strategies, Quality, and Completeness etc... Based on this review the Technical Advisory Group recommended that interviews be conducted with the following three firms:

- GSP Group whose proposal included Curtis Planning Inc., & ManEngment Eng. Inc.
- Watson & Associates whose proposal included Triton Engineering Inc., & Meridian Planning
- MHBC Planning & Associates

Interviews were conducted on Mar. 1st and the interview team consisted of CAO Mike Givens, Mayor Andy Lennox, Wellington County Planner Linda Redmond and EDO Dale Small. At the conclusion of the interviews the team selected GSP Group out of Kitchener to lead the Growth Management Strategy.

On March 14th, 2017 the contract was signed with GSP Group and the schedule, as contained in the terms of reference that was approved by council on January 9th, was agreed to. A brief overview of the key dates and milestones is as follows:

Project Launch & first meeting with Technical Advisory Group	March 29th
Conduct Community Growth Plan Steering Committee Meetings <ul style="list-style-type: none"> • Introductory Meeting, Project Overview, community engagement plans, etc • Present Background Research, Opportunities & Constraints analysis • Present Growth Options for evaluation and identification of preferred options • Present draft Growth Management Strategy • Public Meeting/Open House/Final Council Presentation 	April 12th TBD/July TBD/Sept TBD/Dec TBD/Jan 2018

Community Growth Plan Steering Committee: The Terms of Reference approved by council indicated that the completion of the Community Growth Plan would be guided by a Steering Committee. The intent of the Steering Committee is to provide leadership and direction as well as input and information to feed into the Community Growth Plan.

In the Terms of Reference council directed staff to recruit fourteen Steering Committee members consisting of representatives from the following areas:

- Mayor and all of council (5)
- Chief Administrative Officer (1)
- One representative from the Municipal Cultural Roundtable (1)
- One representative from Wellington North Power (1)
- One representative from the Wellington County Planning Department (1)
- Five representatives from the Municipal Development Forum/Community at large (5)

Over the past few weeks, thanks to the support received from council and staff, we have been very successful in recruiting members for the Steering Committee and we have 18 individuals who have confirmed their interest in participating on the Steering Committee.

All members, including council, have also confirmed that they are able to attend the first Steering Committee meeting on April 12th.

- Mayor and all of council (5)
- Mike Givens: Chief Administrative Officer
- Jim Taylor: Municipal Cultural Roundtable representative
- Jim Klujber: Wellington North Power
- Aldo Salis: Wellington County Planning Department
- Marianne Christie, Jim Coffey, Paula Coffey, James Craig, Teresa Hutchinson, Brett Parker, Julie Silva, Murray Townsend and Marty Young as community representatives (9)

It is a very positive sign that we have nine community leaders wanting to participate in this program and volunteering their time to help shape the future of Wellington North. It is staff's view that even though the number of community representatives is four more than what was initially approved by council in the Terms of Reference all of these community leaders should be included on the Steering Committee.

Staff also reached out to GSP Group to ensure they had no concerns with the increased size of the Steering Committee. Their response was they had no concern *"so long as the Township is satisfied that this is general community interest and will not create biased representation or special interest on any specific issue or area."* We do not believe this is the case and recommend an increase to 18 members.

FINANCIAL CONSIDERATIONS

Municipal staff expenses related to the completion of the Community Growth Plan will be absorbed within existing department operating budgets. Other administrative costs, estimated at no more than \$5,000 for travel, meetings, etc. will be covered from within the Economic Development Office budget.

The professional services contract signed with GSP Group is in the amount of \$49,980 and this is consistent with the amount that was approved in our 2017 Operating Budget for this program.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

Yes No N/A

Which pillars does this report support?

<input checked="" type="checkbox"/> Community Growth Plan <input type="checkbox"/> Human Resource Plan <input type="checkbox"/> Brand and Identity <input checked="" type="checkbox"/> Strategic Partnerships	<input checked="" type="checkbox"/> Community Service Review <input type="checkbox"/> Corporate Communication Plan <input type="checkbox"/> Positive Healthy Work Environment
--	---

PREPARED BY:

RECOMMENDED BY:

Dale Small

Mike Givens

**DALE SMALL
ECONOMIC DEVELOPMENT OFFICER**

**MICHAEL GIVENS
CHIEF ADMINISTRATIVE OFFICER**



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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF MARCH 27, 2017**

FROM: APRIL MARSHALL- TOURISM, MARKETING & PROMOTION MANAGER

**SUBJECT: REPORT EDO-2017-11 BEING A REPORT ON THE 2017
WELLINGTON NORTH FARMERS' MARKET**

RECOMMENDATION

That the Tourism, Marketing, Promotion Manager report EDO-2017-11 dated March 27th, 2017 with regards to the Wellington North Farmers' Market be received;

AND FURTHER THAT the Council of the Township of Wellington North approve the Wellington North Farmers' Market Roles and Responsibilities Agreement with the Victory Church and Community Centre;

AND FURTHER THAT the Council of the Township of Wellington North approve the Wellington North Farmers' Market Vendors Handbook of Rules & Regulations;

AND FURTHER THAT the Council of the Township of Wellington North direct staff to prepare the necessary temporary road closure permit application for each Friday, May 26 through October 6, 7 from 3pm through 6:30pm, for the portion of 320 King St. E, from Egremont St to Fairgrounds entrance in Mount Forest.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

EDO-2016-07

BACKGROUND

The Wellington North Farmers' Market is now entering its fourth season.

“Farmers’ markets are about more than the sale of agricultural commodities. They are about community, food, friends and sense of sharing. They are about a time gone by when people would actually know where their food came from and more importantly, care. And the resurgence in farmers’ markets across this continent gives many of us... Hope that there will once again come a day when people that work the land are recognized as community leaders.”

Agriculture and Agrifood Canada, Marketing on the Edge – A Marketing Guide for Progressive Farmers. (Ottawa, Ontario: 2002), p. 13.

- ✘ Research undertaken by Farmers’ Markets Ontario indicates that:
 - + 55% of shoppers stop at neighbouring businesses when they shop the market
 - + There are one million regular Farmers’ Market shoppers across Ontario
 - + 27,000 people are directly involved in preparing for and selling at Market
 - + Annual farmers’ markets sales across Ontario exceed \$600 million
 - + The combined Ontario economic impact is estimated at \$1.8 billion!

Since 2014 the Wellington North Farmers’ Market has proven to be very successful and continues to build awareness and attract customers. The vendor survey results show that the overall impression, sales vs. time commitment and willingness to continue to participate is positive. On average, 10 vendors and 100 visitors attended a week. Cost to run is low, as vendor fees offset any insurance and advertising costs, with some additional promotional and advertising contribution from Township of Wellington North. 7 sponsors support the Farmers’ Market, including Print One, MARCC Signs, Forest Physiotherapy, Arthur Chamber of Commerce, Mount Forest Chamber of Commerce, Taste Real and the Victory Church (who acted as the primary sponsor, contributing volunteer hours and venue amenities), showing great overall community involvement. We are now also a member of Farmers’ Market Ontario.

The purpose of the Wellington North Farmers’ Market is to market local farm and agriculture products and to improve production of, stimulate public interest in, and increase consumption of local products. It is also the intent of the market to be community oriented – be dynamic, friendly and reflect our community’s personality. The Wellington North Farmers’ Market is therefore open strictly to local and bona fide producer – vendors. All vendors must sign that they have read and will abide by the rules of the Farmers’ Market.

In 2015 a Market Bucks promotion was created in conjunction with Public Health and Wellington County. \$2,000.00 worth of vouchers were printed and distributed through Social Services as a way to promote healthy food choices with this group. The program proved to be very successful and the vouchers were utilized, thus increasing customers to the market. Plans are to once again continue this program.

FINANCIAL CONSIDERATIONS

\$2,000 is budgeted from the Economic Development Department budget and is offset by vendor fees, which reflect approximately that amount.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

- Yes
- No
- N/A

Which pillars does this report support?

- Community Growth Plan
- Human Resource Plan
- Brand and Identity
- Strategic Partnerships
- Community Service Review
- Corporate Communication Plan
- Positive Healthy Work Environment

PREPARED BY:	RECOMMENDED BY:
---------------------	------------------------

April Marshall

Michael Givens, CAO

APRIL MARSHALL TOURISM, MARKETING & PROMOTIONS MANAGER	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER
---	--



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TOWNSHIP OF WELLINGTON NORTH
WELLINGTON NORTH FARMERS' MARKET
ROLES AND RESPONSIBILITIES AGREEMENT WITH
THE VICTORY CHURCH AND COMMUNITY CENTRE

This document shall serve as an agreement between the two above noted parties in coordination with the Wellington North Farmers' Market

The market will be located on King St. E. At the Victory Community Centre in Mount Forest and will run each Friday afternoon from 3:00pm till 6:30 pm, from May 26, 2017 through October 6, 2017.

The Township of Wellington North Agrees to:

- Plan all aspects that pertain to the Wellington North Farmers' Market and act as the governing body, working in conjunction with the organizing committee and community
- Implement and regulate vendor agreements
- Carry liability insurance, specific to Local Community Insurance Services Facility Users and Events
- Position the Victory Church and Community Centre as the official Sponsor and include logo in all outgoing communication pieces

The Victory Church and Community Centre Agrees to:

- Act as the Wellington North Farmers' Market official Sponsor in exchange for:
 - o Indoor access for use of washroom facilities for vendors and patrons
 - o Use of indoor venue for vendors and patrons when inclement weather is incurred
 - o Use of water and hydro for applicable
 - o Act as the market manager - to assist with erecting and dissembling signage on market days and to be a go-to source for vendors and the public
 - o Provide programming to the market as agreed upon: I.E., provide music, set-up cafe, etc
 - o Provide information on your organization to patrons only upon request, or in a controlled setting, I.E., an information kiosk or booth
- Provide proof of liability insurance

Dated this 21st day of March, 2017



WELLINGTON NORTH FARMERS' MARKET VENDORS HANDBOOK OF RULES & REGULATIONS

2017 Market Season
www.simplyexplore.ca

ORGANIZATION

The Wellington North Farmers' Market is an entity of the Township of Wellington North with support from the Wellington North Cultural Roundtable. The purpose of the Farmers' Market is to market local farm and agriculture products and to improve production of, stimulate public interest in, and increase consumption of local products. It is also the intent of the market to be community oriented – be dynamic, friendly and reflect our community's personality. The Wellington North Farmers' Markets are therefore open strictly to local and bona fide producer-vendors. All vendors must sign that they have read and will abide by the rules of the Farmers' Market.

Locations, Dates & Hours

The market will be located on a portion of King St. E. from Egremont St to Fairgrounds Entrance Gates, at the Victory Community Centre (320 King St. E) in Mount Forest. The Wellington North Farmers' Market runs each Friday afternoon from 3:00 p.m. till 6:30 p.m., from May 20 to October 6, 2017.

Rain or Shine

The Market will run. During inclement weather the Market will be relocated inside the Victory Community Centre. Signs will be posted directing patrons indoors.

Vendors

To become a vendor, persons must submit the proper application, be approved by the Farmers' Market appointed committee members and agree to abide by the Rules and Regulations.

The Wellington North Farmers' Market will be primarily for the sale of:

- a. **Food:** Meat, fish, poultry, honey, cheese, eggs, butter, maple syrup, fruit, vegetables, dairy, goat, sheep, elk, EMU products
- b. **Horticultural:** flowers, shrubs, plants, etc.
- c. **Other:** home baked goods, preserves, home-made crafts, wood products

Food Terminal products can only be sold with the approval from the Market committee and must be of high quality standard.

Only articles listed on application forms can be sold. Additional items need to be reapplied in writing for approval from the said committee.



WELLINGTON NORTH FARMERS' MARKET VENDORS HANDBOOK OF RULES & REGULATIONS

2017 Market Season
www.simplyexplore.ca

Vendor Agreement

All applicants to be a vendor must complete a “Vendor Application” form annually. The purpose of the Vendor Application procedure is to maintain a high quality, producer-based market, to provide a variety of balance of products, to ensure fairness to all vendors and to ensure that vendors abide by the rules of the markets.

Pricing – All items for sale must have prices prominently and clearly displayed. Vendors must not practice stress pricing by under cutting other vendors or dumping products at bargain prices. Please show respect to fellow Vendors when selling products.

Food Safety

All vendors and their staff handling food products must maintain a very high standard of personal hygiene and cleanliness. The practice of standards will prevent the transfer of pathogens between vendor/staff and therefore food. Each vendor is responsible for keeping their product at the proper temperature.

25% Rule

The sale of items grown or produced by anyone other than the vendor is only permitted by special provision. Such items must be approved. For approval, at least 75% of what is being sold is the vendor’s own product and the resell items cannot be in competition with locally grown items for sale by other market vendors. And further to that, items grown or produced outside of the 50km radius are identified as such and must be products of Ontario.

Residency

Applicants must be residents of Ontario and grow or produce the goods within a 50km radius of Wellington North.

Vendor Distribution

The percentage of primary producers/growers (product is grown or raised by the vendor) to non-growers shall be no less than 51% which qualifies Wellington North Farmers’ market to be considered true “Farmers Market” as defined by Farmers’ Markets of Ontario (FM0). The Wellington-Dufferin-Guelph Public Health Unit (WDGHU) is the body which verified whether a vendor is a primary producer, and any determination of the WDGHU overrides the Wellington North Farmers’ Market Committee classification of primary producer/grower or non-grower.



WELLINGTON NORTH FARMERS' MARKET VENDORS HANDBOOK OF RULES & REGULATIONS

2017 Market Season
www.simplyexplore.ca

Booth/Stall Allocation

The Wellington North Farmers Market Committee shall assign space on the day of the market. The Wellington North Farmers' Market may move a vendor for reasons of safety, health, product compatibility and any other valid reason at their discretion; however, every effort will be made to keep a vendor close to their originally designated location to minimize disruption for customers.

Space limitations

Vendors may apply for multiple stalls but allocation depends on space availability at the time.

Fees

Booth/Stall Fees

- A 10x10 area will be designated to each vendor
- A table will not be provided
- A \$10 fee will be charged for each day. \$2 extra for hydro.
- If a vendor secures their space for the whole 20 weeks, they shall receive a \$40 discount, for a total season fee of \$160.00.
- Vendors must plan ahead for the month and are committed for the number of weeks paid. A buddy system can be arranged and is encouraged with other vendors, should the vendor not be able to make it.
- Payments may be made by Cash or Cheque made out to "Township of Wellington North".

Hydro and Water Usage

Hydro and Water will be supplied to those that request it, but is subject to availability.

Vendor Responsibilities

Compliance – Vendors must comply with the set rules and regulations

Punctuality – Vendors must arrive at the market in time to unload, move products into the booth/stall, park vehicles, setup and open for business for the designated opening time. Vendors must keep their booth/stalls open for the entire market day, and not begin to tear down before designated closing time.

Displays – Vendors are responsible for providing all display materials (displays, tables, chairs, etc) and setting up and tearing down any displays. Booths should have an attractive and professional appearance, enhanced by good presentation and cleanliness.



WELLINGTON NORTH FARMERS' MARKET VENDORS HANDBOOK OF RULES & REGULATIONS

2017 Market Season
www.simplyexplore.ca

Refuse

Booth / stalls must be kept free from refuse during the Market day, and at the end of the day all refuse for removal must be placed in bins provided, except cardboard boxes which must be broken down for recycling.

It is the ultimate responsibility of the vendor to ensure that they are respectful to Farmer's Market members. It is also the responsibility of the vendor to ensure that Farm Products Grades and Sales Acts, as well as, all Food Safety guidelines are adhered by.

The Township of Wellington North or Victory Community Centre cannot be held responsible for any vendor's loss of goods or equipment resulting from fire, theft, loss of refrigeration or act of God.

Insurance

While the Township of Wellington North and the Victory Community Centre do carry basic Public Liability and Property Damage Insurance, any additional insurance coverage is the responsibility of the individual vendor. The Township of Wellington North and Victory Community Centre bears no responsibility for any vendor property at the market.

All suggestions or complaints must be given to the Township of Wellington North in writing.

Eviction from the Wellington North Farmers' Market: The Township of Wellington North is empowered to evict anyone breaking the rules or acting in such a fashion that can be construed as detrimental to the market operations. Such eviction can be made permanent without refunding paid fees.

These rules are subject to change.

Direct all enquiries to:

Township of Wellington North

Contact: Dale Small
Economic Development Officer

519-848-3620 Ext 34
dsmall@wellington-north.com



7490 Sideroad 7 W, PO Box 125,
Kenilworth, ON N0G 2E0
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064

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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF MARCH 27, 2017**

**FROM: DARREN JONES
CHIEF BUILDING OFFICIAL**

**SUBJECT: CBO 2017-04 BUILDING PERMIT REVIEW
PERIOD ENDING FEBRUARY 28, 2017**

RECOMMENDATION

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2017-04 being the Building Permit Review for the period ending February 28, 2017.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

1. CBO 2017-02 Building Permit Review Period Ending January 31, 2017

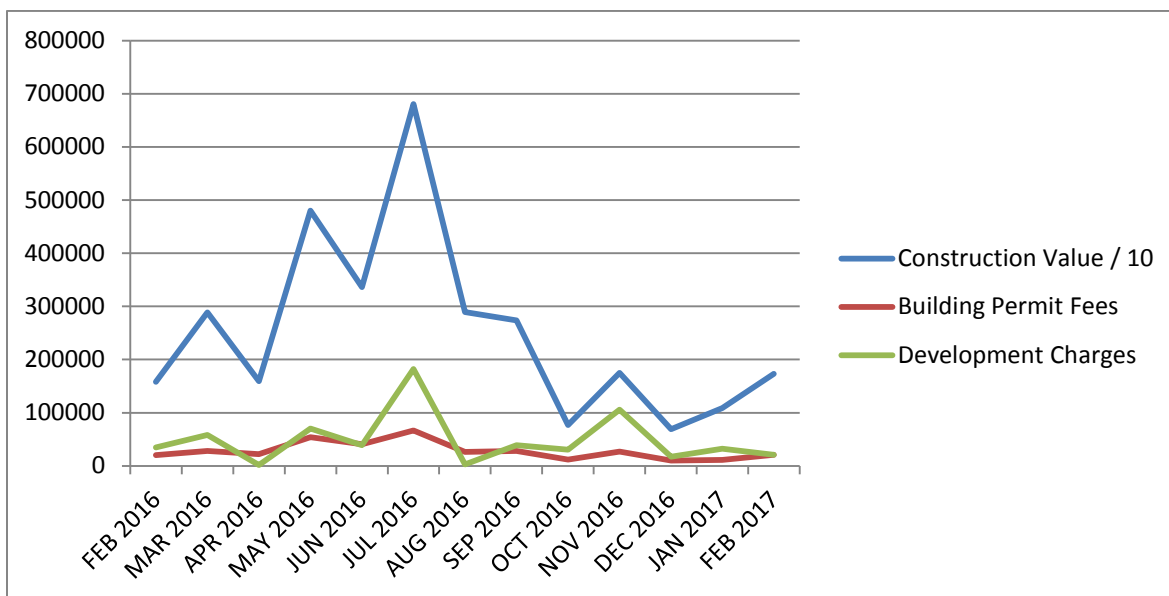
BACKGROUND

PROJECT DESCRIPTION	PERMITS ISSUED	CONSTRUCTION VALUE	PERMIT FEES	DEV. CHARGES
Single Family Dwelling	2	455,000.00	6,017.81	15,344.00
Multi Family Dwelling	1	300,000.00	3,684.04	5,386.00
Additions / Renovations	1	3,000.00	255.00	0.00
Garages / Sheds	0	0.00	0.00	0.00
Pool Enclosures / Decks	0	0.00	0.00	0.00
Commercial	1	150,000.00	1,366.04	0.00
Assembly	0	0.00	0.00	0.00
Industrial	0	0.00	0.00	0.00

Institutional	0	0.00	0.00	0.00
Agricultural	7	790,000.00	8,677.42	0.00
Sewage System	2	25,000.00	718.00	0.00
Demolition	1	10,000.00	127.00	0.00

Total February 2016	15	1,733,000.00	20,845.31	20,730.00
Total Year to Date	20	2,822,000.00	32,381.98	53,024.04

12 Month Average	22	2,592,620.83	28,959.50	50,086.54
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10 Year Monthly Average	8	1,061,418.00	9,529.33	8,020.60
10 Year, Year to Date Average	13	1,483,499.30	13,925.45	14,750.75

FINANCIAL CONSIDERATIONS

None.

STRATEGIC PLAN

This report does not directly relate to the implementation of the Township of Wellington North Strategic Plan.

Do the report's recommendations advance the Strategy's implementation?

- Yes
 No
 N/A

Which pillars does this report support?

- Community Growth Plan
- Human Resource Plan
- Brand and Identity
- Strategic Partnerships
- Community Service Review
- Corporate Communication Plan
- Positive Healthy Work Environment
- None

PREPARED BY:	RECOMMENDED BY:
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Mike Givens

DARREN JONES CHIEF BUILDING OFFICIAL	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER
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Mount Forest Kin Club

227 A Main Street South, Box 820
Mount Forest, ON, N0G 2L0



March 1, 2017

Township of Wellington North
PO Box 125
7490 Sideroad 7 W
Kenilworth, Ontario N0G 2E0
(519) 848-3620

RECEIVED

MAR 16 2017

TWP. OF WELLINGTON NORTH

To the Township of Wellington North:

Re: Mount Forest Kin Club Ceasing Operations

This letter is to provide official notification that after many years of service to the community, the Mount Forest Kin Club recently voted to cease operations. The official motion was approved at our Monday, October 24, 2016 General Meeting. The club is now in the process of wrapping up the operations of the club, dispersing of any assets, and having the accounting firm of BDO in Mount Forest complete a final audit of the club.

We thank the Township of Wellington North for their many years of support of the club. As an all-Canadian service club we are proud of the accomplishments we achieved over the years to make the local community of Wellington North a better place to live in.

With this official notice, we wanted to inform the Township of Wellington North of several items:

1. The Mount Forest Kin Club has transitioned control of the Mount Forest Kin Car Show to the Fireworks Festival Committee. Several former Mount Forest Kin Club members have joined the Fireworks Festival Committee to assist with the show in July 2017.
2. The Mount Forest Kin Club will not be requesting permission to hold a Road Toll on the May long weekend or the Thanksgiving long weekend. We understand that the Mount Forest Lions Club would like to continue the tradition of the road tolls on these long weekends and we support them in this request.

If you have any questions, please feel free to contact me to discuss this further.

Regards,

Ove Hansen, Treasurer
Mount Forest Kin Club
519-323-6464
ohansen@gayleafoods.com

cc: Mount Forest Lions Club



The Royal Canadian Legion

Fred Campbell V.C. Branch #134
140 King Street West
Mount Forest, Ontario
N0G 2L2
(519) 323-1570

068

RECEIVED

MAR 13 2017

OFFICE OF THE TOWNSHIP CLERK

March 13, 2017

Township of Wellington North
P.O. Box 125
7490 Sideroad 7 West
Kenilworth, ON
N0G 2E0

Dear Mayor Lennox Councilors:

This letter is to inform you that we would like to be put on the agenda for the council meeting. We at the Royal Canadian Legion, Mount Forest Branch 134, would like to inform you of our participation in the community festival known as the Mount Forest Fireworks Festival to be held at the Mount Forest Legion on July 14-16, 2017.

Also, we will be requiring a temporary extension of our Liquor Sales License to be amended by the LLBO, and require the Townships approval prior to us going to the AGCO for this extension to be granted.

We will be placing a tent in our parking lot to host a licensed music/beer tent that will be enclosed and confined to a fenced off area, which we are requesting that the permit fee be waived. We will also be hosting a Motorcycle Show and Shine between the hours of 11:00 to 4:00 on Saturday July 15th.

Also, we are requesting an extension of the noise by-law for the times listed below.

Hours of security operations will commence on Friday July 14th at 3:00 p.m. and be continuous through to Sunday July 16th.

Friday July 14th	3:00 p.m. to 1:00 a.m.
Saturday July 15th	11:00 a.m. to 1:00 a.m.
Sunday July 16th	12:00 p.m. to 12:00 a.m.

Thank you in advance for your co-operation regarding the above matter. Should you have any further questions and/or queries, please do not hesitate to contact me at anytime.

Yours truly,

Kathleen MacRobbie
President



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Kenilworth, ON N0G 2E0
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1.866.848.3620 FAX 519.848.3228

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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF MARCH 27, 2017**

FROM: MICHAEL GIVENS, CAO

**SUBJECT: REPORT CAO 2017-010 WELLINGTON NORTH POWER BOARD
DIRECTOR APPOINTMENTS**

RECOMMENDATION

THAT Report CAO 2017-010 being a report on Wellington North Power (WNP) Board of Director Appointments is received for information;

AND FURTHER THAT the Council of the Township of Wellington North direct Township staff to work with WNP to advertise locally (The River, Township website, WNP Website, Simply Explore Jobs and Housing Portal, Township social media outlets) to fill the upcoming independent community representative vacancy on the WNP Board of Directors;

AND FURTHER THAT the Council of the Township of Wellington North direct the Township CAO to request support from the CAO for WNP in establishing a short-list of candidates to be interviewed by a Committee comprised of Andy Lennox (Mayor), Dan Yake (Councillor), Richard Bucknall (CAO WNP) and Michael Givens (CAO Township);

AND FURTHER THAT every effort be made to have any appointment to the Board of Directors proceed at a May meeting of Council with an effective appointment date of June 1, 2017 for a four year term.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

April 4, 2016-CAO 2016-007 WNP Board Members

April 20, 2015-CAO 2015-10 Wellington North Power Board Shareholder Representation
 December 17, 2014-CAO 2014-30 Wellington North Power-Board Member Appointment

BACKGROUND

The current configuration of the Wellington North Power (WNP) Board of Directors is as per the below table.

Board of Director	Appointment Date	Term End	Role
Alan Rawlins	Jan. 1, 2008	May 31, 2017	Independent Community Representative
Mark Hillis	July 1, 2016	June 30, 2020	Independent Community Representative
Paul Smith	July 1, 2016	June 30, 2020	Independent Community Representative
Richard Bucknall	Apr. 27, 2015	November 30, 2018	Non-independent-(Corporation of WNP)
Andy Lennox	Apr. 27, 2015	November 30, 2018	Non-Independent (Shareholder)
Dan Yake	Apr. 27, 2015	November 30, 2018	Non-Independent (Shareholder)
Michael Givens	Apr. 27, 2015	November 30, 2018	Non-Independent (Shareholder)

Notes-

1. In 2013, the Township authorized the extension of Board member terms to 4 years from 2 years.
2. In 2015, the current configuration of the Board was established via Township Council resolution on April 27, 2015.
3. The terms on the Board for the Mayor, CAO's and Councillor coincide with municipal council terms.

On February 27, 2017 current Board Chair, Alan Rawlins, notified WNP and the majority shareholder that he would not be seeking an additional term on the Board and therefore ending his appointment as of May 31, 2017. Mr. Rawlins was a valued member of the Board for ten years with the last two and a half years as Board Chair. Mr. Rawlins should be applauded for his contributions to WNP and the communities that it serves.

The Township of Wellington North as the primary shareholder of Wellington North Power (WNP) has a responsibility for appointment of members to the Board of Directors. In 2016 when other Board positions needed to be filled, a committee comprised of Andy Lennox (Mayor), Dan Yake (Councillor), Richard Bucknall (CAO WNP) and Michael Givens (CAO Township) interviewed potential candidates after the Township advertised for applicants. The interview committee then made recommendations to Township Council. Council has the responsibility to ratify appointments, notifying WNP and the Township of Southgate (minority shareholder).

We currently have 1 board member whose term is coming to an end. This board member is “independent” (i.e. not affiliated with the Township or WNP-this is a requirement under the Affiliates Relationship Code as per the energy regulator). Council should consider the appropriate process for filling this independent position.

The below excerpts come from the WNP Shareholder Agreement and provide context to the role of the Board of Directors-

3.1 **Shareholder Objectives**

The Shareholders’ objective in connection with the relationship to the Corporation is that **the Board supervises the management of the Corporation** in a manner which:

- a) Takes due consideration of the financial objective established by the Shareholders;
- b) Protects the investment of the Shareholders by appropriately managing the Corporations’ exposure to the normal risks inherent in its business as a Local Electricity Distribution company;
- c) Provides the Shareholders with their desired rate of return on their investment, giving due consideration to rates of return permitted by the regulatory agencies;
- d) Provides adequate reporting to the Shareholder.

4.1 **Board of Directors**

Subject to Section 4.11, **the business and affairs of the Corporation shall be managed by the Board of Directors**. As determined by the Articles, the Board shall consist of a minimum of three (3) and a maximum of ten (10) directors. Appointments to the Board are subject to the approval, or ramification in the case of interim appointments necessitated by vacancies, by Shareholder resolution.

I would suggest that the Township proceed with an advertisement in a form similar to Appendix A. As opposed to advertising, Council could endorse a recruitment process, whereby Township staff and Councillors approach independent community members directly to fill the vacancy.

FINANCIAL CONSIDERATIONS

Annual remuneration for board members is approximately \$6300.00. Additional costs associated with attending relevant events are paid in addition to the remuneration.

Note-remuneration does not apply to either the CAO of WNP or the CAO of the Township.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

X Yes

No

N/A

Which pillars does this report support?

Community Growth Plan

Community Service Review

Human Resource Plan

Corporate Communication Plan

Brand and Identity

Positive Healthy Work Environment

X Strategic Partnerships

The Township as the primary shareholder has a responsibility to undertake certain fundamental activities for WNP including appointment of Board of Director members via resolution.

PREPARED BY:

RECOMMENDED BY:

Michael Givens

Michael Givens, CAO

**MICHAEL GIVENS
CAO**

**MICHAEL GIVENS
CHIEF ADMINISTRATIVE OFFICER**

APPENDIX A

**CALL FOR NOMINATIONS**

The Townships of Wellington North and Southgate as the shareholders of Wellington North Power Inc. (WNP) are accepting nominations for one independent community representative position on the Board of Directors.

Wellington North Power Inc. is a local electricity distribution company serving the urban areas of Arthur, Mount Forest and Holstein. The Board of Directors manages the business and affairs of the Corporation on behalf of the shareholders. Board appointments are for four year terms. Board members are expected to sit on at least one corporate committee and attend monthly Board of Directors meetings.

If you would like to be part of the Board that will help shape the future of Wellington North Power, please forward an expression of interest including background information regarding your skills and experience and how they will enhance Wellington North Power to the attention of Michael Givens, CAO-Township of Wellington North, up to April 21, 2017.

Council of the Township of Wellington North in consultation with the Township of Southgate will consider all submissions along with the intentions of the current directors who are eligible for re-appointment. Interviews of candidates may be required. Efforts will be made to formally appointment the new Board member in May prior to the Annual Shareholder Meeting scheduled for May 16, 2017.

Submissions to be sent to:

Cathy Conrad, Executive Assistant to CAO and Mayor
Township of Wellington North
P.O. Box 125, 7490 Sideroad 7 West
Kenilworth, ON N0G 2E0
Fax: (519) 848-3551 E-mail: cconrad@wellington-north.com

In accordance with the Municipal Freedom of Information and Protection of Privacy Act, the information gathered will be used solely for the selection of a candidate(s). We thank all applicants who apply for this position, but only those candidates selected for an interview will be contacted.



7490 Sideroad 7 W, PO Box 125,
Kenilworth, ON N0G 2E0
www.wellington-north.com

519.848.3620
1.866.848.3620 FAX 519.848.3228

**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF MARCH 27, 2017**

FROM: MICHAEL GIVENS, CAO

**SUBJECT: REPORT CAO 2017-012 MOUNT FOREST JAMES STREET
RECONSTRUCTION TENDER RESULTS**

RECOMMENDATION

THAT Report CAO 2017-012 being a report on the James Street Reconstruction tender is received for information;

AND FURTHER THAT the Council of the Township of Wellington North award the contract for the James Street Reconstruction, Construction of Watermain on Durham Street and Resurfacing of portions of Main Street to Moorefield Excavating Ltd. at a total tendered amount of \$1,482,001.22.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

REPORT PW 2016-056 BEING A REPORT ON THE TOWNSHIP'S 2016 ENGINEERING SERVICES REQUEST FOR PROPOSAL (RFP)

BACKGROUND

The "request for tender" for the reconstruction of James Street between Queen Street and North Water Street, Durham Street water main and Main Street resurfacing was advertised on February 24, 2017 and closed on March 16, 2017.

B.M. Ross and Associates Limited completed the required design work, finalized the Ministry of Environment and Climate Change (MOECC) approvals and oversaw the tender process. Three complete tenders were received for consideration.

BMROSS's tender report and recommendation are included as Appendix 1.

James Street in Mount Forest has long been identified as area requiring full reconstruction. Roads staff identified specific areas on Main Street that require resurfacing. The Durham Street Project will install new water main in this area of town to connect Durham Street water main to Queen Street East water main. A looped water main will provide more reliable water service for customers.

FINANCIAL CONSIDERATIONS

Council approved as part of the 2017 Capital Budget the below amounts.

PROJECT	BUDGET AMOUNT
James street reconstruction(btw queen and north water)	\$1,422,000
Main Street resurfacing (btw queen and king)	\$0
Durham Street water main (btw henry and queen)	\$100,000

Note-Main street resurfacing was added to the tender as a provisional item. Staff recognizing it may not proceed unless tender pricing was favourable. In 2016 funds were set aside for the engineering work associated with this project. The balances of those funds are approximately \$59,000.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

X Yes No N/A

Which pillars does this report support?

X Community Growth Plan Community Service Review
 Human Resource Plan Corporate Communication Plan
 Brand and Identity Positive Healthy Work Environment
 Strategic Partnerships

Infrastructure rehabilitation is an important component to community growth.

PREPARED BY:	RECOMMENDED BY:
<i>Michael Givens</i>	<i>Michael Givens, CAO</i>
MICHAEL GIVENS CAO	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER

**B. M. ROSS AND ASSOCIATES LIMITED****Engineers and Planners**

Box 1179, 206 Industrial Drive

Mount Forest, ON, Canada N0G 2L0

p. (519) 323-2945 • f. (519) 323-3551

www.bmross.net

File No. 16174

March 17, 2017

Mr. Mike Givens, CAO
 Township of Wellington North
 7490 Sideroad 7 W, P.O. Box 125
 Kenilworth, ON N0G 2E0

RE: James Street Reconstruction (Mount Forest)
Contract No. 16174
Tender Results

Tenders were received on March 16, 2017, for the reconstruction of James Street, the construction of watermain on Durham Street (Henry Street to Queen Street), and the resurfacing of a portion of Main Street's southbound lane, as summarized by the following table:

Tenderer	Tendered Amount
Moorefield Excavating Ltd.	\$1,482,001.22*
Cedarwell Excavating Ltd.	\$1,556,238.71
Drexler Construction Limited	\$1,646,728.91

**adjusted amount based on tender review*

All of the tenders were checked. Cedarwell and Drexler tenders were found to be mathematically correct. Moorefield's tender had a number of mathematical errors, but that did not affect their standing as the lowest tender. All tenders were properly signed and each was submitted with the specified tender deposit and Agreement to Bond.


Since the lowest tender is acceptable contractually, and the tenderer is experienced in road reconstruction work, further analysis is limited to the lowest bid. We therefore recommend that this contract be awarded to Moorefield Excavating Ltd. for the total adjusted tender sum of \$1,482,001.22.

Please retain the tender deposits from the two low bidders until the contracts are formally signed. The other tender deposit cheque may now be returned.

If you have any questions, please contact us.

Yours very truly,

B. M. ROSS AND ASSOCIATES LIMITED

Per  _____
Frank Vanderloo, P. Eng.

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH

BY-LAW NUMBER 022-17

BEING A BY-LAW TO AMEND ZONING BY-LAW NUMBER 66-01 BEING THE ZONING BY-LAW FOR THE TOWNSHIP OF WELLINGTON NORTH (Part Lot 17, Concession 14 E, Geographic Township of West Luther, with a civic address of 8711 Highway 89 – 2164913 Ontario Inc.)

WHEREAS, the Council of the Corporation of the Township of Wellington North deems it necessary to amend By-law Number 66-01; as amended pursuant to Section 34 of The Planning Act, R.S.O. 1990, as amended.

NOW THEREFORE the Council of the Corporation of the Township of Wellington North enacts as follows:

1. THAT Schedule “A” Map 1 to By-law 66-01 is amended by changing the zoning on lands described as Part Lot 17, Concession 14 E in the Geographic Township of West Luther as shown on Schedule “A” attached to and forming part of this By-law from:
 - **Agricultural (A) to “Agricultural Exception (A-191)**
2. THAT Section 33, Exception Zone 3 – Rural Areas, is amended by the inclusion of the following new exception:

33.191 Part Lot 17, Con 14 E	A-191	<p>Notwithstanding any other section of this by-law to the contrary, a Kennel may be permitted on the lands in addition to the uses permitted under the Agriculture (A) zone, and shall operate in accordance with the regulations set out in the Townships Dog Licencing By-law, as amended and the following:</p> <ul style="list-style-type: none"> • That a planting strip and/or solid fence be provided along the northerly and westerly perimeter to provide appropriate buffering of the kennel and be maintained throughout the duration of the kennel operation; and, • That no more than 20 dogs are permitted on the property at any time. Dogs shall mean any member of the species canis familiaris which is over twelve (12) weeks of age as defined in the canine By-law 004-21, as amended.
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**By-law Number 022-17
Page 2 of 2**

3. THAT except as amended by this By-law, the land as shown on the attached Schedule 'A' shall be subject to all applicable regulations of Zoning By-law 66-01, as amended.

5. THAT this By-law shall come into effect upon the final passing thereof pursuant to Section 34(21) and Section 34(22) of The Planning Act, R.S.O., 1990, as amended, or where applicable, pursuant to Sections 34 (30) and (31) of the Planning Act, R.S.O., 1990, as amended.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 27TH DAY OF MARCH, 2017.**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

THE TOWNSHIP OF WELLINGTON NORTH

BY-LAW NUMBER 022-17

Schedule "A"



Rezone from Agricultural (A) to Agricultural Exceptions (A-191)

Passed this 27th day of March, 2017

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

EXPLANATORY NOTE**BY-LAW NUMBER 022-17**

THE LOCATION being rezoned is Part Lot 17, Concession 14 E, Geographic Township of West Luther, with a civic address of 8711 Highway 89. The lands subject to the amendment are 41.1 ha (101.1 ac) in size and are currently zoned Agriculture (A) and Natural Environment (NE).

THE PURPOSE AND EFFECT of the amendment is to rezone the subject lands to permit a Kennel to operate on the subject lands in accordance with the Townships Dog Licensing By-law 004-17, being a By-law to regulate and provide for the keeping, control and licensing of dogs within the Township of Wellington North.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 025-17

**BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF A
GARDEN SUITE AGREEMENT BETWEEN THE CORPORATION
OF THE TOWNSHIP OF WELLINGTON NORTH AND MAURICE W.
MARTIN**

WHEREAS it is deemed necessary to enter into a Garden Suite Agreement with Maurice M. Martin, Township of Wellington North, in the County of Wellington, which agreement provides for other matters pursuant to Section 39 of The Planning Act in respect to By-law No. 81-06 authorizing Temporary Use of Land for a Garden Suite.

NOW THEREFORE the Council of The Corporation of the Township of Wellington North ("Wellington North") enacts as follows:

1. An agreement with Maurice M. Martin and Susannah W. Martin in the form of the draft agreement attached hereto as Schedule "A" which in part provides for the Temporary Use of Land for a Garden Suite, the property known and described as Lot 2, Concession 6, known as 9571 Concession 6 N, Township of Wellington North (formerly Township of Arthur) is hereby ratified and confirmed.
2. The Mayor and the Clerk are authorized and directed to sign the agreement on behalf of the Corporation.

***READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 27TH DAY OF MARCH, 2017.***

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

SCHEDULE "A"
To BY-LAW NO. 025-17

GARDEN SUITE AGREEMENT

THIS AGREEMENT MADE THE 27TH DAY OF MARCH, 2017

B E T W E E N: MAURICE M. MARTIN and SUSANNAH W. MARTIN

hereinafter called "the Owners" OF THE FIRST PART

- and -

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH

hereinafter called "the Township" OF THE SECOND PART

WITNESSES THAT:

WHEREAS the Owners own the land described in Schedule "A" and shown on Schedule "B" to this agreement which is hereinafter referred to as "the land";

AND WHEREAS the Owners have requested that the Township amend the Township of Wellington North Zoning By-law No. 66-01 to permit the land to be developed in accordance with their application;

AND WHEREAS the Township considers the Owners' request to be in the public interest provided that certain conditions, as hereinafter set out, are complied with;

AND WHEREAS as a condition of passing a by-law allowing a temporary use of a garden suite pursuant to Section 39 of The Planning Act, as amended, Council may require the Owners of the property to enter into an agreement with the municipality under Section 207.2 of The Municipal Act, as amended;

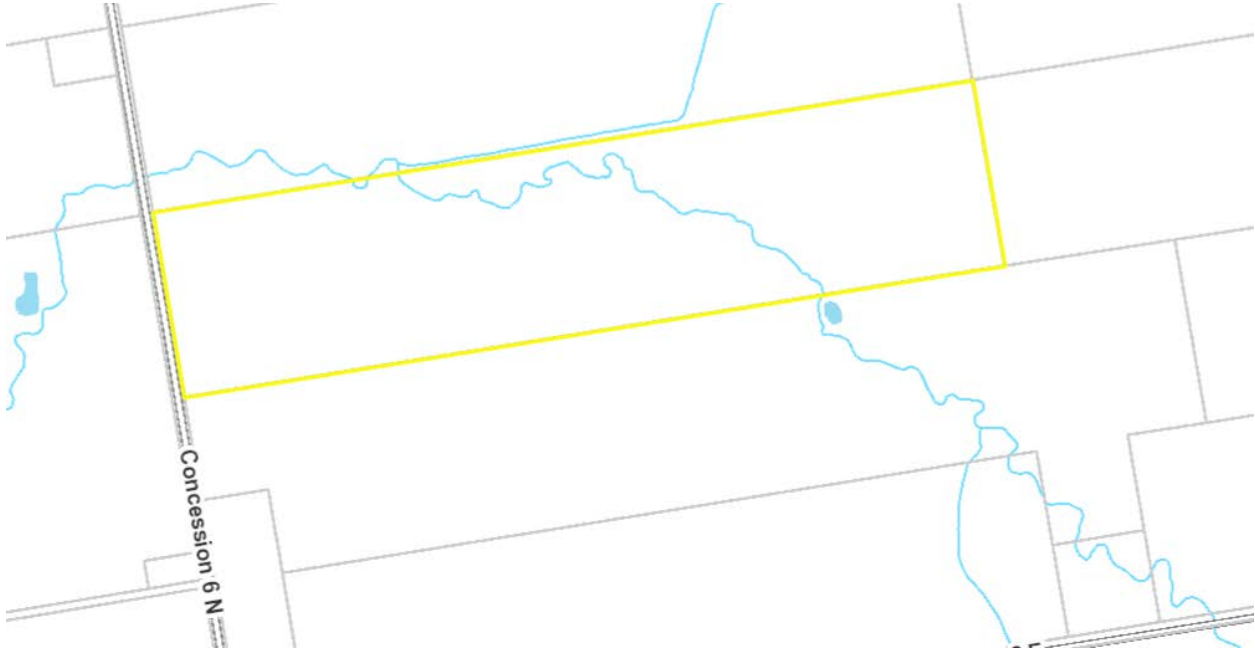
NOW THEREFORE the Owners covenant and agree with the Township as follows:

1. For the purposes of this agreement, development will be as defined in Section 41 of the Planning Act, as amended.
2. Before requiring the issuance of a building permit for any development on the land, the Owners will obtain the approval of the Township's Building Official for their site plans which may include, among other things, a plot plan (location of buildings, setbacks and yard distances), elevation drawings and structural drawings including anchorage details.
3. After the land is developed in accordance with the approved plans, the owners agree to maintain it as developed. Any changes to the garden suite and/or the immediate site of the garden suite must first be approved in writing by the Township. Amendments to this Agreement and associated site plans may be required.
4. The Owners will permit the second dwelling unit (garden suite) installed on the land pursuant to their development application to be occupied only by the following occupant(s):

SUSANNAH W. MARTIN

5. The Owners agree that prior to ceasing to own the subject property they will remove the second dwelling unit (garden suite).
6. The Owners shall be released from all obligations contained herein upon the removal of the second dwelling unit (garden suite) and re-establishment of the site.
7. The Owners agree to remove the second dwelling (garden suite), installed on the land pursuant to their development application, within six (6) months after the occupancy of the suite ceases by the occupant(s) Dora Paterson or upon expiry of Temporary Use By-law No. 81-06 and any renewals thereof, whichever occurs first.
8. The Owners agree that upon the removal of the second dwelling unit (garden suite), the connections to the private septic system or the municipal sanitary sewer system, whichever applies, shall be appropriately terminated. Any cement piers or foundation for the garden suite will be removed, or incorporated into a permitted accessory structure.
9. If the second dwelling unit (garden suite) is not removed as required by this Agreement, the Township is hereby authorized to remove said unit and may

SCHEDULE "B"



**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 026-17

**BEING A BY-LAW TO AUTHORIZE AN EXTENSION AGREEMENT
WITH RESPECT TO TAX SALE PROCEEDINGS.**

WHEREAS The Corporation of the Township Wellington North registered on the 17th day of May, 2016 a Tax Arrears Certificate, Instrument Number **REDACTED**, against the land described in Schedule "A" attached hereto and forming part of this By-law;

AND WHEREAS Section 378 of the *Municipal Act, 2001* provides that after the registration of a tax arrears certificate and before the expiry of one (1) year following the date of the registration of the tax arrears certificate, a Municipality or Board may by By-law authorize an extension agreement with the owners of the land, the spouse of the owner, a mortgagee or a tenant in occupation of such land to extend the period of time in which the cancellation price in respect to the Owner's land is to be paid;

AND WHEREAS the Owners have requested the municipality to authorize an Extension Agreement;

AND WHEREAS the statutory period within which such a By-law may be enacted has not elapsed;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH enacts as follows:

1. **THAT** an agreement be entered into by The Corporation of the Township of Wellington North with **REDACTED**, Owners of the land described in Schedule "A" to extend the time period in which the cancellation price payable on this land is to be paid on the terms and generally in the form of Schedule "B" attached to this By-law;
2. **THAT** the Mayor and Clerk be and are hereby authorized and directed to enter into the agreement on behalf of the Corporation;

3. **THAT** this By-law shall come into force and take effect upon the final passing thereof.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 27 DAY OF MARCH, 2017.**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

SCHEDULE "A"
TO BY-LAW NUMBER 026-17

DESCRIPTION OF THE LAND

REDACTED

SCHEDULE "B"
TO BY-LAW NUMBER 026-17
EXTENSION AGREEMENT

This Agreement made this _____ day of _____, pursuant to Section 378 of the *Municipal Act, 2001, S.O. 2001, c. 25*

BETWEEN:

The Corporation of the Township of Wellington North
(Hereinafter called the "Corporation")

and

REDACTED,

(Hereinafter called "the Owner(s)")

WHEREAS the Corporation has by By-law 026-17 being a By-law to authorize an Extension Agreement with respect to Tax Arrears Proceedings, authorized an Extension Agreement with the Owner(s) to extend to May 15, 2021 the payment period for the cancellation price payable in respect of the Land described in Schedule "A" attached hereto, hereinafter referred to as "the Land;"

NOW THEREFORE the Authority and Owner(s) agree as follows:

1. The Authority will extend to May 15, 2021 the payment period for the cancellation price payable in respect of the land.
2. The Owner(s) will pay:
 - (a) As they become due, all real property taxes levied on the Land that became due and payable during the term of this Agreement; and
 - (b) All payments to Wellington North in accordance with Schedule "B" attached hereto; and
 - (c) Not later than 30 days following the due date of the last payment per Schedule "B", such additional amount, if any, as is necessary to bring the total amount paid under this agreement up to the amount of the cancellation price payable in respect of the land.
3. As long as this Agreement is a subsisting Agreement, the Authority and its officers will not, except as otherwise provided in this Agreement, enforce the collection of real property taxes that, at the time of entering into this Agreement, are overdue or in arrears in respect of the Land but compliance with this provision does not constitute a waiver of the rights of the Authority or its officers to enforce collection of such taxes in the future if the Owner(s) is in default under this Agreement.
4. If the Owner(s) fails to make payment as required, the Owner(s) is in default and on the day that notice of the default is sent to the Owner(s), this Agreement shall cease to be considered a subsisting Agreement.

- 5. This Agreement shall cease to be considered a subsisting Agreement upon the date of the sale or other disposition of the Land by the Owner(s).
- 6. Notwithstanding paragraphs 2 and 3, the Owner(s) or any other person may pay the cancellation price at any time and this Agreement terminates when the cancellation price is so paid.
- 7. Notice to the Owner(s) under this Agreement is sufficiently given if sent by registered mail to the Owner(s) at the following address:

REDACTED
REDACTED

In witness whereof the said parties hereto have hereunto set their hands and seals.

SIGNED, SEALED AND DELIVERED
IN THE PRESENCE OF

Witness

Signature of Owner

Witness

Signature of Owner

Andrew Lennox, Mayor

Karren Wallace, Clerk

17	17,691.16	176.91	-\$648.75	17,219.32	September 15, 2018
18	17,219.32	172.19	-\$648.75	16,742.76	October 15, 2018
19	16,742.76	167.43	-\$648.75	16,261.44	November 15, 2018
20	16,261.44	162.61	-\$648.75	15,775.30	December 15, 2018
21	15,775.30	157.75	-\$648.75	15,284.30	January 15, 2019
22	15,284.30	152.84	-\$648.75	14,788.40	February 15, 2019
23	14,788.40	147.88	-\$648.75	14,287.53	March 15, 2019
24	14,287.53	142.88	-\$648.75	13,781.66	April 15, 2019
25	13,781.66	137.82	-\$648.75	13,270.72	May 15, 2019
26	13,270.72	132.71	-\$648.75	12,754.68	June 15, 2019
27	12,754.68	127.55	-\$648.75	12,233.47	July 15, 2019
28	12,233.47	122.33	-\$648.75	11,707.06	August 15, 2019
29	11,707.06	117.07	-\$648.75	11,175.38	September 15, 2019
30	11,175.38	111.75	-\$648.75	10,638.38	October 15, 2019
31	10,638.38	106.38	-\$648.75	10,096.02	November 15, 2019
32	10,096.02	100.96	-\$648.75	9,548.23	December 15, 2019
33	9,548.23	95.48	-\$648.75	8,994.96	January 15, 2020
34	8,994.96	89.95	-\$648.75	8,436.16	February 15, 2020
35	8,436.16	84.36	-\$648.75	7,871.77	March 15, 2020
36	7,871.77	78.72	-\$648.75	7,301.74	April 15, 2020
37	7,301.74	73.02	-\$648.75	6,726.00	May 15, 2020
38	6,726.00	67.26	-\$648.75	6,144.51	June 15, 2020
39	6,144.51	61.45	-\$648.75	5,557.21	July 15, 2020
40	5,557.21	55.57	-\$648.75	4,964.03	August 15, 2020
41			-\$648.75		September 15, 2020

	4,964.03	49.64		4,364.92	
42	4,364.92	43.65	-\$648.75	3,759.82	October 15, 2020
43	3,759.82	37.60	-\$648.75	3,148.67	November 15, 2020
44	3,148.67	31.49	-\$648.75	2,531.40	December 15, 2020
45	2,531.40	25.31	-\$648.75	1,907.97	January 15, 2021
46	1,907.97	19.08	-\$648.75	1,278.29	February 15, 2021
47	1,278.29	12.78	-\$648.75	642.33	March 15, 2021
48	642.33	6.42	-\$648.75	0.00	April 15, 2021
	Total	6,504.40	-36,940.02		
Plus all further taxes, penalties, interest and legal costs levied on the land as they become due and payable during the term of this Agreement					

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 028-17

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH AT ITS REGULAR MEETING HELD ON MARCH 27, 2017.

WHEREAS Section 5 of the Municipal Act, S.O. 2001 c.25 (hereinafter called "the Act") provides that the powers of a Municipal Corporation shall be exercised by its Council;

AND WHEREAS Section 5(3) of the Act states, a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

NOW THEREFORE the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS**:

1. The action of the Council of the Corporation of the Township of Wellington North taken at its meeting held on March 27, 2017 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Wellington North at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. That the Mayor and the proper officials of the Corporation of the Township of Wellington North are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Wellington North referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Township of Wellington North.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 27TH DAY OF MARCH, 2017.**

**ANDREW LENNOX
MAYOR**

**KARREN WALLACE
CLERK**