

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
MEETING AGENDA OF COUNCIL
MARCH 26, 2018 @ 7:00 P.M.
MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH**

**PAGE
NUMBER**

CALLING TO ORDER - Mayor Lennox

ADOPTION OF THE AGENDA

DISCLOSURE OF PECUNIARY INTEREST

O ' CANADA

ADOPTION OF MINUTES OF COUNCIL

- Regular Council Meeting of March 12, 2018 001
- Special Council Meeting of March 12, 2018 012

BUSINESS ARISING

Report EDO-2018-09 Butter Tarts & Buggies Eligibility Criteria 030

DEPUTATIONS

Ali-zzi Falah

- Request to waive drain repair costs on Drain WL 51 032

ITEMS FOR CONSIDERATION

Minutes:

1. MINUTES
 - a. Saugeen Valley Conservation Authority, February 13, 2018 Authority Meeting Minutes 035
 - b. County of Wellington Accessibility Advisory Committee, March 1, 2018 041
 - c. Township of Wellington North, Recreation Master Plan Steering Committee, March 5, 2018 043

Business: reports, recommendations, correspondence for direction

2. BUILDING
 - a. Report CBO 2018-05 Building Permit Review Period Ending February 28, 2018 044
 - b. Report CBO 2018-06 South Saugeen Developments Inc., Cork Street 047
3. ECONOMIC DEVELOPMENT
 - a. Report EDO 2018-10 Seniors Centre for Excellence Community Initiated Project 049
4. FINANCE
 - a. 2018 Budget Presentation (to be circulated prior to meeting)
 - b. Report TR2018-004 being a report on 2017 Council Remuneration 056
 - c. Cheque Distribution Report, March 19, 2018 059
5. COUNCIL
 - a. Kathryn McGarry, Minister of Transportation 062
 - 2018-19 Connecting Links Program Funding

6. ADMINISTRATION

- a. Report HR 2018-001 Bill 148: Fair Workplaces, Better Jobs Act, 2017 063
- b. 2018 Municipal Election Candidate Information Session – Thursday, April 12, 2018 069
- c. Candidate Information Workshop – Thursday, April 19, 2018 070

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION AND ADOPTION

NOTICE OF MOTION

COMMUNITY GROUP MEETING PROGRAM REPORT

BY-LAW

- a. By-law Number 028-18 being a by-law to authorize the execution of a Development Agreement Part of Park Lots 10, 11 & 12 South of Princess Street, Plan Town of Mount Forest and Part of Lots “I”, “K” & “L” MacDonald’s Survey and Part of Lot 2, Con WOSR Division 1 (Arthur) (Town of Mount Forest) Township of Wellington North, County of Wellington (South Saugeen Developments Ltd.) 071

CONFIRMATORY BY-LAW NUMBER 029-18 102

ADJOURNMENT

MEETINGS, NOTICES, ANNOUNCEMENTS		
March 26, 2018	Wellington North Showcase Business Networking Reception Arthur Community Centre	4:30 p.m. – 7:00 p.m.
March 27, 2018	Wellington North Showcase “Open To The Public” Arthur Community Centre	1:00 p.m. – 7:30 p.m.
March 27, 2018	Mayor’s Lunch sponsored by H.O.P.E., Arthur Community Centre, Upper Hall	11:30 a.m. to 1:00 p.m.
March 27, 2018	Recreation Master Plan Open House Arthur Community Centre Upper Hall	4:00 p.m. – 6:00 p.m.
March 28, 2018	Recreation Master Plan Open House Mount Forest & District Sports Complex, Leisure Room	4:00 p.m. – 6:00 p.m.
March 30, 2018	Good Friday – office closed	
April 2, 2018	Easter Monday – office closed	
April 9, 2018	Regular Council Meeting	2:00 p.m.
April 10, 2018	Mount Forest Ad Hoc Aquatic Advisory Committee	7:00p.m.
April 23, 2018	Regular Council Meeting	7:00 p.m.

The following accessibility services can be made available to residents upon request with two weeks’ notice:

Sign Language Services – Canadian Hearing Society – 1-877-347-3427

- Kitchener location – 1-855-656-3748

TTY: 1-877-843-0368 Documents in alternate forms – CNIB – 1-800-563-2642

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
MINUTES OF COUNCIL
MARCH 12, 2018 @ 2:00 P.M.**

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

<u>Members Present:</u>	Mayor:	Andrew Lennox
	Councillors:	Sherry Burke
		Lisa Hern
		Steve McCabe
		Dan Yake

<u>Staff Present:</u>	CAO:	Michael Givens
Director of Legislative Services/Clerk:		Karren Wallace
Deputy Clerk:		Catherine Conrad
Director of Finance and Treasury:		Adam McNabb
Human Resources Manager:		Chanda Riggi

CALLING TO ORDER

Mayor Lennox called the meeting to order.

ADOPTION OF THE AGENDA

Resolution 2018-078

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Agenda for the March 12, 2018 Regular Meeting of Council be accepted and passed with the addition of:

BY-LAW

By-law Number 025-18 being a by-law to authorize the execution of a Development Agreement (Lot G and Part of G and Part of Lots H and I, MacDonald's Survey being shown as Part 1 on Reference Plan 61R-6978 Save and Except Part 2 on Reference Plan 61R-11343, in the Township of Wellington North, in the County of Wellington – Betty Dee Limited).

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

None

O' CANADA

PRESENTATIONS

Trish Wake, Community Administrator, Mount Forest District Chamber of Commerce; and David Sharpe, President, Mount Forest District Chamber of Commerce

- Grant Application for Fireworks Festival

Ms. Wake and Mr. Sharpe appeared before Council to present information about the 18th Annual Mount Forest Fireworks Festival being held July 20 to 22nd.. The festival events include monster bingo, demolition derby, A & W outdoor movie night, classic car show, live local talent amusement rides, kids zone, magicians, beer gardens, food trucks, a variety of vendors and is topped off with the spectacular fireworks display. The festival has been named as a 2018 Top 100 Festival by Festivals and Events Ontario. The Fireworks Festival Committee appreciates the Township's past support and have submitted a 2017-2018 Grants and Donations Community Development Fund Application to seek municipal funding for their event.

Phil Beard, General Manager – Secretary Treasurer, Maitland Valley Conservation Authority

David Turton, Wellington North Representative

- Maitland Valley Conservation Authority, 2018 Priorities, Work Plan and Budget
- June 23: The 100-year flood event, article from The Rural Voice

Mr. Beard and Mr. Turton appeared before Council to review the Conservation Authority's 2018 Priorities, Work Plan and Budget. Priorities and Challenges, Budget and Levy, Flood and Erosion Safety Services and Conservation Areas Services were discussed.

ADOPTION OF MINUTES OF COUNCIL / PUBLIC MEETING(S)

Resolution 2018-079

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the minutes of the Regular Meeting of Council held on February 26, 2018 and the Special Meeting of Council held on March 5, 2018 as amended be adopted as circulated.

CARRIED

BUSINESS ARISING

None.

DEPUTATIONS

Helen Edwards, Seniors Health Services Coordinator

Doris Cassan, Arthur Senior (Retired Nurse)

- Seniors' Centre for Excellence 2018 Program Updates

Ms. Edwards presented 2018 Program Updates outlining Wellington North programs and goals. The Seniors' Centre is hoping to apply for provincial funding to expand programs in North Wellington and requires contributions from Mapleton, Minto and Wellington North to support their application.

Ms. Cassan spoke to the importance of seniors services being available locally.

Resolution 2018-081

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North supports the request by the Seniors' Centre for Excellence request for a \$16,250.00 contribution to expand programming for seniors in North Wellington broken down as a \$5,524.00 cash donation and an in-kind contribution of \$10,726.00;

AND FURTHER THAT the cash donation be funded through the community initiated project program.

CARRIED

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

Items 1b, 2a, 3b, 3c 4b, 4c, 5a, 6b

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION**Resolution 2018-082**

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT all items listed under Items for Consideration on the March 12, 2018 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:

1. *MINUTES*

a. *Wellington North Cultural Roundtable, February 15, 2018 be received*

c. *Maitland Valley Conservation Authority, Board of Directors Meeting #12/17, December 20, 2017 be received*

3. *ECONOMIC DEVELOPMENT*

a. *Report EDO 2018-06 Community Improvement Program*

THAT the Council of the Corporation of the Township of Wellington North receive Report EDO 2018-06 dated March 12th, 2018 with regards to the Community Improvement Program;

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North approve a one-time grant in the amount of \$1,186.00 under the Façade Improvement Program for improvements made to 188 George Street in Arthur location of C3 Techs Inc.

4. *FINANCE*

a. *Cheque Distribution Report, March 6, 2018 be received*

6. *ADMINISTRATION*

a. *Report CLK 2018-012 being a report on Consent Applications B94-13; B95-13; B96-13; B97-13 and B98-13 (Maple Hill Estates Inc.) known as Park Lots 1, 2 and 3, South of Clyde Street, Town of Mount Forest, now the Township of Wellington North*

THAT the Council of the Corporation of the Township of Wellington North receive CLK Report 2018-012 being a report on Consent Applications B94-13; B95-13; B96-13; B97-13 and B98-13 as Park Lots 1, 2 and 3, South of Clyde Street, Town of Mount Forest, now the Township of Wellington North;

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B94/13 as presented with the following conditions:

- *THAT Payment be made of the fee of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;*
- *THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;*
- *THAT a Parkland dedication fee be paid (\$1,000 in 2018)*
- *THAT the Owner receive approval from the applicable road authority in a manner deemed acceptable to that road authority for an entrance to the severed and retained parcel;*

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B95/13 as presented with the following conditions:

- *THAT Payment be made of the fee of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;*
- *THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;*
- *THAT a Parkland dedication fee be paid (\$1,000 in 2018)*

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B96/13 as presented with the following conditions:

- *THAT Payment be made of the fee of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;*
- *THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;*
- *THAT a Parkland dedication fee be paid (\$1,000 in 2018)*

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B97/13 as presented with the following conditions:

- *THAT Payment be made of the fee of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;*
- *THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;*
- *THAT a Parkland dedication fee be paid (\$1,000 in 2018)*

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B98/13 as presented with the following conditions:

- *THAT Payment be made of the fee of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;*
- *THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;*

- *THAT a Parkland dedication fee be paid (\$1,000 in 2018)*

AND FURTHER THAT Council authorizes the Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

- c. *Report CLK 2018-014 being a report on Consent Application B13-18 (Goetz) known as Part Lot 15, Concession 2, Arthur Township now Township of Wellington North THAT the Council of the Corporation of the Township of Wellington North receive CLK Report 2018-014 being a report on Consent Application B13-18 known as Part Lot 15, Concession 2, Arthur Township, now the Township of Wellington North; AND FURTHER THAT the Council of the Township of Wellington North supports consent application B13/18 as presented with the following conditions:*

- *THAT Payment be made of the fee of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;*
- *THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;*
- *THAT a Parkland dedication fee be paid (\$1,000 in 2018)*
- *THAT a drainage reapportionment agreement be entered into.*

AND FURTHER THAT Council authorizes the Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

- d. *Report CLK 2018-015 being a report on Consent Application B17-18 (MacDonald) known as Part Park Lot 4, S/S Birmingham Street, Township of Wellington North THAT the Council of the Corporation of the Township of Wellington North receive CLK Report 2018-015 being a report on Consent Application B17-18 known as Part Park Lot 4, S/S Birmingham Street in the Township of Wellington North; AND FURTHER THAT the Council of the Township of Wellington North supports consent application B17/18 as presented with the following conditions:*

- *THAT Payment be made of the fee of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;*
- *THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;*
- *THAT a Parkland dedication fee be paid (\$1,000 in 2018)*
- *THAT the septic tank be decommissioned and all if any connection between the septic tank and the dwelling be disconnected to the satisfaction of the Chief Building Official.*
- *THAT the Owner receive approval from the applicable road authority in a manner deemed acceptable to that road authority for an entrance to the severed and retained parcel;*

AND FURTHER THAT Council authorizes the Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

- e. *Report CLK 2018-016 being a report on Consent Application B16-18 (Quarrie) known as Part Lot 28, part of Division 1 EOSR Sideroad 9 E, Township of Wellington North*

THAT the Council of The Corporation of the Township of Wellington North receive CLK Report 2018-016 being a report on Consent Application B16-18 known as Part Lot 28 Part of Division 1 EOSR, Sideroad 9 E in the Township of Wellington North; AND FURTHER THAT the Council of the Township of Wellington North supports consent application B16/18 as presented with the following conditions:

- THAT Payment be made of the fee of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;*
- THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;*
- THAT the Owner receive approval from the applicable road authority in a manner deemed acceptable to that road authority for an entrance to the severed and retained parcel;*

AND FURTHER THAT Council authorizes the Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

CARRIED

CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION

Resolution 2018-083

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Mount Forest Aquatic Ad-Hoc Advisory Committee meeting held on February 27, 2018.

CARRIED

Resolution 2018-084

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT Council of the Corporation of the Township of Wellington North receive Wellington North Fire Service Communiqué #052, February, 2018.

CARRIED

Resolution 2018-085

Moved: Councillor Hern

Seconded: Councillor Yake

THAT Council of the of the Corporation of the Township of Wellington North receive for information Report EDO-2018-07 dated March 12th, 2018 being a report on the Development Charges Rebate Program;

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North supports the staff recommendation to submit an Expression of Interest to participate in the program.

CARRIED

Resolution 2018-086

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive Report EDO-2018-08 being a report on Butter Tarts & Buggies Partnership Agreement;

AND FURTHER THAT the Council of the Township of Wellington North approve the continuation of this joint tourism initiative in collaboration with the Townships of Minto, Mapleton, Southgate and West Grey at an annual contribution of \$2,500.00.

AND FURTHER THAT the Council of the Township of Wellington North authorize the Mayor and CAO to sign the two year partnership agreement on behalf of the Township of Wellington North.

CARRIED

Council directed staff to bring information to the March 26, 2018 Regular Council Meeting regarding the criteria to define eligibility that participating businesses must meet.

Resolution 2018-087

Moved: Councillor Yake

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North receive for information Report TR2018-005 being a report on asset management initiatives for the 2018 calendar year be accepted for information;

AND FURTHER THAT Council support the creation of a cross-functional asset management team;

AND FURTHER THAT Council support the submission of an application for the FCM MAMP grant to fund the support of a 3rd party consultant to provide project direction, management, and software training for our existing 'Citywide' asset management software tool.

CARRIED

Resolution 2018-088

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive Report TR2018-006 being a revisited report on debentures and debt servicing costs;

AND FURTHER THAT the Council of the Township of Wellington North direct staff to initiate payment of the 2018 bullet payment of \$996,450 (inclusive of interest) from reserves and reserve funds as outlined in report TR2018-006;

AND FURTHER THAT Council direct staff to revisit debt servicing costs later in 2018 for the 2019 and 2020 bullet payment strategies allowing for Council direction on the debt servicing requirements for the 2019-2020 time period to enable future budget preparation initiatives.

CARRIED

Direction was given to staff to move forward with Option #3 presented within the report being:

MF Arena - 2018 Budget & Interest funding Options

Option # 3			
	<u>Fund Account</u>	<u>Fund Name</u>	<u>Fund Contribution</u>
<u>Reserves</u>			
	1-00-00-000-3010	Working Capital	22,627.63
<u>Obligatory Reserve Funds</u>			
	3-00-71-300-3210	Wellington North Indoor Rec D.C.s	216,295.76
<u>Discretionary Reserve Funds</u>			
	3-00-15-001-3210	Administration Facility Res. Fund	252,782.44
	3-00-30-001-3210	Arthur Works Yard Res. Fund	504,744.17
Total Funding			996,450.00

Resolution 2018-089

Moved: Councillor Yake

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North direct staff to send a letter supporting the Saugeen Valley Conservation Authority request to the Province for increased funding to Premier Kathleen Wynne, PC Leader Doug Ford, NDP Leader Andrea Horwath and a copy to the Saugeen Valley Conservation Authority.

CARRIED

Resolution 2018-090

Moved: Councillor Yake

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North receive CLK Report 2018-013 being a report on Consent Applications B23-18 and B24-18 as Part Lot 4, South of Durham Street, East of Main Street, Plan Town of Mount Forest, now the Township of Wellington North;

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B23/18 as presented with the following conditions:

- *THAT Payment be made of the fee of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;*
- *THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;*
- *THAT a Parkland dedication fee be paid (\$1,000 in 2018)*

- *THAT the Owner receive approval from the applicable road authority in a manner deemed acceptable to that road authority for an entrance to the severed and retained parcel;*

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B24/18 as presented with the following conditions:

- *THAT Payment be made of the fee of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;*
- *THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;*
- *THAT a Parkland dedication fee be paid (\$1,000 in 2018)*
- *THAT the Owner receive approval from the applicable road authority in a manner deemed acceptable to that road authority for an entrance to the severed and retained parcel;*

AND FURTHER THAT Council authorizes the Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

CARRIED

NOTICE OF MOTION

No notice of motion tabled.

COMMUNITY GROUP MEETING PROGRAM REPORT

Councillor Burke announced that she participated in a WOWSA breakfast event on Friday, March 9, 2018 and spoke about her view on politics.

Councillor Yake announced that he attended a Blacksmith Shop Committee meeting last week. They are moving ahead with tidying up the property and have met with some local people about helping.

Mayor Lennox provided the following:

- Thank you to everyone for being part of the biggest fundraiser for the Big Brothers Big Sisters Bowl-A-Thon. Councillor Hern will attend the awards breakfast on his behalf on Saturday, March 17, 2018.
- A challenge had been issued to the Mayor of Brockton on the outcome of the Mount Forest Patriots vs. the Walkerton Hawks series.
- He attended a meeting last week with the Arthur Lions regarding the location of the proposed BMX Park

BY-LAWS**Resolution 2018-091**

Moved: Councillor Hern

Seconded: Councillor Yake

THAT By-law Number 025-18 being a by-law to authorize the execution of a Development Agreement (Lot G and Part of G and Part of Lots H and I, MacDonald's Survey being shown as Part 1 on Reference Plan 61R-6978 Save and Except Part 2 on Reference Plan 61R-11343, in the Township of Wellington North, in the County of Wellington – Betty Dee Limited) be read a First, Second and Third time and enacted.

CARRIED

CULTURAL MOMENT**9th Annual Wellington North Showcase**

We have a wide array of business in Wellington North to serve all of our needs. Our community is full of passionate and skilled people that deliver their products and services in a friendly manner. But how do we know what is available to us in our own community?

Wellington North Showcase creates a platform for business and organizations and our community to make the right connections. It features a Business Networking Reception on March 26th from 4:30pm to 7:00pm and then a tradeshow that is open to the Public on March 27th from 1:00pm – 7:30pm showcasing displays and products from over 70 local businesses and organizations.

For the second year in a row, bringing hope to the community, Mayor Lennox and HOPE (Healthy Opportunities Promoting Empowerment) invite you to a Mayor's Lunch and Talk on Tuesday March 27th about Mental Health in the Workplace.

This year's guest speaker is Rebecca Sherbino who will be speaking about Empowerment and Change through Employment and how Social Enterprise is Changing the World – One Bowl of Soup at a Time. The Raw Carrot is a Social franchise that partners with churches and nonprofits across Ontario to create meaningful employment for individuals on the Ontario Disability Support Program. Rebecca will talk about the cost of poverty and unemployment in Ontario and the joy of providing a hand-up to individuals who have been marginalized by disability and mental health challenges.

Over the past eight years Showcase has proven to be a must attend event for our local businesses and organizations. The economic well-being and cultural offerings of our community is driven by our existing businesses and organizations; this Showcase is intended to give us all an opportunity to recognize and thank the many businesses we have in our community and I would encourage everyone to try and get out and attend our ninth annual Wellington North Showcase.

CONFIRMATORY BY-LAW**Resolution 2018-092**

Moved: Councillor Hern

Seconded: Councillor Yake

THAT By-law Number 026-18 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on March 12, 2018 be read a First, Second and Third time and enacted.

CARRIED**ADJOURNMENT****Resolution 2018-093**

Moved: Councillor Yake

Seconded: Councillor Hern

THAT the Regular Council meeting of March 12, 2018 be adjourned at 4:07: p.m.

CARRIED

CLERK

MAYOR

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
MINUTES OF SPECIAL COUNCIL
MARCH 12, 2018 @ 4:00 P.M.**

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

Members Present:

Mayor: Andrew Lennox
Councillors: Sherry Burke
Lisa Hern
Dan Yake
Steve McCabe

Staff Present:

Director of Legislative Services/Clerk: CAO: Michael Givens
Deputy Clerk: Karren Wallace
Director of Finance and Treasury: Catherine Conrad
Deputy Treasurer: Adam McNabb
Chief Building Official: Mary Jo Marshall
Human Resources Manager: Darren Jones
Manager Arthur Community Centre: Chanda Riggi
Road Superintendent: Tom Bowden
Water & Sewer Superintendent: Dale Clark
Barry Trood

CALLING TO ORDER

Mayor Lennox called the meeting to order.

ADOPTION OF THE AGENDA**Resolution 2018-094**

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Agenda for the March 12, 2018 Special Meeting of Council be accepted and passed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

None

MAYOR'S ADDRESS

Mayor Lennox provided opening comments.

CHIEF ADMINISTRATIVE OFFICER PRESENTATION-CAPACITY

Preparing for Growth (see addendum to minutes)

Michael Givens, Chief Administrative Officer, provided a presentation on "Preparing for Growth". A projected 37% increase in population will require additional staff, new roads, water mains, sanitary connections, sidewalks and more while also maintaining, repairing and replacing old roads, bridges, water mains, sanitary connections and sidewalks. The Community Growth Plan establishes a path for the expected growth.

DIRECTOR OF FINANCE

Revised 2018 Capital Budget review

- **March 5, 2018 Version**
- **March 12, 2018 Version**

The Director of Finance reviewed the revised Draft 2018 Capital Budget and Council gave direction to remove some items and to bring the Capital Budget to the March 26, 2018 Regular Council Meeting together with impact information.

CONFIRMATORY BY-LAW

Resolution 2018-095

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT By-law Number 026-18 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Special Meeting held on March 12, 2018 be read a First, Second and Third time and enacted.

CARRIED

ADJOURNMENT

Resolution 2018-096

Moved: Councillor Burke

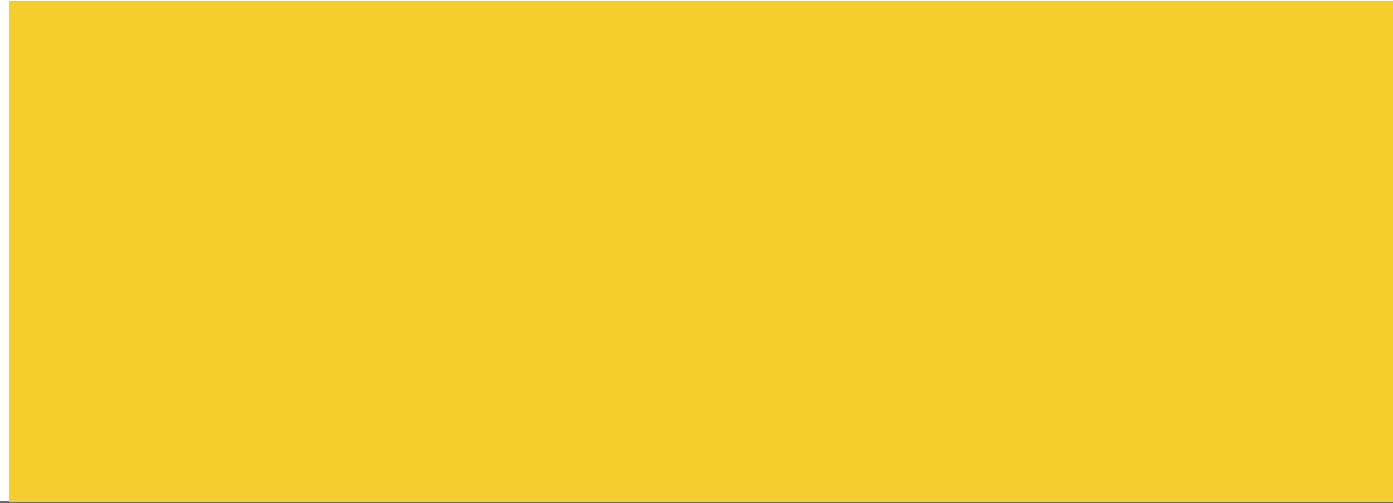
Seconded: Councillor McCabe

THAT the Special Council meeting of March 12, 2018 be adjourned at 6:09 p.m.

CARRIED

CLERK

MAYOR



PREPARING FOR GROWTH!

Mike Givens, Chief Administrative Officer

March 12, 2018



Our Mission

The Township of Wellington North is a team of dedicated volunteers, elected officials and professional staff who are committed to providing high quality service(s) and information to property owners, residents and visitors in order to generate high levels of community pride and happiness.

OUR VISION

| Our Desired Future

The Township of Wellington North will continually strive to provide the best service(s) possible, within the available resource base, with a focus on proactively identifying and meeting key community needs, investing in our team, and communicating broadly with property owners, residents, employees and visitors.



We are **projected** to **GROW!**

Projections show that **Wellington North** is **2nd** only to Centre Wellington for the **largest growth** in Wellington County over the next **25 years**.

The **population** is expected to **climb** from **12,490 to 17,085** by 2036. That's **4,595 new people** in the Community or a **37% increase!**

Household numbers **are to jump** from **4,635 to 6,330**. That's **1,695 new households** or a **37% increase** as well!

**“Uncharted
territory”**



What Does This Mean?

Wellington North Capacity

Growth requires a lot of new roads, new water mains, new sanitary connections, new sidewalks and more.

Yet we still need to maintain, repair and replace the old roads, the old bridges, the old water mains, the old sanitary connections and the old sidewalks.

Millions and millions of infrastructure investment will be required!



Hold on...

do we know if this growth is really going to happen?

018



All trends point to YES!



Building Permits

They continue to fly out the door.

Consent Applications

We've already received a dozen consent applications in 2018!

Development/Planning Files

We have 350+ residential units either in planning stages or are ready for development. This does not include the Murphy Lands (400+ units) or the Strathcona-Saugeen Valley Nursing Home (90+ units). Every developer wants to break ground in 2018!

Growth

Coupled with internal challenges

In a recent survey, Wellington North employees indicated:

- 37.5% (18 of 48 F/T Staff) indicated they are leaving or retiring from Wellington North in the next five years
- When staff leave we lose a lot of institutional knowledge and key experience
- We are contending with growth but we're also contending with the loss of deep expertise and knowledge

37.5%

loss of knowledge

succession planning

This Means...

As an organization, we have to navigate the current and future development needs and ensure we don't lose sight of the service levels that our residents deserve and expect.





The Community Growth Plan Establishes our Path

Wellington North is a place for everyone where a high quality of life is supported and defined by:



A sense of community with active volunteers, local leaders, government and service providers working together to support capacity building, engagement, participation and well-being;



A range of housing, jobs and services that meet local needs, focused within Arthur and Mount Forest as complete communities and service centres;



A strong and diverse economy that has grown within settlement areas and in agricultural, rural and related business sectors;



Healthy natural, social and built environments that promote conservation of land and resources, community wellness, safety, inclusiveness and a range of recreation opportunities;



Infrastructure, facilities and services that are cost-effective, optimally used, technologically advanced, environmentally responsible and resilient;



Connected transportation routes and options that safely and efficiently move people and goods, offering choice and convenience for all;



Small town atmosphere and rural landscape character with a rich cultural and built heritage that is recognized and celebrated.

HUMAN RESOURCES

A look ahead...

Strategic considerations

Director of Operations

- Recruitment in progress;
- Large role and must be supported;
- Time required to assess and see what support pieces are needed to ensure success.

Recreation Coordinator

- Draft Recreation Master Plan speaks to the need for a community facilitator;
- An advocate for recreation users and for the Township;
- Ability to see the big picture and foster inclusivity;
- Champion change;
- New role requiring a specific skill set.

Strategic considerations continued...

A strong focus on succession planning.

Retirement

Recruitment

We will continue to hire people that teach, inspire and lead us to do things better.

An opportunity to potentially launch a pilot program.

Capital Project Management

Co-op Opportunities

Partner with local high school and post secondary institutions to tap in to youth and provide meaningful work experiences.

Recruit a specific skill set to push completion of capital projects.

Mutual transfer of knowledge.

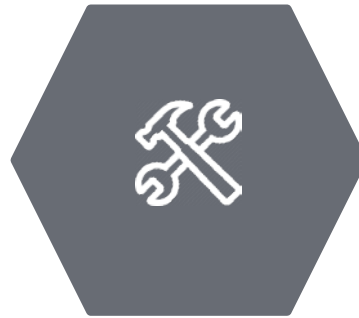
More Considerations...

The future



Our Facilities

We'll need to consider if we have the appropriate space to accommodate more staff



Internal Tools

New performance review process with a focus on employee development

Succession Planning

Leadership development programs



Development Charges

New development charges requires 5 year review

Current By-Law expires June 2018



Recreation Master Plan

The new Recreation Master Plan will inform us on next steps for the community.

What we need

What we don't need

Reviewing Capacity

Starting Point

Leaders will be asked to tap in to capacity that might currently exist in their teams. We'll draw on the talent and skills of current staff in different ways than before in order to meet the future demands of the organization and community.



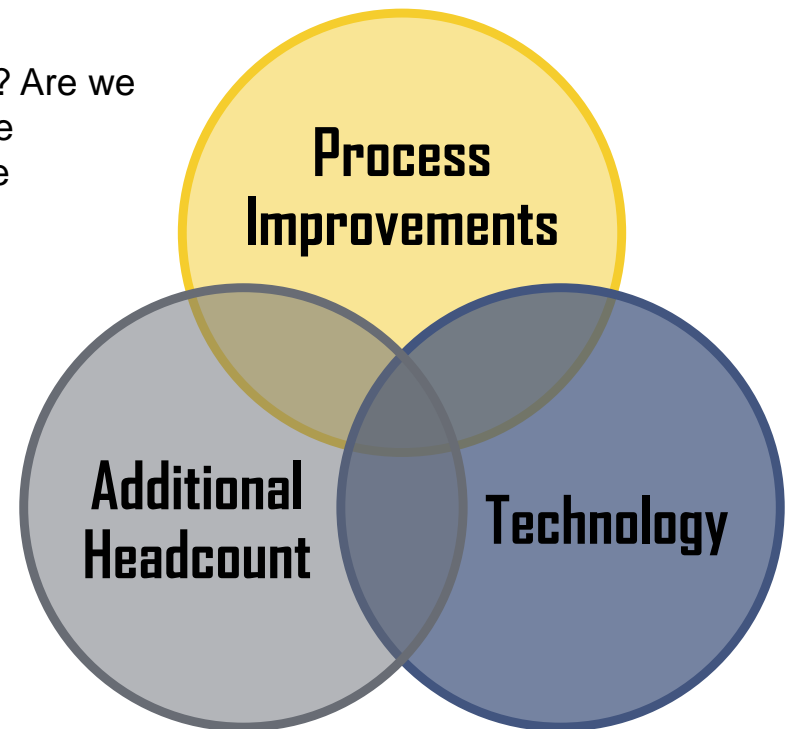
Where can we implement better practices? Are we duplicating efforts? How can we streamline processes and/or involve people who have capacity?



Potential use of technology to free up human capital



Consider additional headcount after reviewing gains from process improvements and technology





2018

| Staying the Course

1

2018 Budget: Align budget to goals, seek approval and proceed to action on those goals.

2

Asset Management Planning: Long-term budgeting required to meet growth needs. We're just getting started.

3

Arthur Wastewater Treatment Plant: Complete the design, secure funding, carry out construction.

REMEMBER: The flood gates will open even wider when capacity is established in Arthur!



We are evolving.

We must be caretakers. We must be builders.

The community is always signalling. We must pay attention to their signals of change.*



“Change will not come if we wait for some other person or if we wait for some other time. We are the ones we’ve been waiting for. We are the change that we seek.”

- Barack Obama



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030

Plan to
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www.simplyexplore.ca

**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF MARCH 26TH, 2018**

FROM: DALE SMALL ECONOMIC DEVELOPMENT OFFICER

**SUBJECT: REPORT EDO-2018-09 BUTTER TARTS & BUGGIES
ELIGIBILITY CRITERIA**

RECOMMENDATION

THAT THE Economic Development Officer Report EDO-2018-09 being a report on the eligibility criteria for the Butter Tarts & Buggies Explore The Simpler Life Program be received for information.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

EDO 2016 - 02 Butter Tarts & Buggies Municipal Partner Agreement
EDO 2017 - 09 Butter Tarts & Buggies Annual Review & continued participation
EDO 2018 - 08 Butter Tarts & Buggies Partnership Agreement

BACKGROUND

At the March 12th council meeting Wellington North Council approved the “Butter Tarts & Buggies Explore the Simpler Life” two-year Partnership Agreement with Mapleton, Minto, West Grey and Southgate. At the same time council also directed staff to bring information to the March 26th, 2018 Council Meeting regarding the criteria that has been created to define eligibility for participating businesses.

Attached to this report is the “Explore The Simpler Life 2018 – 2020 Criteria” that has been established by the partnership. This package includes the application form that must be completed and along with the commitment pledge signed by all applicants. The package also explains the Theme, Signage, Insurance, Criteria, Programming and other requirements that must be met in order to become a participant in the Program.

OTHER COMMENTS

- Municipal partnership agreements have been signed as follows:

 March 8 th	Township of Mapleton
 March 10 th	Municipality of West Grey
 March 12 th	Township of Wellington North
 March 20 th	Town of Minto
 March 21 st	Township of Southgate
- Application forms and commitment pledges from businesses interested in participating in the Program are due back by April 1st
- The first review of the 2018 – 2020 pamphlet & changes required to the BT&B website is targeted for April 19th with final review and partnership sign-off by May 7th
- Final artwork will be sent to the Printer by May 14th with delivery of the pamphlets by May 24th which will ensure we have them in time for the opening of the Wellington North Farmers Market on May 25th and the Spring Rural Romp on May 26th

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

Yes No N/A

Which pillars does this report support?

<input type="checkbox"/> Community Growth Plan	<input type="checkbox"/> Community Service Review
<input type="checkbox"/> Human Resource Plan	<input checked="" type="checkbox"/> Corporate Communication Plan
<input checked="" type="checkbox"/> Brand and Identity	<input type="checkbox"/> Positive Healthy Work Environment
<input checked="" type="checkbox"/> Strategic Partnerships	

PREPARED BY:	RECOMMENDED BY:
---------------------	------------------------

Dale Small

Michael Givens

DALE SMALL ECONOMIC DEVELOPMENT OFFICER	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER
--	--

We Invite You to Join...

BUTTER TARTS & BUGGIES



EXPLORE THE SIMPLER LIFE

2018-2020 CRITERIA

Building **tourism** for your business starts at **home** –
by connecting with your **local community members** and taking
advantage of **partnerships** at a regional level.

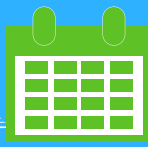
If your business fits the criteria, or you are willing to take the steps to
be included so that you can help to attract tourism to your business
and the region, please complete the application.

We would love to have you join us!





Customized Map



Year Round



Self-Guided

THEME

An exploration of all things butter tarts and buggies... in one variation or another!

All businesses may not necessarily fit the identified criteria, but can take the steps to incorporate into your business. I.e., An accommodator can provide guests with a tailored gift basket, a clothing store can feature aprons or other related apparel branding the tour or a partnership can be developed with a local food producer that doesn't have a storefront to showcase their products and support with recipe cards or other takeaways.

MAPS

To make it easier to travel around to Butter Tart & Buggies locations and to promote the tour, a listing copy and map will be designed, and will also be used as a brochure for marketing. Maps will be available for download on the website www.buttertartsandbuggies.com. Maps will include GPS coordinates so visitors can better locate each location.

PROMOTIONS

There are several other outlets in which the tour will be promoted, including, but not limited to, inclusion in regional partners marketing materials, website and social media inclusion, brochure design and distribution, trade show displays, other relevant marketing opportunities or outlets geared to our target market. The Steering Committee will facilitate the budget and marketing plan.

SIGNAGE

Initial signage will be supplied to all participants at no additional costs to ensure consistency and promotion of your businesses participation.

INSURANCE

It is your responsibility to ensure you have sufficient liability insurance coverage to receive visitors on your property.

EXPECTATIONS

It is important that businesses are informed of their responsibilities as a member of the promotion prior to committing to participate. Setting regulatory measures and adhering to clear criteria for participation are of critical importance to ensuring the success and credibility of any tourism product. Ensuring the quality of the product will also show the value of participating to your business.

CRITERIA

As a participating business, you agree to adhere to the following criteria and responsibilities:

- Adhere to hours of operation as provided and outlined in the marketing materials
- Create the experience as provided and advertised
- Post visible signage in your location
- Commit to staff training and education on market readiness and the promotion
- Participate in a familiarization (FAM) tour to meet other participating members and be knowledgeable about their experiences
- Clearly display promotional materials at your business and online
- Provide up-to-date information on the program website and social media outlets at all times (are they able to edit their information on the BT&B website)?
- Have a website and be active on social media (If your business is restricted in this area, we will discuss alternative options to activate this inclusion)
- Provide content (e.g. recipe card, blog post, photos) that can be used in promotions
- Participate in joint promotional activities, including off-site tradeshow or events
- Attend at least one meeting/event or networking event annually
- Participate in publicity opportunities, media events and FAM trips as necessary

FOR FOOD HANDLERS

- Your product passes local food safety standards
- Your product is fresh daily/regularly and consistently available
- You offer samples as well as packaged items



PROGRAMMING

Building a story and brand around Butter Tarts & Buggies is an effective way to market our region as a destination. It is imperative that the story be deeply rooted in the history of our community. The ability to tell this history and the stories of our participating members is important. Tourists want to be told this story. Ensuring we deliver a true “taste of place” is crucial to creating an authentic, unique tourism destination. For Butter Tarts & Buggies: Explore the Simpler Life, ideas may include:

- Use products grown or made in the region or from Ontario (e.g. butter tarts made with locally produced maple syrup or goat’s milk butter)
- Add sign cards on tables telling story of products and promote the tour
- Unique butter tart flavour features
- Create unique, enticing, displays
- Run contests asking for visitors to share their family’s recipes
- Create partnerships with other members – incorporate local products that don’t have existing storefronts, build a package for horseback riding or buggy tours and a meal or other experience
- Offer more themed retail products – create a recipe book or cards, aprons, kitchen towels, cooking instruments, riding apparel, decorative items like buggy wheels, saddles, tack and leather works, handcrafted wood items, etc
- Promote the story behind the recipe and/or products

BUTTER TARTS & BUGGIES 2018-2020

APPLICATION FORM

Application Deadline: March 30, 2018

Please fill out the checklist according to what type of business you are:

Local Food Local, Handcrafted Items Horse & Buggy Culture Businesses

Equine Industry Other: - Please explain how you fit:

.....
.....

Location Name:

Contact Name:

Phone: Cell:

Hours of Operation:

Email:

Website:

Address:

.....

Municipality:

GPS Coordinates: (If you know them):

Social Media: (Please Circle which platforms your business is associated with)



Username(s):

A few sentences of what people can expect at your location:

.....
.....
.....
.....

Application continues on next page...

BUTTER TARTS & BUGGIES 2018-2020
APPLICATION FORM

Application Deadline: March 30, 2018

Event Name:

Location: Date:

Time: Contact:

Details:
.....
.....
.....
.....

Event Name:

Location: Date:

Time: Contact:

Details:
.....
.....
.....
.....

Event Name:

Location: Date:

Time: Contact:

Details:
.....
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.....

Please send photos & events to
explore@buttertartsandbuggies.com for
social media use throughout the term.

Commitment Pledge

As a Butter Tarts & Buggies participant, I pledge to agree to uphold the above noted criteria as a requirement for participation, thus delivering a unique 'taste of place.' I ensure that my location and staff are market ready and delivering a great experience. I acknowledge that the success of the promotion is dependent on my participation and I will see the true benefit of participating by activating my membership. I also agree to become involved in the membership group as a whole, to learn about other members offerings to cross-promote and to plan the future direction and promotion of the tour.

By Signing this Commitment Pledge, while there is no financial membership fee, I agree to be a partner for the two year commitment.

Signature:

Taylor Keunen

Economic Development Assistant
Town of Minto
taylor@town.minto.on.ca
Mail: Town of Minto, 5941 Highway 89, Harriston, ON N0G 1Z0



Dale Small

Economic Development Officer
Township of Wellington North
dsmall@wellington-north.com
Mail: Township of Wellington North, Box 125, Kenilworth, ON N0G 2E0



Glenn Walker

Economic Development Officer
Township of Southgate
gwalker@southgate.ca
80 Proton St. N, Dundalk, ON N0C 1B0



Economic Development Coordinator

Township of Mapleton
mapleton.ca
Mail: 7275 Sideroad 16, Xox 160, Drayton, ON N0G1P0



Laura Johnson

CAO/Deputy Clerk
Municipality of West Grey
ljohnston@westgrey.com
402813 Grey Rd 4, RR2, Durham, ON N0G 1R0



www.buttertartsandbuggies.com
explore@buttertartsandbuggies.com



Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

Deputation Request Form

Name of Deputation(s) _____

Ali-zzi Falah

Attending as an individual OR Representing a group/organization/business

Name of Group/Organization/Business _____

n/a

Contact Information

Mail: *9539 @ Sideroad 13 Conn NOG/NO*

Email: _____

Telephone: _____

416529 7050

Type of Meeting

Council OR Committee (includes ad hoc) _____

Date of Meeting _____

March 26/18 @ 7pm

Subject Matter (submit your complete deputation submission with this form)

Request to waive drain repairs costs on

Drain W651

Recommendation/Request of Council (what action you would like the Township of Wellington North to take with respect to your matter-use a separate page if required)

Request to waive money owing

Estimated Financial Impact to municipality: _____

55300

Capital _____

Annual Operating _____

SIGNATURE: _____

[Handwritten Signature]

Notice of Collection/Use/Disclosure: All information submitted in support of meetings of Council/Committee/Planning deliberations/ is collected in accordance with the Municipal Act, 2001, s. 8 and 239 (1) and may be used in deliberations, and disclosed in full, including email, telephone numbers, names and addresses on agendas and to persons requesting access to records of Council/Committee/Planning Committee. All information submitted to the municipality is subject to disclosure under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). Questions about this notice of collection should be directed to the Clerk's office (519) 848-3620.



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033

Plan to
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www.simplyexplore.ca

February 5, 2018

Ali-izzi Falah
9539 Sideroad 13
R.R.#1
Conn, ON N0G 1N0

Mr. Falah,

RE DRAIN 51 INVOICE

I have made some inquiries regarding the invoice you received for Drain 51. I understand you did not purchase the property until June 16, 2017 and you did make enquiries here as to any outstanding money owing against the property. Unfortunately drainage projects most often do not get billed out immediately on completion of the work. At times the billings can be outside of four years. Until the billings have been generated, the outstanding money owing would not show up in our records.

The work was done prior to you taking possession of the property. I would suggest that you speak with your lawyer. If you purchased title insurance this may solve the issue or in the alternative your lawyer might have had the vendor's sign an undertaking to readjust for any outstanding money.

On behalf of the municipality, I apologize that this has happened.

Thanks.

Yours truly

Karren Wallace, Dipl. M.A.
Director of Legislative Services/Clerk
Encl.

Township of Wellington North
 Box 125
 7490 Sideroad 7 West
 Kenilworth ON N0G 2E0

Phone - 519-848-3620
 Fax - 519-848-3228

INVOICE	IVC04552034
Type	
Date	1/3/2018
Page	1

COPIED

Bill to:

AL-IZZI FALAH
 9539 SIDEROAD 13
 RR #1
 CONN ON N0G 1N0

Ship to:

AL-IZZI FALAH
 9539 SIDEROAD 13
 RR #1
 CONN ON N0G 1N0

Purchase Order ID		Customer ID	Salesperson ID	Shipping Method	Payment Terms ID	
		AL-IZ00001		DEFAULT	Net 30	
Quantity	Item Number	Description	U Of M	Discount	Unit Price	Ext. Price
1	WL DRAIN #51	Drain Repairs R# 016-072	Each	\$0.00	\$553.00	\$553.00

PLEASE RETURN THE COPY OF
 INVOICE WITH PAYMENT

GST Number: 87307 3530 RT0001
 TERMS: Net / 30 days

Subtotal	\$553.00
Misc	\$0.00
Tax	\$0.00
Freight	\$0.00
Trade Discount	\$0.00
Total	\$553.00

SAUGEE VALLEY CONSERVATION AUTHORITY

MINUTES

Conservation through Cooperation

MEETING: Authority Meeting
DATE: Tuesday February 13, 2018
TIME: 1:00 p.m.
LOCATION: Administration Office, Formosa

CHAIR: Luke Charbonneau

MEMBERS PRESENT: John Bell, Robert Buckle, Mark Davis, Barbara Dobreen,
 Brian Gamble, Wilf Gamble, Stewart Halliday, Sue Paterson

ABSENT WITH REGRETS: Maureen Couture, Kevin Eccles, Dan Gieruszak, Steve McCabe, Mike Smith,
 Andrew White

OTHERS PRESENT: Wayne Brohman, General Manager/Secretary-Treasurer
 Erik Downing, Manager, Environmental Planning & Regulations
 Jo-Anne Harbinson, Manager, Water Resources and Stewardship Services
 Les McKay, Manager, Information Technology
 Shannon Wood, Manager, Communications
 Tori Waugh, Agricultural Outreach Program Coordinator
 Valerie Lamont, Resources Information Technician
 Janice Hagan, Recording Secretary
 Guests and Members of the Public

Chair Luke Charbonneau called the meeting to order at 1:08 p.m.

1. Adoption of Agenda

MOTION #G18-23

Moved by Sue Paterson

Seconded by Robert Buckle

THAT the agenda be adopted as presented.

CARRIED

2. Declaration of Pecuniary Interest

No persons declared a pecuniary interest relative to any item on the agenda.

3. Minutes of the Authority Meeting – January 16, 2018

MOTION #G18-24

Moved by Wilf Gamble

Seconded by Barbara Dobreen

THAT the minutes of the Authority meeting held on January 16, 2018, be approved as circulated.

CARRIED

4. Staff Recognition

The following Staff Appreciation Awards were presented to long-serving employees of SVCA:

- Ten Year Service Award: Erik Downing, Manager, Environmental Planning & Regulations
- Five Year Service Award: Valerie Lamont, Resources Information Technician
- Five Year Service Award: Les McKay, Manager, Information Technology

5. Volunteer and Sponsor Appreciation

The following major sponsors of SVCA were recognized by Chair Charbonneau, and representatives in attendance were presented with a plaque in appreciation for their financial contribution to SVCA:

Bruce Power, Enbridge, Grant's Your Independent Grocer, Grey Bruce Sustainability Network, GSS Engineering Consultants (Owen Sound), John Sutherland & Sons, K's Country Kitchen, Love's Sweetness Maple Syrup, Markdale Rotary Club, Ontario Power Generation, Pine River Watershed Initiative Network, RBC Foundation, Saugeen Bluffs Seasonal Campers, Scotia Bank, Stewardship Grey Bruce, TD Friends of the Environment, Trillium Mutual Insurance Company.

The following major volunteers of SVCA (over 100 hours) were recognized by Chair Charbonneau, and those in attendance were presented with a plaque:

Bob Zettle, Brian Oberle, Catherine Dickison, Chesley Saddle Club, Faye Moore, Gary Senior, Jack MacLeod, Jim & Barbara Potts, Jim Leask, Johanna Hardy & Family, John & Jeanne Kuntz, Kate Serre, Kincardine Ski Club, Lin & Les Fleming, Lucy Luyten, Marlene Montag, Randy & Judy Wright, Rick Pake, Ruby McCracken, Sam Fraser, Sharon Yorke, The Martin Family, Wayne & Margaret Yeoman.

A coffee break was called at 1:45 p.m. and the meeting was reconvened at 2:07 pm.

The Chair presented a plaque to Brian Powers who donated a significant property to SVCA which was part of the Glammis Bog Complex, a provincially significant wetland in Bruce County. Brian received a round of applause from the Members.

6. Matters Arising from the Minutes

a. Regulation Mapping Process

Erik Downing presented to the members regarding the regulation mapping process. He told the members that Walkerton, Kincardine, and Teeswater mapping need to be updated. Draft Walkerton and Teeswater regulation mapping has been completed and Erik demonstrated how the regulated area has a net decrease. He reviewed the approval process for new mapping. Maintenance additions or modifications that maintain intent and improve accuracy does not require more involved approval process while additions or modifications resulting from comprehensive studies may require re-circulation through the Peer Review/MNR process. Following this approval process requirement, staff recommended that public consultation take place for the Kincardine mapping. The members would like to see public endorsement for the Walkerton and Teeswater locations as well. Erik will make a further presentation regarding Walkerton and Teeswater at the next scheduled Authority meeting.

MOTION #G18-25

Moved by Stewart Halliday

Seconded by Brian Gamble

THAT the Authority supports the regulation mapping approval process for Kincardine as presented by staff.

CARRIED

MOTION #G18-26

Moved by John Bell

Seconded by Barabara Dobreen

THAT the Authority supports the regulation mapping approval process for Teeswater and Walkerton as presented by staff with the addition of a public open house in each community.

CARRIED

7. Correspondence

- Letter from Lorie Smith, Program Co-ordinator, 52nd Annual Grey Bruce Farmers' Week 2018, thanking SVCA for its Gold sponsorship was **noted and filed**.

8. Reports

a. Finance Report

The GM/S-T presented the Finance report and noted that there was a surplus in the general levy programs of \$221,386 for 2017. EPR revenues were higher than expected and expenses were lower which generated most of this surplus. Expenses at the non-revenue parks was down, and utility costs were down significantly. In the non-general levy programs there was a surplus of \$277,011. Forestry revenues from tree tenders were \$90,000 greater than budgeted. The 3 campgrounds had a combined surplus of \$89,600.

The Auditors will be presenting the audited financial statements to the Authority at the next scheduled meeting.

MOTION #G18-27

Moved by Mark Davis

Seconded by Robert Buckle

THAT the Financial Report to December 31, 2017 be accepted as distributed and further;

THAT the Accounts Payable, totaling \$113,043.95 be approved as distributed.

CARRIED

b. Program Report

The GM/S-T informed the Members that staff are working on the Watershed Report Card which is scheduled for completion in March. The Gilmore vs Nottawasaga CA leave to appeal had been turned down by the Supreme Court of Canada and there is no recourse for any further appeal. Regarding seasonal staff, there may be a slight increase in the employment grants to adjust for minimum wage increases however SVCA may need to reduce staff hours.

After discussion the following motion was passed:

MOTION #G18-28

Moved by Sue Paterson

Seconded by John Bell

THAT the Program Report be received as information.

CARRIED

c. Executive Committee Minutes

MOTION #G18-29

Moved by Stewart Halliday

Seconded by Wilf Gamble

THAT the following Executive Committee Minutes be received by consent:

- Minutes of Executive Committee Meeting – July 14, 2017
- Minutes of Executive Committee Meeting – July 26, 2017
- Draft Minutes of the Executive Committee Meeting – January 30, 2018

CARRIED

d. Executive Committee Section 28 Hearings

MOTION #G18-30

Moved by Robert Buckle

Seconded by Brian Gamble

THAT the following Executive Committee Section 28 Hearings Minutes be received by consent:

- Minutes of Executive Committee Section 28 Hearings -Weber – July 14, 2017
- Minutes of Executive Committee Section 28 Hearings - Lovsin – September 27, 2017
- Minutes of Executive Committee Section 28 Hearings - Motamed-Khorasani – September 27, 2017

CARRIED

e. **Committee Minutes**

MOTION #G18-31

Moved by Stewart Halliday

Seconded by John Bell

THAT the following Committee Minutes be received by consent:

- Draft Minutes of the Parks Committee – September 19, 2017
- Draft Minutes of the Forestry Committee – November 28, 2017
- Draft Minutes of the Agricultural Committee – December 12, 2017

CARRIED

f. **Planning & Regulations Actions Items**

The members requested that the Walkerton, Teeswater and Kincardine mapping be added to the Action Items chart. Wayne informed the Authority that there would be a File Tracking System demonstration at the next Authority meeting.

g. **Ag Outreach/GLASI Funding Update**

Jo-Anne Harbinson introduced Tori Waugh, Agricultural Outreach Program Coordinator and she gave a brief review of the Ag Outreach program. Tori briefed the members on the various funding strategies that would allow continuance of the program. She reviewed the possible scenarios if funding was not received. The Chair expressed that the Authority is pleased with the program and that it has improved relationships with the agricultural community. After discussion the following motion was passed:

MOTION #G18-32

Moved by Brian Gamble

Seconded by John Bell

THAT the Authority be willing to support the funding of the Ag Outreach Program to a maximum of \$78,000 for the year 2018.

CARRIED

9. New Business

a. **Municipal Support for Increased Conservation Authority Base Funding**

A draft letter was presented to the Authority as a template to be circulated to conservation authorities, and watershed municipalities requesting increased funding from the provincial government. After discussion the following motion was passed:

MOTION #G18-33

Moved by Barbara Dobreen

Seconded by Robert Buckle

THAT the Authority adopt and circulate the proposed amended letter to Conservation Ontario, the local municipalities and counties, and AMO.

CARRIED

b. 2017 Goals and Initiatives

Wayne reviewed the 2017 Goals and Initiatives and noted that the Bruce Power funded initiatives had been delayed for reasons beyond SVCA's control.

c. 2018 Goals and Initiatives

The GM/S-T presented the 2018 Goals and Initiatives. There were no comments.

10. Other Business

Due to time constraints, the Chair deferred this item to the next scheduled Authority meeting.

11. Closed Session

MOTION #G18-34

Moved by Barbara Dobreen

Seconded by Robert Buckle

THAT the Authority move to Closed Session, In Camera, to discuss a personnel matter; and further THAT Wayne Brohman and Laura Molson remain in the meeting.

CARRIED

MOTION #G18-35

Moved by Barbara Dobreen

Seconded by John Bell

THAT the Authority adjourn from Closed Session, In Camera, and rise and report.

CARRIED

There were no actions to report from the Closed Session, In Camera.

There being no further business, the meeting adjourned at 4:25 p.m. on motion of Barbara Dobreen.

Luke Charbonneau
Chair

Janice Hagan
Recording Secretary



Corporation of the County of Wellington

Accessibility Advisory Committee

Minutes

March 1, 2018

Aboyne Library

Present:	<p>Warden Dennis Lever Nancy Dietrich Mayor Kelly Linton Matthew Bulmer Mark Mackenzie Nancy Oliver-Hawkrigg Bob Pearson Irene Van Eenoo Walt Visser Bethany Parkinson Chris McGarvey</p>
Regrets:	<p>Councillor Pierre Brianceau</p>
Staff:	<p>Morgan Struyk, HR Generalist Christine Carbone, HR Assistant Michele Richardson, Assistant Director of Human Resources</p>

1. Call to Order

At 1:30 pm, the Chair called the meeting to order.

2. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

3. Welcome New Committee Members

The committee welcomed new members Bethany Parkinson and Chris McGarvey.

4. Letters of Appreciation Update

Morgan has created an online form called the Accessibility Recognition Programme and provided committee members with a print out of what the nomination form will look like. Morgan will launch the form on the County of Wellington's website Accessibility page in the following week and let the committee know when this has been completed. The committee asked that this programme be shared with the Chambers of Commerce and asked to see if the Communications department would post it on social media.

5. Museum and Archive Building Accessibility

Nancy Dietrich brought forward some concerns about the Museum and Archives building accessibility. Christine will follow-up with museum maintenance with regard to the floor and lighting issues in the women's washroom as well as highlighting the exterior steps.

6. StopGap Cost Information for Local Business Owners

Councillor Linton discussed that Centre Wellington's BIA is promoting StopGap to the local business owners. There was a round table discussion about promoting StopGap to the member municipalities and all members were in agreement to endorse StopGap.

7. Adjournment

At 2pm, the Chair adjourned the meeting until Thursday, May 3, 2018 or at the call of the Chair.

Warden Dennis Lever
Chair
Accessibility Advisory Committee

**Township of Wellington North
Recreation Master Plan
Steering Committee Meeting — March 5, 2018**

Key Decision Points and Action Items

Prepared by Monteith Brown Planning Consultants (MBPC)

Attendees: Andy Lennox, Mike Givens, Dale Small, Sherry Burke, Tammy Pringle, Karen Wallace, Steve Langlois (MBPC), Nicole Douglas (MBPC).

Meeting Notes:

- The draft Master Plan (dated February 22, 2018) was reviewed and discussed
- Comments from staff will be considered within the revised draft
- Consultant took notes of any report edits and will address in revised draft

Next Steps:

1. March 9 – MBPC to provide poster for advertising public open houses
2. March 12 – Township will begin advertising the open houses
3. March 20 – deadline for comments from Steering Committee on draft Master Plan
4. MBPC to prepare Display Boards for open houses
5. March 26 (or sooner) – MBPC to revise draft Master Plan for posting on website (including summary)
6. Open Houses:
 - March 26 (4-6pm) – Arthur – led by MBPC
 - March 27 (4-6pm) – Mount Forest – led by City
7. April 11 – deadline for public input
8. April 18 – Council agenda deadline
9. April 23 – MBPC to present final Plan to Council



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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF MARCH 26, 2018**

**FROM: DARREN JONES
CHIEF BUILDING OFFICIAL**

**SUBJECT: CBO 2018-05 BUILDING PERMIT REVIEW
PERIOD ENDING FEBRUARY 28, 2018**

RECOMMENDATION

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2018-05 being the Building Permit Review for the period ending February 28, 2018.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

1. CBO 2018-04 Building Permit Review Period Ending January 31, 2018

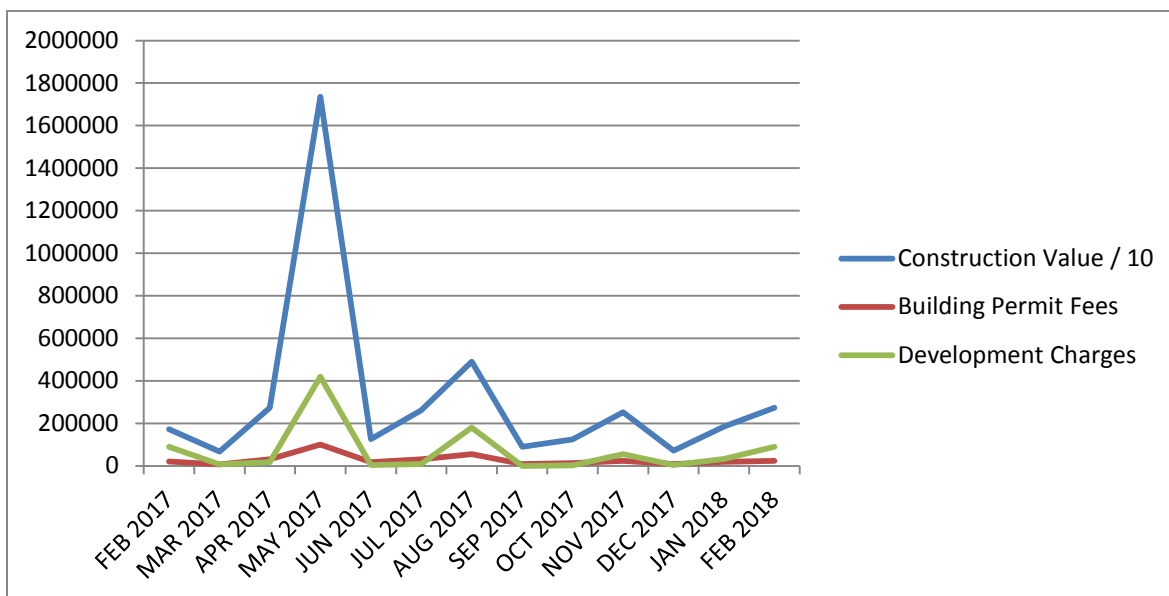
BACKGROUND

PROJECT DESCRIPTION	PERMITS ISSUED	CONSTRUCTION VALUE	PERMIT FEES	DEV. CHARGES
Single Family Dwelling	1	361,500.00	2,209.28	6,522.00
Multi Family Dwelling	1	700,000.00	5,465.06	81,008.00
Additions / Renovations	1	15,000.00	927.40	0.00
Garages / Sheds	2	120,000.00	759.02	0.00
Pool Enclosures / Decks	0	0.00	0.00	0.00
Commercial	1	2,000.00	255.00	0.00
Assembly	0	0.00	0.00	0.00
Industrial	2	90,000.00	3,302.56	1,796.08

Institutional	1	20,000.00	255.00	0.00
Agricultural	4	1,400,000.00	9,649.06	0.00
Sewage System	1	8,000.00	509.00	0.00
Demolition	2	12,000.00	254.00	0.00

Total February 2018	16	2,728,500.00	23,585.38	89,326.08
Total Year to Date	31	4,572,000.00	43,063.56	122,665.30

12 Month Average	20	3,290,512.08	28,579.55	68,345.03
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10 Year Monthly Average	8	959,918.00	9,708.37	16,953.21
10 Year, Year to Date Average	14	1,544,199.30	15,814.16	27,017.28

FINANCIAL CONSIDERATIONS

None.

STRATEGIC PLAN

This report does not directly relate to the implementation of the Township of Wellington North Strategic Plan.

Do the report's recommendations advance the Strategy's implementation?

- Yes
 No
 N/A

Which pillars does this report support?

- Community Growth Plan
- Human Resource Plan
- Brand and Identity
- Strategic Partnerships
- Community Service Review
- Corporate Communication Plan
- Positive Healthy Work Environment
- None

PREPARED BY:	RECOMMENDED BY:
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Mike Givens

DARREN JONES CHIEF BUILDING OFFICIAL	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER
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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF MARCH 26, 2018**

**FROM: DARREN JONES
CHIEF BUILDING OFFICIAL**

**SUBJECT: CBO 2018-06 SOUTH SAUGEEN DEVELOPMENTS INC.
CORK STREET**

RECOMMENDATION

THAT the Corporation shall enter into an Agreement with South Saugeen Developments Inc. in the form of the draft Agreement.

AND FURTHER THAT the Mayor and the CAO of the Corporation be authorized and directed to sign the Agreement on behalf of the Corporation and the Clerk is hereby directed to cause notice of the said Agreement to be registered on the title to the lands.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

None.

BACKGROUND

South Saugeen developments Inc. is the owner of the lands described as Part of Park Lots 10, 11 & 12 South of Princess Street, Plan Town of Mount Forest and Part of Park Lots "I", "K" & "L" Macdonald's Survey and Part of Lot 2 Con WOSR Division 1 (Arthur) (Town of Mount Forest) Township of Wellington North, County of Wellington. The Owner has applied for a number of severances to create six (6) residential semi-detached building lots.

The applicant has satisfied staff that this proposed development will be constructed in a manner that is consistent with municipal standards and best practices and has received or agreed to receive approval from other applicable agencies such as Wellington County.

A copy of the proposed agreement is attached to By-law 028-18 in this agenda package.

FINANCIAL CONSIDERATIONS

None.

STRATEGIC PLAN

This report relates directly to the implementation of the Township of Wellington North Strategic Plan and Community Growth Plan. In particular this provides a broader range of housing in Mount Forest to better serve the needs of the growing community in an urbanized area.

Do the report's recommendations advance the Strategy's implementation?

- Yes
- No
- N/A

Which pillars does this report support?

- Community Growth Plan
- Human Resource Plan
- Brand and Identity
- Strategic Partnerships
- Community Service Review
- Corporate Communication Plan
- Positive Healthy Work Environment

PREPARED BY:	RECOMMENDED BY:
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Mike Givens

DARREN JONES CHIEF BUILDING OFFICIAL	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER
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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF March 26th, 2018**

FROM: DALE SMALL, ECONOMIC DEVELOPMENT OFFICER

**SUBJECT: REPORT EDO 2018-10 SENIORS CENTRE FOR EXCELLENCE
COMMUNITY INITIATED PROJECT**

RECOMMENDATION

That the Economic Development Officer report EDO 2018-10 dated March 26th, 2018 with regards to the Seniors Centre for Excellence Community Initiated Project be received;

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North approves the application and funding to a maximum of \$16,250.00.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

March 12th, 2018 Deputation to council by Helen Edwards and Doris Cassan

BACKGROUND

The purpose of the Community Initiated Project Program is to assist Community Organizations in obtaining funding as well as the support of the council of the Township of Wellington North when pursuing the delivery of new or additional services and/or programs in Wellington North.

This program supports the Township of Wellington North's strategic priorities where we identified the need "To explore new strategic partnerships where additional resources can be accessed in order to meet the service needs of our community.

OVERVIEW

On March 12th, 2018 Helen Edwards from the Seniors Centre of Excellence provided Wellington North council with an update on their 2018 Program and priorities. One of the key priorities for 2018 is "Seniors Active Living Centre Program Expansion". This program was discussed in detail

and council were asked to provide support to a funding application the Seniors Centre of Excellence were going to submit to the Ministry of Seniors Affairs by the end of March.

Wellington North was asked to partner with the Town of Minto and Township of Mapleton to share in covering the \$42,500 municipal contribution. As Minto and Wellington North would have a higher number of seniors participating in the program the contribution would be split as follows:

- \$10,000 Township of Mapleton
- \$16,250 Town of Minto
- \$16,250 Township of Wellington North

It was further suggested that, should the Seniors Centre of Excellence be successful with the grant application; the Wellington North portion could be provided as follows:

- \$ 5,524 cash contribution
- \$ 7,600 waiver of fee rental for the Leisure Hall in Mount Forest (50 weeks @ 4 hrs/week)
- \$ 2,500 waiver of fee rental/provision of office space one day per week
- \$ 626 waiver of Arthur Community Centre fee rental for Seniors Wellness Fair

While council supported the request, the Seniors Centre of Excellence was asked to complete a Community Initiated Project application for council to approve at the March 28th meeting. This application was reviewed utilizing our Community Initiated Project Decision Matrix and a copy of the matrix and application is attached to this report. The Senior Management Team also reviewed the application on March 21st and recommend council approve funding for this applicant.

FINANCIAL CONSIDERATIONS

In the 2017 Capital Budget \$50,000 in funding was included for Community Initiated Projects. One application, (Mount Forest Lions Club) was received and approved totaling \$10,000.

In 2018 \$50,000 in funding has again been requested and this is the second application to date:

- \$ 2,500 to M.F. Minor Ball was approved on January 8th
- \$16,250 to Seniors Centre of Excellence to be decisioned March 26th

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

X **Yes** No N/A

Which pillars does this report support?

<p>X Community Growth Plan <input type="checkbox"/> Human Resource Plan X Brand and Identity X Strategic Partnerships</p>	<p>X Community Service Review <input type="checkbox"/> Corporate Communication Plan <input type="checkbox"/> Positive Healthy Work Environment</p>
--	--

PREPARED BY:

RECOMMENDED BY:

Dale Small

Michael Givens

**DALE SMALL
ECONOMIC DEVELOPMENT OFFICER**

**MICHAEL GIVENS
CHIEF ADMINISTRATIVE OFFICER**



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COMMUNITY INITIATED PROJECT: APPLICATION FORM

The purpose of this program is to assist Community Organizations/Service Clubs/Individuals in obtaining funding as well as the support of the council of the Township of Wellington North when pursuing the delivery of new or additional services and/or programs in Wellington North. This program supports the Township of Wellington North's Strategic Priorities where we identified the need "To explore new strategic partnerships where additional resources can be accessed in order to meet the service needs of our community".

The purpose of this application form is to provide clarity on the information required from the Community Organization/Service Club/Individuals who are pursuing financial assistance for the delivery of new services or an expansion of existing services in Wellington North. This application form is to be completed & signed by the most senior official in the Organization making the request and should be sent to Mike Givens, Chief Administrative Officer at the above address or by email at mgivens@wellington-north.com.

Section A – Organization Information

Organization Name: Township of Mapleton Seniors' Centre for Excellence	Year Organization established in W.N.: Seniors' Centre for Excellence 2008
Mailing Address:7275 Side Road 16 Drayton ON	# of Current and Active Club Members:
	Annual Organization/Club Revenues: 179,300
Signing Official Name:	Can you provide Financial Statements if asked? Yes
Position in Organization: Manny Baron	Name of Organizations Treasurer:
email address:mbaron@mapleton.ca	Web-site address:www.mapleton.ca
Phone Number: 519.638.3313 ext. 24	Facebook Page: Township of Mapleton

Section B – Organization Mission & Mandate (In 150 words or less describe your Organization's main focus as well as some of your typical activities, as well as existing services and/or programs)

The Seniors Centre for Excellence provides a suite of services designed to keep seniors healthy, safe and informed. Our programs are designed to reduce social isolation and keep seniors connected to their communities. We ensure that seniors and their caregivers are aware of the services and programs available to them either through enquiries at our office or by our monthly calendar and newsletter. We work closely with allied health professionals to ensure that seniors are aware of the latest research and best practices. Regular activities include walking groups, dining programs, yoga, line dancing classes, art workshops, good food box program and brokered homemaking. We also host speciality workshops.

Section C – Name of Your Project (10 words or less) Seniors Active Living Centre Grant

Section D – Project Costs: Overall Cost of Your Project: \$ __\$85,000__

Amount of funding requested from Township of Wellington North: \$ __16,250__ (must not exceed 50% of overall cost)

Section E – Project Description (In 250 words or less describe your Project, explain the rationale for your Project as well as the community need you are addressing)

We know that seniors are and continue to be contributing members of our community. As we age we need to remain connected to our community; programs and activities have been identified by our current clients as helping to achieve this goal. The call by the Ministry of Seniors affairs for applications for the expansion of the Seniors Active Living Centres in Ontario provides the opportunity, for new programs to be created, to ensure that our ever growing senior population is able to age in place and stay connected to their communities reducing social isolation.

The application would be filled out as a joint partnership between the Township of Mapleton, the Town of Minto and the Township of Wellington North. The Township of Mapleton and the Town of Minto have already given their support to move forward with the grant application so a resolution from the council of the Township of Wellington North would initiate the application process.

The breakdown of the contribution of Wellington North would be as follows cash \$5,524 and in kind contribution \$10,726.

(continue on additional page if required)

Section F – Other Project Details (Provide as much detail as possible and use additional page if required)

1)	Who will benefit most from your project? Circle no more than two. (Youth, Young Families, Seniors, New Residents, Business Community, General Population, Other) If other explain. Seniors and youth
2)	Has your organization the funding in place to cover your portion of the project costs? Yes No (If no explain) Yes
3)	What will the funding from the Township of Wellington North be used for? Creation of new programming with a focus on reducing social isolation
4)	Are there other organizations/individuals assisting you in the Project? If yes indicate who all is involved. Town of Minto, Township of Mapleton, Youth Resiliency Worker
5)	When would you like to see the project started and completed? Application would be submitted by March 31 st , 2018. If successful a grant application is required each year.

6)	<p>What else would you like to tell us about your Project that would help us in approving your application? With the formation of the Seniors' Centre for Excellence almost a decade ago our area has been seen as forward thinking in terms of partnering on projects that improve overall life quality for seniors in our area. This opportunity allows this work to continue with additional programming that will allow our seniors to remain safely in their home of choice, also making the area more attractive to those who are moving to</p>

Section D – Acknowledgements & Signatures

- ✓ I am the most senior official with designated signing authority/decision making authority in our organization
- ✓ I acknowledge the information in this application is true, accurate and complete to the best of my ability
- ✓ I have reviewed the application with the Director of Recreation, Parks and Facilities or the Economic Development Officer
- ✓ Should the application be approved I will provide a written statement of use of funds within two months of the completion of the event/service/program

Signature

Name

Date

COMMUNITY INITIATED PROJECT: DECISION MATRIXApplicant/Organization Name: Seniors Centre for ExcellenceDate Application Received: March 19th, 2018Name of Project: Seniors Active Living Centre GrantAmount of Funding Requested: \$16,250.00Date of Senior Management Team Review: March 21st, 2018

Criteria Number	Criteria	Yes	No	Comments/Additional Explanation
1	Is the applicant eligible as per the definition outlined in the Community Initiated Project Guidelines and how many years has the organization been in existence in our community?	X		The Seniors Centre for Excellence was established in 2008 under the leadership of the Township of Mapleton.
2	Does the proposal serve a clearly identified community need that is not currently adequately addressed?	X		Similar to most Ontario communities our Senior population is growing and will continue to grow for some time.
3	Will the program or service being recommended be accessible to all residents?	X		Will be available to all seniors in Wellington North, Minto and Mapleton.
4	Recognizing the above identify which group or groups will benefit most from this project. (Young families, Youth, Seniors, disabled, general population, etc.)	X		Seniors
5	Community Initiated Project Grant funding is available to cover up to 50% of eligible costs. What amount is being requested and what is the percentage of the overall cost?			Overall Cost of Project: <u>\$85,000</u> Grant Amount requested: <u>\$16,250</u> Percentage of overall Costs: <u>19%</u>
6	Has the application been properly completed including: <ul style="list-style-type: none"> Detailed description/explanation of Project Has the applicant clearly explained their qualifications Has the need, intent and use of funding been clearly defined Demonstrated Financial Support, including financial statements & proposed budget provided Detailed sketch of the proposed change if applicable Quotes/estimates provided to support project funding 	X X X X X	X	A deputation was at Wellington North council on March 12 th to explain the program and to obtain council support for the grant application. The Seniors Centre of Excellence plan to submit a grant application before the end of March. W.N. funds will only be required should they be successful in obtaining the grant. Town of Minto is also providing \$16,250 in funding and Mapleton \$10,000 in funding.
7	Will the goods and services to complete the required work be performed by the applicant/local businesses/suppliers?	X		The programs and services will be provided to our seniors through the Seniors Centre of Excellence.

COMMUNITY INITIATED PROJECT: DECISION MATRIX

<p>8</p>	<p>Based on the completeness of the application and the applicant qualifications, combined with Vision of our Desired Future, rate the request based on the following measurers.</p> <p>a) Professional Standards</p> <p>b) Fiscal and overall accountability: (Minimum 50% of Project Funding is required from the applicant)_____</p> <ul style="list-style-type: none"> o 50% - 59% score 1 o 60% - 69% score 2 o 70% - 79% score 3 o 80% - 89% score 4 o 90% - 100% score 5 <p>c) Administrative accountability</p> <p>d) Economic Impact</p> <p>e) Community Service and participation</p> <p>f) Responsiveness to existing community need</p> <p>g) Degree of accessibility</p> <p>h) Level of Risk to the Township-financial and otherwise (8 is low)</p>	<p>_____</p> <p>_<u>4</u>_ _____</p> <p>_<u>4</u>_ _____</p> <p>_____</p> <p>_<u>4</u>_ _____</p> <p>_<u>4</u>_ _____</p> <p>_<u>4</u>_ _____</p> <p>_<u>4</u>_ _____</p> <p>_<u>3</u>_ _____</p>	<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>(All eight areas must receive a score and a minimum of 24 points must be achieved for the application to be forwarded to council for consideration)</p> <p>The grading scale for items 8 a) – g) is one to five with one being low and five being high.</p> <p>The grading scale for item 8 h) is reversed with a score of one for high and five low.</p> <p>Total Score: <u>31</u></p>
<p>9</p>	<p>Is the targeted completion date within 8 months from date of approval or is an extension required?</p>	<p>Yes</p>	<p>No</p>	<p>Once funding is approved the program will be in place for one year and will end sometime in 2019.</p>
<p>10</p>	<p>Has the applicant agreed to provide a written statement on the use of funds within two months of the completion of the event/program/service</p>	<p>Yes</p>	<p>Yes</p>	
<p>11</p>	<p>Other comments from the Senior Management Team</p>	<p>Additional funding is being provided by the Town of Minto and Township of Mapleton as well as through the grant application to the Ministry of Seniors Affairs.</p>		
<p>Recommendation</p>	<p>That the Senior Management Team of the Township of Wellington North supports this application and directs the Economic Development Officer to complete a report to council for approval.</p> <p><u>Mike Givens</u> _____ <u>Dale Small</u> _____ <u>March 21st, 2018</u> _____</p> <p>CAO Signature Senior Team Member signature Date</p>			



**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF MARCH 26, 2018**

FROM: ADAM MCNABB, DIRECTOR OF FINANCE & TREASURY

**SUBJECT: REPORT TR2018-004 BEING A REPORT ON 2017 COUNCIL
REMUNERATION**

THAT Report TR2018-004 being a report on 2017 Council Remuneration be received for information;

AND FURTHER THAT the Council of the Township of Wellington North accept the itemized remuneration and expenses of Council for 2017 as presented.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

N/A

BACKGROUND

The Municipal Act, 2001, c. 25 requires that the treasurer of a municipality shall in each year on or before March 31 provide to the council of the municipality an itemized statement of remuneration and expenses paid to each member of Council in the previous year.

Schedule A - Treasurer's Statement of Remuneration and Expenditures Paid to Council Members for the Year 2017 provides a breakdown of activities.

FINANCIAL CONSIDERATIONS

Cumulatively, Council remuneration and expenditures for 2017 were below budgeted amounts.

STRATEGIC PLAN

Do the report’s recommendations advance the Strategy’s implementation?

- Yes
- No
- N/A

Which pillars does this report support?

- Community Growth Plan
- Human Resource Plan
- Brand and Identity
- Strategic Partnerships
- Community Service Review
- Corporate Communication Plan
- Positive Healthy Work Environment

PREPARED BY:	RECOMMENDED BY:
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Adam McNabb

Michael Givens, CAO

ADAM MCNABB DIRECTOR OF FINANCE & TREASURY	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER
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Schedule A - Treasurer's Statement of Remuneration and Expenditures Paid to Council Members for the Year 2017

**TOWNSHIP OF WELLINGTON NORTH, COUNTY OF WELLINGTON - MUNICIPAL ACT S.O. 2001,
AS AMENDED, CHAPTER 25, SECTION 284.**

NAME	COUNCIL PER DIEM	OTHER MEETINGS	BENEFITS (CPP, EHT)	CONVENTIONS & SEMINARS	TELEPHONE & INTERNET	TRAVEL EXPENSE	TOTAL REMUNERATION AND EXPENSES
Andy Lennox, Mayor	27,000.00	0.00	1,068.74	1,232.65	559.68	720.42	30,581.49
Sherry Burke, Councillor	17,000.04	0.00	680.56	1,313.56	1,157.73	720.42	20,872.31
Lisa Hern, Councillor	17,000.04	0.00	613.70	1,704.91	1,165.69	720.42	21,204.76
Steve McCabe, Councillor	17,000.04	0.00	608.75	1,383.31	1,028.19	720.42	20,740.71
Dan Yake, Councillor	12,689.40	0.00	410.46	0.00	1,190.34	720.42	15,010.62
Total Paid	90,689.52	0.00	3,382.21	5,634.43	5,101.62	3,602.10	108,409.88

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Office of the Minister

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**MAR 14 2018**

His Worship Andy Lennox
Mayor
Township of Wellington North
PO Box 125, 7490 Sideroad 7W
Kenilworth ON N0G 2E0

Dear Mayor Lennox:

I am pleased to advise you that the Township of Wellington North has been selected for funding through the Ministry of Transportation's 2018-19 Connecting Links Program.

As announced by the Premier in February 2016, the province has committed \$30 million for this program in 2018-19 and beyond.

The ministry's maximum provincial contribution for your project is \$1,161,000 towards the resurfacing of Queen Street in Mount Forest.

Ministry staff will follow up with your municipality to provide the contribution agreement and discuss the milestones and other requirements that must be met. The ministry will require a signed agreement, accompanied with a council resolution before funding can be provided; however, your project may proceed without delay upon receipt of this letter. Any eligible costs incurred in the interim will be reimbursable through the payment and reporting process.

I look forward to continuing our cooperative relationship and wish you success with your project.

Sincerely,

A handwritten signature in blue ink that reads "Kathryn McGarry".

Kathryn McGarry
Minister

c. Michael Givens, CAO



**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF MARCH 26, 2018**

**FROM: CHANDA RIGGI, HUMAN RESOURCES MANAGER
LAURA ROONEY, PAYROLL ADMINISTRATOR**

**SUBJECT: REPORT HR 2018-001 Bill 148: FAIR WORKPLACES, BETTER JOBS
ACT, 2017**

RECOMMENDATION

THAT report HR 2018-001 being a report on Bill 148: Fair Workplaces, Better Jobs Act, 2017 be received for information;

AND FURTHER THAT no further action be taken at this time.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

N/A

BACKGROUND

Ontario's *Fair Workplaces, Better Jobs Act, 2017*, widely referred to as Bill 148, received Royal Assent on November 27, 2017. Bill 148 makes extensive changes to Ontario's *Employment Standards Act, 2000*; *Labour Relations Act, 1995*; and *Occupational Health & Safety Act*. The central provisions that have been extensively discussed in the media have the following effective dates: January 1, 2018 and January 1, 2019.

To review Bill 148 in its entirety is beyond the scope of this report as the amendments are wide and encompassing; therefore, we will highlight the centrepiece items that have the greatest impact on the Township from two (2) perspectives: 1) financial and 2) organizational process.

To further provide a framework for this report, we have limited the parameters to centrepiece provisions that have come into effect January 1, 2018 ONLY for two (2) main reasons: 1) political uncertainty and 2) compensation review.

Political Uncertainty: June 7, 2018 is the 42nd Ontario general election in which the governing political party may change. To date, the new Conservative Party leader, Doug Ford, has advanced a proposal that his campaign platform would include a general minimum wage freeze at the current rate of \$14.00/hour instead of allowing the scheduled increase to \$15.00/hour, January 1, 2019. This signifies that other provisions in Bill 148 that are anticipated to be effective January 1, 2019 are dependent on the governing political party that emerges from the June 7, 2018 election. As such, it is recommended we revisit projections for 2019 post election to ensure clarity with the remaining Bill 148 provisions.

Compensation Review: The Township will have to consider conducting a thorough compensation review should Bill 148 proceed as written as of the date of this report on January 1, 2019, including the \$15.00/hour general minimum wage increase. A \$15.00 minimum wage level will eclipse our salary scales and a compensation review will be essential in order to maintain our compensation philosophy regarding positional value and the need to maintain a meaningful degree of competitiveness with the relevant external labour market. Again, it is recommended we revisit projections for 2019 post election as the proposed minimum wage increase to \$15.00/hour will send ripple effects through our compensation structure.

To begin our review, we've listed the four (4) centrepiece items from Bill 148 below with a brief explanation where necessary. It is important to note that the provisions listed below hold the greatest impact for Township employees who we will categorize as "Company 2" for the purposes of this report. Company 2 includes all part-time, casual, temporary and seasonal employees and allows us to efficiently collect and evaluate financial data as a whole for that group. We have further excluded our volunteer firefighters from Company 2 as many of the provisions are not applicable to that group. Overall, the Township provides a "greater benefit" for full-time permanent staff for most provisions listed in Bill 148 and therefore analysis within this report will focus on employees within Company 2.

Please note, the financial and organizational process impacts will be discussed in the next section.

1. MINIMUM WAGE INCREASE:

	Student (Under 18)	General (18 and over)
2017	\$10.90	\$11.60

2018	\$13.15	\$14.00
2019	\$14.10	\$15.00

2. VACATION:

Employees are entitled to 3 weeks vacation after 5 years of continuous service for the same employer.

Company 2 employees are paid out their vacation pay each pay cheque as it accrues. As a result of the vacation provision, we've identified employees who meet the above criteria and have increased their vacation pay accrual rate to 6% to align with 3 weeks of vacation time. This represents an increase of 2%, from the previous 4% vacation pay accrual rate (two weeks of vacation time).

3. PERSONAL EMERGENCY LEAVE (PEL):

Employees are entitled to take up to ten (10) days of unpaid, job-protected leave, each calendar year due to illness, injury and other emergencies/urgent matters. An employee who has been employed for seven (7) days or longer is entitled to have **2 of those personal emergency days paid per calendar year**. Please note – Overtime, Premium Pay and/or Shift Premium *IS NOT* included in the calculation.

Many of the jobs within Company 2 have no set work hours – especially within the recreation department and/or are only active for a set-period of time within a calendar year. There are a number of unknown variables which makes forecasting the impact of two (2) paid PEL days challenging. To address this situation, we've calculated the 2017 total annual hours worked for Company 2 and found the daily average hours worked per employee (1.425 hours) based on a five (5) day work week. Therefore, the two (2) paid PEL days are based on 2.85 hours per employee utilizing the 2017 headcount data.

4. STATUTORY HOLIDAY PAY:

Bill 148 lays out a different formula for calculating statutory holiday pay for eligible employees. Compared to the previous way of calculating statutory holiday pay, the new calculation seems to result in higher or lower statutory holiday pay for those with varying work hours. The increase or decrease in the amount of the pay depends greatly on the length of shifts and the number of shifts worked with the calculation period.

Therefore, we have provided a comparison of paid statutory holiday pay that was paid to Company 2 employees for pay periods 1 - 5 in 2017 and 2018. This preview allows us to gauge the potential financial impact of the new calculation formula.

Please note that there is to be a level of variability between the 2017 and 2018 data as we have had role changes within the reported time frames.

FINANCIAL CONSIDERATIONS

FINANCIAL IMPACT

The 2017 headcount budget for Company 2 was \$525,428.16, which includes Statutory Holiday Pay up to and including pay periods 1 - 5 as previously indicated. The estimated 2018 headcount budget for Company 2 is \$555,859.28, which again includes Statutory Holiday Pay up to and including pay periods 1 – 5 as previously indicated. Therefore, the financial impact from the centrepiece provisions in Bill 148 is estimated to be at \$30,431.11 or a 5.8% increase in the headcount budget over 2017. A breakdown of the \$30,431.11 is listed beside Figure 1.0 below

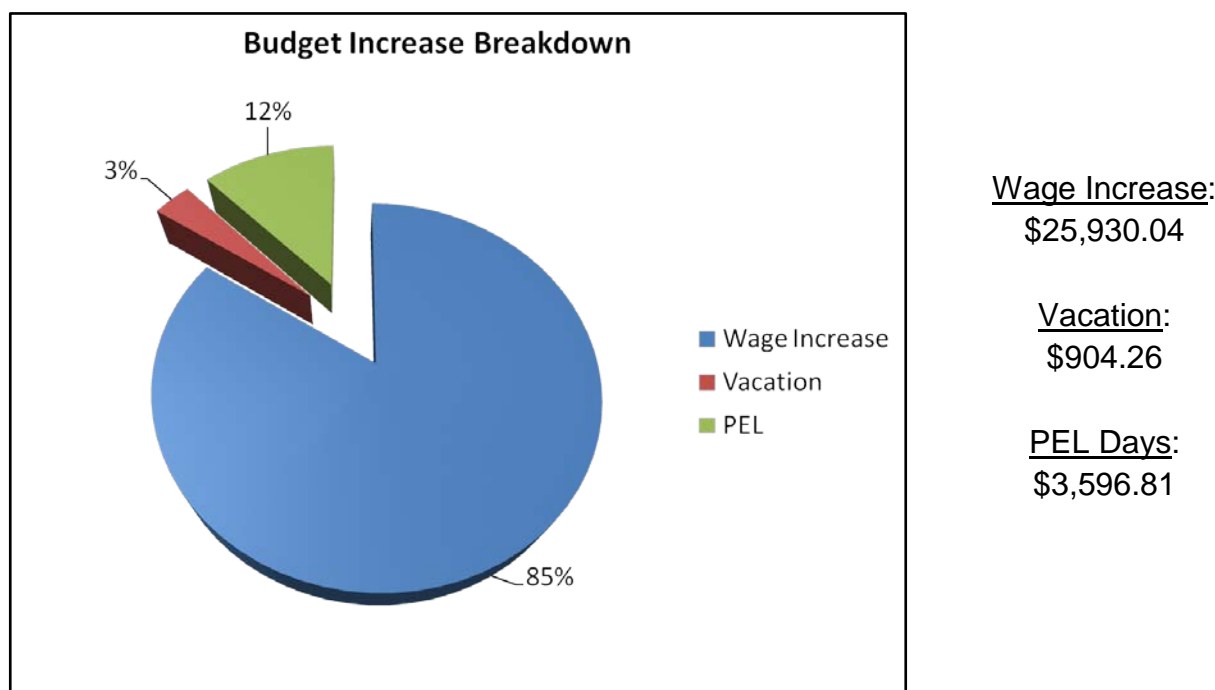


Figure 1.0 – 2018 Headcount Budget Increase for Company 2

Caveats: There are a number of caveats to consider when looking at the headcount budget financial comparisons between 2017 and 2018, which are:

- The PEL calculation is based on the assumption that a second employee reports to work to cover the originally scheduled employee who “called in” and is utilizing his/her paid PEL day due to an emergency. This model assumes an additional cost to the Township as the wages of two (2) employees must now be paid: employee 1: the absent employee who receives a paid PEL day and employee 2:

the employee who was “called in” to cover the absent employee and is physically working the shift. There is, however, no additional financial cost to the Township when an employee who “called in” due to an emergency is NOT replaced by another employee for that shift. In this scenario, the paid PEL day is equivalent to the wages that would have been earned if the employee physically worked the shift and no additional manpower was “called in” to cover the shift.

- Bumping wages to meet the new minimum wage rate caused a rate increase for lifeguard staff. Lifeguards require specialized certification and their jobs carry the responsibility of safely monitoring and responding to emergencies of our residents in and around the pool. In order to maintain the inherent value of the positions, the rate of pay was increased. The “wage increase” number cited above in the 2018 manpower budget for Company 2 includes the rate increase for lifeguard staff.
- There were a number of unknown variables that impacted the calculation of PEL days and our ability to estimate the financial impact of the new statutory holiday pay. We’ve attempted to provide a financial estimate in light of these barriers and wish to highlight that the financial estimate provided is an indicator of potential costs opposed to concrete data. For example, the statutory holiday pay reported, which was based on actual data that has been paid out for pay periods 1 – 5 in 2017 and 2018, reflects some jobs that had a consistently high number of hours in 2018 but didn’t come onto the 2017 Company 2 headcount budget until AFTER the pay periods that were used in our analysis. There were also jobs in the 2017 headcount budget that were changed and/or moved into our full-time headcount. In other words, utilizing the 2017 headcount budget for Company 2 to forecast the 2018 headcount budget had inherent challenges as these variables differed year-over-year.
- Finally, the 2018 headcount budget for Company 2 does not include additional roles we have added or intend to add in 2018.

ORGANIZATIONAL PROCESS

The provisions from Bill 148 have and will continue to impact our organizational processes. Some examples include:

- Employee scheduling
- Internal communication
- Payroll reporting
- The need for tools to meet capacity issues and process change demands

It is recommended that we consider strengthening our internal tools to meet these demands now and in the future. An HRIS system, for example, offers the Township four (4) key benefits: 1) increased efficiency, 2) increased accuracy, 3) assists in meeting legislatively required compliance (tracking) and 4) provides us the opportunity to build

and utilize robust data sets from which we can capture the complexities and nuances that enhance data driven decision making.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

- Yes
- No
- N/A

Which pillars does this report support?

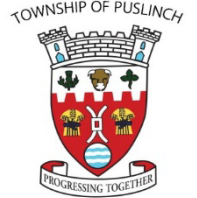
- Community Growth Plan
- Community Service Review
- Human Resource Plan
- Corporate Communication Plan
- Brand and Identity
- Positive Healthy Work Environment
- Strategic Partnerships

PREPARED BY:	RECOMMENDED BY:
---------------------	------------------------

Chanda Riggi

Michael Givens

<p>Chanda Riggi Human Resources Manager</p> <p>Laura Rooney Payroll Administrator</p>	<p>Michael Givens Chief Administrative Officer</p>
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2018 MUNICIPAL ELECTION CANDIDATE INFORMATION SESSION

Calling All Candidates for the October 22, 2018 Municipal Election!

Thursday, April 12, 2018 at 6:30 pm

**Aboyne Hall
Wellington County Museum and Archives
0536 Wellington Road 18, Fergus**

Hosted in partnership with the Ontario Ministry of Municipal Affairs and will provide attendees with information on topics such as:

Qualifications and requirements
Financial obligations
Candidate Duties and Responsibilities
Role of Council
Role of Municipal Staff

Free Event – No Registration Required

So You Want To Run for Council?



Candidate Information Workshop 2018 Municipal Election

7:00pm

Thursday, April 19, 2018

Aboyne Hall
Wellington County Museum and Archives
536 Wellington Road 18, Fergus, ON

Who should attend:

- Potential Candidates
- Spouse or Partner
- Anyone interested in learning more about local government

This workshop will give you an understanding of Council's roles and responsibilities. It will also explain how duties and responsibilities of public office will impact your life.

Speaker: Fred Dean is a lawyer who acts exclusively for municipalities across Ontario and municipal associations. He works with elected officials and senior staff giving them tools to make effective decisions on behalf of their communities. He has been one of the facilitators training members of council and heads of council on behalf of the Association of Municipalities of Ontario since 2002.

FREE EVENT - NO REGISTRATION REQUIRED

Topics will Include:

- Municipal Powers
- Roles & Responsibilities
- Public's Role in Local Government
- Difference between Governance and Administration
- Municipal Conflict of Interest and other personal responsibilities
- Impact on Family Life

Hosted by the Municipalities of Wellington County



**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 028-18

BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF A DEVELOPMENT AGREEMENT PART OF PARK LOTS 10, 11 & 12 SOUTH OF PRINCESS STREET, PLAN TOWN OF MOUNT FOREST AND PART OF PARK LOTS "I", "K" & "L" MACDONALD'S SURVEY AND PART OF LOT 2 CON WOSR DIVISION 1 (ARTHUR) (TOWN OF MOUNT FOREST) TOWNSHIP OF WELLINGTON NORTH, COUNTY OF WELLINGTON (SOUTH SAUGEEN DEVELOPMENTS LTD.)

WHEREAS South Saugeen Developments Ltd. is the owner of the following lands:

Part of Park Lots 10, 11 & 12 South of Princess Street, Plan Town of Mount Forest And Part of Park Lots "I", "K" & "L" Macdonald's Survey and Part of Lot 2 Con WOSR Division 1 (Arthur) (Town of Mount Forest) Township of Wellington North, County of Wellington

AND WHEREAS the Owner has applied to the County of Wellington Planning and Land Division Committee (herein called the Committee) for consents to sever lands pursuant to Section 53 of the Planning Act into six residential lots for immediate development (herein called the Development Lands) pursuant to Consent Applications B55-17, B56-17, B57-17, 125-16, 126-16 and 127-16.

NOW THEREFORE the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS:**

1. The Mayor and the Chief Administrative Official are authorized and directed to execute a Development Agreement with the Owners in the form, or substantially the same form as advised by the municipal solicitor attached as Schedule 1.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 26TH DAY OF MARCH, 2018.**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

SCHEDULE 1
DEVELOPMENT AGREEMENT

THIS AGREEMENT made this 5th day of March, 2018.

B E T W E E N:

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH

(the "Township")

- and -

SOUTH SAUGEEN DEVELOPMENTS LTD.

(the "Owner")

WHEREAS:

- A. The Owner is the owner of the lands described in Schedule "A" (the "lands");
- B. The Township is the owner of the street upon which the lands front described in Schedule "B" ("Cork Street");
- C. The County of Wellington Planning and Land Division Committee has approved the severance of the lands into six (6) residential lots (the "Development Lands") subject to the conditions of approval as attached at Schedule "C" (the "Consent Approval");
- D. The Consent Approval requires the Owner to enter into an agreement with the Township for the provision of municipal services and the development of the Development Lands (this "Agreement")

NOW THEREFORE in consideration of the premises and terms contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledge, the parties agree as follows:

1. **Building Permits.** The Owner covenants and agrees not to apply for building permits for the Development Lands until all of the requirements under paragraphs 2, 9, 4, 5, 7, 9 and 10 of this Agreement have been carried out to the satisfaction of the Township.
2. **Construction of the Works.** The Owner covenants and agrees to construct and improve that portion of Cork Street including the installation of water service, sanitary sewer, storm sewer, hard surface roadway treatment, curbs, gutter, sidewalk and other municipal services pursuant to the plans described in Schedule "D" (the "Description of the Works to be Constructed"), in accordance with the engineer's drawings and to the standard and satisfaction of the Township. The Owner covenants and agrees to submit the tender package for the Works including drawings and specifications to the Township for its approval prior to release of the tender package.
3. Prior to commencement of construction of the Works, the Owner shall pay its share of the Estimated Costs of Works (developer contribution) as detailed in Schedule "F" (the "Owner's Share of the Estimated Costs of the Works"); the Township shall contribute the remainder reserving the right to recover contributions from adjacent land owners. Notwithstanding the Owner's Share of the Estimated Costs of the Works, the Owner and the Township agree to pay for the entire actual costs even if such costs are greater than the estimate in the same proportion as detailed in Schedule F when said Works are completed.
4. The Owner covenants and agrees to register easements in gross in favour of the Township for storm drainage including catch basins, storm drains and storm ditches to the satisfaction of the Township.
5. The Owner covenants and agrees to locate any utilities including the location of the hydro vault to the satisfaction of the Township.
6. **Obligation to Grade and Maintain Grading on the Development Lands.** The Owner shall submit an engineer's design for the grading of the Development Lands to the satisfaction of and for the approval by the Township (the "Approved Grading Plans").

7. The Owner shall construct the development and grade the Development Lands pursuant to the Approved Grading Plans. The Owner and each subsequent owner shall not block, impede, obstruct, or prevent the flow of surface water as provided for in the Approved Grading Plans by the construction, erection or placement thereon of any damming device, building, structure or other means. The Owner and all subsequent owners of the lands shall maintain the grading of each lot of the Development Lands in accordance with the Approved Grading Plans. The Township may direct the Owner or subsequent owner to remedy any default in compliance with this paragraph failing which the Township may remedy such default at the Owner or subsequent owner's expense, the cost of which may be added to the tax roll and collected in the same manner as taxes.
8. **Engineering Inspection.** During construction and installation of the Works, the Owner shall have on-site engineering inspection in place to the satisfaction of the Township to ensure compliance with the required and approved engineer's plans.
9. **Security.** Prior to the commencement of construction of the Works and obligations required under this Agreement, the Owner shall file with and deliver to the Township either a banker's draft made payable to the Township or an irrevocable Letter of Credit from a Canadian chartered bank satisfactory to the Township, to guarantee all the provisions of this Agreement pertaining to the probable cost of the works. The Security Deposit shall be equivalent to 100% of the Probable Costs of the Works as detailed in Schedule "E".
10. Upon substantial completion of the Works within the Cork Street Road Allowance including sanitary services, water services, storm services, catch basins, catch basin laterals, gravel road platform widening/restoration, subdrain, new base lift of asphalt, surface lift of asphalt at and north of Melissa Crescent, new west side curbing, and all other road reinstatement work, as well as the completion of the rear yard storm sewers and catch basin installations, the Owner may submit in writing to the Township an application for a reduction of the securities amount. Said application must be accompanied by a certification letter from the Owner's Engineer, that confirms the completed Works have been constructed in accordance to the approved drawings (Schedule "D") and the Township of Wellington North's Municipal Servicing Standards, along with the Owner's submission of a Statutory Declaration of Accounts Paid in a format that

is acceptable to the Township. Within 20 days of the request, the Township Engineer shall examine the constructed Works and issue to the Township a letter of recommendation regarding securities reductions. The value of the reduction shall be established by the Township Engineer based on Schedule "E" and based on the value of the Works remaining to be completed by the Owner plus ten percent (10%) of the value of the Works completed to the date of the application. At no time shall the securities value be less than \$30,000 throughout the maintenance period. No further reductions will be permitted until the maintenance period has expired and all deficiencies rectified by the Owner in accordance with Term 12 and Term 13.

11. The Security Deposit shall be kept in full force and effect, or at the securities reduction amount specified in 10, until such time as the Owner's engineer confirms and the Township accepts that:
 - (i) the Owner has constructed the Works, the maintenance period has expired and all remedial work and deficiencies have been corrected as described in paragraph 12 below;
 - (ii) the Owner has completed the grading as described in paragraph 7 above; and
 - (iii) the Owner has performed all of its obligations under this Agreement.
12. **Maintenance Period.** Subject to paragraph 12 below, the Owner guarantees the performance of the Works for a period of two (2) years after the completion of the Works (the "maintenance period").
13. Upon expiry of the maintenance period, the Owner's engineer shall provide a letter to the Township confirming all of the deficiencies have been corrected. Such letter will act as notice for a request to the Township Engineer to conduct a maintenance clearance inspection, such inspection shall be conducted within twenty (20) days after receipt of the notice.
14. **As-Built Drawings.** Within six (6) months from the completion of the Works and the Approved Grading Plans, the Owner shall file with the Township, completed as-built engineer's drawings satisfactory to the Township.

15. **The Township's Professional Fees and Disbursements.** The Owner shall reimburse the Township for all of its engineering and legal expenses including professional fees and disbursements in connection with the development and implementation of this Agreement and further the Owner shall pay the sum of FIVE THOUSAND DOLLARS (\$5,000.00) to the Township on or before the signing of this Agreement as a deposit toward such professional fees and disbursements. At the time that the deposit has been depleted below the sum of FIVE HUNDRED DOLLARS (\$500.00) the Owner shall pay another deposit in the same or lesser amount as determined by the Township, and if necessary thereafter such further deposits shall be made until the depletion of the amount of any deposit on hand below the sum of \$500.00 until the requirements under paragraphs 2, 9, 6, 7, 9, 10 and 11 have been completed. Without limiting the foregoing, the Owner shall reimburse the Township for all of the Township's own engineering costs relating to approvals required from the Township under this Agreement.
16. **Local Services.** The Owner acknowledges and agrees that the requirement to construct the services and facilities under this Agreement is pursuant to the Condition of Approval under Section 53 of the Planning Act and these are local services pursuant to subsection 59 (2) of the Development Charges Act, 1997 installed by or paid for by the Owner.
17. **Development Charges Credits.** The Owner hereby releases and forever discharges the Township from any and all claims relating to payments under this Agreement, for credits against Development Charges payable under any by-law of the Township passed under the Development Charges Act, 1997 with respect to the development of the Development Lands.
18. **MOE Approvals.** The Owner shall ensure that all necessary permits or certificates from the Ministry of the Environment have been obtained at its sole cost with respect to the Works and obligations required under this Agreement prior to the commencement of any of the Works and obligations requiring such permit or certificate.

19. **Insurance.** The Owner shall obtain an insurance policy insuring against all damages or claims for damage satisfactory to the Township. Such policy or policies shall be issued in the joint names of the Owner, the Township and the Township's consulting engineer and the form and content shall be subject to the approval of the Township. The minimum limits of such policy shall be \$2,000,000.00 all inclusive, but the Township shall have the right to set higher amounts. The policy shall be in effect for the period during which the Township holds the Security Deposit. The issuance of such policy or policies of insurance shall not be construed as relieving the Owner from responsibility for other or larger claims, if any, for which it may be held responsible.
20. **Registration of Agreement.** This Agreement shall be registered against the lands prior to the issuance by the Township of a clearance letter to the Wellington County Land Division Committee of the severance conditions for the Consent Approval.
21. **Construction Lien Act.** The Owner covenants and agrees that it will hold back in its payments to any contractor or supplier to the Works, such amounts as may be required under the provisions of the *Construction Lien Act*. The Owner agrees to indemnify and save harmless the Township from and against all claims, demands, actions, causes of action and costs resulting from any construction being performed by the Owner, its agents and assigns pursuant to the requirements of this Agreement. On demand by the Township, the Owner will take such steps as may be necessary to immediately discharge all liens registered upon Cork Street or any Township lands failing which the Township may take any steps necessary to discharge same and the Owner shall be liable for all costs on a full indemnity basis.
22. **Waiver.** The failure of the Township at any time to require performance by the Owner of any obligation under this Agreement shall in no way affect its right thereafter to enforce such obligation, nor shall the waiver by the Township of the performance of any obligation be taken or be held to be a waiver of the performance of the same or any other obligation at any later time. The Township shall specifically retain its rights at law to enforce this Agreement.

23. **No Challenge to Agreement.** The parties covenant and agree with each other not to call into question or challenge, directly or indirectly, in any proceeding or action in court, or before any administrative tribunal, the party's right to enter into and enforce this Agreement. The law of contract applies to the Agreement and the parties are entitled to all remedies arising from it.
24. **Enforcement.** The Owner acknowledges that the Township, in addition to any other remedy it may have at law, shall also be entitled to enforce this Agreement in accordance with Section 446 of the *Municipal Act, 2001* as amended.
25. **Development Lands.** It is agreed and understood that the Owner intends to develop the Development Lands such development will be facilitated by the construction of the Works. Prior to such development, the Owner may be required to enter into other agreements with the Township in accordance with its normal policies and applicable laws for land development.
26. **Enurement Clause.** The covenants, agreements, stipulations, declarations and provisions contained herein shall run with the lands and shall be binding upon the Owners and their heirs, administrators, successors and assigns and the benefit thereof shall enure to the Township and its successors and assigns.

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IN WITNESS WHEREOF this Agreement has been signed by the parties on the date first mentioned above.

**THE CORPORATION OF THE TOWNSHIP
OF WELLINGTON NORTH**

ANDY LENNOX - Mayor

MICHAEL GIVENS, CAO

We have authority to bind the corporation.

SOUTH SAUGEEN DEVELOPMENTS LTD.

Name, Title

Name, Title

I/we have the authority to bind the corporation

Schedule "A"
DESCRIPTION OF THE LANDS

To be provided at a later date

Schedule "B"
DESCRIPTION OF CORK STREET

[NTD – INSERT DESCRIPTION]

Schedule "C"
COPY OF THE CONSENT APPROVAL

ONTARIO PLANNING ACT, Section 53(14)

NOTICE of DECISION

On Application B125/16

APPLICANT:

South Saugeen Developments Ltd.
c/o John Padfield
1021 Walton Ave N
Listowel ON N4W 3S2

LOCATION of SUBJECT LANDS:

WELLINGTON NORTH (Mount Forest)
Pt of Pk Lt 10, s/s of Princess St.
Pt of Pak Lot 1, MacDonald's Survey
Pt of Division 1 of Lot 2, WOSR

The Planning and Land Division Committee, considering all of the evidence presented, and being assured that it had jurisdiction to consider the matter which was submitted to it, concludes that:

In the matter of an application by South Saugeen Developments Ltd. pursuant to Section 53 of the Planning Act, R. S. O. 1990 as amended for consent to convey land for urban residential use, being Part of Park Lots 10, 11 & 12, S/S Princess St, Pt of Park Lot 1, Park Lots K & L, MacDonald's Survey, Mount Forest, now Township of Wellington North, **PROVISIONAL CONSENT IS GRANTED SUBJECT TO THE FULFILMENT OF TEN CONDITIONS OF APPROVAL.** The Planning and Land Division Committee has the opinion that a plan of subdivision of the subject lands is not necessary for the proper and orderly development of the municipality for this proposal; that the proposal satisfies generally the intent of the criteria of Section 51, subsection 24 of the Planning Act, R.S.O. 1990 as amended; and that the proposal is consistent with the intent and policies of the Provincial Policy Statement; and that it conforms generally to the intent and policies of the County's official plan; and, further, that the proposal represents compatible development and good planning.

PUBLIC INPUT: Notice of Application was circulated as required under The Planning Act, Section 53(4). There were no submissions made to the Planning and Land Division Committee or oral submissions made at the Public Meeting in support or opposition to the proposed consent.

FINAL CONSENT IS DEEMED TO BE GIVEN when the Secretary-Treasurer of the Planning and Land Division Committee has received written proof that all of the conditions of approval have been fulfilled within the prescribed period of time.

THE PLANNING AND LAND DIVISION COMMITTEE ADVISES THE APPLICANT that all of the conditions of approval for this provisional consent must be fulfilled within a period of one year after written notice of this decision was given or consent shall be deemed to be refused. In the event of an appeal to the Ontario Municipal Board, the application for consent shall not be deemed to be refused for failure to fulfill the conditions until the expiry of one year from the date of the order or date of the notice of the Ontario Municipal Board issued in respect of the appeal.

CONDITIONS OF APPROVAL TO BE FULFILLED NO LATER THAN 4:30 p.m. FEBRUARY 16, 2018:

- 1) **THAT** the Owner's solicitor, in preparation for the issuance of the Certificate of Consent, provide to the Secretary-Treasurer of the County of Wellington Planning and Land Division Committee a printed copy of the "completed electronic transfer document in preparation".
- 2) **THAT** the Solicitor for the Owner give an undertaking in writing to provide to the Secretary-Treasurer of the County of Wellington Planning and Land Division Committee within 30 days of the date of registration in the Land Registry/Land Titles Office for Wellington (No. 61) a copy of the receipted and registered electronic transfer document including the Form 2 Certificate for Consent B125/16.
- 3) **THAT** the Owner, as provided for under Section 69 of the Planning Act, R.S.O. 1990, shall pay to the Treasurer of the County of Wellington the administrative fee which is in effect at the time of the payment of the fee for the review and issuance of the Certificate of Consent for the severed parcel.
- 4) **THAT** the transfer for registration with respect to description complies with Ontario Regulation 43-96; and if that description contains a reference to a Reference Plan(s), the Owner's solicitor **shall provide a full print of that deposited reference plan(s)** to the secretary-treasurer of the Planning and Land Division Committee.
- 5) **THAT** the road entrance approval be obtained for the severed lands to the satisfaction of the Township of Wellington North and further that the Township of Wellington North file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
- 6) **THAT** the Owner satisfy all the requirements of the local municipality, financial and otherwise (included but not limited to Taxes paid in Full; a Fee of \$125.00 for Township Clearance Letter of conditions) which the Township of Wellington North may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands; and further that the Township of Wellington North file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
- 7) **THAT** the Owner satisfy the requirements of the Township of Wellington North in reference to parkland dedication as per the fees and charges by-law (\$1,000.00 per lot in 2017) as provided for in the Planning Act, R.S.O. 1990; and that the Township of Wellington North file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
- 8) **THAT** the Owner receive zoning compliance and classification from the Township of Wellington North in a manner deemed acceptable by the Township of Wellington North; and that the Township of Wellington North file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
- 9) **THAT** the Owner enter into a Development Agreement to address requirements and assume total costs related to:
 - Water, sanitary sewer and storm sewer laterals
 - Storm water management; and

- Road upgrades to a municipal urban standard to the satisfaction of the Township of Wellington North; and further that the Township of Wellington North file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
- 10) THAT the Owner submit an Environmental Considerations Report prepared by a qualified professional to the satisfaction of the County of Wellington Solid Waste Services Division; and further that the County of Wellington Solid Waste Services Division file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.

..... **End of Conditions of Approval; see next page for signatures, dates and other information**

PLEASE BE ADVISED:

1. Additional information regarding this application for consent is available to the public for inspection at the County of Wellington Planning and Land Division Office, 74 Woolwich Street, Guelph ON N1H 3T9 during regular business hours, Monday through Friday, holidays excepted.
2. You will be entitled to receive notice of any changes to the conditions of the provisional consent if you have either made a written request to be notified of the decision to give or refuse to give provisional consent or made a written request to be notified of changes to the conditions of the provisional consent.
3. Only individuals, corporations or public bodies may appeal decisions in respect of applications for consent to the Ontario Municipal Board. A notice of appeal may be filed on behalf of an unincorporated association by a person who is a member of the association but not by the association.

WE, the undersigned



Shawn Watters



Don McKay



Andrew Lennox

absent

Allan Allis

absent

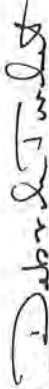
Dennis Lever

CONCURRED IN THE ABOVE DECISION TO GRANT PROVISIONAL CONSENT ON FEBRUARY 9, 2017

AN APPEAL TO THE ONTARIO MUNICIPAL BOARD IN RESPECT OF THIS DECISION OR CONDITION(S) OF APPROVAL MUST BE FILED WITH THE SECRETARY-TREASURER OF THE PLANNING & LAND DIVISION COMMITTEE NO LATER THAN 4:30 p.m. ON MARCH 7, 2017

I certify that these two pages are the decision of the County of Wellington Planning and Land Division Committee with respect to this application for consent.

DATED: FEBRUARY 15, 2017

SIGNED: 

ONTARIO PLANNING ACT, Section 53(14)

NOTICE of DECISION

On Application B126/16

APPLICANT:

South Saugeen Developments Ltd.
 c/o John Padfield
 1021 Walton Ave N
 Listowel ON N4W 3S2

LOCATION of SUBJECT LANDS:

WELLINGTON NORTH (Mount Forest)
 Pt of Pk Lt 10, s/s of Princess St.
 Pt of Pak Lot I, MacDonald's Survey
 Pt of Division 1 of Lot 2, WOSR

The Planning and Land Division Committee, considering all of the evidence presented, and being assured that it had jurisdiction to consider the matter which was submitted to it, concludes that:

In the matter of an application by South Saugeen Developments Ltd. pursuant to Section 53 of the Planning Act, R. S. O. 1990 as amended for consent to convey land for urban residential use, being Part of Park Lots 10, 11 & 12, S/S Princess St, Pt of Park Lot I, Park Lots K & L, MacDonald's Survey, Mount Forest, now Township of Wellington North, **PROVISIONAL CONSENT IS GRANTED SUBJECT TO THE FULFILMENT OF TEN CONDITIONS OF APPROVAL.** The Planning and Land Division Committee has the opinion that a plan of subdivision of the subject lands is not necessary for the proper and orderly development of the municipality for this proposal; that the proposal satisfies generally the intent of the criteria of Section 51, subsection 24 of the Planning Act, R.S.O. 1990 as amended; and that the proposal is consistent with the intent and policies of the Provincial Policy Statement; and that it conforms generally to the intent and policies of the County's official plan; and, further, that the proposal represents compatible development and good planning.

PUBLIC INPUT: Notice of Application was circulated as required under The Planning Act, Section 53(4). There were no submissions made to the Planning and Land Division Committee or oral submissions made at the Public Meeting in support or opposition to the proposed consent.

FINAL CONSENT IS DEEMED TO BE GIVEN when the Secretary-Treasurer of the Planning and Land Division Committee has received written proof that all of the conditions of approval have been fulfilled within the prescribed period of time.

THE PLANNING AND LAND DIVISION COMMITTEE ADVISES THE APPLICANT that all of the conditions of approval for this provisional consent must be fulfilled within a period of one year after written notice of this decision was given or consent shall be deemed to be refused. In the event of an appeal to the Ontario Municipal Board, the application for consent shall not be deemed to be refused for failure to fulfill the conditions until the expiry of one year from the date of the order or date of the notice of the Ontario Municipal Board issued in respect of the appeal.

CONDITIONS OF APPROVAL TO BE FULFILLED NO LATER THAN 4:30 p.m. FEBRUARY 16, 2018:

- 1) THAT** the Owner's solicitor, in preparation for the issuance of the Certificate of Consent, provide to the Secretary-Treasurer of the County of Wellington Planning and Land Division Committee a printed copy of the "completed electronic transfer document in preparation".
- 2) THAT** the Solicitor for the Owner give an undertaking in writing to provide to the Secretary-Treasurer of the County of Wellington Planning and Land Division Committee within 30 days of the date of registration in the Land Registry/Land Titles Office for Wellington (No. 61) a copy of the receipted and registered electronic transfer document including the Form 2 Certificate for Consent B126/16.
- 3) THAT** the Owner, as provided for under Section 69 of the Planning Act, R.S.O. 1990, shall pay to the Treasurer of the County of Wellington the administrative fee which is in effect at the time of the payment of the fee for the review and issuance of the Certificate of Consent for the severed parcel.
- 4) THAT** the transfer for registration with respect to description complies with Ontario Regulation 43-96; and if that description contains a reference to a Reference Plan(s), the Owner's solicitor **shall provide a full print of that deposited reference plan(s)** to the secretary-treasurer of the Planning and Land Division Committee.
- 5)) THAT** the road entrance approval be obtained for the severed lands to the satisfaction of the Township of Wellington North and further that the Township of Wellington North file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
- 6) THAT** the Owner satisfy all the requirements of the local municipality, financial and otherwise (included but not limited to Taxes paid in Full; a Fee of \$125.00 for Township Clearance Letter of conditions) which the Township of Wellington North may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands; and further that the Township of Wellington North file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
- 7) THAT** the Owner satisfy the requirements of the Township of Wellington North in reference to parkland dedication as per the fees and charges by-law (\$1,000.00 per lot in 2017) as provided for in the Planning Act, R.S.O. 1990; and that the Township of Wellington North file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
- 8) THAT** the Owner receive zoning compliance and classification from the Township of Wellington North in a manner deemed acceptable by the Township of Wellington North; and that the Township of Wellington North file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
- 9) THAT** the Owner enter into a Development Agreement to address requirements and assume total costs related to:
 - Water, sanitary sewer and storm sewer laterals
 - Storm water management; and

- Road upgrades to a municipal urban standard to the satisfaction of the Township of Wellington North; and further that the Township of Wellington North file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.

10) THAT the Owner submit an Environmental Considerations Report prepared by a qualified professional to the satisfaction of the County of Wellington Solid Waste Services Division; and further that the County of Wellington Solid Waste Services Division file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.

..... **End of Conditions of Approval; see next page for signatures, dates and other information**

PLEASE BE ADVISED:

1. Additional information regarding this application for consent is available to the public for inspection at the County of Wellington Planning and Land Division Office, 74 Woolwich Street, Guelph ON N1H 3T9 during regular business hours, Monday through Friday, holidays excepted.
2. You will be entitled to receive notice of any changes to the conditions of the provisional consent if you have either made a written request to be notified of the decision to give or refuse to give provisional consent or made a written request to be notified of changes to the conditions of the provisional consent.
3. Only individuals, corporations or public bodies may appeal decisions in respect of applications for consent to the Ontario Municipal Board. A notice of appeal may be filed on behalf of an unincorporated association by a person who is a member of the association but not by the association.

WE, the undersigned



Shawn Watters



Don McKay



Andrew Lennox

absent

Allan Ails

absent

Dennis Lever

CONCURRED IN THE ABOVE DECISION TO GRANT PROVISIONAL CONSENT ON FEBRUARY 9, 2017

AN APPEAL TO THE ONTARIO MUNICIPAL BOARD IN RESPECT OF THIS DECISION OR CONDITION(S) OF APPROVAL MUST BE FILED WITH THE SECRETARY-TREASURER OF THE PLANNING & LAND DIVISION COMMITTEE NO LATER THAN 4:30 p.m. ON MARCH 7, 2017

I certify that these two pages are the decision of the County of Wellington Planning and Land Division Committee with respect to this application for consent.

DATED: FEBRUARY 15, 2017

SIGNED:



ONTARIO PLANNING ACT, Section 53(14)

NOTICE of DECISION

On Application B127/16

APPLICANT:

South Saugeen Developments Ltd.
 c/o John Padfield
 1021 Walton Ave N
 Listowel ON N4W 3S2

LOCATION of SUBJECT LANDS:

WELLINGTON NORTH (Mount Forest)
 Pt of Pk Lt 10, s/s of Princess St.
 Pt of Pak Lot 1, MacDonald's Survey
 Pt of Division 1 of Lot 2, WOSR

The Planning and Land Division Committee, considering all of the evidence presented, and being assured that it had jurisdiction to consider the matter which was submitted to it, concludes that:

In the matter of an application by South Saugeen Developments Ltd. pursuant to Section 53 of the Planning Act, R. S. O. 1990 as amended for consent to convey land for urban residential use, being Part of Park Lots 10, 11 & 12, S/S Princess St, Pt of Park Lot 1, Park Lots K & L, MacDonald's Survey, Mount Forest, now Township of Wellington North, **PROVISIONAL CONSENT IS GRANTED SUBJECT TO THE FULFILMENT OF TEN CONDITIONS OF APPROVAL**. The Planning and Land Division Committee has the opinion that a plan of subdivision of the subject lands is not necessary for the proper and orderly development of the municipality for this proposal; that the proposal satisfies generally the intent of the criteria of Section 51, subsection 24 of the Planning Act, R.S.O. 1990 as amended; and that the proposal is consistent with the intent and policies of the Provincial Policy Statement; and that it conforms generally to the intent and policies of the County's official plan; and, further, that the proposal represents compatible development and good planning.

PUBLIC INPUT: Notice of Application was circulated as required under The Planning Act, Section 53(4). There were no submissions made to the Planning and Land Division Committee or oral submissions made at the Public Meeting in support or opposition to the proposed consent.

FINAL CONSENT IS DEEMED TO BE GIVEN when the Secretary-Treasurer of the Planning and Land Division Committee has received written proof that all of the conditions of approval have been fulfilled within the prescribed period of time.

THE PLANNING AND LAND DIVISION COMMITTEE ADVISES THE APPLICANT that all of the conditions of approval for this provisional consent must be fulfilled within a period of one year after written notice of this decision was given or consent shall be deemed to be refused. In the event of an appeal to the Ontario Municipal Board, the application for consent shall not be deemed to be refused for failure to fulfill the conditions until the expiry of one year from the date of the order or date of the notice of the Ontario Municipal Board issued in respect of the appeal.

CONDITIONS OF APPROVAL TO BE FULFILLED NO LATER THAN 4:30 p.m. FEBRUARY 16, 2018:

- 1) **THAT** the Owner's solicitor, in preparation for the issuance of the Certificate of Consent, provide to the Secretary-Treasurer of the County of Wellington Planning and Land Division Committee a printed copy of the "completed electronic transfer document in preparation".
- 2) **THAT** the Solicitor for the Owner give an undertaking in writing to provide to the Secretary-Treasurer of the County of Wellington Planning and Land Division Committee within 30 days of the date of registration in the Land Registry/Land Titles Office for Wellington (No. 61) a copy of the receipted and registered electronic transfer document including the Form 2 Certificate for Consent B127/16.
- 3) **THAT** the Owner, as provided for under Section 69 of the Planning Act, R.S.O. 1990, shall pay to the Treasurer of the County of Wellington the administrative fee which is in effect at the time of the payment of the fee for the review and issuance of the Certificate of Consent for the severed parcel.
- 4) **THAT** the transfer for registration with respect to description complies with Ontario Regulation 43-96; and if that description contains a reference to a Reference Plan(s), the Owner's solicitor **shall provide a full print of that deposited reference plan(s)** to the secretary-treasurer of the Planning and Land Division Committee.
- 5) **THAT** the road entrance approval be obtained for the severed lands to the satisfaction of the Township of Wellington North and further that the Township of Wellington North file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
- 6) **THAT** the Owner satisfy all the requirements of the local municipality, financial and otherwise (included but not limited to Taxes paid in Full; a Fee of \$125.00 for Township Clearance Letter of conditions) which the Township of Wellington North may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands; and further that the Township of Wellington North file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
- 7) **THAT** the Owner satisfy the requirements of the Township of Wellington North in reference to parkland dedication as per the fees and charges by-law (\$1,000.00 per lot in 2017) as provided for in the Planning Act, R.S.O. 1990; and that the Township of Wellington North file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
- 8) **THAT** the Owner receive zoning compliance and classification from the Township of Wellington North in a manner deemed acceptable by the Township of Wellington North; and that the Township of Wellington North file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
- 9) **THAT** the Owner enter into a Development Agreement to address requirements and assume total costs related to:
 - Water, sanitary sewer and storm sewer laterals
 - Storm water management; and

• Road upgrades to a municipal urban standard to the satisfaction of the Township of Wellington North; and further that the Township of Wellington North file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.

10) THAT the Owner submit an Environmental Considerations Report prepared by a qualified professional to the satisfaction of the County of Wellington Solid Waste Services Division; and further that the County of Wellington Solid Waste Services Division file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.

..... **End of Conditions of Approval; see next page for signatures, dates and other information**

PLEASE BE ADVISED:

1. Additional information regarding this application for consent is available to the public for inspection at the County of Wellington Planning and Land Division Office, 74 Woolwich Street, Guelph ON N1H 3T9 during regular business hours, Monday through Friday, holidays excepted.
2. You will be entitled to receive notice of any changes to the conditions of the provisional consent if you have either made a written request to be notified of the decision to give or refuse to give provisional consent or made a written request to be notified of changes to the conditions of the provisional consent.
3. Only individuals, corporations or public bodies may appeal decisions in respect of applications for consent to the Ontario Municipal Board. A notice of appeal may be filed on behalf of an unincorporated association by a person who is a member of the association but not by the association.

WE, the undersigned



Shawn Watters



Don McKay



Andrew Lennox

absent

Allan Aills

absent

Dennis Lever

CONCURRED IN THE ABOVE DECISION TO GRANT PROVISIONAL CONSENT ON FEBRUARY 9, 2017

AN APPEAL TO THE ONTARIO MUNICIPAL BOARD IN RESPECT OF THIS DECISION OR CONDITION(S) OF APPROVAL MUST BE FILED WITH THE SECRETARY-TREASURER OF THE PLANNING & LAND DIVISION COMMITTEE NO LATER THAN 4:30 p.m. ON MARCH 7, 2017

I certify that these two pages are the decision of the County of Wellington Planning and Land Division Committee with respect to this application for consent.

DATED: FEBRUARY 15, 2017

SIGNED:



ONTARIO PLANNING ACT, Section 53(14)

NOTICE of DECISION

On Application B55/17

APPLICANT:

South Saugeen Developments Ltd.
c/o John Padfield
1021 Walton Ave N
Listowel ON N4W 3S2

LOCATION of SUBJECT LANDS:

WELLINGTON NORTH (Mount Forest)
Pt of Pk Lts 10, 11 & 12, s/s of Princess St.
Pt of Park Lots I, K & L, MacDonald's Svy
Pt of Division 1 of Lot 2, WOSR

The Planning and Land Division Committee, considering all of the evidence presented, and being assured that it had jurisdiction to consider the matter which was submitted to it, concludes that:

In the matter of an application by South Saugeen Developments Ltd. pursuant to Section 53 of the Planning Act, R. S. O. 1990 as amended for consent to convey land for urban residential use, being Part of Park Lot 10, S/S Princess Street, Mount Forest, now Township of Wellington North, **PROVISIONAL CONSENT IS GRANTED SUBJECT TO THE FULFILMENT OF EIGHT CONDITIONS OF APPROVAL.** The Planning and Land Division Committee has the opinion that a plan of subdivision of the subject lands is not necessary for the proper and orderly development of the municipality for this proposal; that the proposal satisfies generally the intent of the criteria of Section 51, subsection 24 of the Planning Act, R.S.O. 1990 as amended; and that the proposal is consistent with the intent and policies of the Provincial Policy Statement; and that it conforms generally to the intent and policies of the County's official plan.

PUBLIC INPUT: Notice of Application was circulated as required under The Planning Act, Section 53(4). There were no submissions made to the Planning and Land Division Committee or oral submissions made at the Public Meeting in support or opposition to the proposed consent.

FINAL CONSENT IS DEEMED TO BE GIVEN when the Secretary-Treasurer of the Planning and Land Division Committee has received written proof that all of the conditions of approval have been fulfilled within the prescribed period of time.

THE PLANNING AND LAND DIVISION COMMITTEE ADVISES THE APPLICANT that all of the conditions of approval for this provisional consent must be fulfilled within a period of one year after written notice of this decision was given or consent shall be deemed to be refused. In the event of an appeal to the Ontario Municipal Board, the application for consent shall not be deemed to be refused for failure to fulfill the conditions until the expiry of one year from the date of the order or date of the notice of the Ontario Municipal Board issued in respect of the appeal.

CONDITIONS OF APPROVAL TO BE FULFILLED NO LATER THAN 4:00 p.m. JULY 27, 2018:

- 1) **THAT** the Owner's solicitor, in preparation for the issuance of the Certificate of Consent, provide to the Secretary-Treasurer of the County of Wellington Planning and Land Division Committee a printed copy of the "completed electronic transfer document in preparation".
- 2) **THAT** the Solicitor for the Owner give an undertaking in writing to provide to the Secretary-Treasurer of the County of Wellington Planning and Land Division Committee within 30 days of the date of registration in the Land Registry/Land Titles Office for Wellington (No. 61) a copy of the receipted and registered electronic transfer document including the Form 2 Certificate for Consent B55/17.
- 3) **THAT** the Owner, as provided for under Section 69 of the Planning Act, R.S.O. 1990, shall pay to the Treasurer of the County of Wellington the administrative fee which is in effect at the time of the payment of the fee for the review and issuance of the Certificate of Consent for the severed parcel.
- 4) **THAT** the transfer for registration with respect to description complies with Ontario Regulation 43-96; and if that description contains a reference to a Reference Plan(s), the Owner's solicitor **shall provide a full print of that deposited reference plan(s)** to the secretary-treasurer of the Planning and Land Division Committee.
- 5) **THAT** the Owner receive zoning compliance and classification from the Local Municipality in a manner deemed acceptable by the Local Municipality, (severed to be rezoned to appropriate residential zone); and that the Local Municipality file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
- 6) **THAT** the Owner satisfy all the requirements of the local municipality, financial and otherwise (included but not limited to Taxes paid in Full; a Fee of \$125.00 for Township Clearance Letter of conditions – or whatever fee is applicable at the time of clearance under the municipal Fees and Charges by-law) which the Township of Wellington North may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands; and further that the Township of Wellington North file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
- 7) **THAT** the lots be subject to a Development Agreement that will address municipal sanitary, storm water and roadway requirements to the satisfaction of the Township of Wellington North; and further that the Township of Wellington North file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
- 8) **THAT** any development of the lots conform to the Municipal Servicing Standards to the satisfaction of the Township of Wellington North; and further that the Township of Wellington North file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.

..... **End of Conditions of Approval; see next page for signatures, dates and other information**

PLEASE BE ADVISED:

1. Additional information regarding this application for consent is available to the public for inspection at the County of Wellington Planning and Land Division Office, 74 Woolwich Street, Guelph ON N1H 3T9 during regular business hours, Monday through Friday, holidays excepted.
2. You will be entitled to receive notice of any changes to the conditions of the provisional consent if you have either made a written request to be notified of the decision to give or refuse to give provisional consent or made a written request to be notified of changes to the conditions of the provisional consent.
3. Only individuals, corporations or public bodies may appeal decisions in respect of applications for consent to the Ontario Municipal Board. A notice of appeal may be filed on behalf of an unincorporated association by a person who is a member of the association but not by the association.


WE, the undersigned

absent
Shawn Watters


Don McKay


Andrew Lennox

absent
Allan Ails


Dennis Lever

CONCURRED IN THE ABOVE DECISION TO GRANT PROVISIONAL CONSENT ON JULY 20, 2017

AN APPEAL TO THE ONTARIO MUNICIPAL BOARD IN RESPECT OF THIS DECISION OR CONDITION(S) OF APPROVAL MUST BE FILED WITH THE SECRETARY-TREASURER OF THE PLANNING & LAND DIVISION COMMITTEE NO LATER THAN 4:00 p.m. ON AUGUST 15, 2017

I certify that these two pages are the decision of the County of Wellington Planning and Land Division Committee with respect to this application for consent.

DATED: July 26, 2017 SIGNED: 

ONTARIO PLANNING ACT, Section 53(14)

NOTICE of DECISION

On Application B56/17

APPLICANT:

South Saugeen Developments Ltd.
c/o John Padfield
1021 Walton Ave N
Listowel ON N4W 3S2

LOCATION of SUBJECT LANDS:

WELLINGTON NORTH (Mount Forest)
Pt of Pk Lts 10, 11 & 12, s/s of Princess St.
Pt of Park Lots 1, K & L, MacDonald's Svy
Pt of Division 1 of Lot 2, WOSR

The Planning and Land Division Committee, considering all of the evidence presented, and being assured that it had jurisdiction to consider the matter which was submitted to it, concludes that:

In the matter of an application by South Saugeen Developments Ltd. pursuant to Section 53 of the Planning Act, R. S. O. 1990 as amended for consent to convey land for urban residential use, being Part of Park Lot 10, S/S Princess Street, Mount Forest, now Township of Wellington North, **PROVISIONAL CONSENT IS GRANTED SUBJECT TO THE FULFILMENT OF NINE CONDITIONS OF APPROVAL.** The Planning and Land Division Committee has the opinion that a plan of subdivision of the subject lands is not necessary for the proper and orderly development of the municipality for this proposal; that the proposal satisfies generally the intent of the criteria of Section 51, subsection 24 of the Planning Act, R.S.O. 1990 as amended; and that the proposal is consistent with the intent and policies of the Provincial Policy Statement; and that it conforms generally to the intent and policies of the County's official plan.

PUBLIC INPUT: Notice of Application was circulated as required under The Planning Act, Section 53(4). There were no submissions made to the Planning and Land Division Committee or oral submissions made at the Public Meeting in support or opposition to the proposed consent.

FINAL CONSENT IS DEEMED TO BE GIVEN when the Secretary-Treasurer of the Planning and Land Division Committee has received written proof that all of the conditions of approval have been fulfilled within the prescribed period of time.

THE PLANNING AND LAND DIVISION COMMITTEE ADVISES THE APPLICANT that all of the conditions of approval for this provisional consent must be fulfilled within a period of one year after written notice of this decision was given or consent shall be deemed to be refused. In the event of an appeal to the Ontario Municipal Board, the application for consent shall not be deemed to be refused for failure to fulfill the conditions until the expiry of one year from the date of the order or date of the notice of the Ontario Municipal Board issued in respect of the appeal.

CONDITIONS OF APPROVAL TO BE FULFILLED NO LATER THAN 4:00 p.m. JULY 27, 2018:

- 1) **THAT** the Owner's solicitor, in preparation for the issuance of the Certificate of Consent, provide to the Secretary-Treasurer of the County of Wellington Planning and Land Division Committee a printed copy of the "completed electronic transfer document in preparation".
- 2) **THAT** the Solicitor for the Owner give an undertaking in writing to provide to the Secretary-Treasurer of the County of Wellington Planning and Land Division Committee within 30 days of the date of registration in the Land Registry/Land Titles Office for Wellington (No. 61) a copy of the receipted and registered electronic transfer document including the Form 2 Certificate for Consent B56/17.
- 3) **THAT** the Owner, as provided for under Section 69 of the Planning Act, R.S.O. 1990, shall pay to the Treasurer of the County of Wellington the administrative fee which is in effect at the time of the payment of the fee for the review and issuance of the Certificate of Consent for the severed parcel.
- 4) **THAT** the transfer for registration with respect to description complies with Ontario Regulation 43-96; and if that description contains a reference to a Reference Plan(s), the Owner's solicitor **shall provide a full print of that deposited reference plan(s)** to the secretary-treasurer of the Planning and Land Division Committee.
- 5) **THAT** the Owner receive zoning compliance and classification from the Local Municipality in a manner deemed acceptable by the Local Municipality, (severed to be rezoned to appropriate residential zone); and that the Local Municipality file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
- 6) **THAT** the Owner satisfy all the requirements of the local municipality, financial and otherwise (included but not limited to Taxes paid in Full; a Fee of \$125.00 for Township Clearance Letter of conditions – or whatever fee is applicable at the time of clearance under the municipal Fees and Charges by-law) which the Township of Wellington North may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands; and further that the Township of Wellington North file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
- 7) **THAT** the lots be subject to a Development Agreement that will address municipal sanitary, storm water and roadway requirements to the satisfaction of the Township of Wellington North; and further that the Township of Wellington North file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
- 8) **THAT** any development of the lots conform to the Municipal Servicing Standards to the satisfaction of the Township of Wellington North; and further that the Township of Wellington North file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
- 9) **THAT** the Owner satisfy the requirements of the Township of Wellington North in reference to parkland dedication of \$1,000.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges by-law) as provided for in the Planning Act, R.S.O. 1990; and that the Township of Wellington North file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.


..... **End of Conditions of Approval; see next page for signatures, dates and other information**


PLEASE BE ADVISED:

1. Additional information regarding this application for consent is available to the public for inspection at the County of Wellington Planning and Land Division Office, 74 Woolwich Street, Guelph ON N1H 3T9 during regular business hours, Monday through Friday, holidays excepted.
2. You will be entitled to receive notice of any changes to the conditions of the provisional consent if you have either made a written request to be notified of the decision to give or refuse to give provisional consent or made a written request to be notified of changes to the conditions of the provisional consent.
3. Only individuals, corporations or public bodies may appeal decisions in respect of applications for consent to the Ontario Municipal Board. A notice of appeal may be filed on behalf of an unincorporated association by a person who is a member of the association but not by the association.


WE, the undersigned

absent
Shawn Watters


Don McKay


Andrew Lennox

absent
Allan Allis


Dennis Lever

CONCURRED IN THE ABOVE DECISION TO GRANT PROVISIONAL CONSENT ON June 20, 2017

AN APPEAL TO THE ONTARIO MUNICIPAL BOARD IN RESPECT OF THIS DECISION OR CONDITION(S) OF APPROVAL MUST BE FILED WITH THE SECRETARY-TREASURER OF THE PLANNING & LAND DIVISION COMMITTEE NO LATER THAN 4:00 p.m. ON AUGUST 15, 2017

I certify that these two pages are the decision of the County of Wellington Planning and Land Division Committee with respect to this application for consent.

DATED: July 26, 2017 SIGNED: 

ONTARIO PLANNING ACT, Section 53(14)

NOTICE of DECISION

On Application B57/17

APPLICANT:

South Saugeen Developments Ltd.
c/o John Padfield
1021 Walton Ave N
Listowel ON N4W 3S2

LOCATION of SUBJECT LANDS:

WELLINGTON NORTH (Mount Forest)
Pt of Pk Lts 10, 11 & 12, s/s of Princess St.
Pt of Park Lots I, K & L, MacDonald's Svy
Pt of Division 1 of Lot 2, WOSR

The Planning and Land Division Committee, considering all of the evidence presented, and being assured that it had jurisdiction to consider the matter which was submitted to it, concludes that:

In the matter of an application by South Saugeen Developments Ltd. pursuant to Section 53 of the Planning Act, R. S. O. 1990 as amended for consent to convey land for urban residential, being Part of Park Lot 10 & Park Lot I, S/S Princess Street MacDonald's Survey, Mount Forest, now Township of Wellington North, **PROVISIONAL CONSENT IS GRANTED SUBJECT TO THE FULFILLMENT OF NINE CONDITIONS OF APPROVAL.** The Planning and Land Division Committee has the opinion that a plan of subdivision of the subject lands is not necessary for the proper and orderly development of the municipality for this proposal; that the proposal satisfies generally the intent of the criteria of Section 51, subsection 24 of the Planning Act, R.S.O. 1990 as amended; and that the proposal is consistent with the intent and policies of the Provincial Policy Statement; and that it conforms generally to the intent and policies of the County's official plan.

PUBLIC INPUT: Notice of Application was circulated as required under The Planning Act, Section 53(4). There were no submissions made to the Planning and Land Division Committee or oral submissions made at the Public Meeting in support or opposition to the proposed consent.

FINAL CONSENT IS DEEMED TO BE GIVEN when the Secretary-Treasurer of the Planning and Land Division Committee has received written proof that all of the conditions of approval have been fulfilled within the prescribed period of time.

THE PLANNING AND LAND DIVISION COMMITTEE ADVISES THE APPLICANT that all of the conditions of approval for this provisional consent must be fulfilled within a period of one year after written notice of this decision was given or consent shall be deemed to be refused. In the event of an appeal to the Ontario Municipal Board, the application for consent shall not be deemed to be refused for failure to fulfill the conditions until the expiry of one year from the date of the order or date of the notice of the Ontario Municipal Board issued in respect of the appeal.

CONDITIONS OF APPROVAL TO BE FULFILLED NO LATER THAN 4:00 p.m. JULY 27, 2018:

- 1) **THAT** the Owner's solicitor, in preparation for the issuance of the Certificate of Consent, provide to the Secretary-Treasurer of the County of Wellington Planning and Land Division Committee a printed copy of the "completed electronic transfer document in preparation".
- 2) **THAT** the Solicitor for the Owner give an undertaking in writing to provide to the Secretary-Treasurer of the County of Wellington Planning and Land Division Committee within 30 days of the date of registration in the Land Registry/Land Titles Office for Wellington (No. 61) a copy of the receipted and registered electronic transfer document including the Form 2 Certificate for Consent B57/17.
- 3) **THAT** the Owner, as provided for under Section 69 of the Planning Act, R.S.O. 1990, shall pay to the Treasurer of the County of Wellington the administrative fee which is in effect at the time of the payment of the fee for the review and issuance of the Certificate of Consent for the severed parcel.
- 4) **THAT** the transfer for registration with respect to description complies with Ontario Regulation 43-96; and if that description contains a reference to a Reference Plan(s), the Owner's solicitor **shall provide a full print of that deposited reference plan(s)** to the secretary-treasurer of the Planning and Land Division Committee.
- 5) **THAT** the Owner receive zoning compliance and classification from the Local Municipality in a manner deemed acceptable by the Local Municipality, (severed to be rezoned to appropriate residential zone); and that the Local Municipality file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
- 6) **THAT** the Owner satisfy all the requirements of the local municipality, financial and otherwise (included but not limited to Taxes paid in Full; a Fee of \$125.00 for Township Clearance Letter of conditions – or whatever fee is applicable at the time of clearance under the municipal Fees and Charges by-law) which the Township of Wellington North may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands; and further that the Township of Wellington North file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
- 7) **THAT** the lots be subject to a Development Agreement that will address municipal sanitary, storm water and roadway requirements to the satisfaction of the Township of Wellington North; and further that the Township of Wellington North file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
- 8) **THAT** any development of the lots conform to the Municipal Servicing Standards to the satisfaction of the Township of Wellington North; and further that the Township of Wellington North file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
- 9) **THAT** the Owner satisfy the requirements of the Township of Wellington North in reference to parkland dedication of \$1,000.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges by-law) as provided for in the Planning Act, R.S.O. 1990; and that the Township of Wellington North file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.

..... **End of Conditions of Approval; see next page for signatures, dates and other information**


PLEASE BE ADVISED:

1. Additional information regarding this application for consent is available to the public for inspection at the County of Wellington Planning and Land Division Office, 74 Woolwich Street, Guelph ON N1H 3T9 during regular business hours, Monday through Friday, holidays excepted.
2. You will be entitled to receive notice of any changes to the conditions of the provisional consent if you have either made a written request to be notified of the decision to give or refuse to give provisional consent or made a written request to be notified of changes to the conditions of the provisional consent.
3. Only individuals, corporations or public bodies may appeal decisions in respect of applications for consent to the Ontario Municipal Board. A notice of appeal may be filed on behalf of an unincorporated association by a person who is a member of the association but not by the association.

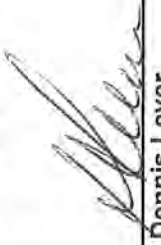
WE, the undersigned

absent
Shawn Watters


Don McKay


Andrew Lennox

absent
Allan Aills


Dennis Lever

CONCURRED IN THE ABOVE DECISION TO GRANT PROVISIONAL CONSENT ON July 20, 2017

AN APPEAL TO THE ONTARIO MUNICIPAL BOARD IN RESPECT OF THIS DECISION OR CONDITION(S) OF APPROVAL MUST BE FILED WITH THE SECRETARY-TREASURER OF THE PLANNING & LAND DIVISION COMMITTEE NO LATER THAN 4:00 p.m. ON AUGUST 15, 2017

I certify that these two pages are the decision of the County of Wellington Planning and Land Division Committee with respect to this application for consent.

DATED: July 26, 2017 SIGNED: 

Schedule "D"
DESCRIPTION OF THE WORKS TO BE CONSTRUCTED BY OWNER

The Works shall be constructed in accordance with the letter by B. M. Ross and Associates Limited (the "Township Engineer") dated February 7, 2018, and the following plans approved by the Township Engineer.

- Wilson-Ford Surveying & Engineering, Drawing: Eng. Page 1 of 3, Proposed Development, Geographic Town of Mount Forest, Township of Wellington North, County of Wellington, Cork Street, Station 0+000 to Station 0+217, sealed by G. I. Ford with a seal date of January 31, 2018.
- Wilson-Ford Surveying & Engineering, Drawing: Specs Page 2 of 3, Proposed Development, Geographic Town of Mount Forest, Township of Wellington North, County of Wellington, Cork Street, Engineering Design Sheet & Specification, sealed by G. I. Ford with a seal date of January 31, 2018.
- Wilson-Ford Surveying & Engineering, Drawing: Notes Page 3 of 3, Proposed Development, Geographic Town of Mount Forest, Township of Wellington North, County of Wellington, Cork Street, Engineering Design Sheet & Specification, sealed by G. I. Ford with a seal date of January 31, 2018.

Date: February 16, 2018

Schedule "E"
PROBABLE COST OF THE WORKS

17069 - South Saugeen Development Ltd.
Cork Street Severances (Mount Forest, Township of Wellington North)
Lots 1A to 6B (6 semis = 12 dwelling units)

Opinion of Probable Cost (for securities purposes only)

Road Work

Item	Quantity	Unit	Unit Price	Amount
Earth excavation - road widening west side	75	cu.m.	\$17.00	\$1,275.00
Water	15	cu.m.	\$10.00	\$150.00
Calcium chloride	1	t	\$1,100.00	\$1,100.00
Granular 'A' - widening west side	40	t	\$17.00	\$680.00
Granular 'A' - asphalt removal areas (50mm)	140	t	\$17.00	\$2,380.00
Granular 'B' - widening west side	125	t	\$11.00	\$1,375.00
HL4 (50mm) - widening + full replacement	160	t	\$85.00	\$13,600.00
HL3 (40mm) - SEE NOTE 7	50	t	\$100.00	\$5,000.00
Full depth asphalt removal	1055	sq.m.	\$4.00	\$4,220.00
Road restoration	1055	sq.m.	\$2.50	\$2,637.50
Adjust existing MH & CB	2	ea.	\$600.00	\$1,200.00
Maintenance hole lift rings - SEE NOTE 7	0	ea.	\$300.00	\$0.00
Water valve lifters - SEE NOTE 7	0	ea.	\$150.00	\$0.00
Removal existing conc. Curb and gutter	119.38	m	\$10.00	\$1,193.80
Concrete curb and gutter	119.38	m	\$45.00	\$5,372.10
Sidewalk (1.5m wide) - SEE NOTE 7	0	sq.m.	\$55.00	\$0.00
0.6X1.2m tactile warning plates at curb ramps	0	ea.	\$400.00	\$0.00
Topsoil - screened	775	sq.m.	\$10.00	\$7,750.00
Sod	775	sq.m.	\$6.00	\$4,650.00
Pre-grading of lots + perimeter of lots - allowance	1	L.S.	\$5,000.00	\$5,000.00
Topsoil - future road allowance area + perimeter of severances (retained lands)	1400	sq.m.	\$7.50	\$10,500.00
Seed & Mulch - future road allowance area + perimeter of severances (retained lands)	1400	sq.m.	\$2.50	\$3,500.00
Sediment control measures - allowance	1	L.S.	\$5,000.00	\$5,000.00
Subtotal				\$76,583.40

Storm Sewer

Item	Quantity	Unit	Unit Price	Amount
300mm dia. storm sewer	128	m	\$160.00	\$20,480.00
insulation for shallow sewer	12	m	\$100.00	\$1,200.00
600 x 600mm catchbasin	4	ea.	\$2,000.00	\$8,000.00
600 x 600mm ditch inlet catchbasin	1	ea.	\$2,500.00	\$2,500.00
150mm dia. perforated subdrain	58	m	\$25.00	\$1,450.00
100mm dia. PDC West	12	ea.	\$1,850.00	\$22,200.00
PDC cleanout	12	ea.	\$250.00	\$3,000.00
Subtotal				\$58,830.00

Sanitary Sewer

Item	Quantity	Unit	Unit Price	Amount
125 mm dia. san services - normal depth, under storm	4	ea.	\$4,250.00	\$17,000.00
125 mm dia. sanitary services - shallow, over storm	8	ea.	\$2,750.00	\$22,000.00
insulation for shallow services	8	ea.	\$2,500.00	\$20,000.00
Sanitary service cleanout	12	ea.	\$250.00	\$3,000.00
Subtotal				\$62,000.00

Watermain

Item	Quantity	Unit	Unit Price	Amount
25mm dia. main stop	12	ea.	\$100.00	\$1,200.00
25mm dia. curb stop	12	ea.	\$200.00	\$2,400.00
25mm dia. saddle	12	ea.	\$175.00	\$2,100.00
25mm dia. tubing - under storm	12	ea.	\$3,750.00	\$45,000.00
Subtotal				\$50,700.00

Miscellaneous Items

Item	Quantity	Unit	Unit Price	Amount
Traffic Control	1	L.S.	\$5,000.00	\$5,000.00
Subtotal				\$5,000.00

Summary

Item	Quantity	Unit	Unit Price	Amount
Road Construction				\$76,583.40
Storm Sewer				\$58,830.00
Sanitary Sewer				\$62,000.00
Watermain				\$50,700.00
Miscellaneous Items				\$5,000.00
Subtotal				\$253,113.40
Lump Sum to cover all other requirements (2.0%)				\$5,062.27
Subtotal				\$258,175.67
Bonding and Insurance (3%)				\$7,745.27
Subtotal				\$265,920.94
Contingency (5%)				\$13,296.05
Total Construction				\$279,216.98

Engineering

Item	Quantity	Unit	Unit Price	Amount
Design, tendering, construction review and contract administration (10%) - SEE NOTE 11				\$27,921.70

Total Construction and Engineering

Item	Quantity	Unit	Unit Price	Amount
Total (before taxes)				\$307,138.68
H.S.T. (13%)				\$39,928.03
Total (with full HST)				\$347,066.71
Less rebatable HST if a Municipal project (11.24%)				\$34,522.39
Total (With net H.S.T.)				\$312,544.32

Rounded: **\$312,500**Development Frontage (m)

Lot 1	19.202
Lot 2	24.4
Lot 3	25.908
Lot 4	22.25
Lot 5	22.247
Lot 6	<u>22.253</u>
Total	136.26

Frontage urban vs. semi-urban section (existing conditions)

Urban	78.26	See Note 3
Semi-urban	<u>58</u>	See Note 2
Total	136.26	

Notes:

- Betty Dee not proceeding in conjunction with Padfield servicing. Widening of semi-urban road on the east side will not be completed at this time, nor southward extension of east curbline.
- Existing semi-urban section for an assumed 58m frontage for Betty Dee frontage on the east side (and on west side Padfield property).
- From Ford's drawings, Lots 1-3 and approximately 8.75m of Lot 4 front on an existing urban section, but top lift asphalt ends within the Melissa Street intersection.
- Above assumes Padfield will be required to remove and reinstate full width asphalt, widening on west side of street and remove and reinstate the entire existing west curbing, due to number of service trenches.
- Developer to reinstate surface lift of asphalt that exists across Lots 1 & 2 and to the centre of Melissa Crescent.
- Above costs (and Note #7 probable cost) excludes future retained land development costs related to a new intersection/servicing at the west side of Cork Street-Melissa Crescent.
- Cost for future sidewalk and surface lift of asphalt - See separate developer contribution spreadsheet
- Above based on tender unit prices for a road reconstruction project; some adjusted due to small quantities. Some unit prices may actually be higher.
- Above excludes driveways and trees - responsibility of Builders
- Engineering percentage used is 10% since design drawings are complete.
- All work within the lots are extra, except for pre-grading work and rear yard storm sewers/CBs.
- Prices assume no utility or other conflicts.

Date: February 14, 2018

Schedule "F"
DEVELOPER CONTRIBUTION

17069 - South Saugeen Developments Ltd.
Cork Street Severances (Mount Forest, Township of Wellington North)
Lots 1A to 6B (6 semis = 12 dwelling units)
Future Sidewalk and Surface Course of Asphalt - Developer Contribution

Opinion of Probable Cost

Road Work

Item	Quantity	Unit	Unit Price	Amount
Earth excavation - sidewalk	60	cu.m.	\$17.00	\$1,020.00
Granular 'A' (125mm) - sidewalk	68.7	t	\$17.00	\$1,167.90
Concrete sidewalk	204.4	sq.m.	\$55.00	\$11,242.00
0.6m x 1.2m detectable warning plates at curb ramps	4	ea.	\$400.00	\$1,600.00
Hot Mix HL-3 (40mm) - Lots 3 to 6	84.7	t	\$100.00	\$8,470.00
Manhole lift rings	2	ea.	\$300.00	\$600.00
Water valve lifters	0	ea.	\$150.00	\$0.00
Subtotal				\$24,099.90

Summary

Item	Quantity	Unit	Unit Price	Amount
Road Construction				\$24,099.90
Subtotal				\$24,099.90
Lump Sum to cover all other requirements (2.0%)				\$482.00
Subtotal				\$24,581.90
Bonding and Insurance (3%)				\$737.46
Subtotal				\$25,319.36
Contingency (10%)				\$2,531.94
Total Construction				\$27,851.30

Engineering

Design, tendering, construction review and contract administration (15%)				\$4,177.69
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Total Construction and Engineering

Total				\$32,028.99
H.S.T. (13%)				\$4,163.77
Total				\$36,192.76
Less rebatable HST				-\$3,600.06
Total (with 1.76% HST)				\$32,592.70

Rounded: \$32,600

Development Frontage (m)

Lot 1	19.202
Lot 2	24.4
Lot 3	25.908
Lot 4	22.25
Lot 5	22.247
Lot 6	<u>22.253</u>
Total	136.26

Developer's share of the cost - contribution	\$16,300
Township's share of the cost - future contribution	<u>\$16,300</u>
Total	\$32,600

Notes:

1. Costs shown are only along the frontage of the severances
2. It is anticipated the sidewalk will actually be constructed on the east side of the street.
3. Developer's share is 50% (i.e. for its frontage)
4. Unit prices based on tender prices for a road reconstruction project.
5. Prices assume no utility or other conflicts (pre-design).

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 029-18

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH AT ITS REGULAR MEETING HELD ON MARCH 26, 2018.

WHEREAS Section 5 of the Municipal Act, S.O. 2001 c.25 (hereinafter called "the Act") provides that the powers of a Municipal Corporation shall be exercised by its Council;

AND WHEREAS Section 5(3) of the Act states, a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

NOW THEREFORE the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS**:

1. The action of the Council of the Corporation of the Township of Wellington North taken at its meeting held on March 26, 2018 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Wellington North at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. That the Mayor and the proper officials of the Corporation of the Township of Wellington North are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Wellington North referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Township of Wellington North.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 26TH DAY OF MARCH, 2018.**

**ANDREW LENNOX,
MAYOR**

**KARREN WALLACE,
CLERK**