



Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

Regular Meeting of Council

Monday, March 21, 2011

Following Meeting to Consider Drainage Report

Council Chambers, Municipal Office, Kenilworth

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**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Monday, March 7, 2011

7:00 p.m.

Members Present:

Mayor: Ray Tout
Councillors: Sherry Burke
Mark Goetz
Andy Lennox
Dan Yake

Also Present: Chief Administrative Officer/Clerk: Lorraine Heinbuch
Executive Assistant: Cathy Conrad
Treasurer: John Jeffery
Manager of Public Works: Gary Williamson

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

A. **CALLING THE MEETING TO ORDER**

Mayor Tout called the meeting to order.

B. **PASSING AND ACCEPTANCE OF AGENDA**

Moved by: Councillor Lennox
Seconded by: Councillor Yake

THAT the Agenda for the March 7, 2011 Regular Meeting of Council be accepted and passed.

Resolution Number: 1

Carried

C. **DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE
THEREOF**

None declared.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

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D. MINUTES

1. Regular Meeting of Council, February 14, 2011

Moved by: Councillor Lennox

Seconded by: Councillor Yake

THAT the minutes of the Regular Meeting of Council held on February 14, 2011 be adopted as circulated.

Resolution Number: 2

Carried

E. DELEGATIONS, DEPUTATIONS, PETITIONS

1. Peter Harrison and Kelly Vader, B. M. Ross and Associates Limited
Re: Servicing Master Plan

Peter Harrison and Kelly Vader appeared before Council to present the Servicing Master Plan update for the community of Mount Forest.

The purpose of the update is to incorporate projects constructed since the completion of the 2003 Master Plan, revise population and growth projections, review and update water modeling and sanitary sewage flows and identify revised water and sewage infrastructure growth requirements.

Projections were made for 20 year and 50 year growth periods. Future Development Lands were identified to accommodate anticipated growth for residential, commercial and industrial use.

A water supply and storage analysis provided a review of existing facilities and provided alternatives to meet projected storage requirements. Following a review of the existing sanitary collection system and sanitary sewage analysis a list of proposed sewage works was provided. A listing of priority projects, summary of costs for water system works and summary of costs for sewage works were reviewed.

**THE CORPORATION OF THE
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E. DELEGATIONS, DEPUTATIONS, PETITIONS (continued)

2. Karen Armstrong and Andy Goldie
Re: Active Transportation Plan

Karen Armstrong, Wellington, Dufferin, Guelph *in motion* Coordinator and Andy Goldie, Director of Parks & Recreation, Township of Centre Wellington presented a proposal for an active transportation plan. The seven municipalities in Wellington County passed motions to support the plan in 2010. An active transportation plan would promote an active lifestyle. The vision is to build upon the cycling trails and link them together and to promote programs and educate and encourage usage. An active transportation plan would provide benefits for health, tourism, social equality, environment and economy. The estimated cost to develop a network plan between the municipalities and provide educational programs is \$60,000. Wellington County is taking the lead on this project. The committee is requesting that a staff or Council member sit on the Wellington County Active Transportation Committee and that each municipality provide \$3,000. to support the plan.

3. Bill Nelson, Frank Cowan Insurance Limited
Re: Presentation of 2011 Insurance Coverage

Mr. Nelson appeared before Council to review the Township's 2011 insurance coverage. There is a modest increase to premiums this year. Mr. Nelson suggested that administration review the automobile insurance as there are new auto insurance rules. Risk management is a huge factor in being able to defend against liability. There are free risk management seminars available.

Council accepted the 2011 insurance renewal program as presented by Bill Nelson, representing Frank Cowan Company.

Moved by: Councillor Yake

Seconded by: Councillor Lennox

THAT the Council of the Corporation of the Township of Wellington North accept the 2011 insurance renewal program as presented by Bill Nelson, representing Frank Cowan Company.

Resolution Number: 3

Carried

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**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

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F. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS**

1. Cemetery Committee
- Minutes, January 11, 2011

**Moved by: Councillor Yake
Seconded by: Councillor Lennox**

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Cemetery Committee meeting held on January 11, 2011.

Resolution Number: 4

Carried

2. Works Committee
- Minutes, February 22, 2011

**Moved by: Councillor Lennox
Seconded by: Councillor Yake**

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Works Committee meeting held on February 22, 2011.

Resolution Number: 5

Carried

3. Recreation & Culture Committee
- Minutes, March 3, 2011

**Moved by: Councillor Burke
Seconded by: Councillor Goetz**

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Recreation & Culture Committee meeting held on March 3, 2011.

Resolution Number: 6

Carried

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

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F. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS** (continued)

3. Recreation & Culture Committee (continued)
- Report regarding repairs at Mount Forest Roy Grant Lions Pool

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT the Council of the Corporation of the Township of Wellington North contract Acapulco Pools to remove the old filter/pumps, install Nemato filters, strainers, pump and chemical feeder at the Mount Forest Lion Roy Grant Pool at a cost of \$44,503 plus HST as recommended by the Recreation & Culture Committee.

Resolution Number: 7

Carried

4. Economic Development Committee
- Minutes, February 23, 2011

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Economic Development Committee meeting held on February 23, 2011.

Resolution Number: 8

Carried

5. Building/Property Committee
- Minutes, February 23, 2011

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Building/Property Committee meeting held on February 23, 2011.

Resolution Number: 9

Carried

**THE CORPORATION OF THE
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F. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS** (continued)

6. Memorandum re: Agreement and Terms of Reference for the Structure and Function of the Joint Health and Safety Committee as required by the Ministry of Labour

Moved by: Councillor Yake

Seconded by: Councillor Lennox

THAT the Council of the Corporation of the Township of Wellington North adopt the Agreement and Terms of Reference for the Structure and Function of the Joint Health and Safety Committee dated February 10, 2011, as recommended by the Joint Health and Safety Committee.

Resolution Number: 10

Carried

G. **CORRESPONDENCE FOR COUNCIL'S INFORMATION AND
DIRECTION**

1. Ontario Provincial Police
Re: Municipal Council Attendance
- Received as information
2. Rita McCartney, 460 Queen St. W., Mount Forest
Re: Mobility Vehicle for North Wellington
- Received as information

**THE CORPORATION OF THE
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H. BY-LAWS

1. 12-11 Being a By-law to Approve the Appointment of Norm Gamble as Investigator and to Enter into an Agreement for Services.

Moved by: Councillor Yake

Seconded by: Councillor Lennox

THAT By-law Number 12-11 being a by-law to approve the appointment of Norm Gamble as Investigator and to enter into an Agreement for Services be read a First, Second and Third time and finally passed.

Resolution Number: 11

Carried

2. 13-11 Being a By-law to Formally Declare a Portion of Patrick Street to be Open

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT By-law Number 13-11 being a by-law to formally declare a portion of Patrick Street to be open be read a First, Second and Third time and finally passed.

Resolution Number: 12

Carried

**THE CORPORATION OF THE
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I. OTHER BUSINESS

1. Report of Livestock Valuer
Re: Livestock Claim

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North authorize payment of \$750.00 to John Manion for a livestock claims dated March 1, 2011.

AND FURTHER THAT Gord Flewwelling be paid \$75.00 for Livestock Valuer fees and \$23.50 for mileage.

Resolution Number: 13

Carried

J. CLOSED MEETING SESSION

1. "Personnel" matters pertaining to Labour Relations or Employee Negotiations

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT Council go into a meeting at 8:52 p.m. that is closed to the public under subsections 239 (2) (d) of the Municipal Act, 2001

- to consider labour relations or employee negotiations

Resolution Number: 14

Carried

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT Council rise from a closed meeting session at 9:36 p.m.

Resolution Number: 15

Carried

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

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K. CONFIRMING BY-LAW

Moved by: Councillor Lennox

Seconded by: Councillor Yake

THAT By-law Number 14-11 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on March 7, 2011 be read a First, Second and Third time and finally passed.

Resolution Number: 16

Carried

L. ADJOURNMENT

Moved by: Councillor Lennox

Seconded by: Councillor Yake

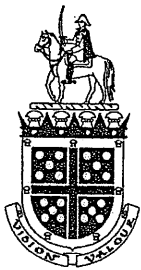
THAT the Regular Council meeting of March 7, 2011 be adjourned at 9:38 p.m.

Resolution Number: 17

Carried

C.A.O./CLERK

MAYOR



COUNTY OF WELLINGTON

LINDA DICKSON, MCIP, RPP
COMMUNITY EMERGENCY MANAGEMENT COORDINATOR (CEMC)
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WELLINGTON TERRACE
474 WELLINGTON RD. 18, SUITE 20
FERGUS, ONTARIO
N1M 0A1

February 23, 2011

To: Mayor Tout and members of the Township of Wellington North Council

FROM: Linda Dickson, CEMC

RE: **Report to on the Technical Standards and Safety Act, 2000**
Regulation 440/08 - Propane Regulations

The following information is submitted for Council's information and consideration.

Background

In August of 2008 the Minister of Small Business and Consumer Services requested a propane safety review which formed the basis for regulation 440/08 to the Technical Standards and Safety Act (TSSA). The regulation took effect January 1, 2011.

The regulation applies specifically to licensed commercial facilities that store, handle and transfer propane.

Regulation 440/08

Medium commercial propane facilities with 5001 to 29,999 US Water Gallons (USWGs) and large propane facilities with 30,000 or greater USWG must complete a level 2 Risk Safety and Management Plan (RSMP). Level 2 Plans must be completed by an engineer.

Small facilities with a total capacity of 5,000 US water gallons (USWG) or less; or with a fixed storage capacity exactly 5,000 USWG and no more than 500 USWG of portable storage capacity complete a Level 1 Risk and Safety Management Plan (RSMP). These plans will include facility information, an updated facility site plan, a map of the surrounding area, and an emergency response and preparedness plan. The TSSA will compile the information for small municipalities until 2013 at which time a determination will be made regarding the requirements for them. Fire Departments are to review Level 1 RSMPs.

Risk and Safety Management Plan (RSMP) Process

Propane facilities must complete and submit for approval a Risk and Safety Management Plan at the time of the annual review of their licenses. The RSMP will include an Emergency Response and Preparedness Plan with evacuation procedures. RSMPs should include appropriate mitigation and response strategies.

Fire departments must approve the fire safety, protection and emergency preparedness sections of a Level 2 RSMP. Municipalities do not have to increase their fire service levels to accommodate an emergency response at a propane facility. Any gaps in response are the responsibility of the facility.

Propane facilities should demonstrate that their operation is in compliance with municipal zoning requirements. A letter from the municipality should be obtained to ensure that the use is permitted.

The TSSA provides the final approval on all Risk and Safety Management Plans (RSMP).

Considerable time may be required by fire department staff to meet with facility engineers, review plans and approve the appropriate areas of the RSMP. It is suggested that Council review their fire departments municipal fee for service agreement.

In addition, there may be evacuation procedures associated with the plan that will have to be reviewed by the municipality, its CEMC and/or emergency management programme committee. Also, if the propane facility's plan sets out an evacuation response procedure, an agreement between the municipality and the propane facility should be reached regarding responsibilities and costs of an evacuation.

Planning Act Requirements:

The Planning Act Regulations have been amended. Clerks or secretary-treasurers are required to provide notification to "every propane operator of a propane operation, if any part of the propane operation's hazard distance is the subject of a planning act application"¹. Site Plan review is not subject to the amended notification regulations.

The TSSA will determine an acceptable "hazard distance" for each propane facility and provide this to the appropriate planning approval authority for the planning application¹. Hazard Distances will vary depending on the size and the potential for serious injuries to people as a result of property damage caused by explosions².

Once known, the hazard distance for propane facilities will be mapped. This will assist with the planning act notification process, and fire and emergency management staff reviewing risks associated with the facility.

¹ Planning Act Regulations 544/06

² TSSA Fuels Safety Program Advisory, August 17, 2009

Recommendations:

The following recommendations are provided for Council's consideration

1. That Council for the Township of Wellington North request staff to review the fees by-law and provide for consideration, if necessary, an appropriate fee structure for the review and approval of Risk Safety and Management Plans, and further, provide for Council's consideration an amendment to the Fees By-law.
2. That Council for the Township of Wellington North request staff to prepare a formal procedure for accepting and reviewing propane applications as set out under the TSSA regulations.
3. That Council for the Township of Wellington North request staff to develop and provide for Council's consideration an appropriate agreement with each propane facility completing a Level 2 RSMP within the Township of Wellington North or that affects residents within the Township of Wellington North. The agreement would identify at a minimum, the responsibilities and costs for evacuations in the event of an emergency response

C: Ron MacEachern, Mt. Forest Fire Chief
Jim Morrison, Arthur Fire Chief
Jason Benn, Fire Prevention/Inspection



COUNTY OF WELLINGTON

REPORT TO COUNCIL

February 25, 2011

To: Mayor Tout and members of the Township of Wellington North Council

From: Brad Patton, County Fire Coordinator
Linda Dickson, CEMC

RE: Fire Training Officer – Wellington County

Background:

In the Wellington County Restructuring Study by W. Douglas Armstrong and Harry Kitchen dated September 1997, the need for common policies and procedures for fire prevention (inspections), public education, training and communications was identified as a recommendation in the study report. The report identified the importance of maintaining fire protection services at the local level but pointed out the benefits of centralizing the coordination of fire prevention, training and education responsibilities. Easing the workload on part time and volunteer firefighters was also recognized.

The report indicated that regulations in the new Fire Protection and Prevention Act would increase workloads for fire departments and it was noted in the report that this might require municipalities to hire full time Fire Chiefs and full time fire staff to meet the requirements of the legislation. Many Wellington Fire Chiefs of the day agreed that "coordination and standardization of training should be a goal and that the county should assume responsibility for this".

Recommendation 4 under service responsibility in the report states that the "County be responsible for facilitating fire prevention (inspection), public education, training and communications. The County also assist local firefighting departments in purchasing and/or coordinating the deployment of specialized equipment and fire prevention services".

While many municipalities in Wellington have hired full-time Fire Chiefs and in some municipalities additional full time fire department staff, the recommendations of the report with respect to the fire service in Wellington have not been implemented.

In recent years, the Wellington County Fire Chiefs Association has discussed the need for County-wide coordination of some of the fire responsibilities, most notably fire prevention (inspections), fire safety plans, and training. The creation of volunteer-based Wellington County Fire Prevention Officers Association and a Wellington County Fire Training officers Association indicates a desire to achieve centralized coordination in these areas. Many of the comments of the current Wellington Fire Chiefs echo the comments noted in the Armstrong/Kitchen report of 1997.



COUNTY OF WELLINGTON

REPORT TO COUNCIL

Affect of Recent Events:

1. The Ministry of Labour has stated that Fire Departments are not exempt from the Occupational Health and Safety Act. To ensure the safety of fire fighters consistent and proper training is necessary. The MOL requires that all training in the fire service be based on the completion of well written training plans describing how training is to be completed, who will complete the training and what are the trainer's qualifications.
2. The events in the Village of Point Edward and Municipality of Meaford have heightened the need for item 1 above.

Advantages:

1. A good training program is essential to the recruitment and retention of volunteer firefighters. If firefighters are gaining valuable information during their training sessions, they are more likely to see the value in it and the value in the service as a whole.
2. With an effective training program there will be an increased benefit to ensuring the health and safety of firefighters.
3. An effective training program will arm our firefighters with valuable information and education, will increase the level of professionalism for local departments and thereby enhance the level of service being provided to our residents.
4. Hiring an individual to research training requirements, prepare plans and maintain documents and records will help local departments to meet requirements of Provincial legislation and standards. Many local departments have staff or volunteers currently working on training, but a full-time training officer will ease the workload and stress on these individuals. This position will not replace municipal training officers but rather assist and complement the entire fire training process in the County and, in the long run, reduce personal and municipal liabilities that may result from limited training opportunities.
5. As with emergency management the benefits being derived from consistent, coordinated and centralized training practices will be realized within the fire service in Wellington with the hiring of a County Fire Training Officer/Facilitator.

Fire Chief Support:

The Fire Chiefs are in support of hiring a Fire Training Officer/Facilitator. To indicate their support for the proposal, the Fire Chiefs of Wellington County have signed a Memorandum of Understanding which indicates that they are "united in the desire and the necessity for the creation of a "Full Time County Fire and Rescue Training Officer/Facilitator".



COUNTY OF WELLINGTON

REPORT TO COUNCIL

Fire Training Officer/Facilitator Position

This position will require a high level of understanding of the fire service, applicable legislation and training needs. An individual with existing training credentials is desired. The following are some critical aspects of the proposed position:

This will be a staff complement position and will be full-time and salaried. The County will provide the funds to support the position. An interim figure for start up of the position has been included in the 2011 approved budget.

An ad hoc Committee of the Wellington County Fire Chief's Association will be formed to write a job description and determine the hiring selection committee for the County Fire Training Officer position.

The Township of Centre Wellington Fire Department has agreed to provide office space for the position and it is intended that the County Fire Training Officer will work closely with and assist the Township of Centre Wellington Fire Training Officer.

The Township of Centre Wellington Fire Chief who is the Wellington County Fire Coordinator (appointed by the Fire Marshal under the Fire Protection and Prevention Act) will oversee the work of the County Fire Training Officer.

In consultation with the Wellington County Fire Coordinator, the CEMC will provide County Council with status reports and budgetary needs for the position.

The County Fire Training Officer will meet on a regular basis with the volunteer training officers appointed in each member municipality to discuss the training plans and needs of the fire services. The County Fire Training Officer will become a member of the ad hoc Wellington County Fire Training Officers association.

The County Fire Training Officer will be required to complete fire service training lesson objectives and plans, ensure that the member municipal training officers are well versed in the objectives and plans and, if necessary, assist the member municipal training officers with the delivery of the training to the firefighters as needed.

The County Fire Training Officer will maintain detailed documentation and records of all fire service training provided and conducted within the County of Wellington including dates, locations, attendees, etc.

The County Fire Training Officer will be required to prepare and complete necessary fire service training for all senior fire staff in each municipality. This may be coordinated jointly with local training officers or delivered individually. An example of such training would be the Company Officers training course, Incident Command and IMS courses.

Performance reviews of the County Fire Training Officer will be maintained by the Wellington County Fire Coordinator in consultation with the Wellington County Fire Chiefs Association.



COUNTY OF WELLINGTON

REPORT TO COUNCIL

Recommendations:

That the Council for the Township of Wellington North endorses the concept of the County of Wellington funding the annual costs of salary, benefits, vehicle purchase and maintenance, and administrative and operational expenses associated with the appointment of a full-time Fire Training Officer to support all of the Fire Departments in the County of Wellington with the development and maintenance of a coordinated and effective county-wide training programme,

That the Fire Training Officer be provided with permanent office space in the Township of Centre Wellington and be supervised directly by the Centre Wellington Fire Chief/Wellington County Fire Coordinator.

That an ad hoc Committee of the Wellington County Fire Chiefs Association be formed to develop an appropriate job description for the position, determine the hiring selection committee for the County Fire Training Officer position and to assist the Fire Coordinator for Wellington County (Centre Wellington Fire Chief) with ongoing performance reviews for the Fire Training Officer.

WATER/SEWER COMMITTEE MEETING

March 15, 2011

Members: Sherry Burke Chair (absent)
Andy Lennox
Melissa Irvine
Barry Trood
Gary Williamson

Road Superintendent Dale Clark also attended

Start: 8:30 am **End: 10 am**

Minutes from the Feb 8/11 committee meeting were previously circulated and approved by Council

Business from Feb 8th meeting

- Gary reported that the singer valves that control the flow at Well #8 were the cause for pump failure and repairs have been completed and we are back up and running
- Gary reported we have still not received the final report for Well #3 from Burnside's.

1. Sludge Facility Annual Reports

Gary had sent the information prepared by OCWA, regarding the Sludge Facility Annual Reports to the committee prior to the meeting. The committee discussed the highlights of the report. There were no non-compliance concerns during the last year.

2. Emergency Generator Usage

Gary reported that we had previously been approached by a power company about using our emergency generators to help off set peak power use/demand which would have generated income for the Township. However, the MOE has confirmed that Drinking Water Works Permits will not allow for generators to be used in this manner.

3. DWQMS External Audit

Gary reported that the external auditor came on March 10th to review our DWQMS procedures. The committee reviewed the format used by the auditor and Barry and Melissa gave an overview of the inspection. We will receive our final report back from the Canadian General Standards Board. Our only non-conformance was not having our annual Management Review done on time. The auditor did make some recommendations for "Opportunities for Improvement" which were mainly in documentation control and development. Overall the auditor was impressed with our performance and said our audit was better than most that she had done. Our Treasurer plans to have our Financial Plan ready to submit by the end of March.

Our 2011 Management Review will be held at our next Water/Sewer Committee meeting on April 19th. Mayor and Council will be invited to attend.

4. Staff Reports (see attached)

5. OCWA Reports

David O'Connell and Scott Craggs from OCWA attended the meeting to review and discuss the year-end 2010 reports for the Arthur and Mount Forest plants. Overall they were \$4,873.16 over budget which represents 1.5% of the annual \$322,894.86 budget for both plants. The biggest variation was in the salaries and benefits due to overtime caused from call-in alarms. Gary indicated that OCWA has improved the timing of their invoicing and provided information to allow our Treasurer to finalize the year-end reports.

9. General Information

- Gary reported that he invited Jane Pagel, President/CAO of OCWA to tour our Mount Forest facility on March 16th
- We have received our annual MOE inspection written reports for the Arthur and Mount Forest water systems and there were no recommendations in either report
- Barry should plan to attend the Township's annual tabletop emergency exercise on May 18th
- Triton has arranged for a technical meeting on March 28th with MOE and GRCA regarding the Arthur Disposal Plant. Gary, Barry and OCWA operator Dan will be attending.
- Barry showed a video of previous watermain swabbing

Next Meeting: April 19th @ 8:30 am

Water and Sewer Committee

Foreman Hi- lights

Feb. 9- March 15, 2011

- Adjustments to singer valve at well #8 (not well pump problem on 8A)
- 121 freeze up (temp. line installed to neighbours) *FLEAROCK ST*
- Service leak on Jones Baseline in A/V (pin hole on service which was not hooked up)
- Sewer back at 303 Egermont St., Mt Forest
- Safety meeting (best practices for W/M breaks, ABC of Safety , dealing with colds virusesSS)
- Service leak across from 131 Georgina St A/V (old service to Nuns convent) , it was removed
- Sewer back up at 351 James st., Mt Forest (the manhole at Waterloo/James st was blocked up, we released it and the main cleared)
- Had a complaint at 29 Bellefield Cr., Arthur dealing with smell, Corey sent and found no smell
- Melissa /Barry went to Source Water Protection Seminar on March 3rd /Toronto
- Sewer Back up at 311A Domville st in Arthur (boring cable company went through line) which was repaired by staff.
- Reviewed DWQMS
- DWQMS Audit done on March 10 by Sandra Traveres
- Setting up for swabbing to commence on Sun., March 27

Process Compliance Analyst Monthly Report
March 15th, 2011

- met with council, to make a presentation on DWQMS
- enter January/February data for microbiological, & distribution residuals into spreadsheets
- enter January/February flow data into Ministry of Environment Water Taking Reporting System
- backup Mount Forest & Arthur SCADA for last quarter January/February
- received back draft copy of Mount Forest and Arthur MOE Inspection Reports: made comments and sent back to inspector
- completed year end reports and sent to council for review
- inspector issued final draft of MOE Inspection reports. There are no items of non compliance or best management practices issued for either system.
- quarterly samples taken (Nitrates, Nitrites, and THM's) taken from Mount and Arthur: all results are in compliance, no concerns
- attended Source Water Protection Work Shop
- prepared for external audit
- March 10th-external audit conducted by Canadian General Standards Board (auditor Sandra Tavares)- at closing meeting she concluded, that we have 1 item of Non Conformance. That item is not conducting a management review meeting every 12 month. Last Management Review meeting was February 2010, next review schedule April 2011.

WORKS COMMITTEE MEETING

March 15, 2011

Committee: Andy Lennox Chairman
 Sherry Burke (absent)
 Dale Clark
 Gary Williamson

Water Foreman Barry Trood also attended.

Start: 10:15 am End: 11:15 am

Minutes of the Feb 22nd meeting were previously circulated and approved by Council.

Business from the Feb 22nd meeting:

- The SDRD #5 drainage issue with Mr. Martin is still not resolved. Superintendent Clark has provided Mr. Martin with the terms to move forward with a mutual drain agreement. If Mr. Martin does not proceed with the mutual drain, the Township will move forward with a Municipal Drain application

1) Dust Suppressant Quotes

The dust suppressant requirements are split into two parts to allow for competitive bidding. We require 410 FMT. They can tender 100% calcium or a minimum of 250 FMT of 35% calcium and the balance of 160 FMT of alternative brine. To reduce cost, brine is used on our lower volume rural roads. Gary requested quotes from three suppliers to provide 35% calcium and/or brine. The following quotes were received:

	35% Calcium	Brine
Cliff Holland Trucking	N/A	\$.084
Pollards	N/A	\$.089
Da-Lee	\$0.192	N/A

All Quotes in Litres and plus HST

The committee awarded the dust suppressant contract for 2011 to Da-Lee for 35% calcium at a cost of \$0.192/L and to Cliff Holland for brine at a cost of \$.084/L. The split will save us approx \$6,000.

2) Fuel Tender

Historically the Township awards its diesel fuel supply for a three year term. The average usage for 2009 and 2010 was 130,000 L of clear diesel and 57,000 L of marked diesel. Three tenders were received with the following discounts:

	Clear Diesel	Marked Diesel
Bluewave	.06	.11
Chalmers	.10	.10
Co-op	.09	.16

Based on the estimated total annual savings on both fuels, the committee recommends that Council award the Township's fuel supply contract for three years (April 16, 2011 – April 16, 2014) to Wellington North Co-op commencing April 16, 2011

3) Mount Forest Main Street Construction

Wellington North was very fortunate to receive \$1.748M for our two Connecting Link projects. White's Bridge on Hwy #89 and Hwy #6 from Queen St to the south limit of Mount Forest. This early funding notification will allow us to get the tenders prepared and out early in the construction season in order to obtain better pricing. Gary arranged a meeting with Township staff, our engineers, BIA and Chamber reps to work out timing issues and detour routes to be used during the construction. The BIA is to confirm the extent of their involvement in the construction (ie trees, coloured concrete). The bridge tender should close by mid April with a completion date of July 1st. The Hwy #6 tender should close by mid May with a completion date of Oct 15th. The work would be staged so as not to interfere with the Fireworks Festival yet still allow the contractor to complete the project in early Fall. It was also discussed and decided to extend the watermain along Hwy #6 south of the river to allow future looping with the Murphy land development watermains. Proposed detours would utilize SDRD#3, Cty Road #6, Hwy #89 and Sligo Road for heavy truck traffic and the existing by-pass between Hwy #6 and Hwy #89 for light vehicles while Hwy #6 is closed between Queen St and Miller St. A meeting with the MTO rep, B M Ross and Township staff will be held on March 25th to review construction drawings.

4) Foreman Report (attached)

5) Project/Development Management

Chairman Lennox raised a concern over who will be responsible to manage capital projects and development discussions after April 1st. Once a new Manager of Public Works is hired, he or she will need to discuss sharing these responsibilities with the Road Superintendent. Councillor Lennox will discuss with Council, how they see these duties being managed going forward.

6) Accessible Transit

The Accessible Transit (SMART) being discussed is obviously a new service and would need to be included in the 2011 budget. The Works Budget would be the logical budget to fund this service from. We have budgeted \$50,000 annually for the last few years for reserves to put towards a new Arthur Works Yard and Treasury reports we currently have \$200,000 in reserve. Gary suggested that with this project being deferred for right now, the \$50,000 annually budgeted could be used to fund the Transit system. It is estimated that the first year would be approx \$19,000 for the Transit so \$31,000 could still be placed into reserves. The Transit costs will increase annually based on ridership so there would be a declining amount placed into Reserves. This could be done each of the next few years without increasing the bottom line used for the 2010 budget. It also appears that the County is very interested in becoming involved with the Transit program in the near future and they are looking at Wellington North's participation as the Pilot Project for the system that could be implemented County wide. It is hoped that the County's participation in the future would also include them providing substantial funding towards the service.

7) General Information/Next Meeting

- Dale Clark and Dan McNabb have been registered for Road School in May
- Planned to lay off winter staff on Friday March 25th
- Dale's desk/chair has been set up in Managers Office and his computer will be operational shortly
- Dale will supply list of drivers to participate in this year's municipal Safety Truck Rodeo which will be held in Howick on April 20th
- The committee agreed that Council should proceed with trying to purchase the land declared surplus by the MTO next to South Water Street in Mount Forest
- We received a card of appreciation from Councillor Yake for flowers sent on behalf of the Works/Water&Sewer Departments
- Foreman Gary Mathews has requested "No Parking" signs to be installed on Dublin St Nursing Home to Princess St (west side) and Princess Ann to Prince Charles (east side) Committee will look at sites and make recommendation at next meeting
- Dale to review terms for land rental at Township Pit on Conc #11 and will discuss with CAO

Next Meeting: April 19th after W/S mtg

Superintendent Activity Report

Mar 15/11

- General winter activities including ice balding
- Some grading of rough road sections
- Half load signs have been erected March 1st - May 15th
- Sign repairs from snow plow damage
- Equipment maintenance
- Cold patching
- Tree removals
- Meeting was held with Foremen to discuss possible restructuring options within the department



Arthur Area Fire Department

103 Smith Street, P.O. Box 99, Arthur, Ontario N0G 1A0
Ph: 519-848-3500 • Fax: 519-848-6656

ARTHUR FIRE DEPARTMENT REPORT FOR FEBRUARY 2011

The Arthur Fire Department responded to ten calls for assistance during the month of February 2011.

- 1 in Arthur Village - 1 Human perceived emergency
- 2 in West Luther - 1 M. V. C. (single vehicle rollover)
- 1 M. V. C. (single vehicle rollover)
- 2 in Arthur Township - 1 M. V. C. (cancelled enroute)
- Human perceived emergency (smoke alarm activation)
- 1 in Peel Township - 1 M. V. C. (single vehicle rollover)
- 3 in Mapleton - 1 M. V. C. (2 vehicles, 1 patient extricated)
- 1 M. V. C. (single vehicle rollover)
- Fire (shop) Centre Wellington Tanker attended
- 1 Mutual Aid - Assisted Mapleton with a house fire. Tanker, rescue van and a pumper with 8 fire fighters including the Fire Chief responded.

There were four practices held in February. On February 2nd, the Fire Chief and eleven fire fighters attended; on February 9th, the Fire Chief and twenty fire fighters attended; on February 16th, the Fire Chief and fifteen fire fighters attended; on February 23rd, eleven fire fighters attended.

The Wellington Dufferin County Mutual Aid meeting scheduled for February 1st was cancelled due to weather conditions.

On February 5th and 6th, five Arthur Fire Fighters attended the Emergency First Aid Responder course that was held at the Arthur Fire Station.

Fire Chief Jim Morrison and Acting Deputy Fire Chief Andy Morrison attended the Company Officer 401 Course in Guelph from February 7th to February 11th.

On February 11th, Fire Chief Jim Morrison met with Guelph Fire Chief Shawn Armstrong and EMS Chief Sandy Smith.

The Fire Committee meeting scheduled in Kenilworth for Tuesday, February 22nd was cancelled.

On February 28th, the Fire Chief and twelve Fire Fighters attended a Department Meeting held at the Arthur Fire Station.

Jim Morrison
Arthur Fire Chief

**Arthur Fire Department
Fire Prevention Monthly Report
February 2011**

Evac. Procedures.....	0
Telephones calls.....	37
Bus. & Personal Service.....	3
Residential.....	1
Assembly Occ.....	3
Misc.....	11
Industrial.....	0
Meetings.....	4
Complaint(s).....	0
Mercantile.....	6
Letters/reports.....	10
Institutional.....	0
Burn Permit.....	0
New Construction/Plan review.....	0
Occ. Permits.....	0
Extinguisher Training/talks.....	1
Inspections follow up.....	5
Pub. Ed.- lectures/tours.....	1



MOUNT FOREST FIRE DEPARTMENT

Township of Wellington North

MOUNT FOREST FIRE DEPARTMENT REPORT FEBRUARY 2011

The Mount Forest Fire Department responded to fifteen calls for assistance during the month of February 2011.

- | | |
|----------------------|---|
| 8 in Mount Forest | - 5 Ambulance Assist (2 VSA's, 1 short of breath, 1 lift assist, 1 chest pains) |
| | - 1 C. O. Alarm |
| | - 1 False alarm |
| | - 1 Public assist |
| 2 in Arthur Township | - 1 Ambulance Assist (VSA) |
| | - 1 Chimney Fire |
| 2 in Southgate | - 1 M. V. C. (vehicle roll over – 391404 Grey Road 109) |
| | - 1 Snowmobile and bicycle accident (Hwy 89 and Sideroad 47) |
| 1 in Minto | - 1 Mutual Aid to barn fire |
| 2 in West Grey | - 1 Mutual Aid to barn fire |
| | - 1 M. V. C. (1 vehicle rollover – 042323 Road 71) |

There were two meeting/practice sessions held during the month of February. On February 14th sixteen members were present, and on February 28th, fifteen members were present.

The scheduled Wellington County Mutual aid for February 1st was cancelled due to bad weather.

On February 8th, three members attended the Grey County Mutual Aid in Markdale.

The Chief attended the Grey County Chiefs meeting in Chatsworth on February 10th.

Respectfully Submitted,
Ron MacEachern
Mount Forest Fire Chief

**Mount Forest Fire Department
Fire Prevention Monthly Report
February 2011**

Evac. Procedures.....	1
Telephones calls.....	23
Bus. & Personal Service.....	5
Residential.....	1
Assembly Occ.....	3
Misc.....	11
Industrial.....	2
Meetings.....	2
Complaint(s).....	0
Mercantile.....	3
Letters/reports.....	3
Institutional.....	2
Burn Permit.....	0
New Construction/Plan review.....	0
Occ. Permits.....	0
Extinguisher Training/talks.....	0
Inspections follow up.....	2
Pub. Ed.- lectures/tours.....	0

Budget Process Overview 2011

March 16, 2011

Andy Lennox, Chairman, Finance Committee

This report is not intended to be a comprehensive analysis but just an overview from my notes on the budget process to date and therefore is probably incomplete. My immediate goal is to have some high level resolutions for discussion and adoption at council by March 21st 2011, so that we can begin setting the stage for 2012 and beyond.

My Guiding Principles:

First I will outline my basic belief of how a large organization with multiple departments and significant staff, such as the Township of Wellington North should operate through a financial cycle.

1. I believe that decision making needs to be done at the lowest possible level in the organization where adequate knowledge exists to make appropriate trade-offs.
2. I believe senior staff needs to ensure that **all** staff are informed about the major issues facing the organization cross departmentally so that staff are aware of issues that may impact decisions. Senior staff also need to ensure that staff are accountable to the goals of the organization.
3. Council needs to provide a broad framework of goals and objectives to staff in order to guide the process of financial decision making. Council should not be making decisions that could be made at lower level in the organization, but should only be informed and provide support when warranted. Council must ensure that staff is accountable to delivering the broad goals of the organization as established by council.

Budget Experience to Date:

Having been through the initial presentation of most department budgets for 2011, I feel there are shortcomings in the process that are limiting the effectiveness of our financial planning. The shortcomings fall into the following categories.

1. **No clear goals and objectives** are communicated and understood across the entire organization, as different departments have presented their budget proposals in a variety of ways with inconsistent results from department to department.

2. **Finance department has not had the clear goals** to work from and the corresponding authority to send unrealistic budget proposals back to the appropriate staff to revise, and/or provide the necessary analysis.
3. **Many budgets are presented as "wish lists"** with little rationale about the necessity and timing of expenditures, and little, if any analysis about options reviewed to come to the decision.
 - a. In doing some background checking into one of the proposals I asked quietly about a particular capital equipment item and asked the user about the cost of an overhaul vs. replacement and was informed that overhaul was not considered.
4. **No long term plan** from which major expenditures or unusual operating expenditures are planned (such as an items like a roof repair). The planning window seems to be only 1 year at a time.
5. **No prioritization** of major expenditures communicated across the organization, so it is not clear that we operate as ONE organization, not a collection of departments.
6. **Budget allocation** done by cost centre not by functional area. (Recreation should be prepared as one budget and the resources allocated to meet the demands of the whole department not its parts)

This method of budgeting poses several major problems.

1. It forces council to be the arbiter of where expenditure will occur without the front line knowledge to make such decisions.
2. It makes it likely that the most effective presenter will garner the best results for his/her own department because council is forced to make decisions based largely on the credibility of the presentation.
3. Budget requirements and taxation from year to year are unpredictable making it difficult to attract business and new residents to our community.
4. Decisions will often be made with incomplete analysis which will likely not result in the **best** decisions.
5. "Last year" becomes the benchmark which stifles the ability to look at creative ways to deliver services more efficiently and effectively.

Due to the fact that 2011 is almost $\frac{1}{4}$ past already and the current budget process is far from complete, I recognize that we will not be able to implement major change effectively for this budget cycle. I believe council and senior staff will have to run on a "best guess" for this cycle but move quickly and decisively to implement major change for 2012 and beyond.

Recommendations:

For Council

1. Council establish clear short, medium and long term guidelines for staff to measure their decision making against, and back up staff decisions that conform to the guidelines.
2. Council clearly communicate the broad guidelines to all staff and empower staff to use their creativity and knowledge to work toward the defined objectives.
3. Council must negotiate with senior staff specific objectives that conform to the broad guidelines
4. Council must move to establish clear accountability on financial objectives where all parties involved can measure progress. There must be "real" consequences associated with following guidelines and negotiated objectives.
5. Council must provide the necessary support and training to staff to enable staff to adapt to a revised method of doing business.

Example Guidelines I Would Recommend

1. *Insist on long- term planning (5 yrs operating budget, 20 yrs capital budget)*
 - a. This will help to ensure predictability for staff and council from year to year.
 - b. It would allow both staff and council to evaluate long term objectives and their consequences.
 - c. It would provide a needs analysis that could be used to effectively lobby higher levels of government to assist with financial requirements
 - d. Allow for the provision of adequate reserves for major projects
 - e. Conform to regulatory requirements
2. *Set Annual Stretch Objectives*
 - a. This will assist in challenging staff to suggest new ways to deliver services more effectively and efficiently
 - b. Allow for the analytical review of practices to ensure they are "best" practices and not just "what we have always done".
 - c. Can be done by department to reflect the unique operating characteristics of each department
 - d. Provide opportunities to look for new sources of revenue
3. *Have Annual Budget prepared by December*
 - a. This will allow for better cash management and the corresponding improvement in investment income.
 - b. Allow more time to acquire capital items and negotiate better terms
 - c. Have the plan reflect the whole year.
 - d. Help avoid surprises

4. *Allocate Resources by Functional Area*

- a. This will allow for the resources to be allocated according to the needs that exist specific to the functional area. (recreation is different than roads)
- b. This will allow for public priorities to be reflected in the allocation of resources
- c. This will allow staff to negotiate within the functional area what will best reflect the overall needs.

5. *Recognize Continuous Improvement*

- a. Establish a sharing system that will allow staff to share ideas and progress across departments
- b. Provide recognition to those who provide ideas that get implemented and celebrate success
- c. Encourage healthy competition.

TOWNSHIP OF WELLINGTON NORTH
Regular Meeting of Council

MOVED BY: _____ DATE: _____

SECONDED BY: _____ RES. NO.: _____

THAT the Council of the Township of Wellington North adopt a policy whereby budgetary planning be conducted with a long term view such that the only acceptable budgeting submission for council consideration will consist of 5 year operating budget and 20 year capital budget to begin for the 2012 fiscal year.

MAYOR _____

CARRIED

DEFEATED

TOWNSHIP OF WELLINGTON NORTH
Regular Meeting of Council

MOVED BY: _____ DATE: _____

SECONDED BY: _____ RES. NO.: _____

THAT the Council of the Township of Wellington North adopt a policy that require staff submit preliminary budgets to the Treasurer/Finance Committee by September 30th of the year preceding the budget period, and that final draft budgets be submitted to council for consideration by December 1st of the year preceding the budget period.

MAYOR _____

CARRIED

DEFEATED

TOWNSHIP OF WELLINGTON NORTH
Regular Meeting of Council

MOVED BY: _____ DATE: _____

SECONDED BY: _____ RES. NO.: _____

THAT the Council of the Township of Wellington North adopt a policy instructing staff to develop annual stretch financial objectives, in co-operation with council by June 30th of the year preceding the budget period, to be incorporated into the budget.

DEFINITION: Stretch Financial Objective – A financial objective that will challenge the current method of doing business that will seek to find more efficient and effective ways to deliver current services without sacrificing customer service.

MAYOR _____

CARRIED

DEFEATED

TOWNSHIP OF WELLINGTON NORTH
Regular Meeting of Council

MOVED BY: _____ DATE: _____

SECONDED BY: _____ RES. NO.: _____

THAT the Council of the Township of Wellington North require staff to submit to Council by April 30 2011, a plan of measures required to support and assist staff with adapting to the new budget planning process.

MAYOR _____

CARRIED

DEFEATED

**Township of Wellington North
Statement of Treasurer
Statement of Council Remuneration and Expenses - 2010**

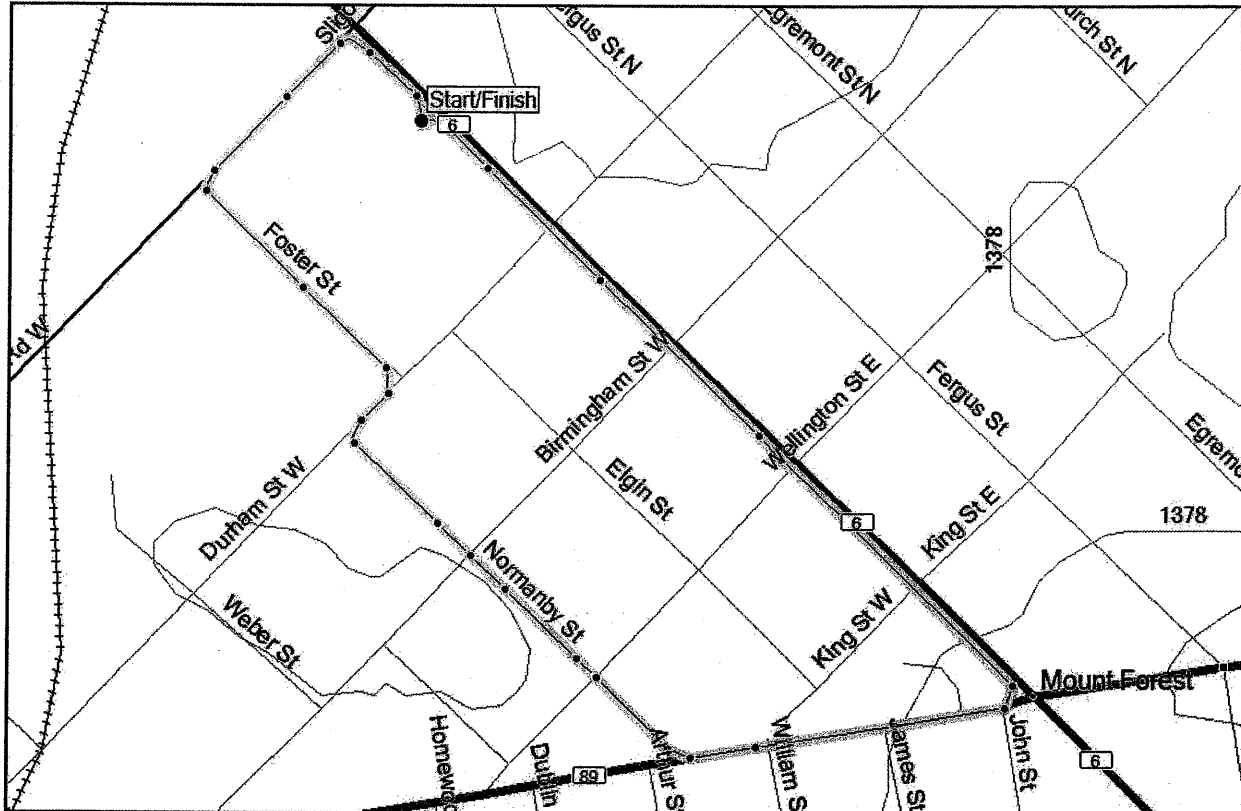
Councillor	Base salary	Meeting per diem	Total salary and per diem	Mileage	Conventions	
Mike Broomhead	15,474.25	14,250.00	29,724.25	888.78	1,329.86 OGRA	
Sherry Burke	937.84		937.84			
Ross Chaulk	10,316.24	4,050.00	14,366.24	741.16	1,158.27 OGRA	
Mark Goetz	937.84		937.84		369.45 Ont West Mun Conf	
Andy Lennox	937.84		937.84		335.80 Ont West Mun Conf	
Bob Mason	10,316.24	7,800.00	18,116.24	798.64	1,158.27 OGRA	
John Matusinec	10,316.24	3,875.00	14,191.24	741.16	1,211.96 OGRA 1,672.33 AWWA	
Ray Tout	1,406.75	450.00	1,856.75	374.62	559.62 AMO seminar 335.80 Ont West Mun Conf	
Dan Yake	11,254.03	7,650.00	18,904.03	990.07	1,158.27 OGRA 2,545.81 weftec 228.96 Ont West Mun Conf	
				99,972.27	4,534.43	12,064.40
2010 Budget				110,000.00	5,500.00	13,000.00

In accordance with Section 284, Municipal Act 2001

OGRA Ontario Good Roads Association
 AWWA American Water Works Association
 weftec Water Environment Federation
 Ont West Mun Conf Ontario West Municipal Conference

Heart and Stroke Big Bike

Mount Forest Friday June 3rd, 2011



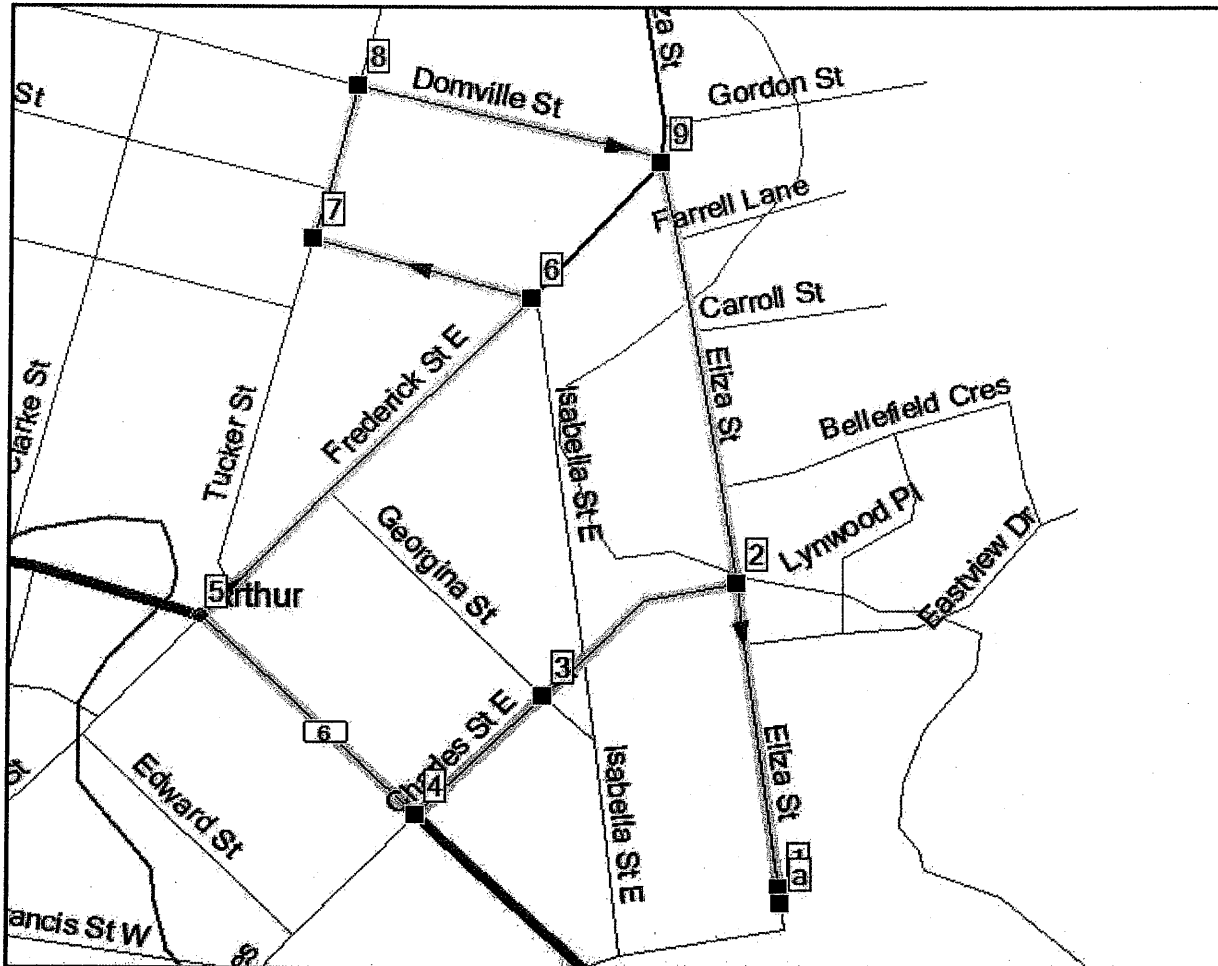
Total distance 2.5km

Note: if Big Bike does not have a full complement of riders, ride may be shortened by turning right onto King from Main and then right on Queen. This would avoid last portion of hill going South on Main.

- Start at Fire Station
- Right on Main
- Right on Queen
- Right on Normanby
- Right on Durham
- Left on Foster
- Right on Sligo
- Right on Main
- Right into Fire Station

Heart and Stroke Big Bike

Arthur Tuesday June 7th, 2011



- Start at Caressant Care at Eliza Street
- Turn right onto Eliza
- Turn Left on Charles
- Turn right on #6
- Turn right onto Fredrick Street
- Turn left onto Isabella St
- Turn right onto Tucker Street
- Turn right onto Domville St
- Turn right onto Eliza St
- Turn left into Caressant Care

Total = 2.6 km

The Arthur team may choose to ride this route twice

That the \$1,748,000 allocated to the Township of Wellington North by the province will be used for

- the specified Connecting Link capital improvements on Hwy.6 Mount Forest from Hwy.89 to South limit (\$1,323,000)
- the specified Connecting Link capital improvements on Hwy.89 in Mt. Forest, Queen Street Bridge (\$425,000)
- That a final project summary report detailing expenditures, use of provincial funding, and outcomes achieved shall be attested by the Chief Administrative Officer and submitted to the ministry. In addition the ministry may request an independent audit of the projects.
- Any funds intended for these projects that are not used in accordance with ministry Connecting Link guidelines or the terms outlined above will be returned to the ministry.
- Completion of Project: Funds not expended by March 31st, 2013 will be returned to the province.

DRINKING WATER SOURCE PROTECTION

ACT FOR CLEAN WATER

Ausable Bayfield
Maitland Valley
Source Protection
Region

February 17, 2011

Lorraine Heinbuch
Township of Wellington North
7490 Sideroad 7 W., P.O. Box 125
Kenilworth, ON
NOG 2E0

RECEIVED

FEB 18 2011

TWP. OF WELLINGTON NORTH

Dear Head of Council/Clerk/CAO:

Re: NOTICE under Ontario Regulation 287/07: drinking water source protection plan preparation

This letter is to advise you that the Ausable Bayfield Maitland Valley Drinking Water Source Protection Committee is about to begin the preparation of source protection plans. Planning policies will be created by 2012 to address threats to drinking water in the Ausable Bayfield and Maitland Valley source protection areas. This letter serves as a notice under *Ontario Regulation 287/07*, the General Regulation of the *Ontario Clean Water Act, 2006*.

Background

The need to better protect drinking water sources through the *Clean Water Act* and associated regulations, prompted the creation of the Ausable Bayfield Maitland Valley Source Protection Committee. The local committee's goal is to develop science-based source protection plans to ensure protection of clean and plentiful municipal drinking water sources.

The committee is made up of 15 members plus a chair that represent different sectors from around the region, five of whom are municipal representatives. Your municipality is being represented by Mert Schneider on the Source Protection Committee. If your council would like further information, a presentation or a discussion with staff or councilors, please let your representative or our staff know. You will also receive notification when there is a formal opportunity to review and to provide input on the draft policies.

The terms of reference for the development and implementation of the source protection plans for this region were approved by the Ontario Minister of the Environment on June 8, 2009. Assessment reports were then created to outline vulnerable areas in this region and to assess drinking water threats in these areas. Approval is pending from the Director of the Ontario Ministry of the Environment's Source Protection Branch.

Source Protection Plans

Local source protection plans will have policies to manage activities (that could be significant drinking water threats); help achieve Great Lakes targets (future plans); and govern monitoring of threats. The plans will contain policies to encourage best practices and guide stewardship funds to property owners. The policies may also request risk management plans, or prohibit or restrict an activity or land use in some cases. Some of the policies will affect land use planning decisions under the *Planning Act* and *Condominium Act*. The Source Protection Committee will

strive to maximize accountability and transparency in the preparation, consultation and implementation of Source Protection Plan policies. Municipalities' Official Plans must conform to the source protection plan policies that deal with significant drinking water threats and have regard for policies addressing moderate and low drinking water threats, when approved by the Minister of the Environment.

Municipal Involvement

Municipalities will take a leading role in the implementation of source protection plans once they are approved in 2012. Consequently, they have a key interest in policy development. In addition to the municipal representation on the Source Protection Committee, we have developed regional working groups, comprised of mainly municipal staff (planners, clerks, CBOs, water operators, etc.), that will meet monthly to discuss various policy options for each of the 21 threats (as prescribed by Ontario Regulation 287/07 – see list attached). The goal of these working groups is to develop policy recommendations for the Source Protection Committee to consider for the plans.

If you have any questions or comments about this letter, or source protection planning policy development, we invite you to talk to staff at the phone numbers or addresses provided.

We look forward to working with you over the coming year to answer your questions, and convey your comments or concerns to the committee. Thank you for the important role you play in keeping our drinking water sources clean.

Sincerely,



Larry Brown,
Chairman,
Ausable Bayfield Maitland Valley Drinking Water Source Protection Committee

What is a drinking water threat?

Here is the list of drinking water threats from *Ontario Regulation 287/07 – the General Regulation of the Ontario Clean Water Act, 2006*.

(An example of threat number two would be a septic system. An example of threat number 15 would be home heating oil.)

1. The establishment, operation or maintenance of a waste disposal site within the meaning of Part V of the Environmental Protection Act.
2. The establishment, operation or maintenance of a system that collects, stores, transmits, treats or disposes of sewage.
3. The application of agricultural source material to land.
4. The storage of agricultural source material.
5. The management of agricultural source material.
6. The application of non-agricultural source material to land.
7. The handling and storage of non-agricultural source material.
8. The application of commercial fertilizer to land.
9. The handling and storage of commercial fertilizer.
10. The application of pesticide to land.
11. The handling and storage of pesticide.
12. The application of road salt.
13. The handling and storage of road salt.
14. The storage of snow.
15. The handling and storage of fuel.
16. The handling and storage of a dense non-aqueous phase liquid.
17. The handling and storage of an organic solvent.
18. The management of runoff that contains chemicals used in the de-icing of aircraft.
19. An activity that takes water from an aquifer or a surface water body without returning the water taken to the same aquifer or surface water body.
20. An activity that reduces the recharge of an aquifer.
21. The use of land as livestock grazing or pasturing land, an outdoor confinement area or a farm-animal yard. O. Reg. 385/08, s. 3.

The above activities [1.1 (1)] are prescribed as drinking water threats for the purpose of the definition of 'drinking water threat' in subsection 2 (1) of the *Clean Water Act, 2006*.

Questions you may have about source protection plan policy development

What does a 'drinking water threat' mean?

Is there an immediate threat to my water?

No – there is no immediate threat to your drinking water.

A drinking water threat, in this case, is not a threat to water on your property. This refers to a land use activity which could take place there and which could, if not properly managed, contaminate a municipal drinking water supply.



The local source protection committee, for Maitland Valley and Ausable Bayfield areas, has the job to make policies to reduce risk of water contamination or depletion.

They are starting that work now, and they

What are examples of threats?

Fuel, like home heating oil, is an example of a drinking water threat. A septic system is another.

These threats have been assessed as significant on parts of some properties in some of the most vulnerable areas near municipal wells.

The Province of Ontario has identified 21 main activities that could harm, or have the potential to harm, the quality or quantity of drinking water sources such as a municipal well or surface water intake for a pipeline.

welcome your comments.

Your municipal drinking water already benefits from protective barriers of treatment, testing, training, monitoring, and distribution.

Drinking water source protection, under Ontario's *Clean Water Act, 2006*, reduces risk even more by adding a first barrier of protection – at the source. Plans take effect in 2012.

Your location in a vulnerable area near a municipal well or intake means your positive actions greatly help to protect the municipal water supply.

What if a drinking water threat has been assessed on my property ...

How will source protection plans affect me?

The local source protection committee has a job to prevent threats from becoming significant. That's why they are writing planning policies this year.

Could their source protection planning policies affect you next year? Yes. Source protection planning policies will apply to some properties in the most vulnerable areas near municipal wells and intakes. Source protection plans will especially apply to properties where threats have been assessed as potentially significant.

The committee could recommend education and outreach to you and other property owners, or recommend financial incentives for your positive projects. The committee could also recommend



Ausable Bayfield
Maitland Valley
Source Protection
Region

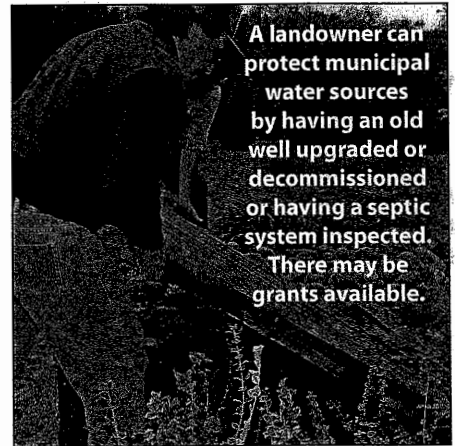
changes to municipal planning to increase protection for drinking water.

The committee could also, in some cases, decide to negotiate risk management plans with you or other property owners. The committee could also, in some cases, decide upon restrictions on a property, or prohibit certain activities on fragments of that property. The committee will use those stronger policies only as needed.

We invite you to review policies, as the committee develops them, and offer your comments.

Are there grants to help ...
... my projects to protect drinking water?

Grants may be available now to help you and other eligible property owners complete voluntary projects on your property to protect municipal drinking water sources. Financial incentives are available through the Ontario Drinking Water Stewardship Program and other programs. Eligible projects may include:



A landowner can protect municipal water sources by having an old well upgraded or decommissioned or having a septic system inspected. There may be grants available.

- Well upgrades or decommissioning
- Septic system upgrades, inspections, or decommissioning
- Runoff and erosion control projects, Best Management Practices (BMPs)
- Fuel storage management projects
- Spill prevention projects for dense non-aqueous phase liquids
- Confidential, fully-funded pollution prevention reviews for business

Visit sourcewaterinfo.on.ca or sourceprotectionstewardship.on.ca or contact us for grant rates and other information.

Events

Open Well Open House

Find out where your water comes from

Saturday, May 7, 2011

9 – 11 a.m.

Century Heights Well, Saltford

Planning Workshop

We want your ideas on draft planning policies

Wednesday, September 21, 2011

3 – 7 p.m.

REACH Centre in Clinton, 169 Beech Street
 (Regional Equine and Agricultural Centre of Huron)

*Please register in advance for this workshop
 by contacting us at contact information below.*

Copies available

Copies of most materials are available online at sourcewaterinfo.on.ca and at the Maitland Valley and Ausable Bayfield source protection authority (conservation authority) offices.

We are also happy to provide printed copies of most materials for you, if you prefer. Let us know what materials you would like at our contact information below.

Information materials include:

- Proposed Assessment Reports (online or on CD)
- Fact sheet on dense non-aqueous phase liquids
- Source protection fact sheet for farmers
- Protecting Our Water Together newsletters
- Watershed Description brochure series
- Water Budget, Vulnerable Areas fact sheets
- Other fact sheets, bulletins, and documents

For more information

For more information please visit the Drinking Water Ontario web site at:

http://www.ene.gov.on.ca/environment/en/legislation/clean_water_act/index.htm

or Conservation Ontario at:

http://www.conservation-ontario.on.ca/source_protection/protection.html

or contact us at: **Ausable Bayfield Maitland Valley Source Protection Region**

Mail us at:

c/o Ausable Bayfield Source Protection Authority,
 71108 Morrison Line,
 RR 3 Exeter, ON N0M 1S5

Phone us at:

Ausable Bayfield Source Protection Authority: **519-235-2610**

Maitland Valley Source Protection Authority: **519-335-3557**

Toll-free:

1-888-286-2610

Visit us online at:

sourcewaterinfo.on.ca • sourceprotectionstewardship.on.ca

E-mail us at:

info@sourcewaterinfo.on.ca



B. M. ROSS AND ASSOCIATES LIMITED
Box 1179, 206 Industrial Drive
Mount Forest, ON, Canada N0G 2L0
p. 519 323 2945 • f. 519 323 3551
www.bmross.net

File No. 96002

February 24, 2011

Township of Wellington North
7490 Sideroad 7 W, P.O. Box 125
Kenilworth, ON
N0G 2E0

RECEIVED

MAR 12 2011

Attention: Lori Heinbuch, CAO/Clerk

TWP. OF WELLINGTON NORTH

**RE: Saugeen Highland Estates Subdivision (Mount Forest)
-- Final Acceptance for Phase 4A and Phase 6 --
-- Final Release of Securities --**

Upon the request of the Developer, Reeves Construction Limited, a site visit was held on August 30, 2010 with staff of BMROSS, the Township and Reeves present. The purpose of the site visit was to confirm all outstanding deficiencies were addressed prior to recommending Final Acceptance of this subdivision be granted by the Township and the remaining securities released to Reeves Construction Limited. On September 7, we received confirmation from the Township water department that there are no known water distribution system deficiencies. Previously, on August 23, 2010, we had received confirmation from Wellington North Power (WNP) that there are no known electrical or street lighting deficiencies (see attached). On February 15, 2011 WNP confirmed "As Constructed" electrical drawings have been prepared (see attached), and we are in receipt of all other As Recorded drawings for this subdivision.

Based on our review and Township staff comments, we note the following:

Phase 1 (London Road, Lots 8-12 & Block 68)

Final Acceptance was already granted by the Township on November 6, 2006.

Note: As per a December 19, 2005 Township letter, all securities for this phase of the development have already been released.

Phase 2 (Connery Road & Kenzie Road, Lots 47-60)

Final Acceptance was already granted by the Township on March 22, 2010.

Note: If not already completed, all securities for this phase of the development should be released.

Phase 3 (Owen Road, Lots 37-46, Kenzie Road, Lots 61-65 & Block 69)

Final Acceptance was already granted by the Township on March 22, 2010.

Note: If not already completed, all securities for this phase of the development should be released.

Phase 4:

Phase 4A (London Road, Lots 13-17)

Phase 4B (Sarah Road, Lots 26-36; Kenzie Road, Lots 66 & 67)

Preliminary Acceptance for Stages 1, 2 & 3 were granted by the Township on November 6, 2006 and, on March 4, 2010, Preliminary Acceptance for Stage 4 of Phase 4B was granted, retroactive to June 25, 2008, the date the top lift of asphalt had been placed (Stage 4, the final paving for Phase 4A, is the responsibility of the Township and has been completed). The two-year maintenance period for Phase 4 has now expired, and all deficiencies have been addressed to the satisfaction of Township staff. Therefore, the Township could grant final acceptance for Phase 4 and release the retained securities amount of \$32,300.00 (the amount remaining as per our March 4, 2010 letter).

Based on the foregoing, it is our opinion the Township could pass the following resolution:

THAT the Council of the Corporation of the Township of Wellington North grants Reeves Construction Limited a Certificate of Final Acceptance for Phase 4 (London Road - Lots 13-1, Sarah Road - Lots 26-36 and Kenzie Road - Lots 66 & 67) of the Saugeen Highland Estates Subdivision.

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North agrees to discharge the remaining Phase 4 securities being in the amount of \$32,300.00.

It is noted that the Township has an Agreement with Reeves, dated October 26, 2009, for the use of a temporary turning circle located on adjacent lands owned by Reeves Construction immediately to the west of the end of Sarah Road. That Agreement should be maintained until the adjacent lands are developed.

Phase 5 (King Street, Lots 1-7)

Final Acceptance was already granted by the Township on March 22, 2010.

Note: If not already completed, all securities for this phase of the development should be released.

Phase 6 (Albert Street, Lots 18-24)

Phase 6 Preliminary Acceptance for Stages 1, 2 & 3 were granted by the Township on June 23, 2008 (final paving is the responsibility of the Township). The two-year maintenance period for Phase 6 has now expired, and all deficiencies have been addressed to the satisfaction of Township staff. Therefore, the Township could grant final acceptance for Phase 6 and release the retained securities amount of \$4,300.00 (the amount remaining as per our March 4, 2010 letter).

Based on the foregoing, it is our opinion the Township could pass the following resolution:

THAT the Council of the Corporation of the Township of Wellington North grants Reeves Construction Limited a Certificate of Final Acceptance for Phase 6 (Albert Street, Lots 18-24) of the Saugeen Highland Estates Subdivision.

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North agrees to discharge the remaining Phase 6 securities being in the amount of \$4,300.00.

Enclosed is a copy of a certification letter from Alex R. Wilson Surveying Inc., OLS, in accordance with the Township's requirements for this subdivision.

The Developer has submitted a Statutory Declaration Re: Payment of Accounts (copy enclosed).


Upon passing the foregoing resolutions, the Township will have assumed complete responsibility for the municipal works within Saugeen Highland Estates subdivision. Reeves Construction should then be directed to remove their "Road Not Assumed" signs from the entrances to this subdivision.

If you have any questions, please contact us.

Yours very truly,

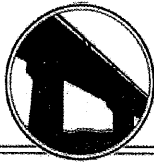
B. M. ROSS AND ASSOCIATES LIMITED

Per


Frank C. Vanderloo, P. Eng.

FCV:fcv

cc: Ron Reeves, President, Reeves Construction Limited
Gil Deverell (+ enclosures)
Darren Jones (+ enclosures)



BMROSS

engineering better communities

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Mount Forest, ON, Canada N0G 2L0
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www.bmross.net

File No. 05114

March 11, 2011

Township of Wellington North
7490 Sideroad 7 W, P.O. Box 125
Kenilworth, ON
N0G 2E0

Attention: Lori Heinbuch, CAO/Clerk

RE: Eastridge Landing Subdivision (Arthur)
-- Preliminary Acceptance for Stage 1 & Stage 2 of Phase 2 --

The purpose of this letter is to provide you with a status report on the servicing of the above subdivision, based on a request from the Developer's Engineer that Preliminary Acceptance be granted for Stages 1 & 2 of Phase 2.

In July 2010, at the Developer's request (Dave Martin and Jim Coffey), a preconstruction meeting was held at the site. A tender document was provided to us by their Engineer, Mr. Ken Behm of K. J. Behm & Associates Limited. Upon the Township's review of that document, clarifications were provided to the Developer's Engineer regarding the Township's expectations. An amending Agreement was registered in August 2010, and the land for a temporary turning circle was deeded to the Township. Subsequently, the Developer's General Contractor, Ersman Construction Incorporated, constructed various works commencing in August 2010. At the request of the Developer, a site meeting was held on October 13, 2010 to review the works that were constructed, with attendance by representatives of the Contractor, BMROSS and the Township. The works that have been constructed include the sanitary sewer, watermain, storm sewer, services for each lot (sanitary, water and storm), road base, curb & gutter, and binder course of asphalt.

The following documentation was provided to us by K. J. Behm and copied to the Township:

- A November 5, 2010 certification letter.
- As Recorded drawings, both in a hard copy and digital (pdf) format.
- A video of the sewer camera inspection results.
- A booklet containing the inspector's daily reports.



- A booklet containing test results for underground services and roadworks, that includes:
 - Exfiltration test for the sanitary sewer.
 - Backflow prevention device certificate.
 - Watermain pressure test report.
 - Compaction test results, as completed by CMT on the trench bedding & backfill, road subgrade, granular road base, and binder course of asphalt.
 - Concrete compression test results, as completed by CMT for the curbing.

Township staff confirmed the watermain was properly disinfected and tested, and that the underground works appear to have been constructed in a satisfactory manner and in accordance with the Township's requirements.

In December 2010, the Township passed a by-law to release the holding provision from the Phase 2 lots.

On February 25, 2011, we received from the Developer a copy of the registered Phase 2 Reference Plan 61R-11570, dated February 15, 2011. Therefore, in conjunction with the documentation we have received from the Developer and his representatives, we are able to recommend that the Township grant Preliminary Acceptance for Stages 1 & 2 (as per Term 4.1 of the Subdivision Agreement) for Phase 2 effective February 15, 2011 (the day the plan was registered).

Based on the foregoing, it is our opinion the Township could pass the following resolution:

THAT the Council of the Corporation of the Township of Wellington North grants 2073022 Ontario Inc. (Dave Martin and James Coffey) a Certificate of Preliminary Acceptance for Stage 1 and for Stage 2 of Phase 2 of the Eastridge Landing Subdivision in Arthur, effective as of February 15, 2011.

Rear-yard grading and drainage are planned to be reviewed once there is no longer any snow and ice on the Phase 2 lots, to help ensure the intent of Term 6.4 of the Subdivision Agreement will be met. It is recommended that the Township not issue any Building Permits until this matter has been reviewed to its satisfaction.

If you have any questions, please contact us.

Yours very truly,

B. M. ROSS AND ASSOCIATES LIMITED

Per _____
Frank C. Vanderloo, P. Eng.

FCV:fcv

cc: Ken Behm, Jim Coffey, Gil Deverell, and Darren Jones (all by email)



ARTHUR LIONS CLUB

Established 1939

Township of Wellington North
P.O.Box 125, 7490 SR 7 W
Kenilworth, Ontario, N0G 2E0

March 04, 2011

Attention: L. Heinbuch
CAO / Clerk

Dear Mrs. Heinbuch,

Please accept this letter as our formal request for a temporary road closure for our annual duck race. The closure requested is a portion of Francis Street East between George Street and Charles Street in the former Village of Arthur.

Our duck race is May 14/11. Also attached to this letter is a copy of our valid Certificate of Insurance for policy number 29300C51.2.0. If there is anything else that you need in this matter, please do not hesitate to call me.

Yours truly,

A handwritten signature in black ink, appearing to read 'A. Rawlins', with a long horizontal flourish extending to the right.

A.J. Rawlins
Vice-President,
Arthur Lions Club
519-848-2284

Lori Heinbuch

From: Arthur Travel [arthurtravel@hotmail.com]
Sent: Wednesday, March 02, 2011 4:11 PM
To: Lori Heinbuch
Subject: Sidewalk Art

Township of Wellington North
Box 125
Kenilworth, Ontario
NOG 2E0

Dear Sir:

RE: Art In the Street - sidewalk art competition

We are making preparations for our 2nd annual "Art in the Street" day to be held on Saturday, July 2nd. This year we wanted to expand our Art idea by having a competition for the High School Students to promote the arts. We would like permission to have a chalk street art competition in which the students would draw a picture on the sidewalks, (or perhaps on Frederick street - still to be determined) which in turn would be judged and a prize awarded. I have spoke with the Art teach at Wellington Heights High School and we will be promoting this to the northern high schools of Wellington County. We are hoping that it will 1. encourage younger artists to come and participate, 2. encourage parents and friends to visit. & 3. make the Art In the Street for all ages.

Pictures will be restricted to a certain size and as well as the type of chalk that can be used. We felt that with the chalk medium, it will allow to be easily washed away after the competition and the day.

Should you have any questions, please contact me at 519-848-2665.

Yours truly

Mary Schmidt
Art In the Street Chairperson

Lori Heinbuch

From: Arthur Travel [arthurtravel@hotmail.com]
Sent: Wednesday, March 02, 2011 4:22 PM
To: Lori Heinbuch
Subject: FW: RQ - Street Closure

Township of Wellington North
Box 125
Kenilworth, Ontario
N0G 2E0

Dear Sir:

Re: Street Closure - Frederick St. from George to Edward - Village of Arthur

The Arthur & District Chamber of Commerce are sponsoring the 2nd annual "Art in the Street" Day on July 2nd, 2011. The idea of the "Art In the Street" programme is to promote the various artisans of the community. Last year we had the artist's on the main street sidewalks - in between various business establishments. We had received permission from council to operate this, as well as from the businesses themselves. We also were covered by the township's insurance for this day.

This year we are wanting to expand our programme, and a suggestion was made that perhaps it would be more visible and easier for patrons to browse the various booths if there was more space. We feel that if Frederick Street was allowed to be closed from 8:00am - 5:00pm on Saturday, July 2nd. Booths could be set up on the street and more activites could be offered.

We have contacted the Fire Department to check that we would not be in the way of trucks and ambulance departures and have been advised that since they have access to the street on Smith St., there should be no problems.

Therefore, we would like to request a bylaw allowing that Frederick St. be closed for our "Art In the Street" Day, as well as allow us to be covered by the Township's insurance again.

Should you have any questions, please do not hesitate to call me at 519-848-2665

Thank you for your interest.

Yours truly

Mary Schmidt
Art In the Street Chairperson

Mount Forest Kin Club Request

Mayor Ray Tout and Council

We ask you that you dedicate June 3/2011 as Portraits of Honour day .

I will try to explain this project as quick as possible, this project is a Kin Canada Project. The Portraits of Honour mural is 10 feet tall and 50 feet wide and features the 154 Canadian soldiers, sailors and aircrew who have lost their lives in Afghanistan.

The Mount Forest Kin Club as well as all the other Service in and around Mount Forest will be participating together. All funds raised over our hard cost will be donated to help all the fallen soldiers, injured soldiers and their Families. The mural will be displayed at the Mount Forest arena all day, free to all students. June 3 at 6 pm tickets will be sold for Dinner and Ceremony or Ceremony only

Portraits of Honour will try to visit as many towns and cities of the fallen soldiers across Canada.

Life Member & Past President Gord Trecartin
Mount Forest Kin Club



THE STORY BEHIND THE MURAL



The Portraits of Honour mural stretches 10 feet tall by 50 feet wide and features the faces of the 153 Canadian soldiers, sailors and aircrew who have lost their lives in Afghanistan.

Originally started in artist Dave Sopha's home, it quickly took up too much space and was moved into the studio space of Kin Canada's headquarters located in Cambridge, Ontario.

Since he began in December of 2008, Dave has painted an average of 16 hours a day, 7 days a week. Despite efforts to have him slow down, Dave cannot seem to tear himself away from his mural. He feels an

overwhelming obligation to each soldier, sailor and aircrew, and to each of their families to make each portrait perfect.

And he has. In fact, if you point a newer model digital camera at any portrait, it will "ask you" if you want red-eye reduction as it is tricked into recognizing a human face.

Progress on the painting is slow. Because it is done in the medium of oil, it takes many hours to finish each face on the mural. And just when Dave thinks a portrait

is done, he looks at it again and finds himself adding another brush stroke in his pursuit of excellence. In fact, if you ask Dave how many portraits are finished on his mural, he will answer, "just one."

In reality, Dave has managed to complete 142 portraits as of this date. He's sketched in the remaining 11 and is currently painting them detail by painstaking detail. Each time Dave thinks he might catch up, another military member falls in combat. It's a daunting task but one that Dave refuses to back down from.

Despite the fact that Sopha's regular business has had to shut down for the past two years, Dave refuses to accept any form of payment for the work that he's completed. Kin Canada and other private donors have however, assisted him in purchasing the expensive brushes, paints and supplies that he requires to continue.

THE TOUR

The Portraits of Honour National Tour is scheduled to commence on June 1, 2011 and will take eight months to one year to complete its national journey.

Currently, the tour is still in the scheduling phase. A tentative tour schedule is anticipated online by March 15, 2011.

The goal of the tour is to provide Canadians from coast to coast with an opportunity to honour and celebrate

our Canadian troops, pay respect to those who have made the ultimate sacrifice and to recognize the challenges that face those who will return home with lasting physical or emotional injuries.

The project will provide Canadians with a chance to grieve together, remember together, celebrate together and heal together. It will act as a catalyst, we hope, for the creation of ancillary events and fundraising opportunities by community groups.

Our goal is to bring the POH Tour to every city with a Canadian Forces base. The secondary goal is to seek out many other opportunities to attend medium and larger scale events such as festivals and fairs. The hope is to present the mural to as many people as possible.

ABOUT KIN CANADA

Kin Canada is proud to be Canada's largest all-Canadian service organization made up of outstanding community volunteers. From coast to coast, more than 7,000 members belong to approximately 500 Kinsmen Clubs (predominantly male), Kinette Clubs (predominantly female) and Kin Clubs (coed).

Kin members are enhancing quality of life in their communities by promoting service, fellowship, positive values and national pride. The Association boasts a proud 90-year history dedicated to fostering lifelong friendships while "Serving the Community's Greatest Need."

Kin Canada has raised well over \$1 billion since its inception in 1920 – a milestone celebrated with a cheque presentation from Kin Canada to the people of Canada, as accepted by Honourable Michael Chong, PC, MP while serving as Minister of Intergovernmental Affairs, President of the Queen's Privy Council for Canada and Minister of Sport.

Every year, Kin Canada clubs continue to contribute millions of dollars to Canadian communities.

Portraits of Honour is not Kin's first military themed project.

Kin Canada has a proud history of assisting during times of war and conflict. Without question, Kin's largest contribution occurred during WWII.

With extensive bombings occurring in Europe, Britain was faced with a grave crisis: they did not have enough milk to feed their children. Sir Winston Churchill made an emotional radio address asking for assistance.

Churchill's plea was heard by Kinsmen Founder Hal Rogers who immediately activated Kin from across Canada with the creation of a campaign called "Milk For Britain", dedicated to raise funds for the purchase of powdered milk.

The goal for the first year was to raise enough money to purchase one million quarts. Within nine months, Kinsmen and Kinettes had supplied almost four million quarts. By the end of the Milk for Britain campaign, the Kin family had raised more than \$2 million and sent more than 50 million quarts of milk to Britain.

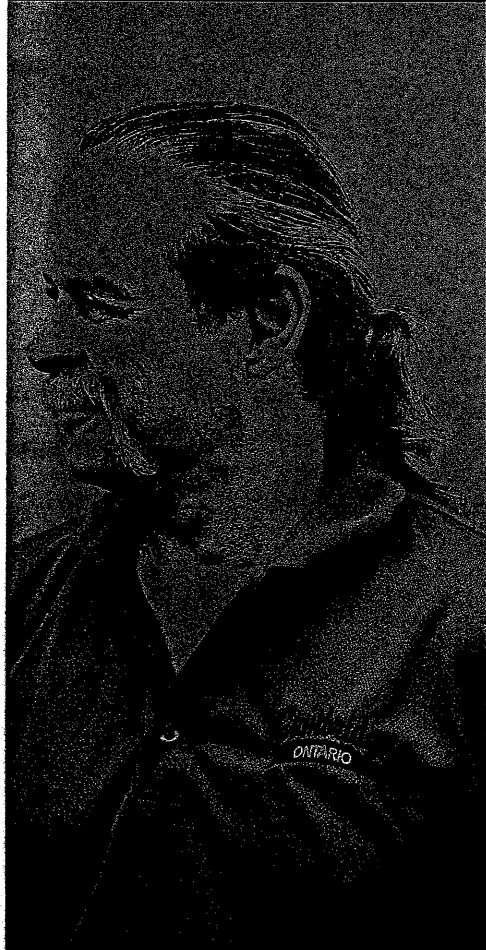
For his efforts, Mr. Rogers was appointed an Officer of the Order of the British Empire and subsequently was appointed an Officer of the Order of Canada.

With our rich history of service and dedication to both our country and military, as a Kin Community, it was both fitting and appropriate that Kin Canada proudly supported Portraits of Honour as its next National Project. Let us all support and honour our troops and their families, for they serve each of us through their sacrifice.



A NATIONAL PROJECT OF KIN
CANADA TO HONOUR OUR TROOPS

Dave Sopha Artist

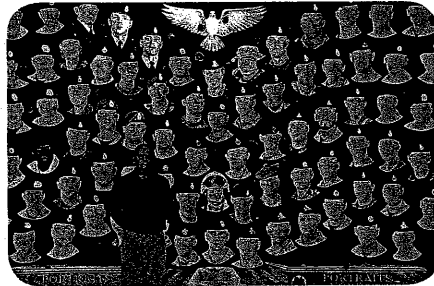


Dave Sopha is an airbrush artist who has specialized in murals and paintings for nearly 40 years. Dave first discovered his talent in 1970 while enduring an 8 month recovery from a serious car accident that left him with a broken back.

His extensive career has always involved support of Canadian Veterans by way of his award-winning murals and memorials, which may be found across Canada. In honour of Kin Canada's 70th anniversary, Dave completed a special mural for Kin Founder Hal Rogers. This acclaimed piece featured Founder Hal's life with Kin from the Association's humble beginnings in 1920 to 1990. Differing from his previous work, the Portraits of Honour mural is Dave's first excursion into the world of oil painting.

It is because of his dedicated support and tireless effort that Dave has been awarded Life Membership with Kin Canada, the highest honour conferred by the Association.

Dave has been married to his wife, Penny, for 41 years. They have one son and three daughters, as well as 12 grandchildren and one great grandchild.



NATIONAL OFFICE

Portraits of Honour | Portraits Honorifiques
1-181 St. Andrew Street East
Fergus, ON N1M 1P9
888.9HONOUR (888.946.6687)
Local: 519.843.4745 | Fax: 519.843.4799
info@portraitsofhonour.ca
www.portraitsofhonour.ca

BE A PART OF THIS LEGACY

To Partner with the Portraits of Honour
Project and National Tour, contact

Bruce C. Lloyd

National Project Manager
Portraits of Honour | Portraits Honorifiques
888.9HONOUR (888.946.6687)
bruce@portraitsofhonour.ca

Sean Libin

National Operations Manager
Portraits of Honour | Portraits Honorifique
403.714.4133
sean@portraitsofhonour.ca



A JOINT INITIATIVE OF ARTIST DAVE SOPHA,
KIN CANADA AND THE KIN CANADA FOUNDATION

11/10/09 10:00 AM JUNE 7

Contact

Gold Treasures

519-334-3693



PORTRAITS OF HONOUR
PORTRAITS HONORIFIQUES

GARROD ♦ PICKFIELD

Environmental, Municipal and Planning Law

Peter Pickfield
9 Norwich St. W Street
Guelph Ontario N1H 2G8
Telephone 519 837 0500
Fax 519 763 2204
Email pickfield@garrodpickfield.ca
File No. 11469

Via Electronic Mail and Mail

February 25, 2011

Mansoor Mahmood, Manager,
Renewable Energy Approvals, Ontario Ministry of the Environment
14th Flr, 2 St Clair Ave W
Toronto ON M4V1L5

Dear Mr. Mahmood:

RE: Municipal Consultation Form – Renewable Energy Approval NextEra Energy Proposed Wind Energy Project, Township of Mapleton

We are legal counsel to the County of Wellington. The County has received a request from NextEra Energy Canada, UNC (“NextEra”), through its consultants, Genivar, to complete the Municipal Consultation Form which was formulated by your Ministry to address municipal consultation requirements under section 18 of Ontario Regulation 359/09.

The request has been carefully reviewed by County staff, County’s Planning and Development Committee and at two County Council meetings. Based on this review, we have now been instructed to write to the Ontario Ministry of the Environment to provide the County’s response to the NextEra request, and the reasons for this response.

By way of summary, the County has determined that it cannot provide an adequate response to this or any other wind energy proposal within the confines of the Municipal Consultation Form, or, indeed, within the constraints of the current regulatory regime in Ontario for approval of wind energy projects.

Overall, the County does not support the Province’s recent streamlining changes to the approval process for wind energy projects, which eliminated the role of land use planning, and substantially scope the areas potential for appeal for key issues such as health impacts.

The County’s reasons are set out below.

1. Background

The County of Wellington is keenly aware of the fact that wind energy is Ontario's fastest growing renewable energy source. Province-wide, the amount of electricity generated from wind power has increased from 15 MW in 2003 to 1100 MW in 2009. The County is now beginning to experience, first hand, the effects of the rapid growth of this industry. At least six wind energy projects are now either in the approval process or under active development/consideration within the County. These include major project proposals in the Townships of Mapleton/ (with neighbouring Woolwich Township in Waterloo Region), Mapleton/North Wellington and Centre Wellington (with neighbouring East Garafraxa Township in Dufferin County).

The NextEra proposal is the first of these applications which has come to the County for substantive comment since the decision by the Province to revoke municipal approval powers under the *Planning Act*, through the passage of the *Green Energy and Green Economy Act, 2009* (GEGEA). It is therefore the first time that the County has been required to respond to a request to complete a Municipal Consultation Form or to participate in the municipal consultation process developed by your Ministry for renewable energy approvals.

The County is cognisant of its responsibility to ensure fairness and consistency in its response to all such applications. The County also understands its crucial role, and its responsibilities to County residents and constituent local municipalities, in safeguarding the health, safety and liveability of our rural communities. The response contained in this letter is an effort by the County to balance all of these critically important responsibilities of municipal governance as it relates to this emerging industry.

2. County's Unanswered Concerns about Wind Energy Projects

Over the past year the County has conducted some preliminary research on the potential impacts of wind energy projects in rural communities. This has included consulting with other municipalities that are host to wind energy projects and conducting preliminary research on experience with wind farms and their potential impacts. The preliminary research leaves the County with unanswered concerns.

Health Impacts: While there is no clear scientifically accepted evidence on long term health impacts, it is equally true that there is no clear scientifically accepted evidence ruling out the potential for health impacts. County officials have considered a recent review by the Office of Ontario's Chief Medical Officer of Health on this issue and note that the review does not definitively rule out long term health consequences for people living near these facilities. We understand the province is currently undertaking studies and, in part, it was for that reason that the County previously supported a moratorium on wind energy projects

County staff has also been made aware of a recent (November 2010) report from Hazel Lynn, Medical Officer of Health for Grey and Bruce County which calls for further research on this issue. This review noted that the majority of wind developments “do not generate substantial ongoing noise issues” but raised several important cautions:

- *Many people, in many different parts of Grey Bruce and Southwestern Ontario have been impacted by noise and proximity of wind farms;*
- *The nature of the sounds made by wind turbines make it especially difficult to measure or report;*
- *Communities and individuals are facing difficult social choices. A determination has to be made as to what level or extent of negative impacts is tolerable; how many such affected neighbours are we willing to accept?*

The Medical Officer’s report identifies eight specific areas for further research. Based on this, the Board of Health for the Grey-Bruce Health Unit has made a request for the province to undertake studies in to the issues identified in the report.

Potential Land Use Conflicts: Wind energy projects present significant change for rural communities. Beyond health impacts, these projects can present on-going impacts for surrounding residential uses including noise, shadow flicker and dramatic changes to the visual landscape for rural residents. Typically, these types of issues would be assessed and addressed through the municipal land use planning and approval process under the *Planning Act*. As discussed below, this process is no longer available in Ontario for wind energy projects.

Long-range Planning in Rural Areas: Wind Energy Projects are land intensive. The expansive geographic coverage of these facilities combined with mandatory provincial separation distance requirements from residential uses have the potential to severely constrain the location of future settlement areas, thereby impacting the ability of the County and its area municipalities to meet provincial requirements, under the *Growth Plan for the Greater Golden Horseshoe*, to manage and direct long term growth. In addition, as noted above, wind energy projects have the potential to transform the visual landscape in rural areas.

Impact of Natural Heritage and Agricultural Resources: Other potential impacts of wind energy projects include reduction of agricultural productivity and impacts on wildlife and natural heritage features. The impact of agricultural productivity is a particular concern in Wellington County within which the agricultural sector plays a central economic role. For example, current provincial legislation only addresses impacts of wind energy projects on human health, even though there is uncertainty as to the health impacts to farm animals related to wind turbines – a matter of direct economic concern to farmers.

3. Limitations of Provincial Regulatory Regime for Wind Energy Projects

Decisions on wind energy projects are now entirely under the auspices of the Ontario Ministry of the Environment using the approval instrument of the Renewable Energy Approval (REA), under the *Environmental Protection Act*. The municipal land use planning role has been eliminated. If the approval of proposed wind energy project presents concerns for the County, or any other stakeholder, its only recourse is to try to fit its concerns to the very limited appeal rights under section 142.1 of the *Environmental Protection Act*. Land use planning issues do not appear to be valid grounds for appeal.

Below is a summary of how these legislative changes have substantially reduced, or eliminated, the County's ability to address the concerns raised in the previous section.

Health Impacts under REA: Under REA, the County, or any other stakeholder, seeking a hearing to address unanswered questions or concerns related to long term health impacts of a proposed wind energy project, would have to meet the virtually impossible threshold test of demonstrating that the project will cause "serious harm to human health". This approach runs counter to the precautionary principle. Rather than placing onus of demonstrating no health impacts on the proponent of a land use change, the REA approval process reverses this onus and places the burden on appellants to surmount a high obstacle before a hearing can occur. In contrast, under the *Planning Act*, any proposed wind energy project would have had to follow the policy direction in municipal official plans and the *Provincial Policy Statement* (PPS). This would have included section 1.1 and 1.7 of the PPS which place the onus on proponents to demonstrate that new development is planned in a way that "prevents adverse effects from odour, noise and other contaminants" and generally minimizes risk to public health and safety.

Land Use Conflicts under REA: Appeals based on any other grounds, including planning grounds, are simply not available. Under the *Planning Act* there would have been a requirement to demonstrate that new land uses will not create unacceptable land use conflicts with existing uses. This *Planning Act* requirement does not apply to wind energy projects under the REA process. The current provincial approval process addresses some of these concerns, but not in the context of land use conflicts. Some significant issues, such as visual impacts are not addressed at all.

Long-range Planning in Rural Areas: Under the *Planning Act*, all development must conform to the policies of the official plans of both upper and lower tier municipalities. Municipal concerns about long term impacts of wind energy projects on growth management and settlement development in rural areas are not recognized as relevant under the REA approval process. This municipal (and provincial) interest is no longer applicable to wind energy projects. A concern about the impact of large wind turbines on the visual quality of the rural landscape also has no validity under the REA process.

Impact of Natural Heritage and Agricultural Resources under REA: Under the REA regulatory scheme, municipalities cannot even get a hearing to address concerns about impacts on natural heritage features without first demonstrating "serious and irreversible harm to plant life, animal life

or the natural environment.” The much broader provincial protections under the PPS - such as section 2.1 which requires that proponents demonstrate that new development has no negative impact on natural features and their ecological function – are not applicable to wind energy projects.

The REA process does not appear to take into account impacts on agricultural operations. Impacts on agricultural lands or activities do not appear to be valid grounds for appeal of a REA application. By way of contrast, under the Planning Act, concerns about agricultural operations would be addressed through the requirement to conform to the agricultural policies in the County Official Plan and ensure consistency with section 2.3 of the PPS.

Limitations on Public Consultation: In addition to these concerns, a number of affected residents and stakeholders have brought to the attention of County Councillors their view that the REA process fails to deliver meaningful opportunities for public consultation. In particular, County residents have expressed their legitimate frustration that the REA process gives them no opportunity to speak directly to the statutory decisionmaker, as would be case under the *Planning Act*

Summary- Limitations of Provincial Approval Process: Under the Provinces current, streamlined approval process for wind energy projects, the County is hamstrung in its ability to meaningfully address a range of traditional municipal planning and impact issues – issues that would normally be of central concern to the County in a decision to establish new infrastructure/ industrial uses within its rural communities. This restrictive approvals environment for wind energy projects is evident in your Ministry’s Municipal Consultation Form which provides no opportunity to address the above outstanding, fundamental issues related to wind energy projects in general, and the NextEra proposal in particular.

County’s Comments on NextEra Proposal

County staff have reviewed the Municipal Consultation Form which NextEra has requested be completed by the County. It is able to identify a number of specific matters within the confines of this form that require additional work by NextEra to satisfy County requirements. These include:

- Commercial Entry Permit requirements on Wellington Road 12;
- winter maintenance issues arising from construction activities
- minimizing and mitigating construction impacts, including minimizing tree loss and replanting requirements
- consultation requirements with local municipalities for underground utilities, use of municipal roads, fire service or other issues/disturbances related to municipal services
- lack of detail on mitigation of noise and visual impacts related to the proposed transformer station
- municipal consent requirements for use of the right of way on Wellington Road 12

In addition, County staff has noted that the NextEra application includes a wildlife review which documents numerous sightings of Bobolinks in the vicinity of the subject lands. Recently, the Bobolink was designated as a threatened species in Ontario. The NextEra review incorrectly categorizes the species as "regionally rare".

Although a preliminary review of the application has been completed by staff, the County is concerned that by completing and submitting this form, it could be taken to have given tacit approval to the NextEra application once its specific comments are addressed, even though its more fundamental concerns and questions, not available for consideration under the REA process, have not been addressed. Accordingly, County Council has made the carefully considered decision not to complete the Municipal Consultation Form.

This does not mean that NextEra would not be required to meet all of the above County requirements before proceeding with its proposal. In this regard, NextEra is welcome to arrange to meet with County staff to discuss the specifics of these narrow but important requirements.

Nor should the decision not to submit this form be taken to mean that the County is foregoing its rights to appeal under section 142 of the *Environmental Protection Act*, should the County determine that it has an obligation to pursue this matter through a hearing to the Environmental Review Tribunal. The decision not to complete the form is simply intended as an indicator that neither the form, nor the constrained role for municipal involvement under the REA process, serve the County's interest in ensuring wise land use planning within the County.

For this reason, we wish to make it clear that the non-submission of the Municipal Consultation Form is without prejudice to any legal rights including appeal rights under all relevant laws, legislative or otherwise. Should your Ministry view the submission of the Municipal Consultation Form to be a necessary prerequisite to the exercise of any substantive legal rights, the County respectfully asks to be so advised, forthwith, so that it may determine an appropriate response to ensure protection of those rights.

Conclusions

In summary, the County of Wellington does not support the approval of the NextEra proposal given the current significant deficiencies in the provincial approval process.

On behalf of the County we would respectfully request that you not only consider the specific issues identified above, but more importantly carry the above delineated concerns regarding the overall constraints of the current regulatory approval process in Ontario for wind energy projects to others in your Ministry and to your Minister.

Given that the County of Wellington comments set out in this letter extend beyond the particulars of the NextEra Application to broader concerns about the constraints to municipal interests that are inherent in the current provincial approval process for wind energy projects, a copy of this letter is being forwarded to the Honourable John Wilkinson, Minister of the Environment for his attention and comment.

Thank you for your attention to these matters.

Yours truly,

A handwritten signature in black ink, appearing to be 'Peter Pickfield', written over a horizontal line.

Peter Pickfield

cc: The Honourable John Wilkinson, Minister of the Environment
NextEra Energy Canada Inc., c/o Terence Rasmussen, Genivar, Project Manager
Warden Chris White, County of Wellington
Scott Wilson, CAO, County of Wellington
Ted Arnott, M.P.P., Wellington – Halton Hills

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MAR 11 2011

**Ministry of Community Safety
and Correctional Services**

Emergency Management Ontario
77 Wellesley Street West
Box 222
Toronto ON M7A 1N3

Office of the ADM and Chief

Telephone/Téléphone
Facsimile/ Télécopieur
E-mail

**Ministère de la Sécurité communautaire
et des Services correctionnels**

Gestion des situations d'urgence Ontario
77, rue Wellesley Ouest
C.P. 222
Toronto ON M7A 1N3

Bureau du sous-ministre adjoint et chef

(416) 314-3723
(416) 314-3758
AskEMO@ontario.ca

TWP. OF WELLINGTON NORTH



February 25, 2011

Mayor Raymond T. Tout,
Township of Wellington North
7490 Sideroad 7 West
PO Box 125
Kenilworth, ON N0G 2E0

Dear Mayor Tout:

I am writing to congratulate your municipality for completing all of the mandatory emergency management activities required under the *Emergency Management and Civil Protection Act* (EMCPA) for 2010.

Your Council and staff are to be congratulated on this accomplishment, particularly during a year in which all levels of government have confronted significant fiscal challenges. Budget pressures will continue to challenge us over the short term; however, I am comforted that we share the same commitment to public safety. As a direct result of your efforts, the residents of your municipality are better prepared.

I wish you, your colleagues and your municipality the best for 2011.

Sincerely,

Tom Kontra
A/Assistant Deputy Minister and Chief

c: Dan Hefkey
Commissioner of Community Safety
CEMC
Field Officer

From: FFAO Messenger [mailto:ffaomessenger@primus.ca]
Sent: Tuesday, March 15, 2011 7:57 PM
To: FFAO Messenger
Subject: Volunteer Firefighter Retirement Age

Hello,

The FFAO is asking for your assistance in considering the following Private Members Business, regarding the mandatory retirement of Firefighters involved in fire suppression at age 60!

We would further ask you to share this with your Volunteer Fire Fighters, and ask the responses to be sent to: ffa.secretary@cogeco.ca

MPP Michael Brown tabled a motion last Thursday at Queens Park for debate during Private Members Business.

That the Legislative Assembly of Ontario, in recognition of the role Ontario's firefighters play everyday in keeping our communities safe, and in recognition of the evidence of health and safety risks to firefighters over the age of 60, and in keeping with recent Human Rights Tribunal decisions, calls on the Government to introduce legislation allowing for the mandatory retirement of firefighters who are involved in fire suppression activities in the province of Ontario.

This motion was passed unanimously by all parties and may or may not move forward with inclusion of language for Volunteer Firefighter depending on the FFAO's stance. Other Stakeholders in the Ontario Fire Service have elected to not make comment on whether Volunteers should be included in this issue.

Help us to help you, please send us your thoughts.

Working for firefighters in Ontario & the Communities they Serve.

The Fire Fighters' Association of Ontario

Disclaimer: This e-mail and any attachments may contain personal information or information that is otherwise confidential and is intended for the exclusive use of the intended recipient. If you are not the intended recipient, any use, disclosure or copying of any part of it is prohibited. The Fire Fighters' Association of Ontario accepts no liability for damage caused by any virus transmitted in this message. If this e-mail is received in error, please immediately reply and delete or destroy any copies of it. The transmission of e-mails between The Fire Fighters' Association of Ontario and a third party does not constitute a binding contract without the express written consent of an authorized Executive Member of The Fire Fighters' Association of Ontario.

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MAR 14 2011

TWP. OF WELLINGTON NORTH



Mount Forest Junior C Patriots Hockey Club

Jamie W-519-323-2000 C-519-323-7751

Township of Wellington North
PO box 125
Kenilworth, Ontario N0G 2E0

March 14, 2011

Attention: Mayor Ray Tout

The Mount Forest Jr C Hockey Team is aspiring to have a Baseball Tournament with a Beer Gardens on the July 1st/2nd Canada Day Long Weekend.

We have rented the Agricultural building & ball diamonds; however we require permission from Wellington North Council to approve us operating a Beer Gardens at this location.

Our reasoning for choosing this location rather than the Mount Forest Sports Complex is to assist in lowering our operating expenses for the event. As well, hosing the ball tournaments and beer gardens at the same location as the two ball diamonds, (our beer gardens in between the two diamonds) we are able to keep our costs down, charge less for teams to enter and hopefully attract more ball teams to the event.

We would appreciate your consideration and approval for this event and fundraiser for the Mount Forest Jr C Hockey Team. If you have any further questions I can be reached directly at 519-323-2000 or 519-323-7751. Thank you for your time.

Sincerely,

Jamie McLellan, President
Mount Forest Jr. C Patriots

Steve Chambers
532 Cork St.
Mount Forest, ON
N0G2L3

March 18, 2010

To Whom It May Concern:

The Mount Forest Renegades mixed slo-pitch softball team is planning on running a mixed 3 pitch softball tournament on June 17, 18th, 2011. This will take place on the Optimist and Kinsmen baseball diamonds in Mount Forest, ON. The agricultural barns have been reserved to be used as the tournament headquarters. The Mount Forest Legion is looking after the bar and the legalities behind the license and insurance for the event. There will be Smart Serve bartenders running the bar at all times.

Our hope is to raise awareness for Autism and help a local boy pay for some of his therapy required because of the illness. Last year, this tournament was able to raise funds to help a local man with his Crohn's disease medication.

Please advise if you need further information.

Regards,



Steve Chambers

Lorraine Heinbuch
Clerk / CAO
Township of Wellington North

March 17, 2011

Dear Ms. Heinbuch,

On behalf of the Mount Forest Kin Club I am writing to you regarding our application to hold our annual Spring Road Toll.

As you may recall, this event is held on the May 24th long weekend. This year we are proposing to run the event on the following days and times:

Friday May 20 (4pm to 8 pm)

Saturday May 21 (8am to 1 pm)

We are proposing to use the same routes and traffic control procedures that we have used successfully in previous road tolls.

I have arranged for our insurance company to fax you a copy of our insurance policy and to include the Township of Wellington North as "additional insured."

If you have any questions please contact me at 519-884-0710 x3131 or email me (pbarnard@wlu.ca).

Thank-you

Paul Barnard
Risk Manager
Mount Forest Kin Club