

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
SPECIAL MEETING AGENDA OF COUNCIL
MARCH 12, 2018 @ 4:00 P.M.
MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH**

**PAGE
NUMBER**

CALLING TO ORDER - Mayor Lennox

ADOPTION OF THE AGENDA

DISCLOSURE OF PECUNIARY INTEREST

MAYOR'S ADDRESS

CHIEF ADMINISTRATIVE OFFICER PRESENTATION-CAPACITY

- To be tabled at the March 12, 2018 special meeting of Council

DIRECTOR OF FINANCE

- Revised 2018 Capital Budget review
 - March 5, 2018 Version
 - March 12, 2018 Version

001

004

CONFIRMATORY BY-LAW NUMBER 026-18

007

ADJOURNMENT

The following accessibility services can be made available to residents upon request with two weeks' notice:

Sign Language Services – Canadian Hearing Society – 1-877-347-3427

- Kitchener location – 1-855-656-3748

TTY: 1-877-843-0368 Documents in alternate forms – CNIB – 1-800-563-2642

Description of Capital Project	Estimated Total Cost of Project Including all Applicable taxes	Carry Forward from 2017 (Estimate)	Residual Capital Ask for 2018	Details / Comments	Staff Ranking	Provincial Grants	Federal Grants	Reserve	Reserve Funds	Donations	User Fees	Debt	Other	Tax Levy	Unfunded
Development Driven Projects															
Durham St. East (Brad Wilson Severances)	642,000	-	642,000	Roads	1				252,500				389,500		-
Durham St. East (Brad Wilson Severances)	5,000	-	5,000	Sewer	1				5,000						-
Durham St. East (Brad Wilson Severances)	193,000	-	193,000	Water	1				94,500				98,500		-
Wellington St. East (P & M Reeves Severances)	166,000	-	166,000		1				60,000				106,000	-	-
London Road (Bye Construction Subdivision)		-		Quantum TBD	1										-
Update Master Servicing Plans Arthur & Mount Forest-Water, Wastewater	65,000	-	65,000	Community Growth Plan recommendation	1				65,000						-
Develop Master Stormwater Management Plan	65,000	-	65,000	Community Growth Plan recommendation	1				65,000						-
Develop Master Transportation Plan	65,000	-	65,000	Community Growth Plan recommendation, regional plan?	1				65,000						-
Develop Community Energy Plan	50,000	-	50,000	Community Growth Plan recommendation	1				50,000						-
Development Charges Study	30,000	-	30,000	DC Usage - current by-law expires June 17,2018	1			30,000							-
	1,281,000	-	1,281,000												
00-15 - ADMINISTRATION															
Community Initiated Projects	50,000		50,000					35,400						14,600	-
Kenilworth Phone System	34,600		34,600		1			34,600							-
Kenilworth Council Chambers - New Council table	6,100		6,100		2			6,100							-
Kenilworth Council Chambers - AV Equipment	3,800		3,800		2			3,800							-
Kenilworth Council Chambers - Sound System	11,000		11,000		2			11,000							-
Admin IT	79,800	49,100	30,700	(Network Upgrade Completion (carryfwd from 2017), Computer Break-fix \$5K, Fire Dept., Director of Ops Laptop \$2.8K, DRP Appliance \$2.3K, Server \$33K)	3									30,700	-
AMP Roadmap Consulting Costs	65,000		65,000	FCM Funding (\$50K)	4	50,000		15,000							-
CLASS System Replacement	5,000		5,000	Assumes Implementation costs only (web-based operating expenditures thereafter)	3			5,000							-
	255,300	49,100	206,200												
00-16 - BUILDING / PROPERTY															
Building Department Truck	45,000		45,000		1			45,000							-
Mount Forest Archives - Boiler	7,600		7,600		1			7,600							-
Arthur Municipal Office Renovation	220,000		220,000	FCC Agri Spirit Fund Opportunities? (\$25K Max)	2			15,400		7,000			10,000	187,600	-
Former Mount Forest Municipal Office - Roof	15,000		15,000		3									15,000	-
Former Mount Forest Municipal Office - Accessibility Ramp Repair	10,000		10,000		4									10,000	-
	297,600	-	297,600												
00-20 - WELLINGTON NORTH FIRE SERVICE															
MF 2017 Pumper Truck (Donation of 1992 Spartan)	567,000	567,000	-		1										-
	567,000	567,000	-												
00-30 - ROADS-FLEET															
Excavator - Pit Work, Roadside Brushing and ditching	300,000	260,000	40,000		1			40,000							-
Road Grader	450,000		450,000		2								15,000	435,000	-
Urban Plow Truck (Replacement for Unit # 13 2003 Sterling Dump Truck)	220,000		220,000		3								15,000	205,000	-
New Utility Trailer	7,500		7,500		4								1,000	6,500	-
Tractor and Blower	130,000		130,000		5									130,000	-
	1,107,500	260,000	847,500												
00-30 - BRIDGES/CULVERTS															

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Bridge 2004 - Sideroad 3 E. (Between Hwy 6 and Conc. 8)	188,000		188,000	Gas tax	1				188,000						-
Bridge 2025 - Concession 6 S (Between Siderd. 9W and Siderd. 10W)	255,000		255,000	Gas tax	1				255,000						-
Bridge 2042 - 2 Line (Between Siderd 13 and Siderd 15)	59,000		59,000	Gas tax	1				59,000						-
Bridge 2020 - Sideroad 8 E (Between Conc. 2, and Cty Rd. 14)	140,000		140,000	Gas tax	2				140,000						-
	642,000	0	642,000												
00-30 - ROADS															
Engineering Only															
Queen St. E. - Hwy to Whites Bridge (Engineering Only)	72,500		72,500	Gas Tax	1				72,500						-
Isabella St. E (Engineering Only)	50,000		50,000	Gas Tax	2				50,000						-
William Street Road Reconstruction (Engineering Only)	30,000		30,000	Gas Tax	3				30,000						-
Mount Forest Drive Reconstruction (Engineering Only)	10,000		10,000	Gas Tax	4				10,000						-
Water/Sewer/Roads Projects															
King St. West (Mount Forest Elgin between King and Wellington & between Queen and Main)	625,000		625,000	OCIF per CJS - \$1,294,790 (Formula Based OCIF for 2018 is only 705,210) Project 391 (Carry Fwd)	1	625,000									-
Charles St. E. / Leonard St (Between George & Eliza)	420,000		420,000		2									420,000	-
Connecting Link - Contingent upon Funding															
George / Smith Street - Hwy 6 Connecting Link (Conestoga River bridge to Conestoga St.)	1,400,000		1,400,000	Connecting Link Application Submitted		1,260,000								140,000	-
Queen St - Hwy. 89 Connecting Link (Queen St. - Sligo Rd. to Dublin St.)	1,290,000		1,290,000	Connecting Link Application Submitted		1,161,000								129,000	-
Resurfacing - Rural															
Paving of Line 6 (East of county Rd. 16)	140,000		140,000		1									140,000	-
Paving of Concession 9 South (6.5 KM of existing Rural Road)	350,000		350,000		2									350,000	-
Paving of Line 2 (East of county Rd. 16) (5.5 KM of existing Rural Road)	385,000		385,000		3									385,000	-
Resurfacing - Urban															
Resurface Oakview Cres.	50,000		50,000		1									50,000	-
Resurface Eastview (Lynwood)	60,000		60,000		2									60,000	-
Resurface Byeland Drive (West-side to Durham St)	40,000		40,000		3									40,000	-
Paving of Walton St. (Clark to Conestoga)	30,000		30,000		4									30,000	-
Paving of Mount Forest Municipal Lot (Paved Parking behind TD Bank)	50,000		50,000		5									50,000	-
Paving of Arthur Municipal Lot (Behind TD Bank)	70,000		70,000		6									70,000	-
Paving of Elgin St. Municipal Lot (Paved right of Way from Elgin St. to Foodland Lot)	10,000		10,000		7									10,000	-
LED Street Lighting	22,200	22,200	-		1										-
Sidewalk Master Plan	20,000	-	20,000		1									20,000	-
Sidewalk Installation	25,000	-	25,000		1									25,000	-
	5,149,700	22,200	5,127,500												
00-40 - SANITARY SEWERS															
Engineering Only															
Queen St. E. (Hwy to Whites Bridge) - Engineering Only	23,500		23,500		1						23,500				-
William Street Road Reconstruction (Engineering Only)	15,000		15,000		2						15,000				-
Mount Forest Drive Reconstruction (Engineering Only)	30,000	30,000	-		3						-				-

Description of Capital Project	Estimated Total Cost of Project Including all Applicable taxes	Carry Forward from 2017 (Estimate)	Residual Capital Ask for 2018	Details / Comments	Staff Ranking	Provincial Grants	Federal Grants	Reserve	Reserve Funds	Donations	User Fees	Debt	Other	Tax Levy	Unfunded	
Water/Sewer/Roads Projects																
King St. West (Mount Forest Elgin between King and Wellington & between Queen and Main)	480,000		480,000	OCIF Shared with Roads (project 391 - Carry FWD)	1	40,105					439,895				-	
Charles St. E. / Leonard St (Between George & Eliza)	330,000		330,000		2							330,000				-
<i>Fergus St. S. (Between Wellington & King)</i>	249,000		249,000		3							249,000				-
<i>Cork St. (Between Waterloo and Princess)</i>	50,000		50,000		4							50,000				-
Other Sanitary Sewer Items for Consideration																
AV - OCWA recommended projects	124,000		124,000								124,000				-	
MF - OCWA recommended projects	65,000		65,000								65,000				-	
AV - WWTP Detailed design of upgrade/GRCA recommendations	803,000	134,796	668,204			222,735	445,469								-	
	2,169,500	164,796	2,004,704													
00-42 - WATERWORKS																
Engineering Only																
Queen St. E. (Hwy to Whites Bridge) - Engineering Only	4,000		4,000		1						4,000				-	
William Street Road Reconstruction (Engineering Only)	15,000		15,000		2						15,000				-	
<i>Mount Forest Drive Reconstruction (Engineering Only)</i>	10,000	10,000	-		3						-				-	
Water/Sewer/Roads Projects																
King St. West (Mount Forest Elgin between King and Wellington & between Queen and Main)	370,000		370,000	OCIF Shared with Roads (project 391 - Carry FWD)	1	40,105					329,895				-	
Charles St. E. / Leonard St (Between George & Eliza)	180,000		180,000		2							180,000				-
<i>Fergus St. S. (Between Wellington & King)</i>	191,000		191,000		3							191,000				-
<i>Cork St. (Between Waterloo and Princess)</i>	160,000		160,000		4							160,000				-
Other Water Items for Consideration																
	930,000	10,000	920,000													
00-70 - PARKS & RECREATION																
MF - Kinsmen Ball Diamond	76,899	31,600	45,299	Carry Forward	1		39,999		5,300						0	
Mount Forest Ice Plant Upgrades	25,500		25,500		1				25,500						-	
Mount Forest Message Board	15,500		15,500		2				15,500						-	
Mount Forest Splash Pad	185,000		185,000	Awaiting Contribution number	3					TBD					185,000	
Arthur Storage Building	32,000		32,000		1				32,000						-	
Arthur Pool Fencing	8,000		8,000		2				8,000						-	
Arthur Rec. Truck Replacement	35,000		35,000		3			35,000							-	
Arthur Pool Heater	15,000		15,000	(Need new unit - existing was transferred from old facility)	4			15,000							-	
	392,899	31,600	361,299													
2018 Summary	12,792,499	1,104,696	11,687,803			3,398,945	485,468	298,900	1,547,800	7,000	2,176,290	-	635,000	2,953,400	185,000	

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Durham St. East (Brad Wilson Severances)	5,000	-	5,000	Sewer	1				5,000						-
Durham St. East (Brad Wilson Severances)	193,000	-	193,000	Water	1				94,500				98,500		-
Wellington St. East (P & M Reeves Severances)	166,000	-	166,000		1				60,000				106,000	-	-
London Road (Bye Construction Subdivision)	-	-	-	Quantum TBD	1										-
Update Master Servicing Plans Arthur & Mount Forest-Water, Wastewater	65,000	-	65,000	Community Growth Plan recommendation	1				65,000						-
Develop Master Stormwater Management Plan	65,000	-	65,000	Community Growth Plan recommendation	1				65,000						-
Development Charges Study	30,000	-	30,000	DC Usage - current by-law expires June 16,2018	1			30,000							-
	1,166,000	-	1,166,000												
00-15 - ADMINISTRATION															
Community Initiated Projects	50,000		50,000					35,400						14,600	-
Kenilworth Phone System	34,600		34,600		1			34,600							-
Kenilworth Council Chambers - New Council table	6,100		6,100		2			6,100							-
Kenilworth Council Chambers - AV Equipment	3,800		3,800		2			3,800							-
Kenilworth Council Chambers - Sound System	11,000		11,000		2			11,000							-
				(Network Upgrade Completion (carryfwd from 2017), Computer Break-fix \$5K, Fire Dept., Director of Ops Laptop \$2.8K, DRP Appliance \$2.3K, Server \$33K)	3									30,700	-
Admin IT	79,800	49,100	30,700		3										-
AMP Roadmap Consulting Costs	65,000		65,000	FCM Funding (\$50K)	4	50,000		15,000							-
CLASS System Replacement	5,000		5,000	Assumes Implementation costs only (web-based operating expenditures thereafter)	3			5,000							-
	255,300	49,100	206,200												
00-16 - BUILDING / PROPERTY															
Building Department Truck	45,000		45,000		1			45,000							-
Mount Forest Archives - Boiler	7,600		7,600		1			7,600							-
Arthur Municipal Office Renovation	220,000		220,000	FCC Agri Spirit Fund Opportunities? (\$25K Max)	2			15,400		7,000			10,000	187,600	-
Former Mount Forest Municipal Office - Roof	15,000		15,000		3									15,000	-
Former Mount Forest Municipal Office - Accessibility Ramp Repair	10,000		10,000		4									10,000	-
	297,600	-	297,600												
00-20 - WELLINGTON NORTH FIRE SERVICE															
MF 2017 Pumper Truck (Donation of 1992 Spartan)	567,000	567,000	-		1										-
	567,000	567,000	-												
00-30 - ROADS-FLEET															
Excavator - Pit Work, Roadside Brushing and ditching	300,000	260,000	40,000		1			40,000							-
Road Grader	450,000		450,000		2								15,000	435,000	-
Urban Plow Truck (Replacement for Unit # 13 2003 Sterling Dump Truck)	220,000		220,000		3								15,000	205,000	-
	970,000	260,000	710,000												
00-30 - BRIDGES/CULVERTS															
Bridge 2004 - Sideroad 3 E. (Between Hwy 6 and Conc. 8)	188,000		188,000	Gas tax	1				188,000						-

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Bridge 2025 - Concession 6 S (Between Siderd. 9W and Siderd. 10W)	255,000		255,000	Gas tax	1				255,000						-
Bridge 2042 - 2 Line (Between Siderd 13 and Siderd 15)	59,000		59,000	Gas tax	1				59,000						-
	502,000	0	502,000												
00-30 - ROADS															
Engineering Only															
Queen St. E. - Hwy to Whites Bridge (Engineering Only)	72,500		72,500	Gas Tax	1				72,500						-
Isabella St. E (Engineering Only)	50,000		50,000	Gas Tax	2				50,000						-
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Charles St. E. / Leonard St (Between George & Eliza)	420,000		420,000		2									420,000	-
Connecting Link - Contingent upon Funding															
George / Smith Street - Hwy 6 Connecting Link (Conestoga River bridge to Conestoga St.)	1,400,000		1,400,000	Connecting Link Application Submitted		1,260,000								140,000	-
Queen St - Hwy. 89 Connecting Link (Queen St. - Sligo Rd. to Dublin St.)	1,290,000		1,290,000	Connecting Link Application Submitted		1,161,000								129,000	-
Gravel - Base Rebuild															
Sideroad 9W (Concession 7 to Concession 9)	100,000		100,000		1									100,000	-
Resurfacing - Rural															
Paving of Line 6 (East of county Rd. 16)	140,000		140,000		1									140,000	-
Paving of Concession 9 South (6.5 KM of existing Rural Road)	350,000		350,000		2									350,000	-
Resurfacing - Urban															
Resurface Oakview Cres.	50,000		50,000		1									50,000	-
Resurface Eastview (Lynwood)	60,000		60,000		2									60,000	-
Resurface Byeland Drive (West-side to Durham St)	40,000		40,000		3									40,000	-
Paving of Walton St. (Clark to Conestoga)	30,000		30,000		4									30,000	-
Paving of Mount Forest Municipal Lot (Paved Parking behind TD Bank)	50,000		50,000		5									50,000	-
Paving of Arthur Municipal Lot (Behind TD Bank)	70,000		70,000		6									70,000	-
Paving of Elgin St. Municipal Lot (Paved right of Way from Elgin St. to Foodland Lot)	10,000		10,000		7									10,000	-
LED Street Lighting	22,200	22,200	-		1										-
Sidewalk Master Plan	20,000	-	20,000		1									20,000	-
Sidewalk Installation	25,000	-	25,000		1									25,000	-
	4,854,700	22,200	4,832,500												
00-40 - SANITARY SEWERS															
Engineering Only															
Queen St. E. (Hwy to Whites Bridge) - Engineering Only	23,500		23,500		1						23,500				-
William Street Road Reconstruction (Engineering Only)	15,000		15,000		2						15,000				-

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Water/Sewer/Roads Projects															
King St. West (Mount Forest Elgin between King and Wellington & between Queen and Main)	480,000		480,000	OCIF Shared with Roads (project 391 - Carry FWD)	1	40,105					439,895				-
Charles St. E. / Leonard St (Between George & Eliza)	330,000		330,000		2							330,000			
Other Sanitary Sewer Items for Consideration															
AV - OCWA recommended projects	124,000		124,000		1						124,000				-
MF - OCWA recommended projects	65,000		65,000		1						65,000				-
AV - WWTP Detailed design of upgrade/GRCA recommendations	803,000	134,796	668,204		1	222,735	445,469								-
	1,840,500	134,796	1,705,704												
00-42 - WATERWORKS															
Engineering Only															
Queen St. E. (Hwy to Whites Bridge) - Engineering Only	4,000		4,000		1						4,000				-
William Street Road Reconstruction (Engineering Only)	15,000		15,000		2						15,000				-
Water/Sewer/Roads Projects															
King St. West (Mount Forest Elgin between King and Wellington & between Queen and Main)	370,000		370,000	OCIF Shared with Roads (project 391 - Carry FWD)	1	40,105					329,895				-
Charles St. E. / Leonard St (Between George & Eliza)	180,000		180,000		2							180,000			
Other Water Items for Consideration															
	569,000	-	569,000												
00-70 - PARKS & RECREATION															
MF - Kinsmen Ball Diamond	76,899	31,600	45,299	Carry Forward	1		39,999		5,300						0
Mount Forest Ice Plant Upgrades	25,500		25,500		1				25,500						-
Mount Forest Message Board	15,500		15,500		2				15,500						-
Mount Forest Splash Pad	185,000		185,000		3					185,000					-
Arthur Storage Building	32,000		32,000		1				32,000						-
Arthur Pool Fencing	8,000		8,000		2				8,000						-
Arthur Rec. Truck Replacement	35,000		35,000		3			35,000							-
Arthur Pool Heater	15,000		15,000	(Need new unit - existing was transferred from old facility)	4			15,000							-
	392,899	31,600	361,299												
2018 Summary	11,414,999	1,064,696	10,350,303			3,398,945	485,468	298,900	1,282,800	192,000	1,526,290	-	634,000	2,531,900	0

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 026-18

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH AT ITS SPECIAL MEETING HELD ON MARCH 12, 2018.

WHEREAS Section 5 of the Municipal Act, S.O. 2001 c.25 (hereinafter called "the Act") provides that the powers of a Municipal Corporation shall be exercised by its Council;

AND WHEREAS Section 5(3) of the Act states, a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

NOW THEREFORE the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS:**

1. The action of the Council of the Corporation of the Township of Wellington North taken at its special meeting held on March 12, 2018 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Wellington North at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. That the Mayor and the proper officials of the Corporation of the Township of Wellington North are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Wellington North referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Township of Wellington North.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 12TH DAY OF MARCH, 2018.**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK