

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
MEETING AGENDA OF COUNCIL
MARCH 12, 2018 @ 2:00 P.M.
MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH**

**PAGE
NUMBER**

CALLING TO ORDER - Mayor Lennox

ADOPTION OF THE AGENDA

DISCLOSURE OF PECUNIARY INTEREST

O' CANADA

PRESENTATIONS

- a. Trish Wake, Community Administrator, Mount Forest District Chamber of Commerce; and David Sharpe, President, Mount Forest District Chamber of Commerce
 - Grant Application for Fireworks Festival 001
- b. Jim Campbell, Chair
 - Maitland Valley Conservation Authority, 2018 Priorities, Work Plan and Budget 016
 - June 23: The 100-year flood event, article from The Rural Voice 021

ADOPTION OF MINUTES OF COUNCIL

- Regular Council Meeting of February 26, 2018 025
- Special Council Meeting of March 5, 2018 032

BUSINESS ARISING

DEPUTATIONS

Helen Edwards, Seniors Health Services Coordinator

- Seniors' Centre for Excellence 2018 Program Updates 034

ITEMS FOR CONSIDERATION

Minutes:

- 1. MINUTES
 - a. Wellington North Cultural Roundtable, February 15, 2018 047
 - b. Mount Forest Ad Hoc Aquatic Advisory Committee, February 27, 2018 050
 - c. Maitland Valley Conservation Authority, Board of Directors Meeting #12/17, December 20, 2017 054

Business: reports, recommendations, correspondence for direction

- 2. FIRE
 - a. Communiqué #052, February, 2018 060
- 3. ECONOMIC DEVELOPMENT
 - a. Report EDO 2018-06 Community Improvement Program 066
 - b. Report EDO 2018-07 Expression of Interest – Development Charges Rebate Program 070
 - c. Report EDO 2018-08 Butter Tarts & Buggies Partnership Agreement 074
- 4. FINANCE
 - a. Cheque Distribution Report, March 6, 2018 081

- | | | |
|----|---|-----|
| b. | Report TR2018-005 being a report on asset management Initiatives for 2018 | 085 |
| c. | Report TR2018-006 being a revisited report on debentures and debt servicing costs | 089 |
| 5. | COUNCIL | |
| a. | Wayne Brohman, General Manager/Secretary Treasurer, Saugeen Conservation, correspondence dated February 28, 2018 regarding request for letter of support regarding provincial underfunding of Ontario's Conservation Authorities and asking the Province to increase that funding | 093 |
| 6. | ADMINISTRATION | |
| a. | Report CLK 2018-012 being a report on Consent Applications B94-13; B95-13; B96-13; B97-13 and B98-13 (Maple Hill Estates Inc.) known as Park Lots 1, 2 and 3, South of Clyde Street, Town of Mount Forest, now the Township of Wellington North | 095 |
| b. | Report CLK 2018-013 being a report on Consent Applications B23-18 and B24-18 (2574574 Ontario Inc. Wilson) known as Part Lot 4, South of Durham Street, East of Main Street, Plan Town of Mount Forest now Township of Wellington North | 101 |
| c. | Report CLK 2018-014 being a report on Consent Application B13-18 (Goetz) known as Part Lot 15, Concession 2, Arthur Township now Township of Wellington North | 109 |
| d. | Report CLK 2018-015 being a report on Consent Application B17-18 (MacDonald) known as Part Park Lot 4, S/S Birmingham Street, Township of Wellington North | 113 |
| e. | Report CLK 2018-016 being a report on Consent Application B16-18 (Quarrie) known as Part Lot 28, part of Division 1 EOSR Sideroad 9 E, Township of Wellington North | 117 |

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION AND ADOPTION

NOTICE OF MOTION

COMMUNITY GROUP MEETING PROGRAM REPORT

CULTURAL MOMENT

- 9th Annual Wellington North Showcase 121

CONFIRMATORY BY-LAW NUMBER 025-18 122

ADJOURNMENT

MEETINGS, NOTICES, ANNOUNCEMENTS		
March 26, 2018	Regular Council Meeting	7:00 p.m.
March 26, 2018	Wellington North Showcase Business Networking Reception Arthur Community Centre	4:30 p.m. – 7:00 p.m.
March 27, 2018	Wellington North Showcase “Open To The Public” Arthur Community Centre	1:00 p.m. – 7:30 p.m.
March 27, 2018	Recreation Master Plan Open House Arthur Community Centre Upper Hall	5:00 p.m. – 7:00 p.m.
March 30, 2018	Good Friday – office closed	
April 2, 2018	Easter Monday – office closed	

The following accessibility services can be made available to residents upon request with two weeks’ notice:

Sign Language Services – Canadian Hearing Society – 1-877-347-3427

- Kitchener location – 1-855-656-3748

TTY: 1-877-843-0368 Documents in alternate forms – CNIB – 1-800-563-2642

THE MOUNT FOREST FIREWORKS FESTIVAL

The 18th Annual Mount Forest Fireworks Festival is a full weekend of family fun. Always held the 3rd weekend of July it has become a family tradition, bringing friends and family together from far and wide. There is entertainment for everyone; Monster Bingo, Demolition Derby, A&W Outdoor Movie Night, Classic Car Show, Live Local Talent, Amusement Rides, Kids Zone, Magicians, Beer Gardens, Food Trucks, and variety of vendors of course toping it all off with the Spectacular Fireworks Display. The Fireworks Festival will stop at nothing to ensure that ages 2-100 are entertained.



Always the 3rd
Weekend in July

July 14th, 15th, 16th — 2017

Brought To You By



Mission Statement

To present a family friendly festival that provides an exceptional weekend of entertainment while showcasing our community's businesses, organizations and volunteers.

Our Vision

- 1. To provide entertainment for ages 2-100*
- 2. Reliable, consistent event while providing a variety entertainment*
- 3. Collaborating with our community businesses and organizations to host amusement throughout the time of the festival.*



Who Enjoys the Festival?

We try to target all age groups offering a variety of activities that will engage our spectators. Our demographic focus is on families with parents in the range of 25-40 and children aged 4-16. More information is provided in our Economic Impact Study and results from our Survey Monkey.



Please Look at the
Survey Monkey Results &
Reviews from our local media

Why do they come back?

What makes The Mount Forest Fireworks Festival the number one festival to attend during the summer? We offer everything that the 'Big' city offers from live musical entertainment, delicious food to the amazing activities like bouncy castles, the hustle and bustle of crowds but we are able to add the sweet small town charm that keeps people coming back.

The crowd that the Festival draws has the opportunity to meet the people that make this town a home from our local volunteers at organizations like the Royal Canadian Legion, Mount Forest Lions Club, School Councils, Fire Fighters Association, Safe Communities Wellington North. They really have the opportunity to get a feel for Mount Forest. Our businesses open their doors roll out the red carpet deals and welcome the spectators inside to cool down and peruse their stores. This passed festival they held their doors open a little bit longer, planned side walk sales and worked together with the local media to promote what to do while the entertainment was getting started at the next venue.

This brings us to our top unique attributes that our fans say about our festival.



#1. Our Famous Car show

The cars and the show itself are amazing, but what truly makes this part of our festival the #1 component to our festival is the sheer magnitude and impact of this feature event. When you walk up and down the main street for hours, you see, you smell, and you feel how great the event is. The cars line the street, but the crowds fill it. Estimated over 15,000 people attend the car show packing the street for hours. It may only be four blocks long, but the people you meet, the food you eat, and the things to do keep you there and sure to make you come back year after year.

Whether it is one of the great restaurant businesses downtown, or the unique food trucks in for the day, or one of the community breakfasts, or just the smell of fresh popped kettle corn, there is always lots to eat. If you can get tired of eating, or walking around, there is always some entertainment during the car show to keep you going. There is always a local business providing a classic Elvis performance. If Elvis wasn't your thing, no worries as we have you covered with the live local artist stage, and a local DJ playing your favourites from the 50s 60s and 70s over the PA system lined up along the whole street. Near the food court you will find something for the kids, either grab a hula-hoop for a quick showdown, or hang out with some snakes and bugs, or catch in a show from local magician Steve Baker magic who has a new character and performance each year. This year a fun interactive photo booth added to the fun family atmosphere, where hundreds of festival goers received free photo booth snapshots. Just to keep things lively, don't miss the Mascot race at noon, which was an instant kid classic when they were able to get a picture with their favourite Paw Patrol character.

But lets, not underestimate why the crowds come to the main street. The variety of cars that travel first thing in the morning to set up is crazy. These cars arrive between 6 and 7 am, and this year came all the way from Vancouver British Columbia! We have been told that we host the largest Main Street Car show in all of Ontario bringing an upwards of 500 different vehicles to the Street. This year we were able to amp it up a bit and offer our drivers some amazing prizes and swag bags thanks to the amazing sponsorship from Canadian Tire Mount Forest. Even more impressive, we gave away some amazing prizes like a set of tires from Bridgestone, car care kits, plaques and lots of recognition for the hard work that goes into maintains those precious rides. Pictures are included to provide you with a snip it of what appears.

If all that wasn't enough, there is always something more. The Royal Canadian Legion Branch 134 hosts their annual Motorcycle show and shine, just adjacent to the car show. Not just motorcycles, the Legion also hosts an impressive hospitality tent with live music all weekend.



2 FOOD!

Variety of Food trucks available all day long. We offered 5 food trucks on the Main Street from 7 am to 3 pm, to help feed the hungry crowds of car show spectators in addition to the tried and true local eateries. Then at 3 pm over at Cork Street Park we offered 8 10 food trucks from ice cream to hamburgers, specialty sandwiches and poutines, Mexican and Asian. There were Pretzel vendors, cotton candy, you name it we had it covered.

There is no doubt that the food was satisfying the crowds. One sure bet way that many patrons were satisfied, without a doubt was the poutine coming out of Fired Up Grilled in Action. Their maple bacon poutine was surely the reason a line-up was always outside their truck. The economic impact of our festival is best from this food truck owner's comments, that 1 day at our festival "shattered all previous sales records".

Please see the pictures of some of our themed vendors like S.W.A.T.. He will be returning next year to work the whole weekend! As the love for our festival grows the vendors want to return too.



The Mount Forest Fireworks Festival

#3. Local Music Stage downtown and at the park.

Our local Community Radio station 88.7 The River was a big sponsor this year as they brought out the local talent. We were able to book our local talent in February by hosting the Fireworks Festival's First Annual Audition Night. There we selected from the auditioning bands and soloists who would be our main stage entertainment to headline the main stage up until the Fireworks display.

The auditions inspired a new tradition of bringing the local talent to our famous car show. With all the local talent found through our auditions, we were able to set up a new stage to entertain the thousands in attendance during the car show.

Located in front of our local community radio station, 88.7 The River was the main street stage set up. This was where local teen Hayley Goreski got the crowd all pumped up, followed by acoustic sets by JAZZ?NEVER! and Jesse Parent. Audition night runner up Madison Galloway closed the main street stage with a sneak peak for her main stage performance later that day.

On the Main Stage at Cork Street Park the entertainment began at 2 pm with Chantal Preston, Jason Sheffield, To The Trees, Madison Galloway & The Mud Guppies, headlining the evening was The Cara Smith Band. Proudly showcasing local talent from the audition night had been not only a pride of the festival, but an audience highlight. Not only was it a highlight for us, but Cara Smith was quoted in the media following the event for being grateful for the opportunity to play as part of the festival on the main stage. For a musician to play in front of a crowd must always be an amazing thing. To do so in your home town for over 5,000 people must be remarkable.

Hayley Goreski



Cara Smith Band

Madison Galloway



#4. Community Driven

All aspects of our festival are volunteer and community driven, from the committee that gets the ball rolling to each club and organization that assists with adding events or activities.

Royal Canadian Legion, Mount Forest Branch organizes the Motorcycle Show and Shine, hosts a weekend of hospitality tents with live entertainment after hours from 10pm - 1am. They also host an annual Chicken BBQ, that makes it worth the walk to the Legion for just \$12.00 you receive an all you can eat full meal including dessert, get entertained by the local Elvis or blue grass band and enjoy a cold beverage.

Fire Fighter's Association & United Church Breakfasts, want a home cooked meal? Pancakes or eggs are the options hit up either the Fire hall or United Church. Your early start is nothing compared to these volunteers who were up at 4 am making breakfast so the doors could open for our early risers!

The Lions Club, from Beer gardens at the Park, to draws to Ignite the Night, this group also mans gates, helps with distribution of tickets and organizes the Monster Bingo. Our Lions Club members are always the first to jump at the gun to help out. Like Hosting a bar on Friday night too, or staying open late so we can finish one more beverage.

The Fireworks Committee, the endless hours that begins right after the previous one finishes. The ideas that swirl and turning them into action we went from 6 committee members in 2016 to 12 committee members for 2017 and we wouldn't have been able to pull it off without them. Audition Night was created to help encourage local talent to hit our main stage, not only did we pull in a pretty decent crowd on our first year with the minimal entrance fee of \$5.00 open to families, we had an amazing concert! This also helped to book our talent for the Main Stage.



The Mount Forest Fireworks Festival

#5. We can't be beat on Entertainment!

The Fireworks Festival is consistently the same weekend each year, people know they will get to see an amazing min 20 min fireworks display set to music. What they get surprised by every year is the variety of entertainment and activities that change each year. We have a policy that states we will not book the same feature entertainment for consecutive years. This year's new entertainment was the Silver Starlets, aerial acrobatics and the Glitter Guppy crowd entertainers. This dynamic duo has been all across the country including rural southern Ontario as part of our festival. We also had the Stilt Guys who were amazingly entertaining while dancing and leading the way to different activities. Throughout the day they changed costumes and changed places from the main street car show where they created an impromptu finish line at our Mascot race, then over to the Cork Street park in the evening. The stilt guys were with us til the the end of the day, when they were even helping to direct traffic out of the park in their glow in the dark costumes. Each year our entertainment grows, and this year was in a big part thanks to our main Street stages, newly introduced this year which paved the way for our local talent to get noticed.



Fireworks Festival & The Community

Our festival contributes to the community by providing a family fun atmosphere that gives our patrons something to look forward to annually. The festival is truly a source of pride for many of our residents. Take it from our local chiropractor Murray Townsend who says “the Festival really brings families together, and is so tremendous that when students go away to school they can say this festival is worth making it back for, and bring friends to show off their small town”.

The Festival also helps to support The Mount Forest District Chamber of Commerce activities throughout the year, which, in turn, supports volunteer recognition, business recognition and our community. Please see the attached Chamber brochure that outlines some of the activities that are held annually.



Mount Forest District Chamber of Commerce
Brochure attached

Festival's Economic Impact

We clearly understand this year the economic impact that our festival has on our community. Due to being a recipient of the Celebrate Ontario 150 grant this year we were able to have an Economic Impact study completed by Harry Cummings and Associates.

The report is included. Below is a summary of the findings.

As in the Report: The Mount Forest Fireworks Festival shows both its cultural and economic value to the community of Mount Forest. With over a million dollars in visitor spending and operating expenses in excess of \$100,000 the festival brings a lot to its community of just under 5,000 people.

The economic impact highlights of this assessment include:

- \$1,355,263 in total operational, attendee and visitor spending
- \$1,072,413 in GDP produced in the Province of Ontario
- \$491,717 in Federal, Provincial and Municipal taxes produced
- 15 full time equivalent jobs generated



**Take a browse through our Economic Impact Statement
Completed for the 2017 Fireworks Festival**

Looking Forward to the 18th Annual Mount Forest Fireworks Festival



Find us on



mountforestfireworks.ca

ALWAYS THE 3RD WEEKEND IN JULY!

Presented By



Supported By



High-Healthy-Happy
Alt. 1407 ft.

MOUNT
FOREST



A TOP 100
FESTIVAL IN
ONTARIO!



Fun For The Whole Family

- The Classic Car Show • Food Trucks
- Live Entertainment • Amusement Rides



THE SPECTACULAR FIREWORKS DISPLAY

Newly Designed Bill boards that are 6'x8' to go at all Four entrances of our town. They are made of reflective material and professionally installed by one of our volunteers 45 days prior to our event.

The Mount Forest Fireworks Festival

Clearly we are doing something right to keep the festival viable going into our 18th year! But there always has to be improvements and changes with each year. Here is what you can expect to see for 2018:

- High Impact Entertainment – Stunt BMX & Skateboarders
- Interactive entertainment as we host the Back Yard Axe Throwing League.
- A focus on arts in our community from the musical talents to other forms of art we will be showcasing the talented individuals through Art in the Park.
- Collaborating with more community partners our Wellington North Youth Action Council will be taking over the Kids Zone, sprucing it up adding more entertainment and variety of activities to go along with it. These youth are between the ages of 13 and 24 and have organized events like a Haunted Trail and soon to be Colour run for our community, their input into the Kids Zone will be vital.
- Our website will continue to evolve allowing for a better flow of information, pictures and showcasing our many attributes prior to and during the festival.
- We will continue to keep our pricing competitive and on the lower end of festivities in the area. We have already booked the Ontario Demolition Derby to come back to make the Demolition Derby along with the Power Wheels Derby an annual event.
- Improve our Car Show by offering better prizes, invitations to large car clubs, and including a burn out competition and introducing a Ford Test Our Ride or Ford Showcase at the park.
- We are working with our amusement company to improve the experience at the amusements during the festival. Our audience would like to see ride all day passes, more variety of rides, up to date games and prizes and over all better customer service provided by our amusement company.



Website & Virtual Media

This year we changed our online appearance with our new website designed by Lucas Design Studios. We now have our own identity away from the Mount Forest District Chamber of Commerce. The website is easy to use and update. Our sponsors loved the new version and were quite impressed by the new layout. Take a look for yourself at www.mountforestfireworks.ca while you are there watch the video the drone captured thanks to Wyatt Bye Productions.



@mountforestfireworks



@mountforestfireworks



@mffireworks

Take a moment and follow us

The Mount Forest Fireworks Festival

As with most festivals, ours is solely ran by volunteers and sometimes the social media is hard to keep up with. However, we give our audience many opportunities to engage and find out what the Fireworks Festival is up to. We have Twitter, Facebook, and Instagram. The Chamber members get priority updates in the Chamber Newsletter sent out monthly leading up to June then weekly until the day before the festival.

Below you can find some feedback from our audience about the Festival. We can't all be perfect but we pride ourselves on maintaining our 4.5 star rating!

Facebook Fan Mail

For more insider information and to check out our Facebook page go to: Mount Forest Fireworks Festival – Official

Anne Murphy

Rated 5 Stars

Mount Forest should be very proud of the volunteers who work so hard and set the bar so high. You are fantastic....the festival was amazing with so many different activities for the whole family

Richel Goobie

Rated 4.5 Stars

Amazing fireworks show!! Midway could be better but no line ups is awesome! Some healthy and a wider variety of food would be good. Found things a little spread out so lots of walking. More together would be helpful but awesome show and that's really why you are there.

James A. Mainprize

Rated 5 Stars

Always an amazing day! Thank you to all who put this on!

A big thanks to the volunteers or I am sure this event would not be possible!

Frank McDonough

Rated 5 Stars

Great event with so much entertainment and things to see and do. Well organized and a full day of activities to enjoy.

Look at this Tweet and so many more @MFFireworks

Mount Forest Mirror @MtForestMirror Jul 15

More

What a day! Congratulations to the entire #MyFireworksWeekend Committee, great job guys - already looking forward to next year's fireworks!

Maitland Conservation is jointly owned by its member municipalities.

Conservation Authorities are established by the provincial government at the request of municipalities. The activities of Maitland Conservation are driven by municipalities, landowners and community partners.

We are committed to providing effective community-based conservation services in a cost efficient manner.

Maitland Conservation is working to protect and enhance water, forests and soils in the Maitland and Nine Mile River watersheds. We are focussing our services on mitigating the impacts of a rapidly changing climate.

2018 Watershed Stewardship Services

Key Functions: Assist municipalities and landowners to manage rural stormwater and develop conservation systems (reforestation, grassed waterways, berms, etc.) that build resiliency. The goal is to reduce soil and nutrient loss from farmland and to protect municipal drainage infrastructure.

- Provide technical support and identify funding sources for landowners and municipalities to plant trees in vulnerable areas (flood prone lands, marginal farmland, highly erodible soils, shorelines and roads with snow drifting). Goal for 2018 is 33,000 trees.
- Update floodplain, river valley and overland flow GIS mapping across the watershed.
- Incorporate rural stormwater management into municipal drainage reports.
- Promote soil conservation practices that provide low cost methods to address 25-year storm events and provide enhanced protection for larger events. Goal is to reduce soil erosion and improve water quality.
- Environmental monitoring and reporting - Watershed Report Card will be released in the spring of 2018.
- Deliver the Huron County Clean Water Project and Wellington County Rural Water Quality Program.
- Demonstration Projects - provide technical support to landowners, project evaluation and agency coordination for the Garvey-Glenn Watershed Project, Middle Maitland Restoration Project, Scott Municipal Drain Project and Trees for Farms.



2018 Flood and Erosion Safety Services

Key Functions: Regulation of activities in hazardous areas to prevent loss of life and to reduce property damage due to flooding and erosion; flood forecasting; assisting municipalities with flood and erosion emergency preparedness.

- Harriston Hydrology Project - hydraulic model being completed. This will be used to develop new floodplain mapping for the area. Public Information Centres will be held to outline the new mapping.
- Listowel and Lucknow Hydrology Projects - 2018 is the first year of a 3-year project to collect stream flow data. This information will be used to calibrate updated flood forecast models.
- Wetland mapping updates for Perth and Wellington Counties.
- Updating of regulations policies for wetlands and watercourses.
- Provide flood forecasting services to municipalities 24 hours a day, 7 days a week.
- Review permit applications to ensure development in hazardous areas does not place public safety at risk or negatively impact on floodplains, wetlands and slope stability.



Flooding in Harriston
June, 2017



Stabilizing washed out berm at
Gorrie Conservation Area, Sept. 2017

2018 Conservation Areas Services

Key Functions: Management of 28 Conservation Areas (1,862 ha); showcase good examples of soil, forest, floodplain and wetland conservation practices.

- Gorrie Conservation Area - undertake a process to assess options for the repair, replacement or decommissioning of the Gorrie Dam.
- Develop a policy regarding the management and financing of Water and Erosion Control Infrastructure.
- Mill buildings in Brussels and Gorrie - investigate the requirements for an agreement with the Maitland Mills Project Steering Committee including exploring the options of leasing, severing or selling the buildings to the committee.
- Develop a plan for assessing options for Galbraith Conservation Area (Galbraith Optimists are not renewing their property lease).
- Assess options for replacing the workshop building in Wroxeter. Assess the status of the Wawanosh Nature Centre building for conservation education programs and storage.
- Carbon Footprint Project - tree planting to offset the greenhouse gas emissions from Authority vehicles, propane and electricity use.
- Removal of hazardous ash trees along trails and parking areas. Tree replacement at various Conservation Areas.



Removing ash trees at
Wawanosh Park Conservation Area, April 2017



Naturalization planting at
Falls Reserve Conservation Area, 2017

2018 Draft Levy

Municipality	% in Watershed	2017 CVA (modified) in watershed	CVA based apportionment %	2017 Levy	2018 Draft Levy	Total increase in 2018
Township of Wellington North	16 %	\$229,243,203	2.77 %	\$37,170	\$39,263	\$2,093

Dec 13/17

2018 Draft Operating Budget Summary - Maitland Valley Conservation Authority Table 1

ITEM	Expenditures	Service Area Revenue		NET COST	GRANTS		LEVIES		Reserve Funding					
		General	Donations		Admin/Op	Other	General	Special	Deferred	Working Capital	Motor Pool	Forest Management	FRCA/WP CA	Accumulated Surplus
<i>Flood Safety Services</i>														
Flood Control Structures	6,667			6,667	6,667									
Erosion Control Structures	2,628			2,628	2,628									
Flood Forecasting and Warning	268,252			268,252	61,261		206,991							
Ice Management	776			776			776							
Hazard Prevention	23,880			23,880			23,880							
Natural Hazard Information	18,840			18,840			18,840							
Regulations	198,194	95,500		102,694			102,694							
Total	519,237	95,500		423,737	70,556		353,181							
<i>Watershed Stewardship Services</i>														
Watershed Monitoring and Reporting	89,397	6,688	2,500	80,209			80,209							
Extension Services	118,426			118,426			118,426							
Forestry Services	95,586	95,586												
Stewardship Education	23,615	21,215	2,400											
Stewardship Outreach	68,788		100	68,688			68,688							
Total	395,812	123,489	5,000	267,323			267,323							
<i>Conservation Areas Management Services</i>														
Falls Reserve Conservation Area	359,389	419,850	200	-60,661		11,992								
Wawanosh Park Conservation Area	18,943	13,700	200	5,043									5,043	
Management/Development/Operations	168,241	5,000		163,241			163,241							
Motor Pool	24,000	56,974		-32,974										
Total	570,573	495,524	400	74,649		11,992	163,241						5,043	
<i>Corporate Services</i>														
Administration	302,464	29,860		272,604			272,604							
Financial Management	91,931			91,931			73,912		18,019					
Governance	17,910			17,910			17,910							
Services Areas Support	57,843			57,843			57,843							
Communications and IT	143,035	500	2,500	140,035			140,035							
Total	613,183	30,360	2,500	580,323			562,304		18,019					
Net Operating Budgets	2,098,805	744,873	7,900	1,346,032	70,556	11,992	1,346,049		18,019				5,043	

Dec 13/17

2018 Draft Project Budget Summary - Maitland Valley Conservation Authority

Table 2

ITEM	Expenditures	Service Area Revenue		NET COST	GRANTS		LEVIES		Reserve Funding					
		General	Donations		Admin/Op	Other	General	Special	Deferred	Working Capital	Motor Pool	Forest Management	Motor Pool	FRCA/WPCA
Flood Safety Services Projects														
Flood Control	15,500			15,500			15,500							
Listowel Conduit	5,000			5,000			5,000							
Total	20,500			20,500			20,500							
Watershed Stewardship Services Projects														
Garvey Glenn Coordination	133,490	10,000		123,490		50,000			78,876					
Garvey Glenn Demos	154,067	50,145		103,922					103,922					
Garvey Glenn Capacity	28,862	10,000		18,862					14,000					
Garvey Glenn Watershed Restoration	38,000	38,000							15,822					
Garvey Glenn - Great Lakes Agricultural Stewardship Initiative - GLAS	25,995	115,175		-89,180					-3,839					
Middle Maitland Headwaters Restoration	31,395		6,000	25,395					25,395					
Huron Clean Water Project	525,000	106,530		418,470		418,470								
Nutrient Management Monitoring MOE	5,195	5,195												
Watershed Stewardship Projects	67,600			67,600					67,600					
Riparian Buffer Initiative	35,000	35,000												
Total	1,044,604	370,045	6,000	668,559		468,470			301,776					
Special Projects														
Drinking Water Source Protection Transition up to Mar 31/16	3,173	3,173												
Total	3,173	3,173												
Conservation Areas Management Services Projects														
Forestry Management	11,000		1,000	10,000								10,000		
Vehicle/Equipment Replacement	38,000	6,000		32,000							32,000			
Marginal Farmland Reforestation	6,000			6,000								6,000		
MVCA Carbon Offset	600			600							600			
Footprints to Forests Carbon Offsetting	1,000			1,000					1,000					
Naturalization of Administration Centre	5,000			5,000								5,000		
Wawanosh Valley Conservation Area	2,500		2,500											
Gorrie Dam and Conservation Area	23,600		3,000	20,600		8,000	8,000		4,600					
Total	87,700	6,000	6,500	75,200		8,000	8,000		5,600		32,600	21,000		
Corporate Services Projects														
Admin Centre Repairs	10,000			10,000			10,000							
Computer Equipment/Hardware/Software/Database	44,382			44,382			31,500		12,882					
Total	54,382			54,382			41,500		12,882					
Net Project Budgets	1,210,359	379,218	12,500	818,641		476,470	70,000		301,776		32,600	21,000		

DRAFT Schedule of General Levies for 2018

September 7/17

Municipality	% of Municipality In Watershed	2017 CVA (modified) in Watershed \$	CVA Based Apportionment Percentage	2018 Draft General Levy	2017 Approved General Levy	Increase
Ashfield-Colborne-Wawanosh Twp.	100	\$ 1,012,396,840	12.25	\$ 173,397	\$ 169,081	\$ 4,315
Central Huron Municipality	76	\$ 829,975,601	10.04	\$ 142,153	\$ 140,793	\$ 1,360
Goderich Town	100	\$ 992,491,579	12.00	\$ 169,988	\$ 168,352	\$ 1,636
Howick Twp.	92	\$ 341,431,684	4.13	\$ 58,479	\$ 54,144	\$ 4,335
Huron East Municipality	72	\$ 842,242,299	10.19	\$ 144,254	\$ 133,321	\$ 10,933
Huron-Kinloss Twp.	43	\$ 545,192,781	6.59	\$ 93,378	\$ 93,466	-\$ 88
Mapleton Twp.	5	\$ 70,436,695	0.85	\$ 12,063	\$ 11,207	\$ 857
Minto Town	64	\$ 576,762,398	6.98	\$ 98,784	\$ 94,512	\$ 4,272
Morris/Turnberry Municipality	95	\$ 401,969,041	4.86	\$ 68,847	\$ 62,674	\$ 6,173
North Huron Twp.	100	\$ 503,063,780	6.08	\$ 86,161	\$ 84,840	\$ 1,321
North Perth Municipality	98	\$ 1,734,889,195	20.98	\$ 297,141	\$ 278,556	\$ 18,585
Perth East Twp.	9	\$ 144,082,096	1.74	\$ 24,677	\$ 22,933	\$ 1,744
South Bruce Municipality	1	\$ 5,947,664	0.07	\$ 1,018	\$ 986	\$ 32
Wellington North	16	\$ 229,243,203	2.77	\$ 39,263	\$ 37,170	\$ 2,093
West Perth Municipality	3	\$ 37,633,567	0.46	\$ 6,446	\$ 6,013	\$ 432
		\$ 8,267,758,423	100.00	\$ 1,416,049	\$ 1,358,049	\$ 58,000



The town of Harriston was hit particularly badly by the June 23 rain event that created floods and washouts. However, soil conservation methods in the Garvey Glenn watershed proved cover crops, no-till and controls like berms and grassed waterways can mitigate and prevent soil erosion, even when six inches of rain fall on fields in just a few hours.

June 23: The 100-year flood event

It's lucky to catch a 25-year-event during a hydrology study but the June 23 rain deluge allowed scientists to capture a once-in-a-100-year event that will give planners crucial information to develop a forecasting model to benefit future generations living in the town of Harriston.

However, that might be the only silver lining in a rain event that devastated homeowners in Harriston, Fordwich, Gorrie and up the Northern Maitland watershed when over six inches of rain fell during the night of June 23, bursting spillways and causing huge ruts and gullies in fields and roads.

"It varied across the watershed but our rain gauges captured measurements between 80 to 175 millilitres," says Steve Jackson, the Flood Erosion and Safety Service Coordinator with the Maitland Valley Conservation Authority (MVCA) who shared how the night's events unfolded, leading to a renewed thrust from the MVCA to focus on rural storm water management and specifically, soil conservation.

"Unfortunately, Ontario is not prepared for the increasing impacts of our changing climate," says Phil Beard, MVCA's General Manager and Secretary-Treasurer.

Rain events
are coming
more often
with greater
severity



The Plume – Goderich



2017/06/24



2017/06/23



Hunter's Beach

Photos from what the Maitland Valley Conservation Area is describing as a rain event captured only once every 100 years shows how devastating the rainfall was to sloped roadways at Hunter's beach and to farmer fields with water spilling over Highway 21 and flooding the town of Harriston. So much soil ended up in the rivers, it created a plume in Lake Huron. ~Photos submitted by the MVCA.

While there is little residents or landowners can do when six inches of rain come down in a matter of hours, preparedness options start with soil health, home drainage and making sometimes hard choices about home usage.

In June, no one was prepared. Environment Canada warned of rain but didn't know how much. However, MVCA has its own automated rain gauges and when the situation changed "quickly and dramatically", five staff members were awakened to deal with the situation.

"It was the extra rain from 4 to 6 a.m. that tipped the scales and made the rain event so significant," says Jackson.

Harriston was hit particularly bad because there isn't much conveyance for the river through the community. Whereas a town like Listowel has done a lot of flood control by working to make bridges wider and create larger conduits.

Much of the flood worries stemmed from the recreational dam in Gorrie. The dam itself is a concrete control structure and beside it is an earthen berm which includes an emergency spillway.

Jackson explains that the rain event caused water to top the spillway but the flow was so high, the spillway eroded over five hours until it was completely wiped out.

"Being in the ballpark of 50 feet wide, it's not a small spillway," says Jackson.

Downstream, Wingham felt the impact, recording the second highest flow in 48 years.

"The flow was five times higher than any flow in 48 years between the May long weekend until October. It was totally off the charts," says Jackson.

These statistics all point to this being touted as a "severe rain", a "surprise weather event"; an event that is talked about when doing emergency exercises.

Home owners were evacuated and 90 clients claiming \$90,000 in damages were put through just one insurance provider – Trillium Mutual Insurance based in Listowel – alone.

It could have been worse. When the Gorrie dam spillway burst, there were fears it would create a surge or



Rural storm water management berms installed on the Kraft property (above) worked well during the June 23 rain event while a roadway (left) just south of Garvey Glenn Watershed did not fare so well.

"pulse" of water that would have devastated homes in Wingham as well. That didn't happen.

How long it will take to repair the spillway and how much it will cost is still unknown. "It isn't just a matter of pushing the soil back in place. There needs to be approvals and engineers and a lot of work."

Soil retention is a critical issue during severe rain events and farmer Sebastian Kraft says he was "very pleased" how his fields fared after the storm.

Kraft lives in the Garvey-Glenn Watershed, an area of 4,000 acres from Dungannon to Lake Huron where a bulk of the rainfall hit. Garvey-Glenn is an MVCA demonstration project that was started in 2011 to address soil erosion and water quality as part of the Healthy Lake Huron initiative, explains Geoff King, Stewardship Services Coordinator with the

MVCA.

Kraft has farmed there for 20 years with wife Annemarie and parents Udo and Hiltraud Kraft. They switched to no-till in 2003 and began working with MVCA to create berms and grassed waterways in 2013 to control wind and water erosion. "Even a little bit of erosion is too much," says Kraft.

With six berms on his property Kraft has witnessed soil erosion go from minimal from his no-till practices to virtually nil once the berms were installed.

"Until this past rain event, we had no more water run across the surface," says Kraft. The June rain event saw water breach the berms but the soil structure on his farm is good so the water lay for a day, then drained away within the day, with no crops drowning out. (See picture above).

The berms have one steep side

and one steep, sloped side. There is some acreage lost on the steep side but Kraft says “in the grand scheme of things, it is so little, it’s not even an issue.”

At some point, he will need to go in with a bulldozer to dig up and spread the soil that collects in front of the berms. “That free topsoil from the neighbours,” as he calls it.

Another change the family made when working fields is to change the direction from east/west to north/south. “The water now has to run across the rows which slows it down and decreases erosion.”

Francis Hogan is another farmer with land in the Garvey Glen watershed. He mostly share crops now with “young jumpstarts” but only on the condition they continue with his conservation practices including no-tillage.

“We started with no-till in the 1980s and never looked back,” says Hogan. “The biggest improvement I’ve noticed is that after a heavy rain, we do not have gullies or ruts. We don’t have any erosion at all.”

He believes leaving crop residue on top of the soil is the best thing farmers can do. “All that residue acts as many mini-dams which helps water stay on the land and soak in. It’s really a natural way to farm.”

There were times when corn production was affected but he introduced a row cleaning machine which works something like a strip-tiller. The machine “tickles” the soil and removes all residue from 30-inch strips so that the soil can warm up and dry, creating ideal sprouting conditions for corn.

Soil health is the first line of importance, and the cheapest, when it comes to soil conservation says King. “Tillage, cover crops, fertilizer application...these are all important when talking about rural storm water management,” he says.

Once farmers have a handle on soil health and soil structure, then it’s time to add controls such as traps, berms and grassed waterways.

“These capture water and hold it on the landscape for 12 hours before slowly releasing back into the soil,” explains King.

With these in place, it’s possible to potentially prevent scenes (seen in the picture page) of waters flooding

over roads, creating huge gullies beside roads and stealing soil from farmer’s fields.

“All the berms we put into the Garvey-Glenn watershed worked. They held the water back and it was a real success up there,” says King. Although some of the newer berms had spillway erosion, they held and the spillways have since been fixed.

The work continues along the Maitland watershed. “Over the next three years we’ll have most of the project in the upper watershed completed and then we’ll work closer to the lake.” Monitoring will continue as well.

This is crucial says Joe Dietrich, president of Trillium Mutual Insurance and Mike Virley, Vice-President of Member Services.

“In the insurance industry as a whole, across Canada, the new buzz phrase is that ‘water is the new fire’,” says Virley. Here in southwestern Ontario, fire claims still exceed water damage by four times. However, water damage is being seen as a real threat, causing insurance providers to begin offering Overland Flood Insurance in 2016 to combat the

problem of basement water damage at a cost ranging from \$100 to \$200 per policy.

Virley reports that 90 clients from the Harriston, Mount Forest, Arthur and Drayton areas made claims from the June 23 rain event, including himself.

“For 15 years we didn’t have a sump pump because we never had a wet basement. But this was a significant rain event and four to five inches of water came up,” says Virley. “It proves our water incidents are getting more severe and water damage can happen to anyone at anytime.”

When it happens to so many people in one place at one time, it’s very stressful and can take a long time for restoration companies to fix the problem. Homeowners in risk areas may need to consider not finishing their basements to avoid repeated incidents.

Soil health is ultimately cheaper than repairing the damage these rain events, becoming more frequent, create. June 23 should serve as a wake-up call to adapt homes and farm to a new kind of climate.◊



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**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
MINUTES OF COUNCIL
FEBRUARY 26, 2018 @ 2:00 P.M.**

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

Members Present:

Mayor: Andrew Lennox
Councillors: Sherry Burke
Lisa Hern
Dan Yake

Absent:

Councillor: Steve McCabe

Staff Present:

Director of Legislative Services/Clerk: CAO: Michael Givens
Karren Wallace
Deputy Clerk: Catherine Conrad
Director of Finance and Treasury: Adam McNabb
Economic Development Officer: Dale Small
Fire Chief: David Guilbault
Senior Planner: Curtis Marshall

CALLING TO ORDER

Mayor Lennox called the meeting to order.

ADOPTION OF THE AGENDA**Resolution 2018-058**

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Agenda and the Supplementary Agenda for the February 26, 2018 Regular Meeting of Council be accepted and passed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

None

O' CANADA**PRESENTATION**

Steve Wever, GSP Group

- Community Growth Plan

Mr. Wever presented the Wellington North Community Growth Plan. He reviewed the purpose, planning context, process, results of the survey conducted, guiding principles, study elements, Community Growth Plan structure, growth forecasts and locations,

intensification and density targets, strategies, land use plan, staging plan, natural heritage system and an integrated planning approach.

RECESS TO MOVE INTO PUBLIC MEETING

Resolution 2018-059

Moved: Councillor Yake

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North recess the Regular Council Meeting of February 26, 2018 at 7:34 p.m. for the purpose of holding Committee of Adjustment Hearings under the Planning Act.

CARRIED

RESUME REGULAR MEETING OF COUNCIL

Resolution 2018-060

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North resume the February 26, 2018 Regular Meeting of Council at 7:47 p.m.

CARRIED

ADOPTION OF MINUTES OF COUNCIL / PUBLIC MEETING(S)

Resolution 2018-061

Moved: Councillor Yake

Seconded: Councillor Hern

THAT the minutes of the Public Meeting and the Regular Meeting of Council held on February 12, 2018 be adopted as circulated.

CARRIED

BUSINESS ARISING

None.

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

Items 4a, 4b, 5b, 5c 5d, 6b, 6e, 6f

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

Resolution 2018-062

Moved: Councillor Hern

Seconded: Councillor Yake

THAT all items listed under Items for Consideration on the February 26, 2018 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:

1. MINUTES

- a. Saugeen Valley Conservation Authority Annual Meeting Minutes, January 16, 2018
be received
2. FIRE
 - a. Communiqué #51, January, 2018 be received
3. FINANCE
 - a. Cheque Distribution Report, February 20, 2018 be received
5. COUNCIL
 - a. AMO Communications, dated February 2, 2018, Call to Action – Fire Medic Protection Needed for Municipal Governments
WHEREAS Bill 160, the Strengthening Quality and Accountability for Patients Act amended the Ambulance Act to permit the Ministry of Health and Long Term Care to enable two pilot projects hosted by willing municipal governments to allow fire fighters, certified as paramedics, to treat patients while on duty with a fire department; and
WHEREAS the Government of Ontario is committed to proceeding with the pilots and enabling the fire-medical model despite the absence of objective evidence to show that it would improve patient outcomes or response times; and
WHEREAS the current interest arbitration model, particularly in the fire services sector, allows arbitrators to impose awards on unwilling employers that directly impact the employer's ability to determine how it will deploy its workforce, as evidenced by the experience of many municipalities in regards to the 24-hour shift; and
WHEREAS in the absence of legislative protection, unwilling municipalities may be forced to enter into a pilot or adopt a fire-medical model as a result of interest arbitration; and
WHEREAS the Association of Municipalities of Ontario and its municipal members have called on the Government of Ontario to introduce legislative amendments to the Fire Protection and Prevention Act, 1997 and the Ambulance Services Collective Bargaining Act to preclude arbitrators from expanding the scope of work for fire fighters and paramedics respectively through interest arbitration awards; and
WHEREAS there is precedent for a restriction on the scope of jurisdiction of arbitrators in section 126 of the Police Services Act which precludes arbitrators from amending the core duties of police officers; and
WHEREAS the Government of Ontario has committed that no unwilling municipal government will have a fire-medical pilot or program imposed upon them.
NOW THEREFORE be it resolved that:
 1. The Township of Wellington North calls on the Government of Ontario to act immediately so that legislative amendments, that will protect unwilling municipalities from being forced by arbitrators to have a fire medical pilot or program, are placed within the upcoming Budget Bill before the Ontario Legislature rises for the provincial election.
 2. A copy of this resolution be forwarded to Premier Kathleen Wynne, Office of the Premier; Hon. Dr. Eric Hoskins, Minister of Health and Long Term Care; Hon.

Marie-France Lalonde, Minister of Community Safety and Correctional Services; Hon. Kevin Flynn, Minister of Labour, Hon. Bill Mauro, Minister of Municipal Affairs; [local members of provincial parliament]; and the Association of Municipalities of Ontario.

6. ADMINISTRATION

a. Report CLK 2018-011 being a report on Restricted Acts (Lame Duck)

THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2018-011 being a report on Restricted Acts (Lame Duck);

AND FURTHER THAT the Council directs the Clerk to prepare a by-law prior to Nomination Day (July 27, 2018), delegating authority to the Chief Administrative Officer from July 27, 2018 to December 3, 2018 to:

- *The appointment or removal from office of any officer of the municipality;*
- *The hiring or dismissal of any employee of the municipality;*
- *The disposition of any real or personal property of the municipality which has a value exceeding \$50,000 at the time of disposal; and*
- *Making any expenditures or incurring any other liability which exceeds \$50,000.*

AND FURTHER THAT the by-law shall come into force only in the event when determined by the Clerk with certainty that less than 75% percent of the current members of Council will be returning to sit on the new Council after Nomination Day of the 2018 Municipal Elections

c. Report JHSC 2018-001 being the 2017 Annual Report on the activities of the Wellington North Joint Health & Safety Committee be received for information

d. Report JHSC 2018-002 being a report on the 2017 Partners in Prevention Conference

THAT the Council of the Corporation of the Township of Wellington North receive Report JHSC 2018-002 being a report on the 2017 "Partners in Prevention" Conference;

AND FURTHER THAT the Council of the Township of Wellington North commend the Township's Joint Health and Safety Team on their participation in the corporation's health and safety program.

CARRIED

CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION

Resolution 2018-063

Moved: Councillor Yake

Seconded: Councillor Hern

THAT Council of the of the Corporation of the Township of Wellington North receive for information the Economic Development Officer report EDO-2018-04 dated February 26th, 2018 being a report on to the Community Growth;

And Further That the Council of the Corporation of the Township of Wellington North approve the Community Growth Plan Final Report as recommended by the Community Growth Plan Steering Committee on February 13th, 2018.

CARRIED

Resolution 2018-064

Moved: Councillor Burke

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North receive Report EDO 2018-05 being a report on Wellington North's Municipal Green Energy Program; AND FURTHER THAT the Council of the Corporation of the Township of Wellington North supports the staff recommendation to work with Arntjen Solar and to submit an application(s) under the Province of Ontario Workplace Electric Vehicle Charging Station Incentive Program. (WEVCIP)

CARRIED**Resolution 2018-065**

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North support the Wellington-Dufferin-Guelph Active & Safe Routes to School's application for funding to the Ontario Active School Travel Fund, hosted by Green Communities of Canada; AND FURTHER THAT staff be directed to send a letter of support for the application.

CARRIED**Resolution 2018-066**

Moved: Councillor Burke

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North grant permission to the #GetInTouchForHutch Committee to conduct a 1 and 5 kilometre run in memory of Steven Hutchison on Saturday, June 30, 2018, from 9:30am to 11:30am in Arthur, in conjunction with the Optimists Canada Day celebrations.

CARRIED**Resolution 2018-067**

Moved: Councillor Burke

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North support the City of Owen Sound application for grant funding to provide inter-municipal bus transportation daily between Owen Sound and Guelph through the Community Transportation Grant Program; AND FURTHER THAT staff be directed to send a letter of support for the application.

CARRIED**Resolution 2018-068**

Moved: Councillor Burke

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive for information Report CLK 2018-010 being a report on Council meeting schedule for 2019.

CARRIED**Resolution 2018-069**

Moved: Councillor Burke

Seconded: Councillor Yake

THAT the Council of The Corporation of the Township of Wellington North receive for information Report CLK 2018-009 being a report on Door to Door Sales in Ontario.

CARRIED

Resolution 2018-070

Moved: Councillor Yake

Seconded: Councillor Burke

Whereas a coalition of the Municipal Engineers Association (MEA) and the Residential and Civil Construction Alliance of Ontario have successfully applied to have a review of the Municipal Class Environmental Assessment process conducted under Part IV (Section 61) of the Environmental Bill of Rights Act, 1993 (EBR Act);

And whereas impact studies and public meetings required by the MCEA process often take two years or more to complete before construction can commence;

And whereas the MCEA requirements to evaluate alternatives are often not well aligned with prior or municipal land use planning decisions;

And whereas analysis by the Residential and Civil Construction Alliance of Ontario (RCCAO) has demonstrated that the time to complete an EA rose from 19 months to 26.7 months and costs went from an average of \$113,300 to \$386,500;

And whereas the Auditor General of Ontario has tabled recommendations for modernizing the MCEA process;

And whereas in spite of written commitments made by the Ministry of the Environment between 2013-2015, no action has been taken;

And whereas local projects that do not have the necessary approvals could lose out on the next intake of Build Canada funding;

Therefore be it resolved that Township of Wellington North requests that the Minister of the Environment and Climate Change take immediate steps to expedite the response process for Part II Orders or Bump-Up requests, as part of the s.61 review to improve MCEA process times and reduce study costs;

And further that the Minister of the Environment and Climate Change support changes to better integrate and harmonize the MCEA process with processes defined under the Planning Act;

And further that the Minister of the Environment and Climate Change amend the scope of MCEA reports and studies to reduce duplication with existing public processes and decisions made under municipal Official Plans and provincial legislation.

CARRIED

NOTICE OF MOTION

No notice of motion tabled.

COMMUNITY GROUP MEETING PROGRAM REPORT

Councillor Hern informed Council that the Mount Forest & District Chamber of Commerce viewed a potential new location for their office. If the current building sells they may require a temporary location. The Arthur & District Chamber of Commerce have ordered metal signs from Copernicus. The Arthur & District Chamber of Commerce Annual General Meeting format has not been completed.

Mayor Lennox announced the Arthur Trails Group has received donations from Second Look Shop and David Stack's estate. He reminded everyone that the first Mount Forest Aquatic Ad-Hoc Committee meeting is scheduled for February 27 at 7:00 p.m. at the Mount Forest Sports Complex. A meeting is scheduled next week to discuss the proposed Arthur Lions BMX park in Arthur.

BY-LAWS

Resolution 2018-071

Moved: Councillor Burke

Seconded: Councillor Hern

THAT By-law Number 021-18 being a by-law to establish the fees and charges for recreation services provided by the municipality be read a First, Second and Third time and enacted.

CARRIED

Resolution 2018-072

Moved: Councillor Hern

Seconded: Councillor Burke

THAT By-law Number 022-18 being a by-law to provide for actual cost to provide for a drainage works in the Township of Wellington North in the County of Wellington, known as Wayne Cole Drain be read a First, Second and Third time and enacted.

CARRIED

CONFIRMATORY BY-LAW

Resolution 2018-073

Moved: Councillor Hern

Seconded: Councillor Burke

THAT By-law Number 023-18 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on February 26, 2018 be read a First, Second and Third time and enacted.

CARRIED

ADJOURNMENT

Resolution 2018-074

Moved: Councillor Hern

Seconded: Councillor Burke

THAT the Regular Council meeting of February 26, 2018 be adjourned at 8:20 p.m.

CARRIED

CLERK

MAYOR

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
MINUTES OF SPECIAL COUNCIL
MARCH 5, 2018 @ 4:00 P.M.**

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

Members Present:

Mayor: Andrew Lennox
Councillors: Sherry Burke
Lisa Hern
Dan Yake
Steve McCabe

Staff Present:

CAO: Michael Givens
Director of Legislative Services/Clerk: Karren Wallace
Director of Finance and Treasury: Adam McNabb
Economic Development Officer: Dale Small
Fire Chief: David Guilbault
Chief Building Official: Darren Jones
Deputy Treasurer: Mary Jo Marshall
Human Resources Manager: Chanda Riggi
Manager Arthur Community Centre: Tom Bowden
Road Superintendent: Dale Clark
Water & Sewer Superintendent: Barry Trood

CALLING TO ORDER

Mayor Lennox called the meeting to order.

ADOPTION OF THE AGENDA**Resolution 2018-075**

Moved: Councillor Burke

Seconded: Councillor Hern

THAT the Agenda for the March 5, 2018 Special Meeting of Council be accepted and passed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

None

CONSIDERATION OF THE DRAFT 2018 BUDGET

The Treasurer reviewed the draft budget with Council and staff. Discussion regarding growth related development pressures and the ability/capacity to manage and finance those projects on the capital budget.

Direction was provided to staff to:

- To review and report as to how capacity issues around development pressures can be addressed, while meeting 2018 commitments;
- That the 2018 capital spend should not exceed the 2017 amount;
- Provide options around transfers to reserves.

CONFIRMATORY BY-LAW

Resolution 2018-076

Moved: Councillor Yake

Seconded: Councillor McCabe

THAT By-law Number 024-18 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Special Meeting held on March 5, 2018 be read a First, Second and Third time and enacted.

CARRIED

ADJOURNMENT

Resolution 2018-077

Moved: Councillor Hern

Seconded: Councillor Burke

THAT the Special Council meeting of March 5, 2018 be adjourned at 6:20 p.m.

CARRIED

CLERK

MAYOR

Seniors' Centre for Excellence

2018 Program Updates

Wellington North Programs

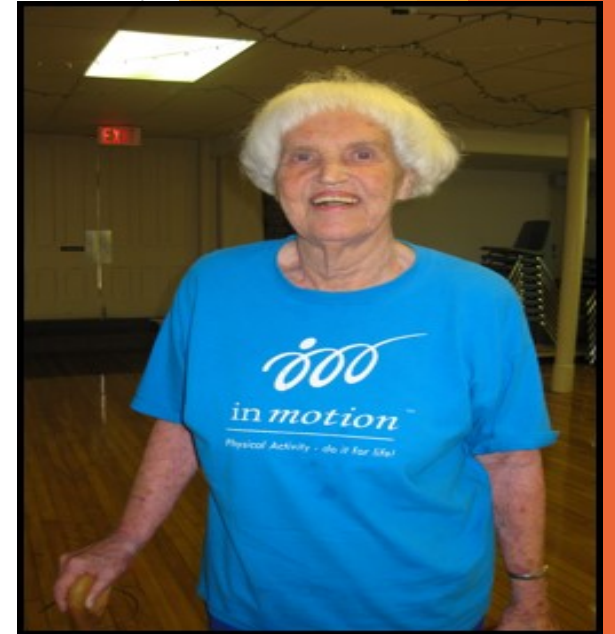
- ▶ The SCE has many programs that run in the Wellington North including;
 - ▶ Congregate Dining Program Arthur
 - ▶ Arthur Writers Group
 - ▶ Arthur Walking Group
 - ▶ Friendship Circle Mount Forest
 - ▶ Homemaking Program
 - ▶ Golden Hearts Luncheon Mount Forest
 - ▶ Good Food Box Program
 - ▶ Intergenerational programming such as fall and spring leaf clean up, home renovations working with Wellington Heights and Youth Options
 - ▶ Workshops

Program Goals

- ▶ To engage seniors in activities that improve their overall health;
 - ▶ Loneliness is a chronic concern for seniors and feeling connected to your community is a key indicator of your overall health
 - ▶ 95% of respondents to our survey indicate that our programs help keep them connected to their community
 - ▶ Clients become aware of other services through our monthly calendar
 - ▶ Age demographics
 - ▶ 35% of clients are over 80 years old
 - ▶ 25% of clients are 75-80
 - ▶ 32% of clients 65-74
 - ▶ 8% of clients are under 65 mostly in the brokered homemaking program

Clients served in 2016/17

- ▶ Individual clients served: **847**
- ▶ Units of service: **8625**
- ▶ Clients can count only once as an individual, but can be counted for multiple units of service
- ▶ Clients served and units of service are determined by our funder, the Waterloo Wellington Integration Network



Seniors Active Living Centres Program Expansion

Call for proposals 2017-18

Background

- ▶ In 2017, the Ministry of Health established Canada's first stand-alone Ministry of Seniors Affairs to enable the Government of Ontario's vision of making Ontario the best place to grow up and old in North America
- ▶ Ontario's 263 Seniors' Active Living Centres, formerly known as Elderly Persons Centres are an important aspect of creating age-friendly centres that serve approximately 100,000 older adults each year

Call for Proposals

- ▶ The Ontario Government in its 2017 budget announced that it wishes to expand the Seniors' Active Living Centres by up to 40 new centres with a proposed 8 million dollar investment over the next three years
- ▶ Legislation requires a minimum of 20% of the annual cost of maintaining and operating the program
- ▶ This combination of funds can be cash, in kind or a combination thereof
- ▶ First call for proposals were submitted December 2017 with a second round of proposals due March 31, 2018

Opportunity for North Wellington

- ▶ An exciting opportunity for our three rural municipalities to once again work together to provide additional programming for seniors in our catchment area
- ▶ We know that the health of a community can no longer rely on health care alone and that a healthy community includes and values seniors
- ▶ New programs created would include a social inclusion strategy that reduces social isolation and loneliness
- ▶ Programs created would be new rather than building capacity at current programs run by the SCE

Financial Implications

- ▶ To achieve the maximum value of the funding available for the program costs over a 12 month fiscal year is up to 50% of net annual operating cost of the program
- ▶ Therefore a municipal contribution would be required in the same amount of \$42,500
- ▶ Mapleton would house the program and offer back office support and space with a value of \$10,000
- ▶ Minto and Wellington North have higher number of seniors with higher participation rates and associated costs
- ▶ We ask for the other two partners to split the remaining \$32,500

Wellington North Contribution

043

- ▶ How might this \$16,250 look?
 - ▶ Cash contribution \$5,524
 - ▶ In kind facility breakdown
 - ▶ Leisure Hall weekly use 4hr per week
 $\$152 \times 50 = \7600
 - ▶ office space one day per week
 $\$50 \times 50 = \$2,500$
 - ▶ Community Hall Arthur
 - ▶ Seniors wellness Fair \$626.00
 - ▶ Total In Kind Contribution \$10,726

Next Steps

- ▶ Grant application will be completed if/when all municipal partners are in agreement to move forward
- ▶ Seniors' Centre for Excellence will continue to work to keep seniors healthy and connected to their communities

Questions

Comments

Suggestions

Thank You 😊





Preserving, promoting and developing Wellington North's unique cultural resources to build a vibrant community and a prosperous economy.

047

TOWNSHIP OF WELLINGTON NORTH: CULTURAL ROUNDTABLE
Thursday, February 15, 2018 12:00 pm
Council Chambers, Kenilworth

COMMITTEE MEETING MINUTES

Members Present: Chair Jim Taylor
Robert Macdonald
Penny Renken
Bonnie McDougall
Linda Hruska
Gail Donald

Also Present: Mayor Lennox

Staff Present: Michelle Stone, Recording Secretary

Absent: Dale Small, Economic Development Officer
Trish Wake
Karen Armstrong
Councillor Dan Yake
Gary Pundsack

CALLING THE MEETING TO ORDER

- Chair Jim Taylor called the meeting to order at 12:00 p.m.

DECLARATION OF PECUNIARY INTEREST

- None declared

DELEGATIONS

- None

PASSING AND ACCEPTANCE OF AGENDA

RESOLUTION WNCR 2018-001

Moved: Robert Macdonald

Seconded: Linda Hruska

THAT THE Agenda for the February 15th, 2018 Wellington North Cultural Roundtable Committee Meeting be accepted and passed.

CARRIED

DECLARATION OF PECUNIARY INTEREST

- None declared.

MINUTES OF PREVIOUS MEETING

RESOLUTION WNCR 2018-002

Moved: Gail Donald

Seconded: Penny Renken

THAT THE Cultural Roundtable Committee receive the minutes of the December 7th, 2017 Cultural Roundtable meeting.

CARRIED

The Committee reviewed notes from the January 18, 2018 Meeting.

BUSINESS ARISING FROM MINUTES

- Finalize priorities from December 7th Planning Session. Chair Jim Taylor led the discussion on priorities for the upcoming year. Dale Small had a summary of the December planning meeting input. The Committee mandate re-visited the Cultural Roundtable Mandate and re-defined their priorities: YAC, Cultural Moment and the Farmer's Market as priorities.
- The Committee agreed to not participate in Doors Open this year but will focus energy on "Culture Days" the last weekend in September
- The Committee will continue with work on the historical site designations with pages already for Arthur, Mount Forest & Kenilworth. Gail Donald (Arthur) and Penny Renken (Mount Forest) expressed an interest in working on this and Jim suggested that one page a year would be a good target. The Committee will look at creating a format and nomination list for May meeting.
- Creative Community and On-going Projects; The Committee will look at defining what that would be prioritized for Wellington North;
 - History;
 - Day Trip mapping & listing;
 - Cemetery Project to be continued;
 - Identify street names
 - Cultural design guidelines
 - Champions for projects
 - Farmers Market with Pastor Harry as lead
- The Committee requested and received copies of Metz Cultural Roundtable Presentation. There was much positive feedback and will work on getting the information leading up to Culture Days out to the public more with a challenge to Centre Wellington.

NEW BUSINESS

1. Report from the Chair

Jim Taylor

Final Steering Committee Meeting for Community Growth plan was held Tuesday, February 13, 2018. Final report will be going to Council February 26, 2018. Some of the recommendations include the continuing to work with the Wellington North Cultural Round Table; another item that was directly mentioned was the work on Heritage Buildings and sites and to identify and protect heritage landscapes and cultural resources

2. Cultural Round Table Committee will present a report to Council in the late spring on the committee's past years' successes and this year's goals. Discussion/Planning for Council Presentation on April 23rd
3. Discussion/Planning for Culture Days that will be held on the weekend of September 28th to 30th will begin in June

4. Discussion on Cultural events sponsorship opportunities and will form a sub-committee and format.
5. Creative Community: Engaging Creative Community is a challenge. Look to engage artisans and categories that are “outside the box” and broaden scope. Trish Wake and Linda Hruska have started a listing and categories to be worked on. This can be on April Agenda for further discussion.
6. Oral History: Gail Donald had success last year with obtaining histories and Penny has expressed her interest in working on them. Jim Taylor suggested that we send letters to both Historical Societies and look at partnering with them and that by recognizing their contribution it would benefit all. The Historical Societies would have good ideas on developing criteria.
7. Jim Taylor had a synopsis of the County Assessment by Roger Brooks International with points he felt were directly related to Wellington North.

MOTIONS FOR COMMITTEE APPROVAL

CULTURAL MOMENT

- February Cultural Moment, celebrating the **Community of Metz**, was provided by Bonnie McDougall
- March Cultural Moment, celebrating the 9th annual **Wellington North Showcase** is due March 5th from Dale Small
- April Cultural Moment, celebrating the **Four Corners Quilters Guild** and promoting its 20th anniversary and Quilt Show is due April 2nd from Linda Hruska

MEMBERS PRIVILEGE

- Next Arthur Historical Society meeting will be on Tuesday, March 4th
- Robert Macdonald commented on the excellent turnout the Agricultural Society had for the Groundhog Day Dinner with 171 attending.
- Culturefest brochure - will there be one and will groups be able to contribute pictures
- Linda Hruska reminded the committee that the Four Corners Quilt Guild will be celebrating their 20th Anniversary and will be hosting a Show on May 11th and 12th, 2018 at the Mount Forest & District Sports Complex with proceeds to the Cancer Patients Services
- Remember 9th Annual Wellington North Showcase in Arthur Monday, March 26th and Tuesday, March 27th with display area for Cultural Roundtable information with Township booth.

NEXT COMMITTEE MEETING & ADJOURNMENT

There will be no meeting in March. The next meeting is scheduled for Thursday, April 19th, 2018

ADJOURNMENT

RESOLUTION WNCR 2018-003

Moved: Bonnie McDougall

THAT THE Cultural Roundtable Committee meeting be adjourned at 2:03 pm.

CARRIED

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
MOUNT FOREST AQUATIC AD-HOC ADVISORY COMMITTEE MINUTES
FEBRUARY 27, 2018 AT 7:00 PM**

050

The meeting was held in the Plume Room at the Mount Forest & District Sports Complex.

Committee Members Present:

- Sherry Burke, Councillor, Chairperson
- Dan Yake Councillor
- Michael Givens, CAO
- Raymond Tout, Lions Member
- Marty Young, Lions Member
- Jim Andress, Lions Member
- Jayme Hewson, Public Member
- Laurie Doney, Public Member

Also Present: Mayor Lennox

Staff Present: Michelle Stone, Administrative Support

CALLING THE MEETING TO ORDER

Acting Chair Burke called the meeting to order at 7:04 pm.

Intros and interest in this subject matter

PASSING AND ACCEPTANCE OF AGENDA

RESOLUTION MFA 2018-001

Moved by: Jim Andress

Seconded by: Marty Young

THAT the agenda for the February 27, 2018 Mount Forest Aquatic Ad Hoc Advisory Committee meeting be accepted and passed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST(S) AND THE GENERAL NATURE THEREOF

No declarations of pecuniary interest were declared.

DELEGATIONS

None

RESOLUTION MFA 2018-002

Moved by: Ray Tout

Seconded by: Jayme Hewson

THAT the Mount Forest Aquatic Ad Hoc Advisory Committee of the Township of Wellington North appoint Councillor Sherry Burke as Chair of the Committee.

CARRIED

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
MOUNT FOREST AQUATIC AD-HOC ADVISORY COMMITTEE MINUTES
FEBRUARY 27, 2018 AT 7:00 PM

051

MINUTES OF PREVIOUS MEETING – n/a

ITEMS FOR CONSIDERATION

1 COMMITTEE MANDATE (TERMS OF REFERENCE)

a. Review and update Committee Mandate as required

The Committee reviewed and made three minor changes; replace “Pool” in Committee name with “Aquatic”; replace “Director of Recreation” with “Chief Administrative Officer” (CAO); replace references to “pool” to “pool/splash pad”

RESOLUTION MFA 2018-003

Moved by: Marty Young

Seconded by: Ray Tout

THAT the Mount Forest Aquatic Ad Hoc Advisory Committee of the Township of Wellington North adopt the amendment(s) of the Committee Mandate (Terms of Reference).

CARRIED

Splash Pad – The Mount Forest Lions were approached regarding the building of a splash pad in Mount Forest and have \$75,000.00 committed to the project. The CAO advised that Township Council has endorsed that recreation enhancements like a new splash pad would have to be totally fundraised outside of township dollars. This is consistent with the approach followed with the Arthur Splash pad.

Marty Young of the Mount Forest Lions Club expressed the view that the Lions would like to see tangible dollar estimates, source of the funding and an established timeline for the pool project. The Lions are committing to a splash pad on the condition that a new pool is constructed in 2020 as the pool is the Lion’s priority. The CAO advised Council recognizes the need for a new pool but any enhancements e.g. larger dressing rooms, a beach entry, a larger pool, etc. would be outside of a Council commitment

2 TRITON ENGINEERING 2016 MOUNT FOREST POOL REPORT

a. Review Triton Engineering September 2016 Mount Forest Pool Report

The Committee reviewed the repair costs for existing pool from past years and those required for the upcoming season and agreed that a new pool is the most cost effective solution. A 2016 Triton report considered four separate options to address the pool. The report estimated replacement of the existing pool to cost in the area of \$1,280,000 and \$2,000,000 plus engineering and demolition. This would be a pool of similar design and layout of the existing pool. Costs did not reflect enhancements like slides or a therapeutic pool area.

The location was discussed and a move to property adjacent to the Mount Forest and District Sports Complex was agreed on as the Township already owns this property. The Committee agreed that Option 4 from the Triton report was their choice. A public meeting may be required as part of the process.

RESOLUTION MFA 2018-004

Moved by: Marty Young

Seconded by: Jim Andress

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
MOUNT FOREST AQUATIC AD-HOC ADVISORY COMMITTEE MINUTES
FEBRUARY 27, 2018 AT 7:00 PM**

052

THAT the Mount Forest Aquatic Ad Hoc Committee of the Township of Wellington North supports Option 4 of the Triton Engineering 2016 Report to proceed with a new pool location in the area of the Mount Forest & District Sports Complex.

CARRIED

Option # 4:

Acquire a new location for a future pool site and design/build a brand new facility. The proposed cost for this option depends on the costs associated with acquiring a potential site. One location would be near the existing sports complex.

If the existing site could be demolished, cleaned up and sold, it may be enough to offset the costs in obtaining a new site. The estimated cost would be \$1.5 to \$2.0 million.

SPLASH PAD – The location for a Splash Pad was discussed and it was determined the best location would be at the Bill Moody Park (King and Newfoundland Streets) which has ample parking and established sidewalks.

RESOLUTION MFA 2018-005

Moved by: Ray Tout

Seconded by: Marty Young

THAT the Mount Forest Aquatic Ad Hoc Committee of the Township of Wellington North supports proceeding with the development of a Splash Pad in the area of Bill Moody Park (Newfoundland Street, Mount Forest).

CARRIED

RESOLUTION MFA 2018-006

Moved by: Jayme Hewson

Seconded by: Laurie Doney

THAT the Mount Forest Aquatic Ad Hoc Committee of the Township of Wellington North recommend to council to proceed with pool design and cost estimates considering options / enhancements to be shared with the Committee and Mount Forest Lions for consideration.

CARRIED

3 TRITON ENGINEERING JUNE 2016 ARTHUR SPLASH PAD REPORT

- a. Review Triton Engineering June 2016 Arthur Splash Pad report (draft)

The cost of the splash pad in Arthur was approximately \$150,000 and was totally fund raised by the Arthur Optimist Club. The municipality added some accessible equipment to the adjoining playground area and secured financial support from the County Accessibility Fund to support the construction of pathways to the splash pad.

The municipality is assuming all on-going maintenance and repairs. The Optimists secured a supplier through a competitive process, chose their own design and brought their idea to Council.

4 ARTHUR SPLASH PAD SITE PLAN AND PHOTOS

- a. Arthur Splash Pad Site Plan
- b. Arthur Splash Pad Photos

The Committee reviewed the Arthur Splash Pad information.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
MOUNT FOREST AQUATIC AD-HOC ADVISORY COMMITTEE MINUTES
FEBRUARY 27, 2018 AT 7:00 PM**

053

5 TOWNSHIP OF WELLINGTON NORTH CHARITABLE DONATIONS RECEIPT POLICY.

a. Review Township of Wellington North Charitable Donations Receipt Policy

The CAO explained that municipalities have charitable donations designations and reviewed the Township Policy with the Committee.

CORRESPONDENCE

OTHER BUSINESS

NEXT MEETING

Next meeting to be held at the Mount Forest Sports Complex on April 10th, 2018 at 7:00 pm.

ROUNDTABLE / COMMENTS

ADJOURNMENT

RESOLUTION MFA2018-007

Moved by: Laurie Doney

Seconded by: Jim Andress

THAT the Mount Forest Aquatic Ad-Hoc Committee meeting of February 27, 2018 be adjourned at 8:37 pm.

CARRIED

Board of Directors Meeting #12/17

December 20, 2017

DIRECTORS PRESENT: Jim Campbell, Art Versteeg, Alison Lobb, Wilf Gamble, Matt Duncan, Paul Gowing, Bob Burtenshaw, David Blaney

ABSENT WITH REGRETS: David Turton, Deb Shewfelt, Roger Watt, Wilf Gamble

STAFF PRESENT: Phil Beard, General Manager/Secretary-Treasurer
Danielle Livingston, Administrative/Financial Services Coordinator
Geoff King, Stewardship Services Coordinator
Stewart Lockie, Conservation Areas Coordinator
Stephen Jackson, Flood/Erosion Safety Coordinator

COMMUNITY ATTENDEES: Patti Knox, Libro Credit Union

1. Call to Order

Chair Jim Campbell called the meeting to order at 7:06 pm and reviewed the meeting objectives.

2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

3. Minutes

The minutes from the Board of Directors meeting #11/17 held on November 15, 2017 have been circulated to the Directors for their information and approval. The Directors agreed with the minutes and the following motion was made.

Motion FA #106/17

Moved by: Alison Lobb

Seconded by: Art Versteeg

THAT the minutes from the Board of Directors meeting #11/17 held on November 15, 2017 be approved.

(carried)



4. Presentation: Investment Options - Libro Credit Union: Patti Knox, Financial Planner/Coach

Patti Knox, Credential Asset Manager from Libro Credit Union in Wingham outlined options and recommended an investment proposal for the Board to consider investing in for the protection and growth of MVCA assets.

The Board will revisit this item before making a decision with respect to the proposal.

5. Business Requiring Direction/Decision

a) 2017 Board Work Plan Review: **Report #66/17**

Presented by Phil Beard, this report outlines the progress of the Board's work plan throughout 2017 and summarized the key outcomes of each service area that aligned with the objectives.

The Board congratulated staff on carrying out the work that was put before them and noted that the actions of staff is indicative of how well they understand the process and priorities of the work plan.

The following motion was made.

Motion FA #107/17

Moved by: Art Versteeg

Seconded by: Paul Gowing

THAT report #66/17 be accepted as presented.

(carried)

b) MCF Report for 2018: **Report #67/17**

At the October meeting, the MVCA Board identified the projects that they would like to undertake over the 2018-2020 period that require funding totalling \$71,500. The MCF is supportive of raising money to assist MVCA to carry out improvements to conservation areas, the Garvey Glen Watershed Project and the Middle Maitland Headwaters Restoration Project and has set a target to raise \$35,000 per year for the next 3 years.

In addition, the MCF Board passed a motion requesting that the MVCA Board allow the General Manager/Secretary Treasurer to continue in the role of Interim Executive Director for the MCF in 2018. The Board concurred with this request and passed the following motion.

Motion FA #108/17

Moved by: Alison Lobb

Seconded: David Blaney

That Board approve the request from MCF that the MVCA GM/ST be the Interim Executive Director for 2018.

(carried)

c) 2018 Draft Work Plan/Budget: **Report #68/17**

This report was presented to obtain direction on the MVCA's 2018 priorities, projects, levy schedule and draft budget. Phil Beard reviewed the key items in each service area for the coming year with the Director's and noted that updates will be made to the draft budget for the Board to review after staff have identified the level of funding being carried over into 2018.

The Board concurred with the draft budget and work plan and directed staff to prepare an information package regarding the 2018 Budget/Levy and priorities to be sent out to member municipalities. The draft information package is to be reviewed by the Board at the January 24th Board meeting.

Motion FA #109/17**Moved by: Alison Lobb****Seconded: Bob Burtenshaw**

THAT the draft budget, priorities and proposed general levy outlined in report #68/17 be circulated to all member municipalities for comment prior to the March Board meeting.

(carried)

d) Development of a Policy for Water and Erosion Control Infrastructure: **Report #69/17**

Phil Beard presented this report to obtain direction from the Board on developing a policy for financing MVCA's water and erosion control infrastructure.

The Board reviewed the water and erosion control infrastructure that MVCA owns and operates and decided that such a policy should be developed to help guide future decision making on authority owned water and erosion control infrastructure.

The following motion was approved.

Motion FA #110/17**Moved by: Art Versteeg****Seconded: Alison Lobb**

THAT staff proceed with research and development of a draft policy for determining how authority water and erosion and control infrastructure should be cost shared as outlined in Report #69/17.

(carried)

e) 2018 Annual Meeting Location/Host Municipality/Theme: **Report #70/17**

This report was presented to obtain direction from the Board for the 2018 Annual Meeting. Phil Beard invited feedback for theme ideas and location suggestions.

Alison Lobb extended the invitation for the Municipality of Central Huron to host the meeting and suggested a stewardship theme using the Town Hall, the Holmesville Hall or the Libro Credit Union Regional Office as the location for the meeting.

Following discussion, this motion was made.

Motion FA #111/17**Moved by: Alison Lobb****Seconded: David Blaney**

THAT staff contact the Municipality of Central Huron to determine if they would be willing to host the 2018 Annual Meeting; **AND THAT** the theme be Stewardship.

(carried)

f) First Call: Chair, Vice and Second Vice for 2018: **Report #71/17**

The Board provides an opportunity for candidates to declare their interest in the Chair, Vice and Second-Vice positions for the upcoming year. A call for declarations in any of the leadership positions will be included at the January 24, 2018 meeting.

Jim Campbell declared his interest to run for Chair. No other declarations were made.

g) Annual Review of Board Manual: **Report #72/17**

Phil Beard presented this report for the Directors to review the Board Manual and to make any necessary updates. Emergency Succession Planning for the GM/ST position and Director /Public Code of Conduct were identified as policies to add to the manual for 2018.

The Board agreed with the changes outlined in Report #72/17. The Board requested that the amended Manual be circulated to the Directors.

Motion FA #112/17**Moved by: Alison Lobb****Seconded: Paul Gowing**

THAT item 1 in Report #72/17 be added to the Board Manual to address a plan for Emergency Succession Planning for the GM/ST position; **AND THAT** item 2 outlined in Report #72/17 be added to the Board Manual to incorporate the proposed Director/Public Code of Conduct.

(carried)**6. Reports**

a) Chair's Report (Memorable moments from the past year)

Chair Jim Campbell reflected on the December Conservation Ontario meeting being a key moment in 2017 as MVCA had an opportunity to present an overview of the four authorities along Lake Huron. Jim expressed that it was evident from the photos in the presentation that MVCA is a small Conservation Authority operating with fewer staff than many yet is able to accomplish a lot.

b) Director's Reports (Memorable moments from the past year)

The following were moments that the Director's expressed as being memorable for them in 2017.

Art Versteeg reflected on the washout of the Berm at the Gorrie Conservation Area as a result of the June 23rd storm event. Art took this moment to commend staff for the responses made and noted that the

situation was handled well, and he expressed gratitude for the support from the Board to clean up the damage done to the park.

Art Versteeg reported that the Carbon Footprint Initiative has been reviewed by County Council and they are interested in joining this initiative.

7. Consent Agenda

- a) Conservation Ontario Council Meeting: **Report #73/17**
- b) Revenue/Expenditure Report for November: **Report #74/17**
- c) Agreements Signed: **Report #75/17**

The following items were circulated to the Board of Directors for their information.

The following motion was made.

Motion FA #113/17

Moved by: Alison Lobb

Seconded by: Art Versteeg

THAT reports #73/17 through #75/17 along with their respective recommended motions and correspondence as outlined in the Consent Agenda be accepted as presented.

(carried)

5. h) In Camera Session: Personnel/Group Benefits

All attendees except the Board Members and the Administrative/Financial Services Coordinator were excused from the meeting at this time.

Motion FA #114/17

Moved by: Paul Gowing

Seconded by: Art Versteeg

THAT the Board of Directors move in camera to review group benefits and a personnel matter.

(carried)

The following motion was made at the in camera session.

Motion FA #115/17

Moved by:

Seconded by:

THAT the Board of Directors resume regular session.

(carried)

Attendees that were excused from the closed session were invited back to regular session.

These motions followed.

At the November meeting, this motion was made.

THAT the MVCA adopt the salary grid presented in-camera as discussed for the next 5-year period 2018-2022; AND THAT the MVCA cover \$1.00 of the cost of LTD coverage for employees on benefits beginning 2018; AND FURTHER THAT the Board revisit discussion of the cost share of LTD after the Provincial Budget is released in 2018.

Benefit provided Buffett Taylor notified the authority on December 14, 2017 that they cannot apply an amount of \$1.00 for the employer cost share to benefits and will therefore will leave the cost share unchanged. As a result, the Board amended motion 104/17 with the following.

Motion FA #116/17

Moved by: Paul Gowing

Seconded by: Art Versteeg

THAT there be no change to the cost allocation of LTD coverage for employees on benefits; **AND THAT** employees continue to pay the full LTD premium until the Board reviews the cost share option of LTD after the Provincial Budget is released in 2018.

(carried)

Motion FA #117/17

Moved by: Paul Gowing

Seconded by: Art Versteeg

THAT the recommendation for the personnel matter be accepted as discussed in camera.

(carried)

8. **Review of Meeting Objectives/Follow-up Actions/Next meeting: January 24, 2018 at the Admin. Centre in Wroxeter**

9. **Adjournment**

The meeting adjourned at 9:10pm with this motion.

Motion FA #118/17

Moved by: Alison Lobb

Seconded by: David Blaney

THAT the meeting be adjourned.

(carried)

Jim Campbell
Chair




Danielle Livingston
Administrative/Financial
Services Coordinator



Communiqué



From the desk of:

February, 2018 # 052

Fire Chief.

1. **Expansion of County Paging System.** On February 2nd, 2018 I received correspondence (County Paging Expansion 2018) from MRC. They are the organization, managing the Paging System for the County of Wellington. I cannot provide detail at this time (report going to Wellington North Council) other than to say they now understand there is a redundancy issue. As well, the Wellington County Chiefs now understand there are issues. Once the report is received by council and direction given, detailed info will be provided.
2. Annual Vehicle safety Checks are continuing. P121, S122, P91, and S92 now complete. The Tankers are scheduled for the first week of March. I am very pleased with how are vehicles are being serviced.
3. **REMINDER**, please use your IAM responding!! Your fellow firefighters are counting on you! We need to know who is responding. Hey folks. **TRUCK IS THE COMMAND POST.** The Captain is the Incident Commander. **The non-users of Iam Responding are being identified. Please USE this valuable tool!**
4. Capital Budget. The first Capital Budget meeting with Council will be March 5, 2018. The fire Service does not have any Capital requests for 2018. The Fire Service is expecting a Gold Star for not having any Capital requests. If received, we will proudly display.
5. We are experiencing an increase in **Medical Assist Calls** and in most cases our fire service is not required. The response to Medical Assist Calls is now under review. The review will be completed by the end of June. A report to Council will follow. I will be asking for your assistance with this report.
6. An up-dated Fire Service **Establishing and Regulating By-law** will go to Council at the end of March. The **FPPA** permits a municipality to discharge responsibilities under this Act and to establish a Fire Department. This is a very important by-law for our Fire Service and the Community we serve. More to follow.
7. **NUMBER ONE!!!!** Wellington North Fire is Number **ONE** in the County! **AGAIN!!!** in the Lung Association of Ontario **Steel Town Stair Climb**. Arthur Firefighter Maynard Weber finished number **TWO** in the Province in the under age 30 category. Well done Maynard!! The real winner was the Lung Association of Ontario. We raised close to \$1400.00. A Special thanks to firefighter Ken Smith, firefighter Brendan Gorecki, Dustin Piccinetti, Brendan Carroll and of course Maynard. Awesome!!

“Your Mind is like a Parachute. If it isn’t open, it won’t work”

Albert Einstein



Communiqué



FIRE DEATHS IN ONTARIO

Total fatal fires for the period from January 1 to February 28 for the years 2017 and 2018				
	<i>2017</i>		<i>2018</i>	
	<i>Fatal fires</i>	<i>Fatalities</i>	<i>Fatal fires</i>	<i>Fatalities</i>
Ontario fatal fires (except Federal and First Nations properties) from January 1 to July 31.	15	19	11	14
Fatal fires on Federal or First Nations properties from January 1 to July 31	1	1	0	
Total	16	20	11	14

Respectfully;

Fire Chief



Communiqué



February Fire Report 2018

ARTHUR STATION:

The Arthur Station responded to 17 calls for assistance during the month.

Practice/ Meetings:

Feb 6, 2018 (18) members were present
Feb 20, 2018 (16) members were present
Feb 27, 2018 (20) members were present

MOUNT FOREST STATION:

The Mount Forest Station responded to 14 calls for assistance during the month.

Practice/ Meetings:

Feb 6, 2018 (20) members were present
Feb 20, 2018 (18) members were present
Feb 27, 2018 (17) members were present

Respectfully submitted by
Bill Hieber



Communiqué



CALL TYPE	ARTHUR STATION	AREA	MOUNT FOREST STATION	AREA
Medical	9	Township(4)	9	Town (7)
		Town (5)		Southgate (1)
				Township (1)
C/O Smoke Alarm	1	Township (1)		
Assist Mount Forest M V C	1	Southgate (1)		
Mutual Aid			1	Minto (1)
Motor Vehicle Collision	3	Town (1)	4	Southgate (2)
		Township (2)		Township (2)
Fire Alarm	2	Town (2)		
Investigation False Fire Call	1	Mapleton (1)		



Communiqué



Fire Prevention/Public Education

FIRE SAFETY PRESENTATIONS

Birmingham assisted living talk
Birmingham retirement talk

FIRE SAFETY INSPECTIONS

121 Charles St. E. A.V.
101 Tucker St. A.V.
8402 Line 10 W.N.
150 Georgina St. A.V.
9141 HWY 6 W.N.
112 Normanby St. M.F.
8276 Sideroad 25 W.N.
149 Fredrick St.E. A.V.
8952 Wellington County Rd 14 W.N.
171 Smith St. follow up A.V.
291 Isabella St. follow up A.V.
580 Queen St. W. M.F.
390 Parkside Dr. follow up M.F.

FIRE INVESTIGATIONS

FIRE SAFETY COMPLAINT INSPECTIONS

301 Tucker St. Unit 101 A.V.

FIRE SAFETY PLAN REVIEWS

121 Charles St. E. A.V.
101 Tucker St. A.V.
8402 Line 10 W.N.
150 Georgina St. A.V.
9141 HWY 6 W.N.
8276 Sideroad 25 W.N.
149 Fredrick St.E. A.V.
8952 Wellington County Rd 14 W.N.
580 Queen St. W. M.F.
200 Sligo Rd M.F.
226 Industrial Dr. M.F.

VULNERABLE OCCUPANCY FIRE DRILLS

BURN PERMIT SITE INSPECTIONS

7293 Sideroad 7W
391 London Rd S.
8891 Concession 11

BURN COMPLAINTS

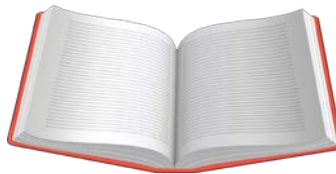


Communiqué



“TEST YOURS *TODAY*”

“*SAVING LIVES THROUGH EDUCATION*”



Please have all monthly reports submitted by the 5th of each month to:

fpo@wellington-north.com

Next communiqué will be April 9th, 2018



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066

Plan to
Simply Explore.
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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF March 12th, 2018**

FROM: DALE SMALL, ECONOMIC DEVELOPMENT OFFICER

SUBJECT: REPORT EDO 2018-06 COMMUNITY IMPROVEMENT PROGRAM

RECOMMENDATION

That the Economic Development Officer report EDO 2018-06 dated March 12th, 2018 with regards to the Community Improvement Program be received;

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North approve a one-time grant in the amount of **\$1,186.00** under the Façade Improvement Program for improvements made to 188 George Street in Arthur location of C3 Techs Inc.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

There have been numerous reports on the Community Improvement Program since the program was approved by Wellington North council in May 2012.

BACKGROUND

Since 2012 our Community Improvement Program has enabled the Municipality to provide incentives for individuals, businesses, community groups, organizations, etc. to enhance their building presentation to the public and/or to support Public Art, in an effort to help beautify our community.

This ten year program has proven quite popular and to date forty-eight applicants have submitted applications to the Community Improvement Program. The total dollar value of the overall improvements made in our Community is conservatively estimated at \$589,357. Of this amount:

- \$124,862 (21%) has been covered by grants under the Community Improvement Program
- \$ 22,500 (4%) has been advanced in interest free loans repayable over 5 years
- \$441,995 (75%) has been covered by the applicants

OVERVIEW

On February 8th, 2018 an application was received from Corey Bilton the owner/operator of C3 Techs Inc. which is located at 188 George Street in Arthur. The application is for funding to assist with the installation of a new three section fixed window at the front of the building.

As required under our program all applications are reviewed utilizing our C.I.P. Program Decision Matrix and a copy of this is attached to the report. The Decision Matrix also provides additional information regarding the improvements as well as the recommendation from the Community Improvement Plan Review Panel that council approve funding for this applicant.

FINANCIAL CONSIDERATIONS

Over the first six years of the Community Improvement Program an average of \$20,800 per year has been required to cover all applications that were approved for funding.

With the recent improvements made to the Community Improvement Program, along with the four new incentive programs that have been established, we fully expect that similar levels of funding will be required in future years and in the proposed 2018 Economic Development Operating budget \$25,000 in funding is being requested for the Community Improvement Program.

This application will be the first one approved in 2018.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

Yes No N/A

Which pillars does this report support?

<input checked="" type="checkbox"/> Community Growth Plan <input type="checkbox"/> Human Resource Plan <input checked="" type="checkbox"/> Brand and Identity <input checked="" type="checkbox"/> Strategic Partnerships	<input type="checkbox"/> Community Service Review <input type="checkbox"/> Corporate Communication Plan <input type="checkbox"/> Positive Healthy Work Environment
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PREPARED BY:	RECOMMENDED BY:
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Dale Small

Michael Givens

DALE SMALL ECONOMIC DEVELOPMENT OFFICER	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER
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COMMUNITY IMPROVEMENT PLAN : FACADE IMPROVEMENT GRANT & LOAN APPLICATION DECISION MATRIX

Applicant: **C3 Techs Inc.**Date Received: **Feb 8th, 2018**Application #: **F.I.L. & G. # 36**Amount: **\$1,186.00 Grant**Date of Community Improvement Plan Review Panel Meeting: **Mar 5th, 2018**

Criteria Number	Criteria	Yes	No	Comments
1	Is the applicant eligible as per the definition outlined in 4.2.4.2 of the Community Improvement Plan	X		The applicant, Corey Bilton, is the owner/operator of the business C3 Techs Inc.
2	Is the applicant applying for: a) Facade Improvement Grant b) Facade Improvement Interest Free Loan c) Both	X		The applicant is applying for a \$1,186 Facade Improvement Grant
3	Is the Property and/or adjacent Public Land within the CIPA boundaries and eligible for funding	X		C3 techs Inc. is located at 188 George Street in Arthur which is within the CIPA boundary.
4	Has the application been properly completed including: <ul style="list-style-type: none"> • Detailed description of improvements • Facade Improvement Checklist • Detailed sketch of the proposed change • Minimum of two quotes obtained 	X X X	X	A description has been provided by the applicant and the work primarily consists of the replacement of the front store window. Due to the low cost of the improvement we waived the need for two quotes.
5	Are property taxes and any other Municipal Accounts receivable up to date	X		All property taxes were verified as up to date.
6	Eligible costs associated with Facade Improvement Projects are as follows. Indicate which ones are included: <ul style="list-style-type: none"> • Repainting or cleaning of the facade • Restoration of facade masonry, brickwork, etc. • Replacement or Repair of cornices, eaves, parapets, etc • Replacement or Repair of Windows • Entrance-way modifications • Redesign of the store front • Removal of signage and installation of new signage 	X		The work being completed consisted of the supply and installation of a three section fixed window with Antique Brown Exterior.

COMMUNITY IMPROVEMENT PLAN : FACADE IMPROVEMENT GRANT & LOAN APPLICATION DECISION MATRIX

	<ul style="list-style-type: none"> • Restoration of original facade appearance • Replacement or Repair of canopies and awnings • Installation or repair of exterior lighting • Other similar improvements approved by CIPRP 			
7	Facade Improvement Grant amount available is 50% of eligible costs up to a maximum of \$2,500. What amount is being requested and what is the percentage of the overall.	X	X	Overall Cost of exterior improvements: \$2,372 Grant Amount being requested: \$1,186 Percentage of overall Costs: 50%
8	Facade Improvement Loan amount available is an interest free loan up to a maximum \$2,500. This loan must be paid off in equal installments with a maximum amortization of five years. What amount is being requested and what is the amortization period?		X	As the overall cost of the improvement is less than \$7,500 the applicant is not eligible for an interest free loan.
9	Will the goods and services to complete the required work be performed by local businesses/suppliers.	X		All work was completed by a local contractor.
10	Is the targeted completion date within 8 months from date of approval or is an extension required?	X		The work has already been completed.
11	Other comments from the Review Panel	These improvements qualify for funding under the Community Improvement program and we recommend council approve the request.		
Recommendation	That the Community Improvement Review Panel support this application and makes a motion for council approval.			Yes XXX No
	<i>Darren Jones</i> Darren Jones	<i>Dale Small</i> Dale Small		



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**TO: MAYOR AND MEMBERS OF COUNCIL,
Meeting of March 12th, 2018**

FROM: DALE SMALL, ECONOMIC DEVELOPMENT OFFICER

**SUBJECT: REPORT EDO 2018-07 EXPRESSION OF INTEREST -
DEVELOPMENT CHARGES REBATE PROGRAM**

RECOMMENDATION

That the Economic Development Officer report EDO-2018-07 dated March 12th, 2018 being a report on the Development Charges Rebate Program be received for information;

And Further That the Council of the Corporation of the Township of Wellington North supports the staff recommendation to submit an Expression of Interest to participate in the program.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

EDO 2018-04 Community Growth Plan Final Report

BACKGROUND

The Development Charges Rebate Program is one of the initiatives in the Provincial Governments Fair Housing Plan and aims to increase the supply of housing, specifically purpose-built market rental housing. Through the program, market rental housing developers would receive a rebate of development charges for eligible rental housing developments in communities that are most in need of rental housing.

Up to a total of \$125 million over five years will be available to eligible municipalities under the Development Charges Rebate Program starting in 2018-2019. There are no requirements for municipalities to contribute to the program, however should municipalities wish to, we are also able to provide municipal incentives in order to further encourage the development of purpose-built market rental housing in our communities.

Under the Program municipalities have the flexibility to determine:

- The built-form of rental housing developments eligible to receive a development charges rebate, (e.g. High-rises, low-rises, town homes), based on the local housing need.
- Unit size configurations in the development
- The amount of development charges rebate provided. (e.g. full or partial rebates)
- The timing of the rebate. (e.g. at what point in time after the development charges are collected would a rebate be made available)

EXPRESSION OF INTEREST TO PARTICIPATE IN THE PROGRAM

As council is aware Wellington North has an undersupply of rental housing and as outlined in our Housing Strategy section of the Community Growth Plan we have identified the need to “*create incentives and reduce barriers to the provision of rental housing*” in our community.

The Development Charges Rebate Program has a one-stage selection process and the Ministry of Housing is inviting municipalities identified as being most in need of rental housing to express their interest in participating in the program through an EOI process. (In Wellington County only Centre Wellington and Wellington North have been invited to participate.)

As part of the EOI we were asked to provide a “**brief description of the need and vision for market rental housing in your community, and any alignment with your municipality’s land use planning and housing policies.**” For council’s information our response follows:

Market rental housing is essential when you examine the statistical data provided by our Consolidated Municipal Service Manager (CMSM), the County of Wellington, and consider the growth projections for Wellington North that will demand a mix of housing types. Between 2016 and 2041, the population in Wellington County (which includes Wellington North) is expected to increase by 54%. Most of the increase will take place in designated urban areas such as Mount Forest and Arthur which are located in Wellington North.

As stated in the *Housing and Homeless Plan* (October 2012) prepared by our CMSM, the largest population growth is expected to be seniors (people aged 65 and older). This means there will be demand for housing suitable for older adults including apartments with accessible units. The *Housing and Homeless Plan* also reports:

- The highest proportions of occupied rented dwellings were found in Minto (22.7%) and **Wellington North (22.4%)**, corresponding to lower median household incomes in these municipalities and the higher proportion of one-person households who tend to have lower household incomes.
- The highest proportions of one-person households and their respective median incomes are found in **Wellington North (25% - \$24,475)**. One-parent and lone parent households have more difficulty finding affordable housing options.
- There is a shortage of available, affordable rental options especially for bachelor and one-bedroom units.
- Affordable market rent options for tenant households with incomes in the bottom 20% income levels are virtually non-existent in the Wellington area (5%).

There is a clear vision to accommodate a greater mix of housing types and densities, including rental housing, in the urban areas of Wellington North. Current and future planning policies based on planning projections and targets indicate that such changes in housing mix align Provincial, County and Municipal land use planning and housing policies.

The County Official Plan (OP) for Wellington County, which is also the local OP for Wellington North, provides policies that support key Provincial planning directions to support healthy and complete communities. In fostering healthy and complete communities, the OP plans for affordable housing through the implementation of the following policies:

- A minimum of 25% of new housing in the County will be affordable to low and moderate-income households.
- The County will provide for a variety of housing types to satisfy the present and future social, health and well-being requirements of residents of the regional market area.
- For rental housing, affordable means a unit for which the rent is at or below the average market rent of a unit in the regional market area.
- Accessory residences, semi-detached, duplex, townhouse and low-rise apartment units will provide the bulk of affordable housing opportunities.
- Urban centres shall provide a broad range of residential uses to provide a diverse range of housing, including affordable housing.
- New housing types are needed to provide a greater variety of residential accommodation as well as a more affordable housing supply. The OP anticipates that townhouses and apartment buildings will be developed to respond to this need and that these units may eventually account for at least one quarter of all housing units in most urban centres.

At the municipal level, the Township has recently endorsed a *Community Growth Plan (CGP)* as the local Growth Management Strategy for Wellington North to accommodate the anticipated population and employment growth to the year 2041. The CGP establishes a Vision and Goals which were developed based on extensive community input and have been endorsed by the project Steering Committee of residents, stakeholders and County Planning Staff, and by Township Council.

The Vision and Goals include support for complete community development, participation and well-being, inclusiveness, wellness, and accessibility through providing for a range of housing, jobs and services that meet local needs. One of the key goals of the CGP is “to incentivize and reduce costs for priority development, including: special needs housing” including affordable rental housing.

The CGP recognizes the need to provide for affordable housing and address the current shortage of rental housing, both for the existing population and local labour force needs and as the population and employment in the area are expected to grow significantly. The CGP recommends that an integrated Housing Strategy for Wellington County and the Township, as set out in the Provincial Growth Plan, should recommend an affordable housing target for Wellington North, and identifies related strategies, tools and policies to incentivize and reduce barriers to increasing the supply of rental housing in Wellington North.

CONCLUSION

To be considered for funding our Expression of Interest needed to be submitted through the Grants Ontario System by March 2nd, 2018 and Wellington North's submission was sent in before this deadline. The Province has not at this time given any indication when we can expect to receive a response to our EOI.

FINANCIAL CONSIDERATIONS

As the predominate form of housing is expected to change from single detached housing to medium density townhomes and low-rise apartments (2 to 4 storeys) over the next planning horizon, the need for funding is expected to increase every year as the demand for affordable housing is also expected to increase.

The ability to offset a significant proportion of the Township's development charge fee would improve the feasibility of a rental market housing project and we strongly believe that if the Development Charge Rebate funding is granted the creation of 20 – 40 rental market units could be realistic over the next two – five years in Wellington North. Excluding any potential Municipal funding the chart below contains the details of our funding request through the EOI.

Years	Annual Funding Requested
2018 – 2019	\$50,000
2019 - 2020	\$100,000
2020 – 2021	\$150,000
2021 - 2022	\$200,000
2022 – 2023	\$250,000

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

Yes No N/A

Which pillars does this report support?

Community Growth Plan Community Service Review
 Human Resource Plan Corporate Communication Plan
 Brand and Identity Positive Healthy Work Environment
 Strategic Partnerships

PREPARED BY:

RECOMMENDED BY:

Dale Small

Mike Givens

**DALE SMALL
ECONOMIC DEVELOPMENT OFFICER**

**MICHAEL GIVENS
CHIEF ADMINISTRATIVE OFFICER**



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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF MARCH 12TH, 2018**

FROM: DALE SMALL ECONOMIC DEVELOPMENT OFFICER

**SUBJECT: REPORT EDO-2018-08 BUTTER TARTS & BUGGIES
PARTNERSHIP AGREEMENT**

RECOMMENDATION

THAT THE Economic Development Officer Report EDO-2018-08 being a report on Butter Tarts & Buggies Partnership Agreement be received;

AND FURTHER THAT the Council of the Township of Wellington North approve the the continuation of this joint tourism initiative in collaboration with the Townships of Minto, Mapleton, Southgate and West Grey at an annual contribution of \$2,500.00.

AND FURTHER THAT the Council of the Township of Wellington North authorize the Mayor and CAO to sign the two year partnership agreement on behalf of the Township of Wellington North.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

EDO-2016-02 Butter Tarts & Buggies Municipal Partner Agreement

EDO 2017-09 Butter Tarts & Buggies Annual Review & continued participation

BACKGROUND

In 2016 Wellington North advanced in growing our partnerships and developed a new regional tourism lure in collaboration with the Townships of Southgate and Minto. An Agreement was developed to outline the partners and clarify its obligations to the other party with respect to the "Butter Tarts & Buggies: Explore the Simpler Life" tourism promotion.

The collaboration provides a unified approach to attracting visitors to the region by clustering our assets as they relate to the promotion of local food, baking of butter tarts

and promotion of other butter tart themed products, hand crafters, horse and buggy culture related businesses and the equine industry.

The program is open year round and in 2017 was expanded to include the Township of Mapleton and consisted of 28 locations/businesses across the four municipalities. Conducted as a self-guided tour these businesses are classified into four categories.

- Farm (Big John's Country Market, Heritage Lane Buggy Rides, etc.)
- Garden (Wild Things Plant Farm, Flowers to Fragrance, etc.)
- Food (The Wooden Spoon, The Spot Restaurant, etc.)
- Retail (Meat The Butcher, The Plumbers Wife, Arthur Cash & Carry, etc.)

In 2017, in addition to publication of a new brochure, significant effort was placed on social media and increasing our social media presence and this will continue into 2018. A brief overview of some statistics follow:

- There were a total of 1500 web-site visits in 2016 and over 2,000 in 2017
- Top five website visitors are from Toronto, Brampton, Guelph, Kitchener & London
- 92.7% of those who found our website through social media, came through Facebook
- Our Facebook page currently has 356 likes of which 87% are women
- Instagram followers total 158 of which 81% are women
- Twitter followers total 101

In 2018 we are pleased to announce that the Municipality of West Grey will be joining the partnership making this a two county/five municipality collaboration which further leverages our assets and strengthens the overall quality of the program. The highlights of the 2018 partnership agreement is as follows:

- Commitment to a two year term commencing March 1st 2018 to February 29th, 2020. Increasing to a two year term will reduce costs as we will only publish one brochure over this two year period.
- \$2,500 financial commitment per year. The initial annual contribution in 2016 was \$5,000/ municipality however in 2017 this was reduced to \$2,500. Moving forward, as a result of the extension of the program, we are now able to continue with a \$2,500 annual contribution.
- Each municipality will have equal representation on the program and this has notionally been defined as up to a maximum of 10 businesses per municipality.
- Criteria has been established by the partnership to define eligibility and all businesses must meet the criteria that has been established.
- Each municipality is responsible for communications with their own participating businesses
- Town of Minto will play the lead role for marketing & promotions including social media, etc. and each municipality is responsible for providing local content
- Township of Wellington North will continue to act as the accountant including all banking tasks on behalf of the partners and will provide semi-annual updates.
- In the event of any disputes between the partners a majority vote will rule.

A copy of the Partnership Agreement is attached to this report. Our goal is to have the new brochure available for the Northern Wellington Spring Rural Romp on Saturday May 26th.

FINANCIAL CONSIDERATIONS

With the expansion of the partnership to now include five municipalities the financial cost to Wellington North on an annual basis is \$2,500.00. This has been included in the Economic Development operating budget for 2018.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

Yes No N/A

Which pillars does this report support?

<input type="checkbox"/> Community Growth Plan	<input type="checkbox"/> Community Service Review
<input type="checkbox"/> Human Resource Plan	<input checked="" type="checkbox"/> Corporate Communication Plan
<input checked="" type="checkbox"/> Brand and Identity	<input type="checkbox"/> Positive Healthy Work Environment
<input checked="" type="checkbox"/> Strategic Partnerships	

PREPARED BY:	RECOMMENDED BY:
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Dale Small

Michael Givens

DALE SMALL ECONOMIC DEVELOPMENT OFFICER	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFICER
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BUTTER TARTS & BUGGIES: EXPLORE THE SIMPLER LIFE

AGREEMENT

BETWEEN:

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

hereinafter called "Wellington North" of the First Part;

And

THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE

hereinafter called "Southgate" of the Second Part;

And

THE CORPORATION OF THE TOWN OF MINTO

hereinafter called "Minto" of the Third Part;

And

THE CORPORATION OF THE TOWNSHIP OF MAPLETON

hereinafter called "Mapleton" of the Fourth Part;

And

THE CORPORATION OF THE MUNICIPALITY OF WEST GREY

hereinafter called "West Grey" of the Fifth Part;

WHEREAS each of the Parties hereto wishes to clarify its obligations to the other Party with respect to the "Butter Tart & Buggies: Explore the Simpler Life" Tourism Promotion providing a unified approach to attracting visitors to the region by clustering our assets as they relate to the promotion of local food and accommodations, promotion of butter tarts and butter tart themed products, hand crafters and the horse and buggy culture related businesses and equine industry;

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the mutual covenants of each Party, the one with the other, the Parties hereto covenant and agree as follows:

1. The creation of the Butter Tarts & Buggies promotion shall be jointly organized, facilitated and promoted by the parties hereto with all parties to have equal rights, and shall be under the management and control of the Economic Development Representatives of Wellington North, Southgate, Minto, Mapleton & West Grey.

2. It is agreed that a Steering Committee shall be created to direct development of the promotion and associated budget that shall be comprised of party representatives from the five municipalities.
3. It is agreed that Wellington North, Southgate, Minto, Mapleton and West Grey will each make a \$2,500.00 annual contribution to the creation and ongoing delivery of the promotion; unless otherwise agreed upon.
4. Wellington North shall act as the accountant, including all banking tasks, for the “Butter Tarts & Buggies: Explore the Simpler Life” promotion, on behalf of all partners and will provide semi-annual updates to the Steering Committee.
5. In the case of actual “Butter Tarts & Buggies: Explore the Simpler Life” expenditures being under- or over-budget, the Parties shall mutually agree on how to handle the situation.
6. Minto shall be the lead for the overall Marketing and Promotions of “Butter Tarts & Buggies: Explore the Simpler Life” and coordinate all Social Media, web-site and general communications on behalf of the parties. Each municipality will be responsible to provide Minto with information to share on the web-site, etc.
7. It is agreed that criteria shall be developed as a pre-requisite for businesses to be featured in the promotion. The credibility and sustainability of the promotion will depend on businesses being able to deliver an exceptional experience that is compelling and authentic to the region.
8. It is agreed that a membership fee will not be applied to participating business members for inclusion in the promotion. It is also agreed that each municipality should have equal representation, (10) in the promotion and that only businesses that meet the above-mentioned criteria will be allowed. If there is a disagreement amongst the parties on whether or not a business meets the criteria a majority vote will rule.
9. Should the Steering Committee agree that a business from outside of the participating area be allowed into the promotion an annual membership fee of \$300.00 will be charged. It is agreed that only businesses “bordering” one of the party’s would be eligible for participation. Any disagreement will be subject to a majority vote.
10. It is agreed that this agreement shall be for a period of 2 years commencing March 1st 2018 and expiring on February 29th, 2020. At that time the agreement will be reviewed and may be extended by agreement of all parties.
11. The parties agree that this agreement may be amended at any time by the mutual consent of the parties, after the party desiring the amendment(s) gives the other party a minimum of thirty (30) days written notice of the proposed amendment(s).

12. It is further agreed that should a party request not to continue their participation in the promotion, the promotion will not dissolve from that geographic area until review of the agreement on the identified date. In this circumstance, it is agreed that the identified participating business members will incur the \$300.00 membership fee to continue their participation.

13. The following performance measures will determine the success of the program:

- Increased visits
- Increased visitor spend
- Impressions and click through rates for social and digital advertising
- Circulation statistics for print advertising
- Discounts or special gifts redeemed by visitors who have presented the Butter Tarts & Buggies guide at the participating business
- Media mentions
- Google Analytics
- Social media metrics
 - Hashtag shares, photos uploaded by consumers
- Feedback from participating businesses and consumers

IN WITNESS WHEREOF each of the parties hereto affixed its corporate seal as attested to by the proper officers duly authorized in that behalf;

SIGNED and sealed _____, 2018

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH

Andy Lennox, Mayor

Michael Givens, Chief Administrative Officer

SIGNED and sealed _____, 2018

THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE

Anna-Marie Fosbrooke, Mayor

Dave Milliner, Chief Administrative Officer

SIGNED and sealed _____, 2018

THE CORPORATION OF THE TOWN OF MINTO

George Bridge, Mayor

Bill White, Chief Administrative Officer / Clerk

SIGNED and sealed _____, 2018

THE CORPORATION OF THE TOWNSHIP OF MAPLETON

Neil Driscoll, Mayor

Manny Baron, Chief Administrative Officer

SIGNED and sealed _____, 2018

THE CORPORATION OF THE MUNICIPALITY OF WEST GREY

Kevin Eccles, Mayor

Laura Johnston, Chief Administrative Officer



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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF MARCH 12, 2018**

FROM: ADAM MCNABB, DIRECTOR OF FINANCE & TREASURY

**SUBJECT: REPORT TR2018-005 BEING A REPORT ON ASSET
MANAGEMENT INITIATIVES FOR 2018**

THAT Report TR2018-005 being a report on asset management initiatives for the 2018 calendar year be accepted for information;

FURTHER THAT council support the creation of a cross-functional asset management team;

AND FURTHER THAT council support the submission of an application for the FCM MAMP grant to fund the support of a 3rd party consultant to provide project direction, management, and software training for our existing 'Citywide' asset management software tool.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

None

BACKGROUND

The Township of Wellington North's most recent asset management plan dates back to 2013, and was created, in large part, due to the requirement of a asset management plan to support a number of funding opportunities. Since 2013, there has been a significant amount of change both internally with the administrative staff of the township, but also legislatively. These changes have resulted in fragmented coverage and oversight of the existing software tool 'Citywide', and gaps in the upkeep, maintenance and utilization of the tool.

The Infrastructure for Jobs and Prosperity Act, 2015 (IIPA) was proclaimed in 2016 which gave the province the authority to regulate municipal asset management planning.

While the County and Township were anticipating the release of this regulation, the timing was delayed several times in 2016.

On December 27, 2017, O. Reg 588/17 under IIPA was released outlining new requirements for municipal asset management planning. While no provisions take effect immediately, the compliance timelines are phased-in over a 6-year period. Significant requirements by date are outlined below:

Date	Requirement	Description
July 1, 2019	Strategic Asset Management Policy	Policy identifies municipal goals the asset management plan supports, how the budget is informed, asset management planning principles, implications of climate change, and a commitment to provide opportunities for stakeholder input.
July 1, 2021	Asset Management Plan (Core Assets)	The plan must discuss current levels of service and the associated costs of maintaining that service for roads, bridges, and culverts.
July 1, 2023	Asset Management (All municipal assets)	The plan must discuss current levels of service and the associated costs of maintaining that service for all municipal asset classes.
July 1, 2024	Proposed Levels of Service	Builds on the 2023 requirement by including a discussion of proposed levels of service, what activities will be required to meet proposed levels of service, and a strategy to fund those activities.

The Municipal Finance Officers' Association (MFOA) has been consulting with municipalities on the new regulations and has made commitments to provide a Strategic Asset Management Policy Template and Guide, which is to be released early in 2018. This should greatly assist the Township with the new requirements; however, it is the view of the Treasurer, that without additional professional resources, and a cross functional asset management team, the initiative will not get the necessary traction, or depth of focus to meet the impending deadlines.

While the July 1 2019 deadline for the strategic asset management policy may seem like a distant target, it is the view of the author that the policy will require significant buy-in from all stakeholders, and a tremendous amount of forethought as this policy will effectively require a paradigm shift for the Township as it relates to asset management. In order for the Township to be successful in its future asset management efforts, and to meet the deadlines outlined above, asset management must become engrained into the local culture, and serve as more than just a finance function.

Public Sector Digest (PSD), a leader in asset management road mapping and software technologies, is familiar with the Township (in that is has performed the initial install and data load for the Citywide application), and is willing to work with us to perform a roadmap planning

exercise. Additionally, during the road mapping exercise, it would be incumbent upon Township staff, and PSD to revisit and scrub the data contained in the Citywide database and perform training on the Citywide tool to ensure optimal utilization of the tool, and position the Township for future asset management success.

FINANCIAL CONSIDERATIONS

Verbal discussion with Matt Vandommelen of PSD has revealed that a cradle to grave road mapping exercise would cost approximately \$65,000.

I have been in contact with a few of our municipal partners via the newly formed County Asset Management Working Group, and am aware of funding opportunities extended through FCM which would total \$50,000 (to be spent within 10 months), for the specific purpose of asset management planning. The engagement of PSD for the roadmap exercise would fit within the framework of eligible expenditures, and applications for first round funding are to be submitted by April 1st, 2018.

With Council's permission, I would like to proceed with application for funding through FCM, and if successful, proceed with the engagement of PSD for the asset management roadmap exercise.

STRATEGIC PLAN

Asset management has been identified as a strategic initiative for 2018, and it is the view of the author that without additional resources, and a focused, engaged, cross-functional asset management team the Township will struggle to meet the legislated requirements. Moreover, by ensuring that our due diligence is completed on the front-end of the policy scripting, we have the opportunity to put together an elegant framework that will aid in future budgeting, planning, growth and investment strategies.

Do the report's recommendations advance the Strategy's implementation?

X Yes No N/A

Which pillars does this report support?

<p>X Community Growth Plan <input type="checkbox"/> Human Resource Plan <input type="checkbox"/> Brand and Identity X Strategic Partnerships</p>	<p>X Community Service Review <input type="checkbox"/> Corporate Communication Plan <input type="checkbox"/> Positive Healthy Work Environment</p>
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PREPARED BY:	RECOMMENDED BY:
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Adam McNabb

Michael Givens, CFA

ADAM MCNABB DIRECTOR OF FINANCE & TREASURY	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER
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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF MARCH 12, 2018**

FROM: ADAM MCNABB, DIRECTOR OF FINANCE & TREASURY

**SUBJECT: REPORT TR2018-006 BEING A REVISITED REPORT ON
DEBENTURES AND DEBT SERVICING COSTS**

THAT Report TR2018-006 being a revisited report on debentures and debt servicing costs be received by council;

AND FURTHER THAT resolution number 2018-048 relative to report TR2018-048 be defeated;

AND FURTHER THAT the Council of the Township of Wellington North direct staff to initiate payment of the 2018 bullet payment of \$996,450 (inclusive of interest) from reserves and reserve funds as outlined in report TR2018-006;

AND FURTHER THAT Council direct staff to revisit debt servicing costs later in 2018 for the 2019 and 2020 bullet payment strategies allowing for Council direction on the debt servicing requirements for the 2019-2020 time period to enable future budget preparation initiatives.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

TR2018-002 being a report on debentures and debt servicing costs.

BACKGROUND

Report TR2018-002 was submitted for council consideration at the February 12, 2018 meeting of council where resolution number 2018-048 was deferred pending a future report from Treasury staff to investigate options surrounding the payment of the 2018 bullet payment from reserves and reserve funds to mitigate in-year debt servicing costs, and further reduce the amount of carrying debt held by the Township.

FINANCIAL CONSIDERATIONS

Current debt levels, and 2018 servicing costs are outlined below:

Township of Wellington North									
Debenture Summary									
2018									
Bylaw number	Year	Name	Amount	Rate (%)	Annual payment	2018 Debenture Payments			
						Opening Balance	Principal	Interest	Closing Balance
55-04	2004-2024	Mount Forest Sewage Plant	3,000,000	5.84	256,228	1,455,109	173,750	82,478	1,281,359
42-08	2008-2018	Mount Forest Arena	2,000,000	3.85 - 5.00	Various	949,000	949,000	47,450	-
92-08	2009-2019	Mount Forest Arena	2,000,000	1.65 - 4.90	Various	1,082,000	138,000	49,499	944,000
33-10	2010-2020	Mount Forest Durham St Pumping Station	900,000	1.60 - 4.85	Various	549,360	58,320	25,035	491,040
33-10	2010-2020	Mount Forest Cork St Pumping Station	600,000	1.60 - 4.85	Various	366,240	38,880	16,690	327,360
33-10	2010-2020	Mount Forest Egremont St Reconstruction	925,000	1.60 - 4.85	Various	564,620	59,940	25,730	504,680
33-10	2010-2020	Arthur Community Centre	75,000	1.60 - 4.85	Various	45,780	4,860	2,086	40,920
			12,500,000			5,012,109	1,422,750	248,968	3,589,359
Notes:									
	[1]	Principal balance of \$949,000 due in 2018, of which \$808,000 is refundable, at the option of the Township, for a further period not exceeding 5 years.							
	[2]	Principal balance of \$944,000 due in 2019, of which \$785,000 is refundable, at the option of the Township, for a further period not exceeding 5 years.							
	[3]	Principal balance of \$1,192,000 due in 2020, of which \$1,010,000 is refundable, at the option of the Township, for a further period not exceeding 5 years.							

As can be seen above, the Township of Wellington North has an opening debt balance (Jan 2018) of just north of \$5 Million dollars, with interest rates ranging from 4.55% - 5.84%. The first of 3 consecutive large bullet payment years begins in 2018 with a payment in the amount of \$949,000 due in July; however, Township of Welling North has the opportunity to exercise a refundable option whereby a portion of the remaining bullet(s) can be refinanced for a further 5 years. Based on the direction of council, Treasury staff has investigated potential funding options for the 2018 bullet and interest payment from reserves, which are outlined below:

MF Arena - 2018 Bullet & Interest funding Options

Option # 1		
<u>Fund Account</u>	<u>Fund Name</u>	<u>Fund Contribution</u>
Reserves		
1-00-00-000-3010	Working Capital	275,410.07
Obligatory Reserve Funds		
3-00-71-300-3210	Wellington North Indoor Rec D.C.s	216,295.76
Discretionary Reserve Funds		
3-00-30-001-3210	Arthur Works Yard Res. Fund	504,744.17
Total Funding		996,450.00

Option # 2		
<u>Fund Account</u>	<u>Fund Name</u>	<u>Fund Contribution</u>
Reserves		
1-00-00-000-3010	Working Capital	450.07
1-00-00-000-3030	Recreation-Capital Equip	274,960.00
Obligatory Reserve Funds		
3-00-71-300-3210	Wellington North Indoor Rec D.C.s	216,295.76
Discretionary Reserve Funds		
3-00-30-001-3210	Arthur Works Yard Res. Fund	504,744.17
Total Funding		996,450.00

Option # 3		
<u>Fund Account</u>	<u>Fund Name</u>	<u>Fund Contribution</u>
Reserves		
1-00-00-000-3010	Working Capital	22,627.63
Obligatory Reserve Funds		
3-00-71-300-3210	Wellington North Indoor Rec D.C.s	216,295.76
Discretionary Reserve Funds		
3-00-15-001-3210	Administration Facility Res. Fund	252,782.44
3-00-30-001-3210	Arthur Works Yard Res. Fund	504,744.17
Total Funding		996,450.00

While the above represent but a few funding scenarios, it is the author's opinion, based on internal conversations, that the funds identified above represent the most likely candidates for utilization. The Wellington North Indoor Rec. D.C.s have been explicitly earmarked in the 2013 D.C. study for the purpose of funding principal and interest relative to the MF Sports Complex replacement and expansion debt load. Whereas the Arthur Works Yard Res. Fund had been earmarked for the possible rehabilitation / relocation of the works yard, which, is unlikely to materialize given the possibility of a reciprocal relationship with the County transpiring in the future. These two funds cumulatively represent a potential funding stream of approximately \$720K. The residual ~\$276K to support the residual funding can be funded using a variety of options; however, given the recent update to the administration office in Kenilworth, the Administration Facility Res. Fund would be another likely candidate for utilization.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

- Yes
- No
- N/A

Which pillars does this report support?

- Community Growth Plan
- Human Resource Plan
- Brand and Identity
- Strategic Partnerships
- Community Service Review
- Corporate Communication Plan
- Positive Healthy Work Environment

The decision(s) made relative to this topic will have a significant impact on current and future debt servicing costs (which are, in large part, levy driven), thus it is imperative that the decision(s) made surrounding this topic coincide with the strategic plan for the Township.

Weighing the cash and reserve position of the Township, and prevailing market interest rates and trends, it is the recommendation of the Treasurer to exercise option # 3 of the above to fully fund the 2018 bullet payment and interest owing.

PREPARED BY:	RECOMMENDED BY:
<i>Adam McNabb</i>	<i>Michael Givens, CAO</i>
ADAM MCNABB DIRECTOR OF FINANCE & TREASURY	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER

From: Wayne Brohman [<mailto:w.brohman@svca.on.ca>]
Sent: February-28-18 11:36 AM
Subject: Conservation Authority Underfunding

Watershed Counties and Municipalities

At the Saugeen Valley Conservation Authority meeting on February 13 the Authority members passed a motion asking staff to distribute the attached sample letter to various upper and lower tier municipalities. The sample letter relates to the continuing provincial underfunding of Ontario's Conservation Authorities and asks the Province to increase that funding. SVCA asks that you present this sample letter to your respective councils and ask for their support in sending your version of the letter to the parties listed in the letter.

Thank you,

Wayne Brohman



Wayne Brohman, General Manager/Secretary Treasurer
1078 Bruce Rd. 12, Box 150 Formosa, ON N0G 1W0
519-367-3040 Ext. 232 Fax: 519-367-3041
w.brohman@svca.on.ca
www.svca.on.ca



Letter to
Premier Kathleen Wynne
PC Interim Leader Vic Fedeli
NDP Leader Andrea Horwath

Subject: Increase base funding to Ontario Conservation Authorities

The Council of _____ recognizes that there is only one taxpayer supporting all levels of government and that these are challenging times for the Province of Ontario with respect to its budget. We also recognize that transfer payment funding cuts to the Conservation Authorities were initially implemented in 1995, and have subsequently never been increased in the 22 years since, remaining at the same 1995 dollar value, with the only change being the further cut of several hundred thousand dollars directed at the two largest of the Authorities, Toronto Region and Grand River.

As a member municipality of our local Conservation Authority we followed with interest the multi-year review of the Conservation Authorities Act in which a consistent message was heard from virtually all stakeholders that there was a need for the Province of Ontario to address the chronic underfunding of the Conservation Authorities.

We wish to point out that while the base funding for Conservation Authorities comes through the MNR&F, and the MOE&CC for Drinking Water Source Protection, the work that Conservation Authorities do in partnership with those ministries also benefits other provincial ministries through the various programs and projects of the Authorities, i.e. Education; Health; Agriculture, Food and Rural Affairs; Municipal Affairs and Housing; Tourism, Recreation and Culture; Infrastructure; and Community Safety.

Further, we observed that during debate on Bill 139 addressing the proposed amendments to the Conservation Authorities Act, MPPs of *all* parties were supportive of the work of the Conservation Authorities, and acknowledged the need to address the chronic underfunding. We also observed that the subsequent passage of Bill 139 received *all* party support so as to be passed in the Legislature in December of 2017, and receive Royal Assent immediately thereafter.

Therefore, be it resolved that the Council of _____ hereby requests that the Province of Ontario, demonstrate their all party support for Conservation Authorities and the work that they do on behalf of all our ratepayers by increasing the transfer payment allocation through reallocation of dollars from other benefiting provincial ministries, or other new revenues, i.e. Carbon Cap and Trade revenues; and

That the Council of _____ direct staff to forward a copy of this letter and resolution to the Ministers of Finance, MNR&F, MOE&CC, Education, Health, Agriculture, Food & Rural Affairs, Municipal Affairs & Housing, Tourism, Recreation & Culture, Infrastructure, and Community Safety; local MPs and MPPs; the Association of Municipalities of Ontario; Conservation Ontario; and the member municipalities of its local Conservation Authority.



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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF 12, 2018**

**FROM: KARREN WALLACE, DIRECTOR OF LEGISLATIVE
SERVICES/CLERK**

**SUBJECT: REPORT CLK 2018-012 BEING A REPORT ON CONSENT
APPLICATIONS B94-13, B95-13, B96-13, B97-13 AND B98-13
(MAPLE HILL ESTATES INC.) KNOWN AS PARK LOTS 1, 2 and 3
SOUTH OF CLYDE STREET TOWN OF MOUNT FOREST, NOW
THE TOWNSHIP OF WELLINGTON NORTH**

RECOMMENDATION

THAT Council of the Township of Wellington North receive CLK Report 2018-012 being a report on Consent Applications B94-13; B95-13; B96-13; B97-13 and B98-13 as Park Lots 1, 2 and 3, South of Clyde Street, Town of Mount Forest, now the Township of Wellington North;

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B94/13 as presented with the following conditions:

- **THAT** Payment be made of the fee of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;
- **THAT** the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;
- **THAT** a Parkland dedication fee be paid (\$1,000 in 2018)
- **THAT** the Owner receive approval from the applicable road authority in a manner deemed acceptable to that road authority for an entrance to the severed and retained parcel;

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B95/13 as presented with the following conditions:

- **THAT** Payment be made of the fee of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;
- **THAT** the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;
- **THAT** a Parkland dedication fee be paid (\$1,000 in 2018)

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B96/13 as presented with the following conditions:

- **THAT** Payment be made of the fee of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;
- **THAT** the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;
- **THAT** a Parkland dedication fee be paid (\$1,000 in 2018)

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B97/13 as presented with the following conditions:

- **THAT** Payment be made of the fee of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;
- **THAT** the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;
- **THAT** a Parkland dedication fee be paid (\$1,000 in 2018)

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B98/13 as presented with the following conditions:

- **THAT** Payment be made of the fee of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;
- **THAT** the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;
- **THAT** a Parkland dedication fee be paid (\$1,000 in 2018)

AND FURTHER THAT Council authorizes the Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

PREVIOUS REPORTS PERTINENT TO THIS MATTER
--

N/A

BACKGROUND

The consents were originally circulated and presented for consideration by Council in 2013. The Senior Planner recommended the applications be deferred to allow the applicant to meet with Township and County staff to discuss the appropriateness of developing the lands on private services as well as the need for a comprehensive Official Plan Amendment to deal with the requirements as set out in the special policy provision PA6-2.

Revised consent applications are now being presented for Council consideration. Essentially the five consents will provide for five building lots ranging in size from .04 to 1.8 hectares shown on the sketch attached as Schedule "A"

Municipal comments were requested from the Chief Administrative Officer, Chief Building Official, Treasurer, and the County of Wellington Planner.

Wellington County planning comments are attached hereto as Schedule "B" and they are generally supportive of the consents.

FINANCIAL CONSIDERATIONS

The municipality will realize \$5,650.00 in parkland dedication fees and clearance fees.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

Yes

No

N/A

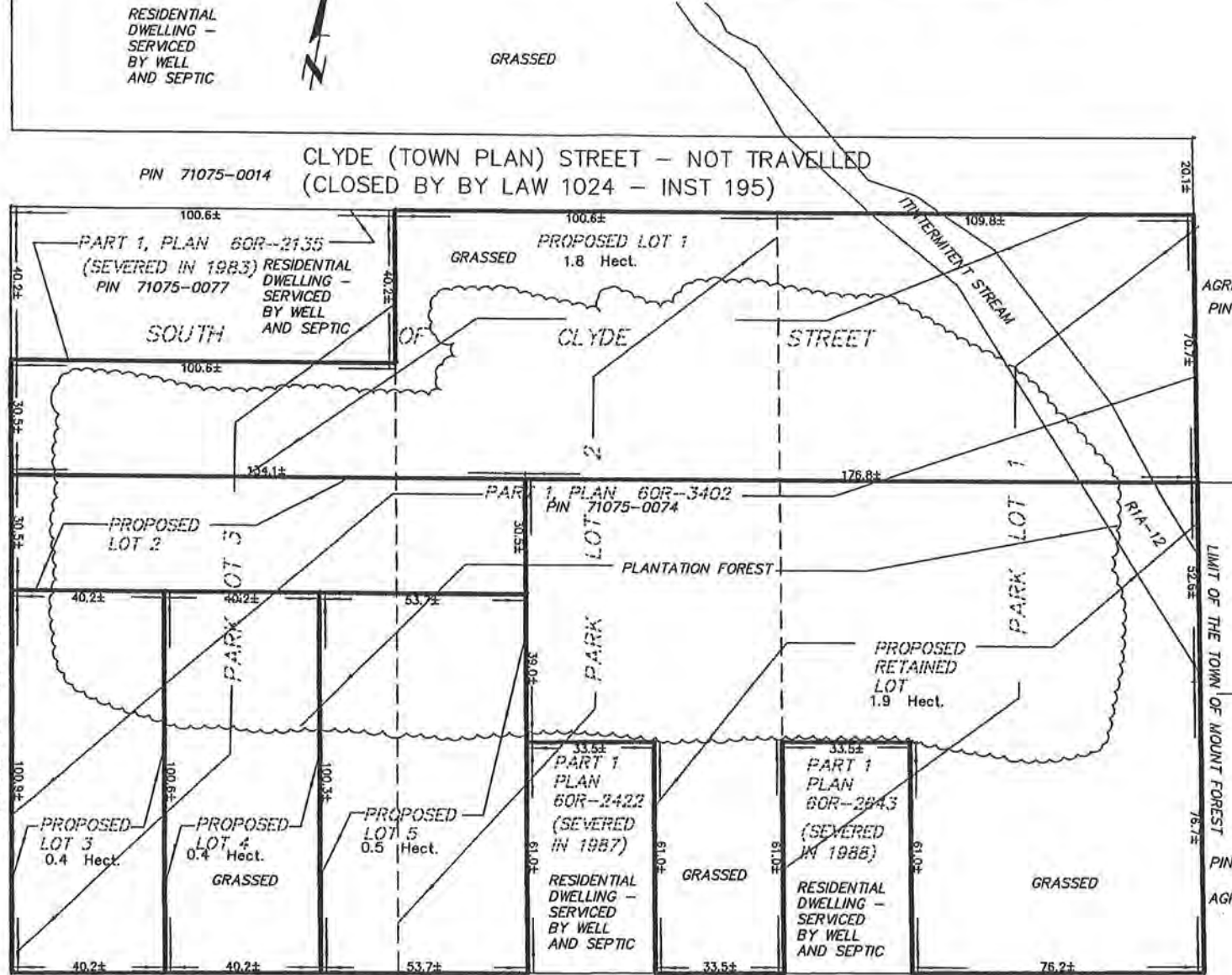
PREPARED BY:	RECOMMENDED BY:
<i>Karren Wallace, Clerk</i>	<i>Michael Givens, CAO</i>
KARREN WALLACE DIRECTOR LEGISLATIVE SERVICES/CLERK	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER

B94/13-B98098



SCHEDULE A

SEVERANCE SKETCH OF
PART OF PARK LOTS 1, 2, & 3
SOUTH OF CLYDE STREET
 (TOWN OF MOUNT FOREST)
 TOWNSHIP OF WELLINGTON NORTH
 COUNTY OF WELLINGTON
 WILSON-FORD



RESIDENTIAL DWELLING - SERVICED BY WELL AND SEPTIC

GRASSED

CLYDE (TOWN PLAN) STREET - NOT TRAVELLED
 (CLOSED BY BY LAW 1024 - INST 195)
 PIN 71075-0014

RESIDENTIAL DWELLING - SERVICED BY WELL AND SEPTIC

AYRSHIRE (TOWN PLAN) STREET TRAVELLED
 PIN 71075-0017

RESIDENTIAL DWELLING - SERVICED BY WELL AND SEPTIC

RESIDENTIAL DWELLING - SERVICED BY WELL AND SEPTIC

AGRICULTURAL
 PIN 71075-0130

NOTE:
 PROPOSED LOT CONFIGURATION BASED ON FIGURE 1 PREPARED BY RON DAVIDSON.

CAUTION: THIS SKETCH IS NOT A PLAN OF SURVEY AND SHALL NOT BE USED FOR ANY PURPOSE EXCEPT THAT SHOWN IN THE TITLE BLOCK.

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 NO PERSON MAY COPY, REPRODUCE, DISTRIBUTE OR ALTER THIS SKETCH IN WHOLE OR IN PART WITHOUT THE WRITTEN PERMISSION OF WILSON FORD SURVEYING & ENGINEERING.

NOTES:
 ELEVATIONS SHOWN ON THIS PLAN ARE IN METRES.
 DIMENSIONS SHOWN HEREON REPRESENT A COMPILATION OF VARIOUS PLANS AND DEEDS AND DO NOT REFLECT THE RESULTS OF AN ACTUAL CURRENT FIELD SURVEY.
 ZONING: R1A & R1A-12

THIS SKETCH WAS PREPARED FOR MAPLE HILL ESTATES INC. AND THE UNDERSIGNED ACCEPTS NO RESPONSIBILITY FOR USE BY OTHER PARTIES
 30 JANUARY, 2018

GREG FORD, P.Eng(CIVIL)
 ONTARIO LAND SURVEYOR

WILSON - FORD
 Surveying & Engineering
 120 KING ST. E., Box 294,
 MOUNT FOREST ON, N0G 2L0
 PHONE (519)323-2451

RESIDENTIAL DWELLING - SERVICED BY WELL AND SEPTIC	RESIDENTIAL DWELLING - SERVICED BY WELL AND SEPTIC	RESIDENTIAL DWELLING - SERVICED BY WELL AND SEPTIC	RESIDENTIAL DWELLING - SERVICED BY WELL AND SEPTIC	RESIDENTIAL DWELLING - SERVICED BY WELL AND SEPTIC	RESIDENTIAL DWELLING - SERVICED BY WELL AND SEPTIC	AGRICULTURAL
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SCHEDULE B

Application | B94- 98/13
Location | Park Lots 1, 2 & 3, South of Clyde Street
 TOWNSHIP OF WELLINGTON NORTH
Applicant/Owner | Maple Hill Estates Inc.

PLANNING OPINION: Located within the Mount Forest Urban Centre this proposal would create 5 residential lots as follows:

Description	Frontage	Area
B94/13 – Lot 1	30.5 m (100 ft)	1.8 ha (4.44 ac)
B95/13 – Lot 2	30.5 m (100 ft.)	0.4 ha (1 ac)
B96/13 –B97/13 – Lots 3 & 4	40.2 m (131.9 ft)	0.4 ha (1 ac)
B98/13 – Lots 5	53.7 m (175.9 ft)	0.5 ha (1.3 ac)
Retained Parcel	109.7 m (360 ft) on Oxford Street	1.9 ha (4.69 ac)

These applications are consistent with Provincial policy and conform to the Official Plan.

PLACES TO GROW: According to Section 1.1.3.2, land use patterns within settlement areas shall be based on densities and a mix of land uses which efficiently use land and resources.

PROVINCIAL POLICY STATEMENT (PPS): Section 1.1.3 of the Provincial Policy Statement directs growth to occur within settlement areas. The proposed lots are located within the Mount Forest Urban Centre.

WELLINGTON COUNTY OFFICIAL PLAN: The subject lands are designated RESIDENTIAL within the Mount Forest Urban Centre. New lots are permitted in Urban Centres provided that the land will be appropriately zoned.

The matters under Section 10.1.3 were also considered. including item b) “that all lots can be adequately serviced...”, k) “that the size and shape of proposed lots is suitable, including frontage, area and the proportion of frontage to depth”, and item m) “that all new lots shall have logical lot lines given existing lot patterns in the area,...”.

With respect to item k) the applicant consulted with staff and the configuration of lot 1 was determined to be adequate as it will allow for potential development should the unopened road allowance be constructed in the future.

LOCAL ZONING BY-LAW: The subject property is currently zoned unserved Residential Zone (R1A). Severed and retained lots would meet the minimum frontage and area requirements.

SITE VISIT INFORMATION: The subject property was visited and photographed on August 28th, 2013. Notice Cards were posted and the survey sketch appears to meet the application requirements.

**Planning and Development Department | County of Wellington**

County Administration Centre | 74 Woolwich Street | Guelph ON N1H 3T9

T 519.837.2600 | F 519.823.1694

ADDITIONAL INFORMATION: These applications were originally deferred to allow the applicant time to apply for an Official Plan amendment to address the requirements as set out in the special policy provision PA6-2 which these lands were designated. An Official Plan amendment was approved by County Council on February 22, 2018, to place these lands into a residential designation. All requirements of PA6-2 have been met and the lands can adequately be developed on private septic and well.

A handwritten signature in cursive script, appearing to read "L. Redmond".

Linda Redmond, Manager of Planning & Environment
March 1, 2018



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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF MARCH 12, 2018**

**FROM: KARREN WALLACE, DIRECTOR OF LEGISLATIVE
SERVICES/CLERK**

**SUBJECT: REPORT CLK 2018-013 BEING A REPORT ON CONSENT
APPLICATIONS B23-18 AND B24-18 (2574574 ONTARIO INC.
Wilson) KNOWN AS PART LOT 4, SOUTH OF DURHAM STREET,
EAST OF MAIN STREET, PLAN TOWN OF MOUNT FOREST NOW
TOWNSHIP OF WELLINGTON NORTH**

RECOMMENDATION

THAT Council of the Township of Wellington North receive CLK Report 2018-013 being a report on Consent Applications B23-18 and B24-18 as Part Lot 4, South of Durham Street, East of Main Street, Plan Town of Mount Forest, now the Township of Wellington North;

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B23/18 as presented with the following conditions:

- **THAT** Payment be made of the fee of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;
- **THAT** the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;
- **THAT** a Parkland dedication fee be paid (\$1,000 in 2018)
- **THAT** the Owner receive approval from the applicable road authority in a manner deemed acceptable to that road authority for an entrance to the severed and retained parcel;

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B24/18 as presented with the following conditions:

- **THAT** Payment be made of the fee of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;
- **THAT** the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;
- **THAT** a Parkland dedication fee be paid (\$1,000 in 2018)
- **THAT** the Owner receive approval from the applicable road authority in a manner deemed acceptable to that road authority for an entrance to the severed and retained parcel;

AND FURTHER THAT Council authorizes the Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

PREVIOUS REPORTS PERTINENT TO THIS MATTER
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CAO 2017-005 Sanitary Servicing Durham Street East
 CAO 2017-006 Sanitary Servicing Durham Street East

BACKGROUND

The subject property is known as Part Lot 4, South of Durham Street, East of Main Street, Plan Town of Mount Forest, now the Township of Wellington North.

Consent B23/18 is for a proposed severance of 1,565 square metres with a 44.8 metre frontage vacant land for proposed urban residential use being five new residential street town house units (Shown as 1 on sketch attached as Schedule A). The retained parcel is 2.31 hectares with a 137.2 metre frontage on London Road and 177.9 metre frontage on Birmingham Street vacant land for proposed residential development. .

Consent B24/18 is for a proposed severance of 1,721 square metres with a 49.5 metre frontage vacant land for proposed urban residential use being five new residential street town house units. (Shown as 2 on sketch attached as Schedule A). The retained parcel is 2.31 hectares with a 137.2 metre frontage on London Road and 177.9 metre frontage on Birmingham Street vacant land for proposed residential development.

Municipal comments were requested from the Chief Administrative Officer, Chief Building Official, Treasurer, and the County of Wellington Planner.

Wellington County planning comments are attached hereto as Schedule "B" and they are generally supportive of the consents.

Schedule "C" is correspondence received from Wayne and Brenda Diebold 486 Durham Street East regarding the consent with the following concerns and/questions:

- Sewer systems and road paving
- Will the units be rentals
- What is the height of the proposal

- Will this impact property values
- Will construction impact the trees on 486 Durham
- Will a privacy fence be constructed
- Date of commencement of construction

A copy of the correspondence has been forwarded to the County of Wellington Land Division Committee.

At the March 13, 2017 meeting of Council, the following resolution was passed:

THAT the Council of the Corporation of the Township of Wellington North support Alternative #2 identified in BMROSS February 22, 2017 letter regarding preliminary servicing considerations with the below requirements:

1. *That the developer agrees that sanitary servicing of the remainder of Part of Park Lot 4, South Side Durham Street will be completed by gravity sanitary servicing via extension of the Birmingham Street Sewer or the extension of the Sligo Road sewer;*
2. *That the developer would be responsible for the design and design costs of the proposed works within the Township road allowance to the satisfaction of the Township of Wellington North, and in conformance with the OBC for the works on private property, and responsible for obtaining all necessary approvals/permits;*
3. *That the developer ensure there is adequate cover depth for the proposed private services to eliminate freezing concerns;*
4. *That the developer be required to confirm with the Township of Wellington North that the downstream existing sanitary sewer (Durham□Church□Birmingham) has the required capacity to service peak flows associated with his proposed development;*
5. *That the developer provides a conceptual layout and servicing scheme for the Retained Lands.*

FINANCIAL CONSIDERATIONS

The municipality will realize \$2,260.00 in parkland dedication fees and clearance fees.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

- Yes No N/A

PREPARED BY:	RECOMMENDED BY:
---------------------	------------------------

Karren Wallace, Clerk

Michael Givens, CAO

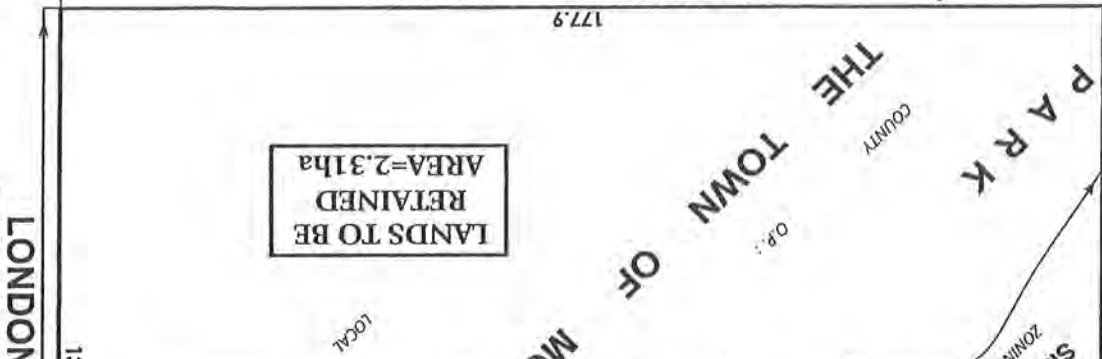
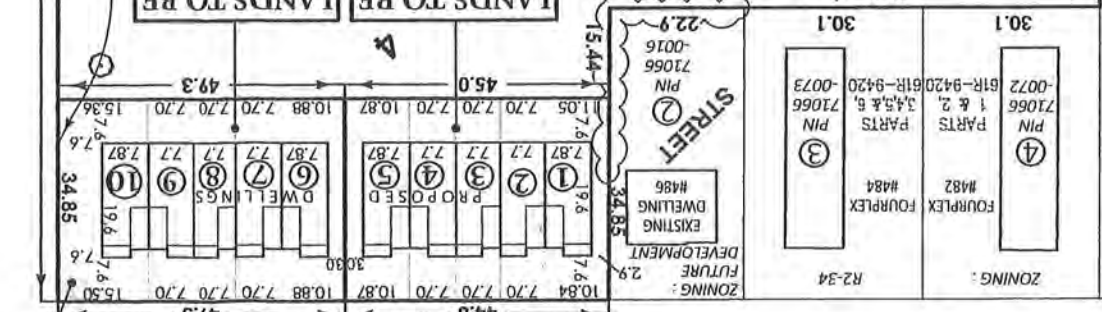
KARREN WALLACE DIRECTOR LEGISLATIVE SERVICES/CLERK	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER
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EXISTING DWELLING #467 PIN 71067-0065

NORTH SIDE OF DURHAM STREET & EASTSIDE OF MAIN STREET PARK LOT 4 ZONING: FUTURE DEVELOPMENT PIN 71067-0070

SCHEDULE A

DURHAM STREET EAST
(BY REGISTERED PLAN 419) 20.12m WIDE
PIN 71067-0002



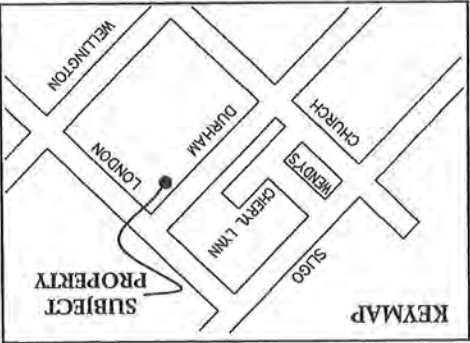
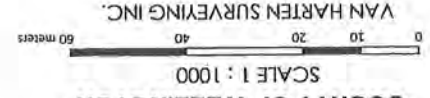
PROPOSED ZONING DESIGNATION: RESIDENTIAL R2 - STREET TOWNHOUSE

REGULATIONS	REQUIRED	UNIT (1)	UNIT (2)	UNIT (3)	UNIT (4)	UNIT (5)	UNIT (6)	UNIT (7)	UNIT (8)	UNIT (9)	UNIT (10)
MINIMUM Lot Area	232m²	381m²	267m²	267m²	267m²	267m²	378m²	378m²	267m²	267m²	378m²
MINIMUM Front Yard	6.5m (14.0m for corner lot)	10.8m	7.7m	7.7m	7.7m	10.8m	10.8m	7.7m	7.7m	7.7m	15.5m
MINIMUM Interior Side Yard (More than One Storey)	1.8m	2.9m	N/A	N/A	N/A	3.0m	3.0m	N/A	N/A	N/A	N/A
MINIMUM Exterior Side Yard	1.8m	2.9m	N/A	N/A	N/A	3.0m	3.0m	N/A	N/A	N/A	N/A
MINIMUM Rear Yard	7.6m	7.6m	7.6m	7.6m	7.6m	7.6m	7.6m	7.6m	7.6m	7.6m	7.6m

ZONING: FUTURE DEVELOPMENT
PARK LOT 4
PIN 71066-0029
SOUTH SIDE OF BIRMINGHAM STREET
104

PART 1, 61R-20580 PIN 71066-0090
PART 1, 61R-11573 PIN 71066-0084

SEVERANCE SKETCH
PART OF PARK LOT 4
SOUTH OF DURHAM STREET
AND EAST OF MAIN STREET
PLAN OF THE TOWN OF MOUNT FOREST
FORMALLY TOWN OF MOUNT FOREST
TOWNSHIP OF WELLINGTON NORTH
COUNTY OF WELLINGTON



NOTES:

1. THIS IS NOT A PLAN OF SURVEY AND SHOULD NOT BE USED FOR REAL ESTATE TRANSFERS OR MORTGAGES.
 2. SUBJECT LANDS ARE ZONED FUTURE DEVELOPMENT (FD).
 3. SUBJECT LANDS HAVE A LOCAL OFFICIAL PLAN DESIGNATION OF RESIDENTIAL.
 4. SUBJECT LANDS HAVE A COUNTY OFFICIAL PLAN DESIGNATION OF URBAN CENTRE.
 3. DISTANCES ON THIS PLAN ARE SHOWN IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.
 4. DIMENSIONS ON THIS SKETCH ARE APPROXIMATE AND HAVE NOT BEEN VERIFIED BY SURVEY.
- THIS SKETCH WAS PREPARED ON THE 30th DAY OF JANUARY 2018
- JEFFREY E. BUISMAN*
ONTARIO LAND SURVEYOR

Van Harten
SURVEYING INC.
LAND SURVEYORS and ENGINEERS

Elmira Ph: 519-669-5070 Guelph Ph: 519-821-2763 Orangeville Ph: 519-940-4110
www.vanharten.com info@vanharten.com
CHECKED BY: JEB PROJECT NO. 24359-16
DRAWN BY: ARN Jan 30, 2018-1:25pm
G:\MOUNT FOREST\ACAD\SEV PKLT4 (MILSON) UTM B.dwg



SCHEDULE B

Application	B23/18 & B24/18
Location	Part Park Lot 4, South of Durham St, East of Main Street TOWNSHIP OF WELLINGTON NORTH
Applicant/Owner	2574574 Ontario Inc.

PLANNING OPINION: This application would sever two vacant parcels in the Urban Centre of Mount Forest for proposed Townhouse uses as follows:

Description	Lot Area	Frontage
B23/18 (1)	1,565 m ² (16,845 ft ²)	44.8 m
B24/18 (2)	1,721 m ² (18,524 ft ²)	49.5 m
Retained lands	2.31 ha (5.7 ac)	137.2 m

This application is consistent with Provincial Policy and generally conforms to the Official Plan, provided that the following matters are addressed as conditions of approval:

- a) That driveway access can be provided to the sites to the satisfaction of the local municipality;
- b) That servicing be provided to the sites to the satisfaction of the local municipality;
- c) That the applicants enter into a development agreement with the Township of Wellington North addressing servicing, road works, drainage and any other requirements financial or otherwise to the satisfaction of the municipality; and
- d) That the severed parcels be rezoned to the satisfaction of the local municipality.

PLACES TO GROW: The Provincial Growth Plan directs the majority of growth to settlement areas as a better use of land and infrastructure while prioritizing intensification in strategic growth areas, including urban growth centres, major transit station areas, brownfield sites and grey fields.

PROVINCIAL POLICY STATEMENT (PPS): Section 1.1.3 of the Provincial Policy Statement directs growth to occur within settlement areas. The subject property is within the Mount Forest Urban Centre.

WELLINGTON COUNTY OFFICIAL PLAN: The subject property is designated RESIDENTIAL and is located outside of the built boundary in the Urban Centre of Mount Forest. Section 10.6.2 states, new lots may be created in Urban Centres provided that the land will be appropriately zoned. Lot creation will normally proceed by a plan of subdivision and will be based on the provision of full services, wherever such services are available.

Regarding the above, the applicants and the Township have been in discussions regarding the development of the severed parcels and there is agreement that the proposed Townhouse development fronting on to Durham Street East proceed by consent. The further development of the retained parcel will proceed by Plan of Subdivision.

The matters under section 10.1.3 were also considered including b) that all lots can be adequately serviced with water, sewage disposals storm water management or drainage, fire protection, roads, utilities, solid waste disposal to an accepted municipal standard and without undue financial burden on the municipality.



Regarding item b) above, municipal servicing currently do not service the property. The applicant and Township Engineering have been working on plans to extend this servicing and other facility such as sidewalks, curbs storm sewers etc., to the property. Comments from the Township regarding the proposed servicing arrangement should be considered. Two conditions are being recommended related to servicing, drainage and road works:

1. That servicing be provided to the satisfaction of the Township of Wellington North;
2. That the applicant enter into a development agreement with the Township of Wellington North addressing servicing, road works, drainage and any other requirements financial or otherwise to the satisfaction of the municipality.

WELL HEAD PROTECTION AREA: The subject property is located within a WHPA C with a vulnerability score of 6 and 8.

Pg.2... B23/18 & B24/18

LOCAL ZONING BY-LAW: The subject property is currently zoned Future Development (FD) zone. The applicants have submitted a zoning by-law amendment application for the severed lands, which would rezone the property to Residential (R3) zone. This zone change would facilitate the proposed Townhouse development on the sites. It appear that both severed lots and the retained lands can meet the minimum lot area requirements of the R3 and FD zone respectively.

ADDITIONAL INFORMATION: It is our understanding that the applicants will be submitting additional consent applications to further subdivide the severed lots to accommodate each proposed townhouse unit. We also not that it is the applicants intention to submit a Draft Plan of Subdivision and an additional zone change applications for the development of the retained lands in the future.

SITE VISIT INFORMATION: The subject property has not yet been visited

Jameson Pickard, Planner

March 2, 2018

B24/18

March 2/18

To WHOM IT MAY CONCERN:

I am writing this letter in regards to the recent letter sent to us of potential town house units being built on Durham St. E.

The location of these buildings would be directly beside my residence. I have some growing concerns with this recent letter and would like to address them.

#1 First major concern is sewers, my residence is on septic so what does this mean to us: is sewers being used for building (nothing of this addressed in letter.) We are getting ready to retire and want to know if this is a bill of expence to us or we just continue with our septic?

#2 Concern are they rental units or for sale. Rental units tend to not be taken care of unless they have purchased the property?

#3 How high are these units to be are they one level or two storey?

#4 Does this have potential to lower the value of my residence with town houses beside it?

File # B23/18.
B24/18

108

#5 Is the rest of Durham Street to be paved to London Road then if sewers pass by. Since our driveway is paved.

#6 Will the digging of ground be near enough to effect the roots of our cedar hedging that we have spent a lot of money and care for years?

#7 Will there be a privacy fence be put up so far on side of our property where hedging and gate steps.

#8 When will all this construction start on this property

#9 Concern houses on this property would be a lot nice for keeping the value of properties on Durham St.

Concerned Residents
Wayne + Brenda Diebold

486 Durham St E
Mount Forest NOG 2L2



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Kenilworth, ON N0G 2E0
www.wellington-north.com

519.848.3620
1.866.848.3620 FAX 519.848.3228

**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF MARCH 12, 2018**

**FROM: KARREN WALLACE, DIRECTOR OF LEGISLATIVE
SERVICES/CLERK**

**SUBJECT: REPORT CLK 2018-014 BEING A REPORT ON CONSENT
APPLICATION B13-18 (GOETZ) KNOWN AS PART LOT 15,
CONCESSION 2, ARTHUR TOWNSHIP NOW TOWNSHIP OF
WELLINGTON NORTH**

RECOMMENDATION

THAT Council of the Township of Wellington North receive CLK Report 2018-014 being a report on Consent Application B13-18 known as Part Lot 15, Concession 2, Arthur Township, now the Township of Wellington North;

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B13/18 as presented with the following conditions:

- **THAT** Payment be made of the fee of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;
- **THAT** the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;
- **THAT** a Parkland dedication fee be paid (\$1,000 in 2018)
- **THAT** a drainage reapportionment agreement be entered into.

AND FURTHER THAT Council authorizes the Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

PREVIOUS REPORTS PERTINENT TO THIS MATTER
--

N/A

BACKGROUND

The subject property is known as Part Lot 15, Concession 2, Arthur Township, now the Township of Wellington North.

Consent B13/18 is for a proposed severance of 41.06 hectares with a 302.1 metre frontage, existing agricultural use for proposed rural residential and agricultural use. The retained parcel is 41.01 hectares with a 302.1 metre frontage, existing and proposed agricultural and rural residential use with existing house, driving shed, barn, small shed and mobile home, shown on Schedule "A" attached.

Municipal comments were requested from the Chief Administrative Officer, Chief Building Official, Treasurer, and the County of Wellington Planner.

Wellington County planning comments are attached hereto as Schedule "B" and they are generally supportive of the consents.

FINANCIAL CONSIDERATIONS

The municipality will realize \$1,130.00 in parkland dedication fees and clearance fees.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

Yes

No

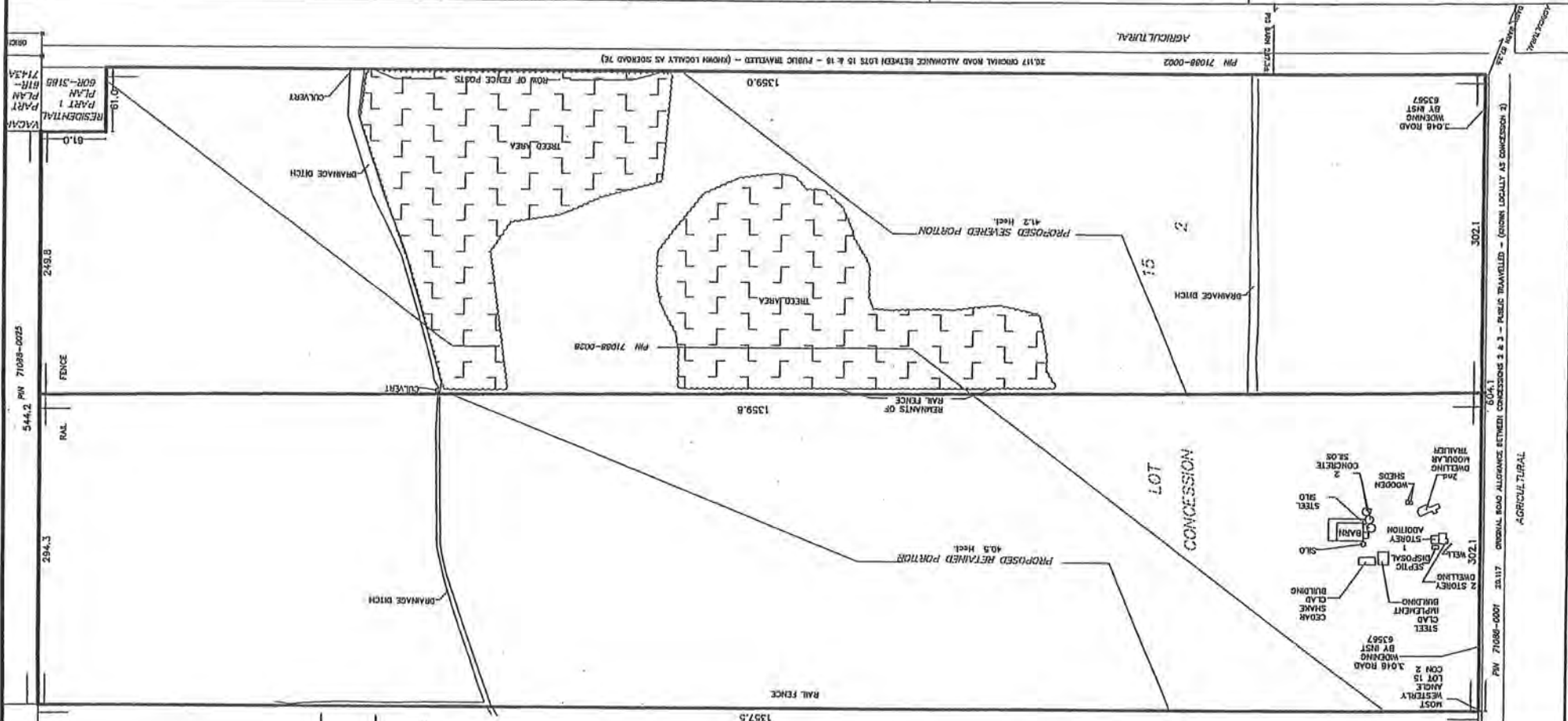
N/A

PREPARED BY:	RECOMMENDED BY:
<i>Karren Wallace, Clerk</i>	<i>Michael Givens, CAO</i>
KARREN WALLACE DIRECTOR LEGISLATIVE SERVICES/CLERK	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER

SEVERANCE SKETCH OF
PART OF LOT 15, CONCESSION 2
(GEOGRAPHIC TOWNSHIP OF ARTHUR)
TOWNSHIP OF WELLINGTON NORTH
COUNTY OF WELLINGTON
WILSON-FORD



SCHEDULE A



CAUTION: THIS SKETCH IS NOT A PLAN OF SURVEY AND SHALL NOT BE USED FOR ANY PURPOSE EXCEPT THAT SHOWN IN THE TITLE BLOCK.
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ELEVATIONS SHOWN HEREON REPRESENT A COMPARISON OF VARIOUS PLANS AND DEEDS AND DO NOT REFLECT THE RESULTS OF AN ACTUAL CURRENT FIELD SURVEY.

THIS SKETCH WAS PREPARED FOR MIKE GOETZ AND THE UNDERSIGNED ACCEPTS NO RESPONSIBILITY FOR USE BY OTHER PARTIES.
21 DECEMBER 2017
GREG FORD, P. ENG. (CIVIL)
ONTARIO LAND SURVEYOR

WILSON - FORD
Surveying & Engineering
120 KING ST. E., Box 294
MOUNT FOREST ON, N0G 2L0
PHONE (519) 223-2451
DRAWN BY: JP | FIELD: P.G.J.D | PROJECT No.: 8856



Application	B13/18
Location	Part Lot 15, Concession 2 TOWNSHIP OF WELLINGTON NORTH
Applicant/Owner	Julie & Michael Goetz

PLANNING OPINION: This application would sever a vacant 41.2 ha (101.8 ac) agricultural parcel in the Prime Agricultural Area. A 40 ha (100 ac) agricultural parcel would be retained with existing dwelling, barn, accessory dwelling and accessory buildings.

This application is consistent with Provincial Policy and generally conforms to the Official Plan, we would have no concerns provided that servicing and safe driveway access can be accommodated on the site to the satisfaction of the local municipality.

PLACES TO GROW: No Issues.

PROVINCIAL POLICY STATEMENT (PPS): Section 2.3.4.1 states lot creation in prime agricultural areas is discouraged and may only be permitted for: a) agricultural uses, provided that the lots are of a size appropriate for the type of agricultural use(s) common in the area and are sufficiently large to maintain flexibility for future changes in the type and size of agricultural operations....”.

Regarding Minimum Distance Separation (MDS1) implementation Guideline 41 states, “for a proposed lot without an existing dwelling that are >1 ha, MDS1 setbacks are measured as the shortest distance between a 0.5 ha or larger building envelop and either the surrounding livestock occupied portions of the livestock barns, manure storages and anaerobic digesters.” We have been provided with the relevant Farm Data sheets for the surrounding livestock facilities and are satisfied that a 0.5 ha building envelope exists outside of the required MDS 1 setbacks on the severed lands.

WELLINGTON COUNTY OFFICIAL PLAN: The subject property is designated PRIME AGRICULTURE and CORE GREENLANDS according to schedule A6 of the Official Plan.

Section 10.3.2 States “ New lots for agricultural operations shall be of a size appropriate for the type of agricultural uses common in the area and sufficiently large to maintain flexibility for future changes in the type or size of agricultural operations. New Agricultural lots will normally be a minimum of 35 hectares in size. Smaller lots may only be considered where there is clear evidence that the farmer intends to conduct an agricultural pursuit which can be successful on a smaller property.”

The matters under section 10.1.3 were also considered.

WELL HEAD PROTECTION AREA: The subject property is not located within a WHPA.

LOCAL ZONING BY-LAW: The subject property is currently zoned Agricultural (A) zone and Natural Environment (NE) zone. It appears that both the severed and retained lands can meet the minimum lot area and frontage requirements of the Zoning by-law.

SITE VISIT INFORMATION: The subject property has not yet been visited.

Jameson Pickard, Planner
 March 2, 2018



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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF MARCH 12, 2018**

**FROM: KARREN WALLACE, DIRECTOR OF LEGISLATIVE
SERVICES/CLERK**

**SUBJECT: REPORT CLK 2018-015 BEING A REPORT ON CONSENT
APPLICATION B17-18 (MACDONALD) KNOWN AS PART PARK
LOT 4, S/S BIRMINGHAM STREET, TOWNSHIP OF WELLINGTON
NORTH**

RECOMMENDATION

THAT Council of the Township of Wellington North receive CLK Report 2018-015 being a report on Consent Application B17-18 known as Part Park Lot 4, S/S Birmingham Street in the Township of Wellington North;

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B17/18 as presented with the following conditions:

- **THAT** Payment be made of the fee of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;
- **THAT** the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;
- **THAT** a Parkland dedication fee be paid (\$1,000 in 2018)
- **THAT** the septic tank be decommissioned and all if any connection between the septic tank and the dwelling be disconnected to the satisfaction of the Chief Building Official.
- **THAT** the Owner receive approval from the applicable road authority in a manner deemed acceptable to that road authority for an entrance to the severed and retained parcel;

AND FURTHER THAT Council authorizes the Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

PREVIOUS REPORTS PERTINENT TO THIS MATTER
--

N/A

BACKGROUND

The subject property is known as Part Park Lot 4, S/S Birmingham Street in the Township of Wellington North;

Consent B17/18 is for a proposed severance of 671 square metres with a 17 metre frontage, vacant land for proposed urban residential use. The retained parcel is 779.1 square metres with a 19.7 metre frontage, existing and proposed urban residential use with existing dwelling, shown on Schedule "A" attached.

Municipal comments were requested from the Chief Administrative Officer, Chief Building Official, Treasurer, and the County of Wellington Planner.

Wellington County planning comments are attached hereto as Schedule "B" and they are generally supportive of the consents.

FINANCIAL CONSIDERATIONS

The municipality will realize \$1,130.00 in parkland dedication fees and clearance fees.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

Yes

No

N/A

PREPARED BY:	RECOMMENDED BY:
<i>Karren Wallace, Clerk</i>	<i>Michael Givens, CAO</i>
KARREN WALLACE DIRECTOR LEGISLATIVE SERVICES/CLERK	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER

10

DRAWN BY: JF FIELD: PG, JD PROJECT No.: 8812 MacDONALD

SCHEDULE "A"

115

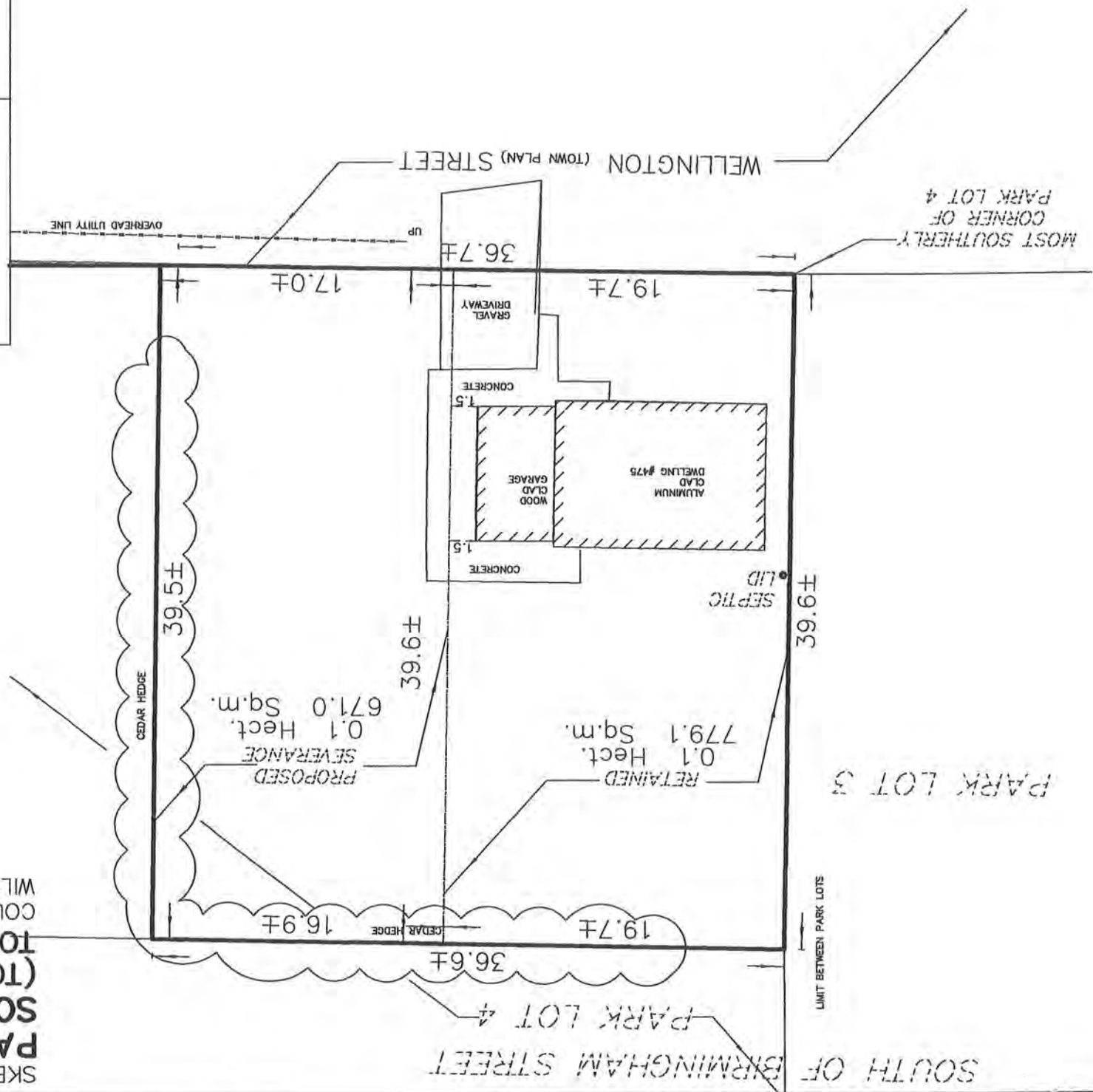
WILSON - FORD
 Surveying & Engineering
 120 KING ST. E., Box 294,
 MOUNT FOREST ON, N0G 2L0
 PHONE (519)323-2451

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SKETCH OF
PART OF PARK LOT 4
SOUTH OF BIRMINGHAM STREET
(TOWN OF MOUNT FOREST)
TOWNSHIP OF WELLINGTON NORTH
COUNTY OF WELLINGTON
WILSON-FORD

JULY 6th, 2017
 GREG FORD, P. Eng. (CIVIL)
 ONTARIO LAND SURVEYOR

Scale 1 : 250
 10 Metres



MOST SOUTHERLY CORNER OF PARK LOT 4

PARK LOT 3

SOUTH OF BIRMINGHAM STREET
PARK LOT 4



SCHEDULE B

Application	B17/18
Location	Part Park Lot 4, s/s Birmingham St., Plan Town of Mount Forest TOWNSHIP OF WELLINGTON NORTH
Applicant/Owner	Devan Macdonald

PLANNING OPINION: This application would sever a 671 m² (7,222 ft²) residential lot in the Urban Centre of Mount Forest. A 779 m² (8,386 ft²) lot would be retained with an existing dwelling and garage.

This application is consistent with Provincial Policy and generally conforms to the Official Plan; we would have no concerns provided that servicing and safe driveway access can be accommodated on the site to the satisfaction of the local municipality.

PLACES TO GROW: The Provincial Growth Plan directs the majority of growth to settlement areas as a better use of land and infrastructure while prioritizing intensification in strategic growth areas, including urban growth centres, major transit station areas, brownfield sites and grey fields.

PROVINCIAL POLICY STATEMENT (PPS): Section 1.1.3 of the Provincial Policy Statement directs growth to occur within settlement areas. The subject property is within the Mount Forest Urban Centre.

WELLINGTON COUNTY OFFICIAL PLAN: The subject property is designated RESIDENTIAL and is located in the Urban Centre of Mount Forest. Section 10.6.2 states: New lots may be created in Urban Centres provided that the land will be appropriately zoned. Lot creation will normally proceed by a plan of subdivision and will be based on the provision of full services, wherever such services are available. We are satisfied that a plan of subdivision is not necessary for the orderly development of these lands.

The matters under section 10.1.3 were also considered including item k) that the size and shape of proposed lots is suitable, including frontage, area and the proportion of frontage to depth, and l) that the proposed lots and uses are compatible with and designed to minimize adverse impacts on surrounding uses.

Regarding item k) and l) above, the proposal would allow for the creation of an infill lot, which exceeds the minimum lot area and frontage requirements of the R1C zone and provides for the a lot that is generally in keeping with size and shape of neighbouring parcels in the area. The new lot would be permitted a single detached dwelling, which would be sited, in accordance with the R1C zone ensuring consistent setbacks with existing development in the area.

WELL HEAD PROTECTION AREA: The subject property is not located within a WHPA.

LOCAL ZONING BY-LAW: The subject property is currently zoned Residential (R1C) zone. It appears that both the severed and retained lands meet the minimum lot area and frontage requirements of the Zoning By-law.

SITE VISIT INFORMATION: The subject property has not yet been visited.

Jameson Pickard, Planner
March 2, 2018



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Kenilworth, ON N0G 2E0
www.wellington-north.com

519.848.3620
1.866.848.3620 FAX 519.848.3228

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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF MARCH 12, 2018**

**FROM: KARREN WALLACE, DIRECTOR OF LEGISLATIVE
SERVICES/CLERK**

**SUBJECT: REPORT CLK 2018-016 BEING A REPORT ON CONSENT
APPLICATION B16-18 (QUARRIE) KNOWN AS PART LOT 28,
PART OF DIVISION 1 EOSR SIDEROAD 9 E, TOWNSHIP OF
WELLINGTON NORTH**

RECOMMENDATION

THAT Council of the Township of Wellington North receive CLK Report 2018-016 being a report on Consent Application B16-18 known as Part Lot 28 Part of Division 1 EOSR, Sideroad 9 E in the Township of Wellington North;

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B16/18 as presented with the following conditions:

- **THAT** Payment be made of the fee of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;
- **THAT** the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;
- **THAT** the Owner receive approval from the applicable road authority in a manner deemed acceptable to that road authority for an entrance to the severed and retained parcel;

AND FURTHER THAT Council authorizes the Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

N/A

BACKGROUND

The subject property is known as Part Lot 28, Part of Division 1 EOSR, Concession 9, in the Township of Wellington North;

Consent B16/18 is for a proposed lot line adjustment of 6.2 hectares with 278.5 metre frontage, agricultural land to be added to abutting agricultural parcel- North Valley Poultry Inc. The retained parcel is 3 hectares with 417.9 metre frontage, existing and proposed rural residential use with existing house and shed, shown on Schedule "A" attached.

Municipal comments were requested from the Chief Administrative Officer, Chief Building Official, Treasurer, and the County of Wellington Planner.

Wellington County planning comments are attached hereto as Schedule "B" and they are generally supportive of the consents.

FINANCIAL CONSIDERATIONS

The municipality will realize \$1,130.00 in parkland dedication fees and clearance fees.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

Yes No N/A

PREPARED BY:	RECOMMENDED BY:
<i>Karren Wallace, Clerk</i>	<i>Michael Givens, CAO</i>
KARREN WALLACE DIRECTOR LEGISLATIVE SERVICES/CLERK	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER

SCHEDULE "A"

11/10

WILSON - FORD
 Surveying & Engineering
 120 KING ST. E., Box 294,
 MOUNT FOREST ON, N0G 2L0
 PHONE (519) 233-2451

DRAWN BY: J.P. LEFTHO-BG 7/10 PROJECT NO.: B005 AT 1/11/10

GREG FORD, P.Eng (Civil)
 ONTARIO LAND SURVEYOR

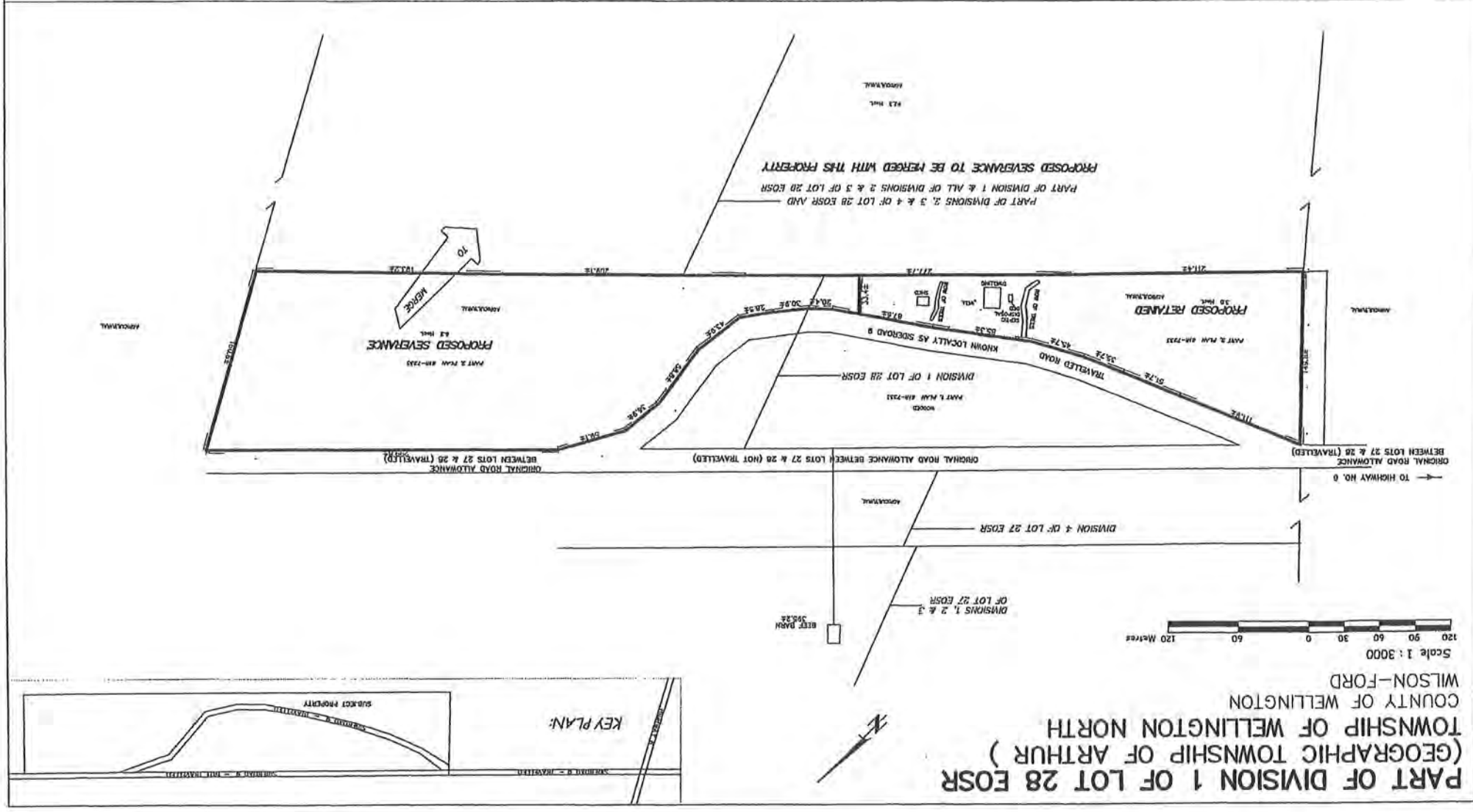
[Signature]
 JANUARY 3, 2018

THIS SKETCH WAS PREPARED FOR SEBASTIAAN ALTEMA AND THE UNDERSIGNED ACCEPTS NO RESPONSIBILITY FOR USE BY OTHER PARTIES.

NOTES:
 ELEVATIONS SHOWN ON THIS PLAN ARE IN METRES.
 DIMENSIONS SHOWN HEREON REPRESENT A COMPILED OF VARIOUS PLANS AND DEEDS AND DO NOT REFLECT THE RESULTS OF AN ACTUAL CURRENT FIELD SURVEY.

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SCHEDULE B

Application	B16/18
Location	Part Lot 28, Division 1, ESOR TOWNSHIP OF WELLINGTON NORTH
Applicant/Owner	Terry & Bryna Quarrie

PLANNING OPINION: This lot line adjustment application would sever a vacant 6.2 ha (15.3 ac) parcel and merge it with an adjoining Agricultural parcel. The resulting lot would be a 98.5 ha (242.9 ac) Agricultural lot with an existing dwelling and barn. A 3 ha (7.41 ac) parcel would be retained with an existing dwelling.

This application is consistent with Provincial Policy and generally conforms to the Official Plan, provided that the following matters are addressed as conditions of approval:

- a) That the purchaser take title to the severed lands in the same manner as they hold their abutting land;
- b) That Subsection 50(3) of the Planning Act, R.S.O., 1990 be applied to any subsequent conveyance or any transaction involving the parcel of land that is the subject of this Consent.

PLACES TO GROW: No issues.

PROVINCIAL POLICY STATEMENT (PPS): Section 2.3.4.2 states Lot line adjustments in prime agricultural areas may be permitted for legal or technical reasons.

WELLINGTON COUNTY OFFICIAL PLAN: The subject property is designated PRIME AGRICULTURAL. According to section, 10.3.5 Lot line adjustments may be permitted for legal or technical reasons, such as easements, correction of deeds, quit claims, and minor boundary adjustments in the Prime Agricultural Area. Lot line adjustments may also be permitted where no adverse effect on agriculture will occur where:

- Two abutting farms are merged and an existing farm residence is made surplus to the resulting enlarged farm parcel;
- More viable agricultural operations will result;
- An undersized lot is made useable given the requirement for appropriate sewer and water systems.

Lot line adjustments are deemed not to create new lots for the purpose of this plan.

The matters under Section 10.1.3 were also considered.

WELL HEAD PROTECTION AREA: The subject property is not located within a WHPA.

LOCAL ZONING BY-LAW: The subject property is currently zoned Agricultural (A) zone and Natural Environment (NE) zone. It would appear that both the consolidated parcel and retained lands would meet the minimum lot area and frontage requirements of the zoning by-law.

SITE VISIT INFORMATION: The subject property has not yet been visited

Jameson Pickard, Planner
 March 2, 2018



Preserving, promoting and developing Wellington North's unique cultural resources to build a vibrant community and a prosperous economy.

Our cultural moment this month celebrates our ninth annual Wellington North Showcase

We have a wide array of business in Wellington North to serve all of our needs. Our community is full of passionate and skilled people that deliver their products and services in a friendly manner. But how do we know what is available to us in our own community?

Wellington North Showcase creates a platform for business and organizations and our community to make the right connections. It features a Business Networking Reception on March 26th from 4:30pm to 7:00pm and then a tradeshow that is open to the Public on March 27th from 1:00pm – 7:30pm showcasing displays and products from over 70 local businesses and organizations.



For the second year in a row, bringing hope to the community, Mayor Lennox and HOPE (Healthy Opportunities Promoting Empowerment) invite you to a Mayor's Lunch and Talk *on Tuesday March 27th* about Mental Health in the Workplace.

This year's guest speaker is Rebecca Sherbino who will be speaking about Empowerment and Change through Employment and how Social Enterprise is Changing the World – One Bowl of Soup at a Time. The Raw Carrot is a Social franchise that partners with churches and nonprofits across Ontario to create meaningful employment for individuals on the Ontario Disability Support Program. Rebecca will talk about the cost of poverty and unemployment in Ontario and the joy of providing a hand-up to individuals who have been marginalized by disability and mental health challenges.

Over the past eight years Showcase has proven to be a must attend event for our local businesses and organizations. The economic well-being and cultural offerings of our community is driven by our existing businesses and organizations; this Showcase is intended to give us all an opportunity to recognize and thank the many businesses we have in our community and I would encourage everyone to try and get out and attend our ninth annual Wellington North Showcase.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 025-18

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH AT ITS REGULAR MEETING HELD ON MARCH 12, 2018.

WHEREAS Section 5 of the Municipal Act, S.O. 2001 c.25 (hereinafter called "the Act") provides that the powers of a Municipal Corporation shall be exercised by its Council;

AND WHEREAS Section 5(3) of the Act states, a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

NOW THEREFORE the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS**:

1. The action of the Council of the Corporation of the Township of Wellington North taken at its meeting held on March 12, 2018 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Wellington North at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. That the Mayor and the proper officials of the Corporation of the Township of Wellington North are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Wellington North referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Township of Wellington North.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 12TH DAY OF MARCH, 2018.**

**ANDREW LENNOX,
MAYOR**

**KARREN WALLACE,
CLERK**