

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
RECREATION, PARKS AND LEISURE COMMITTEE MEETING AGENDA  
FRIDAY, FEBRUARY 21, 2020 @ 8:30 A.M.  
MOUNT FOREST & DISTRICT SPORTS COMPLEX – MEETING ROOM**

<b>TIME</b>	<b>SUBJECT</b>	<b>PAGE</b>	<b>LEAD</b>	<b>ACTION</b>
8:30 am	<b>Calling to Order</b>		Director of Operations	
	<b>Adoption of Agenda</b>			
	Recommendation: <i>THAT the agenda for the February 21, 2020 Township of Wellington North Recreation, Parks and Leisure Committee meeting be accepted and passed.</i>		Director of Operations	Resolution
	<b>Disclosure of Pecuniary Interest</b>		Director of Operations	
	<b>Minutes of Previous Meeting – December 10, 2019 (approved by Council on December 16, 2019)</b>	001	Director of Operations	
	<b>Business Arising From Minutes</b>			
8:35 am	1. Appoint a Chair of the Recreation, Parks and Leisure Committee  Recommendation: <i>THAT _____ be appointed as Chair of the Township of Wellington North Recreation, Parks and Leisure Committee</i>		Director of Operations	Resolution
8:40 am	2. OPS 2020-005 being a report for Committee's endorsement to act as approval authority for the design of new recreation, parks and leisure assets  Recommendation: <i>THAT the Township of Wellington North Recreation, Parks and Leisure Committee receive Report OPS 2020-005 being a report for Committee's endorsement to act as the approval authority for the design of new recreation, parks and leisure assets be received;</i>  <i>AND FURTHER THAT the Recreation, Parks and Leisure Committee recommend the Council of the Township of Wellington North endorse the committee as the design approval authority for new recreation, parks and leisure assets in Wellington North, subject to Council's final approval.</i>	007	Director of Operations	Resolution

	<p>3. Review Township of Southgate Agreement and Committee Terms of Reference</p> <p>Recommendation: <i>THAT the Township of Wellington North Recreation, Parks and Leisure Committee receive the Township of Southgate Agreement and Committee Terms of Reference;</i></p> <p><i>AND FURTHER THAT the Recreation, Parks and Leisure Committee recommend that a by-law to authorize the agreement with the Township of Southgate be adopted by Council.</i></p>	009	Director of Operations	Resolution
	<p>4. Review Recreation, Parks and Leisure Committee Procedure By-law</p> <p>Recommendation: <i>THAT the Township of Wellington North Recreation, Parks and Leisure Committee receive Township of Wellington North By-law Number 013-20 being a Procedure By-law for governing the calling, place and proceedings of meetings of the Recreation, Parks and Leisure Committee of Council for Wellington North.</i></p>	018	Director of Operations	Resolution
9:00 am	<b>Reports</b>			
	<p>1. 2019 Facility Revenue Report</p> <p>Recommendation: <i>THAT the Township of Wellington North Recreation, Parks and Leisure Committee receive the 2019 Facility Revenue Report.</i></p>	021	RSM	Resolution
	<p>2. 2019 Financial Report</p> <p>Recommendation: <i>THAT the Township of Wellington North Recreation, Parks and Leisure Committee receive the 2019 Financial Report</i></p>	033	RSM	Resolution
	<p>3. ICIP Correspondence, The Honourable Catherine McKenna, P.C., M.P. Minister of Infrastructure and Communities</p> <p>Recommendation: <i>THAT the Township of Wellington North Recreation, Parks and Leisure Committee</i></p>	035	CRC	Resolution

	<i>receive for information the ICIP Correspondence, The Honourable Catherine McKenna, P.C., M.P. Minister of Infrastructure and Communities.</i>			
	4. 2019 Recreation Department Year in Review.  Recommendation: <i>THAT the Township of Wellington North Recreation, Parks and Leisure Committee receive the 2019 Recreation Department Year in Review Presentation.</i>	038	DOO/CRC/RSM	Resolution
	5. Mount Forest Fireworks Festival Committee Minutes of January 21, 2020 Meeting  Recommendation: <i>THAT the Township of Wellington North Recreation, Parks and Leisure Committee receive the minutes of the Mount Forest Fireworks Festival Committee meeting held on January 21, 2020.</i>	053	CRC	Resolution
9:40 am	<b>Other Business</b>			
	Ad Hoc Committee Updates <ul style="list-style-type: none"> <li>• Mount Forest Aquatics</li> <li>• Arthur Village Skateboard/BMX</li> <li>• Lynes Blacksmith Shop</li> </ul>		Yake	
	<b>New Business/Roundtable</b>			
10:00 am	<b>Adjournment</b>			
	Recommendation: <i>THAT the Township of Wellington North Recreation, Parks and Leisure Committee meeting of February 21, 2020 be adjourned at a.m.</i>		Chair	Resolution

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
RECREATION & CULTURE COMMITTEE MEETING MINUTES  
TUESDAY, DECEMBER 10, 2019 @ 8:30 A.M.  
MOUNT FOREST & DISTRICT SPORTS COMPLEX – MEETING ROOM**

**Committee Members Present:**

- Steve McCabe, Councillor, Chair
- Andrew Lennox, Mayor
- Lisa Hern, Councillor
- Brian Milne, Deputy Mayor, Township of Southgate

**Absent:**

- Sherry Burke, Councillor

**Staff Members Present:**

- Michael Givens, Chief Administrative Office
- Catherine Conrad, Deputy Clerk
- Matthew Aston, Director of Operations
- Tom Bowden, Recreation Services Manager
- Mandy Jones, Community Recreation Coordinator
- Tasha Grafos, Administrative Support
- Dave Guilbault, Fire Chief
- Jayde McRobb, Wellington Heights Secondary School Co-Op Student

<b>Calling to Order</b>
<b>Adoption of Agenda</b>
<p>RESOLUTION REC 2019-040  Moved by: Milne  Seconded by: Lennox  <i>THAT the agenda for the December 10, 2019 Township of Wellington North Recreation and Culture Committee meeting be accepted and passed.</i>  CARRIED</p>
<b>Disclosure of Pecuniary Interest - None</b>
<b>Delegations</b>
<p>1. RAC 2019-020 Damascus Hall</p> <p>Rita Cudney and Dianne MacDonald, Damascus Hall Committee, provided a history of the Committee, originating in 1978. Fundraising, rentals, expenses and capital projects were discussed. The Damascus Hall Committee members were recently told that they need to replace the furnace oil tank. Alternatively, a new propane furnace could replace the oil furnace that was installed in 1991 and is coming to the end of its lifespan. The Damascus Hall Committee would like to proceed with replacing the furnace with a new propane furnace; but, felt that this is a capital expense that the municipality should be responsible for. They requested that the Township of Wellington North pay for this capital expense.</p> <p>RESOLUTION REC 2019-041  Moved by: Hern  Seconded by: Lennox</p>

*THAT the Recreation and Culture Committee receive for information Report RAC 2019-020 being a report on the Damascus Hall;*

*AND FURTHER THAT the Committee recommend to Council, as per the agreement with the Damascus Hall Committee, and as it is a capital expense to replace the furnace; staff be directed to proceed with procurement as per standard practice for the inclusion in the 2020 budget.*

CARRIED

Direction was given to staff to update and formalize the agreement with the Damascus Hall Committee.

## 2. Downtown Mount Forest Group Event

Kelly Dimick, Natalie Overholt and Susan Wells, representing the newly formed Downtown Mount Forest Group, requested permission to hold a Christmas Tree Burn Event at the Mount Forest & District Sports Complex on January 4, 2020. They requested that the Township of Wellington North provide the location, insurance, cleanup and Fire Department support for the event.

The Fire Chief gave approval for the event provided that the following conditions were met; Approval from the Council of the Township of Wellington North, that proper insurance is acquired for the event, that the Fire Department lights the fire and also feeds the trees into it to ensure the fire was manageable.

RESOLUTION REC 2019-042

Moved by: Lennox

Seconded by: Milne

*That the Recreation & Culture Committee recommend to Council to support the first inaugural Downtown Mount Forest Group Christmas Tree Burn event by assisting with location, insurance, cleanup and Fire Department support.*

CARRIED

## **Minutes of Previous Meeting – September 3, 2019 (approved by Council on September 9, 2019)**

### **Business Arising From Minutes**

#### **Reports**

##### 1. Facility Revenue Report

RESOLUTION REC 2019-043

Moved by: Lennox

Seconded by: Hern

*THAT the Recreation and Culture Committee receive the Facility Revenue Report.*

CARRIED

##### 2. Year-to-Date Financial Summary

RESOLUTION REC 2019-044

Moved by: Hern

Seconded by: Lennox

*THAT the Recreation and Culture Committee receive the Year-to-Date Financial Summary.*

CARRIED

<p>3. Report RAC 2019-021 Capital Project Update 2019</p> <p>RESOLUTION REC 2019-045</p> <p>Moved by: Lennox</p> <p>Seconded by: Milne</p> <p><i>THAT the Recreation and Culture Committee receive for information Report RAC 2019-021 being a report on the Capital Project Update 2019.</i></p> <p>CARRIED</p>
<p>4. Report RAC 2019-022 Mount Forest Splash Pad Hours of Operations</p> <p>RESOLUTION REC 2019-046</p> <p>Moved by: Milne</p> <p>Seconded by: Lennox</p> <p><i>THAT the Recreation and Culture Committee of the Township of Wellington North receive for information Report RAC 2019-022 being a report on the proposed hours of operation for the Mount Forest Splash Pad;</i></p> <p><i>AND FURTHER THAT the Committee recommends to the Council of the Township of Wellington North that the Mount Forest and Arthur Splash Pads be opened to the public for June 1, 2020 from 10am – 8 pm daily and remain open until the 30<sup>th</sup> day of September 2020;</i></p> <p><i>AND FURTHER THAT the Committee recommends to Council that the above 2020 scheduled hours of operation remains in effect for subsequent years unless revised by the Council of the Township of Wellington North.</i></p> <p>CARRIED</p>
<p>5. Report RAC 2019-023 Playground Replacement Program</p> <p>RESOLUTION REC 2019-047</p> <p>Moved by: Hern</p> <p>Seconded by: Lennox</p> <p><i>THAT the Recreation and Culture Committee receive for information Report RAC 2019-023 being a report on a Playground Replacement Program.</i></p> <p><i>AND FURTHER THAT staff be directed to set priorities and establish a Playground Replacement Program.</i></p> <p>CARRIED</p>
<p>6. Report RAC 2019-024 Mayor's Charity Bonspiel</p> <p>RESOLUTION REC 2019-048</p> <p>Moved by: Hern</p> <p>Seconded by: Lennox</p> <p><i>THAT the Recreation and Culture Committee receive for information Report RAC 2019-024 being a report on the Mayor's Charity Bonspiel.</i></p> <p>CARRIED</p>
<p>7. Report CAO 2019-007 Recreation &amp; Culture Committee Governance</p> <p>RESOLUTION REC 2019-050</p> <p>Moved by: Milne</p> <p>Seconded by: Lennox</p>

*THAT Resolution REC 2019-049 be amended by removing the following clauses;*

*AND FURTHER THAT the Committee recommends to Council of the Corporation of the Township of Wellington North that effective January 1, 2020 Recreation Committee meetings be integrated with Council meetings:*

*AND FURTHER THAT the Committee recommend that staff prepare a revised Terms of Reference for the new Recreation Committee in advance of the first called meeting of the committee in 2020;*

*AND FURTHER THAT the Committee recommend that staff make the necessary revisions to the Township Procedural By-law required to allow for the inclusion of the new Recreation Committee in future Council agendas/meetings.*

CARRIED

RESOLUTION REC 2019-049

Moved by: Hern

Seconded by: Lennox

*THAT Recreation & Culture Committee receive report CAO 2019-007 being a report on the Recreation & Culture Committee Governance.*

CARRIED

RESOLUTION REC 2019-051

Moved by: McCabe

Seconded by: Milne

*That the Recreation & Culture Committee recommend to Council that staff be directed to prepare terms of reference for the new Recreation Committee with consideration of option 1 outlined in report CAO 2019-007 for adoption at a future Council meeting.*

CARRIED

8. Report RAC 2019-025 Township of Southgate Recreation Agreement

RESOLUTION REC 2019-052

Moved by: Milne

Seconded by: Lennox

*THAT the Recreation and Culture Committee receive for information Report RAC 2019-025 being a report on the Township of Southgate Recreation Agreement;*

*AND FURTHER THAT the Recreation and Culture Committee recommend the Council of Wellington North direct staff to prepare an agreement between the Township of Wellington North and the Township of Southgate;*

*AND FURTHER THAT The Recreation and Culture Committee recommend the Council of Wellington North authorize the Mayor and Clerk to sign the agreement between the Township of Wellington North and Township of Southgate.*

CARRIED

9. Non-Profit Rates and Fees Discussion

The Recreation & Culture Committee discussed a recent announcement from the Township of Mapleton Council regarding the offering of a 100% discount of fees and charges for nonprofit groups and minor sports organizations. The Township of Wellington North offers a Grants, Donations and Waiver of Fees program that organizations can apply for. Minor Sports organizations already receive significant

subsidized rental rates. The Committee considered the delivery of value vs costs and accountability to taxpayers and did not have a desire to change policies.

### **Other Business**

Ad Hoc Committee Updates

- Mount Forest Aquatics

Report TR2019-017 Being an Update on the Mount Forest Splashpad Initiative

RESOLUTION REC 2019-053

Moved by: Milne

Seconded by: Lennox

*THAT the Recreation and Culture Committee receive for information Report TR2019-017 being an Update on the Mount Forest Splashpad initiative.*

CARRIED

- Arthur Village Skateboard/BMX

Councillor Hern, Mandy Jones and members of the Arthur Lions Club met with Mr. Cox's Grade 6 Class at the Arthur Public School to discuss the proposed BMX/Skateboard Park and established priorities. Fundraising is going well.

- Lynes Blacksmith Shop

The Lynes Blacksmith Shop Committee is continuing with their efforts and have approached the Township regarding responsibility for utility costs. The Township covers insurance for the property. It was suggested that as the culture component is to be removed from this committee Kate Rowley be asked to provide future updates to Council. Councillor McCabe will discuss this with Kate.

### **New Business/Roundtable**

Discussion Items:

1. Mount Forest Agricultural Society Agreement

The current agreement expires in April 2021. The Society would like to see how a new agreement might look.

2. Stick and Puck Program

The Stick and Puck Program being offered in Arthur is unstructured ice time to practice stick handling. It is a family program and not for hockey teams. Cost is \$5.00 per visit and offers an opportunity to practice on nets. The program is using ice time that was not being used and has had 71 participants so far with a revenue of \$355.00.

3. Recreation Leisure Guide

The Leisure Calendar is being reformatted as a guide that focuses on facilities and programming. It will be distributed in March with information regarding registering online in April using the new PerfectMind software.

### **Adjournment**

RESOLUTION REC 2019-054

Moved by: Lennox

Seconded by: Hern

*THAT the Township of Wellington North Recreation and Culture Committee meeting of December 10, 2019 be adjourned at 11:15 a.m.*  
CARRIED



## WELLINGTON NORTH

SEMPER PORRO

# Staff Report

<b>To:</b>	Chair and Members of Recreation, Parks and Leisure Committee Meeting of February 4, 2020
<b>From:</b>	Matthew Aston, Director of Operations
<b>Subject:</b>	OPS 2020-005 being a report for Committee's endorsement to act as approval authority for the design of new recreation, parks and leisure assets

### RECOMMENDATION

**THAT** the Recreation, Parks and Leisure Committee receive Report OPS 2020-005 being a report for Committee's endorsement to act as the approval authority for the design of new recreation, parks and leisure assets be received;

**AND FURTHER THAT** the Recreation, Parks and Leisure Committee recommend the Council of the Township of Wellington North endorse the committee as the design approval authority for new recreation, parks and leisure assets in Wellington North, subject to Council's final approval.

### PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

NA

### BACKGROUND

Recreation projects are fortunate to be supported by community organizations, which result in these projects benefiting from community member involvement, different from some of the other capital projects delivered at the Township. That said, community organization involvement can result in more complex project organizational structures, which can represent project risk.

Township staff propose that all recreation capital projects be vetted/approved through the Recreation, Parks and Leisure Committee (RPL) in order ensure a methodical approach is applied to the asset design process. This will ensure the many competing objectives of project implementation including budget, future operating costs, maintainability, user need, accessibility, etc. can be adequately considered in a public forum, that being RPL. As is always the case, ultimate approval rests with the Council of the Township of Wellington North.

To expand, as community fund raising is an important component of many recreation projects, it's worth noting that ad hoc committees, established by either Council or committee will be strictly focussed on mandate of fund raising for the project. These ad hoc committees can, from time to time, report to RPL the status of their activities and efforts.

The recommendation contained within this report is consistent with the Committee's Terms of Reference recently approved by Council, mainly:

"Be the lead on design and layout approvals of new recreation assets i.e. pools, parks, playgrounds and the surrounding landscaping"

- Excerpt from approved Recreation, Parks and Leisure Committee "Terms of Reference"

That said, a major reason this report and recommendation has been brought forward to this meeting is to ensure this role and responsibility is well understood by the Committee and, additionally, to promote awareness of this functional role.

<b>FINANCIAL CONSIDERATIONS</b>
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NA

<b>ATTACHMENTS</b>
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NA

<b>STRATEGIC PLAN 2019 – 2022</b>
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Do the report's recommendations align with our Strategic Areas of Focus?

Yes                       No                       N/A

Which priority does this report support?

Modernization and Efficiency                       Partnerships  
 Municipal Infrastructure                       Alignment and Integration

<b>Prepared By:</b>	Matthew Aston, Director of Operations
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<b>Recommended By:</b>	Michael Givens, Chief Administrative Officer <i>Michael Givens</i>
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**THIS AGREEMENT** made in duplicate this \_\_\_\_ day of January 2020

**BETWEEN:**

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH**  
(hereinafter called "Wellington North") of the FIRST PART

And

**THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE**  
(hereinafter called "Southgate") of the SECOND PART

**WHEREAS** the Council of Wellington North has established the Mount Forest and District Sports Complex (hereinafter called "the Facility") at 850 Princess Street, Mount Forest which, in part, provides recreational services for residents of Southgate;

**AND WHEREAS** the Council of Wellington North has established a Recreation Department to provide for the operation, maintenance and management of said facility;

**AND WHEREAS** the Facility is comprised of different sized rooms intended for use on a rental basis by individuals and organizations for social and business gatherings and a Facility providing an ice surface to be used for different "ice oriented" activities including related dressing rooms, a seating area, and a reception lobby;

**AND WHEREAS** Southgate wishes to provide financial assistance to Wellington North for only the operations of the "ice oriented" part of the Facility;

**AND WHEREAS** each of the Parties hereto wish to clarify its obligations to the other Party with respect to these matters and to identify more particularly the powers of the Wellington North Recreation Department in relation to the management of this Facility;

**NOW THEREFORE THIS AGREEMENT WITNESSETH** that in consideration of the mutual covenants of each Party, the one with the other, the Parties hereto covenant and agree and follows:

1. The Recreation Department of Wellington North under the direction of the Director of Operations (hereinafter called the "director") will provide direction for the management of the Mount Forest and District Sports Complex and the programs offered therein (hereinafter called the "Facility") on behalf of Wellington North.

2. The Director, or designate, will report in writing to the Recreation, Parks & Leisure Committee of Wellington North on the operation of the Facility. The report will include financial information and general information with respect to the operations of the facility including information on events being held, major maintenance and repairs, seasonal operations, etc.
3. The Director, or designate, will provide a financial report described in paragraph 2, as it relates to only "ice oriented" activities at the Facility, to the Council of Southgate April 30<sup>th</sup>, September 30<sup>th</sup> and a yearend final financial report.
4. Periodically report to Recreation, Parks & Leisure Committee on net annual revenue, operating and capital costs, including grants, for which Southgate is providing assistance, which includes year-round "ice oriented" or "ice surface" activities at the Facility.
5. An amount of \$24,802.00 and increased annually by the annual change in the Consumer Price Index will be paid to the Township of Wellington North by the Township of Southgate on an annual basis payable:
  - a. 50% on February 1<sup>st</sup> each year
  - b. 25% on September 1<sup>st</sup> each year, and
  - c. The balance on Southgate's receipt of the "ice-oriented" year-end financial report.
6. This amount will be increased annually by the annual change in the Consumer Price Index as of October of the Previous year.
7. This is a 5-year agreement starting January 1, 2020 and terminating on December 31, 2024.
8. Southgate, as part of this agreement, shall appoint one person to represent the municipality on the Wellington North Recreation, Parks & Leisure Committee, as per the Committee's Terms of Reference included in this agreement as "Schedule A".

*[The remainder of this page intentionally left blank.]*

**IN WITNESS WHEREOF** each of the parties hereto affixed its corporate seal as attested to by the proper officers duly authorized in that behalf.

THE CORPORATION OF THE TOWNSHIP  
OF WELLINGTON NORTH

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Andrew Lennox, Mayor

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Karren Wallace, Clerk

THE CORPORATION OF THE TOWNSHIP  
OF SOUTHGATE

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John Woodbury, Mayor

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Dave Milliner, Deputy Clerk

Schedule A  
to the Wellington North-Southgate Recreation Agreement

**TERMS OF REFERENCE  
RECREATION, PARKS AND LEISURE  
Standing Committee of Council**

**RECREATION VISION STATEMENT**

Ensuring affordable, inclusive and high-quality recreation, parks and leisure opportunities through effective communication and combined community efforts.

**ROLE/PURPOSE**

The Recreation, Parks and Leisure Committee will serve as an advisory body to the Council of the Township of Wellington North:

- Provide strategic direction and recommendations with a focus on long-term planning on matters related to parks and recreation, including policy development, community partnerships, programming, and capital matters;
- Actively promote, encourage and support the use of local parks and recreational assets, as well as support the Recreation Master Plan's guiding principles and recommendations;
- Provide a forum for citizens to raise ideas or concerns regarding recreation, parks and leisure, as well as actively engage community groups in advocacy, coordination and collaborations;
- Advise Council of issues/concerns raised by taxpayers or staff that may affect the overall success of the department;
- Be the lead on design and layout approvals of new recreation assets i.e. pools, parks, playgrounds and the surrounding landscaping;
- Create a healthy community by providing opportunities for physical activities for all ages through programs and utilization of township assets;
- Recommend to Council the establishment of ad hoc committees where necessary to address project-specific items; and
- Report annually to Council on their accomplishments and future work plans.

**TERM**

This Terms of Reference is effective immediately, expiring on December 31, 2022, as the initial term, with automatic renewal for four-year terms unless otherwise specified. Committee members will typically serve four-year terms; however, membership is at the pleasure of their respective Township Councils. Before automatic renewal of this Terms of Reference, the Committee will review and propose any appropriate amendments in its Terms of Reference and membership, requiring Council approval of amendments.

## **COMMITTEE COMPOSITION/STRUCTURE**

The Committee shall be comprised of the following:

- Two (2) Township of Wellington North Council representatives
- One (1) Township of Southgate Council representative
- Township of Wellington North Mayor (ex-officio)
- Four (4) municipal staff representatives (non-voting)
  - Director of Operations
  - Manager of Recreation Services
  - Community Recreation Coordinator
  - Clerk, Deputy Clerk or designate

Alternate Council Member Representative: Council may appoint an alternate Council Member Representative to attend meetings when the other Council member is unable to attend. The alternate can only have voting rights in the absence of the other member.

Additional representatives may also be invited to join the Recreation, Parks and Leisure Committee or attend specific meetings as an expert resource to support discussion/decision making.

The Committee will appoint from its voting members, a chairperson, to chair the meetings of the Committee.

The Committee will conduct meetings consistent with the Committee's Procedural By-law.

## **INDIVIDUAL ROLES OF COMMITTEE MEMBERS**

Committee members will represent the greater community.

Individual Committee members will:

- Strive to attend all scheduled meetings and advise in advance when unable to attend (to determine if there is going to be a quorum);
- Participate fully in the exchange of information and identification of issues of relevance to stakeholders;
- Consider ideas and issues raised and provide strategic guidance and input;
- Consider organizational implications and impacts of issues;
- Understand the strategic implications and outcomes of initiatives being pursued;
- Provide resources to the work of the group as necessary and appropriate (i.e., time, expertise, and information);
- Seek input from, and relay information to respective partners;
- Be genuinely interested in the initiatives and the outcomes being pursued;
- Perform their duties in a manner that maintains and enhances public confidence in the integrity, objectivity and impartiality of the Township;

- Adhere to the Municipal Conflict of Interest Act and clearly identify any items of pecuniary interest before they are discussed and refrain from discussing and voting on same;
- Not benefit from the use of information acquired during the course of official duties that is not generally available to the public;
- Be professional, courteous and respectful with other members, Council, staff and the general public. In doing so will not publicly criticize Elected Officials, staff or other members and respect the decisions of Committee and Council;
- Maintain confidentiality when necessary, and ensure personal information controlled by the Township is used or disclosed in compliance with the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA);
- Understand the Committee's relationship to Council;
- Prepare for meetings by reading agendas and any background information supplied and by actively participating in the discussion and decision-making process;
- Respect that actions taken and/or recommendations shall reflect the majority view of the committee.

A Committee member shall be deemed to have resigned their appointment if they are absent from 3 consecutive meetings without the prior consent of the Committee or unless they are absent for health reasons, in which case the continuation of their appointment shall be determined by Council

The success of the Recreation, Parks & Leisure Committee in achieving the noted objectives will be through partnership and collaboration.

### **RESPONSIBILITIES OF THE CHAIR**

The Chair holds the following responsibilities:

- Conduct meetings consistent with the Committee's Procedural By-law;
- Facilitate the meeting by identifying the order of proceedings and speakers according to the published agenda;
- Maintain decorum and ensure fairness and accountability;
- Assist recording clerk when possible or when requested;
- Responsible for the preparation of the agenda;
- Represent the views of the committee and not personal views;
- Preside at all meetings of the Committee;
- Recess a meeting at any time for not more than 10 minutes;
- Adjourn the meeting when business is concluded;
- Adjourn the meeting, without question, in the case of grave disorder arising during the meeting.

If the Chair is absent for two (2) consecutive meetings through illness or otherwise, the committee may appoint an Acting Chair or a new Chair, as deemed appropriate. While presiding the Acting Chair shall have all the powers of the Chair.

## **RESPONSIBILITIES OF WELLINGTON NORTH MUNICIPAL STAFF REPRESENTATIVES**

- Chief Administrative Officer (CAO) – Overall responsibility for the staff and operations of the Township. Provides strategic guidance on long-term planning initiatives to Committee and Council as well as overall leadership and direction. CAO approves all reports for Committee.
- Director of Operations – Overall responsibility for Roads, Water and Recreation services. Provides strategic guidance on long-term planning initiatives to Committee and Council as well as leadership and direction to the Recreation Management Team. Provides support to the Committee Chair and prepares reports for the Committee as required.
- Manager, Recreation Services – Manager has overall responsibility for recreation services operations including facility and park operations in partnership with Coordinator. Manager ensures appropriate information related to operations and capital is provided to the committee. Provides support to the Committee Chair and determines what other recreation staff should attend committee meetings. Prepares reports for the Committee as required.
- Community Recreation Coordinator – Coordinator has overall responsibility for recreational programs including aquatics in partnership with Manager. Coordinator takes a leadership role as it relates to gathering information required for agendas, coordinating delegations/deputations to committee, consults with the Committee Chair on meeting scheduling and agenda content. Provides support to the Committee Chair and prepares reports for the Committee as required.
- Clerk, Deputy Clerk or designate – Clerk provides administrative support in preparation and circulation of agenda, completes meeting minutes and ensure follow-up on staff direction or committee recommendations. Clerk posts agendas, minutes and meeting dates/times to the Township's website and ensures Committee procedures and practices are in compliance with the Committee's procedural by-law.

### **AUTHORITY**

The Committee shall serve as an advisory body to Council, making recommendations to the Council of the Township of Wellington North on options regarding Parks and Recreation.

The committee shall be deemed to be a Committee of Council and shall adhere to any policies and procedures as provided for under the Municipal Act, 2001, as amended and the Township's Procedure By-law, and any other applicable

legislation. Where there is conflict between these Terms of Reference, the Municipal Act, 2001 or any other Act or Regulation governing the Committee, the Act shall prevail.

### **BUDGET**

The Committee is not authorized to expend or commit municipal funds to the recommendation. Decisions made at Committee will be presented as a recommendation to the Council of the Township of Wellington North.

All Committee members are volunteer and will receive no remuneration for their time, outside of municipal employees.

### **REPORTING**

The Committee shall report directly to Council under the signature of the Chair or designate. Meeting minutes are brought to Council for approval following the Committee meeting. The Committee may appear before Council as a delegation to present their final recommendation.

It is anticipated the Committee Chair will speak to Committee minutes at the Council meeting they are presented at.

### **MEETINGS**

The Recreation, Parks and Leisure Committee will meet ten times per calendar year, observing a winter and summer break (no meeting in January and August). Meetings are scheduled the first Tuesday of the month from 8:30a.m. – 10:30a.m., at a Wellington North facility. Additional meetings will be at the call of the Chair.

Formal Agendas and Minutes will be posted on the Township website.

The Committee will conduct its meetings in public, in an accessible location.

### **GUIDING PRINCIPLES**

The guiding principles articulate the core beliefs, values and overall direction that the Township of Wellington North and its partners should strive to achieve over time.

1. Opportunities for All: Foster community and individual wellbeing through accessible and inclusive leisure opportunities for people of all ages and abilities.
2. Meaningful Engagement & Communication: Effectively share information and involve residents in decisions impacting their community.
3. Working Together to Achieve Shared Goals: Engage and support volunteers and community partners in the coordinated delivery of initiatives that enhance public access to needed services and facilities.

4. Responsive Facilities, Parks & Trails: Provide a range of thoughtfully designed amenities that respond to demonstrated needs, with a view toward maximizing public access, utilization and sustainability.
5. Customer-Focused Services: Demonstrate accountability by upholding consistently high standards in customer service, programs and policies, and maintenance practices.
6. Commitment Toward Financial Sustainability: Provide value through the efficient use of resources, balanced application of user fees, integrated decision-making and pursuit of non-municipal funding sources.

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# THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH

## BY-LAW NUMBER 013-20

### BEING A PROCEDURE BY-LAW FOR GOVERNING THE CALLING, PLACE AND PROCEEDINGS OF MEETINGS OF THE RECREATION, PARKS AND LEISURE COMMITTEE OF COUNCIL FOR WELLINGTON NORTH

The Council of the Township of Wellington North hereby enacts the following:

#### 1. RULES OF ORDER

- 1.1 The rules and regulations contained in this by-law shall be observed in all proceedings of meetings of the Recreation, Parks and Leisure Committee (the Committee) of Council for Wellington North.

#### 2. ACTING CHAIR

- 2.1 In the absence of the Chair, an Acting Chair shall be chosen from the members present to Chair the meeting.
- 2.2 On the arrival of the Chair, the Acting Chair shall relinquish their seat.

#### 3. QUORUM

- 3.1 A quorum for conducting any meeting of the Committee shall consist of a majority of Committee members.
- 3.2 Subject to section 3.1 for clarification purposes staff do not constitute as part of quorum.
- 3.3 Unless there is a quorum present within fifteen (15) minutes after the time appointed for a meeting, the Committee shall adjourn until the next meeting date.
- 3.4 The names of the Committee members present at the time of adjournment shall be recorded in the minutes.

#### 4. OPEN AND CLOSED MEETINGS

- 4.1 All meetings or part of a meeting shall be open to the public.
- 4.2 A meeting may be closed to the public if the subject matter being considered is:
- (a) the security of the property of the Committee;
  - (b) personal matters about an identifiable individual, including municipal employees;
  - (c) a proposed or pending acquisition or disposition of land by the municipality;
  - (d) labour relations or employee negotiations;
  - (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (g) a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act
- (h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;
- (i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- (j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; or
- (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.
- (l) If the meeting is held for the purpose of educating or training the members AND at the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee

- 4.3 A meeting shall be closed to the public if the matter being considered is:
- a) a request under the *Municipal Freedom of Information and Protection of Privacy Act*, if the council, board, commission or other body is the head of an institution for the purposes of that Act; or
  - b) an ongoing investigation respecting the municipality, a local board or a municipally-controlled corporation by the Ombudsman appointed under the *Ombudsman Act*, an Ombudsman or investigator referred to in the Act.
- 4.4 Voting is not permitted in a closed meeting, unless the vote is for a procedural matter or for giving directions or instructions to officers, employees or persons retained by or under contract with the municipality.
- 4.5 A resolution shall be passed in open session stating the general nature of the matter to be considered at the closed session.
- 4.6 A resolution shall be passed to adjourn the closed session.
- 4.7 In the event discussion in closed session concludes prior to the open session, the Committee shall rise from closed and adopt a motion to recess and reconvene at the beginning of the regularly scheduled open meeting.

**5. MOTIONS**

- 5.1 The Committee shall make recommendations through motions for the consideration of the Council of the Township of Wellington North.
- 5.2 All motions shall be moved and seconded before being debated and called for the vote by the Chair.
- 5.3 Only one motion may be on the floor at any given time.
- 5.4 Once a motion is on the floor, it shall not be withdrawn prior to voting without the consent of the majority of the Committee members.

**6. VOTING**

- 6.1 Each member of the Committee is entitled to one (1) vote.
- 6.2 If a Committee member refuses to vote, where not prohibited by interest or otherwise, that member shall be considered to have voted no.
- 6.3 Any question in which there is a tie vote shall be deemed to be defeated.

**7. DECORUM**

- 7.1 Unless otherwise authorized by the Chair, all members, staff and persons appearing as delegations shall address the Committee Chair and only when recognized to do so.
- 7.2 Persons attending a Committee meeting shall not:
  - a) Use offensive words;
  - b) Speak on any subject other than the subject as listed on the agenda;
  - c) Create a disturbance in the meeting;
  - d) Disobey the rules or a decision of the Chair on questions of order or practical.

**READ A FIRST, SECOND, THIRD TIME AND FINALLY PASSED THIS  
27th DAY OF JANUARY 2020**



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**ANDREW LENNOX, MAYOR**



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**KARREN WALLACE, CLERK**

## Arthur &amp; Area Community Centre

## Revenue Summary: Year to Date:

	January	February	March	April	May	June	July	August	September	October	November	December	YTD Revenue	% Variance	Yrly Rate Inc.
<b>ARENA FLOOR</b>															
2019	\$0.00	\$0.00	\$0.00	\$4,767.00	\$3,632.50	\$5,528.25	\$4,430.00	\$641.25	\$0.00	\$0.00	\$0.00	\$0.00	\$18,999.00		
Variance	\$0.00	\$0.00	\$0.00	\$306.50	(\$126.50)	\$50.25							\$805.00	4.42%	2.00%
2018	\$0.00	\$0.00	\$0.00	\$4,460.50	\$3,759.00	\$5,478.00	\$3,698.00	\$798.50	\$0.00	\$0.00	\$0.00	\$0.00	\$18,194.00		
Variance	\$0.00	\$0.00	(\$145.50)	(\$66.50)	(\$836.00)	(\$631.50)	(\$3.75)	(\$215.75)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,899.00)	-9.45%	2.00%
2017	\$0.00	\$0.00	\$145.50	\$4,527.00	\$4,595.00	\$6,109.50	\$3,701.75	\$1,014.25	\$0.00	\$0.00	\$0.00	\$0.00	\$20,093.00		
Variance	\$0.00	\$0.00	\$145.50	\$4,527.00	\$100.00	\$77.00	(\$2,330.75)	\$776.75	\$0.00	\$0.00	\$0.00	\$0.00	\$3,295.50	19.62%	2.00%
2016	\$0.00	\$0.00	\$0.00	\$0.00	\$4,495.00	\$6,032.50	\$6,032.50	\$237.50	\$0.00	\$0.00	\$0.00	\$0.00	\$16,797.50		
<b>ARENA ICE</b>															
2019	\$17,918.90	\$17,389.77	\$10,132.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,084.00	\$16,290.02	\$22,990.46	\$19,590.09	\$108,395.36		
Variance	(\$3,107.70)	(\$5,278.33)	(\$6,402.88)	\$0.00	\$0.00	\$0.00							(\$8,744.63)	-7.47%	2.00%
2018	\$21,026.60	\$22,668.10	\$16,535.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,355.75	\$14,603.25	\$20,566.29	\$18,385.00	\$117,139.99		
Variance	(\$373.06)	\$359.83	\$1,276.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$973.25)	(\$4,843.75)	(\$1,327.71)	(\$1,548.44)	(\$7,430.23)	-5.96%	2.00%
2017	\$21,399.66	\$22,308.27	\$15,258.85	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,329.00	\$19,447.00	\$21,894.00	\$19,933.44	\$124,570.22		
Variance	\$116.43	\$1,302.14	\$2,183.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$736.00	\$781.00	\$442.00	\$924.85	\$6,485.72	5.49%	2.00%
2016	\$21,283.23	\$21,006.13	\$13,075.55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,593.00	\$18,666.00	\$21,452.00	\$19,008.59	\$118,084.50		
<b>CAMPGROUND</b>															
2019	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00		
Variance													\$5.00	1.01%	2.00%
2018	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$495.00	\$0.00	\$0.00	\$0.00	\$0.00	\$495.00		
Variance								\$15.00					\$15.00	3.13%	2.00%
2017	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00		
Variance								(\$388.00)					(\$388.00)	-44.70%	2.00%
2016	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$868.00	\$0.00	\$0.00	\$0.00	\$0.00	\$868.00		
<b>LOWER HALL</b>															
2019	\$2,373.63	\$2,130.07	\$6,062.75	\$2,642.51	\$1,856.75	\$1,479.00	\$998.63	\$2,195.00	\$0.00	\$2,222.75	\$3,942.38	\$1,692.81	\$27,596.28		
Variance	\$1,747.63	\$570.07	\$1,382.75	\$715.51	\$1,856.75	\$502.00							\$12,171.28	78.91%	2.00%
2018	\$626.00	\$1,560.00	\$4,680.00	\$1,927.00	\$0.00	\$977.00	\$0.00	\$351.00	\$0.00	\$1,101.00	\$2,513.00	\$1,690.00	\$15,425.00		
Variance	(\$780.00)	(\$455.00)	\$1,440.00	(\$307.50)	(\$2,043.00)	(\$401.00)	(\$1,501.00)	(\$907.00)	(\$1,772.00)	\$21.00	\$705.50	\$374.50	(\$5,625.50)	-26.72%	2.00%
2017	\$1,406.00	\$2,015.00	\$3,240.00	\$2,234.50	\$2,043.00	\$1,378.00	\$1,501.00	\$1,258.00	\$1,772.00	\$1,080.00	\$1,807.50	\$1,315.50	\$21,050.50		
Variance	\$126.00	\$395.00	(\$828.00)	(\$101.50)	\$2,043.00	\$249.00	\$581.00	(\$534.00)	\$944.00	(\$897.00)	\$531.50	(\$798.50)	\$1,710.50	8.84%	2.00%
2016	\$1,280.00	\$1,620.00	\$4,068.00	\$2,336.00	\$0.00	\$1,129.00	\$920.00	\$1,792.00	\$828.00	\$1,977.00	\$1,276.00	\$2,114.00	\$19,340.00		

## Arthur &amp; Area Community Centre

## Revenue Summary: Year to Date:

	January	February	March	April	May	June	July	August	September	October	November	December	YTD Revenue	% Variance	Yrly Rate Inc.
<b>UPPER HALL</b>															
2019	\$38.75	\$135.63	\$324.25	\$193.75	\$116.25	\$0.00	\$0.00	\$0.00	\$1,013.00	\$769.00	\$1,378.75	\$1,408.38	\$5,377.76		
Variance	(\$75.25)	(\$310.37)	(\$491.75)	\$3.75	\$2.25	(\$342.00)							\$109.76	2.08%	2.00%
2018	\$114.00	\$446.00	\$816.00	\$190.00	\$114.00	\$342.00	\$204.00	\$266.00	\$0.00	\$622.00	\$1,200.00	\$954.00	\$5,268.00		
Variance	(\$230.00)	(\$232.00)	\$379.00	\$190.00	\$42.00	\$194.00	(\$396.00)	(\$12.00)	(\$422.00)	\$222.00	\$522.00	\$443.00	\$700.00	15.32%	2.00%
2017	\$344.00	\$678.00	\$437.00	\$0.00	\$72.00	\$148.00	\$600.00	\$278.00	\$422.00	\$400.00	\$678.00	\$511.00	\$4,568.00		
Variance	(\$28.00)	\$114.00	(\$1,213.00)	(\$466.00)	(\$324.00)	\$148.00	\$12.00	\$278.00	\$422.00	\$220.00	(\$608.00)	\$11.00	(\$1,434.00)	-23.89%	2.00%
2016	\$372.00	\$564.00	\$1,650.00	\$466.00	\$396.00	\$0.00	\$588.00	\$0.00	\$0.00	\$180.00	\$1,286.00	\$500.00	\$6,002.00		
<b>DIAMOND "A"</b>															
2019	\$0.00	\$0.00	\$0.00	\$0.00	\$1,496.75	\$2,405.25	\$2,206.00	\$2,027.92	\$461.75	\$0.00	\$0.00	\$0.00	\$8,597.67		
Variance					\$181.75	(\$272.75)							(\$90.33)	-1.04%	2.00%
2018	\$0.00	\$0.00	\$0.00	\$0.00	\$1,315.00	\$2,678.00	\$2,308.00	\$1,747.00	\$640.00	\$0.00	\$0.00	\$0.00	\$8,688.00		
Variance					\$411.00	\$663.00	(\$91.00)	(\$233.00)	\$164.00				\$914.00	11.76%	2.00%
2017	\$0.00	\$0.00	\$0.00	\$0.00	\$904.00	\$2,015.00	\$2,399.00	\$1,980.00	\$476.00	\$0.00	\$0.00	\$0.00	\$7,774.00		
Variance					(\$152.50)	\$272.50	(\$45.00)	\$272.50	\$132.00				\$479.50	6.57%	2.00%
2016	\$0.00	\$0.00	\$0.00	\$0.00	\$1,056.50	\$1,742.50	\$2,444.00	\$1,707.50	\$344.00	\$0.00	\$0.00	\$0.00	\$7,294.50		
<b>DIAMOND "B"</b>															
2019	\$0.00	\$0.00	\$0.00	\$0.00	\$1,250.25	\$2,180.00	\$1,989.00	\$1,903.17	\$378.00	\$0.00	\$0.00	\$0.00	\$7,700.42		
Variance					\$197.25	(\$109.00)							\$452.42	6.24%	2.00%
2018	\$0.00	\$0.00	\$0.00	\$0.00	\$1,053.00	\$2,289.00	\$2,022.00	\$1,379.00	\$505.00	\$0.00	\$0.00	\$0.00	\$7,248.00		
Variance					(\$215.00)	\$790.00	\$203.00	(\$702.50)	\$65.00				\$140.50	1.98%	2.00%
2017	\$0.00	\$0.00	\$0.00	\$0.00	\$1,268.00	\$1,499.00	\$1,819.00	\$2,081.50	\$440.00	\$0.00	\$0.00	\$0.00	\$7,107.50		
Variance					\$289.50	(\$141.50)	(\$90.00)	\$375.50	\$96.00				\$529.50	8.05%	2.00%
2016	\$0.00	\$0.00	\$0.00	\$0.00	\$978.50	\$1,640.50	\$1,909.00	\$1,706.00	\$344.00	\$0.00	\$0.00	\$0.00	\$6,578.00		
<b>PAVILION</b>															
2019	\$0.00	\$0.00	\$0.00	\$0.00	\$528.25	\$1,093.25	\$1,326.50	\$574.50	\$0.00	\$0.00	\$0.00	\$0.00	\$3,522.50		
Variance					\$528.25	\$134.25							\$273.50	8.42%	2.00%
2018	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$959.00	\$1,850.00	\$440.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,249.00		
Variance					(\$448.00)	\$398.00	\$325.50	\$8.00	(\$312.00)	\$0.00			(\$28.50)	-0.87%	2.00%
2017	\$0.00	\$0.00	\$0.00	\$0.00	\$448.00	\$561.00	\$1,524.50	\$432.00	\$312.00	\$0.00	\$0.00	\$0.00	\$3,277.50		
Variance					\$293.00	\$229.00	\$125.00	\$8.00	\$219.00	(\$212.00)			\$662.00	25.31%	2.00%
2016	\$0.00	\$0.00	\$0.00	\$0.00	\$155.00	\$332.00	\$1,399.50	\$424.00	\$93.00	\$212.00	\$0.00	\$0.00	\$2,615.50		

## Arthur &amp; Area Community Centre

## Revenue Summary: Year to Date:

	January	February	March	April	May	June	July	August	September	October	November	December	YTD Revenue	% Variance	Yrly Rate Inc.
<b>ADVERTISING</b>															
2019	\$5,635.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,635.40		
Variance	\$324.06				(\$214.66)	\$0.00							\$109.40	1.98%	2.00%
2018	\$5,311.34	\$0.00	\$0.00	\$0.00	\$214.66	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,526.00		
Variance	(\$73.66)				\$214.66								(\$390.93)	-6.61%	2.00%
2017	\$5,385.00	\$50.00	\$300.80	\$181.13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,916.93		
Variance	\$414.75		\$300.80	\$181.13			(\$150.75)						\$795.93	15.54%	2.00%
2016	\$4,970.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,121.00		
<b>VENDING REVENUE</b>															
2019	\$488.50	\$283.78	\$180.53	\$147.79	\$413.17	\$137.17	\$1,045.18	\$203.54	\$0.00	\$625.18	\$513.27	\$272.79	\$4,310.90		
Variance	\$81.42	\$58.11	(\$291.39)	(\$69.02)	\$189.28	(\$777.83)							\$114.32	2.72%	2.00%
2018	\$407.08	\$225.67	\$471.92	\$216.81	\$223.89	\$915.00	\$283.19	\$205.00	\$0.00	\$772.80	\$251.33	\$223.89	\$4,196.58		
Variance	(\$22.05)	\$8.85	\$160.41	\$84.39	(\$34.51)	\$71.64	\$30.97	(\$1,044.56)	(\$84.07)	\$320.14	(\$262.63)	\$24.77	(\$746.65)	-15.10%	
2017	\$429.13	\$216.82	\$311.51	\$132.42	\$258.40	\$843.36	\$252.22	\$1,249.56	\$84.07	\$452.66	\$513.96	\$199.12	\$4,943.23		
Variance	\$296.39	\$212.12	(\$57.74)	(\$31.30)	\$46.01	(\$152.44)	\$113.28	\$5.31	(\$85.23)	\$65.66	\$177.59	(\$178.25)	\$411.40	9.08%	
2016	\$132.74	\$4.70	\$369.25	\$163.72	\$212.39	\$995.80	\$138.94	\$1,244.25	\$169.30	\$387.00	\$336.37	\$377.37	\$4,531.83		
<b>CONCESSION REVENUE</b>															
2019	\$1,337.54	\$1,362.95	\$835.14	\$399.59	\$544.79	\$1,636.46	\$2,707.41	\$877.51	\$0.00	\$106.19	\$1,703.86	\$1,170.29	\$12,681.73		
Variance	(\$18.51)	(\$2,021.68)	(\$1,415.45)	(\$971.94)	(\$46.38)	\$190.37							(\$10,170.66)	-44.51%	2.00%
2018	\$1,356.05	\$3,384.63	\$2,250.59	\$1,371.53	\$591.17	\$1,446.09	\$1,511.24	\$1,464.48	\$0.00	\$2,014.55	\$3,684.47	\$3,777.59	\$22,852.39		
Variance	(\$1,278.42)	\$267.97	(\$1,176.31)	\$1,299.53	(\$1,147.25)	(\$1,734.16)	\$897.44	\$269.79	\$0.00	\$1,204.69	\$1,384.16	\$2,680.16	\$2,667.60	13.22%	
2017	\$2,634.47	\$3,116.66	\$3,426.90	\$72.00	\$1,738.42	\$3,180.25	\$613.80	\$1,194.69	\$0.00	\$809.86	\$2,300.31	\$1,097.43	\$20,184.79		
Variance	\$580.76	\$436.54	\$1,124.49	(\$618.22)	\$684.46	(\$859.33)	(\$69.32)	\$194.69	(\$263.68)	(\$331.19)	\$333.55	(\$2,675.57)	(\$1,462.82)	-6.76%	
2016	\$2,053.71	\$2,680.12	\$2,302.41	\$690.22	\$1,053.96	\$4,039.58	\$683.12	\$1,000.00	\$263.68	\$1,141.05	\$1,966.76	\$3,773.00	\$21,647.61		
<b>TOTAL REVENUE</b>															
2019	\$27,792.72	\$21,302.20	\$17,534.79	\$8,150.64	\$9,838.71	\$14,459.38	\$14,740.47	\$8,960.64	\$5,936.75	\$20,013.14	\$30,528.72	\$24,134.36	\$203,392.52		
Variance	(\$1,048.35)	(\$6,982.20)	(\$7,218.72)	(\$79.80)	\$2,567.99	(\$624.71)							(\$5,481.39)	-2.62%	2.00%
2018	\$28,841.07	\$28,284.40	\$24,753.51	\$8,230.44	\$7,270.72	\$15,084.09	\$11,876.43	\$7,145.98	\$4,500.75	\$19,640.95	\$28,215.09	\$25,030.48	\$208,873.91		
Variance	(\$2,757.19)	(\$100.35)	\$1,632.95	\$1,083.39	(\$4,056.10)	(\$650.02)	(\$534.84)	(\$2,822.02)	(\$3,334.32)	(\$2,787.51)	\$472.68	\$1,973.99	(\$11,879.34)	-5.38%	2.00%
2017	\$31,598.26	\$28,384.75	\$23,120.56	\$7,147.05	\$11,326.82	\$15,734.11	\$12,411.27	\$9,968.00	\$7,835.07	\$22,428.46	\$27,742.41	\$23,056.49	\$220,753.25		
Variance	\$1,506.33	\$2,509.80	\$1,655.35	(\$521.39)	\$2,979.47	(\$177.77)	\$739.46	\$988.75	\$2,200.09	(\$639.02)	\$1,292.53	(\$2,716.47)	\$9,817.13	4.65%	2.00%
2016	\$30,091.93	\$25,874.95	\$21,465.21	\$7,668.44	\$8,347.35	\$15,911.88	\$11,671.81	\$8,979.25	\$5,634.98	\$23,067.48	\$26,449.88	\$25,772.96	\$210,936.12		



## ARTHUR &amp; AREA AQUATIC CENTRE

## Revenue Summary: Year to Date

RENTALS																
	January	February	March	April	May	June	July	August	September	October	November	December	YTD	% Inc/Dec	Yrly Rate Inc.	
2019	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$465.00	\$116.25	\$3,196.94	\$0.00	\$0.00	\$0.00	\$0.00	\$3,778.19		2.00%	
Variance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$465.00							\$187.19	5.21%		
2018	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$171.00	\$3,420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,591.00			
Variance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$171.00	\$620.00	\$0.00	\$0.00	\$0.00	\$0.00	\$791.00	28.25%	2.00%	
2017	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,800.00			
Variance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$147.00)	(\$495.00)	(\$309.99)	\$0.00	\$0.00	\$0.00	\$0.00	(\$951.99)	-25.37%	2.00%	
2016	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$147.00	\$495.00	\$3,109.99	\$0.00	\$0.00	\$0.00	\$0.00	\$3,751.99			
TOTAL ARTHUR POOL REVENUE																
2019	\$0.00	\$0.00	\$3,951.88	\$1,029.00	\$1,157.38	\$4,541.59	\$10,587.36	\$5,604.04	\$0.00	\$0.00	\$0.00	\$0.00	\$26,871.25		2.60%	
Variance	\$0.00	(\$920.00)	\$830.23	(\$1,252.00)	(\$1,391.22)	\$718.22							(\$23.85)	-0.09%		
2018	\$0.00	\$920.00	\$3,121.65	\$2,281.00	\$2,548.60	\$3,823.37	\$7,678.17	\$6,475.85	\$46.46	\$0.00	\$0.00	\$0.00	\$26,895.10			
Variance	\$0.00	\$604.00	\$557.15	\$281.64	\$306.35	\$243.62	\$497.34	\$565.08	(\$217.26)	\$0.00	\$0.00	(\$5.00)	\$2,832.92	11.77%	2.00%	
2017	\$0.00	\$316.00	\$2,564.50	\$1,999.36	\$2,242.25	\$3,579.75	\$7,180.83	\$5,910.77	\$263.72	\$0.00	\$0.00	\$5.00	\$24,062.18			
Variance	\$0.00	\$316.00	\$956.30	\$423.16	\$1,512.25	(\$1,444.85)	\$563.09	\$441.81	(\$307.75)	\$0.00	\$0.00	\$5.00	\$2,465.01	11.41%	2.00%	
2016	\$0.00	\$0.00	\$1,608.20	\$1,576.20	\$730.00	\$5,024.60	\$6,617.74	\$5,468.96	\$571.47	\$0.00	\$0.00	\$0.00	\$21,597.17			

## Mount Forest &amp; District Sports Complex

## Revenue Summary: Year to Date:

	January	February	March	April	May	June	July	August	September	October	November	December	YTD Revenue	% Variance	Yrly Rate Inc.
<b>ARENA FLOOR</b>															
2019	\$0.00	\$0.00	\$0.00	\$0.00	\$151.50	\$837.50	\$249.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,238.00		2.00%
Variance	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,669.50)	\$788.00							(\$1,391.00)	-52.91%	
2018	\$0.00	\$0.00	\$0.00	\$0.00	\$1,821.00	\$49.50	\$758.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,629.00		
Variance	\$0.00	\$0.00	\$0.00	(\$60.00)	\$943.00	(\$1,476.00)	\$278.50	(\$480.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$794.50)	-23.21%	2.00%
2017	\$0.00	\$0.00	\$0.00	\$60.00	\$878.00	\$1,525.50	\$480.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,423.50		
Variance	\$0.00	\$0.00	\$0.00	(\$627.38)	\$497.75	\$641.00	\$25.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,016.37	42.22%	2.00%
2016	\$0.00	\$0.00	\$0.00	\$687.38	\$380.25	\$884.50	\$455.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,407.13		
<b>ARENA ICE</b>															
2019	\$28,076.74	\$26,715.50	\$31,308.62	\$972.00	\$0.00	\$0.00	\$0.00	\$5,071.50	\$22,336.87	\$25,961.17	\$29,602.69	\$27,661.57	\$197,706.66		2.00%
Variance	(\$911.63)	(\$998.67)	\$3,992.08	(\$129.87)	\$0.00	\$0.00							\$2,279.77	1.17%	
2018	\$28,988.37	\$27,714.17	\$27,316.54	\$1,101.87	\$0.00	\$0.00	\$0.00	\$2,386.56	\$22,806.21	\$26,179.48	\$29,498.56	\$29,435.13	\$195,426.89		
Variance	\$2,773.63	\$2,562.33	\$1,617.17	(\$1,683.98)	\$0.00	\$0.00	\$0.00	\$730.56	\$1,234.53	\$422.81	(\$800.84)	(\$369.47)	\$6,486.74	3.43%	2.00%
2017	\$26,214.74	\$25,151.84	\$25,699.37	\$2,785.85	\$0.00	\$0.00	\$0.00	\$1,656.00	\$21,571.68	\$25,756.67	\$30,299.40	\$29,804.60	\$188,940.15		
Variance	(\$2,806.73)	(\$1,238.03)	\$2,904.25	(\$1,299.47)	\$0.00	\$0.00	\$0.00	\$1,656.00	\$581.51	(\$456.48)	\$1,982.63	\$4,947.69	\$6,271.37	3.43%	2.00%
2016	\$29,021.47	\$26,389.87	\$22,795.12	\$4,085.32	\$0.00	\$0.00	\$0.00	\$0.00	\$20,990.17	\$26,213.15	\$28,316.77	\$24,856.91	\$182,668.78		
<b>COMMUNITY HALL</b>															
2019	\$1,802.73	\$1,982.51	\$4,437.75	\$4,622.63	\$3,643.00	\$1,924.50	\$2,029.63	\$1,136.00	\$2,413.00	\$5,463.63	\$4,921.50	\$1,758.13	\$36,135.01		2.00%
Variance	\$272.23	(\$26.99)	(\$1,429.75)	\$353.63	\$1,334.50	\$887.00							\$248.26	0.69%	
2018	\$1,530.50	\$2,009.50	\$5,867.50	\$4,269.00	\$2,308.50	\$1,037.50	\$1,739.00	\$3,087.50	\$2,366.50	\$4,909.00	\$4,267.50	\$2,494.75	\$35,886.75		
Variance	(\$1,120.50)	(\$1,290.00)	\$1,571.50	(\$1,392.00)	\$505.75	(\$1,966.00)	(\$1,981.50)	(\$178.75)	(\$937.25)	\$221.00	\$1.25	\$740.50	(\$5,826.00)	-13.97%	2.00%
2017	\$2,651.00	\$3,299.50	\$4,296.00	\$5,661.00	\$1,802.75	\$3,003.50	\$3,720.50	\$3,266.25	\$3,303.75	\$4,688.00	\$4,266.25	\$1,754.25	\$41,712.75		
Variance	\$943.75	\$1,170.75	\$159.25	\$1,753.75	(\$1,346.50)	\$392.75	\$1,399.25	\$386.50	(\$983.50)	\$132.75	\$652.50	(\$2,254.00)	\$2,407.25	6.12%	2.00%
2016	\$1,707.25	\$2,128.75	\$4,136.75	\$3,907.25	\$3,149.25	\$2,610.75	\$2,321.25	\$2,879.75	\$4,287.25	\$4,555.25	\$3,613.75	\$4,008.25	\$39,305.50		
<b>LEISURE HALL</b>															
2019	\$680.50	\$797.25	\$1,411.88	\$750.00	\$723.50	\$816.63	\$310.00	\$759.00	\$603.00	\$2,046.88	\$827.50	\$560.00	\$10,286.14		2.00%
Variance	(\$1,034.50)	\$137.25	(\$218.12)	(\$391.62)	(\$1,211.49)	\$359.63							(\$2,101.97)	-16.97%	
2018	\$1,715.00	\$660.00	\$1,630.00	\$1,141.62	\$1,934.99	\$457.00	\$484.50	\$456.00	\$1,112.00	\$888.00	\$1,461.00	\$448.00	\$12,388.11		
Variance	\$454.00	(\$177.00)	\$348.50	(\$67.88)	\$602.99	(\$635.00)	(\$607.50)	\$86.00	\$717.00	\$227.50	\$200.00	\$36.50	\$1,185.11	10.58%	2.00%
2017	\$1,261.00	\$837.00	\$1,281.50	\$1,209.50	\$1,332.00	\$1,092.00	\$1,092.00	\$370.00	\$395.00	\$660.50	\$1,261.00	\$411.50	\$11,203.00		
Variance	(\$935.00)	\$62.00	\$608.50	\$127.50	\$310.00	\$291.00	\$812.00	(\$134.00)	(\$525.00)	\$12.50	\$829.00	(\$60.50)	\$1,398.00	14.26%	2.00%
2016	\$2,196.00	\$775.00	\$673.00	\$1,082.00	\$1,022.00	\$801.00	\$280.00	\$504.00	\$920.00	\$648.00	\$432.00	\$472.00	\$9,805.00		

## Mount Forest &amp; District Sports Complex

## Revenue Summary: Year to Date:

	January	February	March	April	May	June	July	August	September	October	November	December	YTD Revenue	% Variance	Yrly Rate Inc.
<b>MEETING ROOM</b>															
2019	\$135.00	\$135.00	\$270.00	\$438.75	\$135.00	\$320.63	\$270.00	\$0.00	\$185.63	\$0.00	\$236.25	\$135.00	\$2,261.26		2.00%
Variance	\$135.00	\$69.00	\$72.00	\$92.25	\$135.00	\$320.63							\$512.26	29.29%	
2018	\$0.00	\$66.00	\$198.00	\$346.50	\$0.00	\$0.00	\$99.00	\$198.00	\$99.00	\$412.50	\$330.00	\$0.00	\$1,749.00		
Variance	\$0.00	\$66.00	(\$50.00)	\$218.50	\$0.00	(\$216.00)	(\$13.00)	\$198.00	\$99.00	\$196.50	(\$310.00)	\$0.00	\$189.00	12.12%	2.00%
2017	\$0.00	\$0.00	\$248.00	\$128.00	\$0.00	\$216.00	\$112.00	\$0.00	\$0.00	\$216.00	\$640.00	\$0.00	\$1,560.00		
Variance	(\$62.00)	(\$124.00)	\$248.00	\$81.50	(\$62.00)	\$216.00	(\$260.00)	(\$155.00)	(\$93.00)	\$154.00	\$454.00	\$0.00	\$397.50	34.19%	2.00%
2016	\$62.00	\$124.00	\$0.00	\$46.50	\$62.00	\$0.00	\$372.00	\$155.00	\$93.00	\$62.00	\$186.00	\$0.00	\$1,162.50		
<b>PLUME ROOM</b>															
2019	\$1,280.26	\$1,665.61	\$2,293.62	\$726.51	\$1,299.87	\$417.04	\$477.78	\$125.12	\$745.14	\$844.81	\$879.13	\$1,249.76	\$12,004.65		2.00%
Variance	\$240.20	\$662.93	\$468.04	\$170.73	(\$666.81)	\$56.64							\$652.07	5.74%	
2018	\$1,040.06	\$1,002.68	\$1,825.58	\$555.78	\$1,966.68	\$360.40	\$312.18	\$346.10	\$761.40	\$1,051.08	\$1,153.46	\$977.18	\$11,352.58		
Variance	(\$175.44)	(\$657.49)	(\$127.09)	(\$481.02)	\$1,485.48	(\$211.30)	(\$2.82)	\$40.10	(\$451.90)	\$216.65	(\$364.24)	(\$291.92)	(\$1,020.99)	-8.25%	2.00%
2017	\$1,215.50	\$1,660.17	\$1,952.67	\$1,036.80	\$481.20	\$571.70	\$315.00	\$306.00	\$1,213.30	\$834.43	\$1,517.70	\$1,269.10	\$12,373.57		
Variance	(\$1,138.00)	\$94.17	\$1,320.67	\$701.80	\$1.20	\$251.70	(\$5.00)	(\$54.00)	\$529.30	(\$561.57)	\$116.70	(\$342.90)	\$914.07	7.98%	2.00%
2016	\$2,353.50	\$1,566.00	\$632.00	\$335.00	\$480.00	\$320.00	\$320.00	\$360.00	\$684.00	\$1,396.00	\$1,401.00	\$1,612.00	\$11,459.50		
<b>UPPER LEISURE HALL</b>															
2019	\$0.00	\$31.28	\$157.95	\$147.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$174.38	\$0.00	\$511.14		2.00%
Variance	\$0.00	(\$188.72)	\$157.95	\$147.53	(\$220.00)	\$0.00							(\$4.86)	-0.94%	
2018	\$0.00	\$220.00	\$0.00	\$0.00	\$220.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$76.00	\$516.00		
Variance	(\$148.00)	\$220.00	(\$775.50)	\$0.00	\$220.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$216.00)	(\$33.00)	\$76.00	(\$656.50)	-55.99%	2.00%
2017	\$148.00	\$0.00	\$775.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$216.00	\$33.00	\$0.00	\$1,172.50		
Variance	\$101.00	(\$144.00)	\$332.50	(\$537.00)	(\$40.00)	(\$15.00)	(\$424.00)	(\$108.00)	(\$694.00)	\$144.00	\$33.00	\$0.00	(\$1,351.50)	-53.55%	2.00%
2016	\$47.00	\$144.00	\$443.00	\$537.00	\$40.00	\$15.00	\$424.00	\$108.00	\$694.00	\$72.00	\$0.00	\$0.00	\$2,524.00		
<b>FAIRGROUNDS</b>															
2019	\$0.00	\$0.00	\$0.00	\$125.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	\$0.00	\$0.00	\$275.00		2.00%
Variance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00							\$25.00	10.00%	
2018	\$0.00	\$0.00	\$0.00	\$125.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125.00	\$0.00	\$0.00	\$0.00	\$250.00		
Variance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125.00	(\$125.00)	\$0.00	\$0.00	\$0.00	0.00%	2.00%
2017	\$0.00	\$0.00	\$0.00	\$125.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125.00	\$0.00	\$0.00	\$250.00		
Variance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	2.00%
2016	\$0.00	\$0.00	\$0.00	\$125.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125.00	\$0.00	\$0.00	\$250.00		

## Mount Forest &amp; District Sports Complex

## Revenue Summary: Year to Date:

	January	February	March	April	May	June	July	August	September	October	November	December	YTD Revenue	% Variance	Yrly Rate Inc.
<b>OPTIMIST BALL DIAMOND</b>															
2019	\$0.00	\$0.00	\$0.00	\$0.00	\$654.50	\$1,111.96	\$2,229.00	\$778.50	\$485.00	\$0.00	\$0.00	\$0.00	\$5,258.96		2.00%
Variance	\$0.00	\$0.00	\$0.00	\$0.00	\$220.50	(\$252.04)							\$294.96	5.94%	
2018	\$0.00	\$0.00	\$0.00	\$0.00	\$434.00	\$1,364.00	\$1,728.00	\$868.00	\$570.00	\$0.00	\$0.00	\$0.00	\$4,964.00		
Variance	\$0.00	\$0.00	\$0.00	\$0.00	(\$398.00)	\$1.00	(\$92.00)	(\$104.00)	\$12.00	\$0.00	\$0.00	\$0.00	(\$581.00)	-10.48%	2.00%
2017	\$0.00	\$0.00	\$0.00	\$0.00	\$832.00	\$1,363.00	\$1,820.00	\$972.00	\$558.00	\$0.00	\$0.00	\$0.00	\$5,545.00		
Variance	\$0.00	\$0.00	\$0.00	\$0.00	\$340.00	\$126.50	\$737.50	\$12.50	\$332.50	\$0.00	\$0.00	\$0.00	\$1,549.00	38.76%	2.00%
2016	\$0.00	\$0.00	\$0.00	\$0.00	\$492.00	\$1,236.50	\$1,082.50	\$959.50	\$225.50	\$0.00	\$0.00	\$0.00	\$3,996.00		
<b>KINSMEN BALL DIAMOND</b>															
2019	\$0.00	\$0.00	\$0.00	\$0.00	\$211.00	\$1,387.21	\$2,033.25	\$381.00	\$148.00	\$0.00	\$0.00	\$0.00	\$4,160.46		2.00%
Variance	\$0.00	\$0.00	\$0.00	\$0.00	\$211.00	\$502.21							\$1,296.46	45.27%	
2018	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$885.00	\$1,315.00	\$434.00	\$230.00	\$0.00	\$0.00	\$0.00	\$2,864.00		
Variance	\$0.00	\$0.00	\$0.00	\$0.00	(\$252.00)	(\$294.00)	(\$73.00)	\$282.00	\$230.00	\$0.00	\$0.00	\$0.00	(\$107.00)	-3.60%	2.00%
2017	\$0.00	\$0.00	\$0.00	\$0.00	\$252.00	\$1,179.00	\$1,388.00	\$152.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,971.00		
Variance	\$0.00	\$0.00	\$0.00	\$0.00	\$217.00	\$283.50	\$576.50	(\$372.50)	\$0.00	\$0.00	\$0.00	\$0.00	\$704.50	31.08%	2.00%
2016	\$0.00	\$0.00	\$0.00	\$0.00	\$35.00	\$895.50	\$811.50	\$524.50	\$0.00	\$0.00	\$0.00	\$0.00	\$2,266.50		
<b>CAMPBELL de VORE PARK: BALL DIAMOND</b>															
2019	\$0.00	\$0.00	\$0.00	\$0.00	\$1,472.00	\$1,288.00	\$1,758.00	\$1,656.00	\$577.00	\$0.00	\$0.00	\$0.00	\$6,751.00		2.00%
Variance	\$0.00	\$0.00	\$0.00	\$0.00	(\$100.00)	(\$279.00)							(\$721.00)	-9.65%	
2018	\$0.00	\$0.00	\$0.00	\$0.00	\$1,572.00	\$1,567.00	\$2,061.00	\$1,612.00	\$660.00	\$0.00	\$0.00	\$0.00	\$7,472.00		
Variance	\$0.00	\$0.00	\$0.00	\$0.00	\$568.00	\$95.00	\$434.00	(\$8.00)	\$58.00	\$0.00	\$0.00	\$0.00	\$1,147.00	18.13%	2.00%
2017	\$0.00	\$0.00	\$0.00	\$0.00	\$1,004.00	\$1,472.00	\$1,627.00	\$1,620.00	\$602.00	\$0.00	\$0.00	\$0.00	\$6,325.00		
Variance	\$0.00	\$0.00	\$0.00	\$0.00	(\$329.00)	(\$111.00)	(\$70.50)	(\$153.50)	\$290.50	\$0.00	\$0.00	\$0.00	(\$373.50)	-5.58%	2.00%
2016	\$0.00	\$0.00	\$0.00	\$0.00	\$1,333.00	\$1,583.00	\$1,697.50	\$1,773.50	\$311.50	\$0.00	\$0.00	\$0.00	\$6,698.50		
<b>CAMPBELL de VORE PARK: SOCCER FIELDS</b>															
2019	\$0.00	\$0.00	\$0.00	\$0.00	\$6,494.25	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,694.25		2.00%
Variance	\$0.00	\$0.00	\$0.00	\$0.00	\$127.25	\$0.00							\$70.25	1.06%	
2018	\$0.00	\$0.00	\$0.00	\$0.00	\$6,367.00	\$0.00	\$257.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,624.00		
Variance	\$0.00	\$0.00	\$0.00	(\$50.00)	\$124.50	(\$178.00)	\$1.00	(\$28.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$130.50)	-1.93%	2.00%
2017	\$0.00	\$0.00	\$0.00	\$50.00	\$6,242.50	\$178.00	\$256.00	\$28.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,754.50		
Variance	\$0.00	\$0.00	\$0.00	\$50.00	\$122.50	\$178.00	\$56.00	\$0.50	\$0.00	\$0.00	\$0.00	\$0.00	\$407.00	6.41%	2.00%
2016	\$0.00	\$0.00	\$0.00	\$0.00	\$6,120.00	\$0.00	\$200.00	\$27.50	\$0.00	\$0.00	\$0.00	\$0.00	\$6,347.50		

## Mount Forest &amp; District Sports Complex

## Revenue Summary: Year to Date:

	January	February	March	April	May	June	July	August	September	October	November	December	YTD Revenue	% Variance	Yrly Rate Inc.
<b>CAMPBELL de VORE PARK: PAVILION</b>															
2019	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$151.88	\$371.25	\$0.00	\$0.00	\$0.00	\$0.00	\$523.13		2.00%
Variance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$391.13	296.31%	
2018	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$132.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$132.00		
Variance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9.50	(\$37.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$27.50)	-17.24%	2.00%
2017	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$122.50	\$37.00	\$0.00	\$0.00	\$0.00	\$0.00	\$159.50		
Variance	\$0.00	\$0.00	\$0.00	\$0.00	(\$93.00)	\$0.00	\$122.50	\$37.00	\$0.00	\$0.00	\$0.00	\$0.00	\$66.50	71.51%	2.00%
2016	\$0.00	\$0.00	\$0.00	\$0.00	\$93.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$93.00		
<b>MURPHY PARK: PAVILION</b>															
2019	\$0.00	\$0.00	\$0.00	\$0.00	\$38.75	\$38.75	\$77.50	\$77.50	\$38.75	\$38.75	\$0.00	\$0.00	\$310.00		2.00%
Variance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.75	(\$37.25)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$32.00)	-9.36%	
2018	\$0.00	\$0.00	\$0.00	\$0.00	\$38.00	\$76.00	\$38.00	\$152.00	\$38.00	\$0.00	\$0.00	\$0.00	\$342.00		
Variance	\$0.00	\$0.00	\$0.00	\$0.00	\$38.00	(\$35.00)	\$1.00	\$78.00	\$1.00	(\$122.50)	\$0.00	\$0.00	(\$39.50)	-10.35%	2.00%
2017	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$111.00	\$37.00	\$74.00	\$37.00	\$122.50	\$0.00	\$0.00	\$381.50		
Variance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$39.00	(\$34.00)	\$38.00	(\$35.00)	\$122.50	\$0.00	\$0.00	\$130.50	51.99%	2.00%
2016	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$72.00	\$71.00	\$36.00	\$72.00	\$0.00	\$0.00	\$0.00	\$251.00		
<b>ADVERTISING</b>															
2019	\$14,947.22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,947.22		2.00%
Variance	\$1,576.88	\$0.00	\$0.00	\$0.00	(\$214.66)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$581.64	4.05%	
2018	\$13,370.34	\$0.00	\$0.00	\$0.00	\$214.66	\$0.00	\$0.00	\$750.00	\$0.00	\$0.00	\$0.00	\$30.58	\$14,365.58		
Variance	(\$617.79)	\$0.00	\$0.00	(\$270.75)	\$214.66	\$0.00	(\$180.50)	\$750.00	\$0.00	\$0.00	\$0.00	\$30.58	(\$73.80)	-0.51%	2.00%
2017	\$13,988.13	\$0.00	\$0.00	\$270.75	\$0.00	\$0.00	\$180.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,439.38		
Variance	\$227.88	\$0.00	\$0.00	\$5.25	\$0.00	\$0.00	\$29.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$262.88	1.85%	2.00%
2016	\$13,760.25	\$0.00	\$0.00	\$265.50	\$0.00	\$0.00	\$150.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,176.50		
<b>STORAGE RENTALS</b>															
2019	\$88.50	\$88.50	\$88.50	\$88.50	\$88.50	\$88.50	\$88.50	\$88.50	\$88.50	\$88.50	\$3,050.00	\$88.50	\$4,023.50		2.00%
Variance	\$0.00	\$0.00	\$0.00	(\$472.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$67.55	1.71%	
2018	\$88.50	\$88.50	\$88.50	\$560.50	\$88.50	\$88.50	\$88.50	\$88.50	\$88.50	\$88.50	\$2,510.50	\$88.50	\$3,955.95		
Variance	\$0.00	\$0.00	\$0.00	\$472.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$47.71	\$0.00	\$519.71	15.12%	2.00%
2017	\$88.50	\$88.50	\$88.50	\$88.50	\$88.50	\$88.50	\$88.50	\$88.50	\$88.50	\$88.50	\$2,462.79	\$88.50	\$3,436.24		
Variance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$46.04	\$0.00	\$46.04	1.36%	2.00%
2016	\$88.50	\$88.50	\$88.50	\$88.50	\$88.50	\$88.50	\$88.50	\$88.50	\$88.50	\$88.50	\$2,416.75	\$88.50	\$3,390.20		

## Mount Forest &amp; District Sports Complex

## Revenue Summary: Year to Date:

	January	February	March	April	May	June	July	August	September	October	November	December	YTD Revenue	% Variance	Yrly Rate Inc.
<b>VENDING REVENUE</b>															
2019	\$871.68	\$385.50	\$730.09	\$378.41	\$443.50	\$0.00	\$915.00	\$0.00	\$920.35	\$868.49	\$424.78	\$644.02	\$6,581.82		2.00%
Variance	(\$894.40)	(\$101.23)	(\$793.29)	\$55.40	\$443.50	(\$840.00)							(\$1,898.60)	-22.39%	
2018	\$1,766.08	\$486.73	\$1,523.38	\$323.01	\$0.00	\$840.00	\$0.00	\$665.81	\$601.77	\$892.99	\$1,088.62	\$292.03	\$8,480.42		
Variance	\$1,180.80	(\$372.56)	(\$49.63)	(\$284.84)	\$0.00	\$45.00	\$0.00	(\$1,314.02)	\$303.54	\$78.51	\$275.79	\$57.52	(\$79.89)	-0.93%	
2017	\$585.28	\$859.29	\$1,573.01	\$607.85	\$0.00	\$795.00	\$0.00	\$1,979.83	\$298.23	\$814.48	\$812.83	\$234.51	\$8,560.31		
Variance	\$93.25	(\$552.28)	\$368.59	\$241.43	(\$313.59)	\$130.00	\$0.00	\$729.25	(\$336.61)	\$104.24	\$146.50	(\$707.53)	(\$96.75)	-1.12%	
2016	\$492.03	\$1,411.57	\$1,204.42	\$366.42	\$313.59	\$665.00	\$0.00	\$1,250.58	\$634.84	\$710.24	\$666.33	\$942.04	\$8,657.06		
<b>INDOOR TRACK</b>															
2019	\$1,236.29	\$1,105.32	\$1,016.81	\$297.35	\$591.15	\$14.16	\$14.16	\$14.16	\$235.39	\$270.11	\$682.30	\$512.46	\$5,989.66		2.00%
Variance	\$148.67	\$249.56	\$179.64	(\$181.41)	\$392.03	(\$28.32)							\$819.26	15.85%	
2018	\$1,087.62	\$855.76	\$837.17	\$478.76	\$199.12	\$42.48	\$99.12	\$300.89	\$228.76	\$347.79	\$671.69	\$21.24	\$5,170.40		
Variance	\$352.22	\$335.40	\$397.35	\$162.83	(\$179.64)	(\$28.32)	(\$99.11)	\$68.14	(\$35.40)	\$58.85	(\$6.19)	(\$346.46)	\$679.67	15.13%	0.00%
2017	\$735.40	\$520.36	\$439.82	\$315.93	\$378.76	\$70.80	\$198.23	\$232.75	\$264.16	\$288.94	\$677.88	\$367.70	\$4,490.73		
Variance	\$147.80	(\$286.72)	(\$112.39)	(\$67.71)	\$223.02	\$14.16	\$198.23	(\$34.50)	\$86.29	\$126.99	\$354.87	(\$221.68)	\$428.36	10.54%	6.00%
2016	\$587.60	\$807.08	\$552.21	\$383.64	\$155.74	\$56.64	\$0.00	\$267.25	\$177.87	\$161.95	\$323.01	\$589.38	\$4,062.37		
<b>CONCESSION</b>															
2019	\$8,440.94	\$5,245.97	\$7,277.30	\$4,817.65	\$0.00	\$0.00	\$0.00	\$0.00	\$512.21	\$4,380.14	\$4,541.63	\$4,800.59	\$40,016.43		2.00%
Variance	\$325.80	(\$17.49)	(\$425.41)	\$3,025.60	\$0.00	\$0.00							\$885.06	2.26%	
2018	\$8,115.14	\$5,263.46	\$7,702.71	\$1,792.05	\$0.00	\$0.00	\$0.00	\$0.00	\$2,127.52	\$5,625.06	\$5,779.37	\$2,726.06	\$39,131.37		
Variance													(\$14,085.70)	-26.47%	
2017	\$8,281.80	\$9,385.30	\$10,183.82	\$1,758.76	\$0.00	\$0.00	\$0.00	\$1,000.00	\$3,304.83	\$7,184.12	\$5,675.90	\$6,442.54	\$53,217.07		
Variance													(\$4,340.69)	-7.54%	
2016	\$6,147.21	\$9,951.65	\$4,561.62	\$1,494.97	\$0.00	\$0.00	\$900.62	\$1,000.00	\$3,444.91	\$13,871.06	\$10,828.73	\$5,356.99	\$57,557.76		
<b>TOTAL REVENUE</b>															
2019	\$57,559.86	\$38,152.44	\$48,992.52	\$13,364.33	\$15,946.52	\$8,244.88	\$10,803.70	\$10,458.53	\$29,288.84	\$40,112.48	\$45,340.16	\$37,410.03	\$355,674.29		2.00%
Variance	(\$141.75)	(\$214.36)	\$2,003.14	\$2,670.24	(\$1,217.93)	\$1,477.50							\$1,974.24	0.56%	
2018	\$57,701.61	\$38,366.80	\$46,989.38	\$10,694.09	\$17,164.45	\$6,767.38	\$9,111.80	\$11,345.36	\$31,814.66	\$40,394.40	\$46,760.70	\$36,589.47	\$353,700.05		
Variance	\$2,532.26	(\$3,435.16)	\$451.19	(\$3,403.85)	\$3,872.74	(\$4,898.62)	(\$2,325.43)	(\$916.97)	\$178.21	(\$600.74)	(\$886.05)	(\$3,783.23)	(\$13,215.65)	-3.60%	2.00%
2017	\$55,169.35	\$41,801.96	\$46,538.19	\$14,097.94	\$13,291.71	\$11,666.00	\$11,437.23	\$12,262.33	\$31,636.45	\$40,995.14	\$47,646.75	\$40,372.70	\$366,915.70		
Variance	(\$1,293.46)	(\$1,584.46)	\$11,451.57	\$693.46	(\$472.62)	\$2,437.61	\$2,262.61	\$2,328.25	(\$987.09)	(\$6,908.01)	(\$537.59)	\$2,446.63	\$9,836.90	2.75%	2.00%
2016	\$56,462.81	\$43,386.42	\$35,086.62	\$13,404.48	\$13,764.33	\$9,228.39	\$9,174.62	\$9,934.08	\$32,623.54	\$47,903.15	\$48,184.34	\$37,926.07	\$357,078.80		

## MOUNT FOREST ROY GRANT POOL

## Revenue Summary: Year to Date

	January	February	March	April	May	June	July	August	September	October	November	December	YTD	% Inc/Dec	Yrly Rate Inc.
<b>EXTRA FEES</b>															
2019	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Variance			\$0.00	\$0.00	\$0.00	\$127.50									
2018	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$127.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$127.50		
Variance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$127.50)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$127.50		2.00%
2017	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Variance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$318.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$318.50)		2.00%
2016	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$318.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$318.50		
<b>GENERAL ADMISSION</b>															
2019	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$520.00	\$4,702.40	\$1,656.75	\$0.00	\$0.00	\$0.00	\$0.00	\$6,879.15		1.00%
Variance				\$0.00	\$0.00	(\$520.00)									
2018	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,317.65	\$2,366.72	\$553.54	\$0.00	\$0.00	\$0.00	\$7,237.91		
Variance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$545.03)	(\$645.04)	(\$451.11)	\$0.00	\$0.00	\$0.00	\$1,641.18	\$0.29	2.00%
2017	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,772.62	\$1,721.68	\$102.43	\$0.00	\$0.00	\$0.00	\$5,596.73		
Variance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$274.34	\$64.58	\$1,921.11	\$401.11	\$0.00	\$0.00	\$0.00	(\$2,661.14)	(\$0.32)	2.00%
2016	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$274.34	\$3,837.20	\$3,642.79	\$503.54	\$0.00	\$0.00	\$0.00	\$8,257.87		
<b>POOL SEASON PASSES</b>															
2019	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,595.83	\$5,554.89	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,150.72		2.40%
Variance			\$424.77	\$272.12	\$358.42	\$1,329.95									
2018	\$0.00	\$0.00	\$424.77	\$272.12	\$358.42	\$4,925.78	\$2,770.85	\$618.58	\$0.00	(\$79.65)	\$0.00	\$0.00	\$9,290.87		
Variance	\$172.57	\$71.50	(\$86.64)	\$366.37	\$324.54	(\$1,356.13)	\$945.08	(\$493.98)	\$0.00	\$79.65	\$0.00	\$0.00	(\$22.96)	(\$0.00)	2.00%
2017	\$172.57	\$71.50	\$338.13	\$638.49	\$682.96	\$3,569.65	\$3,715.93	\$124.60	\$0.00	\$0.00	\$0.00	\$0.00	\$9,313.83		
Variance	(\$172.57)	(\$71.50)	(\$338.13)	(\$447.12)	(\$476.77)	\$2,414.92	(\$275.07)	(\$20.18)	\$0.00	\$0.00	\$0.00	\$0.00	(\$613.58)	(\$0.06)	2.00%
2016	\$0.00	\$0.00	\$0.00	\$191.37	\$206.19	\$5,984.57	\$3,440.86	\$104.42	\$0.00	\$0.00	\$0.00	\$0.00	\$9,927.41		
<b>PROGRAMS</b>															
2019	\$0.00	\$143.00	\$9,893.00	\$2,222.00	\$1,938.50	\$1,796.26	\$2,311.52	\$318.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,622.28		5.00%
Variance		\$1,278.00	(\$2,535.00)	(\$95.00)	(\$32.50)	\$42.69									
2018	\$0.00	\$1,421.00	\$7,358.00	\$2,127.00	\$1,906.00	\$1,838.95	\$5,107.82	\$1,094.00	\$392.00	\$0.00	\$0.00	\$0.00	\$21,244.77		
Variance	\$0.00	(\$611.50)	(\$971.80)	(\$891.00)	\$2,134.95	\$1,636.80	\$115.36	\$112.50	(\$509.00)	\$0.00	\$0.00	\$0.00	(\$1,016.31)	(\$0.05)	2.00%
2017	\$0.00	\$809.50	\$6,386.20	\$1,236.00	\$4,040.95	\$3,475.75	\$5,223.18	\$1,206.50	(\$117.00)	\$0.00	\$0.00	\$0.00	\$22,261.08		
Variance	\$0.00	\$2,037.50	(\$3,341.20)	\$798.00	(\$2,183.95)	\$486.65	(\$295.78)	(\$267.50)	\$117.00	\$0.00	\$0.00	\$0.00	\$2,649.28	\$0.14	2.00%
2016	\$0.00	\$2,847.00	\$3,045.00	\$2,034.00	\$1,857.00	\$3,962.40	\$4,927.40	\$939.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,611.80		
<b>PROGRAM EXTRA FEES</b>															
2019	\$0.00	\$36.00	\$702.00	\$118.00	\$54.00	\$202.00	\$128.00	\$76.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,316.00		
Variance		\$198.00	(\$216.00)	\$80.00	\$54.00	(\$184.00)									
2018	\$0.00	\$234.00	\$486.00	\$198.00	\$108.00	\$18.00	\$82.00	\$36.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,162.00		
Variance	\$0.00	(\$180.00)	(\$72.00)	(\$54.00)	\$288.00	\$262.00	(\$44.00)	\$28.00	(\$36.00)	\$0.00	\$0.00	\$0.00	(\$192.00)	(\$0.14)	2.00%
2017	\$0.00	\$54.00	\$414.00	\$144.00	\$396.00	\$280.00	\$38.00	\$64.00	(\$36.00)	\$0.00	\$0.00	\$0.00	\$1,354.00		
Variance	\$0.00	\$198.00	(\$162.00)	(\$108.00)	(\$288.00)	(\$54.00)	\$44.00	\$10.00	\$36.00	\$0.00	\$0.00	\$0.00	\$324.00	\$0.31	2.00%
2016	\$0.00	\$252.00	\$252.00	\$36.00	\$108.00	\$226.00	\$82.00	\$74.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,030.00		

## MOUNT FOREST ROY GRANT POOL

## Revenue Summary: Year to Date

	January	February	March	April	May	June	July	August	September	October	November	December	YTD	% Inc/Dec	Yrly Rate Inc.
<b>RENTALS</b>															
2019	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,073.81	\$406.88	\$2,034.42	\$0.00	\$0.00	\$0.00	\$0.00	\$3,515.11		2.00%
Variance				\$0.00	\$0.00	(\$818.81)									
2018	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$255.00	\$456.00	\$2,793.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,504.00		
Variance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$255.00)	\$216.00	\$1,127.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,088.00)	(\$0.24)	2.00%
2017	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$672.00	\$3,920.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,592.00		
Variance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$637.00	(\$452.00)	(\$1,084.99)	\$0.00	\$0.00	\$0.00	\$0.00	\$899.99	\$0.24	2.00%
2016	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$637.00	\$220.00	\$2,835.01	\$0.00	\$0.00	\$0.00	\$0.00	\$3,692.01		
<b>TOTAL MOUNT FOREST POOL REVENUE</b>															
2019	\$0.00	\$179.00	\$10,595.00	\$2,340.00	\$1,992.50	\$7,187.90	\$13,103.69	\$4,085.17	\$0.00	\$0.00	\$0.00	\$0.00	\$39,483.26		2.60%
Variance		\$1,476.00	(\$2,326.23)	\$257.12	\$379.92	(\$22.67)							(\$3,083.79)		
2018	\$0.00	\$1,655.00	\$8,268.77	\$2,597.12	\$2,372.42	\$7,165.23	\$12,734.32	\$6,908.30	\$945.54	(\$79.65)	\$0.00	\$0.00	\$42,567.05		
Variance	\$172.57	(\$720.00)	(\$1,130.44)	(\$578.63)	\$2,747.49	\$160.17	\$687.41	\$128.48	(\$996.11)	\$79.65	\$0.00	\$0.00	(\$550.59)	(\$0.01)	2.00%
2017	\$172.57	\$935.00	\$7,138.33	\$2,018.49	\$5,119.91	\$7,325.40	\$13,421.73	\$7,036.78	(\$50.57)	\$0.00	\$0.00	\$0.00	\$43,117.64		
Variance	(\$172.57)	\$2,164.00	(\$3,841.33)	\$242.88	(\$2,948.72)	\$4,077.41	(\$914.27)	\$558.44	\$554.11	\$0.00	\$0.00	\$0.00	\$280.05	\$0.01	2.00%
2016	\$0.00	\$3,099.00	\$3,297.00	\$2,261.37	\$2,171.19	\$11,402.81	\$12,507.46	\$7,595.22	\$503.54	\$0.00	\$0.00	\$0.00	\$42,837.59		

**Township of Wellington North**  
**General Fund Financial Summary Report**  
**Budget vs Year-to-Date Actual Ending December 31, 2019**

	2019 Actuals YTD	2019 Budget 31-Dec	Actual vs Budget YTD (over)/under	Variance %	2018 Actuals YTD	2019 vs 2018 YTD Variance
<b>REVENUE</b>						
MF Admin Revenue	(28,370)	(22,400)	(5,970)	26.7%	(28,101)	(269)
MF Parks Revenue	(26,172)	(25,500)	(672)	2.6%	(24,335)	(1,837)
MF Pool Revenue	(41,244)	(42,200)	956	-2.3%	(43,354)	2,110
MF Fitness Revenue	-	(1,000)	1,000	-100.0%	-	-
MF Programs Revenue	(24,870)	(20,688)	(4,182)	20.2%	-	(24,870) [1]
MF Community Centre Revenues	(292,044)	(291,500)	(544)	0.2%	(288,008)	(4,036)
MF Concession Revenue	(43,044)	(65,000)	21,956	-33.8%	(47,350)	4,306
	<u>(455,744)</u>	<u>(468,288)</u>	<u>12,544</u>	-2.7%	<u>(431,148)</u>	<u>(24,596)</u>
<b>EXPENSES</b>						
Rec. Admin Expenses	151,781	175,906	(24,125)	-13.7%	154,030	(2,249) [2]
MF Admin. Expenses	11,433	14,150	(2,717)	-19.2%	12,587	(1,154)
MF Parks Expenses	86,179	112,603	(26,424)	-23.5%	89,963	(3,784)
MF Skateboard Expenses	-	500	(500)	-100.0%	-	-
MF Pool Expenses	92,171	83,526	8,645	10.4%	73,940	18,231 [3]
MF Fitness Expenses	-	1,000	(1,000)	-100.0%	-	-
MF Playground Expenses	550	-	550		-	550
MF Programs Expenses	22,654	20,688	1,966	9.5%	-	22,654 [1]
MF Community Centre Expenses	593,133	577,683	15,450	2.7%	542,541	50,592 [4]
MF Concession Expenses	34,556	51,320	(16,764)	-32.7%	42,642	(8,086)
	<u>992,457</u>	<u>1,037,376</u>	<u>(44,919)</u>	-4.3%	<u>915,703</u>	<u>76,755</u>
<b>(SURPLUS)/DEFICIT</b>	<u>536,713</u>	<u>569,088</u>				

**Notes:**

[1] - Day Camp programs reintroduced for 2019

[2] - Rec. Admin Expenses shown as 50/50 split between MF & AV

[3] - Wages & Benefits, Chemicals and supplies largest drivers for Year-over-year increase

[4] - Wages & Benefits and represent largest contributors for Year-over-year variance

**Township of Wellington North**  
**General Fund Financial Summary Report**  
**Budget vs Year-to-Date Actual Ending December 31, 2019**

	<b>2019 Actuals YTD</b>	<b>2019 Budget 31-Dec</b>	<b>Actual vs Budget YTD (over)/under</b>	<b>Variance %</b>	<b>2018 Actuals YTD</b>	<b>2019 vs 2018 YTD Variance</b>
<b>REVENUE</b>						
AV Parks Revenue	(24,856)	(21,700)	(3,156)	14.5%	(32,338)	7,482
AV Pool Revenue	(26,991)	(26,750)	(241)	0.9%	(27,734)	743
AV Programs Revenue	(26,167)	(20,688)	(5,479)	26.5%	-	(26,167) [1]
AV Community Centre Revenues	(174,588)	(172,100)	(2,488)	1.4%	(166,820)	(7,768)
AV Concession Revenue	(18,055)	(26,000)	7,945	-30.6%	(28,193)	10,138
	<u>(270,657)</u>	<u>(267,238)</u>	<u>(3,419)</u>	<u>1.3%</u>	<u>(255,085)</u>	<u>(15,572)</u>
<b>EXPENSES</b>						
Rec. Admin Expenses	151,781	175,906	(24,125)	-13.7%	154,030	(2,249) [2]
AV Admin. Expenses	7,613	13,075	(5,462)	-41.8%	7,383	230
AV Parks Expenses	59,491	57,561	1,930	3.4%	63,829	(4,338)
AV Pool Expenses	74,430	74,450	(20)	0.0%	69,226	5,204
AV Splash Pad Expenses	22,537	20,000	2,537	12.7%	20,607	1,930
AV Fitness Expenses	-	-	-		-	-
AV Playground Expenses	550	-	550		-	550
AV Programs Expenses	24,577	20,688	3,889	18.8%	-	24,577 [1]
AV Community Centre Expenses	419,799	395,482	24,317	6.1%	385,882	33,917 [3]
AV Concession Expenses	18,234	27,000	(8,766)	-32.5%	22,485	(4,251)
	<u>779,012</u>	<u>784,162</u>	<u>(5,150)</u>	<u>-0.7%</u>	<u>723,442</u>	<u>55,571</u>
<b>(SURPLUS)/DEFICIT</b>	<u>508,355</u>	<u>516,924</u>				

**Notes:**

[1] - Day Camp programs reintroduced for 2019

[2] - Rec. Admin Expenses shown as 50/50 split between MF &amp; AV

Minister of Infrastructure  
and Communities



Ministre de l'Infrastructure  
et des Collectivités

Ottawa, Canada K1P 0B6

RECEIVED

DEC 24 2019

TWP. OF WELLINGTON NORTH

DEC 17 2019

Mr. John Nater, M.P.  
Perth—Wellington  
House of Commons  
Ottawa, Ontario K1A 0A6

Dear Mr. Nater:

I am writing in response to your letters of November 9, 2019, to my predecessor, the Honourable François-Philippe Champagne, regarding your support for applications submitted by the Township of Wellington North, Township of Perth South, Municipality of West Perth, and Town of St. Marys to the Community, Culture and Recreation stream of the Investing in Canada Infrastructure Program. Please accept my apologies for the delay in responding.

The Government of Canada has a long history of making strategic investments in a wide range of infrastructure categories. Infrastructure is the foundation of sustainable and inclusive communities—it removes barriers, brings people together and allows all Canadians to be active participants in their community. Moreover, good infrastructure fosters an environment where the best of Canadian innovation can grow.

The Government's *Investing in Canada* plan is providing more than \$180 billion over 12 years. Our priority is to promote infrastructure that will create good, well-paying jobs that can help the middle class grow and prosper. Key areas for investment include public transit, green and social infrastructure, transportation infrastructure that supports trade, and infrastructure in rural and northern communities.

The Plan is investing \$28.7 billion to improve public transit infrastructure throughout Canada, helping transform the way Canadians live, move and work; \$26.9 billion towards green infrastructure; and \$25.3 billion towards social infrastructure that will strengthen our communities and build a better quality of life for our children and grandchildren. Additionally, the Government will invest \$10.1 billion towards trade and transportation investments that will help Canadian businesses compete and grow, and \$2 billion to support a broad range of projects in our rural and northern communities.

- 2 -

The Integrated Bilateral Agreement in place with the Province of Ontario will provide over \$11.8 billion in federal funding dedicated to infrastructure projects in Ontario over the next decade. This new funding will see the Government of Canada and the Province make unprecedented investments in public transit, green infrastructure, communities, recreational and cultural infrastructure, as well as rural and northern communities.

Under the Agreement, proposed projects must first be prioritized by the Province of Ontario before they are forwarded to Infrastructure Canada for consideration. Infrastructure Canada has not yet received any prioritized projects from the Province under the Community, Culture and Recreation stream, which we understand may not occur for several months given the high volume of applications submitted. Once Infrastructure Canada receives the projects, they will be reviewed by officials to confirm eligibility with the terms and conditions of the Investing in Canada Infrastructure Program before coming to me, as Minister of Infrastructure and Communities, for decision.

Please accept my best regards.

Sincerely,



The Honourable Catherine McKenna, P.C., M.P.  
Minister of Infrastructure and Communities

c.c. Township of Wellington North

Township of Perth South

Municipality of West Perth

Town of St. Marys

*Perth Office*  
59 Lorne Avenue East, Unit A  
Stratford, Ontario N5A 6S4  
Tel: 519-273-1400  
Fax: 519-273-9045

*Wellington Office*  
39 Elora Street South, Unit 1  
P.O. Box 464  
Harriston, Ontario N0G 1Z0  
Tel: 519-338-3589  
Fax: 519-338-5615



HOUSE OF COMMONS  
CHAMBRE DES COMMUNES  
CANADA

*John Nater*

Member of Parliament  
Perth—Wellington

*Ottawa Office*  
House of Commons  
Ottawa, Ontario K1A 0A6  
Tel: 613-992-6124  
Fax: 613-998-7902

*Online*  
E-Mail: [John.Nater@parl.gc.ca](mailto:John.Nater@parl.gc.ca)  
Website: [johnnater.ca](http://johnnater.ca)

NOV 29 PM 12:59

Nov 9<sup>th</sup> 2019

The Honourable Francois Phillipe Champagne  
Minister of Infrastructure and Communities  
House of Commons  
Ottawa, ON K1A 0A6

Dear Minister Champagne,

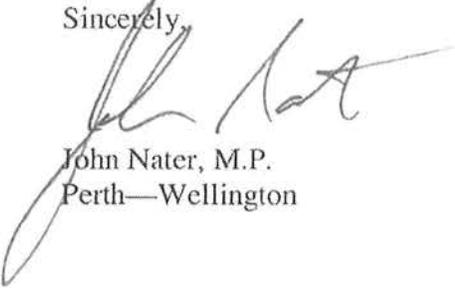
I am writing to support an important proposed project in the Township of Wellington North. The municipality is applying to the Investing in Canada Infrastructure Program (ICIP) to make significant improvements to the centrepiece of one of its communities.

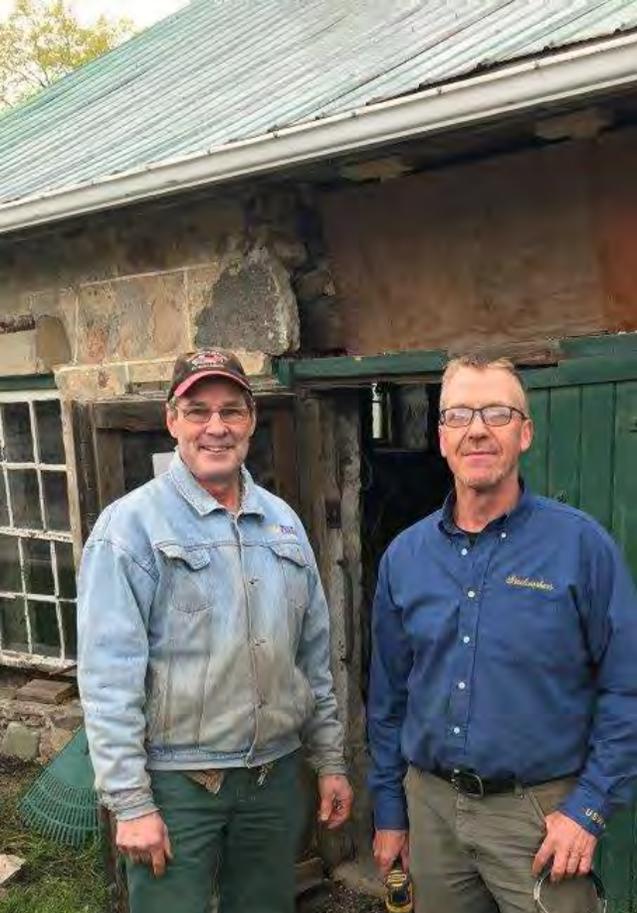
For more than four decades the Arthur and Area Community Centre has served as a community hub for organized sports, special events and as a home for community groups and organizations. Just as important, the arena has served as a warming station and evacuation centre, for which it has been used many times.

The plan calls for significant upgrades to improve accessibility, safety, energy efficiency and enhance its role as an evacuation centre and warming station.

I offer my full support to the Township of Wellington North's application for funding to make improvements to the Arthur and Area Community Centre.

Sincerely,

  
John Nater, M.P.  
Perth—Wellington

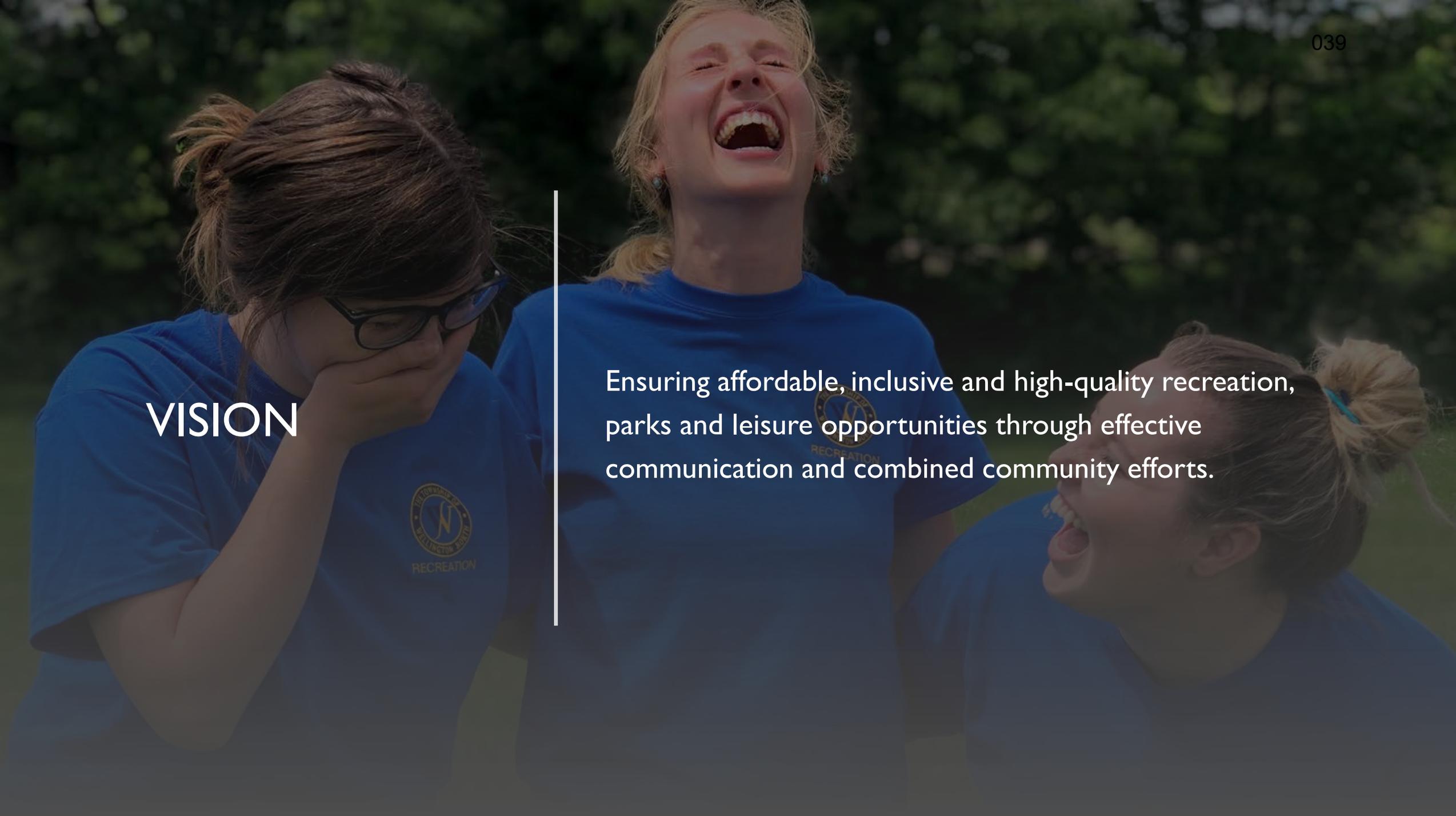


# A LOOK BACK AT 2019

Wellington North Recreation Department

# VISION

Ensuring affordable, inclusive and high-quality recreation, parks and leisure opportunities through effective communication and combined community efforts.



# GUIDING PRINCIPLES

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Opportunities for All



Meaningful Engagement & Communication



Working Together to Achieve Shared Goals



Responsive Facilities, Parks & Trails



Customer-Focused Services



Commitment Toward Financial Sustainability

# BY THE NUMBERS

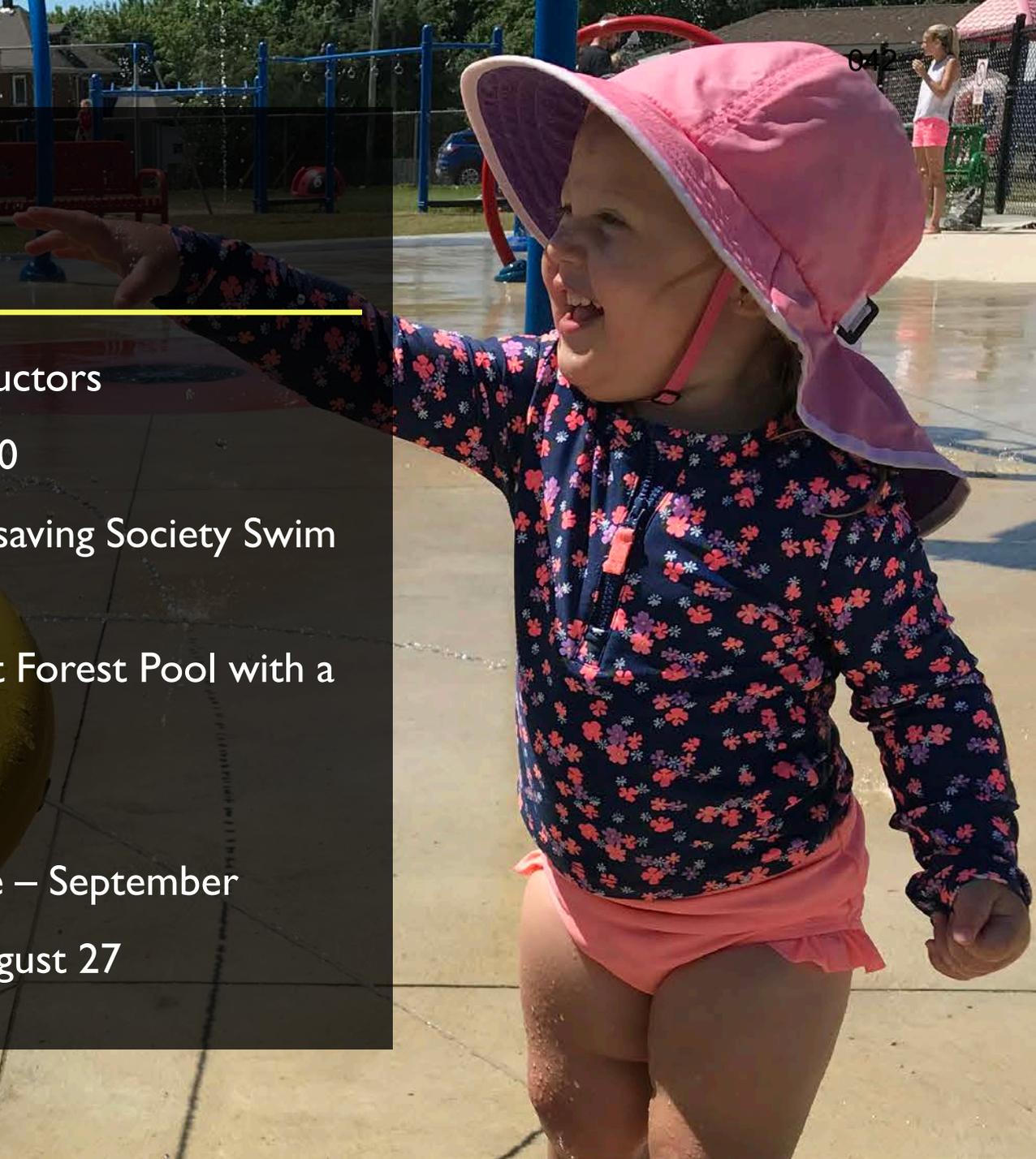
- 7 Recreation & Culture Committee Meetings
- 5 Mount Forest Ad Hoc Aquatic Committee Meetings
- 4 Arthur BMX Skateboard Committee Meetings
- 25 Reports to Council & Committee
- 31 Community sponsored Free Swims
- 48 Community sponsored Free Skates
- 6 Visits to local schools through the School Visitation and SSUP Programs
- 329 Registrants for the summer Day Camp Program
- 388 Registrants for Lifesaving Society Swim For Life Swimming Lessons
- 126 Waived Room rentals for Community Groups and Organizations
- 255 Email Transfers were processed for Recreation Programs and Rentals
- 549 Total number of rentals at our facilities
- 3198 Total number of bookings at our facilities



# AQUATICS

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- The Aquatics Team hired 11 lifeguard/instructors
- Pools opened June 24 and closed August 30
- Switched from RED Cross Lessons to Lifesaving Society Swim for Life Lessons
- Purchased an Accessible Lift for the Mount Forest Pool with a grant from the County of Wellington
- Purchased new lifejackets
- Arthur Optimist Splash Pad was open June – September
- Mount Forest Lions Splash Pad opened August 27



# DAY CAMP

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- The Day Camp team hired 9 instructors
- Day Camp opened July 2 and ended on August 23, running for a total of eight weeks
- \$13,720 was received for staffing, from the Canada Summer Jobs Grant
- Camp operated at an average of 90% capacity
- Activities: geared towards the weekly theme, trail walks, lemonade & bake sales, waterplay: swimming and splash pad, parks and playgrounds, weekly library visits, special guest visitors



# OUTDOOR RECREATION FACILITIES

---

- Safety Netting installed on Ball Diamond A in Arthur
- Grand opening of Ball Diamond C in Arthur
- Ball Diamond timer installed at Kinsmen Diamond Mount Forest
- Re-established the infields and warning tracks with stone dust on all baseball diamonds
- Placed a focus on staff development with increased training opportunities
- Installed fencing at the Mount Forest Lions Splash Pad
- Purchased new picnic tables

# PLAYGROUNDS, PARKS & TRAILS

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- 911 signage installed at Wellington North playgrounds
- Molok waste containers were installed in parks and at trailheads
- Sand surfacing was added at playgrounds
- Stone dust was installed on the North Wetlands Trail
- Trailhead signage and benches were purchased with a grant from the County of Wellington



# FACILITIES

---

- ICIP Application for the Arthur & Area Community Centre
- Increased the use of technology through the addition of staff computers, emails and cell phones at both facilities
- Decreased paper documentation using a secure recreation folder for staff communications and outlook calendar
- Agreement with Future Sign to promote upcoming events and activities in the lobby of both arena's
- Purchased new kitchen equipment for both facilities
- Upgrade to the heat recovery system in the Compressor Room at the Mount Forest & District Sports Complex
- Partnered with the Mount Forest Fireworks to install a new cement pad
- AED Machines were installed in the dressing rooms in Mount Forest and near the ice surface in Arthur

# FACILITIES CAPITAL PURCHASES

- Completed the Arthur outdoor storage shed
- Purchased two TV's with HDMI capabilities for the Mount Forest Meeting Room and Plume Room
- Purchased a battery powered ice edger for the Mount Forest & District Sports Complex
- Purchased a Lawn Tractor for the Arthur Recreation Team
- Purchased a Tractor for the Mount Forest Recreation Team
- Purchased a shared pick-up truck

# FACILITIES PROGRAMS

- Introduced the Stick and Puck Program in Arthur to increase use of prime ice time on Wednesdays and Thursdays
- Free walking offered Tuesdays and Thursdays 1:30 – 3:00pm from November 1<sup>st</sup> to March 30<sup>th</sup>
- Partnered with Skate Canada Mount Forest to offer a Healthy Food Options Program at the Concession Booth
- Responsive to community need, offering Public Skating on Strike and PD Days

# SPECIAL PROJECTS

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- Engaged the PIN Network to support efforts in volunteer recruitment, engagement, retention and recognition
- Hosted the ROI Volunteer Webinar Series
- Partnered with the EDO to launch the Mayor's Charity Bonspiel
- Partnered with HR, Clerks & EDO on a New Horizon's grant application for seniors
- Signed a contract with PerfectMind as the recreation software service provider, currently in the implementation phase
- Mount Forest Lions Electronic Sign
- Launched Email Transfer as an option for payment of Recreation Programs and Rentals

# LOOKING AHEAD TO 2020

## AGREEMENTS, SPECIAL PROJECTS & ACTIVITIES

- Renewed Recreation Agreement with the Township of Southgate
- Formalized an MOU with the Damascus Hall Group
- Mayor's Charity Bonspiel
- Recreation Leisure Guide
- PerfectMind Recreation Software
- Volunteer Engagement Strategy with the People Information Network (PIN)
- HRIS System township-wide
- Landscaping design at the new Mount Forest Lions Splash Pad
- Providing the Swim to Survive Program to Grade 3 students in our community
- Providing a new drop-in ice rental rate to increase usage
- Streamlining agreements and policies for rentals

# LOOKING AHEAD TO 2020 CAPITAL PROJECTS

- RFP Design for the Mount Forest Pool
- RFP Design/Build for the Arthur Opti-Mrs Playground
- Arthur & Area Community Centre Upgrades, pending ICIP application
- New Boardroom table and chairs for the Mount Forest Meeting Room
- New High Diving Board for the Mount Forest Pool
- New vacuums for both the Arthur and Mount Forest Pools
- Upgraded pool communications: computers and printers
- Purchase of safety netting for Ball Diamond B, 1<sup>st</sup> Baseline
- Purchase of a new light timer for the Mount Forest Optimist Ball Diamond
- Purchase of fence capping for all Wellington North Ball Diamonds
- Trail enhancements: additional signage, stone dust, benches
- Furnace replacement at the Lynes Blacksmith Shop and Damascus Hall
- Move the batting cage in Mount Forest

# RECREATION TEAM VISION & VALUES

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Safe Trusting  
Space



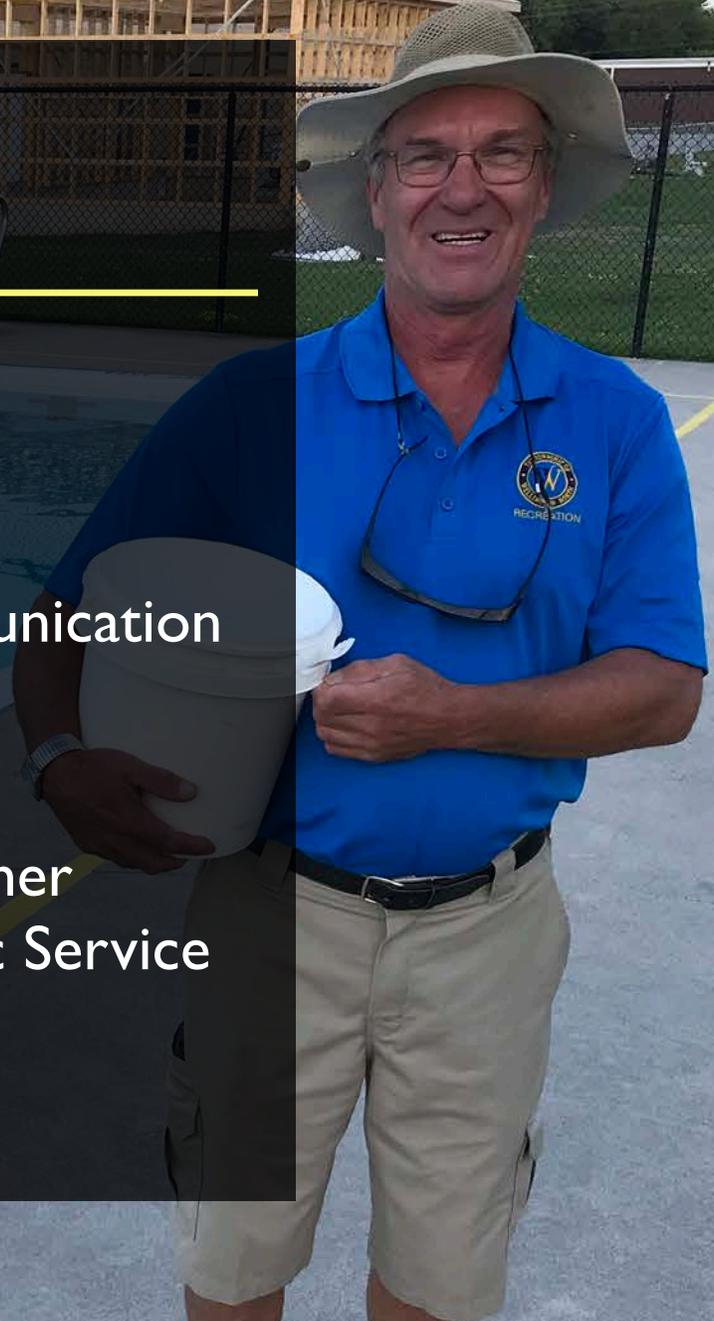
Open  
Communication



Teamwork



Customer  
Centric Service





## Minutes of the Meeting for Tuesday, January 21, 2020

### I. Call to order & Roll Call

6:40pm - 7:15pm

Present: Sharon, Shelley, Aaron, Josh, John, David, Robin, Mary, Devon, Steph, Abby, Collin, Kim, Mike, Greg, Left, Right & Centre(2/3), Crystal Siefried, Mary, Joe

Regards: Brandon + 2 nephews, Zakk, Trish, Steve, Jeremy, Heidi, Travis, Vincent, Olivia, Collin, & Michelle

### II. Review of minutes from last meetings (October + November minutes)

1st Robin, 2nd David motion passed, minutes approved.

### III. Open Issues

- a) Updates from Directors

#### Sponsorship - Shelley

- Edits are still required to sponsorship package before emails go out to anyone
- Pinnies & water , we are going to proceed with this sponsorship opportunities. Greg to add box in the corner of package with bonus opportunities. Remove any numbers and include "inquire for details"
- Greg to provide polished PDF of finalized package for electronic mailings, he will contact Print One directly for hard copy prints.

#### Marketing - David

- New paper inside of the Wellington Advertiser called the North Wellington Community news. The paper being delivered to all of into, Mapleton, Wellington North. Purposed be more community focused.
- Send Crystal finalized sponsorship package so she can see what opportunities are available for advertising.
- Contracts signed with Bayshore and Blackburn radio.
- David to work with Greg to move forward with print ideas and work on rollback schedule.

#### Entertainment - Aaron

- Main stage acts confirmed: Upside of Maybe, Haley from Battle of the Bands
- We will be giving \$500.00 to Upside of Maybe to cover travel
- Aaron is in chat with Air bounce inflatables. Looking into wrecking ball + hippo obstacle course options but needs to confirm availability. Looking at a third option but nothing has been confirmed, no contracts signed as of yet.
- Need to purchase new hardware for the stage, looks like our previous hardware was swiped at the time when the generator was taken. Aaron has reached out to the ontario retailer Penn Stage but is waiting on a quote.
- Sharon to send information to Devon for second deposit to motocross guys. Devon to get a cheque made up and out.

#### Vendors - Kim

- All vendors have been contacted, Friday is full.

- We have Beaver Tails!
- We are all getting fed again,
- Event application completed!
- Proposed idea: to add the Sunday rain out day to contracts.
- Sister Twisters will be present on Sunday at no cost.
- Food Vendors will remain in previous, established locations.

#### Field Ops - Josh

- Will need to replace tents (x10) and replace chairs x40 (get rid of steel and purchase folding chairs etc)
- DMA Distributing is a wholesaler for camping in town, run by the Dipples. Potential to reach out for sponsorship, if not Canadian Tire might be an option as opposed to Walmart.
- Need to work on correcting the logistics of fence transportation during festival, if possible we will be moving forward with fencing from Music in the Fields. Need to look at budgeting for the correct equipment required to move it. Rib fest fencing required regardless.
- Request x40 bins from Waste Management for this year. More garbage volunteers are required for 2020

#### Car Show - Brandon

- Would like to participate, but will not be the chair this year.
- New Car show committee required: John, Shelley, John, Charlie, Devon
- Proposed idea for a raffle: spend \$20 or more at a local business to include the businesses in Fireworks promotions. Look to see if the BIA would be interested in funding this.
- Connect with Downtown Mount Forest group to see if they have anything in the pipeline
- Meeting at Shelley's House @ 7pm January 29th to discuss.

#### Volunteers - Steph

- Will begin to touch base with volunteers in the coming weeks.
- Sharon will connect Robin & Steph to coordinate social media posts for volunteer opportunities

#### Website/Social - Greg

- Domain points to nowhere, Greg will send tutorial on how to redirect the domain (go to step 5). Ned new transfer domain from Lucas.

#### Experience - Robin

- Robin, Alysha & Jodi (TD Bank)
- Primary Focus on the car show, with interactive opportunities. Will work on easing the committee members into the positions as they have never been to the festival so this year will be a learning year.
- Robin would like to work on having a Fireworks Festival mascot. If anyone has any ideas, please let Robin know!
- Social media, ticketing and online advertising needs to be primary focus as well.

#### b) Storage Shed Update - David & Sharon

- David had a meeting with the Mayor Lennox and is still awaiting a response More to come

#### c) Fireworks LaunchSite and Stage Placement for 2020

- IF we move the launch site, will it be permanent?
- If we move the launch site, we need to move the stage placement which means entertainment schedule will be affected. More discussion to take place.

#### d) Update on Celebrate Ontario Grant Writing

- Did not make deadline for application.

- FCC Grant, RED Grant, Contest through Travel Ontario are all avenues to explore for additional funding.

#### V. New Business

##### a) Round Table

- First aid signs to be present at all booths along with first aid kits. Nyloxon training will be back to provide free training for the community, location TBC.
- Sunday Frisbee golf will continue for 2020, we will use the remainder of our frisbees it should be more than enough to cover.
- ACS Sound & Lighting cheque is still MIA. Aaron is going to look for alternate sound & lighting companies to receive quotes.
- Joe is going to look to get the girl guides and Scouts involved in some way for the festival. Helping with cleanup, selling admission + water & chips at roller derby etc to ease them in. Two crossing guards at 89 and cork, second guard closer to church to guide people across the street safely. More water stations, some in the kids zone, and distributed through the festival in more convenient places.  
Kim to email Joe with vendor requirements for a potential Scouts Booth at the festival - Joe's Contact: [mtforestcubs@outlook.com](mailto:mtforestcubs@outlook.com)
- Food for thought: do we need two stages downtown?

##### b) FEO Conference Feb 25-27th

- Robin, Sharon will attend conference
- Aaron wants to go to the conference.

1st Josh, 2nd Shelley, adjournment approved!

#### VI. Adjournment at 8:30pm