

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
RECREATION & CULTURE COMMITTEE MINUTES  
FEBRUARY 19, 2019 AT 8:30 A.M.**

The meeting was held in the Meeting Room of the Mount Forest & District Sports Complex.

**Committee Members Present:**

- **Andrew Lennox, Mayor, Acting Chair**
- **Sherry Burke, Councillor**
- **Lisa Hern, Councillor**
- **Brian Milne, Councillor, Township of Southgate**

**Committee Members Absent:**

- **Steve McCabe, Councillor**

**Staff Members Present:**

- **Michael Givens, Chief Administrative Office**
- **Catherine Conrad, Deputy Clerk**
- **Tom Bowden, Recreation Services Manager**
- **Mandy Jones, Community Recreation Coordinator**
- **Tammy Pringle, Recreation Administrative Support**

**CALLING THE MEETING TO ORDER**

Acting Chair Lennox called the meeting to order.

**PASSING AND ACCEPTANCE OF AGENDA**

**RESOLUTION REC 2019-010**

Moved by: Councillor Hern

Seconded by: Councillor Burke

*THAT the agenda for the February 19, 2019 Township of Wellington North Recreation and Culture Committee of meeting be accepted and passed.*

**CARRIED**

**DISCLOSURE OF PECUNIARY INTEREST(S) AND THE GENERAL NATURE THEREOF**

No declarations of pecuniary interest were declared.

**CLOSED MEETING SESSION**

**RESOLUTION REC 2019-011**

Moved by: Councillor Burke

Seconded by: Councillor Hern

*THAT the Township of Wellington North Recreation and Culture Committee go into a meeting at 8:34 a.m. that is closed to the public under subsections 239 (2) of the Municipal Act, 2001, specifically:*

*(c) a proposed or pending acquisition or disposition of land by the municipality or local board.*

**CARRIED**

**RESOLUTION REC 2019-012**

Moved by: Councillor Hern

Seconded by: Councillor Burke

*THAT the Township of Wellington North Recreation and Culture Committee rise from a closed meeting session at 8:54 a.m.*

**CARRIED**

**Rise from Closed Meeting Session**

**RESOLUTION REC 2019-013**

Moved by: Councillor Burke

Seconded by: Councillor Hern

*THAT the Township of Wellington North Recreation and Culture Committee receive the confidential information provided during a closed session regarding a proposed or pending acquisition or disposition of land by the municipality or local board;*

*AND FURTHER THAT the Committee approve the confidential direction to staff.*

**CARRIED**

**RESOLUTION REC 2019-014**

Moved by: Councillor Hern

Seconded by: Councillor Burke

*THAT the Township of Wellington North Recreation and Culture Committee approve the Closed Meeting Minutes of January 15, 2019.*

**CARRIED**

**BUSINESS ARISING FROM MINUTES**

No business arising from minutes.

**DELEGATIONS**

1. David Sharpe, Mount Forest Fireworks Festival Committee

Mr. Sharpe appeared before the Committee to provide an update on events held during the 2018 Fireworks Festival. The Fireworks Festival Committee requested permission to hold a burnout competition and truck tug-of-war during the 2019 Fireworks Festival and install a cement pad to host these events. They further requested assistance with the purchase and building of a large supply of picnic tables.

**RESOLUTION REC 2019-015**

Moved by: Councillor Milne

Seconded by: Councillor Burke

*THAT the Recreation and Culture Committee of the Corporation of the Township of Wellington North recommends to Council that they support the installation of a cement pad in the parking lot area, a truck tug-of-war and burnout competition for the 2019 Mount Forest Fireworks Festival.*

**CARRIED**

2. Arthur Minor Hockey

The representative from Arthur Minor Hockey was unable to attend. Michael Givens, CAO, presented information previously supplied by Arthur Minor Hockey regarding dwindling registration numbers and their concerns regarding viability.

**REPORTS**

1. **Facility Revenue Report**

Tom Bowden, Recreation Services Manager, reviewed ice revenues and hall rentals.

2. **RAC 2019-005 Mount Forest Family Health Team Exercise Room Partnership**

**RESOLUTION REC 2019-016**

Moved by: Councillor Burke

Seconded by: Councillor Hern

*THAT the Recreation and Culture Committee of the Township of Wellington North receive Report RAC 2019-005 being a report on the Mount Forest Family Health Team Exercise Room Partnership;*

*AND FURTHER THAT the Committee recommend that the Council of the Township of Wellington North authorize the Chief Administrative Officer and Mayor to sign the Memorandum of Understanding between the Mount Forest Family Health Team and the Township of Wellington North.*

**CARRIED**

3. **RAC 2019-006 Amendment to Municipal Alcohol Policy Section 2.1**

**RESOLUTION REC 2019-017**

Moved by: Councillor Hern

Seconded by: Councillor Burke

*THAT the Recreation and Culture Committee of the Township of Wellington North receive Report RAC 2019-006 being a report on an amendment to the Municipal Alcohol Policy Section 2.1;*

*AND FURTHER THAT the Committee recommend that the Council of the Township of Wellington North approve an amendment to the Municipal Alcohol Policy Section 2.1 for approval of a Special Occasion Permit (SOP) to include the Meeting Room, Coat Room, Washrooms and Hall way at the Mount Forest & District Sports Complex on March 25, 2019 from 4:30pm – 7:30pm for the Networking Reception at the Wellington North Showcase event.*

**CARRIED**

#### **4. RAC 2019-007 Recreation Programs Cancellation and Refund Policy**

##### **RESOLUTION REC 2019-018**

Moved by: Councillor Burke

Seconded by: Councillor Hern

*THAT the Recreation and Culture Committee of the Township of Wellington North receive Report RAC 2019-007 being a report on a Recreation Programs Cancellation and Refund Policy;*

*AND FURTHER THAT the Committee recommend that the Council of the Township of Wellington North approve the Recreation Programs Cancellation and Refund Policy.*

**CARRIED**

#### **5. School Visit Program – Arthur Public School, Grade 6**

Mandy Jones, Community Recreation Coordinator, was joined by Gabriella Ieropoli, Youth Resiliency Worker, Meghan Lloyd, Student with the Family Health Team, and Tracy Hunter, UGDSB Experiential Learning, for the January 14, 2019 school visit.

Mr. Cox led a discussion around current recreation opportunities in the community and asked students to identify locations where they are offered. Students were then asked to identify new recreation opportunities and suggest where they could be offered.

#### **OTHER BUSINESS**

##### **Ad Hoc Committee Updates**

- Mount Forest Aquatics
  - No updates available
  
- Arthur Village Skateboard/BMX
  - No updates available
  
- Lynes Blacksmith Shop
  - The utility accounts have been transferred to the municipality.

## **NEW BUSINESS**

- E-Transfer Payment Option
  - The Recreation Department is working with Treasury to offer e-transfer as a payment option for programs. This option could be available as early as February 22 and would allow people to register for programs without having to come to the municipal office. There are no fees for the Township to receive these payments.
- Walking Track Thank You
  - The Committee received an email thanking them for the free time offered.

## **ROUNDTABLE**

Michael Givens, CAO, provided information on the agreement with the Mount Forest Agricultural Society. The agreement provides for the Agricultural Society to use the facilities and land for 15 days per year. It expires in 2021.

Tammy Pringle, Recreation Administrative Support, requested a review of the sample Summer Day Camp registration form provided as an attachment to RAC2019-007.

Tom Bowden, Recreation Services Manager, reported the following:

- The Junior C's start this weekend
- Tom, Teena, and Mandy met with the Mount Forest Figure Skating Club and the Family Health Team to discuss healthy food options at the concession booth. As a trial, the Township will be offering pre-booked meals to the Skating Club that will include items such as grilled cheese, cucumbers, carrots, and a chocolate milk for \$5.00.

## **NEXT MEETING**

To be determined.

## **ADJOURNMENT**

### **RESOLUTION REC 2019-019**

Moved by: Councillor Hern

Seconded by: Councillor Burke

*THAT the Township of Wellington North Recreation and Culture Committee meeting of February 19, 2019 be adjourned at 10:04 a.m.*

**CARRIED**