

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
RECREATION & CULTURE COMMITTEE MEETING AGENDA
TUESDAY, FEBRUARY 19, 2019 @ 8:30 A.M.
MOUNT FOREST & DISTRICT SPORTS COMPLEX – MEETING ROOM**

TIME	SUBJECT	PAGE	LEAD	ACTION
8:30 am	Calling to Order		Chair	
	Adoption of Agenda		Chair	Resolution
	Disclosure of Pecuniary Interest		Chair	
	Closed Meeting Session The meeting is closed pursuant to Section 239 (2) of the Municipal Act, 2001, specifically (c) a proposed or pending acquisition or disposition of land by the municipality or local board; Closed Session Minutes, January 15, 2019			Resolution
	Rise from Closed Meeting Session and Report			Resolution
	Minutes of Previous Meeting – January 15, 2019 (approved by Council on February 4, 2019)	001	Chair	Resolution
	Business Arising From Minutes		Chair	
	Delegations			
	<ul style="list-style-type: none"> • Mount Forest Fireworks Festival 	007		
	<ul style="list-style-type: none"> • Arthur Minor Hockey 			
9:00 am	Reports			
	1. Facility Revenue Report	009	RSM	
	2. RAC 2019-005 Mount Forest Family Health Team Exercise Room Partnership	017	CRC	Resolution
	3. RAC 2019-006 Amendment to Municipal Alcohol Policy Section 2.1	030	CRC	Resolution
	4. RAC 2019-007 Recreation Programs Cancellation and Refund Policy	032	CRC	Resolution
	5. School Visit Program – Arthur Public School, January 14, 2019	038	CRC	
10:00 am	Other Business			
	Ad Hoc Committee Updates (verbal) <ul style="list-style-type: none"> • Mount Forest Aquatics • Arthur Village Skateboard/BMX • Lynes Blacksmith Shop 		Councillor Burke Councillor Hern CAO	
10:15 am	New Business (verbal)			
	<ul style="list-style-type: none"> • E-Transfer Payment Option 		CRC	
	<ul style="list-style-type: none"> • Walking Track Thank You 		CRC	
10:30 am	Roundtable			
10:40 am	Adjournment			Resolution

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
RECREATION & CULTURE COMMITTEE MINUTES
JANUARY 15, 2019 AT 8:30 A.M.**

001

The meeting was held in the Meeting Room of the Mount Forest & District Sports Complex.

Committee Members Present:

- **Steve McCabe, Councillor Chair**
- **Lisa Hern, Councillor**
- **Brian Milne, Councillor, Township of Southgate**

Committee Members Absent:

- **Andrew Lennox, Mayor**
- **Sherry Burke, Councillor**

Staff Members Present:

- **Mike Givens, Chief Administrative Officer**
- **Catherine Conrad, Deputy Clerk**
- **Tom Bowden, Recreation Services Manager**
- **Mandy Jones, Community Recreation Coordinator**
- **Tammy Pringle, Recreation Administrative Support**

CALLING THE MEETING TO ORDER

Chair McCabe called the meeting to order.

PASSING AND ACCEPTANCE OF AGENDA

RESOLUTION REC 2019-001

Moved by: Deputy Mayor Milne

Seconded by: Councillor Hern

THAT the agenda for the January 15, 2019 Recreation & Culture Committee meeting be accepted and passed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST(S) AND THE GENERAL NATURE THEREOF

No declarations of pecuniary interest were declared

CLOSED MEETING SESSION

RESOLUTION REC 2019-002

Moved by: Deputy Mayor Milne

Seconded by: Councillor Hern

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
RECREATION & CULTURE COMMITTEE MINUTES
JANUARY 15, 2019 AT 8:30 A.M.**

002

THAT the Recreation and Culture Committee of the Township of Wellington North go into a meeting at 8:39 a.m. that is closed to the public under subsections 239 (2) of the Municipal Act, 2001, specifically:

(c) a proposed or pending acquisition or disposition of land by the municipality or local board;

CARRIED

RESOLUTION REC 2019-003

Moved by: Deputy Mayor Milne

Seconded by: Councillor Hern

THAT the Recreation and Culture Committee of the Township of Wellington North rise from a closed meeting session at 8:50 a.m.

CARRIED

Rise from Closed Meeting Session

RESOLUTION REC 2019-004

Moved by: Deputy Mayor Milne

Seconded by: Councillor Hern

THAT the Recreation and Culture Committee of the Township of Wellington North receive the confidential information provided during a closed session regarding a proposed or pending acquisition or disposition of land by the municipality or local board.

AND FURTHER THAT the Committee approve the confidential direction to staff.

CARRIED

MINUTES OF PREVIOUS MEETING

The minutes of the November 20, 2018 Recreation & Culture Committee meeting were received and adopted by Council at the Regular Meeting of Council held on December 3, 2018.

BUSINESS ARISING FROM MINUTES

No business arising from minutes.

REPORTS

Facility Revenue Report

Tom Bowden, Recreation Services Manager, reviewed ice revenues, hall rentals and concession booth changes.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
RECREATION & CULTURE COMMITTEE MINUTES
JANUARY 15, 2019 AT 8:30 A.M.**

003

RAC 2019-001 Wellington North Summer Day Camp Program

RESOLUTION REC 2019-005

Moved by: Deputy Mayor Milne

Seconded by: Councillor Hern

THAT the Recreation and Culture Committee of the Township of Wellington North receive Report RAC 2019-001 being a report on the survey responses for the proposed Wellington North Summer Day Camp program for information;

AND FURTHER THAT the Recreation and Culture Committee recommend to the Council of the Township of Wellington North:

- proceed with the development and implementation of a Summer Day Camp Program in both Arthur and Mount Forest in 2019;*
- the hours of operation be from 7:30 am – 5:00 pm, Monday to Friday, beginning the first week in July through to the second last week in August with registration;*
- fees be set at \$32.00 per day, \$140.00 per week, and \$125.00 per week for 2 or more children in the same house;*

AND FURTHER THAT the Recreation and Culture Committee recommend to the Council of the Township of Wellington North amend By-Law 021-18 being a by-law to establish the 2019 Fees and Charges for Recreation Services provided by the municipality to reflect the day camp fees and charges as established;

AND FURTHER THAT the Community Recreation Coordinator be directed to create a policy and procedures handbook for day camp staff.

CARRIED

RAC 2019-002 Aquatics Switching From Red Cross to Lifesaving Society Swim For Life Program

RESOLUTION REC 2019-006

Moved by: Deputy Mayor Milne

Seconded by: Councillor Hern

THAT the Recreation and Culture Committee of the Township of Wellington North receive Report RAC 2019-002 being a report on the Wellington North aquatics swim program switching from Red Cross to Lifesaving Society Swim for Life Program for information;

AND FURTHER THAT the Recreation and Culture Committee recommend to the Council of the Township of Wellington North amend By-Law 021-18 being a by-law to establish the 2019 Fees and Charges for Recreation Services provided by the municipality to reflect the change from Red Cross to Lifesaving Society Swim for Life Program.

CARRIED

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
RECREATION & CULTURE COMMITTEE MINUTES
JANUARY 15, 2019 AT 8:30 A.M.**

004

RAC 2019-003 Walking Track User Fee

RESOLUTION REC 2019-007

Moved by: Councillor Hern

Seconded by: Deputy Mayor Milne

THAT the Recreation and Culture Committee of the Township of Wellington North receive Report RAC 2019-003 being a report on the Wellington North Walking Track User Fee for information;

AND FURTHER THAT the Recreation and Culture Committee recommend to the Council of the Township of Wellington North that free use of the Mount Forest walking track on Tuesdays and Thursdays from 1:30 pm – 3:00 pm, November 1st to March 30th be approved;

AND FURTHER THAT the Recreation and Culture Committee recommend the Council of the Township of Wellington North amend By-Law 021-18 being a by-law to establish the 2019 Fees and Charges for Recreation Services provided by the municipality to reflect the fee change.

CARRIED

RAC 2019-004 RZone Respect and Responsibility

RESOLUTION REC 2019-008

Moved by: Deputy Mayor Milne

Seconded by: Councillor Hern

THAT the Recreation and Culture Committee of the Township of Wellington North receive Report RAC 2019-004 being a report on the RZone Respect and Responsibility for information.

CARRIED

School Visit Program

– Arthur Public School, Grade 6

Mandy Jones, Community Recreation Coordinator, and Councillor Lisa Hern reviewed their report regarding their visit to Arthur Public School to discuss recreation and the community with the Grade 6 class. The students were aware of barriers and challenges of each site for the proposed BMX/Skateboard Park and provided suggestions for the type of park to be considered.

OTHER BUSINESS

Ad Hoc Committee Updates

- Mount Forest Aquatics

The Township supported hiring a design consultant to help the committee with concepts for a replacement pool. Janet Elliott, Open Space, will finalize design and costing of the splash pad. The committee has indicated they

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
RECREATION & CULTURE COMMITTEE MINUTES
JANUARY 15, 2019 AT 8:30 A.M.**

005

would like to know the costs involved so they can fundraise for both projects at the same time.

- Arthur Village Skateboard/BMX

The Committee will discuss sites with user groups

- Lynes Blacksmith Shop

The Township now owns the property; which includes the shop, house and shed. The Chair contacted the Township requesting that the Township take care of grass maintenance.

NEW BUSINESS

- Municipal Naming Rights

The committee discussed opportunities to name parks and facilities and requested that staff prepare a report on issues that have arisen or could arise.

- Purchase of Netting

Spectator netting has been purchased for the left field of ball Diamond A in Arthur, to safeguard patrons within the pavilion area during ball tournaments.

- Service Group – Kitchen Upgrades in Arthur

A service club has proposed fundraising for upgrades to the kitchen in the lower hall at the Arthur & Area Community Centre. A possible site visit to the Alma Community Hall for ideas was suggested.

ROUNDTABLE

Brian Milne, Deputy Mayor, thanked the Committee for welcoming him back.

Tom Bowden, Recreation Services Manager, reported that the new foreman is in place and a third full time person has been hired.

Mandy Jones, Community Recreation Coordinator, has been busy meeting with service groups. She has been offered an opportunity from 88.7 The River to talk about facilities, programs, etc on the radio

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
RECREATION & CULTURE COMMITTEE MINUTES
JANUARY 15, 2019 AT 8:30 A.M.

006

NEXT MEETING

Next meeting to be held on February 19, 2019 in Arthur, pending availability of service club members for a site visit to the Alma Community Hall.

ADJOURNMENT

RESOLUTION REC 2019

Moved by: Deputy Mayor Milne

Seconded by: Councillor Hern

THAT the Recreation and Culture Committee meeting of January 15, 2019 be adjourned at 10:12 a.m.

CARRIED

**Mount Forest Fireworks Festival Presentation
Recreation and Culture Meeting
Mount Forest & District Sports Complex
February 19, 2019**

Update from 2018:

- Burnout competition went better than expected, as far as number of spectators
 - Road repairs were completed, by the Murray Group, as they were available to do so, Friday October 26th, 2018.
 - 2019:. We would like to make request for change in location, below.
- Attendance
 - Thursday, new Ribfest was a hit, sold out, with over 300 tickets
 - Friday, Demolition Derby night - Attendance approx. 1,000, down from 2017 Canada 150 approx. 1,800
 - Possibly due to threat of rain
 - Saturday, gated attendance approx. 7,000, up from 2017 of approx. 6,600.
 - Sunday, Soapbox derby was rained out. However this year our sponsor KB construction and Mike's welding and fabrication built us ramps, so will be back again.

Financial information:

2017 and 2018 both hit our financial targets.

If 2017 Economic impact holds true for 2018, visitor spending would be over \$1.3m between transportation, accommodations, food and beverage, entertainment and retail spending.

2019 Operating budget is \$105,000.

2020:

- Will be our 20th Anniversary,
- In process of booking huge BMX stunt show, with 2x motor cross riders, 1x quad and 1x snowmobile
- Considering adding Friday night fireworks to celebrate!

2019:

Entertainment/Events.

- Ribfest will be back Thursday again.
- Friday, Ontario Demolition Derby is booked again.

Saturday

- Request to hold burnout Competition, again
 - Request to change burnout competition to parking lot
 - Request to install cement pad, approx. 15' x 60' at edge of parking lot, parallel with Derby track
- Request to hold Truck tug-of-war (on above cement pad)

- Other Entertainment to be rounded out with Kids Zone, Main stage bands, Adult interactive zone (Mechanical bull, inflatable obstacle, Might “stunt” Jump, Axe Throwing), and more.
 - Axe Throwing to set up mobile cage on Main Street during car show with Pay to Play fee

Additional Requests:

- Picnic Tables, we request the help of the Rec Dept/Twsp to help build large supply.
- We would like to partner with the Twsp and High School to build new tables for use in the park facilities, and to be use during the festival
 - Our previous supplier is no longer available due to being aged past safe to use.
 - We had previously borrowed 30+ tables, used in addition to those normally available at cork street park.

Submitted by:

David Sharpe, CPA, CA
Chair of the Mount Forest Fireworks Festival
Mount Forest, Canada

Arthur & Area Community Centre Revenue Summary: Year to Date:

	January	February	March	April	May	June	July	August	September	October	November	December	YTD Revenue	% Variance	Yrly Rate Inc.
ARENA FLOOR															
2019	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Variance													(\$18,194.00)	-100.00%	2.00%
2018	\$0.00	\$0.00	\$0.00	\$4,460.50	\$3,759.00	\$5,478.00	\$3,698.00	\$798.50	\$0.00	\$0.00	\$0.00	\$0.00	\$18,194.00		
Variance				(\$66.50)	(\$836.00)	(\$631.50)	(\$3.75)	(\$215.75)					(\$1,899.00)	-9.45%	2.00%
2017	\$0.00	\$0.00	\$145.50	\$4,527.00	\$4,595.00	\$6,109.50	\$3,701.75	\$1,014.25	\$0.00	\$0.00	\$0.00	\$0.00	\$20,093.00		
Variance					\$100.00	\$77.00	(\$2,330.75)	\$776.75					\$3,295.50	19.62%	2.00%
2016	\$0.00	\$0.00	\$0.00	\$0.00	\$4,495.00	\$6,032.50	\$6,032.50	\$237.50	\$0.00	\$0.00	\$0.00	\$0.00	\$16,797.50		
ARENA ICE															
2019	\$17,918.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,918.90		
Variance	(\$3,107.70)												(\$99,221.09)	-84.70%	2.00%
2018	\$21,026.60	\$22,668.10	\$16,535.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,355.75	\$14,603.25	\$20,566.29	\$18,385.00	\$117,139.99		
Variance	(\$373.06)	\$359.83	\$1,276.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$973.25)	(\$4,843.75)	(\$1,327.71)	(\$1,548.44)	(\$7,430.23)	-5.96%	2.00%
2017	\$21,399.66	\$22,308.27	\$15,258.85	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,329.00	\$19,447.00	\$21,894.00	\$19,933.44	\$124,570.22		
Variance	\$116.43	\$1,302.14	\$2,183.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$736.00	\$781.00	\$442.00	\$924.85	\$6,485.72	5.49%	2.00%
2016	\$21,283.23	\$21,006.13	\$13,075.55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,593.00	\$18,666.00	\$21,452.00	\$19,008.59	\$118,084.50		
CAMPGROUND															
2019	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Variance													(\$495.00)	-100.00%	2.00%
2018	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$495.00	\$0.00	\$0.00	\$0.00	\$0.00	\$495.00		
Variance								\$15.00					\$15.00	3.13%	2.00%
2017	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00		
Variance								(\$388.00)					(\$388.00)	-44.70%	2.00%
2016	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$868.00	\$0.00	\$0.00	\$0.00	\$0.00	\$868.00		
LOWER HALL															
2019	\$2,373.63	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,373.63		
Variance	\$1,747.63												(\$13,051.37)	-84.61%	2.00%
2018	\$626.00	\$1,560.00	\$4,680.00	\$1,927.00	\$0.00	\$977.00	\$0.00	\$351.00	\$0.00	\$1,101.00	\$2,513.00	\$1,690.00	\$15,425.00		
Variance	(\$780.00)	(\$455.00)	\$1,440.00	(\$307.50)	(\$2,043.00)	(\$401.00)	(\$1,501.00)	(\$907.00)	(\$1,772.00)	\$21.00	\$705.50	\$374.50	(\$5,625.50)	-26.72%	2.00%
2017	\$1,406.00	\$2,015.00	\$3,240.00	\$2,234.50	\$2,043.00	\$1,378.00	\$1,501.00	\$1,258.00	\$1,772.00	\$1,080.00	\$1,807.50	\$1,315.50	\$21,050.50		
Variance	\$126.00	\$395.00	(\$828.00)	(\$101.50)	\$2,043.00	\$249.00	\$581.00	(\$534.00)	\$944.00	(\$897.00)	\$531.50	(\$798.50)	\$1,710.50	8.84%	2.00%
2016	\$1,280.00	\$1,620.00	\$4,068.00	\$2,336.00	\$0.00	\$1,129.00	\$920.00	\$1,792.00	\$828.00	\$1,977.00	\$1,276.00	\$2,114.00	\$19,340.00		

Arthur & Area Community Centre Revenue Summary: Year to Date:

	January	February	March	April	May	June	July	August	September	October	November	December	YTD Revenue	% Variance	Yrly Rate Inc.
UPPER HALL															
2019	\$38.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$38.75		
Variance	(\$75.25)												(\$5,229.25)	-99.26%	2.00%
2018	\$114.00	\$446.00	\$816.00	\$190.00	\$114.00	\$342.00	\$204.00	\$266.00	\$0.00	\$622.00	\$1,200.00	\$954.00	\$5,268.00		
Variance	(\$230.00)	(\$232.00)	\$379.00	\$190.00	\$42.00	\$194.00	(\$396.00)	(\$12.00)	(\$422.00)	\$222.00	\$522.00	\$443.00	\$700.00	15.32%	2.00%
2017	\$344.00	\$678.00	\$437.00	\$0.00	\$72.00	\$148.00	\$600.00	\$278.00	\$422.00	\$400.00	\$678.00	\$511.00	\$4,568.00		
Variance	(\$28.00)	\$114.00	(\$1,213.00)	(\$466.00)	(\$324.00)	\$148.00	\$12.00	\$278.00	\$422.00	\$220.00	(\$608.00)	\$11.00	(\$1,434.00)	-23.89%	2.00%
2016	\$372.00	\$564.00	\$1,650.00	\$466.00	\$396.00	\$0.00	\$568.00	\$0.00	\$0.00	\$180.00	\$1,286.00	\$500.00	\$6,002.00		
DIAMOND "A"															
2019	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Variance													(\$8,688.00)	-100.00%	2.00%
2018	\$0.00	\$0.00	\$0.00	\$0.00	\$1,315.00	\$2,678.00	\$2,308.00	\$1,747.00	\$640.00	\$0.00	\$0.00	\$0.00	\$8,688.00		
Variance					\$411.00	\$663.00	(\$91.00)	(\$233.00)	\$164.00	\$0.00	\$0.00	\$0.00	\$914.00	11.76%	2.00%
2017	\$0.00	\$0.00	\$0.00	\$0.00	\$904.00	\$2,015.00	\$2,399.00	\$1,980.00	\$476.00	\$0.00	\$0.00	\$0.00	\$7,774.00		
Variance					(\$152.50)	\$272.50	(\$45.00)	\$272.50	\$132.00	\$0.00	\$0.00	\$0.00	\$479.50	6.57%	2.00%
2016	\$0.00	\$0.00	\$0.00	\$0.00	\$1,056.50	\$1,742.50	\$2,444.00	\$1,707.50	\$344.00	\$0.00	\$0.00	\$0.00	\$7,294.50		
DIAMOND "B"															
2019	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Variance													(\$7,248.00)	-100.00%	2.00%
2018	\$0.00	\$0.00	\$0.00	\$0.00	\$1,053.00	\$2,289.00	\$2,022.00	\$1,379.00	\$505.00	\$0.00	\$0.00	\$0.00	\$7,248.00		
Variance					(\$215.00)	\$790.00	\$203.00	(\$702.50)	\$65.00	\$0.00	\$0.00	\$0.00	\$140.50	1.98%	2.00%
2017	\$0.00	\$0.00	\$0.00	\$0.00	\$1,268.00	\$1,499.00	\$1,819.00	\$2,081.50	\$440.00	\$0.00	\$0.00	\$0.00	\$7,107.50		
Variance					\$289.50	(\$141.50)	(\$90.00)	\$375.50	\$96.00	\$0.00	\$0.00	\$0.00	\$629.50	8.05%	2.00%
2016	\$0.00	\$0.00	\$0.00	\$0.00	\$978.50	\$1,640.50	\$1,909.00	\$1,706.00	\$344.00	\$0.00	\$0.00	\$0.00	\$6,578.00		
PAVILION															
2019	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Variance													(\$3,249.00)	-100.00%	2.00%
2018	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$959.00	\$1,850.00	\$440.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,249.00		
Variance					(\$448.00)	\$398.00	\$325.50	\$8.00	(\$312.00)	\$0.00	\$0.00	\$0.00	(\$28.50)	-0.87%	2.00%
2017	\$0.00	\$0.00	\$0.00	\$0.00	\$448.00	\$561.00	\$1,524.50	\$432.00	\$312.00	\$0.00	\$0.00	\$0.00	\$3,277.50		
Variance					\$293.00	\$229.00	\$125.00	\$8.00	\$219.00	(\$212.00)	\$0.00	\$0.00	\$662.00	25.31%	2.00%
2016	\$0.00	\$0.00	\$0.00	\$0.00	\$155.00	\$332.00	\$1,399.50	\$424.00	\$93.00	\$212.00	\$0.00	\$0.00	\$2,615.50		

Arthur & Area Community Centre Revenue Summary: Year to Date:

	January	February	March	April	May	June	July	August	September	October	November	December	YTD Revenue	% Variance	Yrly Rate Inc.
ADVERTISING															
2019	\$5,635.40					\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,635.40		
Variance	\$324.06				\$214.66	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$109.40	1.98%	2.00%
2018	\$5,311.34	\$0.00	\$0.00	\$0.00	\$214.66	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,526.00		
Variance	(\$73.66)												(\$390.93)	-6.61%	2.00%
2017	\$5,385.00	\$50.00	\$300.80	\$181.13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,916.93		
Variance	\$414.75						(\$150.75)						\$795.93	15.54%	2.00%
2016	\$4,970.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,121.00		
VENDING REVENUE															
2019	\$488.50						\$283.19	\$205.00	\$0.00	\$772.80	\$251.33	\$223.89	\$488.50		
Variance	\$81.42				\$223.89	\$915.00	\$30.97	(\$1,044.56)	(\$84.07)	\$320.14	(\$262.63)	\$24.77	(\$3,708.08)	-88.36%	2.00%
2018	\$407.08	\$225.67	\$471.92	\$216.81	\$223.89	\$71.64	\$30.97	(\$1,044.56)	(\$84.07)	\$320.14	(\$262.63)	\$24.77	\$4,196.58		
Variance	(\$22.05)	\$8.85	\$160.41	\$84.39	(\$34.51)	\$71.64	\$30.97	(\$1,044.56)	(\$84.07)	\$320.14	(\$262.63)	\$24.77	(\$746.65)	-15.10%	
2017	\$429.13	\$216.82	\$311.51	\$132.42	\$258.40	\$843.36	\$252.22	\$1,249.56	\$84.07	\$452.66	\$513.96	\$199.12	\$4,943.23		
Variance	\$296.39	\$212.12	(\$57.74)	(\$31.30)	\$46.01	(\$152.44)	\$113.28	\$5.31	(\$85.23)	\$65.66	\$177.59	(\$178.25)	\$411.40	9.08%	
2016	\$132.74	\$4.70	\$369.25	\$163.72	\$212.39	\$995.80	\$138.94	\$1,244.25	\$169.30	\$387.00	\$336.37	\$377.37	\$4,531.83		
CONCESSION REVENUE															
2019	\$1,337.54						\$1,511.24	\$1,464.48	\$0.00	\$2,014.55	\$3,684.47	\$3,777.59	\$1,337.54		
Variance	(\$18.51)				\$591.17	\$1,446.09	\$1,511.24	\$1,464.48	\$0.00	\$2,014.55	\$3,684.47	\$3,777.59	(\$21,514.85)	-94.15%	2.00%
2018	\$1,356.05	\$3,384.63	\$2,250.59	\$1,371.53	\$591.17	\$1,446.09	\$1,511.24	\$1,464.48	\$0.00	\$2,014.55	\$3,684.47	\$3,777.59	\$22,852.39		
Variance	(\$1,278.42)	\$267.97	(\$1,176.31)	\$1,299.53	(\$1,147.25)	(\$1,734.16)	\$897.44	\$269.79	\$0.00	\$1,204.69	\$1,384.16	\$2,680.16	\$2,667.60	13.22%	
2017	\$2,634.47	\$3,116.66	\$3,425.90	\$72.00	\$1,738.42	\$3,180.25	\$613.80	\$1,194.69	\$0.00	\$809.86	\$2,300.31	\$1,097.43	\$20,184.79		
Variance	\$580.76	\$436.54	\$1,124.49	(\$618.22)	\$684.46	(\$859.33)	(\$69.32)	\$194.69	(\$253.68)	(\$331.19)	\$333.55	(\$2,675.57)	(\$1,462.82)	-6.76%	
2016	\$2,053.71	\$2,680.12	\$2,302.41	\$690.22	\$1,053.96	\$4,039.58	\$683.12	\$1,000.00	\$253.68	\$1,141.05	\$1,966.76	\$3,773.00	\$21,647.61		
TOTAL REVENUE															
2019	\$27,792.72						\$11,876.43	\$7,145.98	\$4,500.75	\$19,640.95	\$28,215.09	\$25,030.48	\$27,792.72		
Variance	(\$1,048.35)				\$7,270.72	\$15,084.09	\$11,876.43	\$7,145.98	\$4,500.75	\$19,640.95	\$28,215.09	\$25,030.48	(\$181,081.19)	-86.69%	2.00%
2018	\$28,841.07	\$28,284.40	\$24,753.51	\$8,230.44	\$7,270.72	\$15,084.09	\$11,876.43	\$7,145.98	\$4,500.75	\$19,640.95	\$28,215.09	\$25,030.48	\$208,873.91		
Variance	(\$2,757.19)	(\$100.35)	\$1,632.95	\$1,083.39	(\$4,056.10)	(\$650.02)	(\$534.84)	(\$2,822.02)	(\$3,334.32)	(\$2,787.51)	\$472.68	\$1,973.99	(\$11,879.34)	-5.38%	2.00%
2017	\$31,598.26	\$28,384.75	\$23,120.56	\$7,147.05	\$11,326.82	\$15,734.11	\$12,411.27	\$9,968.00	\$7,835.07	\$22,428.46	\$27,742.41	\$23,056.49	\$220,753.25		
Variance	\$1,506.33	\$2,509.80	\$1,655.35	(\$521.39)	\$2,979.47	(\$177.77)	\$739.46	\$988.75	\$2,200.09	(\$639.02)	\$1,292.53	(\$2,716.47)	\$9,817.13	4.65%	2.00%
2016	\$30,091.93	\$25,874.95	\$21,465.21	\$7,668.44	\$8,347.35	\$15,911.88	\$11,671.81	\$8,979.25	\$5,634.98	\$23,067.48	\$26,449.88	\$25,772.96	\$210,936.12		

Mount Forest & District Sports Complex Revenue Summary: Year to Date:

	January	February	March	April	May	June	July	August	September	October	November	December	YTD Revenue	% Variance	Yrly Rate Inc.
ARENA FLOOR															
2019	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		2.00%
Variance							\$758.50						(\$2,629.00)	-100.00%	
2018	\$0.00	\$0.00	\$0.00	\$0.00	\$1,821.00	\$49.50	\$758.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,629.00		2.00%
Variance				(\$60.00)	\$943.00	(\$1,476.00)	\$278.50	(\$480.00)					(\$794.50)	-23.21%	
2017	\$0.00	\$0.00	\$0.00	\$60.00	\$878.00	\$1,525.50	\$480.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,423.50		2.00%
Variance				(\$627.38)	\$497.75	\$641.00	\$25.00	\$480.00					\$1,016.37	42.22%	
2016	\$0.00	\$0.00	\$0.00	\$687.38	\$380.25	\$884.50	\$455.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,407.13		2.00%
ARENA ICE															
2019	\$28,076.74	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$28,076.74		2.00%
Variance	(\$911.63)												(\$167,350.15)	-85.63%	
2018	\$28,988.37	\$27,714.17	\$27,316.54	\$1,101.87	\$0.00	\$0.00	\$0.00	\$2,386.56	\$22,806.21	\$26,179.48	\$29,498.56	\$29,435.13	\$195,426.89		2.00%
Variance	\$2,773.63	\$2,562.33	\$1,617.17	(\$1,683.98)	\$0.00	\$0.00	\$0.00	\$730.56	\$1,234.53	\$422.81	(\$800.84)	(\$369.47)	\$6,486.74	3.43%	
2017	\$26,214.74	\$25,151.84	\$25,699.37	\$2,785.85	\$0.00	\$0.00	\$0.00	\$1,656.00	\$21,571.68	\$25,756.67	\$30,299.40	\$29,804.60	\$188,940.15		2.00%
Variance	(\$2,806.73)	(\$1,238.03)	\$2,904.25	(\$1,299.47)	\$0.00	\$0.00	\$0.00	\$1,656.00	\$581.51	(\$456.48)	\$1,982.63	\$4,947.69	\$6,271.37	3.43%	
2016	\$29,021.47	\$26,389.87	\$22,795.12	\$4,085.32	\$0.00	\$0.00	\$0.00	\$0.00	\$20,990.17	\$26,213.15	\$28,316.77	\$24,856.91	\$182,668.78		2.00%
COMMUNITY HALL															
2019	\$1,802.73	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,802.73		2.00%
Variance	\$272.23												(\$34,084.02)	-94.98%	
2018	\$1,530.50	\$2,009.50	\$5,867.50	\$4,269.00	\$2,308.50	\$1,037.50	\$1,739.00	\$3,087.50	\$2,366.50	\$4,909.00	\$4,267.50	\$2,494.75	\$35,886.75		2.00%
Variance	(\$1,120.50)	(\$1,290.00)	\$1,571.50	(\$1,392.00)	\$505.75	(\$1,966.00)	(\$1,981.50)	(\$178.75)	(\$937.25)	\$221.00	\$1.25	\$740.50	(\$5,826.00)	-13.97%	
2017	\$2,651.00	\$3,299.50	\$4,296.00	\$5,661.00	\$1,802.75	\$3,003.50	\$3,720.50	\$3,266.25	\$3,303.75	\$4,688.00	\$4,266.25	\$1,754.25	\$41,712.75		2.00%
Variance	\$943.75	\$1,170.75	\$159.25	\$1,753.75	(\$1,346.50)	\$392.75	\$1,399.25	\$386.50	(\$983.50)	\$132.75	\$652.50	(\$2,254.00)	\$2,407.25	6.12%	
2016	\$1,707.25	\$2,128.75	\$4,136.75	\$3,907.25	\$3,149.25	\$2,610.75	\$2,321.25	\$2,879.75	\$4,287.25	\$4,555.25	\$3,613.75	\$4,008.25	\$39,305.50		2.00%
LEISURE HALL															
2019	\$680.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$680.50		2.00%
Variance	(\$1,034.50)												(\$11,707.61)	-94.51%	
2018	\$1,715.00	\$660.00	\$1,630.00	\$1,141.62	\$1,934.99	\$457.00	\$484.50	\$456.00	\$1,112.00	\$888.00	\$1,461.00	\$448.00	\$12,388.11		2.00%
Variance	\$454.00	(\$177.00)	\$348.50	(\$67.88)	\$602.99	(\$635.00)	(\$607.50)	\$86.00	\$717.00	\$227.50	\$200.00	\$36.50	\$1,185.11	10.58%	
2017	\$1,261.00	\$837.00	\$1,281.50	\$1,209.50	\$1,332.00	\$1,092.00	\$1,092.00	\$370.00	\$395.00	\$660.50	\$1,261.00	\$411.50	\$11,203.00		2.00%
Variance	(\$935.00)	\$62.00	\$608.50	\$127.50	\$310.00	\$291.00	\$812.00	(\$134.00)	(\$525.00)	\$12.50	\$829.00	(\$60.50)	\$1,398.00	14.26%	
2016	\$2,196.00	\$775.00	\$673.00	\$1,082.00	\$1,022.00	\$801.00	\$280.00	\$504.00	\$920.00	\$648.00	\$432.00	\$472.00	\$9,805.00		2.00%

Mount Forest & District Sports Complex Revenue Summary: Year to Date:

	January	February	March	April	May	June	July	August	September	October	November	December	YTD Revenue	% Variance	Yrly Rate Inc.
MEETING ROOM															
2019	\$135.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$135.00		2.00%
Variance	\$135.00												(\$1,614.00)	-92.28%	
2018	\$0.00	\$66.00	\$198.00	\$346.50	\$0.00	\$0.00	\$99.00	\$198.00	\$99.00	\$412.50	\$330.00	\$0.00	\$1,749.00		2.00%
Variance	\$0.00	\$66.00	(\$50.00)	\$218.50	\$0.00	(\$216.00)	(\$13.00)	\$198.00	\$99.00	\$196.50	(\$310.00)	\$0.00	\$189.00	12.12%	
2017	\$0.00	\$0.00	\$248.00	\$128.00	\$0.00	\$216.00	\$112.00	\$0.00	\$0.00	\$216.00	\$640.00	\$0.00	\$1,560.00		2.00%
Variance	(\$62.00)	(\$124.00)	\$248.00	\$81.50	(\$62.00)	\$216.00	(\$260.00)	(\$155.00)	(\$93.00)	\$154.00	\$454.00	\$0.00	\$397.50	34.19%	
2016	\$62.00	\$124.00	\$0.00	\$46.50	\$62.00	\$0.00	\$372.00	\$155.00	\$93.00	\$62.00	\$186.00	\$0.00	\$1,162.50		2.00%
PLUME ROOM															
2019	\$1,280.26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,280.26		2.00%
Variance	\$240.20												(\$10,072.32)	-88.72%	
2018	\$1,040.06	\$1,002.68	\$1,825.58	\$555.78	\$1,966.68	\$360.40	\$312.18	\$346.10	\$761.40	\$1,051.08	\$1,153.46	\$977.18	\$11,352.58		2.00%
Variance	(\$175.44)	(\$657.49)	(\$127.09)	(\$481.02)	\$1,485.48	(\$211.30)	(\$2.82)	\$40.10	(\$451.90)	\$216.65	(\$364.24)	(\$291.92)	(\$1,020.99)	-8.25%	
2017	\$1,215.50	\$1,660.17	\$1,952.67	\$1,036.80	\$481.20	\$571.70	\$315.00	\$306.00	\$1,213.30	\$834.43	\$1,517.70	\$1,269.10	\$12,373.57		2.00%
Variance	(\$1,138.00)	\$94.17	\$1,320.67	\$701.80	\$1.20	\$251.70	(\$5.00)	(\$54.00)	\$529.30	(\$561.57)	\$116.70	(\$342.90)	\$914.07	7.98%	
2016	\$2,353.50	\$1,566.00	\$632.00	\$335.00	\$480.00	\$320.00	\$320.00	\$360.00	\$684.00	\$1,396.00	\$1,401.00	\$1,612.00	\$11,459.50		2.00%
UPPER LEISURE HALL															
2019	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		2.00%
Variance													(\$516.00)	-100.00%	
2018	\$0.00	\$220.00	\$0.00	\$0.00	\$220.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$76.00	\$516.00		2.00%
Variance	(\$148.00)	\$220.00	(\$775.50)	\$0.00	\$220.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$216.00)	(\$33.00)	\$76.00	(\$656.50)	-55.99%	
2017	\$148.00	\$0.00	\$775.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$216.00	\$33.00	\$0.00	\$1,172.50		2.00%
Variance	\$101.00	(\$144.00)	\$332.50	(\$537.00)	(\$40.00)	(\$15.00)	(\$424.00)	(\$108.00)	(\$694.00)	\$144.00	\$33.00	\$0.00	(\$1,351.50)	-53.55%	
2016	\$47.00	\$144.00	\$443.00	\$537.00	\$40.00	\$15.00	\$424.00	\$108.00	\$694.00	\$72.00	\$0.00	\$0.00	\$2,524.00		2.00%
FAIRGROUNDS															
2019	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		2.00%
Variance													(\$250.00)	-100.00%	
2018	\$0.00	\$0.00	\$0.00	\$125.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125.00	\$0.00	\$0.00	\$0.00	\$250.00		2.00%
Variance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125.00	(\$125.00)	\$0.00	\$0.00	\$0.00	0.00%	
2017	\$0.00	\$0.00	\$0.00	\$125.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125.00	\$0.00	\$0.00	\$250.00		2.00%
Variance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	
2016	\$0.00	\$0.00	\$0.00	\$125.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00		2.00%

Mount Forest & District Sports Complex

Revenue Summary: Year to Date:

	January	February	March	April	May	June	July	August	September	October	November	December	YTD Revenue	% Variance	Yrly Rate Inc.
OPTIMIST BALL DIAMOND															
2019	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		2.00%
Variance													(\$4,964.00)	-100.00%	
2018	\$0.00	\$0.00	\$0.00	\$0.00	\$434.00	\$1,364.00	\$1,728.00	\$868.00	\$570.00	\$0.00	\$0.00	\$0.00	\$4,964.00		2.00%
Variance					(\$398.00)	\$1.00	(\$92.00)	(\$104.00)	\$12.00	\$0.00	\$0.00	\$0.00	(\$581.00)	-10.48%	
2017	\$0.00	\$0.00	\$0.00	\$0.00	\$832.00	\$1,363.00	\$1,820.00	\$972.00	\$558.00	\$0.00	\$0.00	\$0.00	\$5,545.00		2.00%
Variance					\$340.00	\$126.50	\$737.50	\$12.50	\$332.50	\$0.00	\$0.00	\$0.00	\$1,549.00	38.76%	
2016	\$0.00	\$0.00	\$0.00	\$0.00	\$492.00	\$1,236.50	\$1,082.50	\$959.50	\$225.50	\$0.00	\$0.00	\$0.00	\$3,996.00		2.00%
KINSMEN BALL DIAMOND															
2019	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		2.00%
Variance													(\$2,864.00)	-100.00%	
2018	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$885.00	\$1,315.00	\$434.00	\$230.00	\$0.00	\$0.00	\$0.00	\$2,864.00		2.00%
Variance					(\$252.00)	(\$294.00)	(\$73.00)	\$282.00	\$230.00	\$0.00	\$0.00	\$0.00	(\$107.00)	-3.60%	
2017	\$0.00	\$0.00	\$0.00	\$0.00	\$252.00	\$1,179.00	\$1,388.00	\$152.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,971.00		2.00%
Variance					\$217.00	\$283.50	\$576.50	(\$372.50)	\$0.00	\$0.00	\$0.00	\$0.00	\$704.50	31.08%	
2016	\$0.00	\$0.00	\$0.00	\$0.00	\$35.00	\$895.50	\$811.50	\$524.50	\$0.00	\$0.00	\$0.00	\$0.00	\$2,266.50		2.00%
CAMPBELL de VORE PARK: BALL DIAMOND															
2019	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		2.00%
Variance													(\$7,472.00)	-100.00%	
2018	\$0.00	\$0.00	\$0.00	\$0.00	\$1,572.00	\$1,567.00	\$2,061.00	\$1,612.00	\$660.00	\$0.00	\$0.00	\$0.00	\$7,472.00		2.00%
Variance					\$568.00	\$95.00	\$434.00	(\$8.00)	\$68.00	\$0.00	\$0.00	\$0.00	\$1,147.00	18.13%	
2017	\$0.00	\$0.00	\$0.00	\$0.00	\$1,004.00	\$1,472.00	\$1,627.00	\$1,620.00	\$602.00	\$0.00	\$0.00	\$0.00	\$6,325.00		2.00%
Variance					(\$329.00)	(\$111.00)	(\$70.50)	(\$153.50)	\$290.50	\$0.00	\$0.00	\$0.00	(\$373.50)	-5.58%	
2016	\$0.00	\$0.00	\$0.00	\$0.00	\$1,333.00	\$1,583.00	\$1,697.50	\$1,773.50	\$311.50	\$0.00	\$0.00	\$0.00	\$6,698.50		2.00%
CAMPBELL de VORE PARK: SOCCER FIELDS															
2019	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		2.00%
Variance													(\$6,624.00)	-100.00%	
2018	\$0.00	\$0.00	\$0.00	\$0.00	\$6,367.00	\$0.00	\$257.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,624.00		2.00%
Variance					\$124.50	(\$178.00)	\$1.00	(\$28.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$130.50)	-1.93%	
2017	\$0.00	\$0.00	\$0.00	\$0.00	\$6,242.50	\$178.00	\$256.00	\$28.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,754.50		2.00%
Variance					\$122.50	\$178.00	\$56.00	\$0.50	\$0.00	\$0.00	\$0.00	\$0.00	\$407.00	6.41%	
2016	\$0.00	\$0.00	\$0.00	\$0.00	\$6,120.00	\$0.00	\$200.00	\$27.50	\$0.00	\$0.00	\$0.00	\$0.00	\$6,347.50		2.00%

Mount Forest & District Sports Complex Revenue Summary: Year to Date:

	January	February	March	April	May	June	July	August	September	October	November	December	YTD Revenue	% Variance	Yrly Rate Inc.
CAMPBELL de VORE PARK: PAVILION															
2019	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		2.00%
Variance													(\$132.00)	-100.00%	
2018	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$132.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$132.00		2.00%
Variance							(\$37.00)						(\$27.50)	-17.24%	
2017	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$122.50	\$37.00	\$0.00	\$0.00	\$0.00	\$0.00	\$159.50		2.00%
Variance					(\$93.00)		\$122.50	\$37.00					\$66.50	71.51%	
2016	\$0.00	\$0.00	\$0.00	\$0.00	\$93.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$93.00		2.00%
MURPHY PARK: PAVILION															
2019	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		2.00%
Variance													(\$342.00)	-100.00%	
2018	\$0.00	\$0.00	\$0.00	\$0.00	\$38.00	\$76.00	\$38.00	\$152.00	\$38.00	\$0.00	\$0.00	\$0.00	\$342.00		2.00%
Variance					(\$35.00)		\$1.00	\$78.00	\$1.00	(\$122.50)			(\$39.50)	-10.35%	
2017	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$111.00	\$37.00	\$74.00	\$37.00	\$122.50	\$0.00	\$0.00	\$381.50		2.00%
Variance					\$0.00	\$39.00	(\$34.00)	\$38.00	(\$35.00)	\$122.50			\$130.50	51.99%	
2016	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$72.00	\$71.00	\$36.00	\$72.00	\$0.00	\$0.00	\$0.00	\$251.00		2.00%
ADVERTISING															
2019	\$14,947.22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,947.22		2.00%
Variance	\$1,576.88												\$581.64	4.05%	
2018	\$13,370.34	\$0.00	\$0.00	\$0.00	\$214.66	\$0.00	\$0.00	\$750.00	\$0.00	\$0.00	\$0.00	\$30.58	\$14,365.58		2.00%
Variance	(\$617.79)			(\$270.75)			(\$180.50)						(\$73.80)	-0.51%	
2017	\$13,988.13	\$0.00	\$0.00	\$270.75	\$0.00	\$0.00	\$180.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,439.38		2.00%
Variance	\$227.88			\$5.25	\$0.00	\$0.00	\$29.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$262.88	1.85%	
2016	\$13,760.25	\$0.00	\$0.00	\$265.50	\$0.00	\$0.00	\$150.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,176.50		2.00%
STORAGE RENTALS															
2019	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		2.00%
Variance	(\$88.50)												(\$3,955.95)	-100.00%	
2018	\$88.50	\$88.50	\$88.50	\$560.50	\$88.50	\$88.50	\$88.50	\$88.50	\$88.50	\$88.50	\$2,510.50	\$88.50	\$3,955.95		2.00%
Variance	\$0.00	\$0.00	\$0.00	\$472.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$47.71	\$0.00	\$519.71	15.12%	
2017	\$88.50	\$88.50	\$88.50	\$88.50	\$88.50	\$88.50	\$88.50	\$88.50	\$88.50	\$88.50	\$2,462.79	\$88.50	\$3,436.24		2.00%
Variance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$46.04	\$0.00	\$46.04	1.36%	
2016	\$88.50	\$88.50	\$88.50	\$88.50	\$88.50	\$88.50	\$88.50	\$88.50	\$88.50	\$88.50	\$2,416.75	\$88.50	\$3,390.20		2.00%

Mount Forest & District Sports Complex Revenue Summary: Year to Date:

	January	February	March	April	May	June	July	August	September	October	November	December	YTD Revenue	% Variance	Yrly Rate Inc.	
VENDING REVENUE																
2019	\$871.68	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$871.68		2.00%	
Variance	(\$894.40)												(\$7,608.74)	-89.72%		
2018	\$1,766.08	\$486.73	\$1,523.38	\$323.01	\$0.00	\$840.00	\$0.00	\$665.81	\$601.77	\$892.99	\$1,088.62	\$292.03	\$8,480.42			
Variance	\$1,180.80	(\$372.56)	(\$49.63)	(\$284.84)	\$0.00	\$45.00	\$0.00	(\$1,314.02)	\$303.54	\$78.51	\$275.79	\$57.52	(\$79.89)	-0.93%		
2017	\$585.28	\$859.29	\$1,573.01	\$607.85	\$0.00	\$795.00	\$0.00	\$1,979.83	\$298.23	\$814.48	\$812.83	\$234.51	\$8,560.31			
Variance	\$93.25	(\$552.28)	\$368.59	\$241.43	(\$313.59)	\$130.00	\$0.00	\$729.25	(\$336.61)	\$104.24	\$146.50	(\$707.53)	(\$96.75)	-1.12%		
2016	\$492.03	\$1,411.57	\$1,204.42	\$366.42	\$313.59	\$665.00	\$0.00	\$1,250.58	\$634.84	\$710.24	\$666.33	\$942.04	\$8,657.06			
INDOOR TRACK																
2019	\$1,236.29	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,236.29		2.00%	
Variance	\$148.67												(\$3,934.11)	-76.09%		
2018	\$1,087.62	\$855.76	\$837.17	\$478.76	\$199.12	\$42.48	\$99.12	\$300.89	\$228.76	\$347.79	\$671.69	\$21.24	\$5,170.40			
Variance	\$352.22	\$335.40	\$397.35	\$162.83	(\$179.64)	(\$28.32)	(\$99.11)	\$68.14	(\$35.40)	\$58.85	(\$6.19)	(\$346.46)	\$679.67	15.13%	0.00%	
2017	\$735.40	\$520.36	\$439.82	\$315.93	\$378.76	\$70.80	\$198.23	\$232.75	\$264.16	\$288.94	\$677.88	\$367.70	\$4,490.73			
Variance	\$147.80	(\$286.72)	(\$112.39)	(\$67.71)	\$223.02	\$14.16	\$198.23	(\$34.50)	\$86.29	\$126.99	\$354.87	(\$221.68)	\$428.36	10.54%	6.00%	
2016	\$587.60	\$807.08	\$552.21	\$383.64	\$155.74	\$56.64	\$0.00	\$267.25	\$177.87	\$161.95	\$323.01	\$589.38	\$4,062.37			
CONCESSION																
2019	\$8,440.94	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,440.94		2.00%	
Variance	\$325.80												(\$30,690.43)	-78.43%		
2018	\$8,115.14	\$5,263.46	\$7,702.71	\$1,792.05	\$0.00	\$0.00	\$0.00	\$0.00	\$2,127.52	\$5,625.06	\$5,779.37	\$2,726.06	\$39,131.37			
Variance	\$9,281.80	\$9,385.30	\$10,183.82	\$1,758.76	\$0.00	\$0.00	\$0.00	\$1,000.00	\$3,304.83	\$7,184.12	\$5,675.90	\$6,442.54	(\$14,085.70)	-26.47%		
2017	\$9,147.21	\$9,951.65	\$4,561.62	\$1,494.97	\$0.00	\$0.00	\$900.62	\$1,000.00	\$3,444.91	\$13,871.06	\$10,828.73	\$5,356.99	\$53,217.07			
Variance	\$5,471.36	\$0.00	\$0.00	\$1,494.97	\$0.00	\$0.00	\$0.00	\$1,000.00	\$3,444.91	\$13,871.06	\$10,828.73	\$5,356.99	(\$4,340.69)	-7.54%		
2016	\$5,471.36	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$57,557.76			
Variance	(\$230.25)												(\$296,228.69)	-83.75%		
2018	\$57,701.61	\$38,366.80	\$46,989.38	\$10,694.09	\$17,164.45	\$6,767.38	\$9,111.80	\$11,345.36	\$31,814.66	\$40,394.40	\$46,760.70	\$36,589.47	\$353,700.05			
Variance	\$2,532.26	(\$3,455.16)	\$451.19	(\$3,403.85)	\$3,872.74	(\$4,898.62)	(\$2,325.43)	(\$916.97)	\$178.21	(\$600.74)	(\$886.05)	(\$3,783.23)	(\$13,215.65)	(\$366,915.70)	-3.60%	2.00%
2017	\$55,169.35	\$41,801.96	\$46,538.19	\$14,097.94	\$13,291.71	\$11,666.00	\$11,437.23	\$12,262.33	\$31,636.45	\$40,995.14	\$47,646.75	\$40,372.70	\$366,915.70			
Variance	(\$1,293.46)	(\$1,584.46)	\$11,451.57	\$693.46	(\$472.62)	\$2,437.61	\$2,262.61	\$2,328.25	(\$987.09)	(\$6,908.01)	(\$537.59)	\$2,446.63	\$9,836.90	\$357,078.80	2.75%	2.00%
2016	\$56,462.81	\$43,386.42	\$35,086.62	\$13,404.48	\$13,764.33	\$9,228.39	\$9,174.62	\$9,934.08	\$32,623.54	\$47,903.15	\$48,184.34	\$37,926.07	\$357,078.80			



**TO: RECREATION AND CULTURE COMMITTEE
MEETING OF FEBRUARY 19, 2019**

FROM: MANDY JONES, COMMUNITY RECREATION COORDINATOR

**SUBJECT: REPORT RAC 2019-005 MOUNT FOREST FAMILY HEALTH TEAM
EXERCISE ROOM PARTNERSHIP**

RECOMMENDATION

THAT the Recreation and Culture Committee receive Report RAC 2019-005 being a report on the Mount Forest Family Health Team Exercise Room Partnership;

AND FURTHER THAT the Committee recommend that Council authorize the Chief Administrative Officer and Mayor to sign the Memorandum of Understanding between the Mount Forest Family Health Team and the Township of Wellington North.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

n/a

BACKGROUND

The Mount Forest Family Health Team (MFFHT) is a primary health care team dedicated to improving rural health. Their mission is to help patients and communities be as healthy as possible by providing education, support and services close to home.

In late 2018, the Township was approached by the MFFHT seeking to create a partnership that would establish an exercise room at the Mount Forest and District Sports Complex. Through provincial funding, the MFFHT has offered to purchase and maintain equipment located within the exercise room, providing upgrades and repairs when required, in exchange for the free use of space, room maintenance, upgrades and repairs of the exercise room at the Mount Forest and District Sports Complex.

The proposed location for the exercise room is currently underutilized, located adjacent to the walking track, on the second floor. A partnership between the municipality and the MFFHT will benefit the community as it will offer a complimentary service to the walking

track, that is easily accessible and available to the general public during regular business hours.

The equipment located in the exercise room will include recumbent bikes, stationary bikes and wall mounted hand bikes, all of which are geared towards two patient care groups; pulmonary rehabilitation and lower back pain patients.

The proposed partnership is as follows:

1. Wellington North will provide a space for exercise equipment at the Mount Forest and District Sports Complex, available to the public from 8:00am – 8:00pm or during regular operating hours;
2. Wellington North will be responsible for the space, including the maintenance, accessibility and security of the Sports Complex and Exercise Room;
3. MFFHT will be responsible for the purchase of equipment and signage;
4. MFFHT will be responsible for the maintenance and replacement of equipment, ensuring it is inspected regularly and is in good working condition;
5. This service will be offered to our community at no charge through the Wellington North and MFFHT partnership

FINANCIAL CONSIDERATIONS

There will be no additional costs to the municipality.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

X Yes No N/A

Which pillars does this report support?

- | | |
|--|--|
| <input type="checkbox"/> Community Growth Plan | <input type="checkbox"/> Community Service Review |
| <input type="checkbox"/> Human Resource Plan | <input type="checkbox"/> Corporate Communication Plan |
| <input type="checkbox"/> Brand and Identity | <input type="checkbox"/> Positive Healthy Work Environment |
| X Strategic Partnerships | |

PREPARED BY:	RECOMMENDED BY:
<i>Mandy Jones</i>	<i>Mike Givens</i>
Mandy Jones Community Recreation Coordinator	Michael Givens CAO

MEMORANDUM OF UNDERSTANDING

BETWEEN

Corporation of the Township of Wellington North

AND

Mount Forest Family Health Team

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“**MOU**”) dated the ____ day of February 2019.

BETWEEN:

Corporation of the Township of Wellington North (“Wellington North”)

- and –

Mount Forest Family Health Team (“MFFHT”)

collectively known as “the Parties”

WHEREAS:

1. The MFFHT and Wellington North have agreed to form a partnership for the purposes of promoting physical fitness, health and wellbeing through access to equipment at the Mount Forest and District Sports Complex, funded by the MFFHT;
2. The purpose of this Agreement is to clarify the operational, accountability, and financial relationship between the Parties with respect to the Exercise Room at the Mount Forest and District Sports Complex, funded by the MFFHT.

Now therefore in consideration of the mutual covenants and agreement hereinafter set forth, the Parties agree as follows:

ARTICLE 1 - DEFINITIONS AND INTERPRETATION

1.1 Defined Terms

(1) In this MOU, the following capitalized terms wherever used have the following meanings:

- (a) “**Applicable Law**” means, with respect to any person, property, transaction, event or other matter, any rule, statute, regulation, by-law, order, judgement, decree, treaty or other requirement having the force of law relating or applicable to such person, property, transaction, event or other matter, and includes, where appropriate, any interpretation of a rule, statute, regulation, order, decree, treaty or other requirement having the force of law by any person having jurisdiction over it, or charged with its administration or interpretation and, for the purpose of clarity, includes a policy or direction of the Ministry of Health and Long-Term Care of the Province of Ontario (or its successor);
- (b) “**Business Day**” is any day between the hours of 8:30 to 4:30 Monday to Friday.
- (c) “**Confidential Information**” means any and all material, data, information or any item in any form, including intellectual property rights, relating to, the business or management of any Party, except any information or data that:
 - (i) is or becomes publicly available through no fault of the other Party
 - (ii) is already in the rightful possession of the other Party prior to its receipt from the disclosing Party
 - (iii) is independently developed by the other Party
 - (iv) is rightfully obtained by the other Party from a third party without breach of any confidentiality restrictions
- (d) “**Losses**” means any and all costs, losses, damages, judgments, claims, demands, suits, actions, causes of action, contracts or other proceedings of any kind or nature, costs and expenses (including reasonable legal fees and disbursements)
- (e) “**Parties**” means Wellington North and MFFHT and “**Party**” means one of them

ARTICLE 2 - SCOPE

2.1 General Scope

- (1) Wellington North will provide a space for exercise equipment at the Mount Forest and District Sports Complex, available to the public from 8:00am – 8:00pm or during regular operating hours;
- (2) Wellington North will be responsible for the space, including the maintenance, accessibility and security of the Sports Complex and Exercise Room;
- (3) MFFHT will be responsible for the purchase of equipment and signage;
- (4) MFFHT will be responsible for the maintenance and replacement of equipment, ensuring it is inspected regularly and in good working condition;
- (5) This service will be offered to our community at no charge through the Wellington North and MFFHT partnership

2.2 Dispute Resolution Process

Interest-based dispute resolution principles shall be used to address and resolve conflicts. As a first step, the Parties directly involved will work to resolve the conflict using a non-mediated approach. If this does not resolve the conflict, the participating parties will be asked to help resolve the conflict. If the conflict involves the participating parties, the CEOs of the Partner Organizations will be asked to mediate the dispute. If unsuccessful a mutually agreeable third party will, as required, be asked to mediate the dispute. The third party shall be acceptable to both parties. The cost of a mediator will be divided equally between the parties.

2.3 Decision-making Process

Decisions shall be made by consensus. For the most part, if equipment requires maintenance, upgrades or repairs, the MFFHT will be responsible; if the room space requires maintenance, upgrades or repairs, Wellington North will be responsible.

2.4 Corporate identity and Branding

The corporate identity and branding standards of each organization will be adhered to in all communications, education, and marketing-related materials. This will be directed by the participating parties and operationally applied through the communications staff of the organizations.

ARTICLE 3 - TERM AND TERMINATION

3.1 Effectiveness of MOU

This MOU shall come into force and effect on February _____, 2019.

3.2 Expiration of MOU

This MOU shall end on March 31, 2024 unless terminated earlier pursuant to this Article 3 or, if applicable, renewed pursuant to Section 3.3

3.3 Renewal of the MOU

This MOU may be renewed by mutual agreement of the parties before the expiration of the agreement.

3.4 Termination for Convenience

Any Party, without prejudice to any other rights or remedies it may possess, may terminate this MOU for any reason by giving the other Parties a notice of termination for convenience at least 60 days prior to the effective date of termination.

3.5 Termination

(1) A Party, without prejudice to any other rights or remedies it may possess may terminate the MOU, in whole but not in part, on the occurrence of any of the following circumstances:

(a) If another Party,

(i) becomes insolvent or is unable to pay its debts;

(ii) enters into or files a petition, arrangement, application, action or other proceeding seeking the appointment of a trustee or liquidator of or a receivership for all or a substantial part of its assets and relief or protection under the bankruptcy laws of Canada or any similar laws of Canada or any province of Canada or any other country;

(iii) has proceedings seeking the appointment of a trustee or liquidator of or a receivership for all or a substantial part of its assets under the bankruptcy laws of Canada or any similar laws of Canada or any province of Canada or any other country commenced against it which are not terminated or dismissed within 90 days of such commencement;

(iv) has abandoned the MOU;

(v) is in material breach or default of any material provision or material obligation of this MOU; or

(vi) uses or expends any monies or Funding for any purpose other than those set out in this MOU as authorized by the Parties.

ARTICLE 4 – RESPONSIBILITIES

4.1 Wellington North will provide a room for the MFFHT at the Mount Forest and District Sports Complex and will be responsible for the room maintenance, upgrades or repairs including security.

MFFHT will be responsible for the purchase, maintenance, upgrades and repairs for equipment located within the exercise room at the Mount Forest and District Sports Complex.

ARTICLE 5 - CONFIDENTIALITY AND PRIVACY

5.1 No Disclosure of Confidential Information

(1) Except as expressly set out in this MOU, no Party shall use, disclose, or permit any person to obtain any Confidential Information, in written, tangible or other form, learned from or provided by the other Party, whether directly or indirectly, without the prior consent of the other Party. Each Party shall take all reasonable steps to ensure that any person having access to the other Party's Confidential Information complies with this provision. The Parties acknowledge that disclosure of Confidential Information may cause serious and irreparable harm which cannot be adequately compensated for in damages and accordingly agree that each Party shall be entitled to obtain injunctive relief, in addition to any other appropriate remedy, to prevent such disclosure.

5.2 Permitted Disclosures

- (1) The Parties agree that, the Parties may disclose the name and address of other Parties to the public.
- (2) MFFHT may disclose to the Government of Ontario any information with respect to this MOU.
- (3) The Parties may disclose any information with respect to this MOU as required by the Applicable Law.

ARTICLE 6 - INDEMNITIES, LIMITATION OF LIABILITY AND INSURANCE

6.1 Indemnification

Each Party hereby agrees to indemnify and hold harmless the Indemnified Parties from and against any and all liability, loss, costs, damages and expenses (including legal, expert and consultant costs), causes of action, actions, claims, demands, lawsuits or other proceedings (collectively, the "Claims"), by whomever made, sustained, brought or prosecuted (including for third party bodily injury (including death), personal injury and property damage), in any way based upon, occasioned by or attributable to anything done or

omitted to be done by the Party or the Party's Personnel and Volunteers, in the course of the performance of the Party's obligations under, or otherwise in connection with, this Agreement, unless caused by the negligence or willful misconduct of any Indemnified Parties.

6.2 Insurance

- (1) MFFHT shall maintain in full force and effect during the term of this MOU, at its own expense, a policy of comprehensive general liability insurance, providing coverage for a limit of not less than \$5,000,000.00 for each occurrence of a claim of bodily injury (including personal injury), death or property damage, including loss of use thereof, that may arise directly or indirectly out of the acts or omissions of MFFHT under this MOU.
- (2) MFFHT will also ensure that all employees, consultants, subcontractors or agents performing tasks in connection with this MOU are covered by the Provider's insurance policy or have their own appropriate and equivalent malpractice liability insurance.
- (3) That the MFFHT will provide Wellington North with certificate of insurance of not less than \$5,000,000.00 showing the township as a co-insured.

6.3 Indirect Damages

(1) In no event shall the measure of damages payable by any Party include, nor will any Party be liable for, any consequential, indirect, incidental, exemplary or punitive damages, including damages due to business interruption or lost profits, savings, competitive advantage or goodwill arising from or related to this MOU, regardless of the type of claim, whether in contract, tort, negligence, strict liability or other legal or equitable theory, whether or not foreseeable, and regardless of the cause of such damages even if the Party has been advised of the possibility of such damages in advance.

ARTICLE 7 - GENERAL MATTERS

7.1 Notices and Consents

(1) Any notice, consent, approval, determination, demand or other communication required or permitted to be given or made under this MOU ("**Notice**") by any Party shall be in writing and shall be,

(a) delivered in person on a Business Day;

(b) sent by prepaid courier service; or

(c) sent prepaid by e-mail or facsimile transmission or other similar means of electronic communication, which produces a paper record ("**Electronic Transmission**"), during a Business Day and sent subsequently by prepaid first-class mail as confirmation,

and sent to the applicable address and identifying the person designated to receive Notices as set out in this Section 8.1.

(2) Each Notice shall be addressed as follows:

(a) in the case of MFFHT, to:
Suzanne Trivers, Executive Director
Mount Forest FHT
225 Dublin Street,
Mount Forest, ON, NOG 2L3
Fax: 519-323-2113

(b) in the case of Wellington North, to:
Michael Givens, Chief Administrative Officer
Township of Wellington North
7490 Sideroad 7 W, PO Box 125
Kenilworth, ON NOG 2E0
Fax: 519-848-3228

(3) Each Notice sent in accordance with this Section 8.1 shall be deemed to have been received,
(a) on the day it was delivered if delivered in person or by prepaid courier service; or

(b) on the day that it was sent by Electronic Transmission, or at the start of business on the first Business Day thereafter if the day on which it was sent by Electronic Transmission was not a Business Day.

(4) Any Party may, from time to time, change its address for Notice by giving Notice to the other Parties as provided in this Section 8.1.

7.2 Waiver/No Election

(1) A waiver by a Party of any default, breach or non-compliance under this MOU is not effective unless it is in writing, dated, and signed by the Party making such waiver. No waiver shall be inferred from or implied by any failure to act or delay in acting by a Party in respect of any default, breach or non-observance or by anything done or omitted to be done by the other Party. The waiver by a Party of any default, breach or non-compliance under this MOU shall not operate as a waiver of that Party's rights under this MOU in respect to any continuing or subsequent default, breach or non-observance, whether of the same or any other nature.

(2) Resort to any remedy referred to in this MOU or the exercise of any option in this MOU shall not be construed as an election of remedies or a waiver of any other rights and remedies to which the Party is or may be entitled at law, in equity or otherwise, under this MOU against the Party in breach. The rights of termination shall be cumulative and in addition to, and not in substitution for, any and all rights or remedies available to the non-defaulting Party against the defaulting Party.

7.3 Governing Law

- (1) This MOU shall be governed by and construed in accordance with the laws of Ontario and the laws of Canada applicable in that Province and shall be treated, in all respects, as an Ontario contract.

7.4 Attornment to Ontario Courts

- (1) Each Party agrees that, any action or proceeding relating to this MOU shall be brought in any court of competent jurisdiction in the Province of Ontario and for that purpose each Party irrevocably and unconditionally attorns and submits to the jurisdiction of that Ontario court; it irrevocably waives any right to, and will not, oppose any Ontario action or proceeding relating to this MOU on any jurisdictional basis, including forum non conveniens; and it will not oppose the enforcement against it, in any other jurisdiction, of any judgment or order duly obtained from an Ontario court as contemplated by this Section 8.4.

7.5 Force Majeure

- (1) For the purposes of this MOU, “Force Majeure” means an event that is,
- (a) beyond the reasonable control of a Party; and
 - (b) makes a Party’s performance of its obligations under the MOU impossible or so impractical as reasonably to be considered impossible in the circumstances.
- (2) Force Majeure includes,
- (a) war, riots and civil disorder;
 - (b) storm, flood, earthquake or other severely adverse weather conditions;
 - (c) confiscation, expropriation or other similar action by a government body; and
 - (d) strikes, lockouts or similar labour actions, provided they are not caused by *the Provider’s* unreasonable actions,

if such events meet the test set out in Section 8.5(1).

- (3) Force Majeure shall not include,
- (a) any event that is caused by the negligence or intentional action of a Party or such Party’s subcontractors or agents or employees; or
 - (b) any event that a diligent Party could reasonably have been expected to,
 - (i) take into account at the time of the execution of this MOU; and

- (ii) avoid or overcome in the carrying out of its obligations under the MOU.
- (4) Force Majeure shall not include insufficiency of funds or failure to make any payment required hereunder.
- (5) The failure of a Party to fulfill any of its obligations under the MOU shall not be considered to be a breach of, or default under, this MOU to the extent that such failure to fulfill the MOU obligation arose from an event of Force Majeure, provided that the Party affected by such an event has taken all reasonable precautions, due care and reasonable alternative measures, all with the objective of carrying out the terms and conditions of this MOU.
- (6) A Party affected by an event of Force Majeure shall take all reasonable measures to fulfill its obligations under the MOU with a minimum of delay. A Party affected by an event of Force Majeure shall notify the other Party of such event as soon as possible, and in any event not later than 14 days after the occurrence of such event, providing evidence of the nature and cause of such event, and shall similarly give notice of the restoration of normal conditions as soon as possible. The Parties shall take all reasonable measures to minimize the consequences of any event of Force Majeure.
- (7) If the event of Force Majeure exists for a period of more than 90 days, any Party may terminate the MOU immediately (without notice).

7.6 Assignment

No Party shall assign or transfer this MOU, or any of its rights or obligations under this MOU, in whole or in part, without the prior consent of the Parties, which consent shall not be unreasonably withheld.

7.7 Further Assurances

The Parties shall promptly do, execute, acknowledge and deliver, or cause to be done, executed acknowledged and delivered, all such further assurances, instruments and documents and do all such other acts as may be necessary or appropriate in order to carry out the intent and purposes of this MOU.

7.8 Counterparts

This MOU may be executed in any number of counterparts, each of which shall be deemed to be an original and all of which taken together shall be deemed to constitute one and the same instrument. The Parties may execute the counterparts in either original or faxed form and the Parties adopt any signatures received by a receiving fax machine as original signatures of the Parties but any Party providing its signature by fax shall promptly forward to the other Party an original of the signed copy of this MOU that was faxed.

7.9 Inurement

This MOU shall inure to the benefit of and be binding upon each of the Parties and their respective successors and permitted assigns.

7.10 Severability

Each of the provisions contained in this MOU is distinct and severable and a declaration of invalidity or unenforceability of any provision or part thereof by a court of competent jurisdiction shall not affect the validity or enforceability of any other provision of this MOU.

7.11 Acknowledgement

Each Party hereby acknowledges having,
 (a) read this MOU before signing it;
 (b) the authority to sign this MOU; and
 (c) received a copy of this MOU.

IN WITNESS whereof the parties have executed this MOU by their duly authorized signing officers as of the date first set forth above.

Corporation of the Township of Wellington North

 Michael Givens
 Chief Administrative Officer

 Date

 Andrew Lennox
 Mayor

 Date

Mount Forest Family Health Team

 Suzanne Trivers
 Executive Director

 Date

 John Thomson
 President

 Date



**TO: RECREATION AND CULTURE COMMITTEE
MEETING OF FEBRUARY 19, 2019**

FROM: MANDY JONES, COMMUNITY RECREATION COORDINATOR

**SUBJECT: REPORT RAC 2019-006 AMENDMENT TO MUNICIPAL ALCOHOL
POLICY SECTION 2.1**

RECOMMENDATION

THAT the Recreation and Culture Committee receive Report RAC 2019-006 being a report on an amendment to the Municipal Alcohol Policy Section 2.1;

AND FURTHER THAT the Council of the Township of Wellington North approve an amendment to the Municipal Alcohol Policy Section 2.1 for approval of a Special Occasion Permit (SOP) to include the Meeting Room, Coat Room, Washrooms and Hall way at the Mount Forest & District Sports Complex on March 25, 2019 from 4:30pm – 7:30pm for the Networking Reception at the Wellington North Showcase event.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

Wellington North Showcase Report March 4, 2013 Amendment

Wedding Reception Report July 26, 2014 Amendment

RAC 2015-001

RAC 2017-003 Being a Report on an Amendment to Municipal Alcohol Policy Section 2.1

BACKGROUND

On March 25, 2019 the Wellington North Economic Development Department will be hosting the 10th Annual Wellington North Showcase at the Mount Forest & District Sports Complex. The Business Networking Reception will run from 4:30pm – 7:30pm. Economic Development Officer Dale Small will apply for a Special Occasion Permit (SOP) from the Alcohol & Gaming Commission of Ontario.

Additional Information:

1. The SOP will operate from 4:30pm – 7:30pm and will include the sale of wine and beer; light refreshments will be provided.
2. Attendance is restricted to the business community and registrants of the Wellington North Showcase only.
3. Access to the Networking Reception will be controlled. The entrance from the Arena portion of the Complex will be locked off, allowing entry/exit from the main auditorium doors only.

FINANCIAL CONSIDERATIONS

n/a

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

Yes

 No

 N/A

Which pillars does this report support?

- | | |
|---|--|
| <input type="checkbox"/> Community Growth Plan | <input type="checkbox"/> Community Service Review |
| <input type="checkbox"/> Human Resource Plan | <input type="checkbox"/> Corporate Communication Plan |
| <input type="checkbox"/> Brand and Identity | <input type="checkbox"/> Positive Healthy Work Environment |
| <input type="checkbox"/> Strategic Partnerships | |

PREPARED BY:	RECOMMENDED BY:
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*Mandy Jones**Mike Givens*

Mandy Jones Community Recreation Coordinator	Michael Givens CAO
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**TO: RECREATION AND CULTURE COMMITTEE
MEETING OF FEBRUARY 19, 2019**

FROM: MANDY JONES, COMMUNITY RECREATION COORDINATOR

**SUBJECT: REPORT RAC 2019-007 RECREATION PROGRAMS
CANCELLATION AND REFUND POLICY**

RECOMMENDATION

THAT the Recreation and Culture Committee receive Report RAC 2019-007 being a report on a Recreation Programs Cancellation and Refund Policy;

AND FURTHER THAT the Committee recommend to Council of the Township of Wellington North the approval the Recreation Programs Cancellation and Refund Policy.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

Recreation Master Plan, April 2018

RCC 2018-002 Wellington North Summer Day Camp Program, November 2018

RAC 2019-001 Wellington North Summer Day Camp Program, January 2019

BACKGROUND

The Recreation Programs Cancellation and Refund Policy will inform participants on our procedure for dealing with program cancellations, as well as our process for completing a request for a refund. In addition, this formalized policy will support the financial viability of various programs offered by the municipality by ensuring that there is a cost recovery mechanism in place for expenses already incurred. The Policy will also provide direction to staff when working with parents/guardians on a request for a refund.

In order to confirm we are transparent in our process, the Recreation Programs Cancellation and Refund Policy will be available on the municipal website and referenced on program application forms.

FINANCIAL CONSIDERATIONS

n/a

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

 Yes No N/A

Which pillars does this report support?

 Community Growth Plan Community Service Review Human Resource Plan Corporate Communication Plan Brand and Identity Positive Healthy Work Environment Strategic Partnerships

PREPARED BY:	RECOMMENDED BY:
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*Mandy Jones**Mike Givens*

Mandy Jones Community Recreation Coordinator	Michael Givens CAO
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RECREATION PROGRAMS CANCELLATION AND REFUND POLICY

DEPARTMENT	Operations - Recreation	POLICY NUMBER	001-19
EFFECTIVE DATE	February 25, 2019	LEGISLATIVE AUTHORITY	
APPROVED BY:	BY-LAW OR RESOLUTION OR DEPARTMENT HEAD		

General:

- Refunds submitted after course/program has started will only be issued for medical reasons.
- No refunds will be granted after a course/program has been completed.
- A \$10.00 administration fee will be charged on all refund applications, except those cancelled by the Parks and Recreation Department.
- Refunds/make-ups will not be issued for course/programs cancelled due to inclement weather.

31+ Days:

- Cancellations made 31+ days prior to the course/program start-date will receive a full refund, less an administration fee of \$10.00.

Within one month (30 days):

- Cancellations made within one month (30 days) prior to the course/program start-date will receive a 50% refund, less an administration fee of \$10.00.

Within one week (7 days):

- Cancellations made within one week (7 days) prior to the course/program start-date will not be eligible to receive a refund.
- Note: Course/program status is decided 7 days prior to program start date. Your withdrawal may put the class below the minimum number required to operate.

Medical related cancellations:

- A prorated refund will be issued for any remaining course/program, less an administration fee of \$10.00, provided no more than 75% of the course/program is complete. A physician's verification will be required in writing. The request must be made within five (5) working days of the situation.

Course/Program cancellation by the Parks and Recreation Department:

- A full refund will be issued for a course/program cancelled by the Parks and Recreation Department. No administration fee will apply.



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SUMMER DAY CAMP REGISTRATION

Name: _____ Birthday: ____/____/____ Age: ____ Gender: _____
(yyyy/mm/dd)

Address: _____ Town: _____ Province: ____ Postal Code: _____

Parent/Guardian: _____ Telephone (primary): _____

Email: _____ Telephone (secondary): _____

Emergency Contact: _____ Telephone (primary): _____

Relationship to child: _____ Telephone (secondary): _____

MEDICAL INFORMATION

1. Does your child have an up to date immunization record? Yes No

2. Does your child have any medical conditions? Yes No

Please Describe: _____

3. Does your child require medication during camp hours? Yes No
A consent to administer medication form must be completed prior to your child's first day of camp.

4. Please share any additional information that will help to ensure that your child has a positive camp experience

AUTHORIZATION – RELEASE OF CHILD

I authorize the following people in addition to the parent/guardian and emergency contact named above to pick up my child. Proper government issued identification is required (Drivers License and/or Passport).

Name: _____ Tel: _____ Relationship to child: _____

Name: _____ Tel: _____ Relationship to child: _____

Name: _____ Tel: _____ Relationship to child: _____



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SUMMER DAY CAMP REGISTRATION

Pre-registration and full payment are required in order to reserve your spot. Priority will be given to weekly registrations. Daily registration applications will be accepted starting May 1, 2019 pending availability.

Week	Location	Weekly Registration	Daily Registration \$32.00/child per day
Week 1 July 2 – 5*	<input type="checkbox"/> Arthur <input type="checkbox"/> Mount Forest	<input type="checkbox"/> \$112.00/child per week <input type="checkbox"/> \$100.00/child per week (2+ children)	M T W T F ■ □ □ □ □
Week 2 July 8 – 12	<input type="checkbox"/> Arthur <input type="checkbox"/> Mount Forest	<input type="checkbox"/> \$140.00/child per week <input type="checkbox"/> \$125.00/child per week (2+ children)	M T W T F □ □ □ □ □
Week 3 July 15 – 19	<input type="checkbox"/> Arthur <input type="checkbox"/> Mount Forest	<input type="checkbox"/> \$140.00/child per week <input type="checkbox"/> \$125.00/child per week (2+ children)	M T W T F □ □ □ □ □
Week 4 July 22 – 26	<input type="checkbox"/> Arthur <input type="checkbox"/> Mount Forest	<input type="checkbox"/> \$140.00/child per week <input type="checkbox"/> \$125.00/child per week (2+ children)	M T W T F □ □ □ □ □
Week 5 July 29 – August 2	<input type="checkbox"/> Arthur <input type="checkbox"/> Mount Forest	<input type="checkbox"/> \$140.00/child per week <input type="checkbox"/> \$125.00/child per week (2+ children)	M T W T F □ □ □ □ □
Week 6 August 6 – 9*	<input type="checkbox"/> Arthur <input type="checkbox"/> Mount Forest	<input type="checkbox"/> \$112.00/child per week <input type="checkbox"/> \$100.00/child per week (2+ children)	M T W T F ■ □ □ □ □
Week 7 August 12 – 16	<input type="checkbox"/> Arthur <input type="checkbox"/> Mount Forest	<input type="checkbox"/> \$140.00/child per week <input type="checkbox"/> \$125.00/child per week (2+ children)	M T W T F □ □ □ □ □
Week 8 August 19 – 23	<input type="checkbox"/> Arthur <input type="checkbox"/> Mount Forest	<input type="checkbox"/> \$140.00/child per week <input type="checkbox"/> \$125.00/child per week (2+ children)	M T W T F □ □ □ □ □
		# of Weeks: _____	# of Days: _____
		Total Due: \$ _____	Total Due: \$ _____

In registering for the Wellington North Summer Day Camp Program, I the parent/guardian have read and agree to the Wellington North Recreation Programs Cancellation and Refund Policy (www.wellington-north.com) and confirm that the information given in this form is true, complete and accurate. I understand pictures and videos taken at camp may be used for marketing and promotion. If you would not like your child to appear in any pictures or videos, please submit a signed request to the Community Recreation Coordinator: Mandy Jones at mjones@wellington-north.com.

I agree

OFFICE USE ONLY

Total Due: \$ _____ Method of Payment: Cash Cheque Debit Email Transfer

Date Payment Received: _____



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Name/Organization: Jamie Cox, Grade 6 Teacher, Arthur Public School
Contact Information: Jamie.Cox@ugdsb.on.ca
Topic: School Visit Program
Date: January 14, 2019

Mandy Jones, Community Recreation Coordinator
Gabriella Ieropoli, Youth Resiliency Worker
Meghan Lloyd, Student with the Family Health Team
Tracy Hunter, UGDSB Experiential Learning

Summary of Activity:

- Gabriella, Meghan and Tracy introduced themselves to the class and described their purpose in attending.
 - Gabriella and Meghan both work with the Mount Forest Family Health Team, focusing on the youth in our community through various programs including the Youth Action Council. They were interested in learning how the municipality was working to engage, work with, and implement the thoughts and ideas of the youth in our community.
 - Tracy works for the Upper Grand District School Board in the Experiential Learning Program. We were introduced to Tracy through Gabriella. Tracy wanted to observe the School Visitation Program and learn how it could potentially be used in other communities.
- Mr. Cox led the Class in a discussion around current recreation opportunities in the community and asked the students to identify where in Arthur they were offered. Students were able to plot these through google maps, on their school issued tablets.
- As a second step, Mr. Cox asked the students to identify new recreation opportunities, not currently offered in our community, and where those activities could be offered.
- The purpose of this activity was to generate a discussion around opportunities currently offered in our community and to also identify gaps. The intent was also to create a dialogue around special interest activities:
 - Karate
 - Horseback riding
 - Bowling
 - Dance
 - 4H



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