



Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

Regular Meeting of Council

Monday, February 6, 2012

Following Committee of Adjustment

Municipal Office Council Chambers, Kenilworth

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TOWNSHIP OF WELLINGTON NORTH

PUBLIC MEETING - MINUTES

Monday, January 23, 2012

The Public Meeting was held Monday, January 23, 2012 at 7:00 p.m. at the Township of Wellington North Council Chambers, Kenilworth to consider a Zoning Amendment application.

Present:

Mayor: Raymond Tout
Councillors: Sherry Burke
Mark Goetz
Andy Lennox
Dan Yake

Also Present:

Acting Clerk: Catherine Conrad
Administrative Assistant: Michelle Stone
Township Planner: Mark Van Patter

Absent: Chief Administrative Officer/Clerk: Lorraine Heinbuch

Mayor Tout called the meeting to order.

Declaration of Pecuniary Interest:

Appointment of Acting Clerk

Moved by: Councillor Lennox
Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North appoint Catherine Conrad as Acting Clerk for the purpose of the Public Meeting.

Resolution Number: 1

Carried

Declaration of Pecuniary Interest

None declared.

TOWNSHIP OF WELLINGTON NORTH

PUBLIC MEETING - MINUTES

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Owners/Applicants: Cyril and Margaret Pritty

THE LOCATION OF THE SUBJECT LAND is described as Part of Lot 9, Concession 6 (Former West Luther) and is municipally known as # 8924 Wellington Road 16. The 1.16 acre property is at the south end of Damascus.

THE PURPOSE AND EFFECT of the amendment is to allow for two undersized parcels resulting from severance application B27/11. The site specific zoning may also consider yard deficiencies, tree saving / compensation and servicing requirements.

Please note – Section 34 (12) of the Planning Act.

Information – At a meeting under subsection (12), the council shall ensure that information is made available to the public regarding the power of the Municipal Board under subsection (14.1) to dismiss an appeal if an appellant has not provided the council with oral submissions at a public meeting or written submissions before a By-law is passed.

1. Notice for this public meeting was sent to property owners within 120m and required agencies and posted on the property on December 21, 2011.

2. Presentations by:

Mark Van Patter, Senior Planner, reviewed his correspondence dated January 16, 2012.

The zoning amendment is required as a result of severance application B27/11 in order to recognize two undersized lots and to require a living snow fence. Mr. Van Patter's main concern was that the lots are of sufficient size to allow for private septic and wells. Provided this can be demonstrated to be okay he would be in support of the rezoning which would implement the County Land Division Committee decision.

The subject land is described as Part of Lot 9, Concession 6 (Former Township of West Luther) and is municipally known as #8924 Wellington Road 16. The 1.16 acre property is at the south end of Damascus.

The purpose of the amendment is to allow for two undersized parcels resulting from severance application B27/11. The site specific zoning is also needed to require a living snow fence across the rear boundary of the two parcels.

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PUBLIC MEETING - MINUTES

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The subject land is designated Hamlet in the Wellington County Official Plan. Section 7.4 of the Official Plan allows for various uses provided they can be serviced appropriately and are compatible with neighbouring uses.

This issue has been already dealt with at the County level and there are no concerns from the County regarding compatibility.

Under the Zoning By-law the subject land is zoned Residential (R1A).

The severance will result in a residential “infilling” between two existing dwellings. There are no concerns regarding compatibility with neighbouring uses.

Section 9.2.1 of the by-law requires a minimum lot area of 0.4 hectares (1 acre). The proposed new lots resulting from severance application B27/11 are 0.23 hectares (24,756 sq. ft.) for the retained lot with the existing dwelling, and 0.24 (25,832 sq. ft.) for the severed vacant lot. One of the main reasons for requiring a rezoning is to provide relief for two undersized lots. The applicants still need to demonstrate that the lot sizes are sufficient for private septic systems and wells.

Condition # 10 of the provisional severance requires a Tree Saving and Compensation Plan. The Pritty's have been asked to supply a living snow fence (i.e. treed windbreak) along the rear property boundary of both lots, to satisfy this requirement. They are agreeable to this. This has been included in the exception zone regulation

3. Review of Correspondence received by the Township:
 - Liz Yerex, Resource Planner, GRCA
 - No objection
 - Pasquale Costanzo, County of Wellington, Engineering Services Department
 - No objection

4. The by-law will be deferred to a future Council meeting pending the receipt of a report from Darren Jones regarding the septic installer's comments.

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PUBLIC MEETING - MINUTES

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5. Mayor Tout asked those wishing to receive further notices regarding this application to make their request in writing.

6. Mayor Tout opened the floor for any questions/comments.

The Owners/Applicants were present to answer any questions

The Applicants must demonstrate that the tree line will be established. This issue has been resolved. They have agreed to provide a "living snow fence" along the boundaries of both properties.

The Applicants have to show that these sites can sustain septic. Glenn Waterfall visited the property to assess the ability for the two properties to sustain two septic systems. He found no evidence of a high water mark where a new septic would go and there is also easy access. He gave Mr. Jones a verbal report and Mr. Jones is waiting for a written report. Once the report is received Mr. Jones will do his report for this application.

7. Comments/questions from Council.

Councillor Lennox asked what steps have been taken to ensure that any water and septic issues have been dealt with and what steps have been looked at for septic

Council was in agreement to defer the passing of the by-law pending further information from Darren Jones, CBO, regarding installation of septic systems.

8. Adjournment

CLERK

MAYOR

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Monday, January 23, 2012

7:00 p.m.

Members Present:

**Mayor: Raymond Tout
Councillors: Sherry Burke
Mark Goetz
Andy Lennox
Dan Yake**

Also Present:

**Acting Clerk: Catherine Conrad
Administrative Assistant: Michelle Stone
Treasurer: John Jeffery
Water & Sewer Superintendent: Barry Trood
Director of Recreation, Parks and Facilities: Barry Lavers**

Absent:

Chief Administrative Officer/Clerk: Lorraine Heinbuch

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

A. CALLING THE MEETING TO ORDER

Mayor Tout called the meeting to order.

B. O' CANADA

C. PASSING AND ACCEPTANCE OF AGENDA

Moved by: Councillor Yake

Seconded by: Councillor Lennox

THAT the Agenda for the January 23, 2012 Regular Meeting of Council be accepted and passed.

Resolution Number: 1

Carried

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Monday, January 23, 2012

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D. **DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE
THEREOF**

None declared.

E. **APPOINTMENT OF ACTING CLERK**

Moved by: Councillor Lennox

Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North appoint Catherine Conrad as Acting Clerk for the purposes of the January 23, 2012 Regular Council meeting.

Resolution Number: 2

Carried

F. **MINUTES**

1. Regular Meeting of Council, January 9, 2012

Moved by: Councillor Yake

Seconded by: Councillor Lennox

THAT the minutes of the Regular Meeting of Council held on January 9, 2012 be adopted as circulated.

Resolution Number: 3

Carried

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Monday, January 23, 2012

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G. BUSINESS ARISING FROM MINUTES

1. Resolution Deferred from December 12, 2011 Regular Council Meeting

Moved By: Councillor Lennox

Seconded By: Councillor Burke

THAT the deferred resolution from the December 12, 2011 Regular Council meeting be amended; and

THAT the Council of the Corporation of the Township of Wellington North engage the services of Human Resources Consultant, Matthew Simon & Associates for the purposes of providing information and training on conducting performance reviews and any further assistance Council required to conduct reviews.

Resolution Number: 4

Carried

H. DELEGATIONS, DEPUTATIONS, PETITIONS

1. Natalia Welniak, Regional Outreach and Education Advisor
Re: Office of the Independent Police Review Director Presentation

Natalia Welniak and her assistant, Jessica Mahone, presented information regarding Oversight Agencies. The Independent Police Review Act was passed in 2007 and the Office of the Independent Police Review Director (OIPRD) officially opened its door in October 2009. Canada has three federal, thirteen provincial and two municipal oversight agencies with varied powers of police oversight.

The OIPRD is a civilian agency responsible for receiving, overseeing and dealing with all public complaints against municipal and regional police; but, not RCMP, By-law Officers or Aboriginal policing. The Director is appointed by Lieutenant Governor in Council on the recommendation of the Attorney General and cannot be a former police officer or current police officer. Employees are appointed under the Public Service Act and cannot be serving police officers.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

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H. DELEGATIONS, DEPUTATIONS, PETITIONS (continued)

1. Natalia Welniak, Regional Outreach and Education Advisor
Re: Office of the Independent Police Review Director Presentation
(continued)

Complaints must be submitted on the OIPRD complaint form, which is available on the OIPRD website, the OIPRD Office, and at all municipal, regional and provincial police stations; Service Ontario locations and at many community centres and legal clinics.

Outreach and education sessions are made to both community groups and police groups, focussing on the role of the OIPRD and the complaint process. Advisors also participate in conferences and workshops and visit community organizations, libraries, MPP and MP offices to provide communications material. The OIPRD Annual Report can be obtained by contacting the office or on the website.

2. Councillor Andy Lennox
Re: Pre-Budget Presentation

Councillor Lennox presented Budget Planning Overview for the Township of Wellington North.

2011 Successes included setting targets for 5 year operating and 20 year capital projections, earlier budget preparation, more analysis of options, more analysis on changes in service level and stretch objectives (seeking efficiency). In 2011 all departments submitted full 5 year operating and 20 year capital budgets; most departments submitted full budget proposals and met the new deadline; and more analysis is being done and presented to Council.

Typical budget review and decision process is reactive. Operating budget is reviewed, outliers removed and operating proposals accepted. With the capital budget the proposals and estimated costs are reviewed, financing options reviewed, projects are prioritized, tax increase limits established and then projects are reduced to match available funds.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

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H. **DELEGATIONS, DEPUTATIONS, PETITIONS** (continued)

2. Councillor Andy Lennox
Re: Pre-Budget Presentation (continued)

The Township's accumulated infrastructure deficit at the 2010 year end was \$96 million. Annual Amortization is \$5 million. Spending identified in 2012 budget process includes an average of \$4 million per year over 20 years plus the current debt repayment; which equals \$5.25 million. In 2011 budgeted capital spending plus debt repayment equalled \$3.2 million. Budgeted infrastructure requirements totalling \$5.25 million results in a deficit of \$2 million annually.

The challenge is deciding if changes are needed and reviewing options for change. The first option is to increase revenue. An immediate solution would require a 36% tax increase before considering operational costs. A second option is to cut expenses across the board. The third option is to re-engineer service delivery pros and cons. A fourth option would be a combination of the first three options.

To have successful change requires strategic planning, commitment, resources, change procedures and processes and regular and frequent communication regarding progress, successes, pitfalls, lessons learned, etc.

In summary, change is needed to begin filling the gap, to position our community for the future, to ensure the financial sustainability of our community and to obtain the best value for tax dollars. Council must agree change is needed, begin pro-active planning and goal setting, discuss and evaluate change options, commit to change options for medium to long term, ensure appropriate resources and attitudes to effect changes are in place, set measurable targets and measure progress, ensure decisions are consistent with the plan, celebrate success and recognize contributions people make, be prepared to explain and discuss decisions with reasons and communicate with all stakeholders.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Monday, January 23, 2012

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**I. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS**

1. Wellington North Fire Services
 - Arthur Station
 - 2011 Annual Report
 - 2011 Fire Prevention Officer's Annual Report
 - Mount Forest Station
 - 2011 Annual Report
 - 2011 Fire Prevention Officer's Annual Report

**Moved by: Councillor Yake
Seconded by: Councillor Lennox**

THAT the Council of The Corporation of the Township of Wellington North receive the Wellington North Fire Services 2011 Annual Reports and the 2011 Fire Prevention Officer's Annual Reports for the Arthur and Mount Forest Fire Stations.

Resolution Number: 5

Carried

2. Recreation & Culture Committee
 - Minutes, January 10, 2012

**Moved by: Councillor Lennox
Seconded by: Councillor Yake**

THAT the Council of The Corporation of the Township of Wellington North receive the minutes of the Recreation & Culture Committee meeting held on January 10, 2012.

Resolution Number: 6

Carried

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Monday, January 23, 2012

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I. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS** (continued)

2. Recreation & Culture Committee (continued)
- Minutes, January 10, 2012

**Moved by: Councillor Yake
Seconded by: Councillor Lennox**

THAT the Council of The Corporation of the Township of Wellington North hire Custom Blend to provide water treatment at the Mount Forest & District Sports Complex at a price of \$5,900.00 plus tax as recommended by the Recreation & Culture Committee.

Resolution Number: 7 Carried

3. Water/Sewer Committee
- Minutes, January 17, 2012

**Moved by: Councillor Lennox
Seconded by: Councillor Yake**

THAT the Council of The Corporation of the Township of Wellington North receive the minutes of the Water/Sewer Committee meeting held on January 17, 2012.

Resolution Number: 8 Carried

**Moved by: Councillor Lennox
Seconded by: Councillor Yake**

THAT the Council of The Corporation of the Township of Wellington North approve the Water/Sewer Master Plan for the Village of Arthur for Issuance of the Notice of Completion as recommended by the Water/Sewer Committee.

Resolution Number: 9 Carried

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Monday, January 23, 2012

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**I. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS (continued)**

3. Water/Sewer Committee (continued)
- Minutes, January 17, 2012

**Moved by: Councillor Lennox
Seconded by: Councillor Yake**

THAT the Council of The Corporation of the Township of Wellington North award the contract for a study to provide options and alternatives for expanding the capacity of the Arthur Wastewater Treatment Plant to B.M. Ross and Associates Limited at a cost of \$7,600.00 including the Letter of Interest and a budget of \$1,000.00 plus \$500.00 per proposal with meetings or presentations, if requested being extra as recommended by the Water/Sewer Committee.

Resolution Number: 10 Carried

- DWQMS Financial Plan

**Moved by: Councillor Lennox
Seconded by: Councillor Yake**

THAT the Council of The Corporation of the Township of Wellington North approve the Drinking Water Quality Management Long Term Financial Plan submitted John Jeffery, Treasurer.

Resolution Number: 11 Carried

4. Works Committee
- Minutes, January 17, 2012

**Moved by: Councillor Goetz
Seconded by: Councillor Burke**

THAT the Council of The Corporation of the Township of Wellington North receive the minutes of the Works Committee meeting held on January 17, 2012.

Resolution Number: 12 Carried

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Monday, January 23, 2012

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I. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS** (continued)

5. Fire Committee

- Extract from December 20, 2011 Fire Committee Minutes and Quotes for the Generator and its Installation at the Arthur Fire Station

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT the Council of the Township of Wellington North approve in accordance with the recommendations of the Fire Committee dated December 20, 2011 the following:

Waiving the requirement of the Procurement/Purchasing By-law for a minimum of 2 quotations;

Approving quotations received from:

Hillis Construction cement installation - \$3,164.00 (Includes HST)

Coffey Plumbing – gas installation parts and labour \$635 plus HST

Receive the quotations for supply of 50 KW generator from:

Yake Electric Limited - 50 KW - \$34,000.00 plus HST

Brent D. Rawn Electric – 50KW - \$23,575.00 plus HST

Approving the proposal/quotation received from Brent D. Rawn Electric for supply of a 50KW Generator as per specifications outlined in proposal dated January 20, 2012 in the amount of \$23,575.00 plus HST

Resolution Number: 13

Carried

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

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J. CORRESPONDENCE FOR COUNCIL'S INFORMATION AND DIRECTION

1. Arthur Lions Club
Re: Request for Temporary Road Closure for Annual Duck Race

**Moved by: Councillor Goetz
Seconded by: Councillor Burke**

THAT the Council of The Corporation of the Township of Wellington North grant the request of the Arthur Lion's club for a temporary road closure on Francis Street East between George Street and Charles Street in the former Village of Arthur.

AND FURTHER THAT staff be directed to prepare the necessary temporary road closure by-law for this event to be held on May 12, 2012.

Resolution Number: 14

Carried

2. County of Huron
Re: Request for Support of Resolution Regarding Findings and Recommendations of the Low Frequency Noise (LFN) Committee

**Moved by: Councillor Goetz
Seconded by: Councillor Burke**

THAT the Council of The Corporation of the Township of Wellington North support the resolution of the County of Huron regarding Findings and Recommendations of the Low Frequency Noise (LFN) Committee.

Resolution Number: 15

Carried

3. Maitland Valley Conservation Authority
Re: Directors' Attendance at Authority Meetings
- received as information

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

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J. **CORRESPONDENCE FOR COUNCIL'S INFORMATION AND
DIRECTION** (continued)

4. Randy Pettapiece, MPP
Re: Copy of Correspondence to the Hon. Deb Matthews, MPP,
Minister of Health and Long-Term Care Re: Louise Marshall
Hospital (Mount Forest) Redevelopment Project
- received as information
5. Grand River Conservation Authority
Re: 2012 Budget and Levy Meeting

**Moved by: Councillor Goetz
Seconded by: Councillor Burke**

*THAT the Council of The Corporation of the Township of Wellington
North forward the Grand River Conservation Authority Preliminary
2012 Budget to the Finance Committee for review.*

Resolution Number: 16

Carried

6. Gordon Ough, County Engineer, County of Wellington
Re: Canadian Guidelines for Establishing Posted Speed Limits
- received as information

K. **BY-LAWS**

1. 3-12 Being a By-law to Amend Zoning By-law Number 66-01 being the
Zoning By-law for the Township of Wellington North (Part of Lot
9, Concession 6, former Township of West Luther – Pritty)

Deferred pending further information from Darren Jones, CBO,
regarding installation of septic systems.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

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K. BY-LAWS (continued)

2. 4-12 Being a By-law to Authorize an application by the Corporation of the Township of Wellington North (the "Applicant Municipality") to the Corporation of the County of Wellington requesting the Corporation of the County of Wellington to incur debt and issue debentures in respect of the capital works of the Applicant Municipality

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT By-law Number 4-12 being a by-law to authorize an application by The Corporation of the Township of Wellington North (the "Applicant Municipality") to The Corporation of the County of Wellington requesting The Corporation of the County of Wellington to incur debt and issue debentures in respect of the capital works of the Applicant Municipality.

Resolution Number: 17

Carried

L. ITEMS FOR COUNCIL'S INFORMATION

Cheque Distribution Report dated January 19, 2012

Maitland Valley Conservation Authority

- Minutes, Board of Directors Meeting #9/11, November 16, 2011

Ben Wildeman

- Thank You for Scholarship

Town of Gravenhurst

- Resolution of Support for Resolution Passed by Township of Carling Regarding Paved Shoulders on Provincially Owned Highways

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Monday, January 23, 2012

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M. NOTICE OF MOTION

1. Councillor Andy Lennox
Re: Resolution Abolishing Administration Committee

Councillor Lennox put forth a Notice of Motion regarding presentation of a resolution abolishing the Administration Committee at the next Council meeting.

N. ANNOUNCEMENTS

Councillor Burke advised that the next Recreation and Culture Committee will be held on February 7 at 8:30 a.m. at the Mount Forest Sports Complex.

Councillor Goetz announced that the Mount Forest Chamber of Commerce will have their first "After Business" meeting on Thursday, January 26 at 5:30 p.m. at ITS Office Pro and then move across the street to Plume's Main Street Interiors.

Mayor Tout thanked those who attended the Joint EDC meeting held in Harriston on January 16.

The Mayor reminded everyone about the "Soup's On" event on January 28 in Mount Forest. The Big Brother Bowl will be held in Mount Forest on Sunday, February 12 and the Mayors of Minto and Wellington North will be bowling for the cause.

O. CLOSED MEETING SESSION

1. "Legal" matter

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT Council go into a meeting at 9:08 p.m. that is closed to the public under subsections 239 (2) (f) of the Municipal Act, 2001

- to consider advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Resolution Number: 18

Carried

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**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

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O. CLOSED MEETING SESSION (continued)

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT Council rise from a closed meeting session at 9:43 p.m.

Resolution Number: 19

Carried

P. CONFIRMING BY-LAW

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT By-law Number 5-12 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on January 23, 2012 be read a First, Second and Third time and finally passed.

Resolution Number: 20

Carried

Q. ADJOURNMENT

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT the Regular Council meeting of January 23, 2012 be adjourned at 9:44 p.m.

Resolution Number: 21

Carried

C.A.O./CLERK

MAYOR

MEMORANDUM

Date: January 23, 2012

To: Mayor and Members of Council

RE: Administration Committee

As I am unable to attend the Council meeting tonight due to an accident, and as a member of the Administration Committee. I would like to request that Council prior to considering the notice of motion to abolish the Administration Committee, consider the following:

Council previously saw a need to have all Council on the Finance Committee, which is proving very beneficial. All of Council know what is taking place at the same time and give matters proper attention, with regularly scheduled meetings.

As the proposed resolution would have a similar affect with respect to all of Council being involved in the Administration Committee function at Council meetings.

I would recommend that Council either:

- a) Revise the Administration Committee to have all of Council added to the membership on the Committee, thereby ensuring that Council are aware of what is taking place at the same time and give matters proper attention, with regular monthly meetings – proper agendas, or
- b) That the Finance and Administration Committees be combined with Co-Chairs: Councillor Lennox Chairing the Finance Committee and Mayor Tout Chairing the Administration Committee. Ensuring that all of Council know what is taking place at the same time and giving all matters proper attention at regularly scheduled meetings, with proper agendas.

Respectfully submitted,



Lorraine Heinbuch,
A.M.C.T., C.M.C., C.E.M.C.,
Chief Administrative Officer/Clerk



Mandate FINANCE Standing Committee of Council

Responsibilities

- Generally act as advisory committee to the Treasurer on issues that affect the department (incl. policy and fee schedules)
- Review quarterly financial reports for presentation to Council
- Review draft operating and capital budgets with Department Heads and Committee Chairs
- Provide input to the Treasurer related to township's budget preparation including both operational and capital projects
- Recommend Township's operating and capital budget annually to Council
- Act as the Township's Audit Committee for the purposes of meeting with auditor, reviewing and implementing management letter and make recommendations to Council, as required
- Review existing practices and policies of the department and when appropriate, make recommendations to improve the delivery of services to the public
- Bring forward and discuss concerns raised by taxpayers or staff that may affect the operation of the department

Membership

- The Committee shall be composed of Mayor, 4 Councillors, Treasurer, Chief Administrative Officer/Clerk
- One of the Councillors shall be appointed as the Committee Chair

Meeting Schedule

- Meetings shall be called by the Chair or Treasurer on a regular monthly basis

Reporting

- The Chair is responsible for regular reporting to Council regarding the operation of the department
- Council shall receive minutes of all committee meetings

Compensation

- Compensation to be determined for staff for committee meetings held outside of the departments normal working hours



Mandate ADMINISTRATION Standing Committee of Council

Responsibilities

- Meet with Department Heads and Staff as required, to review issues affecting the operations of the various departments
- Provide input to the Chief Administrative Officer/Clerk related to preparation of the Administration Department budget and recommend draft budget to Finance Committee
- Act as the Township's staff dispute resolution body, for the purposes of meeting with staff and union as required, and make recommendations to Council on staffing issues
- Conduct annual performance review of Chief Administrative Officer
- Provide supervision to Township's Health and Safety Committees (including reviewing regular inspection reports and meetings as required to discuss issues), make recommendations to Council and provide annual reports to Council regarding compliance with the Township's Occupational Health and Safety Policy
- Review and make recommendations on various issues affecting the administration of the Township, including:
 - staffing requirements, job descriptions, staff compensation
 - personnel issues and disciplinary proceedings
 - practices, procedures and policies
 - public relations issues
- Review existing practices and policies of the department and when appropriate, make recommendations to improve the delivery of services to the public
- Bring forward and discuss concerns raised by taxpayers or staff that may affect the operation of the department

Membership

- The Committee shall be composed of Mayor, 4 Councillors, and Chief Administrative Officer/Clerk. Department Heads and Staff may be requested to attend meetings, as required
- Mayor appointed as the Committee Chair

Meeting Schedule

- Meetings shall be called by the Chair or Chief Administrative Officer/Clerk on a regular monthly basis

Reporting

- The Chair is responsible for reporting to Council

TOWNSHIP OF WELLINGTON NORTH
Regular Meeting of Council

MOVED BY:

[Signature]

DATE: _____

SECONDED BY:

[Signature]

RES. NO.: _____

THAT the Council of the Township of Wellington North hereby abolish the Administration Committee as a standing committee of council and henceforth all issues previously dealt with by the Administration Committee be dealt with by council.

MAYOR _____

CARRIED

DEFEATED

TOWNSHIP OF WELLINGTON NORTH
ECONOMIC DEVELOPMENT COMMITTEE MEETING MINUTES
JOINT MEETING WITH TOWNSHIP OF MAPLETON & TOWN OF MINTO

Monday, January 16th, 2012 – 6:00 p.m.

Harry Stones Harriston

Members Present: Mayor Ray Tout, Chair
Councillor Sherry Burke
Councillor Andy Lennox
Councillor Mark Goetz
Dale Small, Business Economic Manager
April Marshall, Tourism, Marketing & Promotion Manager
Tim Boggs
Stephen Dineen
Shawn McLeod
Al Rawlins
Gerald (Shep) Shepetunko
Jim Taylor

Also Present: Michelle Stone, Administrative Support

Absent: Councillor Dan Yake

Other Attendees:

Arthur Chamber of Commerce:

Cory Bilton
Mary Schmidt

Mount Forest Chamber of Commerce:

Shawn McLeod

OMAFRA:

Gerry Horst

Saugeen Economic Development Corp:

Dave Barrett

Press:

Campbell Cork
Kris Svela

Town of Minto

Mayor George Bridge
Belinda Wick-Graham
Ron Elliott
Rick Hembly
Terry Fisk
Gordon Duff
Rob Mattice
John Cox
John Burgess
Kelly Ward
Glen Hall
Mandy Hansen
Heather Small
Mary Lou Colwell

Township of Mapleton:

Mayor Bruce Whale
Patty Sinnamon
John Mohle
Andy Knetsch
Tyler Stroyk
Sharon Grose
Donna Hirtle
Liz Samis
Mike Downey

Meeting was called to Order at 6:00 pm

1. 6:00 PM – DINNER

2. 6:30 PM – WELCOME & OPENING COMMENTS

Belinda Wick-Graham Business Economic Manager from the Town of Minto welcomed those in attendance and introduced the Mayor from each Municipality. Mayor George Bridge from Minto welcomed all as the host Municipality for this joint meeting.

3. 6:45 PM – CONVERSATION CAFÉ

The Group then received instructions on the format the meeting would take. Belinda divided the approximately 40 attendees into small focus groups for 20 minute discussions. Each group was asked to discuss the following Topic: **What economic development initiatives are currently taking place in your community? And what activities can we partner on?**

At the end of each 20 minutes session, the groups were asked to move on to another table with one from the original group remaining. The following key themes were identified

- Business Retention & Expansion (8)
- Downtown Revitalization/Community Improvement Plans (7)
- Community Radio Station (6)
- Local Food & Farmers' Markets (6)
- Developing & Marketing Industrial Land (5)
- Shopping/Business Promotions (5)
- Tourism (5)
- Arts & Culture (4)
- Municipal Cultural Plans (4)
- Business Development (4)
- Business Showcase (4)
- Heritage (3)
- Youth Retention
- Newcomer/Immigrant Attraction
- First Impressions Community Exchange
- County Brand
- Sharing staff & training costs
- Recreation
- Walkable Communities
- Business Directory
- Joint EDC
- Calendar of Events

4. 7:45 PM – CLOSING REMARKS AND NEXT STEPS were discussed and would be the focus of the next meeting.

5. NEXT JOINT MEETING – To be scheduled and hosted by Township of Mapleton

6. ADJOURNMENT – Meeting Closed at 8:00 PM

RECREATION & CULTURE ADVISORY COMMITTEE MEETING
SPECIAL MEETING
TUESDAY, JANUARY 24, 2012, 9:00 A.M.
MOUNT FOREST & DISTRICT SPORTS COMPLEX MEETING ROOM

Present were: Councillor Sherry Burke, Chairperson; Barry Lavers, Director of Recreation Parks & Facilities; Councillor Dan Yake; Mayor Ray Tout; Tom Bowden, Arthur Facilities Manager; Mark MacKenzie, Mount Forest Facilities Manager; Linda Spahr and Darren Jones, Chief Building Official.

UPPER ROOM RENOVATION

Darren gave an update regarding the "Upper Room" renovation by Minor Hockey. He said he would have no concerns with Minor Hockey using their own engineer. He did add that we should make it clear that the engineers work for the township, not the Minor Hockey Committee. They would need Mechanical and Electrical Engineered drawings prepared. The use of the concession booth may be halted for a couple of days during construction.

Mayor Tout wants Mark to prepare a list of perks that Minor Hockey now receives, example, meeting rooms at no charge. Members agreed that they still want to retain a Wall of Fame in that room, so one wall should be dedicated for that purpose.

Concerns were expressed by members regarding control of the room. It was determined that Councillor Burke, Barry Lavers and Mark MacKenzie draw up a counter proposal and give it back to Minor Hockey, showing our interest.

ARTHUR OLYMPIA

Barry Lavers presented three options to committee members:

- fix up the old Olympia at a cost of \$6,516.
- Purchase a used 2002 Olympia that has been reconditioned - \$41,000
- Purchase a new Olympia Ice Resurfacer at a cost of \$78,040 plus taxes. minus trade in value of \$3,000.

After discussion, the following motion was made:

Moved by Councillor Yake
Seconded by Mayor Tout

"THAT a recommendation be sent to council to purchase a new Olympia for the Arthur and Area Arena."

Carried

REPORT TO: Lori Heinbuch, AMCT, CMC, CEMC
FROM: Barry Lavers, RRFA, Director Recreation Parks & Facilities
DATE: January 26, 2012
RE: Resolution for February 6, 2012 council meeting

At the Special Recreation and Culture Committee meeting on Tuesday, January 24, 2012 the following resolution was recommended to council:

Moved by Councillor Yake

Seconded by Mayor Tout

“THAT we recommend to council the purchase of a new 2012 Olympia Ice Resurfacer for the Arthur and Area Arena”

Carried

REPORT TO: Lori Heinbuch, AMCT, CMC, CEMC
FROM: Barry Lavers, RRFA, Director Recreation Parks & Facilities
DATE: January 25, 2012
RE: Olympia Ice Resurfacers Arthur Arena

BACKGROUND:

Discussion was held at the Recreation Committee meeting on Jan 10/12 with regards to a solution for the Ice Resurfacers at the Arthur Arena which is in need of further repairs. We are currently leasing a machine from Resurface Corp. at a cost of \$1800 per month. I visited the Company Headquarters in Elmira Ont. on Jan 12/12 and discussed various options.

ANALYSIS:

The Arthur Olympia was originally purchased in 1992 which means the machine is 20 years old. An earlier report indicates we have spent over \$18,000 since 2004 on repairs.

Resurface provided me with 3 Options (see attachments).

Option 1 (Repair Quote):

It will require a further \$6,516 plus taxes to further repair various items. Delivery time is 1-2 weeks.

Option 2 (Reconditioned Machine)

2002 Olympia was formerly in Stratford's 2nd ice surface. Machine to be completely reconditioned and repainted in colours of our choosing. Cost is \$41,000 plus taxes. Delivery time is 2-6 weeks.

Option 3 (New Machine)

2012 Olympia will include \$3,000 allowance for trade-in. Cost is \$75,040 + taxes. Delivery time is 3-12 weeks. We would continue to use a machine on loan from Resurface until delivery of a new one is made.

COMMENTS/RECOMMENDATIONS:

A Special Meeting of the Wellington North Recreation Committee was held on Tuesday January 24/12 and after discussion the following motion was made:

Moved by Councillor Yake

Seconded by Mayor Tout

“That a recommendation be sent to Council to purchase a new Olympia for the Arthur and Area Arena.”

Carried

FINANCIAL IMPACT:

The cost to purchase the Olympia would come from our Recreation Reserve which currently stands at \$207,784. If we purchase a new machine the current monthly lease would be reduced by 50% until delivery is made. It is also hoped that a further reduction can be achieved through sponsorship and/or advertising.

RECOMMENDATION:

“That Wellington North Council considers Resurfice Corporation of Elmira, Ont. a Preferred Vendor for the purchase of an Olympia Ice Resurfacer at a cost of \$75,040 plus taxes and further that the amount be drawn from the Recreation reserve funds.”

TOWNSHIP OF WELLINGTON NORTH
Regular Meeting of Council

MOVED BY: _____ DATE: February 6, 2012

SECONDED BY: _____ RES. NO.: _____

WHEREAS Darren Jones, Chief Building Official will be away from February 23 until March 12, 2012;

AND WHEREAS in accordance with the Job Description for Building Inspector (Patty Wright) specific duties:

2 (c) Acting Chief Building Official provides "*Where appointed by Council, and in compliance with the Building Codes Act, in the absence of the Chief Building Official, assumes such duties and responsibilities of the Chief Building Official as authorized by Council*".

AND WHEREAS Building Inspector Patty Wright is now qualified to perform all the duties and responsibilities of a Chief Building Official.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Wellington North in the absence of the Chief Building Official appoint Patty Wright, Building Inspector as Acting Chief Building Official, with no additional compensation when performing these duties.

MAYOR _____

CARRIED

DEFEATED

Township of Wellington North

Finance Committee

January 30, 2012

7:00 PM

Minutes

Attendance: Andy Lennox, Chairman
Ray Tout, Mayor
Mark Goetz, Councillor
Sherry Burke, Councillor
Dan Yake, Councillor
John W Jeffery, Treasurer

Absent: Lori Heinbuch, CAO

1. Declaration of pecuniary interest

None

2. Long Term debt

John discussed with committee members the issuance of the new debenture approved by Council on December 12, 2011.

The Council resolution approved \$1,500,000 to be borrowed for a 30 year term. In discussion with County representatives and the representative of the National Bank of Canada, who is arranging the sale of the debenture, it was pointed out that a straight 30 year term would be cost prohibitive to place through the County.

The best configuration to use to place the debt would involve a 30 year amortization period but with a 10 year term. This would allow the annual payment to reflect the 30 years but at the 10 year mark the rate would have to be renegotiated according to the current market at that time. This would introduce an "interest rate risk" but would also allow the Township to pay down the amount due at the time or pay it off entirely should the cash resources be available.

If the Township wishes to lock in the current interest rates for the full 30 years it was suggested that we arrange the debenture with Infrastructure Ontario which is a provincial agency established as an alternative to Ontario municipalities for infrastructure financing.

John will investigate the costs of placing the debt either way and Council will decide accordingly at Council on February 6 2012.

3. Drinking Water Quality Management Standard (DWQMS)

John reminded committee members that the DWQMS financial plan that was adopted by Council on January 23 2012 should be reviewed on an ongoing basis in conjunction with ongoing periodic actual financial reporting to determine whether the plan is accurate or should be adjusted. This review should be done at the committee level.

4. 2010 Financial statements

John reported that the audit of the 2010 financial statements is almost complete and that a special Finance Committee meeting may be called to review the statements with Al White of BDO Dunwoody LLP.

5. 2011 Financial statements

John advised committee members that the plan for completion of the 2011 financial statements is to have BDO Dunwoody in the office in April and issue the financial statements in May.

6. 2012 Budget

Meeting dates were discussed with committee members for initial reviews of the different departmental budgets with staff. It was determined that February 9, 14, 24, and March 2 should be set aside.

It was suggested that Councillor Lennox reprise his presentation at Council on January 23 with staff on the first budget day.

There was a general overall discussion of budget targets that we may wish to strive for and how we might accomplish that. Andy suggested that an overall total tax levy of 3 – 3 ½ be our goal and that this would include both net operating AND the Township contribution to capital expenditures.

Having provided this overall target it was suggested that, in order to provide more tax levy dollars to capital (infrastructure) expenditures, staff should be asked to reduce their net operating budgets to an amount below the 2011 budget. It was acknowledged that staff had been given a general target of 3 % above the 2011 budget but could they now review their budgets and suggest ways that they could reduce them.

Motion – Ray Tout Second – Sherry Burke

That staff be asked to review the operating budgets that have been provided for 2012 and suggest ways that they can be reduced to a level 3% below the 2011 operating budget, and

That operating budget reductions suggested be added to capital contributions for the 2012 budget.

Carried

Motion – Dan Yake Second – Mark Goetz

That the target for the 2012 combined operating and capital budget be a tax levy increase of 3-3 ½ %.

Carried

In order to accomplish the operating budget reductions suggested it was pointed out that staff had been asked to develop stretch objectives to challenge the current method of doing business seeking to find more efficient and effective ways to deliver current services without sacrificing customer service. Staff (all staff) may have ideas in this regard and these can be introduced in order to accomplish what has been suggested.

7. Announcements

Dan – B M Ross will be attending the Council meeting on February 6 2012

The committee discussed an insurance matter

The committee discussed the letter received from Southgate

The committee discussed the payment of interest on funds held by the Township for security.

8. Adjournment

Motion – Ray Tout Second – John Jeffery

The meeting is adjourned.

Carried



Girl Guides
of Canada
Guides
du Canada



[Your area or council name]

[Street]
[City], [Province]
[Postal Code]
[Phone] [Fax]

Guide-Scout Week
February 19 to February 26, 2012

BE IT KNOWN to whom these presents do concern:

WHEREAS the Mission of Girl Guides of Canada-Guides du Canada is to enable girls to be confident, resourceful and courageous, and to make a difference in the world; and

WHEREAS for 100 years, Girl Guides of Canada-Guides du Canada has been a trailblazing organization advocating for girls and women, offering them opportunities to learn valuable leadership skills and meet the challenges that they face in their lives head on;

BE IT RESOLVED THEREFORE that the city/town of **[name of city/town]** gratefully recognizes Girl Guides of Canada-Guides du Canada's valuable contribution to the well-being of our community by proclaiming **the week of February 19 to 26, 2012, to be Guide-Scout Week.**

Mayor's name and signature

Date signed

Lori Heinbuch

From: AED Program Mailbox [aedprogram@hsf.on.ca]
Sent: Wednesday, January 25, 2012 5:14 PM
To: Lori Heinbuch
Subject: Ontario Defibrillator Access Initiative (ODAI)



January 25, 2012

Dear Mayor Tout,

On June 3, 2011, Premier Dalton McGuinty announced the Government of Ontario's commitment to saving lives with Automated External Defibrillators (AEDs) and announced that \$10 million will be provided to place the life-saving devices in publicly-funded community sport and recreation facilities and schools with high recreation and sport use across Ontario. A portion of the funding will also be set aside to develop Ontario's first AED registry. This registry will track all of the public access units placed and will link directly into the Emergency Medical Services (EMS) system.

As a result, the Heart & Stroke Foundation of Ontario is leading this initiative, called the **Ontario Defibrillator Access Initiative (ODAI)**, and is set to open the largest application process for AED grant funding in Ontario's history. The aim of the ODAI is to distribute a minimum of 2,500 defibrillators and train a minimum of 25,000 people across Ontario, which will significantly add to the current inventory of public-access defibrillators currently in Ontario. This will have a significant impact on cardiac health of all Ontarians.

There are no fees associated with this initiative and an AED will come as part of a complete package. In addition, the package includes the following materials and services for every AED that is placed:

- One set of Adult electrode pads and one replacement set;
- One set of Pediatric (infant/child) electrode pads;
- One installed battery and a backup battery,
- One display cabinet and signage;
- Free CPR-AED certification for at least 10 individuals per device (e.g. employees, frequent facility users);
- One *Family & Friends™ CPR Anytime™ Kit* to continue training on CPR-AED; and
- Listing of the AED on the provincial registry.

In addition, each participant receives preferred pricing on any related AED equipment (e.g. AEDs, pads, batteries); and access to preferred pricing on any additional AED-CPR certifications purchased during the length of the Initiative.

As AEDs continue to become available in a variety of public settings, they are quickly becoming the 'standard of care' for owners and operators of public spaces. The Good Samaritan Act (2001) protects people who voluntarily offer CPR or first aid assistance in an emergency. Additionally, the Chase McEachern Act (Heart Defibrillator Civil Liability Act, 2006) protects users of AEDs from liability for damages that may occur and protects the owners and occupiers of the buildings where AEDs are installed from liability for damages. If you have any questions about this area, we encourage you to seek legal advice.

An online application portal is now open, and will close by **Friday, February 24, 2012, at noon (12:00 PM)**. It can be accessed at the following address: <http://aedprogram.heartandstroke.ca>

A background document that includes a helpful Q&A and further information on the importance of AEDs can be found here: <http://bit.ly/wBh85g>. I hope you will consider this as an exciting opportunity to make these public facilities and schools safer and more responsive to the emergency needs of your community. Should you have any questions or require further information, please contact us at: 1-888-284-4188

Sincerely,



Andrew Lotto
Manager, Resuscitation
Heart and Stroke Foundation of Ontario

CC: Lorraine (Lori) Heinbuch
Lorraine (Lori) Heinbuch

Enclosure: <http://bit.ly/xBF9f5>

Ministry of Citizenship
and Immigration

Minister

6th Floor
400 University Avenue
Toronto ON M7A 2R9

Tel.: (416) 325-6200
Fax: (416) 325-6195

Ministère des Affaires civiles
et de l'Immigration

Ministre

6^e étage
400, avenue University
Toronto ON M7A 2R9

Tél.: (416) 325-6200
Télééc.: (416) 325-6195



RECEIVED

JAN 30 2012

TWP. OF WELLINGTON NORTH

January 2012

Dear Friends,

I am pleased to inform you that nominations for the **Newcomer Champion Awards** are now being accepted. The Newcomer Champion Awards recognize individuals and groups who have made a difference in their community and province through active citizenship and engagement.

Newcomers are not the only ones eligible for this award. Award recipients are champions of voluntarism, supporters of newcomers, and advocates of greater social and civic inclusion.

Nominations may be made in the following 3 categories:

1. ChangeTheWorld Youth Ambassador – recognizes outstanding youth volunteers who have participated in the ChangeTheWorld Ontario Youth Challenge.
2. Community Leader – recognizes individuals who have demonstrated active involvement and commitment to their communities and/or province.
3. Newcomer Champion – recognizes groups which have contributed to the celebration of Ontario's diversity and which have helped settle and connect newcomers in their communities.

Nomination forms and more information are available on my ministry's website at www.ontario.ca/honoursandawards, or by phone at 416 314-7526, toll free 1 877 832-8622, or TTY 416 327-2391. **The deadline for nominations is March 15, 2012.**

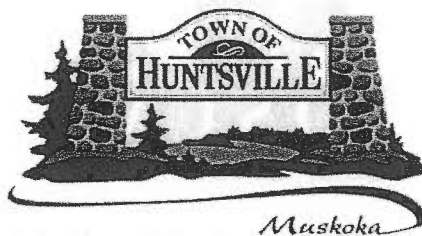
Ontario is dedicated to building a province where cultural diversity is celebrated, newcomers are valued and people work together to improve the quality of life for everyone.

Please consider recognizing an individual or group who has made an outstanding contribution to our great province.

Sincerely,

A handwritten signature in black ink, appearing to read 'Charles Sousa'.

Hon. Charles Sousa
Minister



OFFICE OF THE MAYOR

January 16, 2012

Dear Heads of Council, Members of Council and Staff,

Re: 2012 OSUM Conference & Trade Show

On behalf of the 2012 OSUM Organizing Committee and the Town of Huntsville, I am pleased to invite you to attend the 59th Annual Ontario Small Urban Municipalities Conference taking place throughout May 2-4, 2012 at the world-renowned Deerhurst Resort in Huntsville.

This year's Conference entitled "*The Municipal Leaders Summit*" is a well-appointed theme as Conference attendees will enjoy the hospitality and amenities that the World Leaders did for the G8 Summit which was held at Deerhurst Resort in June of 2010.

We are thrilled to announce this year's keynote speaker Steve Paikin, who is the host of TVO's current affairs program "The Agenda". Steve Paikin is sure to deliver a thought provoking address to this year's attendees. OSUM 2012 promises to be an informative and enjoyable experience for all who attend.

In addition to the outstanding hospitality you will experience throughout your time at Deerhurst Resort, the Conference schedule will also include offsite events which will take place in some of our Municipality's exceptional community facilities.

Also included in this package are the Delegate Registration Form, links to information and additional accommodators throughout Huntsville. For Trade Show inquiries, please contact Ted Blowes, Trade Show Coordinator at (519) 393-5877 or by e-mail ted.b@quadro.net. The Conference and Trade Show is being organized for the Town of Huntsville by the Huntsville/Lake of Bays Chamber of Commerce. Kate Austin is the OSUM Conference Coordinator for the 2012 Conference. For additional conference or community related questions, please feel free to contact Kate at (705) 789-4771, Extension 33 or kate@huntsvillelakeofbays.on.ca

We look forward to this opportunity to welcome you to Huntsville to experience the historic charm and the Muskoka hospitality that makes our community so well known.

Sincerely,

Claude Doughty, Mayor
Town of Huntsville





RECEIVED

JAN 23 2012

TWP. OF WELLINGTON NORTH

January 16, 2012

Dear Head of Council and CAO:

The dynamic and picturesque Town of Huntsville, host for the 2010 G8 World Leaders Summit is pleased to host the 2012 OSUM Conference and Trade Show at the prestigious Deerhurst Resort May 2-4. On behalf of the OSUM Executive and Membership, we are more than pleased to invite the members of your Council and staff to be a delegate at this very meaningful annual municipal event.

Our theme this year is the *Municipal Leaders Summit* and Deerhurst Resort provides a facility that has all the amenities to make this year's conference and Trade Show ever so successful and enjoyable. As in other years, OSUM 2012 will feature very informative educational sessions, workshops, keynote speakers and seminars as well as the ever popular address by the Minister of Municipal Affairs and Housing and the Ministers Forum. Some of the topics already confirmed include Smart Cities, Hospital Costs, the Goderich Tornado Experience, Energy Matters, Storm water Management and Economic Development Strategies for Small Urban Municipalities just to name a few. Please check the OSUM website-www.osum.ca for program updates or call Ted Blowes OSUM's Annual Conference and Trade Show Coordinator for details.

Based on our increased attendance last spring in Niagara-on-the-Lake, we are anticipating a Delegate Registration of beyond 250 and 75 Trade Show Exhibitors. The Exhibitors will come from throughout Ontario and Canada and will offer worthwhile products and ideas for your municipality. The Annual Golf Outing will take place on Wednesday, May 2 beginning at 12 noon and will feature the opportunity to win a major hole-in-one prize. Non-golfers can avail themselves of other events taking place in the community by contacting the Chamber of Commerce at (705) 789-4771. Companions are invited to attend and enjoy the vast array of shops, services and attractions that this resort community has to offer.

The Conference and Trade Show is being organized locally for the Town of Huntsville by the Huntsville/Lake of Bays Chamber of Commerce. Kate Austin of the Chamber is the official Conference and Trade Show Coordinator for Huntsville. Kate will work closely with Ted Blowes and the OSUM Executive to make OSUM 2012 one of the best events ever!

Please complete and return the enclosed Registration Form at your earliest convenience and book early with Deerhurst Resort to guarantee your onsite accommodation. Please visit www.huntsvilleadventures.com for a list of other accommodation venues. For your future planning, The Town of New Tecumseth will host OSUM 2013 at the Nottawasaga Inn and Resort May 1-3 and the Town of Parry Sound will host OSUM 2014 at the Bobby Orr Community Centre and the Stockey Centre April 30 -May 2.

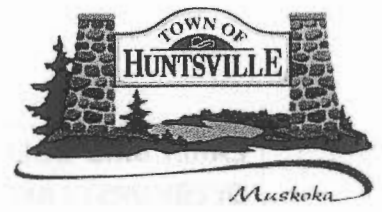
We look forward to seeing you at OSUM 2012!
Sincerely,

Paul Grenier

Councillor, City of Welland
OSUM Chairman

Jim Collard

Councillor, Town of Niagara-on-the-Lake
OSUM Vice-Chair and Chair of Conference Planning



59th ANNUAL OSUM CONFERENCE & TRADE SHOW
“Municipal Leaders Summit” May 2 - 4, 2012
Delegate Registration Form

Delegate Name: _____ Municipality: _____

Mailing Address: _____

Postal Code: _____ Telephone: _____ Cell Phone: _____

Fax: _____ Email: _____

Companion Name: _____

Companion package pricing includes Wednesday night reception, Thursday breakfast and Friday breakfast & lunch as well as conference-based activities and outings. Companions will be on their own for Thursday lunch. Cost is \$165.00/companion.

DELEGATE PACKAGE:

Delegate fee \$495.00 plus HST = \$559.35. The conference host is Deerhurst Resort. To book your accommodations please call 1 (800) 461-4393 or visit www.deerhurstresort.com. (Please note OSUM when booking to obtain the conference rate). Accommodation prices start at \$129.00 so book early!

Each Delegate will receive a registration kit, access to all workshops & Welcome Reception (complimentary beverage ticket included), two breakfasts, two lunches, daily refreshments and entertainment evening including beverages and light fare.

For other accommodation options please visit www.huntsvilleadventures.com and click on “Where to Stay”



**EARLY BIRD GOLF DAY – WEDNESDAY MAY 2, 2012
DEERHURST LAKESIDE GOLF COURSE**

\$85.00 per golfer. Package includes 18 holes, cart and lunch. Tee times start at 12:00 Noon. We will advise those who register of their tee-off time in advance of their arrival to the conference.

REGISTRATION & PAYMENT

Delegate Fee: _____ @ \$559.35 \$ _____

Companion Fee: _____ @ \$165.00 \$ _____

Golf Day: _____ @ \$85.00 \$ _____

Please supply names for golf day below:

1.	2.
3.	4.

TOTAL \$ _____

Payment Method: Credit Card: Visa MasterCard AMEX or Cheque

Credit Card Number: _____ Validation Code _____

Expiration Date: _____ / _____ Signature: _____

Please make cheque payable to "The Huntsville/Lake of Bays Chamber of Commerce."

Please send this registration form and payment to:

Huntsville/Lake of Bays Chamber of Commerce, 8 West St. N, Huntsville, Ontario P1H 2B6
Attention: Kate Austin, OSUM Conference Coordinator for the Town of Huntsville
Phone: 705-789-4771 x 33 **Fax:** 705-789-6191
E-Mail: chamber@huntsvillelakeofbays.on.ca (Please include "OSUM" in the subject line)

Refund Policy: Cancellation must be made in writing (mail or e-mail) before April 13, 2012. An administration charge of \$50.00 will apply. Any cancellations made after April 13, 2012 will not be refunded.

Trade Show Enquiries: Ted Blowes at 519-393-5877 (Phone) or ted.b@quadro.net

For updates regarding conference programming, please visit www.osum.ca





Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

February 1st, 2012

Mayor and Council
Township of Wellington North
7490 Sideroad 7 West, P.O. Box 12
Kenilworth, ON N0G 2E0

**Re: Cyril and Margaret Pritty – Application to Amend the Zoning By-law
Part Lot 9, Concession 6, geographic Township of West Luther**

The zoning amendment is required as a result of severance application B27/11 in order to recognize two undersized lots. Other conditions of approval to be fulfilled are:

7) THAT the Owner satisfy the requirements of the Township of Wellington North Building Department in regards to the condition of the existing septic system; and further that the Township of Wellington North file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.

And

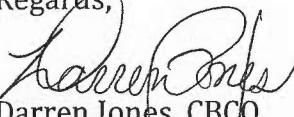
8) THAT the Owner satisfy the requirements of the Township of Wellington North Building Department in regards to the complete septic system design for the proposed severed lot; and further that the Township of Wellington North file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.

Based on the attached report from Waterfall Excavating, received January 31st, 2012, the Building Department is satisfied that the owner has shown the condition of the existing septic system to show no signs of any problems.

Based on the attached Class 4 Septic System Design from Waterfall Excavating, received January 31st, 2012, the Building Department is satisfied that the owner has shown that there is sufficient area on the proposed severed lot to install a septic system.

I trust that these comments will be of assistance to Council in their consideration of this matter.

Regards,


Darren Jones, CBCO
Chief Building Official

RECEIVED

JAN 31 2012

TWP. OF WELLINGTON NORTH

WATERFALL EXCAVATING

INSPECTION ON CURRENT SEPTIC SYSTEM FOR

MEG & CYRIL PRITTY

UPON INSPECTION THIS CURRENT SEPTIC SYSTEM

SHOWS NO SIGNS OF ANY PROBLEMS

TANK IS IN GOOD SHAPE

TANK HAS BEEN PROPERLY MAINTAINED

PUMPED REGULARLY BY GIBSON WELDING

ON THE FOLLOWING DATES:

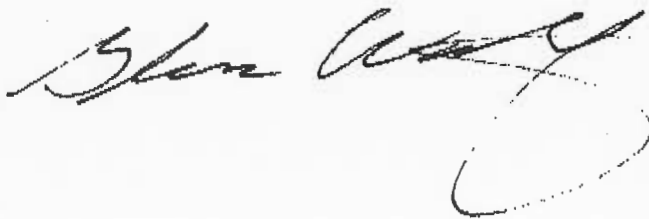
JUNE 19/2000

SEPT. 12/2006

NOV. 2/2010

**THE HOMEOWNERS STATE THEY HAVE NEVER
EXPERIENCED ANY PROBLEMS IN THE 14 YEARS
OF OWNERSHIP.**

GLEN WATERFALL

A handwritten signature in black ink, appearing to read "Glen Waterfall", written in a cursive style.

RECEIVED

JAN 3 1 2012

TWP. OF WELLINGTON NORTH

WATERFALL EXCAVATING

31-Jan-12

CUSTOMER:

**MEG & CYRIL PRITTY
8924 WELLINGTON ROAD 16
R.R. 4
KENILWORTH, ONTARIO
NOG 2E0**

**DESIGN FOR A CLASS 4 SEPTIC SYSTEM TO SERVICE A SINGLE
FAMILY DWELLING.**

3 BEDROOMS WITH 28.5 FIXTURE UNITS.

2025 LITRES OF FLOW PER DAY ----- T-TIME OF 15 MIN/CM

BED SIZE TO BE 498 FT OF 3 INCH PIPE, 8 RUNS OF 62.5 FEET

WITH A D-BOX WITH 8 OUTLETS

INGROUND SYSTEM

TANK SIZE IS 1200 GALLON, (2) 6 INCH RISERS

PLENTY OF ROOM FOR ANOTHER SEPTIC SYSTEM ON SOUTH

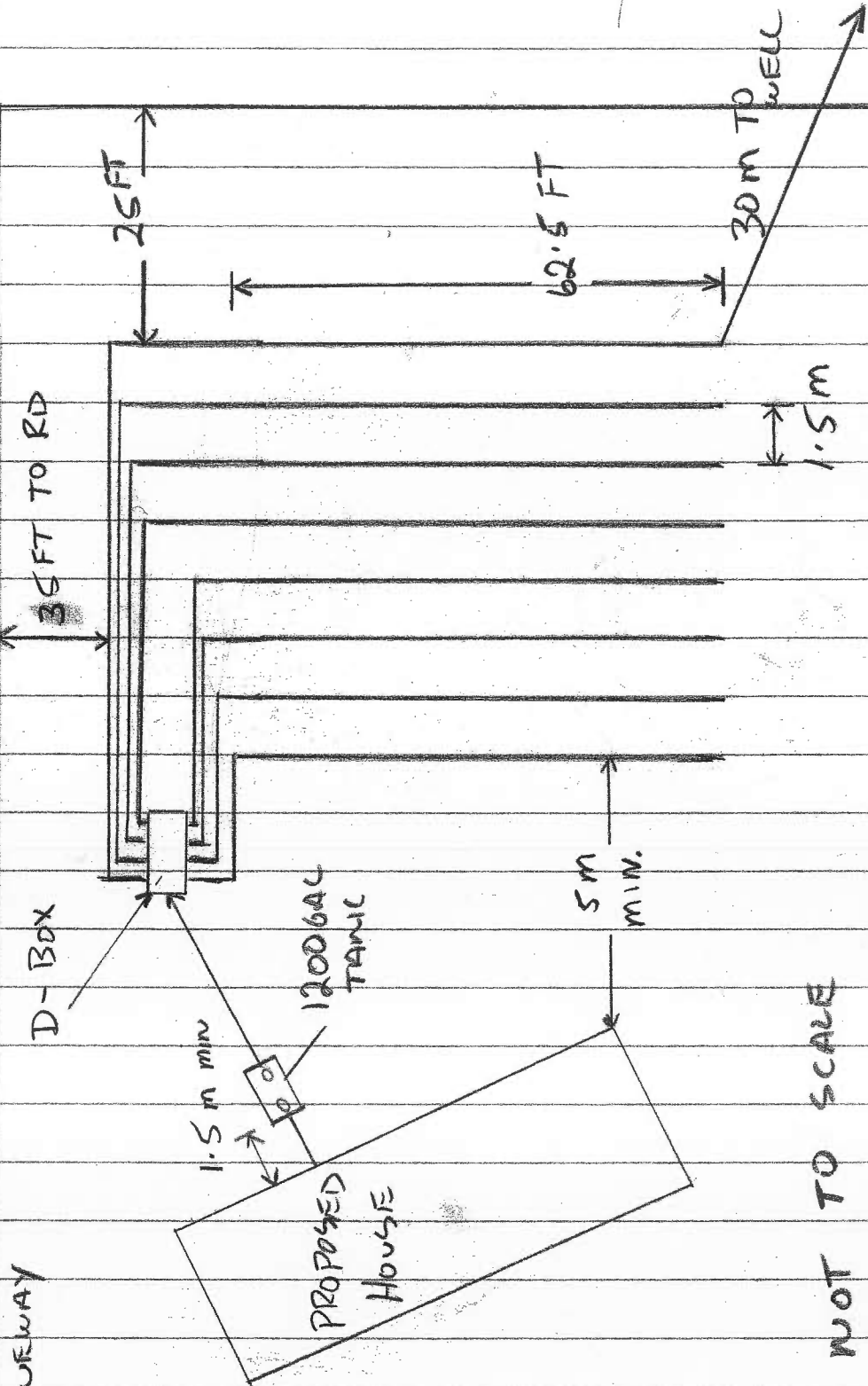
SIDE OF DRIVEWAY, IF THE ORIGINAL SEPTIC FOR THE

EXISTING HOUSE EVER FAILED.

PT 2079
CONC. 6
WELLINGTON NORTH

498 FT INGROUND BED 3" PIPE
1200 GAL TANK & OUTLET FILTER
D-BOX

LOT LINE



NOT TO SCALE

MEG & CYRIL PRITTY



CMT Engineering Inc.
CONSULTING ENGINEERS
1011 Industrial Crescent, Unit 1
P.O. Box 159
St. Clements, Ontario N0B 2M0
Tel: 519-699-5775
Fax: 519-699-4664
www.cmtinc.net

January 30, 2012

12-025.R01

Waterfall Excavating
8889 Sideroad 3,
R. R. #4
Kenilworth, Ontario
N0G 2E0

Attention: Mr. Glen Waterfall

Dear Sir:

Re: Estimated Percolation Time
8924 Wellington Road 16,
Damascus, Ontario

A test pit was conducted and a soil sample was submitted to CMT Engineering Inc. for testing on January 25, 2012 from the above location. The sample was submitted for sieve analysis, soil classification and percolation time determination. The test pit log and the results of the sieve analysis are attached. The soil sample was determined to be silty, sandy gravel with trace clay, which has an estimated percolation time (T-time) of 15 min/cm.

We trust that this letter meets with your present requirements. Should you have any questions, please do not hesitate to contact our office.

Yours very truly,

Michael McQuaid, B. Eng & Society
ks

Robert Koopmans, P. Eng

Enclosed: Test Pit Log and Grain Size Analysis

TEST PIT 1

Date Excavated: January 25, 2012

Elevation: 100.00 m

Project No.: 12-025

Project: 8924 Wellington Road 18

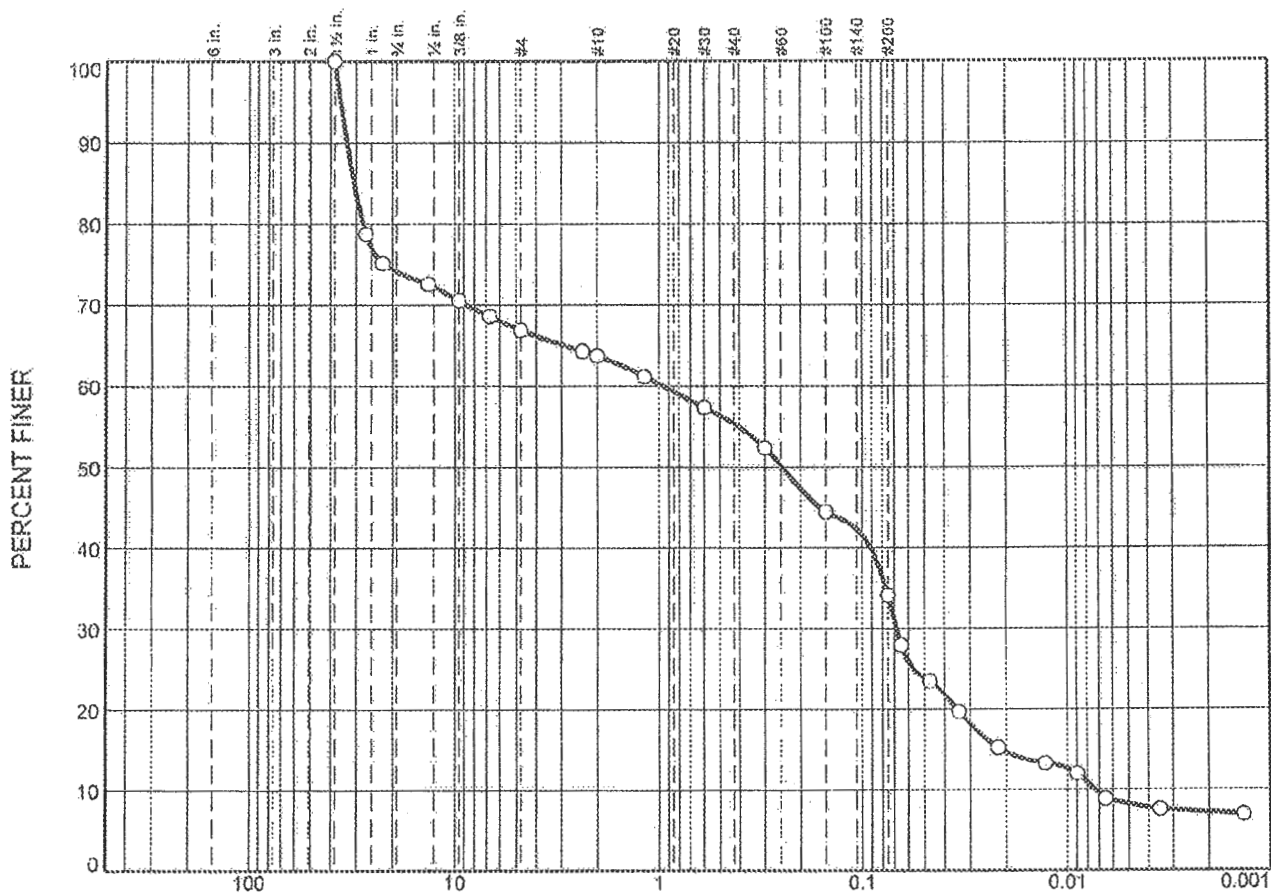
Location: Damascus, Ontario

Depth (ft/m)	Sample Type	Sample Number	Symbols	SOIL DESCRIPTION	Moisture Content %	
					Wp (---X---) Wl	40
0				Ground Surface (m) 100.00		
				TOPSOIL 0.00		
				Dark brown, loose, moist silty topsoil		
				98.75 0.25		
1				SILTY, SANDY GRAVEL		
				Light brown, compact, moist, silty, sandy gravel with trace clay		
2						
3						
4						
5	GS	1			98.48	13.3
					1.52	*
6				Test Pit Walls Stable		
				No Water Upon Completion		

CMT ENGINEERING INC.
 1011 Industrial Crescent, Unit 1
 St. Clements, Ontario NOB 2M0
 phone 519-699-5775 fax 519-699-4564
 www.cmtinc.net



Particle Size Distribution Report



GRAIN SIZE - mm.

	% Cobbles	% Gravel		% Sand			% Fines	
		Coarse	Fine	Coarse	Medium	Fine	Silt	Clay
○	0.0	25.9	7.2	3.2	8.3	21.2	27.0	7.2

SOIL DATA

SYMBOL	SOURCE	SAMPLE NO.	DEPTH (ft.)	Material Description	USCS
○	TP 1	1	1.5 m	silty, sandy gravel, trace clay	GM
Tested by JH of CMT Engineering Inc. January 30th 2012					
Estimated T-time = 15 min/cm					

CMT Engineering Inc.

St. Clements, ON

Client: Waterfall Excavating

Project: The Pritty Place Bed and Breakfast
8924 Wellington Road 16, Damascus, ON

Project No.: 12-025

Figure 1

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 3-12

**BEING A BY-LAW TO AMEND ZONING BY-LAW NUMBER 66-01
BEING THE ZONING BY-LAW FOR THE TOWNSHIP OF
WELLINGTON NORTH (Part of Lot 9, Concession 6, former
Township of West Luther – Pritty)**

WHEREAS, the Council of the Corporation of the Township of Wellington North deems it necessary to amend By-law Number 66-01;

NOW THEREFORE the Council of the Corporation of the Township of Wellington North enacts as follows:

1. THAT Schedule "A" Map 7 (Damascus) to By-law 66-01 is amended by changing the zoning on lands described as Part of Lot 9, Concession 6, Geographic Township of West Luther, as shown on Schedule "A" attached to and forming part of this By-law from: **Residential (R1A) to Residential Exception (R1A-113)**.
2. THAT Section 33, Exception Zone 3 – Rural Areas, is amended by the inclusion of the following new exception:

33.113 Part Lot 9, Conc. 6	R1A- 113	<ol style="list-style-type: none"> 1. Notwithstanding Section 9.2.1, or any other section of this by-law to the contrary, the Minimum Lot Sizes in this zone shall be 0.23 ha. (0.57 ac.) and 0.24 ha. (0.59 ac.). 2. In addition, a Living Snow Fence in the form of treed windbreak is required along the rear property boundary of both lots within this zone.
---	---------------------	---

3. THAT except as amended by this By-law, the land as shown on the attached Schedule 'A' shall be subject to all applicable regulations of Zoning By-law 66-01, as amended.

4. THAT this By-law shall come into effect upon the final passing thereof pursuant to Section 34(21) and Section 34(22) of The Planning Act, R.S.O., 1990, as amended, or where applicable, pursuant to Sections 34 (30) and (31) of the Planning Act, R.S.O., 1990, as amended.

***READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
6TH DAY OF FEBRUARY, 2012.***

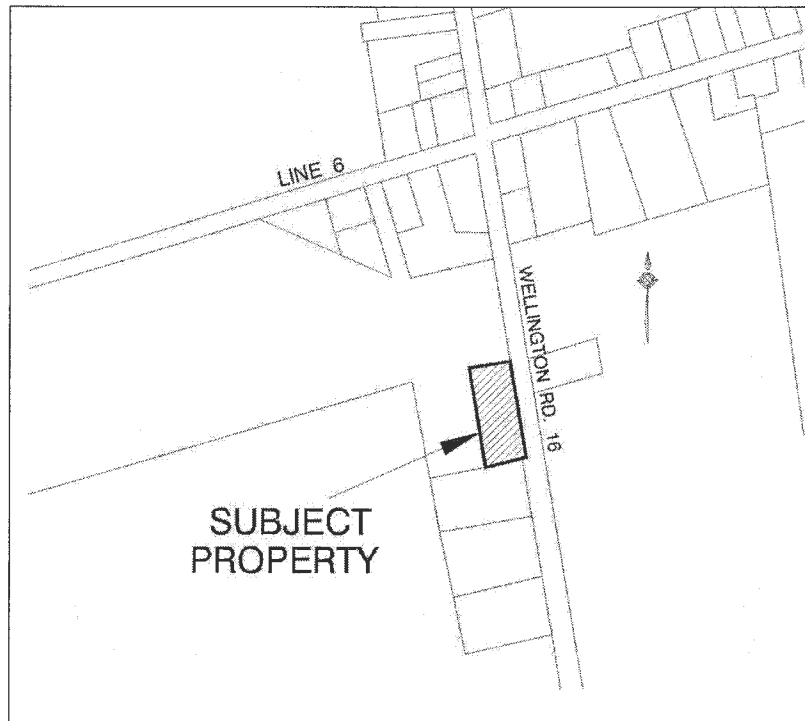
**RAYMOND TOUT,
MAYOR**

**LORRAINE HEINBUCH,
CHIEF ADMINISTRATIVE OFFICER/CLERK**

THE TOWNSHIP OF WELLINGTON NORTH

BY-LAW NUMBER 3-12

Schedule "A"



Rezone from Residential (R1A) to Residential Exception (R1A-113)

**This is Schedule "A" to By-law No. 3-12
Passed this 6th day of February, 2012**

**RAYMOND TOUT,
MAYOR**

**LORRAINE HEINBUCH
CHIEF ADMINISTRATIVE OFFICER/CLERK**

EXPLANATORY NOTE

BY-LAW NUMBER 3-12

THE LOCATION being rezoned is in Part of Lot 9, Concession 6, Geographic Township of West Luther.

THE PURPOSE AND EFFECT of the amendment is to allow for two undersized parcels resulting from severance application B27/11. The site specific zoning is also needed to require a living snow fence across the rear boundary of the two parcels.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 6-12

BEING A BY-LAW TO TEMPORARILY CLOSE A PORTION OF FRANCIS STREET EAST BETWEEN GEORGE STREET AND CHARLES STREET, IN THE FORMER VILLAGE OF ARTHUR FOR THE PURPOSE OF HOLDING A RUBBER DUCK RACE.

AUTHORITY: Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, Section 42.

WHEREAS Section 42 of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides for the temporary closing of a street to vehicular traffic for such period as shall be specified in the by-law for such community purpose as may be specified in the by-law;

AND WHEREAS the Arthur Lions Club is planning to hold a Rubber Duck Race and have requested that certain Streets be closed to vehicular traffic on Saturday, May 12, 2012 between the hours of 9:30 a.m. and 3:30 p.m.

NOW THEREFORE the Council of The Corporation of the Township of Wellington North enacts as follows:

1. That Francis Street East between George Street and Charles Street, in the former Village of Arthur is hereby temporarily closed on Saturday, May 12, 2012 between the hours of 9:30 a.m. and 3:30 p.m.
2. The effective date of this by-law shall be the date of final passing thereof.

***READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 6TH DAY OF FEBRUARY, 2012.***

**RAYMOND TOUT,
MAYOR**

**LORRAINE HEINBUCH
CHIEF ADMINISTRATIVE OFFICER/CLERK**

33 km

Ontario Wildlife Damage Compensation

RECEIVED

Program Application

JAN 23 2012

Note - This form is to be used by all livestock and poultry owners and valuers.

Section 1 - Identification

OWP OF WELLINGTON NORTH

Name of Valuer

Last Name

J. Sewelling

First Name

Gordon

Farm Location (where the damage occurred)

Lot No.

24

Concession No.

Con. 6 Wellington North

County/Region/District

Municipality

Wellington County

Vendor Number (to be completed by OMAFRA)

Section 2 - Owner/Business Information

Owner of Livestock/Poultry - Contact Information

Owner Last Name

Murray

Owner First Name

Peter

Social Insurance No. (SIN) or Business No. (BN)

F.B.R. # 2441456

Mailing Address

Unit No.

Street No.

Street Name

Rural Route

PO Box

City/Town

Kenilworth

Province

Ont

Postal Code

N0G2E0

Email Address

Telephone No.

Fax No.

1

Section 3 - Description of Livestock/Poultry Killed or Injured

Description - Include species and breed.

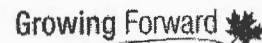
Suffolk cross lamb

Kill or Injury Date (yyyy/mm/dd)

2012/01/17

Description of Injuries Sustained - Attach photographs (3-6) of the injured livestock/poultry to indicate attack site, wounds and other pertinent evidence.

Throat torn out. Neck broken.



Section 4 - Description of Predator

Description - Species

Description of the supporting evidence.

Section 5 - Valuation

Species	Number of Head(s)	Live Weight (lb or kg)	Market Price (lb or kg)	Additional Value Over Market*	Veterinary Costs for Injured Animals	Total Value of Animal	Less Amount to be Claimed by Insurance	Compensation Applied For **
Suffolk cross	1	100 lb	2.50			250.-		250.-
Total Compensation Applied For (\$)								250.-

* For bred, purebred or high quality animals, animals must have physical identification that corresponds to written records. Copies of records supporting the additional award must be attached to this report.

** Total Compensation applied for must not exceed the program limit (% coverage and per species maximum).

Section 6 - Reasonable Care

Risk Assessment

Current Regional Predation Risk is
 High Medium Low

Regional Risk of Predation is
 Increasing Stable Decreasing

Predation on this farm is
 1st incident 1 claim/year 2 claims/year 3 or greater claims/year

Most Recent Predation Date(s) (yyyy/mm/dd)

Describe actions taken by owner to decrease likelihood of predation since last claim.

setting traps (purchased a box of new traps to try)

Farm Management

Health condition of the livestock herd/poultry flock
 Healthy Diseased Sick

Location where the kill/injury occurred
 Barnyard Pasture-Near Buildings Pasture-Distant

Herd/Flock Size
 70 ewes

Other (specify)

Livestock Inspection Frequency - How often, by whom?
 Frequently during the day by owner

Livestock/Poultry confined at night?
 Yes No

Dead Livestock Disposal Practices
 Collected Buried Composted
 Other (specify)

Fencing Description - Type/Condition

Type of Guard Animals Used (if any)
 horses work well in pasture during the summer

Other Predator Prevention Practices Used

hunting + is trying to trap the coyotes

Owner will implement the following practices to prevent/reduce future predation

Owner thought he may have to keep the sheep in the barn during the day as well as at night

Valuer Finding - I have found that the owner:

Had taken reasonable measures to prevent predation

Had not taken reasonable measures to prevent predation

Section 7 - Program Compliance Verification

Farm Business Registration (FBR) No. 2441456
OR

- Farm Business Registration (FBR) No. Alternate
- An OMAFRA Gross Farm Income Exemption Certificate for New/Retired Farmers that do not currently qualify to obtain an FBR number,
 - A confirmation letter provided from the Indian Agricultural Program of Ontario (IAPO) for premises situated on First Nations Land, or
 - A Religious Exemption approved by the Agriculture Food and Rural Affairs Appeal Tribunal.

Explanation (supporting verification must be supplied)

Premises ID No. Emergency # 9018
OR

- Premises ID No. Alternate
- A confirmation letter provided from the Indian Agricultural Program of Ontario (IAPO) for premises situated on First Nations Land

Explanation (supporting verification must be supplied)

Section 8 - Valuer Declaration and Signature

I have found sufficient evidence, to the best of my knowledge and belief, that the livestock/poultry in question has been killed or injured by a predator within the requirements of the Ontario Wildlife Damage Compensation Program and the owner is eligible for the amount of compensation indicated above. (killed by a coyote)
OR

- There was insufficient evidence to make a finding due to deterioration or lack of carcass remains
- Died of natural causes, sickness or disease
- Scavenged only - did not die from predation
- Damage was caused by a dog owned or habitually kept on premises of owner of livestock and/or poultry
- Other reason claim is declined (specify)

I hereby certify that the information I have provided in this Application Form is true and accurate to the best of my knowledge. I also understand that submitting false or misleading information in this Application Form could result in the denial of the claim. I further understand that any payment the municipality that I work for receives from OMAFRA under the Ontario Wildlife Damage Compensation Program as a result of the submission of false or misleading information I have submitted may have to be repaid by the municipality I work for to OMAFRA.

Valuer Mailing Address

Unit No.	Street No.	Street Name	Rural Route	PO Box
	271	Elgin		
City/Town	Mt. Forest		Province	Postal Code
			Ont	N0B 2L1
Email Address			Telephone No.	Fax No.

Valuer Signature

Valuer Last Name (Print)	Valuer First Name (Print)	
Flewelling	Gordon	
Position	Signature	Valuation Date (yyyy/mm/dd)
Livestock Valuer	G. Flewelling	2012/01/17

Section 9 - Notice of Collection of Personal Information

Personal information collected on this form, such as the Social Insurance Number of an individual acting as a sole proprietor or as an unincorporated partner in a partnership, is necessary for income tax purposes because a payment is being made as well as for the overall administration of the Ontario Wildlife Damage Compensation Program. More specifically, the Social Insurance Number will also be used for auditing and the collection of any debts incurred under the Ontario Wildlife Damage Compensation Program. The Social Insurance Number is being collected pursuant to the *Income Tax Act* (Canada), as amended and the Order-in-Council that established the Ontario Wildlife Damage Compensation Program.

Questions as to the collection of this information may be directed to:

Ontario Ministry of Agriculture, Food and Rural Affairs
1 Stone Road West
Guelph, Ontario N1G 4Y2
Tel: 519 826-4047 or 1 877 424-1300 (toll free)
Email: ag.info.omafra@ontario.ca

Section 10 - Livestock and Poultry Owner Declaration and Signature

I hereby certify that the information I have provided in this Application Form is true and accurate to the best of my knowledge. I also understand that submitting false or misleading information in this Application Form could result in the denial of this claim and any potential future claims that could be made by myself, myself on behalf of another person or any other person affiliated with myself in any type of business relationship in which this claim is being made may have under the Ontario Wildlife Damage Compensation Program and/or a requirement that any compensation received under the Ontario Wildlife Damage Compensation Program as a result of the submission of false or misleading information be repaid.

Owner Signature

Owner Last Name (Print)

Owner First Name (Print)

Signature

Date (yyyy/mm/dd)

MURPHY

ETER

ETER MURPHY

2012/01/17

Completed applications and all supporting documents should be submitted to your local Municipal Clerk. If the damage occurred in an unincorporated township (a territory without Municipal organization as defined in Section 2 of the *Northern Services Board Act*), completed applications and all supporting documentation should be submitted to the Ontario Ministry of Agriculture, Food and Rural Affairs.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 7-12

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE
COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF
WELLINGTON NORTH AT ITS REGULAR MEETING HELD ON
FEBRUARY 6, 2012.**

AUTHORITY: Municipal Act, 2001, S.O. 2001, c.25, as amended, Sections 5(3) and 130.

WHEREAS the Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 5(3), provides that the jurisdiction of every council is confined to the municipality that it represents and its powers shall be exercised by by-law.

AND WHEREAS the Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 130 provides that every council may pass such by-laws and make such regulations for the health, safety and well-being of the inhabitants of the municipality in matters not specifically provided for by this Act and for governing the conduct of its members as may be deemed expedient and are not contrary to law.

NOW THEREFORE the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS:**

1. That the action of the Council at its Regular Meeting held on February 6, 2012 in respect to each report, motion, resolution or other action passed and taken by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by separate by-law.
2. That the Mayor and the proper officers of the Township are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and, except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. That this by-law, to the extent to which it provides authority for or constitutes the exercise by the Council of its power to proceed with, or to provide any money for, any undertaking work, project, scheme, act, matter or thing referred to in subsection 65 (1) of the Ontario Municipal Board Act, R.S.O. 1990, Chapter 0.28, shall not take effect until the approval of the Ontario Municipal Board with respect thereto, required under such subsection, has been obtained.
4. That any acquisition or purchase of land or of an interest in land pursuant to this by-law or pursuant to an option or agreement authorized by this by-law, is conditional on compliance with Environmental Assessment Act, R.S.O. 1990, Chapter E.18.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 6TH DAY OF FEBRUARY, 2012.**

**RAYMOND TOUT
MAYOR**

**LORRAINE HEINBUCH
CHIEF ADMINISTRATIVE OFFICER/CLERK**

MEETINGS, NOTICES, ANNOUNCEMENTS

Tuesday, February 7, 2012	Recreation & Culture Committee	8:30 a.m.
Wednesday, February 8, 2012	Building/Property Committee	8:30 a.m.
Monday, February 13, 2012	Regular Council	7:00 p.m.
Wednesday, February 15, 2012	Economic Development Committee	4:30 p.m.
Tuesday, February 21, 2012	Water & Sewer Committee	8:30 p.m.
Tuesday, February 21, 2012	Works Committee	Following Water & Sewer Committee
Tuesday, February 21, 2012	Fire Committee	7:00 p.m.

The following accessibility services can be made available to residents upon request with two weeks notice:

Sign Language Services – Canadian Hearing Society – 1-800-668-5815

Documents in alternate forms – CNIB – 1-866-797-1312