



Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

Recreation & Culture Committee

Tuesday, February 3, 2015 at 8:30 a.m.

Mount Forest & District Sports Complex – Plume Room

AGENDA

Page 1 of 4

AGENDA ITEM	PAGE NO.
<u>CALLING TO ORDER</u>	
- Councillor Steve McCabe, Chair	
<u>PASSING AND ACCEPTANCE OF AGENDA</u>	
<u>DISCLOSURE OF PECUNIARY INTEREST(S) AND THE GENERAL NATURE THEREOF</u>	
<u>MINUTES OF PREVIOUS MEETING</u>	
September 9, 2014	01
<u>BUSINESS ARISING FROM MINUTES</u>	
<u>NEW BUSINESS</u>	
1) Committee Structure & New Members	07
2) Committee Report on Amendment Municipal Alcohol Policy	
3) 2014 Projects Update	
4) Capital Budget 2015	09
5) Arthur Seniors Centre	
6) Arthur Walking Trail	
7) 2015 Leisure Calendar	
8) Pools Update	

AGENDA ITEM	PAGE NO.
<u>CORRESPONDENCE</u>	
Arthur Trails Committee	10
<u>REPORTS</u>	
Facility Managers	
• Mount Forest	11
• Arthur	14
Recreation Director Update	17
<u>MEMBER'S PRIVILEGE</u>	
<u>NEXT MEETING</u>	
<u>ADJOURNMENT</u>	
Barry Lavers Director of Recreation, Parks & Facilities	

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

RECREATION & CULTURE COMMITTEE MINUTES

Tuesday, September 9, 2014

8:30 a.m.

Present: Sherry Burke, Councillor, Chairperson
Mark Goetz, Councillor
Andy Lennox, Councillor
Dan Yake, Councillor
Pat Franks, Councillor, Township of Southgate
Barry Lavers, Director of Recreation, Parks & Facilities
Mark MacKenzie, Mount Forest Facilities Manager
Tom Bowden, Arthur Facilities Manager
Michael Givens, CAO/Clerk
Cathy Conrad, Executive Assistant

Regrets: Ray Tout, Mayor

The meeting was held in the Mount Forest & District Sports Complex Meeting Room.

DECLARATION OF PECUNIARY INTEREST

None declared

DELEGATIONS

None.

MINUTES

1. Review minutes of June 3, 2014 meeting

The minutes of the June 3, 2014 Recreation & Culture Advisory Committee were received and adopted by Council at the Regular Meeting of Council held on June 23, 2014.

BUSINESS ARISING FROM MINUTES

None.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

RECREATION & CULTURE COMMITTEE MINUTES

Tuesday, September 9, 2014

NEW BUSINESS

1. Capital Projects (Arthur) Update

The Arthur Arena header project was completed the end of July at a cost of \$29,590. There were no extra costs. There are no operational problems at this point. Tom Bowden asked the Committee if the extra money could go into reserves. The Committee expressed concern that the project had been over budgeted and suggested that the budgeting estimates should be more accurate. Mike Givens, CAO, recommended that a formal report be sent to Council for review from Recreation staff on proposed use of the surplus funds.

The accessible door replacement is underway with Bert Coffey completing the work which should be completed in October.

Some Arena flooring in Arthur has been replaced. The dressing rooms and hallways are now complete.

2. Arthur Walking Trail Update

After the walking trail was completed we were advised that the Preston St. project was proceeding and a pipe would be installed down the trail for storm water management. Construction has started and the trail has been impacted. Barry met with the developer. Mike Givens, CAO, suggested that Barry work with the site manager to make sure the trail is returned to a usable state and it doesn't impact neighbouring properties that did not support the trail.

3. Arthur Horticultural Society (email July 25, 2014)

An email sent by Faye Craig of the Arthur Horticultural Society was discussed. She indicated concerns regarding the planters at the arena and cenotaph. She referred to one of the new planters being broken by skateboards as the reason they did not plant this year. Staff believe it was damaged by snow removal equipment and suggested we remove and pave the area if it is not going to be planted. It was agreed that it is difficult to stop the skateboarders and it was felt that signage would not be effective. Phoning the Police is not an effective option.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
RECREATION & CULTURE COMMITTEE MINUTES**

Tuesday, September 9, 2014

Committee agreed to the following:

Moved by: Councillor Lennox

Seconded by: Councillor Franks

That a response be sent to Faye Craig of the Arthur Horticultural Society that the chipped stone from the flower planter at the Arthur Community Centre will be repaired.

Carried

4. Trail Maintenance Agreements

Sample trail maintenance agreements were received from Karen Armstrong. Karen is the Trail liaison for Wellington & Dufferin County. Ian Turner has applied for a trail grant for \$3,000 from TD Bank.

During discussion Mike Givens indicated he had spoken with Ian Turner and Dave Stack regarding the trail. It is appreciated that they are taking the lead; but, this is a major project that impacts many adjacent land owners. Ian and Dave are to draft something to be sent to adjacent property owners to ensure support for the trail.

Councillor Lennox expressed concern that the Trail Committee felt they were left to find support for the trail and they were not happy with the resolution that was passed by Council. The Township also has budget constraints to consider. Councillor Lennox called for a clear policy for maintenance of the trail. He requested a report that includes detailed information about the current and future maintenance for all Township trails.

Councillor Yake agreed that a policy is needed. He was concerned that the committee would put together an agreement without the Township having any say in it. The Township needs to be clear on its level of participation.

Councillor Goetz questioned how the trail would be dealt with when it is not open. The snowmobile association uses a portion of the trail during the winter season; beyond that it poses liability issues and the Township should consider fencing.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

RECREATION & CULTURE COMMITTEE MINUTES

Tuesday, September 9, 2014

Councillor Burke suggested that if Mount Forest gets money for trail maintenance within its budget the same should be considered for Arthur.

A meeting was held with the Arthur Walking trail subcommittee with regards to the trail maintenance and grass cutting earlier in the summer.

CORRESPONDENCE

None.

REPORTS

The Mount Forest Facility Manager's written report and facility usage report for Mount Forest was available for review.

Mark MacKenzie, Mount Forest Facility Manager, reported that usual maintenance was done. He had a request from figure skating to put a skating harness apparatus on the ice surface beams. There were several issues with the kitchen oven. He called Demaiter Engineering regarding issues with HVAC. They promised to contact two companies for a site meeting but Mark had not seen anyone yet. New part time staff has been hired and are being trained.

Councillor Yake inquired about the arena ice re-lamping. Mark MacKenzie stated that this is maintenance with the bulbs being replaced at about \$5.00 each. Arena staff will rent a lift and complete the work.

Councillor Burke commented on complaints that there were not enough picnic tables for the Fireworks festival. She suggested requesting to borrow from the Kin Club in the future. These tables are currently stored in Holstein. The construction class at the high school could be approached to build more tables. Councillor Franks suggested using a plastic material for the tables that is less expensive and more durable.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

RECREATION & CULTURE COMMITTEE MINUTES

Tuesday, September 9, 2014

Tom Bowden, Arthur Facility Manager, reported that headers are done and ice will be going in soon.

There was an occurrence at the Optimist pavilion at an outdoor event when people would not leave when the music stopped and the bar closed at 1:00 a.m. There was no security requested at this event. Only one employee was working and when he asked the group to leave he felt afraid for his safety, he walked away from the group and returned later to finish clean up. The employee had called the police but they did not show up until 2:30 a.m. and they only came to the parking lot then turned around and left.

The Committee discussed the option of requiring security for these type of outdoor licensed events and who staff should call when these situations arise. Committee felt that staff should be notifying the facility manager who has more authority when calling the police. The chain of communication should be handled differently so as not to put a part time staff member into a dangerous situation. This needs to be in place so that staff know who to call. This is a safety issue and the managers are paid to make those decisions. Police also need to be made aware of any safety issues. It was suggested that an operating policy be put in place for these situations. The police have the capacity to respond and we need to expect that. The organizers of these events also need to be more involved and made aware of their responsibilities. Council could consider security at all licensed events. The alcohol policy could be looked at as it relates to outdoor events and revised if necessary. It was suggested that staff prepare a report with recommendations for Council.

The Director of Recreation, Parks and Facilities written report was available for review.

Barry Lavers reported that there were no final numbers for the pool yet; but it was a poor season weather wise. Attendance in Mount Forest was similar to past years; however, Arthur's attendance was down. There were no major issues. The Victory Church agreement is in place with the lease renewed for five years. He will be completing the summer grant forms.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

RECREATION & CULTURE COMMITTEE MINUTES

Tuesday, September 9, 2014

MEMBER'S PRIVILEGE

Councillor Yake inquired if the garbage cans used in Mount Forest arena and parks could be painted.

Barry Lavers received a request from Birmingham Lodge Retirement Centre to house residents in an emergency situation. Further discussion and clarification of needs of the residents is required prior to the Committee supporting this request.

Mike Givens would like the committee to consider a recreation master plan. We need to look for public engagement for recreation including trails, pools, skateboard parks, etc. The Committee needs public input in order to make informed decisions about what residents feel is needed to best serve the community with serious consideration to the associated costs.

NEXT MEETING

To be determined.

ADJOURNMENT

Moved By: Councillor Andy Lennox

Seconded by: Councillor Dan Yake

***THAT the Recreation & Culture Committee meeting of
September 8, 2014 be adjourned at 9:50 a.m.***

Carried



Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

**TO: RECREATION & CULTURE COMMITTEE
MEETING OF February 3, 2015**

**FROM: Barry Lavers
Director of Recreation Parks & Facilities**

**SUBJECT: Report RAC 2015-001
Amendment Municipal Alcohol Policy Section 2.1**

RECOMMENDATION

THAT the Recreation and Culture Committee of the Township of Wellington North receive for information report RAC 2015-001 being a report on an amendment to the Municipal Alcohol Policy Section 2.1 for the Wellington North Showcase event to be held on March 30, 2015

AND FURTHER THAT the Recreation and Culture Committee recommend that Council approve an amendment to the Municipal Alcohol policy Section 2.1 for approval of a Special Occasion Permit (SOP) to include the Meeting Room, East Lobby and Washrooms and Coat check of the Mount Forest & District Sports Complex on March 30, 2015 for the purpose of a Business Networking Reception to be held as part of the Wellington North Showcase event.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

Wellington North Showcase Report March 4, 2013 Amendment
Wedding Reception Report July 26, 2014 Amendment

BACKGROUND

On March 30, 2015 the Wellington North Economic Development Committee (EDC) will be hosting the Wellington North Showcase at the Mount Forest & District Sports Complex. The Business Networking Reception will run from 4:00 – 9:00 pm. A Special Occasion Permit (SOP) will be applied for from the Alcohol & Gaming Commission of Ontario.

DISCUSSION

Dale Small, Business Economic Manager has provided the following information:

- The Licence will operate from 4:00 – 9:00 pm and include the sales of wine and beer only.
- Attendance will be from the business community and persons attending will register upon entry at the east entrance.
- The event will be restricted from entry/exit from the Arena portion of the Complex by members of the general public via the east lobby access doors which will be locked off.

The EDC is asking that the Municipal Alcohol Policy licensed area which currently includes the Community Auditorium and Lower Leisure Hall under Section 2.1 be revised to include the Meeting Room, East Lobby and washrooms, and Coat Check Room of the Mount Forest Sports Complex on March 30, 2015 for the purpose of a Networking reception.

PREPARED BY:

RECOMMENDED BY:

Barry Lavers



**BARRY LAVERS
DIRECTOR OF RECREATION**

**MICHAEL GIVENS
CHIEF ADMINISTRATIVE OFFICER**

**Township of Wellington North
2015 Capital Budget**

Description of Capital Project	Estimated Total Cost of Project Including all Applicable taxes	Priority	Total Financing	Comments/Justification
00-70 - PARKS & RECREATION				
Mount Forest				
MF Parking Lot paving	40,000	1	40,000.00	Unfinished Parking Lot
MF Diamond Groomer	7,000	2	7,000.00	Equipment 20 Years Old
MF Park Fencing	5,100	3	5,100.00	Replace plus add
MF Pickup	25,000	4	25,000.00	Equipment 15 years old
MF Water Treatment System	5,300	5	5,300.00	Hard water scaling
Arthur				
AV Arthur Community Hall Sound System	8,500	1	8,500.00	No working system
AV Arena Dehumidifier	30,000	2	30,000.00	Equipment 39 years old
AV Parks Tractor	30,000	3	30,000.00	Equipment 62 years old
AV Storage Building	27,000	4	27,000.00	No equipment Storage
AV Building Monitoring System	12,000	5	12,000.00	Monitoring incomplete
	189,900.00		189,900.00	

Mike - how does this look?

Ian & Dave

Township Letterhead

Dear Landowners:

re: Proposed hiking/cycling/snowmobile trail

As you may be aware, the Township of Wellington North has recently purchased the former CPR rail line from Arthur to the East/West Luther town line.

The Arthur Trails Committee, in co-operation with the Township, hopes to join this part of the trail with the existing Upper Grand Trailway which now runs from Waldmar to the East/West Luther town line.

There are future plans to link this trailway with Luther Marsh and Damascus Lake.

This Arthur to Grand Valley trail would be for walkers, cyclists and snowmobilers. We plan to keep the trail in its natural state, with few changes. Some trees would be planted, bird houses would be added and some interpretive signs would explain the historical and environmental significance of the area.

The value of trails has been well documented. From a physical activity standpoint, they are important. They also add economic value to the local area.

This trail will be covered by Township insurance and will be monitored on a regular basis.

We would welcome your input with respect to this trail's development. You can respond to Mike Givens CEO of the Township of Wellington North with your ideas. Also please join us for an information session on January 22nd at the Chamber/Historical building, 146 George St, Arthur from 6:00 until 8:00 pm.

Yours sincerely,

Jack Benham (519-848-3120), Dave Stack (519-848-2414) and Ian Turner (519-848-5904)

Arthur Trails Committee

rec'd Dec 22/2014

MOUNT FOREST RECREATION FACILITIES REPORT - JAN 2015

Submitted by: Mark Mackenzie, Fac Mgr.

Administration:

- "storm Day" policy posted for staff
- New timesheets implemented
- "log" parking lot sand & salt days
- Pepsi product increase 3%
- Concession product & price review
- Barry's reports
- Vending/concession orders
- 1 rentor tour
- Update kitchen inventory list for user groups
- "white puck" issue. Notice to M.H. to prohibit use
- Usual office duties

Routine Maintenance:

- Repair broken window blinds in P.R.
- Repair broken water line connections to 1 urnal and 2 washroom sinks
- Replace parts for seal prime traps flow in 2 rooms
- Vending machine down 4 days. pepsi in to service
- Abell, Swan & Delta monthly service
- Repairs to 30 sec. clock controller
- Usual ice maint. duties
- Sets for user groups
- usual preventative maint. duties per schedules

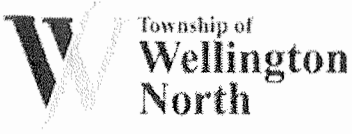
Special Items:

- west end entrance door service. Broken roller and worn track
- service for in-floor heating system. 3 rooms with no heat. Reset temps on boilers
- update contract info for E.M. binder with Linda Dickson
- Olympia laser system needed recalibrated.
- Energy Controls and M.F. having trouble with remote access to computer program for monitoring. Resolved with Ken F.

Occurrences:

- White puck issue, injury to staff (fall), injury to senior skater (fall & broken wrist), 6yr old left at arena by parent 9:30pm (called to pickup)

Usage: attached



Facility Usage Report - Summary

Printed: 27-Jan-15, 08:32 AM

User: mackenzie

Booking Types: Rentals/Courses/Maint/Admin/Holiday
 Date from: Thursday, January 01, 2015
 Complex: Mount Forest & District Sports Complex
 Rental Status: Closed/Firm/Tentative

Include Subfacilities: Yes
 Date to: Saturday, January 31, 2015
 Facility Option: Facility

	Duration	Fee Amount	Extra Fee Amt.	Total Revenue
Complex: Mount Forest & District Sports Complex				
Facility: Arena Floor		Hours Avail: 589:00		
Holiday	19:00	\$0.00	\$0.00	\$0.00
Total for Facility: Arena Floor		19:00	\$0.00	\$0.00
Facility: Arena Ice		Hours Avail: 589:00		
Figure Skating	43:25	\$4,298.25	\$0.00	\$4,298.25
Hockey	197:05	\$19,949.25	\$0.00	\$19,949.25
Holiday	19:00	\$0.00	\$0.00	\$0.00
Parent & Tot Skate	8:00	\$0.00	\$0.00	\$0.00
Public Skating	10:30	\$742.50	\$0.00	\$742.50
Ringette	13:00	\$1,287.00	\$0.00	\$1,287.00
Seniors Skating	12:00	\$0.00	\$0.00	\$0.00
Shinny	21:30	\$2,182.50	\$0.00	\$2,182.50
Total for Facility: Arena Ice		324:30	\$28,459.50	\$28,459.50
Facility: Kinsmen Diamond		Hours Avail: 465:00		
Holiday	15:00	\$0.00	\$0.00	\$0.00
Total for Facility: Kinsmen Diamond		15:00	\$0.00	\$0.00
Facility: Leisure Hall		Hours Avail: 558:00		
Fitness Classes	9:00	\$135.00	\$0.00	\$135.00
Holiday	18:00	\$0.00	\$0.00	\$0.00
Meeting	64:00	\$1,528.00	\$0.00	\$1,528.00
Total for Facility: Leisure Hall		91:00	\$1,663.00	\$1,663.00
Facility: Lobby		Hours Avail: 651:00		
Holiday	21:00	\$0.00	\$0.00	\$0.00
Total for Facility: Lobby		21:00	\$0.00	\$0.00
Facility: Meeting Room		Hours Avail: 496:00		
Holiday	16:00	\$0.00	\$0.00	\$0.00
Meeting	58:00	\$60.00	\$0.00	\$60.00
Total for Facility: Meeting Room		74:00	\$60.00	\$60.00
Facility: MF Community Centre - kitchen		Hours Avail: 744:00		
Holiday	24:00	\$0.00	\$0.00	\$0.00
Total for Facility: MF Community Centre - kitchen		24:00	\$0.00	\$0.00

Facility Usage Report - Summary

	Duration	Fee Amount	Extra Fee Amt.	Total Revenue	
Facility: MF Community Hall		Hours Avail: 580:00			
Fitness Classes	7:00	\$105.00	\$0.00	\$105.00	
Fundraiser	28:00	\$932.00	\$0.00	\$932.00	
Holiday	18:00	\$0.00	\$0.00	\$0.00	
Meeting	27:30	\$681.50	\$0.00	\$681.50	
Wedding/Banquet	8:00	\$464.00	\$36.09	\$500.09	
Total for Facility: MF Community Hall		88:30	\$2,182.50	\$36.09	\$2,218.59
Facility: MF Hall South Side		Hours Avail: 651:00			
Holiday	21:00	\$0.00	\$0.00	\$0.00	
Total for Facility: MF Hall South Side		21:00	\$0.00	\$0.00	\$0.00
Facility: Optimist Diamond		Hours Avail: 465:00			
Holiday	15:00	\$0.00	\$0.00	\$0.00	
Total for Facility: Optimist Diamond		15:00	\$0.00	\$0.00	\$0.00
Facility: Plume Room		Hours Avail: 549:00			
Blue Line Club	18:30	\$647.50	\$39.34	\$686.84	
Fundraiser	4:30	\$157.50	\$0.00	\$157.50	
Holiday	17:00	\$0.00	\$0.00	\$0.00	
Meeting	59:00	\$1,418.00	\$0.00	\$1,418.00	
Total for Facility: Plume Room		99:00	\$2,223.00	\$39.34	\$2,262.34
Facility: Storage Space Ball Booth		Hours Avail: 744:00			
Holiday	24:00	\$0.00	\$0.00	\$0.00	
Total for Facility: Storage Space Ball Booth		24:00	\$0.00	\$0.00	\$0.00
Facility: Upper Leisure Hall		Hours Avail: 465:00			
Meeting	2:00	\$70.00	\$0.00	\$70.00	
Total for Facility: Upper Leisure Hall		2:00	\$70.00	\$0.00	\$70.00
Facility: Volleyball Court "A"		Hours Avail: 434:00			
Holiday	14:00	\$0.00	\$0.00	\$0.00	
Total for Facility: Volleyball Court "A"		14:00	\$0.00	\$0.00	\$0.00
Facility: Volleyball Court "B"		Hours Avail: 434:00			
Holiday	14:00	\$0.00	\$0.00	\$0.00	
Total for Facility: Volleyball Court "B"		14:00	\$0.00	\$0.00	\$0.00
Total for Complex: Mount Forest & District Sports Complex		846:00	\$34,658.00	\$75.43	\$34,733.43
Report Totals:		846:00	\$34,658.00	\$75.43	\$34,733.43

ARTHUR RECREATION FACILITIES REPORT Jan. 2015

Submitted by Tom Bowden, Facility Manager, C.I.T., and R.R.F.O.

Administration:

- Staff scheduling
- Payroll
- Ice booking changes
- Weekly bank deposits
- Baseball and lacrosse bookings on the system
- Started employee evaluations
- One hockey tournament
- Instructed staff about how to fill out the new time sheets
- Outdoor rink very busy
- Received our table and chairs for the lobby
- Detail report to B.C. Construction about issues with the doors

Routine Maintenance:

- Monthly pest control inspection
- Elevator inspection
- Monthly Fire Safety inspection
- Weekly ice maintenance
- Regular compressor maintenance

Special Repairs

- Accessible doors are fixed
- Used the Olympia to flood the outdoor rink several times

Occurrence Report

none

TB Jan 28/15

Booking Types: Rentals/Courses/Maint/Admin/Holiday

Date from: January-01-15

Complex: Arthur & Area Community Centre

Rental Status: Closed/Firm/Tentative

Date to: January-31-15

Facility Option: Complex

	Duration	Fee Amount	Extra Fee Amt.	Total Revenue
Complex: Arthur & Area Community Centre				
Facility: Arena Floor	Hours Avail: 589:00			
Holiday	19:00	\$0.00	\$0.00	\$0.00
Total for Facility: Arena Floor	19:00	\$0.00	\$0.00	\$0.00
Facility: Arena Ice	Hours Avail: 589:00			
Figure Skating	36:00	\$3,564.00	\$0.00	\$3,564.00
Hockey	127:30	\$12,973.50	\$0.00	\$12,973.50
Holiday	19:00	\$0.00	\$0.00	\$0.00
Moms, Tots & Seniors Skating	26:00	\$0.00	\$0.00	\$0.00
Public Skating	13:30	\$1,336.50	\$0.00	\$1,336.50
Ringette	17:00	\$1,935.00	\$0.00	\$1,935.00
Shinny	19:00	\$2,223.00	\$0.00	\$2,223.00
Total for Facility: Arena Ice	258:00	\$22,032.00	\$0.00	\$22,032.00
Facility: ARTHUR KITCHEN	Hours Avail: 744:00			
Holiday	24:00	\$0.00	\$0.00	\$0.00
Total for Facility: ARTHUR KITCHEN	24:00	\$0.00	\$0.00	\$0.00
Facility: Campgrounds	Hours Avail: 744:00			
Holiday	20:00	\$0.00	\$0.00	\$0.00
Total for Facility: Campgrounds	20:00	\$0.00	\$0.00	\$0.00
Facility: Community Centre Lower Hall	Hours Avail: 651:00			
Fundraiser	13:00	\$0.00	\$0.00	\$0.00
Holiday	21:00	\$0.00	\$0.00	\$0.00
Meeting	7:00	\$0.00	\$0.00	\$0.00
Sports Practice	8:00	\$472.00	\$0.00	\$472.00
Walking	12:00	\$0.00	\$0.00	\$0.00
Wedding/Banquet	17:00	\$590.00	\$0.00	\$590.00
Total for Facility: Community Centre Lower Hall	78:00	\$1,062.00	\$0.00	\$1,062.00
Facility: Community Centre Upper Hall	Hours Avail: 651:00			
Fitness Classes	1:10	\$40.83	\$0.00	\$40.83
Holiday	21:00	\$0.00	\$0.00	\$0.00
Meeting	14:00	\$210.00	\$0.00	\$210.00
Tournament	12:00	\$192.00	\$0.00	\$192.00
Total for Facility: Community Centre Upper Hall	48:10	\$442.83	\$0.00	\$442.83
Facility: Diamond "A"	Hours Avail: 479:00			
Holiday	15:00	\$0.00	\$0.00	\$0.00
Total for Facility: Diamond "A"	15:00	\$0.00	\$0.00	\$0.00

Facility Usage Report - Summary

	Duration	Fee Amount	Extra Fee Amt.	Total Revenue
Facility: Diamond "B"	Hours Avail: 465:00			
Holiday	15:00	\$0.00	\$0.00	\$0.00
Total for Facility: Diamond "B"	15:00	\$0.00	\$0.00	\$0.00
Facility: KITCHEN ARTHUR	Hours Avail: 744:00			
Holiday	24:00	\$0.00	\$0.00	\$0.00
Total for Facility: KITCHEN ARTHUR	24:00	\$0.00	\$0.00	\$0.00
Facility: Lobby	Hours Avail: 651:00			
Holiday	21:00	\$0.00	\$0.00	\$0.00
Total for Facility: Lobby	21:00	\$0.00	\$0.00	\$0.00
Facility: Meeting Room (downstairs)	Hours Avail: 449:30			
Holiday	14:30	\$0.00	\$0.00	\$0.00
Total for Facility: Meeting Room (downstairs)	14:30	\$0.00	\$0.00	\$0.00
Facility: Pavillion	Hours Avail: 527:00			
Holiday	17:00	\$0.00	\$0.00	\$0.00
Total for Facility: Pavillion	17:00	\$0.00	\$0.00	\$0.00
Facility: Pro Shop	Hours Avail: 434:00			
Holiday	14:00	\$0.00	\$0.00	\$0.00
Total for Facility: Pro Shop	14:00	\$0.00	\$0.00	\$0.00
Facility: Volleyball Court	Hours Avail: 434:00			
Holiday	14:00	\$0.00	\$0.00	\$0.00
Total for Facility: Volleyball Court	14:00	\$0.00	\$0.00	\$0.00
Total for Complex: Arthur & Area Community Centre	581:40	\$23,536.83	\$0.00	\$23,536.83
Report Totals:	581:40	\$23,536.83	\$0.00	\$23,536.83

Recreation Director's Update

February 2015

Barry Lavers

Activities:

Site meeting with Energy Controls Mount Forest Sports Complex

Preparation & review of Capital Budget 2015

Preparation & review of Operating Budget 2015

Sound system site meeting Arthur Community Centre

Senior Management Team meeting December 10, 2014

Arthur Seniors Trillium Grant 2014

Schedules & payroll

Complete 2014 and submit County Accessibility Grant completion information

Site meeting Public Works snow removal Mount Forest Sports Complex

Distribution & information Smoke Free Ontario Act beginning January 1st, 2015 in conjunction with WDG (Public Health)

Farm Credit Canada Grant completed

Senior Management Team meeting January 14, 2015

Update & distribution of Wellington County Emergency Response plan

Preparation of 2015 Wellington North Leisure Calendar

Fireworks Festival 2015

Committee report

Preparation Recreation Committee Agendas for February 3, 2015 meeting