

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Wednesday, January 29, 2014

7:00 p.m.

Members Present:

**Mayor: Raymond Tout
Councillors: Andy Lennox
Sherry Burke
Mark Goetz
Dan Yake**

**Also Present: Chief Administrative Officer/Clerk: Michael Givens
Executive Assistant: Cathy Conrad
Director of Public Works: Deb Zehr**

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

A. **CALLING THE MEETING TO ORDER**

Mayor Tout called the meeting to order.

B. **O' CANADA**

C. **PASSING AND ACCEPTANCE OF AGENDA**

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT the Agenda for the rescheduled January 27, 2014 Regular Meeting of Council be accepted and passed with the following deletions:

DELEGATIONS, DEPUTATIONS, PETITIONS, PRESENTATIONS

1. Phil Beard, General Manager/Secretary-Treasurer

Terry Fisk, Township of Wellington North Representative

Maitland Valley Conservation Authority

Re: Appointment to MVCA Board of Directors and Maitland Source Protection Authority Board for 2014

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Wednesday, January 29, 2014

Page Two

C. **PASSING AND ACCEPTANCE OF AGENDA** (continued)

2. *Wayne Brohman, General Manager – Secretary Treasurer
Terry Fisk, Township of Wellington North Representative
Saugeen Valley Conservation Authority
Re: Appointment to SCVA Board of Directors*

And the following addition:

**STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS**

7. *Report from Deb Zehr, Director of Public Works
- XCG Update on EA Arthur WWTP*

Resolution Number: 1

Carried

D. **DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE
THEREOF**

None declared.

E. **PRESENTATION**

1. B.M. Ross and Associates Limited
- Presentation of Road Management Study and Bridge Inspection Report

Ken Logtenberg and Bruce Grant appeared before Council to present the Road Management Study and the Bridge Inspection Report

This presentation included the scope of the project, an explanation of the methodology used, and the assessment of the roads, bridges and fleet assets.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Wednesday, January 29, 2014

Page Three

E. **PRESENTATION** (continued)

1. B.M. Ross and Associates Limited
 - Presentation of Road Management Study and Bridge Inspection Report (continued)

The scope of the assessment for roads and bridges included the preparation of an inventory of the assets, review of each bridge and road section, assembling and analysing of data, assessing fleet data. Bridge inspections were conducted in accordance with the Ontario Structure Inspection Manual; which includes recording measurements of bridge components, bridge condition index scores, probable costs to address repairs, photos and concerns noted and a timeline for repairs based on opinion of Engineer. Road assessment was completed as per MTO Methods and Inventory Manual for Smaller Lower Tier Municipalities. This included surface condition ratings, drainage ratings and general observations with condition ratings of 10 - 1 based on a visual assessment; and deterioration rates to predict the year of need with rehabilitation/repair when condition rating reaches 5. B.M. Ross has developed a simplified / theoretical approach to help prioritize the needs.

Mr. Logtenberg reviewed the Bridge Inspection Report. Bridge assessments were completed for 43 structures greater than 6M and 56 structures under 6m. There are 15 bridges in poor condition; one of which is on a closed road. Load limits were previously placed on Structure 11 on Concession 11 and Structure 33 on the E/W Luther Townline. New load limits were recommended for Structure 2051 on Concession 8, Structures 2058 and 2028 on Sideroad 13 and Structure 2025 on Concession 6 North. Most of bridge number 496 on Main Street South is still structurally sound; however, the sidewalk railings are not so sound and replacement with barrier walls is recommended. There are some bridges that are single lane bridges that require signage to indicate this. Biennial safety reviews of bridges is a legislated and updating OSIM every 4 to 6 years is recommended.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Wednesday, January 29, 2014

Page Four

E. **PRESENTATION** (continued)

1. B.M. Ross and Associates Limited
 - Presentation of Road Management Study and Bridge Inspection Report (continued)

Mr. Grant reviewed the Road Needs Assessment. These were non-intrusive, visual inspections and did not include underground infrastructure. The inventory of roads was reviewed in regards to road surface and road cross section. Mr. Grant explained the cross section of roads and the difference in construction of urban, semi-urban and rural roads. He reviewed the assumed life expectancy of various types of roads with various traffic ranges, the theoretical vs. proposed needs and the suggested annual budget. Road maintenance strategies include long term cost effective solutions of resurfacing on sound roads with good drainage, limiting the number of paved roads, economies of scale, integrate with other work and recording construction history, as there is currently limited information available. Suggested annual budget was 2014 - \$1.151M; 2015 – \$1.077 M; 2016 – \$1.033 M; 2017 – \$1.184 M; and 2018 - \$1.498 M. This is 10 to 18% more that what has been spent.

Fleet assets include 46 pieces of large equipment with a replacement cost of \$5.6 million. The goal is to replace units before major components fail. It was recommended that a fleet reserve fund be set up to keep tax burden consistent and to assure sustainability of a dependable fleet B.M. Ross calculated an annual capital fund requirement of \$365,000 per year. They recommend budgeting \$400,000 for the next 8 years.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Wednesday, January 29, 2014

Page Five

F. MINUTES

1. Public Meeting, January 13, 2014
2. Regular Meeting of Council, January 13, 2014

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT the minutes of the Public Meeting and the Regular Meeting of Council held on January 13, 2014 be adopted as circulated.

Resolution Number: 2

Carried

G. BUSINESS ARISING FROM MINUTES

None.

H. DELEGATIONS, DEPUTATIONS, PETITIONS, PRESENTATIONS

The delegations were unable to appear before Council; however, the following resolutions were passed. The delegations will attend a future Council meeting.

1. Re Appointment to MVCA Board of Directors and Maitland Source Protection Authority Board for 2014

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North appoint Dr. Terry Fisk as the Township's representative to the Maitland Valley Conservation Authority Board and the Maitland Source Protection Authority Board for a one year term, January 1, 2014 to December 31, 2014.

Resolution Number: 3

Carried

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Wednesday, January 29, 2014

Page Six

H. DELEGATIONS, DEPUTATIONS, PETITIONS, PRESENTATIONS

(continued)

2. Saugeen Valley Conservation Authority
Re: Appointment to SCVA Board of Directors

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT the Council of the Corporation of the Township of Wellington North appoint Dr. Terry Fisk as the Township's representative to the Saugeen Valley Conservation Authority Board for a one year term, January 1, 2014 to December 31, 2014.

Resolution Number: 4

Carried

I. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS

1. Wellington North Fire Service
- Arthur Station
 - 2013 Annual Fire Report
 - 2013 Annual Fire Prevention Officer's Report
 - Mount Forest Station
 - 2013 Annual Fire Report
 - 2013 Annual Fire Prevention Officer's Report
 - 2013 Public Education Events Report

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT the Council of the Corporation of the Township of Wellington North receive the Wellington North Fire Service 2013 Annual Fire Reports, the 2013 Annual Fire Prevention Officer's Reports and the 2013 Public Education Events Report for the Arthur and Mount Forest Stations.

Resolution Number: 5

Carried

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Wednesday, January 29, 2014

Page Seven

I. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS** (continued)

2. Public Works Committee
- November 26, 2013. DWQMS – Management Review Meeting
Minutes

Moved by: Councillor Burke
Seconded by: Councillor Goetz

THAT the Council of the Corporation of the Township of Wellington North receive the DWQMS Management Review Meeting Minutes for meeting held on November 26, 2013.

Resolution Number: 6 **Carried**

3. Report from Darren Jones, Chief Building Official
- Building Permit Monthly Review, Period Ending November 30, 2013
- Building Permit Monthly Review, Period Ending December 31, 2013
- Building Permit Yearly Review, Period Ending December 31, 2013

Moved by: Councillor Goetz
Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive the Building Permit Monthly Review, Period Ending November 30, 2013, Building Permit Monthly Review, Period Ending December 31, 2013 and the Building Permit Yearly Review, Period Ending December 31, 2013.

Resolution Number: 7 **Carried**

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Wednesday, January 29, 2014

Page Eight

I. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS** (continued)

4. Recreation & Culture Committee
- Minutes, January 14, 2014

Moved by: Councillor Burke
Seconded by: Councillor Goetz

THAT the Council of the Corporation of the Township of Wellington North receive and adopt the minutes of the Recreation & Culture Committee meeting held on January 14, 2014.

Resolution Number: 8

Carried

5. Economic Development Committee
- Minutes, January 15, 2014

Moved by: Councillor Burke
Seconded by: Councillor Goetz

THAT the Council of the Corporation of the Township of Wellington North receive and adopt the minutes of the Economic Development Committee meeting held on January 15, 2014.

Resolution Number: 9

Carried

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Wednesday, January 29, 2014

Page Nine

I. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS** (continued)

6. Report from Deb Zehr, Director of Public Works
- Sewage Allocation for 401 Birmingham Street East

Moved by: Councillor Burke
Seconded by: Councillor Goetz

THAT the Council of the Corporation of the Township of Wellington North allocate 6 sewage units to the property described as the residential development of 2016165 Ontario Ltd., (Curve Rock) located at 401 Birmingham Street East, Mount Forest in the Township of Wellington North in the County of Wellington. These allotments are for the proposed development of the 3 semi detached homes and will be available for a period of six (6) months, after which period of time the units will be withdrawn unless the owner is proceeding with this development.

Resolution Number: 10

Carried

7. Report from Deb Zehr, Director of Public Works
- XCG Update on EA Arthur WWTP
- Additional report regarding XCG Update on EA Arthur WWTP

- Council deferred this report until such time a Stephen Nutt, M.Eng, P.Eng, Senior Consultant, XCG Consultants Ltd. is available to provide further information

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Wednesday, January 29, 2014

Page Ten

I. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS** (continued)

8. Report from Deb Zehr, Director of Public Works
- B.M. Ross – Bridge Inspection Report

Moved by: Councillor Goetz
Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive the attached report from B.M. Ross on the Bridge Inspection for 2013:

AND FURTHER THAT Council accept and direct staff to install load limit signage as recommended in the B.M. Ross study. That 12 tonne load limits be assigned to the following structures:

- *Structure 2051 on Concession 8 with a load limit of 12 tonnes*
- *Structure 2058 on Sideroad 13 with a load limit of 12 tonnes*
- *Structure 2028 on Sideroad 13 with a load limit of 12 tonnes*
- *Structure 2025 on Concession 6 South with a load limit of 12 tonnes*

AND FURTHER THAT Council accept and authorize that B.M. Ross proceed with a load limit evaluation on Structure 21 on Sideroad 8.

Resolution Number: 11

Carried

9. Report from Deb Zehr, Director of Public Works
- B.M. Ross – Road Management Report
- Council deferred this report pending a request to B.M. Ross to include more details regarding connecting links and required funding.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Wednesday, January 29, 2014

Page Eleven

J. CORRESPONDENCE FOR COUNCIL'S INFORMATION

1. Municipality of East Ferris
Re: Correspondence to Premier Kathleen Wynne regarding funding for transit in the GTA

**Moved by: Councillor Yake
Seconded by: Councillor Lennox**

THAT the Council of the Corporation of the Township of Wellington North support the concerns of the Municipality of East Ferris to Premier Kathleen Wynne regarding funding for transit in the GTA.

Resolution Number: 12

Carried

2. Randy Pettapiece, MPP, Perth-Wellington
Re: Resolution of Joint and Several Liability

**Moved by: Councillor Lennox
Seconded by: Councillor Yake**

THAT the Council of the Corporation of the Township of Wellington North supports the resolution of Randy Pettapiece, MPP, Perth-Wellington, requesting the government to protect taxpayers from higher property taxes by implementing a comprehensive, long-term solution to reform joint and several liability insurance for municipalities by no later than June 2014, addressing the alarming rise in insurance premiums due to rising litigation and claim costs.

Resolution Number: 13

Carried

3. Jens Dam, 8751 Concession 9, Wellington North
Re: Development Charges Refunds and Discounts
- Received as information

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Wednesday, January 29, 2014

Page Twelve

J. CORRESPONDENCE FOR COUNCIL'S INFORMATION (continued)

4. Correspondence received regarding the new OPP Billing Model:
- Municipality of East Ferris
 - Township of North Kawartha
 - Town of Bancroft
 - Tillsonburg Police Services Board – letter of support
 - Received as information

K. BY-LAWS

1. 5-14 Being a By-law to temporarily close a portion of Francis Street East between George Street and Charles Street, in the former Village of Arthur for the purpose of holding a Rubber Duck Race.

Moved by: Councillor Lennox

Seconded by: Councillor Yake

THAT By-law Number 5-14 being a by-law to temporarily close a portion of Francis Street East between George Street and Charles Street, in the former Village of Arthur, for the purpose of holding a Rubber Duck Race be read a First, Second and Third time and finally passed.

Resolution Number: 14

Carried

2. 6-14 Being a By-law to authorize temporary borrowing from time to time to meet current expenditures during the fiscal year ending December 31, 2014

Moved by: Councillor Lennox

Seconded by: Councillor Yake

THAT By-law Number 6-14 being a by-law to authorize temporary borrowing from time to time to meet current expenditures during the fiscal year ending December 31, 2014 be read a First, Second and Third time and finally passed.

Resolution Number: 15

Carried

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Wednesday, January 29, 2014

Page Thirteen

L. OTHER/NEW BUSINESS

1. County of Wellington, Planning and Land Division Committee
Re: Comments for Consent Applications:

File No. B159/13, Lucas & Willeke Mulder

Council supported the application with the following conditions:

- That the Owner satisfy all requirements of the local municipality, financial and otherwise which the local municipality may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands.
- That the Owner satisfy the requirements of the local municipality in reference to parkland dedication as provided for in the Planning Act, RSO 1990 and that the Local Municipality file with the Secretary-Treasurer of the Planning & Land Division Committee a letter of clearance of this condition.
- That the Owner receive approval from applicable road authority.

M. ITEMS FOR COUNCIL'S INFORMATION

Cheque Distribution Report dated January 23, 2014

Municipal Employer Pension Centre Ontario

- 2012 Annual Report

Association of Municipalities of Ontario

- The Fork in the Road –Highlights of AMO's 2014 Pre-Budget Submission

Grand Valley Wind Farms Inc.

- Notice of Posting to the Environmental Registry

N. NOTICE OF MOTION

None.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Wednesday, January 29, 2014

Page Fourteen

O. ANNOUNCEMENTS

Councillor Yake thanked the Works Department for their hard work and long hours during the recent stormy weather.

Councillor Lennox commented on a job well done by the Wellington North Works Department. Councillor Lennox inquired if there was a way that people in Arthur could be reimbursed for meals they provided to people stranded in Arthur during the recent storm. Mike Givens, CAO, advised that there is some money in the budget and funding would be as Council wished. Mayor Tout suggested that he would like to meet with the people who had provided a place to stay and purchased food to offer thanks and reimbursement.

Mayor Tout announced that the kick off for the Big Brothers Big Sisters Bowl will be held on Sunday, February 9.

P. CLOSED MEETING SESSION

1. "Personal matter about an identifiable individual, including municipal or local board employee. (Section 239 (2) (b))

Moved by: Councillor Lennox

Seconded by: Councillor Yake

THAT Council go into a meeting at 9:32 p.m. that is closed to the public under subsections 239 (2) (b) of the Municipal Act, 2001

- to consider a personal matter about an identifiable individual, including municipal or local board employees.

Resolution Number: 16

Carried

Moved by: Councillor Yake

Seconded by: Councillor Lennox

THAT Council rise from a closed meeting session at 10:50 p.m.

Resolution Number: 17

Carried

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Wednesday, January 29, 2014

Page Fifteen

Q. CONFIRMING BY-LAW

Moved by: Councillor Lennox

Seconded by: Councillor Yake

THAT By-law Number 7-14 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on January 29, 2014 be read a First, Second and Third time and finally passed.

Resolution Number: 18

Carried

R. ADJOURNMENT

Moved by: Councillor Yake

Seconded by: Councillor Lennox

THAT the Regular Council meeting of January 29, 2014 be adjourned at 10:53 p.m.

Resolution Number: 19

Carried

CLERK

MAYOR