



# Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

## Regular Meeting of Council

Monday, January 28, 2013

Following Public Meeting

Municipal Office Council Chambers, Kenilworth

## A G E N D A

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<b><u>CALLING THE MEETING TO ORDER</u></b>	
- Mayor Tout	
<b><u>O' CANADA</u></b>	
<b><u>PASSING AND ACCEPTANCE OF AGENDA</u></b>	
<b><u>DECLARATION OF PECUNIARY INTEREST</u></b>	
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<p>1. Randy Pettapiece, MPP, Perth-Wellington                      Re: Presentation of Queen Elizabeth II Diamond Jubilee Medal to Lorraine Heinbuch, Chief Administrative Officer/Clerk                      Congratulations from Gary Schellenberger, MP, Perth-Wellington</p>	
<p><b><u>STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS</u></b></p>	
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<p>2. Water/Sewer Committee                      - Minutes, January 22, 2013                      - Foreman's Report                      - Arthur Drinking Water System, DWS # 220000040                      - Drinking Water System Inspection Report                      - Mount Forest Drinking Water System, DWS # 220000068                      - Drinking Water System Inspection Report</p>	<p>29 31 32 64</p>
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<b><u>OTHER/NEW BUSINESS</u></b>	
1. Conservation Authority Appointment <ul style="list-style-type: none"><li>- Grand River Conservation Authority, joint with Mapleton</li><li>- Re-appointment of Pat Salter</li></ul>	
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Lorraine Heinbuch, Chief Administrative Officer/Clerk	

THE CORPORATION OF  
THE TOWNSHIP OF WELLINGTON NORTH

MITCHELL DRAINAGE WORKS

PUBLIC MEETING

Monday, January 14, 2013

7:00 p.m.

Members Present:

Mayor: Raymond Tout  
Councillors: Sherry Burke  
Mark Goetz  
Andy Lennox  
Dan Yake

Also Present: Chief Administrative Officer/Clerk: Lorraine Heinbuch  
Executive Assistant: Cathy Conrad  
Drainage Engineer: Neal Morris  
Drainage Superintendent: Garth Noecker

Mayor Tout opened the meeting.

Pecuniary interest – none declared.

Neal Morris, K. Smart Associates Ltd., explained that the purpose of the meeting is for Council to consider the Drain Report. The report, dated November 30, 2012, outlined the area requiring drainage, history, on-site meeting, survey, work required, allowances, assessment, etc.

This drainage works is an incorporation of existing works previously done by the land owners and will now be recognized as a municipal drain. The cost of the drain is \$61,485. The Conservation Authority is ok with the report. Two land owners, Wenzel Michl and Rosemary Chaulk, withdrew from the petition. Their properties are not within the land requiring drainage. There are net assessments to the land owners. This is all private land; none of the land is owned by the Township. The Schill property drains onto the Mitchell property and has an assessment of \$7,000. The Mitchell assessment is negative \$7,000 to compensate him for work he had already done. The other three landowners are in the range of \$700 net assessment. Concerns regarding assessments will be heard at a Court of Revision held with 30 days.

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An opportunity was given for questions from Council or those affected by the drain.

Comments received:

Grand River Conservation Authority  
- no concerns

Ross Chaulk, representing Rosemary Chaulk and Wenzel Michl, stated that they are not against the drain but will dispute the assessment.

Mr. Morris explained that by law he has to assess all lands within the watershed. Gentleman agreements can be arranged between landowners. If the Court of Revision is acceptable to those agreements it can be dealt with.

Councillor Yake confirmed that the concern of Rosemary Chaulk and Wenzel Michl is the assessment for their land as they were under the understanding that there would be no assessment to them.

Mayor Tout inquired if a zero assessment could be put in for Chaulk and Wenzel.

Mr. Morris explained that the changes to assessment would come out of the Court of Revision.

An opportunity was given for anyone to add or delete their names from the petition.

Wenzel Michl and Rosemary Chaulk had previously requested that their names be deleted from the petition.

Mayor Tout explained that Council will consider provisionally adopting the by-law.

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The meeting was adjourned.

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C.A.O./CLERK

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MAYOR

THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

Monday, January 14, 2013

Following Meeting to Consider Drainage Report

Members Present:

Mayor: Raymond Tout  
Councillors: Sherry Burke  
Mark Goetz  
Andy Lennox  
Dan Yake

Also Present: Chief Administrative Officer/Clerk: Lorraine Heinbuch  
Executive Assistant: Cathy Conrad  
Treasurer: Mike Givens

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

A. CALLING THE MEETING TO ORDER

Mayor Tout called the meeting to order.

B. O' CANADA

C. PASSING AND ACCEPTANCE OF AGENDA

Moved by: Councillor Goetz  
Seconded by: Councillor Burke

*THAT the Agenda for the January 14, 2013 Regular Meeting of Council be accepted and passed with the deletion of a by-law imposing special annual drainage rates upon land in respect of which money is borrowed under the Tile Drainage Act as the application was withdrawn.*

Resolution Number: 1

Carried

D. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

None declared.



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E. MINUTES

1. Public Meeting, December 17, 2012
2. Regular Meeting of Council, December 17, 2012

Moved by: Councillor Goetz  
Seconded by: Councillor Burke

*THAT the minutes of the Public Meeting and the Regular Meeting of Council held on December 17, 2012 be adopted as circulated.*

Resolution Number: 2

Carried

F. BUSINESS ARISING FROM MINUTES

None.

G. DELEGATIONS, DEPUTATIONS, PETITIONS, PRESENTATIONS

1. Jeff Coburn, Coburn Insurance Brokers Ltd.  
Barbra Anne Vaspori, Public Sector Vice President, Jardine Lloyd  
Thompson Canada  
Re: Presentation of 2013 Insurance Renewal

Mr. Coburn and Ms. Vaspori reviewed the Township's insurance coverage. There will be a 2% increase in the premium for 2013. This minimal increase is due to new equipment and a 4% property growth. Council could consider additional General Liability, Environmental Impairment Liability and Aggregate Limits. A Municipal Volunteers Accident policy could be added to cover any volunteers involved in Township activities. As well, a Facility User Liability policy could be added for people using facilities to ensure appropriate coverage naming the municipality as a third party. The Township already has low risk coverage for non alcohol related events.

Council requested information regarding adding a Municipal Volunteer Accident policy and changes to premiums by increasing deductibles.

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G. DELEGATIONS, DEPUTATIONS, PETITIONS, PRESENTATIONS  
(continued)

1. Jeff Coburn, Coburn Insurance Brokers Ltd.  
Barbra Anne Vaspori, Public Sector Vice President, Jardine Lloyd  
Thompson Canada  
Re: Presentation of 2013 Insurance Renewal

**Moved by: Councillor Burke**

**Seconded by: Councillor Goetz**

*THAT the Council of The Corporation of the Township of Wellington North accept the proposal from Jardine Lloyd Thompson Canada Inc. to provide insurance coverage for the Township of Wellington North for the year beginning January 1, 2013 as submitted.*

Resolution Number: 3

Carried

H. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS

1. Administration Committee
  - Minutes, December 10, 2012
  - Resolution Regarding Pay Equity Plan Amendment

**Moved by: Councillor Burke**

**Seconded by: Councillor Goetz**

*THAT the Council of The Corporation of the Township of Wellington North approve and post the Non Union Employees of the Township of Wellington North Amended Pay Equity Plan as recommended by the Administration Committee.*

Resolution Number: 4

Carried

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H. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS (continued)

1. Administration Committee
  - Minutes, December 10, 2012
  - Job Description Redrafted for Director of Public Works Position

**Moved by: Councillor Burke**

**Seconded by: Councillor Goetz**

*THAT the Council of The Corporation of the Township of Wellington North approve the Job Description for Director of Public Works;*

*AND FURTHER THAT the Chief Administrative Officer/Clerk prepare and post the position internally and externally.*

**Resolution Number: 5**

**Carried**

2. Wellington North Fire Service
  - Arthur Station
    - December 2012 Report
    - December 2012 Fire Prevention Officer's Report
    - 2012 Annual Report
    - 2012 Annual Fire Prevention Officer's Report
    - 2012 Public Education Report
  - Mount Forest Station
    - December 2012 Report
    - December 2012 Fire Prevention Officer's Report
    - 2012 Annual Report
    - 2012 Annual Fire Prevention Officer's Report
    - 2012 Public Education Report

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H. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS (continued)

2. Wellington North Fire Service (continued)

Moved by: Councillor Goetz  
Seconded by: Councillor Burke

*THAT the Council of The Corporation of the Township of Wellington North receive the Wellington North Fire Service December 2012 Reports, the December 2012 Fire Prevention Officer's Reports, the 2012 Annual Reports, the 2012 Annual Fire Prevention Officer's Reports and the 2012 Public Education Reports for the Arthur and Mount Forest Fire Stations.*

**Resolution Number: 6**

**Carried**

3. Report from Dale Small, Business Economic Manager  
- Request for Municipal Site Specific Resolutions for Solar Roof Top System

Moved by: Councillor Burke  
Seconded by: Councillor Goetz

*THAT the Council of The Corporation of the Township of Wellington North receive the Business Economic Manager report dated January 8, 2013 with regards to the request for Municipal Site Specific Resolutions for Solar Roof Top Systems;*

*AND FURTHER THAT whereas Conway Farms Ltd. (the applicant) proposes to construct a 100 KW Roof Top Project at 9442 Wellington Road 14, Conn, Ontario the Council of the Township of Wellington North supports the construction and operation of this Project as described in the document received from Fritz Construction Service Inc.*

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H. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS (continued)

3. Report from Dale Small, Business Economic Manager  
- Request for Municipal Site Specific Resolutions for Solar Roof Top System (continued)

*AND FURTHER THAT whereas Roker Farms Ltd. (the applicant) proposes to construct a 100 KW Roof Top Project at 7875 Sideroad 10, Arthur, Ontario the Council of the Township of Wellington North supports the construction and operation of this Project as described in the document received from Fritz Construction Service Inc.*

*This resolutions sole purpose is to enable the applicants to receive Priority Points under the FIT program and may not be used for the purpose of any other form of municipal approval in relation to the Application or Project or any other purpose.*

Resolution Number: 7

Carried

I. CORRESPONDENCE FOR COUNCIL'S INFORMATION

1. The Regional Municipality of Halton  
Re: OMB Costs – Provincial Growth Plan

Moved by: Councillor Yake

Seconded by: Councillor Lennox

*THAT the Council of The Corporation of the Township of Wellington North support the resolution of The Regional Municipality of Halton regarding OMB Costs – Provincial Growth Plan.*

Resolution Number: 8

Carried

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I. CORRESPONDENCE FOR COUNCIL'S INFORMATION (continued)

2. Gary Cousins, Director of Planning, County of Wellington  
Re: Risk Management Official and Inspectors (PD2012-25)

Council received the report as information at this time.

A meeting is scheduled on January 24<sup>th</sup> with the County and the local municipalities CAO's and CBO's to review this report.

Discussion will take place regarding possible recommendations and actions that may be taken by the County and Local Municipalities to address the requirements of the legislation in respect to implementation of source water plans.

These recommendations will then be presented to the County and the local municipalities.

J. BY-LAWS

1. 72-12 Being a By-law to Provide for a Drainage Works in the Township of Wellington North in the County of Wellington, known as the Leroy Martin Drain (Third and Final Reading)

Moved by: Councillor Lennox

Seconded by: Councillor Yake

*THAT By-law Number 72-12 being a by-law to provide for a drainage works in the Township of Wellington North in the County of Wellington, known as the Leroy Martin Drain be read a Third time with amended Schedule "A" attached as per approved revisions at Court of Revision meeting held October 15, 2012 and finally passed.*

Resolution Number: 9

Carried

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J. BY-LAWS (continued)

2. 1-13 Being a By-law to Authorize Temporary Borrowing from Time to Time to meet Current Expenditures During the Fiscal Year Ending December 31, 2013

Moved by: Councillor Lennox

Seconded by: Councillor Yake

*THAT By-law Number 1-13 being a by-law to authorize temporary borrowing from time to time to meet current expenditures during the fiscal year ending December 31, 2013 be read a First, Second and Third time and finally passed.*

**Resolution Number: 10**

**Carried**

3. 2-13 Being a By-law to Provide for an Interim Tax Levy on all Assessment within Specific Tax Classes and to Provide a Penalty and Interest Rate for Current Taxes in Default and Tax Arrears

Moved by: Councillor Lennox

Seconded by: Councillor Yake

*THAT By-law Number 2-13 being a by-law to provide for an interim tax levy on all assessment within specific tax classes and to provide a penalty and interest rate for current taxes in default and tax arrears be read a First, Second and Third time and finally passed.*

**Resolution Number: 11**

**Carried**

4. 3-13 Being a By-law to Adopt Policies and Procedures to Govern the Purchasing of Goods and Services

Moved by: Councillor Yake

Seconded by: Councillor Lennox

*THAT by-law Number 3-13 being a by-law to adopt policies and procedures to govern the purchasing of goods and services be read a First, Second and Third time and finally passed.*

**Resolution Number: 12**

**Carried**

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J. BY-LAWS (continued)

5. 4-13 Being a By-law to Provide for a Drainage Works in the Township of Wellington North in the County of Wellington, known as the Mitchell Drain (To be provisionally adopted. First and Second reading only.)

Moved by: Councillor Lennox  
Seconded by: Councillor Yake

*THAT By-law Number 4-13 being a by-law to provide for a drainage works in the Township of Wellington North in the County of Wellington, known as the Mitchell Drain be read a First and Second time and provisionally adopted.*

Resolution Number: 13

Carried

K. OTHER/NEW BUSINESS

1. Report of Livestock Valuer  
Re: Livestock Claim  
- Peter Murray, Dated December 14, 2012

Moved by: Councillor Yake  
Seconded by: Councillor Lennox

*THAT the Council of the Corporation of the Township of Wellington North authorize payment of \$253.00 to Peter Murray for a livestock claim dated December 14, 2012.*

*AND FURTHER THAT Gord Flewwelling be paid \$75.00 for Livestock Valuer fees and \$16.50 for mileage.*

Resolution Number: 14

Carried



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K. OTHER/NEW BUSINESS (continued)

2. County of Wellington, Planning and Land Division Committee  
Re: Comments for Consent Applications:

Council requested that a copy of conditions being requested by Council be sent to all applicants.

B131/12, Edward Watt

Council supported the application with the following conditions:

- That the Owner satisfy all the requirements of the local municipality, financially and otherwise which the local municipality may deem to be necessary at the time of the issuance of the Certificate of Consent for the proper and orderly development of the subject lands.
- That the Owner receives approval from the applicable road authority.
- That the owner satisfy the requirements of the local municipality in reference to parkland dedication.
- That the Owner enter into a Development Agreement to the satisfaction of the Township of Wellington North at the owners expense and to address all requirements and assume total costs related to:
  - a) sanitary sewer laterals – hookup and restoration
  - b) storm water management
  - c) road upgrades
  - d) water hookups

In addition to the County Planning Opinion Conditions of Approval; which are as follows:

- 1) That any concerns of the Conservation Authority area adequately addressed;
- 2) That the subject lands are rezoned to the satisfaction of the local municipality;

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K. OTHER/NEW BUSINESS (continued)

2. County of Wellington, Planning and Land Division Committee  
Re: Comments for Consent Applications: (continued)

B131/12, Edward Watt (continued)

- 3) That application B136/12 is approved;
- 4) That the owner enters into a development agreement to the satisfaction of the local municipality concerning the provision of services such as road, sidewalks, water, sewer, stormwater management, parkland dedication and street lighting; and
- 5) That driveway access can be provided to the satisfaction of the local municipality.

B132/12, Edward Watt

Council supported the application with the following conditions:

- That the Owner satisfy all the requirements of the local municipality, financially and otherwise which the local municipality may deem to be necessary at the time of the issuance of the Certificate of Consent for the proper and orderly development of the subject lands.
- That the Owner receives approval from the applicable road authority.
- That the owner satisfy the requirements of the local municipality in reference to parkland dedication.
- That the Owner enter into a Development Agreement to the satisfaction of the Township of Wellington North at the owners expense and to address all requirements and assume total costs related to:
  - a) sanitary sewer laterals – hookup and restoration
  - b) storm water management
  - c) road upgrades
  - d) water hookups

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K. OTHER/NEW BUSINESS (continued)

2. County of Wellington, Planning and Land Division Committee  
Re: Comments for Consent Applications: (continued)

B132/12, Edward Watt (continued)

In addition to the County Planning Opinion Conditions of Approval; which are as follows:

- 1) That any concerns of the Conservation Authority area adequately addressed;
- 2) That the subject lands are rezoned to the satisfaction of the local municipality;
- 3) That application B136/12 is approved;
- 4) That the owner enters into a development agreement to the satisfaction of the local municipality concerning the provision of services such as road, sidewalks, water, sewer, stormwater management, parkland dedication and street lighting; and
- 5) That driveway access can be provided to the satisfaction of the local municipality.

B133/12, Edward Watt

Council supported the application with the following conditions:

- That the Owner satisfy all the requirements of the local municipality, financially and otherwise which the local municipality may deem to be necessary at the time of the issuance of the Certificate of Consent for the proper and orderly development of the subject lands.
- That the Owner receives approval from the applicable road authority.
- That the owner satisfy the requirements of the local municipality in reference to parkland dedication.

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K. OTHER/NEW BUSINESS (continued)

2. County of Wellington, Planning and Land Division Committee  
Re: Comments for Consent Applications: (continued)

B133/12, Edward Watt (continued)

- That the Owner enter into a Development Agreement to the satisfaction of the Township of Wellington North at the owners expense and to address all requirements and assume total costs related to:
  - a) sanitary sewer laterals – hookup and restoration
  - b) storm water management
  - c) road upgrades
  - d) water hookups

In addition to the County Planning Opinion Conditions of Approval; which are as follows:

- 1) That any concerns of the Conservation Authority area adequately addressed;
- 2) That the subject lands are rezoned to the satisfaction of the local municipality;
- 3) That application B136/12 is approved;
- 4) That the owner enters into a development agreement to the satisfaction of the local municipality concerning the provision of services such as road, sidewalks, water, sewer, stormwater management, parkland dedication and street lighting; and
- 5) That driveway access can be provided to the satisfaction of the local municipality.

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K. OTHER/NEW BUSINESS (continued)

2. County of Wellington, Planning and Land Division Committee  
Re: Comments for Consent Applications: (continued)

B134/12, Edward Watt

Council supported the application with the following conditions:

- That the Owner satisfy all the requirements of the local municipality, financially and otherwise which the local municipality may deem to be necessary at the time of the issuance of the Certificate of Consent for the proper and orderly development of the subject lands.
- That the Owner receives approval from the applicable road authority.
- That the owner satisfy the requirements of the local municipality in reference to parkland dedication.
- That the Owner enter into a Development Agreement to the satisfaction of the Township of Wellington North at the owners expense and to address all requirements and assume total costs related to:
  - a) sanitary sewer laterals – hookup and restoration
  - b) storm water management
  - c) road upgrades
  - d) water hookups

In addition to the County Planning Opinion Conditions of Approval; which are as follows:

- 1) That any concerns of the Conservation Authority area adequately addressed;
- 2) That the subject lands are rezoned to the satisfaction of the local municipality;
- 3) That application B136/12 is approved;
- 4) That the owner enters into a development agreement to the satisfaction of the local municipality concerning the provision of services such as road, sidewalks, water, sewer, stormwater management, parkland dedication and street lighting; and
- 5) That driveway access can be provided to the satisfaction of the local municipality.

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K. OTHER/NEW BUSINESS (continued)

2. County of Wellington, Planning and Land Division Committee  
Re: Comments for Consent Applications: (continued)

B135/12, Edward Watt

Council supported the application with the following conditions:

- That the Owner satisfy all the requirements of the local municipality, financially and otherwise which the local municipality may deem to be necessary at the time of the issuance of the Certificate of Consent for the proper and orderly development of the subject lands.
- That the Owner receives approval from the applicable road authority.
- That the owner satisfy the requirements of the local municipality in reference to parkland dedication.
- That the accessory shed on the proposed property line be removed.
- that the accessory shed entirely on the proposed lot be removed.
- That the Owner enter into a Development Agreement to the satisfaction of the Township of Wellington North at the owners expense and to address all requirements and assume total costs related to:
  - a) sanitary sewer laterals – hookup and restoration
  - b) storm water management
  - c) road upgrades
  - d) water hookups

In addition to the County Planning Opinion Conditions of Approval; which are as follows:

- 1) That any concerns of the Conservation Authority area adequately addressed;
- 2) That the subject lands are rezoned to the satisfaction of the local municipality;

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K. OTHER/NEW BUSINESS (continued)

2. County of Wellington, Planning and Land Division Committee  
Re: Comments for Consent Applications: (continued)

B135/12, Edward Watt (continued)

- 3) That application B136/12 is approved;
- 4) That the owner enters into a development agreement to the satisfaction of the local municipality concerning the provision of services such as road, sidewalks, water, sewer, stormwater management, parkland dedication and street lighting; and
- 5) That driveway access can be provided to the satisfaction of the local municipality.

B136/12, Edward Watt

Council supported the application with the following conditions:

- That the Owner satisfy all the requirements of the local municipality, financially and otherwise which the local municipality may deem to be necessary at the time of the issuance of the Certificate of Consent for the proper and orderly development of the subject lands.

In addition to the County Planning Opinion Conditions; which are as follows:

- a) That the purchaser take title to the severed lands in the same manner as they hold their abutting land; and
- b) That Subsection 50(3) of the Planning Act, R.S.O. 1990 be applied to any subsequent conveyance or any transaction involving the parcel of land that is the subject of this Consent.

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K. OTHER/NEW BUSINESS (continued)

2. County of Wellington, Planning and Land Division Committee  
Re: Comments for Consent Applications: (continued)

B149/12 - 1576881 Ontario Limited, 1271084 Ontario Inc.

Council supported the application with the following conditions:

- That the Owner satisfy all the requirements of the local municipality, financially and otherwise which the local municipality may deem to be necessary at the time of the issuance of the Certificate of Consent for the proper and orderly development of the subject lands.
- That the Owner receives approval from the applicable road authority.
- That the owner satisfy the requirements of the local municipality in reference to parkland dedication.
- That zoning relief be obtained for a deficient rear yard set back on both the severed and retained.
- That the sanitary sewer manhole on proposed property line is equally owned/shared by both owners.

In addition to the County Planning Opinion that servicing can be provided to the satisfaction of the local municipality and the applicant can demonstrate that the properties can function independently (ie. parking, access, setbacks). This can be demonstrated by submission of a detailed site plan for zoning approval.

L. ITEMS FOR COUNCIL'S INFORMATION

Cheque Distribution Report dated January 9, 2013

Ministry of Municipal Affairs and Housing

- Town of Grand Valley Official Plan Amendment No. 4



THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

Monday, January 14, 2013

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M. NOTICE OF MOTION

None.

N. CULTURAL MOMENT

**The Art of Being Métis  
a documentary... by Mahigan**

**Mahigan (AKA Marcel Labelle), a Wellington North resident, is proud of his Métis Heritage.** He builds traditional Birch Bark Canoes and demonstrates his craft at many venues. Marcel is sharing what his Elders and Teachers shared with him and does this in part by presenting at schools and Aboriginal festivals. He has been at the Smithsonian Institute of the American Indian, in New York as well as the keynote speaker at many Aboriginal symposiums and forums. Marcel has been featured at the Canadian Aboriginal Festival, Planet IndigenUs at Harbourfront in Toronto and the Universities of Toronto and Guelph. As time permits Marcel teaches "Living on the Land" at Trent University.

This poster promotes Marcel Labelle's latest initiative, with The Indigenous People Project partners, a collection of indigenous stories in print, DVD, E-Book, curricula, activity workshops, and live discussions and experiences, targeted to teaching Indigenous awareness, sensitivities, and recognizing and dealing with the concept of integrating a student's background and culture within a classroom setting.

The collection of materials is ideal for all grades, including guides and materials to help teacher's present indigenous materials in an affirming manner while keeping the ministry guidelines in mind. They are working with school boards to deliver materials that are of interest to the region and the interests of the students and teachers.

THE CORPORATION OF THE  
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O. CONFIRMING BY-LAW

Moved by: Councillor Lennox

Seconded by: Councillor Yake

*THAT By-law Number 5-13 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on January 14, 2013 be read a First, Second and Third time and finally passed.*

Resolution Number: 15

Carried

P. ADJOURNMENT

Moved by: Councillor Yake

Seconded by: Councillor Lennox

*THAT the Regular Council meeting of January 14, 2013 be adjourned at 8:29 p.m.*

Resolution Number: 16

Carried

\_\_\_\_\_  
C.A.O./CLERK

\_\_\_\_\_  
MAYOR

MUNICIPALITY COMMENTING FORM

The Planning and Land Division Committee, in considering the following application, respectfully requests input from the municipality. The Application and Sketch are enclosed for your information.

FILE NO: B72/12

APPLICANT

LOCATION OF SUBJECT LANDS

Sonia & Ricardo Aguirre  
8619 Concession 6, R.R. #4  
Arthur, ON NOG 1A0

WELLINGTON NORTH (ArthurTwp)  
Part Lot 27  
Concession 5

Proposed severance is 95 acres with 500' frontage, (Parcel A on sketch) vacant land, existing and proposed agricultural use. Together with an easement over Part C for purposes of connecting tile drains into the municipal ditch.

Retained parcel is 4.6 acres with 445' frontage (Parcels B & C on sketch) existing and proposed rural residential use with existing house, 2 sheds and a barn on Parcel B. The new entrance to access the retained will connect with existing gravel driveway on Parcel C.

**PLEASE PROVIDE COMPLETE PROPERTY ASSESSMENT ROLL NUMBER: 23 49 000 007 16100 0000**

Does this description reasonably describe the parcel holdings? YES ( x ) NO ( )

If the answer is no, please provide new information:

Do you consider the proposal to conform to your Official Plan? YES ( ) NO ( )

What Section(s) does it conform to or contravene? (Please specify)

\_\_\_\_\_  
\_\_\_\_\_

Will the Severed Parcel comply with all requirements of the Zoning By-law? YES ( X ) NO ( )

(Please Specify) Section 8A -- Zoning By-law 66-01

Will the Retained Parcel comply with all requirements of the Zoning By-law? YES ( ) NO ( X )

(Please Specify) Section 6.1.4 and 8.3.1 -- Zoning By-law 66-01.

If Necessary, would the Municipality be prepared to consider an Amendment to the Zoning By-law to permit the proposal to conform? YES ( ) NO ( ) N/A ( ) or Minor Variance YES ( ) NO ( ) N/A ( )

Is proposal on an opened maintained year-round public road YES ( X ) NO ( )

If answer is NO, is municipality willing to enter into an agreement regarding use of the seasonal road, or opening up the road?

Please specify \_\_\_\_\_  
\_\_\_\_\_

Is the Proposed Lot(s) serviced now by the Municipal Water YES ( ) NO ( X )

Is the Retained Lot serviced now by Municipal Water YES ( ) NO ( X )

Is the Proposed Lot(s) serviced now by the Municipal Sewers YES ( ) NO ( X )

Is the Retained Lot serviced now by Municipal Sewers YES ( ) NO ( X )

Is there a Capital Works Project underway to service these lots in the near future YES ( ) NO ( )

Approximate Time of Servicing Availability: \_\_\_\_\_

Are there any other servicing arrangements, Municipal easements or Municipal Drains on the subject lands?

MUNICIPALITY COMMENTING FORM

FILE NO: B 72/12

Is the Municipality's Building Official satisfied that there is a sufficient site on the severed parcel for individual well and septic services?

YES ( X ) NO ( )

Is there any further Information that may assist the Planning and Land Division Committee?  
(A letter may be attached if there is insufficient space to explain)

FYI – the municipal drain referred to is not a municipal drain but a natural water course.

Is the Municipality in support of this application? YES ( ) NO ( )

**Council requested deferral of the application pending information regarding the reduction in size of the outbuildings.**

What Conditions, if any, are requested by the Municipality if the Consent is granted?

**Conditions presented at the August 13, 2012 Council meeting**

- THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise which the local municipality may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands.
- THAT the Owner receives approval from the applicable road authority.
- THAT Owner satisfy the requirements in reference to parkland dedication.
- Septic system must be replaced or proposed property lines adjusted to maintain >3m between septic system and property lines.
- Barn must be removed from retained.
- Sheds over 1000 sq.ft. must be removed from the retained or zoned to allow the oversized accessory buildings.

**COMMENTS FROM BUILDING INSPECTOR FOLLOWING REVIEW OF SKETCH WITH MEASUREMENTS OF OUTBUILDING-January, 2013.**

- That zoning relief is required for the 1446sq ft building
- Septic setback of 11.7' is permitted
- Barn to be removed

**County of Wellington, Planning Dept. conditions of approval:**

- a) That the severed lands are rezoned to prohibit residential use to the satisfaction of the local municipality and County of Wellington Planning and Development Department;
- b) That zoning compliance is achieved by removal of the barn/accessory buildings(s) or by rezoning the retained parcel to the satisfaction of the local municipality; and
- c) That safe driveway access to the retained parcel is obtained to the satisfaction of the local municipality

Does the Municipality request a Notice of Decision YES ( X ) NO ( )

SIGNATURE: \_\_\_\_\_

TITLE: Deputy Clerk

ADDRESS: 7490 Sideroad 7 W., Kenilworth, ON NOG 2EO

DATE: \_\_\_\_\_

**SKETCH FOR LAND SEVERANCE APPLICATION**

PREPARED FOR SONYA AGUIRRE

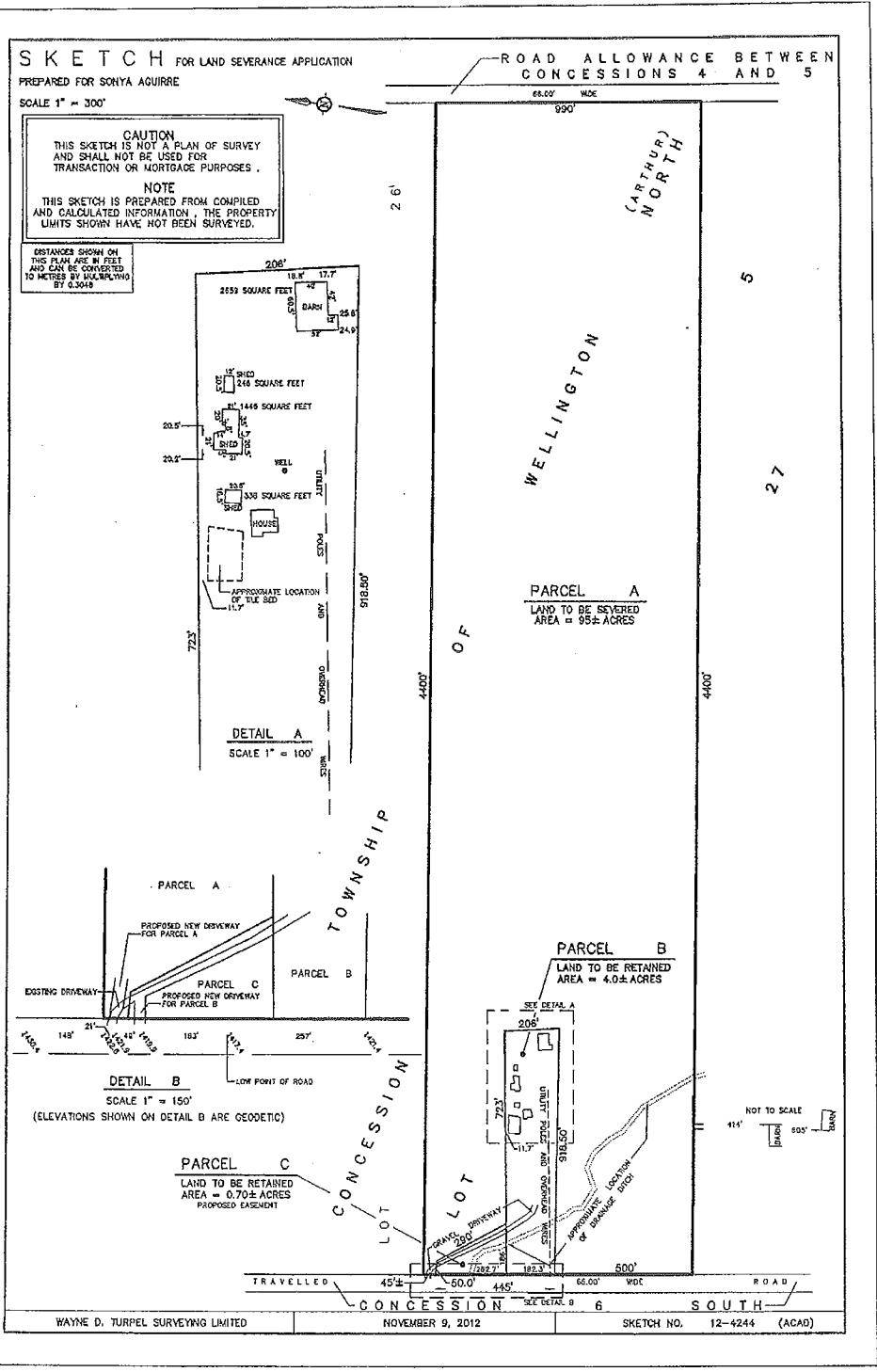
SCALE 1" = 300'

**CAUTION**  
THIS SKETCH IS NOT A PLAN OF SURVEY AND SHALL NOT BE USED FOR TRANSACTION OR MORTGAGE PURPOSES.

**NOTE**  
THIS SKETCH IS PREPARED FROM COMPILED AND CALCULATED INFORMATION. THE PROPERTY LIMITS SHOWN HAVE NOT BEEN SURVEYED.

DISTANCES SHOWN ON THIS PLAN ARE IN FEET AND CAN BE CONVERTED TO METRES BY MULTIPLYING BY 0.3048

ROAD ALLOWANCE BETWEEN CONCESSIONS 4 AND 5



WAYNE D. TURPEL SURVEYING LIMITED

NOVEMBER 9, 2012

SKETCH NO. 12-4244 (ACAD)



# Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

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## Tourism Marketing & Promotions Manager & Business Economic Manager Report

**TO:** Mayor and Members of Council

**FROM:** April Marshall, Tourism, Marketing & Promotion Manager  
Dale Small, Business Economic Manager

**Date:** January 22nd, 2013

**RE:** Request for Approval to enter into a Funding Agreement with the Province of Ontario in support of our application to the Creative Communities Prosperity Fund

### **BACKGROUND:**

There is a growing body of evidence in Ontario and nationally of the important role played by creativity, culture and quality of place to growing local economies. More and more municipalities across the province are turning to cultural mapping and municipal cultural planning to leverage local cultural assets to support economic and broader community development agendas.

Municipal Cultural Planning is part of an integrated, place-based approach to planning and development that takes into account four pillars of sustainability: economic prosperity, social equity, environmental responsibility and cultural vitality.

Municipal Cultural Planning refers to two distinct but inter-related processes:

1. A specific process undertaken to develop a cultural plan for the municipality;
2. The ongoing process of integrating culture across all facets of municipal planning and decision-making.

An important catalyst to support the development of Municipal Cultural Plans is the Creative Communities Prosperity Fund which was launched in 2009 by the Ontario Ministry of Tourism and Culture. This fund is designed to support Municipalities in undertaking cultural planning and also provides a Toolkit for Ontario Municipalities to utilize as they move forward with cultural planning activities.

On May 9<sup>th</sup> 2012 the Wellington North Economic Development Committee, along with similar committee's in the Town of Minto and Township of Mapleton, attended a meeting where Barb Elias, Regional Advisor for the Ministry, outlined the benefits to rural communities with Municipal Cultural Planning. At the same meeting Barb also presented what funding opportunities were available for municipalities to apply for.



# Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

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The Wellington North Economic Development Committee then commenced the preparation of a funding application and on July 25<sup>th</sup>, 2012 the committee recommended to Council to approve the submission of our application to the Creative Communities Prosperity fund for Municipal Cultural Planning for the year 2012 – 2013. This recommendation was approved by Wellington North Council on August 13<sup>th</sup> and our application was then sent to the Province.

## OVERVIEW OF RECOMMENDATION:

On January 14<sup>th</sup>, 2013 we received confirmation from the Province of Ontario that our application to the Creative Communities Prosperity Fund had been approved in the amount of \$46,000. Funding will be provided as follows:

- \$41,400 representing 90% of our grant upon execution of the funding agreement between the Province and Township of Wellington North
- \$4,600 representing 10% of our grant application upon successful completion of the project

The recently approved Wellington County Economic Development Strategic Plan has also identified the creation of a county-wide Cultural Master Plan and Asset Mapping as one of the Counties short-term priorities. (2013-2014). Receiving this funding will give Wellington North a tremendous advantage as we move forward with our Cultural Planning and will enable us to better utilize the expertise and leadership of others that we otherwise would not have been able to afford.

We have reviewed the information received and support the signing of the funding agreement with the Province. Once approved a detailed plan, including next steps, will be finalized and reviewed by the Economic Development Committee and Council.

## RECOMMENDATION

**That** the Tourism Marketing & Promotion Manager and Business Economic Manager report dated January 21<sup>st</sup>, 2013 with regards to our application to the Creative Communities Prosperity Fund be received.

**AND FURTHER THAT** the council of the Township of Wellington North approve, by by-law, the signing of funding agreement, EGMS File #2012-08-1-5807823, with the Province and authorize the C.A.O. and Mayor to sign the agreement on behalf of the Corporation of the Township of Wellington North.

Ministry of Tourism,  
Culture and Sport

Ministère du Tourisme,  
de la Culture et du Sport

Minister

Ministre

9th Floor, Hearst Block  
900 Bay Street  
Toronto, ON M7A 2E1  
Tel: (416) 326-9326  
Fax: (416) 326-9338

9<sup>e</sup> étage, Édifice Hearst  
900, rue Bay  
Toronto, ON M7A 2E1  
Tél.: (416) 326-9326  
Télééc.: (416) 326-9338



RECEIVED

JAN 16 2013

TWP. OF WELLINGTON NORTH

January 9, 2013

His Worship Raymond Tout  
Mayor of Wellington North  
7490 Sideroad 7 West  
PO Box 125  
Kenilworth, ON N0G 2E0

Dear Mayor Tout:

**Re: 2012-13 Creative Communities Prosperity Fund (CCPF)**  
**File Number: 2012-08-1-6023567**

I am pleased to provide you with a conditional approval of up to the maximum amount of \$46,000 to support your application to the Creative Communities Prosperity Fund (CCPF).

Two copies of a Funding Agreement will be prepared and sent to you shortly for your signature. Please note that the approval of your grant is subject to the receipt of required documents which include: a valid Certificate of Insurance, two copies of a Funding Agreement duly signed by an authorized signing officer of your organization, and any other additional provision or funding requirement noted in Schedule "B" of the Funding Agreement.

This documentation must be received **within 25 business days** of the date noted on the Funding Agreement and must be sent to the attention of:

Creative Communities Prosperity Fund  
Ministry of Tourism, Culture and Sport  
Programs and Services Branch  
401 Bay Street, Suite 1700  
Toronto, ON M7A 0A7

Failure to meet this requirement may result in your approval being rescinded.

Our government values your dedication and your support of cultural planning activities in Ontario and I wish you much success in your endeavours. If you have questions about your grant, please contact Ms. Michelle Jones, Culture Programs Advisor at (416) 314-5171 or e-mail: [ccpf-fpcc@ontario.ca](mailto:ccpf-fpcc@ontario.ca).

Yours truly,

A handwritten signature in black ink, appearing to read 'Michael Chan', written over a horizontal line.

Michael Chan  
Minister