



Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

Regular Meeting of Council

Monday, January 27, 2014

6:00 p.m.

Municipal Office Council Chambers, Kenilworth

A G E N D A

Page 1 of 4

| AGENDA ITEM | PAGE NO. |
|---|----------|
| <u>CALLING THE MEETING TO ORDER</u> | |
| - Mayor Tout | |
| <u>O' CANADA</u> | |
| <u>PASSING AND ACCEPTANCE OF AGENDA</u> | |
| <u>DECLARATION OF PECUNIARY INTEREST</u> | |
| <u>PRESENTATION</u> | |
| 1. B.M. Ross and Associates Limited - Presentation of Road Management Study and Bridge Inspection Report | |
| <u>MINUTES</u> | |
| 1. Public Meeting, January 13, 2014 | 01 |
| 2. Regular Meeting of Council, January 13, 2014 | 12 |
| <u>BUSINESS ARISING FROM MINUTES</u> | |

| AGENDA ITEM | PAGE NO. |
|--|----------|
| <u>DELEGATIONS, DEPUTATIONS, PETITIONS, PRESENTATIONS</u> | |
| 1. Phil Beard, General Manager/Secretary-Treasurer Terry Fisk, Township of Wellington North Representative Maitland Valley Conservation Authority Re Appointment to MVCA Board of Directors and Maitland Source Protection Authority Board for 2014 | 25 |
| 2. Wayne Brohman, General Manager – Secretary Treasurer Terry Fisk, Township of Wellington North Representative Saugeen Valley Conservation Authority Re: Appointment to SCVA Board of Directors | |
| <u>STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS</u> | |
| 1. Wellington North Fire Service | |
| - Arthur Station | |
| - 2013 Annual Fire Report | 26 |
| - 2013 Annual Fire Prevention Officer’s Report | 28 |
| - Mount Forest Station | |
| - 2013 Annual Fire Report | 29 |
| - 2013 Annual Fire Prevention Officer’s Report | 31 |
| - 2013 Public Education Events Report | 32 |
| 2. Public Works Committee | |
| - November 26, 2013. DWQMS – Management Review Meeting Minutes | 34 |
| 3. Report from Darren Jones, Chief Building Official | |
| - Building Permit Monthly Review, Period Ending November 30, 2013 | 46 |
| - Building Permit Monthly Review, Period Ending December 31, 2013 | 48 |
| - Building Permit Yearly Review, Period Ending December 31, 2013 | 50 |
| 4. Recreation & Culture Committee | |
| - Minutes, January 14, 2014 | 52 |
| 5. Economic Development Committee | |
| - Minutes, January 15, 2014 | 59 |
| 6. Report from Deb Zehr, Director of Public Works | |
| - Sewage Allocation for 401 Birmingham Street East | 65 |

| AGENDA ITEM | PAGE NO. |
|---|----------|
| <u>STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS</u> (continued) | |
| 7. Report from Deb Zehr, Director of Public Works - XCG Update on EA Arthur WWTP | 67 |
| 8. Report from Deb Zehr, Director of Public Works - B.M. Ross – Bridge Inspection Report | 70 |
| 9. Report from Deb Zehr, Director of Public Works - B.M. Ross – Road Management Report | 77 |
| <u>CORRESPONDENCE FOR COUNCIL'S INFORMATION AND DIRECTION</u> | |
| 1. Municipality of East Ferris Re: Correspondence to Premier Kathleen Wynn regarding funding for transit in the GTA | 97 |
| 2. Randy Pettapiece, MPP, Perth-Wellington Re: Resolution of Joint and Several Liability | 99 |
| 3. Jens Dam, 8751 Concession 9, Wellington North Re: Development Charges Refunds and Discounts | 101 |
| 4. Correspondence received regarding the new OPP Billing Model | |
| - Municipality of East Ferris | 102 |
| - Township of North Kawartha | 104 |
| - Town of Bancroft | 106 |
| - Tillsonburg Police Services Board – letter of support | 109 |
| <u>BY-LAWS</u> | |
| 1. 5-14 Being a By-law to temporarily close a portion of Francis Street East between George Street and Charles Street, in the former Village of Arthur for the purpose of holding a Rubber Duck Race. | 111 |
| 2. 6-14 Being a By-law to authorize temporary borrowing from time to time to meet current expenditures during the fiscal year ending December 31, 2014 | 112 |

| AGENDA ITEM | PAGE NO. |
|---|----------|
| <p><u>OTHER/NEW BUSINESS</u></p> <p>1. County of Wellington, Planning and Land Division Committee Re: Comments for Consent Applications - File No. B159/13, Lucas & Willeke Mulder</p> | 115 |
| <p><u>ITEMS FOR COUNCIL'S INFORMATION</u> (copies available for review in Clerk's Office and at Council Meeting)</p> <p>Cheque Distribution Report dated January 23, 2014</p> <p>Municipal Employer Pension Centre Ontario - 2012 Annual Report</p> <p>Association of Municipalities of Ontario - The Fork in the Road –Highlights of AMO's 2014 Pre-Budget Submission</p> <p>Grand Valley Wind Farms Inc. - Notice of Posting to the Environmental Registry</p> | 120 |
| <p><u>NOTICE OF MOTION</u></p> | |
| <p><u>ANNOUNCEMENTS</u></p> | |
| <p><u>CLOSED MEETING SESSION</u></p> <p>1. "Personal" matter about an identifiable individual, including municipal or local board employees (Section 239 (2) (b))</p> | |
| <p><u>CONFIRMING BY-LAW NO. 7-14 BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL</u></p> | 131 |
| <p><u>ADJOURNMENT</u></p> <p>Michael Givens, Chief Administrative Officer/Clerk</p> | |

TOWNSHIP OF WELLINGTON NORTH

PUBLIC MEETING - MINUTES

Monday, January 13, 2014

The Public Meeting was held Monday, January 13, 2014 at 7:00 p.m. at the Township of Wellington North Council Chambers, Kenilworth to consider two Zoning Amendment applications.

Present:

Mayor: Raymond Tout
Councillors: Sherry Burke
Mark Goetz
Andy Lennox
Dan Yake

Also Present:

C.A.O./Clerk: Michael Givens
Deputy Clerk: Catherine More
Executive Assistant: Cathy Conrad
Township Planner: Mark Van Patter
Director of Public Works: Deb Zehr
Fire Chief: Jeff Dahms

Mayor Tout called the meeting to order.

Declaration of Pecuniary Interest:

None declared.

Owner/Applicant: Roger and Antonia Villeneuve

Location of the Subject Land

The property subject to the proposed amendment is described as Lot 9, Concession 10, Geographic Township of West Luther, with a civic address of 8397 Line 10. The property is 0.5 hectares (1.25 acres) in size.

The Purpose and Effect of the Application

The Purpose and Effect of the amendment is to amend the zoning of the property to permit an auto body repair and paint shop use on the subject lands. The property is currently designated Prime Agricultural in the Official Plan. The zoning amendment may also address site specific regulations for the proposed use such as appropriate yard setbacks.

TOWNSHIP OF WELLINGTON NORTH

PUBLIC MEETING - MINUTES

Monday, January 13, 2014

Page Two

Please note – Section 34 (12) of the Planning Act.

Information – At a meeting under subsection (12), the Council shall ensure that information is made available to the public regarding the power of the Municipal Board under subsection (14.1) to dismiss an appeal if an appellant has not provided the Council with oral submissions at a public meeting or written submissions before a By-law is passed.

1. Notice for this public meeting was sent to property owners within 120 m and required agencies and posted on the property on December 12, 2013.

2. Presentation by:

Mark Van Patter, Senior Planner, reviewed his comments dated January 9, 2014.

Contrary to the zoning by-law, Mr. Villeneuve has been operating an autobody and auto repair shop, fixing up older muscle cars and antique cars. He has applied for this rezoning to permit the same use. Mr. Van Patter's main concern is compatibility with neighbouring dwellings. One neighbour has objected and another neighbour has written a letter of support. The use is similar to a home industry in scale; however, the setbacks to neighbouring dwellings are considerably less than that required by the Home Industry regulations. Mr. Villeneuve should provide additional details on the size and intensity of the operation. Ms. Wooten should provide details on negative impacts she has experienced. I will prepare an amending by-law if Council wishes me to do so.

The property subject to the proposed amendment is described as Lot 9, Concession 10, Geographic Township of West Luther, with a civic address of 8397 Line 10. The property is 0.5 hectares (1.25 acres) in size and is located in Monk. A residential dwelling and garage are present.

The purpose and effect of the proposed amendment is to amend the zoning of the property to permit an auto repair, auto body and paint shop use on the subject lands.

TOWNSHIP OF WELLINGTON NORTH

PUBLIC MEETING - MINUTES

Monday, January 13, 2014

Page Three

The application indicates that Mr. Villeneuve has owned the property since 2002 and the current use, *"to refurbish antique, classic and modified street rods"* was started in 2010. The application indicates that the building size is 1,200 square feet; however, it does not specify whether this is the dwelling or the shop. From the air photo, the garage building appears to be approximately 1,300 sq. ft. in size.

Mr. Van Patter spoke with Mr. Villeneuve by phone and he indicated that there are three bays in the garage. He noted that he does not have any employees and that he just focuses on old muscle cars and antique cars and that it's a relatively small operation.

Township Chief Building Official, Darren Jones, in his letter of October 24, 2013 to Mr. Villeneuve, stated that the autobody shop was not permitted and must cease operation.

The subject property is considered to be within a PRIME AGRICULTURAL area under the Provincial Policy Statement. Within prime agricultural areas, permitted uses include agricultural uses, secondary uses and agriculture-related uses.

Secondary uses *"means uses secondary to the principal use of the property, including but not limited to, home occupations, home industries, and uses that produce value-added agricultural products from the farm operation on the property."*

Under the General County Policies in the Wellington County Official Plan – Section 4.2, Economic Development - home businesses are encouraged.

"In the Urban System, home businesses will be small in size and normally restricted to the occupants of the property. These uses will be oriented towards providing services rather than retail functions. Compatibility with surrounding residential development is a primary consideration."

"In the Rural System, home businesses similar to those allowed in the Urban System are encouraged". One of the uses that may be considered are "home industries which are small in scale with limited employees, and minimal off site impact".

TOWNSHIP OF WELLINGTON NORTH

PUBLIC MEETING - MINUTES

Monday, January 13, 2014

Page Four

The settlement of Monk is not recognized as a Hamlet in the Wellington County Official Plan, and therefore, is part of the Rural System, not the Urban System. The subject lands are designated PRIME AGRICULTURAL. Section 6.4.4 of the Official Plan states:

“Home businesses are home occupations and home industries that are secondary to the principal use of the property, and may be allowed subject to zoning provisions as a means of supplementing farm incomes and providing services in agricultural areas and may include:”

“Home industries which are small in scale with a limited number of employees, and minimal off-site impacts – examples include minor equipment repair, woodworking, crafts, and welding.”

Mr. Van Patter scaled the zoning map as it applies to the subject property. It appears that the garage is within the Agricultural Commercial (AC) zone and the dwelling is in the Agricultural (A) zone.

Mr. Van Patter suspected that the AC zone was meant to recognize the store use on the lot at the corner and not the subject lands. However, when the new zoning by-law was approved in 2001, this zone was somewhat oversized. The former zoning by-law of the Township of West Luther confirms this; the small corner lot was in the Rural Commercial zone.

In the Wellington North Zoning By-law an “automotive body repair shop” is permitted in the Industrial zone and in the Rural Industrial zone. Neither the Agricultural Commercial zone nor the Agricultural zone permits the autobody use. The use is not permitted in a Prime Agricultural area in either the Provincial Policy Statement or the County Official Plan. Thus, it would be contrary to policy to rezone the property for a “full scale” body shop.

However, as noted above, a secondary “home industry” use can be considered in a Prime Agricultural area, provided it is small scale, does not hinder agriculture and is compatible with the surrounding land uses.

TOWNSHIP OF WELLINGTON NORTH

PUBLIC MEETING - MINUTES

Monday, January 13, 2014

Page Five

Section 6.14 of the Wellington North Zoning By-law has regulations for Home Industries. The scale of home industries is controlled by the size of the shop and the number of employees. Section 6.14(d) limits the ground floor area of the shop to 2,000 square feet or less. Section 6.14(e) limits the number of employees to 2 persons or less, that do not reside on site. The autobody shop is approximately 1,200 to 1,300 sq. ft. in size and only employs the owner.

It was Mr. Van Patter understands that the owner specializes in older classic cars and only works on 3 or 4 cars per year. The owner should provide Council more information on the operation and possible noise and odor impacts.

Section 6.14 (b) of the zoning by-law's Home Industry regulations, explicitly prohibits "*autobody repairs, or automobile sales, service and repair...*". This restriction is in the by-law to prevent the outside storage of unlicensed automobiles and parts, and the creation of a nuisance (noise, odors) for neighbours. If Council was satisfied that these matters were not issues in the current case, or that they could be sufficiently mitigated through zoning controls, an small scale autobody shop could be permitted through this rezoning.

Two neighbours with opposing views have provided letters on the proposed rezoning:

- Mr. Bill Balch who lives at the Monk corner, 9276 Wellington Rd 16, has provided a letter in support of the rezoning. He indicates no noise, fumes or junk present. His dwelling is located about 150 feet from the shop (air photo measurement), His November 11 letter was provided as part of the application.
- Ms. Elizabeth Ellen Wooten has provided a letter of objection to the rezoning dated January 1. Her letter is quite detailed and raises the following issues:
 - Compatibility with neighbouring uses
 - Compliance with Ministry of Labour regulations
 - Compliance with Ministry of Environment regulations
 - Conformity with Wellington County Official Plan and Wellington North Zoning By-law.

TOWNSHIP OF WELLINGTON NORTH

PUBLIC MEETING - MINUTES

Monday, January 13, 2014

Page Six

Her letter indicates that it was copied to both the Ministry of Labour and the Ministry of Environment.

One important thing that is not noted in her letter is whether she is experiencing negative nuisance impacts from the operation. She should provide Council with information in this regard.

She correctly points out that Wellington North Council could require the applicant to provide a Planning Impact Study prepared by a qualified professional to evaluate the seriousness of impacts (Section 4.6.2 – Official Plan).

In my opinion, Ms. Wooten is correct in stating that compatibility is a primary consideration for this application. Section 6.14 (g) of the Home Industry regulations of the Zoning By-law attempts to ensure compatibility:

“No building or structure used for a home industry shall be located within 22.8 m (74.8 ft.) of a lot line, nor within 121.9 m (400.0 ft.) of a lot line of a vacant lot (less than 4.1 ha (10 ac) in size) or within 121.9 m (400.0 ft.) of a residence on a separate lot ;”

Mr. Van Patter estimated from the air photo put the garage about 10 feet from the side lot line, 100 feet from Wooten dwelling and 150 feet from the Balch dwelling. There is considerable variance between the actual setbacks and what is required in the by-law.

Mr. Van Patter suggested that Council provide adequate time to allow the two Ministries to provide a response to Ms. Wooten’s letter.

3. Review of Correspondence received by the Township:

- Pasquale Costanzo, County of Wellington Engineering Services
 - No objection
- Bill Balch, 9276 Wellington Road 16, Conn
 - Whole heartedly support the application
- Elizabeth Ellen Wootton, 8399 Line 10, Conn
 - Objection

TOWNSHIP OF WELLINGTON NORTH

PUBLIC MEETING - MINUTES

Monday, January 13, 2014

Page Seven

4. The by-law will not be considered at the Regular Council Meeting following the public meeting. Mayor Tout asked those wishing to receive further notices regarding this application to make their request in writing.

5. Mayor Tout opened the floor for any questions/comments.

The Applicants were present to answer any questions regarding the application.

Mr. Villeneuve explained that the Ministry of Labour visited his location. They prepared a field visit report; which shows issues such as health were discussed but they did feel there were issues needing attention. He is a licenced bodyman and painter. In the beginning refurbishing cars at home was a hobby. When he got laid off his hobby became full time. A couple years ago Ellen Wooten complained about odours so he put in a ventilation system to eliminate odours. His business is registered. It is operated on a small scale working on about 5 cars a years

Bill Balch, neighbour and owner of business of the corner in Monck, stated that he has known the Villeneuve's since they moved in. He is in favour of this type of business but understands there are rules that must be followed. The property is neat and tidy and he has never had a problem with odors. Mr. Balch is in favour of this business.

Gord Trask, neighbour, commented that the Villeneuve property is clean. Mr. Villeneuve doesn't do that many cars; perhaps two or three a year. He has filters and a stack to remove odours to keep the neighbour happy. Mr. Trask thinks this business is a good thing.

6. Comments/questions from Council.

Councillor Lennox asked about the history of the split zoning on the Villeneuve property. Mr. Van Patter explained that in the 1990's the commercial zone was for the corner property where a store is located. When the Zoning By-law was updated the line was moved.

Councillor Goetz asked what the hours of work are. Mr. Villeneuve stated that he works Monday to Friday from 8 am to 4 pm. Some Saturday's he works till noon.

TOWNSHIP OF WELLINGTON NORTH

PUBLIC MEETING - MINUTES

Monday, January 13, 2014

Page Eight

Mayor Tout asked if the MOL inspector checked the equipment. Mr. Villeneuve stated he had. Waste products, such as paint and thinners, are sent for recycling, not thrown on the property.

Councillor Yake expressed a desire to try to accommodate Mr. Villeneuve. He has done everything that he has been asked to do. This doesn't seem to be an issue of business but more about lot lines. Councillor Yake would like to find a way to resolve issues. There is not a lot of room in Monck and we should try to come up with a way to help. Council does this all the time. Sometimes it is a small change and sometimes a large change. This would be considered a large change.

Mr. Villeneuve explained that prior to this they never had a problem with their neighbour. They helped her by blowing snow, cleaning out eaves troughs and cleaning windows. She was invited to their home for barbeques and parties. Then one day she changed. When this happened he contacted his real estate agent and asked if there was a location available where he could have his business. The agent replied that he didn't think there was another location available.

Mayor Tout agreed with Councillor Yake about working under the home industries. There has to be a way to work with it as it is only a small operation. If it was three to five cars a week it would be different.

Mr. Van Patter asked if there are noise impacts that she would be hearing. Mr. Villeneuve stated that there might be hammering for ten to fifteen minutes. She wouldn't hear the compressor. She has never mentioned noise.

Mr. Trask asked where the application goes from here.

Mayor Tout explained that it will come back to Council when more information is received.

TOWNSHIP OF WELLINGTON NORTH

PUBLIC MEETING - MINUTES

Monday, January 13, 2014

Page Nine

Owner/Applicant: Thomas and Wanda Smith

The location of the subject land is described as Part Lot 10, Concession 5, Geographic Township of West Luther, with a civic address of 8803 Wellington Road 16. The property is 41.9 hectares (103.5 acres) in size.

The purpose and effect of the amendment is to rezone the subject lands to restrict any future residential development on the agricultural, "retained" portion of the property. Additionally, relief from the zoning by-law's regulations pertaining to maximum floor area for accessory buildings on the severed portion is required. This rezoning is a condition of severance application B125/13 under the surplus farm dwelling policies that were granted provisional approval by the Wellington County Land Division Committee December 5th, 2013.

Please note – Section 34 (12) of the Planning Act.

(12) Information. – At a meeting under subsection (12), the council shall ensure that information is made available to the public regarding the power of the Municipal Board under subsection (14.1) to dismiss an appeal if an appellant has not provided the council with oral submissions at a public meeting or written submissions before a By-law is passed.

7. Notice for this public meeting was sent to property owners within 120 m and required agencies and posted on the property on December 12, 2013.
8. Presentations by:

Mark Van Patter, Senior Planner, reviewed his comments dated January 8, 2014.

The zoning amendment is required as a condition of provisional consent (B125/13) by the Wellington County Land Division Committee. The Planning Department had no objections to implementing this decision. Both the Provincial Policy Statement and County Plan provide for surplus farm dwelling severances, provided the agricultural lands (the retained parcel) are rezoned to prohibit future residential dwellings. The intention of this policy is to allow farmers to reduce their costs of acquiring additional farm parcels where the impact on existing and future farm operations can be kept to a minimum.

TOWNSHIP OF WELLINGTON NORTH

PUBLIC MEETING - MINUTES

Monday, January 13, 2014

Page Ten

Additional zoning relief is also required for the severed parcel's existing accessory buildings. The applicant would like to retain four buildings which have a combined ground floor area of 2,314 ft², for personal use, whereas 1,800 ft² is permitted. Council should be satisfied that the accessory buildings are intended for personal use and not for commercial purposes.

The property subject to the proposed amendment is described as Part Lot 10, Concession 5, Geographic Township of West Luther, with a civic address of 8803 Wellington Road 16. The property is 41.9 hectares (103.5 acres) in size.

The purpose and effect of the proposed amendment is to rezone the subject lands to restrict any future residential development on the agricultural, "retained" portion of the property. Additionally, relief from the zoning by-law's regulations pertaining to maximum floor area for accessory buildings on the severed portion is required. This rezoning is a condition of severance application B125/13 under the surplus farm dwelling policies that were granted provisional approval by the Wellington County Land Division Committee December 5th, 2013.

The subject property is considered to be within a PRIME AGRICULTURAL area under the Provincial Policy Statement. Section 2.3.4.1(c) of the PPS provides consideration for the severance of a surplus residence, provided that new residential dwellings are prohibited on the remnant parcel of farmland.

The subject land is designated PRIME AGRICULTURE. Section 10.3.4 of the Wellington County Official Plan implements the Provincial Policy Statement and requires that the remnant parcel be rezoned to prohibit dwellings.

Under the Zoning By-law the subject lands are zoned Agricultural (A). There will be two site specific zones required on the subject lands. The first site specific zone will prohibit a dwelling on the 93.9 acre, retained agricultural parcel. The second one will address the accessory structures on the 9.6 acre residential parcel.

TOWNSHIP OF WELLINGTON NORTH

PUBLIC MEETING - MINUTES

Monday, January 13, 2014

Page Eleven

As a result of the severance, the residential dwelling would be considered the main use and the existing accessory buildings would be reviewed under section 6.1. In this case there are the following accessory buildings – shop 1,001 ft², workshop 689 ft², trailer 366 ft², garage 258 ft² - with a combined ground floor area of 2,314 ft², which exceeds the allowable ground floor area of 1,800 ft² for a 9.64 acre parcel. (Section 6.1.4 (b) has a sliding scale for permitted ground floor area depending on the parcel size).

9. Review of Correspondence received by the Township:

- Nathan Garland, Resource Planner, GRCA
 - No objection
- Pasquale Costanzo, County of Wellington Engineering Services
 - No objection

10. The by-law will be considered at the regular council meeting following the public meeting. Persons wishing notice of the passing of the By-law must submit a written request.

11. Mayor opens floor for any questions/comments.

The applicant's agent, Nathan Martin, was present to answer questions regarding the application. His clients would prefer to keep the buildings as they are being used for personal storage.

12. Comments/questions from Council.

Mayor Tout questioned if there was an opportunity that the trailer and garage be removed. Mr. Martin stated that his clients would prefer to keep them and he would have to consult with the client if removal was requested.

13. Adjournment 7:36 p.m.

C.A.O./CLERK

MAYOR

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

Monday, January 13, 2014

7:40 p.m.

Members Present:

Mayor: Raymond Tout
Councillors: Andy Lennox
Sherry Burke
Mark Goetz
Dan Yake

Also Present: Chief Administrative Officer/Clerk: Michael Givens
Deputy Clerk: Catherine More
Executive Assistant: Cathy Conrad
Director of Public Works: Deb Zehr
Fire Chief: Jeff Dahms

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

A. CALLING THE MEETING TO ORDER

Mayor Tout called the meeting to order.

B. O' CANADA

C. PASSING AND ACCEPTANCE OF AGENDA

Moved by: Councillor Yake
Seconded by: Councillor Lennox

THAT the Agenda for the January 13, 2014 Regular Meeting of Council be accepted and passed with the addition of:

CLOSED MEETING SESSION

3. *"Personal" matter about an identifiable individual, including municipal or local board employee. (Section 239 (2) (b))*

Resolution Number: 1

Carried

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

Monday, January 13, 2014

Page Two

D. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

None declared.

E. MINUTES

1. Regular Meeting of Council, December 16, 2013

Moved by: Councillor Lennox

Seconded by: Councillor Yake

THAT the minutes of the Regular Meeting of Council held on December 16, 2013 be adopted as circulated.

Resolution Number: 2

Carried

F. BUSINESS ARISING FROM MINUTES

1. 2014 Council Meeting Schedule

Moved by: Councillor Yake

Seconded by: Councillor Lennox

THAT the Council of the Corporation of the Township of Wellington North approve the attached 2014 Council Meeting Schedule.

Resolution Number: 3

Carried

G. DELEGATIONS, DEPUTATIONS, PETITIONS, PRESENTATIONS

None.

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

Monday, January 13, 2014

Page Three

H. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS

1. Wellington North Fire Service
 - Arthur Station
 - December 2013 Fire Report
 - December 2013 Fire Prevention Officer's Report
 - Mount Forest Station
 - December 2013 Fire Report
 - December 2013 Fire Prevention Officer's Report

Moved by: Councillor Yake
Seconded by: Councillor Lennox

THAT the Council of the Corporation of the Township of Wellington North receive the Wellington North Fire Service December 2013 Fire Reports and the December 2013 Fire Prevention Officer's Reports for the Arthur and Mount Forest Fire Stations.

Resolution Number: 4 Carried

2. Report from Jeff Dahms, Fire Chief
 - Fire Service Vehicle Purchase

Moved by: Councillor Yake
Seconded by: Councillor Lennox

THAT the Council of the Corporation of the Township of Wellington North authorize the Fire Chief to negotiate the purchase of a used vehicle, not to exceed \$16,000.00 (including applicable taxes);

AND FURTHER THAT said vehicle will act as a service vehicle for both the Arthur and Mount Forest Fire Stations in Wellington North;

AND FURTHER THAT said purchase would be funded from the Fire Department Capital Reserve, as recommended by Michael Givens, Chief Administrative Officer.

Resolution Number: 5 Carried

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

Monday, January 13, 2014

Page Four

H. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS (continued)

3. Administration and Finance Committee
- Minutes, December 16, 2013

Moved by: Councillor Lennox
Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive and adopt the minutes of the Administration and Finance Committee meeting held on December 16, 2013.

Resolution Number: 6 Carried

4. Roads Committee
- Minutes, November 26, 2013

Moved by: Councillor Lennox
Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive and adopt the minutes of the Roads Committee meeting held on November 26, 2013.

Resolution Number: 7 Carried

5. Report from Mike Givens, Chief Administrative Officer
- Treasurer Recruitment Update

Moved by: Councillor Lennox
Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive for information the CAO report Treasurer Recruitment Update.

Resolution Number: 8 Carried

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

Monday, January 13, 2014

Page Five

H. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS (continued)

6. Report from Deb Zehr, Director of Public Works
- EA Arthur WWTP – Assimilative Capacity Study

Moved by: Councillor Lennox
Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive for information the Director of Public Works report on the Environmental Assessment of the Arthur Wastewater Treatment Plant.

Resolution Number: 9

Carried

I. CORRESPONDENCE FOR COUNCIL'S INFORMATION

1. Municipality of East Ferris
Re: Correspondence to Premier Kathleen Wynn regarding The Small, Rural and Northern Municipal Infrastructure Fund

- Received as information
2. Township of Mulmur
Re: Correspondence to MPAC regarding Prior Years' Assessing of Properties

- Received as information
3. County of Lambton, Office of the County Warden
Re: Correspondence to The Honorable Linda Jeffrey, Minister of Municipal Affairs & Housing regarding resolution opposing the requalification of Municipal Building Officials

- Received as information

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

Monday, January 13, 2014

Page Six

I. CORRESPONDENCE FOR COUNCIL'S INFORMATION (continued)

4. Correspondence received regarding the new OPP Billing Model:
- Town of Fort Frances
 - Town of Mississippi Mills
 - Village of Oil Springs
 - Township of Champlain
 - Township of Whitewater Region
 - Ontario Association of Police Services Boards
- Received as information

J. BY-LAWS

1. 1-14 Being a By-law to Set Remuneration for Members of Council

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT By-law Number 1-14 being a by-law to set remuneration for members of Council be read a First, Second and Third time and finally passed.

Resolution Number: 10

Carried

2. 2-14 Being a Provisional Drain Repair By-law to Provide for the repair of the Arthur Drain No. 2 Main Drain and Branch J.

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT By-law Number 2-14 being a Provisional Drain Repair By-law to provide for the repair of the Arthur Drain No. 2 Main Drain and Branch J be read a First and Second time and provisionally adopted.

Resolution Number: 11

Carried

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

Monday, January 13, 2014

Page Seven

J. BY-LAWS (continued)

3. 3-14 Being a By-law to amend Zoning By-law Number 66-01 being the Zoning By-law for the Township of Wellington North (Part Lot 10, Concession 5, geographic Township of West Luther, 8803 Wellington Road 16 – Thomas and Wanda Smith)

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT By-law Number 3-14 being a by-law to amend Zoning By-law Number 66-01 being the Zoning By-law for the Township of Wellington North be read a First, Second and Third time and finally passed. (Part Lot 10, Concession 5, geographic Township of West Luther, 8803 Wellington Road 16 – Thomas and Wanda Smith)

Resolution Number: 12

Carried

K. OTHER/NEW BUSINESS

1. County of Wellington, Planning and Land Division Committee
Re: Comments for Consent Applications:

File No. B144/13, Karl Aitken Carpentry

Council supported the application with the following conditions:

- Owner receive approval from applicable road authority for an entrance (if required)
- Owner to satisfy all requirements of the local municipality, financial and otherwise which the local municipality may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands.
- Owner to satisfy the requirements of the local municipality in reference to parkland dedication as provided for in the Planning Act, RSO 1990.

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

Monday, January 13, 2014

Page Eight

K. OTHER/NEW BUSINESS (continued)

1. County of Wellington, Planning and Land Division Committee
Re: Comments for Consent Applications: (continued)

File No. B147/13, Christopher and Tanja Checkley

Council supported the application with the following conditions:

- Owner receive approval from applicable road authority for an entrance, if required
- Owner to satisfy all requirements of the local municipality, financial and otherwise which the local municipality may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands.
- Owner to satisfy the requirements of the local municipality in reference to parkland dedication as provided for in the Planning Act, RSO 1990.
- That the severed portion receive zoning compliance for the over sized accessory building.
- That the barn on the retained portion be demolished.

File No. B148/13, Christopher and Tanja Checkley

Council supported the application with no conditions:

File No. B157/13, Stephen Hummel

Council supported the application with the following conditions:

- Owner receive approval from applicable road authority for an entrance, if required
- Owner to satisfy all requirements of the local municipality, financial and otherwise which the local municipality may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands.
- Owner to satisfy the requirements of the local municipality in reference to parkland dedication as provided for in the Planning Act, RSO 1990.

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

Monday, January 13, 2014

Page Nine

K. OTHER/NEW BUSINESS (continued)

1. County of Wellington, Planning and Land Division Committee
Re: Comments for Consent Applications: (continued)

File No. B158/13, 1373580 Ontario Ltd.

Council supported the application with the following conditions:

- Owner to satisfy all requirements of the local municipality, financial and otherwise which the local municipality may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands.
- Concern regarding ditch (comments from solicitor to be included in Municipal comments – ditch to remain open)

2. Committee Chair Appointments

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT the Council of the Corporation of the Township of Wellington North appoint as Chairpersons for Standing Committees as follows:

Administration and Finance Committee - Councillor Lennox

Public Works Committee - Councillor Goetz

Economic Development Committee - Councillor Yake

Recreation Committee - Councillor Burke

Resolution Number: 13

Carried

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

Monday, January 13, 2014

Page Ten

L. ITEMS FOR COUNCIL'S INFORMATION

Cheque Distribution Report dated January 8, 2014

Stephanie Penney

- Thank you for Scholarship

Ministry of Rural Affairs

- Township of Wellington North resolution regarding Connecting Links program

Guelph Wellington Crime Stoppers

- Newsletter, The Informant – Winter 2013-14

Grand River Conservation Authority

- Minutes, General Membership Meeting, November 29, 2013

Ontario Good Roads Association

- Notice of Poll – OGRA Board of Directors

M. NOTICE OF MOTION

None.

N. CULTURAL MOMENT

MOUNT FOREST FIRE BRIGADE CONSTITUTION

Although the year is not identified, this constitution of the Mount Forest Fire Brigade reflects a time around a century ago. It is interesting to reflect on the current status, by-laws, rules and orders of that time to see the differences between life then and life today.

The Mount Forest Fire Brigade was started in 1879. In 1923 Mr. Andrew O'Brecht became the chief. After this William Quinn (1940-1944) and Donald McIntosh (1945-1953) followed until the son of Andrew O'Brecht, Lorne O'Brecht was appointed chief in 1955.

/11

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

Monday, January 13, 2014

Page Eleven

N. CULTURAL MOMENT (continued)

Today, the Mount Forest Fire Department is amalgamated with the Arthur Fire Department, under The Township of Wellington North. Fire Chief, Jeff Dahms, oversees the two stations. Wellington North Fire services pride themselves on providing rapid response to all fire and emergency situations within the municipality. They are dependent on the efforts of Arthur Station Chief, Jim Morrison, and Deputy Chief, Troy Lawlor, and Mount Forest Fire Station Chief, Ron MacEachern, and Deputy Chief, Bill Hieber, along with the efforts of several community volunteers. A part-time Fire Prevention Officer, Jason Benn, is also in place to assist in educating the public on prevention and run community programming.

The total fire protection area covers 187 square miles with a population of approximately 12,000.

O. ANNOUNCEMENTS

Councillor Burke reminded everyone that the Recreation and Culture Advisory Committee meeting will be held Tuesday, January 14. Councillor Burke commended the Arthur Skating Club and the staff at the Arthur Arena for their efforts during the recent Skate Canada competition and congratulated those who won medals.

Councillor Yake announced that the Municipal Hockey Tournament will be held on March 22. They hope to use both arenas for this event. Money from last year's tournament will soon be distributed to local schools for their breakfast programs.

Mayor Tout commented that staff was very busy over the holidays due to ice and snow. He attended the Weskate competition in Arthur as well and was astounded with the number of people attending.

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

Monday, January 13, 2014

Page Twelve

P. CLOSED MEETING SESSION

1. "Property" matter regarding a proposed acquisition of land by the municipality (Section 239 (2) (c))
2. "Legal" matter regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality (Section 239 (2) (e))
3. "Personal matter about an identifiable individual, including municipal or local board employee. (Section 239 (2) (b))

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT Council go into a meeting at 8:36 p.m. that is closed to the public under subsections 239 (2) (c) (e) and (b) of the Municipal Act, 2001

- *to consider a property matter regarding a proposed acquisition of land by the municipality;*
- *to consider a legal matter regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality;*
- *to consider a personal matter about an identifiable individual, including municipal or local board employees.*

Resolution Number: 14

Carried

Moved by: Councillor Lennox

Seconded by: Councillor Yake

THAT Council rise from a closed meeting session at 9:41 p.m.

Resolution Number: 15

Carried

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

Monday, January 13, 2014

Page Thirteen

Q. CONFIRMING BY-LAW

Moved by: Councillor Yake
Seconded by: Councillor Lennox

THAT By-law Number 4-14 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on January 13, 2014 be read a First, Second and Third time and finally passed.

Resolution Number: 16

Carried

R. ADJOURNMENT

Moved by: Councillor Lennox
Seconded by: Councillor Yake

THAT the Regular Council meeting of January 13, 2014 be adjourned at 9:43 p.m.

Resolution Number: 17

Carried

CLERK

MAYOR

Maitland Valley Conservation Authority



Providing leadership to protect and enhance our water, forests and soils!

January 13, 2014

Township of Wellington North
Box 125
Kenilworth, On
N0G 2E0

Attention: Lori Heinbuch, CAO/Clerk

Re: Appointment to Maitland Valley Conservation Authority Board of Directors and Maitland Source Protection Authority Board for 2014

The term of your current appointment to the Maitland Valley Conservation Authority is due to end as of February 19, 2014 which is the date of our Annual Meeting.

Please advise our office **in writing** who your appointment will be for 2014 prior to February 19, 2014 including a copy of the council's resolution that specifies your Municipality's appointment to the **MVCA Board of Directors and the Maitland Source Protection Authority** for 2014. It is generally the same person who sits on both Boards and your last year's representative was Dr. Terry Fisk.

If you have any questions please contact the undersigned.

Sincerely,

A handwritten signature in cursive script that reads 'Phil Beard'.

Phil Beard
General Manager/Secretary-Treasurer

MAITLAND VALLEY CONSERVATION AUTHORITY
1093 Marietta Street, Box 127, Wroxeter, ON N0G 2X0
519 335-3557 Fax: 519 335-3516 Email: maitland@mvca.on.ca





TOWNSHIP OF WELLINGTON NORTH

FIRE SERVICE



7490 Sideroad 7 west, PO box 125, Kenilworth, Ontario N0G 2E0

ARTHUR AREA FIRE DEPARTMENT 2013 ANNUAL REPORT

The Arthur Area Fire Department responded to 128 calls for assistance for the year 2013. In addition to Arthur Fire Station calls Arthur Station was called to Mutual and Automatic Aid Emergency Calls.

| | | |
|---------------------------|---|----------|
| • Arthur | - | 44 |
| • West Luther | - | 26 |
| • Arthur Township | - | 15 |
| • West Garafraxa | - | 12 |
| • Peel | - | 7 |
| • Mapleton | - | 14 |
| • Automatic Aid | | |
| • Mount Forest | - | 2 |
| • Mutual Aid Calls | | |
| • Mapleton | - | 4 |
| • Centre Wellington | - | 3 |
| • <u>Grand Valley</u> | - | <u>1</u> |
| • Total Calls | | 128 |

The Station held 50 practices in 2013. The station had a busy year with members of the Arthur Fire Station taking Ontario Fire College courses. Courses were attended at the Ontario Fire College, at various Regional Training Schools and on site at the Arthur Fire Hall. The Arthur Fire Station Certified in the Emergency First Responders Course, which included CPR "C", Defibrillator, Health Care Provider (Oxygen Therapy included). This course was held at the Arthur Fire Station with an Outside Instructor. Joint fire practices were held with Mount Forest, Mapleton, Centre Wellington, and Grand Valley this provided valuable experience for all of the fire departments. Mutual Aid calls with these departments are a common occurrence, and therefore practices with these neighbouring fire departments is extremely valuable.

Highlights of the Year included:

The Fire Prevention and Public Education Program was very active this past year. Arthur Station Chief Morrison worked with Fire Fighters Brunkard, Armstrong, Guidotti, Prendergast, and Mazerolle, all members of the Public Education Committee to get the Fire Prevention message to the community and surrounding area. Fire Extinguisher training, visits to the local schools with Fire Prevention presentations, and displays set up at various community events were some of the ways Public Education and Fire Prevention messages were delivered to the public.

June saw the arrival of the Arthur Station new tanker. Arthur Station Chief Morrison and Captain Andy Morrison proudly drove the new truck home to the Arthur Station.

The four fire trucks lead the Fall Fair Parade while Sparky greeted young and old alike. The Wellington North Inflatable Safety House was on display a booth was set up with public education materials displayed and distributed. A draw was held for a Sparky Dog, and some smoke alarms. The Fire Prevention/Public Education Committee welcomed the community at displays of Public Education materials, as well gave demonstrations.

The Open House for Fire Prevention at the Arthur Station was held on Saturday, October 5th Fire prevention materials were available for those that attended.

Arthur Station Chief Morrison, three Firefighters, and their spouses attended the Annual Mutual Aid Banquet hosted by Clifford Fire Department.

Members of the Arthur Fire Station marched in the Remembrance Day parade and took part in the ceremony.

Arthur Station Chief Jim Morrison and Fire Fighter David Hodgkinson have achieved their Company Officer Level II. Captains Rob and Corey Schmidt have achieved their Company Officer Level I. Arthur Station now has a total of 5 members, with their Level I and 2 members with their Level II.

Arthur Station Chief Morrison and Deputy Chief Lawlor attended the Ontario Association of Fire Chiefs conference and seminars held in Toronto.

Arthur Station Chief Morrison attended the OAFIC Labour Relations 2 day Seminar in Toronto. Arthur Station Chief Morrison attended the 2 day Occupational Health and Safety Workshop in Toronto.

Arthur Fire Station Chief Morrison and Captain Morrison along with Wellington North Fire Chief Dahms and Fire Prevention Officer Benn took an active part in the "Shop with a Cop" community event. Other agencies involved were the EMS, and OPP. Students from the two local schools shopped at the Foodland Store in Arthur. All items were then donated to the Arthur Food Bank

The Arthur Fire Station fire trucks lead the Annual Santa Claus Parade. The Fire Hall was open to the Public to meet Santa. Hotdogs, hot chocolate, and Timbits were enjoyed by all who attended following the parade.

The Wellington North Fire Service, Arthur Station is in the process of recruiting fire fighters.

The 2013 year has been a busy year with fire calls as well as with training fire fighters to new standards.

Arthur Station Chief Jim Morrison
CMM III Fire Service Professional

Annual Fire Prevention Report

2013

Wellington North Fire Services

Arthur Station

| | | jan | feb | mar | apr | may | jun | jul | aug | sep | oct | nov | dec |
|-------------------------------------|------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Evac. Procedures | 7 | 1 | 0 | 1 | 0 | 0 | 1 | 0 | 0 | 2 | 2 | 0 | 0 |
| Telephone Calls | 241 | 14 | 39 | 26 | 21 | 14 | 17 | 23 | 11 | 13 | 25 | 25 | 13 |
| Business/Personal Service | 76 | 6 | 11 | 9 | 9 | 2 | 1 | 5 | 6 | 9 | 3 | 6 | 9 |
| Residential | 23 | 0 | 1 | 2 | 9 | 1 | 0 | 1 | 2 | 1 | 1 | 3 | 2 |
| Assembly Occ. | 24 | 2 | 1 | 2 | 2 | 2 | 3 | 1 | 1 | 5 | 1 | 2 | 2 |
| Misc. | 121 | 12 | 13 | 13 | 11 | 9 | 11 | 9 | 5 | 9 | 9 | 14 | 6 |
| Industrial | 20 | 1 | 2 | 1 | 2 | 1 | 2 | 1 | 2 | 1 | 2 | 2 | 3 |
| Meetings | 30 | 2 | 1 | 3 | 2 | 2 | 1 | 0 | 3 | 3 | 4 | 5 | 2 |
| Complaints | 2 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 |
| Mercantile | 23 | 2 | 3 | 1 | 2 | 1 | 2 | 1 | 2 | 2 | 0 | 3 | 4 |
| Letter/Reports | 79 | 5 | 4 | 9 | 6 | 5 | 3 | 4 | 8 | 7 | 6 | 11 | 11 |
| Institutional | 8 | 0 | 2 | 1 | 1 | 1 | 0 | 0 | 0 | 0 | 2 | 0 | 1 |
| Burn Permits | 23 | 3 | 2 | 1 | 2 | 3 | 2 | 0 | 3 | 1 | 3 | 1 | 2 |
| New Construction/Plan Review | 6 | 1 | 0 | 2 | 0 | 1 | 0 | 0 | 0 | 0 | 1 | 0 | 1 |
| Occupancy Permits | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| FE Ext. Training/Talks | 14 | 0 | 0 | 0 | 1 | 2 | 3 | 1 | 1 | 1 | 5 | 0 | 0 |
| Emerg. Planning | 2 | 0 | 0 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Inspection Follow Up | 37 | 3 | 4 | 3 | 4 | 2 | 1 | 2 | 4 | 4 | 2 | 5 | 3 |
| Pub. Ed. Lectures/Tours | 9 | 0 | 2 | 0 | 1 | 1 | 0 | 0 | 0 | 1 | 1 | 2 | 1 |
| Pre Incident Planning | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Fire Safety Plan Review | 19 | 1 | 2 | 3 | 1 | 3 | 1 | 0 | 1 | 2 | 2 | 2 | 1 |
| Administration | 76 | 9 | 8 | 11 | 8 | 4 | 6 | 4 | 6 | 3 | 4 | 6 | 7 |
| Court/Documents/Serving | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Training (OFC/Local) | 11 | 1 | 1 | 0 | 1 | 0 | 1 | 1 | 1 | 1 | 1 | 1 | 2 |
| Inestigations | 5 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 1 | 1 |

Notes:



TOWNSHIP OF WELLINGTON NORTH

FIRE SERVICE



7490 Sideroad 7 West, PO Box 125, Kenilworth, Ontario N0G 2E0

Mount Forest Fire Station 2013 Annual Report

The Mount Forest Fire Department responded to 169 calls for assistance for the year 2013.

| | |
|--------------------|----------|
| Mount Forest | 78 |
| Southgate Township | 37 |
| Arthur Township | 31 |
| West Luther | 3 |
| West Grey | 16 |
| Minto | <u>4</u> |
| | 169 |

These calls consisted of:

| | |
|---|-----------|
| Structural Fires | 2 |
| Motor Vehicle Collisions | 28 |
| Ambulance Assists | 46 |
| C.O. Calls | 11 |
| Mutual Aid Calls | 5 |
| - Southgate | - 2 |
| - Arthur | - 2 |
| - West Grey | - 0 |
| - Minto | - 1 |
| Car Fires | 1 |
| Grass Fires | 1 |
| Misc. Fire Related Calls and Public Assist Calls | <u>75</u> |
| | 169 |

The Mount Forest Station held 26 meeting/practice sessions during 2013. Members from the Mount Forest Station attended seven Mutual Aid meetings in Wellington County and six in Grey County.

In February 2013 the Mount Forest Station hosted the Wellington County Mutual Aid meeting and in November 2013 they hosted the Grey County Mutual Aid meeting.

There were four Committee meetings, four Wellington County Chiefs meetings and three Grey County Chiefs meetings that were attended by the Station Chief and the Deputy Station Chief.

In May 2013 the Mount Forest Station Chief and the Deputy Station Chief attended the Ontario Association of Fire Chiefs Conference and Trade Show.

Station members participated in parades, fund raisers and hall tours for school children. The Mount Forest Station held an open house for Fire Prevention week in October 2013.

2013 has been a very busy and interesting year with the hiring of a full time Fire Chief for Wellington North Fire Service in April and the arrival of the new tankers for Mount Forest and Arthur Stations.

The Mount Forest Station had a busy year with much Training. CPR-First Aid all day training was held in April. Don Irvine, Training Officer, is doing an excellent job with keeping the Fire Fighters up to date and with the change in the training to NFPA Standards. Chief Dahms is doing an excellent job with rebranding the trucks and recognizing the departments with some joint training with Mount Forest and Arthur Stations.

The Mount Forest Station hosted their annual Yuk Yuk's Comedy Nite in November.

On December 15, 2013 Captain Willard Ghent retired from the Mount Forest Station with forty years of service. Well done Willard!

In 2013 calls for assistance were up from last year. In 2012 there were 132 calls and in 2013 there were 169. Ambulance assist is the number one cause for the increase. C.O. calls are also on the increase and will keep rising with the new law which makes it mandatory that every home will have C.O. detectors.

Personally, I am looking forward to 2014 and working with Chief Dahms, Training Officer Don Irvine and the new NFPA training and all the other Fire Fighters.

We continue to work on training, safety and fire prevention to ensure everyone gets home every night.

Respectfully submitted,

Ron MacEachern
Mount Forest Station Chief

Annual Fire Prevention Report

2013

Wellington North Fire Services

Mount Forest Station

| | | jan | feb | mar | apr | may | jun | jul | aug | sep | oct | nov | dec |
|-------------------------------------|------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Evac. Procedures | 10 | 1 | 2 | 0 | 0 | 1 | 1 | 1 | 0 | 0 | 1 | 2 | 1 |
| Telephone Calls | 267 | 17 | 17 | 29 | 23 | 28 | 26 | 29 | 17 | 22 | 31 | 26 | 22 |
| Business/Personal Service | 120 | 5 | 7 | 9 | 11 | 12 | 9 | 13 | 11 | 13 | 13 | 11 | 6 |
| Residential | 21 | 0 | 1 | 2 | 2 | 3 | 3 | 3 | 1 | 1 | 3 | 2 | 0 |
| Assembly Occ. | 28 | 0 | 2 | 1 | 3 | 2 | 4 | 2 | 2 | 2 | 3 | 4 | 3 |
| Misc. | 152 | 11 | 13 | 15 | 9 | 8 | 11 | 14 | 9 | 15 | 17 | 19 | 11 |
| Industrial | 20 | 1 | 1 | 2 | 1 | 3 | 2 | 2 | 1 | 2 | 1 | 3 | 1 |
| Meetings | 53 | 2 | 3 | 3 | 4 | 6 | 5 | 5 | 4 | 7 | 5 | 4 | 5 |
| Complaints | 6 | 0 | 0 | 0 | 0 | 1 | 0 | 1 | 0 | 1 | 2 | 1 | 0 |
| Mercantile | 30 | 0 | 2 | 1 | 1 | 4 | 4 | 2 | 3 | 3 | 2 | 4 | 4 |
| Letter/Reports | 97 | 4 | 7 | 13 | 7 | 6 | 1 | 9 | 12 | 9 | 6 | 9 | 14 |
| Institutional | 16 | 1 | 1 | 2 | 0 | 2 | 2 | 1 | 0 | 2 | 3 | 2 | 0 |
| Burn Permits | 20 | 1 | 2 | 1 | 1 | 3 | 2 | 2 | 1 | 2 | 1 | 2 | 2 |
| New Construction/Plan Review | 13 | 1 | 0 | 1 | 3 | 4 | 0 | 1 | 1 | 0 | 1 | 0 | 1 |
| Occupancy Permits | 2 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 |
| FE Ext. Training/Talks | 7 | 0 | 1 | 0 | 1 | 2 | 0 | 0 | 0 | 1 | 2 | 0 | 0 |
| Emerg. Planning | 10 | 0 | 3 | 1 | 0 | 1 | 5 | 0 | 0 | 0 | 0 | 0 | 0 |
| Inspection Follow Up | 40 | 2 | 4 | 2 | 3 | 5 | 1 | 4 | 3 | 3 | 4 | 4 | 5 |
| Pub. Ed. Lectures/Tours | 26 | 0 | 3 | 0 | 2 | 3 | 0 | 3 | 1 | 3 | 6 | 3 | 2 |
| Pre Incident Planning | 6 | 0 | 0 | 0 | 0 | 2 | 1 | 0 | 0 | 0 | 0 | 1 | 2 |
| Fire Safety Plan Review | 41 | 6 | 4 | 3 | 3 | 2 | 7 | 2 | 1 | 5 | 2 | 3 | 3 |
| Administration | 92 | 9 | 11 | 12 | 6 | 9 | 0 | 7 | 6 | 7 | 8 | 6 | 11 |
| Court/Documents/Serving | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Training (OFC/Local) | 18 | 2 | 1 | 1 | 1 | 2 | 0 | 2 | 1 | 3 | 2 | 1 | 2 |
| Inestigations | 14 | 1 | 0 | 1 | 0 | 2 | 2 | 2 | 1 | 1 | 1 | 2 | 1 |

Notes:



TOWNSHIP OF WELLINGTON NORTH FIRE SERVICE

7490 Sideroad 7 West, PO box 125, Kenilworth, Ontario N0G 2E0



Public Education Events 2013

- 8- Hall Tours
- 13- Inflatable House Events
- 12- Fire Extinguisher Training
- 9- Community Specials Events
- 8- Smaller venues attended-PSA handouts.
- 3- Hazard House
- 2- Safety trailer
- 2- Open House
- 7- Schools

This Year has been very productive in Public Education. The Inflatable Fire House has again been well received not only in Wellington North but across Wellington, Grey & Dufferin Counties. The house made appearances in Orangeville, Erin, Hillsburgh, Guelph, Puslinch, Mapleton and many other venues in Wellington North.

The inflatable house was featured this year at the Fire & Public Educators Conference in Sudbury. I was asked to be guest speaker and talk about our program and showcase the house at the open forum. The house was very well received and there were quite a few fire services there interested in purchasing a unit.

It was an honor to attend and help put wellington North on the map again.

Again this year, we have been very busy across the Township with special events and school visits. This year we had draws with many prizes handed out.

Arthur Station had an open house and there was a good turnout there this year. Mount Forest also had an open house and the attendance was up



TOWNSHIP OF WELLINGTON NORTH FIRE SERVICE

7490 Sideroad 7 West, PO box 125, Kenilworth, Ontario N0G 2E0



dramatically from the previous year. We believe changing things up by having an extrication demo assisted with that.

The school tours have always been well received by the teachers and the students. It is nice to see the parent volunteers get involved and ask questions as well.

Fire Extinguisher training is going well, individuals enjoy it. There were 312 people that received certificates this year.

Community Special Events are also a great way to get our information out there and drive home the messages that we are preaching always. Fireworks Festival, Home Show, Fall Fairs, family fun nights at the schools.

The Wellington North Fire Service inflatable fire escape education house won an honorable mention this year for the 2013 Bernard A. Moyle Public Education Award for public education. What a great achievement, considering the amount of fire services in the province competing for the same thing.

Over all it has been a great year and I look forward to doing the same in 2014.



**Jason Benn
Fire Prevention Officer**

**TOWNSHIP OF WELLINGTON NORTH
DWQMS- MANAGEMENT REVIEW
Meeting Minutes**

Date: November 26th, 2013

Time: 8:30am

Location: Municipal Council Chamber
Kenilworth, Ontario

Attendees

(Top Management): Sherry Burke (Chair and Councillor),
Andy Lennox (Co-Chair and Councillor)
Deb Zehr, Director of Public Works
Barry Trood, Water/Sewer Superintendent
Corey Schmidt, QMR/Water and Sewer Foreman
Lisa Benoit, PCT (OCWA)

Attendees

(By Invitation): Laura Rooney (Finance/Public Works Clerk)
Mark Goetz (Councillor)
Mayor Ray Tout
Mike Givens, CAO

Deb Zehr opened the meeting.

1(i) Minutes of the previous meeting and follow up on action item from previous meeting:

Item 1 Action 1- Invite the new treasurer to review and comment on existing financial plan- completed.

Item 13 Action 1- Include the proposed 5 year Capital Plan in the upcoming budget discussion and Council to approve 2013 budget when it is complete - completed

Item 15 Action 1 – Include CAO in the Organizational Structure as part of the Top Management for the Drinking Water Quality Management System - completed

Item 17 Action 1- Get new endorsement signed because the Operational Plan has been updated - completed

Item 19 Action 1- 2013 Budget approval by Council - completed

Action Item(s):

- Same as above

(a) Incidents of regulatory non-compliance:

There were no incidents of regulatory non-compliance.

Action Item(s):

- none

(b) Incidents of adverse drinking water tests:

| Drinking Water Legislation | Requirement(s) the System Failed to Meet | Corrective Action(s) | Status |
|-----------------------------------|---|-----------------------------|---------------|
| O.Reg 170/03 Schedule 16-3 (1) | Sodium <20 mg/L in treated water (Well 7b) in Arthur | Resample above 20 mg/L | Closed |
| O.Reg 170/03 Schedule 16-3 (1) | Sodium <20 mg/L in treated water (Well 5) in Mount Forest | Resample above 20 mg/L | Closed |

Action Item(s):

- none (not "adverse" but a duty to report)

(c) Deviations from identified critical control point limits and response actions:

Any deviations from critical control limits (CCL's) that were captured by the SCADA were proven to occur during cleaning or while the pump was not running therefore not true deviations from CCL's

There were no deviations from identified CCL's that needed to be reported to the MOE

Action Item(s):

- none

(d) The efficacy of the risk assessment process:

A tabletop review of the Risk Assessment was completed May 15th, 2013.

There were no major changes - CCP's stayed the same

- Mike Givens asked what 'risks' we are looking at and Andy Lennox asked if we are looking at "Source water" risks? (Barry Trood and Corey Schmidt gave examples of Risks (from Risk Assessment Table)
- Mayor Tout asked if we have had problems with vandalism (Barry Trood and Corey Schmidt replied no)

Action Item(s):

- none

(e) Results of internal and third-party audits:

Internal Audit was May 29-30, 2013, completed by Lisa Benoit from OCWA

There were no Non Conformances or Opportunity for Improvements.

External Desktop Surveillance Audit was completed on September 10th, 2013

There was 1 (one) issue of Minor Non Conformance – closed on October 31, 2013
6 (six) Opportunity for Improvements were issued which have been discussed and will be addressed in the new year, upon the return of the Township's Process Compliance Analyst (Melissa Irvine).

- There was some discussion around the Minor Non Conformance issue
- Mike Givens asked if the 6 OFI's were just related to the Operational Plan or actual operational issues and Corey Schmidt said they were mainly related to the Operational Plan.

Action Item(s):

- Address OFI's in the new year, upon the return of the Township's Process Compliance Analyst

(f) Results of emergency response testing:

All staff participated in relevant emergency training through Table Top Exercises and Mock Drills, as lead by the QMR:

Table Top Exercise – Watermain Break completed January 11, 2013

Table Top Exercise – Low Chlorine in the Distribution System and at the well house completed March 27, 2013

Table Top Exercise – Community Complaint completed June 25, 2013

Table Top Exercise – Power Failure completed August 14, 2013

Action Item(s):

- none

(g) Operational performance:

Flow meter calibrations annually

HACH handheld colorimeters, pH meter and portable turbidity meters are calibrated annually

Annual hydrant inspections

Annual valve operation/inspections/maintenance

Flushing schedule

Monthly alarm testing

Monthly cleaning of chlorine analyzers

Monthly generator tests

Annual full load tests of generators

Arthur Swabbing annually

Corey Schmidt, Water/Sewer Foreman provided detailed information with respect to Maintenance, Rehabilitation, and Renewal (See Schedule 1 attached).

- Corey read aloud the detailed information list
- Mayor Tout asked if swabbing was required to be done annually (Corey Schmidt and Barry Trood responded that swabbing was not a requirement but feel it has helped reduce customer complaints)
- Mayor Tout asked about the issue with the Capacitor at Well#5 when the Mount Forest water tower was drained (Barry Trood explained)

Action Item(s):

- none

(h) Raw water supply and drinking water quality trends:

There were no changes in raw water quality since last Management Review Meeting. The trending has remained consistent. There are still discoloured water complaints in Arthur related to Manganese and Iron.

Schedule 23/24 (Organics/Inorganics) were collected from Mount Forest wells (3,4,5 &6) – no major changes in quality since the previous sampling 3 (three) years ago.

Schedule 23/24(Organics/Inorganics) in Arthur at Well 8 will be collected in 2014. Arthur Well #7 was collected in 2012.

Action Item(s):

- none

(i) Follow-up on actions items from previous management reviews:

Included in Section 1 at the top of the report

(j) Status of action items (if any) identified between management reviews:

External Audit- Desk Top surveillance audit was completed September 10, 2013. There was (1) one issue of Minor Non Conformance found and 6 (six) Opportunity For Improvements issued. The Minor Non Conformance has been closed and the OFI's have been discussed and will be addressed in the new year, upon the return of the Township's Process Compliance Analyst (Melissa Irvine).

Action Item(s):

- None

(k) Changes that could affect the Quality Management System:

At this time we do not foresee any changes that could affect the Quality Management System.

Action Item(s):

- None

(l) Consumer feedback

See Schedule 2 attached for Customer Complaints for each of the Arthur and Mount Forest Systems.

In Arthur there have been 10 complaints since the last management review meeting (Nov. 2013). All the complaints were for discoloured water.

In Mount Forest there have been 2 complaints since the last management review meeting (Nov. 2013). All of the complaints were for discoloured water.

Complaints have increased by 1 in Arthur and have decreased in Mount Forest.

Generally complaints are addressed quickly by township staff.

- Corey Schmidt distributed the Customer Complaints spreadsheet, reviewed each and confirmed there used to be a lot more complaints
- Barry Trood referred to swabbing and Corey Schmidt referred to weekly flushing as ways of controlling discoloured water complaints

Action Item(s):

- none

(m) Resources needed to maintain the QMS:

Money has been budgeted to maintain the DWQMS

Money has been budgeted to replace watermains

Money has been budgeted for water tower maintenance

Action Item(s):

- 2014 budget approval by council

(n) The results of the infrastructure review:

Barry Trood, Water/Sewer Superintendent, provided and discussed a Proposed Capital and Operational Plan for 5 year forecast. (See Schedules 3 and 4 attached)

- Barry Trood discussed Operational
- Barry Trood discussed Capital – some discussion relating to:
 - 1) SCADA generators (could generators run batteries? Ongoing discussions)
 - 2) Cork St upgrade to 12"
 - 3) Well#2 (behind old L&M) – Mike Givens discussed legalities
 - 4) Energy Retrofits – Barry Trood and Deb Zehr explained and Mike Givens also stated that if “it’s not going to work we are not going to spend a thousand hours trying to figure out something that is not going to save the money”.
 - 5) Andy Lennox questioned the Flow Control Valve purpose (Corey Schmidt, Barry Trood and Deb Zehr all explained)
 - 6) Mike Givens discussed the Wastewater and Sanitary Sewer Rate Study process and what it encompasses and if any rate changes (some discussion around meters)

Action Item(s):

- Include the Proposed 5 Year Capital and Operational Plan in the upcoming budget discussions and Council to approve 2014 budget when it is complete.
-

(o) Operation Plan currency, content and updates:

The Operational Plan is updated whenever necessary changes are required to be made. The content is reviewed and updated on an annual basis. The last revision was completed on May16, 2013 (Rev. 10)

Action Item(s):

- Operational Plan requires updating to include Director of Public Works Position

(p) Staff suggestions:

Staff suggestions are ongoing throughout the year and addressed as they occur. If there are any document change requests or OFI's the corresponding forms are completed

Action Item(s):

-None

Other:

- Andy Lennox asked if the Spills Action Centre (SAC) notifies the Municipality re: any type of spills, and what our process would be once notified?
- Lisa Benoit advised SAC should contact us
- Corey Schmidt stated SAC has all of our contact information as far as the Water Department, even for after hours
- Andy Lennox stated "he has learned through issues such as this that reporting to local municipalities is simply not being done." And he wants to know the process.
- Mayor Tout expressed his concern that if we don't hear from SAC we may be too late...
- Deb Zehr advised she is meeting with Denise Boyd and will ask her re: same and we will also contact SAC for their answer to same
- discussion around having the process of reporting a spill put on the Township's Website for anyone that comes across one

Action Item(s):

- contact Spills Action Centre (SAC) to see what their process is and to confirm the contact information for reporting to our municipality

Deb Zehr closed the meeting, thanking Mike Givens, Mayor and Councillors for attending and for their input.

**DWQMS Management Review
November 27, 2012 – November 26, 2013**

12. Summary of the Effectiveness of the Maintenance, Rehabilitation, and Renewal Program

- 2013 main valve inspections completed in Mount Forest
- 2013 fire hydrant inspections completed in Arthur and Mount Forest
- Monthly testing of diesel generators and booster pump completed
- Annual full load testing of diesel generators completed
- Monthly chlorine alarm testing completed
- Leak detection completed on west side of Mount Forest, no leaks detected
- Annual production and monitoring well inspections completed
- Annual flow meter calibration completed in all wells
- Annual backflow preventer inspections completed
- 2 water main breaks repaired in Arthur
- 4 water main breaks repaired in Mount Forest
- 2 water service leaks repaired on public property in Arthur
- 1 water service leak repaired by contractor on private property in Arthur
- 2 water service leaks repaired on public property in Mount Forest
- Swabbing completed on all streets south of and including Frederick street in Arthur
- Water main, valves and services replaced on Tucker street between Adelaide street and Smith street in Arthur
- Full road reconstruction including water main, water services, valves and hydrants on Waterloo street between Cork street and Dublin street in Mount Forest
- Mount Forest water tower drained, cleaned and inspected, bottom four rungs on exterior were painted
- Ran well 6 off tractor PTO for mock drill in the event of a prolonged power outage
- Well 8A and 8B maintenance completed including flow tests, video inspection of the well casing, and cleaning/inspection of the well pumps
- SCADA upgrades completed to totalize daily, monthly, and yearly flows
- Replaced soft start in well 8B control panel

Schedule 2

Arthur Customer Complaints 2013

| Item | Date | Address | Complaint |
|-------------|--------------------|----------------------|---|
| 1 | January 19, 2013 | 210 Leonard St. | Discoloured Water |
| 2 | January 25, 2013 | 160 Isabella St. | Discoloured Water (water main break) |
| 3 | March 19, 2013 | 135 Frederick St. E. | Discoloured Water (in hot water tank) |
| 4 | March 27, 2013 | 156 Conestoga St. | Discoloured Water |
| 5 | April 8, 2013 | 135 Frederick St. E. | Discoloured Water (maintenance at W7B) |
| 6 | April 8, 2013 | 156 Conestoga St. | Discoloured Water (maintenance at W7B) |
| 7 | April 18, 2013 | 156 Conestoga St. | Discoloured Water (only one area of school) |
| 8 | August 15, 2013 | 139 Frederick St. E. | Dicoloured Water (fire dept. using water) |
| 9 | September 23, 2013 | 191 Edward St. | Discoloured Water (maintenance at W8) |
| 10 | November 1, 2013 | 456 Smith Street | Discoloured Water |

Mount Forest Customer Complaints 2013

| Item | Date | Address | Complaint |
|-------------|---------------|-----------------|--|
| 1 | July 12, 2013 | 340 John St. | Discoloured Water |
| 2 | July 12, 2013 | 319 Main St. S. | Discoloured Water (flushing from prior C.C.) |

| | A | C | F | H | J | L | N | O |
|----|---|--------------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|---------------|
| 1 | Management Review Meeting | | | | | | | |
| 2 | DWQMS- Section 14 (Review & Provision of Infrastructure) | | | | | | | |
| 3 | Water Operating Forecast (2013-2018), November 26, 2013 | | | | | | | |
| 4 | | | | | | | | |
| 5 | | | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 |
| 6 | Accounts | Description | Budget | Budget | Budget | Budget | Budget | Budget |
| 7 | Revenues | | | | | | | |
| 8 | 1-10-42-000-4800 | WW- User Fees (\$ from WNP only) | -\$1,857,000.00 | -\$1,894,140.00 | -\$1,932,022.80 | -\$1,970,663.26 | -\$2,010,076.52 | -2,050,278.05 |
| 9 | 1-10-42-000-4802 | WW - Meter & Backflow Fee | -\$55,000.00 | -\$56,100.00 | -\$57,222.00 | -\$58,366.44 | -\$59,533.77 | -60,724.45 |
| 10 | 1-10-42-000-4810 | WW - Misc Revenue | -\$2,000.00 | -\$2,040.00 | -\$2,080.80 | -\$2,122.42 | -\$2,164.86 | -2,208.16 |
| 11 | 1-10-42-000-4815 | WW-Service Connection Fees | -\$10,100.00 | -\$10,302.00 | -\$10,508.04 | -\$10,718.20 | -\$10,932.56 | -11,151.21 |
| 12 | 1-10-42-000-4817 | WW - Connection Rate(Admin Fee) | -\$6,900.00 | -\$7,038.00 | -\$7,178.76 | -\$7,322.34 | -\$7,468.78 | -7,618.15 |
| 13 | 1-10-42-000-4890 | WW-Meters & Hardware | -\$1,000.00 | -\$1,020.00 | -\$1,040.40 | -\$1,061.21 | -\$1,082.43 | -1,104.08 |
| 14 | | | | | | | | |
| 15 | | Total Revenues | -\$1,932,000.00 | -\$1,970,640.00 | -\$2,010,052.80 | -\$2,050,253.86 | -\$2,091,258.93 | -2,133,084.10 |
| 16 | | | | | | | | |
| 17 | Salaries & Benefits | | | | | | | |
| 18 | 1-10-42-000-5005 | WW-Salaries - Supt. | \$369,000.00 | \$376,380.00 | \$383,907.60 | \$391,585.75 | \$399,417.47 | 407,405.82 |
| 19 | 1-10-42-002-5005 | WW-ADM Salaries/Wages | | | | | | |
| 20 | 1-10-42-003-5005 | WW-Training Salaries/Wages | | | | | | |
| 21 | 1-10-42-004-5005 | WW-Locates Salaries/Wages | | | | | | |
| 22 | 1-10-42-005-5005 | WW-Well Operation Salaries/Wages | | | | | | |
| 23 | 1-10-42-006-5005 | WW-Main/Service/Mtce Salaries/Wages | | | | | | |
| 24 | 1-10-42-007-5005 | WW-Hydrant Mtce Salaries/Wages | | | | | | |
| 25 | 1-10-42-008-5005 | WW-LEAD TESTING | | | | | | |
| 26 | 1-10-42-000-5025 | WW-Benefits(000 & 001) | \$95,000.00 | \$96,900.00 | \$98,838.00 | \$100,814.76 | \$102,831.06 | \$104,887.68 |
| 27 | | | | | | | | |
| 28 | | Total Salaries & Benefits | \$464,000.00 | \$473,280.00 | \$482,745.60 | \$492,400.51 | \$502,248.52 | 512,293.50 |
| 29 | | | | | | | | |
| 30 | Expenditures | | | | | | | |
| 31 | 1-10-42-001-5005 | WW-Salaries (Works Employees) | | | | | | |
| 32 | 1-10-42-000-5200 | WW-Materials & Supplies | \$120,000.00 | \$122,400.00 | \$124,848.00 | \$127,344.96 | \$129,891.86 | \$132,489.70 |
| 33 | 1-10-42-000-5201 | WW-Meters & Hardware | \$3,000.00 | \$3,060.00 | \$3,121.20 | \$3,183.62 | \$3,247.30 | \$3,312.25 |
| 34 | 1-10-42-000-5202 | WW-Testing/Sampling | \$19,000.00 | \$19,380.00 | \$19,767.60 | \$20,162.95 | \$20,566.21 | \$20,977.53 |
| 35 | 1-10-42-000-5203 | WW - Water Tower Inspection & Mtce | \$32,000.00 | \$32,640.00 | \$33,292.80 | \$33,958.66 | \$34,637.83 | 35,330.59 |
| 36 | 1-10-42-000-5204 | WW-Backflow Preventer Testing | \$24,500.00 | \$24,990.00 | \$25,489.80 | \$25,999.60 | \$26,519.59 | \$27,049.98 |

| | A | C | F | H | J | L | N | O |
|----|------------------|--|----------------------|----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 37 | 1-10-42-000-5207 | WW - Meter/Backflow preventer maintenance | \$10,000.00 | \$10,200.00 | \$10,404.00 | \$10,612.08 | \$10,824.32 | \$11,040.81 |
| 38 | 1-10-42-000-5208 | WW-Water Testing (Lead) | \$500.00 | \$510.00 | \$3,000.00 | \$510.00 | \$510.00 | \$3,000.00 |
| 39 | 1-10-42-000-5209 | WW - Leak Detection | \$3,100.00 | \$3,162.00 | \$3,225.24 | \$3,289.74 | \$3,355.54 | 3,422.65 |
| 40 | 1-10-42-000-5211 | WW - Property Expense | \$9,300.00 | \$9,486.00 | \$9,675.72 | \$9,869.23 | \$10,066.62 | \$10,267.95 |
| 41 | 1-10-42-000-5212 | WW - Well Mainenance | \$50,000.00 | \$51,000.00 | \$52,020.00 | \$53,060.40 | \$54,121.61 | \$55,204.04 |
| 42 | 1-10-42-000-5218 | WW - Advertising | \$500.00 | \$510.00 | \$520.20 | \$530.60 | \$541.22 | \$552.04 |
| 43 | 1-10-42-000-5220 | WW - Audit Fee | \$2,000.00 | \$2,040.00 | \$2,080.80 | \$2,122.42 | \$2,164.86 | \$2,208.16 |
| 44 | 1-10-42-000-5224 | WW-Insurance | \$12,604.00 | \$12,856.08 | \$13,113.20 | \$13,375.47 | \$13,642.97 | \$13,915.83 |
| 45 | 1-10-42-000-5225 | WW - Insurance Claims Deductible | \$2,400.00 | \$2,448.00 | \$2,496.96 | \$2,546.90 | \$2,597.84 | \$2,649.80 |
| 46 | 1-10-42-000-5227 | WW-Consulting/Engineering | \$12,000.00 | \$12,240.00 | \$12,484.80 | \$12,734.50 | \$12,989.19 | \$13,248.97 |
| 47 | 1-10-42-000-5229 | WW - Drinking Water Quality Management Standards | \$5,000.00 | \$5,100.00 | \$5,202.00 | \$5,306.04 | \$5,412.16 | \$5,520.40 |
| 48 | 1-10-42-000-5230 | WW - Memberships | \$1,000.00 | \$1,020.00 | \$1,040.40 | \$1,061.21 | \$1,082.43 | \$1,104.08 |
| 49 | 1-10-42-000-5234 | WW-Conferences, training & travel | \$16,000.00 | \$16,320.00 | \$16,646.40 | \$16,979.33 | \$17,318.91 | \$17,665.29 |
| 50 | 1-10-42-000-5236 | WW-Safety Clothing Allowance | \$1,200.00 | \$1,224.00 | \$1,248.48 | \$1,273.45 | \$1,298.92 | \$1,324.90 |
| 51 | 1-10-42-000-5240 | WW-Telephone | \$8,900.00 | \$9,078.00 | \$9,259.56 | \$9,444.75 | \$9,633.65 | \$9,826.32 |
| 52 | 1-10-42-000-5242 | WW-Services & Rents(HEC Billings) | \$47,000.00 | \$47,940.00 | \$48,898.80 | \$49,876.78 | \$50,874.31 | \$51,891.80 |
| 53 | 1-10-42-000-5244 | WW - Bad Debts | \$800.00 | \$816.00 | \$832.32 | \$848.97 | \$865.95 | \$883.27 |
| 54 | 1-10-42-000-5304 | WW-Truck Mtce/Mileage | \$26,500.00 | \$27,030.00 | \$27,570.60 | \$28,122.01 | \$28,684.45 | \$29,258.14 |
| 55 | 1-10-42-000-5470 | W - debenture principal | \$13,818.00 | \$14,094.36 | \$14,376.25 | \$14,663.77 | \$14,957.05 | \$15,256.19 |
| 56 | 1-10-42-000-5472 | Water debenture interest | \$10,171.00 | \$10,374.42 | \$10,581.91 | \$10,793.55 | \$11,009.42 | 11,229.61 |
| 57 | 1-10-42-000-5500 | WW-Transfer to Capital | \$461,165.00 | \$470,388.30 | \$479,796.07 | \$489,391.99 | \$499,179.83 | \$509,163.43 |
| 58 | 1-10-42-292-5304 | MF WW-Well #3 (Mtce & hydro) | \$11,000.00 | \$11,220.00 | \$11,444.40 | \$11,673.29 | \$11,906.75 | \$12,144.89 |
| 59 | 1-10-42-293-5304 | MF WW-Well #4 (Mtce & hydro) | \$7,000.00 | \$7,140.00 | \$7,282.80 | \$7,428.46 | \$7,577.03 | \$7,728.57 |
| 60 | 1-10-42-294-5304 | MF WW-Well #5 (Mtce & hydro) | \$17,000.00 | \$17,340.00 | \$17,686.80 | \$18,040.54 | \$18,401.35 | \$18,769.38 |
| 61 | 1-10-42-295-5304 | MF WW-Well #6 (Mtce & hydro) | \$11,000.00 | \$11,220.00 | \$11,444.40 | \$11,673.29 | \$11,906.75 | \$12,144.89 |
| 62 | 1-10-42-300-5304 | AV WW-Well #1(Mtce & hydro) | \$2,300.00 | \$2,346.00 | \$2,392.92 | \$2,440.78 | \$2,489.59 | \$2,539.38 |
| 63 | 1-10-42-304-5304 | AV WW-Well #5 (Mtce & hydro) | \$3,000.00 | \$3,060.00 | \$3,121.20 | \$3,183.62 | \$3,247.30 | \$3,312.25 |
| 64 | 1-10-42-306-5304 | AV WW-Well #7 & 7B(Mtce & hydro) | \$10,000.00 | \$10,200.00 | \$10,404.00 | \$10,612.08 | \$10,824.32 | \$11,040.81 |
| 65 | 1-10-42-307-5304 | WW - AV WW - Well #8A & 8B Mtce/Utilities | \$20,000.00 | \$20,400.00 | \$20,808.00 | \$21,224.16 | \$21,648.64 | \$22,081.61 |
| 66 | | | | | | | | |
| 67 | | Total Operating Expenditures | \$973,758.00 | \$993,233.16 | \$1,015,577.62 | \$1,033,339.18 | \$1,053,995.76 | \$1,076,075.67 |
| 68 | | Operating Revenues less Expenditures | -\$494,242.00 | -\$504,126.84 | -\$511,729.58 | -\$524,514.17 | -\$535,014.65 | (\$544,715.00) |

Schedule 3 (pg2)

Township of Wellington North
Management Review Meeting
DWQMS-Section 14 (Review & Provision of Infrastructure)
Water Capital Forcast (2014-2018)

| Projects | Water | Length | Comments | DC |
|---|---------|--------|--|-----|
| 2014 | | | | |
| Miller/John/North Water | 317,000 | 400m | 80+ years old, undersized 4" CI, DC , road in poor shape | yes |
| Frederick St E | 580,000 | 580m | 80+ years old, 6" CI, numerous breaks, road in poor shape | no |
| Cork St (Waterloo-Princess) | 120,000 | 205m | upgrade to 12" MFMP, (under flow at MFRC) | no |
| Watermain cut off saw | 5,000 | | presently don't have one , safety reason cutting pipe | no |
| Generators at scada houses | 20,000 | | est.\$10,000 ea, require if battery pack fails in 30 mins. | no |
| Eliza St (Frederick to Bellefield St)eng | 29,000 | 281m | 80 + years old, 6 CI, numerous breaks, AMP, road in poor shape | no |
| King St (Queen to Main St) Eng | 15,300 | 190m | 80+ years old, 4'CI, looping, undersized for ICI flow of 150 L/s | no |
| Well #2 work | 15,000 | | well work /piping removal | no |
| Water Rates Study | 8,000 | | determine new water/sewer rates | no |
| Energy retrofits | 40,000 | | VFD's at wells | no |
| 2015 | | | | |
| King St (Queen to Main St) | 120,000 | 190m | 80+ years old, 4'CI, looping, undersized for ICI flow of 150 L/s | no |
| Francis St (Charles-George) | 135,000 | 310m | 80+ years old, undersized 4" C.I., road cond poor, new development | no |
| Isabella St (Frederick to John St) Eng | 59,700 | 576m | 80 + years old, 6 CI, numerous breaks, AMP, road in poor shape | no |
| Peel /York St (to Queen st) eng. | 32,000 | 460m | MFMP, under residential flow of 50 L/S, 4" | no |
| Pick up Truck replacement | 28,000 | | 8 years old (traditionally W & S trucks are replaced) | no |
| Eliza St (Frederick to Bellefield St) | 165,000 | 281m | 80 + years old, 6 CI, numerous breaks, AMP, road in poor shape | no |
| 2016 | | | | |
| Isabella St (Frederick- Charles St) | 169,000 | 288m | 80 + years old, 6 CI, numerous breaks, AMP, road in poor shape | no |
| Pick Up truck Replacement | 28,000 | | 8 years old (traditionally W & S trucks are replaced) | no |
| Peel/York St (to Queen St) | 258,000 | 460m | MFMP, under residential flow of 50 L/S, 4" | no |
| Elgin St (Wellington-King St) ENG | 15,000 | 190m | MFMP, 4' CI undersized for ICI/residential requirements | no |
| (New Main to new Tower)ENG | 51,500 | 635m | ident. In MFMP , 400 mm to Main st , looping, fire flows | yes |
| Charles St. (Edward St to Isabella st)Eng | 36,000 | 346m | AMF (WM over 80 years old) | no |
| James St (Waterloo to North Water St)Eng | 40,000 | 400m | 80 years old, undersized 4" CI, road poor condition | no |
| 2017 | | | | |
| Charles St. (Edward St to Isabella st) | 204,000 | 346m | AMF (WM over 80 years old) | no |
| Isabella St (Charles to John St) | 169,000 | 288m | 80 + years old, 6 CI, numerous breaks, AMP, road in poor shape | no |

| | | | | |
|--|-------------|------|--|-----|
| Water Meters | 1,300,000 | | up front costs, water conservation | no |
| New Main to new Tower | 399,000 | 635m | Ident. in MFMP , 400 mm to Main st , looping, fire flows | yes |
| (Durham St looping to Queen St W)Eng | 5,000 | 60m | deadend at Durham St, looping to Queen, better flow | no |
| James St (Waterloo to North Water St) | 115,000 | 190m | 80 years old, undersized 4" CI, road poor condition | no |
| Isabella St (Tucker to Frederick St) Eng | 20,500 | 198m | 80 + years old, 6 CI, numerous breaks, AMP, road in poor shape | no |
| Elgin St (Wellington-King St) | 115,000 | 190m | MFMP, 4' CI undersized for ICI/residential requirements | no |
| 2018 | | | | |
| Mt Forest Water Tower | \$1,950,000 | | MFMP, fire flow requirements, DC , (west grey) | yes |
| Durham St looping to Queen St W | \$60,000 | 70m | deadend at Durham St, looping to Queen, better flow | no |
| Fergus St (King St to Wellington) Eng | \$30,000 | 300m | 80+ years old, 4" C.I. | no |
| James St (Waterloo St to Queen St) | 115,000 | 190m | 4" CI undersized (80+ old) | no |
| Isabella St (Tucker St to Frederick St) | 116,500 | 198m | AMP (CI pipe 80 + old) | no |
| William St (North Water to Queen)Eng | 40,000 | 400m | 4" CI undersized (80+ old) | no |

Nov 21/13



Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF JANUARY 27, 2014

FROM: DARREN JONES
CHIEF BUILDING OFFICIAL

SUBJECT: BUILDING PERMIT MONTHLY REVIEW
PERIOD ENDING NOVEMBER 30, 2013

RECOMMENDATION

THAT the Building Permit Monthly Review for the Period Ending November 30, 2013 was reviewed and accepted.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

1. Building Permit Monthly Review for the period ending November 30, 2012
2. Building Permit Monthly Review for the period ending November 30, 2011

BACKGROUND

| PROJECT DESCRIPTION | PERMITS ISSUED | CONSTRUCTION VALUE | PERMIT FEES | DEV. CHARGES |
|-------------------------|----------------|--------------------|-------------|--------------|
| Single Family Dwelling | 2 | 420,000.00 | 5,521.52 | 16,884.00 |
| Multi Family Dwelling | 3 | 1,202,400.00 | 20,694.51 | 146,237.00 |
| Additions / Renovations | 2 | 13,000.00 | 554.18 | 0.00 |
| Garages / Sheds | 2 | 27,500.00 | 500.00 | 0.00 |
| Pool Enclosures / Decks | 1 | 2,000.00 | 130.60 | 0.00 |
| Commercial | 1 | 25,000.00 | 537.00 | 0.00 |
| Assembly | 0 | 0.00 | 0.00 | 0.00 |
| Industrial | 0 | 0.00 | 0.00 | 0.00 |
| Institutional | 0 | 0.00 | 0.00 | 0.00 |
| Agricultural | 0 | 0.00 | 0.00 | 0.00 |
| Sewage System | 1 | 16,000.00 | 467.00 | 0.00 |
| Demolition | 1 | 2,000.00 | 117.00 | 0.00 |

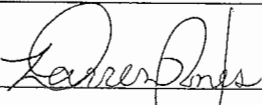
| | | | | |
|-------------------------|-----|---------------|------------|------------|
| Total November 2013 | 13 | 1,707,900.00 | 28,521.81 | 163,121.00 |
| Total Year to Date 2013 | 232 | 17,645,670.00 | 225,742.55 | 376,859.21 |


| | | | | |
|-------------------------|-----|---------------|------------|------------|
| Total November 2012 | 11 | 520,746.00 | 7,121.20 | 12,000.00 |
| Total Year to Date 2012 | 241 | 21,342,426.00 | 181,333.69 | 501,035.00 |

| | | | | |
|-------------------------|-----|---------------|------------|------------|
| Total November 2011 | 18 | 1,316,900.00 | 14,109.60 | 28,034.00 |
| Total Year to Date 2011 | 210 | 15,875,000.00 | 167,082.33 | 281,291.71 |

***values may change as permits are revoked or modified*

| | |
|---------------------|------------------------|
| PREPARED BY: | RECOMMENDED BY: |
|---------------------|------------------------|





| | |
|---|--|
| DARREN JONES CHIEF BUILDING OFFICIAL | MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER |
|---|--|



Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF JANUARY 27, 2014

FROM: DARREN JONES
CHIEF BUILDING OFFICIAL

SUBJECT: BUILDING PERMIT MONTHLY REVIEW
PERIOD ENDING DECEMBER 31, 2013

RECOMMENDATION

THAT the Building Permit Monthly Review for the Period Ending December 31, 2013 was reviewed and accepted.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

1. Building Permit Monthly Review for the period ending December 31, 2012
2. Building Permit Monthly Review for the period ending December 31, 2011

BACKGROUND

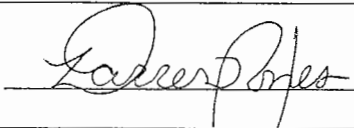

| PROJECT DESCRIPTION | PERMITS ISSUED | CONSTRUCTION VALUE | PERMIT FEES | DEV. CHARGES |
|-------------------------|----------------|--------------------|-------------|--------------|
| Single Family Dwelling | 1 | 300,000.00 | 2,185.36 | 14,000.00 |
| Multi Family Dwelling | 0 | 0.00 | 0.00 | 0.00 |
| Additions / Renovations | 3 | 55,000.00 | 1,450.94 | 0.00 |
| Garages / Sheds | 2 | 22,000.00 | 520.98 | 0.00 |
| Pool Enclosures / Decks | 1 | 5,000.00 | 225.29 | 0.00 |
| Commercial | 1 | 6,500.00 | 311.00 | 0.00 |
| Assembly | 0 | 0.00 | 0.00 | 0.00 |
| Industrial | 2 | 165,000.00 | 4,188.40 | 2,246.40 |
| Institutional | 0 | 0.00 | 0.00 | 0.00 |
| Agricultural | 1 | 20,000.00 | 526.60 | 0.00 |
| Sewage System | 0 | 0.00 | 0.00 | 0.00 |
| Demolition | 0 | 0.00 | 0.00 | 0.00 |

| | | | | |
|-------------------------|-----|---------------|------------|------------|
| Total December 2013 | 11 | 573,500.00 | 9,408.57 | 16,246.40 |
| Total Year to Date 2013 | 243 | 18,219,170.00 | 235,151.12 | 393,105.61 |

| | | | | |
|-------------------------|-----|---------------|------------|------------|
| Total December 2012 | 17 | 1,888,100.00 | 33,859.29 | 69,006.36 |
| Total Year to Date 2012 | 258 | 26,049,901.00 | 241,919.63 | 574,241.36 |

| | | | | |
|-------------------------|-----|---------------|------------|------------|
| Total December 2011 | 7 | 375,000.00 | 5,918.24 | 0.00 |
| Total Year to Date 2011 | 217 | 16,250,000.00 | 167,351.17 | 281,291.71 |

***values may change as permits are revoked or modified*

| | |
|---|--|
| PREPARED BY: | RECOMMENDED BY: |
|  |  |
| DARREN JONES CHIEF BUILDING OFFICIAL | MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER |



Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF JANUARY 27, 2014

FROM: DARREN JONES
CHIEF BUILDING OFFICIAL

SUBJECT: BUILDING PERMIT YEARLY REVIEW
PERIOD ENDING DECEMBER 31, 2013

RECOMMENDATION

THAT the Building Permit Yearly Review for the Period Ending December 31, 2013 was reviewed and accepted.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

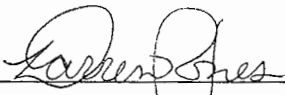
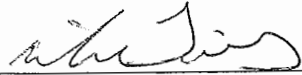
1. Building Permit Yearly Review for the period ending December 31, 2012
2. Building Permit Yearly Review for the period ending December 31, 2011

BACKGROUND

| PROJECT DESCRIPTION | PERMITS ISSUED | CONSTRUCTION VALUE | PERMIT FEES | DEV. CHARGES |
|-------------------------|----------------|--------------------|-------------|--------------|
| Single Family Dwelling | 25 | 5,494,700.00 | 55,653.62 | 180,488.00 |
| Multi Family Dwelling | 4 | 1,652,400.00 | 24,180.29 | 171,437.00 |
| Additions / Renovations | 44 | 1,599,500.00 | 25,271.71 | 0.00 |
| Garages / Sheds | 28 | 508,000.00 | 8,810.65 | 0.00 |
| Pool Enclosures / Decks | 17 | 76,100.00 | 2,920.85 | 0.00 |
| Commercial | 13 | 212,690.00 | 6,925.52 | 2,402.40 |
| Assembly | 6 | 84,650.00 | 1,469.90 | 0.00 |
| Industrial | 12 | 4,465,980.00 | 49,907.93 | 38,778.21 |
| Institutional | 4 | 659,550.00 | 7,341.18 | 0.00 |
| Agricultural | 56 | 3,181,100.00 | 41,925.47 | 0.00 |
| Sewage System | 20 | 217,500.00 | 9,106.00 | 0.00 |
| Demolition | 14 | 67,000.00 | 1,638.00 | 0.00 |

| | | | | |
|------------|-----|---------------|------------|------------|
| Total 2013 | 243 | 18,219,170.00 | 235,151.12 | 393,105.61 |
| Total 2012 | 258 | 26,049,901.00 | 241,919.63 | 574,241.36 |
| Total 2011 | 216 | 16,250,000.00 | 167,351.17 | 281,291.71 |

***values may change as permits are revoked or modified*

| | |
|---|--|
| PREPARED BY: | RECOMMENDED BY: |
|  |  |
| DARREN JONES CHIEF BUILDING OFFICIAL | MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER |

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
RECREATION & CULTURE COMMITTEE MINUTES**

Tuesday, January 14, 2014
8:30 a.m.

Present: **Sherry Burke, Councillor, Chairperson**
 Ray Tout, Mayor
 Mark Goetz, Councillor
 Andy Lennox, Councillor
 Dan Yake, Councillor
 Pat Franks, Councillor, Township of Southgate
 Barry Lavers, Director of Recreation, Parks & Facilities
 Mark MacKenzie, Mount Forest Facilities Manager
 Tom Bowden, Arthur Facilities Manager
 Michael Givens, CAO/Treasurer
 Cathy Conrad, Executive Assistant

The meeting was held in the Mount Forest & District Sports Complex Meeting Room.

DECLARATION OF PECUNIARY INTEREST

None declared

Chairperson Councillor Burke requested that discussion regarding Fees and Charges By-law Number 104-13, Schedule "G" as it pertains to arena ice. Committee was in agreement with the addition.

DELEGATIONS

1. **Jamie Dewar (Mount Forest Minor Hockey)**
 Re: Trophy Cases and Warm Up Area

Mr. Dewar appeared before the Committee to discuss options for displaying trophies and concerns regarding team warm up areas.

In regards to displaying trophies Mr. Dewar gave three options. The first option for a trophy case would be along the stairs. Option 2 would be a shelf above the pop machines. The third option would be plaques with the Mount Forest Minor Hockey logo placed on the wall behind the bleachers. With option one there are concerns with egress along the stairs.

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH

RECREATION & CULTURE COMMITTEE MINUTES

Members want to be able to see the names on trophies; which would not be possible with option two. Minor Hockey likes option three using plaques and leaving space for a team picture; however, this option wouldn't provide a spot for trophies to be displayed. Plaques would be more cost effective. Minor Hockey would prefer to have plaques and a trophy case.

Concerns raised by the Committee included the safety issues with glass trophy cases, the stair case being blocked by those viewing trophies, other sports groups wanting to display trophies and awards and trophies being kept current. The Committee encouraged Mr. Dewar to work with Mark MacKenzie, Facility Manager, and Barry Lavers, Director of Recreation, to come up with a solution.

Regarding the warm up area Mr. Dewar explained that it is usually the older age teams that use the area at the back of the track near their storage room. The Minor Hockey Association is being more proactive in prevention of injury by warming up. Minor Hockey members have expressed that there are others using the track and running. This may be other groups and siblings. Staff indicated notice was sent to all groups regarding the track.

The committee voiced concerns that the walking track is being used for jogging and this has created problems for other users, particularly elderly persons, who have been bumped or pushed. There are also reports of horseplay. Other users have paid for the use of the walking track. While the Committee can appreciate that the teams want to warm up they are concerned about the safety of all users. It was agreed that signage is needed to clearly indicate that the track is for walking only. Coaches and trainers are to be told that one of them must supervise the team members when they are using the walking track to warm up and there is to be no jogging and running. Hopefully supervision will eliminate the issues. Mr. Dewar agreed to send a message to coaches in this regard.

Mr. Dewar mentioned that Minor Hockey has had a request from a referee to put a jersey on the wall near the sound booth. There are other sweaters there and there is room for more. The committee was ok with this request.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

RECREATION & CULTURE COMMITTEE MINUTES

2. Al Rawlins and Tim Boggs
Re: Arthur Skateboard Park

Mr. Rawlins and Mr. Boggs appeared before Committee to discuss a proposed Skateboard Park in Arthur. Similar to the development of the Lions Park in Arthur this could be a joint project. A Trillium grant was used in conjunction with Township and Arthur Lions Club funding to complete the Lions Park. It is hoped that the skateboard park could be a four way project with the Township, Trillium, Arthur Lions Club and the Arthur Optimist Club involved. Dale Small, Business Economic Manager for the Township, has offered to assist with writing the grant application for this project. The Optimist Club believes that involvement of youth would create more respect for the park. Numbers have not been put together for this project as they are waiting to see if there is a willingness to proceed. Location is important so that the park is easily accessible and visible to the public but somewhere that noise won't create an issue with residents. A location near the pool was considered; but, it was felt that it would be distracting for those using the pool. Consideration is being given to installing a modular skateboard park. If it is not used or respected it would be easily removed and could be sold. The Committee was asked if the Township had any land available for this project.

The Committee expressed an interest in this project. The Director of Recreation has had experience with the building of skateboard parks and offered suggestions regarding design, fencing and location. A park with enough features in it that kids will use could cost upwards of \$200,000. The Arthur Facility Manager commented that about ten years ago there was a group that was fundraising for a park and those funds may be available. The location previously considered was in a corner of the arena property along Wellington Road 14, near the works yard. The Township may not be able to provide financing but could provide the location. It was suggested that Mr. Rawlins, Mr. Boggs, Barry Lavers and Tom Bowden meet to review previous plans to determine if this location would be best for this project. If approved, the Director of Recreation will make the application to Trillium. There are other projects possibly being considered for a Trillium grant. Finding a suitable location would be a good start to the project. Information could then be gathered and funding could be applied for in the fall.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

RECREATION & CULTURE COMMITTEE MINUTES

MINUTES

1. Review minutes of December 3, 2013 meeting

The minutes of the December 2, 2013 Recreation & Culture Advisory Committee were received and adopted by Council at the Regular Meeting of Council held on December 16, 2013.

BUSINESS ARISING FROM MINUTES

None.

NEW BUSINESS

1. Committee Structure (Chairperson position)

Council reviewed the new committee structure at the January 13 Regular Council meeting and Councillor Burke was appointed as Chair of the Recreation Committee. Voting committee members will include all members of Council as well as a Councillor from the Township of Southgate. Staff representative include the CAO, Director of Recreation, Facility Managers and an administrative support person. There will be six meetings annually, with other meetings occurring at the call of the chair as required.

2. Fee Schedule (2015) approval
Fees and Charges By-law Number 104-13, Schedule "G" as it pertains to arena ice.

The Committee discussed the wording contained in the schedule regarding "Non-Prime Ice" versus "Shinny" and the various rates that have been charged. Chairperson Burke wanted to clarify that what was passed by Council was staff's intent as she felt there were inconsistencies between what Council approved in February and what was passed in December. The Committee agreed to leave the schedule as is and not make amendments. Existing contracts must be honoured. Contracts will not be renewed until wording around shinny and non-prime is resolved, prior to the 2014/2015 season. Rates for 2015 will be determined at a managers meeting and then brought to Committee for recommendation of Council approval.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

RECREATION & CULTURE COMMITTEE MINUTES

3. Radio Broadcast request (Patriots) - Mark

Mark MacKenzie, Mount Forest Facility Manger, has received a request from the Patriots wanting to broadcast hockey games on the radio. They need a dedicated phone line for this, which ties up the complex's phone line for the duration of the game. The radio station coming to our area has also expressed a desire to broadcast. If another phone line is installed who should be responsible for paying for it? There are phone lines for the auditorium, arena and elevator. Wightman's recently activated two lines so that the jacks can be used for emergencies.

Mark was asked if the groups have used the internet to broadcast. The group has not used the internet; but he will ask them if that is an option rather than installing another phone line.

4. Arthur Arena HVAC - Tom

Tom Bowden, Arthur Facility Manager, reported that during routine maintenance of the roof top heating units it was discovered that one unit was pulling CO2 back into the building. The unit was tagged and shut down and cannot be used until repaired. Menergy Geothermal Inc. (formerly Bush Enterprise) has provided a quote. This is one of the two units that are original to the building and the quote includes the option to replace both. The replacement of the heating units was not a budget item.

Money has been put into reserves for this kind of situation. The company has been used for years and is very reliable. The committee requested that a second quote be obtained.

CORRESPONDENCE

1. Kristan Weber, County of Wellington
Re: County of Wellington Accessibility Fund Incentive Programme

The Township was successful in obtaining a grant in the amount of \$10,000 from the County to install accessible doors at the front of the Arthur Arena and Community Hall. This is the maximum amount that the County provides. The overall cost of the project is \$27,000 and the project is included the capital budget.

Councillor Lennox inquired if there was an option of installing only one set of doors and using a common access.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

RECREATION & CULTURE COMMITTEE MINUTES

REPORTS

The Facility Managers written reports and facility usage reports were available for review. Mark reported that he is having problems getting action from the supplier of the lobby seats. Councillor Yake will try to contact the company. Mark also reported that during the recent storms the Mount Forest Sports Complex was open as a warming centre with one family from Teviotdale attending. Tom reported that the Arthur Arena and Community Centre was also open as a warming centre but no one attended.

The Director of Recreation, Parks and Facilities written report was available for review. Barry reported that an inspection was conducted of the Mount Forest upper room with Brad Schwindt, contractor, a representative from Fryett Architect and Darren Jones, CBO. It passed Darren's inspection; however, alterations to the fire sprinklers, an unrelated item, were not complete. The sprinklers need to be completed prior to an occupancy permit being issued. A contractor has been hired to complete. Barry has completed an application to obtain more defibrillator units. He is hoping to place a unit at the Arthur Pool.

MEMBER'S PRIVILEGE

Councillor Goetz made the following inquiries:

- 1) The Mount Forest Chamber of Commerce is looking for space for meetings. Is the Chamber considered a user group? Barry responded that they would be charged for the use of the room. He mentioned that free use of the meeting room has been discussed at Committee in the past for the Fireworks Festival and the Festival organizers turned it down.
- 2) Were the Waste Management accounts previously amalgamated for all of the Township locations? A notice of increased fees was received from Waste Management was received by recreation. Mike Givens, CAO, will investigate this matter.

Mike Givens, CAO, announced that he received an email from someone who lost their wallet while attending the Mount Forest arena. He wished to thank staff for taking the time to look for it and for returning it.

Barry Lavers asked Mark MacKenzie about the status of the Olympia repairs. Mark stated that there are still problems with an engine lifter. He has been waiting for service and asked for direction. Mark will call the company again.

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH

RECREATION & CULTURE COMMITTEE MINUTES

Mark MacKenzie mentioned that he has received a request from Mount Forest Figure Skating to keep the ice in for two weeks in April. They will only need the ice for six hours. Barry commented that they have already committed to ice in until at least April 4th. They may be able to add in a day or so but it would be too costly to keep the ice in for an extra week. Tom suggested that Minor Hockey may be interested in ice time to practice prior to a tournament.

Sherry Burke thanked Tom and the staff at the Arthur Arena and Arthur Figure Skating for making the Weskate competition a success.

NEXT MEETING

Tuesday, March 4, 2014 at 8:30 a.m. at the Mount Forest Sports Complex.

ADJOURNMENT

Moved By: Councillor Franks

THAT the Recreation & Culture Committee meeting of January 14, 2014 be adjourned at 10:50 a.m.

Carried

TOWNSHIP OF WELLINGTON NORTH
ECONOMIC DEVELOPMENT COMMITTEE MEETING MINUTES

Wednesday, January 15, 2014 – 4:30 pm

Members Present: Chair; Councillor Dan Yake

Mayor Ray Tout
Councillor Mark Goetz
Councillor Andy Lennox
Tim Boggs
Gerald (Shep) Shepetunko
Jim Taylor
April Marshall; Tourism, Marketing & Promotion Manager

Also Present: Mike Givens; CAO/Clerk
Karen Armstrong; Wellington Dufferin Guelph Public Health
Michelle Stone; Administrative Support

Absent: Dee Dee Eurig; Mount Forest Chamber of Commerce
Dale Small; Business Economic Manager
Councillor Sherry Burke
Stephen Dineen
Shawn McLeod
Al Rawlins

Chair Dan Yake called the meeting to order at 4:30 pm and explained the new Committee Chair changes.

DELEGATIONS AND PRESENTATIONS

Chair Dan Yake introduced Karen Armstrong

- 1) Karen Armstrong; Wellington Dufferin Guelph Public Health
 - Bridges Out of Poverty (BOP) information session

The program originated in the United States in the 1980's to deal with the impact of the rising poverty levels and the effects on society. BOP is a framework, not a program and helps professionals, residents, etc. who live or work in the community to: Understand the hidden rules of poverty, middle income and wealth; Open minds to the culture of poverty; Build relationships that create a sustainable community.

Poverty rates are increasing in Canada with the "middle class" disappearing, creating the need for the framework "Bridges Out of Poverty", and programs like "Getting Ahead". Karen's presentation also highlighted the issues particularly relating to Wellington North.

Wellington-Dufferin-Guelph (WDG) Health Unit became involved as social determinants of health are the socio-economic, cultural and environmental conditions of our lives that impact our overall health.

They would like to establish the Getting Ahead program in Minto or Wellington North. Getting Ahead is a program for those living in poverty and allows participants to learn the hidden rules of poverty, middle income and wealth as well as the skills resources necessary to navigate the systems and institutions that make up our community. They are looking for a location that can provide a kitchen, a

dining room that can be used for a dinner once a week and rooms for children's programs. They would prefer to locate in Wellington North and are hoping that with this presentation they will get positive feedback.

They would be pleased to do the program for the Township staff and Council in Wellington North. They have done one already for the Town of Minto staff and Council.

Chair Yake thanked Karen for her very interesting and informative presentation.

1. DECLARATIONS OF PECUNIARY INTEREST:

- None reported.

2. APPROVAL OF MINUTES:

Moved by: Mayor Ray Tout

Seconded by: Councillor Andy Lennox

THAT THE Minutes from the November 20th, 2013 Economic Development Committee meeting be accepted.

Carried

3. REPORT FROM MAYOR

The Wellington County EDC is meeting next Tuesday and there will be an update at our next EDC meeting.

The Mayor commented on Wellington North's Butter Tart Trail's mention in MacClean's Magazine Year in Review edition.

There are awards available for the agriculture sector being offered through the provincial government such as the 2014 Premiers Award for Agri-Food Innovation Excellence. The Township will look into who might be eligible for nomination in Wellington North.

The EDCO Conference will be held in February 2014. Both the Mayor and Dale Small will be attending.

4. UPDATE REPORT FROM CHAMBER OF COMMERCE REPRESENTATIVE

Councillor Mark Goetz, our Chamber representative, will now be presenting monthly updates from both Chambers.

Business After 5's in Mount Forest are going well and the next Business After 5 will be held in February.

The Young Professional's are meeting once a month with Dave Sharpe spearheading April has some involvement and had been approached to do more with the partnership between Minto and Wellington North Chamber of Commerce's. Both of the Arthur and Mount Forest Chambers are working on some joint ventures including another addition of the Wellington North Guide. Arthur has been successful in utilizing Community Improvement Program funding to better the community. Both are trying to do more jointly but still keep their own identity.

Mount Forest has completed a survey on a strategy plan and now will review. Mount Forest is also looking to form a Retail Committee to promote more of the retailers, like the Christmas promotion, as well as other new ways to sell the Chamber.

The next Mount Forest Chamber of Commerce meeting is on February 25th.

Both Chambers are looking for new members.

The Arthur Chamber of Commerce meeting is tonight and Mark will have a report from them at the next EDC meeting.

The Economic Development Committee has received a letter of request from the Chambers for funding for the Wellington North Guide. Their request is for \$7,500.00. In the past, EDC has donated \$5,000.00 but noted the numerous other contributions made throughout the year. The Committee felt that \$5,000.00 was a good amount given the other contributions and requested that a reply be sent.

5. TOURISM, MARKETING & PROMOTION MANAGER

Township of Wellington North Communications:

Website – a RFP was posted, with three proposals being received. April reviewed and gave preliminary feedback on who would be best suited for our needs. Further review and a report to Council will follow.

Social Media Policy – recognizing the important role social media has on today's society, a policy has been developed in order to ensure uniform usage and content is created in a professional and consistent manner that faithfully represents our brand, mission statements and department values. The committee members were asked to give any feedback prior to presenting to Council.

Print Publication Page - This would be another avenue to get information about Wellington North out to the public. The BIZ Bull's cost and distribution is of best value – to run a full colour page, once month. There may be an opportunity to share with service clubs. It could not be used for Township Notices as they are time sensitive. The concept is good but we will have to look into this in more depth and get individual department input.

Municipal Cultural Plan:

A Cultural Roundtable has been established, with their first meeting slated for tomorrow. Round Table will be the working committee for Doors Open. Wellington North's day will be Saturday, September 27th and they will need a minimum of 10 sites – she has sent letters to all Heritage and Culture site prospects; including service groups, schools, legions, churches. The theme this year is timely, as it commemorated the centennial anniversary of the First World War.

Dime Store Fishermen:

We were able to negotiate the cost down to \$14,900 + taxes, accommodations, guided fishing. Work continues to get funding in support of tapping in Arthur. We would prefer Canada Day, to tie in local promotions and anniversary of the First World War. It was noted that this is a good opportunity and support was given to continue efforts to align funding and partnerships.

Antique Classic Car Club of Canada Brampton Region

75 cars with 135 – 150 are touring Wellington County July 26 – August 2nd, 2015 with a scheduled stop in Arthur on July 30th. We will sponsor a 'Butter Tart and Coffee Break' for the tourists. Location and group requirements were discussed to ensure we meet their needs. Arthur Chamber is interested in partnering but would like to host in downtown core but the Arena may be better suited due to the group's requests.

Upcoming Events

- Taste Real Source It Here – Monday, February 24th at Ignatius Jesuit Centre, Guelph.
- Wellington North Showcase – March 24th and 25th in Arthur.
- Planning continues for the Wellington North Farmers' Market for Spring 2014.

6. BUSINESS ECONOMIC MANAGER UPDATE

(Refer to attachment for additional information on this update)

7. ANNOUNCEMENTS

- The next Saugeen Community Radio Station meeting will be held the end of January.

8. NEXT MEETING DATE:

- Wednesday February 19th, 2014

7 ADJOURNMENT:

Motion by: Mayor Ray Tout

Seconded By: Jim Taylor

THAT the Meeting be adjourned at 6:25 pm

Carried

January 15th, 2014

EDC Committee Members: I will be away and unable to attend the January committee meeting so I have completed a brief update for your information. If you have any questions or comments please let me know.

Dale Small

1. Economic Development Strategic Plan

a. Our current Economic Development Strategic Plan, as captured in the mandate for the Economic Development Committee, is focused on the following areas of responsibility:

- Land Development
- Business Retention & Expansion
- Downtown Revitalization -
- Rural Revitalization (inc. Wind Energy)
- Marketing & Promotion (including Tourism) -
- Professional Medical Recruitment
- Workforce Development Recruitment and Attraction*

(*added in 2013 upon completion of the Wellington County Economic Development Strategic Plan)

- b. Now that council has approved the Wellington North committee structures for 2014 it is a good time for us to take the opportunity to review our mandate and strategic plan and ensure we are focused on the high priority areas for Wellington North.
- c. At our February committee meeting we will be spending the majority of the time to review and refine our strategic plan and April and I would ask all committee members to give some thought to this over the coming weeks and to come prepared for this discussion. To assist in the discussion it is our intent to send out a document for your review prior to the meeting.

2. Business Retention & Expansion Program

- a. Supporting our existing businesses is the main objective of the B.R. & E. Program and while the primary focus is on the Manufacturing, Agriculture, Creative Economy & Health Care sectors, any business who wishes to receive a survey/interview can request one and participate.
- b. The goal was to conduct up to 40 business interviews in each Municipality and to date 33 have been completed with the hope to conduct 4 - 6 more before end of month. Interviews have been completed with businesses all over the Township of Wellington North as follows:
- 18 Arthur and Area Businesses
 - 17 Mount Forest and Area Businesses
 - 5 Riverstown/Kenilworth Area Businesses
- c. A county-wide task force retreat is being scheduled for the week of February 14th to review the findings and prepare recommendations.
- d. The results will be rolled-up into both a Municipal and County action plan. Presentation of the results/action plan will take place at Wellington North Showcase 2014.

3. Downtown Revitalization: Community Improvement Program

- a. A recent joint application from the Arthur Chamber of Commerce and Arthur Horticultural Society for \$2,500 to replace the flower barrels on Main Street was approved by council on Dec. 16th.
- b. To date nine applications have been submitted and recommended by the Community Improvement Program Review Panel for funding since the program commenced in May 2012 and all have been approved by council. The total dollar value of the overall improvements from these nine applications totals \$77,132 of which 24%, (\$18,540) has come from the Community Improvement Program and the remaining 67%, from the applicants. These improvements, once all have been completed, will have a noticeable positive impact on the Main Streets of Arthur & Mount Forest.
- c. Funds have been requested in the 2014 budget to continue this program.

4. Rural Revitalization: Saugeen Community Radio Station

- a) The Saugeen Community Radio Board of Directors held a recent meeting on January 9th in Mount Forest. Agenda items, amongst other activities, included:
 - o Infrastructure Ontario discussions regarding acquisition of a Broadcast Tower
 - o Recruitment of additional Board Members and Radio Station volunteers
 - o Fundraising and Grant Application submissions
- b) The current Board consists of 5 members including Tim Boggs and Shawn Mcleod. The governance structure allows for 12 Board members and we hope to have these positions filled by the time the station goes live, “hopefully” in 2014.



Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF JANUARY 27, 2014

FROM: Deb Zehr
Director of Public Works

SUBJECT: Sewage Allocation for 401 Birmingham Street East

RECOMMENDATION

THAT Council allocate 6 sewage units to the property described as the residential development of 2016165 Ontario Ltd., (Curve Rock) located at 401 Birmingham Street East, Mount Forest in the Township of Wellington North in the County of Wellington. These allotments are for the proposed development of the 3 semi detached homes and will be available for a period of six (6) months, after which period of time the units will be withdrawn unless the owner is proceeding with this development.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

Water Department Report to Council dated May 2003 on granting sewer allotments for Ontario 2016165.

Water Sewer Committee minutes October 16, 2012

BACKGROUND

The residential development located at 401 Birmingham Street, East in Mount Forest (Curve Rock) is nearing its completion. To date 10 townhouse dwelling units and a 24 unit apartment building have been completed.

This development is now proceeding onto the final stage, which consists of the construction of 3 semi-detached homes. Sewage allotment of 6 units will be needed to complete the development.

PREPARED BY: **RECOMMENDED BY:**

DEB ZEHR
DIRECTOR OF PUBLIC WORKS

MICHAEL GIVENS
CHIEF ADMINISTRATIVE OFFICER

RECEIVED

JAN 15 2014

TWP. OF WELLINGTON NORTH

January 14, 2014

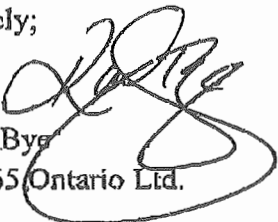
Township of Wellington North
7490 Sideroad 7 W, P.O. Box 125
Kenilworth, ON N0G 2E0
Fax: (519) 848-1119

Re: Sewage Allocation 401 Birmingham Street East

Our residential development located at 401 Birmingham Street East, Mount Forest (Curve Rock) is nearing completion. To date 10 townhouse units and a 24 unit apartment building have been completed.

We are now proceeding with our final stage of the development, which consists of the construction of 3 semi-detached homes. We request that the Council of the Township of Wellington North allocate 6 sewage units to our development.

Sincerely;



Randy Bye
2016165 Ontario Ltd.





Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF January 27, 2014

FROM: Deb Zehr
Director of Public Works

SUBJECT: XCG Update on EA Arthur WWTP

RECOMMENDATION

THAT Council of the Township of Wellington North receive for information the update from the Director of Public Works regarding the effluent criteria being negotiated with the Ministry of the Environment and the next steps timeline for the EA process.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

XCG presentation on Sept. 23, 2013
XCG Assimilative Capacity Report June 2013
Council report dated January 13, 2014 by Deb Zehr, Director of Public Works

BACKGROUND

The Township of Wellington North contracted XCG to complete an Environmental Assessment to rerate the WWTP in Arthur. Part of the process involved an Assimilative Capacity Study which was completed by XCG in June 2013. We have been waiting for feedback on this report from the Ministry of the Environment (MOE) on the effluent criteria if the plant was rerated.

On January 9, 2013 the Ministry of the Environment finalized the effluent limits and we can now proceed to the next steps of the Class EA process. Further information has been provided from XCG on the effluent criteria that has been agreed to from XCG. A more final agreement will be coming and XCG is reasonably sure MOE will accept the limits. Agreement to the effluent limits allows XCG to design the level of plant needed to meet these criteria.

XCG has also provided a timeline for the next steps of the EA process. Please see the attached documents provided by XCG.

PREPARED BY: Deb Zehr **RECOMMENDED BY:**

Deb Zehr
Director of Public Works

MICHAEL GIVENS
CHIEF ADMINISTRATIVE OFFICER

TABLE 3: NEXT STEPS AND TENTATIVE SCHEDULE FOR COMPLETION OF ARTHUR WWTP CLASS EA

| Task | Tentative Date |
|---|------------------------|
| 1. Draft Technical Memorandum "Selection of Preferred Design Concept for Expansion of the Arthur WWTP" and submit to Township staff for review. This TM will review alternative designs for the expansion and recommend a preferred design approach, completing Phase 3 of the Class EA. Conceptual level capital costs will be provided. | February 15, 2014 |
| 2. Present Preferred Design Concept to Township Council for Approval prior to presenting to the public at PIC #2 | March 10, 2014 |
| 3. Present Preferred Design Concept to public and stakeholders at PIC #2 | Week of March 24, 2014 |
| 4. Prepare draft Environmental Study Report (ESR) for Township review and comment. | April 21, 2014 |
| 5. Submit draft ESR to MOE for review and comment (30 day review expected). | May 1, 2014 |
| 6. Finalize ESR based on MOE comments and prepare Notice of Completion. Issue ESR for 30 day review by public, stakeholders and agencies. | June 2, 2014 |
| 7. Class EA completed after 30 day review period if no request for a Part II Order is received. | July 2, 2014 |

Table 1 Proposed Compliance Limits

| Month | Maximum Effluent Flow (m3/d) | cBOD ₅ Compliance Limits | | TSS Compliance Limits | | TP Compliance Limits | | TAN Compliance Limits | |
|----------|------------------------------|-------------------------------------|--------|-----------------------|--------|----------------------|--------|-----------------------|--------|
| | | (mg/L) | (kg/d) | (mg/L) | (kg/d) | (mg/L) | (kg/d) | (mg/L) | (kg/d) |
| January | 5,000 | 10 | 50 | 10 | 50 | 0.25 | 1.25 | 3.5 | 17.5 |
| February | 5,000 | 10 | 50 | 10 | 50 | 0.25 | 1.25 | 3.5 | 17.5 |
| March | 5,500 | 10 | 55 | 10 | 55 | 0.25 | 1.38 | 3.5 | 19.3 |
| April | 3,200 | 10 | 32 | 10 | 32 | 0.25 | 0.8 | 3.5 | 11.2 |
| May | 1,300 | 10 | 13 | 10 | 13 | 0.25 | 0.33 | 3.5 | 4.6 |
| October | 1,400 | 10 | 14 | 10 | 14 | 0.25 | 0.35 | 2.8 | 3.9 |
| November | 4,600 | 10 | 46 | 10 | 46 | 0.25 | 1.15 | 3.5 | 16.1 |
| December | 3,800 | 10 | 38 | 10 | 38 | 0.25 | 0.95 | 3.5 | 13.3 |

Note: The proposed compliance limit for *E.coli* is 100 CFU/100mL

Table 2 Proposed Design Objectives

| Parameter | Design Objective (mg/L) |
|-------------------|-------------------------|
| cBOD ₅ | 5 |
| TSS | 5 |
| TP | 0.17 |
| TAN | 0.5 |



Township of Wellington North

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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF JANUARY 27, 2014**

**FROM: Deb Zehr
Director of Public Works**

SUBJECT: B.M. ROSS - Bridge Inspection Report

RECOMMENDATION

THAT Council receive the attached report from B.M ROSS on the Bridge Inspection for 2013;

FURTHER THAT Council accept and direct staff to install load limit signage as recommended in the B.M. ROSS study. That 12 tonne load limits be assigned to the following structures:

- Structure 2051 on Concession 8 with a load limit of 12 tonnes
- Structure 2058 on Sideroad 13 with a load limit of 12 tonnes
- Structure 2028 on Sideroad 13 with a load limit of 12 tonnes
- Structure 2025 on Concession 6 South with a load limit of 12 tonnes

FURTHER THAT Council accept and authorize that B.M. ROSS proceed with a load limit evaluation on Structure 21 on Side road 8.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

K. Smart Associates Limited – Township of Wellington North 2011 Structure - 6m Span and Greater.

B.M. ROSS Draft Road and Bridge Needs Study Report to Council dated December 2, 2013.

BACKGROUND

The following information is provided in the final report of the Road Needs Study and Bridge/Culvert Appraisal, completed by B.M ROSS to assist with the development of the Township's Asset Management Plan and to make informed decisions about the Township's assets and future capital planning.

The bridge assessment was completed in accordance with the Ontario Structural Inspection Manual (OSIM) procedures, which involves looking at safety, structural defects, measurement and assigning a condition rating of the key bridge elements to develop a Bridge Condition Index (BCI). Photos of all bridges/OSIM condition reports and costs are available for review in the Township office.

The methodology used to prioritize improvements takes into consideration 3 factors:

- 1) probability of failure based on age and condition,
- 2) consequence of failure scored on users affected, social impacts, cost of asset,
- 3) performance grade which incorporates maintenance requirements vs appropriate design standards all of these factors are used to develop the "priority score" for improvement.

It is expected that defining the level of service, acceptable levels of risk, the priority score, factoring preventative maintenance activities, scheduling of tasks to coincide with other departments work, financial and timing restraints will all be factors taken into consideration when these projects take place over time.

B.M. ROSS states that "rural bridges in this part of Ontario can be expected to provide a service life of about 80 years if properly maintained and repaired. "The Township of Wellington North has 100 bridge structures; and that on average the Township should be replacing six structures in a five year period to avoid a concentrated replacement program in the future. Records show 21 new structures have been built in the last 33 years and nineteen have been identified as needing repairs in the next ten years. However, due to financial, timing and limited funding programs it may be necessary to consider closing or completing some maintenance repair work to temporarily extend the life of the bridges.

B.M. ROSS has categorized 90-100 Township bridges in the BCI range of excellent, 75-90 in the good category and 40-75 in the fair category. At the time of inspection 2 structures were posted with load limits:

- Structure 11 on Concession 11 with a 15 tonne load limit and
- Structure 33 on East -West Luther Town line with a 12 tonne load limit

B.M. ROSS also recommended load limits be assigned to the following structures:

- Structure 2051 on Concession 8 with a load limit of 12 tonnes
- Structure 2058 on Sideroad 13 with a load limit of 12 tonnes
- Structure 2028 on Sideroad 13 with a load limit of 12 tonnes
- 2025 on Concession 6 South with a load limit of 12 tonnes

B.M. ROSS also recommends a load limit evaluation be performed on Structure 21 on Sideroad 8. Due to the poor condition of these structures noted above and the fact that they are more than 80 years old it is recommended that they be replaced. It is also recommended that integrity of these structures be reassessed at each bi-annual bridge inspection to see if the load limits are still appropriate.

BMROSS has also recommended repairs and replacement type improvements for the attached

| Information Referenced in | # of Structures | Total Cost |
|------------------------------------|-----------------|-------------|
| Table 1, 1 to 5 year period | 14 | \$2,409,100 |
| Table 2, 6-10 year period | 18 | \$1,874,000 |
| Table 3, 10-20 year period | 14 | \$1,525,000 |
| Table 4, List of Maintenance Needs | 12 | \$22,000 |

To complete all of the work recommended within the next five years on average would cost \$500,000/yr and then for the 6-10 year period about \$375,000/yr. Efficiencies could be gained by grouping like projects together. If this is not feasible some money could be used in addressing safety concerns with temporary repairs instead of replacements; thereby delaying the work or placing additional load limits or lower load limits or closures may become necessary.

B.M. ROSS recommends consideration be given to structure number 2051 at a cost of \$115,000 and 33 at a cost of \$272,000 and that they be addressed in the 2014 budget as they are considered safety concerns and that site 496 be placed in high priority to reduce deterioration. The costs are based on 2013 construction dollars and should be re-evaluated at the time of construction when preliminary designs are prepared.



Township of Wellington North

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B.M. ROSS, while reviewing structures, noted that smaller span bridges and culverts within the Township were also in poor condition. They recommended that some of these be replaced within the next few years and load limits/restrictions be put in place until the structure is replaced.

PREPARED BY:

RECOMMENDED BY:

**DEB ZEHR
DIRECTOR OF PUBLIC WORKS**

**MICHAEL GIVENS
CHIEF ADMINISTRATIVE OFFICER**

Table 1
Suggested Priority List of Repair and Replacement Needs
1 to 5 Year Period

| Site Number | Road Name | Recommended Improvement | BCI | Priority Score | Probable Cost |
|-------------|---------------------------|---|-----|----------------|---------------|
| 2051 | Concession 8 | Replace structure within a year | 21 | 16 | 115,000 |
| 33 | East-West Luther Townline | Replace with new concrete culvert | 24 | 14 | 272,000 |
| 496 | Main Street South | Re-coat structural steel, re-place deteriorated members, replace curbs, railings and misc work. | 60 | 12 | 1,163,600 |
| 2057 | First Line | Concrete strut between footings or rip rap in-front and misc. repairs | 29 | 15 | 35,000 |
| 2056 | Concession 2 | Concrete strut between footings or rip rap in-front | 38 | 13 | 25,000 |
| 2042 | Line 2 | Concrete strut between footings or rip rap in-front | 42 | 13 | 35,000 |
| 2039 | Line 6 | Concrete strut between footings or rip rap in-front | 52 | 12 | 35,000 |
| 2040 | Sideroad 13 | Concrete strut between footings or rip rap in-front | 50 | 11 | 35,000 |
| 2025 | Concession 6 South | Replace the structure | 24 | 15 | 190,000 |
| 2028 | Sideroad 13 | Replace structure | 24 | 16 | 193,500 |
| 2058 | Sideroad 13 | Replace structure | 38 | 16 | 93,000 |
| 2026 | Concession 6 South | Repair deck beams, soffit and surface or replace center of deck | 42 | 13 | 97,000 |
| 27 | Sideroad 9 East | Rehabilitate structure with new railings, curbs, abutment repairs, etc. | 40 | 11 | 115,000 |
| 2027 | Sideroad 10 West | Remove structure and block access to right-of-way | 0 | | 5,000 |
| | | | | Total | 2,409,100 |

Table 2
Suggested Priority List of Repair and Replacement Needs
6 to 10 Year Period

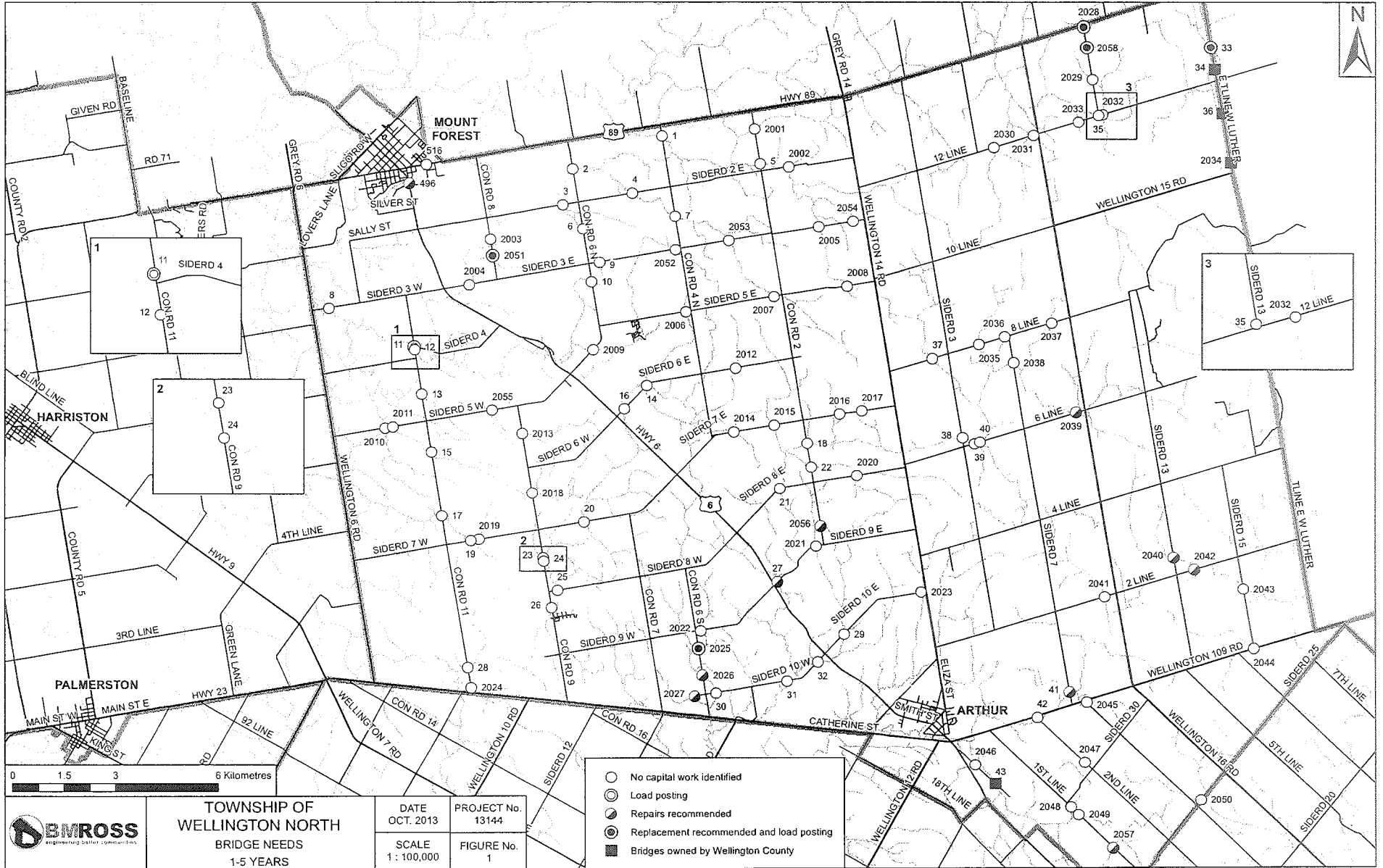
| Site Number | Road Name | Recommended Improvement | BCI | Priority | Probable Cost |
|-------------|--------------------|--|-----|--------------|------------------|
| 11 | Concession 11 | Replace structure | 41 | 14 | 326,000 |
| 40 | Line 6 | Place rip rap in front of abutments and misc. repairs | 59 | 11 | 55,000 |
| 2013 | Concession 9 | Concrete repairs, curbs and railings | 31 | 15 | 81,000 |
| 2036 | Line 8 | Replace structure | 36 | 15 | 119,500 |
| 30 | Sideroad 10 West | Concrete repairs at ends of culvert | 39 | 12 | 54,000 |
| 42 | 2nd Line | Deck patch, waterproof and pave | 75 | 7 | 43,000 |
| 2030 | Line 12 | Replace structure | 30 | 15 | 160,000 |
| 22 | Concession 2 | Replace structure | 21 | 14 | 210,000 |
| 38 | Sideroad 3 | Concrete repairs to soffit edges, deck and abutments | 40 | 12 | 90,500 |
| 2020 | Sideroad 8 East | Replace structure | 20 | 15 | 120,000 |
| 20 | Sideroad 7 West | Misc. concrete repairs, abutments | 45 | 12 | 28,000 |
| 23 | Concession 9 | Misc. repairs to abutment, deck edges and railings | 61 | 10 | 56,000 |
| 2022 | Sideroad 9 West | Concrete repairs at ends of culvert | 62 | 8 | 36,000 |
| 2038 | Sideroad 7 | Concrete repairs along edge of culvert | 50 | 11 | 30,000 |
| 2004 | Sideroad 3 East | Concrete repairs at ends of culvert | 35 | 15 | 44,000 |
| 2012 | Sideroad 6 East | Concrete repairs at ends of culvert | 50 | 11 | 35,000 |
| 6 | Concession 6 North | Replace structure | 45 | 13 | 351,000 |
| 41 | Sideroad 7 | Re-attached railings to edge of deck and misc. repairs | 61 | 11 | 35,000 |
| | | | | Total | 1,874,000 |

**Table 3
Anticipated Needs, 10 to 20 Year Period**

| Site Number | Road Name | Recommended Improvement | BCI | Priority | Probable Cost |
|-------------|--------------------|---|-----|--------------|--------------------|
| 9 | Sideroad 3 East | Concrete repairs at end of the culvert | 64 | 9 | \$40,000 |
| 10 | Concession 6 North | Concrete repairs at end of the culvert | 76 | 9 | \$40,000 |
| 21 | Sideroad 8 East | Clean and repaint girders and replace railing | 63 | 10 | \$120,000 |
| 28 | Concession 11 | Concrete deck repairs, waterproof and pave | 55 | 10 | \$100,000 |
| 29 | Sideroad 10 East | Concrete repairs at end of the culvert | 79 | 7 | \$40,000 |
| 31 | Sideroad 10 West | Replace seals at end of the decks | 83 | 7 | \$5,000 |
| 37 | Line 8 | Replace structure | 55 | 10 | \$280,000 |
| 39 | Line 6 | Concrete deck repairs, waterproof and pave | 68 | 11 | \$100,000 |
| 2001 | Concession 2 | Replace these two small culverts | 64 | 9 | \$100,000 |
| 2008 | Sideroad 5 East | Replace twin CSP, 2 x 2.5 m span | 50 | 11 | \$120,000 |
| 2014 | Sideroad 7 East | Replace concrete culvert, 4.2 m span | 54 | 14 | \$170,000 |
| 2018 | Concession 9 | Replace concrete culvert, 3.0 m span | 52 | 12 | \$140,000 |
| 2024 | Concession 11 | Replace concrete culvert, 3.6 m span | 46 | 12 | \$150,000 |
| 2054 | Sideroad 3 East | Replace culvert with a CSP, 3.0 m span | 63 | 9 | \$120,000 |
| | | | | Total | \$1,525,000 |

**Table 4
List of Maintenance Needs**

| Site Number | Road Name | Recommended Improvement | BCI | Priority | Probable Cost |
|-------------|-----------------|--|-----|--------------|-----------------|
| 5 | Concession 2 | Remove gravel over deck drains | 79 | 7 | 500 |
| 16 | Sideroad 6 East | Remove tree restricting flow at inlet | 80 | 7 | 500 |
| 2007 | Sideroad 5 East | Fill eroded pocket under pipe at the inlet and place rip rap | 64 | 10 | 7,000 |
| 2009 | Sideroad 5 East | Construct retaining wall to prevent further erosion at SW corner. | 76 | 9 | 5,000 |
| 2018 | Concession 9 | Rip rap along face of south abutment | 52 | 12 | 1,000 |
| 2019 | Sideroad 7 West | Install hazard markers at ends of culvert | 72 | 8 | 500 |
| 2024 | Concession 11 | Rip rap along face of east wing walls | 46 | 12 | 1,000 |
| 2029 | Sideroad 13 | Repair damaged and deteriorated guide rail posts | 82 | 6 | 1,000 |
| 2032 | Line 12 | Place rip rap to prevent erosion at each end | 79 | 7 | 1,000 |
| 2035 | Line 8 | Place rip rap along front of footings or install struts between footings | 61 | 9 | 1,000 |
| 2044 | Sideroad 15 | Waterproof or alternatively seal exposed deck joint | 50 | 10 | 3,000 |
| 2055 | Sideroad 5 West | Install hazard markers at ends of culvert | 72 | 9 | 500 |
| | | | | Total | \$22,000 |





Township of Wellington North

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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF JANUARY 27, 2014**

**FROM: Deb Zehr
Director of Public Works**

SUBJECT: B.M.ROSS – Road Management Report

RECOMMENDATION

THAT Council receive the attached report from B.M. ROSS for information on the Road Management Study for 2013

PREVIOUS REPORTS PERTINENT TO THIS MATTER

K. Smart Associates Limited- Township of wellington North 2011 Structure – 6m Span and Greater.

B.M ROSS Draft Road and Bridge Needs Study Report to Council dated December 2, 2013.

BACKGROUND

The following information is provided in the final report of the Road Needs Study and Bridge/Culvert Appraisal, completed by B.M ROSS to assist with the development of the Township's Asset Management Plan, and to make informed decisions about the Township's assets and future capital planning.

The Township has 388.6 km of road 26 km of it urban, 20 km of it semi urban and 342.5 km rural. The roads needs appraisal was completed in accordance with the Ministry of Transportation (MTO) Method and Inventory Manual for Small Lower Tier Municipalities; However, the manual does not assess risk and evaluate the level of service being provided by the asset. B.M. ROSS has incorporated risk management strategies, considered preventative maintenance methods etc. which are taken into consideration to minimize cost and keep the roads at an acceptable level of service and to assist with the prioritization of road improvements in a cost effective way. An assessment of the Township Fleet was also completed to ensure it is balanced, able to meet local expectations and to maintain the public infrastructure to a safe and reliable standard within the context of the Township budget.

The road appraisal inventory was divided into major components and was completed on a block by block basis, B.M ROSS gathered information from the Township staff, previous reports and construction data.

1. First they undertook a condition assessment which takes into consideration the structural condition and adequacy of the road section based on visual inspection, sections were evaluated and assigned a number on a scale of 1-5; the higher the number more ready for reconstruction, the lower the number the better condition of the road. The rating does

- not consider road width, vertical/horizontal alignment or assess if built to suitable standards. Thereby, it is possible to have a road with a 10 rating but the alignment and other components were not addressed in the scope.
2. Then considered drainage of the road base which has a significant impact on the performance of the road and amount of maintenance required. Drainage evaluation of the road was visual, based on information supplied by staff on maintenance activities and scored as good 1, fair 3, poor 5 and is relative to the drainage that appears to be provided, when compared to an optimum drained road. It should be noted that no samples of granular base were collected and drainage tile along the sides of the road were not part of the inspection report.
 3. Third, assigned condition rating to roads, roads with 5 or less or within the 5 year forecast, have a need for improvement and costs. Traffic volumes were calculated for each road with traffic volumes of <50 AADT, lower volume roads with ratings of 5 and a gravel surface would require only routine maintenance. Gravel roads deteriorate very slowly due to the loose top maintenance, low volume with regular grading and regular applications of gravel are projected to have a lifecycle of 100 year and can be more. Meaning the condition rating for these roads would stay the same for the next 5 even 10 year period, and will not be identified as a section of road with a need unless rate <5.
Note: Photos of all road appraisal reports and costs are available for review in the Township office
 4. Fourth, they looked at road life expectancy which is affected by many factors: structural components, drainage, granular base, amount and type of traffic on the road and weather conditions. They had to predict how quickly the condition of a road will deteriorate and when rehabilitation will be required. It was necessary to make assumptions about how long each road will last. MTO manual suggests that a single lift of hot mix pavement is about 10 years. Using this lifecycle condition rating means the rating would drop by 5 and require a resurface lift after 10 years assuming the road was constructed appropriately to current standards and the life expectancy is primarily affected by traffic volume.
See Table 1 attached for more lifecycle information.
 5. Then they had to prioritize the road improvements. There are 3 key factors taken into consideration to prioritize improvements.
 - 1) probability of failure based on age and condition,
 - 2) consequence of failure scored on users affected, social impacts, cost of asset,
 - 3) performance grade which incorporates maintenance requirements vs appropriate design standards all of these factors are used to develop the "priority score" for improvement.

B.M ROSS used a scoring and weighting system for prioritizing the improvements and suggests this information should be used as a guide by Staff and Council. They took into consideration width of the road surface and drainage condition scores to calculate the performance grade for each section of road. If adequate platform width for its application a score of 1 was applied, if the road was narrower a score of 3 applied and if the road was significantly narrower than a score of 5 applied; for drainage good was assigned a score of 1, fair 3 and poor 5. Traffic volume was scored as such daily average traffic volume >1000 scores a 5 and <50 scores a 1. All of these factors were taken into consideration when prioritizing improvement needs.

They then considered maintenance, funds available and previous 5 year annual spending on roads: gravel, resurfacing and dust control \$308,000/yr, routine road maintenance \$82,000/yr totalling \$390,000/yr and then added road and storm sewer construction costs \$977,000 total road expenditures are \$1,367,000/yr. B.M ROSS states that when upgrades and rehabilitation work is delayed, additional maintenance dollars will be required to keep the road network at the desired level of service.



Township of Wellington North

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They then summarized comments about the Townships road system:

- Road Appraisal results indicated on average condition rating on roads was 7.8 out of 10, HCB roads were 8.2, 7.9 for LCB roads and 7.5 for gravel
- The paved roads are generally well maintained and provide a good level of service. In order to sustain this standard of service, maintenance programs need to continue at the current level.
- Gravel roads which the Township has an extensive network and appears to provide reasonable good service to the users. It is rated at a 7.5 and indicates that the road will provide reasonable level of service for low speed agriculture related vehicles and low traffic volumes. The most notable concerns are areas of occasional flooding and sections that remain soft during spring melt and location of frost boils which can be resolved by a complete reconstruction of the deficient roads section. These are temporary short term conditions occurring during spring although are an inconvenience, can be tolerated. See Figure 4 attached to this report for Condition Rating by Road Surface
- Maintenance and construction needs are listed under three categories: spot road and drainage, specific maintenance repairs (preventative maintenance, PM) and construction. All addressing PM factors that can extend the life of the roads. Further information on types of maintenance activities as well as reconstruction costs were provided in Table 6 attached to this report
- They then provided improvements program and expenditure forecast. Theoretical needs fluctuate from year to year based on many factors but they suggest it is cost effective and preferred to group like/adjacent projects together. As funding availability and priorities change it may be necessary to re-prioritize and revise the schedule as necessary. Table D1 attached lists road sections sorted by their proposed year of work and priority score and Table 7 also attached to this report indicates the Expenditure Forecast for Capital Improvements over the next 10 years.

The term "improvements" can be misleading as often they are actually repairs or reconstruction work on road surfaces. The forecast budget only allows for resurfacing existing replacements as it deteriorates to a condition rating of 5 or less. The program does not include any new pavement on gravel roads since this is not a "need" determined by the road appraisal. It is only recommended that gravel roads be paved once traffic volumes exceed 400 vehicles per day due to cost over the long term.

Improvements as indicated may not apply to an entire road section as assumed. A road recommended for resurfacing will require spot locations and could require rebuilding of the road base. Prior to road improvements a more detailed examination of the road section to be improved should be performed to identify any deviations from the plan. The total suggested budget for road improvements is attached in table 8 and these totals do not include the annual maintenance type expenditures for snow removal, bridge improvements or annual fleet replacement costs. It is suggested that any bridge improvements should be scheduled in conjunction with road improvements to minimize the need for duplication of work and to accommodate the costs with in the Township budget. The figures in Table 8 assume rural roads are pulverized and two lifts of asphalt are applied. The near term cost could be reduced if replacement of the second lift is delayed 5 years

Connecting Link impacts are projected to need improvements during the 2024-2033 year time horizon. The work along Hwy #6 & #89 would have previously qualified for up to 90% "connecting link" funding. These costs will now need to be provided from local property tax revenue. This will add pressure to the roads budget unless alternative funding programs are available. See page 20 of B.M. ROSS report for this information

Township fleet consist of 46 pieces of large equipment with an 2013 estimated replacement cost of \$5,598,000 and replacement will be on a long term schedule, when existing equipment has reached its efficient service life and before any major components fail. The Township should expect an annual cost of \$381,000 excluding HST over the next 10 years and a long term budget replacement cost of \$365,000 in order to maintain the current list of equipment expected to be funded from the tax base.

The funding for fleet of the water sewer component should be \$24,000 per year and will be funded from the utility revenue. It is suggested that a utility reserve be created to keep the tax burden consistent year to year. Implementation of this program will require some catch up spending with a phase-in period. To keep the phase-in period affordable B. M ROSS suggests some purchase delays, elimination of a sweeper and purchase of a new used tractor for short term. As well the annual capital equipment fund be adjusted upward to \$400,000 for the first 8 years, that it will bring the reserve through a negative period of funding from 2017 through to 2021 and back to a positive position by 2022; from there on it should be self sustaining with replacement cycles. Please refer to graph attached and a detailed list of anticipated expenditures.

It is expected that defining the level of service, acceptable levels of risk, the priority score, factoring preventative maintenance activities, scheduling of tasks to coincide with other departments work, financial and timing restraints will all be factors taken into consideration when these projects take place over time.

PREPARED BY:

RECOMMENDED BY:

**DEB ZEHR
DIRECTOR OF PUBLIC WORKS**

**MICHAEL GIVENS
CHIEF ADMINISTRATIVE OFFICER**

Table 1
Assumed Probable Useful Life Expectancy for Roads Based on Traffic Range

| Traffic Range | Surface Type | | | | | | | |
|---------------|--------------|-------|-------|-------|--------|----------|------------|-------|
| | 2-HCB | 1-HCB | 1-LCB | 2-LCB | Gravel | Concrete | Unit Paver | Earth |
| 0-49 | 30 | 15 | 6 | 6 | 100 | 30 | 20 | 100 |
| 50-199 | 27 | 13 | 6 | 6 | 100 | 27 | 18 | 100 |
| 200-499 | 24 | 11 | 6 | 6 | 100 | 24 | 16 | 100 |
| 500-999 | 21 | 9 | 6 | 6 | 80 | 21 | 14 | 100 |
| >1000 | 18 | 7 | 5 | 5 | 60 | 18 | 12 | 100 |

Figure 4
Condition Rating by Road Surface

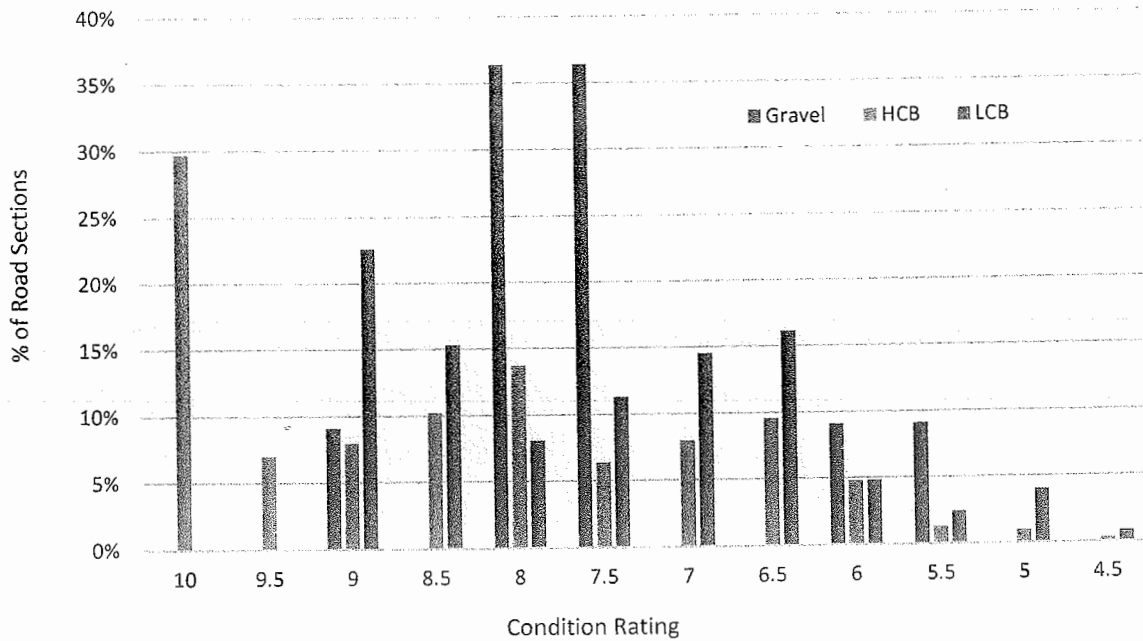


Table 6
Benchmark Construction Costs for Year 2013

| Rural – 6.6 m Surface Width | | |
|---|---|------------------|
| 1. | Rural road reconstruction to gravel surface includes excavation, minor cut and fill to subgrade, tree removal, ditching, topsoil, 350 mm Granular “B”, 150 mm Granular “A”, application of calcium chloride | \$270/m |
| 2. | Rural road reconstruction to asphalt surface includes excavation, minor cut and fill to subgrade, tree removal, ditching, topsoil, 350 mm Granular “B”, 150 mm Granular “A”, 50mm HL-4 | \$370/m |
| 3. | Rural Paving HL-4, 50 mm | \$100/m |
| 4. | Surface treatment - Single surface - Double surface | \$25/m \$50/m |
| 5. | Rural Paving HL-2, including tack coat (32 mm) | \$80/m |
| 6. | Rural Paving HL-4, including tack coat (50 mm) | \$110/m |
| 7. | Pulverize and pave rural and shoulder grading - 50 mm HL-4 | \$140/m |
| 8. | Pulverize surface treatment, then 2 lift surface treatment | \$70/m |
| Semi-Urban – 6.2 m Surface Width | | |
| 1. | Semi-urban road reconstruction to asphalt surface. 40 mm HL-4, 300 mm Granular “B”, 150 mm Granular “A” | \$320/m |
| 2. | Semi-urban asphalt resurfacing | \$95/m |
| 3. | Pulverize and pave (40 mm HL-4) | \$140/m |

**Appendix D1 - Road Construction Needs
Sorted by Proposed Year of Need and Priority Score**

**Township of Wellington North
Road Management Study**

| Section ID | Road Name | From | To | Section Length (m) | Surface Type | Traffic Range (vpd) | Road Construction Needs | Theo. Year of Need | Proposed Year of Work | Priority | Probable Costs (\$,000) |
|------------|-------------------------|------------------|------------------|--------------------|---------------|---------------------|---|--------------------|-----------------------|----------|-------------------------|
| 624 | Church Street South | Church Cres | End | 36 | HCB - 1 lift | 0-49 | Urban Full Reconstruction - Base Course of Asphalt | 2014 | 2014 | 14 | 41.8 |
| 625 | Church Crescent | Albert St | Church St S | 199 | HCB - 1 lift | 0-49 | Urban Full Reconstruction - Base Course of Asphalt | 2014 | 2014 | 14 | 256.1 |
| 623 | Church Street South | Church Cres | Albert St | 129 | HCB - 1 lift | 0-49 | Urban Full Reconstruction - Base Course of Asphalt | 2014 | 2014 | 14 | 166.0 |
| 622 | Church Street South | Forest Glen Cres | Albert St | 136 | HCB - 1 lift | 50-199 | Urban Full Reconstruction - Base Course of Asphalt | 2017 | 2014 | 13 | 175.1 |
| 620 | Forest Glen Drive | End | Church St S | 104 | HCB - 1 lift | 0-49 | Urban Full Reconstruction - Base Course of Asphalt | 2017 | 2014 | 12 | 121.1 |
| 621 | Church Street South | End | Forest Glen Cres | 45 | HCB - 1 lift | 0-49 | Urban Full Reconstruction - Base Course of Asphalt | 2016 | 2014 | 12 | 52.2 |
| 619 | Forest Glen Crescent | Church St S | Albert St | 232 | HCB - 1 lift | 0-49 | Urban Full Reconstruction - Base Course of Asphalt | 2016 | 2014 | 12 | 299.3 |
| 673 | Mount Forest Drive | Hwy 6 | End | 357 | HCB - 1 lift | 50-199 | Rural Paving (50mm HL-4) | 2019 | 2014 | 7 | 39.3 |
| 549 | John Street | Miller St | North Water St | 86 | HCB - 1 lift | 50-199 | Urban Full Reconstruction - Base Course of Asphalt | 2015 | 2015 | 13 | 58.8 |
| 550 | John Street | Waterloo St | Miller St | 76 | HCB - 1 lift | 50-199 | Urban Full Reconstruction - Base Course of Asphalt | 2017 | 2015 | 12 | 52.0 |
| 552 | York Street | Peel St | Queen St E | 287 | LCB - 1 lift | 50-199 | Semi-Urban Hot Mix Resurfacing | 2015 | 2015 | 12 | 27.3 |
| 618 | Oakview Crescent | Albert St | Albert St | 341 | HCB - 1 lift | 0-49 | Urban Full depth removal and pave - 8.5m | 2017 | 2015 | 11 | 109.3 |
| 582 | North Water Street West | John St | Main St S | 263 | HCB - 1 lift | 200-499 | Urban Full Reconstruction - Base Course of Asphalt | 2018 | 2015 | 11 | 178.7 |
| 547 | James Street | Queen St W | Waterloo St | 200 | LCB - 2 lifts | 0-49 | Urban Full Reconstruction - Base Course of Asphalt | 2015 | 2015 | 11 | 135.8 |
| 580 | North Water Street West | William St | James St | 131 | HCB - 2 lifts | 200-499 | Urban Full Reconstruction - Base Course of Asphalt | 2021 | 2015 | 11 | 89.2 |
| 581 | North Water Street West | James St | John St | 139 | HCB - 2 lifts | 200-499 | Urban Full Reconstruction - Base Course of Asphalt | 2021 | 2015 | 11 | 94.6 |
| 557 | Miller Street | John St | Main St S | 238 | HCB - 1 lift | 50-199 | Urban Full Reconstruction - Base Course of Asphalt | 2018 | 2015 | 11 | 275.5 |
| 548 | James Street | Waterloo St | North Water St | 188 | LCB - 2 lifts | 50-199 | Semi-Urban Hot Mix Resurfacing | 2017 | 2015 | 8 | 55.5 |
| 346 | Charles Street East | Georgina St | George St | 151 | HCB - 2 lifts | 500-999 | Urban Full Reconstruction - Base Course of Asphalt | 2016 | 2016 | 16 | 214.9 |
| 655 | Byeland Drive | Egremont St N | Egremont St N | 164 | HCB - 1 lift | 50-199 | Semi-Urban Full Reconstruction - Base Course of Asphalt | 2014 | 2016 | 14 | 131.3 |
| 696 | Durham Street East | Fergus St N | Main St N | 166 | HCB - 1 lift | 50-199 | Urban Full Reconstruction - Base Course of Asphalt | 2017 | 2016 | 13 | 113.0 |
| 682 | Weber Street | Birmingham St W | Durham St W | 193 | HCB - 1 lift | 50-199 | Urban Full Reconstruction - Base Course of Asphalt | 2017 | 2016 | 13 | 131.3 |
| 656 | Byeland Drive | Egremont St N | Egremont St N | 240 | HCB - 1 lift | 50-199 | Semi-Urban Full Reconstruction - Base Course of Asphalt | 2017 | 2016 | 12 | 124.6 |
| 689 | Birmingham Street East | Fergus St N | Main St N | 168 | HCB - 1 lift | 200-499 | Urban Full Reconstruction - Base Course of Asphalt | 2018 | 2016 | 11 | 114.0 |
| 695 | Durham Street East | Egremont St N | Fergus St N | 164 | HCB - 1 lift | 50-199 | Urban Full Reconstruction - Base Course of Asphalt | 2018 | 2016 | 10 | 111.6 |
| 21 | Line 4 | Side Rd 13 | Side Rd 15 | 1865 | LCB - 2 lifts | 200-499 | Surface Treatment - Single surface | 2017 | 2016 | 9 | 46.6 |
| 681 | Silverbirch Street | Durham S W | End | 144 | HCB - 1 lift | 50-199 | Urban Full depth removal and pave - 8.5m | 2018 | 2016 | 9 | 46.1 |
| 530 | Lovers Lane | Queen St W | Mid | 1417 | HCB - 1 lift | 200-499 | Rural Full depth pulverize and pave | 2017 | 2017 | 13 | 198.4 |
| 3 | Line 12 | Side Rd 3 | Side Rd 7 | 1854 | LCB - 2 lifts | 50-199 | Rural Full depth pulverize and pave | 2017 | 2017 | 8 | 259.5 |
| 2 | Line 12 | Side Rd 7 | WR 16 | 1842 | LCB - 2 lifts | 50-199 | Rural Full depth pulverize and pave | 2017 | 2017 | 8 | 257.9 |

083

**Appendix D1 - Road Construction Needs
Sorted by Proposed Year of Need and Priority Score**

**Township of Wellington North
Road Management Study**

| Section ID | Road Name | From | To | Section Length (m) | Surface Type | Traffic Range (vpd) | Road Construction Needs | Theo. Year of Need | Proposed Year of Work | Priority | Probable Costs (\$,000) |
|------------|-------------------------|-----------------|------------------------|--------------------|---------------|---------------------|---|--------------------|-----------------------|----------|-------------------------|
| 1 | Line 12 | WR 14 | Side Rd 3 | 1786 | LCB - 2 lifts | 50-199 | Rural Full depth pulverize and pave | 2017 | 2017 | 8 | 250.0 |
| 72 | Sideroad 7 East | Conc 4 N | Conc 2 | 2732 | LCB - 2 lifts | 200-499 | | 2017 | 2017 | 6 | 15.0 |
| 11 | Line 8 | WR 16 | Side Rd 13 | 1843 | LCB - 2 lifts | 50-199 | Rural Paving (50mm HL-4) | 2017 | 2017 | 5 | 202.7 |
| 68 | Sideroad 7 West | Conc 11 | Conc 9 | 2730 | HCB - 2 lifts | 200-499 | Rural Full depth pulverize and pave | 2018 | 2018 | 13 | 427.3 |
| 82 | Sideroad 5 East | Conc 6 N | Conc 4 N | 1497 | HCB - 1 lift | 200-499 | Rural Hot Mix Resurfacing (40mm HL-3, incl tack coat) | 2018 | 2018 | 12 | 134.8 |
| 18 | Line 4 | Side Rd 3 | Side Rd 7 | 1856 | HCB - 1 lift | 200-499 | Rural Hot Mix Resurfacing (40mm HL-3, incl tack coat) | 2018 | 2018 | 12 | 168.5 |
| 17 | Line 4 | WR 14 | Side Rd 3 | 1793 | HCB - 1 lift | 200-499 | Rural Hot Mix Resurfacing (40mm HL-3, incl tack coat) | 2018 | 2018 | 12 | 163.5 |
| 19 | Line 4 | Side Rd 7 | WR 16 | 1855 | HCB - 1 lift | 200-499 | Rural Hot Mix Resurfacing (40mm HL-3, incl tack coat) | 2018 | 2018 | 12 | 168.4 |
| 132 | Concession 4 North | Side Rd 6 E | Side Rd 7 E | 1915 | HCB - 1 lift | 50-199 | Rural Full depth pulverize and pave | 2018 | 2018 | 10 | 288.1 |
| 20 | Line 4 | WR 16 | Side Rd 13 | 1840 | LCB - 2 lifts | 200-499 | Rural Hot Mix Resurfacing (40mm HL-3, incl tack coat) | 2018 | 2018 | 8 | 147.2 |
| 6 | Line 10 | Side Rd 3 | WR 16 | 3690 | HCB - 2 lifts | 0-49 | Rural Full depth pulverize and pave | 2019 | 2019 | 11 | 516.6 |
| 7 | Line 10 | WR 14 | Side Rd 3 | 1789 | HCB - 2 lifts | 0-49 | Rural Full depth pulverize and pave | 2019 | 2019 | 11 | 259.4 |
| 320 | Eliza Street | Carroll St | Farrell Ln | 82 | HCB - 2 lifts | 200-499 | Urban Partial depth cold planing and resurfacing | 2019 | 2019 | 11 | 17.2 |
| 661 | Fergus Street South | Wellington St E | King St E | 196 | HCB - 1 lift | 200-499 | Urban Full Reconstruction - Base Course of Asphalt | 2019 | 2019 | 9 | 133.3 |
| 583 | North Water Street East | Peel St | Hwy 6 | 256 | HCB - 1 lift | 0-49 | Urban Full Reconstruction - Base Course of Asphalt | 2019 | 2019 | 9 | 174.3 |
| 168 | Line 4 | Side Rd 15 | West of CA Access Road | 833 | LCB - 2 lifts | 200-499 | Rural Full depth pulverize and pave | 2017 | 2019 | 9 | 116.6 |
| 161 | Maple Street | Centre St | Wood St | 75 | HCB - 1 lift | 0-49 | Rural Full depth pulverize and pave | 2017 | 2020 | 14 | 10.6 |
| 162 | Maple Street | Hwy 89 | Centre St | 77 | HCB - 1 lift | 0-49 | Rural Full depth pulverize and pave | 2017 | 2020 | 14 | 10.8 |
| 160 | Centre Street | Maple St | Oak St | 100 | HCB - 1 lift | 0-49 | Rural Full depth pulverize and pave | 2019 | 2020 | 12 | 14.0 |
| 156 | Oak Street | Centre St | Wood St | 72 | HCB - 1 lift | 0-49 | Rural Full depth pulverize and pave | 2019 | 2020 | 12 | 10.1 |
| 159 | Centre Street | WR 14 | Maple St | 121 | HCB - 1 lift | 0-49 | Rural Full depth pulverize and pave | 2019 | 2020 | 12 | 16.9 |
| 158 | Wood Street | WR 14 | Maple St | 121 | HCB - 1 lift | 0-49 | Rural Full depth pulverize and pave | 2019 | 2020 | 12 | 16.9 |
| 155 | Oak Street | Hwy 89 | Centre St | 81 | HCB - 1 lift | 0-49 | Rural Full depth pulverize and pave | 2019 | 2020 | 12 | 11.3 |
| 157 | Wood Street | Maple St | Oak St | 99 | HCB - 1 lift | 0-49 | Rural Full depth pulverize and pave | 2019 | 2020 | 12 | 13.9 |
| 705 | Perth Street | Sligo Rd W | Durham St W | 316 | HCB - 1 lift | 50-199 | Urban Full Reconstruction - Base Course of Asphalt | 2017 | 2020 | 12 | 215.0 |
| 154 | Concession 11 | Side Rd 7 W | Hwy 9 | 4377 | HCB - 1 lift | 200-499 | Rural Full depth pulverize and pave | 2018 | 2020 | 11 | 672.8 |
| 658 | Fergus Street North | Sligo Rd E | Durham St E | 316 | HCB - 1 lift | 50-199 | Urban Full Reconstruction - Base Course of Asphalt | 2018 | 2020 | 10 | 214.6 |
| 92 | Sideroad 3 West | Sally Street | Conc 11 | 1372 | HCB - 1 lift | 200-499 | Rural Full depth pulverize and pave | 2020 | 2020 | 9 | 207.1 |
| 654 | Egremont Street North | Durham St E | Byeland Dr | 147 | HCB - 1 lift | 50-199 | | 2020 | 2020 | 8 | 34.0 |
| 609 | King Street East | Fergus St S | Egremont St S | 162 | HCB - 2 lifts | 200-499 | Urban Full Reconstruction - Base Course of Asphalt | 2021 | 2021 | 12 | 110.2 |

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15

**Appendix D1 - Road Construction Needs
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**Township of Wellington North
Road Management Study**

| Section ID | Road Name | From | To | Section Length (m) | Surface Type | Traffic Range (vpd) | Road Construction Needs | Theo. Year of Need | Proposed Year of Work | Priority | Probable Costs (\$,000) |
|------------|----------------------|-----------------|-----------------|--------------------|---------------|---------------------|---|--------------------|-----------------------|----------|-------------------------|
| 317 | Eliza Street | Eastview Dr | Leonard St | 41 | HCB - 2 lifts | 200-499 | Urban Partial depth cold planing and resurfacing | 2021 | 2021 | 11 | 8.5 |
| 665 | Main Street South | Grant St | Parkside Dr | 231 | HCB - 2 lifts | >1000 | Urban Full depth removal and pave - 8.5m | 2021 | 2021 | 10 | 73.9 |
| 307 | George Street | Francis St | John St | 42 | HCB - 2 lifts | >1000 | Urban Partial depth cold planing and resurfacing | 2021 | 2021 | 10 | 8.8 |
| 666 | Main Street South | Queen St W | Grant St | 110 | HCB - 2 lifts | >1000 | Urban Full depth removal and pave - 8.5m | 2021 | 2021 | 10 | 35.1 |
| 13 | Line 6 | WR 16 | Side Rd 13 | 1837 | HCB - 2 lifts | 50-199 | Rural Full depth pulverize and pave | 2021 | 2021 | 10 | 257.2 |
| 319 | Eliza Street | Bellefield Cres | Carroll St | 141 | HCB - 2 lifts | 200-499 | Urban Partial depth cold planing and resurfacing | 2021 | 2021 | 10 | 29.6 |
| 645 | Church Street North | Durham St E | Birmingham St E | 195 | HCB - 1 lift | 200-499 | Semi-Urban Hot Mix Resurfacing | 2021 | 2021 | 9 | 18.5 |
| 643 | Church Street North | Sligo Rd E | Cheryl Lynn St | 214 | HCB - 2 lifts | 50-199 | Urban Partial depth cold planing and resurfacing | 2021 | 2021 | 9 | 44.9 |
| 584 | Peel Street | York St | Queen St E | 168 | HCB - 1 lift | 50-199 | Semi-Urban Full depth pulverize and pave | 2021 | 2021 | 8 | 23.5 |
| 93 | Sideroad 3 West | WR 6 | Sally St | 1414 | HCB - 1 lift | 200-499 | Rural Full depth pulverize and pave | 2021 | 2021 | 7 | 212.9 |
| 350 | Francis Street East | George St | Charles St | 313 | HCB - 2 lifts | 50-199 | Urban Full Reconstruction - Base Course of Asphalt | 2022 | 2022 | 11 | 213.1 |
| 375 | Adelaide Street | Clarke St | Tucker St | 178 | HCB - 2 lifts | 50-199 | Urban Full Reconstruction - Base Course of Asphalt | 2022 | 2022 | 11 | 206.1 |
| 314 | Isabella Street East | Leonard St | Frederick St | 329 | HCB - 2 lifts | 50-199 | Semi-Urban Hot Mix Resurfacing | 2022 | 2022 | 10 | 31.3 |
| 341 | Eastview Drive | Bellefield St | Lynwood Pl | 211 | HCB - 2 lifts | 50-199 | Urban Partial depth cold planing and resurfacing | 2022 | 2022 | 9 | 44.3 |
| 73 | Sideroad 7 East | Conc 2 | WR 14 | 2740 | HCB - 2 lifts | 200-499 | Rural Full depth pulverize and pave | 2022 | 2022 | 9 | 413.6 |
| 67 | Sideroad 7 West | WR 6 | Conc 11 | 2766 | HCB - 2 lifts | 200-499 | Rural Full depth pulverize and pave | 2022 | 2022 | 9 | 417.3 |
| 585 | Grant Street | Main St S | Parkside Dr | 141 | HCB - 2 lifts | 200-499 | Semi-Urban Hot Mix Resurfacing | 2022 | 2022 | 9 | 13.4 |
| 535 | Cork Street | Melissa Cres | Martin St | 256 | HCB - 1 lift | 200-499 | Rural Hot Mix Resurfacing (40mm HL-3, incl tack coat) | 2022 | 2022 | 7 | 20.5 |
| 646 | Church Street North | Birmingham St E | Wellington St E | 189 | HCB - 1 lift | 200-499 | Semi-Urban Hot Mix Resurfacing | 2022 | 2022 | 6 | 17.9 |
| 706 | Perth Street | End | Sligo Rd W | 390 | HCB - 1 lift | 50-199 | Rural Hot Mix Resurfacing (40mm HL-3, incl tack coat) | 2022 | 2022 | 5 | 31.2 |
| 65 | Sideroad 8 West | Conc 7 | Conc 6 S | 1357 | Gravel | 50-199 | Rural Full Reconstruction - Gravel Surface | 2023 | 2023 | 13 | 366.3 |
| 110 | Sideroad 25 | Side Rd 18 | 1st Line | 1104 | Gravel | 50-199 | Rural Full Reconstruction - Gravel Surface | 2023 | 2023 | 13 | 298.1 |
| 305 | George Street | Charles St | Frederick St | 206 | HCB - 2 lifts | >1000 | Urban Partial depth cold planing and resurfacing | 2023 | 2023 | 10 | 43.3 |
| 146 | Concession 9 | Side Rd 6 W | Side Rd 7 W | 1852 | HCB - 1 lift | 200-499 | Rural Hot Mix Resurfacing (40mm HL-3, incl tack coat) | 2023 | 2023 | 7 | 148.1 |
| 147 | Concession 9 | Side Rd 5 W | Side Rd 6 W | 1851 | HCB - 1 lift | 200-499 | Rural Hot Mix Resurfacing (40mm HL-3, incl tack coat) | 2023 | 2023 | 7 | 194.3 |
| 152 | Concession 11 | Side Rd 4 | Side Rd 5 W | 1843 | HCB - 1 lift | 200-499 | Rural Hot Mix Resurfacing (40mm HL-3, incl tack coat) | 2023 | 2023 | 7 | 193.5 |
| 647 | Newfoundland Street | Wellington St E | King St E | 186 | HCB - 1 lift | 0-49 | Semi-Urban Hot Mix Resurfacing | 2023 | 2023 | 5 | 17.7 |
| 91 | Sideroad 3 West | Conc 11 | Hwy 6 | 1144 | HCB - 1 lift | 0 | Rural Full depth pulverize and pave | 2023 | 2023 | 4 | 172.1 |
| 514 | Queen Street East | Peel St | Egremont St S | 59 | HCB - 2 lifts | >1000 | Urban Partial depth cold planing and resurfacing | 2023 | 2024 | 11 | 12.4 |
| 517 | Queen Street East | Main | Fergus St S | 203 | HCB - 2 lifts | >1000 | Urban Partial depth cold planing and resurfacing | 2023 | 2024 | 10 | 42.7 |

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| Section ID | Road Name | From | To | Section Length (m) | Surface Type | Traffic Range (vpd) | Road Construction Needs | Theo. Year of Need | Proposed Year of Work | Priority | Probable Costs (\$,000) |
|------------|------------------------|-----------------|---------------|--------------------|---------------|---------------------|---|--------------------|-----------------------|----------|-------------------------|
| 533 | Cork Street | Waterloo St | Princess St | 199 | HCB - 2 lifts | 200-499 | Urban Full Reconstruction - Base Course of Asphalt | 2024 | 2024 | 10 | 231.2 |
| 513 | Queen Street East | Egremont St S | York St | 71 | HCB - 2 lifts | >1000 | Urban Partial depth cold planing and resurfacing | 2024 | 2024 | 9 | 14.9 |
| 527 | Queen Street West | Birmingham | Cork St | 134 | HCB - 2 lifts | >1000 | Urban Partial depth cold planing and resurfacing | 2026 | 2024 | 9 | 28.1 |
| 520 | Queen Street West | James St | King St W | 124 | HCB - 2 lifts | >1000 | Urban Partial depth cold planing and resurfacing | 2024 | 2024 | 9 | 26.1 |
| 525 | Queen Street West | Wellington St W | Homewood Ave | 115 | HCB - 2 lifts | >1000 | Urban Partial depth cold planing and resurfacing | 2024 | 2024 | 9 | 24.1 |
| 304 | George Street | Charles St | Fredrick St | 258 | HCB - 2 lifts | >1000 | Urban Partial depth cold planing and resurfacing | 2024 | 2024 | 9 | 54.2 |
| 515 | Queen Street East | Albert St | Peel St | 25 | HCB - 2 lifts | >1000 | Urban Partial depth cold planing and resurfacing | 2026 | 2024 | 9 | 5.3 |
| 600 | Wellington Street East | Fergus St N | Egremont St N | 163 | HCB - 2 lifts | 200-499 | Urban Partial depth cold planing and resurfacing | 2024 | 2024 | 9 | 34.3 |
| 306 | George Street | Francis St | WR 109 | 247 | HCB - 2 lifts | >1000 | Urban Partial depth cold planing and resurfacing | 2024 | 2024 | 9 | 51.9 |
| 526 | Queen Street West | Birmingham St W | Homewood Ave | 225 | HCB - 2 lifts | >1000 | Urban Partial depth cold planing and resurfacing | 2026 | 2024 | 9 | 47.3 |
| 523 | Queen Street West | Normanby St S | Arthur St | 34 | HCB - 2 lifts | >1000 | Urban Partial depth cold planing and resurfacing | 2024 | 2024 | 9 | 7.2 |
| 522 | Queen Street West | William St | Normanby St S | 104 | HCB - 2 lifts | >1000 | Urban Partial depth cold planing and resurfacing | 2024 | 2024 | 9 | 21.9 |
| 14 | Line 6 | Side Rd 7 | WR 16 | 1862 | HCB - 2 lifts | 200-499 | Rural Full depth pulverize and pave | 2024 | 2024 | 9 | 260.7 |
| 608 | King Street East | Main St S | Fergus St S | 163 | HCB - 2 lifts | 200-499 | Urban Partial depth cold planing and resurfacing | 2024 | 2024 | 9 | 34.2 |
| 524 | Queen Street West | Arthur St | Dublin St | 135 | HCB - 2 lifts | >1000 | Urban Partial depth cold planing and resurfacing | 2024 | 2024 | 9 | 28.3 |
| 316 | Eliza Street | Eliza St | Eastview Dr | 420 | HCB - 2 lifts | 200-499 | Urban Partial depth cold planing and resurfacing | 2024 | 2024 | 8 | 88.1 |
| 644 | Church Street North | Cheryl Lynn St | Durham St E | 101 | HCB - 2 lifts | 200-499 | Urban Partial depth cold planing and resurfacing | 2024 | 2024 | 8 | 21.1 |
| 328 | Domville Street | Wells St | Preston St | 256 | HCB - 2 lifts | >1000 | Rural Hot Mix Resurfacing (40mm HL-3, incl tack coat) | 2024 | 2024 | 8 | 20.5 |
| 521 | Queen Street West | King St W | William St | 9 | HCB - 2 lifts | 500-999 | Urban Partial depth cold planing and resurfacing | 2027 | 2024 | 8 | 1.9 |
| 529 | Queen Street West | Sligo Rd W | Durham St W | 530 | HCB - 2 lifts | >1000 | Semi-Urban Hot Mix Resurfacing | 2024 | 2024 | 8 | 50.3 |
| 519 | Queen Street West | John St | James St | 131 | HCB - 2 lifts | >1000 | Urban Partial depth cold planing and resurfacing | 2024 | 2024 | 8 | 27.5 |
| 302 | Smith Street | Clarke St | Conestoga St | 260 | HCB - 2 lifts | >1000 | Urban Partial depth cold planing and resurfacing | 2024 | 2024 | 8 | 54.5 |
| 303 | Smith Street | Frederick St | Clarke St | 171 | HCB - 2 lifts | >1000 | Urban Partial depth cold planing and resurfacing | 2024 | 2024 | 8 | 36.0 |
| 516 | Queen Street East | Fergus St S | Albert St | 107 | HCB - 2 lifts | >1000 | Urban Partial depth cold planing and resurfacing | 2026 | 2024 | 8 | 22.5 |
| 321 | Eliza Street | Farrell Ln | Frederick St | 71 | HCB - 2 lifts | 200-499 | Urban Partial depth cold planing and resurfacing | 2024 | 2024 | 8 | 14.8 |
| 518 | Queen Street West | Main St S | John St | 48 | HCB - 2 lifts | >1000 | Urban Partial depth cold planing and resurfacing | 2026 | 2024 | 8 | 10.0 |
| 528 | Queen Street West | Durham St W | Cork St | 217 | HCB - 2 lifts | 500-999 | Semi-Urban Hot Mix Resurfacing | 2027 | 2024 | 7 | 20.6 |
| 151 | Concession 11 | Side Rd 3 W | Side Rd 4 | 1854 | HCB - 1 lift | 200-499 | Rural Hot Mix Resurfacing (40mm HL-3, incl tack coat) | 2024 | 2024 | 6 | 148.3 |
| 36 | Sideroad 7 | Line 6 | Line 8 | 2733 | Gravel | 0-49 | Rural Full Reconstruction - Gravel Surface | 2025 | 2025 | 11 | 737.8 |
| 25 | Line 2 | WR 16 | Side Rd 13 | 1854 | HCB - 2 lifts | 500-999 | Rural Full depth pulverize and pave | 2025 | 2025 | 10 | 279.6 |

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**Township of Wellington North
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| Section ID | Road Name | From | To | Section Length (m) | Surface Type | Traffic Range (vpd) | Road Construction Needs | Theo. Year of Need | Proposed Year of Work | Priority | Probable Costs (\$,000) |
|------------|-----------------------|------------------------|--------------------------|--------------------|---------------|---------------------|---|--------------------|-----------------------|----------|-------------------------|
| 23 | Line 2 | Side Rd 15 | E/W Luther Townline | 1851 | HCB - 2 lifts | 500-999 | Rural Hot Mix Resurfacing (40mm HL-3, incl tack coat) | 2025 | 2025 | 10 | 148.1 |
| 24 | Line 2 | Side Rd 13 | Side Rd 15 | 1854 | HCB - 2 lifts | 500-999 | Rural Full depth pulverize and pave | 2025 | 2025 | 10 | 279.6 |
| 106 | 1st Line | Side Rd 30 | Side Rd 25 | 3071 | Gravel | 0 | Rural Full Reconstruction - Gravel Surface | 2025 | 2025 | 10 | 829.3 |
| 309 | Georgina Street | Charles St | Frederick St | 258 | HCB - 2 lifts | 50-199 | Urban Full Reconstruction - Base Course of Asphalt | 2025 | 2025 | 10 | 175.6 |
| 344 | Leonard Street | Isabella St | Eliza St | 152 | HCB - 2 lifts | 50-199 | Urban Full Reconstruction - Base Course of Asphalt | 2025 | 2025 | 9 | 103.6 |
| 143 | Concession 9 | Side Rd 9 W | Hwy 9 | 1397 | HCB - 2 lifts | 500-999 | Rural Full depth pulverize and pave | 2025 | 2025 | 9 | 210.5 |
| 137 | Concession 6 North | Side Rd 3 E | Side Rd 5 E | 1853 | HCB - 2 lifts | 500-999 | Rural Full depth pulverize and pave | 2025 | 2025 | 8 | 259.4 |
| 560 | Waterloo Street | Arthur St | William St | 138 | HCB - 2 lifts | 50-199 | Urban Partial depth cold planing and resurfacing | 2025 | 2025 | 8 | 28.9 |
| 338 | Bellefield Crescent | Eliza St | Lynwood Pl | 156 | HCB - 2 lifts | 50-199 | Urban Partial depth cold planing and resurfacing | 2025 | 2025 | 8 | 32.7 |
| 339 | Bellefield Crescent | Lynwood Pl | Eastview Dr | 200 | HCB - 2 lifts | 50-199 | Urban Partial depth cold planing and resurfacing | 2025 | 2025 | 8 | 42.0 |
| 546 | William Street | Waterloo St | Queen St W | 197 | HCB - 2 lifts | 50-199 | Semi-Urban Hot Mix Resurfacing | 2025 | 2025 | 8 | 58.1 |
| 553 | York Street | Parkside Dr | Peel St | 132 | HCB - 2 lifts | 50-199 | Urban Partial depth cold planing and resurfacing | 2025 | 2025 | 8 | 27.6 |
| 712 | Durham Street East | 150m east of London Rd | 200m west of Church St N | 135 | HCB - 2 lifts | 50-199 | Urban Partial depth cold planing and resurfacing | 2025 | 2025 | 7 | 28.4 |
| 596 | SR 41 Southgate | London Rd N | Bend | 252 | HCB - 1 lift | 0-49 | Rural Hot Mix Resurfacing (40mm HL-3, incl tack coat) | 2025 | 2025 | 5 | 20.2 |
| 345 | Charles Street East | Isabella St | Georgina St | 49 | HCB - 2 lifts | 200-499 | Urban Full Reconstruction - Base Course of Asphalt | 2026 | 2026 | 10 | 33.7 |
| 330 | Domville Street | Andrew St | Conestoga St | 141 | HCB - 2 lifts | 200-499 | Urban Full Reconstruction - Base Course of Asphalt | 2026 | 2026 | 9 | 96.2 |
| 565 | Prince Charles Street | Dublin St | Arthur St | 132 | HCB - 2 lifts | 0-49 | Urban Full Reconstruction - Base Course of Asphalt | 2026 | 2026 | 8 | 89.6 |
| 301 | Smith Street | Conestoga St | Preston St | 430 | HCB - 2 lifts | >1000 | Urban Partial depth cold planing and resurfacing | 2026 | 2026 | 8 | 90.2 |
| 331 | Domville Street | Conestoga St | Mccord St | 145 | HCB - 2 lifts | 200-499 | Urban Partial depth cold planing and resurfacing | 2026 | 2026 | 8 | 30.4 |
| 144 | Concession 9 | Side Rd 8 W | Side Rd 9 W | 1851 | HCB - 2 lifts | 200-499 | Rural Full depth pulverize and pave | 2026 | 2026 | 8 | 279.1 |
| 145 | Concession 9 | Side Rd 7 W | Side Rd 8 W | 1849 | HCB - 2 lifts | 200-499 | Rural Full depth pulverize and pave | 2026 | 2026 | 7 | 304.9 |
| 566 | Princess Anne Street | Dublin St | Arthur St | 130 | HCB - 2 lifts | 0-49 | Urban Full Reconstruction - Base Course of Asphalt | 2026 | 2026 | 7 | 88.5 |
| 108 | BaseLine Jones | Hwy 6 | 300m south of Hwy 6 | 466 | HCB - 1 lift | 50-199 | Rural Hot Mix Resurfacing (40mm HL-3, incl tack coat) | 2026 | 2026 | 6 | 37.3 |
| 71 | Sideroad 7 East | Hwy 6 | Conc 4 N | 1669 | HCB - 2 lifts | 200-499 | Rural Hot Mix Resurfacing (40mm HL-3, incl tack coat) | 2026 | 2026 | 6 | 133.5 |
| 70 | Sideroad 7 West | Conc 7 | Hwy 6 | 1859 | HCB - 1 lift | 200-499 | Rural Hot Mix Resurfacing (40mm HL-3, incl tack coat) | 2026 | 2026 | 6 | 148.8 |
| 313 | Isabella Street East | Georgina St | Leonard St | 83 | HCB - 2 lifts | 50-199 | Urban Full Reconstruction - Base Course of Asphalt | 2027 | 2027 | 8 | 56.2 |
| 374 | Walton Street | Tucker St | Clarke St | 176 | HCB - 2 lifts | 50-199 | Urban Partial depth cold planing and resurfacing | 2027 | 2027 | 8 | 36.9 |
| 138 | Concession 6 North | Side Rd 2 E | Side Rd 3 E | 1854 | HCB - 2 lifts | 500-999 | Rural Hot Mix Resurfacing (40mm HL-3, incl tack coat) | 2027 | 2027 | 8 | 148.3 |
| 545 | William Street | North Water St | Waterloo St | 209 | HCB - 2 lifts | 50-199 | Urban Full Reconstruction - Base Course of Asphalt | 2027 | 2027 | 8 | 198.5 |
| 508 | Clyde Street | Ayrshire St | Queen St | 266 | HCB - 2 lifts | 50-199 | Rural Hot Mix Resurfacing (40mm HL-3, incl tack coat) | 2027 | 2027 | 8 | 21.3 |

087

**Appendix D1 - Road Construction Needs
Sorted by Proposed Year of Need and Priority Score**

**Township of Wellington North
Road Management Study**

| Section ID | Road Name | From | To | Section Length (m) | Surface Type | Traffic Range (vpd) | Road Construction Needs | Theo. Year of Need | Proposed Year of Work | Priority | Probable Costs (\$,000) |
|------------|------------------------|------------------------|---------------------|--------------------|---------------|---------------------|---|--------------------|-----------------------|----------|-------------------------|
| 310 | Georgina Street | Isabella St | Charles St | 65 | HCB - 2 lifts | 50-199 | Urban Full Reconstruction - Base Course of Asphalt | 2027 | 2027 | 8 | 44.3 |
| 312 | Isabella Street East | Georgina St | John St | 184 | HCB - 2 lifts | 50-199 | Urban Full Reconstruction - Base Course of Asphalt | 2027 | 2027 | 8 | 124.8 |
| 139 | Concession 6 North | Side Rd 2 E | Hwy 89 | 1845 | HCB - 2 lifts | 500-999 | Rural Hot Mix Resurfacing (40mm HL-3, incl tack coat) | 2027 | 2027 | 8 | 147.6 |
| 364 | Clarke Street | Smith St | Walton St | 279 | HCB - 2 lifts | 50-199 | Urban Full Reconstruction - Base Course of Asphalt | 2027 | 2027 | 7 | 189.9 |
| 567 | Princess Street | Jeremys Cres | Dublin St | 179 | HCB - 2 lifts | 50-199 | Urban Partial depth cold planing and resurfacing | 2027 | 2027 | 7 | 37.6 |
| 9 | Line 8 | Side Rd 3 | Side Rd 7 | 1843 | HCB - 1 lift | 50-199 | Rural Hot Mix Resurfacing (40mm HL-3, incl tack coat) | 2027 | 2027 | 5 | 147.5 |
| 8 | Line 8 | WR 14 | Side Rd 3 | 1790 | HCB - 1 lift | 50-199 | Rural Hot Mix Resurfacing (40mm HL-3, incl tack coat) | 2027 | 2027 | 5 | 143.2 |
| 10 | Line 8 | Side Rd 7 | WR 16 | 1858 | HCB - 1 lift | 50-199 | Rural Hot Mix Resurfacing (40mm HL-3, incl tack coat) | 2027 | 2027 | 5 | 148.6 |
| 78 | Sideroad 5 West | WR 6 | Conc 11 | 2768 | Gravel | 50-199 | Rural Full Reconstruction - Gravel Surface | 2028 | 2028 | 11 | 747.4 |
| 96 | Sideroad 2 East | Conc 8 | Conc 6 North | 2735 | Gravel | 50-199 | Rural Full Reconstruction - Gravel Surface | 2028 | 2028 | 11 | 738.4 |
| 53 | Sideroad 10 West | Conc 4 S | Hwy 6 | 2480 | Gravel | 50-199 | Rural Full Reconstruction - Gravel Surface | 2028 | 2028 | 10 | 669.6 |
| 133 | Concession 4 South | Hwy 9 | Side Rd 10 W | 1618 | Gravel | 50-199 | Rural Full Reconstruction - Gravel Surface | 2028 | 2028 | 10 | 436.8 |
| 663 | Main Street South | North Water St | South Water St | 187 | HCB - 2 lifts | >1000 | Urban Partial depth cold planing and resurfacing | 2028 | 2028 | 9 | 39.2 |
| 664 | Main Street South | Parkside Dr | North Water St | 80 | HCB - 2 lifts | >1000 | Urban Partial depth cold planing and resurfacing | 2026 | 2028 | 9 | 16.8 |
| 326 | Wells Street East | Smith St | Domville St | 393 | HCB - 2 lifts | >1000 | Rural Hot Mix Resurfacing (40mm HL-3, incl tack coat) | 2028 | 2028 | 8 | 31.4 |
| 329 | Domville Street | Preston St | Andrew St | 288 | HCB - 2 lifts | 200-499 | Urban Full Reconstruction - Base Course of Asphalt | 2028 | 2028 | 7 | 196.2 |
| 332 | Domville Street | Mccord St | Clarke St | 115 | HCB - 2 lifts | 200-499 | Urban Partial depth cold planing and resurfacing | 2028 | 2028 | 7 | 24.2 |
| 360 | Tucker Street | Adelaide St | Domville St | 99 | HCB - 2 lifts | 200-499 | Urban Full Reconstruction - Base Course of Asphalt | 2028 | 2028 | 7 | 67.2 |
| 333 | Domville Street | Clarke St | Tucker St | 176 | HCB - 2 lifts | 200-499 | Urban Partial depth cold planing and resurfacing | 2028 | 2028 | 6 | 37.0 |
| 311 | John Street | George St | Eliza St | 25 | HCB - 2 lifts | 200-499 | Urban Partial depth cold planing and resurfacing | 2028 | 2028 | 6 | 5.4 |
| 80 | Sideroad 5 West | Conc 9 | Hwy 6 | 1892 | HCB - 2 lifts | 200-499 | Rural Hot Mix Resurfacing (40mm HL-3, incl tack coat) | 2028 | 2028 | 6 | 151.3 |
| 359 | Tucker Street | Domville St | Eliza St | 585 | HCB - 2 lifts | 200-499 | Urban Partial depth cold planing and resurfacing | 2028 | 2028 | 6 | 122.8 |
| 371 | Conestoga Street North | Walton St | Smith St | 281 | HCB - 2 lifts | 200-499 | Urban Partial depth cold planing and resurfacing | 2028 | 2028 | 6 | 59.0 |
| 22 | Line 4 | West of CA Access Road | E/W Luther Townline | 1015 | Gravel | 200-499 | Rural Paving (50mm HL-4) | 2029 | 2029 | 11 | 111.7 |
| 343 | Lynwood Place | Bellefield Cres | Eastview Dr | 201 | HCB - 2 lifts | 0-49 | Semi-Urban Hot Mix Resurfacing | 2029 | 2029 | 6 | 19.1 |
| 300 | Smith Street | Preston St | Wells St | 481 | HCB - 2 lifts | >1000 | Urban Partial depth cold planing and resurfacing | 2030 | 2030 | 8 | 101.1 |
| 69 | Sideroad 7 West | Conc 9 | Conc 7 | 2719 | HCB - 2 lifts | 200-499 | Rural Full depth pulverize and pave | 2030 | 2030 | 7 | 380.6 |
| 376 | Adelaide Street | Conestoga St | Clarke St | 261 | HCB - 2 lifts | 50-199 | Urban Full Reconstruction - Base Course of Asphalt | 2030 | 2030 | 6 | 177.8 |
| 506 | Murphy Street | Murphy St | Hwy 6 | 601 | HCB - 2 lifts | 50-199 | Rural Hot Mix Resurfacing (40mm HL-3, incl tack coat) | 2030 | 2030 | 6 | 48.1 |
| 365 | Clarke Street | Walton St | Adelaide St | 109 | HCB - 2 lifts | 50-199 | Urban Full Reconstruction - Base Course of Asphalt | 2030 | 2030 | 6 | 73.9 |

030

**Appendix D1 - Road Construction Needs
Sorted by Proposed Year of Need and Priority Score**

**Township of Wellington North
Road Management Study**

| Section ID | Road Name | From | To | Section Length (m) | Surface Type | Traffic Range (vpd) | Road Construction Needs | Theo. Year of Need | Proposed Year of Work | Priority | Probable Costs (\$,000) |
|------------|------------------------|-----------------|------------------------|--------------------|---------------|---------------------|---|--------------------|-----------------------|----------|-------------------------|
| 366 | Clarke Street | Adelaide St | Domville St | 99 | HCB - 2 lifts | 50-199 | Urban Full Reconstruction - Base Course of Asphalt | 2030 | 2030 | 6 | 67.1 |
| 507 | Glasgow Street | Clyde St | Murphy St | 220 | HCB - 2 lifts | 50-199 | Rural Hot Mix Resurfacing (40mm HL-3, incl tack coat) | 2030 | 2030 | 6 | 17.6 |
| 342 | Eastview Drive | Lynwood Pl | Eliza St | 79 | HCB - 2 lifts | 50-199 | Semi-Urban Hot Mix Resurfacing | 2030 | 2030 | 5 | 7.5 |
| 691 | Birmingham Street East | Church St N | Egremont St N | 233 | HCB - 2 lifts | 50-199 | Urban Partial depth cold planing and resurfacing | 2030 | 2030 | 5 | 49.0 |
| 77 | Sideroad 6 West | Conc 9 | Hwy 6 | 3175 | Gravel | 0-49 | Rural Full Reconstruction - Base Course Asphalt | 2031 | 2031 | 10 | 1599.8 |
| 58 | Sideroad 9 West | Conc 7 | Conc 6 S | 1357 | Gravel | 0-49 | Rural Full Reconstruction - Gravel Surface | 2031 | 2031 | 9 | 366.3 |
| 30 | Sideroad 3 | Line 4 | Line 6 | 2742 | Gravel | 0-49 | Rural Full Reconstruction - Gravel Surface | 2031 | 2031 | 9 | 740.4 |
| 512 | Queen Street East | Ayrshire St | York St | 574 | HCB - 2 lifts | >1000 | Rural Paving (50mm HL-4) | 2031 | 2031 | 9 | 63.1 |
| 59 | Sideroad 9 West | Conc 6 S | Hwy 6 | 2839 | Gravel | 0-49 | Rural Full Reconstruction - Gravel Surface | 2031 | 2031 | 9 | 766.6 |
| 57 | Sideroad 9 West | Conc 9 | Conc 7 | 2705 | Gravel | 0-49 | Rural Full Reconstruction - Gravel Surface | 2031 | 2031 | 9 | 730.4 |
| 669 | Main Street North | Birmingham St W | Wellington St W | 191 | HCB - 2 lifts | >1000 | Urban Partial depth cold planing and resurfacing | 2030 | 2031 | 8 | 40.1 |
| 668 | Main Street South | Wellington St W | King St W | 193 | HCB - 2 lifts | >1000 | Urban Partial depth cold planing and resurfacing | > 2033 | 2031 | 8 | 40.6 |
| 670 | Main Street North | Birmingham St W | Durham St W | 194 | HCB - 2 lifts | >1000 | Urban Partial depth cold planing and resurfacing | 2031 | 2031 | 8 | 40.7 |
| 667 | Main Street South | King St W | Queen St W | 194 | HCB - 2 lifts | >1000 | Urban Partial depth cold planing and resurfacing | 2031 | 2031 | 8 | 40.7 |
| 81 | Sideroad 5 East | Hwy 6 | Conc 6 N | 1733 | HCB - 2 lifts | 500-999 | Rural Hot Mix Resurfacing (40mm HL-3, incl tack coat) | 2031 | 2031 | 8 | 138.6 |
| 671 | Main Street North | Sligo Rd W | Durham St W | 313 | HCB - 2 lifts | >1000 | Urban Partial depth cold planing and resurfacing | 2031 | 2031 | 8 | 65.6 |
| 672 | Main Street North | Mount Forest Dr | Sligo Rd W | 223 | HCB - 2 lifts | >1000 | Urban Partial depth cold planing and resurfacing | 2031 | 2031 | 8 | 46.9 |
| 327 | Wells Street West | Hwy 6 | End | 811 | HCB - 2 lifts | 500-999 | Rural Hot Mix Resurfacing (40mm HL-3, incl tack coat) | 2031 | 2031 | 7 | 64.9 |
| 373 | Walton Street | Clarke St | Conestoga St | 257 | HCB - 2 lifts | 200-499 | Urban Partial depth cold planing and resurfacing | 2031 | 2031 | 6 | 60.4 |
| 598 | Wellington Street East | Church St N | Newfoundland St | 89 | HCB - 2 lifts | 200-499 | Urban Partial depth cold planing and resurfacing | 2031 | 2031 | 6 | 28.7 |
| 109 | Sideroad 18 | Hwy 6 | Side Rd 25 | 1972 | Gravel | 50-199 | Rural Full Reconstruction - Gravel Surface | 2032 | 2032 | 9 | 532.3 |
| 150 | Sally Street | Side Rd 2 W | Side Rd 3 | 1845 | Gravel | 50-199 | | 2032 | 2032 | 8 | 270.0 |
| 537 | Dublin Street | Princess St | Princess Anne St | 43 | HCB - 2 lifts | 50-199 | Urban Full Reconstruction - Base Course of Asphalt | 2032 | 2032 | 6 | 29.4 |
| 675 | Elgin Street North | Birmingham St W | Durham St W | 192 | HCB - 2 lifts | 50-199 | Urban Partial depth cold planing and resurfacing | 2032 | 2032 | 6 | 40.2 |
| 573 | Melissa Crescent | Princess St | Justins Pl | 252 | HCB - 2 lifts | 50-199 | Urban Partial depth cold planing and resurfacing | 2032 | 2032 | 6 | 53.0 |
| 694 | Durham Street East | Church St N | Egremont St N | 233 | HCB - 2 lifts | 50-199 | Urban Full Reconstruction - Base Course of Asphalt | 2032 | 2032 | 6 | 158.2 |
| 511 | Ayrshire Street | Queen St E | Clyde St | 180 | HCB - 2 lifts | 50-199 | Rural Full depth pulverize and pave | 2032 | 2032 | 6 | 35.2 |
| 711 | Durham Street East | London Rd N | 150m east of London Rd | 154 | HCB - 2 lifts | 50-199 | Urban Partial depth cold planing and resurfacing | 2032 | 2032 | 5 | 32.3 |
| 377 | Andrew Street | Domville St | End | 242 | HCB - 2 lifts | 50-199 | Urban Partial depth cold planing and resurfacing | 2032 | 2032 | 5 | 50.8 |
| 379 | Preston Street South | Smith St | Duke St | 111 | HCB - 2 lifts | 50-199 | Urban Partial depth cold planing and resurfacing | 2032 | 2032 | 5 | 23.3 |

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**Appendix D1 - Road Construction Needs
Sorted by Proposed Year of Need and Priority Score**

**Township of Wellington North
Road Management Study**

| Section ID | Road Name | From | To | Section Length (m) | Surface Type | Traffic Range (vpd) | Road Construction Needs | Theo. Year of Need | Proposed Year of Work | Priority | Probable Costs (\$,000) |
|------------|------------------------|-------------------|---------------------------|--------------------|---------------|---------------------|---|--------------------|-----------------------|----------|-------------------------|
| 569 | Princess Street | Melissa Cres | Jeremys Cres | 25 | HCB - 2 lifts | 50-199 | Urban Partial depth cold planing and resurfacing | 2032 | 2032 | 5 | 5.4 |
| 568 | Princess Street | Jeremys Cres | Melissa Cres | 103 | HCB - 2 lifts | 50-199 | Urban Partial depth cold planing and resurfacing | 2032 | 2032 | 5 | 21.7 |
| 538 | Dublin Street | Prince Charles St | Princess Anne St | 78 | HCB - 2 lifts | 50-199 | Urban Full Reconstruction - Base Course of Asphalt | 2032 | 2032 | 5 | 52.8 |
| 640 | Cheryl Lynn Street | End | Wendys Ln | 180 | HCB - 2 lifts | 50-199 | Urban Partial depth cold planing and resurfacing | 2032 | 2032 | 4 | 37.9 |
| 315 | Isabella Street West | Tucker St | Frederick St | 186 | HCB - 2 lifts | 0-49 | Urban Full Reconstruction - Base Course of Asphalt | 2032 | 2032 | 4 | 126.3 |
| 163 | Maas Park Drive | Hwy 6 | Hwy 6 | 800 | HCB - 2 lifts | 0-49 | Rural Full depth pulverize and pave | 2032 | 2032 | 4 | 112.0 |
| 26 | Line 2 | Side Rd 7 | WR 16 | 1856 | HCB - 2 lifts | 500-999 | Rural Full depth pulverize and pave | 2033 | 2033 | 10 | 259.9 |
| 28 | Line 2 | WR 14 | Side Rd 3 | 1799 | HCB - 2 lifts | 500-999 | Rural Hot Mix Resurfacing (40mm HL-3, incl tack coat) | 2033 | 2033 | 9 | 144.0 |
| 27 | Line 2 | Side Rd 3 | Side Rd 7 | 1862 | HCB - 2 lifts | 500-999 | Rural Hot Mix Resurfacing (40mm HL-3, incl tack coat) | 2033 | 2033 | 9 | 149.0 |
| 606 | King Street West | Queen St W | Elgin St S | 82 | HCB - 2 lifts | 200-499 | Urban Full Reconstruction - Base Course of Asphalt | 2033 | 2033 | 7 | 55.5 |
| 607 | King Street West | Elgin St S | Main St S | 168 | HCB - 2 lifts | 200-499 | Urban Partial depth cold planing and resurfacing | 2033 | 2033 | 7 | 35.4 |
| 541 | Arthur Street | Queen St W | Waterloo St | 199 | HCB - 2 lifts | 200-499 | Urban Partial depth cold planing and resurfacing | 2033 | 2033 | 6 | 41.8 |
| 370 | Conestoga Street North | Adelaide St | Walton St | 107 | HCB - 2 lifts | 200-499 | Semi-Urban Hot Mix Resurfacing | 2033 | 2033 | 6 | 10.1 |
| 534 | Cork Street | Princess St | Melissa Cres | 165 | HCB - 2 lifts | 200-499 | Urban Partial depth cold planing and resurfacing | 2033 | 2033 | 6 | 34.6 |
| 597 | Wellington Street East | Newfound land St | 200m east of Newfoundland | 199 | HCB - 2 lifts | 200-499 | Urban Partial depth cold planing and resurfacing | 2033 | 2033 | 6 | 41.8 |
| 601 | Wellington Street East | Main St N | Fergus St N | 163 | HCB - 2 lifts | 200-499 | Urban Partial depth cold planing and resurfacing | 2033 | 2033 | 6 | 34.2 |

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Table 7
Summary of Capital Improvement Costs by Proposed Year of Need

| Year | Capital Improvements by Current Surface | | | | Total Cost (\$,000) |
|---------|---|----------------|-------------|-------------|------------------------|
| | Earth/Other (km) | Gravel (km) | LCB (km) | HCB (km) | |
| 2014 | 0 | 0 | 0 | 1.2 | \$1,151 |
| 2015 | 0 | 0 | 0.7 | 1.3 | \$1,077 |
| 2016 | 0 | 0 | 1.9 | 1.4 | \$1,033 |
| 2017 | 0 | 0 | 10.1 | 1.4 | \$1,184 |
| 2018 | 0 | 0 | 1.8 | 11.6 | \$1,498 |
| 2019 | 0 | 0 | 0.8 | 6.1 | \$1,218 |
| 2020 | 0 | 0 | 0 | 7.3 | \$1,448 |
| 2021 | 0 | 0 | 0 | 4.6 | \$823 |
| 2022 | 0 | 0 | 0 | 7.5 | \$1,409 |
| 2023 | 0 | 2.5 | 0 | 7.1 | \$1,433 |
| Total | 0 | 2.5 | 15.3 | 49.5 | \$12,274 |
| Average | 0.0 km/yr | 0.03 km/yr | 1.5 km/yr | 4.9 km/yr | \$1,081/yr |

Table 8
Total Suggested 10 Year Expenditure Forecast for Road Improvements

| Category | 2014 | 2015 | 2016 | 2017 | 2018 |
|----------------------------|-------------------|-------------|-------------|-------------|-------------|
| Specific Maintenance Needs | \$58,400 | \$58,400 | \$58,400 | \$58,400 | \$58,400 |
| Road Improvements | \$1,151,000 | \$1,076,800 | \$1,033,400 | \$1,183,600 | \$1,497,700 |
| Suggested Annual Budget | \$1,211,416 00 | \$1,135,200 | \$1,091,800 | \$1,242,000 | \$1,556,100 |

| Category | 2019 | 2020 | 2021 | 2022 | 2023 |
|----------------------------|-------------|-------------|-------------|-------------|-------------|
| Specific Maintenance Needs | \$58,400 | \$58,400 | \$58,400 | \$58,400 | \$58,400 |
| Road Improvements | \$1,217,500 | \$1,447,900 | \$823,000 | \$1,408,700 | \$1,433,500 |
| Suggested Annual Budget | \$1,275,900 | \$1,506,300 | \$881,400 | \$1,467,100 | \$1,491,900 |

TOWNSHIP OF WELLINGTON NORTH
CAPITAL FLEET REPLACEMENT SCHEDULE AND COST PROJECTION

| Ref. No. | Equipment | Year | Make | Hrs/year | Service Life | Life Cycle (yr) | Replacement Cost (\$1000) | Annual Capital Cost (\$1000) | Notes |
|----------|---------------|------|---------------|----------|--------------|-----------------|---------------------------|------------------------------|----------------------------|
| 13 | Tandem | 2014 | Western Star | 600 | 8400 | 14 | 240 | 17.14 | |
| 22 | Tandem | 2000 | Volvo | 600 | 8400 | 14 | 240 | 17.14 | |
| 34 | Tandem | 2001 | Volvo | 600 | 8400 | 14 | 240 | 17.14 | |
| 27 | Tandem | 2003 | Sterling | 600 | 8400 | 14 | 240 | 17.14 | |
| 32 | Tandem | 2004 | Volvo | 600 | 8400 | 14 | 240 | 17.14 | |
| 42 | Tandem | 2005 | International | 600 | 8400 | 14 | 240 | 17.14 | |
| 28 | Tandem | 2007 | Volvo | 600 | 8400 | 14 | 240 | 17.14 | |
| 30 | Tandem | 2007 | Volvo | 600 | 8400 | 14 | 240 | 17.14 | |
| 12 | Tandem | 2009 | Volvo | 600 | 8400 | 14 | 240 | 17.14 | |
| 29 | Trailer | 1989 | Tag | 100 | 2000 | 30 | 65 | 2.17 | |
| 33 | Trailer | 1990 | Tandem pony | 650 | 13000 | 25 | 65 | 2.6 | |
| 39 | Trailer | 2007 | Tri-axle pony | 650 | 13000 | 25 | 65 | 2.6 | |
| 38 | Trailer | 2011 | Tri-axle pony | 650 | 13000 | 25 | 65 | 2.6 | |
| 19 | Pick-up | 1999 | Ford | | | | | | This truck is a spare |
| 11 | Pick-up | 2005 | Ford | | | 10 | 32 | 3.2 | |
| 41 | Pick-up | 2005 | Ford | | | 10 | 32 | 3.2 | |
| 21 | Pick-up | 2010 | Dodge 4X4 | | | 10 | 32 | 3.2 | |
| 31 | Pick-up | 2010 | Dodge 4X4 | | | 10 | 32 | 3.2 | |
| 44 | Utility | 1995 | Ford | | | 15 | 90 | 6 | |
| 51 | Pick-up | 2012 | Ford | | | 8 | 40 | 5 | Water & sewer dept |
| 52 | Pick-up | 2007 | Dodge | | | 8 | 40 | 5 | Water & sewer dept |
| 53 | Pick-up | 2008 | Chev | | | 8 | 32 | 4 | Water & sewer dept |
| 54 | Pick-up | 2010 | Dodge | | | 8 | 40 | 5 | Water & sewer dept |
| 55 | Swab trailer | 2007 | | | | 25 | 30 | 1.2 | Water & sewer dept |
| 56 | Maint trailer | 2008 | | 250 | 4000 | 16 | 65 | 4.06 | Water & sewer dept |
| 23 | Grader | 1969 | Champion | | | | | | Unit is for trimming brush |
| 35 | Grader | 2012 | John Deere | 800 | 16000 | 20 | 320 | 16 | |
| 24 | Grader | 1996 | Champion | 800 | 16000 | 20 | 320 | 16 | |
| 36 | Grader | 2001 | Volvo | 800 | 16000 | 20 | 320 | 16 | |
| 25 | Grader | 2008 | Cat | 800 | 16000 | 20 | 320 | 16 | |
| 37 | Loader | 1998 | John Deere | 200 | | 20 | 160 | 8 | Utility loader |
| 26 | Loader | 2010 | John Deere | 500 | | 20 | 160 | 8 | Main loader |
| 14 | Backhoe | 2002 | Case | 750 | 7500 | 10 | 100 | 10 | |
| 43 | Backhoe | 2011 | Case | 750 | 7500 | 10 | 100 | 10 | |
| 46 | Tractor | 1975 | John Deere | 150 | | 15 | 100 | 6.67 | Blows snow & loads sand |
| 15 | Tractor | 2003 | Ford | 500 | 7500 | 15 | 125 | 8.33 | |
| 18 | Sweeper | 1995 | Pelican | 200 | | 20 | 100 | 5 | |
| | Sweeper | 2007 | Eagle | 400 | | 20 | 100 | 5 | Purchased used |
| 16 | Lawn Equip | 2005 | Trackless | 500 | | 10 | 175 | 17.5 | |
| 47 | Lawn Equip | 2007 | Kubota | 300 | | 8 | 60 | 7.5 | |

| | | | | | | | |
|----|----------------|------|------------|-----|----|----|------|
| 17 | Lawn Equip | 2008 | John Deere | 200 | 10 | 35 | 3.5 |
| | Water tank | 1990 | | | 30 | 4 | 0.13 |
| | Water tank | 2008 | | | 30 | 4 | 0.13 |
| | Grader packer | 2003 | | | 25 | 15 | 0.6 |
| | Grader packer | 2004 | | | 25 | 15 | 0.6 |
| | Grader packer | 2008 | | | 25 | 15 | 0.6 |
| | Roadside mower | 2010 | | | 6 | 15 | 2.5 |

Capital cost (\$,000)

| | |
|---------|-------|
| \$5,448 | \$365 |
|---------|-------|

Note: Annual water and sewer component

| |
|------|
| \$24 |
|------|

TOWNSHIP OF WELLINGTON NORTH
 CAPITAL FLEET REPLACEMENT SCHEDULE AND COST PROJECTION

| Ref. No. | Next replacement year | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 |
|----------|-----------------------|------|------|------|------|------|------|------|------|------|------|
| 13 | 2028 | | | | | | | | | | |
| 22 | 2015 | | 240 | | | | | | | | |
| 34 | 2016 | | | 240 | | | | | | | |
| 27 | 2017 | | | | 240 | | | | | | |
| 32 | 2018 | | | | | 240 | | | | | |
| 42 | 2019 | | | | | | 240 | | | | |
| 28 | 2021 | | | | | | | | 240 | | |
| 30 | 2021 | | | | | | | | | 240 | |
| 12 | 2023 | | | | | | | | | | 240 |
| 29 | 2019 | | | | | | 65 | | | | |
| 33 | 2015 | | 65 | | | | | | | | |
| 39 | 2032 | | | | | | | | | | |
| 38 | 2036 | | | | | | | | | | |
| 19 | | | | | | | | | | | |
| 11 | 2015 | | 32 | | | | | | | | |
| 41 | 2015 | | 32 | | | | | | | | |
| 21 | 2020 | | | | | | | 32 | | | |
| 31 | 2020 | | | | | | | 32 | | | |
| 44 | 2020 | | | | | | | | | | |
| 51 | 2020 | | | | | | | 40 | | | |
| 52 | 2015 | | 40 | | | | | | | | |
| 53 | 2016 | | | 32 | | | | | | | |
| 54 | 2018 | | | | | 40 | | | | | |
| 55 | 2032 | | | | | | | | | | |
| 56 | 2024 | | | | | | | | | | |
| 23 | | | | | | | | | | | |
| 35 | 2032 | | | | | | | | | | |
| 24 | 2016 | | | | 320 | | | | | | |
| 36 | 2017 | | | | | 320 | | | | | |
| 25 | 2024 | | | | | | | | | | |
| 37 | 2018 | | | | | | | 160 | | | |
| 26 | 2030 | | | | | | | | | | |
| 14 | 2014 | 100 | | | | | | | | | |
| 43 | 2021 | | | | | | | | 100 | | |
| 46 | 2014 | 50 | | | | | | | | | |
| 15 | 2018 | | | | | 125 | | | | | |
| 18 | | | | | | | | | | | |
| | 2027 | | | | | | | | | | |
| 16 | 2016 | | | 175 | | | | | | | |
| 47 | 2015 | | 60 | | | | | | | | |

| | | | |
|----|------|----|----|
| 17 | 2018 | 35 | |
| | 2020 | | 4 |
| | 2028 | | |
| | 2028 | | |
| | 2029 | | |
| | 2033 | | |
| | 2016 | 15 | 15 |

| Years | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 |
|---------------------|-------|-------|-------|-------|--------|--------|--------|--------|-------|-------|
| Annual Expenditure | \$150 | \$469 | \$462 | \$560 | \$760 | \$305 | \$268 | \$340 | \$255 | \$240 |
| 10 year Average | \$381 | | | | | | | | | |
| Reserves with \$400 | \$250 | \$181 | \$119 | -\$41 | -\$401 | -\$306 | -\$174 | -\$114 | \$31 | \$191 |

Notes: Replacement costs are in 2013 dollars based on the information supplied by the Township.

MUNICIPALITÉ · EAST FERRIS · MUNICIPALITY

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January 6, 2014

Kathleen Wynne, Premier
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Dear Premier Wynne:

Once again, as a Northern Ontario Rural Mayor, I was totally shocked by your Finance Minister's suggestion of a 3 to 10 cent per litre tax increase on our gasoline, a possible HST increase and a new business tax be implemented to provide funding for transit in the GTA. Apparently, there is a committee advising him.

I am willing to bet that there are not any rural members on this select committee. Who are these people and what qualifications do they have to truly represent rural Ontario?

Do these committees simply "write us off" as insignificant partners in Ontario politics?
Do they expect us to just go along with any decisions made without our participation?
There really is life beyond the GTA.

We in rural Ontario already pay 14.5 cents on every litre to subsidize the government coffers without much return. We may not have buses, streetcars and subways in rural Ontario, but, we do have our very particular transit systems made up of our roads, bridges and culverts.

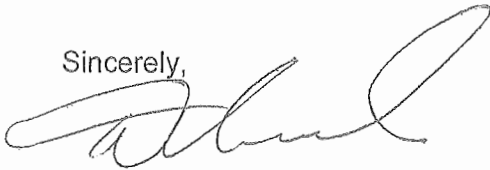
I am not willing to have my residents charged an additional tax in order to subsidize metro Toronto transit and I am certain that I would receive unanimous support on this stand.

We are constantly being bombarded with regulatory changes, increased costs and downloading without anyone at the provincial government level ever looking at the cumulative effects of these changes which are being suggested by uninformed policy advisors.

Our small rural staffs have to work on many of these downloads during the day filling out reports and then they are having to stay late to do our own work.

This Gas Tax move seems to me to be another assault on our rural municipalities and, if it must be, it should be regionalized and implemented for those municipalities with the problem.

Sincerely,



Bill Vrebosch
Mayor

- cc. Honourable Charles Sousa, Minister of Finance
Honourable Jeff Leal, Minister of Rural Affairs
Honourable Glen Murray, Minister of Transportation and Infrastructure
Honourable Jay Aspin, MP
Honourable Vic Fedeli, MPP
Honourable Tim Hudak,
Honourable Angela Horvath
North Bay Nugget
North Bay Nipissing News
AMO
FONOM



Randy Pettapiece, MPP
Perth-Wellington

RECEIVED

JAN 20 2014

TWP. OF WELLINGTON NORTH

Queen's Park
Toronto, Ontario

January 15, 2014

Cathy More, Deputy Clerk
Township of Wellington North
7490 Sideroad 7 West, Box 125
Kenilworth, ON N0G 2E0

Dear Cathy:

Re: Resolution on Joint and Several Liability

Rising municipal insurance premiums must be reined in. For years, municipalities have asked the province to address joint and several liability, which is the primary contributor to rising premiums. Municipalities, often targeted as insurers of last resort, can be on the hook for massive damage awards; even if they are deemed just one percent responsible.

We are told that 38 U.S. states have enacted some form of proportionate liability, and that other jurisdictions are also pursuing reform. Municipalities have said that we in Ontario cannot afford to wait any longer. I agree. It is unfair and unrealistic for the provincial government to allow this situation to continue – especially as it affects small and rural municipalities in Perth-Wellington, which can least afford to pay.

As a former Councillor in the Municipality of North Perth, I fully appreciate the impact of rapidly rising insurance premiums. As MPP, I supported the Town of Minto in their 2012 presentation on this issue to the Attorney General. Last year, I also joined the Municipality of West Perth in advocating for reform in a letter to Premier Kathleen Wynne.

Municipalities have heard many promises for discussion, including former Premier Dalton McGuinty's commitment at the 2011 AMO conference. But the time for discussion is over. We need to impress upon the government, in a constructive way, that it must take meaningful action. Recently I introduced the following private member's resolution in the Ontario legislature:

That, in the opinion of this House, the government should protect taxpayers from higher property taxes by implementing a comprehensive, long-term solution to reform joint and several liability insurance for municipalities by no later than June 2014, addressing the alarming rise in insurance premiums due to rising litigation and claim costs.

.../2

099



Because this issue affects municipalities across the province, I believe there is good reason for all MPPs, regardless of party affiliation, to support my resolution. I also believe it is important that the government act by June, before the legislature breaks for the summer.

If your municipality supports the intent of my resolution, I would encourage you to consider passing a formal resolution to support it. If your Council decides to proceed in this way, I would appreciate receiving a copy of your resolution as soon as possible. Debate on this resolution is scheduled for February 27, 2014.

If you have any feedback on this issue, or if you require any additional information, please do not hesitate to contact me at 519-272-0660 or by email: randy.pettapiececo@pc.ola.org.

Thank you very much for your consideration.

Sincerely,



Randy Pettapiece, MPP
Perth-Wellington

RP:sy

From: Jens Dam
8751 con 9 – Wellington North
R.R#1 Moorefield, ON
N0G 2K0

January 16th, 2014

RECEIVED

An Open Letter:

JAN 17 2014

To: Mayor and Councillors
Municipality of Wellington North
Kenilworth, ON
N0G 2E0

TWP. OF WELLINGTON NORTH

Regarding Development charges refunds and discounts between January 1, 2011, and the passing of the *By-Law 33-12* on May 28, 2012

As you are aware the Ontario Municipal Board (OMB) struck down *By-Law 44-11* and provisions in *By-Law 33-12* (an amendment to DC *By-Law 52-08*) to make it retroactive to January 1st, 2011.

As the OMB wrote in its decision at the hearing January 23rd, 2013 "*The act is clear and unambiguous*". Sect 8 of the DC Act "The By-Law (and it's provisions) can only come into force the day it is passed or date named in By-Law, whichever is later".

According to your information, the sum of more than a \$229000.00 has been given away by the Chief Building Official (CBO) without any legal authority in the time period of January 01, 2011 to May 28, 2012. There was simply no *By-Law* in effect to allow for the discounts issued. The Development Charges Act legally requires that the rates of development charges as set out in *By-Law 52-08*, be collected.

MUNICIPAL
For our appointed Treasurer and CAO to claim *By-Law 44-11* and prior to May 28, 2012 *By-Law 33-12* was the legal authority for the discounts, is simply deliberately misleading and untrue.

As Mayor and Councillors you are aware, or should be, that you have legal responsibilities under the Municipal Act and the Development Charges Act that these acts are followed in the administration of the municipality.

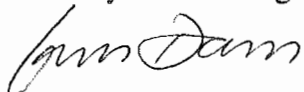
Therefore, as a taxpayer, and on behalf of all taxpayers in Wellington North, I request that the money, that was illegally refunded to the tune of approximately \$229000.00 (and applicable interest) be repaid to the Development Charges Reserve Fund immediately and without delay.

As Mayor and Councillors of Wellington North knew that I had appealed the first *By-Law* amendment on June 21st, 2011 and yet, you let the CBO illegally give away the monies from the Reserve Funds on or about August 4th, 2011 and continued to allow these discounts up and until May 28th, 2012 on the Development Charges.

As the Mayor wrote in Nov 8th, 2011 press release '*This is far from over*'

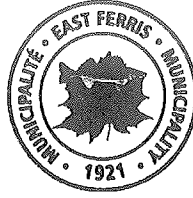
You are correct '*This is far from over*' and will not be until the funds are fully repaid.

Jens Dam
Tax Payer in Wellington North



MUNICIPALITÉ · EAST FERRIS · MUNICIPALITY

390 Hwy. 94
CORBEIL, ONTARIO
POH 1K0



TEL.: 705-752-2740
FAX: 705-752-2452
email:municipality@eastferris.ca

January 6, 2014

Honourable Kathleen Wynne
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Dear Premier Wynne,

As the Mayor of a municipality that will see a very large increase in our OPP costs, I must state that the proposed billing formula is not acceptable and has to be reconsidered.

I attended the presentation in North Bay along with many Northern representatives and I didn't hear one positive comment throughout the meeting from any of the attendees.

The representative from Thornloe suggested that, if this billing model goes through, then he might as well give the community keys to the OPP.

There are some municipalities that are ready to accept this billing model, and rightfully so, since they have been paying very large bills for a very long time. However, there are many more that will see exorbitant increases which they cannot afford. This whole process is pitting municipality against municipality. Mitigation will be necessary in both directions if we are forced into this situation.

The current range is from under \$100 to over \$1000 per household. How in the world did this "per household gap" come to be? I'm going to suggest that it was either bad management, or lowballing by the OPP management to secure business that allowed this to get completely out of control. Somebody created a major mess and forced us into this dilemma and crisis.

The proposed model will result in an approximate 14% increase in our tax levy in 2015 for policing costs as it will increase from 7.4% in 2013 to 21.3%. We, like many municipalities, are going to be forced to look elsewhere for police services or simply refuse to pay. I know that municipalities have obligations for policing, but this will force some of us to pay only the minimum service level required by legislation.

We understand that there should be a common base or fixed amount of cost. However, the proposed cost formula of 73% fixed costs and 27% based on usage is uncommon when compared to any other cost accounting models that we have seen. Many accountants that I have spoken to suggest that an error has been made and that the breakdown should be reversed (27% fixed and 73% use). What you are asking most Municipalities to do is to subsidize those Municipalities that are high usage and therefore high cost.

.../2

The municipalities are demanding full disclosure of all of the items that have been included in the fixed costs. We feel there may be items in the fixed costs that don't really belong there and we are questioning the validity of this breakdown.

My understanding is that there will be a panel of selected members meeting mid-January, 2014. I called Monika Turner at AMO and she told me that she has no further information regarding the make-up of the panel or an exact date. She told me that the main conversations will be between Ministry officials and the OPP. AMO will just be an invited observer and reports will be sent to municipalities.

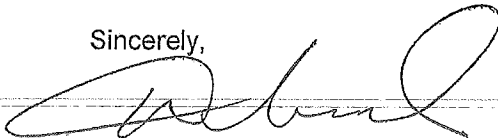
Is it your intention to simply pass down the recommendations through legislation using the excuse that we have been consulted?

Does the provincial government ever consider the cumulative effect on the taxpayers in municipalities when you make legislative changes that will financially affect them and when additional silent downloading occurs? There also seems to be a "silo mentality" operating at the provincial level, whereby each Ministry goes along doing its own thing without somebody adding up the bottom line like we have to do in Municipalities.

I have heard of future 5-10-15% tax increases from some municipalities as a result of these constant downloads. Try selling that one to the municipal taxpayer.

East Ferris has been consulting with Seguin Township on these matters and we would be pleased to meet with you, the Minister and the Commissioner as soon as possible.

Sincerely,



Bill Vrebosch
Mayor

cc. Honourable Charles Sousa, Minister of Finance
Honourable Jeff Leal, Minister of Rural Affairs
Honourable Glen Murray, Minister of Transportation and Infrastructure
Honourable Jay Aspin, MP
Honourable Vic Fedeli, MPP
Honourable Tim Hudak,
Honourable Angela Horvath
North Bay Nugget
North Bay Nipissing News
AMO
FONOM

Subject: RE: Opposition to OPP billing proposal

Good Afternoon:

For your information.

Please be advised that the Township of North Kawartha passed the following motion in this regard at the January 7, 2014 Regular meeting of Council:

Ontario Provincial Police Billing Model

Deputy Mayor Rand provided an overview of the proposed motion for the Ontario Provincial Police Billing Model.

14-09

Moved by – Councillor Boyd

Seconded by – Councillor Amyotte

WHEREAS, the Ontario Provincial Police are seeking stakeholder input on a new billing model to be used to charge municipalities for policing services starting in 2015;

AND WHEREAS, the current billing model is a deployment model whereby cost recovery is based on a share of detachment workload, actual staffing levels, wages and benefits, and a cost recovery component for other expenditures, and has been in place for over 15 years;

AND WHEREAS, the proposed billing model would calculate municipal policing bills using a "base" amount plus a charge for service calls, with the base level purported to be 73% of OPP costs and represents \$260 per household regardless of the resources actually consumed by each municipality and the balance (27%) representing reactive calls for service based on the number and type of calls;

AND WHEREAS, the actual specifics of the cost for the calls for service have not been released or calculated, the OPP has estimated that the average cost per household in Ontario for policing services, including both the base cost and the calls for service, would be approximately \$369,

AND WHEREAS, the proposed model would result in the OPP costs for North Kawartha Township increasing from \$653,000 annually to over \$1.4 million annually, a staggering increase of 115%, translating into a property tax increase of 16%;

AND WHEREAS, the proposed model's "base amount" of \$260 per household is to pay for OPP base services independent of calls for service, but since the OPP expects total revenues from this model to be the same as the current model, it only serves to transfer payments from some municipalities to others;

AND WHEREAS, the proposed billing model has been endorsed by an exceptionally small percentage (18%) of OPP policed municipalities based on a survey conducted during the summer of 2013;

AND WHEREAS, an almost identical number of survey respondents chose the existing billing model based on the same survey;

AND WHEREAS, the metric used by the OPP to compare costs between municipalities based on costs per household is fundamentally flawed as it implies that only residential taxpayers pay for policing and create calls for service, and does not take into account the ability to pay and greater costs that the urban centres possess because of their larger commercial, industrial and institutional tax bases;

AND WHEREAS, expressing costs on a per household basis inappropriately exaggerates the unit cost of policing in municipalities with urban centres;

AND WHEREAS, the billing reform process appears to be moving forward completely independent of the Future of Policing Advisory Committee (FPAC) work;

AND WHEREAS, the proposed model is fundamentally flawed, unfair, and inequitable;

THEREFORE BE IT RESOLVED THAT the Township of North Kawartha call on the Province of Ontario, Premier Wynne, and Minister Meilleur to cease the OPP billing reform process until the Future of the Policing Advisory Committee has completed its report and the recommendations therein have been studied, and municipalities have been consulted and afforded an opportunity to comment;

AND FURTHER THAT this resolution be forwarded to the Honourable Kathleen Wynne, Premier of Ontario, the Honourable Madeleine Meilleur, Minister of Community Safety & Correctional Services, the Honourable Jeff Leal, Minister of Rural Affairs, The Honourable Laurie Scott, M.P.P., Haliburton - Kawartha Lakes - Brock , the Association of Municipalities of Ontario (AMO), the County of Peterborough and all Peterborough County Municipalities. Carried.

Thank you,

Nicole Cannon

Secretary/Receptionist
Township of North Kawartha
P.O. Box 550, 280 Burleigh Street
Apsley, Ontario K0L 1A0
Phone: (705) 656-4445 (ext. 232)
or 1-800-755-6931
Fax: (705) 656-4446

TOWN OF BANCROFT
A Place For All Seasons



24 Flint Avenue
P. O. Box 790
Bancroft, Ontario K0L 1C0

Phone: (613) 332-3331
Fax: (613) 332-0384
e-mail: bancroft@bancroft.ca
www.bancroft.ca

January 8, 2014

To all Ontario Municipalities,

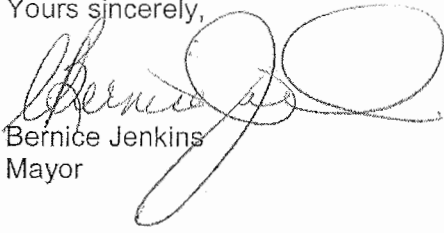
It has come to the attention of the Council of the Corporation of the Town of Bancroft that many Municipalities are voicing their objections to the Provincial government regarding the proposed new police billing model. The objections are being heard from Municipalities that may experience an increase in their municipal policing costs. Please find enclosed a copy of Resolution #370-2013 which states the position of the Council of the Town of Bancroft.

The Town of Bancroft's current policing costs are well beyond the Provincial average, which has contributed to the increase of tax rates to unbearable levels, depleted reserves, and led to the deferral of necessary capital expenditures. The Council of the Town of Bancroft believes that the new police billing model is based on a fairer approach to all Municipalities.

The Council recognizes that under the new billing model some Municipalities may experience an increase in the cost for polices services. The Council of the Town of Bancroft respectfully requests that the Provincial government not reduce the OMPF funding to Municipalities and provide mitigation funding for Municipalities that will experience increased policing costs as a result of the new police billing model.

On behalf of the Council of the Town of Bancroft I request your support of the enclosed Resolution. If you have any questions or concerns feel free to contact me by telephone at (613)-332-3331 at ext. 202 or by e-mail at bjenkins@bancroft.ca.

Yours sincerely,


Bernice Jenkins
Mayor

BJ/rt

Encls. (1)



Regular Meeting of Council
December 19th, 2013

Resolution #370-2013

Moved By: Deputy Mayor Wayne Wiggins

Seconded By: Councillor Paul Jenkins

WHEREAS Ontario municipalities are voicing their concerns and filing letters of objection and support to the Provincial government regarding the proposed new police billing model;

AND WHEREAS objections to the new model are being heard from municipalities that may experience an increase in their municipal policing costs;

AND WHEREAS all police services require a base level of infrastructure, supervision, administration and sufficient front-line policing necessary to provide adequate proactive policing, ensure the general safety and security of municipalities;

AND WHEREAS proactive policing activities, such as directed patrols, traffic enforcement and crime prevention are provided to all municipalities regardless of the level of calls for service;

AND WHEREAS calls for service are one of the primary cost drivers in policing and it is reasonable that municipalities pay the cost of their calls for service;

AND FURTHER all municipalities should pay their equitable share of essential "base level" policing services;

AND WHEREAS the Auditor General directed the OPP to address issues in its costing and billing methods that result in municipalities paying different rates;

AND WHEREAS the principles and design of the proposed new billing model is based on a fairer approach and significantly enhances transparency;

AND WHEREAS the final OPP billings for the Town of Bancroft for the period 2008 to and including 2012 (5 years), was \$6,674,154 with an average household count of 1948.2;

AND WHEREAS application of the "fairer" police billing model at the estimated rate of \$369. per household be applied to Bancroft's total households per year over the 5 year study period, indicated that the Town of Bancroft paid an excess amount of \$3,079,725;

.../2

Resolution #370-2013 CONTINUED

AND WHEREAS the Town of Bancroft has no means to recover this significant financial loss and impact, however the Town of Bancroft remains fully supportive of mitigation for Municipalities that will be effected with increased policing costs as a result of the new police billing model;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Bancroft urge the Provincial Government to not reduce the OMPF funding to Municipalities and to provide mitigation funding for municipalities that will have increased policing costs as a result of the new police billing model.

AND FURTHER RESOLVED THAT this resolution be circulated to Hastings County, all Ontario Municipalities, Mayor's Coalition, and AMO requesting their support;

AND FURTHER that this resolution be circulated to the Premier of Ontario, all Provincial Ministers and the local and area MPP and MP.

CARRIED.

Bernice Jenkins, Mayor

Certified A True Copy

Dated: Dec 19/13


Commissioner

Daniel McCoy, Acting Deputy Clerk
A Commissioner for
the Town of Bancroft

TILLSONBURG POLICE SERVICES BOARD

200 Broadway Street, 2nd Floor
Tillsonburg, Ontario
N4G 5A7
Telephone (519) 688-2406
Fax (519) 842-4120

January 9, 2014

Ms. Mary Silverthorn
Provincial Commander, Corporate Services
OPP Municipal Bureau
777 Memorial Drive
Orillia, ON L3V 7V3

Ms. Karen Maxwell
Assistant Deputy Minister – Policy and Strategic Planning Division
Ministry of Community Safety & Correctional Services
George Drew Building
9th Floor, Grosvenor Street
Toronto, ON M7A 1Y6

RE: OAPSB Letter November 25th, 2013

A letter sent to you from the OAPSB has placed our Board in a position that compels us to send a response in support of the current proposed Billing Model. It is disconcerting that the OAPSB decided to take a position that we believe does not represent the majority of the Section 10 membership. In light of this we have notified the OAPSB of our concerns.

Everyone is aware that not all will be happy with the proposed change but we believe it is a step in the right direction. Municipalities paying over \$400 per household, which appears to be the bulk of the Section 10 Boards under contract to the OPP, cannot continue to pay the lion's share of policing costs.

The OPP were asked to develop an alternative to the current model. We believe the model outlined at the engagement sessions, goes a long way toward fairly reflecting the true cost of policing that must be shared by all municipalities. When it comes to policing, every member of the public has the same basic expectation, that should an emergency arise, a 911 call will result in the response of a police constable. That expectation comes with a price that until now has not been shared equally across the province. Every municipality should be required to pay their fair share for the infrastructure needed to provide that basic level of service.

Challenges in implementing the new model are to be expected, it may require some adjustment along the way, but the status quo is obviously not working as it relates to costing fairness.

Our Board sincerely hopes that those responsible for the implementation of the new OPP billing model will persevere amongst the objectors and bring this model to full implementation for 2015.

Respectfully,

Larry

Larry Scanlan
Chair
Tillsonburg Police Service Board
lgscan@hotmail.com

cc:

The Honourable Minister Madeline Meilleur, Minister of Community Safety & Correctional Services
The Honourable Jeff Leal, Minister of Rural Affairs
The Honourable Charles Sousa, Minister of Citizenship and Immigration
The Honourable Linda Jeffrey, Minister of Municipal Affairs and Housing
The Honourable Kathleen Wynne, Premier of Ontario
Mr. Russ Powers, President AMO
Mayors Coalition
Section 10 Police Services Boards
Mr. David Calder, CAO Town of Tillsonburg
Members of Town of Tillsonburg Council

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH

BY-LAW NUMBER 5-14

BEING A BY-LAW TO TEMPORARILY CLOSE A PORTION OF FRANCIS STREET EAST BETWEEN GEORGE STREET AND CHARLES STREET, IN THE FORMER VILLAGE OF ARTHUR, FOR THE PURPOSE OF HOLDING A RUBBER DUCK RACE.

AUTHORITY: Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, Section 42.

WHEREAS Section 42 of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides for the temporary closing of a street to vehicular traffic for such period as shall be specified in the by-law for such community purpose as may be specified in the by-law;

AND WHEREAS the Arthur Lions Club is planning to hold a Rubber Duck Race and have requested that certain streets be closed to vehicular traffic on Saturday, May 10, 2014 between the hours of 8:30 a.m. and 3:30 p.m.

NOW THEREFORE the Council of The Corporation of the Township of Wellington North enacts as follows:

1. That Francis Street East between George Street and Charles Street, in the former Village of Arthur is hereby temporarily closed on Saturday, May 10, 2014 between the hours of 8:30 a.m. and 3:30 p.m.
2. The effective date of this by-law shall be the date of final passing thereof.

***READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 27TH DAY OF JANUARY, 2014.***

**RAYMOND TOUT
MAYOR**

**MICHAEL GIVENS
CHIEF ADMINISTRATIVE OFFICER/CLERK**

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 6-14

**BEING A BY-LAW TO AUTHORIZE TEMPORARY BORROWING
FROM TIME TO TIME TO MEET CURRENT EXPENDITURES
DURING THE FISCAL YEAR ENDING DECEMBER 31, 2014.**

AUTHORITY: Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, Section 407.

WHEREAS the Municipal Act, 2001, S.O. 2001 Chapter 25, Section 407, provides authority for a council by by-law to authorize the head of council and the treasurer to borrow from time to time, by way of promissory note or banker's acceptance, such sums as the council considers necessary to meet, until taxes are collected and other revenues received, the current expenditures of the corporation for the year; and

WHEREAS the total amount which may be borrowed from all sources at any one time to meet the current expenditures of the Corporation, except with the approval of the Municipal board, is limited by Section 407 of the Municipal Act, 2001.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH ENACTS AS FOLLOWS:**

1. The Head of Council and the Treasurer are hereby authorized to borrow from time to time by way of promissory note or banker's acceptance during the year 2014 (hereinafter referred to as the current year) such sums as may be necessary to meet, until the taxes are collected and other revenues received, the current expenditures of the Corporation and the other amounts that are set out in subsection 407(1) of the Municipal Act, 2001.
2. The lender(s) from whom amounts may be borrowed under authority of this by-law shall be Royal Bank of Canada and such other lender(s) as may be determined from time to time by resolution of council.

3. The total amount which may be borrowed at any one time under this by-law, together with the total of any similar borrowings that have not been repaid, shall not exceed from January 1 to September 30 of the current year, 50 percent of the total and from October 1 to December 31 of the current year, 25 percent of the total of the estimated revenues of the Corporation as set forth in the estimates adopted for the current year or \$1,000,000.00 whichever is less.

4. The Treasurer shall, at the time when any amount is borrowed under this by-law, ensure that the lender is or has been furnished with a certified copy of this by-law (a certified copy of the resolution mentioned in section 2 determining the lender,) if applicable, and a statement showing the nature and amount of the estimated revenues for the current year and also showing the total of any other amounts borrowed from any and all sources under authority of section 407 of the Municipal Act, 2001 that have not been repaid.
 - a) If the estimates for the current year have not been adopted at the time an amount is borrowed under this by-law, the limitation on total borrowing, as set out in section 3 of this by-law shall be calculated for the time being upon the estimated revenues of the Corporation as set forth in the estimates adopted for the next preceding year.
 - b) If the estimates for the current year have not been adopted at the time an amount is borrowed under this by-law, the statement furnished under section 4 shall show the nature and amount of the estimates revenues of the corporation as set forth in the estimates adopted for the current preceding year and the nature and amount of the revenues received for and on account of the current year.

5. All or any sums borrowed under this by-law shall, with interest thereon, be a charge upon the whole of the revenues of the Corporation for the current year and for any preceding years as and when such revenues are received; provided that such charge does not defeat or affect and is subject to any prior charge then subsisting in favour of any other lender.

6. The Treasurer is hereby authorized and directed to apply in payment of all or any sums borrowed under this by-law together with interest thereon, all or any of the moneys hereafter collected or received, either on account of or realized in respect of the taxes levied for the current year and preceding years or from any other source, which may lawfully be applied for such purpose.

7. Promissory Notes or bankers acceptances made under section 1 shall be signed by the treasurer and the head of council or by such other person as is authorized by by-law to sign it.

***READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 27TH DAY OF JANUARY, 2014.***

**RAYMOND TOUT,
MAYOR**

**MICHAEL GIVENS,
CHIEF ADMINISTRATIVE OFFICER/CLERK**

MUNICIPALITY COMMENTING FORM

The Planning and Land Division Committee, in considering the following application, respectfully requests input from the municipality. The Application and Sketch are enclosed for your information.

FILE NO: B159/13

APPLICANT

Lucas & Willeke Mulder
7343 Sideroad 9W
RR #4
Arthur, ON N0G 1A0

LOCATION OF SUBJECT LANDS

WELLINGTON NORTH (Arthur Twp)
Part Lot 25
Concessions 7 & 8

Proposal is to sever a lot 42.1 hectares with 211.5m frontage, existing and proposed agricultural use.

Retained parcel is 42 hectares with 3036.6m frontage, existing and proposed agricultural use with existing house, barn and shed.

PLEASE PROVIDE COMPLETE PROPERTY ASSESSMENT ROLL NUMBER: 23 49 000 010 00600 0000

Does this description reasonably describe the parcel holdings? YES (X) NO ()

If the answer is no, please provide new information: _____

Do you consider the proposal to conform to your Official Plan? YES () NO ()

What Section(s) does it conform to or contravene? (Please specify)

Will the Severed Parcel comply with all requirements of the Zoning By-law? YES (X) NO ()

(Please Specify) Section 8 of Zoning By-law 66-01

Will the Retained Parcel comply with all requirements of the Zoning By-law? YES (X) NO ()

(Please Specify)

If necessary, would the Municipality be prepared to consider an Amendment to the Zoning By-law to permit the proposal to conform? YES () NO () N/A () or Minor Variance YES () NO () N/A ()

Is proposal on an opened maintained year-round public road YES (X) NO ()

If answer is NO, is municipality willing to enter into an agreement regarding use of the seasonal road, or opening up the road?

Please specify _____

Is the Proposed Lot(s) serviced now by the Municipal Water YES () NO (X)

Serviced thru the retained parcel

Is the Retained Lot serviced now by Municipal Water YES () NO (X)

Is the Proposed Lot(s) serviced now by the Municipal Sewers YES () NO (X)

Is the Retained Lot serviced now by Municipal Sewers YES () NO (X)

Is there a Capital Works Project underway to service these lots in the near future YES () NO ()

Approximate Time of Servicing Availability: _____

Are there any other servicing arrangements, Municipal easements or Municipal Drains on the subject lands?

MUNICIPALITY COMMENTING FORM

FILE NO: B 159/13

Is the Municipality's Building Official satisfied that there is a sufficient site on the severed parcel for individual well and septic services?

YES (X) NO ()

Is there any further Information that may assist the Planning and Land Division Committee?

(A letter may be attached if there is insufficient space to explain)

Is the Municipality in support of this application?

YES () NO ()

What Conditions, if any, are requested by the Municipality if the Consent is granted?

That the Owner satisfy all the requirements of the local municipality, financial and otherwise which the local municipality may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands.

That the Owner satisfy the requirements of the Local Municipality in reference to parkland dedication as provided for in the Planning Act, R.S.O. 1990 and that the Local Municipality file with the Secretary-Treasurer of the Planning & Land division Committee a letter of clearance of this condition.

That the Owner receive approval from the applicable road authority.

Does the Municipality request a Notice of Decision?

YES (X) NO ()

SIGNATURE: _____

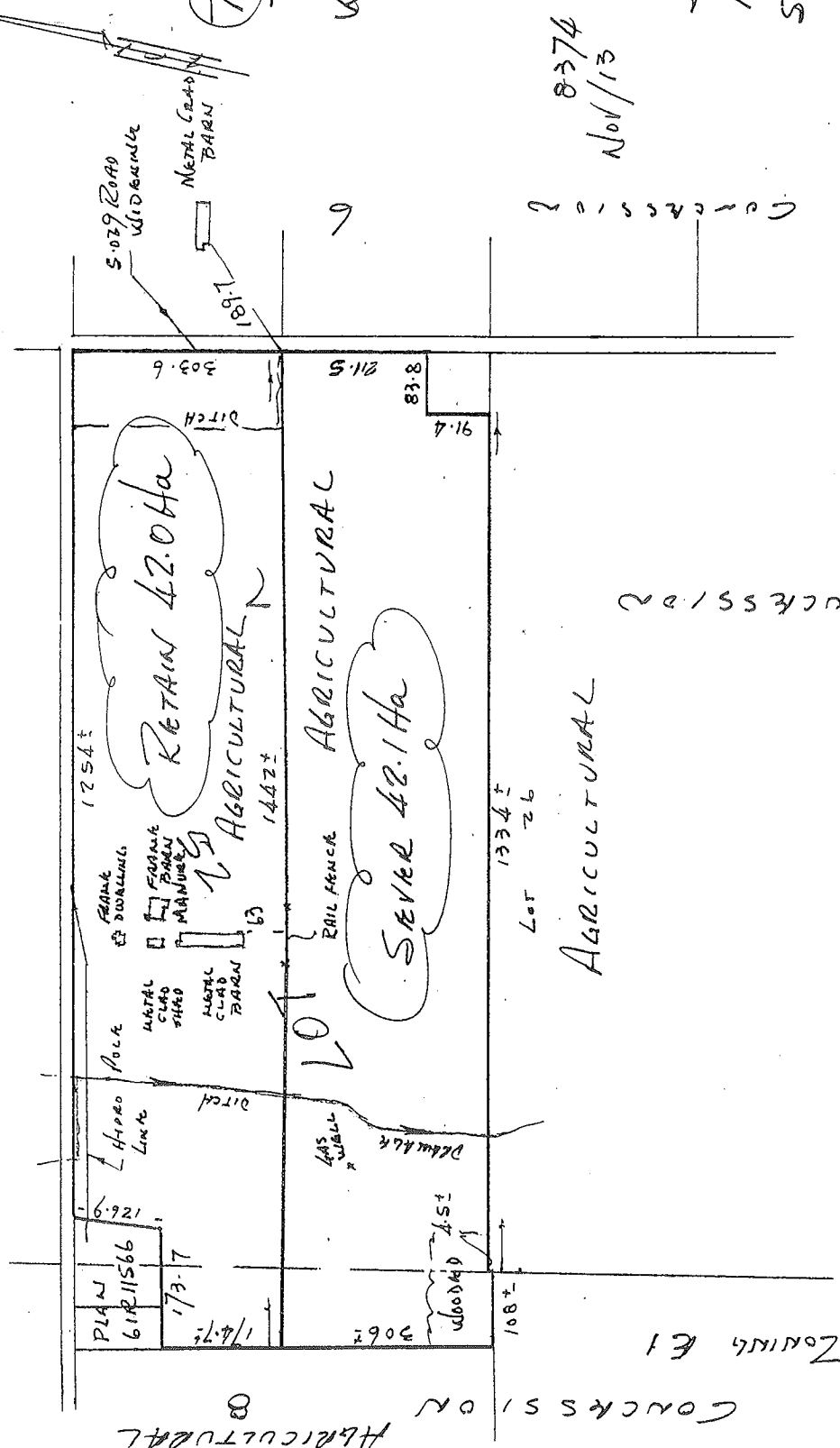
TITLE: Deputy Clerk

ADDRESS: 7490 Sideroad 7 W., Kenilworth, ON NOG 2EO

DATE: January 28, 2014

SEVERANCE SKETCH
 IN THE
 TOWNSHIP of ANTRAVE
 TOWNSHIP of
 WELLINGTON NORTH
 1:800

8374
 Nov/13
 Alex R. Wilson
 Surveying Inc
 Mount Forest
 519 323 2451



CONCESSION 2

CONCESSION

AGRICULTURAL

AGRICULTURAL CONCESSION

TOWNSHIP E1

County of Wellington Planning and Land Division Committee
Deborah Turchet, Secretary-Treasurer
Wellington County Administration Centre
74 Woolwich Street, Guelph ON N1H 3T9

January 10, 2014

NOTICE OF AN APPLICATION FOR CONSENT

Ontario Planning Act, Section 53(4)

The County of Wellington Planning and Land Division Committee requests your written comments on this application for consent.

APPLICATION SUBMITTED ON: December 17, 2013

FILE NO. B159/13

APPLICANT

Lucas & Willeke Mulder
7343 Sideroad 9W
RR#4
Arthur ON N0G 1A0

LOCATION OF SUBJECT LANDS:

WELLINGTON NORTH (Arthur Twp)
Part Lot 25
Concessions 7 & 8

Proposal is to sever a lot 42.1 hectares with 211.5m frontage, existing and proposed agricultural use.

Retained parcel is 42 hectares with 303.6m frontage, existing and proposed agricultural use with existing house, barn and shed.

**IF YOU WISH TO SUBMIT COMMENTS ON THIS APPLICATION,
WE MUST HAVE YOUR WRITTEN COMMENTS BEFORE**

February 19, 2014

Please note that if the Comments are not received by the requested date, the Planning and Land Division Committee may proceed to consider the application, and may assume that you have no objection to this APPLICATION for CONSENT.

Please also be advised that if a person or public body that files an appeal of a decision of the County of Wellington Planning and Land Division Committee in respect of the proposed consent has not made written submission to the County of Wellington Planning and Land Division Committee before it gives or refuses to give a provisional consent, then the Ontario Municipal Board may dismiss the appeal.

If you wish to be **NOTIFIED OF THE DATE AND TIME OF THE CONSIDERATION** of this application - **please make your request in writing** to the Planning and Land Division Committee before the "Comments Return Date" noted above.

If you wish to be **NOTIFIED OF THE DECISION** of the County of Wellington Planning and Land Division Committee in respect of this proposed consent, **you must make a request in writing** to the County of Wellington Planning and Land Division Committee. This will also entitle you to be advised of a possible Ontario Municipal Board Hearing. Even if you are the successful party, you should request a copy of the decision since the County of Wellington Planning and Land Division Committee's decision may be appealed to the Ontario Municipal Board by the applicant or another member of the Public

INFORMATION REGARDING THE APPLICATION is available to the public during regular business hours, Monday to Friday at the County of Wellington Planning and Land Division Office- 74 Woolwich St. Guelph ON N1H 3T9. Phone: (519) 837-2600 x2170 Fax: (519) 837-3875

MAILED TO:

Local Municipality – Wellington North County Planning County Treasury Department

Conservation Authority - GRCA

Bell Canada County Clerk Roads

Neighbour - as per list verified by local municipality and filed by applicant with this application



| | |
|------------------------|---|
| Application | B159/13 |
| Location | Part Lot 25, Concession 7 & 8 TOWNSHIP OF WELLINGTON NORTH |
| Applicant/Owner | Lucas & Willeke Mulder |

PLANNING OPINION: This proposal would sever a vacant 42.1 ha (104 ac) lot in the Prime agricultural area. A 42 ha (103 ac) agricultural parcel would be retained with existing dwelling shed and Barn.

This application is consistent with Provincial policy and generally conforms to the Official Plan, provided that the following matters are addressed as conditions of approval:

- a) That any concerns of the Conservation Authority can be addressed; and,
- b) That safe driveway access can be provided to the satisfaction of the local municipality.

PLACES TO GROW: No Issues.

PROVINCIAL POLICY STATEMENT (PPS): Section 2.3.4.1 states that lot creation in prime agricultural areas is discouraged and may only be permitted for agricultural uses, provided that the lots are of a size appropriate for the type of agricultural uses common in the area and are sufficiently large to maintain flexibility for future changes in the type or size of agricultural operations.

WELLINGTON COUNTY OFFICIAL PLAN: The subject property is designated PRIME AGRICULTURE and CORE GREENLANDS. The Greenland features represent Hazardlands and significant forested areas.

According to Section 10.3.1, lot creation in prime agricultural areas will be restricted to the following:

- a) agricultural uses
- b) agricultural-related uses
- c) a residence surplus to farming operation
- d) lot line adjustments
- e) community service facilities

Section 10.3.2 states that "new lots for agricultural operations shall be of a size appropriate for the type of agricultural uses, common in the area and sufficiently large to maintain flexibility for future changes in the type or size of agricultural operations. New agricultural lot will normally be a minimum size of 35 hectares (86 ac) in size."

The matters under section 10.1.3 were also considered including...j) that natural resources such as agricultural lands and mineral aggregates would not be affected negatively.

LOCAL ZONING BY-LAW: The subject property is currently zoned Agricultural (A) and Natural Environment (NE). It appears that both the minimum lot area and frontage requirements can be met.

SITE VISIT INFORMATION: The subject property has **not** been visited to date.

Jameson Pickard

Jameson Pickard, Junior Planner
January 21st, 2014

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH

BY-LAW NUMBER 7-14

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH AT ITS REGULAR MEETING HELD ON JANUARY 27, 2014.

AUTHORITY: Municipal Act, 2001, S.O. 2001, c.25, as amended, Sections 5(3) and 130.

WHEREAS the Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 5(3), provides that the jurisdiction of every council is confined to the municipality that it represents and its powers shall be exercised by by-law.

AND WHEREAS the Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 130 provides that every council may pass such by-laws and make such regulations for the health, safety and well-being of the inhabitants of the municipality in matters not specifically provided for by this Act and for governing the conduct of its members as may be deemed expedient and are not contrary to law.

NOW THEREFORE the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS:**

1. That the action of the Council at its Regular Meeting held on January 27, 2014 in respect to each report, motion, resolution or other action passed and taken by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by separate by-law.
2. That the Mayor and the proper officers of the Township are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and, except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. That this by-law, to the extent to which it provides authority for or constitutes the exercise by the Council of its power to proceed with, or to provide any money for, any undertaking work, project, scheme, act, matter or thing referred to in subsection 65 (1) of the Ontario Municipal Board Act, R.S.O. 1990, Chapter O.28, shall not take effect until the approval of the Ontario Municipal Board with respect thereto, required under such subsection, has been obtained.
4. That any acquisition or purchase of land or of an interest in land pursuant to this by-law or pursuant to an option or agreement authorized by this by-law, is conditional on compliance with Environmental Assessment Act, R.S.O. 1990, Chapter E.18.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 27TH DAY OF JANUARY, 2014.**

RAYMOND TOUT
MAYOR

MICHAEL GIVENS
CHIEF ADMINISTRATIVE OFFICER/CLERK

MEETINGS, NOTICES, ANNOUNCEMENTS

| | | |
|------------------------------|---|-----------|
| Monday, February 10, 2014 | Regular Council Meeting (early start to allow for presentation re: Frederick Street Project) | 6:00 p.m. |
| Monday, February 10, 2014 | Public Meeting | 7:00 p.m. |
| Tuesday, February 18, 2014 | Public Works Committee | 8:30 a.m. |
| Wednesday, February 19, 2014 | Economic Development Committee | 4:30 p.m. |

The following accessibility services can be made available to residents upon request with two weeks notice:

**Sign Language Services – Canadian Hearing Society – 1-877-347-3427
- Guelph location – 519-821-4242**

Documents in alternate forms – CNIB – 1-800-563-2642