



# Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

## Regular Meeting of Council

Monday, January 24, 2011 – 7:00 p.m.

Council Chambers, Municipal Office, Kenilworth

### AGENDA

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<b><u>CALLING THE MEETING TO ORDER</u></b>	
- Mayor Tout	
<b><u>PASSING AND ACCEPTANCE OF AGENDA</u></b>	
<b><u>DECLARATION OF PECUNIARY INTEREST</u></b>	
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<p><b><u>ITEMS FOR COUNCIL'S INFORMATION</u></b></p> <p>Guelph Wellington Crime Stoppers</p> <ul style="list-style-type: none"><li>- Newsletter, The Informant – Winter 2010-2011</li></ul> <p>Grand River Conservation Authority</p> <ul style="list-style-type: none"><li>- Newsletter, GRCA <i>Minutes</i>, January 2011, Volume 16 – No. 1</li></ul> <p>Lake Erie Source Protection Committee</p> <ul style="list-style-type: none"><li>- Meeting Minutes, November 4, 2010</li></ul>	
<p><b><u>COUNCILLOR'S PRIVILEGE</u></b></p>	
<p><b><u>CLOSED MEETING SESSION</u></b></p> <p>1. "Legal/Personnel" matters</p>	
<p><b><u>CONFIRMING BY-LAW NO. 7-11, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL</u></b></p>	50
<p><b><u>ADJOURNMENT</u></b></p> <p style="text-align: right;">Lorraine Heinbuch, Chief Administrative Officer/Clerk</p>	

# TOWNSHIP OF WELLINGTON NORTH

## PUBLIC MEETING - MINUTES

Monday, January 10, 2011

The Public Meeting was held Monday, January 10, 2011 at 7:00 p.m. at the Township of Wellington North Council Chambers, Kenilworth to consider a Zoning Amendment application.

**Present:**

**Mayor: Raymond Tout**  
**Councillors: Sherry Burke**  
**Mark Goetz**  
**Andy Lennox**  
**Dan Yake**

**Also Present:**

**C.A.O./Clerk: Lorraine Heinbuch**  
**Executive Assistant: Cathy Conrad**  
**Township Planner: Linda Redmond**  
**Manager of Public Works: Gary Williamson**

**Mayor Tout called the meeting to order.**

**Declaration of Pecuniary Interest:**

None declared.

**Application Number 1 – 7:00 p.m.**

**Owner/Applicant: Marcus and Janice Bauman**

**THE LOCATION OF THE SUBJECT LAND** is described as Part Lot 16, Concession 8 and is municipally known as 9029 Concession 9. The property is approximately 99.3 acres in area.

**THE PURPOSE AND EFFECT** of the amendment is to amend the zoning of the property to permit an auto body repair shop and paint booth as a home industry on the subject lands. The property is currently farmed and designated Prime Agricultural in the Official Plan.

# TOWNSHIP OF WELLINGTON NORTH

## PUBLIC MEETING - MINUTES

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Please note – Section 34 (12) of the Planning Act.

Information – At a meeting under subsection (12), the council shall ensure that information is made available to the public regarding the power of the Municipal Board under subsection (14.1) to dismiss an appeal if an appellant has not provided the council with oral submissions at a public meeting or written submissions before a By-law is passed.

1. Notice for this public meeting was sent to property owners within 120m and required agencies and posted on the property on December 17th, 2010.
2. Presentations by:

Linda Redmond, Planner, reviewed her correspondence dated January 5, 2011.

This proposal is for an autobody repair shop and paint booth to be operated within a proposed 1800 sq. ft. building. The applicants currently farm the 100 acre property and are proposing to operate the business secondary to the farm use. The Official Plan permits home businesses in Prime Agricultural Areas provided they are compatible with and would not hinder surrounding agricultural uses. Given the separation distances between the proposed use and neighbouring dwellings, they would appear to be compatible. The Provincial Policy Statement permits secondary uses such as home industries. The proposed use appears to generally meet the intent of both these documents.

This amendment is to amend the zoning of the property to permit a autobody repair shop and paint booth as a home industry on the subject lands. The property is currently farmed and designated Prime Agricultural in the Official Plan. The proposed home industry will be located within a proposed 1800 sq.ft. building.

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Under the Provincial Policy Statement the subject property is considered to be within a PRIME AGRICULTURAL area. Within prime agricultural areas, permitted uses include agricultural uses, secondary uses and agriculture-related uses. Secondary uses *“means uses secondary to the principal use of the property, including but not limited to, home occupations, home industries, and uses that produce value-added agricultural products from the farm operation on the property.”* Agricultural-related uses include *“farm related commercial and industrial uses that are small scale and directly related to the farm operation and are required in close proximity to the farm operation”*.

The subject lands are designated PRIME AGRICULTURE and GREENLANDS in the Wellington County Official Plan. All development proposed for the subject lands should occur outside the Greenlands designation.

Policy 6.4.4 of the County Official Plan permits home businesses in Prime Agricultural Areas provided they are compatible with and would not hinder surrounding agricultural uses. Small-scale home businesses are generally intended to supplement farm incomes and provide services in agricultural areas. Home businesses may include home industries small in scale and with a limited number of employees, and minimal off-site impacts. The intention is to allow businesses which supplement farm income or provide services in agricultural areas. The Official Plan and Provincial Policy Statement direct most industrial and commercial uses to Hamlets or Urban Centres.

Section 6.5.4 allows “small scale” industrial uses, provided a number of criteria are satisfied.

The subject lands are zoned Agricultural (A) in the Township of Wellington North Zoning By-law. The proposed draft by-law will rezone the property to include a site specific to allow an autobody repair shop and paint booth under the home industry provisions. Section 6.14 of the by-law regulates the establishment of home industries. Although the proposed use does not fall within the permitted uses of a home industry, in order to be consistent, the regulations as prescribed in Section 6.14 should be applied to this site to control the scale of the use. The criteria controls such things as size of building, number of employee's, outside storage and signage.

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According to the Site Plan Control By-law, this proposal may be subject to Site Plan approval.

The proposed business would be considered a “secondary” use as per the Provincial Policy Statement definition. The concept of a secondary use has two main characteristics:

1. It should be secondary to the main permitted use. The original intent was to provide a secondary source of income/employment for farmers and/or to provide services in the agricultural area. In this instance the applicant has demonstrated agricultural activity on the property which would be considered the main use.
2. They should be small scale and should not have off-site impacts. In my opinion, the proposal is small scale. Generally, zoning by-laws attempt to limit scale in two ways; through a floor area maximum and employees
  - a) In Wellington North the maximum for any buildings constructed in conjunction with a Home Industry is 2000 square feet (Section 6.14 d). This proposal is for an 1800 sq.ft. addition to an existing agricultural building. Provided there are no openings between the buildings and the existing building is still utilized for the agricultural use, the building size would comply with the zoning by-law.
  - b) Section 16.4 (e) of the by-law limits the number of non-permanent resident employees to 2. The applicant is not proposing any employees at this time.

One of the main issues with auto repairs and paint shops is the tendency for wrecking/salvage yards to be associated with the use. In order to address this potential issue a regulation has been added in the draft zoning by-law prohibiting the outside storage of unlicensed vehicles, vehicle parts or other materials associated with the auto repair and painting.

# TOWNSHIP OF WELLINGTON NORTH

## PUBLIC MEETING - MINUTES

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3. Review of Correspondence received by the Township:
  - Brandi Walter, Environmental Planner / Regulations Officer MVCA
    - No objection
  - Garth Noecker, Part Lot 17, Concession 8
    - No objection
4. The by-law will be considered at the regular Council Meeting following the Public Meeting. Mayor Tout asked those wishing to receive further notices regarding this application to make their request in writing.
5. Mayor Tout opened the floor for any questions/comments.  
Applicant was present to answer any questions.
6. Comments/questions from Council.  
None.

### Application Number 2 – 7:15 p.m.

**Owners:** Florence Alice Guest and Arthur Ronald Guest

**Applicant:** TC Machine Ltd., Trevor and Colleen Cox

**THE LOCATION OF THE SUBJECT LAND** is described as Lots 12 -19 and 20 – 27, Columbia Street and is municipally known as 111 Patrick Street, Arthur Village. The property is approximately 4 acres in area.

**THE PURPOSE AND EFFECT** of the amendment is to rezone the property from Industrial Exception (M1-22) to an appropriate zone to permit Highway Commercial uses, including trailer sales. The property is currently designated Highway Commercial in the Official Plan.

# TOWNSHIP OF WELLINGTON NORTH

## PUBLIC MEETING - MINUTES

**Monday, January 10, 2011**

### Page Six

Please note – Section 34 (12) of the Planning Act.

(12) Information. – At a meeting under subsection (12), the council shall ensure that information is made available to the public regarding the power of the Municipal Board under subsection (14.1) to dismiss an appeal if an appellant has not provided the council with oral submissions at a public meeting or written submissions before a By-law is passed.

7. Notice for this public meeting was sent to property owners within 120m and required agencies and posted on the property on December 17th, 2010.

8. Presentations by:

- Linda Redmond reviewed comments provided by Mark Van Patter, Senior Planner, dated December 23, 2010

The amendment is to rezone the property from Industrial Exception (M1-22) to permit Highway Commercial uses, including trailer sales. The application indicates that a 448 square foot addition is proposed on the shop.

The property is currently designated Highway Commercial in the Wellington County Official Plan.

In the Wellington North Zoning By-law the subject property is currently zoned Industrial Exception (M1-22) – "... the land ... may only be used for a transport establishment within the existing buildings and structures."

Inter-County Milk Transport was situated on the property until recently. There was some contamination on site, but this has been properly cleaned-up.

The application indicates that the site will continue to be serviced by well and septic. There was some discussion earlier this year with Inter-County Milk to hook-up to municipal sewers.

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The lands immediately east of the site have residential dwellings that front on Highway 6. The proposed Highway Commercial use is likely to be more compatible than a transport operation. Rezoning to Highway Commercial would conform to the Official Plan designation for the property.

Provided the Township is satisfied that any site contamination has been dealt with and that the method of servicing is appropriate, the planner had no concerns with the request to rezone the subject lands to Highway Commercial (C2) in order to permit trailer sales.

9. Review of Correspondence received by the Township:
  - Grand River Conservation Authority
    - No Objection
  - Ministry of Transportation
    - Concerns

Ms. Redmond commented on correspondence received from the Ministry of Transportation. The Ministry is requesting the passing of a road opening by-law for Patrick Street. A Traffic Impact Study and a Stormwater Management Report/Plan are also requested. These studies would need to be completed when the land is developed. There are no changes taking place at this time. Ms. Redmond asked Gary Williamson, Manager of Public works to provide further comment.

Mr. Williamson informed the committee that he had spoken with Ian Smith, MTO, and the Township's lawyer. Patrick Street was deemed to be an open road to allow the milk transport business. Although there is no record of Patrick Street being an open road it has been an open street since the late 1950's. The road opening by-law would be considered a housekeeping issue. Mr. Williamson suggested that Mr. and Mrs. Cox contact the Ministry. If they wish to develop the land further the conditions will need to be met.

# TOWNSHIP OF WELLINGTON NORTH

## PUBLIC MEETING - MINUTES

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10. The by-law will be considered at the regular council meeting following the public meeting. Persons wishing notice of the passing of the By-law must submit a written request.
  
11. Mayor opens floor for any questions/comments.

The applicant was present to answer any questions.

Trevor Roberts, owner of adjoining residential property expressed concern regarding the privacy fence that was removed during the environmental cleanup. This has opened his backyard up to that property and he would like to see another fence installed or trees planted. Mr. Roberts was also concerned that manufacturing may take place on the property.

Ms. Redmond explained that if the use of the property changes then site plan approval would be required. One of the requirements of site plan approval would be a buffer between the property and residences. If a site plan is not required then a buffer would not be required. Future changes to usage would require site plan approval.

Mr. Roberts commented that he previously tried to purchase a building where he could do auto repairs and was told it would not be approved as it was in a residential area and asked how this is different as there is a residential area.

Ms. Redmond explained that the subject property is designated commercial in the Official Plan. The land Mr. Roberts talked about was designated residential and an auto repair shop is not permitted under that designation.

Mr. Roberts expressed concern about traffic, noise and lack of privacy.

The applicant informed Mr. Roberts that he will be selling enclosed trailers from the property and asked what type of fence Mr. Roberts would like. As part of the environmental cleanup part of the building was removed, they would like to replace that square footage.

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Ms. Redmond stated that part of the building permit process requires a review of the zoning. A buffer could be required as part of the zoning requirements. Site plan approval is a process that coordinates all the approvals required. If site plan approval is not required the zoning requirement of buffering can be part of the building permit process.

12. Comments/questions from Council.

Councillor Yake questioned if the proposed addition would trigger the need for a site plan agreement. Ms. Redmond commented that in her opinion it would require a site plan; however, it is up to the building official.

13. Adjournment

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C.A.O./CLERK

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MAYOR

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**REGULAR MEETING OF COUNCIL**

**Monday, January 10, 2011**

**Following Public Meeting**

**Members Present:**

**Mayor:** Ray Tout  
**Councillors:** Sherry Burke  
Mark Goetz  
Andy Lennox  
Dan Yake

**Also Present:** Chief Administrative Officer/Clerk: Lorraine Heinbuch  
Executive Assistant: Cathy Conrad  
Treasurer: John Jeffery  
Manager of Public Works: Gary Williamson

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

**A. CALLING THE MEETING TO ORDER**

Mayor Tout called the meeting to order.

**B. PASSING AND ACCEPTANCE OF AGENDA**

**Moved by:** Councillor Goetz

**Seconded by:** Councillor Burke

*THAT the Agenda for the January 10, 2011 Regular Meeting of Council be accepted and passed with the following deferred to the next Regular Council Meeting:*

**J. OTHER/NEW BUSINESS**

*Conservation Authority Appointments*

*- Maitland Valley Conservation, joint with Mapleton and Minto*

*- re-appointment, John Cox*

*(pending recommendation from the Town of Minto and Township of Mapleton regarding appointment)*

*And the following addition:*

**M. CLOSED MEETING SESSION**

**2. "Property" matter**

**Resolution Number: 1**

**Carried**

*/2*

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

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C. **DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE  
THEREOF**

None declared.

D. **MINUTES**

1. Public Meeting, December 13, 2010
2. Regular Meeting of Council, December 13, 2010

**Moved by: Councillor Goetz  
Seconded by: Councillor Burke**

*THAT the minutes of the Public Meeting and the Regular Meeting of Council held on December 13, 2010 be adopted as circulated.*

**Resolution Number: 2**

**Carried**

E. **BUSINESS ARISING FROM MINUTES**

None tabled.

F. **DELEGATIONS, DEPUTATIONS, PETITIONS**

None tabled.

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**  
**REGULAR MEETING OF COUNCIL**

**Monday, January 10, 2011**

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G. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND  
RECOMMENDATIONS**

1. Arthur Fire Department
  - November 2010 Report
  - November 2010 Fire Prevention Officer's Report
  - December 2010 Report
  - December 2010 Fire Prevention Officer's Report

**Moved by: Councillor Goetz**

**Seconded by: Councillor Burke**

**THAT the Council of the Corporation of the Township of Wellington North receive the November 2010 and December 2010 Arthur Area Fire Department Reports and the Fire Prevention Officer Reports.**

**Resolution Number: 3**

**Carried**

2. Mount Forest Fire Department
  - November 2010 Report
  - November 2010 Fire Prevention Officer's Report
  - December 2010 Report
  - December 2010 Fire Prevention Officer's Report

**Moved by: Councillor Goetz**

**Seconded by: Councillor Burke**

***THAT the Council of the Corporation of the Township of Wellington North receive the November 2010 and December 2010 Mount Forest Fire Department Reports and the Fire Prevention Officer Reports.***

**Resolution Number: 4**

**Carried**

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**REGULAR MEETING OF COUNCIL**

**Monday, January 10, 2011**

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G. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND  
RECOMMENDATIONS** (continued)

3. Recreation and Culture Committee  
- Minutes, January 4, 2011

**Moved by:** Councillor Burke  
**Seconded by:** Councillor Goetz

*THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Recreation & Culture Committee meeting held on January 4, 2011.*

**Resolution Number: 5**

**Carried**

- Memorandum regarding Roy Grant Pool – 2010 Capital Budget Transfer

**Moved by:** Councillor Burke  
**Seconded by:** Councillor Goetz

*THAT the Council of the Corporation of the Township of Wellington North carry forward into 2011 surplus funds of \$9,628.00 budgeted for in 2010 for repairs to the Lion Roy Grant Pool in Mount Forest as recommended by the Recreation and Culture Committee.*

**Resolution Number: 6**

**Carried**

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**REGULAR MEETING OF COUNCIL**

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**G. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND  
RECOMMENDATIONS (continued)**

4. Finance Committee  
- Resolution to Request an Extension for Infrastructure Stimulus  
Projects

**Moved by: Councillor Burke**

**Seconded by: Councillor Goetz**

*WHEREAS the federal and provincial governments are providing a one-time extension of the deadline for funding of projects under the Infrastructure Stimulus Fund, Building Canada Fund – Communities Top-Up, the Recreational Infrastructure Canada/Ontario Recreation Program, and the Knowledge Infrastructure Program from March 31, 2011 to October 31, 2011;*

*AND WHEREAS all funding from the Government of Canada and Ontario will cease after October 31, 2011;*

*AND WHEREAS the Corporation of the Township of Wellington North has asked the provincial government for an extension to federal and provincial funding to October 31, 2011 for the following projects:*

<i>Program</i>	<i>Project number</i>	<i>Project title</i>	<i>Total eligible cost</i>
<i>ISF</i>	<i>670</i>	<i>Cork Street Sewage Pumping Station</i>	<i>\$1,800,000.</i>

*THEREFORE BE IT RESOLVED THAT the Corporation of the Township of Wellington North attests that it will continue to contribute its share of the required funding for the aforementioned projects;*

*AND BE IT FURTHER RESOLVED THAT actual claims for all eligible costs incurred by March 31, 2011, for the aforementioned projects must be and will be submitted no later than April 30, 2011;*

*AND BE IT FURTHER RESOLVED THAT the Corporation of the Township of Wellington North will ensure that the project will be completed.*

**Resolution Number: 7**

**Carried**

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**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**REGULAR MEETING OF COUNCIL**

**Monday, January 10, 2011**

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H. **CORRESPONDENCE FOR COUNCIL'S INFORMATION AND DIRECTION**

1. County of Wellington Planning and Land Division Committee  
Re: Comments for Consent Application File No. B21/11

Council supported the application with the following conditions:

- the owner satisfy the requirements of the local municipality in reference to parkland dedication
- the owner abide by Township entrance policy
- the retained parcel is rezoned to prohibit new residential dwellings to the satisfaction of the local municipality and County of Wellington
- that the barns on the retained lands (parcel B) are removed

I. **BY-LAWS**

1. 1-11 Being a By-law to Provide for an Interim Tax Levy on all Assessment within Specific Tax Classes and to Provide a Penalty and Interest Rate for Current Taxes in Default and Tax Arrears.

**Moved by: Councillor Lennox**

**Seconded by: Councillor Yake**

*THAT By-law Number 1-11 being a by-law to provide for a interim tax levy on all assessment within specific tax classes and to provide a penalty and interest rate for current taxes in default and tax arrears be read a First, Second and Third time and finally passed.*

**Resolution Number: 8**

**Carried**

**THE CORPORATION OF THE  
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**REGULAR MEETING OF COUNCIL**

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I. **BY-LAWS** (continued)

2. 2-11 Being a By-law to Authorize Temporary Borrowing From Time to Time to Meet Current Expenditures During the Fiscal Year Ending December 31, 2011.

**Moved by: Councillor Lennox  
Seconded by: Councillor Yake**

*THAT By-law Number 2-11 being a by-law to authorize temporary borrowing from time to time to meet current expenditures during the fiscal year ending December 31, 2011 be read a First, Second and Third time and finally passed.*

**Resolution Number: 9**

**Carried**

3. 3-11 Being a By-law to Amend Zoning By-law Number 66-01 Being the Zoning By-law for the Township of Wellington North (Part Lot 16, Concession 8, Former Township of Arthur – Bauman)

**Moved by: Councillor Yake  
Seconded by: Councillor Lennox**

*THAT By-law Number 3-11 being a by-law to amend Zoning By-law Number 66-01 being the Zoning By-law for the Township of Wellington North be read a First, Second and Third time and finally passed. (Part Lot 16, Concession 8, former Township of Arthur – Bauman)*

**Resolution Number: 10**

**Carried**

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I. **BY-LAWS** (continued)

4. 4-11 Being a By-law to Amend Zoning By-law Number 66-01 Being the Zoning By-law for the Township of Wellington North (Lots 12-19 and 20-27, Columbia Street, 111 Patrick Street, former Village of Arthur – Guest/Cox)

**Moved by: Councillor Yake**

**Seconded by: Councillor Lennox**

*THAT By-law Number 4-11 being a by-law to amend Zoning By-law Number 66-01 being the Zoning By-law for the Township of Wellington North be read a First, Second and Third time and finally passed. (Lots 12-19 and 20-27, Columbia Street, 111 Patrick Street, former Village of Arthur – Guest/Cox)*

**Resolution Number: 11**

**Carried**

J. **OTHER/NEW BUSINESS**

1. Conservation Authority Appointments  
- Grand River Conservation, joint with Mapleton  
- re-appointment, Pat Salter

**Moved by: Councillor Yake**

**Seconded by: Councillor Lennox**

*THAT the Council of the Corporation of the Township of Wellington North recommend the appointment of Pat Salter as the joint representative from the Township of Mapleton and the Township of Wellington North to the Grand River Conservation Authority Board of Directors for a 2 year term ending December 31, 2012.*

**Resolution Number: 12**

**Carried**

**THE CORPORATION OF THE  
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**J. OTHER/NEW BUSINESS (continued)**

1. Conservation Authority Appointments (continued)
  - Saugeen Valley Conservation, joint with Minto
  - re-appointment, Mark MacKenzie

**Moved by: Councillor Lennox**

**Seconded by: Councillor Yake**

*THAT the Council of the Corporation of the Township of Wellington North recommend the appointment of Mark MacKenzie as the joint representative from the Town of Minto and the Township of Wellington North to the Saugeen Valley Conservation Authority Board of Directors for the term ending December 31, 2013.*

**Resolution Number: 13**

**Carried**

**K. COUNCILLOR'S PRIVILEGE**

Councillor Lennox highlighted some of the prominent issues that will play a major role in the budget outcome. An approximate 55 reduction in Provincial operating grants will reduce income. Increased operating costs due to inflation and fulfillment of contractual obligations along with significantly increased debt repayment obligations will increase costs. These issues could create a situation that may increase the local township portion of property tax bills by close to 10% and force Council to revisit previously approved water and sewer rate schedules. While dealing with these issues Council needs to find ways to maintain our infrastructure that is a critical part in delivering the reliable services that staff works so hard to provide. The Finance Committee will be meeting with the various departments to work through the first draft of the budget over the next 4 to 6 weeks and will create a refined draft budget. The Committee intends to actively share the content of the refined draft budget with the public to stimulate discussion around priorities of spending in order to create the best possible outcomes for our community. Councillor Lennox encouraged and invited all stakeholders in our community to participate in the budget preparation process.

**THE CORPORATION OF THE**  
**TOWNSHIP OF WELLINGTON NORTH**  
**REGULAR MEETING OF COUNCIL**

**Monday, January 10, 2011**

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L. **NOTICE OF MOTION**

None tabled.

M. **CLOSED MEETING SESSION**

1. "Personnel" matters
2. "Property" matters

**Moved by:** Councillor Lennox  
**Seconded by:** Councillor Yake

*THAT Council go into a meeting at 8:15 p.m. that is closed to the public under subsections 239 (2) (d) (a) of the Municipal Act, 2001*

- *to consider labour relations or employee negotiations*
- *to consider the security of property of the municipality*

**Resolution Number: 14** **Carried**

**Moved by:** Councillor Lennox  
**Seconded by:** Councillor Yake

*THAT Council rise from a closed meeting session at 9:50 p.m.*

**Resolution Number: 15** **Carried**

N. **CONFIRMING BY-LAW**

**Moved by:** Councillor Yake  
**Seconded by:** Councillor Lennox

*THAT By-law Number 5-11 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on January 10, 2011 be read a First, Second and Third time and finally passed.*

**Resolution Number: 16** **Carried**

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**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**REGULAR MEETING OF COUNCIL**

**Monday, January 10, 2011**

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O. **ADJOURNMENT**

**Moved by: Councillor Lennox**

**Seconded by: Councillor Yake**

*THAT the Regular Council meeting of January 10, 2011 be adjourned at 9:53  
p.m.*

**Resolution Number: 17**

**Carried**

\_\_\_\_\_  
C.A.O./CLERK

\_\_\_\_\_  
MAYOR



# ARTHUR COMMUNITY

COPS - Community Oriented Policing Services

# COPS - Community Oriented Policing Services

**Who we are:**

**Lynda White – Chairperson**

**Alex Beatty – Vice Chair**

**Kirk MacDonald – Constable,  
Wellington County OPP**



# COPS - Community Oriented Policing Services

## **BACKGROUND**

**•COMPLAINTS FROM BUSINESS REGARDING CRIMES ACTIVITY IN THE ARTHUR AREA.**

**•SET UP A WELL ATTENDED MEETING WITH INSPECTOR SMITH IN EARLY 2010 AT THE ARTHUR FIRE HALL.**

**•CONSTABLE MacDONALD WAS ASSIGNED AS OUR LIASON**

# COPS - Community Oriented Policing Services

**WHO WE ARE**

**NON PROFIT ORGANIZATION  
COMPRISED OF THE RESIDENTS OF THE  
ARTHUR AREA**

**WELLINGTON COUNTY OPP  
REPRESENTATION**



# COPS - Community Oriented Policing Services

## WHAT ARE OUR CONCERNS?

- YOUTH CRIME
- DRUG AWARENESS
- PROPERTY CRIME
- GENERAL PUBLIC SAFETY



# COPS - Community Oriented Policing Services

## INITIAL GOALS AND OBJECTIVES

- SERVING THE COMMUNITY
- POLICING EXCELLENCE THROUGH OUR PEOPLE IN THE COMMUNITY
- GENERAL AWARENESS OF COMMUNITY ACTIVITY
- HELP PROVIDE FOR THE SOCIAL NEEDS OF OUR YOUTH

# COPS - Community Oriented Policing Services

**GOALS (continued)**

**REDUCING CRIME IN ARTHUR**

**EDUCATING**

**PARENTS ON DRUG AWARENESS**

**SENIORS ON FRAUD**

**BUSINESS OWNERS ON PROPERTY CRIME**

**PROPERTY OWNERS ON 'LOCK IT OR LOSE IT'**

# COPS - Community Oriented Policing Services

**GOALS (continued)**

**POSSIBLE NEIGHBOURHOOD  
WATCH**

**PARTNERSHIP WITH**

**YOUTH  
COMMUNITY  
POLICE**



# COPS - Community Oriented Policing Services

## **YEAR TO DATE**

- JUNE 8<sup>TH</sup> MET WITH MAPLETON COPS COMMITTEE**
  - QUESTION: “IS THERE A NOTICABLE IMPACT”?**
    - SPEEDING REDUCED**
    - NO CONSISTENT IMPROVEMENT IN VANDALISM**
    - RAISED AWARENESS IN THE COMMUNITY**
- OPP COMMENTS THAT THERE ARE POSITIVE RESULTS DUE TO COMMUNITY AWARENESS!***

# COPS - Community Oriented Policing Services

## IMMEDIATE TASKS AND GOALS

- TALK TO HIGH SCHOOL AGED YOUTH AND SEEK THEIR INVOLVEMENT IN THIS COMMITTEE
- CONSTABLE MACDONALD WILL STOP IN AT "THE DOOR" TO DISCUSS

COMMITTEE WILL ATTEND A TRAINING SESSION AT THE KENILWORTH TRAINING CENTRE

PREPARE FOR AN AUTUMN PRESENTATION OF "HOW TO RECOGNIZE DRUG USE"

WORK WITH YOUTH TO PURSUE A SKATEBOARD PARK IN ARTHUR IF:

YOUTH ARE "ON BOARD"

VARIOUS ORGANIZATIONS ASSIST

HELP OF COUNCIL

# COPS - Community Oriented Policing Services

## IMMEDIATE TASKS AND GOALS

**PARTICIPATE IN ARTHUR FALL FAIR TO HEIGHTEN COMMUNITY AWARENESS**

**LOCK IT OR LOSE IT CAMPAIGN IN ARTHUR**

**ORGANIZE A WELLINGTON COUNTY "COPS" GET TOGETHER AS THERE ARE SIMILAR WORKS IN**  
**PUSLINCH**  
**MAPLETON**  
**CENTRE WELLINGTON**  
**ARTHUR and**  
**MINTO (TO START SOON)**

# COPS - Community Oriented Policing Services

## IMMEDIATE TASKS AND GOALS

**AWARENESS** IS THE WORD FOR ARTHUR  
COPS COMMITTEE  
WHAT'S HAPPENING AROUND YOU

**EXAMPLE: COUNTERFEIT MONEY CIRCULATING  
WAS CALLED IN BY AN OBSERVANT MEMBER OF  
THE COMMUNITY**



# COPS - Community Oriented Policing Services

## IMMEDIATE TASKS AND GOALS

THE ARTHUR COMMUNITY IS PROUD TO TAKE AN ACTIVE ROLE WITH OUR LOCAL POLICE TO ASSIST IN SERVING OUR COMMUNITY IN PROVIDING EXCELLENCE IN ALL ASPECTS OF COMMUNITY LIVING. WE AIM TO PROVIDE EDUCATION IN MAKING OUR SENIORS AWARE OF FRAUD, PROPERTY OWNERS ON PROTECTING THEIR HOMES AND VEHICLES AND MOST IMPORTANTLY TO EDUCATE AND WORK WITH OUR YOUTH TO DIVERT THEM AWAY FROM THE PRESSURES THAT ARE PREVALENT IN OUR SOCIETY!

# COPS - Community Oriented Policing Services

## MISSION STATEMENT

**THE RESIDENTS AND BUSINESSES OF THE ARTHUR COMMUNITY, IN CONJUNCTION WITH THE WELLINGTON COUNTY OPP AND THE TOWNSHIP OF NORTH WELLINGTON ARE PROUD TO TAKE AN ACTIVE ROLE IN PROMOTING PUBLIC SAFETY THROUGH**

**COPS – Community Oriented Policing Services  
WE AIM TO PROVIDE EDUCATION AND AWARENESS PROGRAMS FOR OUR SENIORS, OUR YOUTH AND ALL RESIDENTS TO ENHANCE THE BENEFIT OF LIVING IN OUR VIBRANT COMMUNITY!**

**OUR MOTTO  
BETTER THROUGH PREVENTION**



# Arthur Area Fire Department

103 Smith Street, P.O. Box 99, Arthur, Ontario N0G 1A0  
Ph: 519-848-3500 • Fax: 519-848-6656

## Arthur Area Fire Department 2010 Annual Report

The Arthur Area Fire Department responded to 112 calls for assistance for the year 2010.

Arthur	-	44
West Luther	-	17
Arthur Township	-	24
West Garafraxa	-	10
Peel	-	4
Mapleton	-	10
Mutual Aid Calls		
Grand Valley	-	2
Centre Wellington (Fergus)	-	<u>1</u>
		112

These calls consisted of:

Fires	-	40
Motor Vehicle Collisions	-	27
Ambulance Assists	-	19
Alarm Activations	-	19
Misc. Fire Calls	-	4
Mutual Aid Calls	-	<u>3</u>
		112

The Department held 50 practices and 39 meetings attended by the Fire Chief and Fire Fighters. The Department had a busy year with courses being taken by the Fire Chief and various Fire Fighters. The Arthur Fire Department hosted an Air Management Seminar in November for the County and surrounding areas (Burlington, Milton, Dundalk).

Public education events included:

- Agri Showcase in March
- Boy Scout tour in hall
- Fall Fair parade and auto extrication demonstration and fire safety trailer
- Open house fire prevention week and demonstrations
- Mutual Aid Banquet and Fire Prevention Poster Awards
- Remembrance Day parade and ceremony
- Santa Claus parade and celebrations

The Fire Chief and the Deputy Chief attended the Ontario Association of Fire Chiefs conference in Toronto in May. The Fire Chief and Fire Fighters attended the Fire Fighters Association of Ontario convention in Blyth in August.

Jim Morrison  
Fire Chief

# 2010 Year End Report for Fire Prevention

## Arthur Fire Department

Evacuation Procedures	16
Telephone calls	503
Business & Personal Service	43
Residential	38
Assembly Occ.	40
Misc.	241
Industrial	20
Meetings	64
Complaints	15
Mercantile	76
Letters/Reports	88
Institutional	2
Burn Permits	14
New Construction/Plan review	2
Occ. Permits	13
Extinguisher training/talks	28
Follow up inspections	119
Emerg. Planning	21
Pub. Ed. Lectures/tours	11

Jason Benn, 550 Church Crescent, Mount Forest ON. N0G 2L2 519-323-1034



# MOUNT FOREST FIRE DEPARTMENT

Township of Wellington North

## Mount Forest Fire Department 2010 Annual Report

The Mount Forest Fire Department responded to 128 calls for assistance for the year 2009.

Mount Forest	67
Southgate Township	17
Arthur Township	33
West Luther	3
West Grey	7
Minto	<u>1</u>
	128

These calls consisted of:

Structural Fires	4
Motor Vehicle Collisions	22
Ambulance Assist	49
C.O. Calls	7
Mutual Aid Calls	8
- Southgate - 1	
- Arthur - 6	
- West Grey - 1	
Car Fires	2
Chimney Fires	3
Misc. Fire Related Calls	<u>33</u>
	128

The Department held 24 meeting/practice sessions during 2010. Members attended eleven Mutual Aid Meetings in Wellington County and ten in Grey County. On March 2<sup>nd</sup> the Mount Forest Fire Department hosted the Wellington County Mutual Aid meeting and on October 12<sup>th</sup> they hosted the Grey County Mutual Aid meeting.

The Chief and Deputy attended five Wellington County Chiefs meetings and four in Grey County. They also attended eleven Fire Committee meetings. The Chief and Deputy also attended the Ontario Association of Fire Chiefs Conference in Toronto in May, as well as other meetings and information sessions in Wellington and Grey Counties.

In May the Chief and his wife attended the Fire Services Long Service Medal Investiture in Brantford and received his 40 year Long Service Bar.

During the year many school classes and children's groups toured the fire hall. Members of the Department took many training courses at the Ontario Fire College. In July the Department took on two new Fire Fighters, Kevin rice and Amanda Tregunna, which was a milestone for the Mount Forest Department as Amanda is the first female fire fighter on the Department. In August Steve Tosh transferred from the Arthur Fire Department to the Mount Forest Fire Department having moved to Mount Forest.

In October the Mount Forest Lions Club pledged \$20,000 over the next four years - \$5,000 a year – for the purchase of a Multi-Purpose Utility Vehicle, which the Department is raising monies for. The Mount Forest Fire Fighters Association held a Fund Raiser by hosting Yuk Yuk's Comedy Nite in November, which was a real success. Ian Wallace, Fire Prevention Office, retired in December after fifteen years of service. Jason Benn will be replacing him.

2010 was another busy year even with the number of calls down to 128 from 170 in 2009. Training has become a very important and time consuming part of a volunteer fire fighters life with new regulations coming from the Ontario Fire Marshall's office, Ministry of Labour and trying to keep up with National Fire Protection Association Standards. Don Irvine, Training Officer, is working very hard at training and updating records. The Fire Committee had yet another busy and successful year with many accomplishments.

Training will be Top Priority in the years to come.

Respectfully submitted,

Ron MacEachern  
Fire Chief

# MOUNT FOREST FIRE DEPT.

Fire Prevention... Year..... 2010

Evacuation procedures	0
Telephone calls	184
Business and Personal Service	15
Residential	28
Assembly Occupancies	37
Miscellaneous	124
Industrial	83
Meetings	14
Complaint	0
Mercantile	20
Letters / Reports	22
Institutional	2
Burn Permit	0
New construction/Plan Review	21
Occupancy permits	0
Extinguisher training	0
Hydrant location update	5
Emergency planning	3
Open House - October	1

## RECEIVED

JAN - 3 2011

TWP. OF WELLINGTON NORTH

# **WATER/SEWER COMMITTEE MEETING**

## **January 18, 2011**

**Members:** Sherry Burke Chair  
Andy Lennox  
Melissa Irvine  
Barry Trood  
Gary Williamson

**Start: 8:30 am**                      **End: 12 noon**

### **1. Operations Budget Review**

Gary presented the year-to-date numbers for 2010 including the proposed operating budget numbers for rural water and urban water and sewer. The committee reviewed the information and Gary broke down the numbers and how they were arrived at based on historical and proposed needs.

### **2. Capital Project Discussion**

Gary presented the list of proposed capital projects for 2011. The capital projects were reviewed and discussed by the committee. Gary again gave the rational for the projects that were listed.

### **3. Drinking Water Quality Management System**

The committee was updated that we had submitted our application to the Accreditation for Operating Authorities and that no non-compliance issues were identified. We are waiting for them to schedule the on site verification portion of the process. It was also noted that we had submitted the full scope option. Melissa gave an overview of the DWQMS and will be presenting a DWQMS presentation to Council on Jan 19<sup>th</sup>. Our Treasurer is also preparing the Financial Plan requirement for the DWQMS and that should be completed shortly.

### **4. Mount Forest Well Upgrades**

Well #3 has been rehabbed but the results we had hoped for had not been attained. Barry is working with Burnside's and Well Initiatives to see what options we may need to consider.

## **5. Source Water Protection**

The Ausable Bayfield Maitland Region Municipal Planning Group for Source Protection Planning is looking for a municipal representative to meet four times in 2011. The committee discussed who should be attend. Since we have no municipal wells in the Maitland watershed and have not been involved with the Maitland group it was decided not to send a representative. However, when the Grand River or Grey Sauble Authorities require a representative, the committee agreed we should be involved and that Barry or Melissa should be our representative.

## **6. Arthur Disposal Plant Pilot Project**

The Arthur plant is involved in a Pilot Project for the new sewer regulations that may be imposed. OCWA has been involved along with Triton in supplying comments to the Ministry. There is a scheduled video conference on Jan 18<sup>th</sup> that Dan Yake (operator) and Barry Trood will participate in along with Gary. One of the major objectives is to improve reporting and to reduce/eliminate sewage bypasses. In Arthur, the Fredrick St SPS is the main point of bypassing due to snow melt or heavy rainfall.

## **7. Staff Reports (see attached)**

## **8. Discussion of Department Operations**

Staff gave a brief outline of the main functions performed within the department which was followed by a general discussion on methods used, suppliers, staffing, staff training and upcoming challenges. Barry provided a breakdown of pumping volumes and infrastructure details.

## **9. Other Business**

- Both level transmitters on the panel at Well #8 are faulty and must be replaced. The cost is \$800 each plus installation which will be done by Hollen Control
- Gary confirmed with WNP the new Water/Sewer rates for 2011
- The committee discussed the request by a co-op student to work in the department from May to January. Melissa will look into possible funding and costs associated and the committee will review at the next meeting.
- Gary provided a list of department equipment/vehicles
- Committee meetings will be held the third Tuesday of each month after February at 8:30 am

**Next Meeting: Feb 8<sup>th</sup> @ 8:30 am**

**Process Compliance Analyst Monthly Report**  
**January 18<sup>th</sup>, 2010**

- enter last quarter of 2010 data: microbiological, & distribution residuals into spreadsheets
- enter last quarter of 2010 flow data into Ministry of Environment Water Taking Reporting System
- backup Mount Forest & Arthur SCADA for last quarter 2010
- prepare for MOE annual inspection
- gather data and start to input data for year end reports
- order sufficient supplies for over Christmas holidays
- advise staff on sampling over holidays
- update QMR Schedule for 2011
- update staff training records
- ordered quarterly sample bottles for MF & AV
- Received quarterly samples results-no concerns
- well no. 3 was offline from early November to end of December for Well Rehabilitation by Well Initiatives. Report should be available this month.
- update MSDS for well houses
- lead staff in DWQMS and Document Control Training
- lead staff in Due Diligence and Disinfection Refreshers

Barry Trood - Foreman Hi -Lites

Water/Sewer Committee for Sept. 15<sup>th</sup> - Jan. 17<sup>th</sup>, 2011

- Testing of wet wells at Cork St P.S. (filled wet wells with water ) ok
- Valving flush off Albert /Egermont st connection
- Electrical conduit dug over watermain/valve at Eastridge Dr (had to be moved)/site inspected
- Leaking service at 164 Fergus (abandoned lead service ) cut off plugged
- John Jefferies/Laura Rooney taken around wells re: grants
- MV Inspections completed in Arthur
- Repaired 5/8" WS and 4" sewer @ 267 George St /AV
- Shut down tower (sept 26) after installing pressure regulators at Wellington St /Treatment Plant/Industrial Rd and posting notices etc.
- Sewer back up (429 Queen St e) blockage caused by construction
- MF tower turned back on Sept 30 after samples came back good
- Repair leaking W/S 350 Sligo rd. MF (pinhole leak)
- Valving/working with contractors most daily most daily at Waterloo/Cork St .
- Repaired 4" sewer line at Kenilworth (large rock had pinch the line)
- Fire hydrant inspections started and completed in AV and MF
- 2 water and 2 sewer connections installed on North water st for Karl Aitken properties(nov 10)
- New swan pre/post analyzers installed at Well 3 MF (old ones not functioning Oct 25)
- Safety(handling chemicals)/DWQMS meeting held Nov 8
- Ed White returned to work eye issues
- Installed new hydrant at #295 Tucker St. AV (Nov 24)
- Installed new sewer/water services to 295 Tucker St (Nov 26)
- W/M break (blowhole) next to new service install
- Fire hydrant markers repaired and installed in AV
- DWQMS training (due dillgence/disfection)
- Well 3 out of service (pumping issues)
- Repaired damage sewer manhole at Frederick/Smith intersection (jacked out old)
- Sewer back up 325 Main st MF (trees need replacement)
- Water service leak on #121 Charles St AV , service blew off (Jan 2)
- Singer pressure regulators all had screens cleared
- Trending reviewed as it relates to alarms at scada AV/MF for inspection
- Sent trending graphs to Well Int. as wells are still dropping after work at w3
- Repair of sewer service at 325 main St N (bored thru)
- Moe Water inspection Jan. 17 started

Mt Forest System overview (as of Jan 2011)

Approx. - 31 kilometers of water main

Approx. -1900 services

162- Fire Hydrants

16-Private Fire hydrants

281-Main Valves

Water tower- 2083 m3 cap.

Well #3 (393 Parkside dr.)

- 104 m deep bedrock well
- Submersible pump rated @ 18.94 L/s
- 172m of 400 PVC contact water main

Well #4 (495 Queen St W)

- 122m deep bedrock well
- Vertical line shaft turbine pump rated @ 22.7 L/s driven by 22.5 kW electric pump
- 40m of 600 mm contact water main

Well #5 (125 Sligo Rd.E)

- 122m deep bedrock well
- Submersible pump rated @ 45.5 L/s driven by 45 kW electric pump
- 330m of 400mm contact water main

Well #6 (359 Perth St)

- 122m deep bedrock well
- Vertical shaft turbine pump rated @45.5 L/s
- 80m of 600mm contact water main

#4 and #6- Vertical turbine pump driven

Back- up power at Well #3 (gen-set)

Back –up power available thru PTO at Well #6

Arthur System (as of Jan 2011)

Approx. 18km of water main

Fire Hydrants- 107 (7) private

Main Valves- 166

Water Towers : Mullti Leg (Old Tower)- 227m<sup>3</sup> cap.

:Spheroid Tower- 1135m<sup>3</sup> cap.

Total services : approx 950

Well 7B: 109 Wells St.

-Depth 46m overburden well

-Submersible pump rated @22.7 L/s driven by 30 Kw electric motor

-40m of 600mm PVC contact water main.

-re-commissioned in 2006

Well 8A/B: 7560 Jones Baseline (Part of lot 20/21 Concession A , Former Twp. of Peel)

-8A depth of 61.9m overburden well

- 8A Submersible pump rated @26.1 L/s

-8B depth of 62.2m overburnen well

-8B submerible pump rated @ 26.1 L/s

-dual contact water main 40m of 600mm PVC

Commissioned in Aug 2005

**TOWNSHIP OF WELLINGTON NORTH**

**FIRE COMMITTEE MEETING MINUTES**

**November 16<sup>th</sup>, 2010 – 7:00 pm - Council Chambers**

Members Present: Councillor John Matusinec, Chair  
Jim Morrison, Arthur Fire Chief  
Ron MacEachern, Mount Forest Fire Chief  
Bill Hieber, Mount Forest Deputy Fire Chief

Absent: Bob McKenzie, Arthur Deputy Fire Chief

Also Present: Michelle Stone, Administrative Support

Meeting was called to order at 7:20 pm.

1. **Declarations of Pecuniary Interest**

- None declared.

2. **Approval of Minutes from October 19th, 2010 Minutes**

Moved By: Ron MacEachern

Seconded by: Jim Morrison

*THAT THE Minutes from the October 19th, 2010 meeting be accepted.*

**Carried**

3. **Business arising from Minutes**

- Fuel Account for the Arthur Fire Department  
This has been completed and the Arthur Fire Department now has access
- Review of Burn By-law  
The Fire Committee is reviewing the current wording of the Burn Permit and will be making several recommendations. Ron had a copy of the Southgate Burn By-law and there was 1 item (at back – page 4) that he feels we should incorporate. It is a Fee Schedule that they include in their By-law and Burn Permit. The Committee has deferred a new Burn By-law and will address in early 2011. Some items that they are discussing would fall under the Provincial Act – such as a fine over & above truck charges – Jason Benn, the Fire Prevention Officer or the By-law officer can write these tickets.  
Also – Jim has a problem with receiving Burn Permits from Mapleton. Southgate does call / fax Burn Permits to Mount Forest Fire Dept - -Ron makes copies for the office and in the trucks. There are problems with respect to enforcement of the current By-law.
- Answering machine for Arthur Fire Hall – to be acquired by Fire Chief.

4. Festivals, Special Events & Licenses – Fire Safety Requirements

- Training by Fire Prevention Officer for arena staff, service clubs running events
- No one should countermand a Fire Department Officials ruling at any events in the Township including on any Township property
- 1 concern – with respect to shared rental housing in this document – should not be in this document – deals with a different set of rules
- As per Jason Benn and Fire Committee remove pages 22 to 26, and forward to Council for review and future adoption.

*Moved: Bill Hieber*

*Seconded: Jim Morrison*

*THAT the Fire Committee recommend that the Fire Festivals, Events & Licenses Fire Safety Requirements be forwarded to Council for review and future adoption.*

Carried

5. New / Other Business

A) Closed Session – “Personnel” Matter

*Moved By: Jim Morrison*

*Seconded By: Ron MacEachern*

*THAT THE Committee go into a meeting at 7:55 pm that is closed to the public under subsections 239 (2) (b) of the Municipal Act, 2001*

*- to consider a personnel matter*

Carried

*Moved By: Jim Morrison*

*Seconded: Ron MacEachern*

*THAT the Committee rise from a Closed Session at 8:15pm*

Carried

Resignation of Deputy Fire Chief Bob McKenzie

*Moved By: Jim Morrison*

*Seconded By: Bill Hieber*

*THAT the Committee recommends to Council that the resignation of the Arthur Fire Department Deputy Fire Chief, Bob McKenzie be accepted effective immediately.*

Carried

**Recommendation for Appointment of Temporary Deputy Fire Chief**

*Moved By: Ron MacEachern*

*Seconded By: Bill Hieber*

*THAT the Fire Committee recommends to Council that Andy Morrison be appointed temporary Deputy Fire Chief for the Arthur Fire Department for a period of 120 days.*

Carried

- B) Regarding a Letter of Understanding from the Town of Hanover for Specialty Services not covered within the Mutual Aid Agreement

*Moved By: Ron MacEachern*

*Seconded By: Jim Morrison*

*THAT the Fire Committee recommend to Council the Letter of Understanding with the Town of Hanover and the Township of Wellington North regarding Specialty Services not covered within the Mutual Aid Agreement: Swift Water Rescue, Ice Water Rescue, Confined Space Rescue, 75' Quint, be approved and signed by the Mayor and the Clerk.*

Carried

- C) Regarding Green Signs

Ron has spoken to talked to Gary Williamson, and Gary suggested that the information could be put on the signs at the entrances to town as there are signs already there. Ron will speak to Gary Matthews in Mount Forest and Andy Morrison in Arthur.

- D) Public Education

Jim Morrison has formed a Committee for Public Education at the Arthur Fire Department and asked Ron MacEachern if they could have Jason Benn come and oversee their Public Education in Arthur. This will then have both Fire Departments presenting the same Public Education. Ron suggested that Jim approach Jason directly.

- E) Fire Service Orientation Sessions for New Council and Administrative Staff

Ron MacEachern mentioned that at the Last Fire Chiefs meeting, the Fire Marshall's Representative explained that they will be having one day training sessions for new councils and also administration staff. They feel that this should be a required training. Ron MacEachern will get the dates for this area and forward to CAO Lori Heinbuch.

6. Next Meeting Tuesday, January 18<sup>th</sup>, 2011 at 7 pm

7. Adjournment

Moved By: Ron MacEachern

*THAT THE meeting be adjourned at 8:40 pm*

Carried



# Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 West • Kenilworth • Ontario • N0G 2E0

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## REPORT

**TO:** Council

**FROM:** Fire Committee – Mark Goetz, Chair

**DATE:** January 24, 2011

**RE:** Fire Capital Purchase

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At the October 18, 2010 meeting of Council a letter was received from the Mount Forest Lions Club pledging \$20,000 toward the purchase of a MultiPurpose Utility Vehicle (ATV). The club provided an initial payment on this pledge of \$5,000.

Council received this letter “as information” deferring any decision to the 2011 budget discussions.

At the January 18, 2011 Fire Committee meeting it was suggested that Council be asked to grant “pre-budget approval” for this purchase. Since the remaining funding supplied by the Lions Club will be received annually in 2012, 2013, and 2014, to accommodate this purchase will require the funding of the purchase now until the pledges are received.

The Township has a Fire Equipment Reserve Fund with approximately \$253,000 from which the remaining \$15,000 could be advanced with the understanding that when the Lions Club funds are received the funds are replaced.

A firm price for the vehicle has not been established. The suggestion in October was that the price would be \$20,000. It has been suggested that if the final price exceeds \$20,000 the Firefighters Association of Mount Forest would fund the difference.

### **Recommendation:**

That Council agree to purchase the Multi-Purpose Utility Vehicle prior to the setting of the 2011 budget, and

That the offer from the Mount Forest Lions Club to fund the purchase of said vehicle to a maximum of \$20,000 over 4 years be accepted, and

That the actual purchase be approved by Council resolution after receiving two or more quotations

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# Mount Forest Lions Club

P.O. BOX 1054  
MOUNT FOREST, ONTARIO  
N0G 2L0

October 7th, 2010

Fire Chief Ron MacEachern,  
Mount Forest Fire Department,  
381 Main Street North,  
Mount Forest, Ontario.  
N0G-2L1

Dear Fire Chief MacEachern:

Thank you for your letter of August 26th, 2010 to the Mount Forest Lions Club advising us of your plans to raise money for the purchase of a MultiPurpose Utility Vehicle.

You indicated that the cost to purchase this unit is approximately \$20,000 and on behalf of the Mount Forest Lions Club it is my pleasure to let you know that we are pledging a donation of \$20,000 to the Mount Forest Fire Department to cover the cost of this vehicle. Our donation will be made over the next four years at a rate of \$5,000 per year and our first years donation of \$5,000 is enclosed.

As discussed with you our members asked if it would be possible to have a "**In memory of Jack Johnson**" plaque/decal displayed on the vehicle along with a **Lions Club** decal. Jack was a tremendous person, Lion and well known citizen of Mount Forest and the Club felt this would be a good way to remember him. We hope that this request can be somehow accommodated.

The Mount Forest Lions Club is proud of our past history with the Mount Forest Fire Department and place a high degree of importance in supporting the good work that you and your team provide to our Community. We thank you for providing us with the opportunity to help serve the community in this way.

Yours truly,

Dale Small  
President  
Mount Forest Lions Club

# Township of Wellington North

## Finance Committee

December 22, 2010

2:00 PM

### Minutes

Attendance: Andy Lennox, Chairman  
Mark Goetz, Councillor  
John W Jeffery, Treasurer  
Mary Jo Marshall, Deputy Treasurer

Absent: Lori Heinbuch, CAO/Clerk

#### 1. 2011 insurance review

Bill Nelson of Padfield-Nelson Insurance Brokers Limited representing Frank Cowan Company Limited attended to review and explain the municipal insurance renewal with the Committee. Our claims experience is very good. The premium increase will be 4.9% and this includes the increases in Township owned properties.

A report will be prepared for presentation to Council and it will include detail on some recommendations to improve coverage and/or reduce premiums. Bill indicated a willingness to attend Council at that time.

#### 2. Budget 2011

John reviewed the process followed in prior years for the review of the operating and capital budgets for the new year and it was concluded that this process should be followed for 2011.

#### 3. Industrial land developer fee waiver request

A developer who had purchased a piece of industrial land in Mount Forest had requested that the Township consider waiving the requirement to reimburse the legal fees associated with certain conditions on title. The committee did not concur with the request.

#### 4. Accounts on the Council agenda

The Committee was asked their opinion with respect to providing a list of all cheques issued by the Township with the agenda for each Council meeting. It was pointed out that the list only tells Council who is being paid and how much those payments are. It is not intended as any type of formal financial reporting.

The Committee did not really express a preference either way but did request regular financial reporting comparing operating and capital costs to budget.

5. Development Charges annual inflation clause

John noted that the current Development Charges by-law contains a clause allowing the increase in the Development Charges annually in January based on the increase in the Construction Price Index. He will prepare a report to Council asking for direction.

6. Stimulus Funding extension

The opportunity to extend construction on our projects beyond March 31, 2011 was discussed. John will review all of the projects and determine if any need extensions.

7. Ontario Municipal Partnership Fund (OMPF)

The decrease in the OMPF funding for 2011 was discussed.

8. Signing authorities

The current signing authorities for Township cheques is any 2 of the Treasurer, Deputy Treasurer, CAO/Clerk, and Deputy Clerk. The Committee was asked their opinion whether this practice should be changed with the new Council. It was decided to leave it the way it has been.

John also discussed with the Committee identification requirements that the bank is asking for for the signing authorities. These have never been asked for before. John will discuss the issue with the bank.

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**BY-LAW NUMBER 6-11**

**BEING A BY-LAW TO AUTHORIZE THE EXERCISE OF AN  
OPTION TO RE-ACQUIRE LANDS PREVIOUSLY SOLD BY THE  
TOWNSHIP (Industrial Drive, Mount Forest - Techno Steel Ltd.).**

**WHEREAS:**

- A. Pursuant to By-laws 75-07, 5-08 and 10-09 The Corporation of The Township of Wellington North entered into an Agreement of Purchase and Sale with Techno Steel (Canada) Ltd. with respect to the following industrial lands:
- (i) Part of Lot 32, Concession 1, Division 3 Normanby, being Parts 1 and 2 on deposited Plan 61R10178 and Part 1 on deposited Plan 61R10813, in the Township of Wellington North (former Town of Mount Forest), in the County of Wellington; and
  - (ii) Part of Lot 32, Concession 1, Division 2 Normanby shown as Part 1 on deposited Plan 16R-9341, in the Municipality of West Grey, in the County of Grey;
- (hereinafter called "the lands").
- B. As part of the sale transaction the Township received an option to re-purchase the lands if the Purchaser had not constructed an industrial building on them by the 30<sup>th</sup> day of June, 2011.
- C. The option to re-purchase the lands for an amount equal to the original sale price in the amount of \$112,470.00 is still in effect at this time and Techno Steel (Canada) Ltd. has advised the Township that it will not be constructing the required industrial building on the lands and has requested that the Township re-acquire the lands for that price.
- D. It is deemed to be in the best interest of the municipality to re-acquire the lands for the purchase price of \$112,470.00 being the sale price received by the Township when the lands were sold to Techno Steel (Canada) Ltd. on or about the 31<sup>st</sup> day of March, 2008.

- E. The said sale price of \$112,470.00 was comprised of \$76,335.00 for the portion of the lands in Wellington County and \$36,135.00 for the portion of the lands in Grey County.

***NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH enacts as follows:***

1. The Corporation of the Township of Wellington North is hereby authorized to purchase the lands from Techno Steel (Canada) Ltd. for the purchase price of \$112,470.00 to be closed on or before the 28<sup>th</sup> day of February, 2011.
2. The Mayor and the Clerk of the Corporation are hereby authorized and directed to sign such documentation as advised by the Township's solicitor as necessary to finalize the purchase process.

***READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 24<sup>TH</sup> DAY OF JANUARY, 2011.***

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**RAYMOND TOUT,  
MAYOR**

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**LORRAINE HEINBUCH,  
CHIEF ADMINISTRATIVE OFFICER/CLERK**



January 13, 2011

Maitland Valley Conservation Authority  
1093 Marietta Street  
Box 127  
Wroxeter, ON  
N0G 2X0

Attention: Erica Magee

Dear Ms. Magee:

The Council of the Town of Minto approved the following resolution at their January 11<sup>th</sup>, 2011 meeting;

*THAT the Corporation of the Town of Minto appoint Dr. Terry K. Fisk as representative to the Maitland Valley Conservation Authority (M.V.C.A.) Board for a three year term; January 1, 2011 to December 31, 2013;  
AND FURTHER THAT the Appointment schedule is updated to support this resolution.*

The Town of Minto has forwarded correspondence to Mr. John W. Cox thanking him for serving as a representative on the M.V.C.A. Board.

Sincerely,

Peg Schieck  
Clerical Assistant

cc. Township of Wellington North  
Township of Mapleton

5941 Highway #89  
Harriston, Ontario  
N0G 1Z0

tel: 519-338-2511  
fax: 519-338-2005

[www.town.minto.on.ca](http://www.town.minto.on.ca)

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**BY-LAW NUMBER 7-11**

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE  
COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF  
WELLINGTON NORTH AT ITS REGULAR MEETING HELD ON  
JANUARY 24, 2011.**

**AUTHORITY: Municipal Act, 2001, S.O. 2001, c.25, as amended, Sections 5(3) and 130.**

**WHEREAS** the Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 5(3), provides that the jurisdiction of every council is confined to the municipality that it represents and its powers shall be exercised by by-law.

**AND WHEREAS** the Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 130 provides that every council may pass such by-laws and make such regulations for the health, safety and well-being of the inhabitants of the municipality in matters not specifically provided for by this Act and for governing the conduct of its members as may be deemed expedient and are not contrary to law.

**NOW THEREFORE** the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS:**

1. That the action of the Council at its Regular Meeting held on January 24, 2011 in respect to each report, motion, resolution or other action passed and taken by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by separate by-law.
2. That the Mayor and the proper officers of the Township are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and, except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. That this by-law, to the extent to which it provides authority for or constitutes the exercise by the Council of its power to proceed with, or to provide any money for, any undertaking work, project, scheme, act, matter or thing referred to in subsection 65 (1) of the Ontario Municipal Board Act, R.S.O. 1990, Chapter 0.28, shall not take effect until the approval of the Ontario Municipal Board with respect thereto, required under such subsection, has been obtained.
4. That any acquisition or purchase of land or of an interest in land pursuant to this by-law or pursuant to an option or agreement authorized by this by-law, is conditional on compliance with Environmental Assessment Act, R.S.O. 1990, Chapter E.18.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 24TH DAY OF JANUARY, 2011.**

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**RAYMOND TOUT,  
MAYOR**

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**LORRAINE HEINBUCH  
CHIEF ADMINISTRATIVE OFFICER/CLERK**

## MEETINGS, NOTICES, ANNOUNCEMENTS

Wednesday, January 26, 2011	Finance Committee	3:00 p.m.
Monday, February 7, 2011	Regular Council Meeting	7:00 p.m.
Monday, February 14, 2011	Regular Council Meeting	7:00 p.m.
Wednesday, February 23, 2011	Economic Development Committee	4:30 p.m.

**The following accessibility services can be made available to residents upon request with two weeks notice:**

**Sign Language Services – Canadian Hearing Society – 1-800-668-5815**

**Documents in alternate forms – CNIB – 1-866-797-1312**