

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
MINUTES OF COUNCIL  
JANUARY 23, 2017 @ 6:30 P.M.**

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

**Members Present:**

**Mayor:** Andy Lennox  
**Councillors:** Sherry Burke  
Lisa Hern  
Dan Yake  
Steve McCabe

**Staff Present:**

**CAO:** Michael Givens  
**Clerk:** Karren Wallace  
**Executive Assistant:** Cathy Conrad  
**Director of Public Works:** Matthew Aston  
**Chief Building Official:** Darren Jones  
**Treasurer:** Kimberly Henderson  
**Tourism, Marketing, Promotion Manager:** April Marshall  
**Senior Planner:** Linda Redmond

**CALLING TO ORDER**

Mayor Lennox called the meeting to order

**ADOPTION OF THE AGENDA**

**Resolution 2017-022**

Moved: Councillor Burke

Seconded: Councillor McCabe

*THAT the Agenda for the January 23, 2017 Regular Meeting of Council be accepted and passed as amended as following:*

*THAT By-law 011-17 be moved forward on the agenda to be adopted immediately after the public meeting.*

**CARRIED**

**DISCLOSURE OF PECUNIARY INTEREST**

**CLOSED MEETING SESSION**

**Resolution 2017-023**

Moved: Councillor Burke

Seconded: Councillor McCabe

*THAT Council go into a meeting at 6:31 p.m. that is closed to the public under subsections 239 (2) of the Municipal Act, 2001, specifically:*

- (b) personal matters about an identifiable individual, including municipal or local board employees;*
- (d) labour relations or employee negotiations;*

1. *Report REPORT EDO 2017-004 being a report on Tourism, Marketing & Promotions Manager*
2. *Clerk verbal report re: Noise complaint*
3. *Review of Closed Session Minutes December 19, 2016*
4. *Rise and Report*

**CARRIED**

**Resolution 2017-024**

Moved: Councillor McCabe

Seconded: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North rise from a closed meeting session at 7:05 p.m.*

**CARRIED**

**Resolution 2017-025**

Moved: Councillor Yake

Seconded: Councillor Hern

THAT the confidential direction to staff re EDO 2017-04, given in closed session, be approved.

**CARRIED**

**Resolution 2017-026**

Moved: Councillor Burke

Seconded: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North receive the Clerk's verbal report regarding a noise complaint.*

**CARRIED**

**Resolution 2017-027**

Moved: Councillor Burke

Seconded: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North approve the Closed Meeting Minutes of December 19, 2016.*

**CARRIED**

**O' CANADA**

**AWARDS / RECOGNITION/ DECLARATIONS**

**PRESENTATIONS**

- Councillor Lynda White – Wellington County verbal update

Councillor White, County Ward 4, appeared before Council to provide an update on what is happening at the County. Councillor White sits as the Chairperson of the Wellington County Police Services Board and provided information regarding:

- Red Thumb Program
- Automated License Plate Reader

- Festive R.I.D.F.E. Campaign
  - Five year Plan for Policing
  - Social Services Information – 3 main areas, Children, Ontario Works and Social Housing
  - Projects currently in the 5-year plan for roads and bridges in Wellington North  
See Addendum “A”
- Scott Lawson, Detachment Commander – Wellington County OPP update
- Inspector Lawson presented the slides included in the agenda package highlighting policing in Wellington County.

#### **RECESS TO MOVE INTO PUBLIC MEETING**

##### **Resolution 2017-028**

Moved: Councillor McCabe

Seconded: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North recess the Regular Council meeting of January 23, 2017 at 8:00 p.m. for the purpose of holding a Public Meeting under the Planning Act.*

**CARRIED**

#### **RESUME REGULAR MEETING OF COUNCIL**

##### **Resolution 2017-029**

Moved: Councillor McCabe

Seconded: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North resume the January 23, 2017 Regular Meeting of Council at 8:21 p.m.*

**CARRIED**

##### **Resolution 2017-030**

Moved: Councillor Burke

Seconded: Councillor McCabe

*THAT By-law 011-17 being a by-law to amend Zoning By-law Number 66-01 being the Zoning By-law for the Township of Wellington North (Part Lot 26, Concession 5, Geographic Township of Arthur, 8627 Concession 6 South – 746992 Ontario Inc., C. Checkley) be read a First, Second and Third time and finally passed.*

**CARRIED**

## **ADOPTION OF MINUTES OF COUNCIL / PUBLIC MEETING(S)**

### **Resolution 2017-031**

Moved: Councillor McCabe

Seconded: Councillor Burke

*THAT the minutes of the Regular Meeting of Council held on January 9, 2017 and the Special Council Meeting held on January 16, 2017 be adopted as circulated.*

**CARRIED**

## **BUSINESS ARISING**

None

## **DEPUTATIONS**

- a) Jaspreet Dhillon, Axy Leighl and others, Victoria Cross Public School Council
- Request for financial support for inclusive playground

Axy Leighl, Darren Wakeford and Carrie Wakeford appeared before Council to present a proposal for an all inclusive playground at Victoria Cross Public School and to seek financial support from Council for the project. Council directed the group to submit a Community Initiated Project application for consideration.  
See Addendum "B"

- b) Robert Park, 425 Durham St. W.
- Noise Complaint and request not to grant a noise exemption

Mr. Park appeared before Council to voice his concerns regarding an application to grant a noise exemption to allow for a property owner to have a private contractor clear snow from parking lots throughout the night. Mr. Park asked Council to not grant an exemption stressing he isn't against the snow removal, just the timing of it.

## **IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION**

Items 2a, 2b, 4a, 5a, 5c and 5d as well as By-law 009-17

## **ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION**

### **Resolution 2017-032**

Moved: Councillor Burke

Seconded: Councillor McCabe

*THAT all items listed under Items for consideration on the January 23, 2017 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted.*

*THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2017-01 being the Building Permit Review for the period ending December 31, 2016.*

*THAT the Wellington County Municipal Economic Development Group minutes dated December 6, 2017 be received for information.*

*THAT the Council of the Corporation of the Township of Wellington North receive the Wellington North Fire Service Communique #38 dated December 16, 2017 THAT Report CLK 2017-004 being a report on the Clerk's department 2016 year end review be received for information.*

**CARRIED**

### **CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION**

#### **Resolution 2017-033**

Moved: Councillor McCabe

Seconded: Councillor Burke

*THAT THE Council of the Township of Wellington North receive report EDO-2017-01 Being a report on Wellington North's Website and Social Media Annual Analytics for information; AND FURTHER THAT THE Council of the Township of Wellington North approve the suggested improvements at a cost of approximately \$2,800.00 to keep the township's website relevant, including:*

- *Replacing the weather widget with other relevant, engaging items, such as social media feeds*
- *Improving the Announcements & Notices area*
- *Changing the calendar display to an improved style*
- *Improving the presentation of the Council page*
- *Update the accessibility statement*
- *Update search functions*
- *Addition of sharing tools – making it easier for citizens and the social media manager to share and highlight website content on social media platforms, or even via email.*

**CARRIED**

#### **Resolution 2017-034**

Moved: Councillor Burke

Seconded: Councillor McCabe

*THAT THE Council of the Township of Wellington North receive the Tourism, Marketing & Promotion Manager Report EDO-2017-03 being a report on the 88.7 The River Community Radio Station's Custom Annual Advertising Package Renewal be received; AND FURTHER THAT the Council of the Township of Wellington North approve the continuation of the coordinated approach to external communications by renewing the custom annual advertising package on 88.7 The River Community Radio Station at a cost of approximately \$8,300.00.*

**CARRIED**

#### **Resolution 2017-0035**

Moved: Councillor Hern

Seconded: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North receive for information Report PW 2017-003 being a report on the Township's wastewater treatment plant flows year-to-date December 31, 2016.*

**CARRIED**

**Resolution 2017-036**

Moved: Councillor Burke

Seconded: Councillor Yake

*THAT Recommendations 3 & 4 in report CLK 2017-003 being a report on amending the procedure by-law be removed from the motion, being Section 8.2 in the by-law.*

**DEFEATED**

**Resolution 2017-037**

Moved: Councillor Hern

Seconded: Councillor McCabe

*THAT the implementation of recommendation 3 & 4 in report CLK 2017-003 be delayed to May 2017.*

**CARRIED**

**Resolution 2017-038**

Moved: Councillor McCabe

Seconded: Councillor Hern

*THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2017-003 being a report on amending the Procedure By-law;*

*AND FURTHER THAT the following amendments be made to By-law 080-16:*

*THAT Section 6.20*

*“A member may introduce a notice of motion at a meeting and the motion shall form part of the next agenda for discussion. There shall be no debate or discussion on the motion until it appears on an agenda.”*

*Be replaced with*

*“A member may introduce a notice of motion at a meeting and the motion shall form part of the next agenda at which the member introducing the motion is in attendance for discussion. There shall be no debate or discussion on the motion until it appears on an agenda.”*

*THAT Section 6.21*

*“At the next meeting, the notice of motion shall be treated as any other motion, requiring it to be moved and seconded before being debated or adopted.”*

*Be replaced with*

*“At the meeting, the notice of motion shall be treated as any other motion, requiring it to be moved and seconded before being debated or adopted.”*

*THAT Section 8 PROCEDURES FOR AGENDAS, MINUTES, AND SUPPORTING MATERIAL be amended under clause 8.2 to include a clause that provides, on a regularly scheduled day meeting, Council shall recess at approximately 3:00 p.m. to move into a Recreation & Culture committee meeting after which Council will reconvene.*

*THAT the order of business for the Recreation and Culture committee shall be as follows:*

- *CALLING TO ORDER*
- *PASSING AND ACCEPTANCE OF AGENDA*
- *DISCLOSURE OF PECUNIARY INTEREST(S) AND THE GENERAL NATURE THEREOF*
- *MINUTES OF PREVIOUS MEETING(S)*
- *BUSINESS ARISING FROM MINUTES*

- PRESENTATIONS
- DELEGATIONS
- REPORTS, RECOMMENDATIONS AND CORRESPONDENCE FOR DIRECTION
- IDENTIFICATION OF AGENDA ITEMS REQUIRING SEPARATE DISCUSSION
- ADOPTION OF AGENDA ITEMS NOT REQUIRING SEPARATE DISCUSSION
- CONSIDERATION OF AGENDA ITEMS IDENTIFIED FOR SEPARATE DISCUSSION
- REPORTS
- OTHER BUSINESS
- NEXT MEETING
- ADJOURNMENT

THAT Section 8.4

*“All reports, supporting material, delegation/presentation/award requests shall be submitted to the Clerk’s office by 12 noon on the Tuesday preceding the council meeting, unless extenuating circumstances arise.”*

*Be replaced with*

*“All reports, supporting material, delegation/presentation/award requests shall be submitted to the Clerk’s office by 12 noon on the Tuesday preceding the council meetings scheduled for 2:00 p.m. and 12 noon on the Wednesday preceding the council meetings scheduled for 7:00 p.m., unless extenuating circumstances arise.”*

THAT Section 8.5

*“As far as practical the agenda and all attachments will be made available to the members by 4.30 p.m. on the Wednesday preceding the council meeting, unless extenuating circumstances arise.”*

*Be replaced with*

*“As far as practical the agenda and all attachments will be made available to the members by 4.30 p.m. on the Wednesday preceding the 2 p.m. council meeting, and by 4:30 p.m. on the Thursday preceding the 7:00 p.m. council meeting, unless extenuating circumstances arise.”*

THAT Section 8.1 o)

*“Items for consideration:*

- Minutes
- Cultural Roundtable minutes
- Recreation & Culture Committee minutes
- Ad Hoc Task Force minutes”

*Be replaced with*

*“Items for approval and adoption of recommendations therein:*

- Cultural Roundtable minutes
- Recreation & Culture Committee minutes
- Ad Hoc Task Force minutes”

*THAT Sections 8.8; 8.9 be removed entirely.*

*THAT Section 9.9*

*“The agenda, and supporting documentation for all council meetings will be posted on the municipal website no later than 12 noon on the Thursday prior to the meeting date.”*

*Be replaced with*

*“The agenda, and supporting documentation for all council meetings will be posted on the municipal website no later than 12 noon on the Thursday prior to a 2:00 p.m. meeting date, and no later than 12 noon on the Friday prior to a 7:00 p.m. meeting date”*

**CARRIED**

**Resolution 2017-039**

Moved: Councillor Yake

Seconded: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North approve the request for exemption to Noise Control By-law 5001-05 for 535 Queen Street West and 625 Queen Street West, Mount Forest, as requested by Paul Wideman, W-S Feed & Supplies Limited, to permit snow removal for the winter months of November to March.*

**DEFERRED**

**Resolution 2017-040**

Moved: Councillor Hern

Seconded: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North receive CAO Report 2017-002 being a report on sanitary service connection to 7644 Highway 6 in Arthur; AND FURTHER THAT the Council of the Township of Wellington North direct staff to inform the owner / realtor of 7644 Highway 6 in Arthur that connection to the water service will be permitted when the necessary fees and charges are paid;*

*AND FURTHER THAT the Council of the Township of Wellington North direct staff to inform the owner / realtor of 7644 Highway 6 in Arthur that connection to the sanitary service will not be permitted until there is sanitary treatment capacity available.*

**CARRIED**

**NOTICE OF MOTION**

No notice of motion tabled.

**COMMUNITY GROUP MEETING PROGRAM REPORT**

Mayor Lennox advised that he will be meeting with the Mount Forest Lions Club and the Ministerial Group in Mount Forest to discuss emergency management and the Community Growth Plan.

Councillor McCabe stated that he had received a resident inquiry regarding the repayment of the refugee loan. CAO Givens confirmed that the loan had been repaid. Mayor Lennox provided further information stating that the process has slowed down the group is waiting for matching funds.



Mayor Lennox reminded Council of the upcoming annual Bowl for Kids event.

Council thanked Matthew Aston for his work and wished him well in his new job.

### **BY-LAWS**

#### **Resolution 2017-041**

Moved: Councillor Hern

Seconded: Councillor Yake

*THAT By-law Number 010-17 being a by-law to amend By-law Number 093-16 being a by-law to enact rules and regulations for the maintenance, operation and use of the water works distribution systems and to provide a framework for charges to be established with respect to the maintenance and inspection of portions thereof and charges with respect to water consumption be read a First, Second and Third time and finally passed.*

**CARRIED**

### **CONFIRMATORY BY-LAW**

#### **Resolution 2017-042**

Moved: Councillor Yake

Seconded: Councillor Hern

*THAT By-law Number 012-17 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on January 23, 2017 be read a First, Second and Third time and enacted.*

**CARRIED**

### **ADJOURNMENT**

#### **Resolution 2017-043**

Moved: Councillor Hern

Seconded: Councillor Yake

*THAT the Regular Council meeting of January 23, 2017 be adjourned at 9:50 p.m.*

**CARRIED**

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**CLERK**

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**MAYOR**