

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Monday, January 23, 2012

7:00 p.m.

Members Present:

**Mayor: Raymond Tout
Councillors: Sherry Burke
Mark Goetz
Andy Lennox
Dan Yake**

Also Present:

**Acting Clerk: Catherine Conrad
Administrative Assistant: Michelle Stone
Treasurer: John Jeffery
Water & Sewer Superintendent: Barry Trood
Director of Recreation, Parks and Facilities: Barry Lavers**

Absent:

Chief Administrative Officer/Clerk: Lorraine Heinbuch

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

A. **CALLING THE MEETING TO ORDER**

Mayor Tout called the meeting to order.

B. **O' CANADA**

C. **PASSING AND ACCEPTANCE OF AGENDA**

**Moved by: Councillor Yake
Seconded by: Councillor Lennox**

THAT the Agenda for the January 23, 2012 Regular Meeting of Council be accepted and passed.

Resolution Number: 1

Carried

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D. **DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE
THEREOF**

None declared.

E. **APPOINTMENT OF ACTING CLERK**

Moved by: Councillor Lennox

Seconded by: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North
appoint Catherine Conrad as Acting Clerk for the purposes of the January 23,
2012 Regular Council meeting.*

Resolution Number: 2

Carried

F. **MINUTES**

1. Regular Meeting of Council, January 9, 2012

Moved by: Councillor Yake

Seconded by: Councillor Lennox

*THAT the minutes of the Regular Meeting of Council held on January
9, 2012 be adopted as circulated.*

Resolution Number: 3

Carried

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G. BUSINESS ARISING FROM MINUTES

1. Resolution Deferred from December 12, 2011 Regular Council Meeting

Moved By: Councillor Lennox

Seconded By: Councillor Burke

THAT the deferred resolution from the December 12, 2011 Regular Council meeting be amended; and

THAT the Council of the Corporation of the Township of Wellington North engage the services of Human Resources Consultant, Matthew Simon & Associates for the purposes of providing information and training on conducting performance reviews and any further assistance Council required to conduct reviews.

Resolution Number: 4

Carried

H. DELEGATIONS, DEPUTATIONS, PETITIONS

1. Natalia Welniak, Regional Outreach and Education Advisor
Re: Office of the Independent Police Review Director Presentation

Natalia Welniak and her assistant, Jessica Mahone, presented information regarding Oversight Agencies. The Independent Police Review Act was passed in 2007 and the Office of the Independent Police Review Director (OIPRD) officially opened its door in October 2009. Canada has three federal, thirteen provincial and two municipal oversight agencies with varied powers of police oversight.

The OIPRD is a civilian agency responsible for receiving, overseeing and dealing with all public complaints against municipal and regional police; but, not RCMP, By-law Officers or Aboriginal policing. The Director is appointed by Lieutenant Governor in Council on the recommendation of the Attorney General and cannot be a former police officer or current police officer. Employees are appointed under the Public Service Act and cannot be serving police officers.

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H. DELEGATIONS, DEPUTATIONS, PETITIONS (continued)

1. Natalia Welniak, Regional Outreach and Education Advisor
Re: Office of the Independent Police Review Director Presentation
(continued)

Complaints must be submitted on the OIPRD complaint form, which is available on the OIPRD website, the OIPRD Office, and at all municipal, regional and provincial police stations; Service Ontario locations and at many community centres and legal clinics.

Outreach and education sessions are made to both community groups and police groups, focussing on the role of the OIPRD and the complaint process. Advisors also participate in conferences and workshops and visit community organizations, libraries, MPP and MP offices to provide communications material. The OIPRD Annual Report can be obtained by contacting the office or on the website.

2. Councillor Andy Lennox
Re: Pre-Budget Presentation

Councillor Lennox presented Budget Planning Overview for the Township of Wellington North.

2011 Successes included setting targets for 5 year operating and 20 year capital projections, earlier budget preparation, more analysis of options, more analysis on changes in service level and stretch objectives (seeking efficiency). In 2011 all departments submitted full 5 year operating and 20 year capital budgets; most departments submitted full budget proposals and met the new deadline; and more analysis is being done and presented to Council.

Typical budget review and decision process is reactive. Operating budget is reviewed, outliers removed and operating proposals accepted. With the capital budget the proposals and estimated costs are reviewed, financing options reviewed, projects are prioritized, tax increase limits established and then projects are reduced to match available funds.

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H. DELEGATIONS, DEPUTATIONS, PETITIONS (continued)

2. Councillor Andy Lennox
Re: Pre-Budget Presentation (continued)

The Township's accumulated infrastructure deficit at the 2010 year end was \$96 million. Annual Amortization is \$5 million. Spending identified in 2012 budget process includes an average of \$4 million per year over 20 years plus the current debt repayment; which equals \$5.25 million. In 2011 budgeted capital spending plus debt repayment equalled \$3.2 million. Budgeted infrastructure requirements totalling \$5.25 million results in a deficit of \$2 million annually.

The challenge is deciding if changes are needed and reviewing options for change. The first option is to increase revenue. An immediate solution would require a 36% tax increase before considering operational costs. A second option is to cut expenses across the board. The third option is to re-engineer service delivery pros and cons. A fourth option would be a combination of the first three options.

To have successful change requires strategic planning, commitment, resources, change procedures and processes and regular and frequent communication regarding progress, successes, pitfalls, lessons learned, etc.

In summary, change is needed to begin filling the gap, to position our community for the future, to ensure the financial sustainability of our community and to obtain the best value for tax dollars. Council must agree change is needed, begin pro-active planning and goal setting, discuss and evaluate change options, commit to change options for medium to long term, ensure appropriate resources and attitudes to effect changes are in place, set measurable targets and measure progress, ensure decisions are consistent with the plan, celebrate success and recognize contributions people make, be prepared to explain and discuss decisions with reasons and communicate with all stakeholders.

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I. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS

1. Wellington North Fire Services
 - Arthur Station
 - 2011 Annual Report
 - 2011 Fire Prevention Officer's Annual Report
 - Mount Forest Station
 - 2011 Annual Report
 - 2011 Fire Prevention Officer's Annual Report

**Moved by: Councillor Yake
Seconded by: Councillor Lennox**

THAT the Council of The Corporation of the Township of Wellington North receive the Wellington North Fire Services 2011 Annual Reports and the 2011 Fire Prevention Officer's Annual Reports for the Arthur and Mount Forest Fire Stations.

Resolution Number: 5

Carried

2. Recreation & Culture Committee
 - Minutes, January 10, 2012

**Moved by: Councillor Lennox
Seconded by: Councillor Yake**

THAT the Council of The Corporation of the Township of Wellington North receive the minutes of the Recreation & Culture Committee meeting held on January 10, 2012.

Resolution Number: 6

Carried

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I. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS** (continued)

2. Recreation & Culture Committee (continued)
- Minutes, January 10, 2012

**Moved by: Councillor Yake
Seconded by: Councillor Lennox**

THAT the Council of The Corporation of the Township of Wellington North hire Custom Blend to provide water treatment at the Mount Forest & District Sports Complex at a price of \$5,900.00 plus tax as recommended by the Recreation & Culture Committee.

Resolution Number: 7 Carried

3. Water/Sewer Committee
- Minutes, January 17, 2012

**Moved by: Councillor Lennox
Seconded by: Councillor Yake**

THAT the Council of The Corporation of the Township of Wellington North receive the minutes of the Water/Sewer Committee meeting held on January 17, 2012.

Resolution Number: 8 Carried

**Moved by: Councillor Lennox
Seconded by: Councillor Yake**

THAT the Council of The Corporation of the Township of Wellington North approve the Water/Sewer Master Plan for the Village of Arthur for Issuance of the Notice of Completion as recommended by the Water/Sewer Committee.

Resolution Number: 9 Carried

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I. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS** (continued)

3. Water/Sewer Committee (continued)
- Minutes, January 17, 2012

**Moved by: Councillor Lennox
Seconded by: Councillor Yake**

THAT the Council of The Corporation of the Township of Wellington North award the contract for a study to provide options and alternatives for expanding the capacity of the Arthur Wastewater Treatment Plant to B.M. Ross and Associates Limited at a cost of \$7,600.00 including the Letter of Interest and a budget of \$1,000.00 plus \$500.00 per proposal with meetings or presentations, if requested being extra as recommended by the Water/Sewer Committee.

Resolution Number: 10

Carried

- DWQMS Financial Plan

**Moved by: Councillor Lennox
Seconded by: Councillor Yake**

THAT the Council of The Corporation of the Township of Wellington North approve the Drinking Water Quality Management Long Term Financial Plan submitted John Jeffery, Treasurer.

Resolution Number: 11

Carried

4. Works Committee
- Minutes, January 17, 2012

**Moved by: Councillor Goetz
Seconded by: Councillor Burke**

THAT the Council of The Corporation of the Township of Wellington North receive the minutes of the Works Committee meeting held on January 17, 2012.

Resolution Number: 12

Carried

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I. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS** (continued)

5. Fire Committee

- Extract from December 20, 2011 Fire Committee Minutes and Quotes for the Generator and its Installation at the Arthur Fire Station

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT the Council of the Township of Wellington North approve in accordance with the recommendations of the Fire Committee dated December 20, 2011 the following:

Waiving the requirement of the Procurement/Purchasing By-law for a minimum of 2 quotations;

Approving quotations received from:

Hillis Construction cement installation - \$3,164.00 (Includes HST)

Coffey Plumbing – gas installation parts and labour \$635 plus HST

Receive the quotations for supply of 50 KW generator from:

Yake Electric Limited - 50 KW - \$34,000.00 plus HST

Brent D. Rawn Electric – 50KW - \$23,575.00 plus HST

Approving the proposal/quotation received from Brent D. Rawn Electric for supply of a 50KW Generator as per specifications outlined in proposal dated January 20, 2012 in the amount of \$23,575.00 plus HST

Resolution Number: 13

Carried

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J. CORRESPONDENCE FOR COUNCIL'S INFORMATION AND DIRECTION

1. Arthur Lions Club
Re: Request for Temporary Road Closure for Annual Duck Race

**Moved by: Councillor Goetz
Seconded by: Councillor Burke**

THAT the Council of The Corporation of the Township of Wellington North grant the request of the Arthur Lion's club for a temporary road closure on Francis Street East between George Street and Charles Street in the former Village of Arthur.

AND FURTHER THAT staff be directed to prepare the necessary temporary road closure by-law for this event to be held on May 12, 2012.

Resolution Number: 14

Carried

2. County of Huron
Re: Request for Support of Resolution Regarding Findings and Recommendations of the Low Frequency Noise (LFN) Committee

**Moved by: Councillor Goetz
Seconded by: Councillor Burke**

THAT the Council of The Corporation of the Township of Wellington North support the resolution of the County of Huron regarding Findings and Recommendations of the Low Frequency Noise (LFN) Committee.

Resolution Number: 15

Carried

3. Maitland Valley Conservation Authority
Re: Directors' Attendance at Authority Meetings
- received as information

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J. CORRESPONDENCE FOR COUNCIL'S INFORMATION AND DIRECTION (continued)

4. Randy Pettapiece, MPP
Re: Copy of Correspondence to the Hon. Deb Matthews, MPP,
Minister of Health and Long-Term Care Re: Louise Marshall
Hospital (Mount Forest) Redevelopment Project
- received as information

5. Grand River Conservation Authority
Re: 2012 Budget and Levy Meeting

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT the Council of The Corporation of the Township of Wellington North forward the Grand River Conservation Authority Preliminary 2012 Budget to the Finance Committee for review.

Resolution Number: 16

Carried

6. Gordon Ough, County Engineer, County of Wellington
Re: Canadian Guidelines for Establishing Posted Speed Limits
- received as information

K. BY-LAWS

1. 3-12 Being a By-law to Amend Zoning By-law Number 66-01 being the Zoning By-law for the Township of Wellington North (Part of Lot 9, Concession 6, former Township of West Luther – Pritty)

Deferred pending further information from Darren Jones, CBO, regarding installation of septic systems.

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K. BY-LAWS (continued)

2. 4-12 Being a By-law to Authorize an application by the Corporation of the Township of Wellington North (the “Applicant Municipality”) to the Corporation of the County of Wellington requesting the Corporation of the County of Wellington to incur debt and issue debentures in respect of the capital works of the Applicant Municipality

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT By-law Number 4-12 being a by-law to authorize an application by The Corporation of the Township of Wellington North (the “Applicant Municipality”) to The Corporation of the County of Wellington requesting The Corporation of the County of Wellington to incur debt and issue debentures in respect of the capital works of the Applicant Municipality.

Resolution Number: 17

Carried

L. ITEMS FOR COUNCIL’S INFORMATION

Cheque Distribution Report dated January 19, 2012

Maitland Valley Conservation Authority

- Minutes, Board of Directors Meeting #9/11, November 16, 2011

Ben Wildeman

- Thank You for Scholarship

Town of Gravenhurst

- Resolution of Support for Resolution Passed by Township of Carling Regarding Paved Shoulders on Provincially Owned Highways

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M. NOTICE OF MOTION

1. Councillor Andy Lennox
Re: Resolution Abolishing Administration Committee

Councillor Lennox put forth a Notice of Motion regarding presentation of a resolution abolishing the Administration Committee at the next Council meeting.

N. ANNOUNCEMENTS

Councillor Burke advised that the next Recreation and Culture Committee will be held on February 7 at 8:30 a.m. at the Mount Forest Sports Complex.

Councillor Goetz announced that the Mount Forest Chamber of Commerce will have their first "After Business" meeting on Thursday, January 26 at 5:30 p.m. at ITS Office Pro and then move across the street to Plume's Main Street Interiors.

Mayor Tout thanked those who attended the Joint EDC meeting held in Harriston on January 16.

The Mayor reminded everyone about the "Soup's On" event on January 28 in Mount Forest. The Big Brother Bowl will be held in Mount Forest on Sunday, February 12 and the Mayors of Minto and Wellington North will be bowling for the cause.

O. CLOSED MEETING SESSION

1. "Legal" matter

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT Council go into a meeting at 9:08 p.m. that is closed to the public under subsections 239 (2) (f) of the Municipal Act, 2001

- ***to consider advice that is subject to solicitor-client privilege, including communications necessary for that purpose.***

Resolution Number: 18

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O. CLOSED MEETING SESSION (continued)

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT Council rise from a closed meeting session at 9:43 p.m.

Resolution Number: 19

Carried

P. CONFIRMING BY-LAW

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT By-law Number 5-12 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on January 23, 2012 be read a First, Second and Third time and finally passed.

Resolution Number: 20

Carried

Q. ADJOURNMENT

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT the Regular Council meeting of January 23, 2012 be adjourned at 9:44 p.m.

Resolution Number: 21

Carried

C.A.O./CLERK

MAYOR