

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
MINUTES OF SPECIAL COUNCIL MEETING  
JANUARY 16, 2017 @ 4:30 P.M.**

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

**Members Present:**

**Mayor: Andy Lennox**  
**Councillors: Sherry Burke**  
**Lisa Hern**  
**Steve McCabe**  
**Dan Yake**

**Staff Present:**

**CAO: Michael Givens**  
**Clerk: Karren Wallace**  
**Treasurer: Kimberly Henderson**  
**Deputy Treasurer/Tax Collector: Mary Jo Marshall**  
**Executive Assistant: Cathy Conrad**  
**Director of Public Works: Matthew Aston**  
**Road Superintendent: Dale Clark**  
**Water & Sewer Superintendent: Barry Trood**  
**Chief Building Official: Darren Jones**  
**Economic Development Officer: Dale Small**  
**Tourism, Marketing, Promotion Manager: April Marshall**  
**Fire Chief: Dave Guilbault**  
**Fire Prevention Officer: Marco Guidotti**  
**Director Recreation, Parks & Facilities: Barry Lavers**

**CALLING TO ORDER**

Mayor Lennox called the meeting to order

**ADOPTION OF THE AGENDA**

**Resolution 2017-014**

Moved: Councillor Burke

Seconded: Councillor McCabe

*THAT the Agenda for the January 16, 2017 Special Meeting of Council be accepted and passed.*

**CARRIED**

**DISCLOSURE OF PECUNIARY INTEREST**

No declaration of pecuniary interest

## **ITEMS FOR CONSIDERATION**

### **4 a TR 2017-003 Combined Wages and Benefits for Recreation Facilities**

#### **Resolution 2017-015**

Moved: Councillor McCabe

Seconded: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North receive for information Report TR2017-003 being a report on Combined Wages and Benefits for Recreation Facilities Employees.*

**CARRIED**

### **4 b Review amendment to draft operating budget**

#### **Resolution 2017-016**

Moved: Councillor Burke

Seconded: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North receive the Draft Operating Budget as presented at the January 16, 2017 Special Council Meeting.*

**CARRIED**

### **4 c Tax Impact Analysis**

#### **Resolution 2017-017**

Moved: Councillor Yake

Seconded: Councillor Hern

That staff be directed to limit the tax levy increase in 2017 to no more than 3.5% over the 2016 levy.

**CARRIED**

### **4 d Draft Capital Budget Review/Prioritization**

#### **Resolution 2017-018**

Moved: Councillor Hern

Seconded: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North receive the Draft Capital Budget as presented at the January 16, 2017 Special Council Meeting.*

**CARRIED**

#### **Resolution 2017-019**

Moved: Councillor Hern

Seconded: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North prioritize the following capital expenditures as set out on Schedule A attached.*

**CARRIED**

**CONFIRMATORY BY-LAW**

**Resolution 2017-020**

Moved: Councillor Yake

Seconded: Councillor Hern

*THAT By-law Number 008-17 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Special Meeting held on January 16, 2017 be read a First, Second and Third time and finally passed.*

**CARRIED**

**ADJOURNMENT**

**Resolution 2017-021**

Moved: Councillor Yake

Seconded: Councillor Hern

*THAT the Special Council meeting of January 16, 2017 be adjourned at 7:37 p.m.*

**CARRIED**

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**CLERK**

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**MAYOR**

Township of Wellington North  
2017 DRAFT Capital Budget  
Council Priority

JH

| Description of Capital Project                      | Estimated Total Cost of Project Including all Applicable Taxes | Details                      | 2017 Project Y or N |
|-----------------------------------------------------|----------------------------------------------------------------|------------------------------|---------------------|
| <b>00-15 - ADMINISTRATION</b>                       |                                                                |                              |                     |
| Community Initiated Projects                        | 50,000                                                         | Wrk Cap                      | Y                   |
| Information Technology                              | 66,750                                                         | Wrk Cap                      | Y                   |
|                                                     | <b>116,750</b>                                                 |                              |                     |
| <b>00-16 - PROPERTY</b>                             |                                                                |                              |                     |
|                                                     | -                                                              |                              |                     |
| <b>00-20 - WELLINGTON NORTH FIRE SERVICE</b>        |                                                                |                              |                     |
| Carbon Monoxide & Moisture Monitor                  | 8,600                                                          | Fire Equip                   | Y                   |
| MF 2017 Pumper Truck (sale of 1992 Spartan)         | 575,000                                                        | Southgate, Fire-Equip, Sale, | Y                   |
| Hydraulic Porta-Tanks (4)                           | 35,000                                                         | Fire Equip                   | Y                   |
| 1/2 Ton Pick-up Truck (sale of Tahoe)               | 42,000                                                         | Fire-Equip                   | Y                   |
| AV - LED Information sign (joint w/Rec)             |                                                                |                              | N                   |
|                                                     | <b>660,600</b>                                                 |                              |                     |
| <b>00-30 - ROADS-FLEET</b>                          |                                                                |                              |                     |
| Plow Truck                                          | 260,000                                                        |                              | Y                   |
| Sidewalk machine                                    | 180,000                                                        |                              | Y                   |
| Road Foreman Pick-up Truck                          | 45,000                                                         | Rds Equip                    | Y                   |
|                                                     | <b>485,000</b>                                                 |                              |                     |
| <b>00-30 - BRIDGES/CULVERTS</b>                     |                                                                |                              |                     |
| Bridge 2025 - Concession 6S                         | 220,000                                                        | GT                           | Y                   |
| Bridge 2042 - 2 Line                                | 59,000                                                         | GT                           | Y                   |
| Bridge 2004 - Sideroad 3E                           | 88,000                                                         | GT                           | Y                   |
|                                                     | <b>367,000</b>                                                 |                              |                     |
| <b>00-30 - ROADS</b>                                |                                                                |                              |                     |
| <b>Water/Sewer/Roads Projects</b>                   |                                                                |                              |                     |
| <b>Design only:</b>                                 |                                                                |                              |                     |
| AV Charles St E / Leonard Engineer design           | 20,000                                                         | GT                           | Y                   |
| MF Queen St (Hwy89) - Engineer design               |                                                                | GT                           | N                   |
| MF Mount Forest Dr - Engineer design                | 10,000                                                         | GT                           | Y                   |
| <b>Full Reconstruction:</b>                         |                                                                |                              |                     |
| MF JamesSt Phase 1&2 Queen-Waterloo-N Water \$1.29M | 584,000                                                        | GT, Infrast,                 | Y                   |
| AR Francis St E Hwy 6 - Charles \$947K              | 363,700                                                        |                              | MAYBE               |
| MF King St W Queen St W - Main St S \$1.475M        | 625,000                                                        | OCIF-FC \$210,198            | MAYBE               |
|                                                     | (363,000)                                                      | OCIF-AC \$333,614            |                     |
| <b>ROADS ONLY</b>                                   |                                                                |                              |                     |
| <b>Gravel - Base rebuild</b>                        |                                                                |                              |                     |
| 2nd Line Siderd 30 to Cty Rd 109 1K                 | 50,000                                                         |                              | Y                   |
| Siderd 9W Concession 7 to 9 1K                      | 50,000                                                         |                              | Y                   |
| <b>Rural Paving</b>                                 |                                                                |                              |                     |
| Sideroad 3W Cty 6 - Hwy 6                           | 280,000                                                        |                              | Y                   |
| Siderd 7W Conc 9 - Conc 11                          | 189,000                                                        |                              | Y                   |
| Line 6 E of Cty 16                                  |                                                                |                              | N                   |
| <b>Urban Street Paving</b>                          |                                                                |                              |                     |
| MF Forest Glen Cr                                   | 40,000                                                         |                              | Y                   |
| MF Church St S Albert N to End                      | 40,000                                                         |                              | Y                   |
| MF Forest Glen Drive                                | 40,000                                                         |                              | Y                   |
| AV Bellefield Cres                                  | 40,000                                                         |                              | Y                   |
| MF Byelanad Drive W to Durham St                    |                                                                |                              | N                   |
| MF Ayrshire St South of Hwy 89                      | 40,000                                                         |                              | Y                   |
| AV - Municipal lot paving                           |                                                                |                              | N                   |
| MF Birmingham St E Main - Furgus                    | 40,000                                                         |                              | Y                   |
| MF Queen Street W resurfacing                       | 259,188                                                        | CL grant                     | Y                   |

**Township of Wellington North  
2017 DRAFT Capital Budget  
Council Priority**

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| Description of Capital Project                        | Estimated Total Cost of Project Including all Applicable Taxes | Details                                | 2017 Project Y or N |
|-------------------------------------------------------|----------------------------------------------------------------|----------------------------------------|---------------------|
| <b>Roads - Other</b>                                  |                                                                |                                        |                     |
| Sidewalk Installation Project                         |                                                                |                                        | N                   |
|                                                       | <b>2,307,888</b>                                               |                                        |                     |
| <b>00-40 - SANITARY SEWERS</b>                        |                                                                |                                        |                     |
| <b>Water/Sewer/Roads Projects</b>                     |                                                                |                                        |                     |
| AV Charles St E / Leonard Engineer design             | 15,000                                                         |                                        | Y                   |
| MF Queen St (Hwy89) - Engineer design                 |                                                                |                                        | N                   |
| MF Mount Forest Dr - Engineer design                  | 30,000                                                         |                                        | Y                   |
| MF JamesSt Phase 1&2 Queen-Waterloo-North Water       | 386,000                                                        |                                        | Y                   |
| AR Francis St E Hwy 6 - Charles                       | 337,000                                                        |                                        | maybe               |
| MF King St W Queen St W - Main St S                   | 480,000                                                        | OCIF-FC \$165,155<br>OCIF-AC \$262,125 | maybe               |
| <b>Other Sanitary Sewers</b>                          |                                                                |                                        |                     |
| AV - WWTP Detailed design of upgrade                  | 1,000,000                                                      | CWWF, San Sewage                       | Y                   |
| AV - OCWA recommended projects                        | 97,500                                                         |                                        | Y                   |
| MF - OCWA recommended projects                        | 115,000                                                        |                                        | Y                   |
|                                                       | <b>2,460,500</b>                                               |                                        |                     |
| <b>00-42 - WATERWORKS</b>                             |                                                                |                                        |                     |
| <b>Water/Sewer/Roads Projects</b>                     |                                                                |                                        |                     |
| AV Charles St E / Leonard Engineer design             | 15,000                                                         |                                        | Y                   |
| MF Queen St (Hwy89) - Engineer design                 |                                                                |                                        | N                   |
| MF Mount Forest Dr - Engineer design                  | 10,000                                                         |                                        | Y                   |
| MF JamesSt Phase 1&2 Queen-Waterloo-North Water       | 320,000                                                        |                                        | Y                   |
| AR Francis St E Hwy 6 - Charles                       | 246,300                                                        |                                        | MAYBE               |
| MF King St W Queen St W - Main St S                   | 370,000                                                        | OCIF-FC \$125,118<br>OCIF-AC \$198,580 | MAYBE               |
| <b>Other Water</b>                                    |                                                                |                                        |                     |
| MF Durham St W - Henry St - Queen St W                | 100,000                                                        |                                        | Y                   |
|                                                       | <b>1,061,300</b>                                               |                                        |                     |
| <b>00-70 - PARKS &amp; RECREATION</b>                 |                                                                |                                        |                     |
| MF - Murphy Park                                      | 132,300                                                        | ON150                                  | Y                   |
| MF - Kinsmen Ball Diamond                             | 73,382                                                         | CIP150                                 | Y                   |
| MF - Pool electrical panel                            | 13,530                                                         |                                        | Y                   |
| AV - Tractor replacement                              | 30,000                                                         | Equip Res                              | Y                   |
| MF - Sports complex parking lot paving                |                                                                |                                        | N                   |
| AV - LED Information sign (joint w/Fire)              |                                                                |                                        | N                   |
| AV - Community Centre storage building                |                                                                |                                        | N                   |
| AV - Splash Pad (funded by Optimist Club Fundraising) | 140,000                                                        |                                        | Y                   |
|                                                       | <b>389,212</b>                                                 |                                        |                     |
| <b>2017 Summary</b>                                   |                                                                | <b>7,848,250</b>                       |                     |
| <b>2016 Summary</b>                                   |                                                                | <b>7,690,179</b>                       |                     |
| <b>2015 Summary</b>                                   |                                                                | <b>5,297,295</b>                       |                     |
| <b>2014 Summary</b>                                   |                                                                | <b>3,430,900</b>                       |                     |
| <b>2013 Summary</b>                                   |                                                                | <b>3,677,180</b>                       |                     |
| <b>2012 Summary</b>                                   |                                                                | <b>2,652,032</b>                       |                     |