

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
AGENDA SPECIAL MEETING OF COUNCIL
JANUARY 16 2017 @ 4:30 P.M.
MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH**

ITEM		PAGE
1	CALLING TO ORDER - Mayor Lennox	
2	ADOPTION OF THE AGENDA	
3	DISCLOSURE OF PECUNIARY INTEREST	
4	ITEMS FOR CONSIDERATION	
	TR 2017-003 Combined Wages and Benefits for Recreation Facilities	
a	<i>That Report TR2017-003 being a report on Combined Wages and Benefits for Recreation Facilities be received for information.</i>	001
b	Review amendment to draft operating budget	004
c	Tax Impact Analysis	006
d	Draft Capital Budget Review/Prioritization	012
5	CONFIRMATORY BY-LAW	023
6	ADJOURNMENT	

The following accessibility services can be made available to residents upon request with two weeks' notice:

Sign Language Services – Canadian Hearing Society – 1-877-347-3427

- Kitchener location – 1-855-656-3748

TTY: 1-877-843-0368 Documents in alternate forms – CNIB – 1-800-563-2642



7490 Sideroad 7 W, PO Box 125,
Kenilworth, ON N0G 2E0

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001

Plan to
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**TO: MAYOR AND MEMBERS OF COUNCIL
SPECIAL BUDGET MEETING OF JANUARY 16, 2017**

FROM: KIMBERLY HENDERSON, TREASURER

**SUBJECT: REPORT TR2017-003 BEING A REPORT ON COMBINED WAGES
AND BENEFITS FOR RECREATION FACILITIES**

THAT Report TR2017-003 being a report on Combined Wages and Benefits for Recreation Facilities be received for information;

PREVIOUS REPORTS PERTINENT TO THIS MATTER

N/A

BACKGROUND

At the Special Budget Meeting of November 28, 2016, Council had requested staff to prepare a schedule combining the wages and benefits of the Arthur and Mount Forest recreation facilities, attached as Appendix A.

FINANCIAL CONSIDERATIONS

The combined increase for 2017 wages and benefits for the Arthur and Mount Forest facilities is \$13,306 (2.4%).

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

Yes No N/A

Which pillars does this report support?

- Community Growth Plan
- Human Resource Plan
- Brand and Identity
- Strategic Partnerships

- Community Service Review
- Corporate Communication Plan
- Positive Healthy Work Environment

PREPARED BY:	RECOMMENDED BY:
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Kimberly Henderson

Michael Givens, CAO

KIMBERLY HENDERSON TREASURER	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER
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Township of Wellington North
 Recreation Wages Summary Report
 DRAFT 2017 Budget

Appendix A

Accounts	Account Description	2014 Budget	2014 Actual	2015 Budget	2015 Actual	2016 Budget	2016 July Actual	2017 Budget	Change over 2016	
									Dollars	Percent
MF Rec Wages & Benefits										
1-10-70-505-5005	Rec - Parks Salaries	19,500	11,482	19,793	16,310	21,000	9,183	21,336	336	0.02
1-10-70-505-5025	Rec - Parks Benefits	3,200	2,175	3,360	2,735	3,528	1,607	3,000	(528)	(0.15)
1-10-70-555-5005	Rec - Trail Wages	2,000	1,837	2,000	1,915	2,000	68	2,000	0	0.00
1-10-70-555-5025	Rec - Trail Benefits	298	6	298	-	300	8	300	0	0.00
1-10-70-515-5005	Rec - Pool Wages	35,000	31,022	35,525	30,188	36,058	13,060	36,635	577	0.02
1-10-70-515-5025	Rec - Pool Benefits	5,012	5,106	5,263	3,388	5,526	1,521	4,000	(1,526)	(0.28)
1-10-70-565-5005	CC - Arena Wages	187,000	169,791	189,805	179,591	192,652	83,006	185,000	(7,652)	(0.04)
1-10-70-565-5025	CC - Arena Benefits	40,000	38,910	40,000	40,202	42,000	24,462	28,000	(14,000)	(0.33)
1-10-70-565-5026	CC - Arena Group Benefits (NEW)	-	-	-	-	-	-	13,660	13,660	-
1-10-70-575-5005	CC - Con Salaries	20,000	16,713	20,000	21,125	20,000	8,810	20,320	320	0.02
1-10-70-575-5025	CC - Concession Benefits	2,900	2,609	2,900	2,295	2,900	953	2,500	(400)	(0.14)
Total MF Rec Wages & Benefits		314,910	279,651	318,944	297,749	325,964	142,678	316,750	(9,214)	(0.03)

Accounts	Account Description	2014 Budget	2014 Actual	2015 Budget	2015 Actual	2016 Budget	2016 July Actual	2017 Budget	Change over 2016	
									Dollars	Percent
AV Rec Wages & Benefits										
1-40-70-505-5005	Rec - Parks Salaries	13,900	12,238	13,900	10,852	14,109	4,871	14,000	-109	-0.8%
1-40-70-505-5025	Rec - Parks Benefits	2,100	1,986	2,100	2,717	2,205	748	2,200	-5	-0.2%
1-40-70-506-5005	Rec - Turf Wages	0	0	0	6,912	0	3,554	0	0	-
1-40-70-506-5025	Rec - Tuft Benefits	0	0	0	0	0	480	0	0	0.0%
1-40-70-555-5005	Rec - Trail Wages	1,000	904	1,000	327	1,000	313	1,000	0	0.0%
1-40-70-555-5025	Rec - Trails Benefits	0	234	0	341	0	40	0	0	0.0%
1-40-70-515-5005	Rec - Pool Salaries	33,000	25,142	29,000	25,875	29,000	11,588	29,464	464	1.6%
1-40-70-515-5025	Rec - Pool Benefits	4,900	4,116	4,300	2,825	4,300	1,329	4,000	-300	-7.0%
1-40-70-565-5005	CC - Arena Wages	145,000	144,044	130,500	146,855	130,500	70,250	145,000	14,500	11.1%
1-40-70-565-5025	CC - Arena Benefits	32,000	36,583	32,625	39,809	32,625	24,551	24,500	-8,125	-24.9%
1-40-70-565-5026	CC - Arena Group Benefits (NEW)	0	0	0	0	0	0	15,786	15,786	-
1-40-70-575-5005	CC - Con Salaries	18,500	13,473	18,778	9,956	19,060	8,523	19,365	305	1.6%
1-40-70-575-5025	CC - Concession Benefits	2,037	2,223	2,139	918	2,246	1,163	2,250	4	0.2%
Total AV Rec Wages & Benefits		252,437	240,943	234,342	247,387	235,045	127,410	257,565	22,520	9.6%

AV and MF combined - Wages and Benefits		567,347	520,594	553,286	545,136	561,009	270,088	574,315	13,306	2.4%
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2017 Budget Summary ****DRAFT						
FIR Category	2015 Budget	2016 Budget	2017 Budget	% Change	Change \$	
General Government						
General Government	-1,482,960	-1,587,543	-1,791,750	12.9%	-204,207	
Other Revenues-Supps/Omitts/Writeoffs	-160,532	-163,743	-166,930	1.9%	-3,187	
Council	139,955	139,981	132,129	-5.6%	-7,852	
Administration	1,175,577	1,208,005	1,198,986	-0.7%	-9,019	
Property	51,211	41,613	39,684	-4.6%	-1,929	
Protection Services						
Fire	731,284	767,884	784,683	2.2%	16,799	
Police/Crossing Guard	47,245	47,994	48,705	1.5%	711	
Conservation Authority	141,800	145,865	147,881	1.4%	2,016	
Protective Inspection & Control	2,535	0	0	0.0%	0	
Animal Control	0	34,520	14,950	-56.7%	-19,570	
By-Law Enforcement	13,367	16,213	13,680	-15.6%	-2,533	
Transportation Services						
Roads	3,988,138	4,204,153	4,539,489	8.0%	335,336	
Streetlights	-6,641	-6,641	-1,704	0.0%	4,937	
Rural Water	8,460	5,614	7,393	31.7%	1,779	
Health Services						
Hospital	0	0	0	0.0%	0	
Cemetery	0	0	13,591	-	13,591	
Recreation and Cultural Services						
Parks & Recreation	1,658,007	1,705,979	1,821,491	6.8%	115,512	
Planning and Development						
Planning	388	0	0	0.0%	0	
Commercial & Industrial	0	0	0	0.0%	0	
Economic Development	145,299	152,191	180,632	18.7%	28,441	
Tile Drains	0	0	0	0.0%	0	
Municipal Drains	31,422	32,050	47,050	46.8%	15,000	
Total Levy Requirement	6,484,555	6,744,135	7,029,959	4.24%	285,824	
Environmental Services						
Sanitary Sewer	0	0	0		0	
Water	0	0	-0		0	
Tax Levy Transfers						
To Capital	1,485,271	1,609,090	1,992,552	23.8%	383,462	
To Reserves	343,900	423,400	215,125	-49.2%	-208,275	
To Reserve Funds	28,500	28,500	50,938	78.7%	22,438	
	1,857,671	2,060,990	2,258,615	9.6%	197,625	

Budget Changes

Operating Budget	Increase / (Decrease)	Balance
Total levy requirement (4.02%) at November 28, 2016		271,055
Adjustments following November 28th Budget meeting:		
Insurance reduction (0% increase) - corporate wide	(6,231)	
Roads -Increase to continue with brush events	7,000	
Increase to total community grants and donations	14,000	
Sidewalk master plan - moved from 2017 capital program offset by reduced transfer to reserves		
Increase to CBO Training Expense offset by reduced transfer to reserves		
Total Adjustments		14,769
Total levy requirement (4.24%) at January 16, 2017 Budget meeting:		285,824

Capital Budget Changes	Increase / (Decrease)	Balance
Total Capital Expenditures at November 28, 2016		8,635,250
Sidewalk study moved to operating budget	(20,000)	
Arthur Splash Pad added	140,000	
Information Technology expenditures added	66,750	
Total Adjustments		186,750
Total Estimated Project Costs		8,822,000

2017 Tax Increase Comparisons

Increase in Budget Levy	3%	4%	5%	6%
Total levy increase	\$ 202,523	\$ 270,031	\$ 337,538	\$ 405,045
Increase/Avg Residential Assessment (\$236.7K)	\$ 10.38	\$ 22.11	\$ 33.84	\$ 45.57

2016 MPAC Assessment Update

Over the next 4 years, the average change in property assessment within Wellington North is summarized in the following chart:

Property Type	Increase
Average Residential	18.0%
Farm Property	64.0%
Multi Residential	28.0%
Commercial	12.4%
Industrial	12.0%



Impact on Taxpayers – Wellington North Portion Only

- Assessment data comes from the Municipal Property Assessment Corporation (MPAC) and is fine tuned by the County. The figures below either reflect a mean (average) property value or a typical (median) property value, based on the best available data. **The median or typical property in each group represents a property with an assessed value at or near the midpoint or median for the group and a per cent change in assessment for the year at or near the median for the group.**
- Calculations are based on a 4.0% Township levy increase for 2017 over the 2016 Budget Levy.

Property Type	2016 Assessment	2017 Assessment	2016 TWP Taxes	2017 TWP Taxes	\$ Tax Change	% Tax Change
RT-Single Family Dwelling (average)	227,484	236,726	1,197.85	1,219.96	22.11	1.85
RT – Farm House (typical)	144,500	155,100	760.88	799.30	38.42	5.05
FT – Farmland (typical)	518,500	630,275	682.56	812.03	129.47	18.97
CT – Commercial (typical)	403,970	351,768	3,146.07	2,681.17	(464.90)	(14.78)
IT – Industrial (typical)	511,308	611,803	6,461.68	7,566.99	1,105.31	17.11

Residential Tax Impact per \$100,000 of Assessment

- 2016 taxes per \$100,000 in assessment
 - Township portion \$526.56
 - County portion \$642.78
 - Education portion \$188.00
 - Total Taxes \$1,346.58

- For 2017, residential assessments have increased approximately 4.06%. 2017 taxes per \$104,060
 - Township portion \$536.27
 - County portion – Est. \$652.78 – 2017 tax rates not avail
 - Educ. portion – Est. \$190.00 – 2017 tax rates not avail
 - Total Taxes – Est. \$1,379.05



2016 Net Municipal Levy Comparison per Capita vs. \$100,000 Assessment - Location (cont'd)

Municipality	2016 Levy per Capita	2016 Net Levy Per \$100,000		Per Capita Ranking	Per \$100,000 Unweighted Assessment Ranking	Per \$100,000 Weighted Assessment Ranking
		Unweighted Assessment	Weighted Assessment			
The Blue Mountains	\$ 4,438	\$ 715	\$ 723	high	low	low
North Dumfries	\$ 1,510	\$ 811	\$ 753	mid	low	low
Wilmot	\$ 1,073	\$ 748	\$ 771	low	low	low
Woolwich	\$ 1,140	\$ 804	\$ 774	low	low	low
Puslinch	\$ 2,250	\$ 863	\$ 809	high	low	low
Wellesley	\$ 995	\$ 704	\$ 826	low	low	low
Saugeen Shores	\$ 1,532	\$ 843	\$ 849	mid	low	low
Grey Highlands	\$ 1,501	\$ 750	\$ 850	mid	low	low
Brant	\$ 1,281	\$ 850	\$ 887	low	low	low
Guelph-Eramosa	\$ 1,561	\$ 847	\$ 918	high	low	low
Erin	\$ 1,819	\$ 877	\$ 926	high	low	low
Lambton Shores	\$ 1,977	\$ 856	\$ 933	high	low	mid
Centre Wellington	\$ 1,314	\$ 913	\$ 943	low	mid	mid
Middlesex Centre	\$ 1,382	\$ 752	\$ 944	mid	low	mid
Kincardine	\$ 1,693	\$ 894	\$ 956	high	mid	mid
Waterloo	\$ 1,796	\$ 1,143	\$ 969	high	mid	mid
Kitchener	\$ 1,251	\$ 1,151	\$ 978	low	mid	mid
Norfolk	\$ 1,176	\$ 924	\$ 1,004	low	mid	mid
Cambridge	\$ 1,408	\$ 1,269	\$ 1,040	mid	mid	mid
North Perth	\$ 1,195	\$ 774	\$ 1,045	low	low	mid
Guelph	\$ 1,645	\$ 1,273	\$ 1,070	high	mid	mid
Strathroy-Caradoc	\$ 1,052	\$ 1,021	\$ 1,076	low	mid	mid
Haldimand	\$ 1,303	\$ 1,069	\$ 1,096	low	mid	mid
Mapleton	\$ 1,367	\$ 734	\$ 1,098	low	low	mid
Kingsville	\$ 1,085	\$ 940	\$ 1,103	low	mid	mid
Meaford	\$ 1,649	\$ 1,044	\$ 1,110	high	mid	mid
Tillsonburg	\$ 1,313	\$ 1,373	\$ 1,132	low	high	mid
Wellington North	\$ 1,242	\$ 966	\$ 1,169	low	mid	mid
London	\$ 1,378	\$ 1,365	\$ 1,175	mid	high	mid
North Middlesex	\$ 1,339	\$ 666	\$ 1,184	low	low	high
Minto	\$ 1,171	\$ 1,061	\$ 1,196	low	mid	high
Stratford	\$ 1,644	\$ 1,473	\$ 1,198	high	high	high
Tecumseh	\$ 1,433	\$ 1,274	\$ 1,214	mid	mid	high
St. Marys	\$ 1,628	\$ 1,428	\$ 1,230	high	high	high
Sarnia	\$ 1,411	\$ 1,565	\$ 1,325	mid	high	high
Ingersoll	\$ 1,524	\$ 1,670	\$ 1,333	mid	high	high
St. Thomas	\$ 1,198	\$ 1,601	\$ 1,340	low	high	high
Central Elgin	\$ 1,651	\$ 1,217	\$ 1,363	high	mid	high
Owen Sound	\$ 1,573	\$ 1,766	\$ 1,414	high	high	high
Leamington	\$ 1,135	\$ 1,211	\$ 1,420	low	mid	high
Chatham-Kent	\$ 1,387	\$ 1,276	\$ 1,519	mid	high	high
Windsor	\$ 1,540	\$ 2,126	\$ 1,650	high	high	high
Southwest Average	\$ 1,499	\$ 1,086	\$ 1,079			

APPENDIX 1
Assessment Change Summary by Property Class
Township of Wellington North

The following chart provides a comparison of the total assessment for the 2012 and 2016 base years, as well as a comparison of the assessment change for year one of the four year phase in (2017 property tax year), by property class.

Property Class/Realty Tax Class	2012 Full CVA	2016 Full CVA	Percent Change 2012 to 2016	2017 Phased-in CVA	Percent Change 2012 to 2017
R Residential	878,144,979	1,044,161,409	18.9%	913,957,112	4.1%
M Multi-Residential	28,720,000	32,206,700	12.1%	29,338,925	2.2%
C Commercial	80,767,730	91,703,100	13.5%	81,707,756	1.2%
X Commercial (New Construction)	9,534,530	10,183,800	6.8%	9,646,673	1.2%
I Industrial	25,352,265	27,563,200	8.7%	25,673,531	1.3%
L Large Industrial	13,610,000	15,564,900	14.4%	14,098,725	3.6%
J Industrial (New Construction)	951,300	1,042,700	9.6%	923,450	-2.9%
P Pipeline	3,890,000	4,342,000	11.6%	4,003,000	2.9%
F Farm	524,405,505	881,051,600	68.0%	613,514,904	17.0%
T Managed Forests	4,189,100	3,365,800	-19.7%	2,805,400	-33.0%
(PIL) R Residential	2,108,800	1,512,400	-28.3%	1,466,200	-30.5%
(PIL) C Commercial	8,452,100	8,685,800	2.8%	8,354,525	-1.2%
(PIL) H Landfill	652,000	852,200	30.7%	702,050	7.7%
E Exempt	73,650,000	69,909,100	-5.1%	63,296,050	-14.1%
TOTAL	1,654,428,309	2,192,144,709	32.50%	1,769,488,301	6.95%

APPENDIX 2
Assessment Base Distribution Summary by Property Class
Township of Wellington North

The following chart provides a comparison of the distribution of the total assessment for the 2012 and 2016 base years, which includes the percentage of the total assessment base by property class.

Property Class/Realty Tax Class	2012 Full CVA	Percentage of Total 2012 CVA	2016 Full CVA	Percentage of Total 2016 CVA	2017 Phased-in CVA	Percentage of Total 2017 CVA
R Residential	878,144,979	53.1%	1,044,161,409	47.6%	913,957,112	51.7%
M Multi-Residential	28,720,000	1.7%	32,206,700	1.5%	29,338,925	1.7%
C Commercial	80,767,730	4.9%	91,703,100	4.2%	81,707,756	4.6%
X Commercial (New Construction)	9,534,530	0.6%	10,183,800	0.5%	9,646,673	0.5%
I Industrial	25,352,265	1.5%	27,563,200	1.3%	25,673,531	1.5%
L Large Industrial	13,610,000	0.8%	15,564,900	0.7%	14,098,725	0.8%
J Industrial (New Construction)	951,300	0.1%	1,042,700	0.0%	923,450	0.1%
P Pipeline	3,890,000	0.2%	4,342,000	0.2%	4,003,000	0.2%
F Farm	524,405,505	31.7%	881,051,600	40.2%	613,514,904	34.7%
T Managed Forests	4,189,100	0.3%	3,365,800	0.2%	2,805,400	0.2%
(PIL) R Residential	2,108,800	0.1%	1,512,400	0.1%	1,466,200	0.1%
(PIL) C Commercial	8,452,100	0.5%	8,685,800	0.4%	8,354,525	0.5%
(PIL) H Landfill	652,000	0.0%	852,200	0.0%	702,050	0.0%
E Exempt	73,650,000	4.5%	69,909,100	3.2%	63,296,050	3.6%
TOTAL	1,654,428,309	100.0%	2,192,144,709	100.0%	1,769,488,301	100.0%

Township of Wellington North
2017 Capital Budget
DRAFT

Description of Capital Project	Estimated Total Cost of Project Including all Applicable Taxes	Details	Priority	Funding Sources										Total of Funding Sources	UNFUNDED		
				Provincial Grants	Federal Grants	Unused Capital Funds	Reserve	Reserve Funds	Donations	User Fees	Debt	Other	Tax Levy				
00-15 - ADMINISTRATION																	
Community Initiated Projects	50,000	Wrk Cap	1				20,000								30,000	50,000	-
Information Technology	66,750	Wrk Cap	2				66,750									66,750	-
	116,750															116,750	-
00-16 - PROPERTY																	
																-	-
																-	-
00-20 - WELLINGTON NORTH FIRE SERVICE																	
Carbon Monoxide & Moisture Monitor	8,600	Fire Equip	1				8,600									8,600	-
MF 2017 Pumper Truck (sale of 1992 Spartan)	575,000	Southgate, Fire-Equip, Sale,	2				567,000				8,000					575,000	-
Hydraulic Porta-Tanks (4)	35,000	Fire Equip	3				5,000							30,000		35,000	-
1/2 Ton Pick-up Truck (sale of Tahoe)	42,000	Fire-Equip	4				37,000				5,000					42,000	-
AV - LED Information sign (joint w/Rec)	8,500		5											8,500		8,500	-
	669,100															669,100	-
00-30 - ROADS-FLEET																	
Plow Truck	260,000		1											15,000		15,000	(245,000)
Sidewalk machine	180,000		2										10,000		10,000	(170,000)	
Road Foreman Pick-up Truck	45,000	Rds Equip	3				9,000								9,000	(36,000)	
	485,000															34,000	(451,000)
00-30 - BRIDGES/CULVERTS																	
Bridge 2025 - Concession 6S	220,000	GT	1													220,000	-
Bridge 2042 - 2 Line	59,000	GT	2													59,000	-
Bridge 2004 - Sideroad 3E	88,000	GT	3													88,000	-
	367,000															367,000	-
00-30 - ROADS																	
Water/Sewer/Roads Projects																	
Design only:																	
AV Charles St E / Leonard Engineer design	20,000	GT	1													20,000	-
MF Queen St (Hwy89) - Engineer design	120,000	GT	2													120,000	-
MF Mount Forest Dr - Engineer design	10,000	GT	3													10,000	-
Full Reconstruction:																	
MF JamesSt Phase 1&2 Queen-Waterloo-N Water \$1.29M	584,000	GT, Infrast,	1				100,000	100,000							316,971	516,971	(67,029)
AR Francis St E Hwy 6 - Charles \$947K	363,700		2												363,700	363,700	-
MF King St W Queen St W - Main St S \$1.475M	625,000	OCIF-FC \$210,198 OCIF-AC \$333,614	3			543,812	81,188									625,000	-
ROADS ONLY																	
Gravel - Base rebuild																	
2nd Line Siderd 30 to Cty Rd 109 1K	50,000		2												50,000	50,000	-
Siderd 9W Concession 7 to 9 1K	50,000		14												50,000	50,000	-
Rural Paving																	
Sideroad 3W Cty 6 - Hwy 6	280,000		1												280,000	280,000	-
Siderd 7W Conc 9 - Conc 11	189,000		6												189,000	189,000	-
Line 6 E of Cty 16	140,000		7												140,000	140,000	-
Urban Street Paving																	
MF Forest Glen Cr	40,000		3												40,000	40,000	-
MF Church St S Albert N to End	40,000		4												40,000	40,000	-
MF Forest Glen Drive	40,000		5												40,000	40,000	-
AV Bellefield Cres	40,000		8												40,000	40,000	-
MF Byelanad Drive W to Durham St	40,000		9												40,000	40,000	-
MF Ayrshire St South of Hwy 89	40,000		10												40,000	40,000	-
AV - Municipal lot paving	70,000		11												70,000	70,000	-
MF Birmingham St E Main - Furgus	40,000		12												40,000	40,000	-
MF Queen Street W resurfacing	259,188	CL grant				233,269									25,919	259,188	-

Township of Wellington North
2017 Capital Budget
DRAFT

Description of Capital Project	Estimated Total Cost of Project Including all Applicable Taxes	Details	Priority	Funding Sources										Total of Funding Sources	UNFUNDED
				Provincial Grants	Federal Grants	Unused Capital Funds	Reserve	Reserve Funds	Donations	User Fees	Debt	Other	Tax Levy		
Roads - Other															
Sidewalk Installation Project	25,000		13										25,000	25,000	-
	3,065,888													2,998,859	(67,029)
00-40 - SANITARY SEWERS															
Water/Sewer/Roads Projects															
AV Charles St E / Leonard Engineer design	15,000		See Rds								15,000			15,000	-
MF Queen St (Hwy89) - Engineer design	80,000		See Rds								80,000			80,000	-
MF Mount Forest Dr - Engineer design	30,000		See Rds								30,000			30,000	-
MF JamesSt Phase 1&2 Queen-Waterloo-North Water	386,000		See Rds								386,000			386,000	-
AR Francis St E Hwy 6 - Charles	337,000		See Rds								337,000			337,000	-
MF King St W Queen St W - Main St S	480,000	OCIF-FC \$165,155 OCIF-AC \$262,125	See Rds	427,281							52,719			480,000	-
Other Sanitary Sewers															
AV - WWTP Detailed design of upgrade	1,000,000	CWWF, San Sewage	1	222,735	445,469		331,796							1,000,000	-
AV - OCWA recommended projects	97,500		2								97,500			97,500	-
MF - OCWA recommended projects	115,000		3								115,000			115,000	-
	2,540,500													2,540,500	-
00-42 - WATERWORKS															
Water/Sewer/Roads Projects															
AV Charles St E / Leonard Engineer design	15,000		See Rds								15,000			15,000	-
MF Queen St (Hwy89) - Engineer design	80,000		See Rds								80,000			80,000	-
MF Mount Forest Dr - Engineer design	10,000		See Rds								10,000			10,000	-
MF JamesSt Phase 1&2 Queen-Waterloo-North Water	320,000		See Rds								320,000			320,000	-
AR Francis St E Hwy 6 - Charles	246,300		See Rds								246,300			246,300	-
MF King St W Queen St W - Main St S	370,000	OCIF-FC \$125,118 OCIF-AC \$198,580	See Rds	323,697							46,303			370,000	-
Other Water															
MF Durham St W - Henry St - Queen St W	100,000		1								100,000			100,000	-
	1,141,300													1,141,300	-
00-70 - PARKS & RECREATION															
MF - Murphy Park	132,300	ON150	1	66,000									66,300	132,300	-
MF - Kinsmen Ball Diamond	73,382	CIP150	2		40,000								33,382	73,382	-
MF - Pool electrical panel	13,530		3										13,530	13,530	-
AV - Tractor replacement	30,000	Equip Res	4				30,000							30,000	-
MF - Sports complex parking lot paving	11,750		5										11,750	11,750	-
AV - LED Information sign (joint w/Fire)	8,500		6										8,500	8,500	-
AV - Community Centre storage building	27,000		7											-	(27,000)
AV - Splash Pad (funded by Optimist Club Fundraising)	140,000											140,000		140,000	-
	436,462													277,162	(27,000)
2017 Summary	8,822,000			1,816,794	485,469	-	1,256,334	617,000	-	1,930,822	-	178,000	1,992,552	8,276,971	545,029
2016 Summary	7,690,179			1,261,167	520,786	571,284	316,151	2,281,616	-	529,910	-	188,350	1,609,091	7,278,355	411,824
2015 Summary	5,297,295			763,137	54,826	1,395,176	-	867,961	6,000	540,725	-	184,200	1,485,271	5,297,296	-
2014 Summary	3,430,900						550,038	552,000		378,165		182,800	1,167,900	3,430,900	-
2013 Summary	3,677,180			341,099	358,099		94,099	901,150	-	886,924	-	30,000	1,065,809	3,677,180	-
2012 Summary	2,652,032			94,200	345,821		76,679	359,302	73,000	635,000	-	35,030	1,033,000	2,652,032	-



Township of Wellington North

014 IT

CAPITAL PROJECT DETAIL SHEET 2017 BUDGET

CAPITAL PROJECT SHEET				
Department:	Administration			
Project Name:	IT			
Asset Name:	Various Information technology	Import ID:		
Project Description	<p>Projects are recommended by Frey Communications the Township's Information Technology Managed Service provider:</p> <ol style="list-style-type: none"> 1. Wireless Technology (e.g. radios) replacements/upgrades (\$8,550); 2. Switches (\$35,000); 3. Routers-Firewalls (\$4,200); 4. Laptop/Desktop Upgrades/Replacements (10) (\$19,000). 			
Project Justification	<p>Project will see upgrade or replacement of aged IT assets ensuring security, increasing control and upgrading performance. The current list and costing is broad. Council may wish to consider approving a reduced budget figure and have staff return to Frey and ask them to only complete the prioritized projects that the budget will allow.</p>			
PROJECT MATRIX				
Criteria	Low	Medium	High	Comments
Safety Issues, Risk Management		X		
Legislative Requirement	X			
Operational Saving, Short Payback	X			
Routine Replacement, Asset beyond lifecycle			X	Industry norm would suggest IT assets should be replaced in a 5 year window.
Impact of delaying replacement		X		Age of IT assets will increase risk of failure.
Growth related			X	
Service enhancements			X	
CAPITAL PROJECT COSTING AND FUNDING				
Costs	2017	2018	2019	2020
Capital Purchases	66,750			
Sub-Contractor/Equipment Rental				
Consulting Fees				
Geo Technical Fees				
Legal Fees				
Contingency				
Total Fees	\$66,750			
Funding				
Reserves (working capital reserve)	66,750			
Reserve Funds				
Taxation (Transfers to Capital)				
Developer Contribution				
Gas Tax				
OCIF				
Funding Application				
Donation				
User Fees				
Development Charge				



Township of Wellington North

015

CAPITAL PROJECT DETAIL SHEET
2017 BUDGET

Other:				
Total Funding	\$66,750			
Net Operating Cost				
Estimated Completion Date: December 31, 2017				
New Operating Costs per year: N/A				
Previous Operating Costs: Unknown				
Submitted By: <u>Mike Givens, CAO</u> Department Head: <u>Mike Givens, CAO</u>				
Date Prepared: <u>Dec. 30, 2016</u> Reviewed by Treasurer: _____				



Ontario Clean Water Agency
Agence Ontarienne Des Eaux

Wellington North Mount Forest WWTP



MT. Forest			APPROX			Priority	Comments
Asset	2015	2016	2017	2018	2019	1- Low 5- High	
Sludge storage clean out cells 3&5		\$35,000				4	Completed in 2016 under budget.
replacement or repairing and cleaning of Diffusers		\$10,000			\$10,000	5	completed in 2016 with sludge clean out No extra costs.
New display panel at on-site septage receiving		\$2,000				4	completed in 2016.
Replacement of Media sand in filters			\$44,000			5	Media sand needs replacing in both filter beds, losing sand through back washing .price includes time and material.
Filter building bridge unit		\$2,500	\$15,000		\$7,000	5	preventative miantenance of travelling bridge in filter building to help reduce some alarms, as per inspection report.
complete inspection UV,DO,Gas meters.			\$10,000	\$5,000	\$5,000	5	should set up service contract for annual or every two years on these items.
Roof inspection and recoating of Digester building			\$10,000			4	recoating of roof to stop leaks and protect ventalation units.
upgrade lighting at WWTP and North Water street.			\$7,000			5	safety issue at North Water street, due to lack of operating lights, plus more lighting required in basement of clarifier building .
Sludge storage clean out cells 1&2&4			\$15,000	\$15,000 ??		4	can wait until 2018
Generator service all WWTP and SPS		\$3,000	\$3,000	\$3,000	\$3,000	5	annual inspection of generators at plant and pumping stations
Cork street pump rebuild		\$8,500	\$8,500			4	first pump getting rebuilt in 2016 second pump should be done in 2017.
Sump pump			\$2,500			5	sump pump in basement of aeration building needs replacing.
Total for year			\$115,000				

Township of Wellington North
 CAPITAL PROJECT DETAIL SHEET
 2017 BUDGET

MF OCVWA Capital



Township of Wellington North

020

Francis St

CAPITAL PROJECT DETAIL SHEET
2017 BUDGET

CAPITAL PROJECT SHEET			
Department:	Public Works - Roads		
Project Name:	Francis St E Road Reconstruction Between George St (Highway 6) and Charles St		
Asset Name:	Water Main (Existing 150mm Cast Iron) Sewer Main (Existing 200mm Asbestos Concrete) Storm Main (Limited to West-side) Roadway Resurface Sidewalk and Curb	Import ID:	
Project Description	<p>Project will complete engineering design and reconstruct of 0.3km of existing urban roadway in the community of Arthur.</p> <p>Project will: Replace approx. 300m of water main, Replace approx. 300m of sewer main, Install approx. 300m of new storm sewer main, Resurface approx. 300m of asphalt roadway, Replace approx. 300m of sidewalk, and Install approx. 600m of new curb.</p>		
Project Justification	<p>Francis Street East is a roadway in need of complete reconstruction.</p> <p>BM Ross and Associates assigned Francis St E (George St to Charles St) a score of 6.5 / 10 within the 2013 Road Management Study.</p> <p>Project drivers are replacement of 150mm cast iron water main, replacement of 200mm asbestos concrete sewer main and installation of storm water management system.</p> <p>Triton Engineering Services Limited has completed the preliminary design work for this project and would be engaged as the Project Engineer for this work.</p> <p>Project would provide service laterals for Watt severance.</p> <p>Project has MOECC approval permit to May 24, 2016.</p>		

PROJECT MATRIX				
Criteria	Low	Medium	High	Comments
Safety Issues, Risk Management		X		Aged water and sewer infrastructure create a risk to the water distribution and waste water collection system in Arthur.
Legislative Requirement		X		Township is expected to manage their public infrastructure in a responsible manner.
Operational Saving, Short Payback		X		An installation to current municipal standards will provide for more cost effective maintenance. Cast iron water main are more susceptible to breaks than modern material.
Routine Replacement, Asset beyond lifecycle, Impact of delaying replacement			X	Project would proactively replace aged road, sidewalk, water and sewer assets.
Growth related		X		Project would provide provision for servicing Watt lots on south-side of



Township of Wellington North

CAPITAL PROJECT DETAIL SHEET
2017 BUDGET

021 Francis St - 1

				Francis Street.
Service enhancements	X			Project would install new curb and storm sewer system along Francis St E to provide storm water management.
CAPITAL PROJECT COSTING AND FUNDING				
Costs	2017	2018	2019	2020
Capital Purchases/Contractor/Material				
Sub-Contractor/Equipment Rental				
Consulting Fees				
Engineering/Survey Fees				
00-42 Waterworks	\$246,300			
00-40 Sanitary Sewer	\$337,000			
00-30 Roads	\$363,700			
Geo Technical Fees				
Legal Fees				
Contingency				
Total Fees	\$947,000			
Funding				
Reserves				
Reserve Funds				
Taxation (Transfers to Capital)				
Gas Tax				
Ontario Community Infrastructure Fund				
Funding Application				
Donation				
User Fees				
Development Charge				
Other:				
Total Funding				
Net Operating Cost				
Estimated Completion Date: October 30, 2017				
Projected New Operating Costs per year:				
Previous Operating Costs				
Submitted By: _____		Department Head: _____		
Date Prepared: _____		Reviewed by Treasurer: _____		

> Revised Distribution per Twp Engineers

Township Council received a delegation on September 12, 2016 about this project.

Capital Trends

Project Costs

Dept/Year	2013	2014	2015	2016
Roads & Drainage	\$ 1,619,800	\$ 1,669,200	\$ 2,372,662	\$ 4,658,403
Waterworks	\$ 647,200	\$ 777,000	\$ 1,250,280	\$ 933,367
Sanitary Sewers	\$ 738,426	\$ 792,000	\$ 1,055,453	\$ 1,138,101
Fleet			\$ 452,000	\$ 462,000
Parks & Recreation	\$ 141,000	\$ 118,500	\$ 57,900	\$ 159,382
Fire	\$ 441,150	\$ 18,000	\$ 50,000	\$ 45,176
Admin & Property	\$ 89,604	\$ 48,000	\$ 52,000	\$ 293,750
Cemetery	\$ -	\$ 8,200	\$ 7,000	\$ -
Total	\$ 3,677,180	\$ 3,430,900	\$ 5,297,295	\$ 7,690,179

Funding Model

Source/Year	2013	2014	2015	2016
Revenue	\$ 1,982,733	\$ 2,328,865	\$ 2,210,196	\$ 2,327,351
Grants	\$ 699,198	\$ -	\$ 529,122	\$ 1,487,112
Dev't Chrgs & Reserves	\$ 782,712	\$ 757,035	\$ 706,440	\$ 2,094,473
Borrowing	\$ -	\$ -	\$ -	\$ -
Gas Tax	\$ 212,537	\$ 345,000	\$ 161,520	\$ 503,294
Sustained OCIF	\$ -	\$ -	\$ 294,841	\$ 294,841
Prior Year CarryFwd	\$ -	\$ -	\$ 1,395,176	\$ 571,284
Unfunded Amounts	\$ -	\$ -	\$ -	\$ 411,824
				MF King St
Total	\$ 3,677,180	\$ 3,430,900	\$ 5,297,295	\$ 7,690,179



Annual Amortization Expense is approximately \$4.5M. Ideally, this would be considered the minimum amount of annual investment in capital replacement .

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 008-17

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH AT ITS SPECIAL MEETING HELD ON JANUARY 16, 2017.

WHEREAS Section 5 of the Municipal Act, S.O. 2001 c.25 (hereinafter called "the Act") provides that the powers of a Municipal Corporation shall be exercised by its Council;

AND WHEREAS Section 5(3) of the Act states, a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

NOW THEREFORE the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS:**

1. The action of the Council of the Corporation of the Township of Wellington North taken at its meeting held on January 16, 2017 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Wellington North at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. That the Mayor and the proper officials of the Corporation of the Township of Wellington North are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Wellington North referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Township of Wellington North.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 16TH DAY OF JANUARY, 2017.**

**ANDREW LENNOX
MAYOR**

**KARREN WALLACE
CLERK**