



Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

Regular Meeting of Council

Monday, January 14, 2013

7:00 p.m.

Municipal Office Council Chambers, Kenilworth

A G E N D A

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TOWNSHIP OF WELLINGTON NORTH

PUBLIC MEETING - MINUTES

Monday, December 17, 2012

The Public Meeting was held Monday, December 17, 2012 at 7:00 p.m. at the Township of Wellington North Council Chambers, Kenilworth to consider a Zoning Amendment application.

Present:

Mayor: Raymond Tout
Councillors: Sherry Burke
Mark Goetz
Dan Yake

Absent:

Councillor: Andy Lennox

Also Present:

C.A.O./Clerk: Lorraine Heinbuch
Executive Assistant: Cathy Conrad
Township Planner: Linda Redmond

Mayor Tout called the meeting to order.

Declaration of Pecuniary Interest:

None declared.

Owner/Applicant: The Corporation of the Township of Wellington North

This public meeting was held to consider a zoning amendment for "housekeeping" revisions.

Re: The changes are of a general nature and apply throughout the Township of Wellington North.

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The Purpose and Effect of the Application

The purpose and effect of the proposed amendment is to provide for Township initiated "housekeeping" amendments to the Comprehensive Zoning By-law as itemized below:

- i) General typographical and mapping corrections.
- ii) Clarification of text for regulations such as non-complying uses, buffer areas, common amenity area, hobby barns, yard encroachments, general industrial zone, Open space zone,
- iii) Add text to clarify the use of trailer boxes for storage or temporary uses.
- iv) Amend provisions for accessory uses, including clarifying number, size and location of structures.
- v) Clarify the requirements under the Natural Environment zone.
- vi) Provide regulations for accessory residential uses in a Highway Commercial zone.
- vii) Add new provisions to restrict dog kennels unless a site specific zoning amendment is obtained.
- viii) Add and update definitions, including clarifying the definition of modular homes.
- ix) Modify parking requirements related to street townhouse uses, aisle and access width and criteria for tandem parking requirements.
- x) Consideration to add new Light Industrial zone.
- xi) Rezone a portion of Part of Lot 33, Concession 1 from C2 to R2.
- xii) Add provisions for wellhead protection areas.

Please note – Section 34 (12) of the Planning Act.

Information – At a meeting under subsection (12), the Council shall ensure that information is made available to the public regarding the power of the Municipal Board under subsection (14.1) to dismiss an appeal if an appellant has not provided the Council with oral submissions at a public meeting or written submissions before a By-law is passed.

1. Notice for the public meeting was sent to the required agencies and published in the Mount Forest Confederate and the Arthur Enterprise on November 21st, 2012 and in the Wellington Advertiser on November 23rd, 2012.

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2. Presentation by:

Linda Redmond, Planner, reviewed her comments dated December 13, 2012.

This housekeeping amendment would introduce changes to the Township of Wellington North Zoning By-law 66-01 to correct typographical inaccuracies, clarify regulations and mapping, and improve or refine other by-law sections.

The Comprehensive Zoning By-law for the Township of Wellington North was adopted in 2001. Since that time we have tracked areas of the by-law that could be improved, refined or clarified. The Township's CBO, has also been consulted. This housekeeping amendment is the result of that effort.

The main changes proposed through this housekeeping amendment relate to typographical inaccuracies and wording clarification. However, there are other proposed amendments to change selected mapping, parking regulations for street townhouse uses, kennels and accessory structures.

New definitions have been introduced. In some cases they have been added to support or help to clarify existing regulations and some definitions have been added to support new regulations such as kennels.

New Definitions include:

Amenity Area	Garage sale	Machine Shop
Animal Shelter	Gravel Pit	Nursery
Drive-thru service facility	Home Improvement Centre	Outdoor storage
Driveway	Kennel	Postal or courier outlet
Floor area, Gross Leasable (GFLA)		

Clarification has been included regarding height requirement exemptions with respect to farm buildings such as silos, grain bins and corn cribs.

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Lot coverage has been amended to recognize different lot sizes in the rural area. The lot coverage will allow for larger accessory structures on larger parcels in the form of a sliding scale. The new criteria is as follows:

Current section 6.1.4 b)	Proposed
Provided the maximum lot coverage in i) is not exceeded, the maximum floor area for an accessory building or structure not including a hobby barn in any residential zone including a lot subject to the reduced lot regulations of Section 8.5 shall not exceed 92.9 sq.m. (1000.0 sq.ft.) ground floor area.	Provided the maximum lot coverage is not exceeded for an accessory building or structure, the combined maximum floor area for all accessory buildings or structures not including a hobby barn or home industry in any residential zone including a lot subject to the reduced lot regulations of Section 8.5 shall not exceed 92.9 m ² (1000.0 ft ²) ground floor area for any lot 0.4 hectares (1.0 acres) or less in size. For each additional full 0.4 hectares (1.0 acres) of lot area, an additional 9.29 m ² (100 ft ²) of ground floor area may be added to the accessory building

Under the current by-law Kennels are not addressed. The proposed by-law will add provisions to restrict kennels unless a zone amendment has been obtained. A new By-law for the Keeping of Dogs and Dog Kennels is also proposed.

Accessory residential uses are permitted within the Highway Commercial zone currently, however there is no criteria to regulate this use. A new section has been added to the Highway Commercial zone to address this use.

Typographical corrections are proposed to recognize previously approved uses that were incorrectly numbered. There is also some mapping corrections in which the zoning was incomplete.

Clarification regarding the modular uses on lands located at Conestoga Estates, Spring Valley and Wellington Acres has been added to the site specific zones on those lands. The new clause states the following:

“Mobile home and modular homes shall not be permitted to have framed additions or basements.”

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The draft by-law was for discussion only at this point. Ms. Redmond recommended that the final by-law be addressed at a future meeting.

3. Review of Correspondence received by the Township:
 - Fred Natolochny, Supervisor Resource Planning, Grand River Conservation Authority
 - No objection
 - Brandi Walter, Environmental Planner/ Regulations Officer, Maitland Valley Conservation Authority
 - No concerns
4. The by-law will be considered at the Regular Council Meeting on January 14th. Mayor Tout asked those wishing to receive further notices regarding this application to make their request in writing.
5. Mayor Tout opened the floor for any questions/comments.

Gerald Shepetunko, 8720 Highway 6, Arthur, commented that the information regarding the draft by-law would take a lot of time to review to assess its impact. He asked if the financial impact of some of these changes had been looked at and if some of these changes are necessary. Specifically are the changes regarding storage trailers and kennels needed?

Terry Cudney, Property Manager of Conestoga Estates, stated that while he understood basements for mobile homes and modular homes not being permitted he did not think all additions to these homes should be restricted. Some prospective buyers are buying subject to being able to add on to the home. A statement restricting the size of additions would make more sense. Not allowing any additions would be unreasonable. Mobile homes and modular homes provide affordable housing for seniors and young families. Mayor Tout suggested that the additions that double the size of the home are the concern. Ms. Redmond stated that the change speaks to the intent as buildings are not moveable.

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Jens Dam, R.R. 1 Moorefield, stated that he had attended the office on December 7 and again the following Wednesday to get information about the zoning amendment. No information was available. Under the Planning Act information is supposed to be available 20 days prior to the meeting. He questioned if this was an information meeting or a public meeting. Mr. Dam stated that he will need time to sit down with the planner to see what Council is up to. Mr. Dam submitted a written statement that if this by-law goes ahead he will go to the OMB. He did not consider this meeting to be a public meeting in accordance with the Planning Act.

6. Comments/questions from Council.

Councillor Burke questioned the changes to outdoor storage areas and the impact to businesses that set up seasonal displays, such as garden centres and Christmas tree lots set up in part of the business parking lot. Ms. Redmond provided that it would be a matter of interpretation for the building department.

Councillor Goetz inquired about the definition of "garage sale" and charity groups using garage sales for fund raising. Ms. Redmond clarified that the definition pertained to residential properties.

Councillor Goetz asked what will happen with existing railroad cars and trailers on properties. Who will enforce that part of the by-law? Ms. Redmond stated that temporary construction trailers will be allowed. This change deals with trailers that are being used as buildings. Trailers can be used but property owners will need to obtain appropriate approvals.

Councillor Yake inquired about the lot coverage changes. Is the Planner comfortable with the proposed increase of 100 sq. ft. per acre scale? Ms. Redmond commented that this is applicable for properties under 25 acres in section 6.1. Other areas are using this scale and it is working well.

7. Adjournment 7:48 p.m.

C.A.O./CLERK

MAYOR

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

Monday, December 17, 2012

Following Public Meeting (7:50 p.m.)

Members Present:

Mayor: Raymond Tout
Councillors: Sherry Burke
Mark Goetz
Dan Yake

Absent:

Councillor: Andy Lennox

Also Present: Chief Administrative Officer/Clerk: Lorraine Heinbuch
Executive Assistant: Cathy Conrad

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

A. CALLING THE MEETING TO ORDER

Mayor Tout called the meeting to order.

B. O' CANADA

C. PASSING AND ACCEPTANCE OF AGENDA

Moved by: Councillor Burke
Seconded by: Councillor Yake

THAT the Agenda for the December 17, 2012 Regular Meeting of Council be accepted and passed.

Resolution Number: 1

Carried

D. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE
THEREOF

None declared.

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH

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E. MINUTES

1. Regular Meeting of Council, December 3, 2012

Moved by: Councillor Burke

Seconded by: Councillor Yake

THAT the minutes of the Regular Meeting of Council held on December 3, 2012 be adopted as circulated.

Resolution Number: 2

Carried

F. BUSINESS ARISING FROM MINUTES

None.

G. DELEGATIONS, DEPUTATIONS, PETITIONS, PRESENTATIONS

1. Wellington North Fire Service
 - Display of Wellington North fire Service Shoulder Flashes
 - Presentation of long service awards

Mayor Tout presented twenty year service pins to four members from the Mount Forest station:

- Bill Hieber, Deputy Chief
 - Ed White, Captain
 - Mike Koehler, Firefighter
 - Steve Truax, Firefighter
-
- Presentation to Jim Morrison, Fire Chief Arthur Station, Certified Municipal Manager III Fire Service

Mayor Tout presented Jim Morrison, Fire Chief Arthur Station with the Certified Municipal Manager III Fire Service certificate.

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G. DELEGATIONS, DEPUTATIONS, PETITIONS, PRESENTATIONS
(continued)

2. Presentation of Masters Certificate in Municipal Leadership from York University to Lorraine Heinbuch, Chief Administrative Officer/Clerk

Mayor Tout presented Lorraine Heinbuch, Chief Administrative Officer/Clerk with the Masters Certificate in Municipal Leadership from York University.

3. Dave Stack and Ian Turner, Arthur Walking Trail Sub Committee
- Presentation Regarding Arthur Walking Trail

Mr. Stack and Mr. Turner appeared before Council to present information regarding the proposed walking trail in the Village of Arthur. Funding in the amount of \$25,000 has been received through a grant from the Great Lakes Guardian Community Fund. A final project report is due in November, 2013. The trail will begin at the new Arthur Lions Park, proceed to the river and then on to Wells Street. It will make use of both municipal land and private land. Agreements will need to be in place for the private land. They recently walked the trail with the GRCA and a report will be forthcoming in January regarding the need for an environmental assessment. Once approval is received from Council the next step is to begin work on the legal agreements with private land owners.

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H. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS

1. Wellington North Fire Service
 - Arthur Fire Station
 - November 2012 Fire Report
 - November 2012 Fire Prevention Officer's Reports
 - Mount Forest Fire Station
 - November, 2012 Fire Report
 - November, 2012 Fire Prevention Officer's Report

Moved by: Councillor Burke

Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive the Wellington North Fire Service November 2012 Reports and the November 2012 Fire Prevention Officer's Reports for the Arthur and Mount Forest Fire Stations.

Resolution Number: 3

Carried

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

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H. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS (continued)

2. Report from Dale Small, Business Economic Manager
 - Request for Municipal Site Specific Resolution for FIT Solar PV System

Moved by: Councillor Burke

Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive the Business Economic Manager report dated December 5, 2012 with regards to the Request for a Municipal Site Specific Resolution;

AND FURTHER THAT the Council of the Township of Wellington North supports, subject to final review by staff, the construction and operation of a 500 KW Ground Mount Solar PV Project to be located at 7321 Sideroad 5 East., Mount Forest as described in the document received from Certified Solar.

The resolutions sole purpose is to enable the participant in the FIT program to receive priority points under the FIT program and may not be used for the purposes of any other form of municipal approval in relation to the application or projects or any other purpose.

Resolution Number: 4

Carried

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H. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS (continued)

2. Report from Dale Small, Business Economic Manager (continued)
- Approval of Façade Improvement Grant Applications:
 - 149 Main Street South, Mount Forest
 - 153 Main Street South, Mount Forest
 - 178 Main Street South, Mount Forest

Moved by: Councillor Yake
Seconded by: Councillor Burke

THAT the Business Economic Manager report dated December 13th, 2012 with regards to the Façade Improvement Grant Applications – Community Improvement Program is received;

AND FURTHER THAT the Council of the Township of Wellington North approve a one-time grant up to \$2,500 under the Façade Improvement Grant Program to be paid upon completion of the proposed improvements to 149 Main Street South in Mount Forest;

AND FURTHER THAT the Council of the Township of Wellington North approve a one-time grant up to \$2,500 under the Façade Improvement Grant Program to be paid upon completion of the proposed improvements to 153 Main Street South in Mount Forest;

AND FURTHER THAT the Council of the Township of Wellington North approve a one-time grant up to \$2,215 under the Façade Improvement Grant Program to be paid upon completion of the proposed improvements to 178 Main Street South in Mount Forest;

AND FURTHER THAT the Council of the Township of Wellington North approve the transfer of funds in the amount of \$7,215 (\$2,500 + \$2, 500 + \$2,215) from the 2012 Community Improvement Program to a CIP Reserve Account for utilization in 2013.

Resolution Number: 5

Carried

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

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H. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS (continued)

3. Recreation & Culture Advisory Committee
- Minutes, December 4, 2012

Moved by: Councillor Burke
Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Recreation & Culture Advisory Committee meeting held on December 4, 2012.

Resolution Number: 6

Carried

- Minutes, Arthur Walking Trail Sub Committee, November 8, 2012

Moved by: Councillor Burke
Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North approve the Arthur Walking Trail concept including trail location, map routes and other items related to the trail as recommended by the Recreation & Culture Advisory Committee.

Resolution Number: 7

Carried

4. Tree Committee
- Minutes, November 23, 2012

Moved by: Councillor Yake
Seconded by: Councillor Goetz

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Tree Committee meeting held on November 23, 2012.

Resolution Number: 8

Carried

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

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H. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS (continued)

5. Administration Committee
- Minutes, December 10, 2012

Moved by: Councillor Yake
Seconded by: Councillor Goetz

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Administration Committee meeting held on December 10, 2012.

Resolution Number: 9

Carried

Moved by: Councillor Goetz
Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North appoint Fire Committee Chair Mark Goetz, Fire Committee member Dan Yake and Chief Administrative Officer Lori Heinbuch as the Interview Committee for the Fire Chief Hiring Process as recommended by the Administration Committee.

Resolution Number: 10

Carried

Moved by: Councillor Goetz
Seconded by: Councillor Burke

THAT two external fire officials be added to the Interview Committee for the Fire Chief Hiring Process as recommended by the Administration Committee.

Resolution Number: 11

Carried

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H. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS (continued)

5. Administration Committee
- Minutes, December 10, 2012

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT the Council of the Corporation of the Township of Wellington North approve the purchase of the FISH! Philosophy training and the FISH! Leader training packages at an approximate cost of \$3,000.00, plus additional cost of \$400.00 - \$500.00 for training workbooks to be utilized for customer service and to develop teamwork, accountability, creativity and quality of work in our employees;

AND FURTHER THAT funds be allocated from Training and Development 2012 Administration Operating Budget for this purchase.

AND FURTHER THAT County of Wellington Human Resources Department be requested to perform the initial training of staff for the FISH! Program, as recommended by the Administration Committee.

Resolution Number: 12

Carried

- Memorandum from Administration Committee, L. Heinbuch, Chief Administrative Officer/Clerk regarding Recommendation of Amendment to Township of Wellington North Personnel Policy and Guidelines

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT the Council of the Corporation of the Township of Wellington North the Township of Wellington North Personnel Policy and Guidelines Section - General Conditions/Policies – “Performance Reviews” be amended as set out in the attached Memorandum dated December 12, 2012.

Resolution Number: 13

Carried

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H. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS (continued)

6. Finance Committee
- Minutes, December 10, 2012

Moved by: Councillor Goetz
Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Finance Committee meeting held on December 10, 2012.

Resolution Number: 14

Carried

Moved by: Councillor Burke
Seconded by: Councillor Goetz

THAT the Council of the Corporation of the Township of Wellington North receive the Treasurer's Report TR2012-10 dated December 10, 2012 with regards to External Auditing Services;

AND FURTHER THAT the Council support the Treasurer's recommendation to appoint RLB LLP as the Township Auditor for the fiscal years 2012 through 2016.

Resolution Number: 15

Carried

Moved by: Councillor Burke
Seconded by: Councillor Goetz

THAT the Council of the Corporation of the Township of Wellington North approve the recommendation of the Finance Committee to amend the Purchasing Policy in accordance with Treasurer's Report TR2012-13.

Resolution Number: 16

Carried

THE CORPORATION OF THE
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H. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS (continued)

7. Multi-Year Accessibility Plan – Township of Wellington North
- Requirement of the Accessibility for Ontarians with Disabilities Act
(AODA), as prepared by L. Heinbuch, CAO/Clerk

Moved by: Councillor Goetz
Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North adopt the Multi-Year Accessibility Plan for the Corporation of the Township of Wellington North dated November, 2012, in accordance with the Accessibility for Ontarians with Disabilities Act (AODA).

Resolution Number: 17

Carried

8. Report from Lori Heinbuch, Chief Administrative Officer/Clerk
- CAO/Clerk 12/12
- Review Council/Committee Structures – Strengths and Weaknesses

Moved by: Councillor Burke
Seconded by: Councillor Goetz

THAT CAO/Clerk Report 12/12 regarding Review Council/Committee Structures – Strengths and Weaknesses be received and referred to the Administration Committee of Council for review, discussion and recommendation.

Resolution Number: 18

Carried

I. CORRESPONDENCE FOR COUNCIL'S INFORMATION

1. Ministry of Agriculture, Food and Rural Affairs
Re: Premier's Award for Agri-Food Innovation Excellence
- received as information

/12

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH

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J. BY-LAWS

1. 100-12 Being a By-law Imposing Special Annual Drainage Rates Upon Land in Respect of which Money is Borrowed Under the Tile Drainage Act. (R & R Poultry Limited; Culp)

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT By-law Number 100-12 being a by-law imposing special annual drainage rates upon land in respect of which money is borrowed under the Tile Drainage Act be read a First, Second and Third time and finally passed. (R & R Poultry Limited; Culp)

Resolution Number: 19

Carried

2. 101-12 Being a By-law Appointing and Confirming the Appointment of Auditors of the Corporation of the Township of Wellington North.

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT By-law Number 101-12 being a by-law appointing and confirming the appointment of Auditors of the Corporation of the Township of Wellington North be read a First, Second and Third time and finally passed. (RLB LLP, Fergus)

Resolution Number: 20

Carried

K. OTHER/NEW BUSINESS

None.

L. ITEMS FOR COUNCIL'S INFORMATION

Cheque Distribution Report dated December 12, 2012

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

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M. NOTICE OF MOTION

None.

N. ANNOUNCEMENTS

Councillor Burke wished everyone a Merry Christmas and a Happy New Year and thanked them for their support.

Councillor Goetz reminded everyone that the Chambers of Commerce Christmas promotions are winding down this week.

Mayor Tout thanked everyone for their help this year and encouraged everyone to support local businesses and wished everyone a good Christmas.

O. CONFIRMING BY-LAW

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT By-law Number 102-12 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on December 17, 2012 be read a First, Second and Third time and finally passed.

Resolution Number: 21

Carried

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TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

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P. ADJOURNMENT

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT the Regular Council meeting of December 17, 2012 be adjourned at 8:52 p.m.

Resolution Number: 22

Carried

C.A.O./CLERK

MAYOR

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
ADMINISTRATION COMMITTEE MEETING MINUTES

Monday, December 10, 2012

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Moved by: Councillor Yake
Seconded by: Councillor Lennox

THAT the Administration Committee rise from a closed meeting session at 9:41 p.m. with staff being given direction.

Resolution No. 6 Carried

b) Recommendations from Closed Meeting Session

Moved by: Councillor Goetz
Seconded by: Councillor Burke

That Council of the Township of Wellington North approve and post the Non Union Employees of the Township of Wellington North Amended Pay Equity Plan as recommended by the Administration Committee.

Resolution No. 7 Carried

F. ADJOURNMENT

Moved by: Councillor Lennox
Seconded by: Councillor Yake

THAT the Administration Committee meeting of December 10, 2012 be adjourned at 9:45 p.m.

Resolution No. 8 Carried



TOWNSHIP OF WELLINGTON NORTH

Department Public Works Department
Position Title Director of Public Works
Reports To: Chief Administrative Officer
Location: Municipal Offices, Kenilworth

Approved Date

Purpose of Position:

To co-ordinate and provide direction to the overall operation and administration of the Public Works Department in accordance with policy established by the Chief Administrative Officer, Council and provincial/federal regulations

Scope of Position

Overall responsibility for the operations and budget of the Public Works Department, including roads and transportation, water supply and distribution, sanitary sewage collection and treatment, storm water management and cemeteries of the Township of Wellington North.

Provides direct supervision, guidance and leadership to management and staff within the Public Works Department as required.

Authority and accountability for departmental finance and accounting within the corporate framework. Also responsible for effective risk management, liability control and due diligence measures.

Makes certain that all relevant department and corporate information is shared within the Department, within the corporation and with the public.

Major Responsibilities

- Prepares and monitors the operating and capital budgets, as well as the business plans for the Department.
- Makes recommendations and directs the preparation of budgets for construction and maintenance programs for areas which are the responsibility of Public Works.
- Monitors and controls staffing and contracted services.
- Monitors inventory quality, quality standards and special projects.
- Ensures that the water/sewer operations meet all regulatory requirements

Major Responsibilities: (continued)

- Provides leadership and the resources to ensure that all department activities are performed in compliance with appropriate standards, legislation, rules and regulations.
- Participates with other Department Heads in formulating staff recommendations to the Chief Administrative Officer for establishing policies and procedures.
- Co-ordinates the review of subdivision and site plan submissions, as pertains to public works.
- Establishes reviews and administers the Department's capital and operating budgets as approved by Council.
- Receives and responds to complaints from the public.
- Deals with human resource matters as required which relate to Public Works staff.
- Liases with supervisors and subordinates, other municipalities, contractors, engineers, government agencies, Wellington North Power and the public.
- Assumes ultimate responsibility for work done and services provided by the Department.
- Represents the Public Works Department at Council meetings and at other functions as may be directed by Council and/or the Chief Administrative Officer.
- Performs other related duties as required from time to time.

Education:

- Secondary School Diploma
- CRSS or CET designation or equivalent or willing to obtain
- Water/Wastewater Certification would be further asset
- Valid Driver's license, DZ preferred

Experience

- A minimum of 5 years of Municipal Public Works experience in a senior management position.
- A general knowledge of all municipal services including roads and transportation, water supply and distribution, sanitary sewage collection and treatment, storm water management and cemeteries.

Job Skills

- Demonstrated good communication skills in both verbal and written forms to ensure accurate communication within the Works department, between departments and to the general public
- Be familiar with the use of computers and their applications to Public Works functions.
- Good organizational skills.
- Recognize the need for accuracy, detail and consistency when providing information for decision making.
- Work as a team member with other Senior Municipal Staff and Council.
- Be able to work in an office and do field inspections as required.
- Be able to set objectives and establish an approach to reaching those objectives when completing a task.
- Have a working knowledge of engineering requirements for technical solutions and maintenance requirements of municipal services.
- Ability to communicate effectively with the public and elected officials, as well as deal with several different requests and issues simultaneously during an average work day.
- Carries the authority and the accountability to manage the Public Works Department, and provide advice and guidance to the CAO and Council on issues and allocation of resources.
- Must have strong internal relationships with the Chief Administrative Officer, other senior management staff and Council. Involves contact with external sources.

Working Relationships:

Reports to: Chief Administrative Officer
Supervises: Public Works management staff

Work Schedule:

Normal hours are 8 a.m. to 4 p.m. (7 hours/day, 35 hour/week). There will be requirements from time to time to attend meetings outside the normal working hours. These may include Council, Committee and/or public meetings



Arthur Area Fire Department

103 Smith Street, P.O. Box 99, Arthur, Ontario N0G 1A0
Ph: 519-848-3500 • Fax: 519-848-6656

ARTHUR FIRE DEPARTMENT REPORT FOR DECEMBER 2012

The Arthur Fire Department responded to thirteen calls for assistance during the month of December 2012.

Arthur	- 1 CO Alarm Activation - 1 Ambulance Assist (VSA) - 7 Alarm Activations
Arthur Township	- 1 MVC
West Luther	- 1 Fire (Vehicle)
Peel Twp.	- 1 MVC
Automatic Aid	- 1 Structure Fire, Arthur tanker and 2 firefighters responded to Mount Forest for automatic aid

There were three practices held in December. On December 5th - Practice #5 - fourteen members attended. On December 12th - Practice #6 - thirteen members attended. On December 19th - Practice #7 - sixteen members attended.

Fire Chief Morrison attended the Fire Service Executive Development Seminar for Fire Chiefs at the Fire College in Gravenhurst from December 3rd to 6th.

On December 4th the Wellington Dufferin Mutual Aid Association met in Minto. Guest speaker was Tony Remmig from Oakville Fire Department. The topic was "Understanding Flashovers". Deputy Chief Lawlor attended in Fire Chief Morrison's absence.

Fire Chief Morrison, Deputy Chief Lawlor and Training Officer Hodgkinson met in Arthur with Wellington County Training Officer J. Karn on December 10th. The purpose of the meeting was the progress of the Arthur Firefighters with the OFM Fire Curriculum. Development of a five year training plan was recommended to be put in place by the beginning of 2013. Company Officer standards were discussed resulting in course of action/recommendations to ensure that proper levels of training and standards are being followed. Arthur Station has six personnel that have the training to fulfill the position of Company Officer (which includes the Fire Chief and Deputy Chief). Company Officer training will continue to be on-going.

On December 17th Fire Chief Morrison and Deputy Chief Lawlor attended the Council meeting in Kenilworth to display the newly applied Wellington North Fire Service shoulder flashes. Mayor Tout presented Fire Chief Morrison with his "Certified Municipal Management III Fire Service Professional" designation. Mayor Tout also thanked Fire Chief Morrison for his 30 years of fire service in Wellington North.

Guelph Dispatch phoned Fire Chief Morrison at home on December 22nd, at 4:00 p.m. to inform him that the County Paging System was down. MRC was working to rectify the problem. They requested Fire Chief Morrison to be on stand-by for any fire calls and in the event of a fire emergency Guelph dispatch would phone Fire Chief Morrison to attend the Fire Hall to manually dispatch all Arthur Fire Fighters for fire calls. At 7:55 p.m. the County Paging System was returned to working order and a pager test was performed. No fire calls were reported.

The total number of Burn Permits issued by the Township for the Arthur Fire area in the month of December was eight.

Submitted by:
Fire Chief Jim Morrison
CMM III Fire Service Professional

**Fire Prevention Report
Wellington North Fire Service**

**Dec-12
Arthur Station**

Evac. Procedures	0
Telephone Calls	21
Business/Personal Service	2
Residential	0
Assembly Occ.	1
Misc.	6
Industrial	0
Meetings	1
Complaints	1
Mercantile	1
Letter/Reports	8
Institutional	0
Burn Permits/info	2
New Construction/Plan Review	0
Occupancy Permits	0
FE Ext. Training/Talks	0
Emerg. Planning	0
Inspection Follow Up	2
Pub. Ed. Lectures/Tours	0
Pre Incident Planning	0
Fire Safety Plan Review	1
Administration	7
Court/Documents/Serving	0
Training (OFC/Local)	2

Notes:



Arthur Area Fire Department

103 Smith Street, P.O. Box 99, Arthur, Ontario N0G 1A0
Ph: 519-848-3500 • Fax: 519-848-6656

Arthur Area Fire Department 2012 Annual Report

The Arthur Area Fire Department responded to 123 calls for assistance for the year 2012.

Arthur	38
West Luther	19
Arthur Township	21
West Garafraxa	12
Peel	5
Mapleton	16
Automatic Aid Mount Forest	4
Mutual Aid Calls	
• Mapleton	6
• Centre Wellington	<u>2</u>
	123

These calls consisted of:

Fires	25
Motor Vehicle Collisions	28
Ambulance Assists	15
Alarm Activations	30
Misc. Fire Calls	13
Mutual Aid Calls	8
Automatic Aid	<u>4</u>
	123

The Station held 52 practices in 2012. There were two make up practices held on two Saturdays to allow extra practices for those fire fighters that were unable to attend regular practice throughout the year. The station had a busy year with many of the members of the Arthur Fire Station taking Ontario Fire College courses. Courses were attended at the Ontario Fire College, at various Regional Training Schools and on site at the Arthur Fire Hall and Blyth Emergency Services Training Centre. The Arthur Fire Station Certified in the Emergency First Responders Course, which included CPR "C", Defibrillator, Health Care Provider (Oxygen Therapy included). This forty hour course was held at the Arthur Fire Station with an Outside Instructor. Joint fire practices were held with Mount Forest, Mapleton, Centre Wellington, and Grand Valley and this provided valuable experience for all of the fire departments. Mutual Aid calls with these departments are a common occurrence and therefore practices with these neighbouring fire departments are extremely valuable.

Highlights of the Year included:

The Arthur Fire Station welcomed the addition of four new fire fighter recruits. Captain Dave Hewitson retired in October. Fire Chief Morrison received his thirty year Long Service Award, Captain Rob Schmidt received his thirty five year long service award, and Captain Andy Morrison received his twenty five year long service award.

The Fire Prevention and Public Education Program were very active this past year. Public Education Officer Benn, and Fire Chief Morrison developed a Public Education Committee to get the Fire Prevention message to the community and surrounding area. Fire Extinguisher training, Emergency Preparedness Day at Wellington Heights Secondary School, visits to the local schools with Fire Prevention presentations were some of the ways Public Education and Fire Prevention messages were delivered to the public.

The four fire trucks lead the Fall Fair Parade while Sparky greeted young and old alike. The Wellington North Inflatable Safety House was on display and a booth was set up with public education materials displayed and distributed. A draw was held for a Sparky Dog and some smoke alarms.

The Open House theme for Fire Prevention Week for 2012 was "Have 2 Ways Out." E.D.I.T.H. (Escape Drills In The Home) was also a teaching tool the fire fighters used to deliver their message of Fire Safety to the Community. Fire prevention materials were available for those that attended.

The Fire Chief, Deputy Chief, three Firefighters and their spouses attended the Mutual Aid Banquet hosted by Puslinch Fire Department.

Fire Chief Morrison attended the Table Top Emergency Exercise held in Palmerston under the direction of CEMC Linda Dickson. This was held in conjunction to the Huron Challenge Exercise.

Members of the Fire Station marched in the Remembrance Day parade and took part in the ceremony with the Fire Chief laying a wreath in memory of the War Veterans.

Fire Chief Jim Morrison and Deputy Chief Lawlor attended the Ontario Association of Fire Chiefs conference and seminars held in Toronto. A Hoarding Seminar was attended by Fire Chief Morrison and FPO Benn. The OFC held a "Community and Environmental Impact of Fire" course in Fergus that Fire Chief Morrison attended. Fire Chief Morrison attended the Fire Service Executive Development Seminar held in Gravenhurst at the Fire College. Many changes will occur within the Ontario Fire Service over the next few years and much of this was explained at the OAFS Mid-Term Meetings held in Blue Mountain that both Fire Chief Morrison and Deputy Chief Lawlor attended.

The Arthur Fire Station fire trucks lead the Annual Santa Claus Parade. The Fire Hall was open to the Public to meet Santa. Hotdogs, hot chocolate and Timbits were enjoyed by all who attended following the parade.

Arthur Fire Station had the welcome addition of the Generator put to test recently during a power outage. Everything is now working up to standard.

The new Wellington North Shoulder Flash was presented to Council in December. Fire Fighter ID tags have been purchased for fire fighters to wear to identify them to the public when they are working.

Arthur fire station had 138 burn permits issued by the Township of Wellington North in 2012. There were 10 burn permits issued by Mapleton Township for the area that Arthur Fire Service covers. A County wide fire ban was declared on July 6th for all of Wellington County. The ban was lifted on July 31st. Burn permits were not issued during this period of time and no burns were permitted by those persons that held Burn Permits.

Fire Chief Jim Morrison
CMM III Fire Service Professional

Annual Fire Prevention Report

Wellington North Fire Services Arthur Station 2012

Evac. Procedures	4
Telephone Calls	433
Business/Personal Service	73
Residential	7
Assembly Occ.	12
Misc.	115
Industrial	12
Meetings	32
Complaints	4
Mercantile	19
Letter/Reports	75
Institutional	12
Burn Permits	21
New Construction/Plan Review	7
Occupancy Permits	1
FE Ext. Training/Talks	9
Emerg. Planning	8
Inspection Follow Up	29
Pub. Ed. Lectures/Tours	7
Pre Incident Planning	0
Fire Safety Plan Review	16
Administration	106
Court/Documents/Serving training (OFC/Local)	2 8

Notes:



2012 Public Education Report

This year has been a great year for Public Education for the Arthur Station, with Mr. Greg Brunkard heading things up for the station has proven to be a great choice made by Fire Chief Morrison.

Greg has worked very hard at doing displays, tours and talks throughout the community with the assistance of Chief Morrison and the fire fighters from the station. Greg not only has looked after things in the Arthur area, Greg, Fire Chief Morrison and other fire fighters have also attend functions in Mount Forest as well, which was well received and all worked well together.

With the many teaching aids that have been purchased recently and in the past, (Hazard house, fire extinguisher unit, inflatable house, safety trailer) I feel that the messages of the fire service have been conveyed to the community in a professional manner.

- Hall Tours: 3
- Community Events: 3
- Inflatable House: 3
- Schools: 4
- Fire Extinguisher: 3
- Hazard House: 2
- Safety Trailer: 1
- Open House 1

I look forward to working with Greg and the fire fighters of the Arthur Station again in 2013 in getting the Fire & Life Safety messages out to the community of Wellington North.

Yours in fire safety,

Jason Benn
Fire Prevention/Public Education Officer
Wellington North Fire Service

Arthur Station
103 Smith St. Box 99
Arthur, ON. N0G 1A0
Tel: 519-848-3500
Fax: 519-848-6656

Mount Forest Station
381 Main St. N. Box 366
Mount Forest, ON. N0G 2L0
Tel: 519-323-1441
Fax: 519-323-0412



MOUNT FOREST FIRE DEPARTMENT

Township of Wellington North

WELLINGTON NORTH FIRE SERVICES

MOUNT FOREST FIRE STATION REPORT DECEMBER 2012

The Mount Forest Fire Station responded to eight calls for assistance during the month of December 2012.

- | | |
|----------------------|--|
| 4 in Mount Forest | - 2 CO Alarms |
| | - 1 Ambulance Assist (Chest Pains) |
| | - 1 False Alarm |
| 1 in West Grey | - 1 Overheated Light Ballast |
| 1 in Southgate | - 1 MVC (Sideroad 47 between Southgate Road 04 and Highway 89) |
| 2 in Arthur Township | - 1 MVC (Hwy 6 between Sideroad 6 & 7) |
| | - 1 House Explosion and Fire |

There were two meeting/practice sessions held during the month of December 2012. On December 3rd, 2012 sixteen members were present and on December 17th, 2012 eighteen members were present.

Three members attended the Wellington County Mutual Aid meeting in Palmerston on December 4th, 2012. There was no Grey County Mutual Aid in December.

On December 7th, 2012 the Mount Forest Fire Station took part in the Annual Mount Forest Santa Claus Parade.

The Chief, the Deputy Chief and the Fire Prevention Officer worked with the Ontario Fire Marshall Investigator on December 7th and 8th, 2012 at the site of the house explosion and fire on Sideroad 2 West in Arthur Township.

On December 8th, 2012 three members assisted at the Holstein Santa Claus Parade.

On December 14th, 2012 the Mount Forest Fire Station supplied a porta-tank and water for Warm Winter Wishes Day.

Four members from the Mount Forest Fire Station received 20 Year Exemplary Service Medals on December 17th, 2012. They are Deputy Chief Bill Hieber, Captain Ed White, Fire Fighter Mike Koehler and Fire Fighter Steve Truax.

From December 5th, 2012 to December 14th, 2012 the Mount Forest Fire Station had the Ambulance and Crews stationed at the Fire Hall due to problems at the Ambulance Station.

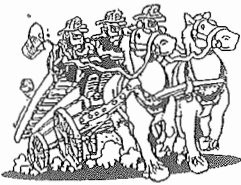
Respectfully Submitted,
Ron MacEachern
Mount Forest Fire Chief

**Fire Prevention Report
Wellington North Fire Services**

**Dec-12
Mount Forest Station**

Evac. Procedures	1
Telephone Calls	12
Business/Personal Service	2
Residential	0
Assembly Occ.	0
Misc.	8
Industrial	0
Meetings	1
Complaints	0
Mercantile	0
Letter/Reports	11
Institutional	1
Burn Permits	2
New Construction/Plan Review	1
Occupancy Permits	0
FE Ext. Training/Talks	0
Emerg. Planning	0
Inspection Follow Up	4
Pub. Ed. Lectures/Tours/House	0
Pre Incident Planning	0
Fire Safety Plan Review	1
Administration	11
Court/Documents/Serving	0
Training (OFC/Local)	0

Notes:



MOUNT FOREST FIRE DEPARTMENT

Township of Wellington North

Mount Forest Fire Department 2012 Annual Report

The Mount Forest Fire Department responded to 132 calls for assistance for the year 2012.

Mount Forest	72
Southgate Township	23
Arthur Township	29
West Luther	1
West Grey	5
Minto	<u>2</u>
	132

These calls consisted of:

Structural Fires	2
Motor Vehicle Collisions	24
Ambulance Assists	31
C.O. Calls	6
Mutual Aid Calls	7
- Southgate - 2	
- Arthur - 2	
- West Grey - 1	
- Minto - 2	
Car Fires	4
Grass Fires	6
Misc. Fire Related Calls and Public Assist Calls	<u>52</u>
	132

The Department held 26 meeting/practice sessions during 2012. Members attended nine Mutual Aid Meetings in Wellington County and five in Grey County, with Mount Forest hosting the August 2012 meeting.

The Chief and Deputy Chief attended nine Fire Committee meetings in 2012, as well as five Wellington County Chief's meetings.

The Chief attended six Grey County Chief's meetings in 2012.

In May 2012, the Chief and the Deputy Chief attended the Ontario Association of Chiefs Conference and Trade Show in Toronto.

The Department also participated in parades, fund raisers and held an Open House at the Fire Station for Fire Prevention Week in October 2012.

2012 started off with the Mount Forest Station hosting an Open House in January to demonstrate the new Fire Safety House donated by the Mount Forest Kin Club. Fire Fighter Curtis Murphy received his Fire Fighter Certification in all programs.

381 Main Street North, P.O. Box 366, Mount Forest, Ontario N0G 2L0 Fire Hall Tel: 519-323-1441 Fire Hall Fax: 519-323-0412

Council approved the purchase of a new portable pump in February 2012. 519-848-3228

In April 2012, the Mount Forest Fire Station held an all day C.P.R. First Aid Training. The Chief, his wife and two members attended a Retirement Party in Harriston for two retiring Harriston Station members.

May 2012 saw the purchase of a trailer for the UTV with monies from the Pike Lake Golf Club and the Mount Forest Lions Club. Council approved the new shoulder flashes for Wellington North Fire Services.

A Fire Agreement was reached between Wellington North Fire Services - Mount Forest Station and Southgate Township in June 2012.

The Chief and his wife attended the Retirement Party for the Deputy Chief in Grand Valley in September 2012.

The Mount Forest Fire Station hosted a very successful fund raiser in October 2012 with a Yuk Yuks Comedy Nite.

In December 2012 Council approved the purchase of two new tankers for the Mount Forest and Arthur Fire Stations. Four members of the Mount Forest Fire Station received 20 Year Exemplary Service Medals. They were Deputy Chief Bill Hieber, Captain Ed White, Fire Fighter Mike Koehler and Fire Fighter Steve Truax.

Fire Prevention Officer Jason Benn continues to do an excellent job and is working with Training Officer Don Irvine keeping training current, with most training sessions being approximately four hours and some all day sessions. A lot of time and hard work goes into training to keep up with the Fire Marshalls Office and Minister of Labour Standards. Ongoing training is still very important and the two fire stations, Arthur and Mount Forest, have also been doing some joint training sessions.

2012 calls for assistance were down from last year, 150 in 2011 and 132 in 2012, but still up from 2010 at 128 calls. As in the past, ambulance assist calls were the highest.

All fire station members now have the new Wellington North Fire Service patches on all their uniforms.

Good news in 2013 will see new tankers in both Arthur and Mount Forest. The 1991 Spartan # 7 Pumper is now 22 years old and the industry standard for pumper trucks is twenty years. Hopefully this can be looked at for replacement in the near future.

Looking forward, 2013 will be a year of changes with the implementation of a full time Fire Chief, continued training and fire prevention and the new and daily challenges of the unknown of every call.

We continue to work on training, safety and fire prevention to ensure everyone gets home every night.

Respectfully submitted,

Ron MacEachern
Fire Chief, Mount Forest Station

Annual Fire Prevention Report

2012

Wellington North Fire Services

Mount Forest Station

Evac. Proceedures	5
Telephone Calls	397
Business/Personal Service	68
Residential	6
Assembly Occ.	10
Misc.	109
Industrial	14
Meetings	29
Complaints	2
Mercantile	15
Letter/Reports	94
Institutional	14
Burn Permits	9
New Construction/Plan Review	6
Occupancy Permits	2
FE Ext. Training/Talks	11
Emerg. Planning	12
Inspection Follow Up	93
Pub. Ed. Lectures/Tours	31
Pre Incident Planning	4
Fire Safety Plan Review	19
Administration	92
Court/Documents/Serving	2
Training (OFC/Local)	13

Notes:

It has been a very productive year in regards to prevention and making our community safer.

**I look forward to providing prevention duties to Wellington North in 2013
Merry Christmas & Happy New Year.**



Wellington North Fire Service

Public Education Events 2012 Mount Forest Station.

- 4- Hall Tours
- 17- Inflatable House Events
- 7- Fire Extinguisher Training
- 7- Community Specials Events
- 6- Smaller venues attended-PSA handouts.
- 2- Hazard House
- 0- Safety trailer
- 1- Open House
- 4- Schools

This Year has been very productive in Public Education. With the new addition to the training items, was the Inflatable Fire House (January 7th unveiling) which has been well received in not only Wellington North but across Wellington and Grey Counties.

The inflatable house was featured in The Gazette, which is a fire safety magazine, distributed all across Canada. Also the Local Kin Club received a prestigious award in Toronto this past June for their support to the fire service.

We have been very active across the Township with special events and school visits. This year we had a draw with many prizes handed out.

Open house dates, did not go over well. Each year it seems that the attendance decreases, and we are trying to figure what to do to get the citizens back to the open house. We have to change things up.

Arthur Station
103 Smith St. Box 99
Arthur Ontario, Canada. N0G 1A0
Tel: 519-848-3500 Fax: 519-848-6656

Mount Forest Station
381 Main St. N. Box 366
Mount Forest Ontario, Canada. N0G 2L0
Tel: 519-323-1441 Fax: 519-323-0412



Wellington North Fire Service


The school tours have always been well received by the teachers and the students. It is nice to see the parent volunteers get involved and ask questions as well.

Fire Extinguisher training is going well, individuals enjoy it. Trained approx 275 people.

Community Special Events are also a great way to get our information out there and drive home the messages that we are preaching always. Fireworks Festival, Home Show, Fall Fair, family fun nights at the schools.

Recently this December, 2-4th, Wellington North Fire Service and VON were awarded a scholarship from NFPA, and where flown out to Boston MA for a 3 day seminar. Excellent program being rolled out in our communities, remembering when, the friendly reminder program for older adults in our community. Work in conjunction with the VON, we will be able to attend many more homes to check for safety, smoke alarms and the VON will be able to provide their exercise programs too, great partnership.

Over all it has been a great year and I look forward to doing the same in 2013.

 Invalid signature



Jason Benn
Fire Prevention/Public Education Officer

<p>Arthur Station 103 Smith St. Box 99 Arthur Ontario, Canada. N0G 1A0 Tel: 519-848-3500 Fax: 519-848-6656</p>	<p>Mount Forest Station 381 Main St. N. Box 366 Mount Forest Ontario, Canada. N0G 2L0 Tel: 519-323-1441 Fax: 519-323-0412</p>
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Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

Business Economic Manager Report

TO: Mayor and Members of Council

FROM: Dale Small, Business Economic Manager

Date: January 8th, 2013

RE: Request for Municipal Site Specific Resolutions for Solar Roof Top System

BACKGROUND:

The updated F.I.T., (Feed-In-Tariff) 2.0 program was released in August 2012 and as part of this update the OPA will now rank eligible applications based on the following factors:

- **Points:** Applications with more Priority Points will receive a higher ranking
- **Time Stamp:** If Priority Points are the same the date received will be ranked higher

Following the above ranking of applications the next assessment is based on whether there is availability on the applicable system/grid for the Project.

Solar Energy Firms/local owners can accumulate Priority Points by obtaining the following:

- **Municipal Council Support Resolution** 2 points
- Aboriginal Support resolution 2 points
- Project Readiness 2 points
- Education or Health Host 2 points
- System Benefit 1 point

Municipalities across the province are being asked to provide either a blanket resolution to cover all FIT Solar Projects or to provide a site specific resolution as they are received. The resolutions sole purpose is to enable the participants in the FIT program to receive priority points under the FIT program and cannot be used for the purpose of any other form of municipal approval in relation to the Application or Projects or any other purpose.

To date the Municipality has received requests for three Support Resolutions and council has approved all three based on the review and recommendation of the Business Economic Manager. We have also suggested that the Municipal solicitor should review and provide back comments prior to council considering a Blanket Resolution. Until this is completed we will continue to provide recommendations for Site Specific Resolutions only.



Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

OVERVIEW OF CURRENT RECOMMENDATION:

On January 4th, 2013 the required paperwork was received from Fritz Construction Service Inc., requesting two more Municipal Council Support Resolutions. This company has entered into agreements with two Wellington North Landowners as follows:

- Conway Farms Ltd. at 9442 Wellington Road 14, Conn, Ontario.
(100 KW Solar Roof Top System)
- Roker Farms Ltd. at 7875 Sideroad 10, Arthur, Ontario.
(100 KW Solar Roof Top System)

I have reviewed the information received from Fritz Construction Service Inc. and support providing a resolution similar to the one's approved by council in the past.

RECOMMENDATION

That the Business Economic Manager report dated January 8th, 2013 with regards to the request for Municipal Site Specific Resolutions for Solar Roof Top Systems be received;

AND FURTHER THAT whereas Conway Farms Ltd. (the applicant) proposes to construct a 100 KW Roof Top Project at 9442 Wellington Road 14, Conn, Ontario the Council of the Township of Wellington North supports the construction and operation of this Project as described in the document received from Fritz Construction Service Inc.

AND FURTHER THAT whereas Roker Farms Ltd. (the applicant) proposes to construct a 100 KW Roof Top Project at 7875 Sideroad 10, Arthur, Ontario the Council of the Township of Wellington North supports the construction and operation of this Project as described in the document received from Fritz Construction Service Inc.

This resolutions sole purpose is to enable the applicants to receive Priority Points under the FIT program and may not be used for the purpose of any other form of municipal approval in relation to the Application or Project or any other purpose.

Dale Small

From: Kathy Becker @ The Fritz Group [kathyb@thefritzgroup.ca]
Sent: January-04-13 3:00 PM
To: Dale Small
Subject: Conway Farms-Resolution
Attachments: 20130104150418.pdf

Good Afternoon Dale

Here is the required paper work that you are requesting.

The System proposed for Conway Farms Inc is a 100 Kw -20 -5KW PVI-5000 Power One inverters , 480 panels 240 watt Sanyo solar modules with a pitch roof racking system. This solar system will be south facing rooftop.

I apologize for the delay and hope this will be enough information for the council meeting.

Regards,

Kathy Becker

FRITZ Construction Services Inc.

Phone: 519 366-2253 ext 228

Fax: 519 366-2312

kathyb@thefritzgroup.ca

January 2nd 2013

Conway Farms Ltd
RR#5 Seaforth , ON
NOK 1W0
519 345- 2435

Owners of Property:
Mary Lou Murray
Deb Jamieson
Sue Roussel

Site Address:
9442 Wellington Rd 14
Part Lot 5, Concession 1, Township of Wellington North,(formerly Township of Arthur)
County of Wellington

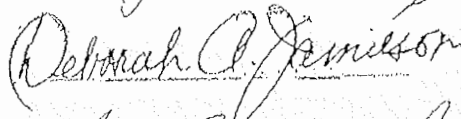
I/We give permission to Fritz Construction Services Inc at 173 Concession 6, Chepstow, ON to access the information and operate on our behalf with the Municipality so that we may forward in building our FIT Solar Roof top Project.

The Resolution Form is required to enable the Applicant(s) to receive Priority Points.
If you require any other information, please let us know.

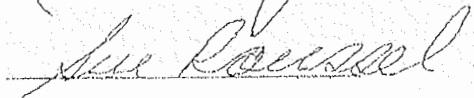
Mary Lou Murray
Signature



Deb Jamieson
Signature



Sue Roussel
Signature



PRESCRIBED FORM/TEMPLATE: MUNICIPAL COUNCIL SUPPORT RESOLUTION

Section 6.1(d)(i) - FIT Rules, Version 2.0

OPAR/FIT 015r3

Capitalized terms not defined herein have the meanings ascribed thereto in the FIT Rules, Version 2.0.

Resolution NO: _____

Date: 3-Jan-13 _____

WHEREAS _____ Conway Farms Ltd _____ (the "Applicant") proposes to construct and operate a
_____ 100KW Roof Top _____

(the "Project") on _____ Part :ot 5 Concession 1 ,9442 Wellington Rd 14 _____ (the "Lands") in
_____ Township of Wellington North _____ under the Province's FIT Program;

AND WHEREAS the Applicant has requested that Council of _____ Township of Wellington North _____
indicate by resolution Council's support for the construction and operation of the Project on the Property;

AND WHEREAS, pursuant to the rules governing the FIT Program (the "FIT Rules"), Applications whose Projects receive the formal support of Local Municipalities will be awarded Priority Points, which may result in the Applicant being offered a FIT Contract prior to other persons applying for FIT Contracts;

NOW THEREFORE BE IT RESOLVED THAT:

Council of the _____ Township of Wellington North _____ supports the
construction and operation of the Project on the Lands.

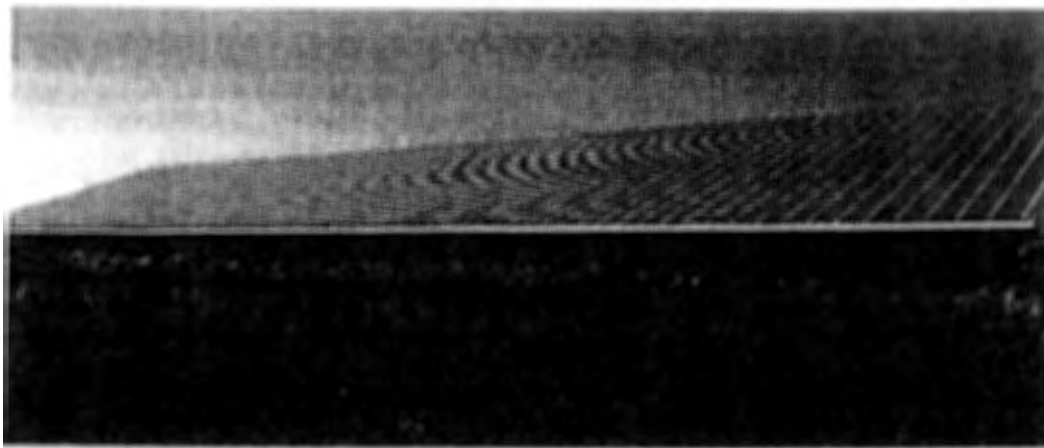
This resolution's sole purpose is to enable the Applicant to receive Priority Points under the FIT Program and may not be used for the purpose of any other form of municipal approval in relation to the Application or Project or any other purpose.

(Note: signature lines for councilors or other representatives, as appropriate)

FIT reference number: FIT-F3A71E3
(Note: Must be inserted by Applicant to complete Application)

fritz Construction Services Inc.

OPA FIT 2.0 Review



FRITZ CONSTRUCTION SERVICES INC.

*"General Contractor"
Design Build Service*

Mark Dupuis

R.R.1, 173 Conc.6
Chepstow,
Ontario N0G 1K0
Email: markd@fritzconstruction.ca

Tel.: 855-366-2253
Cell: 226-230-1852
Fax: 519-366-2312
www.fritzconstruction.ca

173 Concession 6
Chepstow, ON
N0G 1K0
Phone: 519-366-2253
Fax: 519-366-2312
www.thefritzgroup.ca

1. What are the major changes to the FIT Program?

Key changes to the FIT Program include:

- Solar and wind prices have been reduced to reflect decreased equipment costs.
- FIT applications will now be accepted during specific application windows, rather than on an ongoing basis, and the OPA, as a first step, will award 200 MW of small FIT contracts.
- All project applicants, including those with small FIT projects, will now need to submit application security if they wish to apply or reapply under the new program Rules.
- Applications will be prioritized with points awarded based on project type (community participation, Aboriginal participation, or public university, publicly funded school, public college, hospital or publicly owned long-term care home participation or where they are a host), municipal support, Aboriginal support, project readiness and electricity system benefit.
- Applications with greater than 50-percent equity participation from Aboriginal or community (co-ops) participants (contract capacity set-aside projects) will be prioritized above all other applications in an application window.
- Solar rooftop projects must reach commercial operation within 18 months of receiving a contract, compared with three years previously. The exception is for proponents who have a portfolio of more than 15 MW of projects contracted from the same application window, in which case they can choose to have 36 months to reach commercial operation.

FIGURE 6.1: PRIORITY POINTS TABLE

PROJECT TYPE	PRIORITY POINTS
Community Participation Project	3
Aboriginal Participation Project	3
Education or Health Participation Project	2
NON-PROJECT TYPE	PRIORITY POINTS
Municipal Council Support	2
Aboriginal Support	2
Project Readiness	1
Pre-Existing Application Time Stamp is on or prior to July 4, 2011	1
Pre-Existing Application Time Stamp is on or after July 5, 2011	0.5
Education or Health Host	2
System Benefit	1

NOTE: Priority Points awarded by Project Type may not be combined with other Priority Points awarded by Project Type. Only certain Priority Points awarded by Non-Project Type may be combined with other Priority Points awarded by Project Type and/or other Non-Project Type. See Section 6.1(c) above.

4.1 Overview of Evaluation Process

The evaluation of Applications received during an Application Period will be conducted by the OPA in four distinct stages as follows:

Stage 1 – Application Completeness Requirements: In Stage 1, each Application will pass or fail depending on whether the Application meets all the requirements as set out in **Section 3**.

Stage 2 – Eligibility Requirements: In Stage 2, each Application will pass or fail depending on whether the Application meets the eligibility requirements as set out in **Section 2**.

Stage 3 – Ranking by Prioritization and Time Stamp: In Stage 3, each Application that passes Stage 2 will be evaluated to determine whether it qualifies as a Contract Capacity Set-Aside Project as set out in **Section 6** and it will be awarded a point score based on the prioritization process contained in **Section 6**. Applications will then be ranked by their qualification as a Contract Capacity Set-Aside Project, Priority Points and by Time Stamp, or with respect to Resubmitted Applications, by their qualification as a Contract Capacity Set-Aside Project, Priority Points and the Resubmitted Application's Pre-Existing Application Time Stamp.

Stage 4 – Connection Availability and Procurement Targets: In Stage 4, Applications will in order of rank (as determined in Stage 3) be assessed under the TAT and the DAT, as applicable, and an Offer Notice will be issued, subject to these FIT Rules, in respect of an Application if the Project described in such Application passes the TAT and, if applicable, the DAT, and if sufficient availability remains within the applicable Procurement Targets.

Dale Small

From: Kathy Becker @ The Fritz Group [kathyb@thefritzgroup.ca]
Sent: January-04-13 3:08 PM
To: Dale Small
Subject: Roker Farms Inc -L Altena-Resolution

Hello Dale

I apologize for the delay and please let me know if you require any more information.

The proposed Solar System for the Roker Farms will be 480 panels, 240 Watt Sanyo Solar modules, pitch roof racking system, 100 KW -20-5 Kw PVI 5000 Power 1 inverters. It will be south facing. This project is a year away from completion .

Thanks so much.

Regards,

Kathy Becker

FRITZ Construction Services Inc.

Phone: 519 366-2253 ext 228

Fax: 519 366-2312

kathyb@thefritzgroup.ca

December 13th 2012.

Roker Farms Ltd
Lambert Altena
7904 16th Line RR 4
Arthur ON N0G 1A0

Municipality of North Wellington:

RE : MUNICIPAL COUNCIL SUPPORT RESOLUTION

I / We give permission to Fritz Construction Services Inc, 173 Concession 6 , Chepstow , ON to access the information and operate on my behalf on my FIT Solar Project with the Municipality so that we may move forward in building our Project

The resolution's sole purpose is to enable the Applicant to receive Priority Points under the FIT Program.

If you require any other information, please let us know.

Regards,

Roker Farms Ltd
Lambert Altena



Signature



120 Adelaide Street West, Suite 1600
Toronto, Ontario M5H 1T1
T 416-967-7474
F 416-967-1947
www.powerauthority.on.ca

PRESCRIBED FORM/TEMPLATE: MUNICIPAL COUNCIL SUPPORT RESOLUTION

Section 6.1(d)(i) - FIT Rules, Version 2.0

OPARP/I-FIT-015r3

Capitalized terms not defined herein have the meanings ascribed thereto in the FIT Rules, Version 2.0.

Resolution NO: _____

Date: 5-Dec-12 _____

WHEREAS Roker Farms-C/o Lambert Altona (the "Applicant") proposes to construct and operate a
100 KW Roof Top

(the "Project") on Lot 27 & 28 Conc 2 7875 Sideroad 10, Arthur ON (the "Lands") in
Municipality of North Wellington under the Province's FIT Program;

AND WHEREAS the Applicant has requested that Council of Municipality of North Wellington
indicate by resolution Council's support for the construction and operation of the Project on the Property;

AND WHEREAS, pursuant to the rules governing the FIT Program (the "FIT Rules"), Applications whose Projects receive the formal support of Local Municipalities will be awarded Priority Points, which may result in the Applicant being offered a FIT Contract prior to other persons applying for FIT Contracts;

NOW THEREFORE BE IT RESOLVED THAT:

Council of the Municipality of North Wellington supports the
construction and operation of the Project on the Lands.

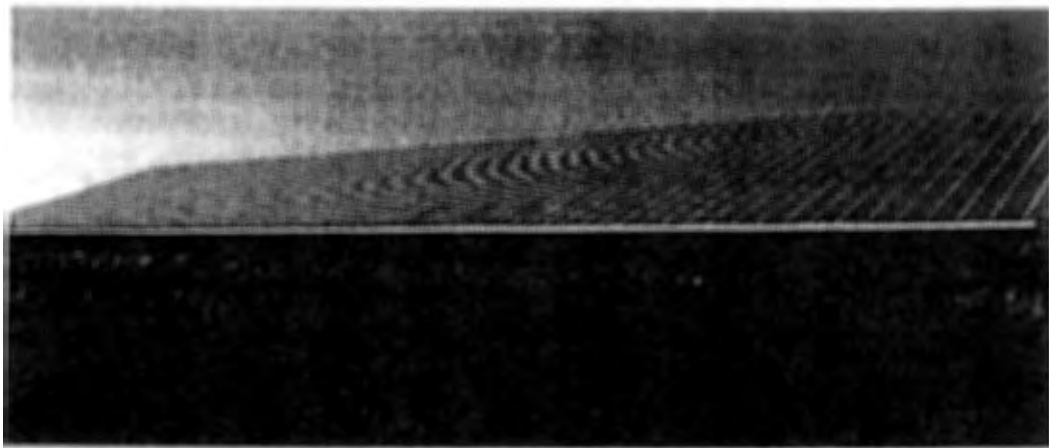
This resolution's sole purpose is to enable the Applicant to receive Priority Points under the FIT Program and may not be used for the purpose of any other form of municipal approval in relation to the Application or Project or any other purpose.

(Note: signature lines for councilors or other representatives, as appropriate)

FIT reference number: FIT-F93KWP6
(Note: Must be inserted by Applicant to complete Application)

fritz Construction Services Inc.

OPA FIT 2.0 Review



FRITZ CONSTRUCTION SERVICES INC.
"General Contractor"
Design Build Service

Mark Dupuis

R.R.1, 173 Conc.6
Chepstow,
Ontario N0G 1K0
Email: markd@fritzconstruction.ca

Tel.: 855-366-2253
Cell: 226-230-1852
Fax: 519-366-2312
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173 Concession 6
Chepstow, ON
N0G 1K0
Phone: 519-366-2253
Fax: 519-366-2312
www.thefritzgroup.ca

1. What are the major changes to the FIT Program?

Key changes to the FIT Program include:

- Solar and wind prices have been reduced to reflect decreased equipment costs.
- FIT applications will now be accepted during specific application windows, rather than on an ongoing basis, and the OPA, as a first step, will award 200 MW of small FIT contracts.
- All project applicants, including those with small FIT projects, will now need to submit application security if they wish to apply or reapply under the new program Rules.
- Applications will be prioritized with points awarded based on project type (community participation, Aboriginal participation, or public university, publicly funded school, public college, hospital or publicly owned long-term care home participation or where they are a host), municipal support, Aboriginal support, project readiness and electricity system benefit.
- Applications with greater than 50-percent equity participation from Aboriginal or community (co-ops) participants (contract capacity set-aside projects) will be prioritized above all other applications in an application window.
- Solar rooftop projects must reach commercial operation within 18 months of receiving a contract, compared with three years previously. The exception is for proponents who have a portfolio of more than 15 MW of projects contracted from the same application window, in which case they can choose to have 36 months to reach commercial operation.

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NOTE: Priority Points awarded by Project Type may not be combined with other Priority Points awarded by Project Type. Only certain Priority Points awarded by Non-Project Type may be combined with other Priority Points awarded by Project Type and/or other Non-Project Type. See Section 6.1(c) above.

FIT/mFIT PRICE SCHEDULE (April 5, 2012)

Fuel	Project Size Tranche	Price (¢/kWh)	Escalation Percentage**
Solar Rooftop	≤10 kW	54.9	0%
	>10 kW ≤100 kW	54.8	0%
	>100 kW ≤500 kW	53.9	0%
	>500 kW	48.7	0%
Solar Groundmount	≤10 kW	44.5	0%
	>10 kW ≤500 kW	38.8	0%
	>500 kW ≤5 MW	35.0	0%
	>5 MW	34.7	0%
Wind	All Sizes	11.5	20%
Water	≤10 MW	13.1	20%
	>10 MW ≤50 MW	12.2	20%
Renewable Biomass	≤10 MW	13.8	50%
	>10 MW	13.0	50%
Biogas on Farm	≤100 kW	19.5	50%
	>100 kW ≤250 kW	18.5	50%
Biogas	≤500 kW	16.0	50%
	>500 kW ≤10 MW	14.7	50%
	>10 MW	10.4	50%
Landfill Gas	≤10 MW	11.1	50%
	>10 MW	10.3	50%

**Escalation Percentage based on the Consumer Price Index will be applied to eligible Renewable Fuels as calculated in the FIT Contract. The Base Date is January 1 of the year in which the Project achieves commercial operation, unless the Project achieves commercial operation in October, November, or December, in which case the Base Date is January 1 of the following year.

FIT PRICE ADDERS

Participation level (Equity)	Aboriginal Participation Projects		Community Participation Projects	
	>50%	>15% ≤50%	>50%	>15% ≤50%
Price Adder (¢/kWh)	1.5	0.75	1.0	0.5

Note: The above table applies to all FIT Project sizes and all technologies except rooftop solar

4.1 Overview of Evaluation Process

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Stage 4 – Connection Availability and Procurement Targets: In Stage 4, Applications will in order of rank (as determined in Stage 3) be assessed under the TAT and the DAT, as applicable, and an Offer Notice will be issued, subject to these FIT Rules, in respect of an Application if the Project described in such Application passes the TAT and, if applicable, the DAT, and if sufficient availability remains within the applicable Procurement Targets.



December 20, 2012

The Honourable Dalton McGuinty
Premier of Ontario
The Government of Ontario
Room 281, Main Legislative Building, Queen's Park
Toronto ON M7A 1A1

Legislative and Planning Services
Office of the Regional Clerk
1151 Bronte Road
Oakville ON L6M 3L1
Email: RegionalClerk@halton.ca

VIA EMAIL

Dear Premier McGuinty:

Please be advised that at its meeting held Wednesday, December 12, 2012, the Council of the Regional Municipality of Halton adopted the following resolution:

RESOLUTION: OMB Costs – Provincial Growth Plan

WHEREAS the Region was required by the Province to bring Halton's Official Plan into conformity with the Provincial Growth Plan, as mandated by the Places to Grow Act;

AND WHEREAS the Region approved Regional Plan Amendment No. 37 on June 3, 2009 and approved Regional Plan Amendment No. 38 on December 16, 2009 as required by the Province under the Places to Grow Act, thereby fulfilling the requirement to achieve conformity with the Provincial Growth Plan, at significant cost to the Region;

AND WHEREAS the Province approved Regional Plan Amendment No. 37 on November 25, 2009 and approved Regional Official Plan Amendment No. 38 on November 24, 2011;

AND WHEREAS the Region passed a Resolution on July 7, 2010 requesting the Province to take responsibility for any Ontario Municipal Board hearings relating to the aforesaid approvals and to assume responsibility for all costs incurred by the Region to defend the Growth Plan conformity exercise;

AND WHEREAS the Region has received a total of 41 appeals to Regional Official Plan Amendment Nos. 37 and 38 and must now defend the Official Plan and the Growth Plan conformity exercise undertaken by the Region at an Ontario Municipal Board hearing;

AND WHEREAS the hearing to resolve these appeals is scheduled to commence on September 23, 2013, for a period of 19 weeks and will require the participation of various legal, planning and other expert witnesses, the cost of which to Halton's taxpayers will be several million dollars;

AND WHEREAS it continues to be the Region's firm position that because it is the Province through legislation that has mandated municipalities to achieve conformity with the Growth Plan, as set out in the Places to Grow Act, municipalities should not be required to assume the costs of defending their respective Growth Plan conformity exercises on an appeal to the Ontario Municipal Board.

The Regional Municipality of Halton

NOW THEREFOR BE IT RESOLVED:

1. THAT Regional Council reaffirms its resolution of July 7, 2010, attached as Appendix "1" hereto.
2. THAT this Resolution be forwarded to the Premier and the Minister of Municipal Affairs and Housing, Halton's MPPs and all party leaders in Ontario for their consideration and action.
3. THAT this resolution be forwarded to the City of Burlington and the Towns of Oakville, Milton and Halton Hills, to all other Regional and Local Municipalities within the Greater Golden Horseshoe area affected by the Provincial Growth Plan and to the Association of Municipalities of Ontario, for their consideration and endorsement.
4. THAT this Resolution be forwarded to all other recipients of Regional Council's original resolution of July 7, 2010, for their information and action.

As per the above resolution, please accept this correspondence for your information and consideration.

Sincerely,



Gary Carr
Regional Chair

- c. **Minister of Municipal Affairs and Housing**
The Honourable Dwight Duncan
7 Queen's Park Crescent, 7th floor
Toronto ON M7A 1Y7
financecommunications.fin@ontario.ca

Kevin Flynn, MPP, Oakville
2330 Lakeshore Road W. Unit 2
Oakville ON L6L 1H3
kflynn.MPP@liberal.ola.org

Jane McKenna, MPP, Burlington
760 Brant Street, Suite 44
Burlington ON L7R 4B7
jane.mckenna@pc.ola.org

Ted Chudleigh, MPP, Halton
172 Mill Street, Unit 1
Milton ON, L9T 1S2
ted_chudleigh@ontla.ola.org

Ted Arnott, MPP, Wellington-Halton Hills
181 St. Andrew St E, 2nd Floor
Fergus ON N1M 1P9
ted.arnott@pc.ola.org

Tim Huddack, Leader of the Official Opposition
Room 381, Main Legislative Building
Queen's Park
Toronto, Ontario M7A 1A8
tim.hudakco@pc.ola.org

Andrea Horwath, Leader New Democratic Party of Ontario
Room 113, Main Legislative Building, Queen's Park
Toronto, Ontario M7A 1A5
ahorwath-qp@ndp.on.ca

Ms. Angela Morgan, City Clerk
City of Burlington
426 Brant St
Burlington ON L7R 3Z6
morgana@burlington.ca

Ms. Suzanne Jones, Town Clerk
Town of Halton Hills
1 Halton Hills Dr
Halton Hills ON L7G 5G2
suzannej@haltonhills.ca

Mr. Troy McHarg, Town Clerk
Town of Milton
150 Mary St
Milton ON L9T 6Z5
townclerk@milton.ca

Ms. Cathie Best, Town Clerk
Town of Oakville
1225 Trafalgar Rd
Oakville ON L6H 0H3
townclerk@oakville.ca

Regional and Local Municipalities within the Greater Golden Horseshoe

City of Barrie, Dawn McAlpine, dmcalpine@barrie.ca
City of Brampton, Peter Fay, peter.fay@brampton.ca
City of Brantford, Darryl J. Lee, dlee@brantford.ca
City of Cambridge, Alex Mitchell, mitchella@cambridge.ca
City of Guelph, Lois A. Giles, clerks@guelph.ca
City of Hamilton, Rose Caterini, clerk@hamilton.ca
City of Kawartha Lakes, Judy Currins, jcurrins@city.kawarthalakes.on.ca
City of Kitchener, Randy Gosse, randy.gosse@kitchener.ca
City of Mississauga, Crystal Greer, crystal.greer@mississauga.ca
City of Niagara Falls, Dean Iorfida, diorfida@niagarafalls.ca
City of Orillia, Gayle Jackson, gjackson@orillia.ca
City of Oshawa, Sandra Kranc, skranc@oshawa.ca
City of Peterborough, John Kennedy, jkennedy@peterborough.ca
City of Pickering, Debbie Shields, clerks@cityofpickering.com
City of Port Colborne, Ashley Grigg, ashleygrigg@portcolborne.ca
City of St. Catharines, Dan Carnegie, dcarnegie@stcatharines.ca
City of Thorold, Susan M. Daniels, clerk@thorold.com
City of Toronto, Ulli S. Watkiss, clerk@toronto.ca
City of Vaughan, Jeffrey A. Abrams, jeffrey.abrams@vaughan.ca
City of Waterloo, Susan Greatrix, susan.greatrix@waterloo.ca
City of Welland, Christine Mintoff, clerk@welland.ca
County of Brant, Jayne Carman, jayne.carman@brant.ca
County of Dufferin, Pam Hillock, phillock@dufferincounty.on.ca
County of Northumberland, Diane Cane, caned@northumberlandcounty.ca
County of Peterborough, Sally Saunders, ssaunders@county.peterborough.on.ca
County of Simcoe, Brenda Clark, brenda.clark@simcoe.ca
County of Wellington, Scott Wilson, scottw@wellington.ca
Haldimand County, Janis Lankester, eeichenbaum@haldimandcounty.on.ca
Municipality of Brighton, Gayle Frost, gfrost@brighton.ca
Municipality of Clarington, Patti L. Barrie, pbarrie@clarington.net
Municipality of Port Hope, Sue Dawe, sdawe@porthope.ca

Municipality of Trent Hills, Margaret Montgomery, marg.montgomery@trenthills.ca
Norfolk County, Beverley Wood, bev.wood@norfolkcounty.ca
Regional Municipality of Durham, Patricia Madill, clerks@durham.ca
Regional Municipality of Niagara, Kevin Bain, kevin.bain@niagararegion.ca
Regional Municipality of Peel, Kathryn Lockyear, kathryn.lockyear@peelregion.ca
Regional Municipality of Waterloo, Kris Fletcher, fkris@region.waterloo.on.ca
Regional Municipality of York, Denis Kelly, denis.kelly@york.ca
Town of Ajax, Martin de Rond, martin.derond@townofajax.com
Town of Aurora, John D. Leach, jleach@e-aurora.ca
Town of Bradford West Gwillimbury, Glen Knox, gknox@townofbwg.com
Town of Caledon, Karen Landry, karen.landry@caledon.ca
Town of Cobourg, Lorraine V. Brace, lbrace@cobourg.ca
Town of Collingwood, Sara Almas, salmas@collingwood.ca
Town of East Gwillimbury, Kathleen Foster, kfoster@eastgwillimbury.ca
Town of Erin, Kathryn Ironmonger, kathryn.ironmonger@erin.ca
Town of Fort Erie, Carolyn Kett, ckett@forterie.on.ca
Town of Georgina, Roland Chenier, rchenier@georgina.ca
Town of Grimsby, Hazel Soady-Easton, hsoady-easton@town.grimsby.on.ca
Town of Halton Hills, Suzanne Jones, suzannej@haltonhills.ca
Town of Innisfil, Jason Reynar, jskorobohacz@innisfil.ca
Town of Lincoln, William Kolasa, wkolasa@lincoln.ca
Town of Markham, Kimberley Kitteringham, kkitteringham@markham.ca
Town of Midland, Andrea Fay, afay@midland.ca
Town of Minto, Jane M. Steller, jane@town.minto.on.ca
Town of Mono, Keith McNenly, keith@townofmono.com
Town of New Tecumseth, Gayla McDonald, clerk@town.newtecumseth.on.ca
Town of Newmarket, Anita Moore, amoore@newmarket.ca
Town of Niagara-on-the-Lake, Holly Dowd, hdowd@notl.org
Town of Orangeville, Cheryl Johns, cjohns@orangeville.ca
Town of Pelham, Nancy Bozzato, NJBozzato@pelham.ca
Town of Penetanguishene, Holly Bryce, hbryce@penetanguishene.ca
Town of Richmond Hill, Donna McLarty, dmclarty@richmondhill.ca
Town of Shelburne, John Telfer, jtefer@townofshelburne.on.ca
Town of Wasaga Beach, Twyla Nicholson, clerk@wasagabeach.com
Town of Whitby, Debi A. Wilcox, wilcoxd@whitby.ca
Town of Whitchurch-Stouffville, Michele Kennedy, michele.kennedy@townofws.ca
Township of Adjala-Tosoronto, Barb Kane, bkane@townshipadjitos.on.ca
Township of Alnwick/Haldimand, Terrence (Terry) Korotki, rvandemoosdyk@alnwickhaldimand.ca
Township of Amaranth, Susan M. Stone, suestone@amaranth-eastgary.ca
Township of Asphodel-Norwood, Valerie Przybilla, vprzybilla@asphodelnorwood.com
Township of Brock, Thomas G. Gettinby, tgettinby@townshipofbrock.ca
Township of Cavan-Monaghan, Gail Empey, services@cavanmonaghan.net
Township of Centre Wellington, Marion Morris, mmorris@centrewellington.ca
Township of Clearview, Robert Campbell, bcampbell@clearview.ca
Township of Cramahe, Christie Alexander, christie@cramahetownship.ca
Township of Douro-Dummer, Linda G. Moher, lindamo@dourodummer.on.ca
Township of East Garafraxa, Susan M. Stone, township@amaranth-eastgary.ca
Township of Essa, Bonnie Sander, bsander@essatownship.on.ca
Township of Galway-Cavendish-Harvey, Natalie Garnett, ngarnett@galwaycavendishharvey.ca
Township of Guelph/Eramosa, Meaghen Reid, mreid@get.on.ca
Township of Hamilton, Kate Surerus, ksurerus@hamiltontownship.ca
Township of Havelock-Belmont-Methuen, Glenn Girven, ggirven@hbmtpw.ca
Township of King, Chris Somerville, ksmyth@king.ca
Township of Melancthon, Denise B. Holmes, dholmes@melancthontownship.ca
Township of Mulmur, Terry M. Homer, thorner@mulmurtownship.ca
Township of North Dumfries, Rodger Mordue, mordue@township.northdumfries.on.ca
Township of North Kawartha, Connie Parent, c.parent@northkawartha.on.ca
Township of Oro-Medonte, Doug Irwin, dirwin@oro-medonte.ca
Township of Otonabee-South Monaghan, Heather Scott, hscott@osmtownship.ca
Township of Puslinch, Brenda Law, brendal@puslinch.ca
Township of Ramara, Janice Mckinnon, jmckinnon@ramara.ca
Township of Scugog, Kim Coates, kcoates@scugog.ca
Township of Severn, W. Henry Sander, hsander@townshipofsevern.com
Township of Springwater, John Daly, info@springwater.ca
Township of Tay, Alison Thomas, athomas@tay.ca
Township of Tiny, Douglas Luker, dluker@tiny.ca
Township of Uxbridge, Debbie Leroux, dleroux@town.uxbridge.on.ca
Township of Wainfleet, Tanya Lamb, TLamb@wainfleet.ca

Township of Wellesley, Susan Duke, sduke@township.wellesley.on.ca
Township of Wellington North, Lorraine Heinbuch, lheinbuch@wellington-north.com
Township of West Lincoln, Carolyn Langley, clangley@westlincoln.ca
Township of Wilmot, Barbara McLeod, barb.mcleod@wilmot.ca
Township of Woolwich, Christine Broughton, cbroughton@woolwich.ca

L. Cheung
Association of Municipalities of Ontario (AMO)
200 University Ave., Suite 801
Toronto ON M5H 3C6
lcheung@amo.on.ca;

* Amended/Added by Committee

** Amended/Added by Council

Adopted by Council July 14, 2010, Meeting No. 09-10

THE REGIONAL MUNICIPALITY OF HALTON

NEW BUSINESS

**13. Request to the Province to Cover all Appeal Costs to the Ontario Municipal Board
* for Growth Plan Conformity Exercises**

*

**

RECOMMENDATION

WHEREAS the Province of Ontario initiated and passed *The Places to Grow Act*;

AND WHEREAS pursuant to that Provincial initiative under *The Places to Grow Act*, the Province issued a Provincial Growth Plan for the Greater Toronto Area and pursuant to that Act requires municipalities at the Regional and Local levels to amend their Official Plans to bring them into conformity with that Provincial Growth Plan;

AND WHEREAS any Official Plan passed to achieve conformity with the Provincial Growth Plan must be approved by the Province;

AND WHEREAS the Province permits appeals of its approval decisions on Regional and Local Official Plans regarding conformity to be appealed to the Ontario Municipal Board despite the fact that any appeals of the Growth Plan itself are handled by way of a Hearing Officer who reports to the Province and the Province makes the final Decision;

AND WHEREAS the defence of any Regional and/or Local Official Plan to achieve conformity the Provincial Growth Plan can be a long and costly process in front of the Ontario Municipal Board;

AND WHEREAS municipalities are expected to defend their Official Plans for conformity at the Ontario Municipal Board despite the fact that the municipalities have had to pass those municipal official plans by reason of the Provincial *Places to Growth Act*;

AND WHEREAS in Halton, the Region of Halton has passed Regional Official Plan Amendments #37 and 38 as required by *The Places to Grow Act* and in the case of Regional Official Plan Amendment #37 that amendment was approved by the Province and then appealed by development interests to the Ontario Municipal Board and the same is likely to occur with Regional Official Plan Amendment #38 and with some if not all of the corresponding local official plan amendments;

AND WHEREAS even without any appeals to the Ontario Municipal Board there are significant costs for municipalities participating in the Provincially required Growth Plan conformity exercises pursuant to *The Places to Grow Act*;

AND WHEREAS such municipalities should not have the added cost of participating in OMB appeals of the various Regional and Local Official Plans produced in compliance with Provincial requirement for conformity with the Provincial Growth Plan;

AND WHEREAS the Province itself, in defending its Growth Plan and indeed other Provincial Plans such as the Greenbelt Plan has only hearing officer report exercises in response to changes and amendments sought by others to its Provincial Plans such as the Growth Plan and the Greenbelt Plan.

NOW THEREFORE BE IT RESOLVED:

1. THAT the Province of Ontario be requested to take responsibility for any Ontario Municipal Board appeal hearings related to any approvals of Regional and Local Official Plan Amendments that are passed pursuant to *The Places to Grow Act* in order to achieve conformity with that Act such that all costs related to defending a Growth Plan Conformity exercise before the Ontario Municipal Board are covered by the Province including the retention of any legal counsel, planning consultants, and other consultants and witnesses and also the time for Provincial or Regional or Local staff required as part of any defence before the Ontario Municipal Board.
2. THAT the Province of Ontario be requested to provide "intervener funding" to any municipalities affected by the appeal of any Growth Plan conformity, Official Plan amendment to the Ontario Municipal Board so as to enable the municipalities involved to defend their positions with respect to the Provincial Growth Plan conformity exercise before the Ontario Municipal Board without added cost to the Municipal Service and Delivery System and higher property taxes.
3. THAT a letter be sent by the Regional Chair along with this Resolution to the Premier of the Province of Ontario and the Minister of Municipal Affairs and Housing for their consideration and action in having the Province take the lead and the responsibility for the costs of any appeal proceedings before the Ontario Municipal Board on Growth Plan Conformity Official Plans by Regional and Local municipalities and by providing intervener funding to those municipalities who would be involved in any appeal proceedings respecting Growth Plan Conformity

Exercises.

4. THAT this Resolution be forwarded to all of the Regional and Local Municipalities within the Greater Golden Horseshoe and to the Association of Municipalities of Ontario for their support and endorsement of this Resolution.
- ** 5. THAT this Resolution be forwarded to Halton's MPPs, the Large Urban Mayors' Caucus of Ontario (LUMCO) and Greater Toronto Area (GTA) Mayors and Chairs.
6. THAT this Resolution be forwarded to all party leaders in Ontario.
- ** 7. THAT the Regional Chair write to the above-noted groups to request support for this Resolution and to the Province of Ontario to request that these costs be included in an amendment to the *Development Charges Act*.

COMMITTEE NOTES

MEMBERS PRESENT: T. Adams, Chair
R. Bonnette (arrived at 9:50 a.m.), J. Dennison, A. Elgar,
A. Johnston, B. Lee, J. Taylor
G. Carr, Regional Chair

STAFF PRESENT: Pat Moyle, C.A.O.
M. Meneray, M. Zamojc, R. Glenn, K. Kielt

ALSO PRESENT: R. Beaman, Thomson, Rogers

Item No. 13 – Correspondence from the Town of Halton Hills re: “Motion – Request to Province to Cover all Appeal Costs to the Ontario Municipal Board for Growth Plan Conformity Exercises” was distributed, a copy of which is included in the Information Section of the Council agenda for July 14, 2010.

From: Gary Cousins [mailto:garyc@wellington.ca]

To: Lori Heinbuch; bwhite@town.minto.on.ca; Patty Sinnamon; Andrew Goldie; Janice Sheppard; Brenda Law; frank.miele@erin.ca

Subject: PD2012-25 RISK MANAGEMENT OFFICIAL AND INSPECTORS.doc

Please find attached a copy of a report approved by County Council on November 29, 2012. The report proposes County funding of a shared local Risk Management Official and asks for input from local Councils.

Additionally, the report raises the need for Risk Management Inspectors and suggests that this may be assigned to local building departments. I understand that many building departments are very busy and may not have the resources to do the task. If that is the case, we will have to consider other options.

After your Council has considered the matter, we may need to meet to discuss how the risk management process can be set up at the local level. Please let me know of any input from local council or staff.

Gary



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chairman and Members of the Planning Committee
From: Gary Cousins, Director of Planning
Date: October 31, 2012
Subject: RISK MANAGEMENT OFFICIAL AND INSPECTORS (PD2012-25)

1. **Background:**

Source Water Protection Plans will take effect sometime in 2013 and municipalities will begin incurring new costs to implement the Plans.

The current legislative framework for risk management makes the "upper or lower tier municipality that has the authority to pass by-laws under the Municipal Act for the production, treatment and storage of water" the enforcement authority. In Wellington County that is the local municipal level of government.

Local municipalities have a number of choices to implement source water plans. They can:

- a) do it themselves
- b) work with other local municipalities
- c) delegate to a conservation authority or health unit

They cannot delegate to the County.

2. **Local Input**

While we have not formally sought local municipal input on implementation, a number of county councillors and local councillors have indicated that they would like the County to provide some assistance. There are clearly financial concerns being expressed.

3. **Risk Management**

The attached document from the Ministry of the Environment sets out the roles and responsibilities under the province's new risk management process. It is important to note that there are to be both Risk Management Officials and Risk Management Inspectors.

The Risk Management Official must take training to qualify for the position. The Official is responsible for working with landowners to ensure compliance with the source water plan and entering into risk management plans. The details are clearly laid out on page 15 of the MOE document.

The Risk Management Inspector also must take training and is responsible for inspections to ensure compliance. In many respects they operate in a similar way as Building Inspectors and have rights of entry and are provincial offenses officers.



4. **Potential Wellington County Option**

While local municipalities may wish to consider various options with conservation authorities or health units, the County has experience in another area that may serve as a model.

The County currently funds a Fire Training Officer who is an employee of a local municipality and provides fire training to all seven local municipalities. Fire is a local responsibility as is source water protection.

The County could consider funding a Risk Management Official who would be an employee of a local municipality but would deliver the service to all seven local municipalities. Each local municipality would have to pass bylaws appointing the Risk Management Official. It would be up to local municipalities to determine how the system would work.

Local municipalities could assign the risk management inspection responsibilities to local building officials. While local building officials often face heavy workloads, this would likely be the most cost effective way to provide this service.

This option has not been discussed and we need to seek local municipal input. In the meantime, the County should make some provision in the 5-Year Plan in the event it is an acceptable option.

5. **Recommendation:**

- a) **THAT** the County of Wellington consider funding a Risk Management Official who would be a local municipal official serving all local municipalities in the County
- b) **AND THAT** local councils be asked to consider the above option and advise the County if it is a reasonable way to proceed in implementing source water protection.

Respectfully submitted,

A handwritten signature in cursive script that reads "Gary Cousins".

Gary Cousins, MCIP
Director of Planning