

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
AGENDA OF REGULAR COUNCIL MEETING – JUNE 27, 2022 at 7:00 P.M.
CLOSED SESSION TO FOLLOW OPEN SESSION
VIA WEB CONFERENCING**

HOW TO JOIN

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://us02web.zoom.us/j/84707148803>

Or join by phone:

Canada: 855 703 8985 (Toll Free) or 1 647 374 4685 (long distance charges may apply)

Webinar ID: 847 0714 8803

**PAGE
NUMBER**

CALLING TO ORDER

ADOPTION OF THE AGENDA

Recommendation:

THAT the Agenda for the June 27, 2022 Regular Meeting of Council be accepted and passed.

DISCLOSURE OF PECUNIARY INTEREST

COUNTY COUNCIL UPDATE

Steve O'Neill, County of Wellington Councillor, Ward 4

RECESS TO MOVE INTO PUBLIC MEETING

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North recess the June 27, 2022 Regular Meeting of Council for the purpose of holding a Public Meeting under the Planning Act:

- Christian F. Martin, Zoning By-law Amendment

RESUME REGULAR MEETING OF COUNCIL

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North resume the June 27, 2022 Regular Meeting of Council at : .

PASSAGE OF BY-LAWS ARISING FROM PUBLIC MEETING

By-law Number 075-22 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North (Part Lot 16 Concession 14, Concession 13 Pt Lot 16 & 17, Christian F. Martin)

001

Recommendation:

THAT By-law Number 075-22 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North be read a First, Second and Third time and enacted. (Part Lot 16 Concession 14, Concession 13 Pt Lot 16 & 17, Christian F. Martin)

ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING

- 1. Regular Meeting of Council, June 6, 2022 004

Recommendation:

THAT the minutes of the Regular Meeting of Council held on June 6, 2022 be adopted as circulated.

BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL

- Mount Forest Pool Replacement
 - Report CAO 2022-03 Mount Forest Pool Replacement 012

ITEMS FOR CONSIDERATION

- 1. MINUTES
 - a. Arthur 150 Committee, June 6, 2022 021

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the of the Arthur 150 Committee meeting held on June 6, 2022.

- b. Mount Forest District Chamber of Commerce, April 12, 2022 025

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Mount Forest District Chamber of Commerce meeting held on April 12, 2022

- c. Safe Communities Wellington County Leadership Table, May 18, 2022 028

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Safe Communities Wellington County Leadership Table meeting held on May 18, 2022.

- 2. PLANNING
 - a. Report DC 2022-017, Consent Application B52-22 1595655 Ontario Ltd. & Robert Cottell 032

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report DC 2022-017 being a report on Consent Application (Lot Line Adjustment) B52-22 known as Part Lot 6, East of Main St., Town Plan of Mount Forest.

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B52-22 as presented with the following conditions:

- THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise (included but not limited to Taxes paid in Full;

a Fee of \$130.00 for Township Clearance Letter of conditions — or whatever fee is applicable at the time of clearance under the municipal Fees and Charges by-law) which the Township of Wellington North may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands;

- THAT driveway access can be provided to the severed lands to the satisfaction of the Township of Wellington North; and
- THAT the owner submit to the Township, a plan that shows the proposed parking layout, street entrance and street furniture demonstrating traffic flow and vehicle safety to the satisfaction of the Director of Operations;

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

- b. Report DC 2022-018, Consent Application B60-22 AG Holdings Inc., 037
c/o Larry Schill

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report DC 2022-018 being a report on Consent Application (Lot Line Adjustment) B60-22 known as Part Lots 1 & 2, Concession 6, former Township of West Luther.

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B60-22 as presented with the following conditions:

- THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise (included but not limited to Taxes paid in Full; a Fee of \$130.00 for Township Clearance Letter of conditions — or whatever fee is applicable at the time of clearance under the municipal Fees and Charges by-law) which the Township of Wellington North may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands; and
- THAT the owner enter into an agreement apportioning future maintenance costs on West Luther Drain 36; and the owner shall provide a \$500.00 deposit to cover the cost of the re-apportionment of the above mentioned drain and a \$250.00 fee for the Drainage Superintendent's review of the application to determine status of the drain;

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

- c. Report DC 2022-019, Consent Application B67-22 Alicia Jackson and Morgan Coffey 042

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report 2022-019 being a report on Consent Application (Severance) B67-22 known as Lot 95, Crown Survey in the Village of Arthur.

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B67-22 as presented with the following conditions:

- THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise (included but not limited to Taxes paid in Full; a Fee of \$130.00 for Township Clearance Letter of conditions — or whatever fee is applicable at the time of clearance under the municipal Fees and Charges by-law) which the Township of Wellington North may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands; and
- THAT the Owner satisfy the requirements of the Township of Wellington North in reference to parkland dedication consistent with By-Law 011-22;

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

- d. Report DC 2022-020, Consent Application B70-22 5053745 Ontario Inc., c/o Brad Wilson 047

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report DC 2022-020 being a report on Consent Application (Severance) B70-22 known as Park of Park Lot 8 s/s of Queen St., Plan Mount Forest in the Town of Mount Forest.

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B70-22 as presented with the following conditions:

- THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise (included but not limited to Taxes paid in Full; a Fee of \$130.00 for Township Clearance Letter of conditions — or whatever fee is applicable at the time of clearance under the municipal Fees and Charges by-law) which the Township of Wellington North may deem to be necessary at the time of issuance

of the Certificate of Consent for the proper and orderly development of the subject lands;

- THAT the Owner satisfy the requirements of the Township of Wellington North in reference to parkland dedication consistent with By-Law 011-22;
- THAT the Owner agrees to dedicate to the Township and to the satisfaction of the Township, free and clear of all encumbrances, all easements and lands required by the Township for the access, construction, maintenance and improvement of any existing or newly required watercourses, ditches, land drainage works on the Lands and, on request by the Township, to deliver the properly executed documents in registrable form to the Township in order to complete the dedication to the Township and to pay all costs incurred by the Township in respect to the aforementioned dedications;
- THAT the existing shed be removed to the satisfaction of the Township;
- THAT the applicant pay a \$250.00 fee for the Drainage Superintendent to review the application to determine status of municipal drains;
- THAT the applicant pay a \$500.00 drainage apportionment fee, per drain, if it is determined there are municipal drains impacted by the application;
- THAT the applicant enter into an agreement apportioning future maintenance costs on any municipal drain impacted by the application;

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

- e. Report DC 2022-021, Consent Application B71-22 5053745 Ontario Inc., c/o Brad Wilson 053

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report DC 2022-021 being a report on Consent Application (Severance) B71-22 known as Park of Park Lot 8 s/s of Queen St., Plan Mount Forest in the Town of Mount Forest.

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B71-22 as presented with the following conditions:

- THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise (included but not limited to Taxes paid in Full; a Fee of \$130.00 for Township Clearance Letter of conditions — or

whatever fee is applicable at the time of clearance under the municipal Fees and Charges by-law) which the Township of Wellington North may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands;

- THAT the Owner satisfy the requirements of the Township of Wellington North in reference to parkland dedication consistent with By-Law 011-22;
- THAT the Owner agrees to dedicate to the Township and to the satisfaction of the Township, free and clear of all encumbrances, all easements and lands required by the Township for the access, construction, maintenance and improvement of any existing or newly required watercourses, ditches, land drainage works on the Lands and, on request by the Township, to deliver the properly executed documents in registrable form to the Township in order to complete the dedication to the Township and to pay all costs incurred by the Township in respect to the aforementioned dedications;
- THAT the existing shed be removed to the satisfaction of the Township;
- THAT the applicant pay a \$250.00 fee for the Drainage Superintendent to review the application to determine status of municipal drains;
- THAT the applicant pay a \$500.00 drainage apportionment fee, per drain, if it is determined there are municipal drains impacted by the application;
- THAT the applicant enter into an agreement apportioning future maintenance costs on any municipal drain impacted by the application;

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

- f. Report DC 2022-022, Consent Application B72-22 5053745 Ontario Inc. c/o Brad Wilson 059

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report DC 2022-022 being a report on Consent Application (Severance) B72-22 known as Part Lot 3 w/s Fergus St., Plan Mount Forest in the Town of Mount Forest.

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B72-22 as presented with the following conditions:

- THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise (included but not limited to Taxes paid in Full; a Fee of \$130.00 for Township Clearance Letter of conditions — or whatever fee is applicable at the time of clearance under the municipal Fees and Charges by-law) which the Township of Wellington North may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands;
- THAT the Owner satisfy the requirements of the Township of Wellington North in reference to parkland dedication consistent with By-Law 011-22;

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

- g. Report DC 2022-023, Consent Application B73-22 5053745 Ontario Inc. c/o Brad Wilson 065

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report DC 2022-023 being a report on Consent Application (Severance) B73-22 known as Part Lot 3 w/s Fergus St., Plan Mount Forest in the Town of Mount Forest.

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B73-22 as presented with the following conditions:

- THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise (included but not limited to Taxes paid in Full; a Fee of \$130.00 for Township Clearance Letter of conditions — or whatever fee is applicable at the time of clearance under the municipal Fees and Charges by-law) which the Township of Wellington North may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands;
- THAT the Owner satisfy the requirements of the Township of Wellington North in reference to parkland dedication consistent with By-Law 011-22;

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

- h. Planning Report prepared by Curtis Marshall, Manager of Development Planning, County of Wellington, dated June 15, 2022, regarding Cannabis Production and Processing Land Use Study Regulatory Options Report 071

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the Planning Report prepared by Curtis Marshall, Manager of Development Planning, County of Wellington, dated June 15, 2022, regarding Cannabis Production and Processing Land Use Study Regulatory Options Report.

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North direct Staff to prepare draft zoning by-law regulations for cannabis production and processing uses and schedule a public meeting in order to present the proposed zoning by-law regulations to the public for review and comment.

- i. Report DC 2022-024, 2574574 ONTARIO INC. – Brad Wilson, Draft Plan of Subdivision 23t-18004, being part of Park Lot 4, South of Durham Street and East of Main Street, Town of Mount Forest 078

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report DC 2022-024 being a report on 2574574 Ontario Inc. (Brad Wilson) Subdivision 23T-18004, Part of Park Lot 4 South of Durham St and East of Main St, Mount Forest;

AND FURTHER THAT the Council of the Township of Wellington North accepts the street name of “Jack’s Way” for Subdivision 23T-18004.

3. ECONOMIC DEVELOPMENT

- a. Report EDO 2022-022 Community Improvement Program 081

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report EDO 2022-22 Community Improvement Program;

AND FURTHER THAT Council approves Façade Improvement Grants up to the following amounts:

- \$ 1,500 to Art Arrows at 106 Main Street South in Mount Forest
- \$ 2,200 to Plumbers Wife at 238 George Street in Arthur
- \$ 150 to Mary Lous Closet at 253 Main Street South in Mount Forest
- \$ 1,000 to Renew Life Therapies at 160 King Street West in Mount Forest

4. FINANCE

- a. Vendor Cheque Register Report, June 20, 2022 085

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the Vendor Cheque Register Report dated June 20, 2022

5. OPERATIONS

- a. Report RPL 2022 Transportation Options for Mount Forest Lions Roy Grant Pool Users 088

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report RPL 2022-012 being a report on transportation options for the Mount Forest Lion Roy Grant Pool users;

AND FURTHER THAT Council direct staff to implement a passport tracking and season refund option for users;

AND FURTHER THAT Council direct staff to implement a refund of \$24.00 per visit, to a seasonal maximum of \$500, for users from the Township of Wellington North living North of Sideroad 5/Line 10;

AND FURTHER THAT Council direct staff to fund these refunds using 2022 approved operating accounts specific to the Lion Roy Grant Pool.

- b. Frank Vanderloo, P. Eng., B.M. Ross and Associates Limited, correspondence dated June 21, 2022 regarding Mt. Forest Developments Inc. Subdivision (Jefferey Way, Mount Forest) Draft Plan 23T-18001 – Preliminary Acceptance for Stage 3 097

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the correspondence from Frank Vanderloo, P. Eng, B.M. Ross and Associates Limited, dated June 21, 2022, regarding Mt. Forest Developments Inc. Subdivision (Jefferey Way, Mount Forest) Draft Plan 23T-18001 – Preliminary Acceptance for Stage 3;

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North grant Mt. Forest Developments Inc., for the Jefferey Way Subdivision (Draft Plan 23T-18001) in the community of Mount Forest, Preliminary Acceptance for Stage 3.

6. ADMINISTRATION

- a. Report CLK 2022-014 being a report to establish a Compliance Audit Committee 099

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2022-014 being a report to establish a Compliance Audit Committee (CAC);

AND FURTHER THAT Council approves the Terms of Reference for the CAC jointly with the Wellington County municipalities for the 2022-2026 Term of Council;

AND FURTHER THAT Council appoints the following members to the CAC for the 2022-2026 term of Council

Jim McQueen
Wesley Snarr
Douglas Auld
Joseph Servos

AND FURTHER THAT Council authorizes the Mayor and Clerk to sign a by-law authorizing the Compliance Audit Committee and Terms of Reference for the 2022-2026 Term of Council;

AND FURTHER THAT Council authorizes the Mayor and Clerk to sign a by-law appointing members to the CAC for the 2022-2026 Term of Council.

- b. Report CLK 2022-015 being a report to appoint a Drainage Superintendent and enter into an agreement for services with K. Smart Associates Limited 102

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2022-015 being a report to appoint a Drainage Superintendent being Thomas Jackson of K. Smart and Associates Limited;

AND FURTHER THAT Council authorizes the Mayor and Clerk to sign a by-law appointing Drainage Superintendent Services to K. Smart and Associates Limited.

7. COUNCIL

- a. John Nater, MP, Perth-Wellington and Randy Pettapiece, MPP, Perth-Wellington, correspondence dated March 29, 2022 to Hon. David Lametti, P.C., M.P. Attorney General of Canada, and Hon. Doug Downey, M.P.P., Attorney General of Ontario, regarding fundraising capabilities of municipalities and service clubs and use of lottery proceeds and June 13, 2022 response from Minister of Justice and Attorney General of Canada 105

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the correspondence from John Nater, MP, Perth-Wellington and Randy Pettapiece, MPP, Perth-Wellington, dated March 29, 2022, to Hon. David Lametti, P.C., M.P. Attorney General of Canada, and Hon. Doug Downey, M.P.P., Attorney General of Ontario, regarding fundraising capabilities of municipalities and service clubs and use of lottery proceeds and June 13, 2022 response from Minister of Justice and Attorney General of Canada.

- b. Aletha McArthur, Program Director/Behaviour Specialist New Growth Family Centre Inc., correspondence received June 16, 2022, regarding thank you for financial support 108

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the correspondence from Aletha McArthur, Program Director/Behaviour Specialist New Growth Family Centre Inc., received June 16, 2022, regarding thank you for financial support.

- c. Helen Fishburn, CEO, Canadian Mental Health Association, correspondence dated May 4, 2022, regarding thank you for donation in support of the work of The Grove Youth Wellness Hubs 111

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive correspondence from Helen Fishburn, CEO, Canadian Mental Health Association, dated May 4, 2022, regarding thank you for donation in support of the work of The Grove Youth Wellness Hubs

- d. Crime Stoppers Guelph Wellington, CSGW News, Summer 2022 Newsletter 112

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the Crime Stoppers Guelph Wellington, CSGW News, Summer 2022 Newsletter.

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

Recommendation:

THAT all items listed under Items For Consideration on the June 27, 2022 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:

CONSIDERATION OF ITEMS FOR SEPARATE DISCUSSION AND ADOPTION

NOTICE OF MOTION

COMMUNITY GROUP MEETING PROGRAM REPORT

Councillor Yake (Ward 1):

- North Wellington Health Care Corporation – Louise Marshall Hospital
- Lynes Blacksmith Shop Committee
- Recreation, Parks and Leisure Committee
- Wellington North Power

Councillor Burke (Ward 2):

- Mount Forest Aquatic Ad Hoc Advisory Committee
- Lynes Blacksmith Shop Committee
- Wellington North Wellness & Team Building Committee
- Mount Forest Business Improvement Area

Councillor Hern (Ward 3):

- Wellington North Cultural Roundtable
- Mount Forest & District Chamber of Commerce
- Arthur & District Chamber of Commerce
- Arthur Business Improvement Area
- Arthur BMX/Skateboard Park Advisory Committee
- EarlyON Child and Family Services Committee

Councillor McCabe (Ward 4):

- Recreation, Parks and Leisure Committee
- Arthur BMX/Skateboard Park Advisory Committee
- Saugeen Valley Conservation Authority
- Wellington North Health Professional Recruitment Committee
- Arthur Trail Committee

Mayor Lennox:

- Committee of Adjustment
- Wellington North Power
- Ex Officio on all committees

BY-LAWS

- | | |
|--|-----|
| a. By-law Number 069-22 being a by-law to enter into an agreement with K Smart Associates as Drainage Consultants for the Corporation of the Township of Wellington North | 114 |
| b. By-law Number 070-22 being a by-law to authorize the purchase of real property being Pt Lt 33 Con 1 Normanby: Pt 2 PL 61R22224; T/W as in RO748479; Wellington North (Officer's Auto Care Inc., 210 Industrial Drive) | 121 |
| c. By-law Number 071-22 being a by-law to establish a Joint Compliance Audit Committee and to approve the Terms of Reference and repeal By-law 046-18 | 131 |
| d. By-law Number 072-22 being a by-law to appoint members to the Joint Compliance Audit Committee for the Township of Wellington North and Repeal By-law 075-18 | 140 |
| e. By-law Number 073-22 being a by-law to appoint Drainage Superintendent for the Corporation of the Township of Wellington North | 142 |
| f. By-law Number 074-22 a by-law to amend By-law 010-15 being a by-law to licence charitable or religious organizations to conduct and | 143 |

manage lottery schemes for charitable or religious purposes in the Township of Wellington North

- g. By-law Number 076-22 being a by-law to amend By-law 072-22 being a by-law for the imposition of Development Charges 144

Recommendation:

THAT By-law Number 069-22, 070-22, 071-22, 072-22, 073-22, 074-22, and 076-22 be read a First, Second and Third time and enacted.

CLOSED MEETING SESSION

The meeting is closed pursuant to Section 239 (2) of the Municipal Act, 2001, specifically:

- (c) a proposed or pending acquisition or disposition of land by the municipality or local board
- (d) labour relations or employee negotiations
- (b) personal matters about an identifiable individual, including municipal or local board employees;

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North go into a meeting at ___:___ p.m. that is closed to the public under subsection 239 (2) of the Municipal Act, 2001, specifically:

- (c) a proposed or pending acquisition or disposition of land by the municipality or local board
- (d) labour relations or employee negotiations
- (b) personal matters about an identifiable individual, including municipal or local board employees;

1. REPORTS

- EDO 2022-024 Land Sale
- HR 2022-007 Market Check and Policy Review
- HR 2022-008 Chief Administrative Officer Candidate Review

2. REVIEW OF CLOSED SESSION MINUTES

- May 24, 2022
- June 6, 2022

3. RISE AND REPORT FROM CLOSED MEETING SESSION

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North rise from a closed meeting session at ___:___ p.m.

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report EDO 2022-024 Land Sale;

AND FUTHER THAT Council approve the confidential direction to staff.

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report HR 2022-007 Market Check and Policy Review;

AND FUTHER THAT Council approve the confidential direction to staff.

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive report HR 2022-008 Chief Administrative Officer Candidate Review;

AND FUTHER THAT Council approve the confidential direction to staff.

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North approve the Closed Meeting Minutes of the May 24, 2022 and June 6, 2022 Council Meetings.

CONFIRMING BY-LAW

146

Recommendation:

THAT By-law Number 077-22 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on June 27, 2022 be read a First, Second and Third time and enacted.

ADJOURNMENT

Recommendation:

THAT the Regular Council meeting of June 27, 2022 be adjourned at __: p.m.

MEETINGS, NOTICES, ANNOUNCEMENTS		
Wellington North Farmers Market, opening day – Victory Community Centre, 320 King St. E., Mount Forest	Saturday’s June 25 th to September 24 th	8:30 a.m. – 12:00 p.m.
Arthur 150 th Celebration	Friday, July 1 st to Sunday, July 3 rd	
Recreation, Parks and Leisure Committee – via video conference	Tuesday, July 5, 2022	4:00 p.m.
Regular Council Meeting – via video conference	Monday, July 11, 2022	2:00 p.m.
Mount Forest Fireworks Festival	Thursday, July 14 th to Sunday, July 17 th	
Regular Council Meeting – via video conference	Monday, July 25, 2022	7:00 p.m.

The following accessibility services can be made available to residents upon request with two weeks’ notice:

Sign Language Services – Canadian Hearing Society – 1-877-347-3427
- Kitchener location – 1-855-656-3748

TTY: 1-877-843-0368 Documents in alternate forms CNIB – 1-800-563-2642

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH

BY-LAW NUMBER 075-2022

BEING A BY-LAW TO AMEND BY-LAW 66-01, BEING A ZONING BY-LAW FOR THE TOWNSHIP OF WELLINGTON NORTH

WHEREAS, the Council of the Corporation of the Township of Wellington North deems it necessary to amend By-law Number 66-01; as amended pursuant to Sections 34 and 36 of The Planning Act, R.S.O. 1990, as amended

NOW THEREFORE the Council of the Corporation of the Township of Wellington North enacts as follows:

1. THAT Section 31.104 to By-law 66-01 is amended by deleting the existing text in its entirety and replacing it with the following - on lands legally described as Part Lot 16 Concession 14, Concession 13 Part Lot 16 & 17:

<p>31.104 Part Lot 16 Con 14, Con 13 Part Lot 16 & 17 Christian Martin</p>	<p>A-104</p>	<p>Notwithstanding Section 6.14 d) of this By-law, a maximum floor area of 557.4 m² (6,000 ft²) for all buildings is permitted for a home industry which shall include but is not limited to; generator room, lunchroom, office, mechanical room, basement area and inside storage areas.</p> <p>Notwithstanding Section 6.14 f) of this By-law, a maximum of six (6) employees who are not permanent residents on the property shall be engaged in the Home Industry.</p> <p>Notwithstanding Section 6.14 c) of this By-law, a maximum area of 929 m² (10,000 ft²) for an outdoor storage area is permitted. This area shall be visually screened and shall be solely permitted for the home industry.</p>
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2. THAT this By-law shall come into effect upon the final passing thereof pursuant to Section 34(21) and Section 34(22) of The Planning Act, R.S.O., 1990, as amended, or where applicable, pursuant to Sections 34 (30) and (31) of the Planning Act, R.S.O., 1990, as amended.

READ A FIRST, SECOND THIRD TIME THIS 27TH DAY OF JUNE, 2022.

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

EXPLANATORY NOTE

BY-LAW NUMBER 075-22

THE LOCATION OF THE SUBJECT LANDS

The subject property is legally described as Part Lot 16 Concession 14, Concession 13 Pt Lot 16 & 17. The lands subject to the amendment is 104.95 ha (259.36 ac) in size and are currently zoned Agriculture (A-104) and Natural Environment (NE).

THE PURPOSE AND EFFECT of the amendment is to amend the Agricultural Site Specific (A-104) Zone to permit a 929 m² (10,000 ft²) outdoor storage area for an existing metal workshop.

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
MINUTES OF REGULAR COUNCIL MEETING – JUNE 6, 2022 at 2:00 P.M.
CLOSED SESSION TO FOLLOW OPEN SESSION
VIA WEB CONFERENCING <https://youtu.be/N4gSYoRd5Kc>**

Members Present:

**Mayor: Andrew Lennox
Councillors: Sherry Burke
Lisa Hern
Steve McCabe
Dan Yake**

Staff Present:

**Interim Chief Administrative Officer/Chief Building Official: Darren Jones
Deputy Clerk: Catherine Conrad
Director of Finance/Treasurer: Farhad Hossain
Community Recreation Coordinator: Mandy Jones
Human Resources Manager: Amy Tollefson
Economic Development Officer: Dale Small
Director of Fire Services: Chris Harrow
Manager of Development Planning: Curtis Marshall
Senior Planner: Jessica Rahim**

CALLING TO ORDER

Mayor Lennox called the meeting to order.

Council observed a moment of silence to pay tribute to those that lost their lives on June 6, 1944 in Normandy.

ADOPTION OF THE AGENDA

RESOLUTION: 2022-200

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Agenda for the June 6, 2022 Regular Meeting of Council be accepted and passed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

No pecuniary interest disclosed

PRESENTATIONS

1. Al Dam, Provincial Poultry Specialist, Ontario Ministry of Agriculture, Food and Rural Affairs

Mr. Dam presented to Council regarding the pros and cons of urban poultry, resources available regarding backyard flocks, and Avian Influenza. He noted poultry is a supply managed commodity in Ontario with several poultry farms in Wellington North, including chicken, layer, turkey, broiler and breeder.

Pros of urban chickens include the local food movement, education component of where food comes from, and a mental health component.

There are several cons to urban poultry including urban vermin, rodents, foxes, coyotes, skunks, raccoons, dogs, or raptors. The food safety component must be considered. Unlike pets, such as a puppy or kitten, with chickens you are eating something that comes from the animal. It is not recommended to have many hens as numbers are always going to be an issue when dealing with the challenge of what to do with surplus eggs. Extra eggs would have to be farmgate sales as they cannot be sold to stores or restaurants. Issues of management, nutrition and disease can be challenging to track if people should get sick from the eggs. Whatever goes into the hen comes out in the egg. If you give antibiotics to the hen, you can't consume the eggs. Deadstock is another issue the municipality would have to deal with. If you have livestock, you have deadstock. Proper disposal is necessary. In agriculture there is the Nutrient Management Act with a dead animal disposal component. In town it would be up to the municipality to manage. It is technically a bio hazard and cannot be placed in the garbage. Odour and flies are nuisance complaints. Dealing with manure is a nutrient challenge, especially in a well head protection area. Manure needs to be composted before it can be used in gardens. Regarding healthcare issues, you need a veterinarian that can do food animal practice. The biggest challenge with urban poultry is education. The Poultry Industry Council has a raising backyard chickens course every March.

Mr. Dam reviewed information regarding some of the challenges around Avian Influenza (AI). Mapping showing where cases are in Ontario was reviewed. There are currently 26 premises infected with AI; one of the zones is near Arthur. Within the zones there are limitations of what you can do as a commercial operator or backyard flock with permitting required. The Canadian Food Inspection Agency (CFIA) oversees permitting with OMAFRA providing support. This disease has been devastating throughout North America with commercial poultry, backyard flocks, wild birds and wild mammals being affected. OMAFRA has several resources available to help people recognize AI and prevention tips. The CFIA response to an infection is the same for commercial and backyard flocks and includes quarantine, ordering the animals destroyed, setting up zones, premises clean up and disinfection. If a backyard chicken coop cannot be disinfected it is destroyed. Nothing can be exported from an infected zone and impacts trade, such as genetics, which impacts farmers and everyone in a 10 km area around the infected premises.

RECESS TO MOVE INTO PUBLIC MEETING

RESOLUTION: 2022-201

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North recess the June 6, 2022 Regular Meeting of Council for the purpose of holding a Public Meeting under the Planning Act at 2:24 p.m.

- Marvin and Lorna Gingrich

CARRIED

RESUME REGULAR MEETING OF COUNCIL

RESOLUTION: 2022-202

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North resume the June 6, 2022 Regular Meeting of Council at : .

CARRIED

ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING

1. Regular Meeting of Council, May 24, 2022

RESOLUTION: 2022-203

Moved: Councillor McCabe

Seconded: Councillor Yake

THAT the minutes of the Regular Meeting of Council held on May 24, 2022 be adopted as circulated.

CARRIED

BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL

Mount Forest Pool Replacement

- Report CAO 2022-03 Mount Forest Pool Replacement

At the May 24, 2022 Council meeting, Council approved approaching neighbouring municipalities for contributions towards the replacement of the pool; however, timing was not discussed.

Council directed that a letter from Council be sent to neighbouring municipalities explaining the project in general terms, making a formal request for assistance with the capital project, and offer to make a presentation to their Councils.

Council discussed the scope of the project, budgetary cap, and possibly inviting the architect to review the project and to see if there are areas where there may be some cost savings opportunities. Council directed staff to invite the architect to a future Council meeting.

The debenture schedule and payment schedule was reviewed.

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

2a, 2d, 3a

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

RESOLUTION: 2022-203

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT all items listed under Items for Consideration on the June 6, 2022 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Arthur Chamber of Commerce Directors Meeting held on May 11, 2022.

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Arthur Business Improvement Association meeting held on May 18, 2022.

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Wellington North Cultural Roundtable Committee meeting held on May 19, 2022.

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Saugeen Valley Conservation Authority, Authority Meeting, held on March 17, 2022.

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Safe Communities Wellington County Leadership Table meeting held on March 9, 2022.

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Maitland Valley Conservation Authority Board of Directors Meeting, #3-2022, held on March 16, 2022 and the Members Meeting, #4-22, held on April 2, 2022.

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Maitland Source Protection Authority Meeting, #1-22, held on March 16, 2022.

THAT the Council of the Corporation of the Township of Wellington North receive the correspondence from Kim Courts, Deputy Clerk, County of Wellington, dated May 27, 2022 regarding Official Plan Amendment 119 Recommendation Report and By-law 5760-22.

THAT the Council of the Corporation of the Township of Wellington North receive the Planning Report from Asavari Jadhav, Junior Planner and Jessica Rahim, Senior Planner, County of Wellington, dated May 31, 2022, regarding 391055 Grey Road 109, Mount Forest, Removal of Holding (H) Provision

THAT the Council of the Corporation of the Township of Wellington North receive the Vendor Cheque Register Report dated May 26, 2022.

THAT the Council of the Corporation of the Township of Wellington North receive the correspondence from Infrastructure Canada regarding the Township of Wellington North application to Infrastructure Canada's Green and Inclusive Community Buildings (GICB) program.

CARRIED

CONSIDERATION OF ITEMS FOR SEPARATE DISCUSSION AND ADOPTION

RESOLUTION: 2022-204

Moved: Councillor McCabe

Seconded: Councillor Take

THAT the Council of the Corporation of the Township of Wellington North receive the memorandum from Curtis Marshall, Manager of Development Planning, County of Wellington, dated May 20, 2022, regarding Bill 109: More Homes for Everyone Act 2022.

CARRIED

RESOLUTION: 2022-205

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North receive Report DC 2022-016 regarding the Final Approval of the Clayton and Alison Robertson Site Plan Agreement

CARRIED

RESOLUTION: 2022-206

Moved: Councillor Yake

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive Report EDO 2022-021;

AND FURTHER THAT Council approve the following Letters of Support:

- New Growth Family Centre, to support an application to the CW Community Foundation
- Mount Forest Curling Club, to support an application to the Ontario Trillium Foundation

CARRIED

NOTICE OF MOTION

No notice of motion declared.

COMMUNITY GROUP MEETING PROGRAM REPORT

Councillor Yake (Ward 1):

- Hospital Gala will be held on June 17th.

Councillor Burke (Ward 2):

- The "You've Been Flocked" fundraising campaign for the pool is going well. \$3,000 was raised last week. This week is sold out. The birds may reappear in the fall.

Councillor Hern (Ward 3):

- Arthur 150 Committee is meeting tonight. The location for Council to meet for the parade has been changed to the Farmer's Plus parking lot.
- Concrete pad has been poured for the skate park.

- New planters provided by the BIA are in place in downtown Arthur and the ferns look wonderful.

Councillor McCabe (Ward 4):

- SVCA Meeting attended recently
- Presented Susan Trivers and Dr. Alex Goytisolo with a cheque in the amount of \$10,000. for recruitment efforts.
- Arthur Opti-Mrs are having a grand opening for the playground beside the pool on June 25th.

Mayor Lennox:

- Attended an awards presentation at the Silver Fox Distillery on Friday, June 3rd. The chairman for the U.S. Open Spirits Competition was on hand to present 6 medals and an award plaque for 2022 Grand National Championship.

BY-LAWS

- a. By-law Number 064-22 being a by-law to appoint a Director of Finance/Treasurer for the Corporation of the Township of Wellington North and repeal 042-22
- b. By-law Number 065-22 being a by-law to amend Zoning By-law Number 66-01, being the Zoning By-law for the Township of Wellington North (Remove Holding - EGREMONT EGR Concession 1 Division 1, Part Lot 31, RP17R387, Part 2 and municipally known as 391055 Grey Road 109, Mount Forest – Robertson)

RESOLUTION: 2022-207

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT By-law Number 064-22 and 065-22 be read a First, Second and Third time and enacted.

CARRIED

CULTURAL MOMENT

- Celebrating the Arthur Barn Quilt Trail Project

The response in Arthur and area to the Arthur Area Barn Quilt Trail Project this year has been amazing. More than sixty barn quilts will be in the area for tourists to seek out any day of the year. But not everyone knows much about barn quilts.

Barn quilts are quite simply a painted depiction of a quilt square on wood or signboard which is then installed on a barn or other building. The modern versions are often posted on houses, garages, garden sheds or used as garden décor. They often tell you something about the owners; a story, an interest, a group they support, like this Guelph Junior Gryphons Barn Quilt on Schmidt Street.

Modern Barn Quilts have a relatively short history according to the internet. A Small Farms Canada article from 2018 describes their beginning in 2001 with Donna Sue Grover of Ohio who began to use these paintings to brighten up her tobacco farm

buildings and to pay homage to her mother who loved to quilt. This symbolic Arthur Since 1872 Barn Quilt can be seen on Clarke Street in Arthur.

Barn hex signs have been around a lot longer. They were brought to North America in the 17th century by the Pennsylvania Dutch who interestingly are mostly German. The German word for German is Deutsch, so that may explain that apparent misnomer. The name Hex may have come from the German word for six (sechs) because the hex signs were often six pointed stars. There are commonly recognized hex signs that welcome or that wish for abundant crops or good health.

The Silver Fox in Arthur made this Mariner's Compass design into their own by adding their silver fox in each corner and the Wellington North Cultural Roundtable barn quilt is proudly mounted at the entrance into the Arthur Community Centre. Whether it is a barn quilt or a hex sign or a cave painting, people will always try to decorate their homes in some way. It is evidence that creativity and the appreciation of art is a part of the human makeup.

For more information on the Arthur Barn Quilt Trail, you can go to <https://www.facebook.com/BQArthurArea> and for the Wellington County Barn Quilt Trail Association. <https://www.facebook.com/wcbqta>

Submitted by Doris Cassan, Wellington North Cultural Roundtable

CLOSED MEETING SESSION

The meeting is closed pursuant to Section 239 (2) of the Municipal Act, 2001, specifically:

- (d) labour relations or employee negotiations
- (b) personal matters about an identifiable individual, including municipal or local board employees

RESOLUTION: 2022-208

Moved: Councillor Burke

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North go into a meeting at 3:37 p.m. that is closed to the public under subsection 239 (2) of the Municipal Act, 2001, specifically:

- (d) labour relations or employee negotiations
- (b) personal matters about an identifiable individual, including municipal or local board employees

CARRIED

1. REPORTS

- HR 2022-005 Employee Remuneration
- HR 2022-006 Acting Assignment Pay CAO

2. RISE AND REPORT FROM CLOSED MEETING SESSION

RESOLUTION: 2022-209

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North rise from a closed meeting session at 4:12 p.m.

CARRIED

RESOLUTION: 2022-210

Moved: Councillor Yake

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North receive Report HR 2022-005 Employee Remuneration;

AND FURTHER THAT Council approve the confidential direction to staff.

CARRIED

RESOLUTION: 2022-211

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive Report HR 2022-006 Acting Assignment Pay CAO;

AND FURTHER THAT Council approve the confidential direction to staff.

CARRIED

CONFIRMING BY-LAW

RESOLUTION: 2022-212

Moved: Councillor McCabe

Seconded: Councillor Yake

THAT By-law Number 066-22 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on June 6, 2022 be read a First, Second and Third time and enacted.

CARRIED

ADJOURNMENT

RESOLUTION: 2022-213

Moved: Councillor Hern

Seconded: Councillor Burke

THAT the Regular Council meeting of June 6, 2022 be adjourned at 4:14 p.m.

CARRIED

MAYOR

DEPUTY CLERK



WELLINGTON NORTH
SEMPER PORRO

Staff Report

To: Mayor and Members of Council Meeting of May 24, 2022

From: Michael Givens, CAO

Subject: CAO 2022-003 Mount Forest Pool Replacement

RECOMMENDATION

THAT Council of the Township of Wellington North receive for information Report CAO 2022-003 Mount Forest Pool Replacement.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

MOUNT FOREST AQUATIC AD-HOC ADVISORY COMMITTEE TERMS OF REFERENCE

RPL 2022-005 being a report on summer recreation programs

Concept Design New Pool-February 8, 2022

CAO 2021-008 fundraising committee guidelines

OPS 2021-012 being a report to prioritize major Wellington North water and wastewater projects

RAC 2016-003 being a report on establishing an ad hoc committee regarding the Mount Forest Pool

BACKGROUND

At the May 9, 2022 Council meeting, Council requested a summary of “key decision points” that require consideration as we continue to move forward with the design, finance, build of a new pool in Mount Forest. These items are more specifically associated with the financial components associated with a recreation project of this magnitude.

Items for consideration, decision making and direction provision to staff and committee(s)-

1. What is the budget for the new Mount Forest Pool? Current concepts suggest between \$5 and \$5.5 million. Pools can be scoped to meet a budget. Is council going to consider a budget cap or is continued creep acceptable?
2. How much long-term debt is Township council willing to accept to build a pool? \$2.5 million? \$4.5 million? Debt levels are currently low for the Township, but major capital investments that are likely to require debt financing loom.
3. The recent joint meeting of the Recreation, Parks, Leisure Committee and Mount Forest Aquatics Ad Hoc Advisory Committee confirmed that the Ad Hoc Advisory Committee continues to focus fundraising efforts solely on pool enhancements (i.e., items that are not included as part of the existing pool. (E.g., climbing wall, water feature(s), sunshades, bubblers). When the final concept is prepared, Council and staff should sit down and confirm the list of enhancements with pricing and provide that to the Ad Hoc Advisory Committee, so they understand their goal. Is the beach entry an enhancement? Is the trellis an enhancement? Is landscaping surrounding the pool (outside the fence) an enhancement? These are examples of questions that need to be addressed prior to the list of enhancements being provided to the Ad Hoc Advisory Committee.
4. Are funds raised through naming rights, contributions from neighbouring municipalities whose residents utilize the pool to go towards the core pool and bathhouse capital funds? Do potential proceeds from the sale of lands of the current pool site go towards the core pool and bathhouse?
5. It has been assumed by some there are 2 separate fundraising pots. 1 for pool enhancements that the Ad Hoc Advisory Committee is focused on and 1 for the core pool (replacement) and bathhouse (replacement). Is it council's assumption that staff are "fundraising" for the core pool and bathhouse?
6. Is the Mount Forest Pool project the #1 priority capital infrastructure project for all eligible provincial or federal funding grants? That is typically a question asked as part of funding applications, requiring a resolution of council to confirm. Council endorsed an application in 2019 to the Investing in Canada Infrastructure Program (ICIP) for the Arthur Community Centre renovations, dressing room expansions. Has the Mount Forest pool now become the number 1 recreation priority?
7. Does Council want to establish clear targets that must be met prior to actual construction proceeding?
 - a. Examples-
 - i. 2/3 of total project funding must be secured prior to proceeding. A combination of fundraising, grants, reserve allocations.
 - ii. Ad hoc Committee has raised 2/3 of funding target for project enhancements.

FINANCIAL CONSIDERATIONS

FUNDING SOURCES-

- Development Charges dedicated to the MF Pool
 - Balance-\$403,000
 - Note-development charges are to be utilized to address “Net Growth Related Costs”
- Cash in lieu of parkland-can be used for upgrading of existing parks/facilities, provided need is due to intensification. The case could be made for certain of the landscape amenities for sure.
 - Balance-\$187,000
- Council Community and Contingency Reserve-really the council discretionary reserve
 - Balance \$8000
- Tax rate stabilization-justification, reduce debt required reduces future tax rate pressure
 - Balance-\$1.4 million
- Capital infrastructure Reinvestment Reserve Fund- used for rehab or replacement of existing infrastructure
 - Balance-\$1.3 million
- Gas tax or Ontario Community Infrastructure Fund-Formula Based (OCIF)-could commit **future** receipt of these funds to the project. That would create a gap for other infrastructure rehab. Gas tax historically focused on bridge rehabilitation, OCIF focused on other infrastructure rehabilitation (roads, water, sanitary)
 - Gas tax, now Canada Community Building Fund (CCBF) 2022 Allocation-\$378,000
 - OCIF 2022 Allocation-\$1,903,374

OTHER IMMINENT PROJECTS THAT WILL REQUIRE A COMBINATION OF DEBT FINANCING, DEVELOPMENT CHARGES, OTHER DEVELOPER CONTRIBUTION, RESERVES AND GRANTS

<i>Project</i>	<i>Estimated Cost*</i>
Arthur Wastewater Plant Project – Phase 2	\$8.3 Million (2018)
Mount Forest Water Tower	\$5 Million (2021)
Arthur Water Tower	\$3.7 Million (2020)
Arthur Water Supply	\$3.5 Million (2021)
Mount Forest Wastewater Plant Capacity	Unknown
Arthur Water Treatment	Unknown
Arthur Community Centre Renovations & Dressing Room Additions	\$1.8 Million (ice plant, piping, ice surface work completed)
Mount Forest Fire Hall	\$2 Million
Arthur Operations Centre	\$3.5 Million

*- Estimate costs are approximate, and parenthesis' indicate year of engineered or preliminary estimate.

The above list is not exhaustive but is to provide context of the amount of funding that will be required in the near future.

OTHER CONSIDERATIONS-

1. 2022 ANNUAL REPAYMENT LIMIT-\$2,296,276

This limit represents the maximum amount which the municipality had available as of December 31, 2020 to commit to payments relating to debt and financial obligation.

2. Mount Forest Pool Operations-annually pool operations cost the Township approximately \$70,000. These are operating costs only. A 25-year debenture for \$2.5 million would add over \$150,000 annually to the pool costs.

ATTACHMENTS

1. Amortizing Debenture Draft Payment Schedule \$2.5 million, 25 year, 3.50% interest, annual payment
2. 2022 Annual Repayment Notice-MMAH
3. MF Pool Concept 3-most preferred concept based on survey results
4. Resolution #2019-341

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

Yes No N/A

Which priority does this report support?

Modernization and Efficiency Partnerships
 Municipal Infrastructure Alignment and Integration

Prepared By:	Michael Givens, CAO	<i>Michael Givens</i>
Recommended By:	Michael Givens, Chief Administrative Officer	<i>Michael Givens</i>

>> Amortizing Debenture Schedule

Organization Name	Wellington North
Principal Amount	\$2,500,000.00
Annual Interest Rate	3.50 %
Loan Term (Year)	25
Debenture Date (mm/dd/yyyy)	08/01/2023
Maturity Date (mm/dd/yyyy)	08/01/2048
Payment Frequency	Annual
Loan Type	Amortizing

Payment Date	Total Payment	Principal Amount	Interest Amount	Principal Balance
08/01/2024	\$151,685.09	\$64,185.09	\$87,500.00	\$2,435,814.91
08/01/2025	\$151,685.09	\$66,431.57	\$85,253.52	\$2,369,383.34
08/01/2026	\$151,685.09	\$68,756.67	\$82,928.42	\$2,300,626.67
08/01/2027	\$151,685.09	\$71,163.16	\$80,521.93	\$2,229,463.51
08/01/2028	\$151,685.09	\$73,653.87	\$78,031.22	\$2,155,809.64
08/01/2029	\$151,685.09	\$76,231.75	\$75,453.34	\$2,079,577.89
08/01/2030	\$151,685.09	\$78,899.86	\$72,785.23	\$2,000,678.03
08/01/2031	\$151,685.09	\$81,661.36	\$70,023.73	\$1,919,016.67
08/01/2032	\$151,685.09	\$84,519.51	\$67,165.58	\$1,834,497.16
08/01/2033	\$151,685.09	\$87,477.69	\$64,207.40	\$1,747,019.47
08/01/2034	\$151,685.09	\$90,539.41	\$61,145.68	\$1,656,480.06
08/01/2035	\$151,685.09	\$93,708.29	\$57,976.80	\$1,562,771.77
08/01/2036	\$151,685.09	\$96,988.08	\$54,697.01	\$1,465,783.69
08/01/2037	\$151,685.09	\$100,382.66	\$51,302.43	\$1,365,401.03
08/01/2038	\$151,685.09	\$103,896.05	\$47,789.04	\$1,261,504.98
08/01/2039	\$151,685.09	\$107,532.42	\$44,152.67	\$1,153,972.56
08/01/2040	\$151,685.09	\$111,296.05	\$40,389.04	\$1,042,676.51
08/01/2041	\$151,685.09	\$115,191.41	\$36,493.68	\$927,485.10
08/01/2042	\$151,685.09	\$119,223.11	\$32,461.98	\$808,261.99
08/01/2043	\$151,685.09	\$123,395.92	\$28,289.17	\$684,866.07
08/01/2044	\$151,685.09	\$127,714.78	\$23,970.31	\$557,151.29
08/01/2045	\$151,685.09	\$132,184.79	\$19,500.30	\$424,966.50
08/01/2046	\$151,685.09	\$136,811.26	\$14,873.83	\$288,155.24
08/01/2047	\$151,685.09	\$141,599.66	\$10,085.43	\$146,555.58
08/01/2048	\$151,685.03	\$146,555.58	\$5,129.45	\$0.00
	\$3,792,127.19	\$2,500,000.00	\$1,292,127.19	

DISCLAIMER:

Infrastructure Ontario does not warrant or make any representations regarding the use or the results of the use of the calculator found herein in terms of their correctness, accuracy, timeliness, reliability, or otherwise. Under no circumstances shall Infrastructure Ontario be held liable for any damages, whether direct, incidental, indirect, special, or consequential, and including, without limitation, lost revenues or lost profits, arising from or in connection with your use or reliance on the calculator found herein.

This calculator is provided for general illustrative purposes only and does not constitute investment advice. To take into account your specific circumstances, you should obtain professional investment, legal and/or tax advice, as appropriate.

2022 ANNUAL REPAYMENT LIMIT

(UNDER ONTARIO REGULATION 403 / 02)

MMAH CODE:	75617		
MUNID:	23020		
MUNICIPALITY:	Wellington North Tp		
UPPER TIER:	Wellington Co		
REPAYMENT LIMIT:		\$	2,296,276

The repayment limit has been calculated based on data contained in the 2020 Financial Information Return, as submitted to the Ministry. This limit represents the maximum amount which the municipality had available as of December 31, 2020 to commit to payments relating to debt and financial obligation. Prior to the authorization by Council of a long term debt or financial obligation, this limit must be adjusted by the Treasurer in the prescribed manner. The limit is effective January 01, 2022

FOR ILLUSTRATION PURPOSES ONLY,

The additional long-term borrowing which a municipality could undertake over a 5-year, a 10-year, a 15-year and a 20-year period is shown.

If the municipalities could borrow at 5% or 7% annually, the annual repayment limits shown above would allow it to undertake additional long-term borrowing as follows:

5% Interest Rate			
	(a)	20 years @ 5% p.a.	\$ 28,616,668
	(a)	15 years @ 5% p.a.	\$ 23,834,554
	(a)	10 years @ 5% p.a.	\$ 17,731,231
	(a)	5 years @ 5% p.a.	\$ 9,941,671
7% Interest Rate			
	(a)	20 years @ 7% p.a.	\$ 24,326,775
	(a)	15 years @ 7% p.a.	\$ 20,914,280
	(a)	10 years @ 7% p.a.	\$ 16,128,078
	(a)	5 years @ 7% p.a.	\$ 9,415,183

DETERMINATION OF ANNUAL DEBT REPAYMENT LIMIT

018

(UNDER ONTARIO REGULATION 403/02)

MUNICIPALITY:

Wellington North Tp

MMAH CODE:

75617

Debt Charges for the Current Year

		1 \$
0210	Principal (SLC 74 3099 01)	1,407,345
0220	Interest (SLC 74 3099 02)	81,422
0299	Subtotal	1,488,767
0610	Payments for Long Term Commitments and Liabilities financed from the consolidated statement of operations (SLC 42 6010 01)	0
9910	Total Debt Charges	1,488,767

Amounts Recovered from Unconsolidated Entities

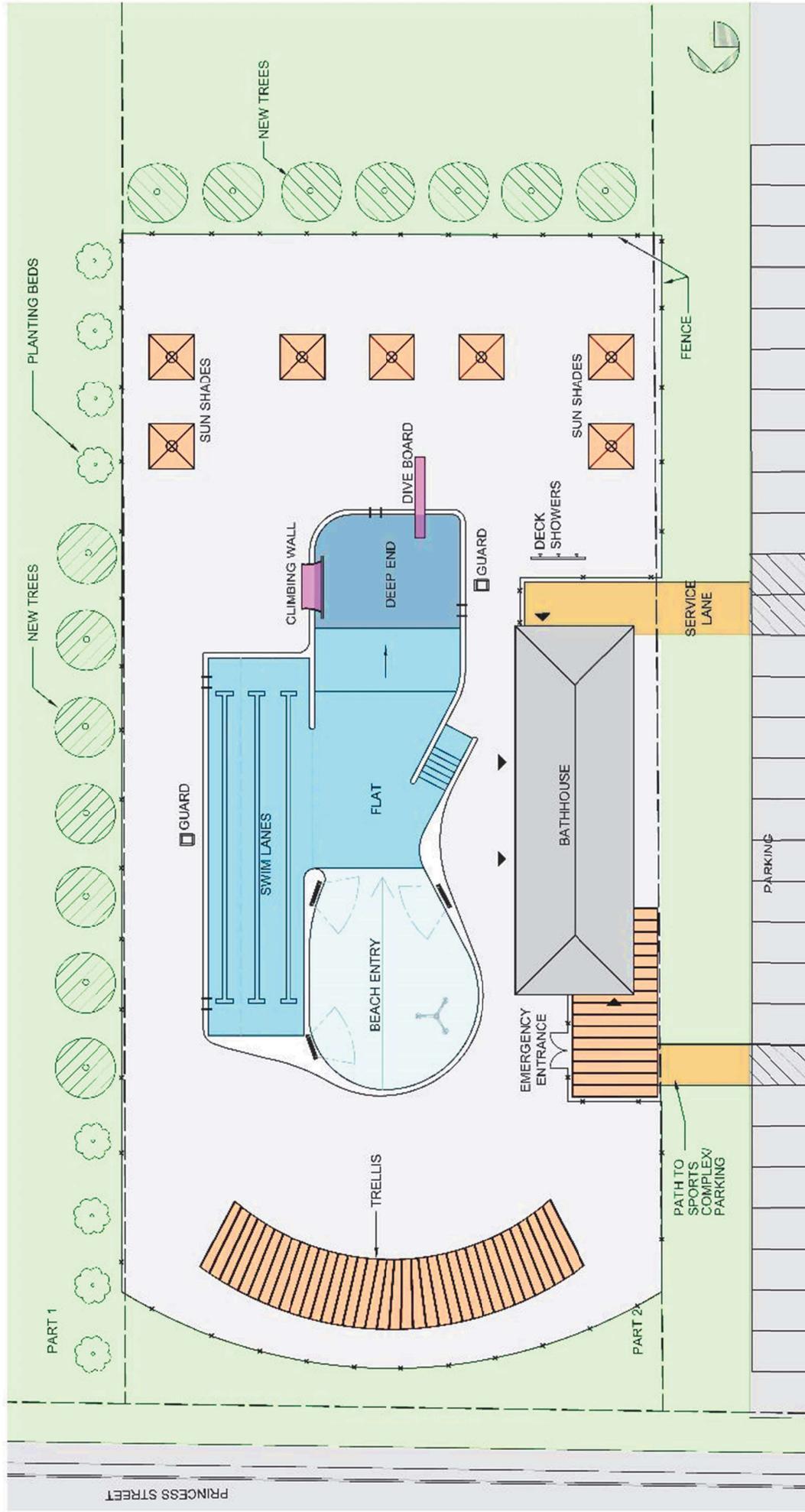
		1 \$
1010	Electricity - Principal (SLC 74 3030 01)	0
1020	Electricity - Interest (SLC 74 3030 02)	0
1030	Gas - Principal (SLC 74 3040 01)	0
1040	Gas - Interest (SLC 74 3040 02)	0
1050	Telephone - Principal (SLC 74 3050 01)	0
1060	Telephone - Interest (SLC 74 3050 02)	0
1099	Subtotal	0
1410	Debt Charges for Tile Drainage/Shoreline Assistance (SLC 74 3015 01 + SLC 74 3015 02)	20,394
1411	Provincial Grant funding for repayment of long term debt (SLC 74 3120 01 + SLC 74 3120 02)	0
1412	Lump sum (balloon) repayments of long term debt (SLC 74 3110 01 + SLC 74 3110 02)	0
1420	Total Debt Charges to be Excluded	20,394
9920	Net Debt Charges	1,468,373

		1 \$
1610	Total Revenue (SLC 10 9910 01)	18,698,178
Excluded Revenue Amounts		
2010	Fees for Tile Drainage / Shoreline Assistance (SLC 12 1850 04)	0
2210	Ontario Grants, including Grants for Tangible Capital Assets (SLC 10 0699 01 + SLC 10 0810 01 + SLC 10 0815 01)	2,853,123
2220	Canada Grants, including Grants for Tangible Capital Assets (SLC 10 0820 01 + SLC 10 0825 01)	51,135
2225	Deferred revenue earned (Provincial Gas Tax) (SLC 10 830 01)	0
2226	Deferred revenue earned (Canada Gas Tax) (SLC 10 831 01)	356,309
2230	Revenue from other municipalities including revenue for Tangible Capital Assets (SLC 10 1098 01 + SLC 10 1099 01)	110,171
2240	Gain/Loss on sale of land & capital assets (SLC 10 1811 01)	-111,686
2250	Deferred revenue earned (Development Charges) (SLC 10 1812 01)	305,016
2251	Deferred revenue earned (Recreation Land (The Planning Act)) (SLC 10 1813 01)	0
2252	Donated Tangible Capital Assets (SLC 53 0610 01)	0
2253	Other Deferred revenue earned (SLC 10 1814 01)	25,687
2254	Increase / Decrease in Government Business Enterprise equity (SLC 10 1905 01)	0
2255	Other Revenue (SLC 10 1890 01 + SLC 10 1891 01 + SLC 10 1892 01 + SLC 10 1893 01 + SLC 10 1894 01 + SLC 10 1895 01 + SLC 10 1896 01 + SLC 10 1897 01 + SLC 10 1898 01)	49,829
2299	Subtotal	3,639,584
2410	Fees and Revenue for Joint Local Boards for Homes for the Aged	0
2610	Net Revenues	15,058,594
2620	25% of Net Revenues	3,764,649
9930	ESTIMATED ANNUAL REPAYMENT LIMIT (25% of Net Revenues less Net Debt Charges)	2,296,276

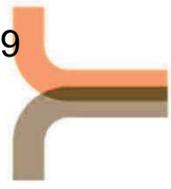
* SLC denotes Schedule, Line Column.

Concept 3. - Plan

017



019



Concept Design for New Outdoor Pool



RESOLUTION: 2019-341

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive Report RAC 2019-019 being a report on the Investing in Canada Infrastructure Program (ICIP) Application be received;

AND FURTHER THAT Council support and direct staff to submit an application for the rehabilitation of the Arthur and Area Community Centre consistent with this report, a project which will result in improved functionality and accessibility at the community-owned facility;

AND FURTHER THAT Council agree to fund the Township's share of the project cost, as recommended by Township staff, if the application is successful.

CARRIED

I, Karren Wallace, CLERK OF THE
TOWNSHIP OF WELLINGTON NORTH
HEREBY CERTIFY THIS TO BE A
TRUE AND COMPLETE COPY

Karren Wallace
Karren Wallace

*of Resolution 2019-341 from the Nov 4/18
meeting of Council*

150 Committee Meeting

Monday June 6 2022

Attendance: Faye Craig, Vivianne Macdonald, Bonny McDougall, Patti Emery, Marilyn Theurer, Mary and Gerald Townsend, Jeff McKee, Brent Hurd, Conner Schmidt, Bonnie McIntosh, Keith Harris, Dianne MacDonald, Lynn Rawlins and Doris Cassan.

Youth Activities: Conner is working on getting time keepers and referees for the sports events. Dan Saunders will deliver his Bouncy Castle to the Foodland parking lot in time for the Shop Local event on Saturday. Pedal Tractor Pull will need at least four adults to supervise and run the event from 11:00 am to 12:30 pm. Conner and Faye will work on recruiting volunteers. Jeff will post the event to the 150 Facebook page when confirmed.

Scrapbook: Dianne would like to purchase the supplies needed. The committee decided the scrapbook is a specialty item that will be worth the money. Dianne will purchase the items needed from Michaels and submit the bill to Faye for reimbursement. Lynn will print off the Michaels 30 % coupon and get it to Dianne. Dianne has been approached by a reporter at the Wellington Advertiser for an interview. Faye has offered to coach Dianne for the interview.

Registration centre: Mary and Gerald and volunteers will be stationed outside the centre from 9:00 am to 5:00 pm both Friday and Saturday. Sunday registration will take place at the Community Centre from 11:00 am – 4:00 pm. The Townsends and their volunteers will have visitors sign the guest book, pick up their promotional materials and event information.

Patti and Marilyn will also be at the centre on Friday and Saturday selling t-shirts and promoting three prize baskets (valued 100.00 each).

Arthur Chamber of Commerce area: Faye and Brea are sprucing up this area. The floors and the furniture are in rough shape. Some decorating and flooring will be needed. The building is owned by the Township, so they will be paying the bill for the updates.

BIA: Keith is working on borrowing tables and chairs for the food vendor area on Saturday during the Shop Local event.

T-shirt sales: Patti reported the E-Transfer method of payment hasn't been popular. Sheila (All about Me) owner agreed to sell the t-shirts at her store. Sales are going very well. Patti keeps track of numbers and provides stock when needed.

Thank you to Jennifer McDougall for creating, producing and affixing the lettering on the backs of the 150 Committee T-Shirts. Patti gave them out to the members tonight.

Participation ribbons: Patti managed to sort out several failed attempts to get the ribbons printed and mailed out to the correct address. She finally had to settle for wider ribbons and they were promptly delivered. The ribbons are lovely and they will be handed out to participants along with a Canadian Flag stick pin.

Cakes: The slab cakes will be made and delivered by Foodland to the registration centre in 4 sections. Patty and Marilyn will assemble the cakes and photos may be taken before 10:30 am. The cutting of the cake will take place around noon, after the official opening ceremony.

Optimist Update: All of the scheduled events are on track. The family movie title is The Bad Guys, a Dream Works animation production. Dixon's Distilled Spirits will be added to the Beer Garden area during the Shop Local event.

Lions Club: Jennifer was unable to attend the meeting but she sent a report. The concrete slab has been poured for the Skate park. Everything is on track for the official opening of the park. Drive through chicken BBQ tickets are 17.00 each and they can be purchased through Lions Club members. This event is taking place at the St. John Parish Centre on Georgina Street.

Councillors Steve McCabe and Lisa Hern have confirmed their attendance to the Opening Ceremony of the Skate park.

Parade: Vivianne's determination has paid off nicely. The Fergus Pipe Band is booked for the July 1 parade. Faye has found a sponsor to pay for the cost of the band which is \$500.00. Vivianne has also booked two teams of horses to carry the dignitaries. The Arthur Public School has been confirmed as one of the places to register and depart from and Farmer Plus will be used for the larger parade entries.

Vivianne will purchase three 150 t-shirts for the parade organizers.
Pre-registration is encouraged. To enter call Deb Atkinson 519-848-6365 or debatkinson2014@gmail.com

Bonny McDougall will try to get permission for the vintage tractors to gather at the Looney Tooney parking lot. The tractors will then join the parade route.

Belgium Horse Team Shuttle: Some clarification from Tom at Foodland and Windy Acres as to where and when the shuttle will be available need to be finalized.

Historical Walk: Jeff will continue to offer the walk and if transportation is needed he will contact Duke Woods who has offered to provide a tractor and a wheeled vehicle.

If you would like to go on the HISTORICAL TOUR, reserve your spot today.

Email jeffmckee@live.com

Friday, July 1 at 9 am

Saturday, July 2 at 9 am

Sunday, July 3 at 11 am

Poppy Project: Bonny is very pleased with the response from locals. She continues to pick up the crocheted/knitted poppies from Second Look. Bonny has booked the lower hall at the Community Centre for June 16, 17, 20 and 21 for volunteers to attach the poppies to the netting. Poppy swags will be draped at the Legion, the Cenotaph and the Royal Bank buildings. Bonny will need 6-7 volunteers to help hang the swags.

Photo boards: Kathy Alexander has cut, primed and donated the boards. The boards were delivered to Eileen at the Arthur School of Art. Eileen will paint and decorate the boards for visitors to pose and take pictures.

Construction Update: The work has begun on Contestoga Street. We will still have access to The Arthur Public School for the parade. No parking signs will not be used on Domville Street on the day of the parade. We are hoping residents on that street will refrain from parking on the street during the detour. Vivianne has asked Faye if it would be possible to get a few no parking signs for the grounds of the Arthur Public School. Faye will look into it and get back to Vivianne.

Decorations: Main Street is looking very festive. Lots of hard work has gone into the weeding, planting and decorating of the main street and the flower beds. Thanks to the BIA, the Chamber, the Horticultural Society and to The Township for their dedication to beautifying the village.

Finances: Dale Small at the Township office is taking care of expenses, donations etc.

Note: Some of the businesses are picking up on Patti's suggestion of offering an item for \$1.50 at their stores. Example: Red and white candy bags will be available at IScreamm Cone Company. Visit the local shops for other offerings.

Pole Brackets: A problem arose and a quick solution was found. Dan and Faye were made aware of the problem with the size of the Canadian Flag Banners and the pole brackets being too small to accommodate the banner. Canarm (BSM) was approached and Chris Roelofsen made the new brackets and the company graciously donated the cost of the new pole brackets. Dan picked them up and took them to the Township shed where they were painted by Faye and Lynn. The brackets and the banners will be installed on Wednesday June 8.

Jeff's Historical Book: The book is currently at the printers and after a few hiccups along the way it should be completed by mid-June.

Opening Ceremony: Fran Turnbull, owner of Arthur Cash and Carry ordered the bows and ribbon and has donated the cost of the items for the ceremony. The scissors that was used for the 1978 opening of the arena has been located and will be engraved by Ron Wilkins Jewelers and used for the opening of the 150 events. John Walsh will cut the ribbon at the opening ceremony.

Business Property Certificates: Bonny and Jeff are working on the certificates and will be presented to local business owners.

List of events: Jeff presented copies of the three day list of events that he has compiled. The list will be revised and shared on the 150 Facebook page so people can plan their 150

weekend. Doris Cassan has been working on the 3 day event boards that will be posted to the windows of the David Kozinets Centre.

Photographers: VOLUNTEER PHOTOGRAPHERS

The Arthur 150 committee needs people to volunteer to be photographers.

If you would be willing to help, please let Jeff know.

jeffmckee@live.com

WIN \$50

INSTAGRAM

ARTHUR 150 now has an Instagram account.

Arthur150Homecoming

Please start posting pictures here that are related to the 150. There will be prizes - 1st \$50, 2nd \$30, 3rd \$20. The contest will be completed about July 15. Maximum 1 prize per person.

Next meeting:

Monday June 20 2022

7:00 pm

David M. Kozinets Centre

Historical Meeting Room

Mount Forest District Chamber of Commerce Meeting Minutes

April 12th, 2022

ATTENDANCE

- | | |
|-------------------------------|--|
| • Shawn McLeod | President |
| • Kelly Dimick | Vice - President |
| • Sharon Wenger Absent | Treasurer – Chair Fireworks Festival |
| • Emma Jeffries | Director |
| • Stacey Stevenson | Administrator |
| • Corbin Peter | Social Media Co-ordinator Admin |
| • Dale Small Absent | Wellington North Township, EDO |
| • Lisa Hern | Wellington North Township Council Representative |
| • Mel Robinson | Guest |

I. **Call to Order**

President Shawn McLeod called to order the regular meeting of the Mount Forest District Chamber of Commerce at 7:04 pm on April 12th, 2021, on a virtual Zoom Meeting.

II. **Economic Development Report – Dale Small, EDO Township of Wellington North, Included with Minutes Dale is absent.**

III. **Council Notes – Councillor Lisa Hern**

- a. Cannabis production has caused some concerns, the planner has been reviewing the county's by-laws to ensure everything is in place.
- b. Community Growth Plan meeting is happening on April 13th, in Arthur. The Township is attempting to accelerate one of the development plans in Arthur, located by Musashi.
- c. Township Council meetings are transitioning to a hybrid model, allowing more people to join.
- d. Volunteer Appreciation Dinner - Will be held on May 5th in the lower Hall of the Arthur Community Centre. Dinner will be catered by T&M BBQ.

IV. **Approval of Minutes for March**

MOTION to Approve – Kelly Dimick
2nd BY – Emma Jeffries

V. **Treasurer's Report – Financial Reports for April 2022**

Reports not available due to changes with Bookkeeper. Will be presented next meeting.

VI. Sub Committee Updates

a) Office Operations – Stacey

Another sink hole has formed in the front parking lot. Stacey has contacted the Township and they are looking into what the problem is.

Office – Is open to the public again. Hours are Tuesday and Thursday from 10:00-3:00.

b) Social Media Update – Corbin Peter, Social Media Co-ordinator

Easter Egg Hunt promotion has been going great! Numbers have been steadily climbing. Stacey and Corbin are working on prizes.

The Shop Local Campaign has been extended into the month of April.

Corbin would like to start some social media posts informing the public about what the Chamber is.

c) Fireworks Festival Update –Stacey

Entertainment and vendors have been booked for the festival.

SPONSORSHIP– Response has been amazing! We're \$10,000 over our target goal.

Ribfest is back to competition mode and already has multiple vendors.

Tickets are ordered and will be available on Shop Wellington North.

Due to development, the festival layout has been modified to accommodate.

Website is temporarily down due to some file issues but should be fixed soon.

Details at www.fireworksfestival.ca

d) Member Relevance Committee – Stacey

Membership packages are almost ready. There have been some communication issues with the Chamber insurance representative and Shawn has offered to reach out to Nicol Insurance.

e) Digitalization Committee – Stacey

Nothing to update at this point.

f) Business, Visitors & Community Guide 2022-2023 – Kelly & Emma, Chair

Shawn met the owner of MPI Printing and had a tour of the facility. They are interested in becoming a member and are willing to quote the guide. A membership package and fireworks sponsorship will be dropped off to them this week.

Kelly has received 2 quotes so far for printing. She has opted for a non-glossy paper so people are about to write in the books.

Kelly motioned to hold off on the guide until after the Fireworks Festival.

- All in favour

g) North Wellington Home Expo– Emma Jeffries (Chair)

Meeting will be had in the next couple of weeks for further planning.

The arena has been booked and there have been a lot of interest with vendors and sponsorships.

VII. New Business: Website – Stacey

Stacey to look into a website company that will manage our site and make any changes. With switching around our Membee subscription, this could be a cost saving option with the website being managed outside of the office.

New Business: Summer Student - Stacey

Stacey has received the approval for the summer student grant. May need to amend the start date for Corbin.

New Business: Wellington Heights Co-Op – Kelly

There is an open house that is being planned for the students. Details are still in the works and Kelly would like to get the Chamber involved. Kelly will have more information closer to the new school year. The discussion was had to include possibly include co-op information in the membership packages.

New Business: Egg Hunt – Stacey

Egg hunt is wrapping up. Lots of businesses contributed to the prizes.

VIII. Round Table

Shawn - Crystal has resigned from the board. Suggested to send a thank you letter. Decision was made to move forward without Michelle, Matt and Wayne as they have missed multiple meetings.

Kelly – Nothing to add.

Corbin– Nothing to add.

Emma – Suggested to promote board recruiting on social media

Mel – Found the first meeting interesting and is possibly joining the Chamber. She has offered to help with Nicol insurance if need be.

Stacey –Nothing to add.

Meeting Adjournment

Shawn Adjourned the meeting at 8:30pm

Next meeting will be May 10th, 2022 at 6:30 in person in Board room of Mount Forest District Chamber of Commerce 248a Main St, Mount Forest.

Safe Communities Wellington County Leadership Table Meeting

Wellington County Museum and Archives

9:30 a.m., May 18, 2022

In Attendance

Campbell Cork, County of Wellington
Anna Vanderlaan, WDG Public Health
Steve Thomas, Wellington County OPP
Angelle Eybel, Minto Safe Communities
Dawn Uliana, Wellington Catholic District School Board
Corrie Trewartha, Wellington County OPP
Peter Gamblin, Minto Safe Communities
Jim Potts, Minto Safe Communities
Adrienne Crowder, Wellington Guelph Drug Strategy
Jensen Williams, Guelph-Wellington Women in Crisis
Sara Bailey, Puslinch Safe Communities
Jess Rowden, Upper Grand District School Board
James Wingate, GET Safe Communities
Amy Grose, Township of Mapleton
Barbara Lustgarten-Evoy, Fergus Educational Services
Christine Veit, Safe Communities Wellington County

Call to Order – Angelle Eybel called the meeting to order at 9:38 am.

II. Approval of Minutes – March 9, 2022 - It was Moved by Barbara Lusgarten Evoy, Seconded by Sara Bailey that the minutes of the meeting held March 9, 2022 be approved.

CARRIED

III. Presentation – Jess Rowden, Upper Grand District School Board and Jensen Williams, Guelph Wellington Women in Crisis – Identity, Power, Privilege and Safety

- I. **Presentation is attached to email**
- II. Why doesn't Safe Communities say a land acknowledgement prior to meetings? (Barb Evoy)

IV. New Business

- (1) **#committoact Streets for Life Campaign – May 16 – May 22**
- (2) <https://www.roadsafetyngos.org/act-now/committoact/our-call-to-action/>
- (3) **Goal - Fifty percent reduction in road deaths by 2030 (North America)**
- (4) *We call on governments in North America to commit to act for people's right to safe mobility and a 50% reduction in road deaths and injuries by 2030, through implementation of evidence-based interventions that put people at the center, protect the environment, and promote equality and inclusion, through investment in effective solutions, and involvement of civil society.*
- (5) **2022 will mark the beginning focussing on social media rollout and taking part in a social media blast. Safe Communities will continue to increase the exposure of this campaign to ultimately strive for #visionzero across the whole of Wellington County.**

- (6) This is a great opportunity for the Motor Vehicle Collisions Action Group to learn more and figure out how to use this campaign to increase safety on our roads.
- (7) 30 km zones are crucial
- (8) Traffic complaints and enforcement are only 1 facet of road safety
- (9) 9 new Community Safety Zones have been implemented
- (10) Questions about the speed limit in safety zones. Does it have to be 50 – No. It can, actually, change throughout the safety zone. (Sara Bailey)
- (11) Infrastructure decisions are made using TAC – Pasquale will be able to explain.

II. Business Arising

(1) Fergus Lions Home and Leisure Show

- (i) May 4th to May 6 at the Centre Wellington Sportsplex
- (ii) Once again, partnered with the Wellington County OPP
- (iii) Safe Communities ran a safety scavenger hunt for families to make their way through the show, learning about injury prevention and safety from a variety of partners
 - a. Remedy RX
 - b. Centre Wellington Fire
 - c. Wellington County Emergency Management
 - d. Centre Wellington Hydro
 - e. Eramosa Physiotherapy
 - f. Wellington County OPP
- (iv) 50% of the 75 hunt sheets were returned and we distributed 2 boxes of cabinet locks throughout the show.
- (v) Spoke to attendees about Safe Kids Week and Drop the labels presentation series.

(b) Safe Kids Week – May 30 to June 5

- (i) Focus on active transportation once again
- (ii) Check out the Participaction website – www.participaction.com
- (iii) Decided to hold another GooseChase with 24 different items to encourage physical activity
- (iv) We will participate in the social media messaging that Parachute pushes out, as well as attend Victoria Park in Fergus on the Thursday night.
- (v) Spoke with the libraries and told them that there is an activity incorporating the libraries.

(2) Drop the Labels Presentation Series

- (i) Dropping the Bully, Bystander, Victim labels and focus on the “Whole Youth”
- (ii) Youth are invited to participate in an interactive talk about self esteem and resilience
- (iii) Points to remember and share with your networks...
- (iv) This is Part 3 of a 5 part presentation series focussing on dropping the labels of Bully, Bystander, and Victim and focusing on the whole "Youth" and their strengths and challenges. The five part series will include:
 - 1. Healthy Relationships & Managing Conflict - Jensen Williams, Guelph Wellington Women in Crisis
 - 2. Self Esteem & Resilience - Meghan Debono, CMHA Waterloo Wellington
 - 3. Power of Language - Jasper Smith, ARCH Guelph

4. Online Safety & Harassment - Constable Beth Hickey, Wellington County OPP
5. Healthy Boundaries - The Grove Youth Wellness Hubs Ontario
6. Each participant will receive a \$10 gift card for attending
7. Contact Christine for more details or to register
8. The presentations will rotate between the 3 Grove Hubs in Fergus, Palmerston and Erin
9. Please share with your networks
10. We plan on running the presentation series once again in the fall.

III. Reports from Action Groups & Safe Communities Groups

(a) Mental Health Action Group

- (i) 5 part podcast with The Grove
- (ii) Survey – What do you know about Eating Disorders
- (iii) 1 on 1 interviews – Community scan of who is doing what

(2) Accidental Poisonings Action Group

- (i) Youth Project will move forward in the summer
- (ii) Worked with 8 different youth serving organizations
- (iii) Hired the summer student to work with the Grove and Portage
- (iv) We are aiming for an end of summer event/presentation
- (v) Speaking with Public Health about up to date Wellington County stats on Accidental Poisonings
- (vi) Also, WGDS is implementing a training program with Guelph Wellington EMS

(b) Falls Action Group (Helen provided information to Christine)

- (i) Creating 4 videos focusing on the progression of exercise to be ready for the fall.
- (ii) Creating a Facebook Campaign in conjunction with National Fitness Day
- (iii) Zoom Panel Discussion on seniors and their stories
- (iv) Alcohol use and falls
- (v) Participate in Safe Communities Day

(c) GET Safe Communities

- (i) Looking forward to working with Safe Communities Wellington County with Safe Kids week and increasing social media presence.
- (ii) Working with community partners to increase exposure of Safe Communities

(d) Mapleton Safe Communities

- (i) Looking forward to National Injury Prevention Day on July 5. Big plans up in Mapleton

(e) Minto Safe Communities

- (i) Palmerston Fire Hall and Wellington County OPP – Will be holding an ATV rules presentation
- (ii) Invited Mapleton Safe Communities to be part of it

- (iii) Insurance agent will also take part in the presentation regarding ATV's
- (iv) Bike Rodeo in June or in the fall

(f) Puslinch Safe Communities

- (i) Bike Rodeo in 2 weeks
 - 1. Partners will include the fire department, Elliot School Bus
- (ii) Brought in Kelly Gee from Victoria Order of Nurses

- (iii) Bike Rodeo in 2 weeks
 - 1. Partners will include the fire department, Elliot School Bus
- Brought in Kelly Gee from Victoria Order of Nurses

IV. Reports from Municipalities and Organizations

- (1) Guelph Wellington Women in Crisis – Sexual Violence Prevention Month – May 27, 2022 – 12 to 2 at Riverside Park in Guelph
 - (i) Art Showcase
 - (ii) Service Providers
 - (iii) Raise visibility to sexual violence

- (2) Minto Pride
 - (i) Family event on June 12
 - (ii) Partnering with the County of Perth (North)
 - (iii) Big Gay Hike was awesome – just happened

- (3) Wellington County OPP
 - (i) HT in WC – will be presenting to Ontario Association of Chiefs of Police
 - (ii) Fergus Lions Home Show
 - (iii) CSS Unit is getting requests from Highland Games, and other community events

V. Meeting Dates for 2022 (9:30 am)

- (a) June 15, 2022
- (b) September 21, 2022
- (c) November 16, 2022

V. Thoughts from the Floor

VI. Adjournment

The Next Leadership Table meeting is scheduled for Wednesday, June 15, 2022 at 9:30 a.m.



WELLINGTON NORTH

SEMPER PORRO

Staff Report

To: Mayor and Members of Council Meeting of June 27, 2022

From: Tammy Pringle, Development Clerk

Subject: DC 2022-017, Consent Application B52-22 1595655 Ontario Ltd. & Robert Cottell

RECOMMENDATION

THAT Council of the Township of Wellington North receive DC Report 2022-017 being a report on Consent Application (Lot Line Adjustment) B52-22 known as Part Lot 6, East of Main St., Town Plan of Mount Forest.

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B52-22 as presented with the following conditions:

- **THAT** the Owner satisfy all the requirements of the local municipality, financial and otherwise (included but not limited to Taxes paid in Full; a Fee of \$130.00 for Township Clearance Letter of conditions — or whatever fee is applicable at the time of clearance under the municipal Fees and Charges by-law) which the Township of Wellington North may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands;
- **THAT** driveway access can be provided to the severed lands to the satisfaction of the Township of Wellington North; and
- **THAT** the owner submit to the Township, a plan that shows the proposed parking layout, street entrance and street furniture demonstrating traffic flow and vehicle safety to the satisfaction of the Director of Operations;

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

N/A

BACKGROUND

The subject properties are located in the North East quadrant of the Town of Mount Forest and are geographically known as 133 Birmingham St. E. and 212 Main St. N. in the Town of Mount Forest.

Proposed lot line adjustment is 7.3m fr x 15.2m = 111.5 square metres vacant land to be added to abutting parcel for parking area – 1595655 Ontario Ltd.

Retained parcel is 747.4 square metres with 31.2m frontage, existing and proposed urban residential use with existing 2 storey building.

FINANCIAL CONSIDERATIONS

The municipality will realize \$130.00 in clearance fees.

ATTACHMENTS

- APPENDIX A:
 - Severance Sketch No. 22-9596 COTTELL prepared by Greg Ford at Wilson – Ford Surveying & Engineering, dated February 28, 2022.
- APPENDIX B:
 - Aerial View of Subject Lands
- APPENDIX C:
 - Zachary Prince, Senior Planner
Planning and Development Department, County of Wellington: Report

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

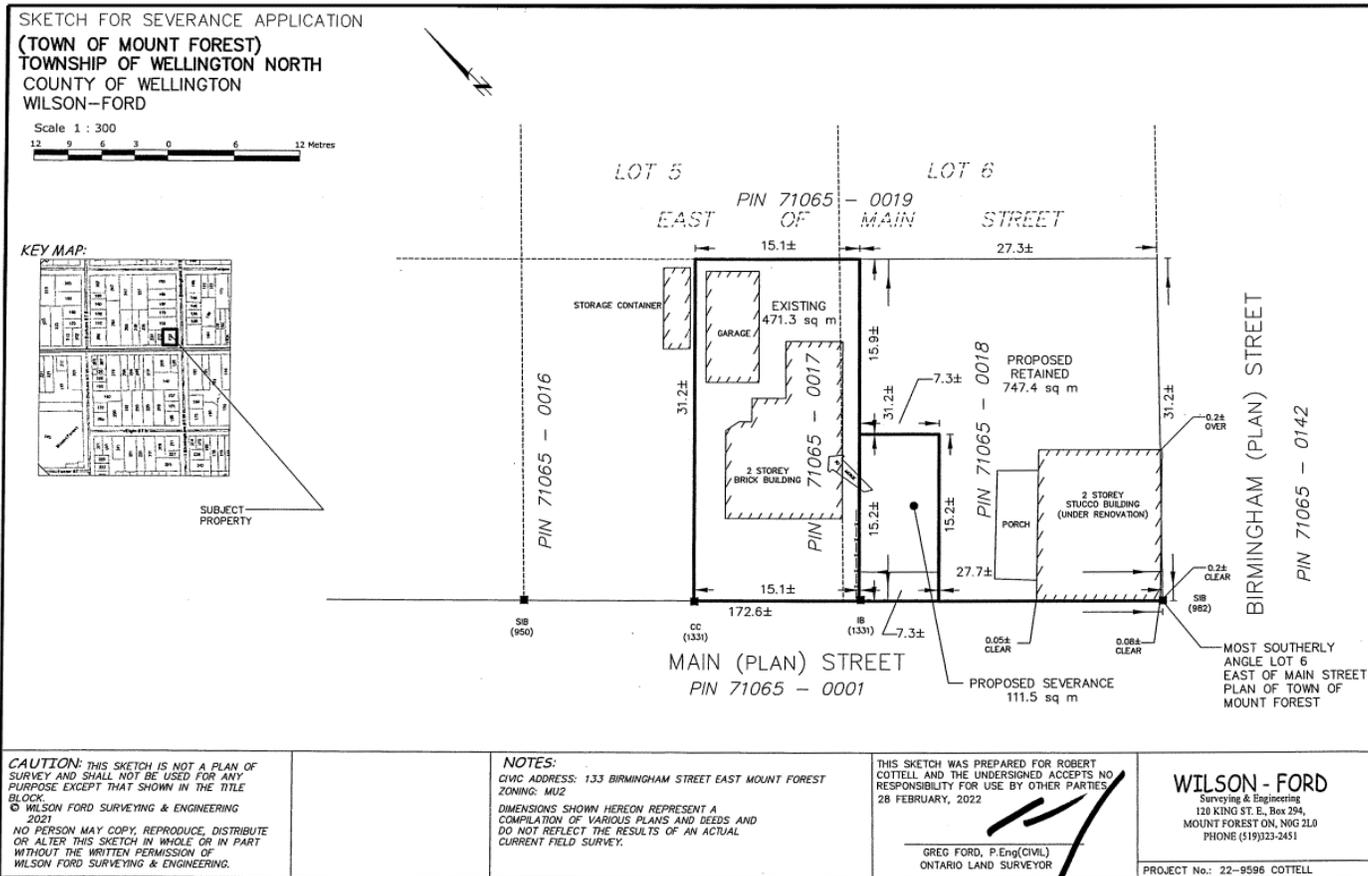
Yes
 No
 N/A

Which priority does this report support?

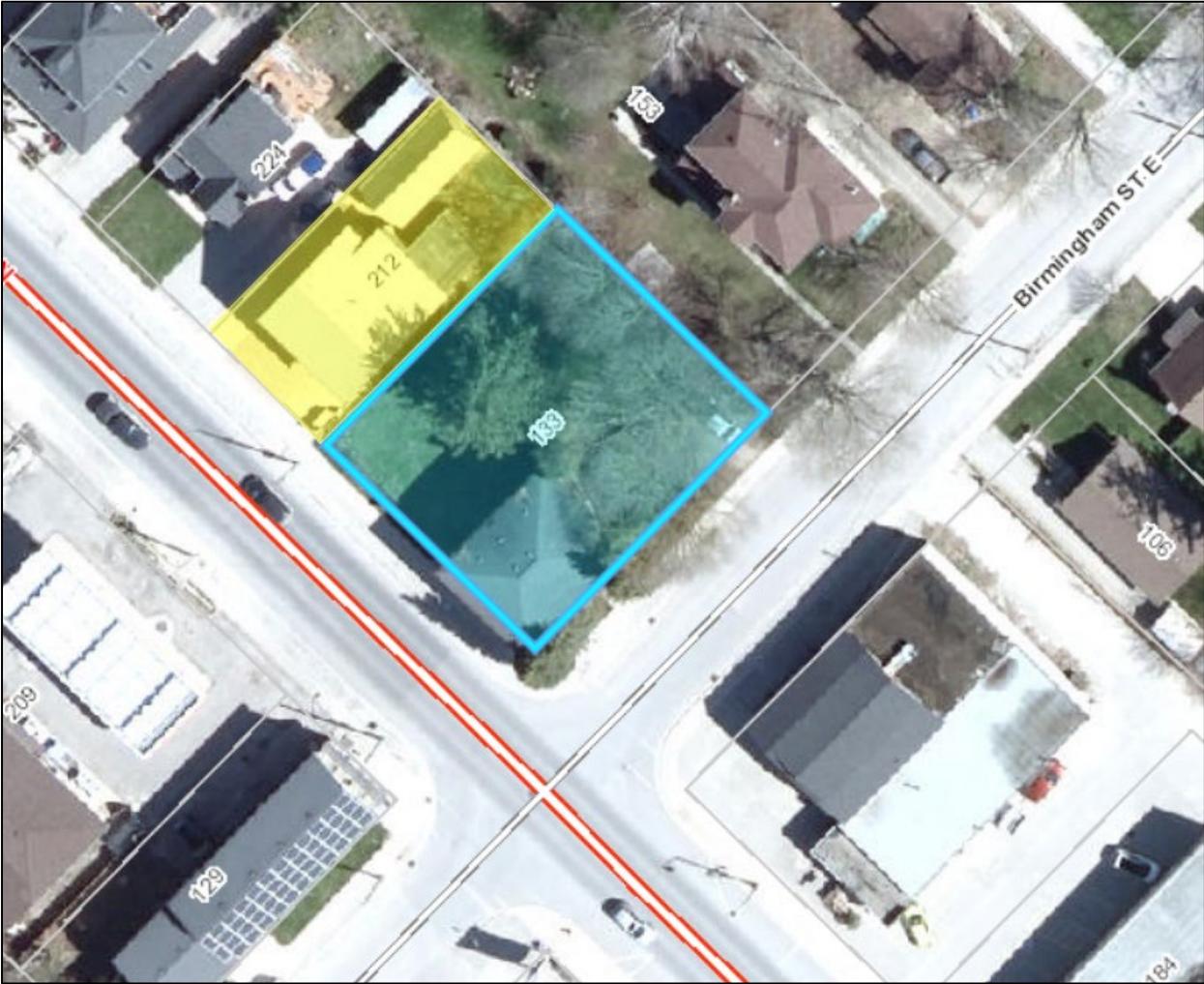
Modernization and Efficiency
 Partnerships
 Municipal Infrastructure
 Alignment and Integration

Prepared By:	Tammy Pringle, Development Clerk	<i>Tammy Pringle</i>
Recommended By:	Darren Jones, Interim Chief Administrative Officer	<i>Darren Jones</i>

APPENDIX A – Severance Sketch



APPENDIX B – Aerial View of Subject Lands



APPENDIX C – Planning Report



Planning and Development Department | County of Wellington
 County Administration Centre | 74 Woolwich Street | Guelph ON N1H 3T9
 T 519.837.2600 | F 519.823.1694

Application Location	B52-22 Part Lot 6, East of Main St TOWNSHIP OF WELLINGTON NORTH (MOUNT FOREST)
Applicant/Owner	1595655 Ontario Ltd & Robert Cottell

PRELIMINARY PLANNING OPINION: This application for a lot line adjustment would sever a 111.5 m² (0.02 ac) of vacant residential lot in the Urban Centre of Mount Forest. The retained parcel is approximately 719 m² (0.18 ac) in size with an existing dwelling and sheds.

This application is consistent with Provincial policy and would generally conform to the Official Plan. We have no concerns provided the following matters are addressed as conditions of approval:

- a) That the purchaser take title to the severed lands in the same manner as they hold their abutting land; and,
- b) That Subsection 50(3) of the Planning Act, R.S.O., 1990 be applied to any subsequent conveyance or any transaction involving the parcel of land that is the subject of this Consent.

PLACES TO GROW: No issues.

PROVINCIAL POLICY STATEMENT (PPS): The subject property is located within the Urban Centre of Mount Forest. Section 1.1.3.1 states that settlement areas shall be the focus of growth and development.

WELLINGTON COUNTY OFFICIAL PLAN: The subject property is designated RESIDENTIAL TRANSITION and located within Urban Centre of Mount Forest according to Schedule A6-1. Section 7.5.1 states, “Urban Centres are expected to provide a full range of land use opportunities, including residential uses of various types and densities, commercial, industrial and institutional uses...”

Section 10.6.3 permits lot line adjustments where there is no adverse effect provided that basic lot patterns in an area are not unreasonably altered.

The matters under Section 10.1.3 were also considered.

WELL HEAD PROTECTION AREA: The subject property is located in Well Head Protection Area C with a vulnerability score of 8.

LOCAL ZONING BY-LAW: The subject property is zoned Residential (MU2) and (MU2-21). The MU2 zone permits a variety of residential uses including existing single detached dwellings. Both the severed and retained lands meet the minimum lot frontage and minimum lot area requirement for a single detached dwelling.

SITE VISIT INFORMATION: The subject property was visited and photographed on, June 21st, 2022. Notice Cards were posted and the survey sketch appears to meet the application requirements.


 Zach Prince, RPP MCIP
 Senior Planner
 June 22nd, 2022



WELLINGTON NORTH
SEMPER PORRO

Staff Report

To: Mayor and Members of Council Meeting of June 27, 2022
From: Tammy Pringle, Development Clerk
Subject: DC 2022-018, Consent Application B60-22 AG Holdings Inc. c/o Larry Schill

RECOMMENDATION

THAT Council of the Township of Wellington North receive DC Report 2022-018 being a report on Consent Application (Lot Line Adjustment) B60-22 known as Part Lots 1 & 2, Concession 6, former Township of West Luther.

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B60-22 as presented with the following conditions:

- **THAT** the Owner satisfy all the requirements of the local municipality, financial and otherwise (included but not limited to Taxes paid in Full; a Fee of \$130.00 for Township Clearance Letter of conditions — or whatever fee is applicable at the time of clearance under the municipal Fees and Charges by-law) which the Township of Wellington North may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands; and
- **THAT** the owner enter into an agreement apportioning future maintenance costs on West Luther Drain 36; and the owner shall provide a \$500.00 deposit to cover the cost of the re-apportionment of the above mentioned drain and a \$250.00 fee for the Drainage Superintendent's review of the application to determine status of the drain;

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

N/A

BACKGROUND

The subject properties are located in the South East quadrant of the Township and are geographically known as 8881 Wellington Rd 14 along with the property to the north on Wellington Rd 14. Both properties are east of Wellington Rd 14 and south of Line 6.

Proposed lot line adjustment is 0.3 acres with 30’ frontage (Area B on sketch), vacant land to be added to abutting rural residential lot – Jacob Oliver & Tilley Csuhi (Area A on sketch)

Retained parcel is 93.7 acres with 1260’ frontage, existing and proposed agricultural use (Area C on sketch).

FINANCIAL CONSIDERATIONS

The municipality will realize \$130.00 in clearance fees.

ATTACHMENTS

- APPENDIX A:
 - Severance Sketch No. 5 - 6 West Luther prepared by Derek Graham – Derek G. Graham Limited, dated April 22, 2022.
- APPENDIX B:
 - Aerial View of Subject Lands
- APPENDIX C:
 - Zachary Prince, Senior Planner
Planning and Development Department, County of Wellington: Report

STRATEGIC PLAN 2019 – 2022

Do the report’s recommendations align with our Strategic Areas of Focus?

Yes No N/A

Which priority does this report support?

Modernization and Efficiency Partnerships
 Municipal Infrastructure Alignment and Integration

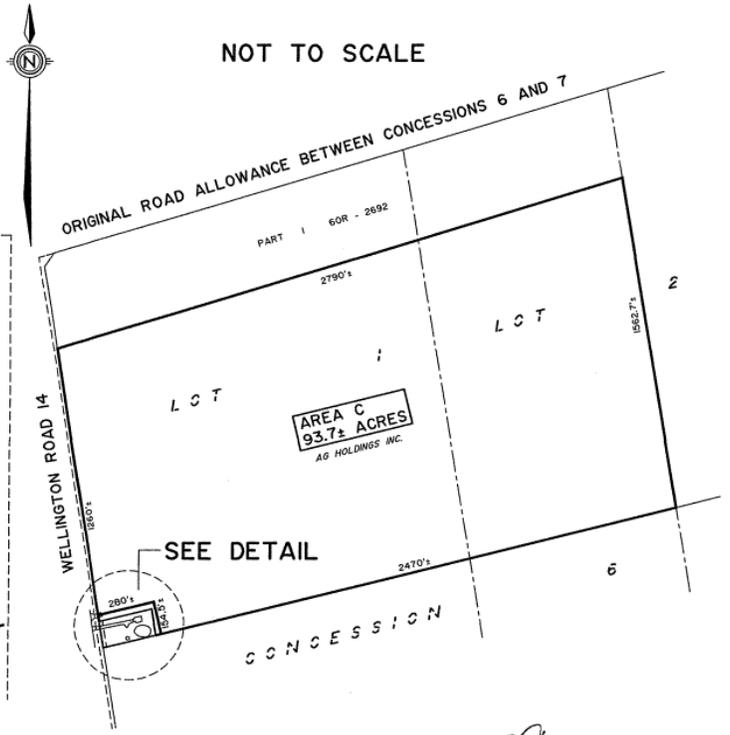
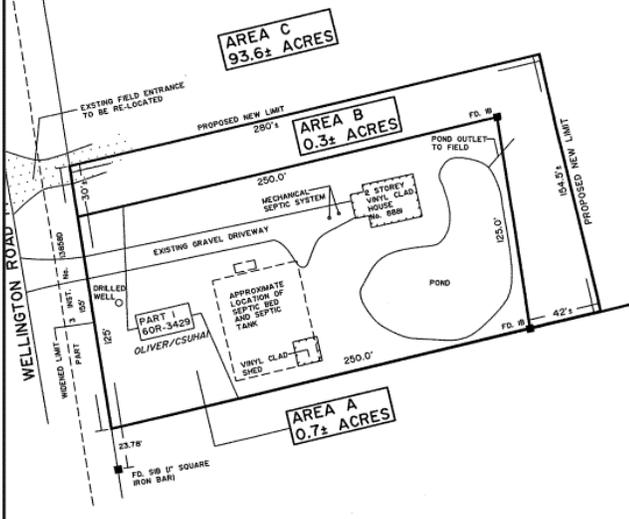
Prepared By:	Tammy Pringle, Development Clerk	<i>Tammy Pringle</i>
Recommended By:	Darren Jones, Interim Chief Administrative Officer	<i>Darren Jones</i>

APPENDIX A – Severance Sketch

SKETCH
 OF PART OF LOTS 1 AND 2
 CONCESSION 6
 TOWNSHIP OF WELLINGTON NORTH
 (FORMERLY GEOGRAPHIC TOWNSHIP OF WEST LUTHER)
 COUNTY OF WELLINGTON
 DEREK GIBSON GRAHAM
 PROFESSIONAL SURVEYOR
 THIS IS NOT A PLAN OF SURVEY

NOT TO SCALE

DETAIL: SCALE : 1 INCH = 50 FEET
 AREA B TO BE ADDED TO AREA A



	DEREK G. GRAHAM LIMITED PROFESSIONAL LAND SURVEYING LAND USE PLANNING DRAINAGE ENGINEERING 7169 COLBORNE STREET EAST P.O. BOX 2922 ELLIOTTSVILLE, ONTARIO N0G 1E0		
	PER:		
	ACAD DATE:	APRIL 22, 2022	
	FILE:	5-6 WEST LUTHER	

APPENDIX B – Aerial View of Subject Lands



APPENDIX C – Planning Report



Planning and Development Department | County of Wellington
 County Administration Centre | 74 Woolwich Street | Guelph ON N1H 3T9
 T 519.837.2600 | F 519.823.1694

Application Location	B60/22 Concession 6, Part Lots 1 and 2 TOWNSHIP OF WELLINGTON NORTH (West Luther)
Applicant/Owner	AG Holdings Inc.- c/o Larry Schill

PRELIMINARY PLANNING OPINION: This application for lot line adjustment would sever a 0.12 ha (0.3 ac) portion of vacant agricultural parcel and add to the abutting residential parcel (8881 Wellington Rd 14) with an existing dwelling and a shed. An approximately 37.91 ha (93.7 ac) vacant farm parcel would be retained. The size of the merged lot would be 0.4 ha (1 ac).

This application is consistent with Provincial Policy and generally conforms to the Official Plan. We have no concerns provided that the following matters are addressed as conditions of approval:

- That the purchaser take title to the severed lands in the same manner as they hold their abutting land; and
- That Subsection 50(3) of the Planning Act, R.S.O., 1990 be applied to any subsequent conveyance or any transaction involving the parcel of land that is the subject of this Consent.

A PLACE TO GROW: No issues

PROVINCIAL POLICY STATEMENT (PPS): No issues.

WELLINGTON COUNTY OFFICIAL PLAN: The subject property is designated PRIME AGRICULTURAL. Section 10.3.5 permits lot line adjustments and states the following:

Lot line adjustments may be permitted for legal or technical reasons, such as easements, corrections of deeds, quit claims, and minor boundary adjustments.

Lot line adjustments may also be permitted where no adverse effect on agriculture will occur where:

- two abutting farms are merged (merged means the joining of farm parcels under the same ownership) and an existing farm residence is made surplus to the resulting enlarged farm parcel;
 - more viable agricultural operations will result;
 - an undersized lot is made useable given the requirement for appropriate sewer and water systems.
- Lot line adjustments are deemed not to create new lots for the purposes of this plan.

The matters under Section 10.1.3 were also considered.

WELL HEAD PROTECTION AREA: The subject property is not located in a Well Head Protection Area.

LOCAL ZONING BY-LAW: The subject property is currently zoned Agricultural (A). The A Zone permits single detached dwellings; the merged and the retained parcel appears to meet all of the minimum zoning requirements of this zone.

SITE VISIT INFORMATION: The subject property was visited and photographed on, June 21st, 2022. Notice Cards were posted and the survey sketch appears to meet the application requirements.



 Zach Prince, RPP MCIP
 Senior Planner
 June 22nd, 2022



WELLINGTON NORTH

SEMPER PORRO

Staff Report

To: Mayor and Members of Council Meeting of June 27, 2022
From: Tammy Pringle, Development Clerk
Subject: DC 2022-019, Consent Application B67-22 Alicia Jackson & Morgan Coffey

RECOMMENDATION

THAT Council of the Township of Wellington North receive DC Report 2022-019 being a report on Consent Application (Severance) B67-22 known as Lot 95, Crown Survey in the Village of Arthur.

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B67-22 as presented with the following conditions:

- **THAT** the Owner satisfy all the requirements of the local municipality, financial and otherwise (included but not limited to Taxes paid in Full; a Fee of \$130.00 for Township Clearance Letter of conditions — or whatever fee is applicable at the time of clearance under the municipal Fees and Charges by-law) which the Township of Wellington North may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands; and
- **THAT** the Owner satisfy the requirements of the Township of Wellington North in reference to parkland dedication consistent with By-Law 011-22;

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

N/A

BACKGROUND

The subject property is located in the South East quadrant of the Village of Arthur and is geographically known as 360 Eliza Street.

Proposed severance is 16.9m fr x 47.3m = 793 square metres, vacant land for proposed urban residential.

Retained parcel is 15.5m x 46.7m = 719 square metres, existing and proposed urban residential use with existing dwelling & sheds.

FINANCIAL CONSIDERATIONS

The municipality will realize \$130.00 in clearance fees and parkland dedication consistent with By-law No. 011-22.

ATTACHMENTS

- APPENDIX A:
 - Severance Sketch No. 30920-22 prepared by Jeffrey E. Buisman at Van Harten Surveying Inc., dated May 4, 2022.
- APPENDIX B:
 - Aerial View of Subject Lands
- APPENDIX C:
 - Zachary Prince, Senior Planner
Planning and Development Department, County of Wellington: Report

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

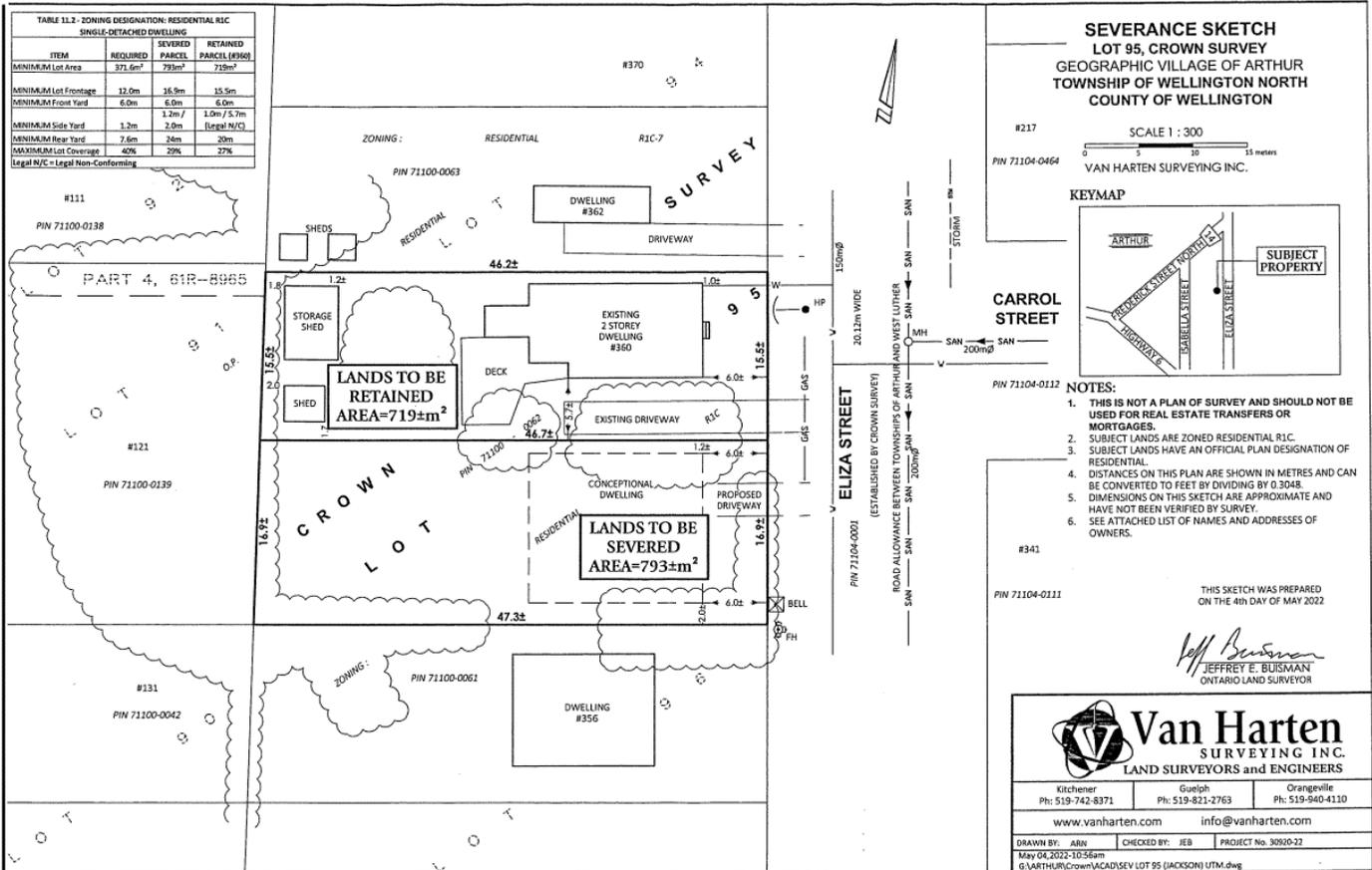
Yes
 No
 N/A

Which priority does this report support?

Modernization and Efficiency
 Partnerships
 Municipal Infrastructure
 Alignment and Integration

Prepared By:	Tammy Pringle, Development Clerk	<i>Tammy Pringle</i>
Recommended By:	Darren Jones, Interim Chief Administrative Officer	<i>Darren Jones</i>

APPENDIX A – Severance Sketch



APPENDIX B – Aerial View of Subject Lands



APPENDIX C – Planning Report



Planning and Development Department | County of Wellington
 County Administration Centre | 74 Woolwich Street | Guelph ON N1H 3T9
 T 519.837.2600 | F 519.823.1694

Application Location	B67-22 Lots 95 TOWNSHIP OF WELLINGTON NORTH (ARTHUR)
Applicant/Owner	Alicia Jackson and Morgan Coffey

PRELIMINARY PLANNING OPINION: This application would sever a 793 m² (0.19 ac) of vacant residential lot in the Urban Centre of Arthur. The retained parcel is approximately 719 m² (0.17 ac) in size with an existing dwelling and sheds.

This application is consistent with Provincial policy and would generally conform to the Official Plan. We have no concerns provided the following matters are addressed as conditions of approval:

- a) That safe driveway access can be provided to the satisfaction of the local municipality;
- b) That servicing can be accommodated on the severed lands to the satisfaction of the local municipality; and
- c) That zoning compliance be achieved to the satisfaction of the Township.

PLACES TO GROW: No issues.

PROVINCIAL POLICY STATEMENT (PPS): The subject property is located within the Urban Centre of Arthur. Section 1.1.3.1 states that settlement areas shall be the focus of growth and development.

WELLINGTON COUNTY OFFICIAL PLAN: The subject property is designated RESIDENTIAL and is within Urban Centre of Arthur. Urban Centres are expected to provide a full range of land uses opportunities, including residential uses of various types and densities.

Section 10.6.2, states that new lots may be created in Urban Centres provided that the lands are appropriately zoned.

The matters under Section 10.1.3 were also considered including item a) “that any new lots will be consistent with official plan policies and zoning regulations...”.

WELL HEAD PROTECTION AREA: The subject property is not located within the Well Head Protection Area.

LOCAL ZONING BY-LAW: The subject property is zoned Residential (R1C). The R1C zone permits a single detached residential unit. Both the severed and retained lands meet the minimum lot frontage and minimum lot area requirement for a single detached dwelling. The existing dwelling is located 1.0 m from the existing interior side yard, the Township should confirm if this is a legal non-conforming situation.

SITE VISIT INFORMATION: The subject property was visited and photographed on June 21st, 2022. Notice Cards were posted and the survey sketch appears to meet the application requirements.


 Zach Prince, RPP MCIP
 Senior Planner
 June 22nd, 2022



Staff Report

To:	Mayor and Members of Council Meeting of June 27, 2022
From:	Tammy Pringle, Development Clerk
Subject:	DC 2022-020, Consent Application B70-22 5053745 Ontario Inc. c/o Brad Wilson

RECOMMENDATION

THAT Council of the Township of Wellington North receive DC Report 2022-020 being a report on Consent Application (Severance) B70-22 known as Park of Park Lot 8 s/s of Queen St., Plan Mount Forest in the Town of Mount Forest.

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B70-22 as presented with the following conditions:

- **THAT** the Owner satisfy all the requirements of the local municipality, financial and otherwise (included but not limited to Taxes paid in Full; a Fee of \$130.00 for Township Clearance Letter of conditions — or whatever fee is applicable at the time of clearance under the municipal Fees and Charges by-law) which the Township of Wellington North may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands;
- **THAT** the Owner satisfy the requirements of the Township of Wellington North in reference to parkland dedication consistent with By-Law 011-22;
- **THAT** the Owner agrees to dedicate to the Township and to the satisfaction of the Township, free and clear of all encumbrances, all easements and lands required by the Township for the access, construction, maintenance and improvement of any existing or newly required watercourses, ditches, land drainage works on the Lands and, on request by the Township, to deliver the properly executed documents in registrable form to the Township in order to complete the dedication to the Township and to pay all costs incurred by the Township in respect to the aforementioned dedications;
- **THAT** the existing shed be removed to the satisfaction of the Township;
- **THAT** the applicant pay a \$250.00 fee for the Drainage Superintendent to review the application to determine status of municipal drains;
- **THAT** the applicant pay a \$500.00 drainage apportionment fee, per drain, if it is determined there are municipal drains impacted by the application;
- **THAT** the applicant enter into an agreement apportioning future maintenance costs on any municipal drain impacted by the application;

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

N/A

BACKGROUND

The subject property is located in the South West quadrant of the Town of Mount Forest and is geographically known as 745 Waterloo Street.

Proposed severance is 8.6m fr x 91m = 787 square metres (severed 1 on sketch), existing and proposed urban residential use. Existing dwelling to be removed and street townhouse is proposed.

Retained parcel is 15.8m ft x 91m = 1477 square metres (Severed 2 & retained on sketch), existing and proposed urban residential use.

FINANCIAL CONSIDERATIONS

The municipality will realize \$130.00 in clearance fees and parkland dedication consistent with By-law No. 011-22.

ATTACHMENTS

- APPENDIX A:
 - Severance Sketch No. 30790-22 prepared by Jeffrey E. Buisman at Van Harten Surveying Inc., dated May 4, 2022.
- APPENDIX B:
 - Aerial View of Subject Lands
- APPENDIX C:
 - Zachary Prince, Senior Planner
Planning and Development Department, County of Wellington: Report

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

Yes

No

N/A

Which priority does this report support?

Modernization and Efficiency

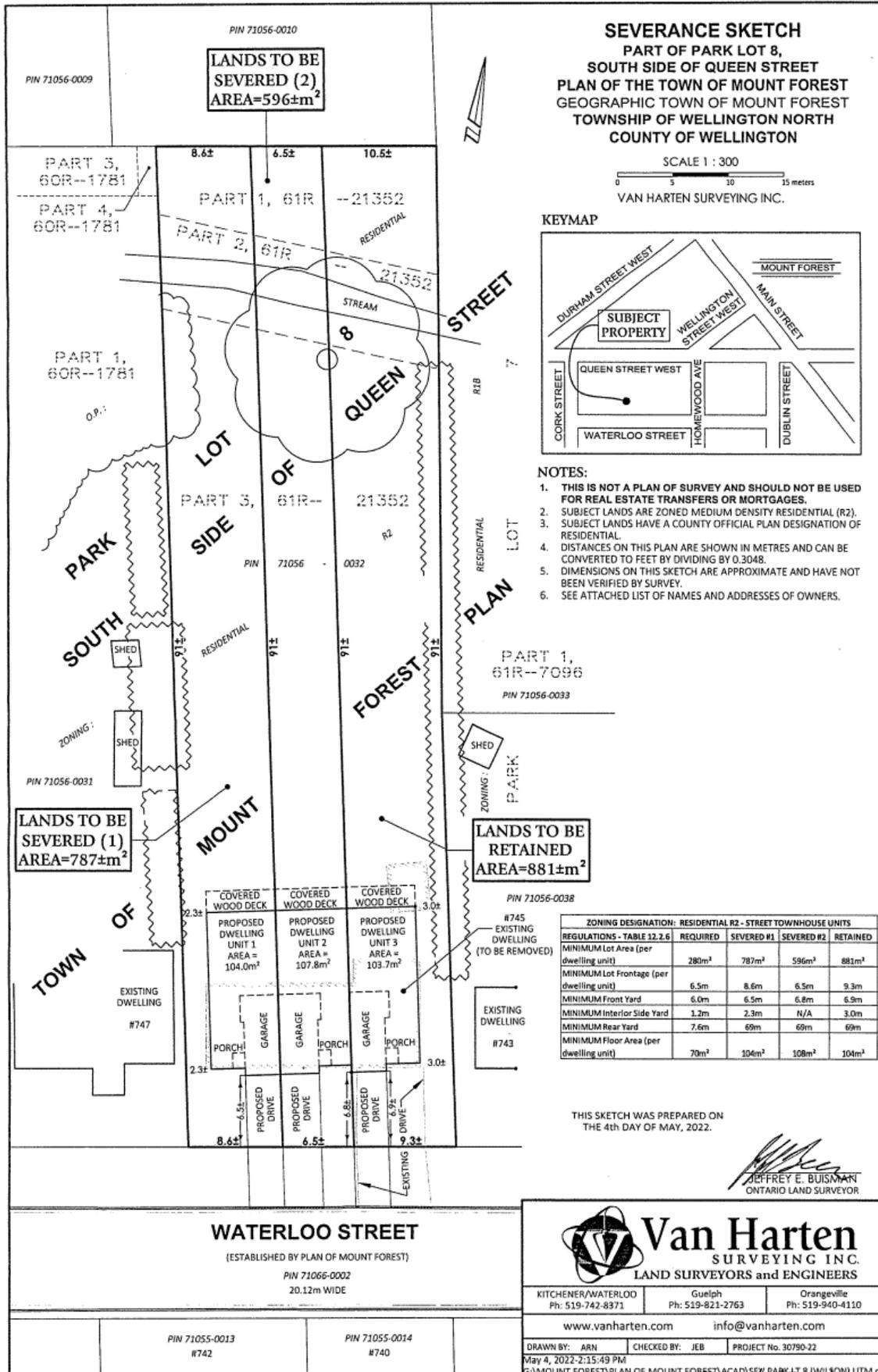
Partnerships

Municipal Infrastructure

Alignment and Integration

Prepared By:	Tammy Pringle, Development Clerk	<i>Tammy Pringle</i>
Recommended By:	Darren Jones, Interim Chief Administrative Officer	<i>Darren Jones</i>

APPENDIX A – Severance Sketch



APPENDIX B – Aerial View of Subject Lands



APPENDIX C – Planning Report



Planning and Development Department | County of Wellington
 County Administration Centre | 74 Woolwich Street | Guelph ON N1H 3T9
 T 519.837.2600 | F 519.823.1694

Application Location	B70/22 & B71/22 Part of Park Lot 8 TOWNSHIP OF WELLINGTON NORTH (MOUNT FOREST)
Applicant/Owner	5053745 Ontario Inc. c/o Brad Wilson

PRELIMINARY PLANNING OPINION: These applications would sever two lots of 787 m² (8,471.19 ft² - Severed 1) and 596 m² (6,415.29 ft² - Severed 2) for residential use in the Urban Centre of Mount Forest. A 881 m² (9,483 ft²) parcel would be retained for urban residential use, as indicated in the chart below. The dwellings are currently under construction (745 Waterloo St) and these severances would create individual freehold townhouse units.

Provincial policy provides direction that intensification, including in the form of infill development, is to be directed to settlement areas, including within identified built boundaries, and areas with municipal services.

Parcel ID	Lot Area	Frontage
Retained Lands	881 m ² (9,483 ft ²)	9.3 m (30.51 ft)
Severed 1 (B70/22)	787 m ² (8,471.19 ft ²)	8.6 m (28.21 ft)
Severed 2 (B71/22)	596 m ² (6,415.29 ft ²)	6.5 m (21.32 ft)

These applications are consistent with Provincial Policy and would generally conform to the County Official Plan. We have no concerns provided the following matters are addressed as conditions of approval:

- That driveway access can be provided to the severed lands to the satisfaction of the appropriate roads authority;
- That municipal servicing is addressed to the satisfaction of the local municipality;
- That the existing shed be removed to the satisfaction of the Township.

A PLACE TO GROW: No Issues

PROVINCIAL POLICY STATEMENT (PPS): The subject property is located within the Urban Centre of Fergus. Section 1.1.3.1 states that settlement areas shall be the focus of growth and development.

WELLINGTON COUNTY OFFICIAL PLAN: The subject property is located within the Urban Centre of Mount Forest and designated as RESIDENTIAL in Schedule A6-1. Urban Centres are expected to provide a full range of land uses opportunities, including residential uses of various types and densities. Section 10.6.2, states that new lots may be created in Urban Centres provided that the lands are appropriately zoned.

The matters under section 10.1.3 were also considered, including item b) “that all lots can be adequately serviced with water, sewage disposal...” and d) “that all lots will have safe driveway access to an all-season maintained public road...”.

Section 10.1.2 identifies that plans are subdivisions will normally be required for four (4) or more lots; however, planning staff are of the opinion that the subject severance applications do not warrant a plan of subdivision. Staff notes that the intent of this application is to subdivided a large residential lot into a total of three (3) lots of similar configuration.

WELL HEAD PROTECTION AREA: The subject property is located within WHPA D with a vulnerability score of 6.

LOCAL ZONING BY-LAW: The subject property is currently zoned as Residential (R2) Zone, which permits Three or Four Unit Street Townhouse. The severed and retained lands meet the minimum lot area and lot frontage requirements of the R2 Zone for 3-unit street townhouse.

SITE VISIT INFORMATION: The subject property was visited and photographed on, June 21st, 2022. Notice Cards were posted and the survey sketch appears to meet the application requirements.



Zach Prince, RPP MCIP
Senior Planner
June 22nd, 2022



Staff Report

To:	Mayor and Members of Council Meeting of June 27, 2022
From:	Tammy Pringle, Development Clerk
Subject:	DC 2022-021, Consent Application B71-22 5053745 Ontario Inc. c/o Brad Wilson

RECOMMENDATION

THAT Council of the Township of Wellington North receive DC Report 2022-021 being a report on Consent Application (Severance) B71-22 known as Park of Park Lot 8 s/s of Queen St., Plan Mount Forest in the Town of Mount Forest.

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B71-22 as presented with the following conditions:

- **THAT** the Owner satisfy all the requirements of the local municipality, financial and otherwise (included but not limited to Taxes paid in Full; a Fee of \$130.00 for Township Clearance Letter of conditions — or whatever fee is applicable at the time of clearance under the municipal Fees and Charges by-law) which the Township of Wellington North may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands;
- **THAT** the Owner satisfy the requirements of the Township of Wellington North in reference to parkland dedication consistent with By-Law 011-22;
- **THAT** the Owner agrees to dedicate to the Township and to the satisfaction of the Township, free and clear of all encumbrances, all easements and lands required by the Township for the access, construction, maintenance and improvement of any existing or newly required watercourses, ditches, land drainage works on the Lands and, on request by the Township, to deliver the properly executed documents in registrable form to the Township in order to complete the dedication to the Township and to pay all costs incurred by the Township in respect to the aforementioned dedications;
- **THAT** the existing shed be removed to the satisfaction of the Township;
- **THAT** the applicant pay a \$250.00 fee for the Drainage Superintendent to review the application to determine status of municipal drains;
- **THAT** the applicant pay a \$500.00 drainage apportionment fee, per drain, if it is determined there are municipal drains impacted by the application;
- **THAT** the applicant enter into an agreement apportioning future maintenance costs on any municipal drain impacted by the application;

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

N/A

BACKGROUND

The subject property is located in the South West quadrant of the Town of Mount Forest and is geographically known as 745 Waterloo Street.

Proposed severance is 6.5m fr x 91m = 596 square metres (severed 2 on sketch), existing and proposed urban residential use. Existing dwelling to be removed and street townhouse is proposed.

Retained parcel is 9.3m fr x 91m = 881 square metres, existing and proposed urban residential use.

FINANCIAL CONSIDERATIONS

The municipality will realize \$130.00 in clearance fees and parkland dedication consistent with By-law No. 011-22.

ATTACHMENTS

- APPENDIX A:
 - Severance Sketch No. 30790-22 prepared by Jeffrey E. Buisman at Van Harten Surveying Inc., dated May 4, 2022.
- APPENDIX B:
 - Aerial View of Subject Lands
- APPENDIX C:
 - Zachary Prince, Senior Planner
Planning and Development Department, County of Wellington: Report

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

Yes

No

N/A

Which priority does this report support?

Modernization and Efficiency

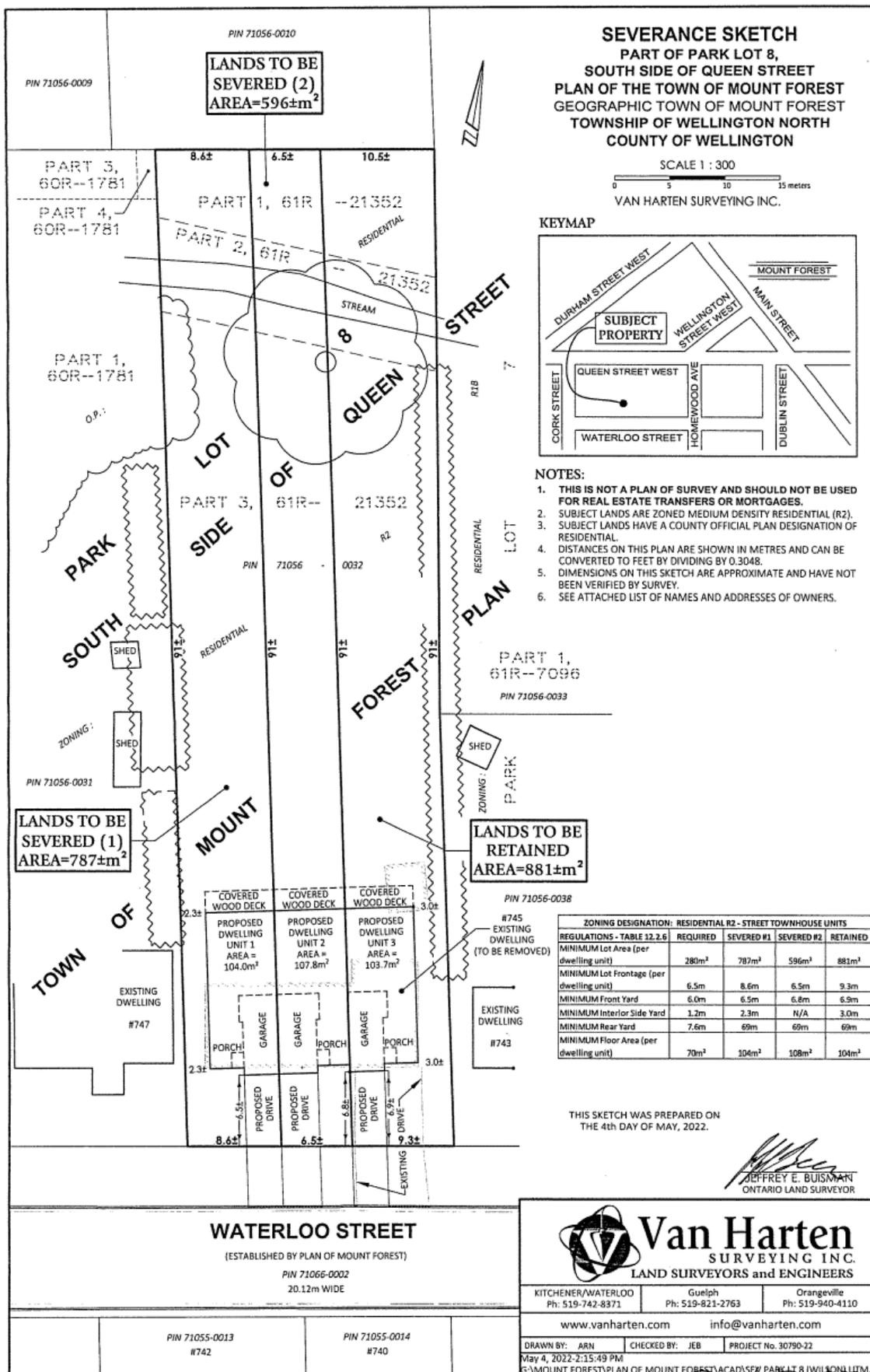
Partnerships

Municipal Infrastructure

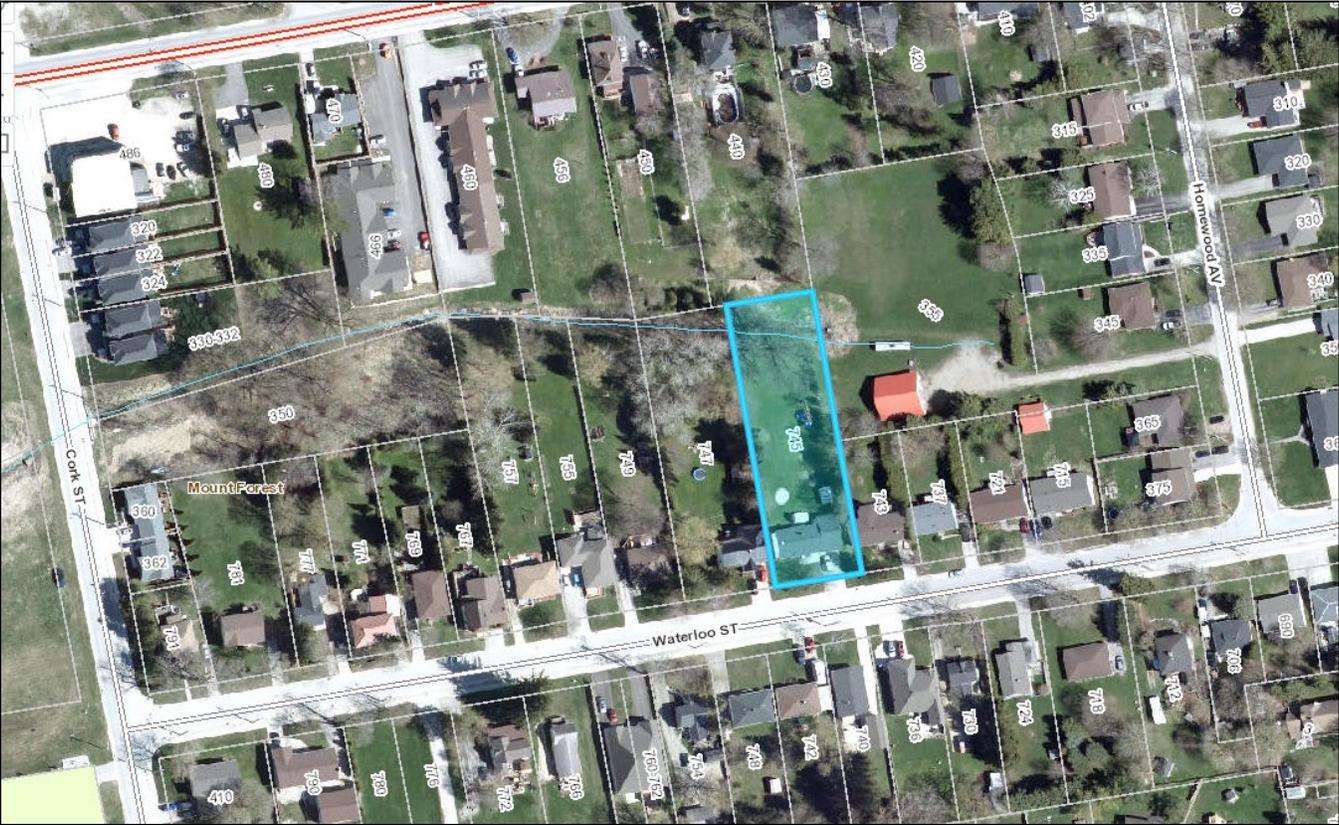
Alignment and Integration

Prepared By:	Tammy Pringle, Development Clerk	<i>Tammy Pringle</i>
Recommended By:	Darren Jones, Interim Chief Administrative Officer	<i>Darren Jones</i>

APPENDIX A – Severance Sketch



APPENDIX B – Aerial View of Subject Lands



APPENDIX C – Planning Report



Planning and Development Department | County of Wellington
 County Administration Centre | 74 Woolwich Street | Guelph ON N1H 3T9
 T 519.837.2600 | F 519.823.1694

Application Location	B70/22 & B71/22 Part of Park Lot 8 TOWNSHIP OF WELLINGTON NORTH (MOUNT FOREST)
Applicant/Owner	5053745 Ontario Inc. c/o Brad Wilson

PRELIMINARY PLANNING OPINION: These applications would sever two lots of 787 m² (8,471.19 ft² - Severed 1) and 596 m² (6,415.29 ft² - Severed 2) for residential use in the Urban Centre of Mount Forest. A 881 m² (9,483 ft²) parcel would be retained for urban residential use, as indicated in the chart below. The dwellings are currently under construction (745 Waterloo St) and these severances would create individual freehold townhouse units.

Provincial policy provides direction that intensification, including in the form of infill development, is to be directed to settlement areas, including within identified built boundaries, and areas with municipal services.

Parcel ID	Lot Area	Frontage
Retained Lands	881 m ² (9,483 ft ²)	9.3 m (30.51 ft)
Severed 1 (B70/22)	787 m ² (8,471.19 ft ²)	8.6 m (28.21 ft)
Severed 2 (B71/22)	596 m ² (6,415.29 ft ²)	6.5 m (21.32 ft)

These applications are consistent with Provincial Policy and would generally conform to the County Official Plan. We have no concerns provided the following matters are addressed as conditions of approval:

- That driveway access can be provided to the severed lands to the satisfaction of the appropriate roads authority;
- That municipal servicing is addressed to the satisfaction of the local municipality;
- That the existing shed be removed to the satisfaction of the Township.

A PLACE TO GROW: No Issues

PROVINCIAL POLICY STATEMENT (PPS): The subject property is located within the Urban Centre of Fergus. Section 1.1.3.1 states that settlement areas shall be the focus of growth and development.

WELLINGTON COUNTY OFFICIAL PLAN: The subject property is located within the Urban Centre of Mount Forest and designated as RESIDENTIAL in Schedule A6-1. Urban Centres are expected to provide a full range of land uses opportunities, including residential uses of various types and densities. Section 10.6.2, states that new lots may be created in Urban Centres provided that the lands are appropriately zoned.

The matters under section 10.1.3 were also considered, including item b) “that all lots can be adequately serviced with water, sewage disposal...” and d) “that all lots will have safe driveway access to an all-season maintained public road...”.

Section 10.1.2 identifies that plans are subdivisions will normally be required for four (4) or more lots; however, planning staff are of the opinion that the subject severance applications do not warrant a plan of subdivision. Staff notes that the intent of this application is to subdivided a large residential lot into a total of three (3) lots of similar configuration.

WELL HEAD PROTECTION AREA: The subject property is located within WHPA D with a vulnerability score of 6.

LOCAL ZONING BY-LAW: The subject property is currently zoned as Residential (R2) Zone, which permits Three or Four Unit Street Townhouse. The severed and retained lands meet the minimum lot area and lot frontage requirements of the R2 Zone for 3-unit street townhouse.

SITE VISIT INFORMATION: The subject property was visited and photographed on, June 21st, 2022. Notice Cards were posted and the survey sketch appears to meet the application requirements.



Zach Prince, RPP MCIP
Senior Planner
June 22nd, 2022



WELLINGTON NORTH

SEMPER PORRO

Staff Report

To: Mayor and Members of Council Meeting of June 27, 2022

From: Tammy Pringle, Development Clerk

Subject: DC 2022-022, Consent Application B72-22 5053745 Ontario Inc. c/o Brad Wilson

RECOMMENDATION

THAT Council of the Township of Wellington North receive DC Report 2022-022 being a report on Consent Application (Severance) B72-22 known as Part Lot 3 w/s Fergus St., Plan Mount Forest in the Town of Mount Forest.

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B72-22 as presented with the following conditions:

- **THAT** the Owner satisfy all the requirements of the local municipality, financial and otherwise (included but not limited to Taxes paid in Full; a Fee of \$130.00 for Township Clearance Letter of conditions — or whatever fee is applicable at the time of clearance under the municipal Fees and Charges by-law) which the Township of Wellington North may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands;
- **THAT** the Owner satisfy the requirements of the Township of Wellington North in reference to parkland dedication consistent with By-Law 011-22;

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

N/A

BACKGROUND

The subject property is located in the North East quadrant of the Town of Mount Forest and is geographically known as 247-251 Fergus Street.

Proposed severance is 8.8m fr x 71m = 630 square metres (severed 1 on sketch), existing and proposed urban residential use. Existing dwelling to be removed and street townhouse is proposed.

Retained parcel is 16.9m fr x 72m = 1150 square metres, (severed 2 & retained on sketch) existing and proposed urban residential use.

FINANCIAL CONSIDERATIONS

The municipality will realize \$130.00 in clearance fees and parkland dedication consistent with By-law No. 011-22.

ATTACHMENTS

- APPENDIX A:
 - Severance Sketch No. 30791-22 prepared by Jeffrey E. Buisman at Van Harten Surveying Inc., dated May 4, 2022.
- APPENDIX B:
 - Aerial View of Subject Lands
- APPENDIX C:
 - Zachary Prince, Senior Planner
Planning and Development Department, County of Wellington: Report

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

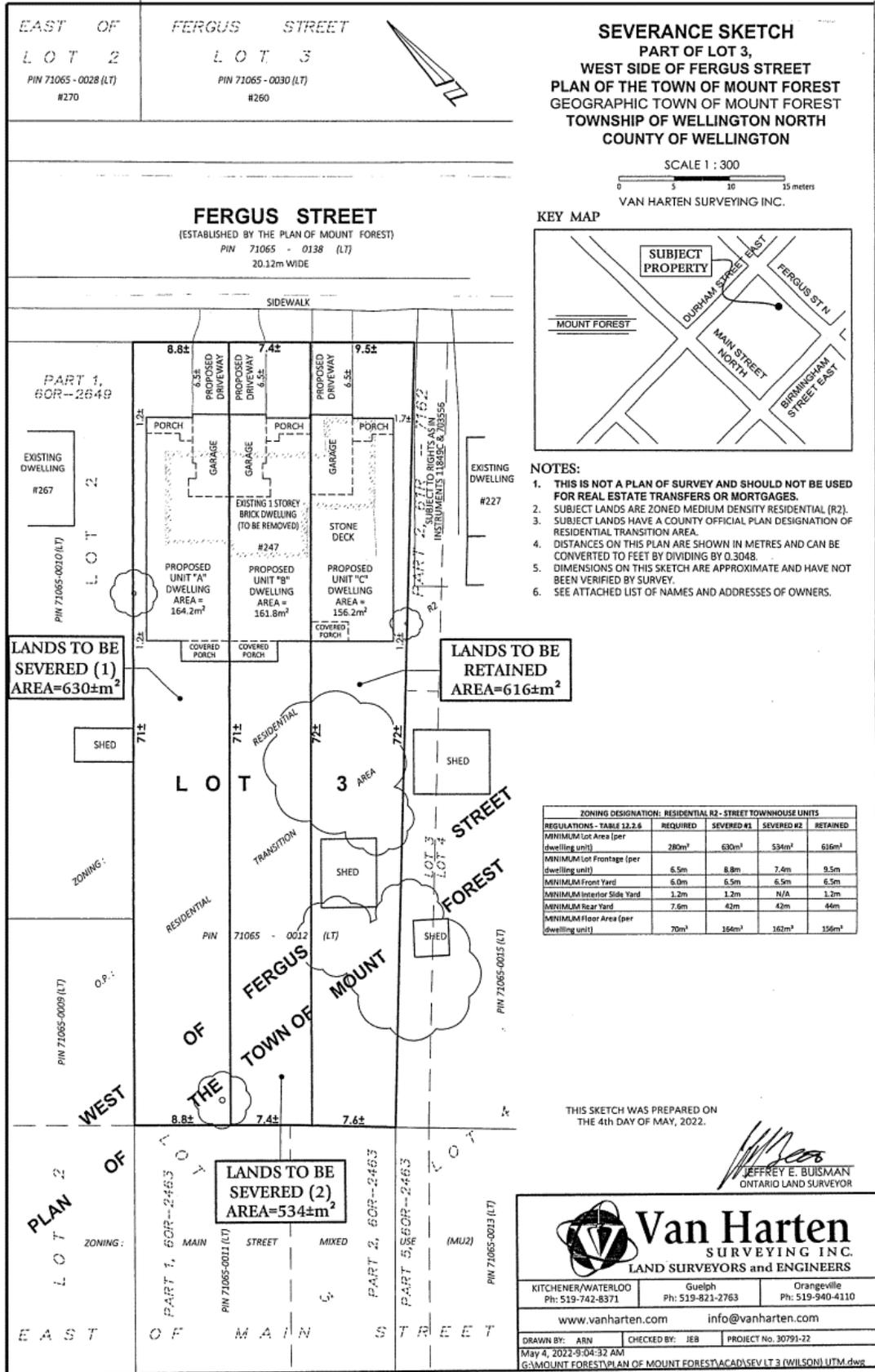
Yes
 No
 N/A

Which priority does this report support?

Modernization and Efficiency
 Partnerships
 Municipal Infrastructure
 Alignment and Integration

Prepared By:	Tammy Pringle, Development Clerk	<i>Tammy Pringle</i>
Recommended By:	Darren Jones, Interim Chief Administrative Officer	<i>Darren Jones</i>

APPENDIX A – Severance Sketch



APPENDIX B – Aerial View of Subject Lands



APPENDIX C – Planning Report



Planning and Development Department | County of Wellington
 County Administration Centre | 74 Woolwich Street | Guelph ON N1H 3T9
 T 519.837.2600 | F 519.823.1694

Application Location	B72/22 & B73/22 Part Lot 3 TOWNSHIP OF WELLINGTON NORTH (MOUNT FOREST)
Applicant/Owner	5053745 Ontario Inc. c/o Brad Wilson

PRELIMINARY PLANNING OPINION: These applications would sever two lots of 630 m² (6,781.26 ft² Severed 1) and 534 m² (5,747.92 ft² Severed 2) for residential use in the Urban Centre of Mount Forest. A 616 m² (6,630.56 ft²) parcel would be retained for urban residential use, as indicated in the chart below. The dwellings are currently under construction (247-251 Fergus St) and these severances would create individual freehold townhouse units.

Provincial policy provides direction that intensification, including in the form of infill development, is to be directed to settlement areas, including within identified built boundaries, and areas with municipal services.

Parcel ID	Lot Area	Frontage
Retained Lands	616 m ² (6,630.56 ft ²)	9.5 m (31.16 ft)
Severed 1 (B72/22)	630 m ² (6,781.26 ft ²)	8.8 m (28.87 ft)
Severed 2 (B73/22)	534 m ² (5,747.92 ft ²)	7.4 m (24.27 ft)

These applications are consistent with Provincial Policy and would generally conform to the County Official Plan. We have no concerns provided the following matters are addressed as conditions of approval:

- That driveway access can be provided to the severed lands to the satisfaction of the appropriate roads authority; and
- That municipal servicing is available for the severed lands to the satisfaction of the local municipality; and

A PLACE TO GROW: No Issues

PROVINCIAL POLICY STATEMENT (PPS): The subject property is located within the Urban Centre of Fergus. Section 1.1.3.1 states that settlement areas shall be the focus of growth and development.

WELLINGTON COUNTY OFFICIAL PLAN: The subject property is located within the Urban Centre of Mount Forest. Urban Centres are expected to provide a full range of land uses opportunities, including residential uses of various types and densities.

Section 10.6.2, states that new lots may be created in Urban Centres provided that the lands are appropriately zoned.

The matters under section 10.1.3 were also considered, including item b) “that all lots can be adequately serviced with water, sewage disposal...” and d) “that all lots will have safe driveway access to an all-season maintained public road...”.

WELL HEAD PROTECTION AREA: The subject property is located within WHPA B with a vulnerability score of 8.

LOCAL ZONING BY-LAW: The subject property is currently zoned as Residential (R2) Zone, which permits Three or Four Unit Street Townhouse. The severed and retained lands meet the minimum lot area and lot frontage requirements of the R2 Zone for 3-unit street townhouse.

SITE VISIT INFORMATION: The subject property was visited and photographed on, June 21st ,2022. Notice Cards were posted and the survey sketch appears to meet the application requirements.



Zach Prince, RPP MCIP
Senior Planner
June 22nd, 2022



Staff Report

To: Mayor and Members of Council Meeting of June 27, 2022
From: Tammy Pringle, Development Clerk
Subject: DC 2022-023, Consent Application B73-22 5053745 Ontario Inc. c/o Brad Wilson

RECOMMENDATION

THAT Council of the Township of Wellington North receive DC Report 2022-023 being a report on Consent Application (Severance) B73-22 known as Part Lot 3 w/s Fergus St., Plan Mount Forest in the Town of Mount Forest.

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B73-22 as presented with the following conditions:

- **THAT** the Owner satisfy all the requirements of the local municipality, financial and otherwise (included but not limited to Taxes paid in Full; a Fee of \$130.00 for Township Clearance Letter of conditions — or whatever fee is applicable at the time of clearance under the municipal Fees and Charges by-law) which the Township of Wellington North may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands;
- **THAT** the Owner satisfy the requirements of the Township of Wellington North in reference to parkland dedication consistent with By-Law 011-22;

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

N/A

BACKGROUND

The subject property is located in the North East quadrant of the Town of Mount Forest and is geographically known as 247-251 Fergus Street.

Proposed severance is 7.4m fr x 72m = 534 square metres (severed 2 on sketch), existing and proposed urban residential use. Existing dwelling to be removed and street townhouse is proposed.

Retained parcel is 9.5m fr x 72m = 616 square metres, existing and proposed urban residential use.

FINANCIAL CONSIDERATIONS

The municipality will realize \$130.00 in clearance fees and parkland dedication consistent with By-law No. 011-22.

ATTACHMENTS

- APPENDIX A:
 - Severance Sketch No. 30791-22 prepared by Jeffrey E. Buisman at Van Harten Surveying Inc., dated May 4, 2022.
- APPENDIX B:
 - Aerial View of Subject Lands
- APPENDIX C:
 - Zachary Prince, Senior Planner
Planning and Development Department, County of Wellington: Report

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

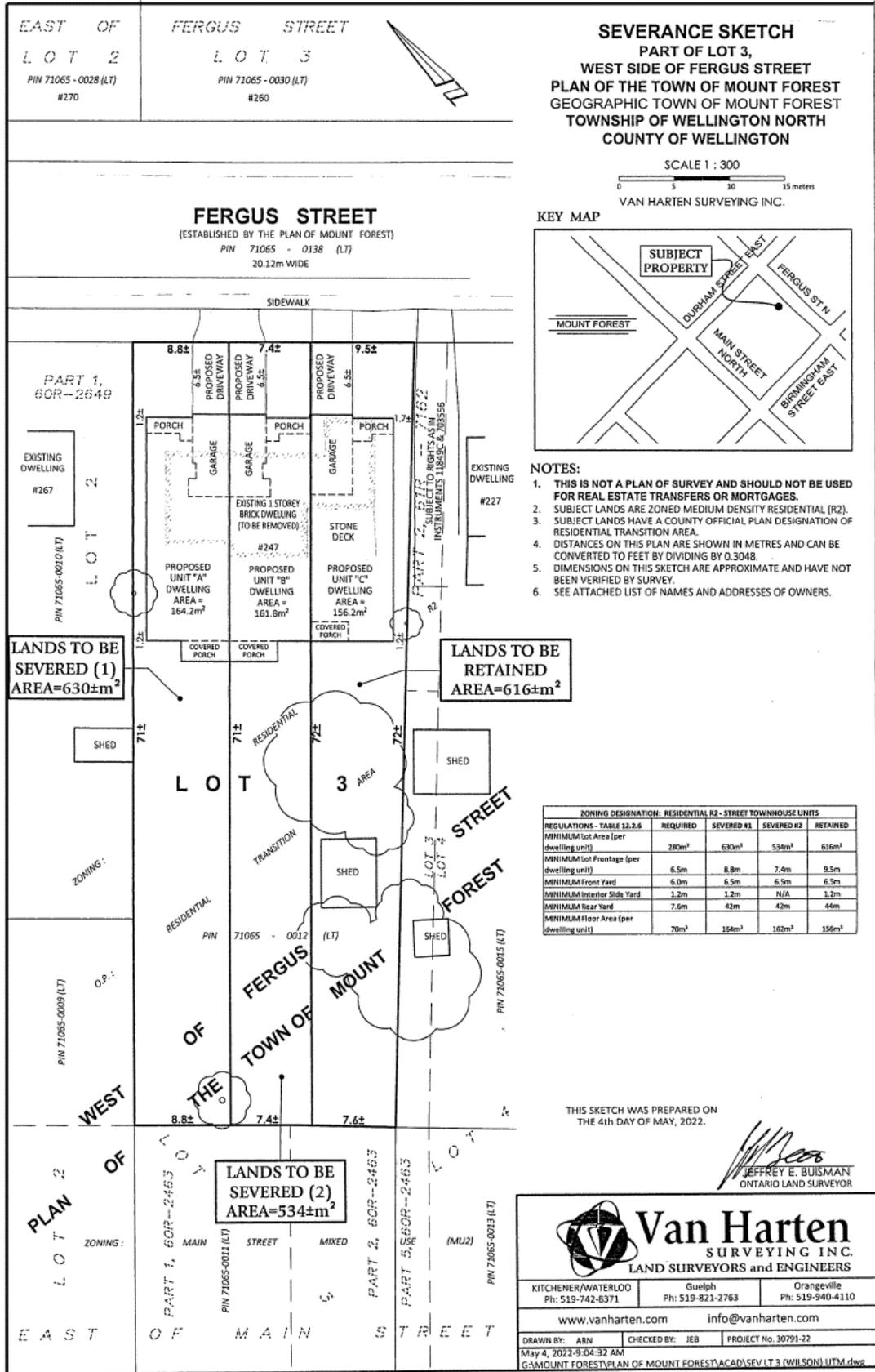
Yes
 No
 N/A

Which priority does this report support?

Modernization and Efficiency
 Partnerships
 Municipal Infrastructure
 Alignment and Integration

Prepared By:	Tammy Pringle, Development Clerk	<i>Tammy Pringle</i>
Recommended By:	Darren Jones, Interim Chief Administrative Officer	<i>Darren Jones</i>

APPENDIX A – Severance Sketch



APPENDIX B – Aerial View of Subject Lands



APPENDIX C – Planning Report



Planning and Development Department | County of Wellington
 County Administration Centre | 74 Woolwich Street | Guelph ON N1H 3T9
 T 519.837.2600 | F 519.823.1694

Application Location	B72/22 & B73/22 Part Lot 3 TOWNSHIP OF WELLINGTON NORTH (MOUNT FOREST)
Applicant/Owner	5053745 Ontario Inc. c/o Brad Wilson

PRELIMINARY PLANNING OPINION: These applications would sever two lots of 630 m² (6,781.26 ft² Severed 1) and 534 m² (5,747.92 ft² Severed 2) for residential use in the Urban Centre of Mount Forest. A 616 m² (6,630.56 ft²) parcel would be retained for urban residential use, as indicated in the chart below. The dwellings are currently under construction (247-251 Fergus St) and these severances would create individual freehold townhouse units.

Provincial policy provides direction that intensification, including in the form of infill development, is to be directed to settlement areas, including within identified built boundaries, and areas with municipal services.

Parcel ID	Lot Area	Frontage
Retained Lands	616 m ² (6,630.56 ft ²)	9.5 m (31.16 ft)
Severed 1 (B72/22)	630 m ² (6,781.26 ft ²)	8.8 m (28.87 ft)
Severed 2 (B73/22)	534 m ² (5,747.92 ft ²)	7.4 m (24.27 ft)

These applications are consistent with Provincial Policy and would generally conform to the County Official Plan. We have no concerns provided the following matters are addressed as conditions of approval:

- That driveway access can be provided to the severed lands to the satisfaction of the appropriate roads authority; and
- That municipal servicing is available for the severed lands to the satisfaction of the local municipality; and

A PLACE TO GROW: No Issues

PROVINCIAL POLICY STATEMENT (PPS): The subject property is located within the Urban Centre of Fergus. Section 1.1.3.1 states that settlement areas shall be the focus of growth and development.

WELLINGTON COUNTY OFFICIAL PLAN: The subject property is located within the Urban Centre of Mount Forest. Urban Centres are expected to provide a full range of land uses opportunities, including residential uses of various types and densities.

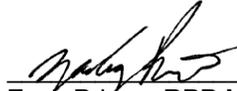
Section 10.6.2, states that new lots may be created in Urban Centres provided that the lands are appropriately zoned.

The matters under section 10.1.3 were also considered, including item b) “that all lots can be adequately serviced with water, sewage disposal...” and d) “that all lots will have safe driveway access to an all-season maintained public road...”.

WELL HEAD PROTECTION AREA: The subject property is located within WHPA B with a vulnerability score of 8.

LOCAL ZONING BY-LAW: The subject property is currently zoned as Residential (R2) Zone, which permits Three or Four Unit Street Townhouse. The severed and retained lands meet the minimum lot area and lot frontage requirements of the R2 Zone for 3-unit street townhouse.

SITE VISIT INFORMATION: The subject property was visited and photographed on, June 21st, 2022. Notice Cards were posted and the survey sketch appears to meet the application requirements.



Zach Prince, RPP MCIP
Senior Planner
June 22nd, 2022



PLANNING REPORT for the TOWNSHIP OF WELLINGTON NORTH

Prepared by the County of Wellington Planning and Development
Department

DATE: June 15, 2022
TO: Darren Jones, Interim C.A.O.
 Township of Wellington North
FROM: Curtis Marshall, Manager of Development Planning
 County of Wellington
SUBJECT: **Cannabis Production and Processing Land Use Study
 Regulatory Options Report**

RECOMENDATIONS

PURPOSE

The purpose of this report is to present and review policy options to regulate cannabis production and processing uses in the Township for consideration by Council. The endorsed policy directions will serve to inform the preparation of regulatory provisions for cannabis production and processing uses. The draft regulatory provisions will be presented to the public for comment at a public meeting held under the *Planning Act*.

INTERIM CONTROL BY-LAW (092-21)

On August 23, 2021, Council passed the following resolution:

RESOLUTION: 2021-263

THAT the Council of the Corporation of the Township of Wellington North direct staff to undertake a study in respect of land use planning policies relating to Cannabis Operations within the municipality with respect to noise, odour, water usage, security, traffic, etc.

In response to the resolution, Planning Staff prepared an Interim Control By-law (ICBL) for Council's consideration which would prohibit the establishments of "Cannabis Production Related Uses" in the Township for a one year period while a land use planning study was undertaken. On September 27, 2021 Township Council approved and adopted the ICBL (092-21). Unless extended by Council, the ICBL will expire on September 27, 2021.

The ICBL defines "Cannabis Production Related Uses" as:

The use of lands, buildings or structures for the purpose of growing, cultivating, raising, producing, processing, drying, harvesting, packaging, treating, testing, destroying, storing and/or distribution of Cannabis as defined by the Cannabis Act, 2018, c. 16 as amended. A Cannabis Production Related Use does not include the growth, production or processing cannabis plants at a residence in accordance with personal use allotments permitted under the Cannabis Act, and by the Province of Ontario for recreational

purposes.

The By-law prohibits new commercial and medical cannabis production facilities from being established in the Township. Planning Staff note that the two properties in the Riverstown rural industrial area which have previously obtained zoning by-law amendments to grow cannabis can continue to exist in their current form as “legal non-conforming uses” while the ICBL is in place.

The ICBL also does not prohibit the growing of cannabis plants for recreational purposes at a residence as permitted by the *Cannabis Act* and provincial regulations (currently 4 or fewer cannabis plants).

CANNABIS PRODUCTION AND RELATED USES STUDY

Late last year, Planning Staff together with Township Staff commenced a study of the Township’s planning policies related to cannabis production and processing facilities. The study includes 4 main phases:

1. Background Review (Completed)
A review of applicable policy and regulations, land use impacts, and municipal best practices. A background report has been prepared (dated April 2022), completed and presented to Council.
2. Review of Policy Options (Currently Underway)
A regulatory option report has been prepared presenting and reviewing regulatory options for cannabis production and processing uses.
3. Public Consultation
A public meeting will be held in accordance with the *Planning Act*. Input welcomed from agencies and the public.
4. Final Recommendations
Final report which includes final policy recommendations for Council’s consideration.

BACKGROUND REPORT: CANNABIS PRODUCTION AND PROCESSING AS A LAND USE

Planning Staff prepared a background report titled: “A Review of Cannabis Production and Processing as a Land Use” dated April 2022. The report was presented to Council on April 11, 2022.

The purpose of the report was to provide Township with background information on cannabis production and processing as a land use. The report provided a review of:

- Federal licensing regulations
- Applicable provincial and local land use policy
- Land use impacts
- Other municipal regulatory approaches in Ontario
- Identification of future considerations and next steps

A copy of the report is available on the Township’s website at: <https://www.wellington-north.com/government/background-studies-and-plans/cannabis-study>

REGULATORY OPTIONS

Planning Staff have developed regulatory options for regulating cannabis production and processing uses in the Township which are outlined below. These options have been developed based on the completed background review and in consultation with Township Staff. Planning Staff comments and recommendations on the options has also been provided.

Additional Defined Terms:

As outlined in the background report, the Township's Zoning By-law does not specifically define cannabis, cannabis production, and cannabis processing. A common municipal approach is to define these terms in the zoning by-law. Additional terms could be added as a first step to regulate the use under the Township zoning by-law.

Planning Staff recommend that additional definitions be added to the Township zoning by-law to define specific cannabis related uses.

Zoning Standards for Cannabis Uses:

The Township Zoning By-law does not currently include any specific standards or regulations for cannabis production or processing uses. The background report identified that it is common practice of the studied municipalities (that regulated cannabis uses) to have implemented specific zoning regulations for cannabis uses. Standards included minimum lot sizes, setbacks to sensitive land uses, lighting and odour control requirements etc.

Planning Staff recommend that specific regulations and standards be added to the Township zoning by-law for cannabis production and processing uses.

Site Plan Approval for Cannabis Uses:

The Township's Site Plan Control By-law (027-15) designates the entire Township as being subject to site plan control. Under the By-law, all new development must obtain site plan approval from the Township prior to proceeding unless otherwise exempted. Planning Staff have identified through the background review that a common municipal approach is to apply site plan control to cannabis production and processing facilities. The application of site plan control provides the opportunity for a municipality to further review the layout and design of a facility. As part of the application process specific studies such as a lighting study and odour study can be required to support the application. A site plan agreement is typically required which can include requirements for the continued maintenance of on site facilities such as stormwater management infrastructure. Requirements could be included in the agreement to ensure lighting controls and odour management systems are installed and maintained.

Planning Staff recommend that the Township's site plan control by-law be updated to include cannabis production and processing facilities.

Zoning for Cannabis Uses:

As identified in the background review, municipalities have adopted different approaches to regulating cannabis uses in their zoning by-laws. The approaches can generally be categorized as follows:

1. The use is defined but not permitted and effectively prohibited.
2. The zoning by-law includes provisions and standards for the use, however a zoning by-law amendment is required to permit the use on a particular property.
3. The use is permitted in a particular zone(s) with detailed provisions and standards.

These three options are available as ways to regulate cannabis production and processing uses in the Township. A review of each option is provided below.

1. Only Define the Use:

Under this approach, the Township could define specific cannabis related uses in the zoning by-law, but not permit them in any zone. This approach would exclude the use from any zone in the Township, however an applicant could still submit a site specific zoning by-law amendment to the Township to permit a use on a property. Planning Staff do not generally recommend this approach, considering that other options provide a more comprehensive and proactive method of regulating cannabis uses in the zoning by-law.

2. Require a Site Specific Zoning By-law Amendment:

Under this approach, a cannabis production or processing facility may be permitted in a particular zone or zones in the Township subject to specific criteria being met and a zoning by-law amendment application being filed and approved by the Township. For example the zoning by-law could include specific wording that would allow for a cannabis production facility to be located in the Agricultural (A) area subject to a minimum lot size and setbacks to sensitive land uses being met and a zoning by-law amendment being filed for the use on a property and approved by Council. This approach provides proactive direction indicating where a facility may locate, while also providing an opportunity for a more detailed review of a specific proposal by the Township through the zoning by-law amendment application. The zoning by-law amendment process would also provide an opportunity for public input. This is a similar approach on how kennels and pet boarding establishments are dealt with in the Township Zoning By-law (Section 6.5).

3. Permit the Use in Specific Zones

Under this approach cannabis production and processing uses would be permitted in specific zones and listed as permitted uses. This is also referred to as “as of right zoning”. Specific zoning standards could be established such as minimum lot sizes, setbacks etc. that would be applicable to a permitted use. For example cannabis production could be permitted in the Agricultural zone outright. The use could also be subject to specific standards such as zoning setbacks that could require that the building be located a prescribed distance from a lot line or a neighbouring residential property. This is the most permissive of the three approaches. As outlined in the background report, it is not

uncommon for municipalities to permit cannabis production and processing uses within agricultural and/or industrial zones.

Planning Staff recommend that option #2 be adopted as the preferred approach to regulate cannabis production uses going forward by the Township. With this approach, zoning definitions and standards would be developed and added to the Zoning By-law which would provide proactive direction on where a cannabis use may locate. A site specific zoning by-law amendment would be required for a proposed use that would have to be approved by Council. The zoning by-law amendment process would provide the opportunity for a detailed review of the proposal including land use compatibility and would provide an opportunity for public input. New proposals would also be evaluated for conformity with provincial policy including the PPS and the Growth Plan. Commenting agencies including the conservation authority and school boards would also be circulated for comment on all applications.

Locations for Cannabis Uses:

The background report provided a review of federal, provincial and local policy, land use impacts and compatibility, as well as municipal best practices related to cannabis production and processing uses. The review of selected municipalities (which regulated cannabis uses) identified that cannabis uses were commonly directed to agricultural and/or industrial areas. Similar to other municipalities, the Township should consider where cannabis production and processing would best be located.

Planning Staff have provided an opinion in the background report that the County Official Plan permits the growing of cannabis in the Prime Agricultural and Secondary Agricultural Areas as an agricultural use. OMAFRA has also provided comments that the growing of cannabis is an agricultural use under provincial land use policy. OMAFRA also commented that processing uses under certain circumstances can be considered appropriate for the agricultural area as agricultural related uses or on-farm diversified uses, provided the applicable criteria is met.

Planning Staff provided an opinion that the processing of cannabis can be considered to be an industrial use under the County Official Plan.

Planning Staff also provided an opinion that the production of cannabis can be permitted in industrial areas under specific circumstances where the use is compatible and includes related “industrial” components (ie. fully enclosed buildings, security requirements, loading/shipping areas etc.).

Planning Staff recommend that indoor cannabis production uses be generally directed by the Township to locate within the agricultural and industrial areas of the community subject to compatibility being addressed. Outdoor production uses should be directed to locate within the agricultural areas only (subject to compatibility being addressed).

In regards to cannabis processing uses, Planning Staff recommends that the Township generally direct these uses to the agricultural and industrial areas of the community subject

to compatibility being addressed. Cannabis processing uses locating in the agricultural area would need to be consistent with provincial policy which limits industrial and commercial uses to agricultural related uses and on farm diversified uses in agricultural areas.

Industrial Hemp:

As discussed in the background report, the *Cannabis Act* permits the growing of hemp in Canada and includes a regulatory framework for the production, processing and other activities for hemp. Industrial hemp is defined as: “A cannabis plant – or any part of that plant – in which the concentration of THC is 0.3% (weight by weight) or less in the flowering heads and leaves”. To grow hemp in Canada, an Industrial Hemp License is required under the *Cannabis Act*. A cannabis processing license may also be required depending on the use of hemp and how it is processed (e.g. a cannabis processing license is required for the extraction of CBD oils). Planning Staff understand that industrial hemp is grown similarly to medical/recreational cannabis (both indoors and outdoors and produces an odour).

The Township could choose to regulate both cannabis and hemp uses similarly in the zoning by-law considering the similarities between industrial hemp and medical/recreational cannabis in terms of federal regulatory approvals, how the plants are grown, and the odours produced. Planning Staff note that the Town of Pelham regulates industrial hemp and medical/recreational cannabis similarly in their zoning by-law (ie. zoning requirements are the same for industrial hemp and medical/recreational cannabis production and processing facilities).

Planning Staff recommend that industrial hemp and medical/recreational cannabis facilities (production and processing) be regulated similarly by the Township under the zoning by-law and site plan control by-law.

Odour Control By-law & Business Licensing:

Planning Staff and Township Staff are not recommending that an odour control by-law or business licensing system for cannabis uses be established by the Township at this time. These items could be considered at a later date should the Township wish to further investigate the options.

CONCLUSION & NEXT STEPS:

Planning Staff have presented options for regulating cannabis production and processing uses in the Township and have provided recommendations for Council's consideration and general endorsement.

Council endorsed policy directions will serve to inform the preparation of draft regulatory provisions for regulating cannabis production and processing uses in the Township.

In terms of next steps, Planning Staff will prepare draft zoning by-law regulations for cannabis production and processing uses. A public meeting will be scheduled in order to present the proposed zoning by-law regulations to the public for review and comment.

Respectfully submitted,
County of Wellington Planning and Development Department

A handwritten signature in blue ink, reading "C Marshall", enclosed in a thin black rectangular border.

Curtis Marshall, MCIP RPP
Manager of Development Planning



WELLINGTON NORTH

SEMPER PORRO

Staff Report

To: Mayor and Members of Council Meeting of July 27, 2022

From: Tammy Pringle, Development Clerk

Subject: **DC 2022-024, 2574574 ONTARIO INC. – Brad Wilson
DRAFT PLAN OF SUBDIVISION 23T-18004, BEING PART OF PARK LOT 4,
SOUTH OF DURHAM STREET AND EAST OF MAIN STREET TOWN OF
MOUNT FOREST**

RECOMMENDATION

THAT Council of the Township of Wellington North receive Report DC 2022-024 being a report on 2574574 Ontario Inc. (Brad Wilson) Subdivision 23T-18004, Part of Park Lot 4 South of Durham St and East of Main St, Mount Forest;

AND FURTHER THAT the Council of the Township of Wellington North accepts the street name of “Jack’s Way” for Subdivision 23T-18004.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

- By-law 067-19 amend Zoning By-law 66-01 (July 22, 2019);
- By-law 019-20 amend Zoning By-law 66-01 (February 10, 2020);
- By-law 013-22 Amend Zoning By-law 66-01 (January 24, 2022);
- Resolution 2022-120 (April 11, 2022)

BACKGROUND

2574574 Ontario Inc. is the owner of the land located at Part of Park Lot 4 South of Durham St and East of Main St in Mount Forest. The Owner has applied for Subdivision Approval from the Township for a 16 Lot Subdivision in a Residential Zone with 11 Single Units, 4 Semi-Detached Units (8 Houses) and a 10 Unit Street Townhouse.

This project includes one new street, as access to the development. The applicant has requested the name of “Jack’s Way” be given for the new road into this subdivision.

The County of Wellington approved this name for use on July 22, 2020 by email.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

- Draft Approved Plan (Red Line Revision), May 18, 2022

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

Yes

No

N/A

Which priority does this report support?

Modernization and Efficiency

Partnerships

Municipal Infrastructure

Alignment and Integration

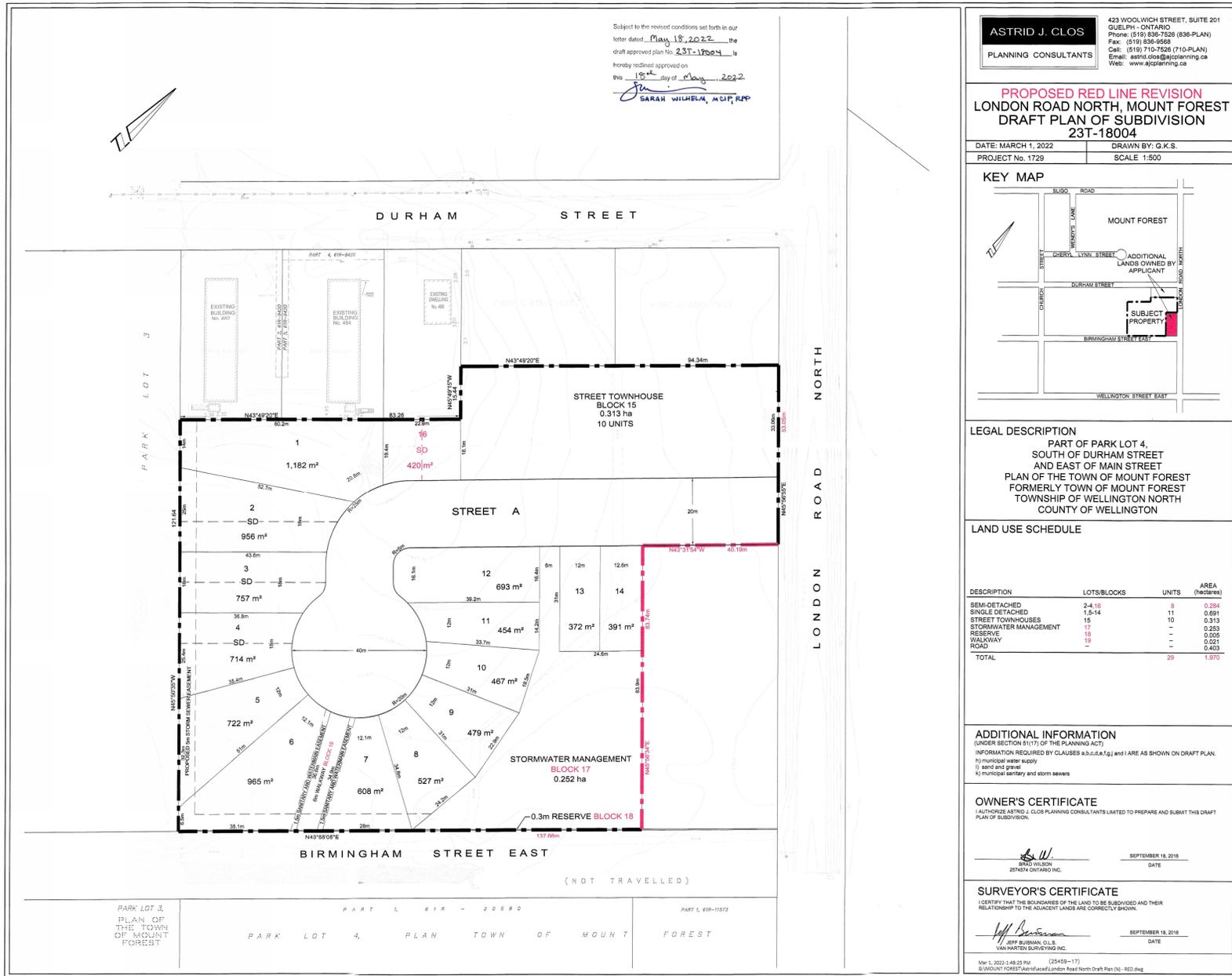
Prepared By: Tammy Pringle, Development Clerk

Tammy Pringle

Recommended By: Darren Jones, Interim Chief Administrative Officer

Darren Jones

Draft Approved Plan (Red Line Revision), May 18, 2022





Staff Report

To: Mayor and Members of Council Meeting of June 27th, 2022

From: Dale Small,
Economic Development Officer

Subject: EDO 2022-022 Community Improvement Program

RECOMMENDATION

THAT Council of the Corporation of the Township of Wellington North receive the Economic Development Officer Community Improvement Program report EDO 2022 – 022,

AND FURTHER THAT Council approves Façade Improvement Grants up to the following amounts:

- \$ 1,500 to Art Arrows at 106 Main Street South in Mount Forest
- \$ 2,200 to Plumbers Wife at 238 George Street in Arthur
- \$ 150 to Mary Lous Closet at 253 Main Street South in Mount Forest
- \$ 1,000 to Renew Life Therapies at 160 King Street West in Mount Forest

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

N/A

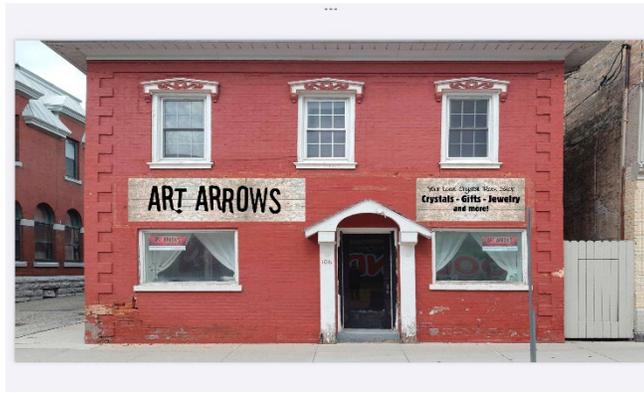
BACKGROUND

Our Community Improvement Plan (CIP) enables the Municipality to provide grants to individuals, businesses, and organizations who are making improvements to their buildings and property all in an effort to support revitalization and redevelopment activities in our community.

Since 2012, 146 applicants have received grant funding. The total dollar value of improvements made in our community, is conservatively estimated at \$3.1 million. Of this amount 86.3% has been covered by the applicants with the remaining 13.7% covered by grants or loans under the Community Improvement or Downtown Revitalization Programs.

This report contains four applications. All applicants are eligible for funding under our Façade Improvement Program and a brief overview follows:

1. Leanne Clark is the owner of **Art Arrows** a new business to Mount Forest that recently opened at 106 Main Street South. Art Arrows The application is for 50% funding to assist with the cost of new signage for the business.



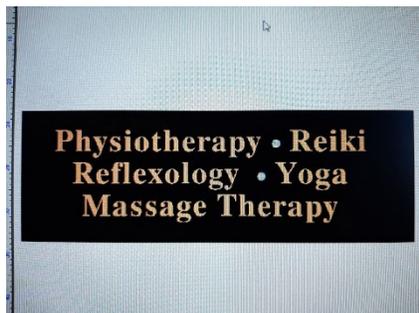
2. The second application is from Paula Coffey owner of **The Plumbers Wife** located at 238 George Street in Arthur. The application is for 50% funding to assist with getting a new updated logo installed on the front of the building as well as the Blade Sign.



3. The third application is from the new owners of **Mary Lou's Closet** a new business that recently opened at 253 Main Street south in Mount Forest. The application is for 50% funding to assist with the cost of new signage.



4. The last application is from **Renew Life Therapies** located at 160 King Street West in Mount Forest. The application is for 50% funding to assist with the cost of new signage.



For councils information, as part of our 2022 Economic Development workplan we are currently in the process of updating our Community Improvement Program. The last update was in 2018 when we added an accessibility grant and integrated the Wellington County Invest Well program into our CIP.

We recently finalized the project plan with a March 2023 completion with Sean Kelly from Stempski Kelly and Associates. Sean completed our very first CIP in 2012 and has a very good understanding of our municipality. The project plan includes:

- Formalizing a Blade Grant within the Façade Improvement Program.
- Collapsing four separate grants; Accessibility, Fees & Charges, Building Improvement and Building Conversion grants into one Building Improvement Grant Program.
- Continuation of the TIERR and Public Art Grant programs
- Consider new programs such as Green Energy, Housing etc.
- Integrate the County Invest Well changes that will be finalized by Dec 2022
- Community consultations and presentation to council in 2023
- Simplify the application process and create a Marketing & Promotion brochure

FINANCIAL CONSIDERATIONS

\$35,000 in Community Improvement Program funding has been included in the 2022 EDO operating budget to cover grant requests. Including these four applications \$10,383 in funding has now been approved.

The cost to update our Community Improvement Program is estimated at \$10,000. 50% of this cost will be covered out of our BR+E Implementation Fund with the remaining 50% from the EDO operating budget.

ATTACHMENTS

None

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

Yes

No

N/A

Which priority does this report support?

Modernization and Efficiency

Partnerships

Municipal Infrastructure

Alignment and Integration

Prepared By: Dale Small, Economic Development Officer *Dale Small*

Recommended By: Darren Jones, Interim CAO *Darren Jones*

6/20/22

Township of Wellington North
VENDOR CHEQUE REGISTER REPORT
Payables Management

Cheque Number	Vendor Cheque Name	Cheque Date	Amount
78240	Arthur Foodland	6/01/22	\$23.26
78241	Biz Bull	6/01/22	\$446.35
78242	Broadline Equipment Rental Ltd	6/01/22	\$142.21
78243		6/01/22	\$448.58
78244	Go Glass & Accessories	6/01/22	\$644.10
78245	Horst Excavating Inc	6/01/22	\$1,604.60
78246	Human Response Monitoring Cent	6/01/22	\$1,423.80
78247	Hydro One Networks Inc.	6/01/22	\$2,811.88
78248	Information Network Systems	6/01/22	\$262.16
78249		6/01/22	\$1,900.00
78250	Manulife Financial	6/01/22	\$27,901.91
78251	Mount Forest Foodland	6/01/22	\$23.03
78252	The Murray Group Limited	6/01/22	\$117,065.56
78253		6/01/22	\$452.00
78254	PepsiCo Beverages Canada	6/01/22	\$693.07
78255	Stempski Kelly Associates Inc.	6/01/22	\$5,650.00
78256	Twp of Wellington North	6/01/22	\$223.18
78257	Enbridge Gas Inc.	6/01/22	\$428.45
78258	Wightman Telecom Ltd.	6/01/22	\$135.36
78259	Workplace Safety & Ins Board	6/01/22	\$8,040.14
EFT0003610	Agrisan SC Pharma	6/01/22	\$4,199.68
EFT0003611	Andy's Mobile Lock Service Inc	6/01/22	\$670.77
EFT0003612	Arthur Home Hardware Building	6/01/22	\$132.09
EFT0003613	CARQUEST Arthur Inc.	6/01/22	\$209.43
EFT0003614	Corporate Express Canada Inc.	6/01/22	\$377.06
EFT0003615	Hort Manufacturing (1986) Ltd.	6/01/22	\$368.89
EFT0003616	Ideal Supply Inc.	6/01/22	\$55.35
EFT0003617	Industrial Alliance Insurance	6/01/22	\$139.48
EFT0003618	International Trade Specialist	6/01/22	\$714.39
EFT0003619	Joe Johnson Equipment Inc.	6/01/22	\$121.39
EFT0003620	Maple Lane Farm Service Inc.	6/01/22	\$18.74
EFT0003621	Marcc Apparel Company	6/01/22	\$241.89
EFT0003622	North Wellington Co-op Service	6/01/22	\$141.32
EFT0003623	Pollard Distribution Inc.	6/01/22	\$8,011.28
EFT0003624	ROBERTS FARM EQUIPMENT	6/01/22	\$151.36
EFT0003625	SGS Canada Inc.	6/01/22	\$18.08
EFT0003626		6/01/22	\$451.97
EFT0003627	Suncor Energy Inc.	6/01/22	\$24,753.72
EFT0003628		6/01/22	\$67.77
EFT0003629	Wellington North Power	6/01/22	\$47,861.80
EFT0003630	Young's Home Hardware Bldg Cen	6/01/22	\$57.56
78260	Bi-Tech Contracting Inc.	6/08/22	\$6,813.90
78261	Broadline Equipment Rental Ltd	6/08/22	\$6,111.85
78262	Chalmers Fuels Inc	6/08/22	\$5,289.33
78263	Denco Storage Sheds	6/08/22	\$5,051.10
78264	Duncan, Linton LLP, Lawyers	6/08/22	\$4,851.09
78265	Eastlink	6/08/22	\$945.94
78266	Eramosa Engineering Inc.	6/08/22	\$3,046.93
78267	Everything Asphalt	6/08/22	\$6,104.26
78268	Helm MSP Inc.	6/08/22	\$22.59

78269	Horton's Dairy	6/08/22	\$275.20
78270	Iconic Pools and Spa Inc	6/08/22	\$13.55
78271	Mount Forest Foodland	6/08/22	\$9.87
78272	Minister of Finance	6/08/22	\$390.00
78273	MOLOK NORTH AMERICA LTD	6/08/22	\$351.73
78274	PepsiCo Beverages Canada	6/08/22	\$275.44
78275	Royal Bank Visa	6/08/22	\$14,699.49
78276	Twp of Wellington North	6/08/22	\$162.72
EFT0003631	ABC Recreation Ltd.	6/08/22	\$1,017.00
EFT0003632	ALS Canada Ltd.	6/08/22	\$689.30
EFT0003633	Arthur Home Hardware Building	6/08/22	\$1,600.26
EFT0003634	Artic Clear 1993 Inc.	6/08/22	\$54.00
EFT0003635	Barclay Wholesale	6/08/22	\$881.40
EFT0003636	CARQUEST Arthur Inc.	6/08/22	\$128.72
EFT0003637	Cordes Enterprise	6/08/22	\$500.03
EFT0003638	Delta Elevator Co. Ltd.	6/08/22	\$926.74
EFT0003639	Central Square Canada Software	6/08/22	\$2,558.56
EFT0003640	Drexler Construction Limited	6/08/22	\$19,563.69
EFT0003641	Excel Business Systems	6/08/22	\$382.72
EFT0003642	FOSTER SERVICES/822498 ONT INC	6/08/22	\$3,779.85
EFT0003643	FOXTON FUELS LIMITED	6/08/22	\$655.22
EFT0003644	Harold Jones Enterprises	6/08/22	\$104.68
EFT0003645	Ideal Supply Inc.	6/08/22	\$75.70
EFT0003646	Maple Lane Farm Service Inc.	6/08/22	\$3,374.07
EFT0003647	Marcc Apparel Company	6/08/22	\$1,156.67
EFT0003648		6/08/22	\$256.59
EFT0003649	North Wellington Co-op Service	6/08/22	\$1,089.66
EFT0003650	Ontario One Call	6/08/22	\$144.78
EFT0003651	Ont Clean Water Agency	6/08/22	\$87,936.68
EFT0003652	PETRO-CANADA	6/08/22	\$5,133.88
EFT0003653	Pollard Distribution Inc.	6/08/22	\$3,965.31
EFT0003654	PPE Solutions Inc.	6/08/22	\$663.52
EFT0003655	Print One	6/08/22	\$711.90
EFT0003656	ROBERTS FARM EQUIPMENT	6/08/22	\$890.29
78277	Abell Pest Control Inc	6/16/22	\$316.88
78278	B. Edwards Transfer Ltd	6/16/22	\$6,107.66
78279	Bell Mobility	6/16/22	\$1,130.57
78280	Cotton's Auto Care Centre	6/16/22	\$2,446.45
78281		6/16/22	\$1,023.00
78282	DataFix	6/16/22	\$10,170.00
78283	Farmers Plus Arthur	6/16/22	\$18.94
78284	Helm MSP Inc.	6/16/22	\$79.07
78285	Hydro One Networks Inc.	6/16/22	\$877.59
78286	Jim's Auto Service	6/16/22	\$1,209.23
78287	Kronos Canadian Systems Inc.	6/16/22	\$1,129.99
78288		6/16/22	\$1,028.30
78289	Mt Forest & District Chamber o	6/16/22	\$200.00
78290	Royal Bank Visa	6/16/22	\$358.41
78291		6/16/22	\$54.19
78292	Specialty Grouting Services In	6/16/22	\$1,638.50
78293	Telizon Inc.	6/16/22	\$765.10
78294	Trevor Roberts Auto Repair	6/16/22	\$1,182.51
78295	Enbridge Gas Inc.	6/16/22	\$2,668.73
78296	Wagler Electric	6/16/22	\$155,239.40
78297	Waste Management	6/16/22	\$1,017.33
78298	Wellington Health Care Allianc	6/16/22	\$2,015.00

78299		6/16/22	\$2,938.00
78300	Wightman Telecom Ltd.	6/16/22	\$829.91
78301	Wolseley Canada Inc	6/16/22	\$2,101.80
EFT0003657	ALS Laboratory Group	6/16/22	\$4,716.63
EFT0003658	Arthur Chrysler Dodge Jeep Lim	6/16/22	\$40.68
EFT0003659	Arthur Home Hardware Building	6/16/22	\$99.87
EFT0003660	BackSpace Computer	6/16/22	\$3,955.00
EFT0003661	Canada's Finest Coffee	6/16/22	\$80.50
EFT0003662	Carson Supply	6/16/22	\$2,419.40
EFT0003663	Cedar Signs	6/16/22	\$247.13
EFT0003664	Clark Bros Contracting	6/16/22	\$7,627.50
EFT0003665	ClearTech Industries Inc.	6/16/22	\$289.57
EFT0003666	CMT Engineering Inc.	6/16/22	\$1,204.87
EFT0003667	Coffey Plumbing, Div. of KTS P	6/16/22	\$3,697.87
EFT0003668	Corporate Express Canada Inc.	6/16/22	\$258.29
EFT0003669	Cox Construction Limited Guelp	6/16/22	\$315,116.79
EFT0003670	County of Wellington	6/16/22	\$108.53
EFT0003671	Steve Cudney	6/16/22	\$300.00
EFT0003672	Da-Lee Dust Control	6/16/22	\$34,020.51
EFT0003673	DeBoer's Farm Equipment Ltd.	6/16/22	\$420.56
EFT0003674	Dewar Services	6/16/22	\$101.70
EFT0003675		6/16/22	\$105.00
EFT0003676	Eric Cox Sanitation	6/16/22	\$3,082.64
EFT0003677	Frey Communications	6/16/22	\$6,553.98
EFT0003678		6/16/22	\$64.50
EFT0003679	Grand River Conservation Auth	6/16/22	\$18,424.67
EFT0003680	HETEK Solutions Inc.	6/16/22	\$1,343.18
EFT0003681	Ideal Supply Inc.	6/16/22	\$147.04
EFT0003682	International Trade Specialist	6/16/22	\$130.38
EFT0003683	K Smart Associates Limited	6/16/22	\$6,635.80
EFT0003684	Maple Lane Farm Service Inc.	6/16/22	\$6.33
EFT0003685		6/16/22	\$79.09
EFT0003686		6/16/22	\$22.00
EFT0003687	Moorefield Excavating Limited	6/16/22	\$430.26
EFT0003688	North Wellington Co-op Service	6/16/22	\$131.16
EFT0003689	Officer's Auto Care Inc.	6/16/22	\$128.82
EFT0003690	Pollard Distribution Inc.	6/16/22	\$7,945.44
EFT0003691	PPE Solutions Inc.	6/16/22	\$209.26
EFT0003692	Print One	6/16/22	\$559.35
EFT0003693	Purolator Inc.	6/16/22	\$5.09
EFT0003694	R&R Pet Paradise	6/16/22	\$2,630.97
EFT0003695	ROBERTS FARM EQUIPMENT	6/16/22	\$1,908.89
EFT0003696	Saugeen Community Radio Inc.	6/16/22	\$2,508.04
EFT0003697	Stephen Hale	6/16/22	\$1,836.25
EFT0003698	Suncor Energy Inc.	6/16/22	\$17,002.20
EFT0003699	Saugeen Valley Conservation	6/16/22	\$36,998.50
EFT0003700	T&T Power Group	6/16/22	\$2,090.50
EFT0003701	Peavey Industries LP	6/16/22	\$322.02
EFT0003702	Wellington Advertiser	6/16/22	\$1,406.85
EFT0003703	Wellington North Power	6/16/22	\$10,123.07
EFT0003704	Wellington North Machine/10000	6/16/22	\$318.07
EFT0003705	Young's Home Hardware Bldg Cen	6/16/22	\$452.53

Total Amount of Cheques:

\$1,146,593.71



Staff Report

To: Mayor members of Councillors Meeting of June 27, 2022.

From: Matthew Aston, Interim CAO / Director of Operations

Subject: RPL 2022-014 Transportation Options for Mount Forest Lion Roy Grant Pool Users

RECOMMENDATION

THAT the Council of the Corporation of the Township of Wellington North receive Report RPL 2022-012 being a report on transportation options for the Mount Forest Lion Roy Grant Pool users;

AND FURTHER THAT Council direct staff to implement a passport tracking and season refund option for users;

AND FURTHER THAT Council direct staff to implement a refund of \$24.00 per visit, to a seasonal maximum of \$500, for users from the Township of Wellington North living North of Sideroad 5/Line 10;

AND FURTHER THAT Council direct staff to fund these refunds using 2022 approved operating accounts specific to the Lion Roy Grant Pool.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

Recreation, Parks and Leisure Committee Meeting of June 7, 2022
Mount Forest Pool Verbal Report

- Tom Bowden, Recreation Services Manager, Darren Jones Interim CAO /Chief Building Official, Mandy Jones Interim Manager, Programming and Community Engagement

Report RPL 2022-012 being a report on the Mount Forest Lion Roy Grant Pool

BACKGROUND

At the Special Meeting of Council on June 17, 2022 Council passed a resolution to not make repairs to the Lion Roy Grant Pool in Mount Forest, acknowledging the pool would not be able to open. This decision allows staff and Council to focus efforts on moving forward with the design and development of the new Mount Forest Outdoor Pool and Aquatics Centre. At the June 17, 2022 meeting, Council directed staff to return with a report giving consideration and providing a recommendation for transportation options for those residents in the northern part of the Township impacted by the closure.

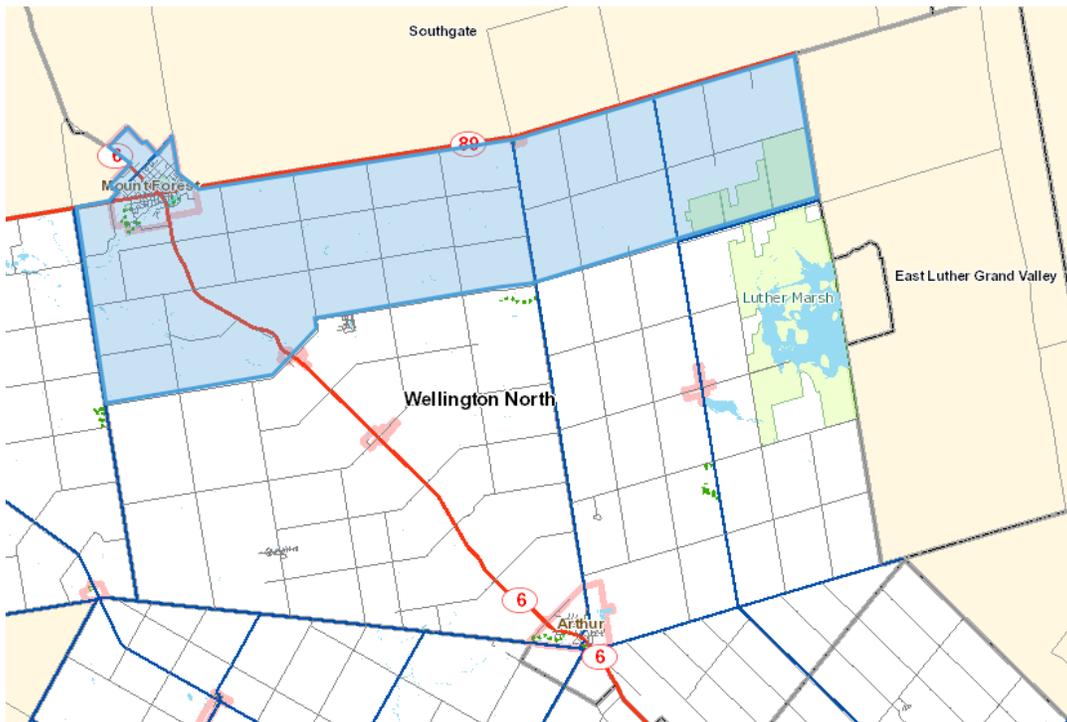
Regardless of the transportation option Council chooses, Township staff will be required to spend time on administering the program including implementation, providing guidance and instruction to staff, marketing the program to the community, reconciling refunds at seasons end, etc.

Given the Township's lifeguard shortage, it is anticipated the capacity limit for public and family swims at Arthur Outdoor Pool will be limited to 30 on the deck and in the pool. However, if there are three lifeguards on duty, the capacity will increase to 125. That said, all options presented below have risk associated with increased users in the Arthur pool and not having available capacity.

TRANSPORTATION OPTIONS

The recommendation contained within this report would limit refunds to Township of Wellington North residents living north of Sideroad 5/Line 10, mimicking the ward one and two boundary. The recommendation contained within this report would not provide a refund to residents living in the Township of Southgate.

Image of area:



RECOMMENDED OPTION: PASSPORT TRACKING AND SEASONAL REFUND

Pool users are provided with a loyalty style rewards card to track attendance at the Arthur Outdoor Pool. On admittance, users get their card stamped, signed, or otherwise marked for tracking purposes throughout the summer. At season end, users can make a submission to the Township for a "per visit" rebate if they live in Wellington North, north of Sideroad 5/Line 10. This option has the benefit of allowing staff time to confirm the users address in an office

setting, after the fact, provides users with a rebate for this inconvenience by the pool closure in Mount Forest, as well as limits the administrative work associated with the payment.

Based on the Township's internal policy used to reimburse for mileage driven in their personal vehicle, the recommendation contained within this report is for a rebate of \$24 / visit, based on the typical user from Mount Forest having to drive forty-eight kilometres round-trip. Council could obviously proceed with a different rebate amount. Staff are also recommending that a maximum rebate amount of \$500.00 be established per household.

PROS	CONS
<ul style="list-style-type: none"> - Lower cost option at lower participation levels - User arranges own transportation, i.e. GOST or RIDE WELL could be utilized with this option - Parental involvement for minors wanting to access transportation 	<ul style="list-style-type: none"> - Administration for refund would require user to provide stamped loyalty card and confirmation of address - Higher cost option at higher participation level - Upfront payment by users, i.e. refund provided at end of season

GOST

Guelph Owen Sound Transportation (GOST) is a public transportation service connecting people from Owen Sound to Guelph and stops in between including Chatsworth, Williamsford, Durham, Mount Forest, Arthur, Fergus and Elora.

Fare Structure and Travel Times

The Owen Sound to Guelph bus charges riders based on what 'zone' they are travelling in. The chart below shows how much it costs to get from one town to the next. Exact cash payable to the bus driver only.

The GOST runs seven days per week including all holidays except for Christmas Day. The first bus leaves the Owen Sound Transit Terminal at 7:30am and the second bus leaves at 2:30pm.

The pick-up and drop-off times the GOST offers align with swimming lessons from session 2 – 5 (4:00pm – 6:00pm), however not with scheduled afternoon public swims (1:00pm – 3:00pm).

SOUTHBOUND (Departure time from Owen Sound to Guelph)		Morning Departure	Afternoon Departure	COST
Mount Forest	136 Elgin Street South Municipal Parking Lot behind Foodland	8:32am	3:32pm	\$5.00

NORTHBOUND (Departure time from Guelph to Owen Sound)		Morning Departure	Afternoon Departure	COST
Arthur	156 George Street Municipal Parking Lot behind TD Bank	11:35am	6:27pm	\$5.00

PROS	CONS
<ul style="list-style-type: none"> - Leverages an existing transit system - Lowest cost option 	<ul style="list-style-type: none"> - Administration for refund would be difficult as GOST does not provide a receipt - Run times do not entirely align with aquatics programming in Arthur - Pick-up location is downtown Arthur - Drop-off location is downtown Arthur - Cash required for payment (upfront payment required by user)

RIDE WELL

RIDE WELL is a demand based, public transit service available to all residents and visitors of Wellington County. Service is available from Monday to Friday between the hours of 6:00 am - 7:00 pm. RIDE WELL is available door-to-door in Wellington County and Guelph.

Rideshare is a term that means sharing a ride with other passengers in a vehicle. There may be up to three customers in the vehicle at one time, and rides may not be direct because the driver may pick-up/drop-off other customers on the way. Customers must be 18 or older to ride the service alone; Customers between 13 and 17 can ride the service if a waiver is signed by a parent or guardian.

Customers can book a ride using the RIDE WELL^{OM} App, website, or toll-free phone number at 1.833.900.RIDE (7433). Customers may also book any number of rides up to 7 days in advance. For same-day bookings, they recommend booking at least 3 hours in advance.

Fare Structure

RIDE WELL^{OM} fares are charged per person. Fares are set at \$0.60 per kilometer, with a minimum fare of \$5.00 and a maximum fare of \$40.00 each way.

Pick-Up	Destination	Distance	Cost
Mount Forest Lion Roy Grant Pool	Arthur Aquatics Facility	24 kilometers	\$14.40
Arthur Aquatics Facility	Mount Forest Lion Roy Grant Pool	24 Kilometers	\$14.40
		Total Cost Round Trip	\$28.80

Credit cards and most debit-credit cards are the only form of payment accepted.

PROS	CONS
<ul style="list-style-type: none"> - Leverages an existing transit option - Lower cost option at lower participation levels - Door to door service - Pick-up and drop-off time offer more flexibility 	<ul style="list-style-type: none"> - Administration for refund would require user to provide receipt and confirmation of address - Highest cost option at higher participation level

	<ul style="list-style-type: none"> - Only children aged thirteen and above can utilize the service. - Pick-up and drop-off times would need to be arranged ahead of time with RIDE WELL - RIDE WELL is a ride-share service, i.e. route may not be direct and could require multiple different passengers to ride together - Only debit and credit cards can be used for payment (upfront payment by user)
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SCHOOL BUS

Cook Bus Lines (CBL) of Mount Forest provided a quote outlined in the schedule below. Priority was given to the afternoon public swim and swimming lessons as these have been most highly attended in the past. The drivers are highly trained, have their Vulnerable Sector Check, and First Aid. In addition, they have taken Defensive Driving courses, and behavior management training. The quoted price is \$398.00 plus HST per day.

Staff were directed to contact CBL to see if the driver would be available to take attendance, confirm permissions, etc. as the township does not currently have the staffing capacity to offer this service. CBL expressed that their drivers are responsible for driving safely and are highly trained and qualified in this regard and explained that it may be advantageous to hire another adult to accompany children on these treks. These adult supervisors would be screened, have their First Aid, and other certifications to do the job of the bus driver - which is a higher standard than a bus monitor. The Township would be party to drafting the permission forms, similar to that of a youth group excursion. At time of report submission, a new quote for service that included an adult supervisor had not yet been received.

Pick-up	Time	Drop-off	Time	Activity
Mount Forest	12:30PM	Arthur	12:55PM	Public Swim 1:00 – 3:00pm
Arthur	3:05PM	Mount Forest	3:30PM	
Mount Forest	3:35PM	Arthur	4:00PM	Lessons 4:00 – 6:00pm
Arthur	6:05 PM	Mount Forest	6:30PM	

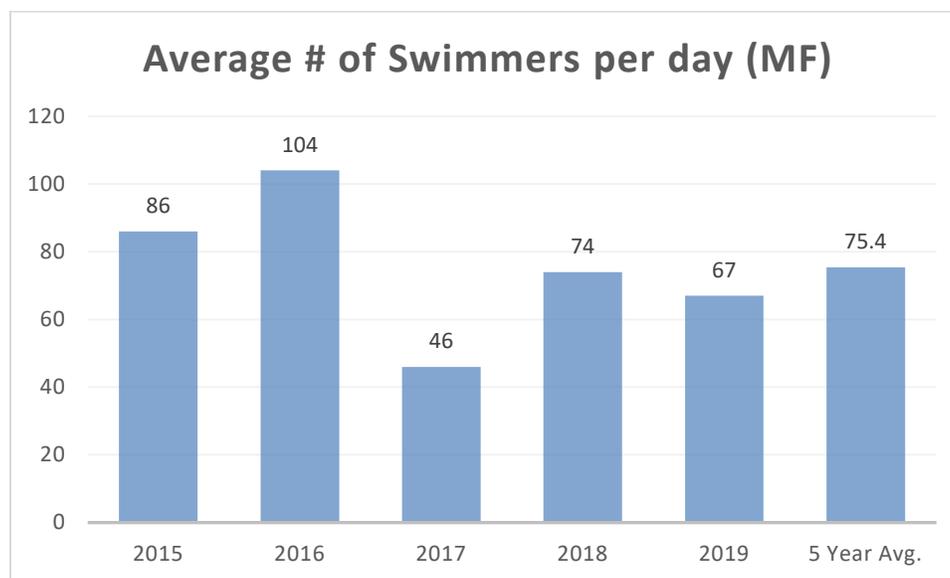
Questions related to the Township offering transportation:

1. What do we set the minimum age restriction for riding the bus at?
 - a. The pool admittance policy is that swimmers 10 years of age and older can be admitted to the facility without supervision.
2. Will we require permission forms for children under a certain age?
 - a. Will we require a permission form for each time a child rides the bus, or is one permission form for the summer adequate?
 - b. Who is responsible for ensuring permission forms are complete and accounted for?
3. Is attendance taken by way of permission forms?
4. What do we do if a child misses the bus back to their original starting location?

PROS	CONS
<ul style="list-style-type: none"> - No administration required by user, i.e. Township would have a contract with bus service provider - Door to door service - Drop-off location would be at Arthur Outdoor Pool - Scheduled pick-up and drop-off times - No upfront payment required by user 	<ul style="list-style-type: none"> - Higher cost option across all participation levels - Bus company would need to provide supervision, i.e. ensure the number of users we transfer down to Arthur are returned to Mount Forest - Parental consent administration would have to be handled by bus company / Township - Administration associated with this option, i.e. Township developing clear policies and guidance would be difficult at this late hour

Mount Forest Average Number of Swimmers per Day

The following chart and graph indicate the historical average number of swimmers per day at the Mount Forest Pool from 2015 – 2019. Staff did not include 2020 due to facility closures and 2021 was also not included as the pool opened late and had reduced capacity due to staffing shortages. Over the five-year period, the average number of daily swimmers was 75.4. The highest attended program, other than swimming lessons, was afternoon public swims.



FINANCIAL CONSIDERATIONS

New Pool Estimate = \$5.5 million (high-level estimate)

As public and family swim at the Arthur pool is expected to be limited by lifeguard availability, the sensitivity analysis below provides some probable cost estimates of each transportation at the usage levels of five, ten, fifteen and thirty.

Transportation Options Costed - Sensitivity Analysis

Transportation Options Costed - Sensitivity Analysis				
Options	Estimate # Users per Day	Estimated Cost per User (Return Trip)	Estimate Number of Days for Summer	Estimated Cost
No Transportation Option	25	\$ -	54	\$0
GOST	25	\$ 10.00	54	\$13,500
Ride Well	25	\$ 28.80	54	\$38,880
Full-time Private Transportation (School Bus) (Note 1)	25	\$ 398.00	54	\$21,492
Passport Tracking and Seasonal Refund (Note 2)	25	\$ 24.00	54	\$31,104
Options	Estimate # Users per Day	Estimated Cost per User (Return Trip)	Estimate Number of Days for Summer	Estimated Cost
No Transportation Option	30	\$ -	54	\$0
GOST	30	\$ 10.00	54	\$16,200
Ride Well	30	\$ 28.80	54	\$46,656
Full-time Private Transportation (School Bus) (Note 1)	30	\$ 398.00	54	\$21,492
Passport Tracking and Seasonal Refund (Note 2)	30	\$ 24.00	54	\$38,880
Options	Estimate # Users per Day	Estimated Cost per User (Return Trip)	Estimate Number of Days for Summer	Estimated Cost
No Transportation Option	50	\$ -	54	\$0
GOST	50	\$ 10.00	54	\$27,000
Ride Well	50	\$ 28.80	54	\$77,760
Full-time Private Transportation (School Bus) (Note 1)	50	\$ 398.00	54	\$21,492
Passport Tracking and Seasonal Refund (Note 2)	50	\$ 24.00	54	\$64,800

Notes:				
1. Private Transportation cost has fixed cost associated with renting the bus and therefore is not variable based on service users.				
2. As recommended, passport tracking and season refund would have a maximum household limit that would likely factor into estimated cost, as many pool users would be expected to be repeat users.				

Cost Analysis - Mount Forest Pool (2015 to 2019)

<u>Revenue</u>	<u>Mount Forest Pool</u>					
		2015	2016	2017	2018	2019
Pool Program		\$20,432.90	\$19,611.80	\$22,261.08	\$21,244.77	\$20,696.78
Pool General Admissions		\$7,703.35	\$ 8,247.87	\$5,596.73	\$7,183.93	\$ 6,544.71
Pool Seasons Pass		\$11,751.18	\$10,099.98	\$9,141.26	\$9,290.87	\$9,150.72
Pool Services and Rents		\$5,137.52	\$ 4,010.51	\$4,592.00	\$3,631.50	\$ 3,515.11
		\$47,039.95	\$43,986.16	\$3,608.07	\$43,369.07	\$41,926.32
Expenses						
	<u>Mount Forest Pool</u>					
Pool Wages		\$30,187.57	\$34,499.87	\$39,913.22	\$37,089.05	\$50,246.31
Pool Benefits		\$3,387.66	\$3,350.46	\$3,531.53	\$3,986.45	\$ 5,861.06
Pool Material & Supplies		\$3,029.21	\$ 2,946.56	\$1,712.46	\$1,778.02	\$ 3,210.74
Pool Utilities		\$18,893.02	\$15,608.49	\$16,280.95	\$20,971.00	\$22,060.25
Pool Building Cleaning and Mtce		\$5,309.09	\$ 4,964.71	\$14,212.31	\$3,414.43	\$ 2,639.13
Pool Insurance		\$2,406.62	\$2,203.10	\$2,497.63	\$2,415.00	\$ 2,627.64
Pool Seminars/Training				\$40.00	\$249.16	\$60.00
Pool Travel/Mileage		\$318.14	\$241.77	\$330.70	\$23.01	\$124.78
Pool Telephone		\$165.22	\$165.38	\$118.97	\$134.67	\$226.27
Pool Chemicals		\$3,654.92	\$6,064.53	\$3,630.29	\$2,956.90	\$4,229.23
Pool Swim Team		\$16.81			\$120.35	
Pool Royal Life Saving		\$259.20	\$96.00	\$200.80	\$182.80	\$885.58
Pool Vandalism		\$442.00		\$73.23		
Pool Equipment Maintenance					\$208.78	
		\$68,069.46	\$70,140.87	\$82,542.09	\$73,529.62	\$92,170.99
Net		\$21,029.51	\$26,154.71	\$38,934.02	\$30,160.55	\$50,244.67

ATTACHMENTS

NA

STRATEGIC PLAN 2019 – 2022

Do the report’s recommendations align with our Strategic Areas of Focus?

Yes No N/A

Modernization and Efficiency Partnerships
 Municipal Infrastructure Alignment and Integration

Prepared By:	Matthew Aston, Director of Operations/ Interim CAO Mandy Jones, Interim Manager, Programming and Community Engagement Tom Bowden, Manager, Recreation Services	<i>Matthew Aston</i> <i>Mandy Jones</i> <i>Tom Bowden</i>
Recommended By:	Matthew Aston, Interim Chief Administrative Officer	<i>Matthew Aston</i>

**B. M. ROSS AND ASSOCIATES LIMITED****Engineers and Planners**

Box 1179, 206 Industrial Drive
Mount Forest, ON, Canada N0G 2L0
p. (519) 323-2945
www.bmross.net

File No. 18171

June 21, 2022

BY EMAIL ONLY**Darren Jones, CBO**

Township of Wellington North
7490 Sideroad 7 W, PO Box 125
Kenilworth, ON, N0G 2E0

**Re: Mt. Forest Developments Inc. Subdivision (Jefferey Way, Mount Forest)
Draft Plan 23T-18001
-- Preliminary Acceptance for Stage 3 --**

On October 7, 2019, Mt. Forest Developments Inc. entered into a Subdivision Agreement with the Township for the subdivision located at the southwest corner of Durham Street and Church Street in Mount Forest. Council passed a resolution at its December 13, 2021, meeting granting Preliminary Acceptance for the constructed Stage 1 and Stage 2 Works (sanitary sewer, watermain, storm sewer, associates services, and road). The Developer has now requested Preliminary Acceptance for Stage 3, which is for street lighting and installation of utilities, and Stage 3 acceptance is one of the requirements before the Township will issue a Certificate of Inspection re: Readiness for Occupancy.

We are in receipt of a June 17, 2022, ESA for the street lights, a June 21, 2022, letter from Wellington North Power accepting the power distribution system installations and confirming the street lights have been energized, and a June 20, 2022, certification letter from the Developer's engineer, Cobide Engineering. We have also visited the site on June 20, 2022, with Township and Developer representatives present and verified the Stage 3 Works appear to have all been installed, although there are some deficiencies that will need to be corrected prior to the Township granting Final Acceptance (e.g. missing utility boxes or ones that need to be raised to finished grade).

It is our opinion that the Township could pass the following resolution:

THAT the Council of the Corporation of the Township of Wellington North grant Mt. Forest Developments Inc., for the Jefferey Way Subdivision (Draft Plan 23T-18001) in the community of Mount Forest, Preliminary Acceptance for Stage 3.

Z:\18171-Wellington_North-Review_Mt_Forest_Dev_Inc\Projects\Securities and Acceptances\18171-2022-06-21-JeffereyWay-Acceptance-Stage3-WN-Let.docx

If you have any questions, please contact us.

Yours very truly

B. M. ROSS AND ASSOCIATES LIMITED

Per 

Frank Vanderloo, P. Eng.

c.c. Travis Burnside, Cobide
Brad Wilson, Developer



WELLINGTON NORTH
SEMPER PORRO

Staff Report

To: Mayor and Members of Council Meeting of June 27, 2022
From: Karren Wallace, Director of Legislative Services/Clerk
Subject: Report CLK 2022-014 being a report to establish a Compliance Audit Committee

RECOMMENDATION

THAT Council of the Township of Wellington North receive report CLK 2022-014 being a report to establish a Compliance Audit Committee (CAC);

AND FURTHER THAT Council approves the Terms of Reference for the CAC jointly with the Wellington County municipalities for the 2022-2026 Term of Council;

AND FURTHER THAT Council appoints the following members to the CAC for the 2022-2026 term of Council

Jim McQueen
 Wesley Snarr
 Douglas Auld
 Joseph Servos

AND FURTHER THAT Council authorizes the Mayor and Clerk to sign a by-law authorizing the Compliance Audit Committee and Terms of Reference for the 2022-2026 Term of Council;

AND FURTHER THAT Council authorizes the Mayor and Clerk to sign a by-law appointing members to the CAC for the 2022-2026 Term of Council.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

By-law 048-14 being a by-law to establish a joint municipal election compliance audit committee

CLK 2015-001 Appointment of Members to the Joint Compliance Audit Committee

CLK 2018-021 being a report on a Joint Compliance Audit Committee 2018-2022

CLK 2018-034 being a report on the appointment of Joint Compliance Audit Committee members

By-law 046-18 being a by-law to establish a joint compliance audit committee and to approve the terms of reference

By-law 075-18 being a by-law to appoint members to the joint compliance audit committee

BACKGROUND

The purpose of this report is to:

1. establish a Compliance Audit Committee;
2. set the Terms of Reference jointly with the Wellington County municipalities for the 2022-2026 Term of Council and
3. Appoint members to the CAC for the 2022-2026 Term of Council.

Section 88.37 of the Municipal Elections Act (the Act) requires municipalities to establish a Compliance Audit Committee (the Committee) and appoint members prior to October 1st of an election year. An elector who is entitled to vote in an election and believes on reasonable grounds that a candidate has contravened a provision of the Act relating to election campaign finances may apply for a compliance audit of the candidate's election campaign finances.

In the 2014- 2018 and 2018-2022 Terms of Council, the Township followed a similar process and established a Joint Committee with the Wellington County municipalities. No applications for compliance audits in Wellington North were received by the Committee during these terms.

All Wellington Clerks are recommended the reappointment of the CAC members from 2018-2022 Term of Council.

A Joint Committee offers the greatest potential to reach the broadest spectrum of interested applicants across the County, in a cost efficient manner. The reappointment of the current CAC members provides the most experienced membership.

FINANCIAL CONSIDERATIONS

Each Municipality is responsible for paying the compensation for the CAC members, as well as the auditor's cost of performing the audit. CAC members shall be remunerated at a cost of \$125.00 per meeting.

Council is entitled to recover the auditor's costs from the applicant if an auditor's report indicates that there was no apparent contravention of the Act, and the Committee finds that there were no reasonable grounds for the application. Recovery of costs will be considered on a case-by-case basis.

ATTACHMENTS

CAC establishment and Terms of Reference attached in By-law 071-22 to this agenda

CAC appointment of members attached in By-law 072-22 to this agenda

STRATEGIC PLAN 2019 - 2022

Do the report's recommendations align with our Strategic Areas of Focus?

Yes
 No
 N/A

Which priority does this report support?

Modernization and Efficiency
 Partnerships
 Municipal Infrastructure
 Alignment and Integration

Prepared By:	Karren Wallace, Director of Legislative Services/Clerk	<i>Karren Wallace</i>
Recommended By:	Darren Jones, Chief Administrative Officer (Interim)	<i>Darren Jones</i>



WELLINGTON NORTH
SEMPER PORRO

Staff Report

To: Mayor and Members of Council Meeting of June 27, 2022

From: Karren Wallace, Director of Legislative Services/Clerk

Subject: Report CLK 2022-015 being a report to appoint a Drainage Superintendent and enter into an agreement for services with K Smart Associates Limited

RECOMMENDATION

THAT Council of the Township of Wellington North receive report CLK 2022-015 being a report to appoint a Drainage Superintendent being Thomas Jackson of K. Smart and Associates Limited;

AND FURTHER THAT Council authorizes the Mayor and Clerk to sign a by-law appointing Drainage Superintendent Services to K. Smart and Associates Limited.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

By-law 027-2001 being a By-law to appoint a Drainage Superintendent

BACKGROUND

Drainage Superintendent Services and Municipal Drainage Consulting Engineering Services have been provided to Wellington North by K Smart and Associates Limited (K Smart) since 2001.

Recently Garth Noeker, long time Drainage Superintendent has retired and K Smart has hired staff to compliment this retirement. Reports, requests for work and Drainage Petitions are being responded to in a very timely manner and staff are satisfied with the quality and quantity of work.

As you can see by Schedule A being By-law 027-2001 the agreement with K Smart was extremely informal and staff feel it is time to enter into a more formal agreement for services, contained in the by-law section of this agenda.

FINANCIAL CONSIDERATIONS

The rates have not changed and the superintendent fees are included in the 2022 budget.

ATTACHMENTS

By-law 027-2001 being a By-law to appoint a Drainage Superintendent contained in this agenda.

STRATEGIC PLAN 2019 - 2022

Do the report's recommendations align with our Strategic Areas of Focus?

Yes
 No
 N/A

Which priority does this report support?

Modernization and Efficiency
 Partnerships
 Municipal Infrastructure
 Alignment and Integration

Prepared By:	Karren Wallace, Director of Legislative Services/Clerk	<i>Karren Wallace</i>
Recommended By:	Darren Jones, Chief Administrative Officer (Interim)	<i>Darren Jones</i>

**CORPORATION OF THE TOWNSHIP OF
WELLINGTON NORTH**

BY-LAW NO. 27 /2001

**BEING A BY-LAW TO APPOINT A DRAINAGE
SUPERINTENDENT PURSUANT TO THE DRAINAGE ACT,
CHAPTER D.17, R.S.O. 1990.**

WHEREAS Section 93 of the Drainage Act, Chapter D.17, R.S.O. 1990, authorizes the Council of a local Municipality to appoint a Drainage Superintendent and provide for his remuneration for the purposes and in the manner set out therein;

AND WHEREAS Paragraph 45 of Section 207 of the Municipal Act, Chapter M.45, R.S.O. 1990 authorizes all municipalities to appoint such officers and employees as may be necessary for carrying into effect the provisions of any Act of the Legislature and to fix their remuneration and prescribe their duties.

**NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH ENACTS AS FOLLOWS:**

1. That Garth Noecker of K. Smart & Associates Limited is hereby appointed Drainage Superintendent for the Municipality of the Township of Wellington North.
2. That the Drainage Superintendent appointed hereunder shall receive such remuneration as has been agreed upon by himself and Council and shall hold office until such time as he resigns or his employment is terminated by resolution of Council.
3. That the Drainage Superintendent shall carry out the duties imposed upon him pursuant to the Drainage Act, Chapter D.17 R.S.O. 1990 and shall submit such reports and carry out such other duties as may be required of him by Council from time to time.
4. That this By-Law shall come into force and take effect upon its final passing.

Read a First and Second Time this 23rd Day of April 2001.

Read a Third Time and passed this 23rd Day of April 2001.



MAYOR



CLERK



John Nater, MP
Perth—Wellington



Ontario
Randy Pettapiece, MPP
Perth—Wellington

March 29, 2022

Hon. David Lametti, P.C., M.P.
Attorney General of Canada
House of Commons
Ottawa, ON K1A 0A6

Hon. Doug Downey, M.P.P
Attorney General of Ontario
Legislative Assembly of Ontario
Toronto, ON M7A 1A2

Dear Attorney General Lametti and Attorney General Downey:

We are writing concerning the fundraising capabilities of municipalities and service clubs in Perth—Wellington and across Canada.

Currently, municipalities cannot benefit from the proceeds of lotteries they conduct themselves or those which are conducted by local service clubs.

In 2015 and again in 2017, we raised this issue with two of your predecessors following some issues that arose in North Perth. Unfortunately, neither level of Government was willing to take responsibility for this situation.

In 2015 then-Attorney General of Ontario Madeleine Meilleur claimed the federal *Criminal Code*, not the rules of the Alcohol and Gaming Commission of Ontario (AGCO), prohibited municipalities from receiving the proceeds of charitable gaming events.

However, in 2017 then-Attorney General of Canada Jody Wilson-Raybould claimed the “Criminal Code itself does not prevent a municipality from receiving proceeds from a charitable lottery scheme if those proceeds are specified and used for a charitable purpose”, and that “a province is free to set lottery licensing policies that govern which charitable schemes the province will license”

-2-

This issue has emerged again in our riding with this prohibition limiting the fundraising efforts of the Mount Forest Lions Club and the Arthur Lions Club.

Given that service clubs have experienced two years of significantly diminished opportunities to raise funds for philanthropic causes in their communities, it has become more important than ever to resolve this jurisdictional impasse.

We urge you to work together and come to an agreement on how the law should be interpreted and what statutes or regulations need to be amended to reach a solution. There is no reason our service clubs should not be able to conduct lotteries to raise money for municipally owned community projects.

Sincerely,



John Nater, M.P.
Perth—Wellington



Randy Pettapiece, M.P.P.
Perth—Wellington

Enclosed: Letter from the Mount Forest Lions Club
Correspondence from 2015 and 2017

c. Mount Forest Lions Club
Arthur Lions Club
Wellington North Council

Minister of Justice
and Attorney General of Canada



Ministre de la Justice
et procureur général du Canada

The Honourable / L'honorable David Lametti, P.C., Q.C., M.P. / c.p., c.r., député
Ottawa, Canada K1A 0H8

June 13, 2022

Mr. John Nater, M.P.
Mr. Randy Pettapiece, M.P.P.

(by email)

Dear Mr. Nater and Mr. Pettapiece:

Thank you for your correspondence of March 29, 2022, concerning the fundraising capabilities of municipalities and service clubs in Perth—Wellington. Please excuse the delay in responding.

The *Criminal Code* prohibits all gambling activities in Canada unless specifically authorized. Provinces and territories are authorized to directly conduct and manage lottery schemes within their respective jurisdictions. In addition to this authority, the Lieutenant Governor of a province may license the ability to conduct and manage a lottery scheme to external organizations if the proposed activities fall within certain exceptions, such as for charitable and religious purposes. There are also exemptions in place for Canada's horse racing industry and for individuals engaging in private bets.

In Canada, each level of government has autonomy to act within its jurisdiction. The Parliament of Canada enacts criminal law, which is then administered by the provinces. Therefore, the provinces are responsible for the enforcement of the gaming and betting regime and for the regulation of gambling within their respective jurisdictions.

Currently, municipalities are only able to conduct and manage lottery schemes if they receive a license from the Lieutenant Governor of their province. There is no prohibition in the *Criminal Code* that would prevent Ontario from sharing revenues from lottery schemes that it conducts and manages itself. I am aware of the situation that North Perth, other municipalities, and non-charitable or religious organizations may be encountering.

I note that you have also addressed your correspondence to the Honourable Doug Downey, Attorney General, who is responsible for the enforcement of the gaming and betting provisions of the *Criminal Code* in Ontario. I would encourage you to work with the Province of Ontario to see if the activities of these municipalities or service clubs can be accommodated within the existing authorities enjoyed by the provinces and territories.

Thank you again for writing.

Sincerely,

A handwritten signature in blue ink, appearing to read 'D. Lametti'.

The Honourable David Lametti
(he/him)



211 Birmingham Street, West.
Mount Forest, Ontario.
N0G 2L1
519-509-NGFC (6432)
aletha@newgrowthfamilycentre.com
www.newgrowthfamilycentre.com

To Wellington North Council

Greetings to you from Aletha and Bob McArthur and the families that benefit from our work. We thank you so much for your financial support through this 2022 Grant. It will help a lot at this time as we recover from the restrictions and an 8 week closure due to the COVID-19 safety measures. We are glad to be safe and sound but it has been a challenge to maintain the Centre and start up again.

We are encouraged by your response to our Grant application which explained our Program to you. We will use these funds to continue to provide early prevention support to families facing behavior challenges right here in Wellington North.

Sincerely yours,

Aletha McArthur
Program Director/Behaviour Specialist
New Growth Family Centre Inc.
211 Birmingham St. W
Mount Forest, ON N0G 2L2 (519)509-6432
www.newgrowthfamilycentre.com

RECEIVED

JUN 16 2022

TWP. OF WELLINGTON NORTH



Aletha McArthur
Behaviour, Special Education Specialist
Founder of **New Growth Family Centre Inc.**

Biography

Aletha McArthur is the Program Director, Behaviour Specialist and Founder of **New Growth Family Centre Inc.** She is a teacher from the heart and has demonstrated her compassion and expertise working in Wellington County Schools and is now retired and able to focus on the needs of children and youth who struggle with learning. She has been a Special Education and Behavior Specialist for the past 30 plus years. Aletha has completed training in Trauma and Attachment, Fetal Alcohol Spectrum Disorder, high functioning Autism and has extensive experience with complex needs children, youth and adults.

Aletha confidently delivers her own unique balance of firm yet caring educational strategies in a therapeutic learning environment that is safe, structured and supportive. She believes that early intervention is the key to school success and is dedicated to ensuring that all children, including those who have experienced early trauma, grow up to reach their full potential and become responsible and productive adults who enjoy success in life.

In 1999, Aletha conceived the idea of **New Growth Family Centre Inc.** and it became a registered charity in 2004. She has since built credibility and rapport with children, youth and their families as well as with foster care agencies, schools, medical practitioners and mental health professionals in southern Ontario. **New Growth Family Centre Inc.** is located in a 8500 sq ft facility centralized in the community and includes a gym that allows for physical activities throughout the day.

Ask us about **In-service Staff Training** and **Internship Placement** opportunities for teachers, educational assistants, social services worker, **Co-op Placements** for Secondary School Students at New Growth Family Centre Inc.

Aletha's Place

Overnight Respite Accommodation for Youth

We can now provide a safe and supervised "home away from home" within the community of Wellington North during a time of confusion and family conflict. It's a place for a youth to stabilize and think through the situation before making reactive decisions that may affect their lives forever. It also allows parents to breathe and think clearly in the midst of the stress and know that their youth is safe.

We have added 3 bedrooms, a full bathroom and a meeting room where parents and youth can meet together to solve problems with support in order to repair and maintain their relationship. They immediately plug into New Growth Family Centre's Conflict Resolution and Coaching Programs for continued support or they can be referred to additional community support services.

New Growth Family Centre Inc. is a registered charity that relies on financial assistance from grants and donations in order to provide these proven programs and services to families in the north of Wellington County.

Special Thanks

*The renovation for **Aletha's Place** was made possible by generous donations from the 2016 International Plowing Match Committee in Minto, the Mount Forest Kindred Credit Union, the Kindred Charitable Fund grant Corporate Office, and by the Wellington North Youth Action Council.*

Support for Life Coaching and Therapeutic Programs

Township of Wellington North Grant 2022.

CWCF Project Grants 2022.

Private donations 2022

Donations

Charity # 851719542RR0001

CHEQUES PAYABLE TO
NEW GROWTH FAMILY CENTRE INC.

Tax Receipt given over \$100.00



Charity # 851719542RR0001

We are dedicated to the betterment of children, youth and families.



211 Birmingham Street West

Mount Forest, ON

N0G2L1

Phone: 519-509-NGFC (6432)

Text: 519-313-0455

Email: aletha@newgrowthfamilycentre.com

www.newgrowthfamilycentre.com



Overnight Respite Accommodation for Youth

Learning & Activity Programs

This program is designed to support students between the ages of 6-14 who attend a school. We provide homework assistance and proven **Brain-training Activities** that strengthen Math and Language skills in a small group setting. Students can also participate in a variety of scheduled sports and physical activities, creative arts, music. We provide a supervised, supportive and structured environment that encourages positive interaction and fun among peers, youth and adults. We teach and promote the following, all of which are crucial to learning in a classroom and in life.

This **socially relevant environment** provides the opportunity for students to practice and improve their individual level of social skills with intensive support.

We teach and promote the following, all of which are crucial to learning in a classroom and in life.

- Focus and Concentration Training
- Organization Skills
- Problem Solving and Conflict Resolution
- Language and Communication Skills
- Emotional Regulation
- Time Management Strategies
- Food and Nutrition
- Upgrading of Lagging Social Skills
- Building Healthy Age-appropriate Friendships
- Augmentation of Self-esteem & Self-confidence
- Healthy Lifestyle Habits
- Thinking Skills
- Development of lagging Academic Skills

"Durable, effective intervention must focus both on the child (who has skills to learn and problems to solve) and on people in the child's environment (who need to understand the true nature of the child's difficulties and provide opportunities for the problem to be solved and the skills to be learned and practiced)."

Quote from Ross W. Greene
Author of The Explosive Child

Originator of the Collaborative Problem Solving (CPS)

Programs



Life Coaching Program

This program is designed to support families who are experiencing behavior problems with children and youth in the home and/or at school. The goal is to support, equip and empower parents and caregivers to identify and effectively manage behavior problems within their own family. With teens and those 18+ living at home, this may include **Conflict Mediation** as an intervention measure. This Coaching Program gives access to all of our resources in order to assess and recognize possible conditions which can result in behavior problems in children, youth and adults.

Topics include: but not limited to

- Anger management
- Problem Solving Techniques
- Discipline vs. Punishment
- Organization & Time management for families
- Communication with schools
- School Yard Issues
- Homework Issues
- Screen Time Issues (The Gaming Addiction)
- Food for Thought (Nutrition for Brain Function)
- Awareness and management of diagnosed conditions such as ADHD, high functioning Autism.
- Building Character by saying "No"
- Parenting with Confidence
- Teen Issues
- Conflict Mediation and Crisis Intervention
- Effects of Alcohol on the fetal brain

"Based on the work of Dr. Bruce Perry and myself, respectively, a therapeutic environment was first addressed as a way to meet a child's emotional and behavioral demands in an ongoing 24/7 manner as opposed to solely relegated to a clinical setting. Henceforth the child is able to begin learning new reaction patterns and coping skills thereby leading to diminishing behavioral and emotional episodes."

Quote from B. Bryan Post, PhD, LCSW
Originator of The Stress Model

Therapeutic Day Program

This program is designed to support students between the ages of 10-16 who are experiencing difficulty functioning in a traditional school setting. Learning problems may be due to:

- A medically diagnosed condition that inhibits learning such as ADD/ADHD, ARND/FASD, Autism Spectrum, Asperger's Syndrome, Anxiety Disorder and other Learning Disabilities.
- Instability, negative experience or Trauma in early life.
- Disruptive behavior that interferes with his/her learning or the learning of others.

This is a **therapeutic environment** for learning which addresses emotional and social needs equally with school skills. We implement principles from The Stress Model (Post) and the Collaborative Problem Solving approach (Greene). The goal is to stabilize, assess and program for the child's individual needs and equip him/her to rejoin peers as quickly as possible. We never lose sight of the fact that children should be attending, achieving and enjoying a full school program within their own community but that they may need a time in an **alternative therapeutic learning environment** to fill in some crucial gaps and deficits in development and learning. We provide a fine balance of assessment of the underlying needs, identification of strengths followed by setting age-appropriate realistic expectations for the child to be successful at home and at school.

Our Philosophy:

All child/clients would do well if they could. They don't need more motivation or consequences. They need a different **therapeutic approach** that will teach them the skills they are lacking. All reactive behavior arises from a state of **stress, fear and anxiety**, similar to post traumatic stress disorder. A child/client in this state requires consistent, prolonged experience in a calm, safe environment in order to recover and develop the regulation system that allows verbal memory performance, emotional control and cognitive processing, all of which are required to function effectively in school and in life.

Parents, school staff and family support workers are always included in the process in order to transfer successful methods into the home and the school environment.



Canadian Mental
Health Association
Waterloo Wellington

Association Canadienne
pour la sante-mentale
Waterloo Wellington

80 Waterloo Avenue, Guelph ON N1H 0A1
1-844-264-2993 | give@cmhaww.ca | cmhaww.ca
Registered Charitable Number 11883 4183 RR0001

RECEIVED

JUN 20 2022

May 4, 2022

Township of Wellington North
Box 125
Kenilworth ON N0G 2E0

TWP. OF WELLINGTON NORTH

Dear Friends,

On behalf of the Board of Directors, staff and the people we support, I would like to thank you for your kind donation of \$870.10 in support of the work of The Grove Youth Wellness Hubs. The Grove is a program affiliated with the Canadian Mental Health Association of Waterloo Wellington.

Thank you for your generous support of The Grove Hubs, a one stop shop for youth mental health and wellness. The Grove Hubs are safe spaces where youth are empowered to take the lead in their own mental health and wellness journey and feel like they belong. You have made a difference by contributing to The Grove Hubs and supporting our work with youth in our communities. Your act of generosity is truly appreciated and will directly benefit youth in Guelph and Wellington County.

If you have any questions or concerns about your donation, please email give@cmhaww.ca or phone 519-821-8089 ext. 2023.

With gratitude,

Helen Fishburn
CEO



SUMMER 2022

CSGW NEWS

CRIME STOPPERS
GUELPH WELLINGTON
1-800-222-TIPS (8477)
www.csgw.tips

COUNTY OPP PROPERTY AUCTION

The Wellington County OPP Property Auction is back and has moved to **online for 2022!**

Auction begins on June 16th at 8:00pm and closes on June 22nd at 6:00pm.



To participate, create a profile at:

www.parrauctions.hibid.com

Up for bid includes such items as bikes, Bose speaker, Apple TV, tools *and much more*. All proceeds from the auction will go to support CSGW.

IT'S A SIGN!

Starting July 1st, find your nearest CSGW Road Sign or make your own Crime Stoppers sign and take a photo with it. Post it on Facebook, Twitter or Instagram and tag us #CSGW and you'll be entered in a draw for some very cool prizes! A draw of all entries will take place on August 3rd, 2022 (CSGW's Birthday!) Keep an eye on our social media for more information!



FALL SHREDDING EVENTS

Hold the dates for this year's events: **Saturday Sept 10th in Guelph** at Skyjack, 201 Woodlawn Road West and **Saturday Sept 24th in Mount Forest** at WN Fire Services, 381 Main Street, North. We'll have further details closer to the date through our media partners and our social media.



PROJECT LOCKDOWN

CSGW held an event in Guelph on April 21st to create awareness about auto theft and how to keep you safe. The first 50 vehicles received a free key fob signal pouch protector. If you missed it, you can still purchase a pouch through our website at www.csgw.tips



| Pictured from left are Sarah Bowers-Peter, CSGW Program Coordinator; Const Kyle Grant, GPS; Christine Jehlicka, CSGW Board Secretary, PC Jacob Unger, OPP; Jay Lyall, KYCS and Deryck West, CSGW Board Chair |

CSGW is currently recruiting members from EAST WELLINGTON



JOIN OUR BOARD

Crime Stoppers is a charitable organization working together with media, the community, and the police to help prevent and solve crime.

HELP MAKE A DIFFERENCE IN YOUR COMMUNITY!

CRIME STOPPERS
GUELPH WELLINGTON
1-800-222-TIPS (8477)
www.csgw.tips

Apply online

HTinWC/SAinWC PRESENTATION

CSGW and OPP were given the opportunity to present at the Ontario Association of Police Services Boards during their annual conference in Toronto on May 26th.



| Shown above are presenters Sarah Bowers-Peter, CSGW Program Coordinator (left) and PC Beth Hickey, OPP |

The HTinWC/SAinWC presentation given was part of the Human Trafficking & Sexual Violence Awareness campaign. This campaign was made possible thanks to funds received through provincial funding under the Community Safety and Policing Grant. The grant was shared between CSGW, Wellington County OPP and Victim Services Wellington.

CSGW received tremendous feedback on this presentation both on the topic of Human Trafficking and on the work our program is doing in public education.



POST SPRING MULCH SALES



On May 7th CSGW in partnership with **Young's Home Hardware** held their first in-person event in Mount Forest since 2019. We are pleased to announce \$4,000 was raised at this event thanks to the generous support from Marty Young who donated the cost for the mulch and to our community!

JL's Home Hardware in Guelph partnered with CSGW for the full month of May by donating \$1 for every bag of mulch sold to CSGW. JL's surprised us by matching the donation bringing this year's amount to \$2,364. Thank you to JL's for their partnership and to the community in supporting CSGW!

Program STATS

Since inception from 1988 through May 2022

Tips	22,816
Arrests	1,590
Charges Laid	4,488
Property Recovered	\$10,393,266
Narcotics Seized	\$27,957,955
Authorized Rewards	\$180,165

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 069-22

**BEING A BY-LAW TO ENTER INTO AN AGREEMENT WITH K SMART
ASSOCIATES AS DRAINAGE CONSULTANTS FOR THE
CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH**

WHEREAS the Council of The Corporation of the Township of Wellington North has deemed it necessary to pass a by-law to enter into an agreement for Drainage Consultants

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP
OF WELLINGTON NORTH HEREBY ENACTS AS FOLLOWS:**

1. THAT K Smart and Associates Limited be hereby appointed to provide Drainage Consulting Services to perform such duties as set out on Schedule "A" attached hereto which forms part of this by-law
2. This appointment shall be effective on its passage.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 27th DAY
OF JUNE 2022**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

CLIENT/CONSULTANT AGREEMENT

THIS AGREEMENT made this ____ Day of June, 2022 and known as the Contract.

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH

hereinafter called the "Municipality"

- and -

K. Smart Associates Limited

hereinafter called the "Consultant"

WHEREAS, the Municipality intends to engage the services of the Consultant in connection with the project as hereinafter described (the "Project"):

Drainage Superintendent Services

AND WHEREAS the Municipality desires to have the Consultant perform services in connection with the Project;

NOW THEREFORE WITNESSETH that in consideration of the covenants herein, the Municipality and the Consultant mutually agree as follows:

1. Retainer

The Municipality hereby retains the Consultant to provide Drainage Superintendent services in accordance with the Drainage Act, RSO 1990.

2. Compensation

- (1) The Municipality shall pay the Consultant at the established rate(s) shown in Schedule A, attached hereto and titled "Schedule of Unit Prices". The Consultant shall submit an invoice to the Municipality for all services completed in the immediately preceding month. The Municipality shall pay the Consultant within thirty (30) days of receipt of the invoice.
- (2) The Consultant will request written approval from the Municipality for any changes in the number, classifications and hourly rates of the staff assigned to the project by the Consultant.
- (3) If requested by the Municipality, the Consultant shall provide a report to the Municipality (descriptive and fee value) showing services completed.

3. Staff and Methods

- (1) Unless otherwise agreed, the Consultant shall provide services conducted in a manner consistent with the requirements of the Drainage Act, RSO 1990 and industry best practices.
- (2) The Consultant shall inform themselves of applicable procedures and standards established and made available by the Municipality and shall comply with such procedures and standards in the performance of the Services.
- (3) The Consultant shall obtain the prior agreement of the Municipality before making any changes to the staff list provided in the proposal.
- (4) The Consultant shall comply with all Municipal, Provincial and Federal statutes, regulations and By-laws.
- (5) The Consultant shall obtain and maintain at its own cost such licenses, permits or other approvals from Federal, Provincial, Municipal or other government authorities and such private licenses, permits or approvals as may be necessary to enable the Consultant to furnish the Services pursuant to this Agreement.

4. Changes and Alterations and Additional Services

With the consent of the Consultant, the Municipality may in writing at any time after the execution of the Agreement or the commencement of the Services delete, extend, increase, vary or otherwise alter the services forming the subject of the Agreement and, if such action by the Municipality necessitates additional staff or services, the Consultant shall be paid at the established rate(s).

5. Suspension or Termination

The Municipality may, at any time, by notice in writing to the Consultant, suspend or terminate the Services or any portion thereof at any stage of the undertaking. Upon receiving such written notice, the Consultant shall perform no further Services other than those reasonably necessary to close out its services. In such an event, the Consultant shall be entitled to payment at the established rate(s) for the work reasonably necessary to close out its services.

6. Indemnification

- (1) The Consultant shall indemnify and save harmless the Municipality, its officers, employees or agents from and against any and all claims, actions, losses, expenses, costs or damages of every nature and kind whatsoever resulting from or connected with the Project to the extent that they are caused by:

- (a) negligent acts, errors or omissions of the Consultant, its officers, employees or agents in providing services on the Project;
 - (b) failure of the Consultant, its officers, employees or agents to comply in material respects with federal, provincial, and local laws and regulations applicable to services undertaken by the Consultant hereunder;
 - (c) breach of this Agreement by the Consultant, its officers, employees or agents; or
 - (d) a wilful misconduct on the part of the Consultant, its officers, employees or agents.
- (2) Without limiting the generality of the foregoing, the Consultant shall also indemnify and save harmless the Municipality from and against all actions, claims and demands whatsoever which may be brought against or made upon the Municipality for the infringement of or use of any intellectual property rights including any copyright or patent arising out of the reproduction or use in any manner of information of any kind whatsoever furnished by the Consultant in the performance of this Agreement

7. Insurance

The Consultant carries, and shall maintain: worker's compensation insurance to statutory required amounts; commercial general liability coverage in the amount of \$2,000,000 per occurrence and \$2,000,000 in the aggregate; professional liability coverage in the amount of \$5,000,000 per any one claim and \$5,000,000 in the aggregate; and automobile insurance in the amount of \$2,000,000. General Certificate for all such policies of insurance shall be provided to the Municipality upon request.

8. Occupational Health and Safety

The Consultant acknowledges that it has read, understood and shall at all times comply and ensure compliance by its workers and any of its subcontractors with all applicable federal, provincial or municipal legislation relating to occupational health and safety, all applicable regulations thereunder and any and all applicable industry standards and guidelines pertaining to the Services. The Consultant shall be responsible only for its activities and that of its employees and nothing shall imply that the Consultant has any responsibility for job site safety, which is the responsibility of the Municipality or its contractors.

9. Specialized Services and Sub-consultants

The Consultant may engage others for specialized services provided that prior approval is obtained, in writing, from the Municipality and may add a mark-up of not more than 10% of the cost of such services to cover office administrative costs

when claiming reimbursement from the Municipality.

10. Inspection

The Municipality, or persons authorized by the Municipality, shall have the right, at all reasonable times, to inspect or otherwise review the Services performed, or being performed, under the Project and the premises where they are being performed.

11. Confidential Information

- (1) The Consultant shall not divulge any confidential information communicated to or acquired by them, or disclosed by the Municipality in the course of carrying out the Services provided for herein. No such information shall be used by the Consultant on any other project without the approval in writing of the Municipality, as required by law.
- (2) The Consultant agrees that all personal information that the Consultant accesses or of which the Consultant acquires knowledge as a result of the provision of the Services will be used, retained, protected, disclosed and disposed of in accordance with all applicable Municipal, Provincial and Federal laws and regulations governing the collection, use, retention, disclosure and disposal of such information, including without limitation, the *Municipal Freedom of Information and Protection of Privacy Act*.
- (3) The Consultant shall maintain confidentiality and shall not use, disclose or release, at any time during the term of this Agreement, or thereafter, any of the information acquired by it during the course of carrying out the Services provided for herein for any purposes other than the provision of the Services or such other purposes authorized in writing by the Municipality.

12. Headings

Section headings contained herein are included solely for convenience, and are not intended to be full or accurate descriptions of the content hereof and shall not be considered part of this Agreement.

IN WITNESS THEREOF the parties hereto have caused to be executed those presents by their officers properly authorized in that behalf on the day and year first abovewritten.

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH

Per:

Andrew Lennox, Mayor

Per:

Karren Wallace, Clerk

K. SMART ASSOCIATES LIMITED

Per:

John Kuntze, P. Eng.

Signature and Date

I/We have authority to bind the Corporation

SCHEDULE A

Schedule of Unit Prices

Item	Rate	Unit
Municipal Drainage Superintendent Chargeable Time on Drain Matters	\$90.00	HR
Kilometer Rate for Mileage	0.66	KM
Field Representative	\$95.00	HR
Municipal Drainage Engineer Rate	\$130.00	HR
Survey Crew	\$105.00	HR
Administrative Support Rate	\$95.00	HR

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 070-22

BEING A BY-LAW TO AUTHORIZE THE PURCHASE OF REAL PROPERTY BEING PT LT 33 CON 1 NORMANBY; PT 2 PL 61R22224; T/W AS IN RO748479; WELLINGTON NORTH (OFFICER'S AUTO CARE INC. 210 INDUSTRIAL DRIVE)

WHEREAS it is deemed to be in the best interests of The Corporation of the Township of Wellington North to purchase the following lands:

PT LT 33 CON 1 NORMANBY; PT PKLT 7 SURVEY FOSTER'S MOUNT FOREST; PT DUKE ST SURVEY FOSTER'S MOUNT FOREST CLOSED BY BYLAW DN6730; PT FOSTER ST SURVEY FOSTER'S MOUNT FOREST CLOSED BY BYLAW BLN194, PT 2 PL 61R22224; T/W AS IN RO748479; WELLINGTON NORTH

Part of PIN: 71072-0010 (LT)

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH enacts as follows:

1. The corporation is authorized to enter into an Agreement of Purchase and Sale agreement with Officer's Auto Care Inc. in the form of the draft attached as Schedule "A" for the sale of the lands.
2. The Mayor and the Clerk are hereby authorized and directed to take such and authorize such documents as in the municipal solicitor's opinion are necessary or advisable to carry out the terms of the said agreement.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 27TH DAY OF JUNE, 2022.**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

AGREEMENT OF PURCHASE AND SALE

THIS AGREEMENT is made the 9th day of June, 2022,

BETWEEN:

OFFICER'S AUTO CARE INC.
(the "**Vendor**")

OF THE FIRST PART

- and -

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON
NORTH
(the "**Purchaser**")

OF THE SECOND PART

WHEREAS the Vendor is the owner, in fee simple, of the lands and premises described in Schedule "A" attached hereto (the "**Property**");

AND WHEREAS the Vendor wishes to convey title to the Property to the Purchaser and the Purchaser wishes to acquire title to the Property in accordance with the terms and conditions of this Agreement;

NOW THEREFORE, in consideration of the mutual covenants and promises in this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which is hereby expressly acknowledged, the parties hereto agree as follows:

**SECTION I
GENERAL**

1. The Purchaser agrees to purchase the Property and the Vendor agrees to sell the Property according to the terms of this Agreement.
2. In consideration of the agreement referred to in the preceding paragraph, the Purchaser shall pay a total Purchase Price of One Dollar (\$1.00), subject to adjustments, to the Vendor on the Completion Date (as hereinafter defined).



SECTION II PURCHASE OF PROPERTY

3. Irrevocable Date

- (a) This Agreement shall be open for acceptance by the ~~Vendor~~ ^{Purchaser} until the ~~15th~~ ^{22nd} day of June, 2022, and when accepted shall constitute a binding agreement of purchase and sale, otherwise this Agreement shall be null and void and any deposit monies paid hereunder shall be returned to the Purchaser without deduction.

4. Deed

- (a) The Vendor agrees to deed or transfer the Property to the Purchaser subject to the terms of this Agreement.

5. Completion Date

- (a) The closing of this transaction shall take place on June 29, 2022, or such other date as mutually agreed upon (the "Completion Date") at which time vacant possession of the Property shall be given to the Purchaser. The Vendor acknowledges that it has the right and authority to sell the Property.

6. Council Approval

- (a) This transaction is subject to compliance with Section 270 of the *Municipal Act, 2001*, S.O. 2001, c. 25 as amended and the approval of the Council of The Corporation of the Township of Wellington North in its sole and absolute discretion by by-law. Council approval shall be obtained on or before the Completion Date, or this agreement will be null and void and the deposit returned without interest or deduction.

7. Documents, Reports and Information

- (a) The Vendor will produce and deliver to the Purchaser within three (3) business days of the execution of this Agreement any documents, reports or information in its possession in respect to the Property. The Purchaser agrees to return all of the above documentation to the Vendor if this transaction is not completed.
- (b) The purchaser acknowledges receiving and reviewing the Phase Two Environmental Site Assessment of the subject property dated January 2022 and prepared by GM BluePlan Limited. The purchaser accepts the property as-is and agrees to assume full and complete liability and responsibility for any and all required environmental remediation to the property and shall indemnify and save harmless the Vendor, its Directors, Officers and Shareholders therefrom.

**SECTION III
CONDITIONS, REPRESENTATIONS AND WARRANTIES**

8. Future Use

- (a) The Vendor and the Purchaser agree that there is no express or implied condition, representation, or warranty of any kind that the future intended use of the Property by the Purchaser is or will be lawful except as may be specifically stipulated elsewhere in this Agreement.

**SECTION IV
PRIOR TO COMPLETION DATE**

9. Purchaser May Inspect the Property

- (a) The Purchaser and its agents and contractors shall be permitted to inspect the Property as frequently as is reasonably necessary between the date of acceptance hereof and the Completion Date at reasonable times and upon reasonable notice to the Vendor.

10. Insurance

- (a) Pending closing, the Vendor shall hold all insurance policies and the proceeds thereof in trust for the parties as their interest may appear and in the event of damage to the Property, unless such damage is caused by the Purchaser. The Purchaser may elect to either receive the proceeds of the insurance and complete the purchase or to cancel this Agreement and have any deposit monies paid hereunder to the Vendor returned together with all interest earned thereon without deduction.

**SECTION V
COMPLETING THE TRANSACTION**

11. Deed

- (a) The Deed or Transfer of the Property will be prepared at the expense of the Vendor in a form acceptable to the solicitors for the Purchaser and the Purchaser will pay all Land Transfer Tax, Harmonized Sales Tax and other costs in connection with the registration of it.



12. Electronic Registration

- (a) The parties agree that the transaction shall be completed by electronic registration pursuant to Part III of the *Land Registration Reform Act*, R.S.O. 1990, c.L.4 as amended. The parties acknowledge and agree that the delivery and release of documents may, at the discretion of the lawyer: a) not occur contemporaneously with the registration of the transfer/deed and other registerable documentation, and b) be subject to conditions whereby the lawyer receiving documents and/or money will be required to hold them in trust and not release them except in accordance with the terms of a written agreement between the lawyers entered into in the form of the Document Registration Agreement which is recommended from time to time by the Law Society of Ontario.

13. Reference Plan

- (a) The Vendor shall, at the Vendor's sole expense, cause a reference plan to be deposited on title to the Property to provide a registrable description of the Property.

14. Examination of Title

- (a) The Purchaser is allowed until seven (7) days prior to closing examine the title to the Property. If on or before this date the Purchaser furnishes the Vendor in writing with any valid objections: to the title; to any undisclosed outstanding work orders; to undisclosed non-compliance with the municipal by-laws or covenants and restrictions which run with the land and cannot be resolved before the Completion Date; as to any objection of which the Vendor shall be unable to remedy or correct by the Completion Date and which the Purchaser will not waive, then this Agreement shall, notwithstanding any intermediate acts or negotiations, be terminated, any deposits paid hereunder shall be returned to the Purchaser without deduction and the Vendor and the Purchaser shall not be liable for any costs, damages, compensation or expenses.

15. Vendor to Discharge all Encumbrances

- (a) The Vendor agrees to obtain and register at its own expense, on or before the Completion Date, a discharge of all liens, encumbrances, agreements and mortgages now registered against the Property and not assumed by the Purchaser. The Vendor further covenants and agrees to discharge, on or before the Completion Date, any and all liens, chattel mortgages, assignments or any other security interest given by the Vendor against its personal Property.

16. Adjustments

- (a) Any rents, mortgage, interest, taxes, local improvements, water and assessment rates shall be apportioned and allowed to the Completion Date, the day itself to be apportioned to the Purchaser.

17. Deliveries by the Vendor to the Purchaser on Closing

- (a) The Vendor covenants and agrees to deliver to the Purchaser on the Completion Date, all such deliveries to be a condition of the Purchaser's obligation to close this transaction, the following:
 - (i) a deed of the Property;
 - (ii) a deposited reference plan depicting the Property as contemplated by paragraph 13(a);
 - (iii) a Statutory Declaration by the Vendor or her authorized agent stating that accurateness and truthfulness of all of the representations and warranties;
 - (iv) a Statutory Declaration by the Vendor or her authorized agent as to possession of the Property in a form acceptable to the solicitors for the Purchaser;
 - (v) a Statutory Declaration by the Vendor or its authorized agent that it is not now, and upon completion will not be, a "non-resident person" within the meaning and for the purpose of Section 116 of the *Income Tax Act*, R.S.C., 1985, c. 1 (5th Supp.) as amended; and,
 - (vi) such further documentation and assurances as the Purchaser may reasonably require to complete the transaction contemplated by this Agreement.

18. Harmonized Sales Tax

- (a) If the sale of the Property is subject to Harmonized Sales Tax (HST) under the *Excise Tax Act*, R.S.C., 1985, c. E-15 (the "Act"), then such tax shall be in addition to the Purchase Price. The Purchaser shall pay to the Vendor any HST imposed under the Act payable in connection with the transfer of the Property to the Purchaser, or as it may direct, unless the Purchaser provides:
 - (i) a certificate on or before the Completion Date containing a representation and warranty to the Vendor that:
 - (1) it is registered for the purpose of the HST on the Completion Date and specifying the HST registration number;



- (2) it will self-assess the HST on its GST/HST return or file the prescribed form pursuant to subsection 228(4) of the Act in connection with the purchase of the Property;
 - (3) the Property transferred pursuant to this Agreement is being purchased by the Purchaser, or its nominee or assignee, as principal for its own account and is not being purchased by the Purchaser as agent, trustee or otherwise on behalf of or for another person, and does not constitute a supply of residential complex made to an individual for the purpose of paragraph 221(2)(b) of the Act;
 - (4) an indemnity, indemnifying and saving harmless the vendor from any HST payable on this transaction and penalty and interest relating to HST; and,
 - (5) a notarial true copy of its HST registration confirmation.
- (b) If the Property is not subject to HST, the Seller agrees to certify on or before the Completion Date that the transaction is not subject to HST.

SECTION VI MISCELLANEOUS

19. Entire Agreement

- (a) There is no representation, warranty, collateral agreement or condition affecting this Agreement of the Property other than expressed herein.

20. Tender

- (a) Any tender of documents or moneys hereunder may be made upon the solicitor acting for the party upon whom tender is desired, and it shall be sufficient that a negotiable, certified cheque may be tendered instead of cash.

21. Time of Essence

- (a) Time shall be of the essence of this Agreement.

22. Planning Act

- (a) This Agreement shall be effective only if the provisions of Section 50 of the *Planning Act*, R.S.O. 1990, c.P.13, as amended are complied with.



23. Notices

- (a) All notices in this Agreement shall be in writing and shall be deemed to have been given if delivered by hand or mailed by ordinary mail, postage prepaid, addressed to the solicitor for the person to whom such notice is intended to be given at the following addressed:

Solicitor for the Vendor:

FALLIS, FALLIS & MCMILLAN
Attention: Ernest McMillan
150 Main Street South
Mount Forest, ON N0G 2L0
Email: mcmillan@ffmlaw.ca
Fax: (519) 323-4115

Solicitors for the Purchaser:

DUNCAN, LINTON LLP
Attention: Adrian L. Rosu
45 Erb Street East
Waterloo, ON N2J 1L7
Email: adrian@kwlaw.net
Fax: (519) 886-8651

If mailed, such notices must also be given by facsimile transmission on the date it was so mailed. If so given, such notices shall be deemed to have been received on the first business day following the date it was delivered or marked mailed out.

24. Successors and Assigns

- (a) The Purchaser shall not assign this Agreement. This Agreement shall be binding upon the parties hereto and their respective successors and assigns.

25. Schedules

- (a) The following Schedules shall form an integral part of this Agreement:
- (i) Schedule "A" Description of Property

26. Acceptance by Fax

- (a) The Purchaser and Vendor acknowledge and agree that the communication of this Agreement may be transmitted by way of a facsimile machine or email PDF, and that they agree to accept such signatures and documents to be legal and binding upon them.



27. Counterparts

- (a) This Agreement may be signed in any number of counterparts, each of which is considered to be an original, and all of which are considered to be the same documents.

28. Severability

- (a) If any provision of this Agreement, or the application thereof to any circumstances, shall be held to be invalid or unenforceable, then the remaining provisions of this Agreement, or the application thereof to other circumstances, shall not be affected, and shall be valid and enforceable.

The Purchaser has executed this Agreement this ____ day of June, 2022.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON
NORTH**

Name: Andrew Lennox
Title: Mayor

Name: Karren Wallace
Title: Clerk

*We have authority to bind The Corporation of the
Township of Wellington North*

The Vendor accepts the Purchaser's offer this ____ day of June, 2022.

OFFICER'S AUTO CARE INC.



Name: *Joel Ocker*
Title: *owner*

I have authority to bind the corporation.

SCHEDULE "A"
LEGAL DESCRIPTION OF LANDS

PT LT 33 CON 1 NORMANBY; PT PKLT 7 SURVEY FOSTER'S MOUNT FOREST; PT DUKE ST SURVEY FOSTER'S MOUNT FOREST CLOSED BY BYLAW DN6730; PT FOSTER ST SURVEY FOSTER'S MOUNT FOREST CLOSED BY BYLAW BLN194, PT 2 PL 61R22224; T/W AS IN RO748479; WELLINGTON NORTH

Part of PIN: 71072-0010 (LT)

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 071-22

BEING A BY-LAW TO ESTABLISH A JOINT COMPLIANCE AUDIT COMMITTEE AND TO APPROVE THE TERMS OF REFERENCE AND REPEAL BY-LAW 046-18.

WHEREAS subsection 88.37 of the Municipal Elections Act, 1996, as amended requires Council to establish a Compliance Audit Committee;

AND WHEREAS the County of Wellington member Municipalities deem it expedient to establish a Joint Compliance Audit Committee for all municipalities in the County of Wellington;

NOW THEREFORE the Council of the Corporation of the Township of Wellington North hereby enacts as follows:

1. **THAT** the Township of Wellington North establishes a Joint Compliance Audit Committee with the County of Wellington member Municipalities in accordance with the terms of reference, attached as Schedule "A".
2. **AND THAT** the By-Law shall be effective December 1, 2022 to November 30, 2026 .

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 27nd DAY OF JUNE, 2022.**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

SCHEDULE A
Joint Compliance Audit Committee
Terms of Reference

The Participating Municipalities will select Committee members jointly. In the event a Participating Municipality receives an application for a compliance audit, that municipality will be solely responsible for meeting administration and covering all costs associated with the Committee, including audits, if required.

1. Definitions

“Act” means the *Municipal Elections Act, 1996*, S.O. 1996, c. 32, as amended from time to time.

“Applicant” means the individual who submitted the application requesting a Compliance Audit.

“Auditor” means a person appointed by the Committee, licensed under the *Public Accounting Act, 2004*, to conduct a Compliance Audit of a Candidate's election campaign finances pursuant to Section 88.33(10) of the Act.

“Auditor's Report” means a report prepared by an auditor for the Committee pursuant to Section 88.33(12) of the Act.

“Candidate” means the candidate whose election campaign finances are the subject of an application for a Compliance Audit.

“Clerk” means, as the context provides, the Clerk of any of the Participating Municipalities, or his or her designate.

“Committee” means the Joint Compliance Audit Committee established pursuant to Section 88.37(1) of the Act.

“Compliance Audit” means an audit of a Candidate's election campaign finances conducted by an Auditor appointed by the Committee.

“Council” means, as the context provides, the Council of any of the Participating Municipalities.

“Family Member” means a parent, spouse, or child of a Committee member, as defined in the Municipal Conflict of Interest Act, and shall also include a grandparent, grandchild, brother, sister, uncle, aunt, nephew or niece, whether related by blood, marriage or adoption.

“Meeting” means a meeting of the Committee.

“Municipal Conflict of Interest Act” means the *Municipal Conflict of Interest Act*, R.S.O. 1990, c. M.50, as amended from time to time.

“Participating Municipalities” means all or some of the following municipalities participating in the joint compliance audit committee process: The County of Wellington, The Town of Minto, The Township of Mapleton, The Township of Wellington-North, The Township of Guelph-Eramosa, The Town of Erin and the Township of Puslinch.

“Pecuniary Interest” means a direct or indirect interest within the meaning of the Municipal Conflict of Interest Act.

“Selection Committee” means the committee, composed of the Clerks of the Participating Municipalities that will choose the members of the Committee.

“Registered Third Party” means an individual resident in Ontario, a corporation carrying on business in Ontario or trade union who has filed with the Clerk of the municipality responsible for conducting an election a notice of registration to be a registered third party for the election pursuant to Section 88.6 of the Act.

“Trade Union” means a trade union as defined in the *Labour Relations Act, 1995* or the *Canada Labour Code* (Canada) and includes a central, regional or district labour council in Ontario.

2. Enabling Legislation

Section 88.37(1) of the Act requires that before October 1st in an election year, Council establish a compliance audit committee for the purposes of Section 88.33 of the Act relative to a possible contravention of the Act’s election campaign finance provisions.

3. Mandate

The mandate of the Committee is to carry out the functions of a Compliance Audit Committee as set out in the Act.

4. Roles and Responsibilities

The Committee shall:

	Timeline/Section of the Act
Consider Compliance Audit applications for Candidates and/or Registered Third Parties and decide whether they should be granted or rejected.	Within 30 days after receipt of the application - s. 88.33(7)
Provide written reasons for the decision to grant or reject the applications.	s. 88.33(8)
If an application is granted, appoint an Auditor to conduct a Compliance Audit of the Candidate's election campaign finances.	s. 88.33(10) and (11)
Receive the Auditor's Report.	s. 88.33(14)
Once the Auditor's Report is received, consider the Auditor's Report if it contains a conclusion of apparent contravention of the Act, and decide whether to commence a legal proceeding against the candidate for the apparent contravention	Within 30 days of receipt of the Auditor's Report - s. 88.33(17)
Receive a Clerk's Report identifying any contributor to a Candidate or Registered Third Party who appears to have contravened established contribution limits.	s. 88.34(4) s. 88.36(4)
Once the Clerk's Report is received, consider the Clerk's Report and decide whether to commence a legal proceeding against the Contributor for the apparent contravention.	Within 30 days of receipt of the Clerk's Report - s. 88.34(8), s. 88.36(5)
In addition, the Committee shall:	
<ul style="list-style-type: none"> - Participate through the Chair in the selection of an Auditor in response to the request for proposal prepared by staff from the Participating Municipalities; - Provide instructions to the selected Auditor about the scope of each Compliance Audit, as needed; - Determine a timeline for the Auditor to complete each Compliance Audit. 	

5. Term

The term of the appointment is concurrent with the term of Council that takes office following the next regular election. Upon the term's expiry, Committee members may reapply to the Selection Committee to serve additional terms.

6. Composition

The Committee shall be composed of not fewer than three (3) and not more than five (5) members and shall not include:

- (a) employees or officers of the Participating Municipalities;
- (b) members of Council of the Participating Municipalities;
- (c) any persons who are Candidates in the election for which the Committee is established, or Family Members of same, or any person connected to a candidate through an employment, contractual, business or partnership relationship;
- (d) any persons who have participated as a Candidate for an office or Registered Third Party in the Participating Municipalities in the past two regular elections, or who have conducted audits or provided financial or legal advice in respect of such campaigns;
- (e) any persons who do or intend to assist any Candidate or Registered Third Party, as a volunteer or for compensation, in the election for which the Committee is established.

7. Selection of Members

Some or all of the previous Compliance Audit Committee members may be requested to serve again. In the event that sufficient membership is obtained, the participating municipalities are not required to complete a recruitment process so long as the members meet the criteria listed below.

Information pertaining to the Committee, including the terms of reference and an application for appointment to the Committee will be posted on the websites of the Participating Municipalities.

Committee membership will be drawn from the following groups:

- accounting and audit – accountants or auditors, preferably with experience in preparing or auditing the financial statements of municipal candidates;
- academic – college or university professors with expertise in political science or local government administration;
- legal; and
- other individuals with knowledge of the campaign financing provisions of the Act.

The following criteria may be considered in the selection of members:

- demonstrated knowledge and understanding of the Act's municipal election campaign financing provisions;
- experience in administrative law;
- proven analytical and decision-making skills;
- experience working on a committee, task force or in a similar setting;
- availability and willingness to attend meetings;
- demonstrated oral and written communication skills; and
- any other criteria as may be prescribed under the Act.

A Participating Municipality Clerk will be responsible for the recruitment of applicants. All applicants will be required to submit an application form outlining their qualifications and experience to the designated Participating Municipality Clerk by a specified deadline. After the deadline has passed, the Selection Committee will meet to review the applications, and appoint Committee members.

To avoid possible conflicts of interest, any auditor or accountant appointed to the Committee must agree in writing that they have not undertaken and shall not undertake the audits or preparation of financial statements of any Candidates seeking election to Councils or Registered Third Parties in the Participating Municipalities during the term of the Committee. In addition, any lawyer or other legal professional appointed to the Committee must agree in writing that they have not provided and will not provide legal advice to any Candidates seeking election to Councils or to any Registered Third Parties or Contributors to Candidates and Registered Third Parties in the election in the Participating Municipalities during the term of the Committee.

8. Notice

Posting of the Committee meeting agenda on the website of the Participating Municipality requiring the services of the Committee shall constitute notice of a Committee meeting.

The Clerk shall give notice of a Committee meeting to the Committee by email, telephone or by regular mail.

Where an application will be considered at the meeting, the Clerk shall give reasonable notice by email, telephone or by regular mail to the Applicant and Candidate or Registered Third Party, as applicable, of the time, place and purpose of the Committee meeting, and of the fact that if either party fails to attend the meeting, the Committee may proceed in the party's absence and the party will not be entitled to further notice concerning the meeting.

Where a Clerk's Report regarding contribution limit exceedances will be considered at the meeting, the Clerk shall give reasonable notice by email, telephone or by regular mail to the Contributor and Candidate or Registered Third Party as applicable, of the time, place and purpose of the Committee meeting, and of the fact that if either party fails to attend the meeting, the Committee may proceed in the party's absence and the party will not be entitled to further notice concerning the meeting.

9. Meetings

The Clerk shall call a meeting of the Committee when he or she receives an application for a Compliance Audit and where he or she prepared a report under Section 88.34. The Applicant and the Candidate or their representative will be provided with an opportunity to address the Committee and provide written submissions.

Meeting dates, start times and locations shall be set by the Clerk.

Committee meetings will be open to the public but the Committee may deliberate in private, as noted in Section 88.33(5.1). No votes may be taken in private session.

10. Quorum

A quorum shall be a majority of Committee members.

If a quorum is not present within fifteen (15) minutes of the time fixed for the commencement of the meeting, the Committee meeting will be rescheduled to a future date.

11. Selection of the Chair

The Chair shall be selected from among the Committee members at the first meeting of the Committee. If there is no consensus on a Chair, selection will be carried out by way of nomination and vote of the Committee members present.

12. Duties of the Chair

The Chair shall:

- (i) call Committee meetings to order when there is a Quorum, preside over Committee discussions, facilitate Committee business, follow meeting procedures, identify the order of proceedings and speakers and rule on points of order.
- (i) participate as an active member.
- (ii) encourage participation by all members.

If the Chair is not present within the first ten minutes of a Committee meeting or is absent through illness or otherwise, the Committee shall select another member as Acting Chair. While presiding, the Acting Chair shall have all the powers of the Chair.

13. Duties of Committee Members

The duties of Committee members are as follows:

- (i) carry out all statutory obligations of the Committee in accordance with the Act.
- (ii) attend all Committee meetings, sending regrets otherwise.

- (iii) understand their role, the Committee's mandate and meeting procedures.
- (iv) declare any pecuniary interest in any matter prior to consideration by the Committee and refrain from discussion and voting on the matter. If the declaration relates to a matter being discussed during a closed portion of the meeting, the member must leave the meeting during all discussion on the matter.
- (v) where the pecuniary interest of a member has not been disclosed by reason of the member's absence from the meeting, the member shall disclose the pecuniary interest and otherwise comply with subsection (iv) at the first meeting of the Committee attended by the member after the meeting referred to in subsection (iv).
- (vi) participate as an active and voting member, asking questions, and seeking clarification through the Chair.
- (vii) assist in drafting the reasons for a decision, as applicable.
- (viii) develop and maintain a climate of mutual support, trust, courtesy and respect.
- (ix) work together to utilize the knowledge, expertise and talents of all members.
- (x) respect the decisions of the Committee and that such decisions reflect the majority view.

14. Selection of an Auditor

Committee members will participate in the selection of an Auditor in response to a request for proposal prepared by staff. The Auditor as required by the legislation will be appointed by the Committee. The engagement letter will indicate that the Auditor has been engaged by the Committee and will be prepared and executed by the Clerk of each Participating Municipality, or other officer of each of the Participating Municipality as may be designated, on behalf of the Participating Municipality.

15. Resources

The Clerk will provide administrative support to the Committee, including the taking of minutes, the distribution of minutes and agendas, and the coordination of meetings.

16. Committee Records

The Clerk will co-ordinate and retain Committee records including agendas and minutes.

17. Declaration of Interest

Legislated requirements as set out in the *Municipal Conflict of Interest Act* shall apply to all Committee members. It is the responsibility of each member to disclose any pecuniary interest prior to discussion of a particular matter. Members are encouraged to seek independent legal advice if they are unsure of whether or not they have a pecuniary interest in a matter. Staff from the Participating Municipalities will not provide advice or interpretation related to declarations.

18. Compensation

\$125 per meeting

19. Practices and Procedures

The Clerks of the Participating Municipalities shall establish any additional administrative practices and procedures for the Committee in accordance with Section 88.37(6) of the Act and shall carry out any other duties required under the Act to implement the Committee's decisions.

The Clerks of the Participating Municipalities are delegated the authority to make administrative changes to these Terms of Reference that may be required from time to time due to legislative changes, or if, in the opinion of the Clerks, the amendments do not change the intent of the Terms of Reference.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 072-22

**BEING A BY-LAW TO APPOINT MEMBERS TO THE JOINT
COMPLIANCE AUDIT COMMITTEE FOR THE TOWNSHIP OF
WELLINGTON NORTH AND REPEAL BY-LAW 075-18**

NOW THEREFORE the Council of The Corporation of the Township of Wellington North enacts as follows:

1. **THAT** the following persons are hereby appointed to the Wellington County Joint Compliance Audit Committee from December 1, 2022 until November 30, 2026:

Jim McQueen
Wesley Snarr
Douglas Auld
Joseph Servos
2. **THAT** the Mayor and the Clerk of the Township are hereby authorized and directed to sign the appointment by-law.
3. **AND FURTHER THAT** By-law 075-18 be repealed.
4. **THAT** this By-law shall come into effect on December 1, 2022

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 27TH DAY OF JUNE, 2022.**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 073-22

**BEING A BY-LAW TO APPOINT DRAINAGE SUPERINTENDENT FOR
THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
AND REPEAL 027-2001**

WHEREAS the Council of The Corporation of the Township of Wellington North has deemed it necessary to pass a by-law to appoint Drainage Superintendent and to repeal By-law No. 027-2001

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP
OF WELLINGTON NORTH HEREBY ENACTS AS FOLLOWS:**

1. THAT Thomas Jackson of K Smart and Associates Limited be hereby appointed to provide Drainage Superintendent Services.
2. AND FURTHER THAT By-law No. 027-2001 be hereby repealed.
3. This appointment shall be effective on its passage.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 27th DAY
OF JUNE 2022**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 074-22

**A BY-LAW TO AMEND BY-LAW 010-15 BEING A BY-LAW TO
LICENCE CHARITABLE OR RELIGIOUS ORGANIZATIONS TO
CONDUCT AND MANAGE LOTTERY SCHEMES FOR
CHARITABLE OR RELIGIOUS PURPOSES IN THE TOWNSHIP OF
WELLINGTON NORTH**

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH ENACTS AS FOLLOWS:**

1. **THAT** By-law 010-15 be amended by removing the following clause:

“Michelle Stone shall be designated as a Lottery Licensing Officer for the purposes of issuing Lottery Licenses in the Township of Wellington North”
2. **THAT** this by-law shall come into force immediately on passage.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 27TH DAY OF JUNE, 2022.**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 076-22

**A BY-LAW TO AMEND BY-LAW 027-22 BEING A BY-LAW FOR
THE IMPOSITION OF DEVELOPMENT CHARGES**

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH ENACTS AS FOLLOWS:**

1. **THAT** Schedule C-2 attached to By-law 027-22 be replaced with Schedule C-2 attached hereto
2. **THAT** this by-law shall come into force immediately on passage.

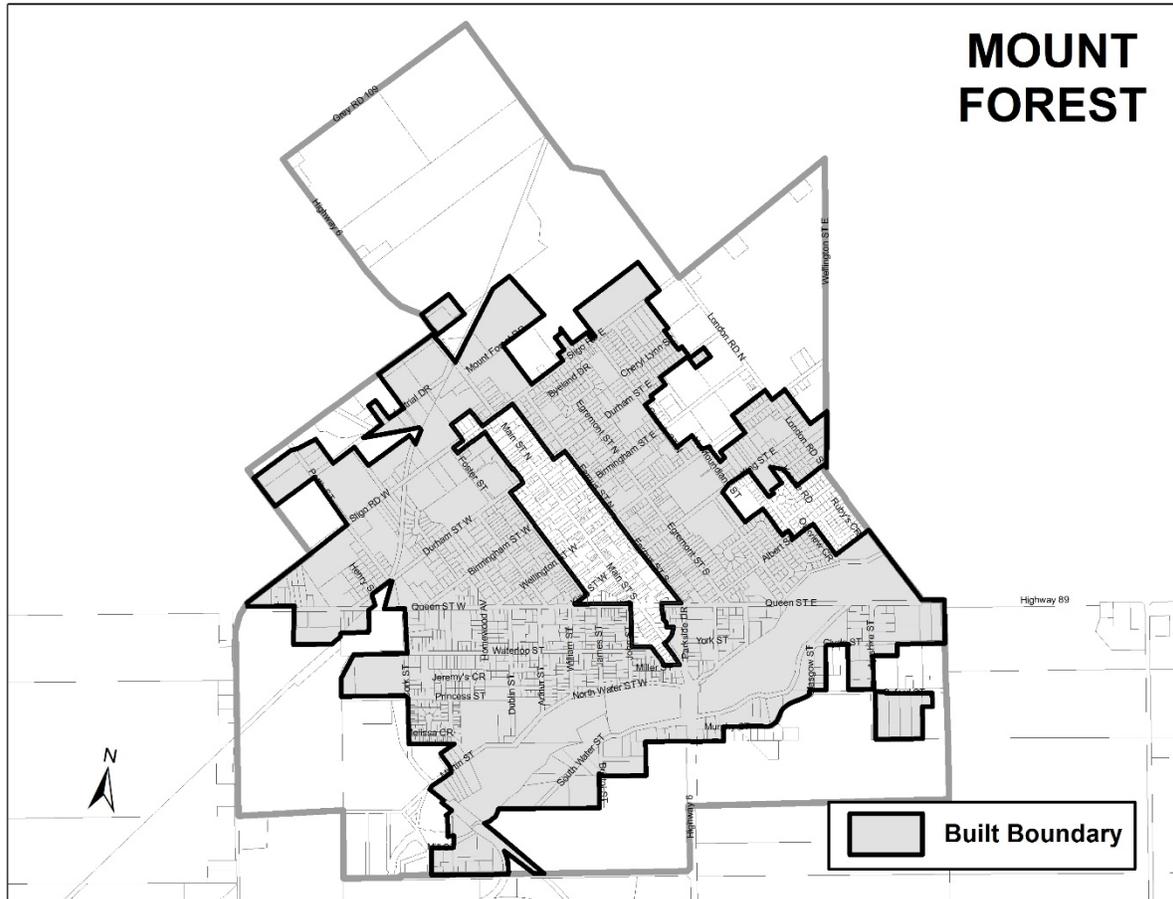
**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 27TH DAY OF JUNE, 2022.**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

SCHEDULE "C-2" TO BY-LAW NUMBER 027-22

MAP OF BUILT BOUNDARY - MOUNT FOREST



**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 077-22

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE
COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF
WELLINGTON NORTH AT ITS REGULAR MEETING HELD ON JUNE
27, 2022**

WHEREAS Section 5 of the Municipal Act, S.O. 2001 c.25 (hereinafter called "the Act") provides that the powers of a Municipal Corporation shall be exercised by its Council;

AND WHEREAS Section 5(3) of the Act states, a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

NOW THEREFORE the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS**:

1. The action of the Council of the Corporation of the Township of Wellington North taken at its meeting held on June 27, 2022 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Wellington North at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. That the Mayor and the proper officials of the Corporation of the Township of Wellington North are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Wellington North referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Township of Wellington North.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 27TH DAY OF JUNE, 2022.**

ANDREW LENNOX MAYOR

KARREN WALLACE, CLERK